

2018-2019 Council Goals* **ADOPTED - 5/7/18**

Progress Report as for 6/30/18

Note: These goals are intended to convey a 1-3 year time horizon.

Core Values

- Embrace openness in the transaction of public business while conducting Town affairs in a manner that is just and best demonstrates a genuine respect for different ideas, opinions, and perspectives.
 1. Inform Councilors of Right to Know Law rules regarding email use and electronic communications shortly following March election. **COMPLETE**
 2. Hold orientation for incoming Councilors following 2nd Tuesday in March. **COMPLETE**
 3. Hold orientation for new board chairs/officers/interested members on RSA 91-A and good board practices. Scheduled for 6/26/18.
 4. Hold orientation session for public and staff on Right to Know Law annually. Must schedule, targeting early fall 2018.
 5. Production of weekly "Friday Updates" & use of various forms of social media (Facebook/Twitter) to communicate effectively with public. We plan to give the weekly publication a facelift in coming weeks to interface more easily with mobile devices. Craig Stevens to provide training to Jennie and Todd.
 6. Maintain Durham web site in fresh/current form that is easily accessible and useful for the public. This is a constant process. Ongoing.
 7. Air public meetings & events on DCAT as widely as possible. DCAT recently aired 2018 Memorial Day Parade. Newly equipped HD station (**COMPLETE**) will provide a significantly more pleasing image to viewers, hopefully encouraging an expanded viewing audience. Ongoing.
 8. Share Council goals with all boards and commissions, the public via the "Friday Updates," and post in Council chamber. We've asked DPW to print large version for Council chambers. Sent to all boards/depts. Ongoing.
 9. Councilors assigned to boards provide update at each Council/board meeting as needs require. **COMPLETE.**
 10. Complete Comcast Franchise Renewal Process. Working through several items but anticipate we will have a recommendation for contract extension for another 7 years by the end of the first quarter of 2018. Attorney briefing for Council on 6/18/18 with public hearing in July. Ongoing
 11. Publish quarterly updates on fire department response and inspection activities in Friday Updates and on the fire department web site. Ongoing.

- Honesty and integrity.
- Excellence in all endeavors.

Standards of Performance

Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs by considering multiple elements including society, ecology, economics, transportation, agriculture, food and drinking water, climate, and energy resources.

1. Mr. Selig serves as a member of the Piscataqua Region Estuaries Partnership's (PREP) Management Committee. In November, PREP released its 2017 State of the Estuaries Report concerning the health of the Great Bay. PREP is now moving forward a variety of initiatives to educate residents concerning the Estuary. Ongoing.
2. DPW/UNH remains active in engaging with the EPA in evaluating the best path forward toward compliance with new MS-4 and WWTP requirements. We await an analysis from our contract-engineering firm, Wright Pierce, on a cost benefit analysis. Should have in hand by mid-summer 2018. Ongoing.
3. The Durham/UNH AM & PM peak traffic model was updated in early 2018, which can be utilized for various traffic planning and simulation activities. Anticipate it will be used as part of Mill Plaza application project. **COMPLETE.**
4. Utilize the new DCAT drone to assist in visualizing or contextualizing geographic areas for planning purposes. Ongoing.
5. Represent the interests of the Town concerning the Seacoast Reliability Project as part of the NH Site Evaluation Process. The Town has expended well over \$172,000 to date to vet Eversource data associated with an underwater crossing of the Little Bay by the Town's independent, 3rd party experts, and our specialized legal counsel focusing on all aspects of the project. After a long hiatus, the project is again moving forward before the NH Site Evaluation Committee. Durham representatives met with NHDES officials in late-fall 2017 to outline the community's concerns. NHDES issued findings in early 2018. Technical sessions were held in May/June 2018. Town staff attended. The actual SEC proceedings will take place in August/September 2018, with a decision by the SEC by April 2019. The Town team met with Eversource staff and attorneys on 6/12/18 to continue to develop an MOU for use of local roadways if the project is approved by the SEC. This is a time intensive undertaking. Ongoing.
6. Support the Planning Board in its update of the Future Land Use Chapter of the Master Plan. The Future Land Use Subcommittee of the Planning Board met regularly throughout 2017, held a public forum, conducted community outreach in myriad ways, and submitted a draft chapter to the Planning Board for review by end of 2017. The Planning Board reviewed the chapter as part of the public hearing process with support from our consultants at the Strafford Regional Planning Commission and adopted it in the 1st quarter of 2018. **COMPLETE.**
7. Evaluate how to market the historical nature of the community and endeavor to make Durham a destination. Councilors Sally Tobias and Al Howland have been taking a run at this. Celebrate Durham has been kicked off by downtown business owners. Discussions took place to find ways for Celebrate Durham and the Durham Business Assn. to collaborate. Ultimately the two entities opted to move in their own separate directions. There is also a Celebrate Durham Web site that Al and Sally have developed to support the effort. To assist with this endeavor, the Economic Development Department over the course of the fall semester 2017 utilized a UNH intern, Nick Largy, to catalog the many resources and recreational opportunities that our town provides to residents and visitors. He not only gathered a lot of information, but he also created a website showcasing these town amenities. You can explore the end product he produced at www.celebratedurhamnh.com. Ensuring the web site and Celebrate Durham remain sustainable is an issue for future discussion. How can we find ways to

