

MINUTES

Trustees of the Trust Funds Meeting
September 23, 2022
Council Chambers, Town Hall
8:30 AM

Members Present: Mike Everngam - Chair, Bill Cote, Ted Howard – Alternate,

Members Absent: Craig Seymour

Others Present: Tom Brightman – Land Stewardship Coordinator

- I. The Chair called the meeting to order at 8:30 AM. Chair Everngam appointed Ted Howard to vote in place of Craig Seymour
- II. There was no public input.
- III. Approval of Agenda. Chair Everngam moved approval as posted, Bill Cote seconded. Passed.
- IV. Approval of Minutes: Due to Craig Seymour's absence and Bill Cote not being present at the August meeting, the minutes of the August 26, 2022 are deferred until the October meeting.
- V. Old Business:
 - A. Update on Doe Farm/Land Stewardship Sub-Committee (LSSC).

Tom Brightman provided a detailed update on activity at Doe Farm. Since the timber harvest crews have been vigorously pursuing invasive species management. Brightman passed out a map of areas at Doe Farm showing the areas being managed. Rockingham County Conservation District (RCCD) has treated Areas 4 and 6. Area 4 had good herbicide effect with natural plants showing good regeneration. Area 6 is harder to assess due to a more recent herbicide treatment. Volunteers did pull early buckthorn in Areas 4, 5, 6 and part of 1.

Brightman advised that ongoing periodic herbicide treatment is needed. In looking at Area 5, he hasn't seen much buckthorn so treatment can be deferred. A portion of Area 8 could be treated. RCCD does provide an assessment of treated areas. Treatment is expensive with a recurring \$400 permit fee from DES and approximately \$5,000 to treat Area 6. Brightman recommends waiting and volunteers could do pulling of stems. Chair Everngam said we may want to spot treat some heavy areas. The Doe Fund can expend \$3,000 for spot treatment.

Ted Howard indicated that he and a grad student developed a PowerPoint piece on using a decision tree to assess need. He stated he'd forward it to the Trustees and Brightman.

Brightman showed photos of water sedimentation at culverts as well as growth along the skidder paths created by the timber harvest. The logging recovery is doing well.

Chair Everngam stated that Area 5 seemed pretty bare. Brightman said that some bramble is filling in and there is some beech and oak generation.

Brightman is working on signage with Durham Public Works and looking to do a web based system. Brightman asked the Trustees for their preference on whether to use an older format of informational signage or go to a web based format. The Trustees agreed that a web based format is preferred.

B. Update on Cemetery Committee.

Craig Seymour provided an email to the Chair indicating that there have been 2 burials and 1 plot sale. Seymour received 1 quote on providing additional cremains foundations and resetting tipping monuments. He expects more quotes

VI. New Business

A. Expenditure Requests.

There were no requests.

B. Monthly MS-9 Spreadsheet.

Chair Everngam asked if the Trustees received Deb Ahlstrom's spreadsheet and all acknowledged they have. Also received was the investment packet from Cambridge Trust.

C. Reports or issues brought forward by Trustees.

1. Reminder/Discussion/approval of update to *Internal Controls and Procedures Policy* at September meeting.

Chair Everngam has made updates based on feedback from Cambridge Trust and Trustees. He motioned to accept the revised policy. Cote seconded. Ted Howard pointed out some minor corrections and Chair will make the changes. Passed Unanimously.

VII. Adjourn.

There being no other business, the meeting adjourned at 9:16 AM. The next regular business meeting is scheduled for October 28, 2022 at 8:30 AM at the Town Offices. The Investment Advisor's 3rd Quarter update will be on the agenda.

Approved: /s/ Michael H. Everngam
Michael H. Everngam

Date