



# TOWN OF DURHAM

8 Newmarket Road  
Durham, NH 03824  
Tel: 603-868-5571  
Fax: 603-868-1858  
[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

**NOTICE:** Although members of the Town Council will be meeting in the Council chambers, the Council meetings are still available for members of the public to participate via Zoom or in-person.

## **AGENDA**

**DURHAM TOWN COUNCIL**  
MONDAY, JUNE 15, 2026  
DURHAM TOWN HALL – COUNCIL CHAMBERS  
**7:00 PM**

**NOTE:** The Town of Durham requires 48 hours notice if special communication aids are needed.

- I. Call to Order
- II. Town Council grants permission for fewer than a majority of Councilors to participate remotely
- III. Roll Call of Members. Those members participating remotely state why it is not reasonably practical for them to attend the meeting in person
- IV. Approval of Agenda
- V. Special Announcements
- VI. Approval of Minutes – June 1, 2026
- VII. Report from the UNH Student Senate External Affairs Chair or Designee
- VIII. Public Comments (\*) – **Please state your name and address before speaking**
- IX. Unanimous Consent Agenda (*Requires unanimous approval. Individual items may be removed by any councilor for separate discussion and vote*)
  - A. Shall the Town Council adopt **Resolution #2026-08** reaffirming Juneteenth Independence Day as a Legally Recognized Holiday and reaffirming Durham’s Opposition to any form of Oppression?
  - B. Shall the Town Council, Upon Recommendation of the Administrator, Approve TY2025 Property Tax Abatement Recommendations of the Assessor At The Local Level Totaling \$55,266.59?
  - C. Shall the Town Council, Upon Recommendation of the Administrator, Approve a Special Event Permit Application Submitted by Durham Parks & Recreation to Close Certain Sections of Town Roads for a Downtown Durham Day to be held on Thursday, August 6, 2026?

- D. Shall the Town Council Schedule a Public Hearing for Monday, July 6, 2026 on **Resolution #2026-09** Authorizing the Acceptance and Expenditure of the Lead Service Line Inventory (LSLI) Grant In the Amount of up to \$60,000 From the New Hampshire Department of Environmental Services (NHDES) for the LSLI Field Investigation Project and Authorize the Administrator to Sign and Submit Grant Paperwork on Behalf of the Town of Durham?
  - E. Shall the Town Council Approve the Submission of an Application for a Wastewater State Aid Grant (SAG) in the Amount of \$185,662.20 for the Madbury Road Complete Streets Phase 1 Water and Sewer Improvement Project and Authorize the Administrator to Sign Associated Documents?
- X. Citizen Committee Appointments**
- A. Shall the Town Council, upon recommendation of the Historic District/Heritage Commission Chair, appoint Elizabeth LaRocca, 10 Britton Lane, to an unexpired alternate membership position on the Historic District/Heritage Commission with a term expiration of 4/29?
  - B. Shall the Town Council, upon recommendation of the Zoning Board of Adjustment Chair, appoint Chris Sterndale, 60 Mill Road, to an unexpired alternate membership position on the Zoning Board with a term expiration of 4/29?
  - C. Shall the Town Council, upon recommendation of the Zoning Board of Adjustment Chair, appoint Daniel Bean, 5 Valentine Hill Road, to an unexpired alternate membership position on the Zoning Board with a term expiration of 4/27?
- XI. Presentation Items**
- A. Receive Report on Strafford County operations, budget, and tax rate from Commissioner Chair George Maglaras and County Administrator Raymond Bower.
  - B. Receive annual report on the Conservation Commission activities and projects - Dwight Trueblood, Chair
- XII. Unfinished Business**
- XIII. Councilor and Town Administrator Roundtable**
- XIV. New Business**
- XV. Nonpublic Session (if required)**
- XVI. Adjourn (NLT 10:30 PM)**

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**(\*)** *The public comment portion of the Council meeting is to allow members of the public to address matters of public concern regarding town government for up to 5 minutes. Obscene, violent, disruptive, disorderly comments, or those likely to induce violence, disruption or disorder, are not permitted and will not be tolerated. Complaints regarding Town staff should be directed to the Administrator.*



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**AGENDA ITEM: #6**  
**DATE: June 15, 2026**

### **COUNCIL COMMUNICATION**

**INITIATED BY:** Durham Town Council

**AGENDA ITEM:** **APPROVE THE TOWN COUNCIL MEETING MINUTES FOR JUNE 1, 2026.**

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** Todd Selig, Administrator

**AGENDA DESCRIPTION:**

Attached for the Council's review and approval are the minutes for the meeting held on June 1, 2026. Please call or email Karen Edwards with any grammatical/spelling changes prior to the meeting. Discussion at Monday evening's meeting should be limited only to substantive changes.

**LEGAL AUTHORITY:**

RSA 91-A:2 (II) specifies what must be contained in minutes of public meetings:

*"Minutes of all such meetings, including names of members, persons appearing before the bodies or agencies, and a brief description of the subject matter discussed and final decisions, shall be promptly recorded and open to public inspection not more than 5 business days after the public meeting, except as provided in RSA 91-A:6, and shall be treated as permanent records of anybody or agency, or any subordinate body thereof, without exception."*

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby approve the Town Council meeting minutes for June 1, 2026. (as presented/as amended)*



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AGENDA ITEM: **#9A** *TS*

DATE: June 15, 2026

### COUNCIL COMMUNICATION

**INITIATED BY:** The Town Council

**AGENDA ITEM:** SHALL THE TOWN COUNCIL ADOPT RESOLUTION #2026-08 REAFFIRMING JUNETEENTH INDEPENDENCE DAY AS A LEGALLY RECOGNIZED HOLIDAY AND REAFFIRMING DURHAM'S OPPOSITION TO ANY FORM OF OPPRESSION?

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** Todd Selig, Administrator

**AGENDA DESCRIPTION:**

Two years after President Lincoln signed the Emancipation Proclamation, Union troops arrived in Galveston Bay Texas with the first news of the emancipation of enslaved African Americans. "More than 250,000 African Americans embraced freedom by executive decree in what became known as Juneteenth or Freedom Day" according to the Nation Museum of African American History and Culture (read more at <https://nmaahc.si.edu/juneteenth>).

Resolution 269 of the US Senate passed unanimously in 2021 recognizing June 19<sup>th</sup> as "Juneteenth Independence Day." President Biden then signed the Juneteenth National Independence Day Act into law making Juneteenth a Federal Holiday. New Hampshire was one of the last states in the country to recognize Juneteenth, and last year it became a paid holiday for Town employees.

Durham is reaffirming its previous joining of the long list of communities, which it also did in 2024 through Resolution #2024-15, that recognize Juneteenth Independence Day by passing the proposed resolution.

There are variations, albeit minor, in the reported history around Juneteenth. For example, some sources state it was celebrated in Texas in the years after 1865 while other sources say it was celebrated in Texas and southwestern states. The resolution, as presented, relies on the US Senate resolution for the holiday's background, and on the Presidential Proclamation about Juneteenth's significance to all Americans. Both the Senate resolution and the Presidential Proclamation are provided below. The text highlighted in blue is used in Durham's resolution as presented.