- leverage Celebrate Durham to forge new connections with students at UNH, the businesses community, the general community, and beyond? Ongoing.
8. Work to promote additional housing options for Durham's aging population as opportunities become available. Riverwoods was ultimately approved by the Planning Board for a proposed Stone Quarry Drive facility in Durham, with an anticipated construction start date of June 2018. This will be a significant project that will require considerable construction oversight by Town departments. In addition, the Town Council has approved a PILOT agreement between Riverwoods and Durham that should provide annual payments to the municipality in excess of \$1 million over time over a 30 yr. term. The Future Land Use Chapter also envisions making Durham more attractive to a wider range of demographics.
 9. Increased attention to verifying and inspecting accessory dwelling units improves the number of safe reliable housing options both for those residents that own the home and benefit from the apartment rental, and for those who are looking to rent a small, less expensive dwelling. The review, inspections and normalizing of Bed and Breakfasts may also increase the ability for older citizens to remain in their homes in Durham neighborhoods after retirement. The Building Department is diligent about inspecting and approving accessory dwelling units as they are created, or as we find them either through blind luck during inspections of other work on the property, or by real estate listings brought to our attention that claim accessory apartments for which we have no record. The Code Office is stepping its communications with DFD on these "created and found" units so that they are also inspected under the rental housing program. Since following up on advertised Air B&B's, the code office will be getting these documented, approved, and inspected when the zoning language becomes clarified through the interest and efforts of Councilor Welsh. Ongoing.
 10. Decommission the Stone Quarry Drive TIF. With Riverwoods extending water and sewer to Stone Quarry Drive, the TIF dating to 2007 is now redundant. Have scheduled to bring to Town Council on July 2nd. Ongoing.
 11. DPMMA (Durham Professional Middle Manager Agreement) contract negotiations for a successor bargaining contract. The current contract expires on 12/31/18. Negotiations likely to begin this summer/fall. Ongoing.
 12. Continue with Traffic Safety Committee involvement on matters concerning residents' questions, problems perceived and/or anticipated with recommendation to the Administrator. Ongoing.

Strengthen the community by supporting the needs of residents and families through a wide array of active and passive recreational opportunities, the celebration of Durham's history, and by encouraging community walk-ability and bike-ability.

1. Following a successful 2017, the Parks and Recreation Department and Parks and Recreation Committee have been working hard in 2018 to provide a robust array of programming that meets the varied needs of the community.
 - Since the start of 2018 to current (through summer 2018), DPR has offered a total of 64 program opportunities. These program opportunities are broken down into the following offerings:
 - Adult Programs: variety of fitness classes, craft workshops, guided kayak trips, pickelball, and field trips.

