

Progress Report as for 12/31/18

Note: These goals are intended to convey a 1-3 year time horizon.

Core Values

- Embrace openness in the transaction of public business while conducting Town affairs in a manner that is just and best demonstrates a genuine respect for different ideas, opinions, and perspectives.
 1. Inform Councilors of Right to Know Law rules regarding email use and electronic communications shortly following March election. **COMPLETE**
 2. Hold orientation for incoming Councilors following 2nd Tuesday in March. **COMPLETE**
 3. Hold orientation for new board chairs/officers/interested members on RSA 91-A and good board practices. **COMPLETED 6/26/18.**
 4. Hold orientation session for public and staff on Right to Know Law annually. **Scheduled for January 15, 2019.**
 5. Production of weekly "Friday Updates" & use of various forms of social media (Facebook/Twitter) to communicate effectively with public. We plan to give the weekly publication a facelift in coming weeks to interface more easily with mobile devices. **COMPLETE**
 6. Air public meetings & events on DCAT as widely as possible. Ongoing. Newly equipped HD station (**COMPLETE**) will provide a significantly more pleasing image to viewers, hopefully encouraging an expanded viewing audience.
 7. Share Council goals with all boards and commissions, the public via the "Friday Updates," and post in Council chamber. **COMPLETE**
 8. Councilors assigned to boards provide update at each Council/board meeting as needs require. **COMPLETE**
 9. Complete Comcast Franchise Renewal Process. The Council executed a contract extension for another 7 years. **COMPLETE**
 10. Publish quarterly updates on fire department response and inspection activities in Friday Updates and on the fire department web site. Staffing changes at the department have delayed this goal. **Ongoing.**
- Honesty and integrity.
- Excellence in all endeavors.

Standards of Performance

Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs by considering multiple elements including society, ecology, economics, transportation, agriculture, food and drinking water, climate, and energy resources.

1. Mr. Selig serves as a member of the Piscataqua Region Estuaries Partnership's (PREP) Management Committee. Earlier this year, PREP released its 2018 State of the Estuaries Report (2018 SOTER) concerning the health of the Great Bay. PREP is now moving forward a variety of initiatives to educate residents concerning the Estuary. While PREP work continues, the 2018 SOTER is **COMPLETE**.
2. DPW/UNH remains active in engaging with the EPA in evaluating the best path forward toward compliance with new MS-4 and WWTP requirements. In fall 2018 we reviewed an analysis from our contract-engineering firm, Wright Pierce, on a

