

Durham | New Hampshire

Annual Report
2022



Durham | New Hampshire

Annual Report

2022

For the fiscal year ended December 31, 2022



8 Newmarket Road | Durham | New Hampshire 03824
603-868-5571 | www.ci.durham.nh.us

On our Cover: Overlooking the Oyster River from the Kenny Rotner Footbridge. *Photo by Carol Birch*

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Table of Contents

Honorable Mentions _____	v	Culture and Recreation _____	Public Safety _____
In Memoriam:		Churchill Rink _____	Fire Department _____
Maryanna Eckman Hatch	vi	Conservation Commission _____	Forest Fire Warden _____
Nancy Cramer Webb	vi	Conservation Commission	McGregor Memorial EMS _____
Ray V. Belles	vii	Land Stewardship Subcommittee	Police Department _____
Beverly Ruth Burrows	vii	Durham Historic District/	
Edward “Ted” Waring McNitt	vii	Heritage Commission _____	
New Faces in 2022	viii	Parks and Recreation Committee	Public Works _____
Officers, Boards, Commissions		Parks and Recreation Director	Director of Public Works _____
and Committees	x	Public Library Board of Trustees	Engineering Division _____
Retirements:		Public Library Director	GIS Program Administrator _____
Daniel “Max” Driscoll	xvi	General Government _____	Operations Division _____
Donna Hamel	xvii	Assessor _____	Solid Waste Division _____
Arthur “Artie” M. Nutter Jr.	xviii	Cemetery Committee _____	Wastewater Division _____
Special Service Recognition:		Cemetery Committee Trustees	Water Treatment and
David F. Emanuel	xix	of the Trust Funds	Distribution Division _____
Dwight Richard	xx	Downtown Tax Increment	
Town Election Results	xxi	Finance (TIF) District _____	Town Supported Organizations _____
Warrant	xxii	General Assistance Officer _____	Big Bothers Big Sisters of
		Planning and Community	New Hampshire _____
Administrative Summary _____		Development _____	Community Action Partnership
Business Office _____	1	Planning Board _____	of Strafford County _____
Manager of Information		Supervisors of the Checklist _____	Court Appointed Special
Technology _____	2	Town Clerk-Tax Collector _____	Advocates of New Hampshire _____
Ordinances 2022 _____	3	Tree Warden _____	Goodwin Community Health _____
Resolutions 2022 _____	4	Zoning Administrator, Building	Haven _____
Town Administrator _____	8	Inspector/Code Enforcement,	Ready Rides _____
Town Council _____	13	& Health Officer _____	Strafford Nutrition & Meals
Town Council Members _____	14	Zoning Board of Adjustment _____	on Wheels Program _____
			Strafford Regional Planning
			Commission _____

Town Working Committees	Town Office Functions	86	FY 2022 Budget/Estimated (Unaudited)	5
Durham Agricultural Commission	Miscellaneous	86	Independent Auditor's Report	8
Durham Energy Committee	Town Tax Rate	86	Property Tax Rate Comparisons 2020-2022	24
Housing Task Force	Telephone Directory		Property Rate Percentage Comparisons 2020-2022	24
Human Rights Commission	Emergency Numbers	87	Property Valuation Comparisons 2020-2022	25
Integrated Waste Management Advisory Committee	Municipal Offices	87	Taxable Property Valuation Percentages 2020-2022	25
Lamprey River Local Advisory Committee	Other Commonly Used Numbers	88	Report of Trust and Capital Reserve Funds (Unaudited)	26
	State and U.S. Representatives	89	Statement of Long-Term Indebtedness	28
Vital Statistics and Resources	Budget and Finance (Colored Stock at Report's end)		Valuation, Tax History and Inventory	
Births 2022	2023 Approved General Fund Appropriations	1	Valuation Figures 2018-2022	30
Deaths 2022	2023 Estimated General Fund Revenues	1	MS-1 Summary 2022	30
Marriages 2022	Approved Capital Improvements Program 2023-2032	2	Tax Rate in Durham 2018-2022	30
Resource Information			Inventory of Town Property	30
Land Area				
Meeting Dates for Town Boards, Committees, and Commissions				



Honorable Mentions

In 2022, many town citizens volunteered their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees. We would like to take this opportunity to thank and recognize the following individuals for the important contributions they made to the community.

Town Council

Charles (Dinny) Waters
Allan Howland
Andrew Corrow

Library Board of Trustees

Stanley Reczek

Cemetery Committee

Charles (Dinny) Waters,
Council Representative

Conservation Commission

Colleen Fuerst
Walter Rous

Durham Agricultural Commission

James Lawson,
Council Representative

Durham Energy Committee

Eleanor Lonske,
Planning Board Representative
Suzanne Loder

Historic District/Heritage Commission

Andrew Corrow,
Council Representative

Housing Task Force

Allan Howland,
Council representative
Tom Elliott

Integrated Waste Management Advisory Committee

Janet Chamberlin

Oyster River Local Advisory Committee

Stephen Burns

Parks & Recreation Committee

Michael Mullaney
David Leach

Pease Noise Compatibility Advisory Committee

Alfred Ackerman

Planning Board

Eleanor Lonske
Lorne Parnell
Nick Germain

Trustee of the Trust Funds

James Tobias

Zoning Board of Adjustment

Alex Talcott



In Memoriam

In 2022, Durham lost several longtime community members and public servants.



September 23, 2022

Maryanna Eckman Hatch, 99 years old, passed away peacefully on September 23, 2022, at RiverWoods in Exeter, NH. In 1946, she married John Woodsum Hatch and, in 1949, moved to Durham, NH where her husband began his career at the Art Department of the University of NH. During the 1960's, Maryanna was a member of the Durham Planning Board, as well as the Durham Conservation Commission. In 1974, she served as a member of Save Our Shores, a group successfully protesting the

building of an oil refinery on Durham Point proposed by Aristotle Onassis. In the late 1970's, she was elected to the Durham Board of Selectmen and in 1988 elected Chair of the first Durham Town Council. In later years, Maryanna served as Curator of the Durham Historical Association Museum and was a member of the Historic District Commission from 1984-86.



March 5, 2022

Nancy Cramer Webb died peacefully with her family by her side at her home at RiverWoods in Durham New Hampshire on Saturday, March 5, 2022. Nancy earned her Masters in Counseling from the University of New Hampshire. She shared her wisdom and talents as an individual and

couple's therapist, co-founding Outreach Counseling Services. Nancy was proud to serve as a Trustee of the Durham Public Library, a post that she held for six years.



Sunrise over the Oyster River at Old Landing. Bettina Sietz photo

Ray V. Belles lived well and true for 85 years until he left us on April 7, 2022, hopefully for a place filled with kind people, woodworking shops, sailboats, and gardens. Ray taught marketing at UNH’s Whittemore School of Business and Economics earning the affection of many students. He also worked for years in the advertising industry in both New York City and Boston at Gray, NW Air, and Mullen Advertising. After leaving his career he established a family boat building program in his barn as part of the University of New Hampshire’s Docent program. He ran it for many years, eventually passing it on to others.

Beverly Ruth Burrows, 90, of Schoolhouse Lane died peacefully on January 20, 2022, at Wentworth-Douglass Hospital. Born February 8, 1931, in Derry, NH she was the daughter of Louis F. and Mary Elizabeth (Hartshom) Record. She was married to Ray I. Burrows who served as Chief of Police for the Town of Durham from 1959-1979.

Edward “Ted” Waring McNitt, 103, formerly of Durham Point Road and recently of Riverwoods of Exeter died peacefully October 20, 2022, at his residence in Exeter. Ted dedicated his time towards serving the Durham community by participating on many different boards and committees over the course of 20 years. These included the Budget Committee, the Charter Commission (of which he was Chair), the Planning Board, the Zoning Board, and the Strafford Regional Planning Commission.



New Faces



Ian Anderson
Chief Operator, Wastewater Treatment Plant
Date of Hire: 11/14/22



Travis M. Bach
Police Officer
Date of Hire: 7/5/22



Kellie T. DeSimone
Assistant to the Parks & Rec Director
Date of Hire: 3/7/22



Sarah A. Douglas
Administrative Assistant, Police Department
Date of Hire: 3/21/22



James J. Failla
Police Officer
Date of Hire: 1/24/22



Cheryl Hildreth
Assistant Town Clerk/Tax Collector
Date of Hire: 5/23/22



Adam D. Jenness
Facility Operator, Wastewater Treatment Plant
Date of Hire: 5/9/22



Jasdeep Kaur
Police Officer
Date of Hire: 7/5/22



Kevin C. Linchey
Heavy Equipment Operator, DPW
Date of Hire: 4/4/22



Sean T. Malonson
Police Officer
Date of Hire: 7/5/22



Andrea J. Novotney
Admin. Assistant, Planning, Zoning & Assessing
Date of Hire: 8/22/22



Noah L. Young
Police Officer
Date of Hire: 8/29/2022



Officers, Boards, Commissions

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
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Elected Officials

Durham Town Council

Katherine Marple, <i>Chair</i>	82 Madbury Rd.	603-868-7013	3 Yrs	3/23	Elected
Sally Needell, <i>Pro Tem</i>	38 Bagdad Road	603-868-1552	3 Yrs	3/23	Elected
Joe Friedman	24 Woodman Rd.	603-957-1600	3 Yrs	3/25	Elected
Charles (Chuck) Hotchkiss	2 York Dr.	603-868-1028	3 Yrs	3/24	Elected
James Lawson	24 Deer Meadow Rd.	603-868-1540	3 Yrs	3/24	Elected
Eleanor (Ellie) Lonske	14 Stone Quarry Dr. Apt. #319	603-530-1328	3 Yrs	3/25	Elected
Eric Lund	31 Faculty Rd.	603-969-0966	3 Yrs	3/25	Elected
Sally Tobias	107 Madbury Rd.	603-397-0802	3 Yrs	3/23	Elected
Carden Welsh	3 Fairchild Dr.	-----	3 Yrs	3/24	Elected

Durham Public Library Board Of Trustees

Charlotte Ramsay, <i>Chair</i>	3 Sophie Ln.	315-854-1997	3 Yrs	3/25	Elected
Nancy Lambert	17 Faculty Dr.	603-868-1268	3 Yrs	3/23	Elected
Robin Glasser	1 Roysann Way	508-530-2933	3Yrs	3/23	Elected
Matha (Marty) Gooze	9 Meadow Rd.	603-781-1111	3 Yrs	3/24	Elected
Andrew Sharp	20 Cowell Dr.	814-404-0691	3 Yrs	3/25	Elected
Erik Waddell	8 Sumac Ln.	617-894-4042	3 Yrs	3/25	Elected
Susan Wagner	10 Endendale Ln.	978-499-1831	3 Yrs	3/24	Elected
Karen Damtoft, <i>Alt.</i>	26 Perley Ln.	603-534-6162	1 Yr	4/22	Council
Lai Lai Jenkins, <i>Alt.</i>	6 Morgan Way	646-408-9831	1 Yr	4/22	Council
VACANT, <i>Alt.</i>			1 Yr	4/23	Council

Moderator

Christopher T. Regan	16 Littlehale Rd.	603-868-2414	2 Yrs	3/24	Elected
Michael Everngam, <i>Asst.</i>	49 Emerson Rd.	603-868-5765	2 Yrs	3/24	Moderator

Supervisors Of The Checklist

Ann Shump, <i>Chair</i>	10 Fogg Dr.	603-868-1342	6 Yrs	3/26	Elected
Deborah Hirsch Mayer	19 Garden Ln.	603-868-7150	6 Yrs	3/28	Elected
Christian N. Kuhn	29 Mill Pond Rd.	603-841-0895	6 Yrs	3/24	Elected

Town Clerk/Tax Collector

Lorrie Pitt	8 Newmarket Rd.	603-868-5577	3 Yrs	3/23	Elected
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Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Town Treasurer					
Karl VanAsselt	17 Fairchild Dr.	603-868-6353	3 Yrs	3/23	Elected
Catherine Leach, <i>Deputy</i>	14 Fairchild Dr.	603-868-5992	3 Yrs	3/23	Treasurer
Trustees Of The Trust Funds					
William Cote	21 Littlehale Rd.	603-868-7599	3 Yrs	3/23	Elected
Michael Everngam	49 Emerson Rd.	603-868-5765	3 Yrs	3/24	Elected
Craig Seymour	110 Durham Pt. Rd.	603-868-2441	3 Yrs	3/25	Elected
Tom Bebbington, <i>Alt.</i>	25 Park Ct.	603-498-5881	1 Yr	3/23	Council
Theodore Howard, <i>Alt.</i>	12 Burnham Ave.	603-868-1152	1 Yr	3/23	Council

Boards, Commissions, And Committees

Cemetery Committee

Craig Seymour, <i>Chair</i>	110 Durham Pt. Rd.	603-868-2441	3 Yrs	3/25	Elected
William Cote	21 Littlehale Rd.	603-868-7599	3 Yrs	3/23	Elected
Michael Everngam	49 Emerson Rd.	603-868-5765	3 Yrs	3/24	Elected
James Lawson, <i>Cncl Rep</i>	24 Deer Meadow Rd.	603-868-1540	1 Yr	3/23	Council
Ellie Lonske, <i>Cncl Rep</i>	14 Stone Quarry Rd.	603-530-1328	1 Yr	3/23	Council
Sally Needell, <i>Cncl Rep</i>	38 Bagdad Rd.	603-868-1552	1 Yr	3/23	Council

Conservation Commission

Jacob Kritzer, <i>Chair</i>	8 Timberbrook Ln.	617-869-1336	3 Yrs	4/24	Council
John Nachilly, <i>V. Chair</i>	260 Packers Falls Rd.	603-953-3638	3 Yrs	4/25	Council
Erin Hardie Hale	74 Mill Rd.	603-957-7233	3 Yrs	4/25	Council
Roanne Robbins	343 Dame Rd.	617-947-6864	3 Yrs	4/25	Council
Neil Slepian	12 Fairchild Dr.	781-690-7625	3 Yrs	4/23	Council
Nicholas Lanzer, <i>Alt.</i>	12 Ambler Way	603-391-1978	3 Yrs	4/24	Council
Dwight Trueblood, <i>Alt.</i>	11 Tall Pines Rd.	603-205-1775	3 Yrs	4/25	Council
VACANT, <i>Alt.</i>			3 Yrs	4/23	
Carden Welsh, <i>Cncl Rep</i>	3 Fairchild Dr.	-----	1 Yr	3/23	Council
James Bubar, <i>PB Rep</i>	4 Old Piscataqua Rd.	603-397-0670	1 Yr	4/23	Plan Board

Land Stewardship Subcommittee (Subcommittee Of The Cons. Commission)

Ann Welsh, <i>Chair</i>	3 Fairchild Dr.	-----	N/A	N/A	At large Member
Sally Tobias, <i>V. Chair</i>	38 Bagdad Road	603-868-1552	N/A	N/A	

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Sara Callaghan	8 Newmarket Rd.		N/A	N/A	Contract staff
Larry Brickner-Wood	1 Colony Cove Rd.	603-868-6917	N/A	N/A	HDC rep.
Gale Carey			N/A	N/A	At large Member
John Carroll	54 Canney Rd.	603-868-2935	N/A	N/A	Ag Comm rep.
Michael Drooker	7 Marden Way	603-397-5681	N/A	N/A	Parks & Rec rep
Michael Everngam	49 Emerson Rd.	603-868-5765	N/A	N/A	Trustees/Trust Fund rep.
John Nachilly	260 Packers Falls Rd.	603-953-3638	N/A	N/A	DCC rep.
VACANT,			N/A	N/A	At large Member
Sally Needell, <i>Cncl Rep</i>	38 Bagdad Rd.	603-868-1552	1 Yr	3/23	Cncl. Rep.

Land Stewardship Subcommittee Staff Attendees

Todd Selig	8 Newmarket Rd.	868-5571	N/A	N/A	Administrator
Richard Reine	100 Stone Quarry Dr.	868-5578	N/A	N/A	DPW Director
Rachel Gasowski	8 Newmarket Rd.	817-4074	N/A	N/A	P&R Director

Historic District / Heritage Commission

Larry Brickner-Wood, <i>Chair</i>	1 Colony Cove Rd.	603-868-6917	3 Yrs	4/24	Council
Charlotte Hitchcock, <i>V. Chair</i>	14 Stone Quarry Dr., Apt 104	203-397-3803	3 Yrs	4/23	Council
Michael Hoffman	300 Durham Pt. Rd.	603-817-8071	3 Yrs	4/23	Council
Carolyn Singer	5 Woodridge Rd.	603-868-3859	3 Yrs	4/24	Council
Aaron Wolfson-Slepian	47 Newmarket Rd.	603-767-0348	3 Yrs	4/25	Council
Jennifer Becker, <i>Alt.</i>	2 Bartlett Rd.	603-953-6465	3 Yrs	4/23	Council
Thomas Janosz, <i>Alt.</i>	23 Durham Point Rd.	603-623-5439	3 Yrs	4/25	Council
VACANT, <i>Alt.</i>			3 Yrs	4/24	Council
Eric Lund, <i>Cncl Rep</i>	31 Faculty Rd.	603-969-0966	1 Yr	3/23	Council
William McGowan, <i>PB Rep</i>	135 Packers Falls Rd.	603-659-8210	1 Yr	4/23	Plan Board

Parks And Recreation Committee

Cathy Leach, <i>Chair</i>	14 Fairchild Dr.	603-969-0785	3 Yrs	4/23	Council
Genevieve Brown	15 Burnham Ave.	603-590-0052	3 Yrs	4/23	Council
Michael Drooker	7 Marden Way	603-397-5681	3 Yrs.	4/24	Council
Al Howland	32 Frost Dr.	603-868-5928	3 Yrs	4/25	Council
Brian Keegan	112 Madbury Road	603-988-6059	3 Yrs	4/25	Council
Tracy Schroeder	18 Bagdad Rd.	603-868-7575	3 Yrs	4/24	Council
Nate Fitch, <i>Alt.</i>	12 Griffith Dr.	603-988-4406	3 Yrs	4/23	Council
Matthew Swiesz, <i>Alt.</i>	17 Sumac Lane	603-817-7536	3 Yrs	4/25	Council
VACANT, <i>Alt.</i>			3 Yrs	4/24	Council
Joe Friedman, <i>Cncl Rep</i>	24 Woodman Rd.	603-957-1600	1 Yr	3/23	Council

Planning Board

Paul Rasmussen, <i>Chair</i>	105 Madbury Rd.	603-397-5359	3 Yrs	4/23	Council
Heather Grant, <i>V. Chair</i>	7 Emerson Rd.	603-285-2913	3 Yrs	4/24	Council
James Bubar, <i>Secretary</i>	4 Old Piscataqua Rd.	603-397-0670	3 Yrs	4/23	Council
Emily Friedrichs	18 Garden Ln.	603-706-8174	3 Yrs	4/25	Council
Richard Kelley	5 Garden Ln.	603-767-9795	3 Yrs	4/25	Council
William McGowan	135 Packers Falls Rd.	603-659-8210	3 Yrs	4/24	Council
Barbara Dill, <i>Alt.</i>	170 Packers Falls Rd.	603-200-0820	3 Yrs	4/23	Council

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
VACANT, <i>Alt.</i>			3 Yrs	4/23	Council
VACANT, <i>Alt.</i>			3 Yrs	4/24	Council
VACANT, <i>Alt.</i>			3 Yrs	4/25	Council
VACANT, <i>Alt.</i>			3 Yrs	4/25	Council
Sally Tobias, <i>Cncl Rep</i>	107 Madbury Rd.	603-397-0802	1 Yr	3/23	Council
Chuck Hotchkiss, <i>Alt Cncl Rep</i>	2 York Dr.	603-868-1028	1 Yr	3/23	Council

Rental Housing Commission

Neighborhood Rep			N/A	N/A	Council
Neighborhood Rep			N/A	N/A	Council
Tenant Rep			N/A	N/A	Council
Council Rep			1 Yr	N/A	Council
Owner of rental property			N/A	N/A	DLA
Owner of rental property			N/A	N/A	DLA
Student Senate Rep			N/A	N/A	UNH
UNH Rep			N/A	N/A	UNH
UNH Rep			N/A	N/A	UNH

Zoning Board Of Adjustment

Micah Warnock, <i>Chair</i>	45 Woodman Rd.	540-421-3705	3 Yrs	4/24	Council
Neil Niman, <i>V. Chair</i>	10 Cold Spring Rd.	603-659-8853	3 Yrs	4/25	Council
Mark Morong, <i>Secretary</i>	21 Emerson Rd.	603-661-1296	3 Yrs	4/25	Council
Leslie Schwartz	24 Laurel Ln.	-----	3 Yrs	4/24	Council
Christian Sterndale	60 Mill Rd.	603-397-5093	3 Yrs	4/23	Council
Joseph Warzin	102 Madbury Rd.	586-933-6336	3 Yrs	4/25	Council
VACANT, <i>Alt.</i>			3 Yrs	4/24	Council
VACANT, <i>Alt.</i>			3 Yrs	4/23	Council

Town Working Committees

Downtown Tif District Advisory Board

Chris Clement, <i>Prop. owner</i>	UNH, Thompson Hall	603-862-2232	3 Yrs	4/24	Council
Tom Elliott, <i>Durham resident</i>	26 Edgewood Rd.	603-995-1666	3 Yrs	4/24	Council
Roger Hayden, <i>Prop. owner</i>	4 Lexington St., Dover	603-674-4834	3 Yrs	4/24	Council
Craig Seymour, <i>Prop. owner</i>	110 Durham Pt. Rd.	603-868-2441	3 Yrs	4/24	Council
VACANT, <i>EDC Rep.</i>			3 Yrs	4/24	Council

Durham Agricultural Commission

Theresa Walker, <i>Chair</i>	62 Bennett Rd.	603-659-7226	3 Yrs	4/25	Council
Raymond LaRoche Jr., <i>V. Chair</i>	41 Bennett Rd.	603-292-5563	3 Yrs	4/23	Council
Lee Alexander	32 Dover Rd.	603-868-5822	3 Yrs	4/24	Council
Anton Bekkerman	2 Stonewall Way	406-589-0079	3 Yrs	4/25	Council
John Carroll	54 Canney Rd.	603-868-2935	3 Yrs	4/24	Council
Alberto Manalo	11 Sumac Dr.	603-868-9883	3 Yrs	4/23	Council
Bryan Cassidy, <i>Alt.</i>	340 Dame Rd.	603-819-1397	3 Yrs	4/23	Council
David Langley, <i>Alt.</i>	234 Longmarsh Rd.	603-795-9331	3 Yrs	4/25	Council

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Ellen Karelitz, <i>Alt.</i>	113 Madbury Rd.	603-868-6070	3 Yrs	4/23	Council
Holly Philbrick, <i>Alt.</i>	35 Cedar Pt. Rd.	603-997-1781	3 Yrs	4/24	Council
Daniel Winans, <i>Alt.</i>	109 Madbury Rd.	603-834-5523	3 Yrs	4/25	Council
Eleanor (Ellie) Lonske, <i>Cncl Rep</i>	14 Stone Quarry Dr.	603-530-1328	1 Yr	3/23	Council
Paul Rasmussen, <i>PB Rep</i>	105 Madbury Rd.	603-397-5359	1 Yr	4/23	Plan Board

Durham Energy Committee

James Lawson, <i>Chair & Cncl Rep</i>	24 Deer Meadow Rd.	603-868-1540	1 Yr	3/23	Council
Nathaniel Balch	20 Wiswall Rd.	603-969-6596	N/A	N/A	Council
Thomas (Ti) Crossman	26 Coe Dr.	603-868-5655	N/A	N/A	Council
Steve Holmgren	20 Perley Ln.	732-977-6142	N/A	N/A	Council
Michael Klein	28 Sumac Ln.	603-401-2914	N/A	N/A	Council
John Lannamann	156 Packers Falls Rd.	603-659-6145	N/A	N/A	Council
Bianca Leonard	5 Cold Spring Rd.	603-969-9791	N/A	N/A	Council
Townsend Zwart	5 Edgerly Garrison Rd.	603-556-1671	N/A	N/A	Council
VACANT			N/A	N/A	Council
Matthew Davis, <i>UNH Rep</i>	Earth Sciences, James Hall, Rm 230	603-862-1718	N/A	N/A	UNH President
Emily Friedrichs, <i>PB Rep</i>	18 Garden Ln.	603-706-8174	1 Yr	4/23	Plan Board

