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# DURHAM

NEW HAMPSHIRE  
ANNUAL TOWN REPORT

For the Fiscal Year Ended December 31, 2008



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# HONORABLE MENTIONS

IN 2008, MANY TOWN CITIZENS VOLUNTEERED THEIR TIME, TALENTS, AND EFFORTS TO SERVE ON VARIOUS ELECTED AND APPOINTED BOARDS, COMMISSIONS, AND COMMITTEES. WE WOULD LIKE TO TAKE THIS OPPORTUNITY TO THANK AND RECOGNIZE THE FOLLOWING INDIVIDUALS FOR THE IMPORTANT CONTRIBUTIONS THEY MADE TO THE COMMUNITY.

## **Town Council**

Diana Carroll  
Mark Morong

## **Library Board of Trustees**

John Caulfield  
Ann McAllister Windsor  
Susan Roman

## **Conservation Commission**

Cynthia Belowski  
James Hellen  
Robin Vranicar

## **DCAT Governance Committee**

Carol Camp  
Paul Gasowski, *ORCSD Representative*  
Thomas Merrick

## **Durham Energy Committee**

Tobias Ball  
Palligarnai Vasudevan

## **Historic District Commission**

Roger Jaques

## **Integrated Waste Management Advisory Committee**

Shelley Mitchell

## **Parks and Recreation Committee**

Kenneth Anderson  
Jane Crooks  
George Lamb

## **Planning Board**

Douglas Greene  
Annmarie Harris

## **Zoning Board of Adjustment**

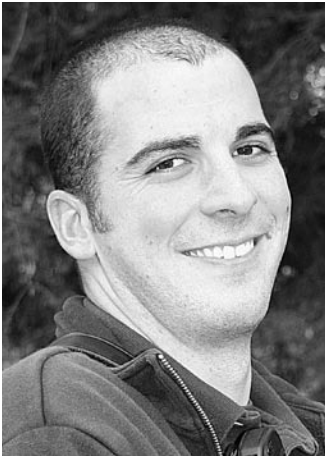
Edward McNitt  
Michael Sievert

## **Mill Plaza Study Committee**

David Howland, *Chair and Faculty Neighborhood Representative*  
Julian Smith, *Vice Chair and Town Council Representative*  
Douglas Bencks, *UNH Representative*  
Perry Bryant, *Durham Landlord Association Representative*  
Chuck Cressy, *Durham Business Association Representative*  
Warren Daniel, *Durham Business Association Representative*  
Mark Henderson, *Durham Landlord Association Representative*  
Deborah Hirsch Mayer, *Faculty Neighborhood Representative*  
Crawford Mills, *Historic District Commission Representative*  
Thomas Newkirk, *Faculty Neighborhood Representative*  
Lorne Parnell, *Planning Board Representative*  
Edgar Ramos, *Mill Plaza Representative*  
Edward Valena, *Durham Public Library Representative*

# NEW FACES

IN 2008 THE TOWN OF DURHAM WELCOMED SEVERAL NEW POLICE OFFICERS  
AND FIREFIGHTERS TO WORK IN OUR TOWN



Arthur P. Boutin III  
Date of Hire: 5/11/08  
**Firefighter**



Nathan J. Katz  
Date of Hire: 6/23/08  
**Firefighter**



Peter P. Leavitt  
Date of Hire: 8/18/08  
**Firefighter**



Warren S. Kadden  
Date of Hire: 9/15/08  
**Firefighter**



Michelle L. Montville  
Date of Hire: 11/17/08  
**Patrol Officer**



Stephen J. Miser, Jr.  
Date of Hire: 11/17/08  
**Patrol Officer**

# OFFICERS, BOARDS, AND COMMITTEES

A LIST OF NAMES, ADDRESSES, PHONE NUMBERS AND TERM INFORMATION

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
<b>ELECTED OFFICIALS</b>					
<b>DURHAM TOWN COUNCIL</b>					
Neil Niman, <i>CHAIR</i>	10 Cold Spring Rd.	862-3336	3 Yrs	3/09	Elected
Catherine Leach, <i>CHAIR PRO TEM</i>	14 Fairchild Dr.	868-5992	3 Yrs	3/09	Elected
Douglas Clark	56 Sandy Brook Dr.	868-7046	3 Yrs	3/11	Elected
Gerald Needell	36 Bagdad Rd.	868-1552	3 Yrs	3/10	Elected
Michael Sievert	28 Riverview Rd.	868-3383	3 Yrs	3/11	Elected
Henry Smith	93 Packers Falls Rd.	659-8396	3 Yrs	3/09	Elected
Julian Smith	246 Packers Falls Rd.	659-2098	3 Yrs	3/11	Elected
Peter Stanhope	37 Dover Rd.	868-3710	3 Yrs	3/10	Elected
Karl Van Asselt	17 Fairchild Dr.	868-6353	3 Yrs	3/10	Elected
<b>DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES</b>					
Douglas Bencks, <i>CHAIR</i>	7 York Dr.	868-6559	3 Yrs	3/09	Elected
Elise Daniel	4 Palmer Dr.	868-5786	3 Yrs	3/11	Elected
Sibylle J. Carlson	26 Colony Cove Rd.	868-5365	3 Yrs	3/09	Elected
Annmarie Harris	56 Oyster River Rd.	868-5182	3 Yrs	3/10	Elected
David Moore	4 Stevens Way	868-6390	3 Yrs	3/10	Elected
Julian Smith	246 Packers Falls Rd.	659-2098	3 Yrs	3/10	Elected
Renee Vannata	5 Wood Rd.	868-8145	3 Yrs	3/11	Elected
Robin Balducci, <i>ALT.</i>	40 Colony Cove Rd.	868-3189	1 Yr	4/09	Council
Emily Smith, <i>ALT.</i>	17 Orchard Dr.	868-5013	1 Yr	4/09	Council
Ann Windsor, <i>ALT.</i>	16 Riverview Rd.	868-2004	1 Yr	4/09	Council
<b>MODERATOR</b>					
Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/10	Elected
Elisabeth Vail Maurice, <i>ASST.</i>	36 Woodman Ave.	868-7447	2 Yrs	3/10	Moderator
Shirley Thompson, <i>DEPUTY</i>	48 Bagdad Rd.	868-5138	2 Yrs	3/10	Moderator
<b>SUPERVISORS OF THE CHECKLIST</b>					
Ann Shump, <i>CHAIR</i>	10 Fogg Dr.	868-1342	6 Yrs	3/14	Elected
Roni Pekins	10 Beard's Landing	868-2041	6 Yrs	3/12	Elected
Judith Aiken	104 Madbury Rd.	Unlisted	6 Yrs	3/10	Elected
<b>TOWN CLERK/TAX COLLECTOR</b>					
Lorrie Pitt	15 Newmarket Rd.	868-5577	3 Yrs	3/11	Elected

**OFFICERS, BOARDS, AND COMMITTEES**

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
<b>TOWN TREASURER</b>					
Richard Lilly	62 Bagdad Rd.	868-5571	3 Yrs	3/11	Elected
William Bowes, <u>DEPUTY</u>	5 Magrath Rd.	868-2906	3 Yrs	3/11	Treasurer
<b>TRUSTEES OF THE TRUST FUNDS AND CEMETERIES</b>					
Bruce Bragdon, Chair	7 Colony Cove Rd.	868-5435	3 Yrs	3/11	Elected
George Frick	13 Edgewood Rd.	868-2750	3 Yrs	3/09	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/10	Elected

## **BOARDS, COMMISSIONS, AND COMMITTEES**

### **CEMETERY COMMITTEE**

Craig Seymour, <u>CHAIR</u>	110 Durham Pt. Rd.	868-2441	3 Yrs	3/10	Elected
Bruce Bragdon	7 Colony Cove Rd.	868-5435	3 Yrs	3/11	Elected
George Frick	13 Edgewood Rd.	868-2750	3 Yrs	3/09	Elected
Gerald Needell, <u>CNCL REP</u>	21 Emerson Rd.	868-2863	1 Yr	3/09	Council
Henry Smith, <u>CNCL REP</u>	93 Packers Falls Rd.	659-8396	1 Yr	3/09	Council
Peter Stanhope, <u>CNCL REP</u>	17 Fairchild Dr.	868-6353	1 Yr	3/09	Council

### **CONSERVATION COMMISSION**

Duane Hyde, <u>VICE CHAIR</u>	47 Emerson Rd.	868-6183	3 Yrs	4/10	Council
Dwight Baldwin	6 Fairchild Dr.	868-5759	3 Yrs	4/09	Council
Beryl Harper	7 Davis Ave.	868-3369	3 Yrs	4/11	Council
George Thomas	77 Piscataqua Rd.	868-5606	3 Yrs	4/10	Council
Robin Mower, <u>ALT.</u>	11 Faculty Rd.	868-2716	3 Yrs	4/09	Council
Peter Smith, <u>ALT.</u>	PO Box 136	868-7500	3 Yrs	4/10	Council
James Houle, <u>ALT.</u>	95 Mill Rd.	868-1408	3 Yrs	4/09	Council
VACANT			3 Yrs	4/11	Council
Gerald Needell, <u>CNCL REP</u>	36 Bagdad Rd.	868-1552	1 Yr	3/09	Council
Stephen Roberts, <u>PB REP</u>	174 Packers Falls Rd.	659-3761	1 Yr	4/08	Plan Board

### **ECONOMIC DEVELOPMENT COMMITTEE (EDC)**

Chris Mueller, <u>CHAIR</u>	6 Timberbrook Ln.	397-5900	2 Yrs	4/09	Council
Peter Ventura	71 Edgewood Rd.	397-5800	3 Yrs	4/10	Council
Jason Lenk	12 Mathes Terrace	868-2149	3 Yrs	4/11	Council
Douglas Clark, <u>CNCL. REP.</u>	56 Sandy Brook Dr.	868-7046	1 Yr.	3/09	Council
Karl Van Asselt, <u>CNCL. REP.</u>	17 Fairchild Dr.	868-6353	1 Yr.	3/09	Council
Susan Fuller, <u>PB REP</u>	68 Bennett Rd.	659-7871	1 Yr.	4/08	Plan Board
Jim Campbell, <u>PLANNER</u>	15 Newmarket Rd.	868-8064	N/A	N/A	N/A

### **HISTORIC DISTRICT COMMISSION**

Nicholas Isaak, <u>CHAIR</u>	35 Oyster River Rd.	397-5077	3 Yrs	4/10	Council
Crawford Mills, <u>VICE CHAIR</u>	22 Newmarket Rd.	868-1410	3 Yrs	4/11	Council
Andrea Bodo	20 Newmarket Rd.	868-7152	3 Yrs	4/11	Council
Erich Ingelfinger	35 Bagdad Rd.	868-3980	3 Yrs	4/09	Council
Leslie Schwartz,	24 Laurel Ln.	868-3210	3 Yrs	4/09	Council
Henry Smith, <u>CNCL REP</u>	93 Packers Falls Rd.	659-8396	1 Yr	3/09	Council
Susan Fuller, <u>PB REP.</u>	68 Bennett Rd.	659-7871	3 Yrs	4/11	Plan. Board

**OFFICERS, BOARDS, AND COMMITTEES**

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
<b>PARKS AND RECREATION COMMITTEE</b>					
Sara Wilson, <u>CHAIR</u>	9 Cold Spring Rd.	659-3016	3 Yrs	4/09	Council
Amy Cunningham	12 Cutts Rd.	868-1410	3 Yrs	4/11	Council
Patrick Houle	22 Edgewood Rd.	868-2160	3 Yrs	4/11	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/10	Council
Gregg Moore	343 Dame Rd.	868-6775	3 Yrs	4/10	Council
John E. Parry,	5 Denbow Rd.	868-3352	3 Yrs	4/09	Council
Emily Slama	367 Durham Pt. Rd.	868-1210	3 Yrs	4/11	Council
Jenna Roberts, <u>ALT.</u>	15 Cowell Dr.	868-7402	3 Yrs	4/10	Council
Michael Sievert, <u>CNCL REP.</u>	28 Riverview Rd.	868-3383	1 Yr	3/09	Council
<b>PLANNING BOARD</b>					
William McGowan, <u>CHAIR</u>	135 Packers Falls Rd.	659-8210	3 Yrs	4/09	Council
Lorne Parnell, <u>VICE CHAIR</u>	2 Deer Meadow Rd.	868-1240	3 Yrs	4/10	Council
Susan Fuller, <u>SECRETARY</u>	68 Bennett Rd.	659-7871	3 Yrs	4/11	Council
Richard Kelley	47 Stagecoach Rd.	659-2207	3 Yrs	4/11	Council
Richard Ozenich	15 Fitts Farm Dr.	868-6091	3 Yrs	4/10	Council
Stephen Roberts	174 Packers Falls Rd.	659-3761	3 Yrs	4/09	Council
Kevin Gardner, <u>ALT.</u>	1 Stevens Way	868-1238	3 Yrs	4/11	Council
Wayne Lewis, <u>ALT.</u>	11 Edendale Ln.	659-5697	3 Yrs	4/09	Council
VACANT, <u>ALT.</u>			3 Yrs	4/10	Council
Julian Smith, <u>CNCL REP</u>	246 Packers Falls Rd.	659-2098	1 Yr	3/09	Council
Gerald Needell, <u>ALT CNCL REP</u>	36 Bagdad Rd.	868-1552	1 Yr	3/09	Council
<b>RENTAL HOUSING COMMISSION</b>					
Paul Berton, <u>CHAIR</u>	482 Broad St, Portsmouth	431-0068	N/A	N/A	Council
Rene Kelly, <u>DURHAM POLICE</u>	86 Dover Rd.	868-2324	N/A	N/A	Council
Perry Bryant, <u>DLA REP.</u>	PO Box 1170, Durham	659-5263	N//A	N/A	DLA
Mark Henderson	12 Pendexter Rd. Madbury	868-2912	N/A	N/A	DLA
Ken Barrows	83 Main St., UNH, MUB 122		N/A	N/A	UNH
Brett Mongeon	83 Main St., UNH , MUB 122	862-2163	N/A	N/A	UNH
Karl Van Asselt, <u>CNCL REP</u>	17 Fairchild Dr.	868-6353	1 Yr	3/09	Council
Pat O'Keefe, <u>STUDENT ORGAN.</u>	GSS 9337, UNH		N/A	N/A	DLA/Council
Ashley LeMarier, <u>TENANT REP.</u>	GSS, 7841, UNH		N/A	N/A	Council
Diane Woods, <u>NEIGHBORHOOD REP.</u>	1 Garden Ln.	868-2962	N/A	N/A	Council
<b>ZONING BOARD OF ADJUSTMENT</b>					
Jay Gooze, <u>CHAIR</u>	9 Meadow Rd.	868-2497	3 Yrs	4/09	Council
Robbi Woodburn, <u>VICE CHAIR</u>	6 Cormorant Cir.	868-3618	3 Yrs	4/09	Council
Jerry Gottsacker, <u>SECRETARY</u>	107 Madbury Rd.	868-6866	3 Yrs	4/10	Council
Ruth Davis	2 Maple St.	868-9827	3 Yrs	4/11	Council
Carden Welsh	3 Fairchild Dr.	868-2996	3 Yrs	4/10	Council
Edmund Harvey, <u>ALT.</u>	196 Packers Falls Rd.	292-5917	3 Yrs	4/11	Council
Sean Starkey, <u>ALT.</u>	80 Madbury Rd.	868-1556	3 Yrs	4/10	Council
VACANT, <u>ALT.</u>			3 Yrs	4/09	Council



OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
<b>TOWN WORKING COMMITTEES</b>					
<b>CHURCHILL RINK AT JACKSON'S LANDING ADVISORY COMMITTEE</b>					
Pam Appleton	92 Bucks Hill Rd.	868-3768	3 Yrs	4/11	Council
Eric Fisher	3 Gerrish Dr.	868-3448	3 Yrs	4/09	Council
Cheryl Hoffman	300 Durham Pt. Rd.	868-3333	3 Yrs	4/10	Council
Michael Mullaney	8 Fairchild Dr.	868-1771	3 Yrs	4/10	Council
Andy Buckman, DPW	18 Grove St.	749-9714	N/A	N/A	Council
Douglas Bullen, DPW	1 Stone Quarry Dr.	868-5578	N/A	N/A	Council
Michael Lynch, DPW	1 Stone Quarry Dr.	868-5578	N/A	N/A	Council
Catherine Leach, CNCL REP	14 Fairchild Dr.	868-5992	1 Yr	3/09	Council
<b>DURHAM CABLE ACCESS TELEVISION (DCAT) GOVERNANCE COMMITTEE</b>					
Todd Ziemek, CHAIR	41 Emerson Rd.	275-2267	3 Yrs	4/09	Council
George Kachadorian, VICE CHAIR	9 Carriage Way	397-5215	3 Yrs	4/10	Council
David Langley	50 Langley Rd.	868-5650	3 Yrs	4/10	Council
Earl Neal	11 Riverview Rd.	868-3226	3 Yrs	4/11	Council
Dianne Thompson	11 Marden Way	397-5858	3 Yrs	4/09	Council
Edward Valena	9 Bagdad Rd.	868-1577	3 Yrs	4/11	Council
Kathleen Young, ORCSD REP.	ORHS, 36 Coe Drive	868-5100	1 Yr	4/09	Council
Erika Mantz, UNH REP.	Schofield House, UNH	862-1567	1 Yr	4/09	Council
Catherine Leach, CNCL REP	14 Fairchild Dr.	868-5992	1 Yr	3/09	Council
<b>DURHAM ENERGY COMMITTEE</b>					
Kevin Gardner, CHAIR	1 Stevens Way	868-1238	N/A	N/A	Council
Nat Balch	20 Wiswall Rd.	659-6355	N/A	N/A	Council
Donald Brautigam	122 Packers Falls Rd.	659-5641	N/A	N/A	Council
Filson Glanz	25 Orchard Dr.	868-5398	N/A	N/A	Council
Vasiliki Partinouidi	1 Nobel K. Peterson Dr.	868-7988	NA	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
David Cedarholm, DPW REP	1 Stone Quarry Dr.	868-5578	N/A	N/A	Council
Douglas Clark, CNCL REP	56 Sandy Brook Dr.	868-7046	1 Yr	3/09	Council
<b>INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE</b>					
Chuck Baldwin, CHAIR	22 Emerson Rd.	868-2727	N/A	N/A	Council
Matthew Courtland	12 Sumac Ln.	205-3354	N/A	N/A	Council
Neal W. Ferris	24 Woodridge Rd.	868-1521	N/A	N/A	Council
Heather Harvey	196 Packers Falls Rd.	292-5917	N/A	N/A	Council
Jenna Jambek	255 Durham Pt. Rd.	601-0495	N/A	N/A	Council
Kimberly Nadeau	18 Emerson Rd.	868-6556	N/A	N/A	Council
Nell Neal	11 Riverview Rd.	868-3226	N/A	N/A	Council
VACANT			N/A	N/A	Council
Julian Smith, CNCL REP	246 Packers Falls Rd.	659-2098	1 Yr	3/09	Council
<b>LAMPREY RIVER MANAGEMENT ADVISORY COMMITTEE</b>					
Cynthia Belowski	35 Edgewood Rd.	868-5562	3 Yrs	5/10	State
William Hall	Smith Park Ln.	868-7400	3 Yrs	5/10	State
James Hewitt	4 Fairchild Dr.	868-3516	3 Yrs	5/09	State
Richard Kelley	47 Stagecoach Rd.	659-2207	3 Yrs	5/09	State

**OFFICERS, BOARDS, AND COMMITTEES**

<b>OFFICIAL/BOARD</b>	<b>ADDRESS</b>	<b>PHONE</b>	<b>TERM</b>	<b>EXPIRES</b>	<b>APPT AUTH.</b>
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	5/10	State
<b>PDA NOISE COMPATIBILITY COMMITTEE</b>					
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	4/09	Council
<b>STRAFFORD REGIONAL PLANNING COMMISSION (MPO POLICY)</b>					
Peter Stanhope	37 Dover Rd.		4 Yrs	4/10	Council
VACANT			4 Yrs	4/11	Council
VACANT			4 Yrs	4/12	Council

# RETIREMENTS

THE TOWN OF DURHAM WOULD LIKE TO THANK EACH OF THE FOLLOWING INDIVIDUALS FOR THEIR MANY YEARS OF DEVOTED SERVICE TO THE TOWN AND WISH THEM WELL UPON THEIR RETIREMENT



**Captain  
Hurbert Matheny  
Fire Department**

Captain Hurbert “Burt” Matheny began his service to the Town as a firefighter on September 5, 1979 and retired June 30, 2008 after twenty-nine years of dedicated service. In his nearly three decades of service, Burt demonstrated a genuine passion for ensuring that the breathing apparatus worn by firefighters was always maintained at the highest level, understanding that the safety of each firefighter depended on the proper functioning of this equipment. An avid supporter of UNH Women’s Hockey, Burt and his wife can be spotted at almost every home game.

**Sergeant Andrew Buinicky  
Police Department**

Sergeant Andrew “Andy” Buinicky began his service to the Town as a patrol officer on August 24, 1988 and retired October 1, 2008 after twenty years of dedicated service. When Andy accepted employment with the Durham Police Department, he had already worked for the UNH Police Department in a variety of capacities for sixteen years. Recognizing that he was bringing a wealth of experience to the position, Andy was soon promoted to Sergeant and oversaw a patrol shift. His uncanny ability to bring together his demonstrated work ethic, knowledge, and skills along with a high degree of care and consideration resulted in the citizens of Durham receiving the highest degree of professional and compassionate services possible. Although Andy has an immense reverence for his family, he also loves the Yankees, a trait that generated (justifiably) significant fodder for many within the department for teasing and sympathy.



**Captain Richard Miller  
Fire Department**

Richard “Rick” Miller began his service to the Town as a shift captain on August 29, 1987 and retired April 30, 2008 after twenty-one years of dedicated service. In addition to Rick’s shift responsibilities, he maintained the department’s records management system and computer resources. Rick’s knowledge in these areas was a very significant and valuable resource. Rick also stepped up and took on a dual role as assistant chief and shift captain from September 2006 to April 2007. Rick recently joined Lee Fire and Rescue as a volunteer member and resides with his family in Lee.

—continued on next page

## RETIREMENTS



**Captain  
Michael Hoffman  
Fire Department**

Michael "Mike" Hoffman began his service to the Town as a firefighter on November 9, 1986 and retired August 16, 2008 after twenty-two years of dedicated service. Mike was promoted to deputy chief of Fire Prevention in 1988 and after a reorganization of the Fire Prevention Bureau in 1992 was appointed as a shift captain; the position he held until his retirement. Mike had many passions in the fire service field and was knowledgeable in many aspects of firefighting tactics and safety. Mike's love for Durham is evident; living in Durham and raising his family here made Mike a very familiar face around town. After traveling abroad with his family, Mike continues to reside in Durham.



**Firefighter/Paramedic  
James Lapolla  
Fire Department**

James "Jim" Lapolla began his service to the Town as a firefighter/paramedic on June 18, 1988 and retired September 17, 2008 after twenty years of dedicated service. Jim broadened the community's knowledge of Emergency Medical Services and the delivery of this service. This was demonstrated by the high degree of care and compassion he provided to those whom he administered treatment. Jim has been a valuable resource to the Durham community and continues to do so as part of the University of New Hampshire Police Department.

# TOWN ELECTION RESULTS

MARCH 11, 2008

## FOR COUNCILOR

*(Three, 3-year terms)*

Matthew Fitch.....	491
Julian Smith .....	695
Douglas Clark .....	871
Michael J. Sievert .....	716
Scattered (write-in).....	19

## LIBRARY TRUSTEES

*(Two, 3-yr terms)*

Elise Daniel.....	858
Renee Vannata .....	739
Scattered (write-in).....	3

## TOWN MODERATOR

*(One, 2-year term)*

Christopher T. Regan .....	917
Richard Kelley.....	4
Scattered (write-in).....	3

## SUPERVISOR OF THE CHECKLIST

*(One, 6-year term)*

Ann Shump.....	934
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## TOWN CLERK-TAX COLLECTOR

*(One, 3-year term)*

Lorrie L. Pitt.....	992
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## TOWN TREASURER

*(One, 3-year term)*

Richard G. Lilly .....	888
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## TRUSTEES OF THE TRUST FUND

*(One, 3-yr term)*

Bruce Bragdon .....	944
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## TRUSTEES OF THE TRUST FUND

*(One, 1-yr term)*

George Frick .....	875
Shelley Mitchell .....	1

## ARTICLE 2

### TO REJECT THE PROPERTY TAX "PLEDGE"

Yes.....	888
No.....	181

# WARRANT: ELECTION TUESDAY, MARCH 10, 2009

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the tenth day of March 2009 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

**ARTICLE 1:** To bring in your votes for three (3) Councilors (3-year terms); two (2) Durham Public Library Board of Trustees (3-year terms); and one (1) Trustee of the Trust Fund (3-year term).

**ARTICLE 2:** Shall the municipality approve the charter amendment reprinted below?

**Strikethrough:** Indicates language to be removed from the Charter.

**Underline** Indicates language to be added to the Charter

## **“Conduct of Officials”, Article 7, Section 7.1 (C)**

Sec. 7.1. Conditions for holding office.

- A. Any person while in town office convicted of a Class A felony in New Hampshire or its equivalent under the law of any other state or federal law shall forfeit such office.
- B. No full-time or regular employee of the town shall be eligible to serve as a Councilor.
- C. ~~Any person elected to a town office or trusteeship while presently holding another such town office, board membership, commission membership or trusteeship shall immediately forfeit the office he held prior to such election.~~
- C. D. Except as otherwise provided by this Charter, no department head nor regular employee of the town shall be appointed to a town office, board, membership, commission membership or trusteeship. They may, however, serve as advisors to such boards, committees or commissions.
- D. E. The Zoning Board of Adjustment shall not have any members who also serve on the Planning Board, Conservation Commission or Historic District Commission.

*Reason for proposed change: New Hampshire Supreme Court case Town of Hooksett V. Baines, 148 N.H. 625 (2002) precludes communities from imposing term limits on elected offices or imposing qualifications for elected offices. Since the language in Section 7.1 (C) of the Durham Town Charter is not enforceable and has not been practiced, it should be removed to avoid confusion in the future.*

**ARTICLE 3:** Shall the municipality approve the charter amendment reprinted below?

**Strikethrough:** Indicates language to be removed from the Charter.

**Underline:** Indicates language to be added to the Charter

## **“Town Report”, Article 9, Section 9.1**

Sec. 9.1. **Town Report.** Each year, the Town Administrator shall prepare a Town Report which shall include: (1) a statement of the past year’s financial activities and a comparative statement of the previous and present budget; and (2) a review of all major Council actions, including a summary of ordinances enacted; and (3) Town vital statistics. There shall be a section which presents any actions which are in progress or pending before town boards or departments and the Town Council. The effective date of the Report shall be the end of the fiscal year, and the Report shall be ~~delivered~~ available to the voters of the town not later than February 15 of each year.

*Reason for proposed change: To eliminate the process of mailing annual Town Reports to individual property owners, resulting in a cost-savings to the Town. Instead, copies of annual Town Reports would be available at the Town Offices and the Durham Public Library, as well as on the Town web site.*

Given under our hands and seal this 1st day of December in the year of our Lord Two Thousand Eight.

**Councilors of Durham:** Neil Niman, *Chair*, Catherine Leach, *Chair Pro Tem*, Douglas Clark, Gerald Needell (Absent), Michael Sievert, Julian Smith, Henry Smith (Absent), Peter Stanhope, Karl Van Asselt

# ADMINISTRATIVE SUMMARY

BUSINESS OFFICE ■ MANAGER OF INFORMATION TECHNOLOGY ■ 2008 ORDINANCES  
2008 RESOLUTIONS ■ TOWN ADMINISTRATOR ■ TOWN COUNCIL

## Business Office

Gail Jablonski  
BUSINESS MANAGER

2008 was another busy year for the Business Office. We continue to provide support services to all Town departments by working interactively with Department Heads and their staff. We strive to provide timely and reliable information by which department managers, the Town Administrator, and ultimately the Town Council can make informed decisions in the best interest of the Town.

The Business Office provides accounting, purchasing, payroll, assessing, computer support, and accounts receivable billing, collection, and cash management services for the town. Additionally, we provide support to the Town Administrator in preparation of the annual operating budget and the ten-year Capital Improvement Plan. The Business Manager is also designated as the Welfare Officer for the Town.



Business Office: Standing – Luke Vincent, Manager of Information Technology; Barbara Ross, Staff Accountant. Seated – Lisa Beaudoin, Administrative Assistant; Gail Jablonski, Business Manager

### 2008 ACCOMPLISHMENTS:

- A three-year contract with the Durham Police Officer's Assoc. was negotiated and is in the process of being ratified.
- The MIS Department continued to be very involved with the transition to the Strafford County Dispatch Center.
- A new Employee Handbook was prepared and will become effective on January 1, 2009. This Handbook will replace the 1989 Personnel Policy.
- Fourteen Administrative Regulations dealing with items such as credit card use, fraud, workplace safety, confidentiality, and others were developed and will become effective January 1, 2009 for all employees.
- The Joint Loss Management Committee updated the Town of Durham Safety Policy previously adopted January 1, 2003. This Policy will be presented to the Town Administrator for approval in 2009.
- A Financial Policy and Procedures Manual was begun.

- The Town successfully bonded \$3,115,000 for capital projects and equipment at 4.085% over 20 years.
- Assisted the Town Clerk/Tax Collector's Office with evaluating facilities for Lock Box Services.

### GOALS FOR 2009:

- Negotiating contracts with the Town's three remaining bargaining units.
- Completing the Financial Policy and Procedures Manual.
- Investigating alternative Health and Dental Insurance Options for Town employees.
- Working with the MIS department on developing a Disaster Recovery Plan.
- Developing stronger controls in the area of cash collection at the Churchill Rink as recommended in the 2007 Audit Report.

In closing, I would like to once again thank Barbara Ross, Lisa Beaudoin, and Luke Vincent for all their hard work throughout the year.

# Manager of Information Technology

Luke Vincent

**2008 ACCOMPLISHMENTS:**

Providing assistance to the Town's public safety departments as they transferred dispatching operations from the UNH Communication Center to the Strafford County Dispatch Center was the most time-consuming of the many technical challenges the department faced in 2008. I provided this assistance by working hand-in-hand with local vendors, helping to implement a mix of connectivity technologies, and taking on roles completely foreign to my normal workload. With my assistance the Town was able to imple-

ment the majority of the plan for dispatching transition constructed by Public Safety Consultants, Inc.

Working through the Durham Public Library and BayRing Communications of Portsmouth, we've been able to provide a cost-effective replacement of their older residential-grade cordless phones. The new system provides surprisingly high quality Voice over Internet Protocol (VoIP) service.

I am also experimenting with employing Oyster River High School students to help complete website maintenance tasks. These students have exceeded expectations by moving beyond simple content updates to creating enhancements to the website's structure and layout. These enhancements include programming new

user tools, automating page displays, and modifying site navigation. The department will continue to seek to foster this program as generations of students move through the school system.

**GOALS FOR 2009:**

The coming year's lean budget will lead to a reconsideration of the services currently provided to both Town departments and to citizens. The department will be revisiting items that were outstanding before the inundation of the dispatching service transfer.

Ideally, the department's focus will be on the implementation of additional connectivity between physical locales via the municipal network capital improvement project. The hope is that plummeting construction

costs will result in the department being able to do more with the allotted funds. Due to the convergent nature of IP transport and high bandwidth capacity this network will provide, it will be paramount to further information technology cost reductions. Once this backbone is in place we will take a new look at server consolidation, virtualization, and high availability options.

Additionally the department will be playing an even bigger role in enhancing the Town's website. Large portions of the site have become quite dated leading to confusion. It will be important to not only update the current information, but foster content contributor practices that will keep information current and relative.

