

1 **D-R-A-F-T**

2
3 **DURHAM TOWN COUNCIL—BUDGET WORKSHOP**
4 **MONDAY, NOVEMBER 13, 2023**
5 **DURHAM TOWN HALL - COUNCIL CHAMBERS**
6 **7:00 PM**
7

8 **MEMBERS PRESENT:** Chair Sally Needell, Councilor Eric Lund, Councilor Emily Friedrichs
9 (who uses the pronouns ze/zir/zirs/zirself and the title Mx. Friedrichs)
10 (arrived at 7:02 PM), Councilor Carden Welsh, Councilor Charles
11 (Chuck) Hotchkiss, Councilor Joseph (Joe) Friedman, Councilor Wayne
12 Burton, Councilor Eleanor (Ellie) Lonske, Chair Pro Tem James (Jim)
13 Lawson
14

15 **MEMBERS ABSENT:** None
16

17 **OTHERS PRESENT:** Administrator Todd Selig, Business Manager Gail Jablonski, Assessor
18 Jim Rice, Code Enforcement Officer Audrey Cline, Parks & Rec
19 Director Rachel Gasowski, Churchill Rink Manager Bill Page, IT
20 Manager Luke Vincent, Assistant IT Manager Michael Rohr, DCAT
21 Coordinator Craig Stevens, DPW Director Richard Reine, Library
22 Director Sheryl Bass, Assistant Library Director Audra Lewis, Library
23 Trustee Chair Robin Glasser, Police Chief Rene Kelley, Fire Chief David
24 Emanuel
25
26

27 **I. Call to Order**
28

29 Chair Needell called the meeting to order at 7:00 PM.
30

31 **II. Town Council grants permission for fewer than a majority of Councilors to participate**
32 **remotely - Not applicable**
33

34 **III. Roll Call of Members**
35

36 *Councilor Hotchkiss—Aye, Councilor Welsh—Aye, Councilor Lonske—Aye, Councilor*
37 *Burton—Aye, Chair Pro Tem Lawson—Aye, Chair Needell—Aye, Councilor Lund—Aye,*
38 *Councilor Friedman—Aye*
39

40 **IV. Approval of Agenda**
41

42 *Councilor Lund MOVED approval of the November 13, 2023, agenda as presented The*
43 *motion was SECONDED by Councilor Lund and PASSED unanimously, 8-0, by a show of*
44 *hands.*
45

46 **V. Unanimous Consent Agenda** *(Requires unanimous approval. Individual items may be*
47 *removed by any councilor for separate discussion and vote)*

- 48 A. Shall the Town Council Adopt Resolution #2023-27 Proclaiming Saturday, November 25, 2023,
49 as “Small Business Saturday” in Durham, NH and urge Durham residents to support small
50 businesses and merchants in Durham on this day and throughout the year?

- 1 B. Shall the Town Council adopt Resolution #2023-28 Memorializing the November 6, 2023
2 Acceptance and Expenditure of a **State of New Hampshire Department of Natural and**
3 **Cultural Resources/Division of Historical Resources** grant (Moose-Plate grant) in an amount
4 of \$20,000 for rehabilitation of the Bickford-Chesley House at Wagon Hill Farm and
5 authorizing Administrator Selig to Sign and Submit all necessary paperwork?
6

7 *Chair Needell read and MOVED approval of the Unanimous Consent Agenda items listed*
8 *above, as presented. The motion was SECONDED by Councilor Hotchkiss and PASSED*
9 *unanimously, 8-0, by a roll call vote: Councilor Hotchkiss—Aye, Councilor Welsh—Aye,*
10 *Councilor Lonske—Aye, Councilor Burton—Aye, Chair Pro Tem Lawson—Aye,*
11 *Chair Needell—Aye, Councilor Lund—Aye, Councilor Friedman—Aye*
12

13 **VI. Public Hearing** on the Administrator’s proposed FY 2024 Operating, Capital, and Special Fund
14 Budgets

15
16 **Councilor Friedrichs arrived at the meeting at this time (7:02 PM).**
17

18 *Chair Needell MOVED to OPEN the Public Hearing on the Administrator’s proposed FY*
19 *2024 Operating, Capital, and Special Fund Budgets. The motion was SECONDED by*
20 *Councilor Welsh and PASSED unanimously, 9-0, by a roll call vote: Councilor Hotchkiss—*
21 *Aye, Councilor Welsh—Aye, Councilor Lonske—Aye, Councilor Burton—Aye, Chair Pro*
22 *Tem Lawson—Aye, Chair Needell—Aye, Councilor Lund—Aye, Councilor Friedrichs—Aye,*
23 *Friedman—Aye*
24