Lastly, there is significant concern and frustration about what is called the "misappropriation" of Juneteenth for commercial, political and other purposes. Jemar Tisby reminds us in a Boston Globe opinion piece (<https://www.bostonglobe.com/2021/06/17/opinion/unintended-consequences-making-juneteenth-national-holiday/?event=event12>) that "In the clamor to show that Juneteenth is important to all people, Black people should maintain their central place in the story." He goes on to say "Instead of succumbing to lazy historical memory, Juneteenth should be an opportunity to educate and reeducate people about slavery, racism, white supremacy, and Black resistance.... We need to speak of the monumental efforts Black people took to wrestle their freedom from the clutches of injustice."

## 2021 Senate Resolution 269

A resolution designating June 19, 2021, as "Juneteenth Independence Day" in recognition of June 19, 1865, the date on which news of the end of slavery reached the slaves in the Southwestern States.

Whereas news of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the conclusion of the Civil War, more than 2½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863;

Whereas, on June 19, 1865, Union soldiers, led by Major General Gordon Granger, arrived in Galveston, Texas, with news that the Civil War had ended and the enslaved were free;

Whereas African Americans who had been slaves in the Southwest celebrated June 19, commonly known as "Juneteenth Independence Day", as inspiration and encouragement for future generations;

Whereas African Americans from the Southwest have continued the tradition of observing Juneteenth Independence Day for more than 150 years;

Whereas Juneteenth Independence Day began as a holiday in the State of Texas and is now celebrated in 48 States and the District of Columbia as a special day of observance in recognition of the emancipation of all slaves in the United States;

Whereas Juneteenth Independence Day celebrations have been held to honor African-American freedom while encouraging self-development and respect for all cultures;

Whereas the faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race;

Whereas slavery was not officially abolished until the ratification of the 13th Amendment to the Constitution of the United States in December 1865; and

Whereas, over the course of its history, the United States has grown into a symbol of democracy and freedom around the world: Now, therefore, be it

*Resolved*, That the Senate –

- (1) designates June 19, 2021, as “Juneteenth Independence Day”;
- (2) recognizes the historical significance of Juneteenth Independence Day to the United States;
- (3) supports the continued nationwide celebration of Juneteenth Independence Day to [provide an opportunity for the people of the United States to learn more about the past and to better understand the experiences that have shaped the United States](#); and
- (4) recognizes that the observance of the end of slavery is part of the history and heritage of the United States.

## **A Proclamation on Juneteenth Day of Observance, 2021, President Joseph Biden, June 18, 2021**

NOW, THEREFORE, I, JOSEPH R. BIDEN JR., President of the United States of America, by virtue of the authority vested in me by the Constitution and the laws of the United States, do hereby proclaim June 19, 2022, as Juneteenth Day of Observance. I call upon the people of the United States to acknowledge and condemn the history of slavery in our Nation and recognize how the impact of America’s original sin remains. I call on every [American to celebrate the emancipation of all Black Americans](#)

and commit together to eradicate systemic racism and inequity that can never be tolerated and must always be fought against.

IN WITNESS WHEREOF, I have hereunto set my hand this seventeenth day of June, in the year of our Lord two thousand twenty-two, and of the Independence of the United States of America the two hundred and forty-sixth.

JOSEPH R. BIDEN JR.

**LEGAL AUTHORITY:**

N/A

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby adopt Resolution #2026-08 reaffirming Juneteenth Independence Day as a Legally Recognized Holiday and reaffirming Durham's Opposition to Any Form of Oppression.*

## **RESOLUTION #2026-08 OF DURHAM, NEW HAMPSHIRE**

### **REAFFIRMING JUNETEENTH INDEPENDENCE DAY AS A LEGALLY RECOGNIZED HOLIDAY AND REAFFIRMING DURHAM'S OPPOSITION TO ANY FORM OF OPPRESSION.**

**WHEREAS**, news of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the conclusion of the Civil War, more than 2½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863; and

**WHEREAS**, on June 19, 1865, Union soldiers, led by Major General Gordon Granger, arrived in Galveston, Texas, with news that the Civil War had ended and the enslaved were free; and

**WHEREAS**, African Americans who had been slaves in the Southwest celebrated June 19, commonly known as "Juneteenth Independence Day", as inspiration and encouragement for future generations; and

**WHEREAS**, African Americans from the Southwest have continued the tradition of observing Juneteenth Independence Day for more than 150 years; and

**WHEREAS**, Juneteenth Independence Day is now a recognized federal holiday as a special day of observance in recognition of the emancipation of all slaves in the United States and is now a Durham Town Holiday for non-union personnel;

**WHEREAS**, Juneteenth Independence Day celebrations have been held to honor African-American freedom while encouraging self-development and respect for all cultures; and

**WHEREAS**, the faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race; and

**WHEREAS**, systems of oppression including Jim Crow, sharecropping and redlining diminished African American wealth into the twentieth century, and inequities remain to this day; and

**WHEREAS**, the Juneteenth Presidential Proclamation calls for Americans to celebrate the emancipation of all Black Americans and commit together to eradicate systemic racism that can never be tolerated and must always be fought against; and

**WHEREAS**, slavery was legal, condoned, and existed in Durham for many years; and

**WHEREAS**, the Town of Durham has a long history of supporting emancipation and the rights of every human, including recognition in the Congressional Record of May 21, 1838, of the pro-abolition acts of Lucy Parker and 118 other women of Durham in the State of New Hampshire.

**WHEREAS**, the Town of Durham first adopted Resolution #2023-17 on June 5, 2023, recognizing Juneteenth Independence Day as a local holiday.

**NOW, THEREFORE, BE IT RESOLVED**, that the Durham Town Council, the governing and legislative body of the Town of Durham, New Hampshire, does hereby adopt **Resolution #2026-08** reaffirming its recognition of June 19<sup>th</sup> this year and each year going forward as Juneteenth Independence Day to provide an opportunity for the people of Durham to learn more about the past and to better understand the experiences that have shaped the United States.

**NOW BE IT FURTHER RESOLVED**, that Juneteenth Independence Day recognizes the important role of emancipation, and that the Town of Durham respects the dignity of every human being and opposes any form of oppression.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of June, 2026 by a majority vote of the Durham Town Council with \_\_\_\_\_ voting in favor, \_\_\_\_\_ voting against, and \_\_\_\_\_ abstentions.

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Joe Friedman, Chair  
Durham Town Council

**ATTEST:**

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Rachel Dean, Town Clerk-Tax Collector



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AGENDA ITEM: **#9B**

DATE: June 1, 2026

### COUNCIL COMMUNICATION

**INITIATED BY:** Darcy Freer, Assessor

**AGENDA ITEM:** SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE ADMINISTRATOR, APPROVE TY2025 PROPERTY TAX ABATEMENT RECOMMENDATIONS OF THE ASSESSOR AT THE LOCAL LEVEL TOTALING \$55,266.59?

**CC PREPARED BY:** Darcy Freer, Assessor

**CC PRESENTED BY:** Todd Selig, Town Administrator  
Darcy Freer, Assessor

**AGENDA DESCRIPTION:**

Each year the Town receives requests for property tax abatements. The deadline for filing abatement requests is March 2, 2026. The Town must respond to the applicants in writing by July 1, 2026, or the application is automatically denied.