## 2008 ORDINANCES

2008-01	Amending Chapter 4 "Administrative Code", Article VI "Procurement", Sections 4-20 "Competitive Purchases", 4-21 "Professional Services", and 4-24 "Sale of Surplus Materials" of the Durham Town Code by increasing purchase amounts requiring Town Council action	Passed	01/14/08
2008-02	Amending Chapter 175 "Zoning", Sections 175-53 "Tables of Uses"; 175-54 "Table of Dimensional Standards"; and 175-55 "General Dimensional Controls" of the Durham Town Code	Passed	03/03/08
2008-03	Amending Chapter 132 "Tax Exemptions and Credits", Sections 132-4 "Service-Connected Total Disability"; 132-5 "Veterans Tax Credit"; and 132-6 "Surviving Spouse of the Durham Town Code by increasing the tax credit amounts	Passed	03/03/08
2008-04	Amending Chapter 175 "Zoning", Article II, Section 175-7(A) "Definitions" of the Durham Town Code relating to the definition of "Wholesale Sales"	Passed	06/16/08
2008-05	Amending Chapter 175 "Zoning", Section 175-7 "Definitions" of the Durham Town Code to allow fitness centers within zoning districts where personal services are allowed	Passed	04/07/08



**ADMINISTRATIVE SUMMARY**

2008-06	Amending the Durham Town Code to add a new chapter, Chapter 121 Entitled “Stormwater Ordinance” creating stormwater regulations to prevent illicit non stormwater-related discharges and establishing standards to control and manage stormwater runoff from construction sites and developments	Pending	N/A
2008-07	Council-initiated ordinance amending Chapter 175 “Zoning”, Article III, Section 175-9(A) of the Durham Town Code by striking paragraph 13 relating to the “most conservative or restrictive” provision	Passed	06/16/08
2008-08	Amending Chapter 175 “Zoning”, Article XXI “ Off-Street Parking and Loading”, Sections 175-110 to 175-117 of the Durham Town Code	Passed	07/07/08
2008-09	Amending Chapter 175 “Zoning”, Article XXIII “Signs and Utility Structures”, Sections 175-126 to 175-137 of the Durham Town Code	Passed	07/07/08
2008-10	Council-initiated ordinance amending Chapter 175 “Zoning”, Section 175-32 “Zoning Map” of the Durham Town Code to Central Business (CB) district up the Church Hill (CH) district to Smith Park Lane	Failed on First Reading	08/04/08
2008-11	Council-initiated ordinance amending Chapter 175 “Zoning”, Section 175-32 “Zoning Map” of the Durham Town Code to expand the Multi-Unit Dwelling/ Office Research (MUDOR) district into the Residence B (RB) district to include land north of Route 4 and east of Madbury Road	Failed on First Reading	08/04/08
2008-12	Council-Initiated Ordinance Amending Chapter 175 “Zoning”, Section 175-32 “Zoning Map” of the Durham Town Code to expand the Office and Research and Light Industry (ORLI) district into the Residence B (RB) district to include the remaining land of Sprucewood to the Lee Town line	Passed	10/20/08
2008-13	Council-initiated ordinance amending Chapter 175 “Zoning”, Section 175-7 “Definitions” of the Durham Town Code relative to the definition of “Habitable Floor Area”	Passed	08/18/08
2008-14	Amending Chapter 175 “Zoning”, Section 175-54 “Table of Dimensional Standards” of the Durham Town Code to lower the minimum lot area per dwelling unit in the Central Business (CB) district	Passed	08/08/08
2008-15	Amending Chapter 175 “Zoning”, Section 175-54 “Table of Dimensional Standards” of the Durham Town Code to lower the minimum lot area per dwelling unit in the Church Hill (CH) district	Failed - lack of 2/3 majority vote	09/08/08
2008-16	Amending Chapter 175 “Zoning”, Section 175-53(A) “Tables of Uses” of the Durham Town Code to allow stables as a conditional use in the Multi-Unit Dwelling/Office Research (MUDOR) district	Passed	09/22/08
2008-17	Amending Chapter 153 “Vehicles and Traffic”, Section 153-34 “Schedule II: Speed Limits” of the Durham Town Code by reducing the current speed limit on Thompson Lane from 30 MPH to 25 MPH	Passed	09/08/08
2008-18	Amending Chapter 153 “Vehicles and Traffic”, Section 153-34 “Schedule II: Speed Limits” from 30 MPH to 25 MPH on Faculty Road, Oyster River Road, Hoitt Drive, Garden Lane, Croghan Lane, McGrath Road, Valentine Hill Road, Burnham Avenue, Chesley Drive, and Mill Pond Road	Passed	09/22/08

*—continued on next page*

**ADMINISTRATIVE SUMMARY**

2008-19	Amending Chapter 124 “Street Vending, Peddling, and Soliciting”, Section 124-7 (D) “Permit Procedure” of the Durham Town Code by lowering the fee for obtaining a street vending license	Passed	12/01/08
2008-20	Amending Chapter 4, “Administrative Code”, Article IV, Section 4-18 of the Durham Town Code by amending the provisions to allow for alternate members on the Economic Development Committee	Pending	N/A

## 2008 RESOLUTIONS

2008-01	Approving an Intermunicipal Agreement for Assessing Services between the Town of Durham and the Town of Lee, NH in accordance with RSA 53-A and authorizing the Town Administrator to sign said agreement on behalf of the Town of Durham	Passed	01/14/08
2008-02	Establishing an advisory board for the Stone Quarry Drive Mixed Use Tax Increment Finance District in accordance with RSA 162-K:14 and Section XIX “Advisory Board” of the Development Program and Financing Plan approved by the Durham Town Council on October 15, 2007	Passed	01/14/08
2008-03	Requesting the Trustees of the Trust Funds Transfer \$23,883.41 to Capital Fund account number 07-0723-701-00-000 and \$24,210.43 to Capital Fund account number 07-0724-701-00-000 from the Fire Equipment & Service Capital Fund account for the purchase of two replacement fire vehicles	Passed	02/18/08
2008-04	Authorizing the acceptance of private donations and unanticipated revenues totaling \$9,035.99 and authorizing the acceptance and expenditure of grant funds totaling \$2,888.38 received by the Town of Durham Between January 1 and December 31, 2007	Passed	02/18/08
2008-05	Authorizing the Town Administrator to sign the application and contract documents for a Natural Resources Conservation Services grant for the purpose of funding the construction of a fish passage facility at the Wiswall Dam and associated renovations to the Wiswall Historic Mill Park on behalf of the Town of Durham	Passed	02/18/08
2008-06	Recognizing outgoing elected officials for their dedicated services to the Town of Durham	Passed	03/03/08
2008-07	Memorializing the results of the Administrator’s Annual Performance Evaluation and approving an amendment to the employment agreement dated February 19, 2007 between the Town of Durham and Administrator Todd I. Selig to reflect a Cost of Living Adjustment, a Performance Bonus, and authorizing the Council Chairman to sign said agreement on behalf of the Town Council	Passed	03/03/08
2008-08	Authorizing the acceptance and expenditure of \$257,672 in unanticipated revenues from the Natural Resources Conservation Services for improvements to Jackson’s Landing	Passed	03/03/08
2008-09	Establishing regular Town Council meeting dates for April 2008 through March 2009	Passed	03/17/08

**ADMINISTRATIVE SUMMARY**

2008-10	Accepting land on Mill Pond Road formerly owned by Margery J. Milne and authorizing the Town Administrator to sign the Quitclaim Deed for said property as well as creating the "Margery J. Milne" Expendable Trust Fund in the amount of \$25,000 as prescribed in the Margery J. Milne Revocable Trust of 1995	Passed	03/17/08
2008-11	Authorizing the issuance of One million Dollars (\$1,000,000) in a Tax Anticipation Note Line of Credit	Passed	04/07/08
2008-12	Establishing the compensation for non-bargaining unit employees for Fiscal Year 2008	Passed	04/05/08
2008-13	Recognizing outgoing citizens who have served on various Town boards, commissions, and committees for their dedicated services to the Town of Durham	Passed	05/05/08
2008-14	Authorizing the Town Administrator to sign the Application and Participation Agreement with the Local Government Center HealthTrust, LLC and authorizing the Town Administrator to notify the Local Government Center of the Town's intent to withdraw from the Combined Health Insurance Pool with the Oyster River Cooperative School District and join the "Under 100 Pool" effective July 1, 2009	Passed	05/05/08
2008-15	Authorizing the issuance of three million dollars (\$3,000,000.00) in a Tax Anticipation Note line of credit	Passed	05/05/08
2008-16	Recognizing Mill Plaza Study Committee members and AIA150 volunteers, including Durham's architect, for their efforts in developing a vision for the redevelopment of the Mill Plaza	Passed	05/05/08
2008-17	Authorizing the acceptance and expenditure of grant funds totaling \$200,000 from the United States Environmental Protection Agency for the purpose of repairing the 7-foot high concrete culvert pipe beneath the new parking lot at the former Craig Supply site, now known as the Depot Road Parking Lot	Passed	05/19/08
2008-18	Authorizing the acceptance and expenditure of grant funds totaling \$9,000 from New Hampshire Housing for the purpose of developing an Inclusionary Zoning Ordinance through the Inclusionary Zoning Implementation Program (IZIP)	Passed	09/22/08
2008-19	Authorizing the issuance of long-term bonds or notes not to exceed three million, one hundred and seventeen thousand, eight hundred and forty-eight dollars (\$3,117,848.00) for the purpose of bonding 2005-2008 capital projects and equipment purchases	Passed	09/22/08
2008-20	This resolution number was not used.	N/A	N/A
2008-21	Authorizing the acceptance of grant funds in the amount of \$9,690 from the US Department of Justice, Community-Oriented Policing Service (COPS) "Secure our Schools" and authorizing dispersal of said grant funds to the Oyster River School District for the purposes intended	Passed	12/01/08
2008-22	Approving and adopting the FY 2009 General Operating Budgets, Capital Fund Budget, and the 2009-2018 Capital Improvement Plan	Passed	12/01/08

**2007 Resolution Passed in 2008**

2007-33	Establishing a Municipal and Transportation Improvement Capital Reserve Fund	Passed	01/14/08
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# Town Administrator

Todd I. Selig

The prevailing focus of the last six months in Durham and across the nation has been the economy. At the end of the third quarter (September 30, 2008), the Dow Jones Industrial Average had fallen 40% from its high in 2007, compared to a drop of 89% from its high during the Great Depression and 45% during the 1973 bear market. The Administrator anticipates that the Federal Government's actions to shore up the financial markets will likely not prevent the U.S. recession from growing worse, or at minimum stagnating, over the next 12 to 24 months. The U.S. labor market has deteriorated in recent months to an unemployment rate of 6.7%, and it is likely that the unemployment rate will continue to rise in the foreseeable future. Rising mortgage rates, restricted access to credit, and general economic weakness will likely keep pressure on the U.S. housing market and may drive residential house prices even lower.

Given this scenario, it is important that Durham remains responsive to the economic realities of the nation and to the challenges experienced by our residents.

Given this national scenario and faced with an escalating tax rate in recent years, we have implemented or are in



the process of implementing a number of strategies to control costs and strengthen the Town's fiscal position during these uncertain times:

- Regionalization of services (ongoing transition of dispatch services to Strafford County; sharing Assessing Services with the Town of Lee; evaluating the potential of increased efficiencies/improved care through alternative EMS delivery system models).
- Economic development activities intended to broaden the tax base (Durham Business Park; Stone Quarry Drive TIF; Mill Plaza redevelopment; Rivers Edge development; Sprucewood student housing proposal; Amber Acres student housing proposal; numerous zoning proposals considered in 2008).
- Working with UNH to find win-win partnership opportunities intended to broaden the tax base, better link the campus to the broader community, make UNH/Durham more desirable for residents/students alike, and obtain fair compensation from UNH for its fiscal impact upon the host community.
- Controlling escalating health care benefit costs (phased increase in share of non-unionized employee co-pay; de-linking Durham from SAU #5 to improve overall rating experience; exploring new health care options for the mutual benefit of employees/employer).
- Coping with rapidly increasing utility costs (bio-diesel alternative fuel use expanded at Public Works; retrofitting of Ice Rink with energy efficient mechanical components; complete lighting retrofit at Town Office, Police Station, District Court, and Public Works facility; active research into alternative fuel vehicle options at Police and Fire; a commitment by the Administrator toward LEED-Certified new construction within future Municipal facilities).
- Rethinking the organizational structure of departments and the manner in which services are delivered in an effort to improve organizational efficiencies and mitigate cost centers over the long-term.
- Maintaining a strong balance sheet and favorable bond rating status (increasing undesignated fund balance, increasing Overlay account, realistic revenue/expenditure projections, strengthening contingency fund).

- Holding present operational expenses flat as a short-term strategy to limit the impact of the national macroeconomic situation on Durham taxpayers.

FY 2009 Approved Budget Spending Reduced - 2009 Municipal Tax Rate Remains at \$6.52

The 2009 budget cycle resulted in an approved 2009 General Fund budget totaling \$10,406,699.00, a decrease of \$99,123.00, or slightly less than one percent compared to FY 2008. Due to a drop in interest earnings, motor vehicle registrations, and Parking Fund proceeds, traditional revenues are expected to fall in FY 2009, yet total revenues have been stabilized by the infusion of an estimated annual \$190,000.00 payment from UNH to Durham beginning in 2009 to compensate the community for the University's financial impact upon Durham in the area of policing services. These factors cumulatively resulted in a change in revenues from \$4,678,507 in FY 2008 to \$4,672,953 in 2009, a drop of \$5,554.00. Taking into account flat revenues, a nearly flat tax base, the addition of \$50,000 in Overlay due to the 2008 revaluation, no use of fund balance, and recommended expenditure reductions, the approved FY 2009 budget is projected to leave the estimated 2008 local municipal tax rate unchanged at \$6.52 in 2009.

# Town Council

Neil Niman  
CHAIRMAN

2008 was a year where the Town Council focused on Durham's high tax rate. Unfortunately, it was also a year where the economy entered a recession and credit markets were in turmoil. I am both pleased and proud to report that Town Administrator Todd Selig, along with our Business Manager Gail Jablonski, were able to put together a budget that actually reduced the amount of Town spending. This will enable us to hold the Town portion of the tax rate constant, and in doing so, make it at least a little easier for all of us to cope with a challenging economy.

Also in the last year, important efforts were made by many to expand the tax base through economic development projects. However, the credit crunch and challenging economic times made it difficult to move forward on some of these initiatives. The Mill Plaza

Study Committee finished its important work; however difficulties in the credit markets have placed this potentially exciting project on hold. The Council passed the first TIF (Tax Increment Financing) District, however, when it came time to execute a developer's agreement, economic issues once again worked against a successful resolution.

On a more positive note, relations with the University have greatly improved and there is now genuine interest on both sides in creating real partnerships as we attempt to grapple with problems of mutual concern. The first fruit of this collaborative effort was seen with the University sending out an RFI (request for information) for the possible private (and taxable) development of the Leawood Orchard property owned by the University. In this case, the University's interest in developing affordable housing for graduate students and junior faculty and staff dovetailed nicely with the Town's interest in expanding its taxable property. Our second project revolves around the redevelopment of downtown as we seek to generate the amount of foot traffic needed to support current and future businesses. This has led the University to consider locating its new business school building next to downtown, and has brought us together in reaching out to a private

developer who has expressed interest in constructing a new hotel and conference center on taxable land in downtown Durham. We are hoping that such a joint effort will serve as the cornerstone of future redevelopment for the entire downtown.

While the economic picture seems to have taken center stage, progress has also been made on a number of important quality of life issues. The Churchill Rink completed its first year of operation under the management of the Town. One of the lingering questions has been whether or not the rink could be operated as a break-even proposition and I am pleased to report that if the first year is any indication of what the future will bring, then the answer is an unqualified yes. In addition to changes in rink management, residents may have by now seen a number of other changes at Jackson's Landing. With a grant secured by Director of Public Works Mike Lynch, the work of the Jackson's Landing Committee under the leadership of John Parry and Dwight Baldwin has finally come to fruition. With the final planting of vegetation in the spring,

this multi-year effort, based on the work of numerous volunteers, will provide us with a greatly improved recreational area while solving an important environmental problem. Finally, through the continuing efforts on the part of members of the Land Protection Working Group and the Conservation Commission, the conservation easement at Roselawn Farm was completed.

As we look forward to the new year, we will try to reach final resolution on the Library Board of Trustees' desire to locate a new Town library at 2 Mill Pond Road and watch them embark on a major fund-raising campaign. We will install a new fire chief and continue to strive to find ways to improve the quality of Town services at the same or lower costs. But most importantly, we will continue our commitment to making progress on efforts to mitigate future increases in the Town portion of the tax rate.

# Town Council Members



Neil Niman  
**CHAIR**  
Term: 3/06 - 3/09



Catherine Leach  
**VICE CHAIR**  
Term: 3/06 - 3/09



Douglas Clark  
Term: 3/08 - 3/11



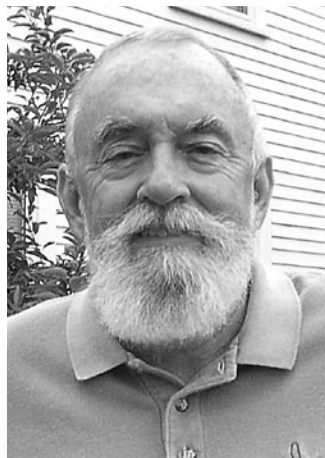
Gerald Needell  
Term: 3/07 - 3/10



Michael Sievert  
Term: 3/08 - 3/11



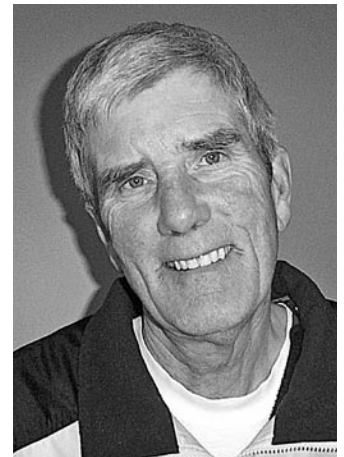
Henry Smith  
Term: 3/06 - 3/09



Julian Smith  
Term: 3/08 - 3/11



Peter Stanhope  
Term: 3/07 - 3/10



Karl Van Asselt  
Term: 3/07 - 3/10

# CULTURE AND RECREATION

CONSERVATION COMMISSION ■ DURHAM: IT'S WHERE U LIVE ■ HISTORIC DISTRICT AND HERITAGE COMMISSION ■ PARKS AND RECREATION COMMITTEE ■ PUBLIC LIBRARY - BOARD OF TRUSTEES ■ PUBLIC LIBRARY - DIRECTOR

## Conservation Commission

Robin Mower

The Durham Conservation Commission (DCC) has a state legislative mandate to inventory, manage, and protect the natural resources of the Town, and to make recommendations to the state on all applications to the NH Wetlands Bureau. The DCC acts as an advocate for natural resource protection in town and regional affairs, and is a source of information for Town residents.

### 2008 ACCOMPLISHMENTS:

- **Protection of Water Resources** –The DCC presented recommendations to the Town Council regarding protection of sensitive drinking water sources and to the Town Planner on proposed changes to the Shoreland Protection Overlay zoning article and on the modified 401 Water Quality Certificate for Durham's Lamprey River pump station and Wiswall Dam.
- **Conservation Account** – The DCC met with the Town Council to



On October 5, 2008 the Durham Land Protection Working Group and the Durham Conservation Commission held a dedication ceremony to celebrate the acquisition of a conservation easement on the Merrick property, a 25 acre wooded parcel located at the intersection of Route 4 and Route 108. PHOTO COURTESY OF BERYL HARPER

discuss the future of the Land Use Change Tax and to review the "Guidelines for Acquiring Legal Interest in Conservation/Open Space Land." Money from the Conservation Account was used for Durham's portion (\$170,000) of the Roselawn Farm easement; \$53,545 toward the completion of the Jackson Landing restoration; \$25,213 to make up the grant shortfall for the Fogg easement; and \$15,000 toward transaction costs for an easement on the Florence Smith Farm.

- **Land Conservation** – The DCC reviewed and updated our conservation priority areas. We identified water resource areas (land overlying aquifers and buffering our drinking water supply) as our top priority. The DCC met with the Economic Development Committee to discuss this analysis and areas where the desire to expand economic development overlaps with areas targeted for conservation. Through the work of the Land Protection Working Group (LPWG), Durham partnered with the Town of Madbury and Strafford Rivers Conservancy, and the USDA Natural Resource Conservation Service to purchase a conservation easement on Roselawn Farm.
- **Site Plan Review Process** – The DCC continues to work with the Town Planner and Planning Board to improve the

process by which the Commission is brought into a project, such as those involving wetland areas or conservation subdivisions. The Durham zoning code has been substantially revised to give specific statutory responsibilities to the DCC in connection with new development proposals. The DCC participated in the review of several projects this year.

- **Town Land-Use/Trails Subcommittee** – The DCC worked with the P&RC to build a 1/4-mile trail at Jackson Landing and continued work with the P&RC and the Great Bay Resource Protection Partnership on the trail network in the Longmarsh area, completing a four-mile trail connecting the Longmarsh Preserve to Great Bay in Newmarket. Several members marked and cleared trails on Town land within the Preserve.
- **Mill Pond Restoration** – This year we learned that the local Army Reserves will not be

—continued on next page

## CULTURE AND RECREATION

helping the Town to dredge Mill Pond. A report on the condition of the Mill Pond dam, expected in December 2008, will help the Town determine the next course of action.

- **Jackson Landing** – Work has begun on the restoration of the Landing. Trails have been created, a new parking area across from the ice rink has been built, and new parking areas have been paved. Landscaping at the water's edge is proceeding.
- **Review of Standard Dredge and Fill Applications** – The DCC held 6 site visits, reviewed and commented on 11 permits (6 docks, 1 oyster bed, 2 septic installations,

work at Jackson Landing and the Wiswall Bridge replacement).

- **Site and Nature Walks** – Nature walks were held this year at the Emery Farm, Merrick Property, and Roselawn Farm.
- **Newsletter** – The DCC assisted the LPWG in mailing its third issue of "Scenic Durham" to all Durham residents in June 2008.

### GOALS FOR 2009:

- **Management of Town-owned Lands and Easements** – Hire a consultant to assist in the development of stewardship plans for town-owned lands and easements. Determine

which properties still need surveys. Mark boundaries and begin establishing baseline monitoring plans. Continue to pursue avenues of communication with other boards regarding common land use goals.

- **Water Resource Protection** – Continue to provide input to the Planning Board and the Council regarding the protection of Durham's drinking water sources through appropriate zoning ordinance measures and through reviews of engineering plans for work at the Wiswall Dam, the engineers' report on the condition of the Mill Pond Dam, and development

plans before the Planning Board, such as those near the Spruce Hole Aquifer and Oyster River.

- **Review of Standard Dredge and Fill Applications** – Continue to actively research and respond to all wetland permit requests.
- **Education and Outreach** – Enhance the DCC website to promote better understanding of our work and to encourage appropriate use of town-owned conserved lands. Schedule additional guided public visits to conserved Town properties, beginning with the Langley wood lot in February 2009.

## Durham: It's Where U Live

Erika Mantz

Durham: It's Where U Live is a grassroots organization focused on better connection between University of New Hampshire students and their surrounding community. The goal of this collaborative effort is to increase respect and understanding by working together to create a more cohesive and welcoming community for everyone.

Now in its fifth year, the grassroots program facilitates events and activities that bring the entire community together and welcome its newest members each year. Community and business



leaders celebrate the commitment of first-year students who come to campus early to participate in community service and then a week later offer refreshments, maps and welcoming words to all first-year students and their families as they move into town.

Durham: It's Where U Live has helped to increase community participation at the annual University Day picnic and the Holiday Skating Party and Silent Auction. In its fourth year, the silent auction benefits our scholarship, which awards \$500 annually to a UNH student who volunteers and/or works in the greater Durham community. We also facilitate a townwide cleanup each spring called Green Up Durham. In addition,

Durham: It's Where U Live co-sponsors events like the MUB summer outdoor movies and Light Up Durham.

This year Durham: It's Where U Live implemented a small grant program to provide one-time reimbursement up to \$200 to support a program or event geared at bringing the university and greater Durham community together. The first grant was awarded to the UNH Recreation Society for the second annual Durham Tie-Dye Festival attended by more than 300 people. To learn more about Durham: It's Where U Live, nominate a student for a scholarship, or apply for a grant, visit [www.diwul.org](http://www.diwul.org).

Durham. It's where we all live.



## Historic District and Heritage Commission

Nick Isaak **CHAIR**

In the past year the Historic District and Heritage Commission (HDHC) reviewed and approved various applications including the repainting of two buildings located at 25 & 29 Main Street and a conditional approval for a proposed mixed-use building adjacent to an existing building at 1 Madbury Road. As a Heritage Commission we also continued undertaking a survey project to catalogue historic properties and sites. If anyone is interested in helping document some of Durham's historic properties, or their own, please attend one of our meetings or contact us. The Commission also prepared display boards and a brochure for this year's Durham Day on September 14th. Although the event was cancelled due to inclement weather, we will use these boards at future events. The Commission would like to extend special thanks to Karen Edwards for her research into the already established properties on the State and Federal Registries of Historic Places at the New Hampshire Department of Historic Resources (NHDHR). She provided members with a list of properties surveyed. Karen also helped create a letter to be sent to new owners of properties in the Historic District informing them of the ordinance and suggesting they contact the HDHC with any questions they may have.

### GOALS FOR 2009:

The Commission decided upon a budget for next year of one thousand dollars to assist with:

- Continued inventory of historic properties in Durham.
- Funding for a Town historic website and/or survey project.
- Communicating our supportive role to homeowners within the district and the larger community.
- Combined efforts with the Durham Historic Association (DHA).

The HDHC welcomes input and involvement from the community. Please join us at our monthly meetings held the first Thursday of every month in the Town Council chambers beginning at 7:00 PM, or contact a Commission member with suggestions or comments.

## Parks and Recreation Committee

Sara Badger Wilson **CHAIR**

Durham's Parks and Recreation Committee believes the Town should provide residents of all ages, abilities, and interests a wide variety of recreational and leisure activities that will encourage and enhance a healthy and fulfilling lifestyle. By providing access to natural areas, as well as indoor and outdoor programs and facilities, the Town shows that it recognizes the positive role recreation plays in creating a sense of cohesiveness and interaction necessary for a vibrant community.

### 2008 COMMUNITY SUPPORT AND EVENTS:

- Annual Easter Egg Hunt at the Old Town Landing.
- Mother's Day Stroll at Wagon Hill.
- Thanksgiving Day Turkey Trot at Wagon Hill.
- Helped create trails at the Jackson's Landing.
- Contributed to the building of the Durham Skateboard Park.
- Crafts table at Light Up Durham.
- Created a new brochure for community awareness.



Easter Egg Hunt: (l-r) Emily Slama, The Easter Bunny, Jenna Roberts, Sara Badger Wilson

### LONG-TERM GOALS:

- Provide better public awareness of existing parks and resources.
- Develop a formal, sustainable Parks and Recreation program that will better serve Town residents.

—continued on next page

## CULTURE AND RECREATION

- Increase programming for more Durham residents.
- Study and implement opportunities to make Town properties better used and appreciated for recreational benefits.
- Share ideas and volunteers with other local groups to increase event popularity and reach a wider audience.

Please check out our new brochure available at the Town Hall. We welcome suggestions and comments: [parksandrec@ci.durham.nh.us](mailto:parksandrec@ci.durham.nh.us)



(l-r): Thomas Madden, Director; Nancy Miner, Assistant Director; Margo LaPerle, Nicole Moore; Yvette Couser, Children's Librarian; Margaret Pridham; Alix Campbell

## Public Library

### BOARD OF TRUSTEES

Douglas Bencks  
**CHAIR**

Over this past year we have built significant momentum in our quest to establish a permanent library. This will be a vibrant community center beyond anything our Town has experienced to date, but which is in keeping with what many communities around New Hampshire have created.

**A permanent site for the library** – The very inclusive process of the Mill Plaza Study Committee came up with some exciting ideas and strongly confirmed that there is broad interest in a permanent library facility in the downtown area. This resulted in great hope that the owner of the Mill Plaza would incorporate such a facility as he redeveloped the property with a broad mix of uses. However, the current global recession has postponed redevelopment. With this reality, the Trustees have now focused on acquiring another site within the town center. As this annual report goes to press we are actively pursuing the acquisition of 2 Mill Pond Road, which has been one of the most favored sites for many years for a permanent library.

**Reaching out to the community** – We had another very successful year of fundraising with our 2007 Annual Appeal, which established a permanent operating endowment. This year we are in the midst of raising money for more improvements to the collection.

Over this past year we had a series of small group conversations with a wide variety of community leaders and library advocates. We talked about the specific goals and space needs for a permanent library building. There was very strong support and a

number of ideas for fundraising and building community-wide understanding for what we're doing. With this guidance, the Trustees have begun putting together the structure and the process to begin a capital campaign once the site and concept design are established. It is our expectation that we can build a new library only with a combination of major fundraising and public funding.

Our focus will be to create a true community center with meeting, study, and program activity areas in addition to space needed for books, DVDs, and computers. We expect the site acquisition, building design, construction, and outfitting to cost about \$4,600,000 if we can move forward over the next couple of years, but costs will rise if we wait. We have \$1,000,000 in capital reserves now, so the time is right to move forward quickly.

**Improving library staff, collection and programs** – New staff hires and restructuring of existing positions has allowed us to improve programming, rebuild the collection, and reorganize the existing space to make it more inviting, comfortable, and functional. The Friends of the Library have continued their hard work and financial support to make many other exciting improvements possible. The leadership and perseverance of our Director, Tom Madden, established the basis for achieving all of this.

**TRUSTEE GOALS FOR 2009:**

Acquire the site, begin design and fund-raising for the new library building. We expect this to be a very active year, and we intend to make the plans for a new library very visible to everyone!

**Library Director**

Thomas Madden

The Durham Public Library is busier than ever and had a record year in terms of circulation, interlibrary loan requests, patron visits, and new patrons. This resulted in large part from the diversity of resources provided, the number and variety of programs hosted, and the ready accessibility to the library that the internet allows.

**2008 ACCOMPLISHMENTS:**

**Finlay Challenge**

– Responding to a New Hampshire-wide membership drive initiative for public libraries sponsored by the Robert and Karin Finlay Foundation, the Durham Public Library aggressively promoted library services and resources. While Durham Public Library did not place first, our results were impressive. Membership increased from 3,426 in 2007 to 4,248 in October 2008, an increase of 822 new patrons – an annual growth rate of 24% that compares admirably with 8.3% in 2007.

**New Employees** – The library is able to perform as well as it does because of a dedicated staff and we are pleased to welcome Yvette Couser as our new Children’s

and Young Adult Services Librarian, and Alix Campbell as Library Assistant. Yvette worked in libraries.

**Gates Grant Award** – We received a matching technology grant of \$8,450 from the Bill & Melinda Gates Foundation toward the purchase of five new computers for use by the public. The Gates Grant focuses on increasing funding for the long-term support of technology in libraries and we have been awarded \$8,450 toward the purchase, maintenance, and technical support of public computers and peripheral hardware.

**Overdue Notices and Late Fees** – The Surpass circulation system allows us to notify patrons regarding overdue library materials either by mail or email. Notices are sent weekly and have resulted in a more rapid return of items. Recently implemented late fees further encourage patrons to return library materials on time. Our goal is to make materials available so that everyone has access to them.

