

These minutes were approved at the April 28, 2023 meeting.

MINUTES

Trustees of the Trust Funds Meeting
March 24, 2023
Council Chamber, Town Hall
8:30 AM

Members Present: Mike Everngam - Chair, Craig Seymour, Tom Bebbington (Alternate)

Members Absent: Ted Howard (Alternate)

Others Present: None

- I. Chair Everngam called the meeting to order at 8:34 AM.
- II. There were no members of the public present and no public input.
- III. Approval of Agenda. Chair Everngam moved approval as posted, Mr. Seymour seconded. Passed.
- IV. Approval of Minutes: Chair Everngam moved approval of the minutes of the February 24, 2023, meeting, as posted on the Trustees webpage, Mr. Seymour seconded. Passed.
- V. Old Business:
 - A. Update on Doe Farm/Land Stewardship Sub-Committee (LSSC).

Chair Everngam moved that the Trustees approve an expenditure of up to \$4000 from the Doe Farm Trust for invasive species control for the 2023 season. Chair explained that the actual cost of the work was unknown at this point, but that the Trustees needed to move forward even in the absence of a quote in order to meet state-mandated deadlines for permits. Mr. Seymour seconded. Passed.

Chair Everngam also gave an update on the process of reenrolling Doe Farm in the Tree Farm program. Doing so will require an update to the current management plan (from the year 2000) or an entirely new plan. The difficulty lies in the fact that either one will cost money, and the Doe Farm Trust funds are nearly used up by invasive species control. Mr. Seymour suggested applying for Tree Farm designation with the caveat that we intend to write a plan once funds become available; Chair Everngam will investigate that possibility.
 - B. Update on Cemetery Committee.

Mr. Seymour reports that the past month has seen no activity, with no plot sales or burials. He expects that activity will pick up during the month of April, as typically we begin receiving calls from funeral homes who have been waiting for spring, as we can only commence burials once the ground dries out.
 - C. Work on Town Landing area with Dorothy Wilcox Trust funds.

Chair Everngam reports that he is scheduled to meet with D.P.W. staff on March 29 to discuss plans for the Town Landing. He will discuss the installation of a memorial bench (with Dorothy's name on it) and a solar-powered light in Dorothy's Garden and expects that D.P.W. will bring their own suggestions as well.

D. Memorial Park.

Chair Everngam discussed the edits and revisions to the draft Council Communication and Resolution to adopt a policy regarding adding new names to the town's war memorials, and to create a trust to receive donations for the memorials' upkeep and maintenance. We expect the Town Council to act upon these at their April 17 meeting.

VI. New Business

A. Expenditure Requests.

There were no new expenditure requests.

B. Monthly MS-9 Spreadsheet.

Chair Everngam stated that Deb Ahlstrom had been working on the MS-9, but that work on this month's MS-9 had been delayed by her having to focus on the town audit as well as the (state-mandated) audit of the Town Clerk's office.

C. Resignation of Trustee and Cemetery Committee Chair Craig Seymour.

As this was Mr. Seymour's' last meeting before moving out of town in April, Chair Everngam recognized Mr. Seymour for his many contributions to the Trustees and to the town over more than twenty years.

A. Chair Everngam announced that the annual Organizational Process will take place during the April 28th meeting. Trustees will vote on:

1. Nomination/Election of Chair (Apr 2023-Mar 2024)
2. Nomination/Election of Secretary (Apr 2023-Mar 2024).
3. Appointment of Accountant (Apr 2023-Mar 2024).
4. Working List of Goals for 2023-24.

D. Issues brought forth by Trustees.

None.

VII. Adjourn.

There being no other business, the meeting adjourned at 9:05 AM. The next regular meeting is scheduled for April 28, 2022, at 8:30 AM.

Approved: /s/ Michael H. Everngam
Michael H. Everngam

Date