The Assessor's Office has reviewed abatement requests received to date, conducted site inspections, and met with those property owners or tax representatives who requested a meeting. These inspections and meetings have been held on an ongoing basis. Once these meetings concluded, the Assessor reviewed the requests in more detail and formulated recommendations. If the taxpayer has appealed their assessment with the municipality and is dissatisfied with the decision of the Town, they may appeal the abatement to either the New Hampshire Board of Tax and Land Appeals or Superior Court, but not both.

Attached for the Council's review and information are abatement recommendations for the following properties:

- 1. Alpha Xi Delta NHC - 3 Strafford Avenue**  
Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$8,039.28 including interest through 7/10/26. See attached abatement recommendation from the assessor outlining the reasons for granting this request.
- 2. Gangwer - 46 Woodman Road**  
Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.
- 3. Carrico - 36 Dover Road**  
Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.
- 4. Schweem Fam Rev Trust - 14-16 Old Landing Road**  
Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$2,747.01 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.
- 5. Slipknot Properties LLC - 15 Newmarket Road**  
Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$2,502.95 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.
- 6. Gowland - 28 Newmarket Road**  
Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$1,904.85 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.
- 7. 5-7 Mill Road LLC - 5 Mill Road**  
Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$3,322.93 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.
- 8. E&M Real Estate Prop Serv LLC - 56 Main Street**  
Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$315.10 including interest

through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**9. Twickler - 9 Stevens Way**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**10. Callander - 23 Timber Brook Lane**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$289.70 including interest through 7/10/26. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**11. Oakes - 12 Timber Brook Lane**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**12. Mueller - 6 Timber Brook Lane**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$123.43 including interest through 7/10/26. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**13. Vittands - 72 Piscataqua Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$907.71 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**14. Wheeler - 38 Piscataqua Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$2,394.06 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**15. McKiernan - 2 Riverview Court**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**16. Sancoff - 13 Durham Point Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**17. Rogers - 21 Deer Meadow Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$80.58 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**18. McClurken & Eastwood - 26 Deer Meadow Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$2,989.25 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**19. Esposito - 20 Deer Meadow Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$3,346.78 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**20. Beckett - 18 Deer Meadow Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**21. Great Bay Edge - 196 Piscataqua Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$5,696.17 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**22. Great Bay Nexus - 194 Piscataqua Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$772.57 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**23. Daly - 190 Piscataqua Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$2,217.56 including interest

through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**24. First Ranger LLC - 50 Langley Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$6,587.30 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**25. Ehrenworth & Hallett - 18 Colony Cove Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$1,266.91 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**26. Mazzola - 56 Wiswall Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$246.85 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**27. Wilson - 9 Cold Spring Drive**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$34.69 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**28. Hackenburg & Montgomery - 8 Cold Spring Drive**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**29. Prescott - 265 Durham Point Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$4.08 including interest through 7/10/26. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**30. Kleinmann - 267 Durham Point Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**31. Ryan - 269 Durham Point Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**32. Chase - 271 Durham Point Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**33. Miller - 283 Durham Point Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$3,130.55 including interest through 7/10/2026. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**34. Mazur - 295 Durham Point Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**35. Miller - 297 Durham Point Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**36. Decapo - 313&315 Durham Point Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$788.25 including interest through 7/10/26. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**37. Decapo - Durham Point Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$11.22 including interest through 7/10/26. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**38. Cooley - 20 Colony Cove Road**

Recommendation: GRANT (for Tax Year 2025). The Assessor recommends granting the abatement request in the amount of \$5,546.81 including interest through 7/10/26. See attached abatement recommendation from the assessor outlining the reasons for granting this request.

**39. Picard – Footman’s Island**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**40. Ford – 433 Bay Road**

Recommendation: DENY (for Tax Year 2025). The Assessor recommends denying the abatement request. See attached abatement recommendation from the assessor outlining the reasons for denying this request.

**LEGAL AUTHORITY:**

RSA 76:16 describes the process for the apportionment, assessment, and abatement of property taxes.

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

As part of the FY 2026 budget, the Town of Durham has appropriated \$175,000 to be used for tax abatement/appeal purposes. To date, the Town has abated \$25,545.58 to taxpayers who have appealed their assessments with the municipality, to the Board of Tax and Land Appeals or Superior Court.

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby, upon recommendation of the Assessor and consent of the Administrator, approve the FY 2025 property tax abatements at the local level totaling \$55,266.59 pertaining to the properties noted above.*



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AGENDA ITEM: **#9C**

DATE: June 15, 2026

### COUNCIL COMMUNICATION

**INITIATED BY:** Durham Parks & Recreation

**AGENDA ITEM:** SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE ADMINISTRATOR, APPROVE A SPECIAL EVENT PERMIT APPLICATION SUBMITTED BY DURHAM PARKS & RECREATION TO CLOSE CERTAIN SECTIONS OF TOWN ROADS FOR DOWNTOWN DURHAM DAY TO BE HELD ON THURSDAY, AUGUST 6, 2026?

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** Todd Selig, Administrator

**AGENDA DESCRIPTION:**

Attached is a special event/road closure permit application submitted by Durham Parks & Recreation requesting that certain portions of town roads be closed beginning from 4:30 p.m. to 9:00 p.m. on Thursday, August 6, 2026, for Downtown Durham Day.

The application has been reviewed by the appropriate town departments and has been approved by them. The Administrator therefore recommends approval of this special event and road closure permit.

**LEGAL AUTHORITY:**

RSA 41:11 "Regulation of Use of Highways, Etc.", and RSA 47:17 VII "Use of Public Ways" authorize the Town Council to regulate the use of public highways.

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Town Council, upon recommendation of the Administrator, does hereby approve a Special Event Permit Application Submitted by Durham Parks & Recreation to close certain sections of Town Roads for Downtown Durham Day to be held on Thursday, August 6, 2026.*



# TOWN OF DURHAM

100 Stone Quarry Drive, Durham, NH 03824

TEL: (603) 868-5578

FAX: (603) 868-8063

Email: [publicworks@ci.durham.nh.us](mailto:publicworks@ci.durham.nh.us)

## PERMIT APPLICATION

Revised: 2/18/19

### TYPE OF PERMIT (Please check one):

Special Event

Road Closure Request

Use of Town Property

LOCATION WHERE EVENT WILL OCCUR: Downtown Main St. + Jenkins Crt.

DAY & DATE OF EVENT: Thursday, Aug 6<sup>th</sup> TIME(S) OF EVENT: 6-8<sup>30</sup>pm

\*Start Closing Parking Spots @ 3:30pm. Road Closure at 4:30pm

DURATION OF EVENT (Including set up and breakdown time): 3<sup>30</sup> 9pm

*John  
Doherty  
Friday, Aug 7<sup>th</sup>  
6-8<sup>30</sup>pm*

NAME OF APPLICANT/ORGANIZATION: Durham Parks & Recreation

NAME OF EVENT: Downtown Durham Day - A Community Celebration

PERSONAL CONTACT FOR THIS EVENT: Rachel Gasowski

ADDRESS: 2 Dover Rd. Durham

TELEPHONE NO.: DAY: (603) 817-4074 EVENING: (603) 254-6178

EMAIL: rgasowski@gmail.com

DETAILED DESCRIPTION OF REQUEST (Pertaining to amplified music, location, route of travel. Please attach maps denoting routes and road closures):

Road Closure: Jenkins Crt. + Main St. → Jenkins to Main St.