- After School Programs (elementary and middle school students): indoor rock climbing, kayaking, trail running, mtn. biking, xc skiing and snowshoeing, archery, outdoor edu./adventure edu. style programs and magic class.
 - Youth Programs: dance, yoga, off the beaten path little explores, field trips
 - Community Programs (all ages participating together): bird walks, karate, archery, snowshoe hikes, music classes, stargazing workshops, guided trail hikes and vacation week programs: swimming, open gyms, indoor rock climbing.
 - Community Special Events: Family Sweetheart Dance, Slush Cup Pond Hockey Tournament, Annual Egg Hunt, Memorial Day Parade, Family Camp Out at WHF, Picnic In the Park, Party At The Commons, Music on Main, Summer Splash and Potluck Picnic, and Durham Day.
 - Summer Camps (ages 5-15) A total of 8 weeks of camps offered: Gadgets and Contraptions Camp, Deep Blue Sea Camp, REACH Afternoon Camp (Partnership camp with the SAU), Outdoor Adventure Week (new), and Adventure Paddle Camp.
- As we transition back into the school year in the fall, our goal is to roll out a more comprehensive after school program schedule so families can better prepare and schedule their after school care needs. We plan to offer a community hiking trip (White Mountain Meet Up), and also partner with the Land Stewardship Committee to offer a Town Trails Day to highlight recently acquired/upgraded town properties. There have also been discussions with ORYA to partner to offer a youth golf program and a trail running event for the fall.
 - With the addition of our new van, seasonal adult trips will be planned, along with monthly Kids Night Out trips and teacher workshop day trips.
 - DPR will continue to work and coordinate with the local businesses, organizations & UNH to offer our remaining community events in 2018.
2. A new volunteer effort, Save the Stones, sponsored by the Durham Heritage Commission and Durham Historic Association, is working to take better care of our many private graveyards in town. Ongoing.
 3. The Planning Department worked with the NH Division of Historical Resources (NHDHR) and the HDC to prepare a grant last year to evaluate in 2018 the historical significance of Wagon Hill Farm to potentially place WHF on the NH or National Historic Register. We learned 6/11/18 that we received the \$5,000 grant! Council approved acceptance on 6/18/18. Grant must be complete by 9/30/19. Ongoing.
 4. We continue to work on developing initiatives that promote public transportation options and ensure safe walking and biking. Focus has continued to be devoted to clearly marking bike lanes within the downtown central core. Ongoing.
 5. Durham has engaged with NHDOT on taking steps to evaluate and improve the safety of the Route 4/Madbury Road intersection. New reflective shade guards have been installed, the light sequence timing of the intersection has been evaluated/improved by NHDOT, and Durham has submitted a grant application with NHDOT to have an engineering review undertaken of the intersection. We should hear in spring 2019 whether we receive the grant. Ongoing.

6. Work to ensure the Oyster River Youth Association (ORYA) offers an array of activities pursuant to best management practices in order to meet identified needs within the broader Durham and Oyster River community. Must update facility use agreements, review annual audit findings, etc. Ongoing.
7. Councilor Jim Lawson and Police Chief Kurz will be evaluating the merits of introducing a new ordinance that would require dog owners to pick up after their pets while on public property/ROW's. Ongoing.

Continue cooperative and collaborative efforts with UNH to enhance mutual intellectual, cultural, environmental, social, and economic benefits associated with hosting New Hampshire's state university, to include redevelopment of 66 Main St., Hetzel/Alexander Halls, and the development of a West Edge Innovation Neighborhood.

1. Durham/UNH continue to communicate with respect to the redevelopment of 66 Main St. to potentially include hotel, office, and retail. UNH reviewed RFP responses and has narrowed the field to one firm, Elliott Sidewalk Communities, with whom the Town has entered into an 8 mos. agreement (with a 4 mos. additional option) to explore the sale or ground lease of the Town-owned triangular parking lot parcel along Pettee Brook Ln. adjacent to 66 Main. Ongoing.
2. Actively exploring the viability of locating potential technology spin-off ventures developed at UNH within taxable parcels located off campus in Durham. Promising potential at UNH's West Edge as part of potential research park for the collective benefit of UNH, the State of NH, and Durham. This will be a long-term goal and has been integrated into the Future Land Use Chapter of the Master Plan. Ongoing.
3. Development of new zoning district for UNH Research Park at the West Edge. The town is actively working to create economic development incentives for this area. Currently it has been designated an Opportunity Zone. We may also set up an Economic Revitalization Zone, as we did for Stone Quarry and Technology Drive. The Downtown is also an ERZ. These efforts are to assist the University with attracting businesses to invest and locate within the proposed Research Park/Innovation Park. Economic Dev. Dir. Mary Ellen Humphrey, Planner Michael Behrendt, and Mr. Selig have had a number of conversations with UNH about this concept. UNH has brought on Goody Clancy, a highly-respected architecture and planning consultant based in Boston, to assist them in better conceptualizing this initiative. This is still in fairly early stages. Durham will need to evaluate a new zoning district to allow for the kind of value added development we collectively envision. Ongoing.
4. The Water Works Road site is feasible as the future Durham Fire Department location as part of a combined public safety complex potentially involving Durham Fire, UNH Police, and McGregor EMS. See below under Facilities goal for more information. Ongoing.
5. Work in support of UNH concerning the development of a performing arts center in the vicinity of the downtown area. UNH continues to seek funding for this initiative. Durham stands ready to assist. No major donors have stepped forward to date. This is a long-term initiative. Ongoing.
6. Seek opportunities to engage with UNH students in positive ways and identify potential research projects/opportunities that provide them with experience with the Town, a positive connection to Durham, and with scholarly input on

