



TOWN OF DURHAM  
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Durham Trustees of Trust Funds  
8:30 AM, Friday, December 15, 2023  
Council Chambers, Town Hall  
8 Newmarket Road, Durham, NH

## MINUTES (DRAFT)

Members Present: Mike Everngam (Chair), Thomas Bebbington Ted Howard,  
Members Absent: Alberto Manalo (Alternate Trustee)  
Others Present: Sara Callaghan (Land Stewardship Coordinator)

- I. Call to order: Chair Everngam called the meeting to order at 8:30 am.
- II. Zoom Protocol: None required as the three trustees attended the meeting in person.
- III. Public Input (Town Council rules – speakers limited to 5 minutes): There were no members of the public in attendance at the start of the meeting. None were present at 9:00 am.
- IV. Approval of Agenda: There were no amendments to the agenda. Agenda was approved.
- V. Approval of Minutes: Minutes of November 17, 2023, were tabled pending revision.
- VI. Old Business:
  - A. Update on Doe Farm/Land Stewardship Sub-Committee (LSC):
    1. Doe Farm: Mr. Howard reported that UNH forest technology students in Heidi Giguere's class finished their inventory work on the Doe Farm and that he will share the results with the forester preparing the new management plan. The students used some new technology which was difficult to use in cold conditions, so they substituted traditional paper and pencil methods to record data. Mr. Howard will draft thank you letters for all students and Ms. Giguere to be signed at the January meeting. Ms. Callaghan reported that a follow-up foliar treatment of glossy buckthorn will need to be done and is working on cost estimates and alternative sources of funding. The trustees voted to approve up to \$4500 for Charles Moreno, consulting forester, to prepare the new management plan for the Doe Farm. That action had been tabled at the November 17<sup>th</sup> meeting.
    2. Land Stewardship Sub-Committee: Mr. Howard reported on the trustees' discussion with the consulting forester and Sarah Callaghan regarding management objectives for the Doe Farm and the progress of the inventory work by TSAS students. There will be some impacts on

properties with trust funds when the Mill Pond Dam is removed. Planning is underway for control of invasive species and for signage where necessary.

- B. Update on Cemetery Committee: Mr. Bebbington reported two sales involving three plots; there were no burials. He is working on updating the maps and reports.

VII. New Business:

A. Expenditure Requests:

1. The trustees approved expenditures from the Dorothy Wilcox Trust in the amount of \$1039.97 for a bench and lighting.
2. The trustees tabled requests for fire and sewer expenditures.

B. There was no other new business.

- VIII. Monthly MS-9 Spreadsheet. Chair Everngam reported that he is communicating with Charitable Trust Unit and needed an additional month of data to complete the 2023 report.

- IX. The meeting was adjourned at 9:27 am.

Next Regular Meeting: 08:30 AM on January 26, 2024.

Approved:

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Michael H. Everngam, Chair

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Date