- cost benefit analysis, and are now in the process of following up with the EPA on those conclusions. **Ongoing.**
3. The Durham/UNH AM & PM peak traffic model was updated in early 2018, which can be utilized for various traffic planning and simulation activities. Anticipate it will be used as part of Mill Plaza application project. **COMPLETE.**
 4. Utilize the new DCAT drone to assist in visualizing or contextualizing geographic areas for planning purposes. It has been put to good use on several occasions to date. While this is an ongoing initiative, for the purposes of getting the program up and running it is now **COMPLETE.**
 5. Represent the interests of the Town concerning the Seacoast Reliability Project as part of the NH Site Evaluation Process. The Town has expended over \$270,000 to date to vet Eversource data associated with an underwater crossing of the Little Bay by the Town's independent, 3rd party experts, and our specialized legal counsel focusing on all aspects of the project, as well as engaging in the SEC review process. Technical sessions were held in May/June 2018. Town staff attended. The actual SEC proceedings involving the parties to the case conclude on 10/26/18, with deliberations of the SEC in November resulting in the SEC's unanimous approval of the project. The Town had executed an MOU for use of local roadways if the project was approved by the SEC. This has been a time intensive undertaking. At this point, the Town's legal counsel will advise once the SEC's final ruling is issued in late-January 2019 to determine whether there are grounds for an appeal. **Ongoing.**
 6. Support the Planning Board in its update of the Future Land Use Chapter of the Master Plan. The Future Land Use Subcommittee of the Planning Board met regularly throughout 2017, held a public forum, conducted community outreach in myriad ways, and submitted a draft chapter to the Planning Board for review by end of 2017. The Planning Board reviewed the chapter as part of the public hearing process with support from our consultants at the Strafford Regional Planning Commission and adopted it in the 1st quarter of 2018. **COMPLETE.**
 7. Evaluate how to market the historical nature of the community and endeavor to make Durham a destination. Councilors Sally Tobias and Al Howland have been taking a run at this. Celebrate Durham has been kicked off by downtown business owners. Discussions took place to find ways for Celebrate Durham and the Durham Business Assn. to collaborate. Ultimately the two entities opted to move in their own separate directions. There is also a Celebrate Durham Web site that Al and Sally have developed to support the effort. To assist with this endeavor, the Economic Development Department over the course of the fall semester 2017, and again in fall 2018, utilized a UNH intern to catalog the many resources and opportunities that our town provides to residents and visitors and to update the web site as necessary. Ensuring the web site and Celebrate Durham remain sustainable is an issue for future discussion. How can we find ways to leverage Celebrate Durham to forge new connections with students at UNH, the businesses community, the general community, and beyond? **Ongoing.**
 8. Work to promote additional housing options for Durham's aging population as opportunities become available. Riverwoods was approved by the Planning Board for a proposed Stone Quarry Drive facility in Durham, and construction has begun in earnest. This is a significant project that will require considerable construction oversight by Town departments. In addition, the Town Council has approved a PILOT agreement between Riverwoods and Durham that should provide annual payments to the municipality in excess of \$1 million over time over a 30 yr. term. The Future Land Use Chapter also envisions making Durham more attractive to a wider range of demographics. **Ongoing.**

9. Increased attention to verifying and inspecting accessory dwelling units improves the number of safe reliable housing options both for those residents that own the home and benefit from the apartment rental, and for those who are looking to rent a small, less expensive dwelling. The review, inspections and normalizing of Bed and Breakfasts may also increase the ability for older citizens to remain in their homes in Durham neighborhoods after retirement. The Building Department is diligent about inspecting and approving accessory dwelling units as they are created, or as we find them either through blind luck during inspections of other work on the property, or by real estate listings brought to our attention that claim accessory apartments for which we have no record. Since following up on advertised Air B&B's, the code office will be getting these documented, approved, and inspected when the zoning language becomes clarified through the interest and efforts of Councilor Welsh. **Ongoing.**
10. Decommission the Stone Quarry Drive TIF. With Riverwoods extending water and sewer to Stone Quarry Drive, the TIF dating to 2007 is now redundant. The TIF has been decommissioned. **COMPLETE**
11. DPMMA (Durham Professional Middle Manager Agreement) contract negotiations for a successor bargaining contract. The current contract expires on 12/31/18. A tentative agreement has been reached for a successor contract. We plan to bring it forward for ratification in January 2019. **COMPLETE**
12. Continue with Traffic Safety Committee involvement on matters concerning residents' questions, problems perceived and/or anticipated with recommendation to the Administrator. A new stop sign on Edgewood Road was recently approved by the Council per the TSC's recommendation. **Ongoing.**

Strengthen the community by supporting the needs of residents and families through a wide array of active and passive recreational opportunities, the celebration of Durham's history, and by encouraging community walk-ability and bike-ability.

1. A new volunteer effort, Save the Stones, sponsored by the Durham Heritage Commission and Durham Historic Association, is working to take better care of our many private graveyards in town. No further involvement of the town is needed at this time so the topic can be considered **COMPLETE**.
2. Numerous activities, programs, and community opportunities have been offered by the Parks & Recreation Committee and Department to date and these have been well attended. For the purpose of this report, the issue is **COMPLETE**.
3. The Planning Department worked with the NH Division of Historical Resources (NHDHR) and the HDC to prepare a grant last year to evaluate in 2018 the historical significance of Wagon Hill Farm to potentially place WHF on the NH or National Historic Register. We learned 6/11/18 that we received the \$5,000 grant! Council approved acceptance on 6/18/18. Grant must be complete by 9/30/19. A contractor has been secured and work is progressing. **Ongoing.**
4. We continue to work on developing initiatives that promote public transportation options and ensure safe walking and biking. Focus has continued to be devoted to clearly marking bike lanes within the downtown central core. We've included a funding request for \$15,000 in 2019 for expert analysis on such issues as they arise. **Ongoing.**
5. Durham has engaged with NHDOT on taking steps to evaluate and improve the safety of the Route 4/Madbury Road intersection. New reflective shade guards have been installed, the light sequence timing of the intersection has been evaluated/improved by NHDOT, and Durham has submitted a grant application with

