



TOWN OF DURHAM

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NOTICE: Although members of the Town Council will be meeting in the Council chambers, the Council meetings are still available for members of the public to participate via Zoom or in-person.

AGENDA

DURHAM TOWN COUNCIL

MONDAY, APRIL 17, 2023

DURHAM TOWN HALL - COUNCIL CHAMBERS

7:00 PM

NOTE: The Town of Durham requires 48 hours notice if special communication aids are needed.

- I. Call to Order
- II. Town Council grants permission for fewer than a majority of Councilors to participate remotely
- III. Roll Call of Members. Those members participating remotely state why it is not reasonably practical for them to attend the meeting in-person
- IV. Approval of Agenda
- V. Special Announcements
 - A. Resolution #2023-08 Recognizing Outgoing Boards/Committees/Commissions Volunteers for their dedicated services to the Town of Durham
 - B. Resolution #2023-09 Recognizing Administrative Assistant Jennie Berry for her Dedicated Service Upon her Retirement After Serving 33 Years with the Town of Durham
- VI. Public Comments (*) - **Please state your name and address before speaking**
- VII. Approval of Minutes - April 3, 2023
- VIII. Councilor and Town Administrator Roundtable
- IX. Report from the UNH Student Senate External Affairs Chair or Designee

- X. Unanimous Consent Agenda** *(Requires unanimous approval. Individual items may be removed by any councilor for separate discussion and vote)*
- A. Shall the Town Council approve the 2nd 2023 Warrant for Water and Sewer totaling \$723,961.72 and authorize the Administrator to sign said warrant?
 - B. Shall the Town Council adopt Resolution #2023-10 Establishing the Durham Memorial Park Trust?
 - C. Shall the Town Council Adopt Resolution 2023-11, Revising Resolution 2005-10, A Resolution Establishing A Fire Department Injury Prevention Trust Fund, in order to expend all of the principal and interest in the trust?
 - D. Shall the Town Council Schedule a Public Hearing for Monday, May 1, 2023, on Resolution #2023-12 Authorizing the Acceptance and Expenditure of Federal Emergency Management Agency (FEMA) funds from the NH Division of Homeland Security and Emergency Management (NH HSEM) under the Public Assistance Grant Program CFDA #97.036 in an amount up to \$71,472.01 to cover COVID-related expenses incurred during the period from January 29, 2020 through May 24, 2022 and Authorizing the Administrator to Sign and Submit all Necessary Paperwork on Behalf of the Town of Durham?
 - E. Shall the Town Council, Upon Recommendation of the Administrator, Approve a Special Event Permit Application Submitted by Tyler Wittmann to Close Certain Sections of Town Roads for Sustainability Day to be Held on Saturday, May 6, 2023?
 - F. Shall the Town Council Appoint Steve Holmgren as the new member of CPCNH with Todd Selig as the alternate member?
 - G. Shall the Town Council, Upon Recommendation of the Administrator, Award the Construction Contract for the Edgewood Road Sewer Rehabilitation Project to Green Mountain Pipeline Services, LLC of Bethel, VT for a Total Bid Price of \$69,696.96 and Authorize the Town Administrator to Sign Associated Documents?
- XI. Committee Appointments**
- A. Shall the Town Council, upon recommendation of the Human Rights Commission Chair, appoint Kathy Collins, 31 Oyster River Road, to fill a Member vacancy on the Human Rights Commission with a term expiration of April 2024?
 - B. Shall the Town Council, upon recommendation of the Historic District Commission Chair, re-appoint Jennifer Becker, 2 Bartlett Road, to another 3-year term on the Historic District/Heritage Commission with a term expiration of April 2026?
- XII. Presentation Items**
- A. Presentation by Matt Lampron, Project Manager NHDOT, and Darren Blood, GM2 Inc., on the Route 4 and Madbury Road project.

- B. Presentation by Mike Hoffman regarding the proposal to make Dame Road a scenic road.
- C. Quarterly Financial Report through 3/31/23 - Gail Jablonski, Business Manager

XIII. Unfinished Business

Public Hearing and Action on Resolution #2023-07 Authorizing the Acceptance and Expenditure of a FY22 Legislative Pre-Disaster Mitigation (LPDM) grant from the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management, for the Durham Emergency Generator Project, In the Amount of \$427,612.49 with a Required 25% Match of \$142,537.51 – for a Total Project Cost of \$570,150.00 - and Authorize the Administrator to Sign and Submit Grant Paperwork and all Documents related to the Grant on Behalf of the Town of Durham.

XIV. New Business

- A. Discussion and possible action on Resolution #2023-14 regarding request from Trustees of Trust Fund for establishing a policy for the addition of names on the war memorial in the Memorial Park.
- B. Discussion and possible action on amending the Housing Task Force Charge.

XV. 2023 Town Council Goals

Continued discussion on the draft 2022-23 Town Council goals

XVI Nonpublic Session (if required)

XVII. Extended Councilor and Town Administrator Roundtable (if required)

XVIII. Adjourn (NLT 10:30 PM)

() The public comment portion of the Council meeting is to allow members of the public to address matters of public concern regarding town government for up to 5 minutes.*

Obscene, violent, disruptive, disorderly comments, or those likely to induce violence, disruption or disorder are not permitted and will not be tolerated. Complaints regarding Town staff should be directed to the Administrator.