**Museum Passes** – We provide discount passes to Strawberry Banke, Boston’s Museum of Fine Arts, Children’s Museum of New Hampshire, the Currier

Museum of Art, the Boston children’s Museum, the Museum of Science, and recently we added passes to the Isabella Stewart Gardner Museum in Boston. Passes can now be reserved online through the library’s website [www.durhampubliclibrary.org](http://www.durhampubliclibrary.org)

**Programs** – An amazing variety of programs, both informational and entertaining, were hosted by the library for the public. Adult programs included CPR and First Aid training, computer basics workshops, sustainability series, NHHC book discussions sponsored by the Friends, and a talk by author David Moore. Children’s programs included storytimes, book discussion groups, wildlife encounters, and summer reading.

**LIBRARY ACTIVITIES FOR 2008**

<i>Circulation</i> .....	39,450
<i>New Patrons</i> .....	844
<i>Total Patrons</i> .....	4,337
<i>Volunteer Hours</i> .....	1,909
<i>Adult Program Attendance</i> .....	654
<i>Children’s Program Attendance</i> .....	2,947
<i>Materials Added</i> .....	2,893
<i>Total Materials</i> .....	29,389



Durham resident Megan Turnbull reads to the children during a special St. Patrick’s Day Program. PHOTO COURTESY OF DURHAM PUBLIC LIBRARY

**GOALS FOR 2009:**

**Technology** – We intend to provide greater access to the library’s resources by increasing the number of computers available in-house, and by improving the website and the electronic resources available on it.

**Collection Development** – We continue to revitalize the collection to improve its currency and attractiveness by raising funds through our annual appeal to supplement the library’s budget.

**Service** – Durham Public Library staff continue seeking ways to better meet the needs of our patrons to enhance the library experience and facilitate library use.



# GENERAL GOVERNMENT

ASSESSOR ■ CEMETERY COMMITTEE AND TRUSTEES OF THE TRUST FUNDS  
PLANNING AND COMMUNITY DEVELOPMENT ■ PLANNING BOARD ■ SUPERVISORS OF THE  
CHECKLIST ■ TAX INCREMENT FINANCE DISTRICT ■ TOWN CLERK/CERTIFIED TAX COLLECTOR  
TREE WARDEN ■ WELFARE DIRECTOR ■ ZONING BOARD OF ADJUSTMENT ■ ZONING,  
CODE ENFORCEMENT, AND HEALTH OFFICER

## Assessor

Robb Dix

The Assessor's office is responsible for ensuring equitable assessments, which distribute the Town's tax burden in accordance with state statutes. Assessments are based on fair market value of property and are applied in a fair, equitable, and consistent manner.

Regular full revaluations and assessment updates are necessary to maintain property tax equity. Different property classes increase or decrease in value at different rates. If an assessment update or full revaluation has not occurred for several years, inequity in assessments may result. This is why a **full revaluation** was conducted in 2003 and why we updated all values in 2008.

Prior to 2003, Durham's last **full revaluation** was in 1988 and last **assessment update** was in 1993. The 2008 update brought property assessments within the community close to 100% of market value. The tax rate in 2008 is \$26.67.

The total value of taxable property rose by about 9%

to \$888,550,540 while the tax rate declined by about 5.5%. This illustrates the fact that rising assessments do not necessarily correlate with higher taxes. Higher spending raises taxes, assessments only distribute equitably the burden that taxes create to pay for School, County, and Town services.

For information regarding our 2004–2008 valuation and tax history, including a breakdown of the School District, County, and Town tax rates, please refer to the **Budget and Finance** section of this Town Report.

Tax relief for eligible residents is available as follows: Exemptions/Tax Credits for the Blind, Elderly, Veterans, Disabled and Physically Handicapped; Exemptions for Solar Energy Systems; Tax Deferrals for Elderly and Disabled; Property Tax Hardship Relief; Current Use assessments; and Abatement requests. Please don't hesitate to contact me for more information.

### 2008 ACCOMPLISHMENTS:

- 178 building permits were reviewed and appropriate changes were made to the database.

- We added all who are eligible for credits and exemptions.
- Did analysis on what impact the University has on the cost of police services.
- Partnered with the Town of Lee in meeting the assessing responsibilities of both Durham and Lee.

### GOALS FOR 2009:

- Continue to verify the integrity of the data on

our property record cards.

- Continue to improve our data on UNH property .

For information and assistance regarding assessments, tax exemptions, tax credits, abatement appeals, Current Use, timber cutting, tax map, and legal ownership information, you may contact the Assessing Office via telephone: 603-868-8065, e-mail: [rdix@ci.durham.nh.us](mailto:rdix@ci.durham.nh.us) or visit us at the Town Office.

## Cemetery Committee and Trustees of the Trust Funds

Craig Seymour  
CEMETERY COMMITTEE CHAIR

The Durham Town Cemetery had an active year with a total of five casket burials and twenty-one interments of ashes, reflecting a continuing trend towards cremation as an alternative to burial. The graph below indicates annual activity at the cemetery over the past several years. Although the cemetery has a cremains-only section, many of these burials are in traditional graves. In addition, ten graves in four plots were purchased by residents.

The Rule & Regulations for the Cemetery were updated by the Cemetery Committee in 2008. A copy can be obtained by e-mailing a request to [cemetery@ci.durham.nh.us](mailto:cemetery@ci.durham.nh.us) or on the Town's website (Cemetery Committee page). The document describes how to purchase a cemetery plot, rules for grave and

—continued on next page

**GENERAL GOVERNMENT**

monument care, and other useful information. All burials and any planned work on monuments, including installation of markers, should be cleared through the Cemetery Committee chair beforehand. The Committee would also like to thank Boy Scout Troop 154 for its work putting flags on the graves of veterans each Memorial Day.

Please note that the cemetery is closed to all vehicles during the winter months in order to protect the grounds. Please feel free to walk in to visit graves, however.

**Bruce Bragdon  
TRUSTEES OF THE  
TRUST FUNDS CHAIR**

The Trustees of the Trust Funds invest and disperse funds in the various trusts and certain other Town accounts. These include 64 separate trust funds. Most of the trusts are small, ranging in size from a few hundred to a few thousand dollars, and are concerned with the care and maintenance of various cemeteries and grave sites. Others support various Town funds and capital projects. All the funds are invested in Citizens Bank and are fully collateralized following our investment policy. At the end of December 2008, the trust funds totaled \$2,842,015.71.

The Town Center war memorial area is now handicap accessible and has



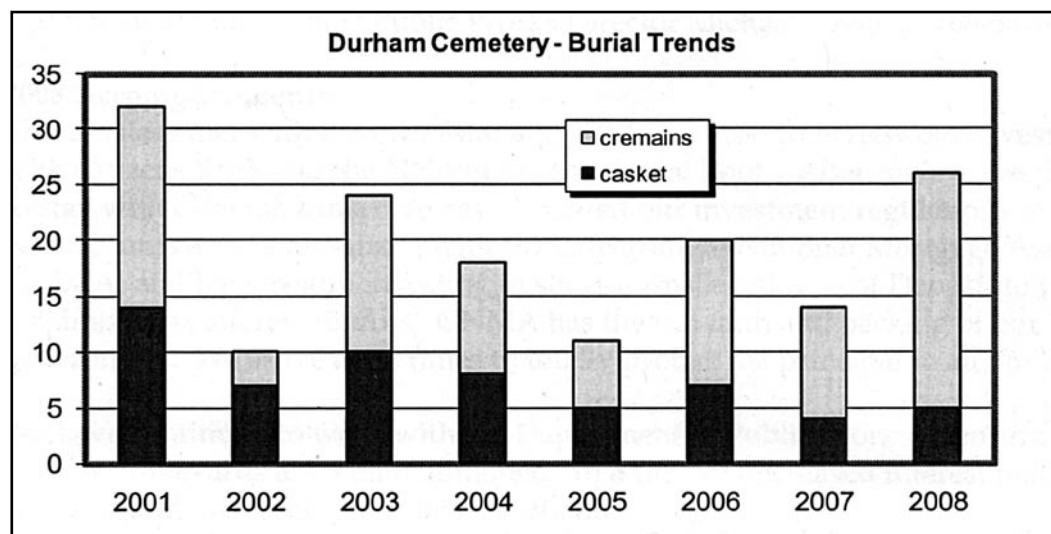
Town Cemetery located off Main Street/Old Concord Road. PHOTO COURTESY OF CRAIG SEYMOUR

government. We strive at all times to totally protect the principal in all our accounts.

We have continued to work with the Department of Public Works to ensure that the Town's graveyards are well maintained. In a time of decreased interest paid on accounts and increased costs, this is difficult.

**GOALS FOR 2009:**

The Trustees would like to have a pictorial record of each graveyard and its GPS



a number of smaller New Hampshire granite stones for recognizing more recent conflicts. We have temporary plates attached. We are currently updating the names of all participants in conflicts since the Civil War and the war of 1812. Anyone wishing to add names should contact Public Works Director Michael Lynch at 868-5578.

**2008 ACCOMPLISHMENTS:**

The Trustees met with Business Manager Gail Jablonski to review our investments with Citizens Bank and the NH Public Investment Pool. After review, we decided to stay with Citizens Bank. We have updated our investment regulations so that all our accounts are collateralized with the Government National Mortgage Association (GNMA) and have begun investing in short-term Certificates of Deposit to try to maximize our interest returns. GNMA has the full faith and backing of our

location. This information would be included in Town information so that the various committees would have access to the information. A description of the access route to each graveyard would also be of assistance to their long-term care.

We will also continue to closely monitor investments to get the maximum return while guaranteeing all the principal is kept intact.

# Planning and Community Development

Jim Campbell  
DIRECTOR

This office was kept quite busy again in 2008. Below is a brief list of the accomplishments from the past year, as well as some anticipated goals for next year.

## 2008 ACCOMPLISHMENTS:

- Continued to look for ways to amend the Zoning Ordinance and regulations to improve on the quality of life and development, and the process in general.
- Continued to update the Master Plan where feasible.
- Continued to seek ways to enhance public participation and education.
- Made improvements to the Planning and Community Development section of the website and continued efforts to keep it up-to-date.
- Continued securing grant money to offset cost to the Town of Durham, such as the improvements to Main Street, affordable housing, and Coastal Program grants.
- Continued holding quarterly meetings for "planning" issues with no regular business on the Planning Board agenda.
- Continued work on developing a Geographic Information System



(l-r): James Campbell, Dir. of Planning and Community Development; Robert Dix, Assessor; Karen Edwards, Admin. Assistant; Thomas Johnson, Zoning and Code Enforcement Officer

- (GIS) for Town departments, Boards, Committees, Town Council, citizens, and entities outside the Town of Durham.
- Continued serving the Town on several outside committees whose work will have an effect on Durham.
- Worked with the now formalized Economic Development Committee to improve the climate for proper economic development within the Town and follow through on the Committee's 2008 Action Plan, the sale and redevelopment of the Durham Business Park, the creation of Tax Increment Finance districts, beginning an Economic Development Strategic Plan, and developing programs and tools to further economic development in Durham.
- Worked with the Mill Plaza Study Committee to move forward with a plan for the possible redevelopment of the Mill Plaza.
- Worked toward the development of impact/user fees for the Wastewater System.
- Worked with the University on the development of a local traffic model to be used by the Town of Durham, developers, and the University.

## GOALS FOR 2009:

- Continue to find ways to improve the Town ordinances by being both proactive and reactive to needed amendments.
- Revise the Site Plan and Road Regulations.
- Move forward with further updates to the 2000 Master Plan.
- Continue to enhance public participation in the Planning Board, Economic Development Committee, and other boards/committees processes.
- Continue improving communication for and between the public and Boards/Committees.
- Update the Department of Planning & Community

Development website and develop an economic development section for the website.

- Work on securing grant money to help offset money raised through property taxes.
- Continuously work on improving the Town's GIS capabilities.
- Continue serving the Town on several outside committees whose work will have an effect on Durham.
- Create an Economic Development Strategic Plan and continue working on other efforts of the Economic Development Committee.
- Bring any impact/user fees for the wastewater/water systems to the Town Council for consideration.

I have been employed by the Town of Durham for over seven years. It has been, and continues to be, my pleasure serving the citizens of Durham. As always I need to thank many people for making my job easier. The Town of Durham has many committees, boards, task forces, a very active citizenry, and a dedicated staff that all work very hard and deserve our thanks. Finally, I would like to thank Karen Edwards and Michelle Berman for keeping this office running so smoothly. We could not do what we do without them.

# Planning Board

William McGowan  
**CHAIR**

Throughout the course of the year the Planning Board's efforts have been directed to the normal business of reviewing subdivisions, site plans, technical review requests, University of New Hampshire projects, and the Capital Improvement Plan. This year, the Planning Board has granted conditional approval to six site plan reviews, four subdivision reviews, two conditional use permits, three boundary line adjustments, and two technical reviews. Associated with each of these reviews have been numerous public hearings. The Planning Board also has listened to presentations by the State of New Hampshire Fish and Game, University of New Hampshire, Conservation Commission, and the Energy Committee.

This year, the Planning Board approved the first conservation subdivision

## COMPARISON OF NUMBER OF APPLICATION APPROVALS 2006 - 2008

Application Type	2008	2007	2006
<i>Subdivision</i> .....	4	4	0
<i>Site Review/Conditional Use</i> .....	9	9	4
<i>Boundary Line Adjustment/ Subdivision Modification/Voluntary Lot Merger</i> .....	3	4	2
<i>Site Plan Review by Technical Review Committee</i> .....	2	5	5
<i>Other*</i> .....	8	9	10
<b>Total</b> .....	<b>26</b>	<b>31</b>	<b>19</b>

\*Includes Conceptual Consultations, Design Reviews, Government Projects Public Hearings, and Scenic Road Public Hearings.

application. The design review for this application was received in May 2006. Over the course of the last two years, this application has been revised and refined based upon Planning Board input and public input, as well as input from the Conservation Commission and the UNH Stormwater Center.

The Planning Board continues to encourage developers, abutters, and concerned citizens to meet with Town staff prior to the formal application submission in order to identify specific areas of conflict or concern early in the design process. This year, four conceptual consultations have come before the Planning Board, one of which received conditional approval. These conceptual consultations have allowed the Planning Board and applicant to meet and discuss the proposed project under informal and non-binding conditions.

The Planning Board continues to review and update revisions to the Zoning Ordinance to ensure conformance with the Master Plan (2000). Members of the Planning Board served on the Zoning Re-Write Committee throughout the year to address revisions submitted by the public and the Town Council. Amendments completed this year included the Parking Ordinance, Sign Ordinance, and several changes in definitions.

Though much progress has been made, the Planning Board continues to look at ways to improve the Zoning Ordinance and continues to identify changes that will be addressed in the upcoming year. Additionally, the Planning Board received several zoning changes initiated by the Town Council.

The Planning Board would like to thank our Director of Planning and Community Development Jim Campbell for his hard work and dedication relative to the Zoning Ordinance re-write and the regular work the Planning Board performs.

It has been a pleasure to serve the community as Chairman of the Planning Board. I would like to thank citizens who came to the public hearings or sent letters conveying their thoughts and suggestions. I would also like to thank the board members and alternates who have donated much of their time. It has been a very successful year and the board and I look forward to serving the community next year.

# Supervisors of the Checklist

Ann Shump **CHAIR**  
Judy Aiken  
Roni Pekins

2008 has been a very busy year with a Presidential Primary in January, the Town Election in

March, the State Primary in September, and the Presidential Election in November.

We held four voter registration drives at UNH during the month of October. We registered nearly 1400 people, primarily students, at those times.

We would especially like to

thank Kitty Marple, Robin Mower, Beth Olshansky, Don Brautigam, and Linda Mengers for their help at UNH as well as at the Presidential Election itself.

More than 50 volunteers were trained to help with registration at the Election on November 4. Because of them, the day went amazingly smoothly.

In spite of the fact that we seldom had a line, we registered just over 1800 people at the polls on November 4.

It took nearly 3 weeks to reconcile the checklist after the election, but we now have over 10,000 people on our voter list. This number will decrease as names come to us of voters who have registered to vote elsewhere.



The primary goals for 2009 are to rest and catch up!

The Town/School Election in March will be the only official election in 2009, although the Supervisors will also have to cover the School Deliberative Session in February.



Supervisors of the Checklist at work on January 8, 2008 during the Primary Election that was held at the Oyster River High School

## Tax Increment Finance District

Todd I. Selig  
TIF ADMINISTRATOR

Stone Quarry Drive Mixed Use Tax Increment Finance District

The Durham Town Council adopted a Development Program and Financing Plan for the Stone Quarry Drive Mixed Use Tax Increment Finance District on October 15, 2007 in order to fund public improvements and the infrastructure necessary to attract and advance desirable mixed use development and private investment in the Office & Research and Coe's Corner zoning districts adjacent to and including the Route 4 and 108 interchange. The stated objectives of the Development Program and

TIF Plan in October 2007 were to:

- Stimulate mixed use development within the district by providing infrastructure and amenities that encourage and create opportunities for businesses to locate and expand.
- Enhance employment and earnings opportunities for area residents.
- Expand the property tax base of the Town of Durham.
- Stimulate other businesses to locate or expand within the community.

The approved Development Program and Financing Plan consisted of three phases:

### Phase 1:

An estimated cost of \$850,000 to be funded through a general obligation bond guaranteed by Rockingham Properties, the property owner along Stone Quarry Drive.

- A wastewater collection system extension of 2050' to Stone Quarry Drive.

- A water main extension of 1550' to Stone Quarry Drive.

### Phase 2:

An estimated cost of \$250,000 to be funded through the Town's UDAG Community Investment Fund.

- A 1600' water main extension on Canney Road to complete looping of the water system.

### Phase 3:

- Phase 3, walking trails and parking facilities (plus other public amenities) at Jackson's Landing and Right-of-Way improvements along Old Piscataqua Road to the Durham Business Park, would be funded as grant and private sources are identified and/or the captured tax increment within the Stone Quarry Drive TIF is sufficient to service the debt on the anticipated \$850,000 bond and has repaid the Town an anticipated \$250,000 plus an

amount equivalent to accrued interest.

The total estimated cost of phased improvements, including planning, design, and administration, was anticipated to be \$1,350,000 in 2007 dollars. The approved Stone Quarry Drive TIF contains approximately 92 acres, which represents approximately 0.006% of the total land area in the Town of Durham. The total assessed value of all property in the district (including Town and UNH property) was \$10,638,965 in 2007.

To date, the Town has been unable to secure an adequate surety from Rockingham Properties to protect the interests of the community. The Town Council has therefore NOT approved a Development Agreement with Rockingham Properties which is a prerequisite for this project to move forward. The Town has not issued any debt as part of this project and all phases are presently on hold until a Development Agreement is in place. No additional taxable value has been developed within the Stone Quarry Drive TIF to date. Once a Development Agreement is reached between the Town and Rockingham Properties, the TIF Administrator shall organize an Advisory Board to monitor and advise on the progress of the Stone Quarry Drive TIF District.

# Town Clerk/Tax Collector

Lorrie L. Pitt

This year was the year of "Elections". We began with the Presidential Primary on January 8th. As in the past, large numbers of UNH students registered to vote in the "First



(l-r): Barbara Landgraf, Deputy Town Clerk/Tax Collector; Donna Hamel, Admin. Assistant; Lorrie Pitt, Certified Town Clerk/Tax Collector.

## ELECTION RESULTS SUMMARY

	Democrat	Regular / Absentee	Republican	Regular / Absentee	Total Votes	Same Day Registrants
<u>January 8, 2008</u>						
Presidential Primary	2647	2106/541	1087	964/123	3734	355
<u>March 11, 2008</u>						
Town Election		1179/61			1240	
<u>September 9, 2008</u>						
State Primary	547	513/34	268	246/22	815	24
<u>November 4, 2008</u>						
General Election		6619/699			7318	1829

in the Nation Primary". Since the primary was held during UNH's winter break, most newly registered and currently registered students requested absentee ballots. A summary of election results appears above.

The Town Election on March 11th saw incumbents re-elected in all respective positions. Michael Sievert and Douglas Clark won the two open Council seats and George Frick won the Trustee position to which he was appointed in 2007 due to the death of Trustee John DeCampi.

The State Primary was held on September 9th with a lower than average voter turnout for this election of 12%.

We began preparing for the November 4th General Election immediately after the September Primary. Our office, and the Supervisors of the Checklist, recruited a number of volunteers to help in various capacities during the election. Many of these volunteers attended training sessions prior to working at the election to ensure that proper procedure was followed. The Supervisors of the Checklist also held voter registration drives on the UNH campus to help lessen the impact at the polls on Election Day. The Oyster River schools were closed for the day eliminating additional traffic issues and enabling the use of the gym for voting and the multi purpose room for new registrations. At the end of the day, we experienced an unprecedented 71% voter turnout. We maintain a list of potential volunteer workers. If you are interested in volunteering, please contact us at 868-5577.

There have been some major changes in the processing of automobile registrations. As of June 3rd we went on-line with the State of New Hampshire's Department of Motor Vehicles.

Simply stated, this means we are "live" with the state. We have access to, and enter data directly onto, the state's motor vehicle database. This has enabled us to offer residents more services at the Town Hall so they do not have to go to a Motor Vehicle substation. We can issue most plate types here, register overweight vehicles, complete most transfers, make address changes, and issue duplicate registrations to name a few. During the transition, Donna, Barbara, and I put in many extra hours while becoming familiar with the new registration process, transaction balancing, and reporting process as we are required by the state to close out the day before we can open the next day. We experienced delays in processing transactions while learning the new software which made the first few weeks difficult. By mid-July we had made good progress and have now gained a comfortable level of proficiency. There are still occasions when we may need to confer with the state or contact software support, but these times are minimal. Your patience during our learning process was greatly appreciated.

This summer our vital records preservation project was completed. These records are available for viewing at the Town Clerk's Office during regular business hours.

In November, we set up a lockbox system with Centrix Bank. The envelope addressed to Manchester that is provided with the property tax bills sends payments directly to the lockbox. Centrix Bank accepts the property tax payments and processes them at its center in Bedford, NH. Beginning in 2009, water and sewer payments will also be included in this system. Once received, payments are then deposited and transferred via Automated Clearing House (ACH) directly into the Town's general fund account at Citizens Bank. The Tax Collector's office receives a report and payments are posted to the individual accounts. If preferred, however, property owners may still make payments in person or mail them to the Town Hall.

This year the tax rate was set late so bills were not able to be produced until after the Council meeting on December 1st. The bills were subsequently mailed on December 5th. As of December 31st, the 2008 second-half property taxes were 83% collected.

**2008 ACCOMPLISHMENTS:**

- Compiled a list of volunteers for elections purposes.
- Completed on-line conversion with the State of New Hampshire,
- Department of Motor Vehicles.
- Completed Vital Records Project.

- Instituted a lockbox system for bill payment.

**GOALS FOR 2009:**

- Research outsourcing of water/sewer and property tax billing.

- Research use of debit or credit cards for payment of bills.

- Continue to explore options that offer conveniences and services for residents.

- Continue staff development and training.

**JAN. 1 THRU DEC. 31, 2008**

	2008	2007	2006
<b>Uncollected Taxes as of 1/1/08</b>			
<i>Property Taxes</i>		\$994,036.58	
<i>Utilities</i>		33,559.01	
<i>Yield Taxes</i>		20,000.00	
<b>Taxes Committed to Collector</b>			
<i>Property Taxes</i>	\$23,558,310.47		
<i>Yield Taxes</i>	1,053.12		
<i>Land Use Change Tax</i>			
<i>Utilities</i>	842,349.24		
<i>Other Charges</i>		1,891.50	
<b>Overpayments Made During Year</b>			
<i>Property Taxes</i>	55,455.81	37,866.55	\$11,263.92
<i>Utilities</i>		1,301.49	
<i>Interest</i>			
<i>Interest Collected</i>	7,630.35	62,079.44	
<i>Costs Before Lien</i>			
<b>Total Debits</b>	<b>\$24,464,798.99</b>	<b>\$1,150,734.57</b>	<b>\$11,263.92</b>
<b>Remitted to Treasurer</b>			
<i>Property Taxes</i>	\$21,414,266.95	\$ 988,730.58	
<i>Yield Taxes</i>	1,053.12		
<i>Land Use Change</i>		20,000.000	
<i>Utilities</i>	754,528.86	33,862.07	
<i>Interest Collected</i>	7,630.35	62,079.44	
<i>Conversion to Lien</i>			
<i>Other Charges</i>		1,891.50	
<b>Abatements Made During Year</b>			
<i>Property Tax</i>	1,396.47	39,533.55	\$11,263.92
<i>Utilities</i>	1,957.24	998.43	
<b>Uncollected Taxes as of 12/31/08</b>			
<i>Property Taxes</i>	2,198,102.86	3,639.00	
<i>Yield Taxes</i>			
<i>Utilities</i>	85,863.14		
<b>Total Credits</b>	<b>\$24,464,798.99</b>	<b>\$ 1,150,734.57</b>	<b>\$11,263.92</b>

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**GENERAL GOVERNMENT**

**TAX LIEN REPORT (JAN. 1 THRU DEC. 31 2008)**

	2007	2006	2005
<i>Balance of Unredeemed Tax</i>	\$0.00	\$140,682.66	\$5,634.16
<i>Liens Executed During Year</i>	242,935.53	0.00	0.00
<i>Interest &amp; Costs After Lien</i>	2,673.76	15,651.48	286.89
<b>Total Debits</b>	<b>\$245,609.29</b>	<b>\$156,334.14</b>	<b>\$5,921.05</b>
<b>Remitted to Treasurer:</b>			
<i>Tax Lien Redemptions</i>	\$70,569.88	\$108,498.52	\$5,634.16
<i>Interest &amp; Costs After Liens</i>	2,673.76	15,651.48	286.89
<i>Abatements Made During Year</i>	0.00	0.00	0.00
<i>Liens Deeded to Municipality During Year</i>	0.00	0.00	0.00
<i>Unredeemed Liens as of 12/31/08</i>	\$172,365.65	32,184.14	0.00
<b>Total Credits</b>	<b>\$245,609.29</b>	<b>\$156,334.14</b>	<b>\$5,921.05</b>

**REVENUES COLLECTED (JAN. 1 THRU DEC. 31, 2008)**

<i>Auto Registrations</i> .....	\$776,625.55	<i>Vital Statistics Copies</i>	2,572.00
<i>Title Applications</i> .....	1,910.00	<i>U.C.C. Recordings/Discharges</i>	1,185.00
<i>Municipal Agent Fees</i> .....	14,120.00	<i>Dog Licenses</i>	4,820.00
<i>Trans Improvement</i> .....	23,935.00	<i>Miscellaneous</i>	1,969.04
<i>Marriage Licenses</i> .....	1,845.00	<b>Total</b>	<b>\$828,981.59</b>

*Cars Registered* 6,131

*Dogs Registered* 758

## Tree Warden

Michael Lynch

In 2008, 117 dead and decaying trees or trees interfering with telephone or electric wires were removed from Town-owned properties or Right-of-Ways and private properties along the Town's Right-of-Way.

The Town was honored with its 30th consecutive Tree City USA award and continues to be the leading award winner in the state of New Hampshire. The Tree City USA award is a national recognition for having an outstanding tree program. On October 16, 2008, the Town celebrated Arbor Day with



Governor John Lynch presents Town Council Chair Neil Niman with a memento in recognition of Durham being named a Tree City USA for the 30th consecutive year.

the planting of a Weeping Cherry Tree at the Dorothy Wilcox garden at Old Landing Park. The tree was donated to the Town by the Dorothy Wilcox Trust and Governor John Lynch helped the Town to make this a very special ceremony.

Did you know that the Town of Durham is still the home to the Largest Swamp White Oak Tree (Back River Road) and Norway Spruce Tree (near Drew Graveyard on Newmarket Road) in New Hampshire?

## Welfare Director

Gail Jablonski

New Hampshire Revised Statutes Annotated (RSA) 165 requires that each City and Town in the State of New Hampshire provide for any persons who are poor and unable to provide for themselves and that the Governing Body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing Welfare services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex, or national origin. The Business Office is compassionate towards all those seeking assistance. We work with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

During 2008, the Business Office received and processed eight new applications for public assistance. Of these requests, seven were approved as qualifying for assistance with expenses such as rent, electricity, heating oil, medications, transportation, and food. Over the past year, numerous people contacted our office for information concerning assistance but never submitted a formal

# Zoning, Code Enforcement, and Health Officer

Thomas Johnson

The Building Code Enforcement, Zoning, and Health Officer continues to be very busy. The total number of construction permits was comparable to last year; slightly down continuing a steady three-year trend. Fees collected for permits this year were up due to an adjustment in our fee schedule. New single-family home construction is still slow, but renovations and additions continue to be steady. New multi-family units have increased with the construction of the Riversedge Apartments due to open in late spring 2009. The State of New Hampshire passed a law requiring licensing of gas installers this year which increased our oversight of mechanical permits for any gas work in Durham. The office has spent considerable time with prospective purchasers of commercial properties and their plans for proposed redevelopment projects of these properties. All indications are that 2009 will be a busy year for some redevelopment downtown. Plans are being submitted now for review and approval, with some actual new construction starting after the current academic year.

The Zoning Administrator has seen many revisions to

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# Zoning Board of Adjustment

Jay B. Gooze **CHAIR**

The Durham Zoning Board of Adjustment consists of five regular members and three alternates appointed by the Town Council for three-year terms. At the present time we have one alternate position vacant. Although board members do not always agree, each is willing to articulate the reasons for his or her vote on a particular application. The board is aided by the excellent work of our minute-taker, Victoria Parmele. During 2008 the Durham Zoning Board of Adjustment met twelve times. There were thirty-four applications before the Board.

The Zoning Board of Adjustment is a quasi-judicial panel empowered to interpret the Durham Zoning Ordinance and to grant relief from the Ordinance when certain criteria are all met to the satisfaction of three voting members of the board. We pay attention to previous New Hampshire Supreme Court decisions as support for the board's decisions. Continued enforcement of Durham housing regulations is a priority, but the board does so without prejudice, examining all evidence of a structure's lawful previous use to determine the final ruling. The New Hampshire legislature recently updated its Shoreland Protection Act and members of the board have attended numerous educational forums concerning these changes.

- **Variances:** There were twenty-four requests for variances. Twenty-one requests were approved and three requests were denied.
- **Motion for Rehearing:** There were four requests filed for motions of rehearing. Three requests were denied a rehearing. One request was granted a rehearing and was overturned upon rehearing.
- **Requests for Equitable Waiver of Dimensional Control:** This provision was created by the NH Legislature in 1996 to address the situations where a good faith error was made in the citing of a building or other dimensional layout. There were two requests for Equitable Waiver this year. One request was denied and one request was approved.
- **Appeal of an Administrative Decision:** There were three appeals of administrative decisions. Two appeals were denied and one appeal was withdrawn.
- **Special Exceptions:** There was one request for special exception this year and it was approved.

**2008 ZONING BOARD OF ADJUSTMENT BREAKDOWN OF HEARINGS**

Variance.....	24	Equitable Waiver.....	2
Special Exception.....	1	Re-Hearing Request.....	4
Administrative Appeal.....	3	<b>Total .....</b>	<b>34</b>

application for assistance. As we move into 2009, we have one active case of public assistance open.

Through mid-December 2008 a total of \$7,025 was provided for direct assistance. The Business Office works closely with several non-profit service providers in the area, the University of New Hampshire for students in need of assistance, the New Hampshire Department of Health and Human Services Office in Rochester, and the New Hampshire Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

All in all, with the economic conditions we faced in 2008, Durham's share of needy persons was remarkably low compared to surrounding communities. Our welfare regulations and the application for public assistance are available on the Town's website at: [http://ci.durham.nh.us/departments/business\\_office/assistance.html](http://ci.durham.nh.us/departments/business_office/assistance.html)

**GENERAL GOVERNMENT**

the Town's Zoning Ordinance in the past year. The Zoning Board of Adjustment (ZBA) had only 34 cases in 2008 down from 44 in 2007. The ZBA still continues to meet every month, a few times twice a month to complete the month's agenda. The cases are reviewed and dealt with accordingly, and some very difficult decisions are being made. A few more cases went to higher courts this past year and local decisions were affirmed.