25 Former Town Councilor Julian Smith said it was a big budget and he hoped it passes smoothly.
26

27 *Councilor Lund MOVED to CLOSE the Public Hearing on the Administrator’s proposed FY*
28 *2024 Operating, Capital, and Special Fund Budgets. The motion was SECONDED by*
29 *Councilor Hotchkiss and PASSED unanimously, 9-0, by a roll call vote: Councilor*
30 *Friedman—Aye, Councilor Friedrichs—Aye, Councilor Lund—Aye, Chair Needell—Aye,*
31 *Chair Pro Tem Lawson—Aye, Councilor Burton—Aye, Councilor Lonske—Aye, Councilor*
32 *Welsh—Aye, Councilor Hotchkiss--Aye*
33

34 **VII. Continued deliberation of the Administrator’s proposed FY 2024 Operating, Capital, and**
35 **Special Fund Budgets and the 2024-2033 Capital Improvement**
36

37 The Council reviewed and asked questions of the following departments/department heads
38 regarding their respective proposed budgets.
39

40 Michael Behrendt - Planning Department & Planning Board. Mr. Behrendt was not present at
41 this time.
42

43 Councilor Welsh questioned the increase in part-time wages for the Planning Board on page 87
44 of the proposed budget, which includes the minutes taker position and stipend for Planning
45 Board members.
46
47
48
49

1 Jim Rice, Assessor

2
3 Councilor Welsh asked if the contracted services line was for the reassessment that was
4 completed this past summer. Administrator Selig said the Town has a contract with George
5 Sansoucy for utility appraisals. Councilor Welsh asked if that was separate from the
6 “consultants” line item to which Administrator Selig replied that these were funds for a separate
7 contract with Mr. Sansoucy to defend the Town on the Eversource appeals for 2018 & 2019 of
8 \$10,000, and another \$2,500 to bring on a commercial/industrial appraiser.

9
10 Audrey Cline, Code Enforcement

11
12 Councilor Welsh asked if the Building Inspector and Code Enforcement positions are the same
13 position. Business Manager Jablonski replied that they were, and Councilor Welsh suggested
14 using consistent titling in the future.

15
16 Councilor Welsh noted that part-time wages expended for Code Enforcement in 2023 were
17 \$24,000 and that \$65,000 is proposed for 2024. He asked what the department anticipates for
18 2024. Ms. Cline replied that last year, the department did not have a Code Enforcement Officer
19 for part of the year, so not much of the funds were expended. She said that line was also reduced
20 due to the part-time electrical and plumbing inspectors not using their entire budgets as in
21 previous years. Councilors also asked questions of Ms. Cline regarding the impact of receiving
22 fees and fines relative to construction projects in Town.

23
24 Councilor Friedrichs asked if the electrical and plumbing inspectors would be receiving training
25 on the state building code update projected for 2024. Ms. Cline said that both inspectors would
26 receive training once the code is in effect.

27
28 Town Clerk/Tax Collector

29
30 Regarding the General Revenue budget, Councilor Lund asked why the “Yield Tax” (-120%)
31 and “Fire-Misc” (-133%) line items were showing reductions of greater than 100% and asked
32 how the numbers were arrived at to exceed 100%. Administrator Selig replied that Yield Tax are
33 timber taxes, and the Town is not aware at this time of any properties where it expects a cut.
34 Councilor Lund said that would explain why the absolute number is down, but he said most
35 people would expect if they were seeing a 100% cutback that would zero out the line item,
36 which is not the case with the two items he pointed out.

37
38 Regarding the Fire Misc line item, Ms. Jablonski said the number is based on what was received
39 in revenue from the prior year. 2023 was estimated high based on the prior year, but 2024 will
40 be back to normal.

41
42 Rachel Gasowski, Parks & Recreation Director

43
44 Ms. Gasowski provided information regarding the programs offered and numbers in 2023,
45 which she thought would help to pave the way going into the FY 2024 budget.