- NHDOT to have an engineering review undertaken of the intersection. We learned in the last week of December 2018 that our application has been approved for funding by the state. The study should commence in 2019. **Ongoing.**
6. Work to ensure the Oyster River Youth Association (ORYA) offers an array of activities pursuant to best management practices in order to meet identified needs within the broader Durham and Oyster River community. Must still update facility use agreements (nearly complete), review annual audit findings (expected in 2019, etc. **Ongoing.**
 7. The Council evaluated the merits of introducing a new ordinance that would require dog owners to pick up after their pets while on public property/ROW's. It was adopted in October 2018. **COMPLETE**

Continue cooperative and collaborative efforts with UNH to enhance mutual intellectual, cultural, environmental, social, and economic benefits associated with hosting New Hampshire's state university, to include redevelopment of 66 Main St., Hetzel/Alexander Halls, and the development of a West Edge Innovation Neighborhood.

1. Durham/UNH continue to communicate with respect to the redevelopment of 66 Main St. to potentially include hotel, office, and retail. UNH reviewed RFP responses and has awarded a contract to one firm, Elliott Sidewalk Communities, with whom the Town has entered into an 8 mos. agreement (with a 4 mos. additional option) to explore the sale or ground lease of the Town-owned triangular parking lot parcel along Pettee Brook Ln. adjacent to 66 Main. An application was submitted to the Planning Board for Conceptual Consultation as of 10/25/18. **Ongoing.**
2. Actively exploring the viability of locating potential technology spin-off ventures developed at UNH within taxable parcels located off campus in Durham. Promising potential at UNH's West Edge as part of potential research park for the collective benefit of UNH, the State of NH, and Durham. This will be a long-term goal and has been integrated into the Future Land Use Chapter of the Master Plan. **Ongoing.**
3. Replace outgoing Economic Development Director Mary Ellen Humphrey. A call for applicants has been issued and vetting of applicants will begin in early 2019. **Ongoing.**
4. Development of new zoning district for UNH Research Park at the West Edge. The town is actively working to create economic development incentives for this area. Currently it has been designated an Opportunity Zone. We may also set up an Economic Revitalization Zone, as we did for Stone Quarry and Technology Drive. The Downtown is also an ERZ. These efforts are to assist the University with attracting businesses to invest and locate within the proposed Research Park/Innovation Park. Former Economic Dev. Dir. Mary Ellen Humphrey, Planner Michael Behrendt, and Mr. Selig have had a number of conversations with UNH about this concept. UNH has brought on Goody Clancy, a highly respected architecture and planning consultant based in Boston, to assist them in better conceptualizing this initiative. This is still in fairly early stages. Durham will need to evaluate a new zoning district to allow for the kind of value added development we collectively envision. We will likely need to focus on this in 1st and 2nd quarters of 2019. **Ongoing.**
5. The Water Works Road site is feasible and has been identified as the future Durham Fire Department location as part of a combined public safety complex potentially involving Durham Fire, UNH Police, and McGregor EMS. See below under Facilities goal for more information. **Ongoing.**

6. Work in support of UNH concerning the development of a performing arts center in the vicinity of the downtown area. UNH continues to seek funding for this initiative. Durham stands ready to assist. No major donors have stepped forward to date. This is a long-term initiative. **Ongoing.**
7. Seek opportunities to engage with UNH students in positive ways and identify potential research projects/opportunities that provide them with experience with the Town, a positive connection to Durham, and with scholarly input on topical items. Councilors Tobias and Howland have been working diligently to forge new relationships with the UNH Student Senate. The Council has established a standing UNH Senate report at each Council meeting to create ongoing dialogue. **Ongoing.**

Continue revitalizing Durham's commercial core and neighborhoods in ways that enhance our collective sense of community and better provide for the needs of our residents, businesses, the fiscal well being of the Town and University, and align with the new Master Plan.