topical items. Councilors Tobias and Howland are working to forge new relationships with the UNH Student Senate. An annual scholarship program or standing internship opportunity are being evaluated. Ongoing.

7. Explore opportunities to collaborate with UNH on emergency services radio communications infrastructure site locations and/or equipment. See “Refine plans for new or existing public facilities/infrastructure...” Goal # 3 for additional information. Ongoing.

Continue revitalizing Durham’s commercial core and neighborhoods in ways that enhance our collective sense of community and better provide for the needs of our residents, businesses, the fiscal well being of the Town and University, and align with the new Master Plan.

1. Economic Development Director Mary Ellen Humphrey and Planner Michael Behrendt are evaluating possible zoning changes and other public policy levers (i.e., RSA 79-E, TIF, etc.) and collaboration with UNH to achieve the Master Plan vision of the Downtown and Commercial Core Chapter within the Central Business District. We are also consulting with the existing businesses and downtown property owners to make sure that we zone with their development needs in mind, to complement the Town’s vision with what is actually going to be financially feasible. Councilors Jim Lawson and Al Howland are work with them on this project. Ongoing.
2. PT Code Officer initiative focusing on trash/zoning. This has provided positive results preliminarily to date for downtown neighborhoods. Code Enforcement Officer Audrey Cline will be able to put some numbers to the citation efforts for 2017, 2018 and each following year. It should prove interesting. We will also begin to focus on number of occupants residing in single-family dwellings. Our hope is that the more robust presence of Code Enforcement around town in 2018 will play a part in producing positive results in the police department activity statistics with reduced problematic activity. Ongoing.
3. Mill Plaza redevelopment application. Much work had been devoted to providing suggestions to the Colonial Durham development team concerning how to redevelop the Mill Plaza in a manner that is value added for the entire community. A plan that was viewed favorably by the Planning Board in 2017 was denied necessary variances by the Zoning Board in part because of overwhelming opposition from the abutting Faculty neighborhood. After evaluating its options, including one plan that the general public felt was very problematic, the Mill Plaza has returned in June 2018 with a new plan, which appears at this point to be potentially approvable without any variances, that is similar in many ways to the earlier plan favored by the Planning Board. The Planning Board accepted the application as complete on June 13th. Contract Planner Rick Taintor is overseeing this application. The public hearing on the project opens June 27th. Ongoing
4. Town officials have met several times in 2017 and early 2018 with the G4 Group concerning possible redevelopment of properties along Main Street – Hayden Sports/Laundry Center, Young’s, DHop, Mariner Realty buildings and the owners of these properties. There has been little activity since that time. Zoning will have to be amended for the projects to be viable. Ongoing.
5. The Future Land Use Subcommittee of the Planning Boards held a forum in the spring and multiple outreach sessions in summer 2017 to help develop a new Master Plan chapter by this name. The Planning Board adopted the plan in early

2018. Planner Michael Behrendt is mapping out a process to update zoning to coincide with the new plan (2-3 year time horizon). Addressing issues surrounding agricultural uses, freestanding solar arrays, better defining the minor site plan review process, appropriate residential density/apartment type for new downtown construction, and a new UNH Research Park zoning district all have a higher priority than a general zoning re-write, which will be an ongoing project. Durham has continued to enhance the zoning ordinance over time and the existing document is fairly consistent with the new Master Plan. It should be noted that most of the potential commercial development properties have now been developed (The Durham Business Park & Stone Quarry). It makes sense to figure out where future commercial development could be located. Ongoing.