The Health Department had a slower season with West Nile Virus and the EEE this year, partly due to the fact that NH DHHS has suspended collecting dead birds for testing from local health officers. The decision has been made to suspend the bird collection practice since it has become an accepted fact that WNV and EEE exists in our Seacoast regional environment and beyond. With the activity in past years, more Seacoast towns were doing prevention and monitoring programs and this has increased public awareness and media coverage. This was also a busy year for the Durham Health Officer serving on the Board of Directors of the Southern Strafford Community Health Coalition in the completed transition from Wentworth Douglas Hospital oversight to an agreement with Strafford County to assume that role for oversight and administrative duties.

**2008 ACCOMPLISHMENTS:**

- Durham's Zoning Administrator continues

correspondence and cooperation with the Rental Housing Commission. Local realtors and the Durham Landlords Association have seen a drop in property transfers resulting in student rental problems. The occasional property does still become a problem and is being dealt with accordingly

- Durham's Code Official was successful in his attempts to bring the Eastern States Building Officials Federation 60th Annual Educational Conference to New Hampshire and it is being hosted in Durham at the New England Center Hotel and Conference Center. Planning for the March 2009 event has been on going with our local active participation as the host community.
- Durham's Code Official continues participation in The International Code Council (ICC), the New Hampshire Building Officials Association, and the New Hampshire Seacoast Code Officials Association.
- Durham's Code Official is one of 15 Code Officials nationwide to be selected to serve on the ICC Education Committee. This committee oversees educational training programs, educational publications, and code official certification nationwide. The Code Official has received his 3rd consecutive Education Committee appointment to serve again in 2009.
- Durham's Code Official is

one of three Code Officials in New Hampshire serving on the Northeast Region (7 states) Coalition Board of Directors for the International Code Council for the 3rd consecutive year.

- Continued successful cooperation with neighborhood groups in our enforcement efforts to provide "neighborhood conservation" with enforcement of occupancy limitations.
- Durham's Health Officer continues serving on the

Board of Directors of the Southern Strafford Community Health Coalition for regional planning and mutual aid preparedness.

- Durham's Code Official continues as the code enforcement representative on the Governor's Commission on Disability's Architectural Barrier-Free Design Committee for the 3rd consecutive year.

**CONSTRUCTION PERMITS PROCESSED**

	2008	2007	2006
<i>Building Permits</i>	192	202	227
<i>Building Permits Denied</i>	11	12	42
<i>Building Permits Withdrawn</i>	0	2	1
<i>Demolition Permits</i>	3	5	10
<i>Building Permits On Hold</i>	0	0	0
<i>Septic Permits/Test Pits</i>	16	24	18
<i>Electric Permits</i>	158	180	187
<i>Plumbing/Mechanical Permits</i>	171	156	185
<b>Total Permits</b>	<b>551</b>	<b>581</b>	<b>670</b>
<b>Value of Building Permits Given</b>	<b>\$7,482,465</b>	<b>\$5,601,088</b>	<b>\$8,296,965</b>
<b>Fees Collected for all Permits</b>	<b>\$61,186</b>	<b>\$46,380</b>	<b>\$41,500</b>

**BREAKDOWN OF BUILDING PERMITS**

	2008	2007	2006
<i>New Single-Family House</i>	2	3	8
<i>New Multi-Family Units</i>	56	4	4
<i>Additions, Renovations</i>	149	156	170
<i>Commercial (New &amp; Renovations)</i>	11	21	17
<i>Demolition</i>	3	5	10
<i>Hold/Renewals</i>	6	15	15
<i>Swimming Pools</i>	3	3	4
<b>Other Permits</b>			
<i>Signs</i>	31	30	28
<i>Sidewalk Cafes</i>	4	5	5
<b>Totals all Permits</b>	<b>265</b>	<b>242</b>	<b>261</b>

Average Value for New Homes 2008: \$139,350

# PUBLIC SAFETY

FIRE DEPARTMENT ■ FIRE WARDEN ■ MCGREGOR EMS ■ POLICE DEPARTMENT

## Fire Department

Peter O'Leary  
CHIEF

As I conclude my third year as your fire chief, I want to provide a snapshot of some of the many accomplishments of 2008 and what we are looking forward to in 2009. I continue to be impressed with the level of knowledge, dedication, and commitment that the members of the Durham Fire Department bring to the community. With several new faces within the firefighter ranks and newly promoted captains in leadership roles, 2009 should prove to be an exciting year for the department.

Department members often give above and beyond, participating in an annual holiday toy drive, the University Day picnic, Relay for Life, and Durham Day. The 3rd annual Durham Community Breakfast brought fire department members side-by-side with members of the UNH Greek community to put on the event and it continues to be a positive way for the



Members of the Fire Department participate in a department-wide refresher course in confined space training.

department to give back to the greater Durham community. All proceeds from the breakfast went to help support the Durham Public Library.

### 2008 ACCOMPLISHMENTS:

- Recruited and hired firefighters Arthur Boutin, Nathan Katz, Peter Leavitt, and Warren Kadden.
- Transitioned fire dispatch services to Strafford County Dispatch.
- Completed department-wide training with Information Management Corporation (IMC), the software provider of data management systems between dispatch and the Fire Department.
- Fire Prevention continued its presence in the downtown community with additional occupancy compliance checks and training. The goal is to keep places of assembly in Durham and the UNH community safe throughout the year.

- Provided over two dozen child seat safety installation inspections to residents at no charge.
- Enhanced the department's water rescue capabilities with funds provided by the estate of a former Durham resident. Funds allowed the department to buy new water rescue suits and a trailer which is used to transport watercraft to the scene of water emergencies.
- Fire Department personnel studied the overall delivery model of Emergency Medical Services for the Town of Durham and provided the Town Administrator and UNH staff a report of the committee's findings for future consideration.
- Promoted three firefighters to the rank of captain: David Emanuel, Paul Marcoux, and Jeffery Furlong.

### GOALS FOR 2009:

- Increase the number of fire safety inspections throughout the Town and University by

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**PUBLIC SAFETY**

utilizing on-duty shift personnel.

- Continue to explore implementation of a fire-fighter wellness program through a partnership with UNH. Although heart attacks continue to be the leading cause of firefighter deaths, we hope a physical fitness program designed by university staff specifically for firefighters will minimize the risk of heart attacks.

## Fire Warden

Peter O’Leary  
FIRE CHIEF

Durham Fire Department personnel issue permits for all outside fires. If you plan on burning, check with the Fire Department first and obtain a permit. Penalties for non-compliance can be severe. Our goal is to protect life and property by regulating outside fires. Together, we can prevent forest fires. Call the Durham Fire Department at 868-5531 before you burn.

Each person who comes to the fire department for a permit is given detailed instructions on what they can and cannot do when burning brush on their property. This proactive and detailed approach has worked well to keep the number of brush fires to a minimum in Durham in 2008.

**FIRE DEPARTMENT INCIDENTS 2008**

Incident Type .....	No. of Incidents
<i>Structure Fires</i> .....	13
<i>Fires - Other: Vehicle/Brush</i> .....	63
<i>Emergency Medical Calls</i> .....	882
<i>Haz Mat, Spills, leaks, burst</i> .....	83
<i>Service Call</i> .....	467
<i>Malicious False Alarm</i> .....	15
<i>Unintentional False Alarms</i> .....	178
<i>System Malfunctions</i> .....	51
<i>False Calls</i> .....	156
<i>Wires Down/ Arcing</i> .....	63
<i>Good Intent Calls</i> .....	78
<i>Smoke / Odor investigation</i> .....	41
<i>MVA - No Injuries</i> .....	51
<i>Total</i> .....	2141

- Continue to explore new ways to provide excellent service in a cost-effective manner by utilizing grants and other funding opportunities that become available throughout the year.
- Continue to evaluate how Emergency Medical Services are provided in the Town of Durham.

## McGregor Memorial EMS

McGregor Memorial EMS, formerly known as Durham Ambulance Corps, is a regional, non-profit organization providing emergency medical services and education to the communities of Durham, Lee, Madbury, and UNH. McGregor is comprised of volunteer Emergency Medical Technicians (EMTs) including ten paramedics (3 in-training), fourteen Advanced EMTs (intermediates), and twenty-five EMT-Basics. Founded four decades ago in memory of Dr. George G. McGregor, this year we celebrated our 40th anniversary.

**Emergency Medical Calls:**

In 2008, 69% of calls McGregor responded to were in Durham and on the UNH campus. In addition to the calls in Durham, 20% of our calls were in Lee, 5.5% of our calls were in Madbury, and 4.5% of our calls were to other communities. For 2009, we are projecting approximately 1500 calls total. Volunteer hours increased 25% from over 15,000 in 2007 to over 20,000 in 2008. This is the fundamental basis for our ability to deliver call coverage twenty-four hours a day, seven days a week.

**Training:**

In 2008, McGregor trained more than 2700 individuals in Cardiac Pulmonary Resuscitation (CPR) with over 4000 being trained since 2006.

**CALL VOLUME TRENDS**

	2003	2004	2005	2006	2007	2008
<i>Annual Calls</i>	1262	1181	1262	1288	1512	1437(est)
<i>% Increase</i>	15%	-6%	7%	2%	17%	-1%

**Programs:**

- CPR Safe School Training and Certification: McGregor EMS began its CPR Safe program in 2006. Under this program, schools are certified as CPR Safe when they have one or more Automated External Defibrillators (AEDs) available and have trained over 75% of their teachers and staff in CPR. We have trained and certified the Moharimet and Mastway elementary schools and the Oyster River middle and high schools on the use of these devices. Additional defibrillators were purchased using \$6,000 in community donations.
- School Emergency Medical Equipment Maintenance: At no cost to the schools, McGregor maintains defibrillator and oxygen equipment at the Oyster River schools. This program, together with the CPR Safe pro-



gram, saves the schools over \$5000, which they had previously paid to a for-profit company.

- **Paramedic On-call:** This is a twenty-four hour, seven day a week on-call paramedic program added to provide enhanced coverage to the community.

For three years in a row McGregor has received Homeland Security Grants for new protective clothing, mobile data terminals, and integrated communications equipment for all McGregor vehicles, and most recently, four state-of-the-art multi-function carbon monoxide meters. All have helped to increase McGregor's readiness for both day-to-day and large scale emergencies. These grants have saved taxpayers over \$100,000.

In 2008, extensive renovations of our station, paid for with donations from the McGregor Building Fund, were made to enhance operational readiness and help retain and attract volunteers. McGregor volunteers donated hundreds of hours of labor to this project.

McGregor maintains an organizational commitment to excellence and prides itself on being one of the most cost-effective, highly trained, and professionally organized ambulance services in the state. Compassionate service is the hallmark of our organization. To learn more about McGregor, visit our website at [www.mcgregorems.org](http://www.mcgregorems.org) or call us at 862-3674.



The UNH Sorority Kappa Delta supplies the Durham Police Department with Teddy Bears to be carried in its patrol cars and distributed to young children as a calming measure in the aftermath of a vehicle accident or other incident.

## Police Department

David Kurz **CHIEF**

Time seems to have gone by quickly as I present my thirteenth annual report as your police chief. During my tenure, the energy of the entire organization has been focused on providing professional services in a cost-efficient manner while continually striving to meet the needs of the community in a professional and courteous manner.

During 2008 two senior officers resigned. The department has hired two new police officers, Stephen Misek and Michelle Montville, who will be attending the New Hampshire Police Academy in January. Our hiring process is based on the premise that the people within our department are the true measure of its quality and effectiveness.

### 2008 ACCOMPLISHMENTS:

- Decals for the Depot Road parking lot continue to sell out and there is a long waiting list for additional decals for Durham residents who commute daily.
- The department was reaccredited by the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) in July for the third time. The Durham Police Department has been accredited since 1999 and is reviewed every three years to confirm that it remains in compliance with applicable national standards. During the most recent review, the department was designated as a Flagship Agency, which is an acknowledgment by CALEA that it has demonstrated outstanding success in the process. There are only fourteen

other police departments in the entire nation similar in size to Durham that are accredited.

- In March, the transition from the UNH/Durham Dispatch Center to the Strafford County Sheriff's Department was accomplished. While there are a number of problems to be resolved, this initiative will save \$250,000 annually for the Town.

I am once again pleased to report that the "celebratory riots" that were occurring with far too much frequency in the Durham/UNH community have ended. However, celebratory riots by college students continue to be a national phenomenon that presents unique challenges to Durham as the host community to a large educational institution. It is clear that the key to the department's successful formula rests in its ability to work collaboratively with the entire Durham and UNH community. The department continues to use a positive relationship with the community, such as those forged with the Durham Landlord Association, to ensure success. Partnerships with different neighborhoods, each with their own unique issues, have served to open dialogue between the police and the residents resulting in an

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**PUBLIC SAFETY**

environment where we learn to help each other.

I would like to thank the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. The department looks forward to providing the level of service that the Durham community has come to expect from its police department.

**POLICE DEPARTMENT ACTIVITY**

<b>Activity</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>
<i>Arrests</i>	376	456	545
<i>Assaults</i>	49	60	56
<i>Thefts</i>	118	147	144
<i>Noise Complaints</i>	76	40	109
<i>Alcohol Violations</i>	174	176	267
<i>DWI</i>	33	38	48
<i>Accidents</i>	220	232	233
<i>All Traffic Contacts</i>	2,833	4,281	5,111
<i>Calls for service</i>	12,333	10,890	10,718

# PUBLIC WORKS

DIRECTOR OF PUBLIC WORKS ■ OPERATIONS DIVISION ■ SOLID WASTE DIVISION  
TOWN ENGINEER ■ WASTEWATER DIVISION ■ WATER DIVISION

## Director of Public Works

Michael Lynch

As I start my 32nd year with the Department of Public Works and my ninth year as its Director, I am proud to report that the Department of Public Works enjoyed another of its busiest and most productive years ever. This past winter the Town accumulated record snow falls of over 100 inches. The department, which manages the majority of the Town's energy costs, faced a challenge this year that it has not seen in the past decade with up to a 70% increase in most of the petroleum-based energy products the Town uses. The department also completed four major construction projects: replacement of 1,300 feet of old six inch cast iron water main along the east end of Mill Pond Road, design and construction of a new Skate Board Park at the Woodridge Recreational Area, replacement of the final 600 feet of a two inch iron pipe water main along the east end of Woodman Road, and the



DPW Administration (l-r): Douglas Bullen, Asst. Director for Operations; Janice Hoglund, Asst. to the Director of Public Works; Michael Lynch, Director of Public Works; David Cedarholm, Town Engineer

renovation of the Jackson's Landing Recreational Area off of Old Piscataqua Road. This project includes a new 41-space parking lot and renovated 37-space parking lot (both of which are across the street from Churchill Rink), and a new paved 21-space parking lot adjacent to the Jackson's Landing Playground. The design of these new parking lots include the following environmentally-friendly components: oil separator storm water catch basins, ground water recharge treatment swales, and a storm water collection rain garden, a new boat launching ramp, waterfront boat trailer parking, new grassed park/landscaped picnic area, and several thousand feet of new trails.

The Department Public of Works continues to change to meet the needs of a vibrant community and to increase our utility infrastructure systems so we may enhance our commercial tax base. As in past years, the roadway resurfacing program was our top priority this year and I am happy to report that we successfully reclaimed and resurfaced 2.81 miles of Durham roads this past summer. Roads included in this program were Ambler Way, Deer Meadow Road, Fox Hill Road, Gerrish Drive, Langley Road, Morgan Way, Tirrell Place, and Williams Way. We believe that good roads benefit all Town residents and provide a sense of community.

The remediation and revitalization of the former Craig Supply property, now known as the Depot Road Parking Lot, continued in 2008 with another \$200,000 grant from the United States Environmental Protection Agency. The grant will allow public works to repair the 7-foot diameter concrete box culvert that carries Reservoir Brook under the Depot Road site.

Other accomplishments in 2008 included the continuing upgrade of the war memorial monuments at Memorial Park, the purchase of a new  $\frac{3}{4}$  ton pickup truck for the Wastewater Division, a new skid steer tractor for the Sanitation Division, and a new 35,000 GVW dump truck for the Operations Division. The department also successfully decommissioned the old incinerator at the Transfer Station and Recycling Center and continues to upgrade/utilize the new Supervisory Control and Data Acquisition (SCADA) systems within the Water and Wastewater Divisions. This system allows public works personnel to moni-

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## PUBLIC WORKS

tor the water distribution system and wastewater treatment and collection system from the public works facility and even on the operator's home computer. Public works was also able to secure a \$1,000,400 grant from the Natural Resources Conservation Service for a Denial Fish Ladder at the Wiswall Dam.

### GOALS FOR 2009:

- Continue engineering an additional water supply

well at the Spruce Hole Aquifer located off of Packers Falls Road.

- Roadway reclamation/resurfacing of Madbury Road and Back River Road.
- Complete engineering and start repairs of the Wiswall Dam/Denil Fish Ladder.
- Purchase a new six-foot wide snow blower for the Operations Division.
- Complete new water, wastewater, and storm

water ordinances.

- Complete renovations to the west end sewer collection system to increase its capacity by 33%.
- Bid and start construction of the new Wiswall Bridge.
- Initiate repairs at the Oyster River Dam.
- Complete repairs to the Thompson Lane drainage system.
- Bid and start construction of renovations to the Dover Road Wastewater

Pumping Station.

- Start the infrastructure work for the new TIF District in the area of Stone Quarry Drive.

In closing, I would like to thank the staff of the Department of Public Works for a great year, as we look forward to helping make Durham a very special place to live and work in 2009.

## Operations Division

Douglas Bullen  
ASSISTANT DIRECTOR FOR OPERATIONS

No heavy rains this past year but plenty of snow to keep crews busy through the winter months. Durham snow fighters responded to over nineteen weather incidents in 2008 following a snow-packed December 2007. This past year we tried to limit the use of road salt in a cost-saving and environmental measure without affecting road safety. During the 2008 winter season we used a sand and salt mixture when possible to treat the roads. With salt costs rising, we will try this same method again in 2009. As we enter the New Year with all its challenges and uncertainties we will continue to look for ways to improve our operations and cost-saving measures. We thank all the residents for their support during this past year and would like to hear any comments or suggestions that they may have.

Downtown Durham after a heavy snow.



### 2008 ACCOMPLISHMENTS:

- This year's road program was a mix of resurfacing and reclaim. Roads completed this year were Ambler, Gerrish, Williams, Morgan, Tirrell, Fox Hill, Deer Meadow, and Langley. In addition to the road work, Department of Public Works crews performed drainage repairs and improvements.
- Completed the spring clean up during the first two weeks of May. Over 80 tons of material was collected curbside, transported, and sent to various facilities for proper disposal or recycled.
- Painted all walkways, symbols, and crosswalks using Town staff.
- Installed a new skateboard park at the Woodridge Field.
- Assisted in the Jackson's Landing park renovations.
- Contracted the cleaning of over 175 catch basins to meet our Federal Stormwater Management Plan.
- Completed the fall clean up in which over ten tons of leaves and brush was collected.
- Repaired and replaced various drainage structures and pipes throughout the Town.
- Screened over 3000 cubic yards of material from the Town gravel pit in Lee, NH. This material was then mixed with salt and used during winter operations.
- Performed general repairs on all Town roads and infrastructure.
- Maintained all Town properties and facilities.
- Serviced all Town vehicle fleets, including police and public works.
- Assisted in the coordination of the Fourth of July fireworks celebration.

# Solid Waste Division

Douglas Bullen  
ASSISTANT DIRECTOR FOR  
OPERATIONS

Late in 2008, recycling revenues fell as the rest of the markets plunged. Durham was on pace to its best revenue year when the market turned. All time high demand turned to material glut as overseas markets dried up. We now have to pay for some materials to be recycled, most notably the mixed paper that is collected and an increase in the co-mingle recycling charge. This coming year will be a big challenge for the division as we try to make sense of the market' direction and how we handle the material that is collected in Durham. My hope is that the market will settle down following the New Year. As always, our direction is to recycle all that we can and look for new ways to meet our goals. Thanks to all the solid waste employees for their hard work throughout the year.

## 2008 ACCOMPLISHMENTS:

- Vehicle visits to the facility increased again this year as over 31,000 entered the Transfer Station and Recycling Center.
- Completed the spring and fall Town-wide clean up programs.



(l-r): James Couch, Charlton (Chuck) Dill, Bonnie McDermott, Ray LaRoche, Sr., Arthur Nutter

## 2008 SOLID WASTE DIVISION DATA

Tons of Material Marketed	2008	2007	2006
<b>Recyclable Material:</b>			
<i>Mixed paper</i>	461	450	511
<i>Cardboard</i>	135	172	132
<i>Scrap</i>	55	99	135
<i>Car Batteries</i>	1	2	2
<b>TOTALS</b>	<b>652</b>	<b>723</b>	<b>780</b>
<i>Recycling Revenue</i>	\$52,912	\$49,893	\$46,865
<i>Tip Fee Avoidance</i>	\$43,456	\$44,421	\$62,815
<b>Other Material Recycled:</b>			
<i>Commingled Containers</i>	319	298	258
<i>Textiles</i>	n/a	n/a	n/a
<i>Car Tires</i>	5	7	16
<i>Waste Oil- Gallons</i>	460	617	710
<i>Antifreeze- Gallons</i>	135	110	0
<i>Leaves</i>	19	18	18
<i>Electronics</i>	24	14	17
<i>Propane Tanks- each</i>	146	0	287
<b>Materials Disposed:</b>			
<i>Curbside Collection</i>	1,774	1,690	1,780
<i>Bulky Waste</i>	136	157	273
<i>Construction &amp; Demolition</i>	143	222	268
<i>Electronic Stickers Sold</i>	585	516	627

- Conducted the annual Household Hazardous Waste collection day.
- Completed the yearly collection and informational newsletter.
- Conducted and attended yearly training seminars to meet New Hampshire Department of Environmental Services (NHDES) certification requirements for all solid waste personnel.
- Worked with the Town's Integrated Waste Management Advisory Committee (IWMAC) on various projects, including the annual newsletters and any other issues that arose relating to solid waste or recycling.
- Continued to market all our materials in a cost-effective manner and look for new methods and opportunities that would benefit the Town.
- Purchased a new skid steer loader for the facility.
- Implemented a single stream collection of recycled materials at the Oyster River middle and high schools. Thus far it has been a success and we will continue to monitor its progress.
- Recycled over 3000 feet of fluorescent bulbs. These products have become more popular so we can expect to see an increase in disposal every year.

## Town Engineer

David Cedarholm P.E.

The Engineering Division of the Department of Public Works continued to manage and implement a staggering number of projects in 2008 involving the Town's water supply, stormwater, and wastewater systems, dams and bridges, road improvements, infrastructure mapping, and more. The Town Engineer also provided technical support to Town Staff, committees, boards, and residents that have questions or concerns about Town infrastructure, drainage, and other technical issues. The projects that the Town Engineer was responsible for in 2008 were:

- Wiswall Fish Passage
- Wiswall Dam Repairs
- Mill Pond Road Water Main
- Woodman Road Water Main
- Spruce Hole Well - Preliminary Engineering & Permitting
- Water Ordinance Update
- New Water Conservation Plan draft
- Water Resource Management Plan Update
- 401 Water Quality Certificate Management and Flow Monitoring
- Lamprey River Protected Instream Flow Study
- West End Sewer Improvements
- Meadow-Stafford Sewer Inflow/Infiltration Removal
- Bagdad-Coe Sewer Inflow/Infiltration Removal
- Annual Sewer Manhole Repair/Replacement Program
- Sewer Ordinance Update
- Wastewater System Facilities Plan Update
- Wastewater Dewatering System & Sludge Disposal Improvements
- Dover Road Wastewater Pump Station Rehabilitation
- New Stormwater Ordinance draft
- Cedar Point Road Drainage Improvements
- Thompson-McGrath-Valentine Hill Drainage Improvements
- Oyster River Watershed Culvert Study
- Wiswall Bridge Replacement
- Oyster River Dam Investigation & Rehabilitation
- Incinerator Decommissioning
- Landfill Post-Closure Monitoring
- Former DPW Garage Groundwater Monitoring
- Depot Road Brownfields Site Monitoring
- Jackson Landing Improvements
- Utility System Development Charge
- Continued infrastructure mapping and development of the Town's Geographic Information System (GIS).

Quite a few of the above projects are expected to enter the construction/implementation phase in 2009 including the rehabilitation of the Dover Road Pump Station, construction of a new bridge on Wiswall Road, installing a new municipal well within the Spruce Hole Aquifer and conducting a long term pump test on the

new well, and implementing multiple water, sewer, and drainage system improvements. Continuing to move forward with updating the Wastewater Facilities Plan, Water Resource Management Plan, and finalizing the new Water Conservation Plan are priorities for the Town Engineer in 2009. Final updates to the water and sewer ordinances and adopting a new stormwater ordinance are also on the list for 2009. With the help of part time Engineering Technician Logan Kenny, Public Works was able to make significant advances in mapping Town infrastructure in 2008. Providing technical advice to Durham residents on all sorts of issues such as drainage, property boundaries, leaky basements, water conservation, hydrology and environmental concerns are regular services provided by the Town Engineer.

Please do not hesitate to contact me at 868-5578 or [dcedarholm@ci.durham.nh.us](mailto:dcedarholm@ci.durham.nh.us) if you have any questions or concerns.

## Wastewater Division

Daniel Peterson **SUPERINTENDENT OF WASTEWATER**

### 2008 ACCOMPLISHMENTS:

- Mechanical Tradesman Steve Goodwin fabricated and installed a sludge conveying system. By completing this task in-house, he saved the Town \$28,000. He was acknowledged at a Town Council meeting for this achievement.
- The wastewater staff did extensive work with the engineering firm Wright Pierce on stabilizing and improving efficient treatment plant processes.
- Purchased a new Supervisory Control and Data Acquisition (SCADA) computer. It was installed with a computer alarm call-out and monitoring program.
- Purchased and installed new dissolved oxygen probes to better control the treatment process and save on electricity.
- Town staff continues to work with the engineering firm Hoyle, Tanner on videoing sewage lines and increasing the capacities of the West end sewer system.
- The pre-construction design by engineering firm Metcalf &

Eddy of the new Dover Road Pumping Station continues. Ground-breaking should take place at the beginning of the year.

- The #1 Secondary Clarifier main drive unit was dismantled and overhauled by the wastewater staff.
- CGH Construction replaced the interceptor manhole at Main Street and Pettee Brook Lane in cooperation with the University of New Hampshire.
- Cleaned 38,379 feet of sewer mains as part of the annual sewer cleaning program. With the aide of the new Sewer Jet Truck, this task was done more effectively and efficiently.

It was an incredibly fast-paced and rewarding year for the staff. With a new Environmental Protection Agency (EPA) permit on



Wastewater Division (l-r): Daniel Peterson, Superintendent; Daniel Driscoll, Clara Camuso-Reed (with Ricky), Lloyd Gifford, Steve Goodwin

**WASTEWATER STATISTICS**

Permit Parameters	Avg. 2008 Total	Avg. 2007 Total	Avg. 2006 Total
<i>Avg Flow MGD</i>	1.08	0.88	1.06
<i>Effluent TSS (MG/L)</i>	5.63	6.8	6.8
<i>Avg. % TSS Removal min. 85%</i>	97.8	97.6	97.8
<i>Effluent BOD (MG/L)</i>	5.2	6.5	7
<i>Avg. % BOD Removal min. 85%</i>	97.6	97.4	97.3
<i>Total Flow (MG)</i>	358.6	325.8	434
<i>Septage Received (Gal.)</i>	83,901	68,050	50,200

MGD..... Million Gallons per Day  
 MG/L .... Milligrams per Litre  
 TSS ..... Total Suspended Solids

MG ..... Million Gallons  
 BOD ..... Biochemical Oxygen Demand  
 Gal ..... Gallons

## Water Division

Douglas Bullen  
**ASSISTANT DIRECTOR OF OPERATIONS**

**2008 ACCOMPLISHMENTS:**

- Completed water main replacements on Mill Pond Road and Woodman Avenue. American Excavating Corporation of Derry NH performed the work.
- Interacted daily with the UNH Water Department

and Water Treatment Plant to produce potable water to the Durham/UNH water system.

- Assisted with the production and distribution of the lead and copper public notification document and the consumer confidence report as required by the Environmental Protection Agency (EPA) and the State of New Hampshire Department of Environmental Services (NHDES).
- Conducted scheduled testing for bacteria, lead, and

copper as required by the EPA and NHDES.

- Completed residential and commercial water meter readings, which are performed twice a year.
- Completed main line flushing and gate valve inspections in cooperation with the UNH Water Department.
- Performed regular inspections of all Town of Durham water facilities.
- Monitored daily water production at the Lee well and its introduction into the system.

the horizon with possible nutrient limits, the staff expects some treatment processes may need to be changed. The staff is now looking at new efficient blowers to dramatically save on electrical costs as well as other cost saving ideas.

Congratulations to Steve Goodwin for obtaining his New Hampshire Wastewater License and to Chief Plant Operator Daniel “Max” Driscoll for his dedicated service to the Town for 20 years.

The entire staff looks forward to another exciting and challenging year ahead, and as always, serving the citizens Durham.

- Replaced and repaired 19 meters.
- Installed 7 new gate valves.
- Replaced and repaired 6 hydrants.
- Repaired 4 water main breaks.





# TOWN SUPPORTED ORGANIZATIONS

DURHAM HISTORIC ASSOCIATION ■ HOMEMAKEERS HEALTH SERVICES ■ LAMPREY HEALTH CARE ■ OYSTER RIVER YOUTH ASSOCIATION ■ STRAFFORD COUNTY COMMUNITY ACTION COMMITTEE ■ STRAFFORD REGIONAL PLANNING COMMISSION

## Durham Historic Association

Richard H. Lord  
DHA PRESIDENT

The directors of the Durham Historic Association (DHA) began 2008 with considerable concern about the future of our 157 year old organization. While our efforts to celebrate Durham's 275th anniversary had been very successful, our regular spring and fall programs in 2007 were very poorly attended and by the end of the year we seemed to have lost our momentum. We cancelled our plans for a spring program and June picnic and took some time to reflect on what changes were needed to move forward again.

Our hiatus and good fortune combined to bring us new perspectives, new opportunities, and some much needed new energy and enthusiasm. In response to our pleas for help, Janet Mackie, Robert Morrison, Henry Smith, and Julian Smith have joined our board of directors this year. At our annual meeting, Janet was elected to the office of vice-president, Bob

volunteered to be our recording secretary, and Henry was elected to become our new treasurer. Janet brings to the association her experience and enthusiasm for genealogical research and a more regional perspective as a member of several other local historic associations.

Also, UNH graduate student Tara Lima has come to our museum as a much appreciated intern. Through her efforts, we have been able to open the museum to the public for three afternoons per week. She is helping us to organize and better preserve our collection and to make real progress in our efforts to scan photographs and documents into a computerized database so that copies can be stored offsite and so that we can help our visitors find historic information more quickly with less handling of the original material.

This year, we have also been working with the Durham Public Library to help enhance interest in our public programs. Our September program on the history of Wiswall Mills, presented by Nadine Peterson of the New Hampshire Division of Historic Resources, had a

record turnout that filled the library meeting area to capacity. Our November program on the history of one of our nation's first African-American political figures, 18th century Newmarket resident Wentworth Cheswell, presented by the president of the Newmarket Historic Association, Rich Alperin, was also quite well attended, especially considering the snowstorm that accompanied it. A big "thank you" to Tom Madden and his staff at the library for their support in

not only providing a great meeting space but also working with us to reach a bigger audience for our meetings.