Durham Housing Task Force

Heather Grant, <i>Chair & PB Rep.</i>	7 Emerson Rd.	603-285-2913	1 Yr	4/23	Plan. Board
VACANT, <i>Citizen Rep</i>			N/A	N/A	EDC
VACANT, <i>Citizen Rep.</i>			N/A	N/A	EDC
Charlotte Hitchcock, <i>Citizen Rep.</i>	14 Stone Quarry Dr., Apt 104	203-397-3803	N/A	N/A	EDC
Mimi Kell, <i>Citizen Rep.</i>	17 Madbury Rd.	603-953-5685	N/A	N/A	EDC
Sarah Wrightsman	-----	-----	N/A	N/A	-----
Sally Tobias, <i>Cncl Rep.</i>	107 Madbury Rd.	603-397-0802	1 Yr	3/23	Council

Human Rights Commission

Katherine Marple, <i>Council Chair</i>	82 Madbury Rd.	603-868-7013	1 Yr	3/23	Council
Gail Jablonski, <i>Business Mgr.</i>	8 Newmarket Rd.	603-868-8043	N/A	N/A	Council
Todd Selig, <i>Administrator</i>	8 Newmarket Rd.	603-868-5571	N/A	N/A	Council
Richard Belshaw, <i>Citizen rep.</i>	2 Cutts Rd.	603-498-4935	N/A	N/A	Council
Janet Perkins-Howland, <i>Citizen rep.</i>	32 Ffrost Dr.	603-234-5905	N/A	N/A	Council

Integrated Waste Management Advisory Committee

Nell Neal, <i>Chair</i>	11 Riverview Rd.	603-866-2153	N/A	N/A	Council
Mary Caulfield	8 Woodridge Dr.	603-868-2220	N/A	N/A	Council
Julie Kelley	5 Garden Ln.	603-767-9796	N/A	N/A	Council
Naomi Kornhauser	27 Edgewood Rd.		N/A	N/A	Council
Sally Needell	36 Bagdad Rd.	603-868-1552	N/A	N/A	Council
Al Howland	32 Ffrost Dr.	603-868-5928	N/A	N/A	Council
Susan Richman, <i>Alt.</i>	16 Cowell Dr.	868-2758	N/A	N/A	Council
Carden Welsh, <i>Cncl Rep</i>	3 Fairchild Dr.	-----	1 Yr	3/23	Council
Barbara Dill, <i>PB Rep</i>	170 Packers Falls Rd.	603-200-0820	1 Yr	4/23	Plan Board

Official/Board	Address	Phone	Term	Expires	Appt. Auth.
Lamprey River Local Advisory Committee					
Mary Ann Krebs	10 Ross Rd.	603-292-5160	3 Yrs	5/6/23	State-NHDES
Richard Lord	85 Bennett Rd.	603-659-2721	3 Yrs	7/29/25	State-NHDES
VACANT			3 Yrs		State-NHDES
VACANT			3 Yrs		State-NHDES
Oyster River Local Advisory Committee					
Catherine Ashcraft	14 Stevens Way	603-397-5186	3 Yrs	5/16/25	State-NHDES
Jim Hornbeck	19 Woodridge Rd.	603-868-5419	3 Yrs	5/11/25	State-NHDES
Michael Sullivan	UNH Ritzman Lab	603-862-1437	3 Yrs	4/18/22	State-NHDES
Pease Airport Noise Compatibility Study Committee					
Michael Lehrman	20 Cedar Pt. Rd.	603-560-5024	3 Yrs	4/24	Council
Strafford Regional Planning Commission & Mpo Policy Committee					
Wayne Burton	106 Madbury Rd.	508-517-7188	4 Yrs	4/24	Council
Wesley Merritt	6 Rocky Ln.	603-868-1120	4 Yrs	4/25	Council
Leslie Schwartz	24 Laurel Ln.	603-502-9216	4 Yrs	4/25	Council



Fire Chief David Emanuel shows off his hula hoop skills during this year's Durham Day event. Photo Courtesy Todd Selig



Retirements



Daniel (Max) Driscoll
Chief Operator at the Wastewater
Treatment Plant

On December 31, 2022, Daniel (Max) Driscoll retired from the Town of Durham after serving thirty-four (34) years with the Town of Durham. Max began his professional career with the Durham Department of Public Works on December 7, 1988. Max has consistently provided the highest level of service in an unfailingly courteous manner to the citizens of Durham. He has undertaken his responsibilities as Chief

Operator with the highest level of professionalism.

He is a Jack-of-all-trades with a “can do” attitude which serves as a model for all other Durham Public Works team members to emulate. In his 34 years of service, he has accomplished and mastered any task placed before him, including but not limited to, heavy equipment operation, snow fighting, plumbing, landscaping, equipment purchasing, and of course, one of the most respected and exceptional Chief Plant Operators in the industry.

Max has also served admirably in his long-standing role as President of the American Federation of State, County and Municipal Employees, Council 93 and is viewed by all as a person with an open mind and a problem solver. Max also took the initiative to volunteer his time in representing the State of New Hampshire and competed nationally in the Water Environment Federation’s Wastewater Operations Challenge as part of a four-member team that honors the skill and professionalism of wastewater treatment plant operators.

Due to his strong dedication and leadership to Durham’s Wastewater Treatment program, he has made the facility and collection system a first-class model for other wastewater programs across the state.

Max has always been the “go-to” employee for just about anything and continues to be a great mentor for those around him. His knowledge and leadership qualities will be greatly missed by all. When not at Durham Public Works, Max can be found with his wife Kelly, hiking, biking, and traveling around the United States and plans on doing the same in retirement.

On behalf of the community, the Town of Durham extends a sincere thank you and congratulations to Max for the dedication, hard work and excellence he has provided the community over the past thirty-four years. We all wish Max and Kelly a very happy retirement!



Donna Hamel

Assistant Town Clerk-Tax Collector/Administrative Assistant

On May 31, 2022, Donna Hamel retired from the Town of Durham after serving twenty-seven (27) years with the Town Clerk-Tax Collector's Office. Donna was hired as a part-time Assistant Town Clerk/Administrative Assistant by former Town Clerk-Tax Collector, Linda L. Ekdahl, in 1995. After Linda retired in March 2004, Donna worked with Town Clerk-Tax Collector, Lorrie L. Pitt, and former Deputy Town Clerk-Tax

Collector, Barbara Landgraf, for sixteen years. When Barbara retired in July 2019, Donna continued to work with Lorrie and was joined by new Deputy Town Clerk-Tax Collector, Rachel Deane.

As Assistant Town Clerk/Administrative Assistant, Donna's responsibilities involved the management of town records, including all election records and vital statistics, and the collection of fees for tax payments, water and sewer bills, dog licenses, and motor vehicle registrations. Donna also maintained both Justice of the Peace and Notary Public commissions.

Donna accomplished many achievements during her twenty-seven-year tenure with the Town of Durham. Two milestones in her career included her involvement in moving all the town clerk's records into the new Town Hall facility in 2013, and her management of the large volume of absentee ballots during the 2020 elections.

Additionally, Donna was in charge of UOCAVA absentee ballots (Uniformed and Overseas Citizens Absentee Voter Act), and primarily responsible for the administration of all dog licensing. Additionally, Donna prepared the vital statistics for the Town of Durham's Annual Report, which includes the number of births, deaths, and marriages.

Donna grew up in Durham and is a lifelong resident of New Hampshire. Her family formerly owned the Little Bay Buffalo Company on Langley Road. She now resides in Newmarket with her husband, Peter Hamel, where they raised four children, and is the grandmother to seven grandchildren with one on-the-way.

The Town of Durham extends a sincere thank you and congratulations to Donna for the dedication, hard work, and courtesy she has provided the community over the past twenty-seven years and wishes her and her family the best of luck on her new adventure into retirement!



Retirement



Arthur (Artie) M. Nutter Jr.
Collection Equipment Operator and
Transfer Station Attendant

Arthur (Artie) M. Nutter, Jr. retired from the Town of Durham on December 31st, 2022 after serving 34 years as a Collection Equipment Operator and Transfer Station Attendant for Durham Public Works.

Artie Nutter began his professional career at Durham Public Works in May of 1989, accepting employment from then Public Works Director, Joseph “Skip” Grady. Prior to joining the Durham Public Works Team, Artie served many years as a Groundskeeper for the University of New Hampshire at their Durham Campus.

Over his 34 years of service, Artie has served in every capacity related to solid waste and recycling including curbside collection, equipment operation, roll-off container hauling, source separated recyclable processing, customer service, and bookkeeping. Artie has played a critical role in the public education of recycling and solid waste diversion which has resulted in Durham having

a solid waste generation per capita that is half of the national average.

He has consistency provided the highest level of service to the citizens and stakeholders of Durham. Artie has become a staple at the Transfer Station, and he will be greatly missed. Artie is looking forward to spending time with his father, Arthur Sr. and exploring the Western United States with his wife Phyllis in the upcoming years.

On behalf of the community, the Town of Durham extends a sincere thank you and congratulations to Artie for the dedication, hard work, and excellence he has provided the community over the past 34 years. We wish Artie and his family a very happy retirement and the best of luck as he enters this new period of his life.



David F. Emanuel
Fire Chief

David Emanuel celebrated twenty-five (25) years of service with the Town of Durham on September 9, 2022. Dave grew up in Stratham and joined his local Fire Department Explorer Post in 1986, the same year he became an Eagle Scout. When he turned 18, Dave joined the Stratham Volunteer Fire Department and served in the positions of firefighter,

lieutenant, and assistant chief, and has been honored as a lifetime member of the organization.

While a freshman at the University of New Hampshire, Dave was hired by the Durham Fire Department as a call firefighter in 1991, later becoming a career firefighter in 1997. He was promoted to the rank of captain in 2008, assistant chief in 2015, and fire chief in 2018. Over the years, he has also served in many leadership positions within the Durham Professional Firefighters Association as well as the Durham Professional Municipal Managers Association.

Throughout his career in the fire service, Dave has contributed his time and talents by serving as a Commissioner for the Commission for Professional Credentialing of the CPSE, on the Board of Directors for the International Association of Fire Chiefs (IAFC) Safety, Health, and Survival Section, and on the Executive Boards of the New Hampshire Association of Fire Chiefs and Seacoast Chiefs Fire

Officer Mutual Aid District. He has worked with the IAFC Bullying Behavior Prevention Taskforce since 2017, serving as the Taskforce Chair since 2019 and leading the development of a national training program on bullying awareness. Dave is an instructor for the New Hampshire Fire Academy, a national leadership speaker, and also serves as a Cubmaster and Assistant Scoutmaster in the Scouts BSA programs in Stratham.

Dave lives in Stratham with his wife, Maria, and three children, Cole, Graham, and Elly, who frequently attend Town and UNH events with him. Their support at home has been critical to Dave's success in Durham.

The Town of Durham extends a sincere thank you and congratulations to Dave for the dedication, hard work and devotion he has provided to the community over the past twenty-five years. We look forward to many more years to come.



Special Service Recognition



Dwight Richard
Chief Water Operator

On January 21st, 2022, Dwight Richard celebrated twenty-five years of service with the Town of Durham. Dwight accepted employment with Durham Public Works on January 21st, 1997, by then Public Works Director Joseph “Skip” Grady.

Dwight has spent his tenure with the Department heading up the Water Division. He holds a Grade II Distribution and Grade I Treatment License for public water system operations in the State of New Hampshire. As the Chief Operator of the Durham distribution system, Dwight’s responsibilities include the maintenance of tens of miles of water distribution piping and valves, hundreds of fire hydrants, two water production facilities, and ensuring compliance with regulatory sampling requirements. In addition to these responsibilities, Dwight is a valued member of Durham Public Works’ Snow and Ice Control Team and participates for the duration of every emergency response.

Dwight was instrumental in the UNH/Durham Water System receiving a 2017 award for Water Fluoridation Quality from the National Centers for

Disease Control and Prevention. He has consistently provided the highest level of service to the citizens and stakeholders of Durham. His institutional knowledge of the Town’s drinking water system is unparalleled, and we sincerely appreciate his dedicated service and commitment to Durham Public Works’ mission for the last 25 years.

On behalf of the community, it is with great pride and admiration that we congratulate Dwight on this service anniversary milestone, and we look forward to many more good years to come.



Town of Durham

New Hampshire | 2022 Annual Report

Article 1:

Town Councilor (Three, 3-year terms)

Eleanor Lonske – 1186
 Erick Lund – 1045
 Song Palmese – 458
 Joe Friedman – 926
 Nicholas B. Germain – 672
 Larry G. Harris – 863

Public Library Trustee (Three, 3-year terms)

Andrew Sharp – 1454
 Eric Waddell – 1427
 Charlotte C. Ramsay - 1593

Public Library Trustee (One, 1-year term)

Nancy Lambert – 1837

Moderator (One, 2-year term)

Christopher Regan – 1792

Supervisor Of The Checklist (One, 6-year term)

Deborah Hirsch Mayer – 1779

Trustee Of The Trust Fund (One, 3-year term)

Tom Bebbington – 609
 Craig Seymour - 861

ARTICLE 2:

Shall the Town reverse the action of the Town Council taken on November 1, 2021 to remove the Mill Pond Dam?

Yes Votes: 596
 No Votes: 1706

Total regular ballots:	2041
Total absentee ballots:	337
Total ballots cast:	2378



Town Warrant

Election, Tuesday, March 14, 2023

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, Multipurpose Room, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the 14th day of March 2023 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

Article 1:

To bring in your votes for three (3) Councilors (3-year terms); two (2) Durham Public Library Board of Trustees (3-year terms); one (1) Durham Public Library Board of Trustees (1-year term); one (1) Trustee of the Trust Funds (3-year term); one (1) Town Clerk-Tax Collector (3-year term) and one (1) Town Treasurer (3-year term).

Given under our hands and seal this 19th day of December in the year of
Two Thousand Twenty Two (2022).

Katherine (Kitty) Marple, *Chair (Absent)*

Sally Needell, *Chair Pro Tem*

Joe Friedman

Charles (Chuck) Hotchkiss

James Lawson

Eleanor (Ellie) Lonske *(Absent)*

Eric Lund

Sally Tobias

Carden Welsh

Councilors of Durham



Administrative Summary

Business Office

Gail E. Jablonski,
Business Manager

The Business Office provides the accounting, purchasing, payroll, accounts payable, assessing, accounts receivable billing and collection, and cash management services for the town, as well as support services to all town departments. In addition, the Business Office provides Human Resources services and handles employee relations, payroll and benefits. The Business Manager serves as the Welfare Director for the Town. Our goal is to provide timely and reliable information by which department managers, the Administrator and ultimately the Town Council can make informed decisions in the best interest of the Town.

Support was provided to the Administrator and Town Council in preparation and review of the annual operating budget and the ten-year capital improvement plan. On December 19, 2022 the 2023 Operating Budgets and Capital Improvement Plan was



L-R: Business Manager, Gail Jablonski, Administrative Assistant, Lisa Beaudoin, Staff Accountant, Deborah Alstrom

approved by the Durham Town Council. The 2023 budget, as approved, is projected to increase the municipal tax rate by 3% to \$8.37.

The Business Office is currently involved in active negotiations with two of the Town's collective bargaining units. In November negotiations began with the Durham Professional Municipal Manager's Association which consists of members of the Fire Department, Police Department and Public Works Department. Negotiations also began with the AFSCME Association which consists of the Public Works employees.

The 2021 Independent Auditors' Report for the year ended December 31, 2021 prepared by Melanson Auditing shows the Town's General Fund Unassigned Fund Balance is currently \$4,596,632 or 8.54% of the total appropriations and tax commitments including the Town, School and County Appropriations. Per Town Charter we are required to select a new auditing firm at least every ten years. Starting with the closing and audit of the 2022 financials, we have selected the firm of Plodzik & Sanderson to perform our auditing services.

Manager of Information Technology

Luke Vincent

For the IT department 2022 was a year of change. We've continued to move services out of the Town Hall into cloud hosting. This momentum can continue to guide the organization toward a truly domain-less stance in 2023, while improving overall identity and access management. Durham is relatively small, as such we have a small IT team. Nonetheless, we are committed to pushing our technological boundaries ever outward for the benefit of all.

2022 Accomplishments:

- We completed the “forklift” upgrade of the VxRail system in September shortly before support expired for the existing G410 hardware. VxRail is hyper converged infrastructure that combines storage, networking and CPU/memory capacity into defined units/nodes eliminating the need to manage each separately. The entire system was also upgraded to VMWare version 7 giving full-service coverage for the next 3 years.
- Due to some elusive hardware issues, we have replaced 3 of 5 core switches at the Town Hall, under warranty, with similar models. The frequent outages caused by these faulty devices



L-R: IT Volunteer Jay Gooze, Manager of Information Technology Luke Vincent, DCAT Coordinator Craig Stevens

were the root cause of a great deal of frustration for staff around Town.

- The acquisition and deployment of a new land mobile radio (LMR) system is well underway. In 2022 we secured federal funding, completed an extensive ordering process, and reclaimed/moved an abandoned concrete shelter to house the radio systems core components. We are well positioned to complete the system deployment and configuration in the coming year as we await equipment arrival. Durham's new system dovetails with the County's LMR project which will improve communication between public safety departments and dispatch as well as providing insight into overall system health among other aspects.

Goals for 2023:

- It's time to begin replacing our hosted phone hardware in Town buildings. To that end, we've been working with our Voice over Internet Protocol (VoIP) provider Firstlight on a schedule to do so beginning with the Durham Police Station. This will represent the first major overhaul of VoIP services in town buildings since initially being deployed ten years ago. Subsequent roll outs will happen over the next couple of years. We're looking forward to enhanced call quality as well as more detailed information from devices for troubleshoot purposes.
- The town's website, which is currently hosted on an aging but not yet unsupported content management system (CMS), needs an overhaul. 2023 will be the year we seek to migrate our site. We will rely on the expertise of our

current vendor to provide a seamless transition onto a new platform while maintaining all the configurations and modules of the current site. In addition, we hope to give the site some mild styling changes while keeping the overall theme very similar.

The Town’s Geographic Information System (GIS) will continue to see rapid growth in 2023. We are currently working on adding deeper integration with databases from multiple Town departments. By combining data from numerous,

seemingly disperse systems and indexing it with spatial context, our GIS unlocks answers to questions discrete data alone could not. The ArcGIS Online platform we’re extending and building upon is holding up very well, and we plan to continue its use for the foreseeable future.

Ordinances 2022

2022-01	Amending Chapter 153 “Vehicles and Traffic”, Section 153-30 “Business Permit Parking Areas” of the Durham Town Code to include 66 Main Street Parking Lot and make updates where needed within the section	Passed	02/21/22
2022-02	Amending Chapter 153 “Vehicles and Traffic, Section 153-49 of the Durham Town Code by prohibiting parking on Madbury Road - Main Street to Garrison Avenue and Woodman Road to Garrison Avenue Extension between the hours of 1:00 am and 6:00 am, and Deleting Municipal Parking Lot Town Hall, 15 Newmarket Road.	Passed	12/05/22
2022-03	Amending Chapter 153 “Vehicles and Traffic, Section 153-49 of the Durham Town Code by prohibiting parking on Park Court between the hours of 1:00 am to 6:00 am.	Passed	12/05/22

Past Ordinances Still Pending Action

2019-01	A Planning Board-initiated Zoning Amendment to Chapter 175 “Zoning” of the Durham Town Code to Establish Standards for Solar Energy Systems by incorporating changes into Article II – Definitions, Article XII.1 – Table of Uses, Article XIII – Wetland Conservation Overlay District, Article XIV – Shoreland Preservation Overlay District, and Article XX – Standards for specific uses	Pending
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Resolutions 2022

2022-01	Amending Resolution #2007-14 “Creating the Energy Committee Steering Committee” (Later renamed Durham Energy Committee), by adding Two (2) Citizen Members thereby increasing the total membership to be as many as Eleven (11) Members	Passed	02/07/22
2022-02	Amending Resolution #2020-17 creating a Durham Historic Buildings Restoration and Preservation Trust to change the name of the Trust to the Durham Historical and Cultural Resource Trust (DHCRT) and to change the purpose of the Trust by adding language making the purpose more explicit	Passed	02/21/22
2022-03	Recognizing outgoing Elected Officials for their dedicated services to the Town of Durham	Passed	03/07/22
2022-04	Establishing regular Town Council Meeting dates for April 2022 through March 2023	Passed	03/21/22
2021-05	Authorizing the raising, appropriating and expenditure of an additional One Hundred and Five Thousand Eight Hundred and Fifteen Dollars (\$105,815.00) within the FY 2022 General Fund Budget to refund an unexpended Building Permit fee deposit associated with the Oyster River Middle School Project and approve said refund to be paid to Bauen Corp, the initiator of the Building Permit fee fund.	Passed	05/09/22
2022-06	Authorizing the Acceptance and Expenditure of Private Donations, Unanticipated Revenues and Grant Funds totaling \$52,766.43 received by the Town of Durham between January 1, 2020, and December 31, 2021	Passed	05/16/22
2022-07	Establishing a policy for scheduling Public Meetings on Holidays for Town Boards, Commissions and Committees to consider when planning Public Meetings each year.	Passed	08/15/22
2022-08	Authorizing the acceptance and expenditure of \$13,500 in unanticipated revenue from the NH Land and Community Heritage Investment Program (LCHIP) for the study being conducted on the Historic Character & Preservation Values of the 1804 Bickford-Chesley House at Wagon Hill Farm	Passed	06/06/22

2022-09	<p>Authorize the Raising, Appropriating, and Expenditure of an Additional Eight Hundred Twenty-Two Thousand, Five Hundred (\$822,500) Within the Approved FY 2022 Capital Fund Budget (With \$575,750 to come from a Clean Water State Revolving Fund loan, of Which \$57,575 of Loan Principal Forgiveness to be Forgiven, and \$246,750 to come from an ARPA Grant) for the Completion of the Littlehale Creek at Madbury Road Culvert Project;</p> <p>Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$575,750 in Long-term Bonds or Notes in Accordance with the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of the Littlehale Creek at Madbury Road Culvert Project; and</p> <p>Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Application to the NHDES and Execute all Necessary Documents in Accordance With New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of the Littlehale Creek at Madbury Road Culvert Project; and</p> <p>Authorize the Administrator to Sign a Grant Agreement and Associated Documents to Accept an American Rescue Plan Act (ARPA) Grant in the Amount of \$246,750 From the New Hampshire Department of Environmental Services for the Littlehale Creek at Madbury Road Culvert Project.</p>	Passed	06/06/22
2022-10	<p>Authorize the Raising, Appropriating, and Expenditure of an Additional Eight Hundred Twenty-Two Thousand, Five Hundred (\$822,500) Within the Approved FY 2022 Capital Fund Budget (With \$575,750 to Come from a Clean Water State Revolving Fund loan, of Which \$57,575 of Loan Principal Forgiveness to be Forgiven, and \$246,750 to come from an ARPA Grant) for the Completion of the Littlehale Creek at Edgewood Road Culvert Project;</p> <p>Authorize the Borrowing, Issuance, and Incurrence of Debt of Not More Than \$575,750 in Long-term Bonds or Notes in Accordance with the Provision of the Municipal Finance Act (RSA Chapter 33) for Completion of the Littlehale Creek at Edgewood Road Culvert Project;</p> <p>Authorize the Administrator to Submit a Clean Water State Revolving Fund Loan Application to the NHDES and Execute all Necessary Documents in Accordance With New Hampshire Code of Administrative Rules Chapter Env-Wq for the Completion of the Littlehale Creek at Edgewood Road Culvert Project; and</p> <p>Authorize the Town Administrator to Sign a Grant Agreement and Associated Documents to Accept an American Rescue Plan Act (ARPA) Grant in the Amount of \$246,750 From the New Hampshire Department of Environmental Services for the Littlehale Creek at Edgewood Road Culvert Project.</p>	Passed	06/06/22