6. Affordable Housing is an area requiring further review by the Town. Planner Michael Behrendt, with the possible assistance of SRPC, will be undertaking an analysis to ascertain the affordability of existing housing in Durham (building on existing studies) and to determine potential strategies to provide more affordable housing in town. This is an area where former Planning Board member Peter Wolfe has had a lot of interest. [Note: The University has expressed some interest in workforce housing on their property, with an anticipation that many of their employees would benefit from affordable housing close to work and the many amenities offered by the town and university. Also, workforce housing specific to Durham (and other college towns) came up at the BIA's business roundtable-noted by Sarah Garstka, Executive Director, Workforce Housing Coalition of the Greater Seacoast, in an email to Mary Ellen Humphrey a few weeks ago. Their interest may be to retain recent graduates to fill positions, noting that a high percentage of NH college graduates leave the state to pursue employment in other areas, partly due to the high cost of housing.] Ongoing.
7. We continue to make strides to protect and enhance the integrity of Durham's traditional family neighborhoods. Data provided by DPD show arrests fell 14 percent this past academic year, (2017-18) while noise events fell by 30 percent and assaults dropped by 5 percent. DWI arrests were down by 9 percent and alcohol arrests dropped 3 percent. Durham police made 843 arrests during the 2017-18 UNH school year, which runs from late August through graduation in mid-May. Exactly two-thirds of those arrests involved UNH students, and the other percentage included locals, people passing through town and visiting friends on campus. That 843 figure is the third lowest in the last 14 years. We attribute some of the improvement to the DPD's problem-oriented policing program that lets one officer focus solely on nuisance issues. Closer coordination with UNH has also helped. A new part-time code officer focusing primarily on trash and zoning issues from late-winter through to the present has also had a positive impact. We've also seen improvements in that many students realize they can enjoy themselves without pushing things too far. Unity Day on May 5th, replacing Cinco de Mayo, was a success for 2018. We'll be looking to engaging UNH students and welcoming them to the broader Durham community this summer. Ongoing.
8. A great deal of time has been devoted to supporting downtown businesses through the efforts of the Economic Development Office and Celebrate Durham. We see opportunities working with this group to enhance social capital and a greater sense of community in the downtown core. [Note: There are a number

of potential workshops and business boot-camp type of events the EDC could sponsor, including SBA, Veterans, Women-owned businesses, etc. I would envision this as a partnership event program with the DBA/Celebrate/Town and these groups (including the AARP Senior Entrepreneur series.) Ongoing.

9. Identify and pursue strategies to make Durham more business friendly. Mary Ellen Humphrey and Town Councilors Sally Tobias and Al Howland, along with the EDC and Celebrate Durham, have been working to address this where feasible. The reality, though, is that Durham is very demanding in terms of what we require for new development approvals in response to community engagement. At the same time, given the substantial amount and quality of new development that has occurred in the past 5+ years we believe that our planning and review process is quite effective in producing redevelopment that is consistent with the goals of the community. Ongoing.
10. Attempt to maintain Durham's rank as the safest college community in the United States that welcomes businesses to operate in Durham. Ongoing.

Task the administrator with meeting the following budget goals for 2019: Hold the municipal tax rate at the 2015, 2016, 2017, and 2018 level of \$8.48 (or the equivalent figure based on reassessments) or less. For the medium and long-term, the Town will make an effort to control its spending and explore innovative ways to reduce the municipal tax rate.

1. The Council adopted its FY 2018 budget keeping the projected municipal tax rate at \$8.48 for the 4th year in a row. The Business Office will be putting out the upcoming budget schedule for FY 2019 within the next month for departments, board, and committees. [Note: We do have 5-year needs projections (from Councilor Lawson and EDC Dir. Mary Ellen Humphrey) in order to meet long-term capital needs of the community.] Ongoing.
2. The Assessing Department is undertaking a statistical update of all property values in Durham in 2018. This effort is not intended to "add value" as new development would, but rather to ensure equity and fairness with respect to all assessed values in Durham. Draft property values were sent to property owners on Friday, 6/29/18. Informal meetings between the Town's contract assessors and property owners who desire to meet with them are currently being scheduled. Ongoing.

Encourage residents to explore becoming a member of one of the town's boards, committees or commissions.