Barber. We will have live music + several tables, booths, games + activities set up on Main St. + Jenkins Crt.

\*Requesting assistance from DPW w/ Road Closure, Trash removal, + barricade on one end of Main St.

\*Requesting assistance from Police w/ traffic + crowd control

\*Requesting assistance from Fire w/ fire truck at the beginning of road closure @ Main St + Jenkins.

ANTICIPATED NUMBER OF PARTICIPANTS: 500

ANTICIPATED NUMBER OF VEHICLES: 150

*Thank you*

CERTIFICATE OF INSURANCE INFORMATION

As evidence of its financial ability to indemnify the Town of Durham, during the term of this agreement, the applicant shall obtain and pay premiums for Commercial General Liability insurance protecting the parties hereto, their agents, officers, elected officials, representatives, or employees because of bodily injury, property damage, personal injury or products liability incurred by the parties in the performance of the terms of this lease, such policy to provide limits no less than \$1 million per occurrence. A Certificate of Insurance naming the Town of Durham as an Additional Insured shall be provided.

Insurance Carrier: Praxis

Policy Number and Expiration Date: \_\_\_\_\_

The undersigned hereby agrees, at its sole cost and expense, to defend, indemnify and hold harmless the Town of Durham and all associated, affiliated, allied and subsidiary entities of the Town, now existing or hereinafter created, and their respective officers, boards, commissions, employees, agents, and contractors (hereinafter referred to as "indemnities") from and against any and all liability, obligation, damages, penalties, claims, liens, costs, charges, losses and expenses which may be imposed upon, incurred by or asserted against the indemnities by reason of any act or omission of the undersigned, its personnel, employees, agents, contractors or subcontractors which results in damage or injury of any kind to any person or any property and which arises out of or in any way connected with the activities permitted by this permit.

Rachel Gasowski  
Printed Name and Signature of Event Coordinator/applicant

6/4/26  
Date

\_\_\_\_\_  
Printed Name and Signature of Principal/Owner/Authorizing Authority

\_\_\_\_\_  
Date

.....

**FOR OFFICIAL USE ONLY**

Reviewed by DPW  
Comments:  No comments STAT 06/04/26

Reviewed by PD  
Comments:  \*Will assign 3 officers.

Reviewed by FD  
Comments:  See attached Fire Department conditions of permit approval  
\*Will accommodate with a fire truck.

Reviewed by P&R  
Comments: [Signature]  
Approved:

\_\_\_\_\_  
Todd I. Selig, Administrator

\_\_\_\_\_  
Date

## John Baker

---

**From:** Jack Dalton  
**Sent:** Thursday, June 4, 2026 1:54 PM  
**To:** John Baker; Samuel Hewitt; Brendan O'Sullivan; David Emanuel; Kelley Fowler; Mark Collopy; Michelle Patrick; Rachel Gasowski; Richard Reine; Shannon Shaw  
**Subject:** RE: Special Event Permit Application - Downtown Durham Day - P&R - 8-6-2026

Rachel,

Like in past years, DPD will assign three officers to this event.

Jack

Deputy Chief Jack Dalton  
Durham Police Department  
86 Dover Road  
Durham, NH 03824  
603-868-2324



**From:** John Baker <jbaker@ci.durham.nh.us>  
**Sent:** Thursday, June 4, 2026 1:37 PM  
**To:** Samuel Hewitt <shewitt@ci.durham.nh.us>; Brendan O'Sullivan <brendan.osullivan.dfd@unh.edu>; David Emanuel <david.emanuel@unh.edu>; Jack Dalton <jdalton@ci.durham.nh.us>; Kelley Fowler <Kelley.Fowler@unh.edu>; Mark Collopy <Mark.Collopy@Police.unh.edu>; Michelle Patrick <Michelle.patrick@unh.edu>; Rachel Gasowski <rgasowski@ci.durham.nh.us>; Richard Reine <rreine@ci.durham.nh.us>; Shannon Shaw <sshaw@ci.durham.nh.us>  
**Subject:** Special Event Permit Application - Downtown Durham Day - P&R - 8-6-2026

Good afternoon:

Please see attached Special Event Permit Application - Downtown Durham Day - P&R - 8-6-2026.

**Sam:** Please review as Acting Director of DPW until Rich returns from Vacation.

Parks and Recreation has submitted an event application for Downtown Durham Day – A community Celebration.

Road closure is requested for Jenkins Court and Main Street from Jenkins to Main Street Barber.

**DPW:** Requesting assistance with road closure, trash/litter removal, and barricade on West end (beginning) of Main Street road closure.

**Police:** Requesting assistance with traffic and crowd control.

## John Baker

---

**From:** Brendan O'Sullivan <Brendan.OSullivan@unh.edu>  
**Sent:** Thursday, June 4, 2026 2:59 PM  
**To:** John Baker; David Emanuel; Robert Atwater; Kelley Fowler; Michelle Patrick  
**Subject:** Re: Special Event Permit Application - Downtown Durham Day - P&R - 8-6-2026

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

John,  
DFD approves. We will accommodate with a fire truck.

**Fire:** Requesting assistance with fire truck at the West end (beginning) of Main Street road closure at Main Street/Jenkins Court intersection.

Thank You,  
Brendan

Brendan J. O'Sullivan  
Fire Marshal/ A-EMT  
51 College Road  
Durham NH 03824  
603-833-9836  
brendan.osullivan@unh.edu

***Please note new email address***

On Jun 4, 2026, at 13:36, John Baker <jbaker@ci.durham.nh.us> wrote:

**Fire:** Requesting assistance with fire truck at the West end (beginning) of Main Street road closure at Main Street/Jenkins Court intersection.



## TOWN OF DURHAM

8 Newmarket Road  
Durham, NH 03824  
Tel: 603-868-5571  
Fax: 603-868-1858  
[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

AGENDA ITEM: **#9D**

DATE: **June 15, 2026**

### COUNCIL COMMUNICATION

**INITIATED BY:** Public Works Department

**AGENDA ITEM:** SHALL THE TOWN COUNCIL SCHEDULE A PUBLIC HEARING FOR MONDAY, JULY 6TH, 2026 ON RESOLUTION #2026-09 AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF THE LEAD SERVICE LINE INVENTORY (LSLI) GRANT IN THE AMOUNT OF UP TO \$60,000 FROM THE NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES (NHDES) FOR THE LSLI FIELD INVESTIGATION PROJECT AND AUTHORIZE THE ADMINISTRATOR TO SIGN AND SUBMIT GRANT PAPERWORK ON BEHALF OF THE TOWN OF DURHAM?