While 2008 was a year that provided all of us with many major challenges, the Historic Association has much reason to now be optimistic about its future and ability to continue in the role of preserving the Town's historic artifacts and documents and helping residents to learn about the history of their Town, region, and state.

## The Homemakers Health Services

Rene' J. Philpott

Thanks to our partnership with the Town of Durham over the past several years, we have successfully provided critical home health, home support, and adult medical day-care services to those residents of Durham who do not have the ability to pay for them.

Since 1974, our mission at The Homemakers has been to help older and disabled Strafford County residents remain independent, in their own homes, and out of nursing homes by providing professional, cost-effective quality home health, home support, and adult medical day-care services.

Annually, our agency provides nearly \$3.5 million worth of home health, home support, and adult medical day-care visits to elderly and disabled persons throughout the County. These

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## TOWN SUPPORTED ORGANIZATIONS

visits include skilled nursing, rehabilitative therapies, telemonitoring, medical social work, home health aide, homemaker, adult in-home care, Alzheimer's respite, and adult medical day-care services. As health care professionals, we at The Homemakers are committed to providing these services to all of those in need, regardless of a person's ability to pay.

Each year through our annual Charity Care fundraisers, we have successfully raised more than half of the cost for nonreimbursed services provided. Despite our success with such events, the cost of providing services for which we are either not reimbursed at all, or inadequately reimbursed by Medicare and Medicaid, continues to exceed the amounts raised through these events, and it is a continuous struggle to carry these losses.

### 2008 ACCOMPLISHMENTS:

- We were identified by the 2007 HomeCare Elite, a compilation of the most successful Medicare-certified providers in the United States, as among the top 25 percent of home health providers in the nation, ranked by an analysis of performance measures in quality outcomes, quality improvement, and financial performance.
- Provided 13,181 skilled health care visits throughout Strafford County including nurs-



ing, rehabilitative therapies, medical social work, and home health aid visits.

- Provided 28,551 home support visits including homemaker and in-home care provider visits.
- Provided 52,176 hours of Adult Day-Care for older and disabled persons, as well as respite for their caregivers.
- Offered numerous community wellness programs including flu clinics, Alzheimer's educational seminars for caregivers, monthly Strong Living, Aerobics of the Mind, Friend-to-Friend, free Advance Directives seminars, and facilitated a monthly Alzheimer's support group;
- Delivered more than 150 holiday food and gift baskets to elderly and/or disabled persons throughout the county.

### GOALS FOR 2009:

Our goal is to continue to provide the increasing number of older adults with the safe, comprehensive, reliable and professional home health care, home support, and adult medical day-care services they need to remain independent and in their own homes.

## Lamprey Health Care

Debbie Bartley  
COMMUNITY SERVICES MANAGER

Lamprey Health Care (LHC) provides comprehensive care to the residents of southeastern New Hampshire, including primary care, prenatal care, pediatric care, reproductive health services, alcohol and substance abuse counseling, nutrition counseling, diabetes education, Reach Out and Read (an early literacy program), senior transportation, and information and referral. To schedule an appointment, please call 659-3106.

Through InfoLink, LHC offers free, confidential, comprehensive information and referral to local and national social service organizations and support groups. A friendly, caring professional is available weekdays 1-888-499-2525, Monday-Friday, 9:00 AM to 5:00 PM, or our online database at [www.infolinknh.org](http://www.infolinknh.org) and can assist anytime.

Durham residents utilize our transportation program for shopping trips, medical appointments, and monthly recreational outings. Our vans are handicap accessible and our drivers are trained Transportation Health Workers who receive Patient Assistance Training. Access to essential services makes it possible for seniors to remain

## TOWN SUPPORTED ORGANIZATIONS

self-sufficient and in their own homes. Our handicap accessible buses take seniors and those with disabilities to the grocery store, pharmacy, doctor, or bank and provide a good opportunity to socialize. The service is door-to-door and reservations are made through the transportation manager or with one of our twenty senior volunteers by calling 1-800-582-7214 or 659-

2424 Monday-Friday, 8:00 AM to 4:00 PM.

Durham residents benefit from Lamprey's school dental program. Dental hygienists go into the elementary schools and provide examination and education, as well as referrals to follow-up care. Students who need follow-up work may be seen in LHC's dental office, Healthy Smiles Dental Center

located in Raymond, New Hampshire.

In 2008, Lamprey Health Care provided the following services to Durham residents:

- **Medical Visits:** 273  
Durham residents made 863 visits to Lamprey Health Care.
- **Transportation Units of Service:** A unit of service is one ride to a destination. 242 rides were pro-

vided to Durham's senior citizens. Each unit of transportation service costs approximately \$10. Unit costs vary greatly depending on the number of people in a vehicle and the distance traveled.

For more information, please visit our website at: <http://www.lampreyhealth.org>.

Thank you to the Town of Durham.

## Oyster River Youth Association

Peter Ventura **PRESIDENT, BOARD OF DIRECTORS**

Oyster River Youth Association (ORYA) is a 501(c)(3) non-profit organization whose mission is to provide inclusive, fair, diverse, and developmentally appropriate recreational programs to the youth of Durham, Lee, Madbury, and surrounding communities. ORYA meets the changing needs of the children and families in our community for sports and recreational activities by acquiring and maintaining facilities, promoting volunteerism, and seeking collaborative and strategic partnerships.

Association volunteers are comprised of residents from Durham, Lee, and Madbury working together to create and maintain youth recreational opportunities for all children. These residents support our efforts through participation fees and funding, and in return we coordinate and manage the

delivery of various recreational programs.

The central office is housed at 11 Schoolhouse Lane behind the Durham Town Hall. A Board of Directors governs ORYA, which holds monthly meetings open to the public.

Most of the participants (approximately 99%) reside in the Towns of Durham, Lee, and Madbury. A small number comes from neighboring towns. The out-of-town participants pay a surcharge to participate in ORYA programs. Our programs provide opportunities for children from pre-school through eighth grade with a small number of our programs for high school-aged children.

For outdoor activities we generally rely on the use of Town fields such as Woodridge, Lee Town Park, Demeritt Fields,

Madbury Fields, and Tibbets Field. We have also developed a relationship with the University of New Hampshire for the use of Oyster River Park and Memorial Field. An agreement between Flag Hill Winery and ORYA has led to the development of three all-purpose fields for our communities. Indoor activities are generally held within Oyster River Cooperative School District (ORCSD) school buildings and other local athletic buildings.

The operating costs of programs organized and managed by ORYA are met through participation fees and by annual contributions from the Towns of Durham, Lee, and Madbury. Fund-raising and donations offset various program costs, scholarships and adding new programs, and assist in our capital funding of various programs.

During Fiscal Year 2008, ORYA increased participation rate by 3.5% and added one new program. Our focus during the year was revamping policies, increasing awareness, and increasing program and organizational fund-raising. In conclusion, our goals for 2009 included a capital assessment, securing additional field space, and a tri-town survey relating to new and existing programs.

## Sexual Assault Support Services

Kathy Beebe  
EXECUTIVE DIRECTOR

Sexual Assault Support Services (SASS) is committed to providing school and community education programs to help prevent sexual violence and guarantee appropriate response, as well as offer support for the survivors to assist them in their recovery process. In order to accomplish this, SASS provides the following services:

- Toll-free 24-hour sexual assault crisis hotline – 1 (888)747-7070.
- 24-hour accompaniment to police stations and hospital emergency rooms for sexual assault victims.
- Support groups for rape survivors, sexual abuse survivors, parents, and others affected by sexual assault or abuse.
- Professional training and consultation to police departments, hospitals, schools, and others in the community.
- Sexual abuse and sexual assault prevention education in the schools for children, teens, and parents.
- Sexual harassment workshops for teachers and students and in the workplace.

From July 1, 2007 to June 30, 2008, eight residents of Durham made six crisis hotline calls and requested one in-person accompaniment to the police station and one accompaniment for legal advocacy, two residents were involved in a group support program, two persons made information/referral calls, and two residents received information or referrals in person. These services totaled 82 service units. A unit of service equals 15 minutes of crisis intervention and support via the hotline, in person at the hospital, police station, child advocacy center, a support group, or one hour of education/training programs. The cost per unit is \$100.

SASS also provided education/prevention programs to Moharimet Elementary School as follows: 21.5 units of service to 381 students (of which approximately 139 were Durham students), 59 teachers, and 23 adults focusing on personal body safety.

## Strafford County Community Action Committee, Inc.

Robert Marshall  
DIRECTOR OF PROGRAM DEVELOPMENT

Some Durham residents struggle each month to provide for their families, but have serious difficulty paying for basic necessities like food, shelter, and medical care. These families or individuals fall behind on their oil and electric bills, and many of them are unable to pay their full rent or mortgage at least once in the year. In 2008, Strafford County Community Action Committee, Inc. (SCCAC) appreciated the Town of Durham's shared concern and support in delivering vital services to our low-income and at-risk elderly neighbors.

### 2008 ACCOMPLISHMENTS:

- Fuel Assistance (17 households)
- Electric Assistance (18 households)
- Furnace Replacement (1 household)
- Elderly Transportation (332 rides)
- Weatherization (1 household)
- Provision of Food via Pantries (8 households)
- Commodity Food Distribution (120 cases)
- Self-Sufficiency Case Management (3 families)
- Homeless Outreach (2/5 sheltered/prevention)
- Information and Referral Services (682 units)
- A value of \$38,931 in goods and services, exclusive to Durham

### GOALS FOR 2009:

With an ongoing partnership between the Town and SCCAC, we will continue to provide programs critical to the needs of otherwise vulnerable citizens.

# Strafford Regional Planning Commission

Cynthia Copeland  
EXECUTIVE DIRECTOR

Strafford Regional Planning Commission (SRPC), a political subdivision of the State of New Hampshire, serves in an advisory role to the Town of Durham and seventeen other member communities. We provide planning services to assist officials, boards and citizens manage growth and to foster regional collaborative efforts.

SRPC's professional staff offers a range of planning services in transportation, land use, natural resources, and geographic information systems (GIS) mapping and analysis. These services are available in customized modes to meet the diverse needs of communities. Access is also provided to SRPC educational resources including our website, library, workshops and forums, and customized training.

## 2008 ACCOMPLISHMENTS:

### GIS assistance:

- Completed an updated Residential Buildout Analysis.
- Updated the Standardized Map Set.
- Produced a Land Conservation Plan map.
- Produced several maps for the Farm and Ranch Lands Protection Program.
- Provided the Town Planner with an updated Street Map of the Town.

### Transportation assistance:

- Provide updates to the NH Highway Performance Monitoring System.
- Provided planning assistance with Bike/Walk to Work Day 2008.
- Provided technical assistance in collecting volume traffic counts and turning movement traffic counts for the Town's and UNH's traffic model.
- Completed annual NH DOT traffic counts.
- Participated with the UNH Cooperative Extension in development of content and presentation of a workshop on Low Impact Development.
- Distributed New Hampshire Planning and Land Use Regulations books to all land use boards.

## GOALS FOR 2009:

- Work with Town staff and state agencies on transportation and environmental projects and procedures, such as federal transportation funding.
- Collect and develop a culvert inventory with Town staff for stormwater management.
- Work with Town Planner to verify data for the 2010 Census.
- Collect baseline data for Great Bay as part of the state's Comprehensive Shoreline Protection Act.
- Prepare an assessment of environmental regulations and ordinances for each SRPC community with funding provided by NH Charitable Foundation.
- Update annual building permit database.
- Update the GRANIT Conservation Lands database.

We look forward to working with the citizens and officials of Durham in 2009. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at [cjc@strafford.org](mailto:cjc@strafford.org). Please visit our website at [www.strafford.org](http://www.strafford.org).



# TOWN WORKING COMMITTEES

CABLE ACCESS TELEVISION ■ CHURCHILL RINK AT JACKSON'S LANDING ■ DURHAM ENERGY COMMITTEE ■ ECONOMIC DEVELOPMENT COMMITTEE ■ INTEGRATED WASTE MANAGEMENT COMMITTEE ■ LAMPREY RIVER ADVISORY COMMITTEE

## Cable Access Television (DCAT) Governance Committee

Todd Ziemek **CHAIR**

Durham Cable Access Television (DCAT) is a government access channel (22) available by monthly subscription in the towns of Durham, Lee, Madbury, and Newmarket through COMCAST, a cable television service provider.

DCAT provides coverage of Durham Town Council, Planning Board, Zoning Board of Adjustment, and Oyster River Cooperative School District (ORCSD) School Board meetings, as well as other school and school district-related programming. The broadcast programming produced by DCAT, the ORCSD, and local residents, as well as additional programs considered interesting to the greater Durham community, is growing. DCAT also airs the Community Bulletin Board, upcoming local events, Public Service

Announcements, and the weekly program schedule.

In 2008, longtime DCAT committee members Carol Camp and Tom Merrick, as well as ORCSD Representative Paul Gasowski, resigned. We thank them gratefully for their service.

### GOALS FOR 2009:

- Meet with ORCSD and UNH (SCAN TV) to discuss how we may lead into the topic of connectivity and how to help each other with productions.
- Answer the question of, what is role the of our UNH representative within DCAT.
- Examine how the new 'network' between the Town, ORCSD, and UNH would happen.
- Assist Ed Valena and his programming idea for a new monthly show which would have the format of a talk show concerning community topics.
- Pursue the idea of video streaming where anyone with computer connectivity would be able to watch live/taped meetings on their computer. Only at the Town level at this time.
- Assess and pursue new

equipment being added at the Town level, being sure to stay current.

The DCAT Governance Committee establishes policies and guidelines for DCAT. The committee does not pro-

duce programming, per se, but several members have had their own productions aired on Channel 22. The committee will continue its work to make DCAT a vital part of the community by informing, educating, and entertaining.

## Churchill Rink at Jackson's Landing

Catherine Leach

The Town of Durham assumed management of the Churchill Rink at Jackson's Landing in April, 2007. Since that time, the rink has operated under the very able hands of Department of Public Work employees, including rink manager Andy Buckman.

In 2008, the first full year of the Town's operation, there were facility improvements and an emphasis on making the rink as accessible as possible to all residents while remaining financially solvent. To follow is a status report:

### Facility improvements:

- Energy-saving initiatives to the lighting, heating, water, and ice-making systems.
- Painting of locker rooms and beams.
- A new parking lot constructed as part of the Jackson's Landing grant project.
- Ongoing or future projects include the construction of a modest new entrance, continued painting of beams, and necessary maintenance and upkeep.
- Two Eagle Scout projects are currently in the works: a handicapped viewing area and landscaping to be completed in spring, 2009.

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## TOWN WORKING COMMITTEES

### Financial status:

- At the end of the 2007-08 skating season, the rink operated in the black, despite opening six weeks late due to an unanticipated need to replace the aged chiller tubes. \$22,500 was put aside for capital improvements, and \$21,485 has been placed into a contingency fund.
- The 2009 rink budget does not include contingency account funding, but the goal is to continue funding the capital improvement account in order to move ahead with

facility improvements without affecting taxpayers.

- Also in 2009, the rink fund will begin paying the interest on the 10-year bond for the chiller tube replacement.
- The rink opened on October 20 for the 2008-09 season, with all previous rink user groups returning. Increased advertising resulted in garnering additional user groups.
- Fund-raising efforts include the sale of advertising banners, board glass, and Zamboni advertisement.

### Programming:

- The rink advisory committee is committed to providing opportunities for all members of the community to utilize the rink. Events were increased for the 2008-09 season: monthly adult-only skate nights and teen skate nights, increased ice time during school breaks, and more themed skate nights.
- The rink hosts public skating every day, and pick-up hockey and stick and puck times six days a week.
- ORYA offers numerous programs including travel

and recreational youth hockey, and learn-to-skate and learn-to-play. We appreciate ORYA's patronage of the Churchill Rink, and are grateful that our Town has the rink as a recreational resource.

- The rink advisory committee encourages residents to visit and use the rink. For information, visit the rink website ([www.churchillrink.com](http://www.churchillrink.com)); call the rink at 868-3907; contact the Department of Public Works at 868-5578; or contact a member of the rink advisory committee.

## Durham Energy Committee

Kevin Gardner **CHAIR**

### 2008 ACCOMPLISHMENTS:

The Durham Energy Committee (DEC) is charged with advising the Town Council on ways to reduce energy use, develop alternative energy sources, and increase the economic security and energy independence of the Town. During 2007, the Energy Committee secured a grant for the Town to allow the development of a Greenhouse Gas Inventory; a critical first step in understanding the energy used by the Town for heating and cooling, electrical usage, and transportation. The inventory considers all sectors of Durham's economy (industrial, residential, commercial, and Town operations) and was completed in July 2008. The inventory is available on the Town web site at [www.ci.durham.nh.us](http://www.ci.durham.nh.us)

### GOALS FOR 2009:

During 2008, the Durham Planning Board requested the Energy Committee draft a chapter of the Master Plan to steer the actions of the Town with respect to energy. Two public input sessions were held in the Autumn, and a vision statement is being created from those sessions. Additional public input and feedback sessions will be held during 2009 in order to craft a comprehensive vision and plan for Durham's energy future. The major goal for 2009 is to complete this Master Plan chapter for the Planning Board to consider for adoption in order to steer future action of the Energy Committee and the Town.

## Economic Development Committee

Chris Mueller **Chair**

The mission of the Economic Development Committee (EDC) is to foster the stabilization of the residential tax burden through thoughtful economic development that encourages diverse commercial, office, and research activities; maintains and creates jobs; creates a good mix of uses; and maintains the rural character of Durham. When appropriate, we make recommendations to the Town Council as well as other Town boards, commissions, and committees.

### 2008 ACCOMPLISHMENTS:

- Received presentations from local property owners regarding future student housing developments.
- At the request of the Town, the EDC evaluated the Durham Evangelical Church as a potential future Town Hall site and conducted a site visit. The EDC then provided a forum for the public to discuss the potential sale of current Town Hall, the proposed use of the site, and other possible sites for a new Town Hall.
- Supported a local business in obtaining a variance to open a public restaurant.
- Appointed an EDC representative to the Durham Business Association (DBA). We continue to work with the DBA in an effort to support local businesses.



- Identified several state and federal programs related to economic development. The EDC is currently evaluating the potential use and implementation of some of these programs. We will make recommendations regarding their adoption and implementation.
- Began development of a Strategic Plan that will assess our strengths and challenges related to economic environment and identify potential solutions to encourage growth.

**GOALS FOR 2009:****High Priority Objectives:**

- Complete the Strategic Plan, utilizing University of New Hampshire resources to conduct market research.
- Provide immediate and proactive support to the community as a whole to assess and investigate appropriate economic development activities.
- Identify and assess a broader range of economic opportunities that can be derived from the presence of the University of New Hampshire.
- Actively work with key stakeholders in the community, including residents, other boards/committees, and the Durham Business Association to build consensus and represent a broad range of interests.
- Engage the expertise and resources of third parties such as Southeast Economic Development Corporation and the New Hampshire Department of Resources and Economic Development to assist in our efforts.
- Continue to understand the challenges that inhibit economic growth (i.e., infrastructure and zoning), and develop strategies to overcome those challenges within the context of our mission.
- Actively promote downtown Durham as a desirable location for businesses to expand or locate their operations.

## Integrated Waste Management Advisory Committee

Chuck Baldwin **Chair**

The Integrated Waste Management Advisory Committee (IWMAC) members support recycling, but we consider reducing consumption and reusing our first line of defense against waste generation. Sustainable practices, like composting and choosing reusable products over disposable ones, can save you money and reduce our Town's expense for waste disposal.

During 2008, Nell Neal became our liaison to the Oyster River school system. Recent volunteers Heather Harvey and Matthew Courtland bring their inspired visions for a more sustainable community.

Continued operations at our Swap Shop would not



Standing (l-r): Matthew Courtland, Neal Ferris, Chuck Baldwin, Chair; Julian Smith, Council Representative. Kneeling (l-r): Kimberly Nadeau, Nell Neal, and Heather Harvey.

be possible without the generous support of Jane Lenharth, Linda Hollister, and the many S.W.A.P. TEAM volunteers. Persons interested in helping our Town market reusable items are invited to contact us at [iwmac@ci.durham.nh.us](mailto:iwmac@ci.durham.nh.us) or call Jane at 868-7598.

**2008 ACCOMPLISHMENTS:**

- Kim Nadeau edited the *Down to Earth* newsletter which is produced with the Department of Public Works.
- Jenna Jambeck and Scott Cloutier continued to work on

advancing our "Clean Sweep" campaign to address the litter problem in the Durham community.

- Doug Bullen created new moveable signs for the various disposal bins at Durham's Transfer Station to address IWMAC's concern to provide better direction.
- Nell Neal promoted improvements in sustainable practices at the Oyster River Cooperative School District.
- Neal Ferris and Chuck Baldwin attended the Northeast Resource Recovery Association's annual conference to learn some of the latest approaches to waste management and identify areas of interest for possible pursuit.

—continued on next page

## TOWN WORKING COMMITTEES

- Expanded educational outreach such as the Power of One display which promotes the use of reusable products and sustainable practices.
- Obtained a building permit

for a small addition to the Swap Shop to house used construction materials.

### GOALS FOR 2009:

#### "Waste Not"

- Continue publication of

*Down to Earth* newsletter.

- Advance the "Clean Sweep" campaign with University and local business alliances.
- Explore zero waste policy.
- Complete the Swap Shop

addition and improve the marketing of reusable inventory.

- Attempt to quantify the amount of waste generated per capita and track trends.

## Lamprey River Advisory Committee

Sharon Meeker

The Lamprey River Advisory Committee (LRAC) has a long-range management plan for the 26 miles of the Lamprey River from West Epping to the Piscassic River in Newmarket. This part of the river is under the protection of the National Parks Wild and Scenic Rivers program. In addition, the river in Durham and Lee is designated for protection under the New Hampshire River Management and Protection program. The LRAC reviews all proposed projects for the lower half of the river and has input for projects that affect the whole river. The LRAC meets at 7:00 PM on the second Tuesday of each month. All meetings are open to the public.

The LRAC sometimes works on issues as a whole, but more often works through several subcommittees, interacting with the appropriate agencies to accomplish objectives. The subcommittees and their achievements follow.

**Land Conservation, Chairman Kevin Martin, Epping**— The LRAC continues to make significant additions to protect land in the river corridor, through the assistance of two land protection specialists and cooperation with towns and grant-funding organizations. Since its inception, the LRAC has participated in conserving approximately 1500 acres and 10 miles of river frontage. Land conservation continues to be a priority for the committee.

**Recreation, Chairman Kevin Martin, Epping**— The popular Lamprey River Tour Guide has been completed and is being distributed widely through the four lower river town offices and libraries. Twelve active recreational sites are designated, and there are an additional nine sites of interest. In addition, the tour may be viewed on the LRAC website: [www.lampreyriver.org](http://www.lampreyriver.org). Work has begun to provide informative kiosks at some of the sites, and a canoe launch is in the planning stages along Highway 152 in Lee.

**Water, Chairman Jim Hewitt**— Water quantity and quality are an important focus for the LRAC. Funds were voted to help support Professor William McDowell's

Lamprey River Observatory which specializes in nutrient analysis of the river. In addition, two members from the LRAC participate in the state's Instream Flow Study which is working to determine how best to protect flow levels to accommodate public and private water needs. Work continues to assist towns in developing a reasonable water conservation plan and to have it in place before additional water is taken from the Lamprey River.

**Wildlife and Ecology, Chairman Kitty Miller**— Studies on wildlife have been compiled in conjunction with the New Hampshire Audubon Society and will soon be available on-line.

**Outreach and Education, Chairman Sharon Meeker**— Recognizing the need for outreach on some subcommittee projects, Outreach has actively distributed the Lamprey River Tour Guide and several pamphlets highlighting the river. This committee has also taken the lead in creating an experimental program to eradicate Japanese Knotweed, a highly invasive species, at Wadleigh Falls and in Epping. Rachel Stevens has been hired to conduct the program, while Dr. Tom Lee, UNH Natural Resources

Department, is the scientific advisor to the project. The LRAC gratefully acknowledges the support given the project by the Lee and Epping Conservation Commissions and volunteers from Lee, Durham, Epping, Kingston, and Barrington. When the experiment is completed, a report will be made to the public. The committee continues to bring its exhibit to local celebrations and statewide environmental meetings.

**History and Archeology, Chairman Richard Lord**— The Wiswall mills area has been declared a historic district by the state, and as such is eligible for some funding from federal agencies. At present the "dressed" stone that supported the middle of the Wiswall bridge before the flood of 1996 will be used in the proposed bridge reconstruction and an exhibit will be created and featured at the John Hatch park, located at the Wiswall bridge and dam sites. Efforts continue to secure land for a small park near Wadleigh Falls. The subcommittee plans to continue working with appropriate Town committees to develop historical and archeological information through avenues such as oral history and the hiring of archeological experts.

# VITAL STATISTICS AND RESOURCES

BIRTHS 2008 ■ CIVIL UNIONS 2008 ■ DEATHS 2008 ■ MARRIAGES 2008  
 LAND AREA ■ MEETING DATES FOR TOWN BOARDS, COMMISSIONS, AND COMMITTEES ■ TOWN  
 OFFICE FUNCTIONS ■ MISCELLANEOUS ■ TOWN TAX RATE  
 EMERGENCY NUMBERS ■ MUNICIPAL OFFICE NUMBERS ■ OTHER COMMONLY USED NUMBERS  
 STATE AND U.S. REPRESENTATIVES

## Births 2008

CHILD'S NAME	DATE OF BIRTH	PLACE OF BIRTH	PARENT'S NAMES
Jeffrey Freeland Luchsinger	January 02	Exeter	John & Joanna Luchsinger
Kyle Jason Gagnon	January 11	Dover	Jason Gagnon & Robin Chenelle
Emmanuel Freseha	January 17	Exeter	Feseha Abebe-Akele & Hiwot Getu-Gebremariam
Margaret Jane Lilly	January 30	Lebanon	John & Katharina Lilly
Joshua Chiang Lewis	February 05	Dover	Matthew Lewis & Tien Chiang
Harley Simone Kachadorian	February 26	Dover	George Kachadorian & Courtney Bent
Bridget Grace Hawley	March 01	Exeter	Michael & Beth Hawley
Lubow Leda Ferencevych	March 07	Dover	Taras & Xenia Ferencevych
Krista Elizabeth Quimby	March 25	Dover	Howard & Karen Quimby
Braiden Thomas Moriarty	April 23	Dover	Sean Moriarty & Kelly Christoun
Eliza Brook Seaman	April 26	Dover	Jayson & Kimberly Seaman
Alexander Dylan Mathis	May 18	Portsmouth	Stephen Mathis & Laura Mason
Maxwell Martin Davis	May 30	Dover	Phillip & Teresa Davis
Nathan Francis Sydney Fitch	June 04	Exeter	Nathan & Trista Fitch
Geneva Ruml	June 20	Dover	Wheeler & Katherine Ruml
Hamam Jamal Dogem	June 25	Dover	Jamal El Tarhouni & Asma Elzwawi
Micah Robert Barton	July 12	Dover	Robert & Michele Barton
Nadie Thandar Oo	July 23	Dover	Aung Oo & Thet Lwin
Jahrie Ann Houle	August 10	Dover	James & Kristin Houle
Caleb Jonathan Bromley	August 17	Exeter	Jonathan & Lorie Bromley
William Boden Farfour	August 20	Dover	William Farfour & Jenna Jambeck
Hayden Eriks Petersons	September 25	Dover	Matthew & Sarah Petersons
James Patrick Hallworth	October 14	Dover	James & Laura Hallworth
Eric Osambo Ongany	October 22	Exeter	John Osambo & Caren Ongany
Telsa Thomas Every-Blanchard	October 27	Dover	Sean Every & Rebekah Blanchard
Robert MacGregor MacPherson	November 29	Rochester	Andrew & Elizabeth MacPherson
Alejandro Joseph Dunkle	December 09	Dover	Joseph & Carmen Dunkle
Sean Patrick MacGillivray	December 23	Exeter	Mountain & Grace MacGillivray

## Civil Unions 2008

NAME	RESIDENCE	NAME	RESIDENCE	PLACE OF CIVIL UNION	DATE OF CIVIL UNION
Karen M Taylor	Durham	Karen G Daniell	Durham	Concord	January 01
Melissa M Clark	Durham	Meghan L Howey	Durham	Durham	January 01
Leah L Richards	Durham	Elizabeth A Russell	Durham	Dover	February 09

# Deaths 2008

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S NAME
Mary Rasmussen	January 26	Durham	Edwin Rasmussen	Florence Burkman
Anne Tackett	February 21	Dover	Enrico Bizzochi	Rosa Morecelli
Leona Andrews	March 06	Dover	Gordon Perry	Mary Clarke
Elizabeth Klaeson	March 22	Dover	George Sawyer	Isabelle Frye
Ethel Fitz	March 23	Dover	Henry Hill	Maud Bremner
Carol Vanasselt	April 02	Durham	Emil Hellwege	Luella Klebaum
Norbert Therrien	April 23	Dover	Alphonse Therrien	Marion Perreault
Phil Wentworth Jr	May 08	Durham	Phil Wentworth	Annie Hall
Virginia Phelps	May 13	Dover	Otto Kassor	Hazel Hall
Stephen Thorne	May 14	Dover	Frederick Thorne	Margaret Bjorklund
Thomas Huppuch	June 08	Dover	Thomas Huppuch	Lee Myers
Audrey Usner	June 12	Dover	William Ratigan	Haydee Marchesseau
Donald McNamara	June 24	Durham	John McNamara	Bertha Douglass
Elmer Allmendinger	June 26	Durham	Elmer Allmendinger	Carrie Grieves
Elizabeth Kaynor	June 28	Dover	Douglas Judd	Sybil Ketchum
Mary Lewis	June 30	Durham	Bernard Hamill	Elizabeth Feeney
Richard Beers	July 10	Durham	Brian Beers	Linda Shields
Dorothy Lowell	July 13	Durham	Ulric Labrecque	Elizabeth Conant
John Lawlor	July 23	Dover	John Lawlor	Helen McIntyre
Diane Elsner	August 10	Dover	Ernest Dion	Yvonne Morrissette
Ann Rousseau	August 11	Durham	Edward Connolly	Annie Driscoll
Ethel Murdock	August 12	Dover	Richard Saager	Anna Burger
William Woodward	August 15	Dover	Karl Woodward	Olive Smith
Frances Hayden	August 15	Dover	John Davenport	Beatrice Day
Karen Von Damm	August 15	Durham	Henry Von Damm	Louise Schollenberger
Mary Bashlany	August 17	Durham	Anthony Materese	Mary Silva
Karen Stasko	August 22	Portsmouth	Kenneth Bonde	Elizabeth Johnson
Stuart Palmer	August 25	Durham	Herman Palmer	Beatrice Hunter
Eileen Keesey	September 04	Durham	Richard Moore	Mary Hearn
Helen Dimambro	September 09	Durham	Robert Martin	Catherine McCarthy
Patricia Cutter	September 13	Dover	James Wiggins	Katie Grubb
Faith Wallace	October 18	Durham	Reginald Morgan	Jeanette Dunning
Eleanor Ford	October 26	Dover	Wilfred Howard	Grace Taylor
Nancy-Jo Lapham	November 01	Dover	George Jenkins	Edith McCarthy
Richard Martin	November 03	Dover	Albert Martin	Anne Haines
Sandra Hartwig	November 08	Dover	Unknown	Pearl Clements
Ann Shapiro	November 28	Durham	Morris Robinson	Dina Silverstein
Catherine Molloy	December 18	Durham	David Murphy	Delia Lyons
Kathryn Smith	December 30	Dover	John Carson	Anna Brown

# Marriages 2008

GROOM'S NAME	GROOM'S RESIDENCE	BRIDE'S NAME	BRIDE'S RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
Lawrence J Hussey	Durham	Nancy Crosby	Durham	Durham	February 29
James P Hallworth	Durham	Laura M Shaw	Durham	Rollinsford	March 09
Kultar S Gill	Durham	Amritpaul Kaur	Durham	Durham	March 31
Scott G Burklund	Durham	Tammie E Hubbard	Durham	Durham	May 04
Jason M Cannon	Durham	Elyse D Furbish	Dover	Rochester	May 17

GROOM'S NAME	GROOM'S RESIDENCE	BRIDE'S NAME	BRIDE'S RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
Randy W Field	Newton	Lory B Muessig	Durham	Durham	June 06
Matthew J Hurwitz	Durham	Carrie L Tyler	Dover	Star Island	June 13
Paul A Plante	Durham	Heather J Kelly	Durham	Hampstead	June 15
Joseph C Malfitani	Durham	Marjorie A Lang	Newmarket	Durham	June 21
Richard L Robbins	Durham	Sally Cohen	Newton, MA	New Castle	June 22
Eric T Reinhold	Durham	Bethany R Adler	Dover	Durham	June 28
Michael V Polchies	Rochester	Melita M Duran	Durham	Dover	July 18
Douglas J Holzapfel	Kensington	Brynn K Bowes	Durham	Durham	August 23
Kristopher D Cocciolo	Durham	Rachel M Arria	Durham	Durham	August 29
Jarod M Clayton	Portsmouth	Nicole M Pitt	Durham	Cape Neddick, ME	September 13
Sasha F Alexander	Durham	Brianna F Comeau	Boston, MA	Windham	September 19
Brendon D Dubois	Durham	Kassie J Higgins	Durham	Rochester	October 03
Matthew D Carlyon	Durham	Melissa N Kopka	Durham	Durham	October 11
Darren J Bauer	Durham	Ming Ju Li	Durham	Durham	October 16
Samuel C Smith	Durham	Priscilla Seeley	Sandwich	Sandwich	October 26
Kenneth W Macie	Foxboro, MA	Kiley M Johns	Foxboro, MA	Durham	November 09
Robert L Couture	Durham	Carol Ann J Manning	Durham	Durham	December 06
Roger H Dev	Durham	Marolyn M Kvolts	Durham	Durham	December 28

## Resource Information

### Land Area

(2.2 miles of which is water surface) .....	25.5 sq. miles
Population (based on 2004 updated census information) .....	12,904
Incorporated .....	1732
Durham's Congressional District Number .....	1

### Meeting Dates for Town Boards, Committees and Commissions

*(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).)*

Town Council .....	First and third Mondays of each month at 7:00 PM, Town Hall
Conservation Commission .....	Second Thursday of each month at 7:00 PM, Town Hall
Economic Development Committee .....	Second and Fourth Friday of each month at 7:30 AM, Town Hall
Historic District Commission .....	First Thursday of each month at 7:00 PM, Town Hall
Parks & Recreation Committee .....	Third Thursday of each month at 7:00 PM, Town Hall
Planning Board .....	Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Zoning Board of Adjustment.....	Second Tuesday of each month at 7:00 PM, Town Hall

### Town Office Functions

Town Office Hours .....	Monday through Friday, 8:00 a.m. to 5:00 p.m.
Car Registration .....	Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$2.50 per registration
Car Inspection .....	Car must be inspected within ten (10) days of first registration in New Hampshire. After that, inspection is done in the registrant's birth month. Residents may now register cars on-line by logging onto the Town web site at: <a href="http://www.ci.durham.nh.us">www.ci.durham.nh.us</a> or <a href="http://www.eb2gov.com">www.eb2gov.com</a>
Driver's License .....	Application available at the Dover Point MV Substation.