1. Zoning changes and other public policy levers (i.e., RSA 79-E, TIF, etc.) have been evaluated to achieve the Master Plan vision of the Downtown and Commercial Core Chapter within the Central Business District. We are also consulted with the existing businesses and downtown property owners to make sure that we zone with their development needs in mind, to complement the Town's vision with what is actually going to be financially feasible. Revised zoning has been implemented in December 2018 to move this forward. **COMPLETE.**
2. PT Code Officer initiative focusing on trash/zoning. This has provided positive results preliminarily to date for downtown neighborhoods. Our hope is that the more robust presence of Code Enforcement around town in 2018 and 2019 will play a part in producing positive results in the police department activity statistics with reduced problematic activity. Several court actions have been undertaken to address both parking and trash issues. For the purpose of this report, the effort has been institutionalized and can be considered **COMPLETE.**
3. Mill Plaza redevelopment application. The Applicant and Hannaford are now in communications addressing tenant concerns and at the request of the Applicant, the application review has been delayed. Contract Planner Rick Taintor is overseeing this application. **Ongoing**
4. Town officials have met several times in 2017 and early 2018 with the G4 Group concerning possible redevelopment of properties along Main Street – Hayden Sports/Laundry Center, Young's, DHop, Mariner Realty buildings and the owners of these properties. There has been little activity since that time. Zoning has been amended as of December 2018. The ball is in G4's court. **COMPLETE.**
5. The Future Land Use Subcommittee of the Planning Boards held a forum in the spring and multiple outreach sessions in summer 2017 to help develop a new Master Plan chapter by this name. The Planning Board adopted the plan in early 2018. Planner Michael Behrendt has mapped out a process to update zoning to coincide with the new plan (2-4 year time horizon), yet addressing issues surrounding agricultural uses, freestanding solar arrays, better defining the minor site plan review process, appropriate residential density/apartment type for new downtown construction, and a new UNH Research Park zoning district all have had a higher priority than a general zoning re-write, which will be an ongoing project (the 12/2018 zoning changes to the CBD are a case in point). Durham has continued to enhance the zoning ordinance over time and the existing document is fairly consistent with the new Master Plan. For the purpose of this report, I would consider the issue **COMPLETE.**

6. Affordable Housing is an area requiring further review by the Town. Planner Michael Behrendt, with the possible assistance of SRPC, will be undertaking an analysis to ascertain the affordability of existing housing in Durham (building on existing studies) and to determine potential strategies to provide more affordable housing in town. This is an area where former Planning Board member Peter Wolfe has had a lot of interest. [Note: The University has expressed some interest in workforce housing on their property, with an anticipation that many of their employees would benefit from affordable housing close to work and the many amenities offered by the town and university. Also, workforce housing specific to Durham (and other college towns) came up at the BIA's business roundtable-noted by Sarah Garstka, Executive Director, Workforce Housing Coalition of the Greater Seacoast, in an email to Mary Ellen Humphrey this summer. Their interest may be to retain recent graduates to fill positions, noting that a high percentage of NH college graduates leave the state to pursue employment in other areas, partly due to the high cost of housing.] **Ongoing.**
7. We continue to make strides to protect and enhance the integrity of Durham's traditional family neighborhoods. Data provided by DPD show arrests fell 14 percent this past academic year (2017-18) while noise events fell by 30 percent and assaults dropped by 5 percent. DWI arrests were down by 9 percent and alcohol arrests dropped 3 percent. Durham police made 843 arrests during the 2017-18 UNH school year, which runs from late August through graduation in mid-May. Exactly two-thirds of those arrests involved UNH students, and the other percentage included locals, people passing through town and visiting friends on campus. That 843 figure is the third lowest in the last 14 years. We attribute some of the improvement to the DPD's problem-oriented policing program that lets one officer focus solely on nuisance issues. Closer coordination with UNH has also helped. A new part-time code officer focusing primarily on trash and zoning issues from late-winter through to the present has also had a positive impact. We've also seen improvements in that many students realize they can enjoy themselves without pushing things too far. Unity Day on May 5th, replacing Cinco de Mayo, was a success for 2018. We've worked to engage UNH students and welcoming them to the broader Durham community this summer and fall 2018 semester. Arrest stats are up marginally over 2018/19, though on par with historical trends. **COMPLETE.**
8. A great deal of time has been devoted to supporting downtown businesses through the efforts of the Economic Development Office and Celebrate Durham. An array of successful, community-oriented programming in conjunction with the Parks & Rec. Dept. have been held downtown. **COMPLETE**
9. Identify and pursue strategies to make Durham more business friendly. Mary Ellen Humphrey and Town Councilors Sally Tobias and Al Howland, along with the ECD and Celebrate Durham, have been working to address this where feasible. The reality, though, is that Durham is very demanding in terms of what we require for new development approvals in response to community engagement. At the same time, given the substantial amount and quality of new development that has occurred in the past 5+ years we believe that our planning and review process is quite effective in producing redevelopment that is consistent with the goals of the community. **COMPLETE**
10. Attempt to maintain Durham's rank as the safest college community in the United States that welcomes businesses to operate in Durham. **Ongoing.**