**CC PREPARED BY:** April Talon, P.E., Town Engineer  
Greg Bush, Project Engineer

**PRESENTED BY:** April Talon, P.E., Town Engineer

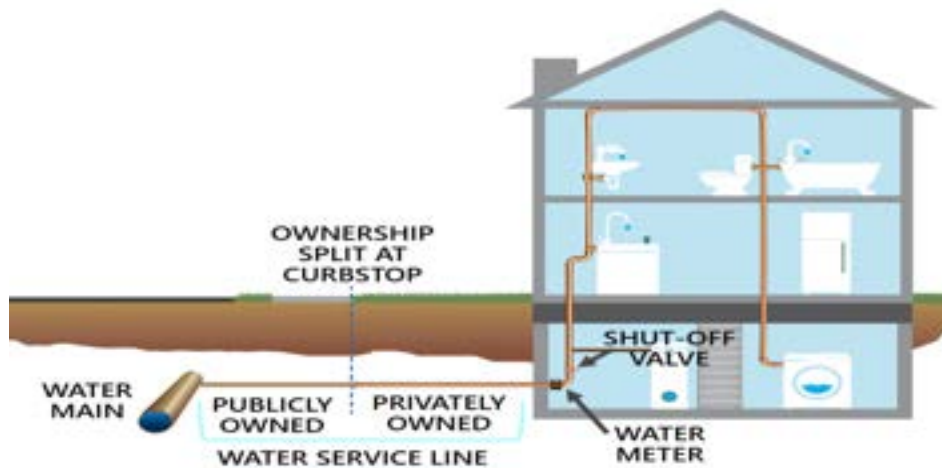
**AGENDA DESCRIPTION:**

The purpose of this Council Communication is to request that the Council schedule a public hearing for Monday July 6th, 2026 on a resolution authorizing the acceptance and expenditure of the Lead Service Line Inventory (LSLI) Grant in the amount of up to \$60,000 from the New Hampshire Department of Environmental Services (NHDES) for the LSLI Field Investigation Project and authorize the Administrator to sign and submit grant paperwork on behalf of the Town of Durham.

Durham Public Works submitted an application to NHDES as part of their project solicitation in December 2025. On January 2, 2026, DPW was notified that the Town was offered an NHDES grant for this project in the amount of \$60,000.

**Background:**

Customers of the UNH/Durham Water System receive water to their homes and businesses via “service lines,” ownership of which is split between the Water System and the customer at a curb stop (shown in the figure below). Many service lines in Durham were installed many years ago and records of pipe materials are limited, and the publicly-owned portion of service lines are often installed years prior to the privately owned piping in preparation for future development. Due to these factors, there are many service lines in Durham with no written record of pipe material type.



*Figure: Typical scenario of a service line (does not represent all scenarios).*

US Environmental Protection Agency (USEPA) and NHDES required that the UNH/Durham Water System, in addition to other water systems, create an inventory of their service lines throughout their distribution systems, paying special attention to any lead service lines that will need to be replaced, and submit an initial service line inventory to NHDES. This inventory is required to be updated and resubmitted annually.

The Town’s inventory of service lines associated with the UNH/Durham Water System includes approximately 770 service lines with an “unknown” material type. There are currently no known GRR or lead service lines in Durham.

Multiple tasks associated with the LSLI have already been completed by the Town and UNH/Durham Water System. The LSLI was last updated and submitted in November 2025, followed by notification letters to each property served by a service line on Durham’s LSLI to notify them that their service line material is unknown. Approximately 100 service lines material types were identified since the last LSLI update in 2024, most of which were identified during the recent Madbury Road Water & Sewer Improvement Project.

The goals of this LSLI Field Investigation are the following:

- 1. Physically Identify Unknown Water Service Line Materials** -This project will assist in identifying water service line materials. Service lines will be selected for investigation beginning with the oldest “unknown” service lines in the UNH/Durham Water System’s Lead Service Line Inventory. A contractor will be procured to complete all investigations using a standard public bid process in accordance with the Town of Durham’s Purchasing Policy. Field investigation of water service line material typically involves “potholing” where the contractor physically exposes and inspects the service line on both sides of the curb stop. The selected contractor will perform test pitting/potholing by excavation using a mini-excavator and hand tools. Observing a service line would require disturbing soil, landscaping, or pavement (i.e., excavating to observe a curb stop) on private property. Letters will be mailed to property owners to notify them of the anticipated work dates and areas to be disturbed prior to working on their property.



*Example image of potholing to reveal a curb stop and identify water service material.*

- 2. Update Town GIS Database** - Visual inspection will include completing a standard inspection form for each service line and photographing both sides of the exposed service line if possible. The Town GIS staff will perform a GIS survey at each service line to improve upon the Town’s GIS database, which is used frequently by DPW staff.

3. **Curb Stop Replacements** – Based on the results of this field investigation, the Water System staff will replace curb boxes as necessary using the existing Water System budget.
4. **Traffic Control:** The Contractor shall provide traffic control as needed when operating within the roadway.
5. **Site Restoration:** All excavations will be backfilled and compacted in accordance with Town of Durham policy. All surficial material including pavement, concrete, and landscaping will be restored to its original or better condition in accordance with Town of Durham policy.
6. **Future Capital Project Planning** – The Water System may use the results of this project to plan future water main replacements as necessary. These potential upgrades would be associated with future Town Capital Improvement Plans (CIP).

**LEGAL AUTHORITY:**

N/A

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

\$60,000 in LSLI Grant funding to be reimbursed from NHDES following completion of work.

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby schedule a Public Hearing for Monday, July 6th, 2026, on Resolution #2026-09 authorizing the acceptance and expenditure of a Lead Service Line Inventory (LSLI) Grant in the amount of up to \$60,000 from the New Hampshire Department of Environmental Services for the LSLI Field Investigation Project, and authorize the Administrator to sign and submit grant paperwork on behalf of the Town of Durham.*

## **RESOLUTION #2026-09 OF DURHAM, NEW HAMPSHIRE**

**AUTHORIZING THE ACCEPTANCE AND EXPENDITURE OF A LEAD SERVICE LINE INVENTORY (LSLI) GRANT IN AN AMOUNT UP TO \$60,000 FROM THE NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE LSLI FIELD INVESTIGATION PROJECT AND AUTHORIZE THE ADMINISTRATOR TO SIGN AND SUBMIT ALL NECESSARY PAPERWORK**

**WHEREAS**, the Town of Durham submitted an application to the New Hampshire Department of Environmental Services (NHDES) as part of their project solicitation in December 2025; and

**WHEREAS**, in January 2026, the Town was notified that the Town was offered an LSLI grant for this field investigation in the amount of up to \$60,000; and

**WHEREAS**, the Town of Durham, after thorough consideration, decided that the completion of the LSLI Field Investigation Project is of critical importance to comply with the US Environmental Protection Agency (USEPA) Lead and Copper Rule, as well as for maintaining an updated GIS water line database and future planning of capital improvements for water main replacements; and

**WHEREAS**, New Hampshire Revised Statutes Annotated (RSA) 31:95-b permits municipalities to authorize acceptance and expenditure of funds from the state, federal or other governmental unit, or a private source, which becomes available during the fiscal year if they first adopt an article authorizing this authority indefinitely until specific rescission of such authority; and

**WHEREAS**, Resolution #99-19 adopting the provisions of RSA 31:95-b authorizing the Town Council to apply for, accept, and expend unanticipated funds from a Federal, state, or other governmental unit or a private source which becomes available during the Fiscal Year; and

**WHEREAS**, Council approval is required for the acceptance and expenditure of these funds; and

**WHEREAS**, RSA 31:95-b III(a) requires that a Public Hearing be held on unanticipated funds in excess of \$10,000; and

**WHEREAS**, on Monday, July 6th, 2026, a duly posted and published Public Hearing was held by the Durham Town Council on the \$60,000 NHDES monies in accordance with RSA 31:95-b;

**NOW, THEREFORE, BE IT RESOLVED**, that the Durham Town Council, the governing and legislative body of the Town of Durham, New Hampshire does hereby approve **Resolution #2026-09** authorizing the acceptance and expenditure of a Lead Service Line Inventory Grant in the amount up to \$60,000 and authorizes the Administrator to sign and submit appropriate paperwork on behalf of the Town of Durham.