- 46
47
 - 48 • Offered 72 adult program opportunities
 - 49 • 650 adult program registrations
 - Offered 46 youth program opportunities

- 1 • 858 youth program registrations
- 2 • Offered 12 community events
- 3 • Offered 10 weeks of summer camp; 470 camper registrations
- 4 • 4,337 RecDesk online registration system members (2,060 Durham residents, 805 Lee
- 5 residents, 414 Madbury residents, 1058 from surrounding communities)
- 6 • 2000 FaceBook followers
- 7 • 487 Instagram followers

8
9 Chair Pro Tem Lawson asked if, before travel, any of the revenue goes into the Town’s books or
10 is it all separate with people paying directly. Ms. Gasowski replied that people pay directly.

11
12 Chair Pro Tem Lawson noted that the Parks & Rec budget last year was around \$375,000, and as
13 of September 2023, \$290,000 has been expended, so it appears to be pretty much on budget for
14 this year. He asked Ms. Gasowski if she anticipated ending up around that same amount
15 (\$370,000-\$375,000) by the end of this year, to which Ms. Gasowski replied she thought it
16 would be close to that amount.

17
18 Chair Pro Tem Lawson said what he liked about the Parks & Rec budget is that about half of the
19 budget’s programs are being paid for by fees and registrations. He said the other half of the
20 programs offered do not have revenues attached, but are important in terms of building
21 community, which is where he was hoping the Parks & Rec model would end up and he was
22 pleased overall with the budget presented.

23
24 Councilor Welsh asked what the current rate is for part-time wages and what will it be raised to.
25 Ms. Gasowski replied \$15/hour on average and that a camp director, for instance, will be going
26 from \$17/hour to \$20/hour. She has been struggling to attract anyone to apply for a camp
27 position this year over the age of 15.

28
29 Responding to a question from Councilor Welsh, Ms. Gasowski explained how “contracted
30 services” work.

31
32 Councilor Welsh said Ms. Gasowski mentioned that Durham offers programs to other
33 surrounding communities and asked if those communities are paying different rates. Ms.
34 Gasowski said they are except for Lee and Madbury at this time.

35
36 Councilor Friedrichs wondered if the Parks & Rec Department could examine a pricing range
37 that was a little more significant that has been set in the past but still be an attractive offering for
38 non-Durham residents that are not significantly subsidized by Durham’s property taxes.

39
40 Additional discussion occurred regarding fee structure costs for other communities enrolling in
41 Durham Parks & Rec programs.

42
43 Councilor Friedrichs asked if the Town charges \$1,000 annually to lease parking at the Parks &
44 Rec building (formerly the Durham Court House). Administrator Selig provided background
45 information saying that at one point the Town felt it was important to have parking for uses at
46 that building, not Parks & Rec at that time but the Oyster River Youth Association and the
47 Durham Historic Association. The Town entered into a 20 or 25-year lease agreement with the
48 owner of the Irving Station and agreed to market rate costs per parking space. He said there may
49 be another 3-4 years left on that agreement.

1 Regarding the issue of program costs, Councilor Welsh felt that Parks & Rec should increase its
2 program costs, including inflation of 12%, and those programs that are popular could probably
3 be increased by more than the cost of inflation.

4
5 Further discussion continued around Parks & Rec programs and perspectives and ideas
6 regarding fee and revenue increases. Councilor Welsh suggested that the Council ask Ms.
7 Gasowski to go back, look at fee increases and their effects on revenues, and return to Council
8 with a new number.

9
10 Councilor Friedman suggested that when increasing prices Ms. Gasowski first look at those
11 programs that are most popular and sell out quickly.

12
13 Council Friedrichs said if the fee structure is going to be revisited then it may make sense to
14 look at whether there is a way to incorporate some sort of sliding scale into that or a scholarship
15 plan.

16
17 Administrator Selig noted that, for example, in terms of the summer REACH program the Town
18 partners with ORCSD, children go to the school program in the morning and then transition over
19 to the Parks & Rec program in the afternoon. He said it is awkward in the morning when there is
20 one price for everyone and then an upcharge in the afternoon. There is a certain element of
21 having economy to scale for the afternoon group that allows Parks & Rec to do more with the
22 Durham children. Secondly, a good part of Durham is an affluent community and those families
23 that use Durham's Park & Rec programs have many choices of where they send their children
24 and what those children participate in. However, there are many families that cannot afford to do
25 that, so the Parks & Rec programs are more important to them, and these are the families that
26 will be more price conscious.