2022-11	Waiving the Standardized Purchasing Requirement within Section 7 of the Town of Durham Purchasing Policy dated November 19, 2012, designating George Sansoucy of George Sansoucy, PE, LLC as the Sole Source Vendor to provide engineering consulting, revaluation, and updates of all utilities in the Town of Durham for a period of five (5) years from 2023 thru 2027. This contract includes a revaluation of all utilities for tax year 2023, and yearly utility updates for tax years 2024 thru 2027 for ad valorem taxation purposes, and authorizing the Administrator to sign a contract with Mr. Sansoucy in an amount of \$17,200 per year for said services as part of the approved FY 2023 Budget and subsequent budgets.	No Action Taken	06/20/22
2022-12	Authorizing the Acceptance and Expenditure of an American Rescue Plan Act of 2021 (ARPA) Grant in an Amount up to \$100,000 From the New Hampshire Department of Environmental Services for the West End Sewer Planning Project and Authorizing the Administrator to Sign and Submit Grant Documents on Behalf of the Town of Durham	Passed	07/11/22
2022-13	Authorizing the Acceptance and Expenditure of a Critical Risk Infrastructure Grant (CFRING) From the New Hampshire Department of Environmental Services Funded by the American Rescue Plan Act of 2021 in the Amount of up to \$284,226 and Authorize the Administrator to Sign and Submit Grant Paperwork on Behalf of the Town of Durham	Passed	07/11/22
2022-14	Authorizing the Acceptance and Expenditure of \$10,000 in Unanticipated Revenue from the NH Charitable Foundation to Provide Diversity, Equity, and Inclusion (DEI) Training for Durham Municipal Employees and Volunteers	Passed	08/15/22
2022-15	Authorizing the Acceptance and Expenditure of \$1,500.00 in Unanticipated Revenue From the Toxics Action Center, Inc. (dba Community Action Works, CAW) to Support the Durham Integrated Waste Management Committee's Mission to Improve Local Sustainability and Waste Management Efforts and Authorizing the Administrator to Sign the Grant Agreement	Passed	09/12/22
2022-16	Condemning Hate Speech and Discriminatory Actions of All Kinds	Passed	9/12/22
2022-17	Authorizing the Repurposing of One Hundred Thousand Dollars (\$100,000.00) of Appropriated Funds in the 2022 Capital Fund Budget	Passed	10/03/22
2022-18	Recognizing Longtime and Beloved Durham Citizen Edward (Ted) Waring McNitt for his Many Years of Dedicated Community Service to the Town of Durham and Honoring His Recent 103rd Birthday	Passed	10/17/22

2022-19	Recognizing the Friends of the Durham Public Library for their dedicated service and support for the Durham Public Library and public library users throughout the oyster river community	Passed	10/17/22
2022-20	Requesting that the Strafford Regional Planning Commissioners, the Policy and Technical Advisory Committees, and the New Hampshire Department of Transportation Include Durham Point Road in the State of New Hampshire’s Ten-Year Transportation Improvement Plan to Reconstruct and Repave Durham Point Road (From Route 108 to Bay Road) to Address Roadway Deficiencies, Including Stormwater Management and Water Quality Improvements, Enhanced Flood Resiliency, Habitat and Fish/Amphibian Passage, Vehicle, Pedestrian, and Cyclist Safety, ADA Compliance, and Improvements in Multi-Modal Transportation	Passed	10/17/22
2022-21	Authorizing the Acceptance of Unanticipated Revenues from the State of New Hampshire Department of Transportation in the amount of \$249,176.50 for Road Improvement/Maintenance and \$281,170.00 for Bridge Maintenance	Passed	10/17/22
2022-22	Proclaiming Saturday, November 26, 2022, as “Small Business Saturday” in Durham, NH	Passed	11/7/22
2022-23	Authorizing the Acceptance and Expenditure of a \$12,290.33 New Hampshire Department of Safety Homeland Security Grant as Reimbursement to the Town of Durham for Fire Department Personnel to Attend Trench Rescue Technician Training	Passed	11/21/22
2022-24	Authorizing the Acceptance and Expenditure of Local Fiscal Recovery Funds (LFRF) from the State of NH under the Federal American Rescue Plan Act of 2021 in an Amount up to \$36,051 To Be Used For the Purchase of a Lucas Chest Compression System and Holmatro Rescue Tool, and Authorizing the Town Administrator to Sign and Submit all Necessary Paperwork on Behalf of the Town of Durham	Passed	11/21/22
2022-25	Authorizing the Issuance of Long-term Bonds or Notes not to Exceed Two Million, Nine Hundred and Forty-One Thousand, Seven Hundred and Forty Dollars (\$2,941,740) for the Purpose of Bonding 2014-2022 Capital Projects and Equipment Purchases.	Passed	11/21/22
2022-26	Authorizing the Acceptance and Expenditure of a Grant from the Community Oriented Policing Services Office of the US Department of Justice under the FY 2022 COPS Technology and Equipment Program Invitational Solicitation of an Amount up to \$900,000 to be used to Replace the Town of Durham’s Existing Public Safety and Emergency Services Land Mobile Radio (LMR) Communications Equipment with New Modern IP Based Technology and Equipment and Authorizing the Administrator to Sign and Submit all Necessary Paperwork on Behalf of the Town of Durham.	Passed	12/05/22

2022-27	Authorization of Bonds and Approving a Loan Agreement With the New Hampshire Municipal Bond Bank	Passed	12/19/22
2022-28	Town Council Approval of the FY 2023 General Operating Budgets, the Capital Fund Budget and the 2023-2032 Capital Improvement Plan	Passed	12/19/22

Town Administrator

Todd Selig

Reflecting on this past year as we move beyond the Covid-19 pandemic, town staff, elected, and appointed officials have worked to address community needs, maintain transparency, integrity, and respect for one another, maintain the municipality’s fiscal position despite competing pressures, and ensure long-term resilience.



L-R: Administrator Todd Selig, Administrative Assistant Jennie Berry

Our Independent Auditor’s most recent year-end audit (FY 2021) prepared by Melanson indicates strong financial health with no findings. In addition, Moody’s Investors Services indicates that the credit position for Durham is very high quality. Our Aa2 bond rating is a little stronger than the US cities median of Aa3. Notable credit factors include a robust financial position, a very strong wealth and income profile, and an adequate tax base. It also reflects a small debt burden. The financial position of the town was robust and identified as relatively favorable in comparison to the Aa2 rating assigned. These indices are all indicative of measured success in realizing the town’s fiscal goals.

Durham’s weekly “Friday Updates” continue to keep the Town Council and members of the community informed of news and happenings in Durham. Nearly 3,500 individuals subscribe to this weekly broadcast. Our goal is to keep residents informed of local affairs so they may become engaged when issues are of interest/importance to them. Durham also continues to utilize its web site, Twitter, and Facebook presence in order to meet the demands of residents’ changing preferences for information distribution. Look for a web site facelift in 2023.

Durham again received the

top-ranking score in NH by the Human Rights Campaign’s Municipal Equity Index relative to addressing LGBTQ concerns – 92 out of 100 points. We sponsored programming celebrating Indigenous Peoples’ Day in 2019, 2020, 2021, and 2022. The Human Rights Commission also organized training around the topic of implicit bias in 2022 to give our citizen volunteer board members and staff additional skills to help make the organization as inclusive as it can be.

Durham Public Works and the Madbury Road Complete Streets Project Team are in the design phase for

construction improvements to the approximately 8,200 lineal foot Madbury Road corridor, connecting Main Street in downtown Durham to Route 4. The Design phase is scheduled to continue through 2022/2023 with the first phase of major culvert construction tentatively planned for the 2023 construction season. The Town was successful in obtaining substantial American Rescue Plan Act (ARPA) funding totaling over \$608,000 for these critical culvert and drainage improvements and continues to aggressively pursue funding for other project components, including water distribution system replacement, sewer collection system rehabilitation, and stormwater/ drainage system improvements. The project team has advanced the design to address several of the issues that have been raised during two separate public forums, which include two main alternatives to address issues such as traffic calming, pedestrians, streetscape, sustainable design, and multimodal transportation.

The Durham Town Council voted 7-2 on September 13, 2021, to award a Final Design Contract to Vanasse Hagen Brustlin, Inc. (VHB) for removal of the Mill Pond Dam. Subsequently, the Town Clerk on October 18, 2021, certified a referendum petition to put the approval of the VHB final design contract to a vote of the residents of the Town of Durham. On November 1, 2021, following receipt of the referendum petition, the Council rescinded the initial September 13, 2021 contract approval that triggered the petition, and then awarded the project again but this time contingent upon the

outcome of a referendum vote at the annual Town election on Tuesday, March 8, 2022. The question (Question 2) put before the voters of Durham was: “Shall the Town reverse the action of the Town Council taken on November 1, 2021 to remove the Mill Pond Dam?” The final referendum vote was: Yes – 596 (26%); No– 1706 (74%). The total number of votes cast on March 8, 2022 was 2365. The average turnout for a town annual election over the last 10-years has been 1081. Subsequent to the vote, Town staff began pursuing external grant funding opportunities to support the cost of dam removal, working with the US Army Corps of Engineers and the NH Division of Historic Resources, as part of a Section 106 historic mitigation review, and planning initial engineering. It is anticipated the historic mitigation, design, wetland permitting, and contract development will be undertaken in 2023 with dam removal commencing in 2024.

As part of the 2021 Capital Improvement Plan (CIP) Durham approved a project to replace the Town’s public safety core Land and Mobile Radio (LMR) communication infrastructure because it exceeds its scheduled end of life. The 2021 CIP allotted \$1,385,000 (Police - \$665,000 and Fire - \$720,000) in two lines for this project. The project was initially conceived as a direct replacement for the core infrastructure the town purchased as part of transitioning dispatching service to the Strafford County Dispatch Center over a decade ago, but ultimately became a fully redesigned system to better

suit Durham’s needs. We were notified on September 30, 2022, by the US Department of Justice that the town’s application submission was approved, and funds were awarded under the COPS Technology and Equipment Program for the LMR project in the amount of \$900,000. The \$900,000 in Federal funding will ultimately offset a significant portion of the \$1.3M overall project budget. The LMR project is now being built out over a twelve-to-eighteen-month period.

The Durham Police Department has long been certified by a professional external accreditation process through CALEA (www.calea.org) because it provides the town with assurances that our department is engaged in providing best practices to Durham citizens as evidenced by ongoing inspections by an outside independent entity. CALEA accreditation also provides feedback from outside subject-specific professionals about new and innovative practices that may be applicable to the Durham community. With all of the national discussions surrounding police, we recognize locally that the delivery of services to the community must involve transparency and open opportunities for input and feedback. CALEA provides a comprehensive accreditation review providing a wide array of topical evaluations about the department’s use of force, police discipline, bias, community engagement, and more.

This was again a busy year for Durham Parks & Recreation where the department carefully balanced the goal of offering a

regular line-up of events and programs while continuously adapting plans and efforts around the ongoing challenges associated with Covid-19. Despite the challenges the department faced, it once again had a very successful year both financially and with program registrations. Welcoming aboard our first full time assistant director, Kellie DeSimone, put the department on a path to long-term sustainability.

Oyster River School District Superintendent of Schools James Morse and I continue to work to remain in regular communication with one another regarding issues of mutual interest/ concern and have developed a strong and positive relationship. Construction of the new net zero, LEED Certified Middle School was a top priority and area of focus again in 2022, a project for which Durham modified traffic patterns around the facility along Dennison Avenue, Coe Drive, and Strafford Avenue.

Much work has been undertaken by Town Councilor Jim Lawson, the Energy Committee, the Town Council, and the Planning Board to date on a revamp to our zoning ordinance with respect to the topic of solar energy systems. After literally years of review, public hearings, and revisions, the Town Council is poised to take up the most recent suite of draft changes to consider in January 2023.

With the help of UNH Sustainability Fellows, Durham is has completed our first Climate Action Plan (CAP), a requirement of the town's membership with the Global

Covenant of Mayors for Climate and Energy. This plan outlines mitigation and adaptation actions, measures how much each action will contribute to Durham meeting its mitigation and adaptation goals, and includes a plan for implementing the actions. Mitigation actions focus on reducing the town's greenhouse gas emissions (GHG), while adaptation actions focus on adapting Durham to climate change impacts. The plan establishes a clear course of action for local efforts toward a reduction in GHG emissions of 2019 levels by 42.8% by 2030, and achieving zero emissions by 2050. Strategies were based on local community input as well as research into best practices being pursued in communities across the state, region, nation, and the globe. The town will report on progress and update the action strategies every two years. It is important to note that while UNH and the Town are making concrete efforts to reduce their GHG emissions, it is largely up to community members whether or not we meet our goals.

The Energy Committee and staff have made numerous strides in our local sustainability efforts, in particular shepherding an initiative for the town to join the Community Power Coalition of New Hampshire (CPCNH) to work toward providing wider accessibility of green energy for our community's residential and business electric utility customers, and working to assist Durham residents and business owners make the built environment more energy efficient, thereby reducing overall emissions.

The Integrated Waste Management Advisory Committee (IWMAC) and our DPW staff are working on a variety of initiatives associated with reducing solid waste generation, increasing recycling participation, and supporting composting. As part of our upcoming planned DPW solid waste collection vehicle replacement program in 2024/25, we are contemplating a transition to a volume-based collection system in which each household would be issued a standard size solid waste collection container for trash and another for recycling. DPW would then accept solid waste -- limiting trash materials collected curbside to what can fit within the issued standard-size receptacle -- utilizing new collection vehicles equipped with hydraulic arms to grab and dump each container, thereby encouraging less solid waste household generation, enhancing recycling, and reducing employee exposure to potential lift, poke, and strain injuries. A new "Sustainable Durham" branding campaign spearheaded by the IWMAC but available for use for other sustainability-related initiatives is also under way for a 2023 launch.

A number of high profile applications were concluded by the Planning Board in 2022: a new project at 74 Main Street was approved; a new subdivision off Gerrish/ Ambler was approved, appealed, remanded back to the board, approved, and appealed again; the long-standing application for redevelopment of the Mill Plaza was denied; and a parking lot proposal on Church Hill at 19-21

Main Street was denied. Each of these projects has demanded significant time and energy by the Planning Board, citizens coming to express their perspectives, applicants, and staff – with three of the four involving court proceedings on appeal.

Following the breaking of ties with Elliott Sidewalk Communities concerning the redevelopment of 66 Main Street, we currently plan in 2023 to think anew about how the Town might want to move forward with a redevelopment at this strategically placed downtown Durham parcel.

The Housing Task Force has been working to identify, analyze, and advocate for a more balanced and diverse supply of housing in Durham. An initial set of recommendations was sent by the Task Force to the Planning Board for initial review, resulting in significant community engagement there. The Housing Task Force will continue to evaluate this issue and work to refine its recommendations.

Plans are being developed for an historic renovation/refurbishment of the Bickford-Chesley Farmhouse at Wagon Hill Farm. Roof replacement and soffit work is planned in 2023. More significant historically-appropriate renovations are being developed to protect the entire building envelope from further water damage, improve deteriorating interior spaces, and create a caretaker apartment on the second floor with historic display and meeting space on the first floor. We also anticipate



Members of the UNH Women's Basketball team were one of many organizations that provided candy to participants during the Parks and Recreation Downtown Trick or Treat event this year. Courtesy Durham Parks & Recreation

pursuing additional NH Land and Community Heritage Investment Program (LCHIP) funding in 2023 to support a portion of the total project cost with renovations likely in 2024.

Durham completed work with the Strafford Regional Planning Commission (SRPC) in early-2022 utilizing NHDES funding to study the potential impact of sea level rise on fresh water private wells within the community. It was an interesting initiative focusing on an issue that, until now, has literally been out of site and out of mind. And ongoing work on the new Climate Adaptation Chapter of the Durham Master Plan and an update to our 2017 Hazard Mitigation Plan are also under way.

Projected sea level rise will contribute in the years ahead to the gradual inundation of coastal areas. A new living shoreline (Phase I) at the town's Wagon

Hill Farm was completed in late 2019, affording Durham 350 feet of shoreline re-graded, armored with natural hard and soft-scape materials, and planted to restore the salt marsh and tidal buffer that had eroded over time. It's a project that took 4+ years of design and close collaboration between the town, state/federal regulators, the NHDES Coastal Program, the Harbor Master, the Strafford Regional Planning Commission, and UNH environmental researchers utilizing around \$500,000 in local and state grant funds. It has become a regional demonstration project for living shorelines, and an additional \$213,765 was targeted for 2021/2022 utilizing monies negotiated with Eversource, along with matching funds from a highly competitive National Fish & Wildlife Foundation grant, to continue to make shoreline stabilization enhancements at the property (Phases II and III) and beyond within the Great Bay region. We anticipate the next phase,

utilizing some of the same pots of money, to take place within the 2023-25 timeframe.

Durham is working closely with the City of Portsmouth to ensure Portsmouth's access across Wagon Hill Farm to their water line crossing Little Bay is undertaken with as little disruption as possible to the property and the quiet enjoyment thereof by residents.

We have painstakingly worked over many years to create a municipal water system that is inherently resilient in order to reliably provide approximately 1.2 million gals/day of water to both town and campus. Together, Durham/UNH operate four water sources, one of which utilizes an artificial recharge system pumping raw water from the Lamprey River to our Spruce Hole Aquifer in Lee during times of plentiful flow, increasing our reserves for drought conditions. This, combined with a new \$20 million Water Treatment Plant on the UNH campus (funded 100% by UNH) deploying state of the art technology – places the combined Durham/UNH community in a very sustainable position in the face of anticipated climate change.

The town and UNH, through the joint administrative Water, Wastewater, Stormwater, and Roads Committee, continue to address a multitude of town/ Gown items to include efficient operation of our water combined system as described above, focusing attention on water quality deficiencies within the Great Bay Estuary (nitrogen) as identified by the NHDES and the EPA, meeting EPA wastewater

and stormwater MS-4 mandates under our EPA Total Nitrogen General Permit, maintaining a required NHDES backflow prevention program, general water/sewer infrastructure, the Lee water line extension in coordination with the NHDES (completed in 2022) to address MBTE contamination at the Lee Traffic Circle, and more. Residents should understand that on the front lines of our utility infrastructure both on and off campus, the town and the University are joined at the hip and work seamlessly together.

Through the efforts of Tom Brightman (who took the reins in early 2021 from Ellen Snyder), our part-time contract Land Stewardship Coordinator, and the Land Stewardship Subcommittee of the Conservation Commission, the Town continues to make significant inroads in actively managing the numerous lands and easements under the Town's stewardship. The Council also established the Durham Town Land Stewardship Patron's Trust back in 2018 to enable citizens or organizations to donate money to support our local conservation land management efforts, rather than relying solely on tax dollars for this purpose. These monies, as well as the Conservation Fund under the oversight of the Conservation Commission, have provided an ongoing source of modest funding to move targeted stewardship initiatives forward. Tom Brightman notified the Town of his upcoming departure from the position in December 2022 and Durham resident Sara Callaghan was contracted to take the reins from Tom beginning in January 2023.

The State requires all real estate within a municipality to be reappraised (revaluated) at least every five years (per RSA 75:8-a) for property tax purposes, so assessments are at their full and true value. To keep in compliance with this law, we have contracted with Municipal Resources, Inc. (MRI) to reappraise all residential and commercial properties in Durham for tax year 2023. The project is being completed over a two-year period. There are five major phases to a full revaluation: Data Collection and Sales Review, Market Analysis, Valuation, Field Review, and Informal Hearings. During the summer of 2022, the data collection phase of the project began where staff members from MRI began to measure the exterior, and inspect the interior, of all structures in Durham to make sure the data regarding each property is accurate. A statistical update will be completed in 2023 to bring all properties with updated physical data to full and true market value. We greatly appreciate the cooperation of every property owner.

I would like to formally acknowledge our small but mighty Team of Town employees within public works, police, fire, planning, zoning, town clerk/tax collector's office, informational technology, Durham Community Access Television, and more — all outstanding people, working hard with finite resources to meet the needs of a demanding citizenry with high expectations for exceptional service delivery at the local level. Our Town Council is comprised of thoughtful, hard-working,

and dedicated individuals with varied backgrounds and perspectives. The Council, along with the benefit of ongoing public

feedback and active involvement by dedicated citizens on local boards, committees, and commissions, all contribute to

ensuring Durham remains a strong, vibrant, and welcoming community. It's a Team effort.

Town Council

Katherine (Kitty) Marple,
Chair

We live in a very interesting time. Politics are more contentious than ever. People are wrestling with mental health challenges and difficult, transmissible disease. The earth is warming. One of the few things that seems to be moving on without too much disruption is town government. We, like any community, have differences of opinion which are allowed to be expressed in an open forum at each Town Council meeting. The council considers comments but is not required to act on them. We do ask people who wish to speak be respectful and accept the five-minute rule without exception.

Every councilor has a legitimate viewpoint, all are interesting people with a wealth of human and professional experience. Most of our collective decisions are agreed to by everyone on the council. Durham is fortunate to have this kind of leadership.

Some highlights from 2022 include:

- Sent draft of proposed Solar Ordinance to the Planning Board for final comments and rework.
- Receipt of grant funding for initial study for Bickford-Chesley house renovations at Wagon Hill Farm and for the removal of the Mill Pond Dam/restoration of the Oyster River.
- Resolutions to establish an Energy Steering Committee; denounce hate speech; restrict parking in the evening hours during snow season; and proclaim Small Business Saturday to promote town businesses.
- Ratified police contract.
- Acquired 36 acres of Pike Conservation Property on Packers Falls Road.
- Received briefings on UNH Farm best practices; Strafford County duties and obligations; composting working group report; groundwater modeling study; sprinklers in rental properties; UNH archeological dig for Indigenous artifacts; and Housing Task Force recommendations for affordable housing among others.

One of the main things the council does is listen. We receive much input to help us make



Katherine (Kitty) Marple
Council Chair
Term: 3/20 – 3/23

appropriate decisions to benefit the majority of residents.

I ask one favor from all residents: Support your town staff and Administrator by treating them with respect and dignity in your interactions with them. They take care of us. They work long hours to do what needs to be done. We should honor that relationship. Most people are cordial and friendly, but some are not.

Thank you to all of our residents. I have appreciated my time in town government. I learned so much and understand many of the reasons why we do things the way we do. I encourage people to get involved on committees/commissions to be engaged in your government.

Town Council Members



Joe Friedman
Council Member
Term: 3/22 – 3/25



Charles (Chuck) Hotchkiss
Council Member
Term: 3/20 – 3/23



James (Jim) Lawson
Council Member
Term: 3/21 – 3/24



Eleanor (Ellie) Lonske
Council Member
Term: 3/22 – 3/25



Eric Lund
Council Member
Term: 3/22 – 3/25



Sally Needell
Council Member
Term: 3/20 – 3/23



Sally Tobias
Council Member
Term: 3/20 – 3/23



Carden Welsh
Council Member
Term: 3/21 – 3/24



Culture and Recreation

Churchill Rink

Bill Page, *Manager*

As the 2022-2023 skating season begins, we are fast approaching the 50-year anniversary of skating at Jackson’s Landing! (1973-2023) Just after closing in Spring of 2022, it was decided restoring our 1995 Zamboni in-house was a better option than purchasing a used machine for \$30-\$40,000. The restoration included a complete tear-down and rebuild of the motor’s top half, replacement or rebuild of many engine components, a complete rebuild of the ice making conditioner, body work to damaged panels, a complete paint job, and new vinyl logos. So far this season, numerous customers have commented “oh look, we got a new Zamboni”.

Other off-season work included:

- Replacement of another batch of corroded refrigeration header pipe fittings.
- Cleanout of 8-inch brine header pipe. (Silt and sediment)
- A brine filtration system is now in place to prevent future build-up.