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**VITAL STATISTICS AND RESOURCES**

- Dog Registration ..... Due May 1st. Neutered Male/Spayed Female: \$6.50. Unneutered Male/Unspayed Female: \$9.00. Senior Citizen: \$2.00
- Property Taxes ..... Due July 1st and December 1st.
- Resident/Taxpayer Permit Sticker ..... Available at the Town Clerk-Tax Collector’s Office at the time of annual car registration. Entitles residents/taxpayers FREE use of the Transfer Station and an additional hour of parking in the existing downtown one-hour, non-metered spaces for a total of two hours.
- Water & Sewer Billings ..... Issued every six (6) months.
- Voter Registration ..... New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
- Marriage/Civil Union Licenses ..... Available through Town Clerk’s Office

**Miscellaneous**

**Public Hearings & Public Forums:** Notices for public hearings & public forums are published in the legal notice section of the Foster’s Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town’s web site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).

**Solid Waste Transfer Station & Recycling Center:** Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m-3:15 p.m.

**Bulky Waste Coupons and Electronic/Appliance Stickers:** may be obtained at the Public Works Department at 100 Stone Quarry Drive, between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

**A Resident/Taxpayer Permit Sticker:** is available at the time of annual car registration at the Town Clerk-Tax Collector’s Office located at the Town Hall, 15 Newmarket Road. This sticker entitles residents/taxpayers to FREE use of the Transfer Station and two-hour parking in existing downtown one-hour, non-metered spaces.

**Tax Exemptions:** For information regarding elderly, veteran’s, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8065.

**Town Tax Rate**

(Per \$1,000 Assessed Valuation) .....	\$26.67
Town.....	\$ 6.52
School (Local) .....	\$15.74
School (State) .....	\$ 2.26
County.....	\$ 2.15
Net Assessed Valuation .....	\$886,671,149.00
Percentage of Valuation .....	99%*

\* Estimate of percent of valuation.

A list of all new property valuations in Durham can be viewed on the Town’s web site at:

**[www.ci.durham.nh.us](http://www.ci.durham.nh.us)**

A copy of the listings may also be obtained at the Town Assessor’s Office. Residents may also call the Assessor’s Office at 868-8065 to request a hard copy, which will be printed and mailed at no cost to taxpayers.

# Telephone Directory

**Durham Web Site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us)**

**Emergency Numbers**

**Fire/Police/Rescue Emergency = 9-1-1 .....Fire/Police/Rescue Emergency from UNH campus only = \*9-1-1**

**Municipal Offices**

NAME	TITLE	PHONE	EXT.	FAX	E-MAIL
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**ADMINISTRATION, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Todd I. Selig.....	Town Administrator.....	868-5571 .....	133.....	868-5572.....	<a href="mailto:tselig@ci.durham.nh.us">tselig@ci.durham.nh.us</a>
Jennie Berry .....	Admin. Assistant .....	.....	129.....	.....	<a href="mailto:jberry@ci.durham.nh.us">jberry@ci.durham.nh.us</a>
Craig Stevens.....	DCAT Coordinator .....	.....	114.....	.....	<a href="mailto:cstevens@ci.durham.nh.us">cstevens@ci.durham.nh.us</a>

**ASSESSING, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Robert Dix ..... Assessor ..... 868-8065 ..... 119 ..... 868-8033 ..... rdix@ci.durham.nh.us

**BUSINESS/FINANCE, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Gail Jablonski ..... Business Manager ..... 868-8043 ..... 138 ..... 868-5572 ..... gjablonski@ci.durham.nh.us  
 Lisa Beaudoin ..... Administrative Assistant ..... 116 ..... lbeaudoin@ci.durham.nh.us  
 Barbara Ross ..... Staff Accountant ..... 115 ..... bross@ci.durham.nh.us  
 Luke Vincent ..... Info Technology Manager ..... 132 ..... lvincent@ci.durham.nh.us

**FIRE DEPARTMENT, 51 College Road Hours: 7:30 AM-5:00 PM, Mon-Fri**

Corey Landry ..... Fire Chief ..... 868-5531 ..... 862-1513 ..... clandry@ci.durham.nh.us  
 Jason Cleary ..... Div. Chief of Fire Prevention & Safety ..... jcleary@ci.durham.nh.us  
 Melissa Perusse ..... Administrative Assistant ..... mperusse@ci.durham.nh.us

**PLANNING & COMMUNITY DEVELOPMENT, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

James Campbell ..... Director ..... 868-8064 ..... 121 ..... 868-8033 ..... jcampbell@ci.durham.nh.us  
 Karen Edwards ..... Administrative Assistant ..... 117 ..... kedwards@ci.durham.nh.us

**POLICE DEPARTMENT, 86 Dover Road Hours: 8:30 AM-5:00 PM, Mon-Fri**

David Kurz ..... Police Chief ..... 868-2324 ..... 868-8037 ..... dkurz@ci.durham.nh.us  
 Rene Kelley ..... Deputy Chief ..... rkelly@ci.durham.nh.us  
 Jennifer Johnson ..... Administrative Assistant ..... jjohnson@ci.durham.nh.us  
 Dawn Mitchell ..... Administrative Assistant ..... dmitchell@ci.durham.nh.us

**PUBLIC WORKS, 100 Stone Quarry Road Hours: 8:00 AM-4:30 PM, Mon-Fri**

Mike Lynch ..... Director ..... 868-5578 ..... 868-8063 ..... mlynch@ci.durham.nh.us  
 David Cedarholm ..... Town Engineer ..... dcedarholm@ci.durham.nh.us  
 Janice Hogle ..... Assistant to Public Works Dir ..... jhogle@ci.durham.nh.us

**SOLID WASTE DIVISION, 100 Durham Point Road Hours: 7:30 AM-3:15 PM, Tue & Sat**

Doug Bullen ..... Opns Director ..... 868-5578 ..... 142 ..... dbullen@ci.durham.nh.us

**TAX COLLECTOR/TOWN CLERK, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Lorrie Pitt ..... Tn Clerk/Tax Col. .... 868-5577 ..... 135 ..... 868-8033 ..... lpitt@ci.durham.nh.us  
 Barbara Landgraf ..... Deputy Town Clerk ..... 137 ..... blandgraf@ci.durham.nh.us  
 Donna Hamel ..... Administrative Assistant ..... 136 ..... dhamel@ci.durham.nh.us

**WASTEWATER, Route 4 Hours: 7:00 AM-5:00 PM, Mon-Fri**

Daniel Peterson ..... Superintendent ..... 868-2274 ..... 868-5005 ..... dpeterson@ci.durham.nh.us

**WATER DIVISION, 100 Durham Point Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Doug Bullen ..... Opns Director ..... 868-5578 ..... 868-8063 ..... dbullen@ci.durham.nh.us

**ZONING & CODE ENFORCEMENT, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri**

Thomas Johnson ..... Zoning Officer ..... 868-8064 ..... 118 ..... 868-8033 ..... tjohnson@ci.durham.nh.us

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**VITAL STATISTICS AND RESOURCES**

**Other Commonly Used Numbers**

Churchill Rink at Jackson's Landing .....	868-3907	Durham Post Office .....	868-2151
Oyster River School District:		Durham Public Library .....	868-6699
Superintendent of Schools.....	868-5100	Historic Museum .....	868-5436
Moharimet Elem School.....	742-2900	Durham District Court .....	868-2323
Mast Way Elem School.....	659-3001	NH Fish & Game .....	868-1095
Middle School.....	868-2820		
High School.....	868-2375		
Oyster River Youth Association			
Office .....	868-5150		

**State and U.S. Representatives**

**Governor**

The Honorable John Lynch  
Office of the Governor  
107 North Main Street, Room 208  
Concord, NH 03301  
Office: 271-2121  
www.state.nh.us

**US Senators**

Senator Jeanne Shaheen  
*Local Address:*  
Suite 2  
34 First Street  
Manchester, NH 03101  
  
*Washington Address:*  
G53 Dirksen Senate Office Building  
Washington, DC 20510  
202-224-2841

Senator Judd Gregg  
*Local Address:*  
125 North Main Street  
Concord, NH 03301  
Office: 225-7115  
mailbox@gregg.senate.gov  
  
*Washington Address:*  
393 Russell Senate Office Building  
Washington, DC 20510  
202-224-2841

**US Representatives**

Congresswoman Carol Shea-Porter  
104 Washington St., Dover, NH 03820  
Office: 743-4813

Executive Councilor  
Beverly A. Hollingworth  
209 Winnacunnet Road,  
Hampton, NH 03842  
Office: 271-3632 Home: 926-4880  
bhollingworth@nh.gov

**Durham's Representatives in the House - District 7**

Rep Marjorie Smith  
PO Box 136, Durham, NH 03824-0136  
Office: 271-3661 Home: 868-7500  
marjorie.smith@leg.state.nh.us

Rep. Judith Spang  
55 Wiswall Rd.,  
Durham, NH 03824-4420  
Office: 271-3570 Home: 659-5936  
judith@kestrelnet.net

Rep. Naida Kaen  
22 Toon Ln., Lee, NH 03861-6507  
Office: 271-3396 Home: 659-2205  
naidaKaen@hotmail.com

Rep. Emma Rous  
64 Adams Pt. Road,  
Durham, NH 03824-3406  
Office: 271-3403 Home: 868-7030  
emma.rous@leg.state.nh.us

Rep. Timothy Horrigan  
7-A Faculty Road,  
Durham, NH 03824-2706  
Office: 271-3589 Home: 868-3342  
timothyhorrigan@mac.com

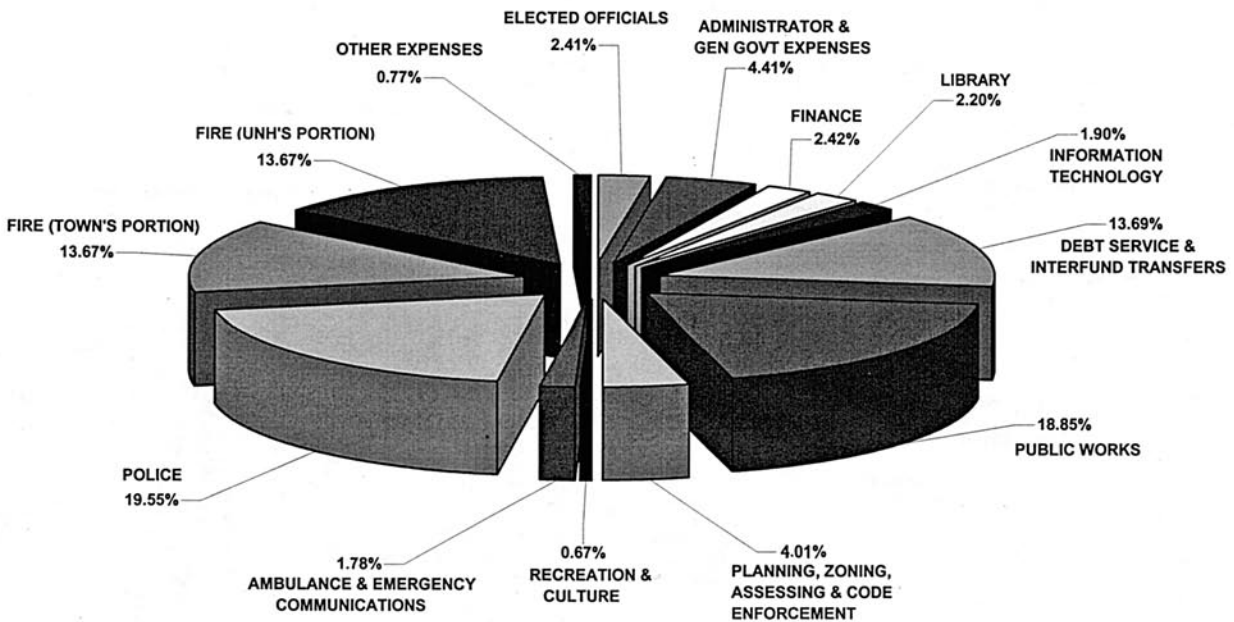
Rep. Janet Wall  
9 Kelley Rd.,  
Madbury, NH 03823-7634  
Office: 271-3184 Home: 749-3051  
janet.wall@leg.state.nh.us

**Durham's Senate Representative - District 21**

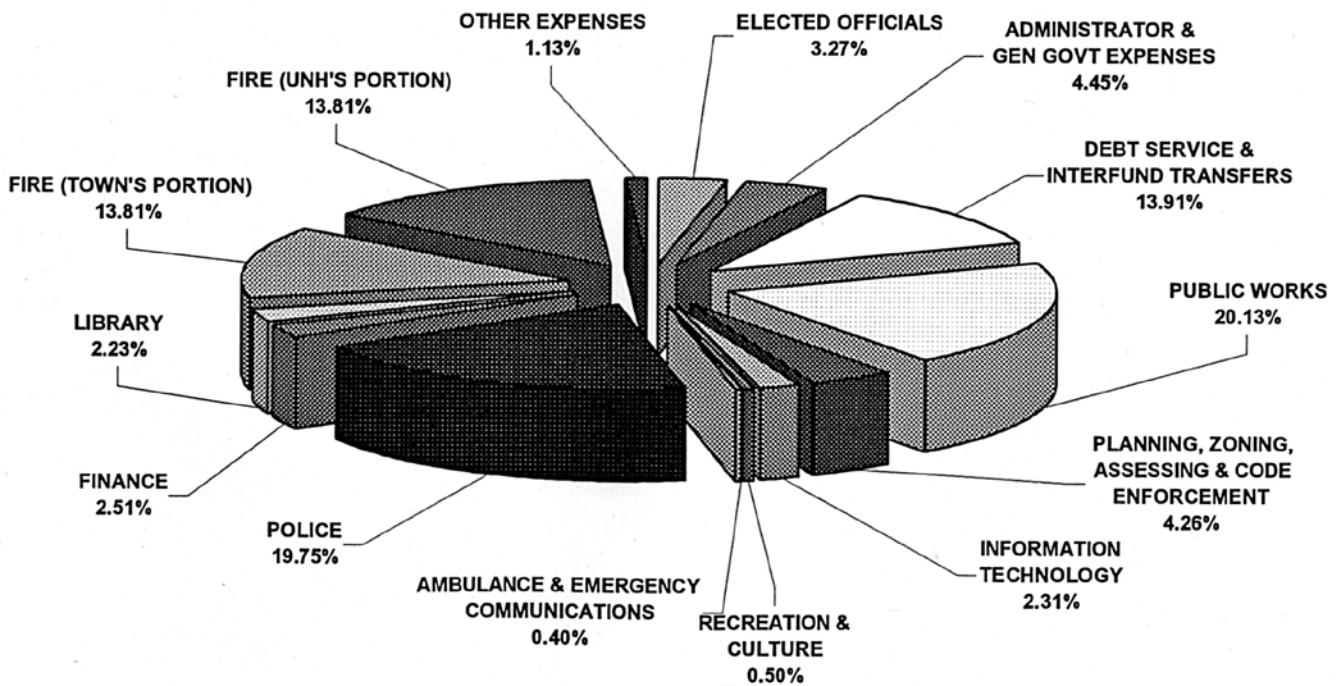
Senator Amanda Merrill  
8 Meadow Road,  
Durham, NH 03824  
Home: 868-2491



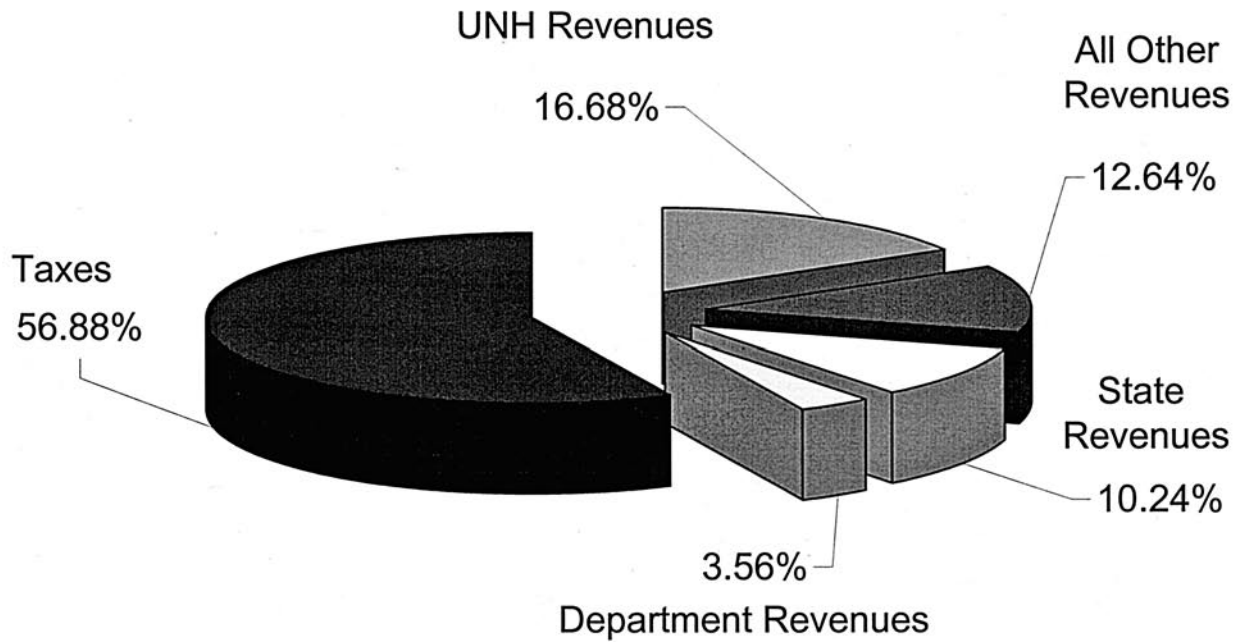
## 2008 Actual General Fund Expenditures (unaudited)



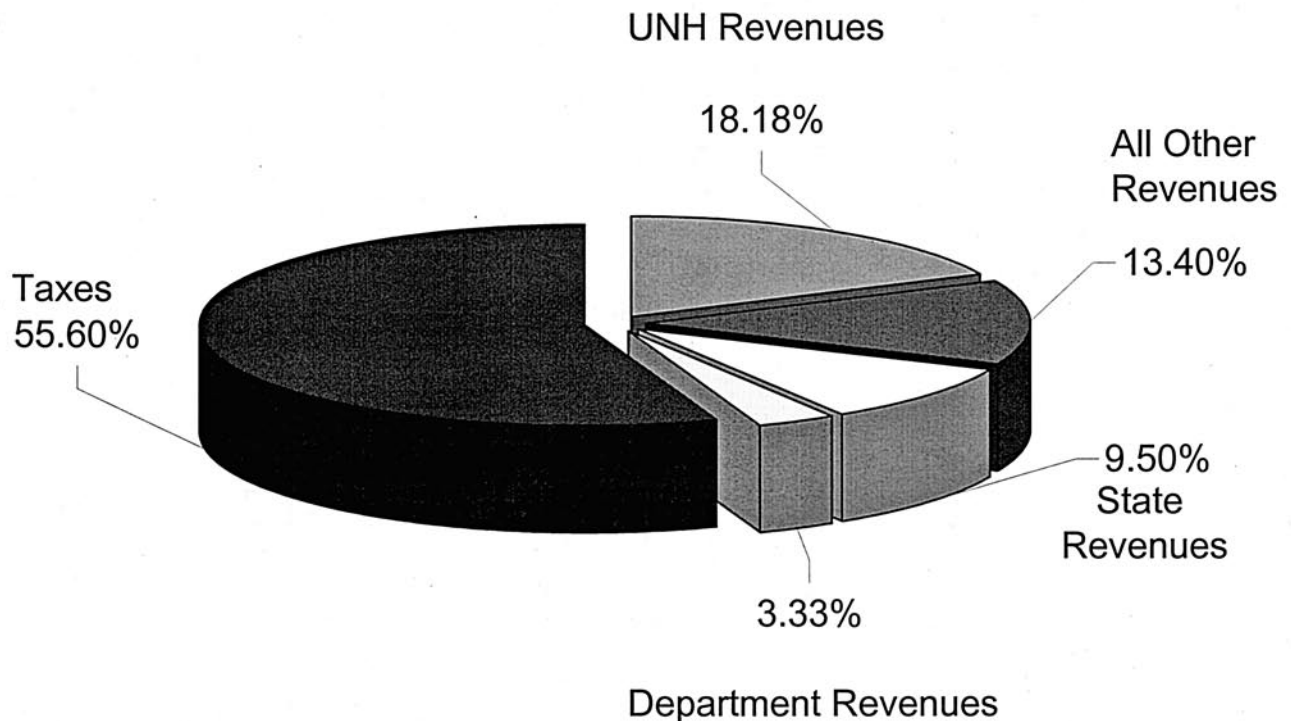
## 2009 Approved General Fund Appropriation



### 2008 Actual General Fund Revenues (unaudited)



### 2009 Anticipated General Fund Revenues



# Approved 2009-2018 Capital Improvement Program

Description	Rank	2009	Rank	2010	Rank	2011	Rank	2012	Rank	2013	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018
<b>Library Trustees</b>																				
New Library	1	600,000	1	2,890,000																
<b>Administration</b>																				
Town Hall Renovations			1	200,000																
<b>Planning</b>																				
Main Street West Improvements III (RR to Route 4)	1	491,151																		
Parking Plan				15,000																
Wagon Hill Parking				26,500																
NW/SE Transportation Link							1	100,000												
Office/Research/Light Industry Improvements																			1	2,145,000
<b>Recreation</b>																				
Athletic Fields					1	244,000														
<b>Police Department</b>																				
Vehicle Replacement (Purchase 2Yr)	1	27,000	1	56,000	1	56,000	1	56,000	1	59,000	1	60,000	1	60,000	1	62,000	1	62,000	1	62,000
Building Needs Assessment & Renovation			2	15,000			2	500,000												
<b>Fire Department</b>																				
Replace Medic 1	1	60,000																		
Replace Tanker 1			1	350,000																
Replace Car 3 - Fire Prevention			2	31,000																
Refurbish Engine 1					1	100,000														
Replace Engine 2									1	550,000										
Fire Station Replacement									1	900,000	1	3,600,000								
Replace Car 1 and Car 2																		1	88,000	
Replace Forestry 1																		2	40,000	
<b>Public Works - Operations Division</b>																				
Road Resurfacing	1	153,648	1	333,563	1	320,555	1	328,613	1	241,742	1	293,550	1	268,969	1	293,395	1	336,583	1	272,637
Mill Pond Dredging	5	263,600																		
Snow Blower Replacement	4	90,000																		





## Combined Funds Statement FY 2008 to Actual

REVENUES	FY2008 Estimated Revenue	Unaudited Revenues FY Ending 12/31/2008	Differential Increased (Decreased) Revenue	FY2009 Estimated Revenue
<b>General Fund</b>				
Taxes	\$5,774,756	\$5,697,534	(\$77,222)	\$5,785,646
Permit Fees	\$1,018,875	\$895,315	(\$123,560)	\$955,550
State Revenues	\$988,759	\$1,025,545	\$36,786	\$988,486
Intergovernmental Revenues	\$90,000	\$78,212	(\$11,788)	\$101,000
UNH - School Allocation, Fire & Debt	\$1,695,766	\$1,671,195	(\$24,571)	\$1,892,387
Income from Departments	\$323,965	\$356,137	\$32,172	\$346,199
Miscellaneous Revenue	\$512,202	\$292,767	(\$219,435)	\$337,431
Fund Balance	\$101,500	\$0	(\$101,500)	\$0
<b>Total General Fund</b>	<b>\$10,505,823</b>	<b>\$10,016,705</b>	<b>(\$489,118)</b>	<b>\$10,406,699</b>

EXPENDITURES	FY2008 Council Approved	Unaudited Expended & Encumbered FY Ending 12/31/2008	Differential (Over) Under Expended	FY2009 Approved Budget
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### GENERAL GOVERNMENT

Town Council	\$90,219	\$45,368	\$44,851	\$140,785
Town Treasurer	\$6,050	\$6,039	\$11	\$6,038
Town Administrator	\$242,381	\$251,162	(\$8,781)	\$243,016
Elections	\$17,144	\$13,548	\$3,596	\$7,341
Tax Collector/Town Clerk	\$176,755	\$181,669	(\$4,914)	\$186,504
Accounting	\$256,796	\$247,950	\$8,846	\$261,495
Assessing	\$134,232	\$131,536	\$2,696	\$136,678
Legal	\$50,000	\$49,728	\$272	\$50,000
Planning	\$174,859	\$148,245	\$26,614	\$157,383
Boards/Commissions/Committees	\$50,740	\$38,876	\$11,864	\$55,580
DCAT	\$27,251	\$18,072	\$9,179	\$30,894
MIS	\$249,019	\$194,077	\$54,942	\$192,720
Building Inspection	\$144,281	\$130,098	\$14,183	\$142,784
Other General Government	\$134,845	\$149,798	(\$14,953)	\$143,030
<b>General Government Total</b>	<b>\$1,754,572</b>	<b>\$1,606,166</b>	<b>\$148,406</b>	<b>\$1,754,248</b>

### PUBLIC SAFETY

Police Department	\$2,083,455	\$1,999,042	\$84,413	\$2,055,822
Fire Department	\$2,841,270	\$2,794,873	\$46,397	\$2,873,742
Communication Center	\$84,950	\$144,176	(\$59,226)	\$22,700
Ambulance Services	\$37,509	\$37,483	\$26	\$18,742
<b>Public Safety Total</b>	<b>\$5,047,184</b>	<b>\$4,975,574</b>	<b>\$71,610</b>	<b>\$4,971,006</b>

### PUBLIC WORKS

Administration	\$304,577	\$290,747	\$13,830	\$303,683
Engineer	\$52,702	\$53,193	(\$491)	\$76,926
Town Buildings	\$123,186	\$105,958	\$17,228	\$138,373
Town Cemeteries & Trusted Graveyards	\$17,848	\$11,515	\$6,333	\$18,301
Wagon Hill & Parks & Grounds Maintenance	\$129,336	\$116,811	\$12,525	\$139,661
Equipment Maintenance	\$177,477	\$189,243	(\$11,766)	\$203,475
Roadway Maintenance	\$132,918	\$107,424	\$25,494	\$144,692
Drainage & Vegetation	\$55,885	\$55,148	\$737	\$59,159
Snow Removal	\$153,108	\$185,842	(\$32,734)	\$165,583
Traffic Control	\$119,746	\$114,323	\$5,423	\$122,726
Bridges & Dams	\$168,283	\$161,519	\$6,764	\$169,744
<b>Public Works Total</b>	<b>\$1,435,066</b>	<b>\$1,391,723</b>	<b>\$43,343</b>	<b>\$1,542,323</b>

## Combined Funds Statement FY 2008 to Actual (cont.)

### SANITATION

Solid Waste Administration	\$105,243	\$110,988	(\$5,745)	\$106,841
Rolloff Vehicle Operation	\$37,899	\$35,221	\$2,678	\$45,358
Curbside Collection & Litter Removal	\$163,350	\$202,760	(\$39,410)	\$180,530
Recycling	\$105,533	\$111,301	(\$5,768)	\$115,760
Solid Waste Management Facility (SWMF)	\$100,255	\$75,432	\$24,823	\$104,552
<b>Sanitation Total</b>	<b>\$512,280</b>	<b>\$535,702</b>	<b>(\$23,422)</b>	<b>\$553,041</b>
<b>Public Works &amp; Sanitation Total</b>	<b>\$1,947,346</b>	<b>\$1,927,425</b>	<b>\$19,921</b>	<b>\$2,095,364</b>

### HEALTH & WELFARE

Health Inspector	\$1,500	\$0	\$1,500	\$1,850
Administration & Direct Assistance	\$26,504	\$22,045	\$4,459	\$29,694
<b>Health &amp; Welfare Total</b>	<b>\$28,004</b>	<b>\$22,045</b>	<b>\$5,959</b>	<b>\$31,544</b>

### CULTURE & RECREATION

Public Library	\$225,245	\$225,245	\$0	\$231,741
Durham Day	\$2,500	\$907	\$1,593	\$2,500
O.R.Y.A.	\$33,500	\$33,500	\$0	\$33,500
Resident Pool Rebate	\$15,100	\$15,107	(\$7)	\$20,125
Parks & Recreation Programs	\$6,000	\$14,239	(\$8,239)	\$7,000
July 4th	\$0	\$0	\$0	\$0
Memorial Day	\$1,500	\$1,335	\$165	\$1,500
Historical Association	\$3,261	\$3,383	(\$122)	\$0
Churchill Rink	\$0	\$0	\$0	\$0
<b>Culture &amp; Recreation Total</b>	<b>\$287,106</b>	<b>\$293,716</b>	<b>(\$6,610)</b>	<b>\$296,366</b>

### DEBT SERVICE

Principal	\$761,104	\$761,104	\$0	\$785,943
Interest	\$276,506	\$244,721	\$31,785	\$242,465
Interfund Transfers	\$424,000	\$394,000	\$30,000	\$229,763
<b>Debt Service Total</b>	<b>\$1,461,610</b>	<b>\$1,399,825</b>	<b>\$61,785</b>	<b>\$1,258,171</b>

<b>TOTAL GENERAL FUND</b>	<b>\$10,525,822</b>	<b>\$10,224,751</b>	<b>\$301,071</b>	<b>\$10,406,699</b>
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### OTHER FUNDS

REVENUES	FY2008 Estimated Revenue	Unaudited Revenues FY Ending 12/31/2008	Differential Increased (Decreased) Revenue	FY2009 Estimated Revenue
Water Fund	\$480,495	\$395,449	(\$85,046)	\$543,410
Sewer Fund	\$1,641,701	\$1,609,667	(\$32,034)	\$1,621,753
Parking Fund	\$150,750	\$164,336	\$13,586	\$133,200
Tax Increment Financing District	\$1,099,999	\$0	(\$1,099,999)	\$0
Capital Fund	\$4,410,456	\$4,455,066	\$44,610	\$3,003,849
Depot Road Fund	\$67,200	\$56,190	(\$11,010)	\$55,200
Churchill Rink Fund	\$149,700	\$161,961	\$12,261	\$148,950
<b>Other Funds Revenue Total</b>	<b>\$8,000,301</b>	<b>\$6,842,669</b>	<b>(\$1,157,632)</b>	<b>\$5,506,362</b>

EXPENDITURES	FY2008 Council Approved	Unaudited Expended & Encumbered FY Ending 12/31/2008	Differential (Over) Under Expended	FY2009 Budget
Water Fund	\$480,495	\$438,109	\$42,386	\$543,410
Sewer Fund	\$1,641,701	\$1,630,163	\$11,538	\$1,621,753
Parking Fund	\$150,750	\$164,336	(\$13,586)	\$133,200
Tax Increment Financing District	\$1,099,999	\$2,141	\$0	\$0
Capital Fund	\$4,410,456	\$1,687,941	\$2,722,515	\$3,003,849
Depot Road Fund	\$67,200	\$49,761	\$17,439	\$55,200
Churchill Rink Fund	\$149,700	\$100,532	\$49,168	\$148,950
<b>Other Funds Expenditures Total</b>	<b>\$8,000,301</b>	<b>\$4,072,983</b>	<b>\$2,829,460</b>	<b>\$5,506,362</b>



## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street Concord New Hampshire 03301-5063 603-225-6996 FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Town Council  
Town of Durham  
Durham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Durham as of and for the year ended December 31, 2007, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The government-wide statement of net assets does not include any of the Town's capital assets acquired in years prior to 2004 nor the accumulated depreciation on those assets; and the government-wide statement of activities does not include depreciation expense related to those assets. These amounts have not been determined. Therefore, in our opinion, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Durham at December 31, 2007 and the changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Also, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Durham, as of December 31, 2007, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis and budgetary comparison information are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Durham's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements, and in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

October 17, 2008

*Plodzik & Sanderson  
Professional Association*





## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### **INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS**

To the Members of the Town Council  
Town of Durham  
Durham, New Hampshire

In planning and reporting our audit of the financial statements of the Town of Durham as of and for the fiscal year ended December 31, 2007, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Durham's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Durham's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Durham's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town of Durham's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town of Durham's financial statements that is more than inconsequential will not be prevented or detected by the Town of Durham's internal control. We consider the following deficiencies to be significant deficiencies in internal control.