27
28 Councilor Burton said it should be kept in mind that Parks & Rec programs should benefit
29 everyone in Town, and he would hate to see it price out of market those families who cannot
30 participate simply because they do not have the income.

31
32 Chair Needell agreed with Councilor Burton and suggested that Ms. Gasowski take the time to
33 reevaluate if there are some changes to be made with the assistance of the Parks & Rec
34 Committee members.

35
36 Chair Pro Tem Lawson suggested that adults from the Towns of Lee and Madbury should be
37 charged the same amount as adults from Durham for programs they register for.

38
39 Councilor Burton suggested Ms. Gasowski also look into the UNH's work study program to hire
40 summer help, which can save a lot of money since wages are paid for out of the federal work
41 study fund.

42
43 Councilor Welsh said something to consider would be to allow Durham citizens to have first
44 choice for programs over citizens from Lee and Madbury since it is Durham citizens that are
45 paying for those programs through their property taxes.

46
47
48
49

1 Bill Page – Churchill Rink at Jackson’s Landing

2
3 Mr. Page said the rink was off to a good start for the season and he had nothing out of the
4 ordinary to report. He noted that the “contracted services” line item was increased because he
5 wanted to spend more money on the rink’s maintenance and infrastructure without having to do
6 any major renovations.

7
8 Councilor Welsh asked Mr. Page if he felt he would be able to hit the budget for this year to get
9 \$37,000 into the Fund Balance. Mr. Page replied that he did and explained why. He said,
10 however, in the rink business anything can happen at any time.

11
12 Luke Vincent & Michael Rohr - MIS/DCAT/GIS

13
14 Mr. Vincent highlighted major items included in his proposed budget:

- 15
16 • Increase licensing levels moving from Office365 G3 to Microsoff365 G5 (jumping in
17 defender, phone, and fogging capabilities).
18 • Implementing a cloud-based Identity and Access Management System with shims for
19 existing services, building external controls and links to HR.
20 • Establishing' new paths to back up on-prem and cloud data.
21 • Scalable event monitoring to provide detailed log ana lysais and retrieval.
22 • Complete station upgrade with the ability to store more video, provide more streams on
23 more devices, and live closed captioning in one or more languages.
24 • Continuation licensing, at current levels, of the tools and services needed to continue the
25 GIS program. Through the expert work of Steve Lutterman, GIS Program Administrator,
26 Town has been able to maintain a contract that would have almost doubled (based on
27 population).

28
29 Councilor Welsh noted that the line item “SoftwareSupport/MaintAgreements-M.I.” is going up
30 to around \$200,000 and asked if that will now be the baseline level going forward. Mr. Vincent
31 replied that he could not be completely certain because of work still being done in this area but
32 felt that in the next few years it would be something close to that amount.

33
34 Councilor Friedrichs asked why the Town was continuing to buy individual cell phone devices
35 for its employees instead of some other option such as providing a chip and separate plan for
36 employees to use as their Town-based cell phone or setting up employees with a work profile.
37 Mr. Vincent provided an explanation and reasons why the Town continues to issue its
38 employees with individual cell phones. In addition, he said that not all Town employees are
39 issued cell phones.

40
41 Mr. Vincent addressed a suggestion raised by Councilor Friedrichs relative to separating out
42 some of the critical security upgrades in software improvements from some of the other software
43 upgrades instead of including all upgrades in one line item. At the request of Administrator
44 Selig, Mr. Vincent also explained some of the security-related benefits relative to the changes to
45 software that the Town will be making.

46
47 Regarding the DCAT budget and addition of closed caption, Councilor Friedrichs asked why the
48 Town was supporting two systems (DCAT and Zoom) and wondered if it should be focusing on
49 just supporting one, especially with the shift in television now being provided via the internet.

1 Mr. Vincent replied that the upgrade being made is universal to the station and is not dedicated
2 to one service or the other. He said the closed captioning would be available on that web stream
3 as well.

4
5 DCAT Coordinator Craig Stevens explained in more detail what will be included in the upgrade
6 and those services it will support.

7
8 Councilor Lund said that since the Castus system upgrade is something being purchased only
9 every 3-4 years, he asked if the \$30,091 budgeted for the Castus system upgrade should be paid
10 for through the Capital Budget rather than the Operating Budget. Mr. Vincent replied that it
11 could be paid for either way because Castus is a service as well. He said it came down to the
12 question of budgeting this item as a service or a capital cost and decided it was better to budget
13 as a service because it is bundled with equipment costs.

