

TOWN ASSESSOR

The Town of Durham, NH is accepting applications for the position of Town Assessor. This is a full-time, 40-hour per week position, with a salary range of \$86,444 – \$115,000 depending on experience.

The Town Assessor is responsible, in part, for supervising and administering the inspection and appraisal of residential, commercial, and industrial property to establish the appropriate property value for tax assessment purposes, performing statistical updates and valuations of all property types in the town, utilizing computer assisted mass appraisal systems (CAMA), ensuring proper administration of state laws, rules, regulations, and procedures concerning property appraisal, taxation, exemptions, credits, easements, abatements, utility, timber, and excavation taxes, and creating and delivering the real estate tax billing file and warrants to the Tax Collector. For a full job description see <https://www.ci.durham.nh.us/jobs>.

The potential candidate will have a Bachelor's degree from a four-year college or university in Business Management, Finance, Public Administration, or other related field; and, five or more years of progressively responsible experience as an appraiser of real property, assessor, or in other related fields involving Computer Assisted Mass Appraisal and/or Multi-Regression Analysis; or, any combination of education, training and experience which provides the knowledge, skills and abilities required for the job.

The Town of Durham prides itself on being an outstanding place to work. The Town boards and the Town Council are excellent and appreciate the efforts of the staff. Our workplace culture is open, friendly, and supportive.

Please mail resumes with references and cover letters to the Town of Durham, Attn: Karen Edwards, 8 Newmarket Road, Durham, NH 03824 or email them to kedwards@ci.durham.nh.us. **Position open until filled.**