



TOWN OF DURHAM

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NOTICE: Although members of the Town Council will be meeting in the Council chambers, the Council meetings are still available for members of the public to participate via Zoom or in-person.

AGENDA

DURHAM TOWN COUNCIL

MONDAY, JULY 17, 2023

DURHAM TOWN HALL - COUNCIL CHAMBERS

7:00 PM

NOTE: *The Town of Durham requires 48 hours notice if special communication aids are needed.*

- I. Call to Order
- II. Town Council grants permission for fewer than a majority of Councilors to participate remotely
- III. Roll Call of Members. Those members participating remotely state why it is not reasonably practical for them to attend the meeting in-person
- IV. Approval of Agenda
- V. Special Announcements - None
- VI. Public Comments (*) - **Please state your name and address before speaking**
- VII. Report from the UNH Student Senate External Affairs Chair or Designee
- VIII. **Unanimous Consent Agenda** *(Requires unanimous approval. Individual items may be removed by any councilor for separate discussion and vote)*
 - A. Administrator's Progress Report (as of June 30, 2023) on the list of approved 2022/2023 Town Council Goals adopted on May 15, 2023.
 - B. Shall the Town Council approve the 3rd 2023 Warrant for Water and Sewer Totaling \$706,599.92, commit the bills for charges to the Tax Collector for collection and authorize the Acting Administrator to sign said Warrant?
 - C. Shall the Town Council, Upon Recommendation of the Acting Administrator, Approve a Special Event Permit Application Submitted by Catherine Pease to close certain sections of Town Roads for University Day to be held on Thursday, September 7, 2023 with a rain date of Thursday, September 14, 2023?

- D. Shall the Town Council adopt Resolution 2023-19 recognizing traditional Indigenous Foraging Rights on Town of Durham public lands?
- E. Shall the Town Council, upon the recommendation of the Acting Administrator and the Chief of Police, authorize the purchase and installation of thirteen Flowbird CWT parking kiosks with an amount not to exceed \$102,876 to be paid from Capital account 07-2316-566-36-00 and an amount not to exceed \$8,573 from Depot Road Lot account 08-4000-866-96-000?
- F. Shall the Town Council Schedule a Public Hearing for Monday, August 14, 2023 on Resolution #2023-20 to:
 - 1. Authorize the Raising, Appropriating, and Expenditure of an Additional Four Hundred Twenty-Four Thousand, Two Hundred and Fifty Dollars (\$424,250) Within the Approved FY 2023 Capital Fund Budget (With \$424,250 to Come From a Clean Water State Revolving Fund loan , of Which \$42,425 of Loan Principal Forgiveness to be Forgiven) for the Completion of the Littlehale Creek at Edgewood Road Culvert Project?
 - 2. Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$424,250 in Long-term Bonds or Notes in Accordance With the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of the Littlehale Brook at Edgewood Road Culvert Project?
 - 3. Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Amendment Application to the NHDES and Execute all Necessary Documents in Accordance With New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of the Littlehale Brook at Edgewood Road Culvert Project?

IX. Committee Appointments

- A. Shall the Town Council, Upon Recommendation of the Trustees of the Trust Fund Chair, appoint Alberto B. Manalo, 11 Sumac Lane, to fill an Alternate Member vacancy on the Trustees of the Trust Fund with a term expiration of March 2024?
- B. Shall the Town Council, Upon Recommendation of the Zoning Board Chair, move Leslie Schwartz, 24 Laurel Lane, from a Regular Membership to an unexpired Alternate Member vacancy on the Zoning Board with a term expiration of April 2024?
- C. Shall the Town Council, upon recommendation of the Zoning Board Chair, appoint Kevin Lemieux, 11 Bartlett Road, to fill an unexpired regular member vacancy on the Zoning Board with a term expiration of April 2024?
- D. Shall the Town Council, upon recommendation of the Integrated Waste Management Advisory Committee Chair, appoint Mike Pazdon, 163 Dame Road, to fill a regular member vacancy on the Integrated Waste Management Advisory Committee with no term expiration?

X. Presentation Items

- A. Presentation by Gail Jablonski, Business Manager on the Quarterly Financial Report for Period Ending June 30, 2023.

- B. Presentation by Jim Rice, Town Assessor, on Proposed Changes to Income, Asset, and Exemption Thresholds for Blind, Disabled and Elderly Exemptions. Authorize Town Assessor to create Ordinance 2023-XX amending Chapter 132, Tax Exemptions & Credits, of the Town Code with the proposed changes and schedule a First Reading for August 14, 2023.

XI. Unfinished Business

XII. Approval of Minutes - June 26, 2023

XIII. Councilor and Town Administrator Roundtable

XIV. New Business

XV. Nonpublic Session (if required)

XVI. Extended Councilor and Town Administrator Roundtable (if required)

XVII. Adjourn (NLT 10:30 PM)

() The public comment portion of the Council meeting is to allow members of the public to address matters of public concern regarding town government for up to 5 minutes.*

Obscene, violent, disruptive, disorderly comments, or those likely to induce violence, disruption or disorder are not permitted and will not be tolerated. Complaints regarding Town staff should be directed to the Administrator.