- Brine pump and electric motor were removed and sent out for rebuilding.

- Built custom benches in 3 changing rooms to match other room.

A major refrigeration system component failure, involving five small chiller tubes, was discovered in October just before we were to begin putting ice in for the 2022-23 season. We were lucky to find a local family-owned company (Kendall Boiler & Tank, Chelmsford, MA) who was capable and willing to replace our chiller tubes in a timely fashion. The company approached the job with a sense of urgency because they are a skating family and love the sport. All invoices are not yet in, but we estimate the rinks annual operating budget will be able to cover all FY 2022 operating expense even with the added expense required to repair the refrigeration system.

The rink finally opened on Friday Nov 11. (Typical is mid-October) We waited until Monday the 14th to begin public sessions as with all the chaos of getting the rink open, we still had work to do before welcoming the masses. Since

then, public sessions have been very well attended and records are being set. Season passes for public sessions are at this juncture tied with last year’s season total and more will certainly be purchased. A total of 97 have been sold to date with 40 to Durham residents who received a 10% discount on the pass. Other area community members buying season passes include 14 Lee, 9 Madbury, 11 Newmarket, and 23 to people from other communities. 50 Family Passes and 47 Individual passes have been sold for revenue of almost \$16,000.00. A season pass is for admittance to Public Skating, Fun Skate, Stick & Puck, and Pond Hockey sessions.

Churchill Rink, like many community rinks is almost entirely funded by revenue generated at the facility not tax dollars. A large percentage of our revenue comes from contracted rentals to various youth, high school & adult groups who practice and play games weekly. Without these groups, the rink would not be viable, but they make it possible to keep the rink open which allows us to offer many public skating sessions to the community

also. Interest in public skating has been increasing, which is great to see as in the past, they weren't always well attended. We attribute the increase in attendance to the addition of nice rentals skates, introduction of sessions popular to youth, and changes to our schedule so we offer more popular session types.

2022 Accomplishments:

- Increased public session attendance & related revenue

by replacing less popular sessions with popular.

- Continued making off-season improvements with a goal toward keeping cost low and improving facility appearance and efficiency.
- Held season end Slush Cup Tournament after w years off due to covid.

Goals for 2023:

- Continue with planning and

preparation for making major improvements to the facility.

- Formalize a rink working group to assist manager with plans and process for improvements.
- Organize a major fundraising initiative for making capital improvements.
- Continue to make noticeable, pleasing improvements to further enhance participant experience.

Conservation Commission

Jake Kritzer, *Chair*

Members: James Bubar, *Planning Board Representative*; Erin Hardie Hale, Jacob Kritzer, *Chair*, Nicholas Lanzer, John Nachilly, *Vice Chair*, Roanne Robbins, Neil Slepian, Carden Welsh, *Council Representative*

Former Members: Colleen Fuerst, Walter Rous

2022 Accomplishments

Policy and Regulations

Mill Plaza:

- Reaffirmed recommendation to restore a full 75' vegetated buffer in any redevelopment of Mill Plaza to achieve a variety of ecological functions.
- Recommended restoration as a partnership among the landowner, Town, and UNH, and capitalizing on public interest in planning and fundraising for such a partnership.

Mill Pond Dam:

- Reaffirmed recommendation to remove the Mill Pond Dam and restore the lower Oyster River to achieve a variety of

ecological functions.

Recommended approaching the restoration as one key step in a broader effort to restore the Oyster River and its watershed, including fish passage at the UNH reservoir dam, restoration of College Brook, and other activities.

Provided letters of support to the Town for funding proposals.

Approved as an interested party in the Section 106 process.

WCOD and SPOD criteria:

- Initiated review and development of recommended revisions to WCOD and SPOD criteria in light of deficiencies revealed through several high-

profile Town issues, especially the Gerrish Drive subdivision.

- Created a special subcommittee with representatives from the Town Council and Planning Board to develop the recommendations.
- Reviewed and provided comments on the draft Durham Climate Action Plan.
- Reviewed and provided comments on the revised Solar Energy Systems Ordinance.

Land Stewardship

- Supported and advised the Southeast Land Trust and Town Council in acquisition of the Pike Property adjacent to Thompson Forest.
- Initiated discussions with the UNH Land Use Coordinator and the Town of Newmarket on collaborative efforts to protect and connect open space for environmental and public use benefits.
- Supported the Land Stewardship Committee, Land

Stewardship Coordinator, and local volunteers on a number of activities including trail maintenance, bridge and boardwalk construction, invasive species management, and more.

Public Education

Organized public seminar by Dr. Doug Tallamy of the University of Delaware on biodiversity conservation in residential landscapes, attended by more than 100 people.

Met with Seacoast Students 4 Sustainability to advise environmentally minded local high school students on projects and partners.

Set up interactive booth at Durham Day focused on watershed management.

Continued series of Friday Updates articles on responsible use of herbicides and pesticides.

Goals for 2023

Complete and deliver recommended revisions to WCOD and SPOD criteria.

Continue and expand public education activities.

Support the Town Council and Planning Board on next steps for restoration activities in the Oyster River and College Brook watersheds.

Re-engage with Abenaki leaders to codify Indigenous foraging rights on Town lands.

Conservation Commission Land Stewardship Subcommittee

Ann Welsh, *Chair*

Members: Ann Welsh, *Chair*; Sally Tobias, *Vice-Chair*; Marty Gorham, *at large*; Gale Carey, *at large*; John Carroll, *Agricultural Commission*; John Nachilly, *Conservation Commission*; Larry Brickner-Wood, *Heritage Commission/ Historic District Commission*; Mike Drooker, *Recreation Committee*; Sally Needell, *Town Council*; Mike Everngam, *Trustees of the Trust Fund*

The Land Stewardship Subcommittee was established in 2010 to help guide and coordinate the stewardship of the town's conservation areas, parks and other lands. It includes representatives from the Conservation Commission, Agricultural Commission, Heritage Commission, Parks and Recreation, Trustees of the Trust Fund, Town Council, at large town residents, as well as the Town Administrator, the DPW Director, Stewardship Coordinator and Recreation Director. The Town's Stewardship Coordinator, Tom Brightman, as well as volunteers and town staff, (such as our

trial stewards) are keys to accomplishing much of the committee's work, which includes trail maintenance, invasive plant removals, and easement monitoring. The committee also worked this year with signage at the various town properties, correcting errors, or out of date information.

The Stewarding Our Lands Work Group, formed in 2021, developed questionnaires and gained information from the public on Doe Farm, Stevens Woods, Oyster River Forest and Wagon Hill Farm. The completed questionnaires were collated, and summaries of the findings along with recommended actions, were

submitted to the Committee. This information will help us determine what actions we take in the future to optimize our stewardship of these properties.

2022 Accomplishments

Reviewed the Stewardship Coordinator's proposed 2023 budget

Approved a proposed research project in The Spruce Hole Bog as a part of course work for Ecology and Society in a Changing Arctic. The study, led by Professor Alix Contosta, is ongoing.

Discussed options for trails that would connect town conservation lands.

Durham Historic District/Heritage Commission

Larry Brickner-Wood, *Chair*

Members: Larry Brickner-Wood, *Chair*; Charlotte Hitchcock, *Vice Chair*; Jennifer Becker, *Alternate*; Mike Hoffman; Eric Lund, *Town Council Representative*; Bill McGowan, *Planning Board representative*; Carolyn Singer and Andrew Wolfson-Slepian



Various Members of the Community and Visitors Attended the Unveiling of the New Plaque Commemorating General Lafayette's Visit to Durham Located on the Town Hall Property at 8 Newmarket Road. L-r: DHA President David Strong, HDC Vice Chair Carolyn Singer, A Visiting Revolutionary War Reenactor, HDC Member Charlotte Hühcock, Founder and President of the Lafayette Trail, Inc. Julien Icher, A Visiting Revolutionary War Reenactor, Town Councilor & Council Representative to the HDC Eric Lund, HDC Member Michael Hoffman, and HDC Chair Larry Brickner-wood. Courtesy Todd Selig

Appreciation:

First and foremost, we want to thank the town staff for their outstanding support and guidance. I also want to thank the HDC/HC members; they are a pleasure to work with and make a great team. We are all volunteers, care deeply about our community and spend hours on HDC/HC business and projects. A special thank you to the Durham Historic Association for invaluable resources and being advocates for historic and cultural preservation. Lastly, a heartfelt appreciation to the citizens of our community, for whom we serve

Scope:

The Historic District Commission/Heritage Commission, the same body with two roles, has broad responsibility to preserve and promote the historic, architectural, and cultural resources in the designated Durham Historic District and in the larger community. The Historic District, under the purview of the Historic District Commission (HDC), starts at the intersection of Main Street and Madbury Road and proceeds southeasterly along Main Street to Newmarket Road as far as Laurel Lane. The commission

reviews applications covering residential, commercial, and Town properties.

The Heritage Commission advocates for preservation outside the district, but it does not have authority to review and approve projects. The commission advises and educates property owners, Town departments, boards and commissions, and others about our important historic and cultural resources.

2022 Accomplishments:

Along with many applications and projects submitted to the

Historic District and Heritage Commission for review this year, the commission was also busy with various other projects.

- █ Oversaw the completion of a detailed assessment report and planning study for the Bickford-Chelsey House at Wagon Hill Farm. This report and study were facilitated by a LCHIP Planning Grant obtained by the Town after a successful grant application coordinated by HDC member Carolyn Singer. This report is a key component to the rehabilitation of the Bickford-Chesley House and will serve as the basis for an LCHIP Construction Grant to be submitted in June of 2023.

- █ Organized and held our first community forum in Fall of 2022 for property owners within the Durham historic district, owners of historic properties within Durham, and Town and UNH officials. We worked with Historic New England on a program highlighting key preservation concepts and approaches to maintaining, restoring and rehabilitating historic buildings. HDC/HC member Carolyn Singer designed and organized the forum, which will be the first of several that we anticipate holding each year.

- █ Coordinated with several parties in commemorating the anniversary of Lafayette's final tour of the United States in 1825 and his visit to Durham during that tour. We also are in the process of working with Town Staff to design a small sitting area and park at the site of the commemoration,

led by the excellent work of HDC/HC Vice Chair Charlotte Hitchcock.

- █ Worked with the Department of Public Works in reviewing improvements to the Old Brick Town Hall, Smith Chapel, the pump station at the Old Town Landing and discussing plans for the Madbury Road improvement project.

- █ Recognized Lori and Stephen Lamb for their outstanding restoration and enhancement of the Thompson Inn & Cyderhouse.

- █ Held a discussion with Joan Bigwood Osborn about and voted to support and co-sponsor the 250th anniversary celebration of the American Revolutionary War 1774 raid on Newcastle fort led by Major General John Sullivan of Durham.

- █ Conveyed comments to UNH about projects on the UNH Campus, including the renovations to Huddleston Hall, and worked with them on wording for and installing a plaque at 66 Main Street.

- █ Became an interested party in the Section 106 Review process for the mitigation and educational measures on Historic and Cultural resources regarding the removal of the Mill Pond Dam.

- █ Continued to educate ourselves regarding a more inclusive narrative of our history to include indigenous history, the presence of the enslaved in Durham, the role of women and indentured servants in the formation of our Durham Town History.

- █ Met with representatives of the Indigenous Community and the NH Commission on Native American issues on their perspective on the removal of the Mill Pond Dam and the place of indigenous peoples in our Durham Town history.

- █ Supported the proposal to designate Dame Road as a scenic highway.

- █ Recognized, celebrated and expressed gratitude to long time HDC/HC member Andrea Bodo for her work on historic and cultural preservation in Durham.

- █ Our Public History Committee continued their work on various historical research and projects, including an interactive historical map of the Town.

Goals for 2023:

- █ Complete the Roof Repair for the Bickford-Chelsey House at Wagon Hill Farm.

- █ Apply for a 2023 LCHIP grant for the renovations of the Bickford-Chesley House.

- █ Continue to develop plans for the use of the Bickford-Chesley House to include public meeting space, exhibit space and a caretaker apartment.

- █ Continue to work with the Public Works Department to develop Cyclical Maintenance Plans for the Bickford-Chesley House (the Wagon Hill farmhouse), the Old Brick Town Hall and Smith Chapel.

- █ Provide input and research into the educational narratives for historic and cultural

resources at the Mill Pond Dam site as the removal of the dam moves forward.

- Complete a visual history of Durham in coordination with the Durham Historic Association.
- Continue our plan for installation of plaques on historic properties.
- Work with the Durham Historic Association to educate the public about preservation

of our local historic structures and resources.

- Continue to educate ourselves and the community about the aspects of our history that includes historically less visible populations such as women, indentured servants, indigenous peoples and enslaved peoples in Durham. This includes developing measures to highlight them and their presence in our conservation, recreation, historic and cultural areas.

- Organize a second community forum for property owners and residents within the Historic District and wider community.
- Organize and sponsor a lecture and program series on selected topics.
- Host public events such as a walking tour of the Historic District, educational programs, or candlelight event.
- Update and enhance the HDC/HC portion of the Town website.

Parks & Recreation Committee

Cathy Leach, *Chair*

Members: Michael Drooker; Nate Fitch; Joe Friedman, *Town Council Representative*; Al Howland; Cathy Leach, *Chair*; Tracy Schroeder

Former Members: David Leach; Michael Mullaney

The purpose of the Parks & Recreation Committee is to support the Department of Parks & Recreation in areas such as advising/reviewing policy and assisting with programming and facility/outdoor space planning with the goal of strengthening our community through a variety of recreational opportunities. Municipal Parks and Recreation plays an essential role in fostering a cohesive and vibrant community.



Participants in the Cooking and Carving Program in Partnership with Seven Rivers Paddling. Courtesy Peter Sawtell, Seven Rivers Paddling

2022 Accomplishments:

- Assisted the Director and Town Staff in the hiring of

a Department of Parks & Recreation Assistant Director. We are pleased to welcome Kellie DeSimone to our community.

- Developed an agreement and reservation form for users of Woodridge Park fields and courts.
- Supported the Department in preparation for and day-of help at community events such as the Annual Egg Hunt, Memorial Day Remembrance, Durham Day, Downtown Trick or Treat, Trot in the Trees Road race, and Frost Fest.
- Supported DPR in bringing events downtown for the benefit of the community, business owners and Town departments.
- Offered advice and support of future strategic planning initiatives.

2023 Expected Goals:

- Contribute to Town initiatives such as the Mill Pond dam Section 106 review and renovation/future use planning of the house & barn at Wagon Hill Farm.
- Support DPR in conducting a parks and playground needs assessment for Jackson’s Landing and Woodridge Park.
- Support the Director and Rink Manager in forming a working group for rink renovation planning.
- Continue to collaborate with Durham businesses to bring the community downtown.
- Connect with Lee & Madbury Recreation Commissions and/ or Staff.
- Recruit new committee members as needed.



Campers in front of the Fall of Song in Moultonborough, NH as part of Outdoor Adventure Camp. Courtesy Lauren Hoppler, DPR Staff Member

Please review the Department of Parks & Recreation annual report to view data outlining the many events, programs, and users of department offerings—a year-round endeavor that can reach a broad range of residents.

The committee wishes to thank our Parks & Recreation staff – particularly Director Rachel Gasowski, Assistant Director Kellie DeSimone, and Churchill Rink Manager Bill Page and

additional staff who direct and work with our summer camp, after school, and adult programs. This is a creative, energetic, and hard-working staff that lead with integrity and an underlying priority to best serve the residents of Durham. We also thank other town departmental staff and our volunteers who plan, attend, and assist with a multitude of community events. We look forward to continuing to serve our community in 2023!

Parks & Recreation Director

Rachel Gasowski

Our Mission: Durham Parks and Recreation offers a wide range of quality programs, parks and facilities that encourage all Durham community members to participate in healthy, fun, and enriching activities. Together, with the residents of Durham, we celebrate the essential role public recreation plays in fostering a cohesive and vibrant community.

Durham Parks & Recreation (DPR) continues to focus on offering a broad range of outdoor and indoor recreational activities that are available to town residents of all ages, abilities, and interests. Residents can count on programs and events that bring the community together in our parks, facilities and throughout our vibrant downtown that are welcoming and safe.

2022 was a very busy, successful, and refreshing year for DPR. Many of the programming and planning challenges that the department has faced since the start of the pandemic, were mainly in the rearview mirror over the past year. Throughout 2022 Durham Parks & Recreation offered an array of 140+ program opportunities for youth-adults and hosted nine special events for the community. Summer camp enrollment grew to record numbers where we safely and successfully hosted ten unique weeks of summer

camp, including: three weeks of STEM based camps, five weeks of REACH Summer camp (in partnership with ORCSD), and two weeks of outdoor adventure-based camps. Five camp field trips also took place.

2022 also marked a significant change for DPR as we added a second full time recreation professional to the Department. Kellie DeSimone was hired in March and jumped right into action! Kellie has done a fantastic job as the Assistant Director and is a great fit for our department and community. A highlight for the department was bringing back the Annual Durham Day event, which had not been offered since 2018 due to the Wagon Hill Farm shoreline restoration project and then the pandemic. In bringing back the event, we decided to revamp things a bit and offered Durham Day in early June and move the location from Wagon Hill Farm to Downtown Durham for the benefit of highlighting our vibrant downtown and connecting the community with local businesses. Downtown Durham Day was a great success with a phenomenal turnout from the community! We also had very strong participation from our local businesses, organizations, and Town boards and committees who set up a variety of info tables, activity stations and samples of food for event participants. We are looking forward to hosting



Rachel Gasowski

Downtown Durham Day again in 2023 and plan to expand the event happenings to take place over multiple days.

2022 Accomplishments

- Successfully hosted a variety of 9 community events.
- Offered 140+ program opportunities for youth-adults.
- Worked closely with our Parks & Recreation Committee Members to hire a full-time Assistant Parks and Recreation Director, Kellie DeSimone in March 2022.
- Reintroduced Teacher Workshop Day field trips, and school year vacation week camps in February and April.
- Expanded our REACH Summer Camp enrollment to meet the demands of the community.
- Safely hosted twenty-two summer camp opportunities for grades k-8 over ten weeks.
- Successfully hosted a variety of outdoor nature and adventure

based after school programs (in partnership with Seven Rivers Paddling) including Mtn. Bike Club, Medieval Wilderness, Off the Beaten Path, Outdoors to Explore, Art in Nature, The Outdoor Kitchen and more!

- Reestablished our indoor Pickleball program, offering four different levels of group play.

- Completed Field Use Reservation and Agreement Form for Woodridge Park with assistance from Parks & Recreation Committee Members.

- Partnered with Gunstock Mtn. Resort to offer the Outreach Ski/Ride program for our community. 244 participants took advantage of this program.

Goals for 2023

- Work together with the Parks & Recreation Committee and a recreation specific consulting group to develop a Parks & Playground Master Plan for Jackson's Landing and Woodridge Park.

- Apply for grants that would help support renovations and updates to our parks and playgrounds.

- Enhance our summer camp options by adding more opportunities for 5th-9th graders.

- Continue to offer specialty camps over February and April school vacation weeks.

- Offer more program opportunities for teens and adults.



Children on a Parks & Recreation trip.

- Continue to foster positive partnerships that have been established with UNH, various community organizations and businesses, Town departments, ORCSD, the Town of Lee and the Town of Madbury.

- Support Churchill Rink with upcoming renovation plans and off-season program opportunities.

- Continue to support local businesses through community events that take place downtown and at other recreation spaces like Wagon Hill Farm, Jackson's Landing and Woodridge Park.

- Foster new partnerships that can help develop new program and event opportunities

- Add a community 5k to the Downtown Durham Day event in early June.

- Bring back summer events that have been paused since the pandemic, including the Family Camp Out at Wagon Hill Farm, Music on Main Street and The Summer Splash.

We are extremely grateful for the positive working relationships that DPR has with our other town departments. Their continued support of our programs, events and operations has allowed us to offer all that we do while adding great value to programs and events for the community. It would also be impossible to accomplish all that we do without the help, support, and hard work from our small but mighty, dedicated Parks & Rec. Staff. We are lucky to have many returning faces each summer and a core group that jumps in and helps with after school programs and community events as needed. Lastly, we appreciate the support and trust that the community has exhibited towards our department over the years. We will continue to work hard and be creative in rolling out new recreation opportunities for our amazing community that brings us together. The benefits of recreation are endless!

Public Library Board of Trustees

Robin Glasser, *Chair*

Library Board of Trustees: Karen (Kam) Damtoft, *Alternate*; Robin Glasser, *Chair*; Martha Gooze; Nancy Lambert; Lai Lai Jenkins, *Alternate*; Charlotte Ramsay; Andrew Sharp, *Vice-Chair*; Kimberly Sweetman, *Alternate*; Erik Waddell, *Treasurer*; Susan Wagner, *Secretary*

Former Trustee: Stanley Reczek

In 2022 Stanley Reczek left the Library Board. We are very grateful for his service including serving on the Strategic Plan Steering Committee and shepherding the Board through a major revision of the Trustee By-Laws.

Mission: The mission of the Durham Public Library is to enhance the quality of life in Durham through open access to ideas and information, to encourage exploration and learning in people of all ages, and to support cultural enrichment by establishing the library as a center of our community.

2022 Accomplishments:

- Adopted the Strategic Plan which sets the course for the Library over the next several years. Implementation of the Plan began immediately upon adoption with a variety of activities to meet the priorities. Identified through community input, the four priorities are: Community Connections; Access for All; Literacy and Lifelong Learning; and Focus on the Future.
- Increased Library operating hours by opening on Wednesday evenings. This



Children's Librarian Lisa Kleinmann reading to children at storytime

brings open hours back to the pre-pandemic level of service. Hybrid programs, both in-person and Zoom options, are well attended and will continue to be offered in this format.

- The Board of Trustees reviewed existing policies and, where the need arose, developed new policies. A Display Policy was developed and approved, and the following policies were reviewed and revised: Collection Development Policy and Request for Reconsideration Form; 3-D Printer Policy; Bulletin Board Policy; and Art Policy.

The Board also revised job descriptions for Head of Adult Services, Head of Youth Services; Library Assistant-Adult Services, Library Assistant-Youth Services; and developed a job description for the new part-time position of Library Technologist.

Goals for 2023:

- Continue to expand the Bill Schoonmaker Library of Things;
- Continue to strengthen outreach within the community, schools, and other organization;

- Implement year two of the Strategic Plan.
- Work with the Town to increase the hours of our Library Technologist. This is the most critical staffing need as the Technologist has the dual role of implementing and maintaining all of the Library’s hardware and software and training staff

in the use of new technology. The Technologist also assists patrons in effectively using the wide variety of technology, including Libby, Hoopla, and Canopy and other databases and streaming services.

The Trustees of the Durham Public Library greatly value the support of the Friends of Library. They enhance Library

services by funding museum passes, a children’s literacy program, facilitated book discussion group, and summer concerts on the library lawn. The Trustees are grateful for the steadfast support from the Town of Durham and for the generosity of individual citizens who give so faithfully to the Annual Appeal.

Public Library Board of Trustees

Library Director

Sheryl Bass

2022 Accomplishments

In addition to maintaining a high level of circulation, program participation, and increasing post-pandemic use of our Library facility, 2022 saw us fully implementing the first year of the Durham Public Library Strategic Plan 2022-2025. Based on input received from the community attained during our strategic planning process, our patrons told us that that would love to see more communication, collaboration, and connection, not just regarding the Library, but in the Durham community as a whole. Knowing that the Library is uniquely positioned to facilitate, we endeavored to tackle the (4) priorities laid out in our Library Strategic Plan: community connections; access for all; literacy and lifelong learning; and a focus on the future, through the lens of what we have grown to call “The Three Cs”— communication,



L-R: Library Director Sheryl Bass, Kevin Maier, Andy Clarke, Mel Graykin, Kelly Montagano, Lisa Kleinmann, Jess Ross, and Debbie Jarvis. Not pictured – Margo LaPerle.

collaboration, and connection. Here are just some highlights of our 2022 accomplishments:

Priority 1- Community Connections:

In addition to actively representing the Library beyond its four walls by attending community events such as Durham Days and Downtown Trick or Treat, the Library

partnered with the Oyster River Community Read (ORCR) committee on the “Come to Gather” initiative focusing on the importance of community and connection and the important role that public libraries and civic conversation play in bringing people together. The Library participated in four ORCR programs including two New Hampshire Humanities

Council Programs and two panel discussions, which highlighted our commitment to collaborate and connect with others in the community while providing a safe space for civic conversation. This year was the first year that the ORCR had (5) Oyster River community public libraries as partners in this great grass roots program centered around a common theme!