#### ***Town Policies***

The Town's control policies should require that management and employees establish and maintain an environment throughout the Town that sets a positive and supportive attitude toward internal control and conscientious management. The control environment established by the Town Council sets the tone for how the Town employees and elected officials conduct its business.

As the Town Council, Town Manager and department heads strive to achieve the goals of the Town and provide accountability for its operations, they need to continually examine internal controls to determine how well they are performing, how they may be improved and the degree to which they help identify and address major risks for fraud, waste, abuse and mismanagement.

We noted that the Town has not yet formally adopted any policies for credit card use and anti-fraud, nor a disaster recovery plan, which are essential tools necessary to manage the Town's operations efficiently and effectively.

We strongly recommend that the Town Council review and formally adopt the above noted policies in order to clearly communicate the Town's position on these issues. Adopting the various policies is critical in preventing interruptions due to unforeseen problems, facilitating supervision and evaluation, and will also help to minimize the risk of losses.

**BUDGET AND FINANCE**

*Town of Durham  
Independent Auditor's Communication of Control Deficiencies and Other Matters*

*Churchill Rink*

During 2007, the Town took over the operation of the Churchill Rink, and set up as a special revenue fund to separately track and record all activity related to this operation. Due to the nature of the sources of revenue, most of the deposits consist of cash collections from those that come for free skate, and also from vending machines. Although weekly spreadsheets are maintained detailing the remittance of the cash collected for the week, we suggest the institution of stronger controls in the area of cash collections to provide a daily tally of all activity related to free skate, and to have a point of control over the cash collected. Monitoring the operations should also be conducted by the Finance Department to assist in the establishment and continuance of stronger controls.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town of Durham's internal control. We did not note any deficiencies that we believe constitute material weaknesses.

This communication is intended solely for the information and use of management, the town council, others within the organization, and state and federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

October 17, 2008

*Plodzik & Sanderson  
Professional Association*

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

This Management Discussion and Analysis (MD&A) is intended to be an easily readable analysis of the Town of Durham's financial activities based on currently known facts, decisions or conditions. This analysis focuses on current year activities and should be read in conjunction with the financial statements and notes to the financial statements that follow.

### **FINANCIAL HIGHLIGHTS**

- For the fiscal year ended December 31, 2007 the Town of Durham's net assets are recorded at \$1,845,751.
- The Town's unreserved, undesignated fund balance for the General Fund at year-end of \$1,408,445 reflects an increase of \$4,219 compared to the prior fiscal year's end of \$1,404,226.
- The Sewer Fund's unreserved fund balance at year-end reflects a deficit of \$17,011 which is a decrease of \$66,106 compared to the prior fiscal year's end of \$49,095.
- The Town's long-term obligations saw a net decrease of \$1,294,480 during the year due to the final payment being made on several bonds.

### **REPORT LAYOUT**

The government-wide financial statements are designed to provide readers with a broad overview of the Town of Durham's finances in a manner similar to a private sector business. Besides the Management's Discussion and Analysis (MD&A), the annual financial report consists of government-wide statements, fund financial statements, notes to the financial statements, combining schedules of non-major funds and required supplementary information (RSI). The first two statements are highly condensed and present a government-wide view of the Town's finances. In the next several statements all Town operations are categorized and reported by the various funds.

The government-wide financial statements include the Statement of Net Assets and the Statement of Activities. The annual financial report also provides for significant major funds financial statements, which provide more detail than the government-wide statements. Where combined information has been presented, later statements will provide combining information. Budgetary information is provided for major funds. The notes to the financial statements are an integral part of this report. Finally, there is required supplemental information provided relating to the financial activity of the Town.

### **STATEMENT OF NET ASSETS**

The focus of the Statement of Net Assets is to present all of the Town of Durham's assets and liabilities with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town of Durham is improving or deteriorating.

### **STATEMENT OF ACTIVITIES**

The focus of the Statement of Activities is to present the major program costs and match major resources with each. To the extent a program's cost is not recovered by grants and direct charges, it is paid from general taxes and other resources. This Statement summarizes and simplifies the user's analysis to determine the extent to which programs are self-supporting and/or subsidized by general revenues. Following the government-wide statements is a section containing fund financial statements. The Town's major funds are presented in their own columns and the remaining funds are combined into a column titled "Other Governmental Funds." For the general and sewer department funds, a Budgetary Comparison Statement is presented. Readers who wish to obtain information on non-major funds can find it in the Combining Schedules of Non-Major Funds.

Finally, completing the document is the report by the independent auditor, as required by statute, which is located at the beginning of this document. This MD&A is intended to explain the significant changes in financial position and differences in operations between the current and prior years.

## TOWN AS A WHOLE

### GOVERNMENT-WIDE FINANCIAL STATEMENTS

2004 was the first year that the Town reported on governmental activities using the new standard. The Statement of Net Assets reflects changes in net assets during 2007. Since the Town is not reporting capital assets and infrastructure acquired prior to 2004, 2006 was the first year the overall Total Net Assets showed a surplus and it continues to do so. In subsequent years, this statement will continue to show a more accurate picture of the Town's net assets.

A condensed version of the Statement of Net Assets at December 31, 2006 and 2007 follows.

#### Town of Durham's Net Assets

(all figures are in U.S. dollars)

	2007	2006	Increase (Decrease)	% Increase (Decrease)
Current and other assets	15,950,392	16,667,184	(716,792)	(4%)
Capital assets, net	6,280,223	4,674,042	1,606,181	34%
Total assets	22,230,615	21,341,226	889,389	4%
Long-term liabilities outstanding	11,415,131	12,709,611	(1,294,480)	(10%)
Other liabilities	8,953,199	8,578,913	374,286	4%
Total liabilities	20,368,330	21,288,524	(920,194)	(4%)
Net assets:				
Invested in capital assets, net of related debt	(1,564,212)	(115,746)	(1,448,466)	(1351%)
Restricted	379,544	1,801,813	(1,422,269)	(79%)
Unrestricted	3,030,419	(1,633,365)	4,663,784	68%
Total net assets	1,845,751	52,702	1,793,049	3502%

Under GASB 34 for Phase III reporting entities, the Town is not required to inventory and report on capital infrastructure. The Town elected to not undertake the time and cost commitment to "book" these infrastructure items, and, as a result, the Statement of Net Assets will not accurately reflect the Town's net worth for many years to come. For this reason, the Town also elected to not inventory and report on other historical assets such as land, buildings, vehicles, and equipment. Although this decision goes against Generally Accepted Accounting Principles (GAAP), we believed that the cost versus the benefit of researching every Town owned asset and properly reporting them would not bring the reader of these financial statements any additional worthwhile information without full infrastructure reporting as well.

Infrastructure and other improvements total approximately \$9 million. The non-land portion of improvements is being depreciated. The net value of assets and liabilities as of December 30, 2007 is \$1,845,751. As discussed in prior years, due to the modified approach of only reporting assets and infrastructure added during 2004 and moving forward, it will be several years before the Statement of Net Assets will project a more representative picture for the Town of Durham.

**STATEMENT OF ACTIVITIES FOR THE YEAR ENDED  
DECEMBER 31, 2007 AND 2006:**

(all figures are in U.S. dollars)

	2007	2006	Increase (Decrease)	% Increase (Decrease)
<b>REVENUES:</b>				
Program Revenues:				
Charges for services	1,900,354	2,230,320	(329,966)	(15%)
Operating Grants & Contributions	3,198,401	2,655,270	543,131	20%
Capital Grants and Contributions	99,899	0	99,899	100%
General Revenues:				
Taxes	5,759,375	5,398,839	360,536	7%
Licenses and Permits	946,897	896,916	49,981	6%
Unrestricted Grants	740,830	671,523	69,307	10%
Miscellaneous	417,794	543,112	(125,318)	(23%)
Total Revenues	13,063,550	12,395,980	667,570	5%
<b>EXPENSES:</b>				
General Government	1,666,275	1,854,371	(188,096)	(10%)
Public Safety	5,453,912	4,958,403	495,509	10%
Highways and Streets	1,316,292	1,530,329	(214,037)	(14%)
Sanitation	1,648,180	1,581,657	66,523	4%
Water	296,936	252,960	43,976	17%
Health	14,573	17,141	(311)	(2%)
Welfare	17,549	11,639	(2,568)	51%
Culture and Recreation	477,168	267,534	209,634	78%
Conservation	27,888	96,840	(68,952)	(71%)
Capital Outlay	375,013	1,306,596	(931,583)	(71%)
Interest in Long-Term Debt	464,015	670,751	(206,736)	(31%)
Total Governmental Activities	11,757,801	12,548,221	(790,420)	(6%)
Change in Net Assets	1,305,749	(152,241)	(2,295,333)	
Beginning Net Assets	52,702	204,943	2,664,079	
Ending Net Assets	1,845,751	52,702	368,746	

**GOVERNMENTAL ACTIVITIES  
FOR FISCAL YEAR ENDING DECEMBER 31, 2007**

With a few minor exceptions, including the decrease in capital outlay, governmental program expenses remain similar to the prior year.

**BUDGETARY HIGHLIGHTS  
FOR FISCAL YEAR ENDING DECEMBER 31, 2007**

There were no changes to the Town Council's approved and adopted budget during 2007.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**CAPITAL ASSETS**

The Town has invested \$9,053,698 in capital assets (net of depreciation), which represents an increase of \$2,688,781 as detailed in Note 2-C.

### **OUTSTANDING DEBT**

As of year-end, the Town had \$11.4 million in debt outstanding compared to \$12.7 million last year. The \$1.3 million decrease is a result of the Town not issuing any new debt in 2007. Additional detailed information on Long-term obligations is available in the notes to the financial statements.

Moody's rated our most recent bond issue at Aa3, which was the second highest rating of any entity in the State of NH. For more detailed information on the Town's debt and amortization terms refer to the Notes to the Financial Statements.

### **ECONOMIC FACTORS**

Property taxes are an important factor in funding Town operations, representing 55.2% of total governmental resources. Inter-governmental revenues from the State of New Hampshire, as well as the University of New Hampshire (UNH), grants and a FEMA reimbursement make up just over 25.4% of total resources, while motor vehicle, building permit and other permit fees comprise approximately 9.3%. Interest on investments, rental of property, fines and forfeits and other miscellaneous charges amount to the remaining 10.1%.

With the economy still recovering after an extended downturn, these sources of revenues appear consistent with last year's figures. The Town continues to monitor all of its resources and determines the need for program adjustment or fee increases as necessary.

### **NEXT YEAR'S BUDGETS AND RATES**

The 2008 fiscal year General Fund Budget projects a 6.8% increase in resources and a 3.2% increase in expenditures, due to salary and benefit cost increases, increased costs for fuel, electricity, natural gas and heating oil. The overall property tax rate impact for 2008, using an estimated \$101,500 in fund balance, amounts to a 2.9% increase.

### **FINANCIAL CONTACT**

The Town's financial statements are designed to present users (citizens, taxpayers, customers, investors, and creditors) with a general overview of the Town's finances and to demonstrate the Town's accountability. If you have questions about the report or need additional financial information, please contact the Town's Business Manager at 15 Newmarket Road, Durham, NH 03824 or call (603) 868-8043.

**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Statement of Net Assets**  
**December 31, 2007**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 11,121,175
Investments	640,825
Intergovernmental receivable	30,719
Other receivables	1,376,859
Prepaid items	7,339
Capital assets, not being depreciated:	
Land	2,400,203
Construction in progress	373,272
Capital assets, net of accumulated depreciation:	
Land improvements	149,867
Buildings and building improvements	3,653,668
Equipment and vehicles	979,460
Infrastructure	1,497,228
Total assets	<u>22,230,615</u>
<b>LIABILITIES</b>	
Accounts payable	1,071,394
Accrued salaries and benefits	139,069
Intergovernmental payable	7,384,120
Accrued interest payable	138,423
Retainage payable	3,160
Unearned revenue	217,033
Noncurrent obligations:	
Due within one year:	
Bonds	1,259,656
Capital leases	86,372
Compensated absences	52,068
Accrued landfill postclosure care costs	10,000
Due in more than one year:	
Bonds	9,234,649
Capital leases	37,233
Compensated absences	485,153
Accrued landfill postclosure care costs	250,000
Total liabilities	<u>20,368,330</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	(1,564,212)
Restricted for perpetual care	379,544
Unrestricted	3,030,419
Total net assets	<u>\$ 1,845,751</u>

**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Fiscal Year Ended December 31, 2007**

	Expenses	Program Revenues			Net (Expense) Revenue and Change in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 1,666,275	\$ 46,619	\$ 256,315	\$ -	\$ (1,363,341)
Public safety	5,453,912	208,863	1,473,501	-	(3,771,548)
Highways and streets	1,316,292	4,112	513,330	-	(798,850)
Sanitation	1,648,180	1,205,369	464,370	-	21,559
Water distribution and treatment	296,936	393,830	4,858	-	101,752
Health	14,573	-	-	-	(14,573)
Welfare	17,549	-	-	-	(17,549)
Culture and recreation	477,168	41,561	392,406	-	(43,201)
Conservation	27,888	-	32,156	-	4,268
Interest on long-term debt	464,015	-	61,465	-	(402,550)
Capital outlay	375,013	-	-	99,899	(275,114)
Total governmental activities	<u>\$ 11,757,801</u>	<u>\$ 1,900,354</u>	<u>\$ 3,198,401</u>	<u>\$ 99,899</u>	<u>(6,559,147)</u>
General revenues:					
Taxes:					
Property					5,592,810
Other					166,565
Motor vehicle permit fees					867,029
Licenses and other fees					79,868
Grants and contributions not restricted to specific programs					740,830
Miscellaneous					417,794
Total general revenues					<u>7,864,896</u>
Donation of capital asset					487,300
Total general revenues and donation of capital asset					<u>8,352,196</u>
Change in net assets					1,793,049
Net assets, beginning					<u>52,702</u>
Net assets, ending					<u>\$ 1,845,751</u>



**TOWN OF DURHAM, NEW HAMPSHIRE**  
*Balance Sheet*  
**Governmental Funds**  
**December 31, 2007**

	General	Sewer Department	Expendable Trust	Capital Project	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$ 8,019,555	\$ 2,949	\$ 1,519,364	\$ -	\$ 1,579,307	\$ 11,121,175
Investments	-	-	-	-	640,825	640,825
Receivables, net of allowance for uncollectible:						
Taxes	1,115,036	-	-	-	20,000	1,135,036
Accounts	56,565	99,692	-	-	85,566	241,823
Intergovernmental	5,919	-	-	24,800	-	30,719
Interfund receivable	287,825	-	108,669	-	9,162	405,656
Voluntary tax liens	34,461	-	-	-	-	34,461
Voluntary tax liens reserved until collected	(34,461)	-	-	-	-	(34,461)
Prepaid items	4,839	-	-	-	2,500	7,339
Total assets	\$ 9,489,739	\$ 102,641	\$ 1,628,033	\$ 24,800	\$ 2,337,360	\$ 13,582,573
<b>LIABILITIES AND FUND BALANCES</b>						
Liabilities:						
Accounts payable	\$ 404,481	\$ 43,744	\$ -	\$ 589,811	\$ 33,358	\$ 1,071,394
Accrued salaries and benefits	124,791	7,660	-	-	6,618	139,069
Intergovernmental payable	7,384,120	-	-	-	-	7,384,120
Interfund payable	77,831	68,248	20,000	230,861	8,716	405,656
Retainage payable	-	-	-	3,160	-	3,160
Escrow and performance deposits	16,534	-	-	-	-	16,534
Deferred revenue	22,598	-	-	189,618	4,817	217,033
Total liabilities	8,030,355	119,652	20,000	1,013,450	53,509	9,236,966
Fund balances:						
Reserved for encumbrances	50,939	-	-	690,061	-	741,000
Reserved for endowments	-	-	-	-	339,530	339,530
Reserved for special purposes	-	-	-	-	175,008	175,008
Unreserved, undesignated, reported in:						
Capital project fund	-	-	-	(1,678,711)	-	(1,678,711)
General fund	1,408,445	-	-	-	-	1,408,445
Special revenue funds	-	(17,011)	1,608,033	-	1,769,313	3,360,335
Total fund balances	1,459,384	(17,011)	1,608,033	(988,650)	2,283,851	4,345,607
Total liabilities and fund balances	\$ 9,489,739	\$ 102,641	\$ 1,628,033	\$ 24,800	\$ 2,337,360	\$ 13,582,573

*TOWN OF DURHAM, NEW HAMPSHIRE*  
*Reconciliation of Total Governmental Fund Balances to the Statement of Net Assets*  
*December 31, 2007*

Total fund balances of governmental funds (Exhibit C-1)	\$	4,345,607
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources, and therefore, are not reported in the funds.		
Cost	\$	9,768,977
Less accumulated depreciation		<u>(715,279)</u>
		9,053,698
Interfund receivables and payables between governmental funds are eliminated on the statement of net assets.		
Receivables	\$	(405,656)
Payables		<u>405,656</u>
		-
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(138,423)
Long-term liabilities are not due and payable in the current period, and therefore, are not reported in the funds.		
Bonds	\$	10,494,305
Capital leases		123,605
Compensated absences		537,221
Accrued landfill postclosure care costs		<u>260,000</u>
		<u>(11,415,131)</u>
Total net assets of governmental activities (Exhibit A)	\$	<u><u>1,845,751</u></u>

**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**

**For the Fiscal Year Ended December 31, 2007**

	General	Sewer Department	Expendable Trust	Capital Project	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>						
Taxes	\$ 5,739,375	\$ -	\$ -	\$ -	\$ 20,000	\$ 5,759,375
Licenses and permits	946,897	-	-	-	-	946,897
Intergovernmental	2,788,123	423,845	26,425	97,399	-	3,335,792
Charges for services	300,635	1,167,208	-	-	432,511	1,900,354
Miscellaneous	313,354	3,825	78,491	2,500	690,962	1,089,132
<b>Total revenues</b>	<b>10,088,384</b>	<b>1,594,878</b>	<b>104,916</b>	<b>99,899</b>	<b>1,143,473</b>	<b>13,031,550</b>
<b>Expenditures:</b>						
<b>Current:</b>						
General government	1,566,751	-	-	-	69,769	1,636,520
Public safety	5,384,306	-	-	-	2,760	5,387,066
Highways and streets	1,214,694	-	-	-	-	1,214,694
Water distribution and treatment	-	-	-	-	276,115	276,115
Sanitation	567,080	961,409	-	-	-	1,528,489
Health	14,573	-	-	-	-	14,573
Welfare	17,549	-	-	-	-	17,549
Culture and recreation	199,494	-	-	-	256,944	456,438
Conservation	1,567	-	-	-	26,321	27,888
<b>Debt service:</b>						
Principal	770,800	438,134	-	-	125,597	1,334,531
Interest	256,828	158,442	-	-	60,608	475,878
Capital outlay	-	-	-	2,863,885	-	2,863,885
<b>Total expenditures</b>	<b>9,993,642</b>	<b>1,557,985</b>	<b>-</b>	<b>2,863,885</b>	<b>818,114</b>	<b>15,233,626</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>94,742</b>	<b>36,893</b>	<b>104,916</b>	<b>(2,763,986)</b>	<b>325,359</b>	<b>(2,202,076)</b>
<b>Other financing sources (uses):</b>						
Transfers in	263,080	-	67,244	355,342	201,735	887,401
Transfers out	(526,104)	(102,999)	(56,978)	-	(201,320)	(887,401)
<b>Total other financing sources and uses</b>	<b>(263,024)</b>	<b>(102,999)</b>	<b>10,266</b>	<b>355,342</b>	<b>415</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>(168,282)</b>	<b>(66,106)</b>	<b>115,182</b>	<b>(2,408,644)</b>	<b>325,774</b>	<b>(2,202,076)</b>
<b>Fund balances, beginning</b>	<b>1,627,666</b>	<b>49,095</b>	<b>1,492,851</b>	<b>1,419,994</b>	<b>1,958,077</b>	<b>6,547,683</b>
<b>Fund balances, ending</b>	<b>\$ 1,459,384</b>	<b>\$ (17,011)</b>	<b>\$ 1,608,033</b>	<b>\$ (988,650)</b>	<b>\$ 2,283,851</b>	<b>\$ 4,345,607</b>

**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Schedule of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual (Non-GAAP Budgetary Basis)**  
**General Fund**  
**For the Fiscal Year Ended December 31, 2007**

	Original and Final Budget	Actual	Variance Positive (Negative)
<b>Revenues:</b>			
Taxes	\$ 5,642,079	\$ 5,739,375	\$ 97,296
Licenses and permits	997,000	946,897	(50,103)
Intergovernmental	2,715,527	2,576,803	(138,724)
Charges for services	220,000	300,635	80,635
Miscellaneous	315,451	313,354	(2,097)
Total revenues	<u>9,890,057</u>	<u>9,877,064</u>	<u>(12,993)</u>
<b>Expenditures:</b>			
<b>Current:</b>			
General government	1,614,850	1,543,115	71,735
Public safety	5,083,282	5,172,600	(89,318)
Highways and streets	1,174,691	1,219,590	(44,899)
Water distribution and treatment	-	-	-
Sanitation	506,140	567,180	(61,040)
Health	16,773	14,573	2,200
Welfare	7,500	17,549	(10,049)
Culture and recreation	220,443	196,019	24,424
Conservation	1,000	1,567	(567)
<b>Debt service:</b>			
Principal	768,868	770,800	(1,932)
Interest	364,252	256,828	107,424
Total expenditures	<u>9,757,799</u>	<u>9,759,821</u>	<u>(2,022)</u>
Excess of revenues over expenditures	<u>132,258</u>	<u>117,243</u>	<u>(15,015)</u>
<b>Other financing sources (uses):</b>			
Transfers in	279,177	263,080	(16,097)
Transfers out	(482,435)	(526,104)	(43,669)
Total other financing sources and uses	<u>(203,258)</u>	<u>(263,024)</u>	<u>(59,766)</u>
Net change in fund balance	<u>\$ (71,000)</u>	<u>(145,781)</u>	<u>\$ (74,781)</u>
Unreserved fund balance, beginning		1,404,226	
Decrease in designation for contingency		150,000	
Unreserved fund balance, ending		<u>\$ 1,408,445</u>	

**TOWN OF DURHAM, NEW HAMPSHIRE**  
*Schedule of Revenues, Expenditures and Changes in Fund Balance*  
**Budget and Actual (GAAP Basis)**  
**Sewer Department Fund**  
**For the Fiscal Year Ended December 31, 2007**

	Original and Final Budget	Actual	Variance Positive (Negative)
Revenues:			
Intergovernmental	\$ 474,569	\$ 423,845	\$ (50,724)
Charges for services	1,177,943	1,167,208	(10,735)
Miscellaneous	3,750	3,825	75
Total revenues	<u>1,656,262</u>	<u>1,594,878</u>	<u>(61,384)</u>
Expenditures:			
Current:			
Sanitation	942,030	961,409	(19,379)
Debt service:			
Principal	445,184	438,134	7,050
Interest	159,624	158,442	1,182
Total expenditures	<u>1,546,838</u>	<u>1,557,985</u>	<u>(11,147)</u>
Excess of revenues over expenditures	109,424	36,893	(72,531)
Other financing uses:			
Transfers out	<u>(109,424)</u>	<u>(102,999)</u>	<u>6,425</u>
Net change in fund balances	<u>\$ -</u>	<u>(66,106)</u>	<u>\$ (66,106)</u>
Unreserved fund balance, beginning		49,095	
Unreserved fund balance, ending		<u>\$ (17,011)</u>	

**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2007**

	Estimated	Actual	Variance Positive (Negative)
<b>Taxes:</b>			
Property	\$ 5,510,794	\$ 5,592,810	\$ 82,016
Yield	2,253	2,253	-
Boat and railroad	200	182	(18)
Payment in lieu of taxes	45,832	47,230	1,398
Interest and penalties on taxes	83,000	96,900	13,900
<b>Total taxes</b>	<u>5,642,079</u>	<u>5,739,375</u>	<u>97,296</u>
<b>Licenses, permits and fees:</b>			
Motor vehicle permit fees	922,000	867,029	(54,971)
Building permits	45,000	46,624	1,624
Other	30,000	33,244	3,244
<b>Total licenses, permits and fees</b>	<u>997,000</u>	<u>946,897</u>	<u>(50,103)</u>
<b>Intergovernmental:</b>			
<b>State:</b>			
Shared revenue block grant	150,000	150,000	-
Meals and rooms distribution	575,125	575,125	-
Highway block grant	216,531	216,531	-
Water pollution grants	130,069	10,275	(119,794)
University of New Hampshire	1,526,210	1,550,897	24,687
Other	1,400	15,705	14,305
<b>Federal:</b>			
FEMA	116,192	58,270	(57,922)
<b>Total intergovernmental</b>	<u>2,715,527</u>	<u>2,576,803</u>	<u>(138,724)</u>
<b>Charges for services:</b>			
Income from departments	220,000	300,635	80,635
<b>Miscellaneous:</b>			
Sale of property	4,200	6,636	2,436
Interest on investments	145,000	135,752	(9,248)
Rent of property	47,751	43,628	(4,123)
Fines and forfeits	104,000	107,989	3,989
Insurance dividends and reimbursements	10,000	14,543	4,543
Other	4,500	4,806	306
<b>Total miscellaneous</b>	<u>315,451</u>	<u>313,354</u>	<u>(2,097)</u>
<b>Other financing sources:</b>			
Transfers in	279,177	263,080	(16,097)
<b>Total revenues and other financing sources</b>	10,169,234	<u>\$10,140,144</u>	<u>\$ (29,090)</u>
Unreserved fund balance used to reduce tax rate	71,000		
<b>Total revenues, other financing sources and use of fund balance</b>	<u>\$10,240,234</u>		

## TOWN OF DURHAM, NEW HAMPSHIRE

## Major General Fund

## Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)

For the Fiscal Year Ended December 31, 2007

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 323,169	\$ 313,189	\$ 14,559	\$ (4,579)
Election and registration	-	168,704	179,555	-	(10,851)
Financial administration	-	240,346	236,165	-	4,181
Revaluation of property	-	129,082	123,515	-	5,567
Legal	-	50,000	54,162	-	(4,162)
Planning and zoning	15,485	205,000	207,965	7,500	5,020
General government buildings	-	145,089	129,865	-	15,224
Cemeteries	-	17,417	13,656	-	3,761
Advertising and regional associations	-	9,836	9,836	-	-
Other	30,210	326,207	298,843	-	57,574
Total general government	45,695	1,614,850	1,566,751	22,059	71,735
Public safety:					
Police	-	1,948,327	2,103,841	-	(155,514)
Ambulance	-	37,245	37,245	-	-
Fire	13,500	2,684,890	2,628,107	13,114	57,169
Building inspection	-	137,960	130,360	-	7,600
Emergency management	-	5,500	5,983	-	(483)
Communications	-	269,360	267,450	-	1,910
Total public safety	13,500	5,083,282	5,172,986	13,114	(89,318)
Highways and streets:					
Administration	-	356,222	327,347	-	28,875
Highways and streets	-	818,469	887,347	4,896	(73,774)
Total highways and streets	-	1,174,691	1,214,694	4,896	(44,899)
Sanitation:					
Administration	-	141,945	151,402	100	(9,557)
Collection	-	249,809	308,228	-	(58,419)
Disposal	-	102,841	87,865	-	14,976
Clean-up	-	11,545	19,585	-	(8,040)
Total sanitation	-	506,140	567,080	100	(61,040)
Health:					
Pest control	-	1,200	-	-	1,200
Health agencies and hospitals	-	15,573	14,573	-	1,000
Total health	-	16,773	14,573	-	2,200
Welfare:					
Direct assistance	-	7,500	17,549	-	(10,049)
Culture and recreation:					
Parks and recreation	8,475	218,943	198,319	5,000	24,099
Patriotic purposes	-	1,500	1,175	-	325
Total culture and recreation	8,475	220,443	199,494	5,000	24,424
Conservation	5,770	1,000	1,567	5,770	(567)