Task the administrator with meeting the following budget goals for 2019: Hold the

municipal tax rate at the 2015, 2016, 2017, and 2018 level of \$8.48 (or the equivalent figure based on reassessments) or less. For the medium and long-term, the Town will make an effort to control its spending and explore innovative ways to reduce the municipal tax rate.

1. The Council adopted its FY 2018 budget keeping the projected municipal tax rate at \$8.48 for the 4th year in a row. The Business Office, departments, and the Administrator have been working diligently to meet the Council's budget goal for a 5th consecutive year for FY 2019. Through a very deliberative budget process this ultimately proved infeasible as a result of little new revenue or additional new taxable value coming on line. The Council, working with staff, was able to bring the projected 2019 budget in at an increase of 23 cents or 3.12%. It is estimated to cost the average Durham property taxpayer with a home valued at \$350,000 an additional \$80.50 in taxes. **COMPLETE**
2. The Assessing Department completed a statistical update of all property values in Durham in 2018. This effort was not intended to "add value" as new development would, but rather to ensure equity and fairness with respect to all assessed values in Durham. Draft property values were sent to property owners on Friday, 6/29/18. Informal meetings between the Town's contract assessors and property owners who desired to meet with them took place, issues researched and resolved, and new values have been set and were utilized for final 2018 tax bills. **COMPLETE**

Encourage residents to explore becoming a member of one of the town's boards, committees or commissions.

1. We have worked to publicize board/committee vacancy opportunities through the weekly "Friday Updates." We've also encouraged staff, Councilors, and existing board members to approach potential residents about considering such opportunities. [Note: Encouraging younger residents to become involved would be beneficial so that our boards accurately reflect the diversity of our population. Being sensitive to their busy family schedules might help attract younger members to counter the aging demographic of current boards, training replacements, and encouraging civic engagement.] For the purpose of this report, the item is considered **COMPLETE**.

Encourage all Town boards, committees, and commissions to align their efforts with the Council goals and approved Master Plan chapters, collaborate and communicate frequently with each other, and communicate with the community at large.

1. Work with the Energy Committee to evaluate whether the power needs of the Wastewater Treatment Plant can be met through renewable resources. We have purchased green power through Renewable Energy Credits (100% wind) for operation of the WWTP through Nov. 2019. The Energy Committee continues to consider the viability of a smaller solar array on the concrete pad area at the WWTP. Transition of membership on the Energy Committee has not permitted movement on this initiative. **Ongoing.**
2. Engage the Oyster River Cooperative School District in an effort to support educational excellence and explore potential ways to further collaborate in the provision of services, and to thoughtfully coordinate the timing of capital needs for each entity. We have established an active line of communication between the Town and the ORCSD. Unfortunately, we have not yet identified concrete opportunities for financial collaboration. **Ongoing.**
3. Work with ORCSD on addressing voting venue for Durham given current laws

regarding firearms within schools. Durham's election officials met with the School Board this past fall to discuss and we believe the matter has been resolved for the fall 2018 election cycle and beyond through additional coordination and police presence at the polls. **COMPLETE**