Priority 2- Access for All:
In an effort to ensure that library services are delivered to people of all ages, abilities, education levels, interests and social and cultural backgrounds, the great emphasis was placed on training in the areas of diversity, equity and inclusion (EDI) and expanding staff awareness of the needs of patrons of all ages and abilities. Our “all are welcome” messaging was increased.

Priority 3 - Literacy and Lifelong Learning:
In continuing to serve our patrons “where they are,” we provide remote access to adult programming and “hybrid” book

discussion meetings that allow patrons to participate both in-person and online. Patrons can now also access our collection of local history online after the completion of a digitization project that will eventually allow access to public library local history collections throughout the State of New Hampshire in one accessible collection!

Our Youth Services Department continued to engage young people with the Library. They collaborated with the Lee and Madbury Public Libraries on school visits promoting not just our Summer Reading Program, but all three libraries’ programs! We added more literacy kits and board games to the Bill Schoonmaker Library of Things, conducted parent/ baby yoga classes, and created a well-attended weekly hour-long homeschooling “class” in the Fall open to any area homeschoolers.

Priority 4: Focused on the Future:
The Library remains committed to maintaining and expanding the library services that address 21st-century literacies available to the community including print, digital, and STEAM-themed services. The Library presented many opportunities for patrons to engage in one-on-one device help sessions in 2022. Drop-in S.T.E.A.M projects were offered on Saturday mornings. Children were introduced to beginning Python programming by our Library Technologist, who showed kids how to use our Py-badges, a real-time device that allows kids to plug in and see their programming come to life!
Our Library is a true gem in our community not only because of the myriad services and

resources we offer the public, but because of the dedication and passion of the staff, each and every one of whom go above and beyond in their level of patron service. It is truly a pleasure to work with such amazing people.

Looking forward to 2023, the Library is excited to implement our new three- year Technology and Strategic Plan as well as embarking on a project to provide expanded family services in the Children’s and Youth Services Area. We look forward to continuing to provide universal and equitable access to a broad range of human knowledge, experiences, information, entertainment and ideas in our welcoming and supportive library space. We are open and serving the community, and we welcome everyone to join us—Come check us out!

2023 Goals

- Completion of a new Family Kiosk Area in the Youth Services Department
- Further expansion of outreach opportunities to engage with non-users and who have barriers to access.
- Successful implementation of year two of the Library Strategic Plan and Library Technology Plan.
- Continue to expand the Bill Schoonmaker Library of Things
- Creation and implementation of Nature-based Programming for children
- Increased opportunities to serve as a meeting place and civic hub for the community.

2022 Public Library Statistics

Circulation

Adult Physical Items	27,870
Juvenile/ YA Physical Items	46,106
Total Physical Items	73,976
Total Library Visits	62,951
Total Library Cardholders	6,143

Interlibrary Loan

Interloan Materials Lent to NH Librariries	1,440
Interloan Materials Received for DPL Patrons	2,339
Total Interloan Transactions	3,779
Total Outreach Materials Delivered	1,820



General Government

Assessor

Jim Rice, *CNHA*

The assessor’s office is responsible for ensuring equitable assessments, which distribute the Town’s tax burden in accordance with NH State Statutes. Assessments are based on fair market value of property and are applied in a fair, equitable and consistent manner. Your assessing office strives to provide the best possible customer service. Information regarding assessments, tax exemptions, tax credits, tax deferrals, current use assessments, conservation restriction assessments, discretionary easements, abatement requests, and timber tax are available through this office. Information regarding your assessment as well as deed and property ownership information can be found in this office, or on the Town’s website at www.ci.durham.nh.us/assessing.

2022 Accomplishments:

Tax Map Update.

The Town of Durham engaged the services of CAI Technologies to update the property tax

maps for assessment purposes, and in preparation for the implementation of geographic information systems (GIS) technology. The updated tax maps and GIS will transform the valuation processes and can be used within municipal offices to improve efficiency, accuracy, and transparency to better serve the public. Creating the new tax maps began with an aerial “flyover” of Durham on April 29, 2019, which was used to support the development of a planimetric base map. Orthoimagery was also processed from the aerial photography. CAI Technologies also researched, and reviewed deeds and survey plans from the Strafford County Registry of Deeds and from the Town’s archives. In addition to new map/lot numbers and boundary line dimensions, the new tax maps will identify either the surveyed acreage (if applicable) or the calculated acreage, and in some cases both. If the property has been surveyed or the deed refers to surveyed acreage, the assessment will be based on that acreage. If not, then the assessment will be based on the calculated acreage as determined by the mappers.

The new map/lot numbers and acreage were implemented in 2022 for assessment purposes.

2023 Full Revaluation.

According to Article 6 of the NH State Constitution, property assessments are to be “brought anew” at least every 5 years. The last statistical revaluation was completed in 2018. In preparation for the 2023 revaluation, the Town of Durham has contracted the services of Municipal Resources, Inc. (MRI) to update the residential and commercial property tax assessments for tax year 2023 which is to be conducted over a 2-year period. During the summer of 2022, the data collection phase of the project began, where staff members from MRI started reviewing the information on the assessment record cards by measuring the exterior and inspecting the interior of all residential and commercial properties. In 2023, the final phases of the project will be completed and assessed values revised to reflect 100% market value as of 4/1/2023.

Current Use Property. Land that was disqualified from the Current Use program

Summary Inventory of Valuation:

Residential (land & buildings):	\$805,762,719
Commercial/Industrial (land & buildings):	\$379,466,410
Current Use Land (per RSA 79-A):	\$674,385
Utilities:	\$71,089,500

Valuation before exemptions: \$1,256,993,014

Exemption	Exemptions Amount	Total Exemptions Granted	Assessed Valuation
Blind:	\$ 30,000	4	\$120,000
Elderly:			
65-74	\$125,000	9	\$1,125,000
75-79	\$175,000	3	\$525,000
80+	\$225,000	9	\$2,025,000
Disabled:	\$110,000	1	\$110,000
Solar:	Varies	117	\$ 2,836,052
Total Exemptions:			\$6,741,052

Net Taxable Valuation

(used to compute municipal, county and local tax rates)

\$1,250,243,962

	Tax Credit Limits	No. Veterans Approved	Total Tax Credit
Veteran's Tax Credit			
Standard Veteran's Credit:	\$500	184	\$92,000
Surviving Spouse:	\$2,000	0	0
Service Connected Disability:	\$2,500	15	\$37,500
Total Veteran's Tax Credit:			\$129,500

(per RSA 79-A) generated \$3,750.00 in land use change taxes, all of which were deposited into Durham's Conservation Fund.

The table above is a breakdown of the 2022 assessments and exemptions used to calculate the net taxable valuation used to compute the municipal, county, and local tax rates.

Goals for 2023:

- Complete the 2023 full revaluation for assessment purposes.
- Review and inspect those properties where building permits were issued after 4/1/22.

- Review and inspect properties that have had on-going construction and/or demolition.

- Review qualified exemptions and credits and process new applicants.

- Review all abatement requests and make recommendations to the Town Council.

- Review Board of Tax and Land Appeals and Superior Court appeals.

- Measure and inspect all properties that have transferred between *October 1, 2022 thru September 31, 2023*. The purpose for this process is to ensure that the information on the assessment record cards was correct at the time of transfer, and for the

equalization ratio study which is used to determine Durham's 2023 equalization ratio.

Residents are welcome to contact the assessor's office at 868-8064 with any questions regarding assessments and/or concerns. Appointments may also be scheduled with the assessor. Assessing office hours are Monday through Friday 8:00am to 5:00pm.

Cemetery Committee

Craig Seymour, *Chair*

Members: William (Bill) Cote, Michael Everngam, James Lawson, *Council Representative*, Ellie Lonske, *Council Representative*, Sally Needell, *Council Representative*, Craig Seymour, *Chair*

Former Member: Dinny Waters, *Council Representative*

2022 Accomplishments:

Year-to-date we have had twenty (20) burials in the cemetery, six casket (30%) and fourteen cremains (70%). Only two were veterans. Some of the more familiar names include Don & Marney Sumner, Irene Bragdon and Maryanna Hatch. Nine plots with a total of 16 graves were sold with no repurchases. Total revenue from grave sales was \$8,000, split between the Cemetery Trust and the Cemetery Improvement Fund.

The Cemetery Care Trust – into which 50% of grave sale proceeds are deposited – had a fund balance of \$248,457 as of August 31, with \$36,006 in interest available for expenditures.

The Cemetery Improvement Trust – into which the other 50% of grave sale proceeds are deposited for non-routine improvements to roads, grounds, plantings, structures etc. – had a balance of \$36,001.

The Cemetery Special Project Trust – created to accept donations by private individuals, groups or organizations for maintenance and improvements in the Town

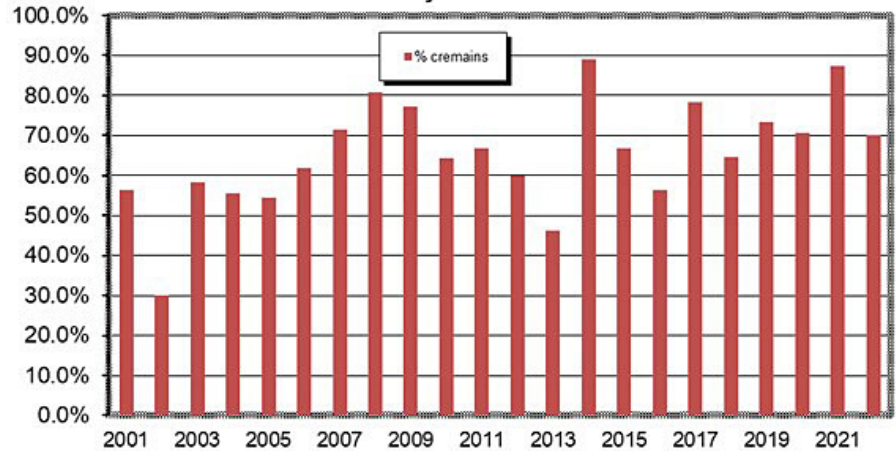
more plots to be available, has had 8 plots sold. The addition of 9 shared foundations allowing for 14 new plots has been approved by the Cemetery Committee, and bids are being sought for this work to be completed next year.

Several headstones have tipped over and we have attempted to contact the owners, who are responsible for their care and maintenance. These include one in the historic Forrest Emery section, which was relocated to the cemetery many years ago and was temporarily restored

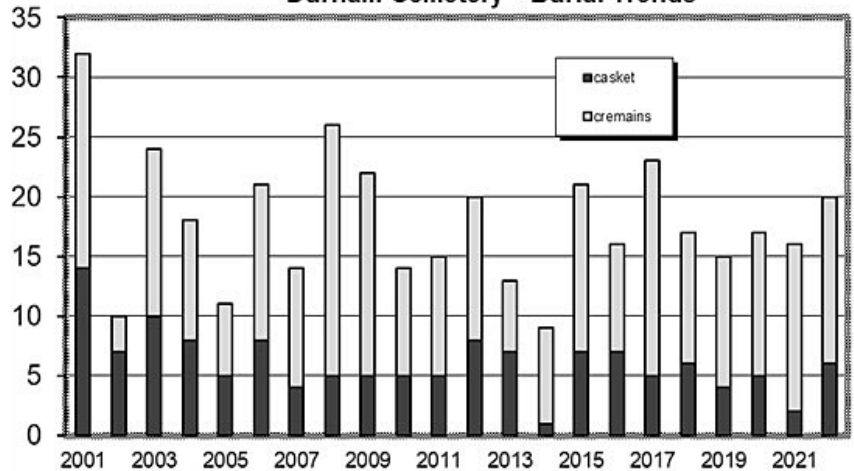
Cemetery – had a balance of \$214. No additions to this fund have been made since it was established in 2019.

The cremains-only section, which was expanded in 2019 by the addition of 14 new shared foundations allowing for 28

Durham Cemetery - Cremains Burials as % of Total



Durham Cemetery - Burial Trends



by David Hills, a descendant of many of those buried there. The Committee authorized the expenditure of up to \$7,000 to repair the tipped and threatened headstones, and bids are being sought.

Great progress was made on the renovation of the storage shed in the rear of the cemetery. This structure, which was possibly moved to its current site when the cemetery was started in the 1920's, has several historic features. The renovation, done by Durham Public Work's Nick Bennion, included new supporting beams, siding, flooring and roofing. On behalf of the Cemetery Committee, I would like to thank Nick for a "job well done!"

A commemorative chestnut tree was planted in time for Memorial Day by resident Lee Alexander, with help from the

Department of Public Works, to honor the Veterans buried in the Durham Cemetery. While the summer's drought impacted the new planting, there is hope that it will rejuvenate next spring. The Department of Public Works again did a great job maintaining the cemetery this year, despite the lack of staff, time and money. I have received several positive comments about the overall appearance of the facility. Much of the mowing and trimming was done by Northern Landscape, the Town's contractor. Work continues on longer-term upkeep such as the roadways and tree/shrub removal.

Statistics

The figures charts included on the previous page show the year over year statistics for burials and sales at the Durham Cemetery since 2001, when I started in the position of Cemetery Chair.

Looking Forward

I have announced that I will be leaving the Trustees of the Trust Funds, and as Chair of the Cemetery Committee, in early 2023 due to my impending move out of Durham (after 45 years in town and 42 years in the same house). The Trustee Alternate, Tom Bebbington, has indicated an interest in succeeding me and a smooth transition is being planned and implemented. All cemetery records will be secured in the Town Hall with electronic versions of burials and deeds maintained by Cemetery Committee chair and backed up on the Town's server.

It has been a pleasure and honor to serve the Town of Durham for the past 21 years in this position. Thank you to all who have helped over the years.

Cemetery Committee Trustees of the Trust Fund

Michael Everngam, *Chair*

Members: Tom Bebbington, *Alternate*, William Cote, Michael Everngam, *Chair*, Theodore Howard, *Alternate*, Craig Seymour

Former Member: James Tobias

2022 Accomplishments:

Operation of Investment Account:

Portfolio Income from reserve and trust investments for 2021 was \$108,475.27, a yield to the end-of-year market value of 2.34%. Part of this income was spent for the purposes of the various reserves and trusts, and the remainder

was accumulated to the balances of the reserves and trusts. The income for 2022 is estimated to be \$124,731.00, a yield of 2.78%. Market value of securities held at year-end 2021 increased by \$11,860.45 to \$4,625,925.72, an increase of 0.26%, which is market depreciation offset by an increase in deposits

to reserves and trusts. The market value of the portfolio on 30 November 2022 was \$4,486,619.00, a decrease-to-date of \$139,306.00. This decrease is not as significant as it appears since the largest part of the portfolio is in bonds which will pay face value at maturity but which have prices currently depressed due to rising interest rates. During the last 3 quarters of 2022 the equity exposure of the portfolio was unchanged in response to concern for the impact of low interest rates and declining markets. A detailed report on the Town's Reserves and Trusts is in the financial section of the annual report.

The Trustees have adopted a conservative investment policy with the primary goal of preserving the ability to carry out the purposes of the Town's reserves and trusts. The reserves and trusts in the custody of the Trustees were invested with People's United Advisors, Inc, through the first Quarter of 2022 while the changeover in investment advisors to Cambridge Trust was completed. We are finding Cambridge Trust's services to be exceptional. As we noted in last year's report, refreshing professional relationships is a "best practice" in financial management.

Improvements at Doe Farm: We continue to be part of the Land Stewardship Subcommittee, which is managing the Town's conservation interests, including Doe Farm, in which the Trustees have a fiduciary interest. Under the guidance of the Stewardship Coordinator improvements continued to be made on the farm this year in signage and access trails. The work on invasive species removal continues. The early regeneration of the cut-over areas which resulted from the salvage harvest of red pines is progressing well. Soil and stream bank damage from the harvest is also recovering well.

Transparency Efforts: The Trustees have maintained a good record of timeliness in posting agendas and minutes. We have generally been able to respond promptly to communications from residents. We meet on the 4th Friday of each month.

Improved Record Keeping: We continue reviewing records to winnow unnecessary documents, and to maintain those that explain how, when and why the various funds in our custody were established and investment performance reports.

Investment Policy: The Trustees adopted the present policy during at our 25 March 2022 meeting. As required by law, the Trustees forwarded the present policy to the NH AG's office. (See Trustee's web page for the policy).

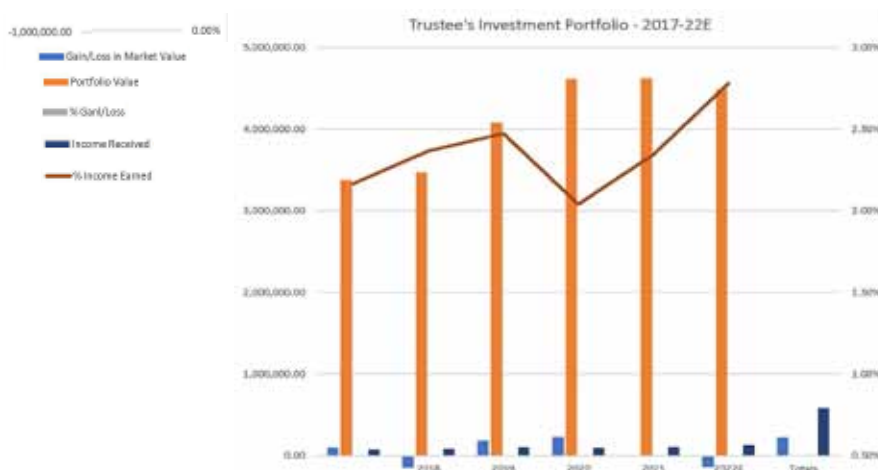
Internal Controls Policy: This policy was revised and re-adopted at our 23 September 2022 meeting. (See Trustee's web page for the policy).

Investment Holdings: Monthly statements listing all holdings are on file in the Town Business office and are also available to read from any Trustee.

Alternate Trustee Appointment: Ted Howard and Tom Bebbington were appointed as an Alternate Trustees.

Goals for 2023:

- We will seek to continue our efforts to be prudent custodians of the funds entrusted to us, while seeking sound returns on the investment of these funds.
- We will review and revise our Investment Policy and our Internal Controls Policy.
- We will seek ways to maintain and improve our inter-relationships with Town departments and related Committees, Commissions and Boards.
- We will seek potential future alternate Trustees to assure continuity in Trustee membership. While both alternate positions are now filled, ensuring succession is critical to the future administration of the Town's Reserves and Trusts.
- We will work to create trust funds from which to finance the Town's celebration of its 300th Anniversary.
- We will review the existing trust funds to determine if consolidation can simplify management.



Downtown Tax Increment Finance (TIF) District

Todd I. Selig, *TIF Administrator*

On September 24, 2012, the Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013. That document was then amended on March 2, 2015, with a new effective date of April 1, 2015.

The objectives of this Downtown Durham Development Program and TIF Plan are to:

- Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power distribution, water distribution, sewer, stormwater management, lighting, sidewalks and parking;
- Resurface existing roadways that service properties within the district;
- Improve pedestrian and bicyclist safety;
- Create traffic calming and improve traffic management and safety;
- Stimulate development or redevelopment of commercial property that will provide new commercial and office space, cultural and performance

venues, professional services, conference and hotel services, restaurants, or other businesses consistent with a vibrant downtown;

- Expand the property tax base;
- Expand and enhance employment and earning opportunities for Durham and area residents;
- Create green space, community meeting areas and an improved sense of community to help attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown as well as in other areas of the community; and
- Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan included five projects focused on the downtown that were consistent with Durham's Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor - \$75,000;
2. Deploying parking Kiosks or other technologies to manage parking resources - \$118,080;
3. Planning, engineering and

implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements - \$651,875;

4. Planning, design, and construction of structured parking to support the TIF district - \$3,500,000; and
5. Resurfacing of Pettee Brook Lane and Main Street (East) - 1" Overlay on Pettee Brook Lane (1,100 feet) - \$26,121; 1" Overlay on Main Street (East) (4,230 feet) - \$116,041.

Subsequent projects are to be developed in cooperation with current and future property owners, developers, and other stakeholders and may include:

- Parking facilities including structured parking;
- Road construction or improvements;
- Sidewalk construction or improvements;
- Bicycle lanes;
- Street lighting and landscaping;
- Improvements to utilities and power distribution;
- Improvements to water and sewer capacity; and
- Traffic calming and vehicular safety.

The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham. The maximum area percentage allowed under the statute is

5%. As of the date the initial Downtown TIF District was approved by the Town Council on September 24, 2012, the assessed value of all property in the district excluding tax exempt was \$58,627,900 or 6.39% of the total assessed value of taxable property in the town (\$917,477,049). The maximum allowable value allowed under the statute is 8%. Thus, the district complies with the size and value standards of RSA 162-K: 5.2. Values for 2012 were used for illustrative purposes at the time the District was originally approved by the Town Council on September 24, 2012 because 2013 values were not yet available. The District went into effect on April 1, 2013.

The assessed value of the Downtown TIF District as of April 1, 2013 was \$61,432,700, or 6.44% of the total assessed value of taxable property in the town at that time (\$906,003,460).

The total estimated capital cost to implement the five proposed projects was approximately \$4,487,117. This number excluded annual maintenance and operations costs. The Town Council must ultimately determine priority of funding with input from the District Administrator and Advisory Board. Future projects as recommended by the District Administrator and Advisory Board and approved by the Town Council will be funded with grants, private investment, accumulated captured increment, public borrowing or a combination thereof as determined appropriate by vote of the Town Council. A TIF

Downtown District Advisory Board was established in late-fall 2015, and the first meeting took place in January 2016. Additional meetings have taken place infrequently but on an as-needed basis due to relative inaction within the TIF.

The Town of Durham generally intends to use multiple funding sources to complete the proposed development program as indicated above. A combination of private investment, state, federal & foundation grants, municipal appropriations and betterment/special assessments may be utilized along with any other funding sources that may be identified and successfully pursued during the life of this District.

Uses of Captured Incremental Tax Revenues
Pursuant to RSA 162-K, II (a), the full captured assessed value (100%) for tax year 2014 was designated for development within the Downtown TIF District. However, effective April 1, 2015 and all subsequent years, the Town of Durham shall designate seven percent (7%) of the captured assessed value for the retirement of bonds, notes and the operation and further development of the tax increment financing district. The remaining 93% of captured assessed value shall be deemed excess captured assessed value and shall be returned to the tax lists (general fund) per RSA 162-K:10, II (b).

The Downtown TIF District will exist until any debt issued and borrowing initiated to fund the development program is retired and all improvements anticipated within the Plan for

the District as originally adopted or subsequently amended by action of the Town Council have been completed.

The captured assessed value as of 4/1/2022 was estimated to be \$88,866,000 by the Assessor. The retained captured assessed value is estimated to be \$6,220,620.

Actual tax dollars received (7% of Captured Assessed Value) within the Downtown TIF since its inception have totaled as follows:

2014 - \$	95,491
2015 - \$	47,294
2016 - \$	105,613
2017 - \$	109,165
2018 - \$	142,894
2019 - \$	147,176
2020 - \$	169,108
2021 - \$	171,403
2022 - \$	180,647
Total:	\$1,168,791

Projects undertaken within the Downtown TIF in 2015 (and from the district's inception) through 2022 were as follows: Resurfacing of Pettee Brook Lane and Main Street (East) with a budget of \$142,162. Of this, \$45,422 was expended on shimming the designated roadways in 2015, and the balance was spent in 2016 to apply a finish coat of pavement.