1. We have worked to publicize board/committee vacancy opportunities through the weekly "Friday Updates." We've also encouraged staff, Councilors, and existing board members to approach potential residents about considering such opportunities. Results have been promising to date. [Note: Encouraging younger residents to become involved would be beneficial so that our boards accurately reflect the diversity of our population. Being sensitive to their busy family schedules might help attract younger members to counter the aging demographic of current boards, training replacements, and encouraging civic engagement.] Ongoing.

Encourage all Town boards, committees, and commissions to align their efforts with

the Council goals and approved Master Plan chapters, collaborate and communicate frequently with each other, and communicate with the community at large.

1. Work with the Energy Committee to evaluate whether the power needs of the Wastewater Treatment Plant can be met through renewable resources. We have purchased green power through Renewable Energy Credits (100% wind) for operation of the WWTP through Nov. 2019. The Energy Committee continues to consider the viability of a smaller solar array on the concrete pad area at the WWTP. Ongoing.
2. Engage the Oyster River Cooperative School District in an effort to support educational excellence and explore potential ways to further collaborate in the provision of services, and to thoughtfully coordinate the timing of capital needs for each entity. We have established an active line of communication between the Town and the ORCSD. Ongoing.
3. Work with ORCSD on addressing voting venue for Durham given current laws regarding firearms within schools. Durham's election officials will be meeting with the School Board to discuss in the coming month in preparation for the fall 2018 election cycle. Ongoing.
4. Work with the Agricultural Commission to develop comprehensive amendments to the Zoning Ordinance to provide for the wide range of agricultural activities as defined in RSA 21-34-a, as outlined in the Master Plan. The issue is being actively explored by the commission with the support of Planner Michael Behrendt and Zoning Officer Audrey Cline. Ongoing.
5. Gently explore whether there are potential areas of cooperation/synergy between the towns of Durham, Lee, and Madbury that might result in shared savings and increased service delivery efficiencies. Discussions with Newmarket have taken place concerning possible shared coverage for the Building Department. Discussions have also been taking place between Durham, UNH, NHDES, and Lee concerning a recommended extension of the D-UNH Water System to service the Lee Traffic Circle. Chair Marple, Chair Pro Tem Rotner, and Mr. Selig have met with Selectpersons in Lee and Madbury in spring 2018 to touch base. Ongoing.
6. Explore opportunities for collaboration between Durham, Lee, Madbury, and Barrington fire departments that might result in shared savings and/or increased service delivery efficiencies for emergency services. Ongoing.

Refine plans for new or existing public facilities/infrastructure, including, among others, downtown structured parking, a replacement Fire Department, and public safety radio communication improvements, to meet the present and future needs of the community.

1. The approved \$1.96 million renovations and addition at the Durham Police Department facility are nearly complete with punch list items and HVAC balancing outstanding. On time and on budget to date. An open house planned for this summer. Ongoing.
2. Limited activity has been undertaken concerning a plan for the development of a downtown structured parking solution, potentially in conjunction with UNH, to addressing downtown parking needs within the Central Business District, helping to foster a Park-Once-and-Walk system. [Note: Obviously the new developments will have to address their own parking needs. As older buildings redevelop or repurpose, downtown parking needs may become more critical. Parking is a utility

