

# MINUTES

Trustees of the Trust Funds Meeting  
August 26, 2022  
Council Chamber, Town Hall  
8:30 AM

Members Present: Mike Everngam - Chair, Craig Seymour, Tom Bebbington – Alternate,

Members Absent: Bill Cote, Ted Howard – Alternate

Others Present: None

- I. The Chair called the meeting to order at 8:33 AM. Chair Everngam moved to allow Mr. Bebbington to participate as a voting member in the absence of Mr. Cote, Mr. Seymour seconded. Passed.
- II. There were no members of the public present and no public input.
- III. Approval of Agenda. Chair Everngam moved approval as posted, Mr. Seymour seconded. Passed.
- IV. Approval of Minutes: Chair Everngam moved approval as posted, Mr. Seymour seconded. Passed. The minutes of the July 22, 2022, meeting were approved. Minutes are posted on the Trustees webpage.
- V. Old Business:
  - A. Update on Doe Farm/Land Stewardship Sub-Committee (LSSC).

The LSSC did not hold a meeting in July or August. Tom Brightman will attend the September Trustees meeting to provide an update on LSSC activity.
  - B. Update on Cemetery Committee.

Mr. Seymour reports that the past month has seen little activity, with only one sale and two burials. Cemetery business is scheduled to be discussed in greater detail at the Cemetery Committee meeting, scheduled for 9:30 a.m. and following the Trustees meeting.
- VI. New Business
  - A. Expenditure Requests.

There were no new requests; still pending are requests for scholarship funding and fire equipment purchase.
  - B. Monthly MS-9 Spreadsheet.

Chair Everngam noted that Deb Ahlstrom had been on vacation and then contracted Covid, and had therefore been unable to complete an MS-9 in time for this month's Trustees meeting.

B. Issues brought forth by Trustees.

Chair Everngam noted that the Trustees will review the Internal Controls and Procedures Policy at the September meeting.

Chair Everngam then opened a discussion regarding succession plans, since Mr. Seymour is planning to move out of town in April, 2023. There are two options: 1) for Mr. Seymour to resign upon the election of a new Trustee, or 2) for Mr. Seymour to serve until his move, and for the Town Council to then appoint a successor to serve the remaining two years of his term. He also noted that there are six members of the Cemetery Committee (three members of the Trustees and three Town Council members) and that due to the workload associated with being a Town Council member it may not be a good idea to ask one of the Town Council members to chair the Cemetery Committee. Mr. Seymour noted the need to need to recruit volunteers to serve in town government positions more generally, lest town employees end up taking on more of a policy-setting role. Mr. Seymour stated that he had attended the last gathering that Cambridge Trust had organized and found it enlightening; the next one is scheduled for September 21. Mr. Bebbington noted that he had not received an invitation and Chair Everngam suggested that Alternates may not have been added to the list of those who receive email sent to the Trustees email address. He will ask Jennie Berry to look into it.

VII. Adjourn.

There being no other business, the meeting adjourned at 8:51 AM. The next regular meeting is scheduled for September 23, 2022, at 8:30 AM.

Approved:

/s/ Michael H. Everngam  
Michael H. Everngam

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Date