4. Work with the Agricultural Commission to develop comprehensive amendments to the Zoning Ordinance to provide for the wide range of agricultural activities as defined in RSA 21-34-a, as outlined in the Master Plan. The issue is being actively explored by the commission with the support of Planner Michael Behrendt, Zoning Officer Audrey Cline, and Councilor Jim Lawson. **Ongoing.**
5. Gently explore whether there are potential areas of cooperation/synergy between the towns of Durham, Lee, and Madbury that might result in shared savings and increased service delivery efficiencies. Discussions with Newmarket had taken place concerning possible shared coverage for the Building Department but have not moved forward. Discussions have also been taking place between Durham, UNH, NHDES, and Lee concerning a recommended extension of the D-UNH Water System to service the Lee Traffic Circle. Chair Marple, Chair Pro Tem Rotner, and Mr. Selig have met with Selectpersons in Lee and Madbury in spring 2018 to touch base. **Ongoing.**
6. Explore opportunities for collaboration between Durham, Lee, Madbury, and Barrington fire departments, as well as with Strafford County Dispatch, that might result in shared savings and/or increased service delivery efficiencies for emergency services. This conversation continues, including looking at training opportunities. No concrete results thus far. **Ongoing.**

Refine plans for new or existing public facilities/infrastructure, including, among others, downtown structured parking, a replacement Fire Department, and public safety radio communication improvements, to meet the present and future needs of the community.

1. The approved \$1.96 million renovations and addition at the Durham Police Department facility are complete. HVAC balancing is complete. On time and on budget. **COMPLETE**
2. Limited activity has been undertaken concerning a plan for the development of a downtown structured parking solution, potentially in conjunction with UNH, to addressing downtown parking needs within the Central Business District, helping to foster a Park-Once-and-Walk system. [Note: Obviously the new developments will have to address their own parking needs. As older buildings redevelop or repurpose, downtown parking needs may become more critical. Parking is a utility that the public expects, like sidewalks and street lights. New downtown commercial opportunities are limited by (perceived or real) parking challenges, even now. If you build it, they (desirable businesses and visitors/customers) will come. **Ongoing.**
 - a. UNH is assessing the viability of structured parking in C-Lot/Campus Crossing Lot. UNH VPFA Chris Clement and Mr. Selig have discussed in December 2018. It is likely that Campus Crossing will support necessary parking for a hotel at Hetzel/Alexander.
3. Town Councilor Jim Lawson, Fire Chief Dave Emanuel, Police Chief David Kurz, and Admin. Selig, along with IT Dir. Luke Vincent, are working on evaluating public safety radio upgrades that are necessary for the Durham radio system. Funds allocated in 2018 for consultant services to assist with process have been reallocated toward constructing a new public safety communications tower atop Beech Hill on Town land. We have successfully relocated the DFD broadcast radio site previously on the Edgewood Road tank so that UNH can proceed with demolition of the current structure

