

These minutes were approved at the October 27, 2023 meeting.

Durham Trustees of Trust Funds
8:30 AM, Friday, September 22th, 2023
Council Chambers, Town Hall
8 Newmarket Road, Durham, NH

MINUTES

Members Present: Mike Everngam (Chair), Ted Howard, Alberto Manalo
(Alternate Trustee)
Members Absent: Thomas Bebbington
Others Present: Sara Callaghan, Land Use Coordinator

- I. Call to order: Chair Everngam called the meeting to order at 8:30 am.
- II. Alternate Trustee: Alberto Manalo was appointed to serve in lieu of Mr. Bebbington for the present meeting.
- III. Public Input (Town Council rules – speakers limited to 5 minutes): There were no members of the public in attendance at the start of the meeting.
- IV. Approval of Agenda: There were no amendments to the agenda. Agenda was approved.
- V. Approval of Minutes: June 23rd, 2023 minutes were approved as amended. The minutes from July 28th were approved as amended.
- VI. Old Business:
 - A. Update on Doe Farm/Land Stewardship Sub-Committee (LSC): Mr. Howard summarized his telephone conversation with forestry consultant, Charles Moreno. It will be possible to use a UNH student inventory to update the management plan for Tree Farm certification. That inventory will likely take place in the spring. Ms. Callaghan summarized several of her activities related to the Doe Farm:
 - i. Charles Moreno will meet with the trustees in November to discuss goals and objectives for the management plan.
 - ii. She will be getting an update on the buckthorn spray project.
 - iii. There are three trail stewards for the property who will be receiving training.

- iv. Ms. Callaghan will be working with the Boy Scouts on a buckthorn removal project in October.
 - v. Ms. Callaghan noted that the Boy Scouts have not been camping on the Doe Farm for the last couple of years. In the trustees' subsequent discussion, it was agreed that the no camping policy should continue, with an exception for the Boy Scouts who provided service activities on the farm. It was noted that public camping would require sanitary facilities and plans for fire and rescue.
 - vi. DPW was to have done mowing at the cemetery; Ms. Callaghan indicated she would follow up on the status of that activity.
- B. Update on Cemetery Committee: Although not, present, Mr. Bebbington provided an update of the Cemetery Committee:
- i. There were four sales (8 burial plots).
 - ii. There was one burial.
 - iii. Restoration of the 19th century monument on the Smith plot was completed.
 - iv. Five of six fallen monuments repaired by Pelczar Monuments; restoration of the sixth is expected in September.
 - v. DPW has completed maintenance work including:
 - 1. Tree trimming and maintenance.
 - 2. Brush removal along sides of cemetery.
 - 3. Filling and seeding of three sunken graves.
 - vi. Cemetery Committee Chair Bebbington met with representative of NH Old Graveyard Association to discuss restoration work on 18th and 19th century graves; will discuss holding a workshop with Durham Historic Association.

VII. New Business:

- A. Expenditure Requests: No specific requests have been made but requests are expected in forthcoming meetings. IN a discussion of the Milne Trust, Chair Everngam noted there are three dead ash trees at the Milne Nature Sanctuary on Mill Pond Road. An issue to be resolved is what funds might be available to pay for tree removal.
- B. Annual Meeting with Council. The annual meeting with the Town Council is scheduled for November 6, 2023. All trustees are encouraged to attend. The written report to be submitted to the Council will be prepared and reviewed at the October Trustee meetings.
- C. Monthly MS-9 Spreadsheet. The report is undergoing some minor corrections, mostly rounding errors between town records and investment advisor records. The report will be filed soon but will be further reviewed by the trustees.
- D. Investment Advisors: Cambridge Trust, the investment advisors for the Trustees of the Trust Funds, has merged with Eastern Bank. In the re-organization, Cambridge Trust will concentrate on wealth management and remain advisors to the Trustees

of the Trust Fund. No personnel changes are expected, ensuring continuity of management.

VIII. The meeting was adjourned at 9:17 am.

Next Regular Meeting: 08:30 AM on October 27th.

Approved:

Michael H. Everngam, Chair

Date