On May 3, 2021, the District Administrator, after consulting with the TIF Advisory Committee, recommended to the Town Council that the Town of Durham purchase the vacant lot located at 66 Main Street for the assessed price of \$2,045,000. The recommendation for this purchase stemmed from months of research, discussion and

analysis as seen in the document, “Recommendation that the Town of Durham Acquire 66 Main Street” that was provided as part of the April 19, 2021 Town Council packet.

The property, owned by the University of New Hampshire, had languished for years with no expressed plans for development. The property provided an excellent chance for public parking and commercial development, which will generate new tax revenue. The town had been in discussions with a developer (Elliott Sidewalk Communities) and the University about a plan that would bring desirable commercial development to the site. Those discussions proved unsuccessful in 2021 and came to a close.

The 1.18-acre lot at 66 Main Street is the last remaining undeveloped parcel in the downtown.

Currently, future redevelopment in the downtown is limited by the lack of available parking. Public parking on this site will enable future redevelopment of underutilized buildings elsewhere in the downtown adding to the local Durham tax base.

The purchase of 66 Main Street by the Town of Durham on June 1, 2021 was funded using parking impact fees (\$714,194), TIF funds (\$674,578), and a 20-year TIF bond (\$740,000). The financing therefore did not impact the budget or future town tax rate. Additionally, the parking impact fees that were

utilized to help purchase the site were to begin to expire starting in August 2021 and would have had to be returned to the developers if they had not been used. The Council ultimately authorized moving forward with the acquisition of 66 Main Street and the construction of municipal surface parking in that location.

In August of 2022 the first interest payment on the bond was paid in the amount of \$12,803. In 2023 the total principal and interest payment will be approximately \$56,220.

As of December 31, 2022, the unaudited net balance remaining in the TIF is \$339,247.

General Assistance Officer

Gail Jablonski, *Business Manager*

NH RSA 165 requires that each City and Town in the State of NH provide for any persons who are poor and unable to provide for themselves and that the Governing Body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing Welfare services.

The Town of Durham is dedicated to providing for those

in need without regard to age, race, sex or national origin. The Business Office is compassionate towards all those seeking assistance. We work with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

In 2022 the Business Office received and processed eleven new applications and continues to assist one family/individual with qualifying expenses such as rent, electricity, and heating oil. Over the past year we also had numerous people contact our office for information

concerning assistance but never submit a formal application. As we move into 2023, we currently have one active case of public assistance open.

The Business Office works closely with several non-profit service providers in the area, the NH Department of Health and Human Services Office in Rochester and the NH Local Welfare Administrator’s Association for advice and guidance on the more difficult cases.

Our welfare regulations and the application for public assistance can be located on the Town’s website at: <http://www.ci.durham.nh.us/businessoffice/welfare-assistance>

Planning and Community Development

Michael Behrendt, *Town Planner*

Michael Behrendt has served as the Durham Town Planner since 2012. He oversees development and long-term planning, but his larger role is helping to make Durham a stronger, healthier, and more beautiful community.

Michael serves as staff to the Planning Board, Conservation Commission, Historic District Commission, and Housing Task Force and provides assistance to the Town Council and other boards as needed. Please visit our section on the website and feel free to contact Michael any time.



L-R: Administrative Assistant, Karen Edwards, Plumbing/Mechanical Inspector, Richard Kearney, Administrative Assistant, Andrea Novotney, Town Planner, Michael Behrendt, Zoning, Code Enforcer & Health Officer, Audrey Cline, Town Assessor, Jim Rice

2022 Accomplishments:

Planning Board

- **Tideline Public House.** The board approved the creation of an outside food truck court behind the old Town Hall at Schoolhouse Lane. There will be seven food trucks offering a variety of cuisines, outdoor seating, and a tavern and shop inside the building.
- **74 Main Street.** The board approved the development of a four-story mixed-use project at Main Street and Pettee Brook Lane. The building will house a restaurant, twelve units of housing, and Democracy House, a nonprofit organization dedicated to civic education.

- **32 Madbury Road.** The board approved a new three-story residential building for 17 occupants at the corner of Madbury Road and Garrison Road.
- **Mill Plaza.** After many years of review the Planning Board denied the application for the redevelopment of Mill Plaza. Colonial Durham Associates appealed that decision, and the issue is before the courts at this writing.
- **19 Main Street.** The Planning Board denied a large parking lot proposed to be built behind the Red Tower on Church Hill. The applicant has appealed the decision to court.

- The board reviewed an extensive new Solar Energy Systems ordinance. It is now before the Town Council for consideration.
- Other smaller projects were approved including subdivisions, lot line adjustments, and site plans.

Conservation Commission

- The commission approved a contribution of \$35,000 (a small percentage of the total cost) toward the acquisition of a parcel of open space located off Packers Falls Road for the Town of Durham. The Pike Property consists of 36 acres of field and mostly woodland situated along the Lamprey River. A conservation

easement will be held by the Southeast Land Trust (SELT).

- The commission hosted a presentation from noted author Doug Tallamy about creating landscape designs that support native plant and animal species.
- The commission discussed ideas with Oyster River High School students for sustainability projects.
- The commission reviewed numerous applications for activity within the wetland and shoreland buffers and provided comments to the Planning Board about the potential impact of projects on natural resources.

Historic District Commission

- The commission hosted a community meeting at Three Chimney's Inn with a guest speaker from Historic New

England discussing various preservation issues.

- The commission recognized Lori and Stephen Lamb for their outstanding restoration and enhancement of the Thompson Inn & Cyderhouse.
- The commission provided guidance for the installation of a new plaque recognizing General Lafayette's visit to Durham during his 1825 Farewell Tour.
- The commission spoke with members of the Native American community about historic preservation concerns.
- The commission developed strategies for enhancing Town properties including the old Courthouse, Wagon Hill Farm, Smith Chapel, and the old brick sewer pump house.

- The commission reviewed numerous projects in the Historic District.

Goals for 2023

Department goals for this year include the following:

- Zoning Rewrite. Making substantial progress with a significant rewrite of the Durham Zoning Ordinance pursuant to recommendations of the Master Plan.
- Subdivision Regulations. Submission to the Planning Board of a new draft of the subdivision regulations.
- Master Plan Implementation. Continuing work on implementing the many recommended actions included in the 11 chapters of the master plan that were adopted in 2015 (The Future Land Use Chapter was adopted in 2018).

Planning Board

Paul Rasmussen, *Chair*

Members: Paul Rasmussen, *Chair*, Heather Grant, *Vice Chair*, James Bubar, *Secretary*, Barbara Dill, *Alternate*, Richard Kelley, Chuck Hotchkiss, *Alternate Council rep*, Sally Tobias, *Council rep*, William McGowan, Emily Friedrichs, *Alternate*

Former Members: Lorne Parnell, Nicholas Germain

2022 Accomplishments:

In all we made decisions on 15 items on 2022. These include two rather controversial applications that are working their way through various legal challenges. Another was the Gerrish Drive subdivision,

which was remanded back to the Planning Board by the Superior Court due to an administrative error after being approved last year.

Also of note is the most recent zoning amendment from the

Town Council pertaining to Solar Energy. The Board has made several recommendations to further encourage the position that every home and business owner has the right to be energy self-sufficient if they choose. The Board believes this is in alignment with current Council goals and that now is a time to be bold with our moves to help limit global warming.

Due to the recent legal challenges, many Board members now believe that parts of our Zoning Ordinance require rewriting. This is exhibited

through confusing definitions, general wording (where specific wording is required), and areas that have become administrative gloss.

The Board is taking advantage of the current lull in agenda items to move forward with several efforts to resolve the above concerns and to update Durham's zoning to be more reflective of the social and economic concerns of 2022.

Goals for 2023:

Housing review. A Town Council appointed Housing Subcommittee has brought forward a list of changes to support housing diversity, including workforce housing. We will prepare a formal

Comparison of Number of Application Approvals 2020 - 2022

Application Type	2022	2021	2020
Subdivision	4	1	2
Site Review/Conditional Use	7	6	6
Boundary Line Adjustment/Subdivision Modification/Voluntary Lot Merger	3	1	5
Other*	7	6	9
Total	21	14	22

**Includes Conceptual Consultations, Design Reviews, Modifications and Amendments to Previous Approvals, Government Projects Public Hearings, and Scenic Road Public Hearings.*

version for the Town Council to consider.

- **Zoning definitions.** A review of the definitions will be the first step in the comprehensive review of the zoning ordinance.
- **Subdivision regulations.** Simplify the base subdivision regulations which are complicated and require

three separate applications to the Planning Board. This may be included as part of the aforementioned housing review.

- Determine next steps for the comprehensive rewrite of the Zoning Ordinance as recommended in the Master Plan.

Supervisors of the Checklist

Ann Shump, *Chair*

Supervisors: Deborah Hirsch Mayer, Christian Kuhn, Ann Shump, Chair

As this report is being written, the Supervisors of the Checklist are diligently working to update the checklist with the 1450 or so new voters who registered at the State General Election on November 8. All the information that was obtained on Registration Forms now needs to be entered onto the state-wide checklist, and all who voted need to be marked on that checklist has having voted in this election. Addresses

that were changed at the polls by the ballot clerks and two or three other reports all need to be finished in a timely manner. By early January, a new and updated checklist will need to be produced.

As usual, we had many volunteers help with the election. Registration was done in the multi-purpose room of the high school this year to give us all a little extra space since some form of Covid as well as



Ann Shump, Chair, Supervisors of the Checklist. Ann has served as a supervisor for 20 years and has been chair since 2004.

the flu were floating around at this time. We had 35+ people helping with registration and

several people helping with line management (I was told that there may have been as many as 200 people in line for a couple of hours in the afternoon). A number of people, under the management of Mike Glover, were typing up a running list of new voters, and several people throughout the day were organizing papers so that once we left the polls, we Supervisors could immediately start with our updating.

Although we will still have much filing left to do in 2023, it will be a relatively relaxing year. We will have the School Deliberative Session to prepare for in February and then the Town/School Election on March

14, 2023. Then perhaps we can breathe, catch up on filing and organizing, and perhaps have time to understand a couple of new laws that are supposed to go into effect in 2023.

2022 Accomplishments:

- The School Deliberative Session was held in February and the Town/School election was held in March.
- Much of the spring and summer were spent organizing our “space” in the downstairs vault of the town hall
- The State Primary was held in September.
- Between the Primary and the

General Election on November 8 we visited all three assisted living facilities in Durham as well as two visits to UNH for voter registration drives. Many people also registered at the Town Hall.

- We survived the General Election!

Goals for 2023:

- Keep the Checklist updated.
- Prepare for the School Deliberative Session in February and then the Town/School elections in March.
- Understand any new election laws.
- Relax a bit!

TOWN CLERK-TAX COLLECTOR

Lorrie Pitt, Certified Town Clerk-Tax Collector

The Town Clerk-Tax Collector’s Office is responsible for registering and managing all events and records within the Town of Durham. In 2022, the Town Clerk-Tax Collector managed three elections, collected over \$34 million dollars in property taxes, plus additional collections for utility bills, motor vehicle registrations, and dog license fees. Many residents utilize the Town’s online payment system to pay their bills, but the clerk’s office remains busy responding to resident inquiries, processing payments, maintaining vital records, and assisting residents



L-R: Administrative Assistant, Cheryl Hildreth, Town Clerk-Tax Collector, Lorrie Pitt, Deputy Town Clerk-Tax Collector, Rachel Deane

with voter registration and absentee ballots.

2022 Accomplishments:

Elections

Durham kicked off a busy election year with the Town Election on March 8, 2022. A higher-than-average voter turnout was recorded due to a referendum to reverse the

action of the Town Council’s decision to remove the Mill Pond Dam. More than 71% of voters supported the Town Council’s decision and the referendum did not pass.

The NH-State Primary Election was held on September 13, 2022. A recount of the NH-State Representative race was triggered by a close margin

between two Democratic candidates. The recount was conducted by the NH Secretary of State’s Office in Concord, NH and the results did not change the winners of that race.

The NH-State General Election was held on November 8, 2022. Durham was selected at random as one of four towns

continued on page ??

January 1 Thru December 31, 2022

	2022	2021	2020	2019 & Prior
Uncollected Taxes As Of 01/01/22				
Property Taxes		\$707,651.01		\$1,082.92
Utilities				
Yield Taxes \$0.00		\$177.26		
Elderly Deferral		\$9,037.00	\$9,395.00	\$15,038.00
Tax Credits				
Taxes Committed To Collector				
Property Taxes	\$36,080,233.00			
Yield Taxes	\$8,842.56			
Land Use Change Tax	\$3,750.00			
Elderly Deferral				
Miscellaneous			\$732.30	\$2,865.81
Overpayments Made During Year				
Property Taxes	\$53,229.50	\$19,138.19	\$23,868.99	403,106.31
Interest	\$6,992.72	\$21,719.51		
Other Charges		\$854.50		
Yield Taxes	\$151.31		\$123.72	
Total Debits	\$36,153,199.09	\$758,577.47	\$34,120.01	\$422,093.04
Remitted To Treasurer				
Prepayments		\$(1,399.00)		
Property Taxes	\$35,001,842.69	\$688,693.45		\$1,082.92
Yield Taxes	\$7,295.37	\$177.26		
Land Use Change	\$3,750.00			
Interest Collected	\$6,992.72	\$21,719.51	\$732.30	\$2,865.81
Other Charges		\$854.50		
Elderly Deferrals		\$9,037.00	\$9,395.00	\$15,038.00
Abatements Made During Year				
Yield Taxes	\$1,698.50			
Property Tax	\$24,956.00	\$37,526.19	\$23,868.99	\$403,106.31
Carry-Over		\$1,556.71		
Uncollected Taxes 12-31-21				
Property Taxes	\$1,106,663.81	411.85		
Yield Taxes			\$123.72	
Elderly Deferral				
Total Credits	\$36,153,199.09	\$758,577.47	\$34,120.01	\$422,093.04

Tax Lien Report (January 1 Thru December 31, 2022)

	2021	2020	2019	2018
Unredeemed Liens	\$0.00	\$107,626.08	\$84,025.95	\$132,435.76
Liens Executed During Year	\$146,808.08	\$0.00	\$0.00	\$0.00
Interest & Costs After Lien	\$1,041.07	\$3,239.24	\$21,684.62	\$79,161.44
Total Debits	\$147,849.15	\$110,865.32	\$105,710.57	\$211,597.20
Remitted to Treasurer				
Tax Lien Redemptions	\$33,934.43	\$31,299.11	\$73,048.64	\$123,591.12
Interest and Costs after Liens	\$1,041.07	\$3,239.24	\$21,684/62	\$79,161.44
Abatements Made During Year	\$0.00	\$0.00	\$0.00	\$0.00
Liens Deeded to Municipality During Year	\$0.00	\$0.00	\$0.00	\$0.00
Unredeemed Liens as of 12/31/22	\$112,873.65	\$76,326.97	\$10,977.31	\$8,844.64
Total Credits	\$147,849.15	\$110,865.32	\$105,710.57	\$211,597.20

Water & Sewer

(January 1 Thru December 31, 2022)

Uncollected

Water	\$48,912.77
Sewer	\$55,043.67

Committed To Tax Collector

1st Quarter Warrant	\$633,096.15
2nd Quarter Warrant	\$583,088.51
3rd Quarter Warrant	\$591,500.81
4th Quarter Warrant	\$609,428.91

Refunds

Water	\$404.42
Sewer	\$468.68
Interest/Penalties	\$7,271.50
Misc.	\$13.10
Total Debits	\$2,529,228.52

Remitted To Treasurer

Water	\$1,187,625.24
Sewer	\$1,217,464.33
Interest/Costs	\$7,271.50

Abatements

Water	\$53.53
Sewer	\$0.00

Uncollected Water & Sewer

Water	\$57,920.29
Sewer	\$58,893.63
Total Credits	\$2,529,228.52

Revenue Collected

(January 1 Thru December 31, 2022)

Auto Registrations	\$1,162,639
Boat Registrations	4,173
Title Applications	2,183
Municipal Agent Fees	21,702
Trans Improvement	27,185
Marriage Licenses	1,700
Vital Statistics Copies	4,325
U.C.C.	
Recordings/Discharges	1,050
Dog Licenses	7,643
Miscellaneous	1,917
EB2Gov Fee	790
Total	\$1,235,307

Cars Registered	7,036
Dogs Registered	1,053

Town Clerk Rachel Deane created a kid-friendly election, using a voter checklist, voting booths, and the 100-year-old Town of Durham voting box. Durham was honored as being the only municipality in the state to create and host an election.

Conferences/Training

Town Clerk-Tax Collector Lorrie Pitt and staff attended several educational workshops and conferences throughout

audited by the NH Secretary of State's Office. An audit of ballots for all races was conducted in Concord, N.H. Durham passed the audit and there was no change in the election results.

On Thursday, November 10, 2022, Oyster River Middle School's fifth graders visited the Durham Town Hall to cast their votes for the 2023 New Hampshire's Kid Governor. Durham Town Clerk Lorrie Pitt and Deputy

2022, including regional workshops in April 2022, the NH Tax Collector's Association Annual Conference in September 2022, and the NH Town and City Clerk Conference in October 2022. Town Clerk Lorrie Pitt received a lifetime achievement award for her 30 years of service to the Town of Durham.

Deputy Town Clerk-Tax Collector, Rachel Deane, completed her three-year tax certification training on August 5, 2022, and will finish her four-year certification training in August 2023.

Retirements/New Hire

After 27 years of service, Donna Hamel retired from her position as an Assistant Town Clerk/Administrative Assistant on May 31, 2022. The clerk's office hired Cheryl Hildreth on May 23, 2022, as the new Assistant Town Clerk.

General Office

The Town's online payment system, EB2.gov, continues to be the most popular way for residents to renew vehicle registrations and dog licenses and it has become increasingly popular for property tax and utility bill payment. The Town collected over \$1.6 million dollars in online payments

between January 1, 2022, and December 6, 2022.

Hunter McCluskey, a 6-year-old Lab-Mix, was selected as Durham's Top Dog in 2022. The Office presented the McCluskey family with a gift basket at the Town Council Meeting on Monday, May 16, 2022. The Top Dog gift basket raffle will continue in 2023.

2023 Goals:

The Town Clerk-Tax Collector will continue to work closely with vendors to provide more online payment options and explore new payment options, such as Apple Pay, for over-the-counter transactions.

Tree Warden

Richard Reine, M.S.C.E. CA, Director of Public Works, ISA Certified Arborist NE-7337A

The Town of Durham once again achieved status as a Tree City USA for the 44th consecutive year. Durham is proud to be recognized as the longest standing Tree City USA municipality in New Hampshire by the Arbor Day Foundation. This award recognizes communities who have developed and continue to invest in a healthy community forestry program with adherence to the four core standards developed by the Arbor Day Foundation and National Association of State Foresters.

The Town celebrated Arbor Day with the Land Stewardship Committee and the public on May 2nd, with the planting of three Greenspire™ Linden (*Tilia cordata*) trees at a very prominent location on Main Street in downtown Durham. This planting is part of the Town's Public Shade Tree Planting Program which also included the planting of additional public shade trees throughout Durham and the installation of three porous pavement tree wells on Main Street, by certified public works staff, to enhance the health of existing public shade trees. Durham Public Works staff

capped off the Arbor Day week of celebration by offering Red maple (*Acer rubrum*) seedlings obtained from the Arbor Day Foundation nursery to Durham residents and visitors for replanting at their properties.

The Town and its utility partners, including Eversource Electric, have invested over \$565,033 in standard and enhanced maintenance trimming, planting, and removal, inclusive of the scheduled removal of dead, diseased and dying hazard trees.

Zoning Administrator, Building Inspector/Code Enforcement, Health Officer

Audrey Cline, *CBO*

The Building Department continues to experience moderate applications for building permits in 2022 due to supply chain issues and the high cost of construction materials. The Oyster River Middle School is now complete,

including the Astroturf playing fields that cradle the main entry. We look forward to working with recently approved projects, such as the 32 Madbury Road's six-unit apartment building and a new mixed-use building at 74 Main Street.

We thank owners of rental properties for the general improvement in placing and removing weekly trash barrels and real estate management staff that is focused on daily visits to each parcel. Income from trash violation fines has decrease, and the town is cleaner than ever.

Construction Permits Processed

	2022	2021	2020
Building Permits	231	227	237
Building Permits Denied	5	10	11
Building Permits Withdrawn	0	2	5
Demolition Permits	6	7	6
Building Permits On Hold	0	0	1
Septic Permits/Test Pits	13	14	17
Electric Permits	211	210	214
Plumbing/Mechanical Permits	241	226	199
Total Permits	707	696	690

Value of Building Permits Given	\$19,995,033	\$12,740,552	\$58,896,498*
Fees Collected for all Permits	\$143,428.43	\$94,968	\$242,954**

* *Oyster River Middle School value included*

***Oyster River Middle School fee included*

Breakdown Of Building Permits

	2022	2021	2020
New Single Family House	3	5	1
New Multi-Family Units	9	1	41
Additions, Renovations	189	183	207
Commercial (New & Renovations)	20	26	11
Demolition			
Single Family Home	0	1	0
Commercial Building	0	1	0
Other	6	5	6
Hold/Renewals	2	1	6
Swimming Pools	5	2	8
Other Permits			
Signs	5	12	10
Sidewalk Cafes	6	8	3
Totals all Permits	245	245	293

Our partnership with the Durham Fire Department in addressing health complaints in rental housing has been productive. We also have also made progress in promoting the installation of fire protection systems through the local sprinkler ordinance in existing, older rooming houses and apartment buildings.

As the Zoning Administrator, the CEO works with applicants preparing documents for appeals, variances, and special exceptions from the Zoning Ordinance. Sometimes the process can be complicated, with several types of relief necessary. We endeavor to assist applicants toward understanding of the documents and protocols when approaching the Zoning Board of Appeals.

Durham's inspectors, Mr. Richard Kearney, mechanical/plumbing inspector and Mr. Tom Richardson, electrical inspector, bring expertise to their respective fields. We thank Karen Edwards, our

Trash Violation Breakdown for 2022

Informational Letter	9
Courtesy Notice of Violation	21
Notice of Violation	5
Trash Citation 1st	10
Trash Citation 2nd	1

former Land Use Administrative Assistant, who will continue serving Durham as the Town Administrator’s Assistant. We welcome Andrea Novotney as the land use department’s new

Administrative Assistant and look forward to seeing her apply her skills to the position. I am proud of the dedication these three people bring to their positions and to serving the citizens of Durham. Thank you!

Zoning Board of Adjustment

Micah Warnock, *Chair*

Members: Mark Morong, *Secretary*; Neil Niman, *Vice Chair*; Leslie Schwartz, Christian Sterndale, Micah Warnock; *Chair*, Joseph Warzin, *Alternate*

Former Members: Alex Talcott

The Zoning Board of Adjustment met 11 times in 2022, having received 19 applications for relief from the Zoning Ordinance or from Administrative Decisions.

Outcomes are detailed in the table below. Of the special exceptions, there has been a noticeable increase of requests for special exceptions for short term rentals.

We are thankful for the service of departing member Alex Talcott and welcomed new alternate member Joseph Warzin. Leslie Schwart will step into the new role of active member. At year end there are two vacant alternate positions and residents with an interest are encouraged to apply to the Town Council or inquire with any member of the board.

The Zoning Board reported to the Council that the use of special exception for short-term rentals did not seem like an appropriate use as they could not see any exceptions where they would deny an applicant. They also continued their request that the zoning of Cedar Point be revisited.

2022 ZBA Applications

	Requested	Granted	Denied	Withdrawn	Postponed
Variance	12	11	1	0	0
Special Exception	5	4	1	0	0
Administrative Appeal	2	1	1	0	0
Equitable Waiver	0	0	0	0	0
Rehearing Request	0	0	0	0	0
Request for Extension on Approved Variance or Special Exception	0	0	0	0	0



Public Safety

Durham Fire Department

David Emanuel, *Chief*

The Durham Fire Department is a group of dedicated professionals who strive to improve the quality of life for the citizens and visitors of Durham along with students, faculty, and staff of the University of New Hampshire. The department is jointly funded (50%-50%) by the Town and University and focuses its efforts on fire prevention, emergency medical services (EMS), rescue, and fire suppression. Fire prevention and risk reduction efforts are achieved through life safety inspections and educational programs offered to residents, local businesses, and schools.