- per NHDES requirements. Monies are budgeted for FY 2019 to build said tower on Beech Hill and we are exploring with Strafford County possible collaboration. **Ongoing.**
4. In conjunction with UNH, we need to begin design for a new fire station at the Water Works Road location. UNH VPFA Clement, Mr. Selig, and USNH officials to discuss long-term planning in coming month. **Ongoing.**
 5. Finalize and implement shoreline stabilization and trail plans for Wagon Hill Farm that reflect the stewardship plan for the property. DPW continues to work with our NHDES and UNH partners on the development and refinement of plan. Info. along with public display was available at Durham Day 2017 and 2018. To date, two NHDES grants have supplemented Durham funding to pursue the project. We have submitted an additional application for State ARM funds for a quarter million dollars, which was awarded to Durham! Town Council has approved sole source for shoreline cordgrass supplier – cordgrass is now growing at the nursery. DPW Dir. Mike Lynch met with committees this summer to familiarize with project details. This effort has regional importance concerning the use of a Living Shoreline to stabilize erosion and restore salt marsh areas. Mike Lynch deserves much credit for spearheading this important project! **Ongoing.**
 6. Evaluate the potential merits of integrated versus stand-alonewastewater/ stormwater (MS4) permits through the US EPA. Discussions are ongoing between the Town and EPA. DPW has contracted with the engineering firm of Wright Pierce to evaluate financial implications of one approach versus the other. Wright Pierce came back to express concerns about the approach, which has led to a follow up with the EPA. A final EPA MS4 permit was issued 1/18/17 reflecting modifications to the 2013 draft Small MS4 and the 2015 Re-noticed Permit Sections. Effective date of the MS4 permit is 7/1/18. Notice of Intent was submitted to EPA by Admin. Selig on 10/1/18. **Ongoing.**
 7. The windows/doors/lighting project at the WWTP is complete. The Grit System Upgrade is in design. The Micro-C Pilot with M. Parvicella is underway to address “foaming” issues, with very positive results, which ultimately were incorporated into the approved WWTP budget for 2019. **COMPLETE**
 8. Transition to quarterly water/sewer billing. The transition has gone fairly smoothly, however, it has added to the workload of both DPW and the Town Clerk’s Office. **COMPLETE**
 9. Support the work of the Land Stewardship Subcommittee to increase the utilization and responsible management of Durham Town lands by residents and visitors in a substantial and sustainable manner. Land Stewardship Coordinator Ellen Snyder has been working on a variety of initiatives in conjunction with the Land Stewardship Subcommittee of the DCC. Durham Parks & Rec., DPW, and many volunteers have also been active in these efforts. A thank you to Councilor Rotner for so ably chairing this subcommittee. For this purpose of this report, the item can be considered **COMPLETE.**
 10. Riverwoods Water/Sewer Extension/Force Main Replacement Project. Installation is ongoing. Will likely continue through 2019. There is an interest on the part of Riverwoods in extending the sidewalk, at its expense since it is mobilized, from Old Piscataqua Rd. to Stone Quarry Drive along Route 108. Durham shares this goal. **Ongoing.**
 11. Rebuild new transfer station facility. Construction began approx. 1st week in July 2018. Work is generally **COMPLETE.**
 12. Install new “Durham: A Welcoming Community signage- Chartered 1732” signage to the entrances of Durham. The signs have been designed, fabricated, and are in the process of being installed at present at: Madbury Road, Mill Road, Old Concord Road. The sign

location at Dover Road is delayed due to Riverwoods water/sewer extension through that area. Working with NHDOT on a location for Newmarket Road once NHDOT road project is concluded in 2019. **COMPLETE**

13. Develop a plan for the Mill Pond area/Oyster River (Mill Pond) Dam that is cost-effective and environmentally sustainable. As part of the FY 2019 budget, the Council approved funding for feasibility/initial engineering moving toward dam removal. **Ongoing.**
14. Complete Littlehale Dam project with decommissioning of existing dam. Funds have been budgeted for the project. Anticipate start date for summer 2019. **Ongoing.**
15. Complete design and install backup emergency generator at Town Hall. The new generator is ON SITE and installation has begun as of this date. **Ongoing.**
16. Acquire approximately 900 SF of additional space from UNH that is contiguous to the existing fire station to provide temporary relief to space constraints of the existing building. This was approved as part of FY 2019 budget -- a \$320,00, 5-yr. bond, after which new station would be constructed. **Ongoing.**
17. Evaluate new barn at Wagon Hill Farm to determine what improvements might be needed to more fully utilize the structure beyond dry storage. DPW to install a new ADA ramp system and some fire protection to allow temporary occupancy/use of the structure. Our tenant has also moved out of the farmhouse in December 2018. Must evaluate the property and potentially make some expected repairs. **Ongoing.**

** Note that the order of the goals does not imply priority.*