- that the public expects, like sidewalks and street lights. New downtown commercial opportunities are limited by (perceived or real) parking challenges, even now. If you build it, they (desirable businesses and visitors/customers) will come. Perhaps the Council/Admin. should appoint a sub-committee, to work with planning and economic development, to come up with several potential scenarios, financial analysis, etc.? Ongoing.
- a. UNH is assessing the viability of structured parking in C-Lot/Campus Crossing Lot. It is likely that Campus Crossing will support necessary parking for a hotel at Hetzel/Alexander.
3. Town Councilor Jim Lawson, Fire Chief Dave Emanuel, Police Chief David Kurz, and Admin. Selig, along with IT Dir. Luke Vincent, are working on evaluating public safety radio upgrades that are necessary for the Durham radio system. Funds allocated in 2018 for consultant to assist with process. At present, parties are evaluating the best of several ways to proceed given the limited number of vendors for this equipment in NH and the Town's limited expertise in this area. In the short-term, we are going to need to relocate the DFD broadcast radio site currently on the Edgewood Road tank by September 2018 so that UNH can proceed with demolition of the current structure per NHDES requirements. Funding is not budgeted for this unanticipated issue so we are currently problem solving on both a technical solution and funding source. Ongoing.
 4. In conjunction with UNH, we'll need to finalize design and begin pre-planning for a new fire station at the Water Works Road location. The site appears feasible. Presentation to the Council took place in Sept. 2017. Wetland delineation data did not present concerns. We'll need to develop a MOU concerning how this project will proceed between Durham/UNH and associated property ownership/financing issues. Ongoing.
 5. Finalize and implement shoreline stabilization and trail plans for Wagon Hill Farm that reflect the stewardship plan for the property. DPW continues to work with our NHDES and UNH partners on the development and refinement of plan. Info. along with public display was available at Durham Day 2017. To date, two NHDES grants have supplemented Durham funding to pursue the project. We have submitted an additional application for State ARM funds. Town Council has approved sole source for shoreline cordgrass supplier. DPW Dir. Mike Lynch will be meeting with committees this summer to familiarize with project details. This effort has regional importance concerning the use of a Living Shoreline to stabilize erosion and restore salt marsh areas. Ongoing.
 6. Evaluate the potential merits of integrated versus stand-alone wastewater/stormwater (MS4) permits through the US EPA. Discussions are ongoing between the Town and EPA. DPW has contracted with the engineering firm of Wright Pierce to evaluate financial implications of one approach versus the other. A final EPA MS4 permit was issued 1/18/17 reflecting modifications to the 2013 draft Small MS4 and the 2015 Re-noticed Permit Sections. Effective date of the MS4 permit is 7/1/18. Notice of Intent must be submitted to EPA by Town on or before 10/1/18. Ongoing.
 7. The windows/doors/lighting project at the WWTP is underway. The Grit System Upgrade is in design. The Micro-C Pilot with M. Parvicella is underway to address "foaming" issues, with very positive results thus far. Ongoing.
 8. Transition to quarterly water/sewer billing. To commence in 2018. Ongoing.

9. Support the work of the Land Stewardship Subcommittee to increase the utilization and responsible management of Durham Town lands by residents and visitors in a substantial and sustainable manner. Land Stewardship Coordinator Ellen Snyder has been working on a variety of initiatives in conjunction with the Land Stewardship Subcommittee of the DCC. Durham Parks & Rec., DPW, and many volunteers have also been active in these efforts. Ongoing.
10. Riverwoods Water/Sewer Extension/Force Main Replacement Project. Tree cutting has begun. Will likely continue through spring 2018. Ongoing.
11. Rebuild new transfer station facility. On track for construction to begin 1st week in July 2018, with project complete by end of August 2018. Ongoing.
12. Install new “Durham: A Welcoming Community signage- Chartered 1732” signage to the entrances of Durham. The signs have been designed, fabricated, and are in the process of being installed at present at: Madbury Road, Mill Road, Old Concord Road. The sign location at Dover Road is being evaluated due to Riverwoods water/sewer extension through that area. Must work with NHDOT on a location for Newmarket Road. Ongoing.
13. Develop a plan for the Mill Pond area/Oyster River (Mill Pond) Dam that is cost-effective and environmentally sustainable. Our informal working group consisting of Mike Lynch, April Talon, Alan Bennett, Allan Howland, Jim Lawson, and Kenny Rotner has discussed this matter several times. DPW brought forward a scope of services for further review by the Council, which was approved by the board in late-October 2017 as part of a contract with the firm of Weston and Sampson. Field work is largely complete and DPW is awaiting a status report. Durham has received letter of deficiency for dam structure in multiple areas, some of which are very significant. Town Engineer provided update to Town Council on Westin and Sampson study dating to March 2018 on 6/18/18. Potentially organize a trip to Exeter to learn about that community’s experience with the Great Dam? Ongoing.
14. Complete Littlehale Dam project with decommissioning of existing dam. Funds have been budgeted for the project. Anticipate start date this summer or summer 2019, with 2019 more likely. Ongoing.
15. Complete design and install backup emergency generator at Town Hall. DPW working through electrical design challenges. Ongoing.
16. Acquire approximately 900 SF of additional space from UNH that is contiguous to the existing fire station to provide temporary relief to space constraints of the existing building. Ongoing.
17. Evaluate new barn at Wagon Hill Farm to determine what improvements might be need to more fully utilize the structure beyond dry storage. Ongoing.

** Note that the order of the goals does not imply priority.*