2022 has been another challenging year and fire department members found themselves once again meeting new challenges. Due to two extended shift vacancies as a result of injuries, the department experienced a significant unanticipated expenditure of overtime which



Durham Firefighters Train for Vehicle Extraction.

was necessary to ensure that the department remained fully staffed and prepared for EMS and fire suppression response. This heavy workload has taken a toll on the staff of the department.

2022 Accomplishments

During the past year, department members actively collaborated with town staff to prepare and submit grant applications which resulted in the Town of Durham being

awarded over \$950,000 in local, state, and federal grant funding to support our communication systems, rescue and EMS equipment purchases, and technical rescue training overtime.

Firefighter Robert Rosselli successfully completed his probationary period and was promoted to a permanent firefighter with the department.

The department welcomed Call Firefighter Christine Roundtree to the Durham Fire Department family.

Department members invested time and resources in training and professional development in the fields of EMS, human resources, leadership, as well as several certification-level courses.

Department labor and management teams worked collaboratively to modernize job descriptions for the positions of firefighter, crew chief, lieutenant, and captain.

A department-wide meeting was conducted to continue work on the strategic planning

2022 Fire Department Inspections and Activities

Inspections Type	Inspection Performed
Complaints and referrals	21
Plan review and consults (site, fire alarm & bldg)	168
Heating appliances	4
Life safety	103
Assembly (UNH assembly permits issued by Durham Fire)	32
Assembly (town wide, issued by Durham Fire)	23
Housing standards inspections	39
Total	390

2022 Fire Department Incident Reporting

Incident #	Incident Type	Responses	%	Mutual Aid Given	Mutual Aid Received
100	Fire	48	2	21	4
	Building fire	20		15	2
	Cooking fire, confined to container	4		0	0
	Forest, woods, natural vegetation, wildland fire, brush	7		1	0
	Other	17		5	2
200	Overpressure Rupture	3	>1	0	0
300	Rescue/EMS Incident	1289	58	9	13
	EMS call, excluding vehicle accident with injury	1141		4	7
	Motor vehicle accident with injuries	42		4	3
	Motor vehicle accident with no injuries	42		1	0
	Removal of victim(s) from stalled elevator	22		0	0
	Other	42		0	3
400	Hazardous Condition	52	2	1	1
	Gasoline or other flammable liquid spill	11		0	0
	Carbon monoxide incident	2		1	0
	Tree on wires (arcing), communication line down	30		0	1
	Other	9		0	0
500	Service Call, Other	167	8	4	0
	Check detector	24		0	0
	Odor investigation	38		0	0
	Lock-out	20		0	1
	Other	85		4	0
600	Good Intent Call, Other	98	4	12	2
	Dispatched & cancelled en-route	59		11	2
	Smoke scare, odor of smoke	17		1	0
	Other	22		0	0
700	False Alarm or False Call	551	25	6	4
	Trouble signal due to malfunction	232		0	0
	Smoke detector/alarm system activation	279		6	4
	Other	40		0	0
800	Severe Weather or Natural Disaster	15	1	0	0
900	Special Incident Type, Other	2	>1	0	0
Total Incidents		2225	100	53	24

initiative to roadmap the future of the fire department.

- As approved in the 2019 Capital Improvement Program, construction finally began on fire station renovations to improve functionality and incorporate health and safety features into the existing UNH facility on College Road. Renovations have been delayed largely due to unforeseen disruptions in and issues with the supply chain and contractor availability. At the time of this report, the renovated station administrative spaces are 75% complete and clean room and fitness area spaces are 25% complete.

Also pursuant to the Capital Improvement Program, the

department completed outfitting two vehicles to complement the department's apparatus fleet. A 2021 Ford F350 (Rescue 5) was placed in service as the department's primary EMS response vehicle and a 2022 GMC Yukon (Car 1) was also placed in service as a staff command vehicle.

Goals for 2023:

- Complete the Land Mobile Radio (LMR) project with Strafford County, law enforcement, and public works partners, and vendors utilizing funding from the Department of Justice Community Oriented Policing Services (COPS) \$900K of grant funding awarded to the Town of Durham in the fall of 2022.

- Complete the fire station renovation project with the ultimate station goal being a permanent solution with plans for a new building as outlined in the Town Council goals.

- Develop a plan and onboard a deputy chief position to increase community risk reduction efforts and to assist with fire department training and safety programs.

- Focus on future growth and development of employees.

Members of the Durham Fire Department would like to express their appreciation to the Town and University community for their ongoing and unwavering support of the Fire Department.

Forest Fire Warden

David Emanuel, *Fire Chief*

The Durham Fire Department participates in the New Hampshire Division of Forests and Lands online electronic permitting process to best serve Durham residents. Under State law (RSA 227-L:17), a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits may be obtained by visiting <https://nhdflweb.sovsportsnet.net/> or by scanning the QR code on the next page.



Smokey the Bear visits Durham



During 2022 there were approximately 200 burn permits issued to Durham residents, approximately

70% were seasonal permits and 30% were daily burn permits.

Many homes in Durham are located within the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Homeowners should

take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). Additional information and homeowner recommendations are available at www.firewise.org.

Safe open burning requires your diligence and responsibility.

We ask everyone to remember Smokey’s message about personal responsibility and follow his ABC’s: Always Be Careful with fire. If you start a fire, put it out when you are done. “Remember, Only You Can Prevent Wildfires!” For more information, please contact the Division of Forests & Lands at (603) 271-2214, online at www.nhdfl.org. For up-to-date information, follow DFL on Twitter: @NHForestRangers. Thank you for helping us to protect Durham’s Forest resources.

McGregor Memorial EMS

Chris Lemelin,
Executive Director

McGregor EMS has provided continuous 9-1-1 ambulance services to the communities of Durham, UNH, Lee, and Madbury since we were founded at a Durham Town meeting in 1968. To this day, volunteers give selflessly of their time to provide the majority of ambulance coverage, over 39,862 hours, in 2022. Their dedication has remained reassuringly consistent in a rapidly changing world. McGregor supplements its volunteer coverage with 24x7 paid paramedics and remains the only service on the Seacoast to do so. This paid / volunteer model continues to be highly effective and allowed us to



McGregor Volunteers and Staff at their 2022 Awards Banquet

cover 99% of calls in 2022. This includes a large number (73%) of our third due calls (a third simultaneous call). Overall, we believe this reflects the highest level of ambulance availability in the region.

Of course, simply showing up is only one part of a high-quality EMS system. Our Quality Improvement committee is made up of staff, volunteers, and hospital personnel and reviewed 100% of high-acuity calls (134 runs in total) during

the year. In 2022, we were also selected by the National EMS Quality Alliance as one of fifty agencies from throughout the US and Canada to participate in the first-ever national quality improvement project focused on improving safety. Lessons learned from these processes allow us to monitor and improve our already robust training programs.

McGregor’s volunteers include people of all ages and walks of life. In 2022 we were pleased to welcome a number of volunteers who are later in their careers to our ranks, including former volunteers returning to the organization. A core belief of McGregor is that anyone can save a life, and we encourage all who read this to become involved in one of the following ways:

- Take a First Aid, CPR, or Stop the Bleed Course. Class information is available at www.CPRSafe.org. Please get in touch with us if finances are a barrier to attendance.
- Volunteer as an EMT. Take an EMT course locally. Non-medical volunteer opportunities also remain available. To learn more, visit www.McGregorEMS.org/volunteer

2022 Accomplishments

- Responded to 2,306 calls in 2022 (compares with 2,331

and 1,765 in 2021 and 2020 respectively).

- Trained 7 new Advanced EMTs. Hired 4 new Paramedics.
- Recruited and trained 18 new volunteers.
- Led COVID vaccination clinics in partnership with the Oyster River School District. Volunteers and staff contributed roughly 500 hours to this effort.
- Transitioned our operations from the emergency facility used during COVID-19 back to our partially renovated permanent station on College Road.
- Partnered with Wentworth Douglass Hospital to begin a Mobile Integrated Healthcare (MIH) program designed to keep high-risk respiratory patients out of the hospital. This program is fully funded by the hospital, allowing us to offer this service at no cost to the community and patients.
- Secured a \$20,000 CDC grant through the NH Asthma Control Board designed to expand the MIH program to asthma patients.
- Received \$29,761 in FEMA reimbursement to defray costs related to the pandemic.
- Personnel attended numerous trainings including an Advanced Active Shooter Incident Management course, Crisis Intervention Training

and courses on Motivational Interviewing.

Goals for 2023

- Maintain high levels of volunteer engagement and dedication.
- Work with the University, towns, and other stakeholders to address McGregor’s future station needs.
- Provide advanced airway management training, including the use of video laryngoscopy to paramedics in partnership with anesthesiologists from Portsmouth Regional Hospital
- Continue monitoring paramedic pay rates and benefits against regional averages and update as needed. Continue efforts to recruit and hire high-quality paramedic staff in an increasingly challenging environment.
- Continue to develop plans in cooperation with our partner agencies to respond to Active Shooter/Hostile Event incidents.
- Continue to expand our Mobile Integrated Health partnership with Wentworth Douglass Hospital and N.H. Asthma Control Board to enhance the services we can provide to the local communities.

Police Department

Rene Kelley, *Chief*

I am pleased to present my third annual report as your police chief. Day in and day out, the Durham Police Department continues to focus on providing professional services in a cost-efficient manner with a guardian philosophy of policing. Most of 2022 saw the department working short-staffed due to officers either leaving the law enforcement career field or transferring to larger police departments who are able to offer varied assignments and higher pay. To say that officers worked tirelessly to cover for vacancies would be an understatement. I wish to commend all the employees of the department who voluntarily agreed to change their work schedules to ensure patrol coverage while we were short-handed. I am extremely proud of every member of this organization who comes to work every day with the goal of providing police services in a professional and courteous manner.

For most of 2022, we were in recruitment mode at the PD. The department spent countless hours actively recruiting police officer candidates who meet the very demanding hiring standards established by your CALEA Accredited police department. Vying for qualified candidates from a limited



L-R: Deputy Chief David Holmstock, Chief Rene Kelley, Captain Jack Dalton



Administrative Assistant Sarah Douglas, Volunteer Kim Ward, Administrative Assistant Jennifer Johnson

pool of applicants is extremely challenging, but I am pleased to report that we have been successful in hiring a group of outstanding young officers and the department is at full staff for the first time in several years. Joining the department in 2022 are James Fallia, Sean

Malonson, Travis Bach, Jasdeep Kaur and Noah Young. As of this writing Officer Fallia and Officer Young have completed their field training and have been assigned to a patrol shift while Officers Bach, Kaur and Malonson are currently undergoing training with an

experienced field training officer learning the nuances of policing in Durham.

2022 Accomplishments

Improve upon community outreach programs and increasing positive citizen/police contacts. I am pleased to report that officers participated in numerous community service projects throughout 2022. Here are but a few of those highlights:

- Partnered with several Fraternities and Sororities to “fill a cruiser” with toys and clothing for children.
- Shop with a Cop program where officers partnered with children in need to shop for Christmas gifts for their family members.
- Helped a local Girl Scout Troop earn the “Respect for Authority Badge” by providing them with an overview of a police officer’s daily responsibilities and providing them with a tour of the police station and allowing them to check out all the cool things officers have in their police cruisers.

- Participated in Frost Fest and Trick or Treat festivities.
- Participated in and awarded medals to athletes during the Special Olympics.
- Partnered with the organization “Haven” to spread awareness about domestic violence.
- Provided active shooter training to Oyster River Middle and High School staff.
- Partnered with AAA of Northern New England to make public awareness videos with a concentration on school opening traffic safety tips.
- Partnered with the Oyster River Community Read program.
- Participated with the University of New Hampshire Unity Day celebration.

Successfully maintain Law Enforcement Accreditation. In July the department went through an exhaustive inspection by a respected police executive employed by the Commission on Law Enforcement Accreditation. The inspection included a thorough review of all policies and procedures and documented proof of adherence of policy. I

am proud to report that we were once again awarded accredited status with merit. The Durham Police are one of only eleven departments, our size, in the country to receive this distinction.

Maintain designation as one of the safest college towns in the country. In 2020, the Town of Durham was named the sixth safest college town in the country. In 2021 we moved up four positions and were named the second safest college town in America. Though our goal was to move into the number one spot in the country, I am pleased to report that for the second year in a row Durham was recognized as the second safest college town in the USA. We will keep aiming for that number one spot which I hope to be able to report to you in 2023.

Once again, I want to thank the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. We look forward to working together and providing the level of service that the Durham community has come to expect from its police department.



Public Works

Director Of Public Works

Richard Reine, *M.S.C.E, CA,*
Director of Public Works

On behalf of Durham Public Works, I am pleased to report that once again the Department was exceedingly successful in managing the critical services and programs within our area of responsibility. This includes the critical infrastructure which sustains our water distribution and treatment, wastewater collection and treatment, stormwater management and integrated solid waste systems, along with our facilities, grounds, and transportation system programs. These accomplishments were achieved due to the ongoing support from the Durham community and Town of Durham officials coupled with the skill, knowledge and unwavering commitment of our Public Works team members in support of our mission to enhance the quality of our resident's and visitor's lives.



L-R: Assistant to the Director of Public Works, Shannon Shaw, GIS Program Administrator, Steve Lutterman, Town Engineer, April Talon, Public Works Director, Richard Reine, Assistant Public Works Director, Sam Hewitt, Administrative Clerk, John Baker

The Department's achievements over this past year are even more noteworthy when one considers the ongoing challenges encountered with supply chain constraints, shortages and the rising costs of materials and equipment. Notwithstanding the challenges encountered throughout the year, the Public Works team was able to excel in the completion of many critical projects and programs as highlighted below.

We would like to acknowledge and thank the many volunteers

assisting Durham Public Works in helping to maintain the Town of Durham's public grounds and facilities. As Director of Public Works, I would like to express my sincere gratitude and appreciation to the Durham Public Works team members for their dedication and accomplishments.

It's an honor and privilege to serve the Durham community - we thank you and look forward to continued service excellence in 2023.

2022/2023 Goals and Accomplishments

- Responded to 25 winter weather events, providing snow and ice control for 120 lane miles of roadway, parking lots and 15 miles of sidewalk.
- Submitted a major Solid Waste Facility Permit Modification with NHDES, which included a new Facility Operating Plan and Facility Closure Plan for the Town owned and operated Raymond A. Laroche Sr. transfer station.
- Worked closely with the GIS Program to develop Interactive Public Viewers for the Integrated Solid Waste and Winter Snow and Ice Control programs using the ESRI ArcGIS online GIS platforms to enhance program public outreach.
- Completed 2022 Road Program with the milling, reclaim and paving of approximately 1.5 miles of roadway including Mast Road, Pendexter Road, Timberbrook Lane, Wednesday Hill Road, and Back River Road with targeted milling and pavement overlays on Durham Point Road.
- Completed the sidewalk replacement of concrete sidewalks located on Dover and Newmarket Roads between School House Lane and 12 Dover Road and Bayview Road to Park Court.
- Continued the design and permitting process to be completed in 2022 for the bridge replacement and trail reconstruction at Wagon Hill Farm using grant funding received from the National Fish and Wildlife Foundation and New Hampshire Moose Plate program.
- In September 2022, Durham Public Works submitted the NPDES MS4 Stormwater Year 4 Annual Report as required by the Town's federally issued EPA permit. The public is encouraged to review the Town's stormwater management plan and associated documents at <https://www.ci.durham.nh.us/publicworks/stormwater>. Comments about Durham's stormwater program can be sent to ATalon@ci.durham.nh.us. Year 5 activities will continue to be completed within the 2023 fiscal year.
- Began construction of the wastewater treatment plant odor control project for the sludge handling building and storage tanks scheduled for completion in early 2023.
- Working with Horizon Engineering, completed the final design and permitting phase for the Ross Road at Ellison Brook culvert replacement/rehabilitation project with construction tentatively planned for 2023.
- Continued to provide weekly curbside collection of solid waste and recycling for 950 residential customers and 32 commercial recycling customers.
- Advanced the Madbury Road Complete Streets Improvement Project with VHB engineers, including two public outreach meetings and a Town Council presentation.
- Finalized design of the Emerson Road watermain replacement/roadway and sidewalk rehabilitation project located between Madbury Road and the western entrance of Little Hale Road. Bidding has been completed and contract award to Pichette Brothers of Manchester NH - work scheduled to begin in spring 2023.
- Completed the 8,500' Lee Circle water line extension project working with project designer, Underwood Engineers, and contractor Defelice Construction of Dracut MA. The waterline extension project which will provide water from the Lee Well site to the Lee Traffic circle to accommodate, initially 12 customers impacted by on-site MtBE well contamination.
- Completed a major renovation to the Lee Well Water Production Facility, including structural renovations, a full well redevelopment to reestablish well yields, pump and motor replacement, chemical feed and storage upgrades, and chemical analyzer replacement.
- Completed design, permitting and contract award to Apex Construction for the construction of the new Technology Drive water pump station funded through the NHDES MTBE remediation program.
- Ensured regulatory compliance sampling for total coliform, lead, copper, VOC's, SOC's, PFAS, and disinfection by-products as required by the EPA and NHDES.

Finalized engineering design contract with Environmental Partners as part of the wastewater treatment plant's Facilities and Capital Improvement Plans. Project scope includes rehabilitation/replacement of two Primary Clarifiers, four Aeration Tanks, two Secondary Clarifiers, reconstruction of a critical and failing retaining wall, stormwater management and water quality improvements and miscellaneous facility structural improvements. These construction improvements are scheduled to commence in 2023.

As part of the Department's wastewater infiltration and inflow program, completed CCTV inspections on Edgewood Road in preparation for 2023 sewer rehabilitation. The Edgewood Road sewer rehabilitation involves the upgrade to 10 sewer manholes and pipe lining of sections of the collection system. These sewage lines are some of the oldest lines in the Town that date back to the 1940's. These upgrades will reduce any unwanted water infiltration into the sewage collection system and extend the useful life of this segment of the wastewater collection system.

Completed award of the Mill Pond Dam removal design contract to VHB Engineers and continue to advance



Wagon Hill Farmhouse and barn. Photo by Jean McPeak

the design and permitting of this project. The Town has applied for and received grant funding in the amount of \$284,226 from the Critical Flood Risk Infrastructure Grant (CFRING) and has been selected to provide a full proposal in the amount of \$150,000 for the fiscal year 2023 watershed assistance grant. In addition, the Town has received a favorable review of its \$3.5 million NOAA grant application for fiscal year 2023 as part of the NOAA Fish Passage through Barrier Removal program. These grants are anticipated to provide full funding for design and construction, inclusive of a newly proposed fish passage improvement on the upper UNH water supply dam.

Continued to advance the design and permitting of up to three culverts on

Bennett Road, inclusive of the crossings at LaRoche, Woodman and Corsey Brooks. Successfully submitted a Congressionally Directed Spending Request (CDR) to the office of the Senator Jeanne Shaheen in the amount of \$2,040,000 to supplement local funding for design and construction improvements. The CDR funding is scheduled for inclusion in the FY2023 federal fiscal year budget.

Continued to provide scheduled, preventative, and unscheduled repairs to the majority of town-owned vehicles and equipment consisting of CDL type trucks, sedans, off-road heavy equipment and hand operated tools. This includes performing mandatory NH State Inspections to 26 vehicles.

Engineering Division

April Talon P.E., *Town Engineer*

The Engineering Division of the Department of Public Works is responsible for managing the Town's infrastructure including water, sewer, stormwater, bridges, roads, and dams.

The following are highlights of projects completed or ongoing in 2022 and those coming forward in 2023.

Integrated Watershed Planning/Grants/Stormwater

- EPA Stormwater MS4 Permit Compliance Year 3 and Year 4 - *Annual Program Ongoing*
- Community Oyster Garden at Old Landing Park - *Ongoing*
- Seacoast Stormwater Coalition - *Ongoing*
- Great Bay Pollution Tracking and Accounting Pilot Project - *Ongoing*
- 319 Grant Project - Permeable Reactive Barriers (PRB) - *Completed 2022*

Water Projects

- Madbury Road Water Main Replacement - *Design 2022/Phase 1 Construction Scheduled 2023*
- Emerson Road Water Main Replacement - *Design 2022/Construction 2023*

- Wiswall Dam Spillway Stability and Rock Anchors - *Completed 2022*
- Mill Pond Dam Removal Design - *Ongoing*
- Monthly Water Meter Reading and Quarterly Billing - *Annual Program Ongoing*
- Cross Connection Control Program/Backflow Prevention - *Annual Program Ongoing*
- Upgrade to the Technology Drive PRV/Booster Station - *Design 2022, Construction 2023*
- Lee Well Improvements - *2022/2023*
- Lee Waterline Extension to MtBE contaminated properties at the Lee Traffic Circle - *Completed 2022*

Wastewater Projects

- Madbury Road Sewer Main Replacement - *Design 2022/Phase 1 Sewer Construction Scheduled 2023*
- West End Sewer Planning Study - *Design 2022/2023*
- WWTP 2020 Facilities Plan Update - *Complete*
- WWTP Step Screen Overhaul - *Complete 2022*
- WWTP Odor Control Upgrade - *Construction 2022/2023*

- WWTP Major Components Upgrade - *Design 2022/2023*
- Sewer Use Ordinance Update - *2023/2024*
- EPA Great Bay General Nitrogen Permit Compliance - *Annual Program Ongoing*

Road/Bridge/Culvert Projects

- Culvert Rehabilitation, Ross Road - *Design 2022/2023*
- Culvert Rehabilitation, Edgewood Road @ Littlehale Brook - *Construction 2023*
- Culvert Rehabilitation, Edgewood Road @ Pettee Brook - *Construction 2023*
- Culvert Rehabilitation, Madbury Road @ Littlehale Brook - *Construction 2023*
- Culvert Rehabilitation, Madbury Road @ Pettee Brook - *Construction 2023*
- 2022 Road Program - *Complete*
- 2023 Road Program - *Coming for 2023*
- Mill Road Culvert Over Oyster River - *Design 2022*
- Madbury Road Reconstruction Project - *Design 2022/2023, Phase 2 Construction Scheduled 2024*

As always it has been a very busy year for permitting with 21 driveway permits and 24 excavation permits. It's been a pleasure serving the Town of Durham this year and I'm looking forward to what 2023 holds!

GIS Program Administrator

Steve Lutterman, *Administrator*

Over this first year of the establishment of the Town's GIS Program, we have been extremely busy. The Town implemented a cloud-based GIS environment for data management, collection, and visualization. This includes applications to streamline workflows and enhance data collection capabilities for the Town. Working in collaboration with the Durham Public Works, we have launched two interactive sites known as Story Maps for both the Integrated Solid Waste, and Winter Snow and Ice Control Programs. If you have not seen it yet make sure to check out the new interactive web map on the Town's webpage.

The mission of Durham's Geographic Information System (GIS) program is to provide maps, applications, geographic data, and spatial analysis for the Town's departments, boards, committees, and the greater community. By using geographic tools to interpret information and reveal insights, such as patterns and relationships, decision makers are better equipped to address town issues.

2022 Accomplishments:

Town's interactive web map: This application incorporates both the Town's newly created parcel data and a selection of curated layers providing

insights into the Town. It features a robust toolset which allow users to view, query, and create maps, as well as export selected datasets into a spreadsheet, generate abutter's lists for mailings, use measurement tools, mark up maps, share links to users by e-mail, and much more!

- Snow Fighters Story Map: This interactive site outlines what you need to know about winter weather and Durham's Snow and Ice control program.
- Where Do Durham's Trash and Recyclables Go Story

Map: a resource to Durham's transfer station, recycling center and curbside collection program.