14
15 Councilor Friedman asked if anything has occurred to provide Councilors and other
16 board/commission/committee chairs with Town email addresses. Mr. Vincent said that by using
17 iCloud, the Town can now provide external accounts, so yes, the Town will be able to create
18 those accounts moving forward.

19
20 Chair Pro Tem Lawson noted that this week, he believed the Police Department will be
21 changing over to a new Land Mobile Radio (LMR) system, which is sorely needed. He said it
22 had been an incredibly complex undertaking and acknowledged Mr. Vincent for his efforts and
23 time spent on this matter.

24
25 Luke Vincent & Richard Reine - GIS

26
27 Councilor Welsh asked what had been done with GIS that's been helpful.

28
29 Mr. Vincent replied that a public mapping service has been launched online resulting in much
30 better tax maps and infrastructure maps. He said the parcel lines now match up to the imagery.
31 There are also several layer additions that have been instrumental for the work that is done by
32 the Department of Public Works.

33
34 Public Works Director Richard Reine explained in more detail how the GIS upgrades have
35 helped the department in terms of locating any problems in the Town's water, sewer, and
36 stormwater systems.

37
38 Sheryl Bass, DPL Director; Robin Glasser, DPL Trustee Chair, Audra Lewis, Assistant DPL
39 Director - Durham Public Library

40
41 Ms. Bass briefly highlighted some of the library's activities and changes in 2022 and 2023 to
42 date:

- 43
44
- 45 • Over the past year (post pandemic), the library had a lot more of the adult population signing
46 up for programs offered. More UNH students are using the library as well.
 - 47 • A change in the way people use the library's meeting rooms.
 - 48 • Circulated approximately 73,000 physical materials and expected to exceed that in 2023.
 - 60,000 visits in 2022 and expected to exceed that in 2023.

- 1 • Made significant changes in library staffing to have a clear chain of hierarchy and provide a
2 defined path for library employees.
3

4 Councilor Welsh asked if the Friends of the Library would be donating to the library this year.
5 Ms. Bass replied they would and explained that the Trustees fund-raise to add a certain amount
6 of money to the library budget. The Friends of the Library are not included in the library
7 budget. They donate an amount depending on how their fund-raisers go from year to year.
8

9 Chair Pro Tem Lawson asked how much money the Library Trustees were expected to provide
10 for expenses in 2023. Ms. Glasser responded that the Trustees are committed to providing
11 \$25,000 in 2023 and \$20,000 going forward. Chair Pro Tem Lawson asked why the Trustees
12 were committed to help fund expenses. Ms. Glasser replied that the Trustees' annual appeal over
13 the past three years has been dwindling so the Trustees are committing more to the budget than
14 they are receiving through their annual appeal. Also, as unanticipated expenses arise throughout
15 the year, the Trustees end up contributing more.
16

17 Councilor Friedrichs asked if the library had any data on the number of Durham residents that
18 use its programs as opposed to residents from other areas. Ms. Bass replied that programming
19 data is difficult to capture but the library currently has 5,353 active library card users of which
20 84% have Durham addresses.
21

22 Councilor Lund asked for those that are not Durham residents, what fraction are Oyster River
23 Cooperative School District students. Ms. Bass replied that ORCSD students are the majority.
24 The only other card holders would be paying non-residents or UNH students.
25

26 Chair Pro Tem Lawson noted that funding for the library is going to increase 9%. The Town's
27 expenses in the proposed budget are increasing 6%. He asked if Ms. Bass thought it was
28 reasonable to expect that in the 2025 budget the library would align more closely with the
29 Town's increases. Ms. Bass replied that the majority of the increase in the library budget for
30 2024 is driven by increases in benefits, primarily health insurance, as well as the cost of digital
31 resources. However, there are some measures the library can take to control expenses and she
32 believed the library could be more in line with the Town going forward.
33

34 Richard Reine – Department of Public Works 35

36 Chair Pro Tem Lawson expressed a concern regarding the Madbury Road Complete Streets
37 Project. He said at the time the Town entered this project, it had hoped for a large grant to cover
38 a substantial amount of the cost. Now the Town has \$2,000,000 for the three years that the Town
39 would bond for the project. Mr. Reine explained that this project was structured over four
40 phases and provided detail regarding what is included in each of those construction phases.
41