**PASSED AND ADOPTED** this \_\_\_\_\_, by a majority vote of the Durham Town Council with \_\_\_\_\_ affirmative votes, \_\_\_\_\_ negative votes, and \_\_\_\_\_ abstentions.

\_\_\_\_\_  
Joe Friedman, Chair  
Durham Town Council

**ATTEST:**

\_\_\_\_\_  
Rachel Deane, Town Clerk-Tax Collector



## TOWN OF DURHAM

8 Newmarket Road  
Durham, NH 03824  
Tel: 603-868-5571  
Fax: 603-868-1858  
[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

AGENDA ITEM: # **9E**

DATE: June 15, 2026

### COUNCIL COMMUNICATION

**INITIATED BY:** Durham Public Works Department

**AGENDA ITEM:** SHALL THE TOWN COUNCIL APPROVE THE SUBMISSION OF AN APPLICATION FOR A WASTEWATER STATE AID GRANT (SAG) IN THE AMOUNT OF \$185,662.20 FOR THE MADBURY ROAD COMPLETE STREETS PHASE 1 WATER AND SEWER IMPROVEMENT PROJECT AND AUTHORIZE THE ADMINISTRATOR TO SIGN ASSOCIATED DOCUMENTS?

**PREPARED BY:** April Talon, Town Engineer  
Greg Bush, Project Engineer

**PRESENTED BY:** April Talon, P.E., Town Engineer

**AGENDA DESCRIPTION:**

The purpose of this Council Communication is to request approval to submit a Wastewater State Aid Grant (SAG) application to NHDES in the amount of \$185,662.20 for the construction of the Madbury Road Complete Streets Phase 1 Water and Sewer Improvement Project. This grant amount reflects the portion of the overall project costs that were eligible for grant (please see additional details below).

**Project Description**

The construction and engineering contracts for the Madbury Road Complete Streets Phase 1 Water and Sewer project were approved on March 4 2024, in the amounts of \$2,281,044.95 to JP Cardillo and \$250,000 for VHB construction engineering services. These were a part of the larger overall Madbury Road Complete Streets project that also includes the design and construction of new pavement, sidewalks, ADA

compliant ramps and crossings, improved signalization, lighting, pavement markings, traffic calming, and pedestrian and cyclist accommodations.

The condition of the Madbury Road sewer main between Main Street and Route 4 was assessed by video inspection in the fall of 2021 and with input from wastewater division town staff. Based on this assessment, we identified the sewer mains in poor condition (root intrusion, collapsed pipe, obstructions, history of problems).



Photo Above: Root Ball at a pipe joint



Photo Above: Cracked Sewer Pipe on Madbury Road

Phase 1 of sewer work reached final completion on November 14, 2025, and included replacement of sewer mains and services on Madbury Road between Main Street and Davis Court (just north of Bagdad Road) and replacement of a sewer main that extends from Madbury Road down Madbury Ct to Strafford Ave. Many of the existing sewer mains along the Madbury Road corridor were backlot sewer mains. For ease of maintenance, these were relocated to within the Madbury Road Right-Of-Way during this project. The 6" and 8" existing sewer mains were mostly clay pipe; these were replaced with 8" PVC pipe. Sewer manholes were replaced with new precast structures.

### **SAG Eligibility**

Wastewater State Aid Grants provide funding to assist construction and engineering of wastewater infrastructure projects in New Hampshire. SAG funding is structured to provide reimbursement funding for completed projects and only accepts applications after a project is considered complete. NHDES reimburses 20 percent of “eligible” costs, which are those for design and construction of wastewater infrastructure and facilities. When a project scope encompasses more than just wastewater upgrades (such as water), only the wastewater infrastructure upgrade portions of those projects are considered eligible.

*Of the total Madbury Road Complete Streets Phase 1 Water and Sewer Improvement Project costs, \$928,310.98 was related to wastewater infrastructure improvements and therefore considered eligible under this grant program. The Town of Durham was notified by NHDES that we may receive 20% reimbursement of the eligible project costs, therefore this application is requesting \$185,662.20.*

In New Hampshire, Wastewater State Aid Grant (SAG) funding is strictly contingent on state budget approval. Municipalities are reimbursed 20% to 30% for eligible infrastructure project costs, but payouts depend on biennial budget appropriations and final authorization by the Governor and Executive Council. The Town of Durham has a successful history of receiving SAG funding from NHDES. The table below provides examples of State Aid Grants we have received over recent years:

<u>Project Name</u>	<u>Past SAG Grant</u>
	<u>Amounts</u> <u>Awarded</u>
WWTP Odor Control Project	\$367,323
WWTP Sludge Dewatering Upgrade Project	\$230,558
Old Concord Road Pump Station	\$59,700
WWTP Grit System Upgrade	\$163,353
Dover Road Pump Station Upgrade	\$363,068
WWTP Baseline Improvements	\$980,562
West End Sewer Improvements	\$27,373

**LEGAL AUTHORITY:**

N/A

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

\$185,662.20 in SAG funding to be reimbursed from NHDES should funding be approved and allocated by Governor and Executive Council.

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby Approve the Submission of an Application for Wastewater State Aid Grant (SAG) funds in the Amount of \$185,662.20 for the Madbury Road Water and Sewer Improvement Phase 1 Project and Authorizes the Administrator to Sign Associated Documents.*



## TOWN OF DURHAM

8 Newmarket Road

Durham, NH 03824

Tel: 603-868-5571

Fax: 603-868-1858

[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

AGENDA ITEM: **#10A**

DATE: June 15, 2026

### COUNCIL COMMUNICATION

**INITIATED BY:** Elizabeth LaRocca

**AGENDA ITEM:** SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE HISTORIC DISTRICT/HERITAGE COMMISSION CHAIR, APPOINT ELIZABETH LARocca, 10 BRITTON LANE, TO AN UNEXPIRED ALTERNATE MEMBERSHIP POSITION ON THE HISTORIC DISTRICT/HERITAGE COMMISSION WITH A TERM EXPIRATION OF 4/29?

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** Todd I. Selig, Administrator

**AGENDA DESCRIPTION:**

Attached for the Council's information and consideration is an application for board appointment submitted by Elizabeth LaRocca, requesting appointment as a member to the Historic District/Heritage Commission. Her appointment will fill one of the two alternate member vacancies on the Commission. There is still one regular member vacancy.

Ms. LaRocca has attended one meeting of the Historic District/Heritage Commission and has spoken with Chair, Larry Brickner-Wood. Attached for the Council's information is Chair Brickner-Wood's endorsement of Ms. LaRocca's appointment.

Ms. LaRocca has been invited to attend Monday night's meeting.

