



TOWN OF DURHAM

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NOTICE: Although members of the Town Council will be meeting in the Council chambers, the Council meetings are still available for members of the public to participate via Zoom or in-person.

AGENDA

DURHAM TOWN COUNCIL

MONDAY, MAY 16, 2022

DURHAM TOWN HALL – COUNCIL CHAMBERS

7:00 PM

NOTE: The Town of Durham requires 48 hours notice if special communication aids are needed.

- I. Call to Order
- II. Town Council grants permission for fewer than a majority of Councilors to participate remotely
- III. Roll Call of Members. Those members participating remotely state why it is not reasonably practical for them to attend the meeting in-person
- IV. Approval of Agenda
- V. Special Announcements
Announcing winner of the 2022 “Top Dog” contest held by the Town Clerk’s Office – Lorrie Pitt, Town Clerk-Tax Collector and Rachel Deane, Deputy Town Clerk-Tax Collector
- VI. Public Comments (*) – **Please state your name and address before speaking**
- VII. Approval of Minutes
- VIII. Councilor and Town Administrator Roundtable
- IX. Report from the UNH Student Senate External Affairs Chair or Designee
- X. **Unanimous Consent Agenda** (*Requires unanimous approval. Individual items may be removed by any councilor for separate discussion and vote*)
 - A. Shall the Durham Town Council authorize the Administrator to sign the Town of Durham’s first half 2022 Property Tax Warrant and direct the Tax Collector to collect partial payment of property taxes assessed on April 1, 2022 in the amount of \$17,396,313?
 - B. Shall the Town Council, upon recommendation of the Administrator, authorize the purchase of a new 2022 Elgin Pelican Mechanical Street Sweeper from C.N. Wood Company located in Woburn, Massachusetts in the amount of \$237,630?

- C. Shall the Town Council authorize applying for a \$20,000 grant from the NH State Conservation License Plate Moose Grant Program for replacement of the current roof on the Bickford-Chesley House at Wagon Hill Farm?
- D. **RESOLUTION #2022-06** authorizing the acceptance and expenditure of private donations, grant funds, and unanticipated revenues totaling \$52,766.43 received by the Town of Durham between January 1, 2020 and December 31, 2021
- E. Shall the Town Council schedule a Public Hearing for Monday, June 6, 2022 on a resolution authorizing the acceptance and expenditure of \$13,500 in unanticipated revenue from the NH Land and Community Heritage Investment Program (LCHIP) for a planning study to be conducted on the historic character and preservation values of the 1804 Bickford-Chesley House at Wagon Hill Farm?
- F. Shall the Town Council schedule a Public Hearing for Monday, June 6, 2022 on a resolution to:
 - 1. Authorize the Raising, Appropriating, and Expenditure of an Additional Eight Hundred Twenty-Two Thousand, Five Hundred (\$822,500) Within the Approved FY 2022 Capital Fund Budget (With Funds to Come From a Clean Water State Revolving Fund loan, A Portion of Loan Principal Forgiveness to be Forgiven, And a Portion to come from an ARPA Grant) for the Completion of the Littlehale Creek at Madbury Road Culvert Project;
 - 2. Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$822,500 in Long-term Bonds or Notes in Accordance with the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of the Littlehale Creek at Madbury Road Culvert Project; and
 - 3. Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Application to the NHDES and Execute all Necessary Documents in Accordance With New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of the Littlehale Creek at Madbury Road Culvert Project; and
 - 4. Authorize the Town Administrator to Sign a Grant Agreement and Associated Documents to Accept an American Rescue Plan Act (ARPA) Grant in the Amount of \$246,750 From the New Hampshire Department of Environmental Services for the Littlehale Creek at Madbury Road Culvert Project.
- G. Shall the Town Council schedule a Public Hearing for Monday, June 6, 2022 on a resolution to:
 - 1. Authorize the Raising, Appropriating, and Expenditure of an Additional Eight Hundred Twenty-Two Thousand, Five Hundred (\$822,500) Within the Approved FY 2022 Capital Fund Budget (With Funds to Come from a Clean Water State Revolving Fund loan, A Portion of Loan Principal Forgiveness to be Forgiven, And a Portion to come from an ARPA Grant) for the Completion of the Littlehale Creek at Edgewood Road Culvert Project;
 - 2. Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$822,500 in Long-term Bonds or Notes in Accordance with the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of the Littlehale Creek at Edgewood Road Culvert Project;
 - 3. Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Application to the NHDES and Execute all Necessary Documents in Accordance With New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of the Littlehale Creek at Edgewood Road Culvert Project; and

4. Authorize the Town Administrator to Sign a Grant Agreement and Associated Documents to Accept an American Rescue Plan Act (ARPA) Grant in the Amount of \$246,750 From the New Hampshire Department of Environmental Services for the Littlehale Creek at Edgewood Road Culvert Project.

XI. Committee Appointments - None

XII. Presentation Items

XIII. Unfinished Business

- A. Review, discuss, and endorse a draft letter addressed to the Pease Development Authority Board of Trustees regarding the impact of increased aircraft noise on the Town of Durham
- B. Continue discussion and possible adoption of the draft FY 2022-23 Town Council goals

XIV. New Business

- A. Shall the Town Council, upon recommendation of the Durham Human Rights Commission, adopt **RESOLUTION #2022-07** establishing a religious holiday policy for all Town boards, commissions, and committees to consider when planning public meetings each year?
- B. Other Business

XV. Nonpublic Session (if required)

XVI. Extended Councilor and Town Administrator Roundtable (if required)

XVII. Adjourn (NLT 10:30 PM)

<p>(*) <i>The public comment portion of the Council meeting is to allow members of the public to address matters of public concern regarding town government for up to 5 minutes. Obscene, violent, disruptive, disorderly comments, or those likely to induce violence, disruption or disorder are not permitted and will not be tolerated. Complaints regarding Town staff should be directed to the Administrator.</i></p>
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