42 Councilor Welsh said he thought there was a potential problem with capital improvement
43 repayments coming up in the second half of the 2020s where all of a sudden the Town will have
44 to repay some significant bonds more than usual, which will make it more difficult to do an
45 Operating Budget knowing that those bond payments are coming due, and if this project is
46 mounted on top of that, he felt it will be even worse. He thought it was odd to start a project at
47 Main Street up to Garrison Avenue and then stop. He asked Mr. Reine if that was realistic. Mr.
48 Reine replied that was one of the phases that was developed and can be determined whether
49 funding is available to move forward. He pointed out that this is a project that is not a "nice to

1 do” but a “have to do” because of old sewer and water mains that need replacing and taking the
2 opportunity for making traffic calming measure improvements.
3

4 Councilor Burton said the Council will be meeting with the state delegation. He asked Mr. Reine
5 what the Council should be asking the representatives to do for the Town regarding Public
6 Works funding at the state level. Mr. Reine replied that state funding is available, and he would
7 love to see the state target some of that funding for the Town’s water and sewer infrastructure,
8 as well as roadway improvements
9

10 Chair Pro Tem Lawson asked Administrator Selig since the state decided not to do the Northern
11 Connector, does that potentially give the Town some leverage as it relates to the Madbury Road
12 project since that will become a major thoroughfare going out to Dover. Administrator Selig
13 replied that he did not have an answer at this time. He applauded the NH Department of
14 Transportations for fast tracking the Route 4 and Madbury Road interchange upgrade, which is
15 moving forward now. He noted that neither the state nor UNH at this time have a desire to do
16 the Northern Connector project anymore. He noted there is already a western access and exit
17 route to Route 4 on campus to Old Concord Road.
18

19 Councilor Welsh asked Mr. Reine and Business Manager Gail Jablonski if they could combine
20 all of the Department of Public Works line items into one budget separate from the rest of the
21 budget book for future budgets. Administrator Selig suggested that having a supplemental
22 booklet for the DPW budget might work well.
23

24 Councilor Welsh said that Public Works full-time wages were up 9% and asked why that percent
25 was higher than inflation. Administrator Selig replied that the Town has a new DPW bargaining
26 unit contract that went into effect this year. There were a number of wage adjustments made to
27 some of the positions in order to remain competitive. The adjustments also included a 3%
28 COLA.
29

30 Councilor Lund noted that the Council has received letters from residents regarding the
31 discontinuance of the spring bulky waste pickup. He asked if there could be a compromise
32 where on certain days (example: 1st four Fridays in May) when DPW staff would be available
33 and residents that need to drop off bulky waste items could call and reserve a slot on one of
34 those days. He asked if that would represent significant savings over the existing program.
35

36 Mr. Reine said historically when the program was first started, it was very reasonable, and
37 residents would put out one or two items to be picked up. And, although it was an effort on the
38 part of DPW staff, it was not as much as it is currently where they will come across full kitchen
39 remodels that have been placed on the curbside to be picked up, as well as boats. He said it has
40 been growing to the point where he believes it has become unmanageable and less sustainable.
41

42 Discussion occurred around other alternatives and services residents could utilize to have their
43 bulky waste picked up and disposed of.
44

45 Regarding the sidewalk improvement program, Councilor Friedrichs asked how far the granite
46 curbs are going to be extended. Mr. Reine replied if there is already existing granite curbing, it
47 will be replaced.
48

1 Councilor Lund noted that in the proposed Capital Improvements Program relative to the
2 drainage system rehabilitation program, \$85,000 is shown for the year 2025-2033. He asked Mr.
3 Reine if this is going to be a recurrent cost, would he consider moving it to operating costs rather
4 than bonding it, noting that the road program is a recurrent project and is funded through the
5 Operating Budget. Mr. Reine replied he would need to have a discussion with Business Manager
6 Gail Jablonski to determine the best method for financing the project.
7

8 **VIII. Adjourn (NLT 10:30 PM)**
9

10 *Councilor Lonske MOVED to adjourn. The motion was SECONDED by Councilor Welsh*
11 *and PASSED, unanimously, 9-0, by a show of hands.*
12

13 The meeting was ADJOURNED at 10:24 PM.

14 Jennie Berry, Minutes Taker
15