**LEGAL AUTHORITY:**

N/A

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby, upon recommendation of the Historic District/Heritage Commission Chair, Appoint Elizabeth LaRocca, 10 Britton Lane, to an unexpired Regular Membership position on the Historic District/Heritage Commission with a term expiration of 4/29.*



## Town of Durham

8 Newmarket Road  
Durham, NH 03824-2898  
Tel: 603/868-5571  
Fax 603/868-1858  
jberry@ci.durham.nh.us

### Application for Board Appointment

Type of Appointment and Position Desired (Please select only one):

New appointment/regular member       New appointment/alternate member      
Reappointment/regular member          Reappointment/alternate member     

**NOTE:** New applicants are asked to attend AT LEAST ONE meeting, as well as to meet separately with the Chair(s) of the committee(s) to which they are applying, **prior to submitting an application for appointment.**

**Applicant has:**

ATTENDED A MEETING  
 SPOKEN WITH CHAIR/V CHAIR  
 BEEN RECOMMENDED FOR MEMBERSHIP

---

Name: Elizabeth LaRocca

Date: 5/26/26

Address: 10 Britton Lane, Durham NH 03824

E-Mail Address: [elarocca@comcast.net](mailto:elarocca@comcast.net)

Telephone: 603-303-5473

Board/Commission/Committee to which you are interested in being appointed. (Please list in order of preference, if interested in more than one appointment).

1. Durham Historic District/Heritage Commission
- 2.
- 3.

Are you willing to attend ongoing educational sessions offered by the New Hampshire Municipal Association, Strafford Regional Planning Commission, et al, and otherwise develop skills and knowledge relevant to your work on the board/committee?    YES     NO

(Over)

Please provide a brief explanation for your interest in appointment to a particular board, commission or committee:

As a NH native, I have come to appreciate the state's history and the need to protect, treasure and share it. Although NH was one of only 13 British colonies and a leader in the US industrial revolution, it was the last state in the nation to establish a historic agency at the state level. This has led to the loss of much of our historic buildings and other aspects of local history. As a young child growing up in Newmarket, I was especially struck by the beauty of the stone and brick mills in our downtown and the colonial architecture in Portsmouth. As a 9-year resident of Durham and UNH graduate, I will be happy to serve as an advocate of Durham's history.

Please provide brief background information about yourself:

I grew up in Newmarket, graduated from UNH with a B.S. in Business Administration, and retired from PSNH/Eversource after a 40-year career in Accounting, Business Systems Development, Regulatory Affairs and Community Relations & Development.

I am a long-time member and former board president of the Manchester Historic Association and was appointed by the late Manchester Mayor Bob Baines to the Manchester Heritage Commission in 2002. I am also a member of the New Market Historical Society and plan to join the Durham Historic Association.

My other volunteer efforts at this time include service on the St Thomas More Catholic Church food pantry and Student Supper teams.

Please provide below the names and telephone numbers of up to three personal references:

Name: Robin Mower Telephone: 603-659-2716

Name: Patricia Meyers Telephone: 603-512-0869

Name: Jeffrey Barraclough Telephone: 603-622-7531



Thank you for your interest in serving the Town. Please return this application, along with a resume, if available, to: Town Administrator, 8 Newmarket Road, Durham, NH 03824, or email Karen Edwards at [kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us) or Michael Behrendt at [mbehrendt@ci.durham.nh.us](mailto:mbehrendt@ci.durham.nh.us).

**From:** [Larry Brickner-Wood](#)  
**To:** [Karen Edwards](#)  
**Cc:** [Michael Behrendt](#)  
**Subject:** Re: Elizabeth LaRocca  
**Date:** Wednesday, June 3, 2026 8:54:36 AM

---

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Karen,

Michael and I met with Elizabeth and she is an excellent candidate to fill an alternative or regular position on the HDC/HC. We look forward to having Her join us!

Larry

On Wed, Jun 3, 2026 at 8:43 AM Karen Edwards <[kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us)> wrote:

Larry,

Elizabeth LaRocca has applied to be an alternate on the HDC. Please send me your recommendation for her appointment.

Karen

*Karen Edwards*

Administrative Assistant

Administrator's Office

Town of Durham

8 Newmarket Road

Durham, NH 03824

(603) 868-5571

[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

She/her/hers

--

Rev. Larry Brickner-Wood (he/him/his)

Ordained UCC Minister

Happily Retired

Chair, Durham Historic District and Heritage Commission,

1 Colony Cove Road

Durham, NH 03824

603-868-6917 (home)

603-988-4470 (cell)

[revlarry77@gmail.com](mailto:revlarry77@gmail.com)

[lrwood77@outlook.com](mailto:lrwood77@outlook.com)



## TOWN OF DURHAM

8 Newmarket Road

Durham, NH 03824

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Fax: 603-868-1858

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AGENDA ITEM: **#10B**

DATE: June 15, 2026

### COUNCIL COMMUNICATION

**INITIATED BY:** Chris Sterndale

**AGENDA ITEM:** SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE ZONING BOARD CHAIR, APPOINT CHRIS STERNDALE, 60 MILL ROAD, TO AN UNEXPIRED ALTERNATE MEMBERSHIP POSITION ON THE ZONING BOARD OF ADJUSTMENT WITH A TERM EXPIRATION OF 4/29?

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** Todd I. Selig, Administrator

**AGENDA DESCRIPTION:**

Attached for the Council's information and consideration is an application for board appointment submitted by Chris Sterndale, requesting appointment as a member to the Zoning Board of Adjustment. His appointment will fill one of the two alternate member vacancies on the Board.

Mr. Sterndale has previously been a member of the Zoning Board and served as chair. He has spoken with current Chair, Neil Niman. Attached for the Council's information is Chair Niman's endorsement of Mr. Sterndale's appointment.

Mr. Sterndale is unable to attend Monday night's meeting.

**LEGAL AUTHORITY:**

N/A

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby, upon recommendation of the Zoning Board Chair, Appoint Chris Sterndale, 60 Mill Road, to an unexpired alternate membership position on the Zoning Board of Adjustment with a term expiration of 4/29.*



## Town of Durham

8 Newmarket Road

Durham, NH 03824-2898 Tel: 603/868-5571

Fax 603/868-1858 [kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us)

### Application for Board Appointment

Type of Appointment and Position Desired (Please select only one):

New appointment/regular member       New appointment/alternate member   
Reappointment/regular member       Reappointment/alternate member

**NOTE: New applicants are asked to attend AT LEAST ONE meeting, as well as to meet separately with the Chair(s) of the committee(s) to which they are applying, prior to submitting an application for appointment.**

**Applicant has:**

x  ATTENDED A MEETING  
x  SPOKEN WITH CHAIR/V CHAIR  
 BEEN RECOMMENDED FOR MEMBERSHIP

---

Name: Chris Sterndale

Date: 8 Jun 26

Address: 60 Mill Rd

E-Mail Address: [csterndale@gmail.com](mailto:csterndale@gmail.com)

Telephone: 603.502.7980

Board/Commission/Committee to which you are interested in being appointed. (Please list in order of preference, if interested in more than one appointment).

