

These minutes were approved at the September 22, 2023 meeting.

MINUTES

Trustees of the Trust Funds Meeting
June 23, 2023
Council Chamber, Town Hall
8:30 AM

Members Present: Mike Everngam – Chair, Tom Bebbington, Ted Howard (via Zoom)

Members Absent: None

Others Present: Sara Callaghan, Land Stewardship Coordinator; Deb Ahlstrom, Staff Accountant; Alberto Manolo, Resident.

- I. The Chair called the meeting to order at 8:31 AM.
- II. Zoom protocol deferred to Mr. Howard's arrival.
- III. There was no public input.
- IV. Approval of Agenda. Chair Everngam moved approval as posted, Mr. Bebbington seconded. Passed.
- V. Approval of Minutes: Chair Everngam moved approval of the minutes of the May 26, 2023, meeting as posted on the Trustees webpage, Mr. Bebbington seconded. Passed.
- VI. Old Business
 - A. Update on Doe Farm/Land Stewardship Sub-Committee (LSSC). Deferred pending Mr. Howard's signing in on Zoom.
 - B. Update on Cemetery Committee.

Mr. Bebbington reported that the Cemetery is busy: there have been three burials since last month, with two more scheduled tomorrow and two more in process. There has been one plot sale, with multiple inquiries and tours scheduled. Mike Pelczar has submitted a proposal to repair damaged headstones and is working with two families to repair their monuments. He also reported working with Councilor Lonske on green burials which is an ongoing project for the Cemetery Committee.
- VII. New Business
 - A. Expenditure Requests.

There were no new expenditure requests. Chair Everngam introduced Deb Ahlstrom, the Town Staff Accountant and commended her for her excellent work for the Trustees and the Town as well. Mr. Bebbington also commended her for her excellent support of the Cemetery.
 - B. Monthly MS-9 Spreadsheet.

Chair Everngam stated that this month's MS-9 was not yet complete. He also reported that work was on-going to simplify and list the individual ORCSD Scholarships in the MS-9. He will continue to update the status of the report at the next Trustees meeting.

- C. Reports or issues brought forward by Trustees: Chair Everngam introduced Mr. Alberto Manolo who has volunteered to be an Alternate Trustee and is in the process of being approved by the Council. Mr. Manolo gave a short introduction of his background and indicated his interest in serving as an Alternate Trustee. Chair Everngam invited him to join the Trustees at the table.

Deferred Item VI. A. Update on Doe Farm/Land Stewardship Sub-Committee (LSSC).

(8:37 AM). Chair Everngam moved the Committee through the Zoom protocol to allow Mr. Howard to participate and to vote as a virtual attendee.

Mr. Howard updated the Trustees on his efforts to have Doe Farm re-designated as a NH Tree Farm. One requirement is to update the Doe Farm Forest Management Plan, which usually requires an inventory of the existing timber stand. This inventory is the costliest part of the management plan to create since it requires a visual sampling of the trees in the stand. He plans to have the inventory conducted by UNH Forestry students under his supervision. Sara Callaghan, the Land Stewardship Coordinator, has been in discussions with Charlie and she has worked with one student group, but their schedule won't permit them to help. The Tree Farm Director informed Ms. Callaghan that the Tree Farm administration will accept a plan to update the management plan as sufficient for qualification. Mr. Moreno will need to discuss the Trustee's goals and focus with the Trustee as part of the development of the management plan. Mr. Howard indicated that the Trustees need to line up funding before we can finalize this developing plan. Ms. Callaghan also reported doing explorations for grant funding of our continuing invasive species removal program. Professor Howard suggested that the search for continuing progress on invasive species removal be integrated into the management plan. Chair Everngam noted that we need to develop plans to solicit donations to support our program.

Mr. Howard reported that the LSSC is discussing a "master plan" for managing the Town's conservation properties.

{C.} Reports or issues brought forward by Trustees (continued): Chair Everngam reported on plans for improvements at the Town Landing to be funded from the Dorothy Wilcox Fund.

VII. Adjourn.

There being no other business, the meeting adjourned at 9:16 AM. The next regular meeting is scheduled for June 23, 2023, at 8:30 AM.

Approved: /s/ Michael H. Everngam
Michael H. Everngam

Date