(continued)

**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2007**

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	768,868	770,800	-	(1,932)
Interest on long-term debt	-	259,252	253,775	-	5,477
Interest on tax anticipation notes	-	100,000	3,053	-	96,947
Other	-	5,000	-	-	5,000
Total debt service	-	1,133,120	1,027,628	-	105,492
Other financing uses:					
Transfers out	-	482,435	526,104	-	(43,669)
Total appropriations, expenditures, other financing uses and encumbrances	\$ 73,440	\$ 10,240,234	\$10,308,426	\$ 50,939	\$ (45,691)

**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Major General Fund**  
*Schedule of Changes in Unreserved - Undesignated Fund Balance (Non-GAAP Budgetary Basis)*  
**For the Fiscal Year Ended December 31, 2007**

Unreserved, undesignated fund balance, beginning	\$ 1,404,226
Changes:	
Unreserved fund balance used to reduce 2007 tax rate	(71,000)
2007 Budget summary:	
Revenue shortfall (Schedule 1)	\$ (29,090)
Overdraft of appropriations (Schedule 2)	(45,691)
2007 Budget deficit	(74,781)
Decrease in fund balance designated for contingency	150,000
Unreserved, undesignated fund balance, ending	\$ 1,408,445



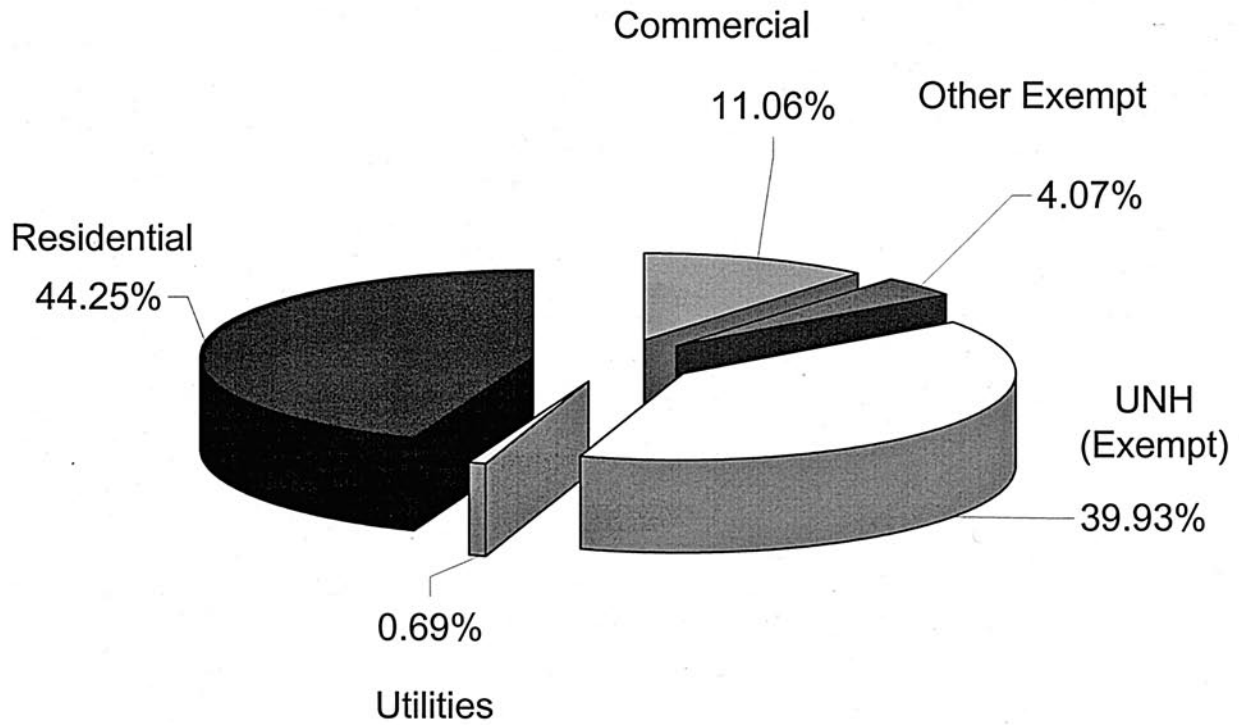
**TOWN OF DURHAM, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**December 31, 2007**

	Special Revenue Funds								Total
	Public Library	Water Department	Conservation Commission	Parking	Police	Depot Road	Churchill Risk	Permanent Fund	
<b>ASSETS</b>									
Cash and cash equivalents	\$ 764,743	\$ 334,761	\$ -	\$ -	\$ 2,154	\$ 89,334	\$ 2,068	\$ 386,247	\$ 1,579,307
Investments	-	-	640,825	-	-	-	-	-	640,825
Receivables:									
Taxes	-	-	20,000	-	-	-	-	-	20,000
Accounts	-	47,300	-	2,841	-	1,700	33,725	-	85,566
Interfund receivable	9,162	-	-	-	-	-	-	-	9,162
Prepaid items	2,500	-	-	-	-	-	-	-	2,500
<b>Total assets</b>	<b>\$ 776,405</b>	<b>\$ 382,061</b>	<b>\$ 660,825</b>	<b>\$ 2,841</b>	<b>\$ 2,154</b>	<b>\$ 91,034</b>	<b>\$ 35,793</b>	<b>\$ 386,247</b>	<b>\$ 2,337,360</b>
<b>LIABILITIES AND FUND BALANCES</b>									
Liabilities:									
Accounts payable	\$ 6,968	\$ 14,418	\$ -	\$ 17	\$ -	\$ 150	\$ 11,805	\$ -	\$ 33,358
Accrued salaries and benefits	2,194	1,856	-	811	-	-	1,757	-	6,618
Interfund payable	-	-	-	2,013	-	-	-	6,703	8,716
Deferred revenue	-	4,817	-	-	-	-	-	-	4,817
<b>Total liabilities</b>	<b>9,162</b>	<b>21,091</b>	<b>-</b>	<b>2,841</b>	<b>-</b>	<b>150</b>	<b>13,562</b>	<b>6,703</b>	<b>53,509</b>
Fund balances:									
Reserved for endowments	-	-	-	-	-	-	-	339,530	339,530
Reserved for special purposes	134,994	-	-	-	-	-	-	40,014	175,008
Unreserved, undesignated	632,249	360,970	660,825	-	2,154	90,884	22,231	-	1,769,313
<b>Total fund balances</b>	<b>767,243</b>	<b>360,970</b>	<b>660,825</b>	<b>-</b>	<b>2,154</b>	<b>90,884</b>	<b>22,231</b>	<b>379,544</b>	<b>2,283,851</b>
<b>Total liabilities and fund balances</b>	<b>\$ 776,405</b>	<b>\$ 382,061</b>	<b>\$ 660,825</b>	<b>\$ 2,841</b>	<b>\$ 2,154</b>	<b>\$ 91,034</b>	<b>\$ 35,793</b>	<b>\$ 386,247</b>	<b>\$ 2,337,360</b>

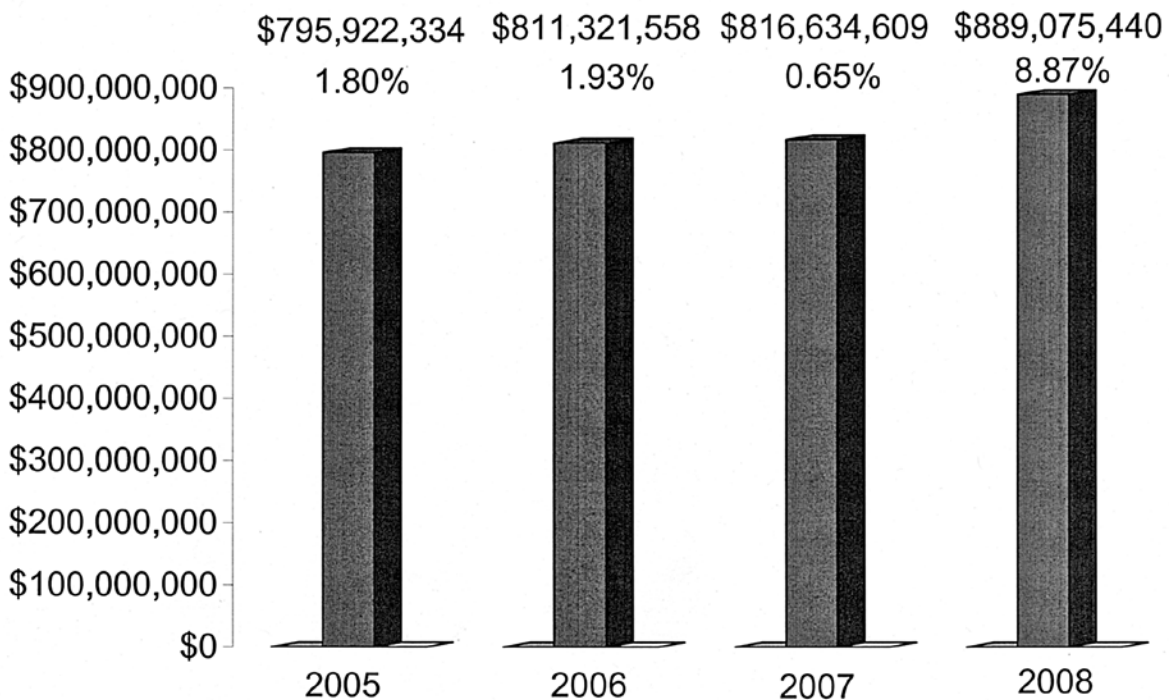
**TOWN OF DURHAM, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
*For the Fiscal Year Ended December 31, 2007*

	Special Revenue Funds							Total	
	Public Library	Water Department	Conservation Commission	Parking	Police	Depot Road	Churchill Rink		Permanent Fund
<b>Revenues:</b>									
Taxes	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Charges for services	-	393,830	-	-	-	-	38,681	-	432,511
Miscellaneous	387,378	4,858	32,156	153,984	2,279	84,545	5,028	20,734	690,962
<b>Total revenues</b>	<b>387,378</b>	<b>398,688</b>	<b>52,156</b>	<b>153,984</b>	<b>2,279</b>	<b>84,545</b>	<b>43,709</b>	<b>20,734</b>	<b>1,143,473</b>
<b>Expenditures:</b>									
<b>Current:</b>									
General government	-	-	-	48,946	-	4,517	-	16,306	69,769
Public safety	-	-	-	-	2,760	-	-	-	2,760
Water distribution and treatment	-	276,115	-	-	-	-	-	-	276,115
Culture and recreation	235,466	-	-	-	-	-	21,478	-	256,944
Conservation	-	-	26,321	-	-	-	-	-	26,321
Debt service:									
Principal	-	125,597	-	-	-	-	-	-	125,597
Interest	-	60,608	-	-	-	-	-	-	60,608
<b>Total expenditures</b>	<b>235,466</b>	<b>462,320</b>	<b>26,321</b>	<b>48,946</b>	<b>2,760</b>	<b>4,517</b>	<b>21,478</b>	<b>16,306</b>	<b>818,114</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>151,912</b>	<b>(63,632)</b>	<b>25,835</b>	<b>105,038</b>	<b>(481)</b>	<b>80,028</b>	<b>22,231</b>	<b>4,428</b>	<b>325,359</b>
<b>Other financing sources (uses):</b>									
Transfers in	201,735	-	-	-	-	-	-	-	201,735
Transfers out	-	(26,373)	(63,206)	(105,038)	-	-	-	(6,703)	(201,320)
<b>Total other financing sources and uses</b>	<b>201,735</b>	<b>(26,373)</b>	<b>(63,206)</b>	<b>(105,038)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(6,703)</b>	<b>415</b>
<b>Net change in fund balances</b>	<b>353,647</b>	<b>(90,005)</b>	<b>(37,371)</b>	<b>-</b>	<b>(481)</b>	<b>80,028</b>	<b>22,231</b>	<b>(2,275)</b>	<b>325,774</b>
Fund balances, beginning	413,596	450,975	698,196	-	2,635	10,856	-	381,819	1,958,077
Fund balances, ending	\$ 767,243	\$ 360,970	\$ 660,825	\$ -	\$ 2,154	\$ 90,884	\$ 22,231	\$ 379,544	\$ 2,283,851

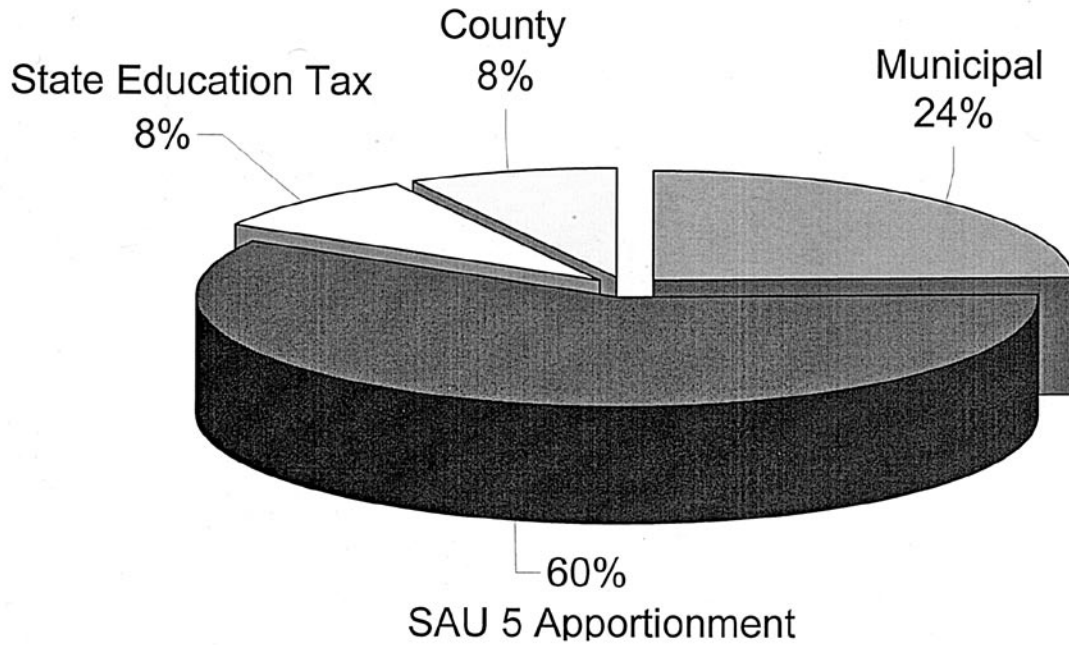
### Tax Valuation Breakdown for 2008



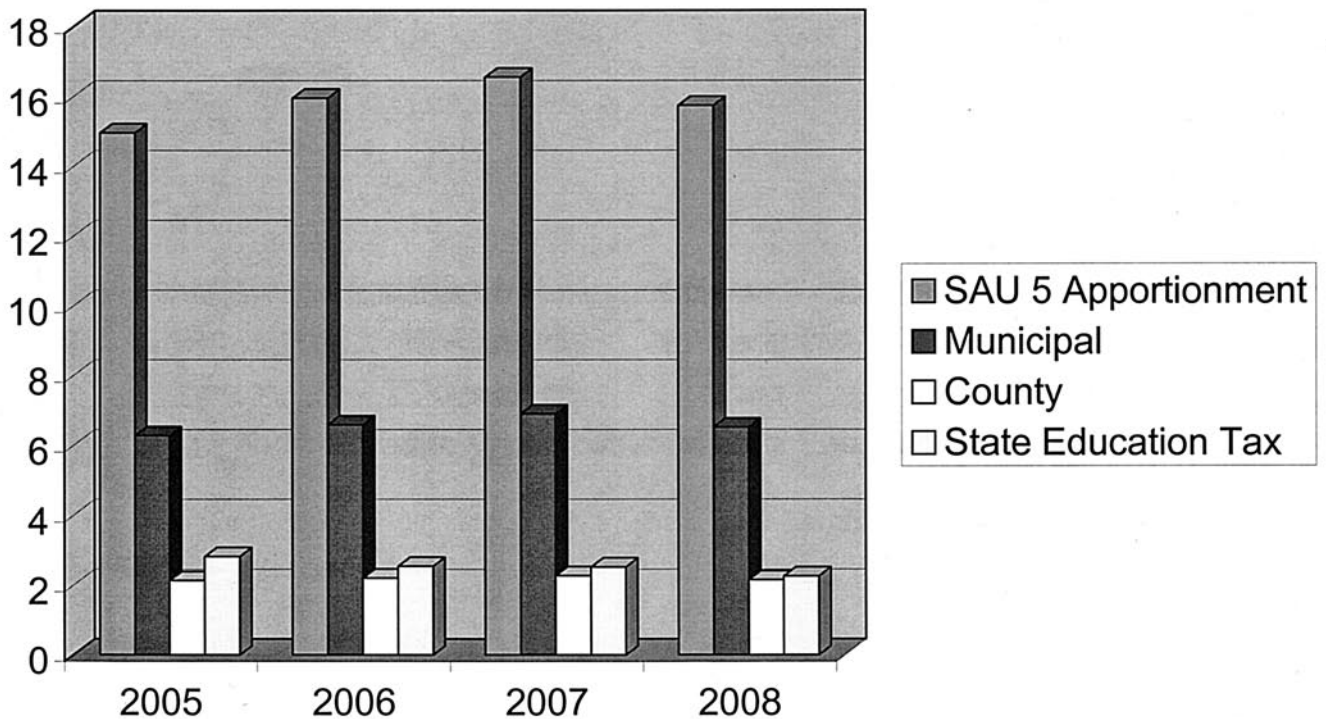
### Taxable (Net) Valuation 2005-2008



## Property Tax Rate Breakdown for 2008



## Property Tax Rate Comparison 2005-2008



# Statement of Long-Term Indebtedness and Payments

1/01/08 through 12/31/08

DESCRIPTION OF BONDS/LOANS	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
1994 SRLF- WWTP	06/06/1993	\$3,366,018	3.91%	12/18/2008	\$289,477	\$11,311	\$0
1989 Refinanced in 1997 WHF & Spruce Hole	12/15/1989	\$2,305,000	4.25%-4.6	12/15/2009	\$175,000	\$15,695	\$170,000
2002 SRLF - Lamprey River Hard Piping	11/18/2002	\$828,554	3.47%	12/01/2016	\$52,807	\$18,992	\$494,108
2002 General Obligation Bond including 2000, 2001 and 2002 Capital Projects and Refunded 1996 and 1999 Bonds	11/05/2002	\$3,279,458	3.0%-4.5%	09/01/2019	\$235,000	\$80,219	\$1,685,000
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.69%	02/01/2024	\$40,138	\$25,165	\$642,205
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.69%	06/01/2024	\$127,734	\$108,264	\$2,808,337
2006 General Obligation Bond Series A including 2003, 2004, 2005 and 2006 Capital Projects and Land Conservation	11/15/2006	\$3,800,154	3.8%-4.0%	11/15/2026	\$290,000	\$137,430	\$3,225,000
2006 General Obligation Bond Series B including 2003, 2004, 2005 and 2006 Capital Projects	11/15/2006	\$315,364	5.75%	11/15/2026	\$50,000	\$14,950	\$210,000
					<b>\$1,260,156</b>	<b>\$412,026</b>	<b>\$9,234,650</b>

# Trustees of the Trust Funds

Name of Fund	Purpose	Beginning Balance 1/1/2008			Change in Funds			Ending Balance 12/31/2008		
		Principal	Income	Principal & Income	Principal	Income	Principal & Income	Principal	Income	Principal & Income
<b>CAPITAL RESERVE FUNDS</b>										
Fire Equip and Service	Durham	\$ 279,139.93	\$ 6,557.67	\$ 285,697.60	\$ (40,197.05)	\$ (2,217.57)	\$ 238,942.88	\$ 4,340.10	\$ 243,282.98	
Parking	Durham	62,000.00	31,681.51	93,681.51	10,000.00	2,248.38	72,000.00	33,929.89	105,929.89	
ORSD Facility Development	ORCSD	87,870.99	7,989.58	95,860.57	-	1,460.57	87,870.99	9,450.15	97,321.14	
Res. Water	Durham	128,388.29	51,356.03	179,744.32	-	4,191.50	128,388.29	55,547.53	183,935.82	
Sewer Fund	Durham	168,462.04	82,775.40	251,237.44	-	5,766.03	168,462.04	88,541.43	257,003.47	
<b>Total Capital Reserve Funds</b>		<b>725,861.25</b>	<b>180,360.19</b>	<b>906,221.44</b>	<b>(30,197.05)</b>	<b>11,448.91</b>	<b>695,664.20</b>	<b>191,809.10</b>	<b>887,473.30</b>	
<b>TRUST FUNDS</b>										
45 Separate Cemetery Trusts	Care	\$ 34,351.78	\$ 5,087.15	\$ 39,438.93	\$ -	\$ 996.14	\$ 34,351.78	\$ 6,083.29	\$ 40,435.07	
Town Cemetery	Improvements	171,409.73	3,061.87	174,471.60	3,390.00	4,438.67	174,799.73	7,500.54	182,300.27	
Town Cemetery Improve	Durham	4,015.00	151.37	4,166.37	1,410.00	116.75	5,425.00	268.12	5,693.12	
Community Development	ORCSD	218,810.36	176,630.62	395,440.98	-	9,275.01	218,810.36	185,905.63	404,715.99	
ORSD/Cap Development	ORCSD	40,930.41	32,019.42	72,949.83	-	1,111.50	40,930.41	33,130.92	74,061.33	
ORSD Track Fund	ORCSD	187,872.65	23,774.87	211,647.52	-	3,224.78	187,872.65	26,999.65	214,872.30	
ORSD Special Educ Fund	ORCSD	154,246.65	24,403.20	178,649.85	50,025.00	3,315.11	204,271.65	27,718.31	231,989.96	
High School Scholarship	ORCSD	177,943.06	842.28	178,785.34	36,803.02	6,724.23	214,746.08	7,566.51	222,312.59	
Dunn, C. Library Fund	ORCSD	-	-	-	400.00	1.77	400.00	1.77	401.77	
Frost, George	Education	4,441.23	6,147.77	10,589.00	-	266.91	4,441.23	6,414.68	10,855.91	
Olinthus Doe	Farm Care	23,278.17	5,633.87	28,912.04	-	728.81	23,278.17	6,362.68	29,640.85	
Smith Town Improvements	Improvements	6,628.96	5,015.86	11,644.82	-	293.53	6,628.96	5,309.39	11,938.35	
Smith Chapel	Cemetery	9,039.33	541.60	9,580.93	-	242.65	9,039.33	784.25	9,823.58	
Durham 250 Fund	Memorial	6,418.22	6,088.42	12,506.64	-	315.24	6,418.22	6,403.66	12,821.88	
Wagon Hill	Memorial	4,565.38	59.50	4,624.88	300.00	120.92	4,865.38	180.42	5,045.80	
Memorial Day Parade Fund	Parade Fund	-	422.51	422.51	-	10.66	-	433.17	433.17	
Memorial Park	Memorial	2,624.24	76.81	2,701.05	-	68.07	2,624.24	144.88	2,769.12	
July Fourth Celebration	Fun Day	3,503.52	2,290.41	5,793.93	-	146.06	3,503.52	2,436.47	5,939.99	
Wagon Hill Expense Trust	Site Care	80,076.53	30,863.71	110,940.24	-	2,796.36	80,076.53	33,660.07	113,736.60	
Fire Station Exp. Trust	Fire Station	225,000.00	35,496.52	260,496.52	-	6,566.03	225,000.00	42,062.55	267,062.55	
Wilcox Fund	Wilcox Fund	67,558.27	7,437.73	74,996.00	-	1,890.36	67,558.27	9,328.09	76,886.36	
Fire Injury Prevention	Fire Injury Prevention	5,200.00	289.27	5,489.27	-	138.37	5,200.00	427.64	5,627.64	
Milne Exp Trust Fund	Milne Exp Trust Fund	25,000.00	-	25,000.00	-	177.51	25,000.00	177.51	25,177.51	
<b>Total Trust Funds</b>		<b>1,452,913.49</b>	<b>366,334.76</b>	<b>1,819,248.25</b>	<b>92,328.02</b>	<b>42,965.44</b>	<b>1,545,241.51</b>	<b>409,300.20</b>	<b>1,954,541.71</b>	
<b>GRAND TOTAL OF ALL FUNDS</b>		<b>\$ 2,178,774.74</b>	<b>\$ 546,694.95</b>	<b>\$ 2,725,469.69</b>	<b>\$ 62,130.97</b>	<b>\$ 54,414.35</b>	<b>\$ 2,240,905.71</b>	<b>\$ 601,109.30</b>	<b>\$ 2,842,015.01</b>	

## Valuation, Tax History and Inventory

### Valuation Figures 2004-2008

Year	Percent of Valuation	Taxable Valuation
2008.....	*.99%	\$886,671,149
2007.....	.92%	\$815,112,018
2006.....	.87%	\$809,736,968
2005.....	.87%	\$794,269,754
2004.....	.95%	\$781,948,571

*\*estimate of percent of valuation*

### MS-1 Summary 2008

Total Taxable Land .....	\$284,267,640
Total Taxable Buildings .....	\$593,878,900
Total Taxable Public Utilities .....	\$ 10,928,900
Valuation Before Exemptions .....	\$889,075,440
Total Dollar Amount of Exemptions .....	\$ 1,522,591
Net Valuation on which local tax rate is computed .....	\$886,671,149
Tax Credits: Total Veterans' Exemptions .....	\$ 68,800

### Tax Rate in Durham 2004 - 2008

Year	Town	Local school District	State School	County	Total
2008 .....	\$ 6.52 .....	\$15.74.....	\$ 2.26 .....	\$ 2.15 .....	\$26.67
2007 .....	6.90 .....	16.55.....	2.52 .....	2.27 .....	28.24
2006 .....	6.59 .....	15.95.....	2.54 .....	2.20 .....	27.28
2005 .....	6.28 .....	14.96.....	2.82 .....	2.13 .....	26.19
2004 .....	6.02 .....	14.36.....	2.89 .....	1.87 .....	25.14

### Inventory of Town Property

Street Name	Description	Tax Map ID#	Assessed Valuation
Bagdad Road.....	Stolworthy Wildlife Sanctuary.....	03-02-06 & 14.....	\$ 8,700
Beech Hill Road .....	Water Tank Site.....	09-26-00 (99-300-0) .....	213,000
Bennett Road .....	Doe Farm.....	18-01-03 .....	272,100
Coe Drive.....	Beard's Creek Scenic Easement.....	04-20-11 .....	Easements only
Dame Road.....	Willey Property .....	19-06-05 .....	18,300
Dame Road.....	Westerly Side.....	18-27-00 .....	63,000
Davis Avenue .....	Conservation easements .....	1-4-1...1-4-6.....	Easements only
Depot Road.....	Former Commercial Property.....	1-1 & 1-1-1.....	178,000
Dover Road.....	Police Facility .....	11-4-1 .....	642,900
Dover Road.....	Sewer Pumping Station .....	11-11-00 .....	194,100
Durham Point Road.....	Solid Waste Management Facility.....	16-01-03 .....	393,200
Durham Point Road (off) .....	Conservation Land.....	11-36-02 .....	162,000
Durham Point Road (off) .....	Conservation Land.....	16-03-02 .....	11,500
Durham Point Road (and Sunnyside Dr.)....	Scenic Easements .....	15-15-08 .....	Easements only
Fogg Drive .....	Father Lawless Park .....	07-03-00 .....	158,500
Foss Farm Road.....	Water Standpipe.....	99-300-00 .....	1,020,000
Foss Farm Road.....	Woodlot.....	06-01-13A.....	2,700
Ffrost Drive.....	Vacant Land .....	8-1-73 & 75.....	100,000
Littlehale Road/US4.....	Vacant Lot.....	10-21-00 .....	9,900
Longmarsh Road .....	Colby Marsh/Beaver Brook Conservation ...	16-27-00 .....	64,100
Longmarsh Road .....	Langmaid Farm/adjacent to Beaver Brook....	16-06-01 & 02.....	170,100
Main Street .....	Grange Hall/Davis Memorial Building.....	05-01-05 .....	503,600
Mill Pond Road.....	Mill Pond Road Park.....	05-07-00 .....	14,700

**BUDGET AND FINANCE**

Mill Pond Road.....	Smith Chapel.....	06-14-00.....	141,500
Mill Road.....	Vacant Land.....	06-01-02.....	57,500
Mill Road.....	Vacant Land.....	06-01-05.....	43,300
Mill Road & Main St.....	Strip of Park Land at Shopping Center.....		Easement only
Newmarket Road.....	District Court and Museum.....	05-04-12.....	278,100
Newmarket Road.....	Easterly Side.....	06-12-14.....	5,000
Newmarket Road.....	Mill Pond Dam.....	05-03-03.....	11,900
Newmarket Road.....	Town Offices.....	05-04-11.....	713,800
Newmarket Road.....	Sullivan Monument.....	06-11-00.....	140,000
Main Street.....	Cemetery.....	09-24-00.....	106,700
Old Concord Road.....	Sewer Pumping Station.....	99-300-00.....	297,000
Old Landing Road.....	Town Landing.....	05-05-14 (Incl 5-5-13).....	82,500
Old Landing Road.....	Town Landing Footbridge.....	05-06-06.....	159,400
Orchard Drive.....	Scenic Easements.....	6-2-22..6-2-25.....	Easements only
Oyster River.....	Access Easement.....		Easement only
Oyster River Road.....	Sewer Pumping Station.....	99-300-00.....	100,000
Packers Falls Road.....	Lord Property.....	17-55-01.....	64,400
Packers Falls Road.....	Spruce Hole Conservation Area.....	13-13-05.....	26,800
Packers Falls Road.....	Abutting Spruce Hole.....	13-13-01.....	416 CU*
Pettee Brook Lane.....	Town Parking Lot - Multiple Parcels.....	2-15-0, 1.....	481,800
Piscataqua Road.....	Thatch Bed.....	11-31-31.....	151,700
Piscataqua Road.....	Wagon Hill Farm.....	12-08 - 01 & 02.....	607,720 CU*
Piscataqua Road.....	Jackson's Landing.....	11-11-03 & 04.....	920,300
Piscataqua Road.....	W. Arthur Grant Circle.....	11-27-0.....	463,500
Piscataqua Road.....	Near Jackson's Landing.....	11-09-02.....	105,700
Piscataqua Road.....	Sewer Treatment Plant.....	11-09-05.....	7,261,300
Piscataqua Road.....	Quarry Lot - Part of Treatment Plant.....	11-09-05.....	Included above
Schoolhouse Lane.....	Cemetery (owned by heirs, town maintained).....	05-05-12.....	79,600
Simons Lane.....	Two Small Lots.....	18-11 - 13 & 14.....	21,000
Simons Lane.....	Vacant Land.....	18-11-06.....	51,700
Stone Quarry Drive.....	Public Works Site.....	11-12-0.....	773,500
Technology Drive.....	Water Booster Station.....	99-300-00.....	90,000
Williams Way.....	Boat Landing Lot.....	11-23-04.....	45,700
Wiswall Road.....	Wiswall Dam Site.....	17-7-0.....	111,000
Wiswall Road.....	Vacant Land.....	17-11-00.....	972 CU*
Woodridge Road.....	Lot 55.....	07-01-55.....	85,600
Lee Five Corners, Lee.....	Vacant.....	Lee 6-7-0700.....	73,400
Garrity Road, Lee.....	Gravel Pit.....	Lee 9-03-00.....	2,045
Packers Falls Road, Lee.....	Gravel Pit.....	Lee 15-1-0900.....	254,109
Snell Road, Lee.....	Water Pump House.....	Lee 5-6-0100.....	129,500
Snell Road, Lee.....	Vacant.....	Lee 5-6.....	230,100
Garrity Road, Lee.....	Vacant.....	Lee 9-3-0100.....	93,200