1. ZBA
- 2.
- 3.

Are you willing to attend ongoing educational sessions offered by the New Hampshire Municipal Association, Strafford Regional Planning Commission, et al, and otherwise develop skills and knowledge relevant to your work on the board/committee? YES NO

(Over)

Town of Durham - Application for Board Appointment  
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Please provide a brief explanation for your interest in appointment to a particular board, commission or committee:

*I would like to serve the town in some capacity and have experience w/ZBA, noticed recruiting for alternate members. During previous term(s) on ZBA I believe I helped the board apply the law appropriately, treat applicants fairly, and avoid unnecessary delays and appeals.*

Please provide brief background information about yourself:

*Native townie and 15 year homeowner, currently employed as Town Administrator in Auburn, NH.*

Please provide below the names and telephone numbers of up to three personal references:

Name: Telephone:

Name: Telephone:

Name: Telephone:



Thank you for your interest in serving the Town. Please return this application, along with a resume, if available, to: Town Administrator, 8 Newmarket Road, Durham, NH 03824, or email Karen Edwards at [kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us).

June 8, 2026

To: Durham Town Council  
From: Neil Niman  
RE: Recommendation for Chris Sterndale

Chris was the chair of the ZBA when I first joined the Board. He was an excellent chair and thoughtful board member. I learned a great deal from Chris and appreciated the way he ran the meetings. He set the standard that I have been trying to live up to ever since. I am pleased that he is willing to rejoin the Board and enthusiastically welcome his participation.



## TOWN OF DURHAM

8 Newmarket Road

Durham, NH 03824

Tel: 603-868-5571

Fax: 603-868-1858

[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

AGENDA ITEM: **#10C**

DATE: June 15, 2026

### COUNCIL COMMUNICATION

**INITIATED BY:** Daniel Bean

**AGENDA ITEM:** SHALL THE TOWN COUNCIL, UPON RECOMMENDATION OF THE ZONING BOARD CHAIR, APPOINT DANIEL BEAN, 5 VALENTINE HILL ROAD, TO AN UNEXPIRED ALTERNATE MEMBERSHIP POSITION ON THE ZONING BOARD OF ADJUSTMENT WITH A TERM EXPIRATION OF 4/27?

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** Todd I. Selig, Administrator

**AGENDA DESCRIPTION:**

Attached for the Council's information and consideration is an application for board appointment submitted by Daniel Bean, requesting appointment as a member to the Zoning Board of Adjustment. His appointment will fill the last alternate member vacancy on the Board.

Mr. Bean has spoken with current Chair, Neil Niman. Attached for the Council's information is Chair Niman's endorsement of Mr. Bean's appointment.

Mr. Bean has been invited to attend Monday night's meeting.

**LEGAL AUTHORITY:**

N/A

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

**MOTION:**

*The Durham Town Council does hereby, upon recommendation of the Zoning Board Chair, Appoint Daniel Bean, 5 Valentine Hill Road, to an unexpired alternate membership position on the Zoning Board of Adjustment with a term expiration of 4/27.*



# Town of Durham

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Durham, NH 03824-2898  
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[kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us)

## Application for Board Appointment

Type of Appointment and Position Desired (Please select only one):

New appointment/regular member       New appointment/alternate member   
Reappointment/regular member       Reappointment/alternate member

**NOTE:** New applicants are asked to attend AT LEAST ONE meeting, as well as to meet separately with the Chair(s) of the committee(s) to which they are applying, prior to submitting an application for appointment.

Applicant has:

ATTENDED A MEETING  
 SPOKEN WITH CHAIR/V CHAIR  
 BEEN RECOMMENDED FOR MEMBERSHIP

Name: DANIEL BEAN

Date: 06/10/26

Address: 5 VALENTINE HILL RD

E-Mail Address: danbean@COMCAST.NET

Telephone: 603-661-8607

Board/Commission/Committee to which you are interested in being appointed. (Please list in order of preference, if interested in more than one appointment).

1. ZBA ALTERNATE
- 2.
- 3.

Are you willing to attend ongoing educational sessions offered by the New Hampshire Municipal Association, Strafford Regional Planning Commission, et al, and otherwise develop skills and knowledge relevant to your work on the board/committee? YES NO

(Over)



June 10, 2026

To: Durham Town Council  
From: Neil Niman  
RE: Recommendation for Dan Bean

Dan reached out to me expressing an interest in joining the Zoning Board of Adjustment. He attended last night's ZBA meeting and I had a chance to talk to him after the meeting. He has lived in Durham for 11 years, has previous experience with applications before a zoning board, and is very aware of what is happening in Durham and how the ZBA operates. He seems like an interested and motivated individual who will be a nice addition to the Board. We are in need of fresh perspectives, and I think he will do just that. I encourage you to support his appointment.



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AGENDA ITEM: **#11A** *TS*

DATE: June 15, 2025

### COUNCIL COMMUNICATION

**INITIATED BY:** Todd I. Selig, Administrator

**AGENDA ITEM:** RECEIVE REPORT ON STRAFFORD COUNTY OPERATIONS,  
BUDGET AND TAX RATE FROM COMMISSIONER CHAIR  
GEORGE MAGLARAS AND COUNTY ADMINISTRATOR  
RAYMOND BOWER

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** George Maglaras, Commission Chair  
Raymond Bower, County Administrator

**AGENDA DESCRIPTION:**

George Maglaras, Commission Chair, and Raymond Bower, County Administrator, have been invited to attend Monday night's Town Council meeting to provide a report on the Strafford County's Operations, Budget, and Tax Rate.

**LEGAL AUTHORITY:**

N/A

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

No formal action required. Receive presentation from the Strafford County Commission Chair and County Administrator and hold a question-and-answer session if desired.



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AGENDA ITEM: **#11B**  
DATE: **June 15, 2026**

## COUNCIL COMMUNICATION

**INITIATED BY:** Todd I. Selig, Administrator

**AGENDA ITEM:** RECEIVE ANNUAL REPORT FROM THE CONSERVATION  
COMMISSION – DWIGHT TRUEBLOOD, CHAIR

**CC PREPARED BY:** Karen Edwards, Administrative Assistant

**PRESENTED BY:** Dwight Trueblood, Chair, Conservation Commission

**AGENDA DESCRIPTION:**

Section 11.1 (I) of the Durham Town Charter used to require that the Town Council meet annually with all Chairpersons of standing Town committees to review significant actions taken by the committees, projects currently under discussion, and anticipated activities for the coming year. At the March 10, 2020 Town Election, Charter amendment (Article 16 on the ballot) was adopted which amended the language within this section to now read:

- I. *On an annual basis, Chairs of the Town of Durham committees will be provided the opportunity to present to the Town Council any significant actions or projects taken by their respective committee. This report can be in the form of a written summary or a formal presentation. No action is required if there is nothing of significance to report, although the Town Council can ask for a presentation if there is interest.*

Dwight Trueblood has been invited to attend Monday night's Town Council meeting to provide a brief update to Council members regarding the Conservation Commission's current activities.

**LEGAL AUTHORITY:**

Section 11.1 (I) of the Durham Town Charter.

**LEGAL OPINION:**

N/A

**FINANCIAL DETAILS:**

N/A

**SUGGESTED ACTION OR RECOMMENDATIONS:**

No formal action required. Receive presentation from Conservation Commission Chair, Dwight Trueblood, and hold question and answer session if desired.