- Data collections tools and public progress viewers for Town projects such as Fall Clean Up and Right of Way Vegetation Program.
- Updated version of the Town's Historic Overlays, Three Story Height Limitation, and Wetland maps to conform with the new parcel data.
- Deployed a series of web-based tools to help staff manage Pavement Moratoriums, Dig Safe Ticket Tracking, Conservation Easements and Asset Management.



Officer Rob Keith and Detective/POP Officer Emily Festa participated in Local B Studio's push-up contest during the Durham Day Celebration. (At least 10 push-ups were needed to qualify for a lollipop!) Courtesy Brett Pestana

Operations Division

Samuel Hewitt, *Assistant Director of Public Works* and
Shane Bickford, *Operations Manager*

The Durham Public Works' Operations Division continued to remain resilient in the face of strong headwinds in 2022. Supply chain constraints, staffing shortages, and increased costs for consumables and commodities forced adjustments in operational strategies to minimize their effects on programs and services. La Niña conditions persisted for a second consecutive winter, resulting in 25 emergency responses for frozen precipitation events. Additionally, the Spring Bulky Waste Collection Program netted 180 tons of material over the four-week curbside collection period.

2022 Accomplishments:

- Completed an emergency replacement of the roofing materials on the Durham Police Department.
- Picked up 64 tons of brush and leaves during the curbside Fall Brush/Leaf Collection Program.
- Completed the second-annual Roadway Crack Sealing Program. This pavement preservation technique was applied to Main Street, Pettee Brook Lane, and sections of Durham Point Road.
- Painted 30 miles of center and edge pavement markings

across Town. 1,000 symbols including crosswalks, sharrows, bike lanes, and stop bars were also completed.

- Completed a major renovation of the heating system on the first floor of the Old Town Hall / Courthouse. The existing oil-fired boiler was replaced with a high-efficiency natural gas boiler.
- Continued to provide scheduled, preventative, and unscheduled repairs to the majority of town-owned vehicles, including 26 NH State Inspections.
- Provided year-round maintenance within all town-owned parks, property, and buildings.
- Coordinated with the Parks and Recreation Department on several special events, as well as the operation of Churchill Rink.
- Responded to 25 winter weather events, providing snow and ice control for 120 lane miles of roadway and 15 miles of sidewalk.
- Coordinated with the Oyster River Cooperative School District and Town Clerk's office with setting up and tearing down three election events.

- Planted three public shade trees in the Downtown Corridor and two in Old Landing Park.
- Consistent with the Town's EPA issued NPDES MS4 Stormwater Permit requirements, the Public Works Department cleaned 182 catch basins and swept the gutter lines of all Town roadways.
- Successfully recruited and hired Heavy Equipment Operator, Kevin Linchey.
- Removed and replaced over 250 feet of culvert drainage pipe, targeting those which convey water under 2022 Road Program roadways along with failures and emergency repairs to culverts on Madbury Road and Bucks Hill Road.
- Completed major renovations on a 25' pedestrian bridge at Jackson's Landing.
- Replaced the 25-year-old fire panels at Durham Public Works and the Courthouse/Old Town Hall. Smoke and heat devices were also upgraded.
- Completed traffic signal upgrades at the College/Main intersection which included 7 new NHDOT standard signals, new signal cabling, and a video-based vehicle presence detection system.
- Completed a Spring and Fall preventative maintenance program on Town facility HVAC equipment.



L-R: Nick Bennion, Chris Starkweather, Kevin Linchey, Sam Hewitt, Shane Bickford, Mike McCrillis, Thomas Macaione, Dwight Richard, BJ Austin, Dana Smith

- Replaced 30 Town street name signs with ones which include the Town seal and meet MUTCD compliance.
- Upgraded signage at 8 crosswalks to meet MUTCD standards.
- Renovated the shed at the Town Cemetery.
- Reconstructed the entrance of the Raymond A. LaRoche, Sr. Transfer Station and Recycling Center including full-depth bituminous asphalt replacement and drainage improvements.
- Secured the permitting required to employ a Right-of-Way Vegetation Management Program. Public Works Team members Nick Bennion and Chris Starkweather obtained commercial pesticide applicator's licenses and a comprehensive standard operating procedure manual was developed.
- Worked with the GIS Department to create an Interactive Public Viewer using the ESRI ArcGIS online GIS platform which describes the Department's policies and procedures for snow and ice control.
- In conjunction with Strafford Country Regional Planning, constructed a permeable reactive barrier for nitrogen removal at a Durham Point Road residence.

Solid Waste Division

Samuel Hewitt, *Assistant Director of Public Works and*
Shane Bickford, *Operations Manager*



L-R: Shane Bickford, Sam Hewitt, Tom Brannan, John Page, Art Nutter, Spencer Deland

The Solid Waste Division administered several operational adjustments in 2022 that enhanced program efficiencies. Collection routes were modified to further balance the amount of stops per day and the collection of scrap metal at the Transfer Station was modified from loose pile to roll-off container storage. A broad decline in recyclable commodity prices was experienced in mid/late 2022, as manufacturers and consumers adjusted to the turbulent economic conditions and oversupply of recyclable materials.

2022 Accomplishments:

- Filed a major Solid Waste Facility Permit Modification with NHDES, which included a new Facility Operating Plan and Facility Closure Plan.
- Continued to provide weekly curbside collection of solid waste and recycling for 950 residential customers and 32 commercial recycling customers.
- Continued to provide options for the recycling of individual revenue-generating commodities through the Transfer Station, including corrugated cardboard, aluminum cans, batteries, and scrap metal.
- Worked with the GIS Department to create an Interactive Public Viewer using the ESRI ArcGIS online GIS platform which describes the Department's policies and procedures for recycling and solid waste operations.
- Continued to evaluate options/methods for disposal and recycling programs to increase efficiencies, reduce cost, improve employee safety,

and promote environmental sustainability.

- Maintained employee NHDES Solid Waste Certifications through required training programs.
- Worked with the Integrated Waste Management Advisory Committee to further promote recycling and the diversion of municipal solid waste from landfills.
- Accepted delivery of a new 2022 Caterpillar Backhoe and 2022 Caterpillar Skid steer for Transfer Station operations.

Solid Waste Division Statistics 2022

Tons Of Material Marketed		Other Material Recycled: (unit)	
<i>Recyclable Material:</i>		Car Tires (tons)	8.77
Mixed Paper - Route	157.91	Waste Oil - (gallons)	880
Mixed Paper		Antifreeze - (gallons)	110
- Transfer Station	88.58	Leaves (tons)	67.2
Cardboard	104.8	Electronics (tons)	8.16
Scrap Metal	131.06	Propane Tanks - (individual)	300
Car Batteries	1.57	Fire Extinguishers (each)	32
Single Stream - Commercial	103.31	Air Conditioners (each)	212
Commingled Containers		Refrigerators (each)	126
- Transfer Station	79.12	Compost (tons)	
Comingled Containers		- Transfer Station	27.23
- Route	147.97		
Aluminum Cans	8.87		
Total	823.19		
		Materials Disposed: (tons)	
Recycling Revenue	\$31,089.04	MSW - Curbside	1117.23
Tip Fee Avoidance	\$65,089.63	MSW - Transfer Station	544.09
		Bulky Waste	324.94
		Construction and Demolition	46.62
		Electronic Stickers Sold (each)	647

Wastewater Division

Daniel Peterson, *Durham Wastewater Superintendent*

2022 Accomplishments:

Finalized an engineering design contract with Environmental Partners as part of the treatment plant's Facilities and Capital Improvement Plans. Rehabilitation and reconstruction scheduled to take place at the facility as part of this project include rehabilitation/replacement of two Primary Clarifiers, four Aeration Tanks, two Secondary Clarifiers, reconstruction of a critical and failing retaining wall, stormwater management and water quality improvements and miscellaneous facility structural improvements. These construction improvements will ensure

reliable treatment operations for years to come.

Preliminary CCTV inspections have been completed on the Madbury Road, Madbury Court, and Edgewood Road sewer rehabilitation. The Madbury Road and Madbury Court are part of the Madbury Road Complete Streets utilities and road reconstruction project. The Edgewood Road sewer rehabilitation will take place as a separate project. Upgrades to sewer manholes and pipe lining on Edgewood Road will take place in early 2023 with Madbury Road scheduled to occur beginning in 2023. These sewage lines are some of the oldest lines in the Town that date back to the

1940's. These upgrades will reduce any unwanted water infiltration into the sewage collection system as well extend the useful life of this segment of the wastewater collection system.

Working with Wright-Pierce Engineers, work continues on the wastewater facility odor control project, with planned completion scheduled in early spring of 2023. These two new odor control systems will help reduce any nuisance air that is generated from the solids processing phase at the treatment facility.

The staff has been busy working with the GIS Program Administrator Steve Lutterman, in the mapping and inspecting of the sewage collection system. This data will be very useful for asset management with regard to



L-R: Daniel (Max) Driscoll, Meredith Hoyt, Dan Peterson, Chad Pierce, Adam Jenness

condition, age, pipe sizes, and will assist in developing a long-term replacement and rehabilitation program.

Secured a contract with Huber Corporation for the rehabilitation of the treatment plant’s step screen. This critical piece of equipment is the first line of defense in removing debris and preventing entrance into the treatment process, which could cause harm to the treatment works. This project is scheduled to be completed in January 2023.

This past year many staff changes have taken place. Maintenance mechanic Chis Goodwin has moved on to become the Wastewater Superintendent at Exeter. It is also with great sadness that we report that Chief Operator Daniel “Max” Driscoll has chosen to retire, after thirty-

four dedicated and incredibly impactful years serving the Town in his leadership capacity. He will be greatly missed by all the staff. Ian Anderson has been hired as the new Chief Operator bringing a wealth of knowledge in the wastewater field to Durham. Chad Pierce has taken on the role of maintenance mechanic and new staff member, Adam Jenness has replaced Chad

Pierce’s position. These two new operators come with highly qualified operator skills and will be an asset to the treatment facility and the Town.

As always, the staff continues to look forward to serving the Town in the coming year and making the best quality treated discharge into the Oyster River and Great Bay.

Wastewater Division Statistics

Permit Parameters	2022 Avg.	2021 Avg.	2020Avg.
Effluent Flow (MGD)	0.77	0.78	0.71
Influent Flow (MGD)	0.80	0.82	0.73
Effluent TSS (MG/L)	1.6	1.0	1.8
% TSS Removal min.85%	99.1	99.6	99.1
Effluent BOD (MG/L)	5.1	4.6	5.2
% BOD Removal min. 85%	97.4	97.6	97.0
Total Effluent Flow (MG)	279	284	259
Total Influent Flow (MG)	291	300	266
Total Septage Received (Gal.)	337,385	334,400	289,850
<i>MGD.....Million Gallons per Day</i>		<i>MG/L.....Milligrams per Liter</i>	
<i>TSS.....Total Suspended Solids</i>		<i>MG.....Million Gallons</i>	
<i>BOD.....Biochemical Oxygen Demand</i>		<i>Gal.....Gallons</i>	

Water Treatment and Distribution Division

Samuel Hewitt, *Assistant Director of Public Works* and Dwight Richard, *Chief Operator*

2022 Accomplishments:

- A severe, but transient drought plagued New England from May to September, resulting in water conservation measures by the UNH/Durham Water System. Due to this the fall fire hydrant flushing program was curtailed and conservation messages were distributed to the community. Despite these challenges, Public Works Water Division crews continued to provide safe and clean drinking water to 1350 customers while maintaining the Town's treatment system and distribution piping network.
- Completed a major renovation to the Lee Well Water Production Facility, including structural renovations, a full well redevelopment to reestablish well yields, pump and motor replacement, chemical feed and storage upgrades, and chemical analyzer replacement.
- Conducted routine in-person inspections and remote SCADA system checks of all Town owned water facilities to ensure quality and compliance were continuously achieved.
- Managed water production at the Lee Well production and treatment facility and

coordinated the finish water introduction into the distribution system.

- Ensured regulatory compliance sampling for total coliform, lead, copper, VOC's, SOC's, PFAS, and disinfection by-products as required by the EPA and NHDES.
- Coordinated water production needs with the UNH Facilities Department and Water Treatment Plant personnel to meet system demands for the UNH/Durham water system.
- Completed monthly water meter readings and coordinated with the quarterly water billing for 1350 customers.
- Coordinated all water system maintenance requirements with UNH Water/Facilities Department, including the semi-annual uni-directional flushing program of water main lines, and gate valve exercising.
- Repaired two hydrants and responded to and repaired one water main break.
- Repaired or replaced 75 water meters.
- Maintained employee NHDES Drinking Water Treatment and Distribution Licenses through required training programs.



Dwight Richard, *Chief Water Operator*

- Located and marked water utilities at 375 excavation sites through the Dig Safe Program.
- Coordinated the development and distribution of the 2022 Consumer Confidence Report.
- Assisted in the completion of the Lee Circle Water Line Project which added an additional 2 miles of distribution piping and 15 service connections to the UNH/Durham Water System.
- Began to coordinate the responsibilities required for compliance with the recently issued Unregulated Contaminant Monitoring Rule 5 and Lead and Copper Rule revisions by the EPA.



Town Supported Organizations

Big Brothers Big Sisters of New Hampshire

Abby Sprackland, *Grants & Communication Manager*

Big Brothers Big Sisters of New Hampshire’s mission is to create and support one-to-one mentoring relationships that ignite the power and promise of youth. Our vision is that all youth have the opportunity to achieve their full potential through mentorship. Our program remains free of cost to youth and their families thanks to the generosity of grants, corporations, donors, volunteers, and town support, such as, the Town of Durham. BBBSNH greatly values the Town’s generous contribution.

2022 Accomplishments

- In 2022, Big Brothers Big Sisters of New Hampshire supported four mentoring matches from the Town of Durham. In addition, six volunteers from the town generously dedicated their time to mentoring youth in Durham and surrounding communities. One child from the Town of Durham remains on our waitlist, in need of a mentor.
- Each mentoring match meets a minimum of 2-4 times per month, spending quality time together participating in activities of their choosing to gain new experiences and skills. Big Brothers Big Sisters of New Hampshire also offers sponsored activities in tandem with traditional match outings when able. Launched a pilot of a new program called, Mentor 2.0 at Manchester West High School matching high school aged students with mentors from the business or trades community. The program aims to help students achieve a better path forward towards career and/or college aspirations and success.
- Secured a 3-year contract from the Department of Education to support its newest program Mentor 2.0.
- Named Seacoast Outrights Community Partner of the Year
- On track to exceed 130 new matches made statewide in 2022 in addition to matches

already being supported that were made in previous years

The following are some statistics about the Durham youth BBBSNH served this past year:

- Youth range in grades 6-8.
- More than half live in single-parent or with a relative caregiver other than a parent in a low-income level household
- One-quarter have a physical, emotional, or learning disability.
- All matches are community-based meaning they meet with their mentors in different settings of their choosing within the community.
- Littles have been with their mentors on an average of 20+ months.

Goals for 2023

- Expand volunteer recruitment outreach efforts as a result of lower inquiries due to the pandemic

- Continue to provide additional training and resources to staff and mentors in areas such as diversity and inclusion, trauma-informed practices, and opioid/substance misuse
- Strengthen and create new relationships with individual and corporate donors as well as local businesses to promote program substantiality and sense of community around the need for mentoring
- Improve and strengthen strategies to better tell our story and raise awareness of Big Brothers Big Sisters of New Hampshire and its mission

Community Action Partnership of Strafford County

Kyle Stucker, *Communications Manager*

Community Action Partnership of Strafford County (CAPSC) is a 501(c)(3) private, nonprofit organization established in 1965. CAPSC works with our community, state, and federal partners to assist more than 17,000 low-income children, families, and adults each year. Our mission is to “reduce barriers to help clients improve their economic stability and well-being through education, advocacy, and partnerships.” CAPSC is governed by a volunteer Board of Directors, one-third of whom are consumers of our services. We have nearly 150 employees, and a \$20 million operating budget, which includes federal, state, and local funds in addition to foundation and United Way grants, fees for service, and individual and corporate donations.

At CAPSC, we strongly believe no one should go without having their basic needs met. As the leading anti-poverty agency in Strafford County, we strive to empower individuals and families

to achieve self-sufficiency by opening the doors to resources and opportunities that offer a hand up, not a handout. When we achieve this goal, we reduce the impact of poverty and build a stronger community.

Last year, CAPSC helped over 10,000 Strafford County households become self-sufficient through housing, child and parent education, fuel and utility assistance, rental assistance, nutrition, transportation, and more. We are grateful to the Town of Durham for municipal funding, which was leveraged to provide over \$273,000 in services to 378 households in Durham last year.

2021-2022 Accomplishments

- 7 households in Durham received \$10,853 in fuel assistance;
- 25 households received a discount on their electric bill through CAPSC’s Electric Assistance Program at a value of \$6,375.58;
- 28 individuals or families

received comprehensive support through CAPSC’s emergency rental assistance and homeless prevention programs at a value of \$233,785.87;

- 315 rides provided to seniors at a value of \$7,840.35.

Goals for 2023

- Reduce the number of children in poverty in Strafford County;
- Fill gaps for community members struggling with increased costs for food, heating fuel, transportation and other essentials;
- Continue to provide high-quality early care and education to children and families;
- Uplift families and help them set and achieve individual and family goals;
- To help address the affordable housing crisis, increase the number of Strafford County landlords participating in voucher programs.

For more information on how to access CAPSC’s programs and services, please visit our website: <https://www.straffordcap.org/>

Court Appointed Special Advocates (CASA) of New Hampshire

Tarah Bergeron, *Development Assistant*

Court Appointed Special Advocates (CASA) of New Hampshire strives to protect the rights of our state's most vulnerable children to live, learn and grow in the embrace of a loving family. Our trained volunteer advocates (CASAs) speak for abused and neglected children's best interests in New Hampshire's family court system- including Dover Family Court, the court that serves children from the Town of Durham.

2022 Accomplishments:

- Fiscal Year 2022 (July 1, 2021 - June 30, 2022) by the Numbers (Statewide)
- 642 carefully screened, trained and supervised volunteer advocates
- 150 new volunteers trained
- 1,552 children had advocates by their side
- 889 families (2% increase from FY 20)

- Over 12,000 children had advocates since 1989
- Over 80,000 hours of volunteer time in FY 22
- Over 500,000 miles traveled in FY 22
- In FY 2022, CASA of New Hampshire served 67 children at the Dover District Court, the court that serves the children of Durham. Currently, 3 Durham residents are working hard to make a lasting difference in a child's life by volunteering as CASA advocates. Each volunteer advocate typically works with 2.5 children over 3.5 years, so residents in your community are impacting the lives of more than 7 children. Children with a CASA advocate spend fewer months in foster care, experience fewer out of home placements and perform better in school than children without a CASA.

Goals for 2023:

- We continue to strive to reach our goal of having trained advocates available to serve 100% of child abuse and neglect cases that we are presented with.
- We are focused on volunteer recruitment and retention as we spread our reach farther throughout New Hampshire. With 700 volunteer advocates we believe CASA could effectively provide a voice for 100 percent of the state's children.
- We cannot get there alone. Your support, together with many other municipalities across the state, makes it possible for CASA to provide advocates for victimized children in your community. We will continue to find multiple avenues of support including from individuals, businesses, foundations, and federal, state and local government--NH towns, cities, and municipalities.

Goodwin Community Health

Helen Long, *Grant Writer*



Goodwin Community Health offers expert pediatric care at its Seacoast New Hampshire health centers, which include Goodwin Community Health in Somersworth and Families First Health Center in Portsmouth.

2022 Accomplishments:

- From January through November 7th, Greater Seacoast Community Health served 53 residents of Durham in 408 visits. Seventy-seven visits were for dental services, 167 for behavioral health, and 150 for primary care. Many residents received more than one service. Twenty-five percent of patients were uninsured; Medicaid covered 32 percent.
- We successfully relocated our Portsmouth Health Center to a new, larger location offering more services under one roof. The new space has additional medical exam rooms and dental operatories, group treatment for substance use disorders, an SOS Recovery Community Center, and

an onsite public pharmacy (coming in 2023).

- The behavioral health team engaged in training to serve more pediatric patients with complex issues.
- Our family resource center achieved a Family Resource Center of Quality designation from the Wellness and Primary Prevention Council, making Greater Seacoast the only health center in New Hampshire with the designation.
- The Strafford County Public Health Network, a program of Greater Seacoast, planned and hosted an annual Addiction Summit with ten workshops and 100 registrants.
- The mobile health program that serves people experiencing homelessness conducts six

clinics in four communities weekly and hopes to expand to offer a seventh clinic in Milton.

- SOS Recovery Community Organization, a program of Greater Seacoast, is growing its criminal justice recovery programs by offering virtual peer recovery support services to justice-involved individuals in rural sections of Coos, Cheshire, and Northern Strafford County.

Goals for 2023 and beyond:

- Provide the best possible patient and family experience;
- Ensure workforce engagement and well-being;
- Improve health outcomes of the population, and
- Strengthen financial stability.

HAVEN

Tina A. Holmes,
Office Manager

For over 40 years, HAVEN Violence Prevention and Support Services has been providing services to those impacted by domestic and sexual violence. The mission of HAVEN is to prevent sexual assault and domestic violence and to empower women, men, youth, and families to heal from abuse and rebuild their lives. Unlike most nonprofits, HAVEN's operations do not close at 5:00 PM, our crisis hotline never goes to voicemail, and trained staff and volunteers are available whenever and wherever a crisis arises. We do this for our neighbors as well as yours, for coworkers and relatives, adults, and children. This is our community and it is our goal to **End Violence and Change Lives**.

One of the ways HAVEN accomplishes this mission is through its K-12 Safe Kids Strong Teens program that aims to prevent child sexual abuse, sexual harassment, bullying and teen dating violence. The goals of the Safe Kids Strong Teens program aim to influence attitudes and behavior and thereby reduce the likelihood of youth becoming victims of sexual or teen dating violence and to create a positive atmosphere for young women and men to build self-esteem and improve their lives.



HAVEN serves women, men, children, and all people of marginalized genders and identities affected by domestic and sexual violence. HAVEN is the largest violence prevention and support services agency in NH.

This prevention program is further supported by a comprehensive client services program that includes:

- Emergency shelter.
- 3 offices for walk-in support.
- 24-hour confidential crisis and support hotline 1-603-994-SAFE (7233).
- 24-hour accompaniment to police stations and hospital emergency rooms.
- Accompaniment to courts and assistance obtaining restraining orders.
- Safety planning.
- Support and accompaniment for families at the Rockingham and Strafford Child Advocacy Centers.
- Housing First, Rapid Rehousing and Transitional

Housing programs; all intended to move our survivors to safe, affordable, and permanent housing.

- Support groups for survivors of domestic violence, sexual assault, and parents.

All services are Free and confidential and available to any Durham resident in need of assistance. Last year HAVEN assisted 3416 individuals and families in its client services program and through the Safe Kids Strong Teens program reached 4899 children, parents, and teachers with critical information about safety and awareness before the COVID 19 pandemic forced schools to cancel programs and move to remote learning.

HAVEN has continued to operate as an essential service and provide free support and shelter to those in need

despite the global pandemic. The needs of survivors have increased and many have experienced heightened abuse due to jobs lost, increased stress and isolation caused by the pandemic. Our team has pivoted to meet those needs by:

- Using hotels to provide alternative shelter to meet the increase in survivors fleeing imminent danger.
- Adding confidential web and text chat features to allow more survivors to safely communicate with our team for support.
- Modifying its shelter to

accommodate families in a safe and healthy environment.

- Collaborating with local food service organization to provide meals to clients.
- Increasing our mobile advocacy to meet the needs of our communities.
- Creating virtual content for our Safe Kids Strong Teams education programs.

Domestic violence, sexual abuse, and teen dating violence are costly public health issues. Victims are more likely to suffer from low self-esteem, substance

abuse, and suicidal behavior. Adult victims often experience a loss of work and difficulty maintaining a job due to safety concerns and depression in the aftermath of abuse. Since we know that youth are the most at risk, the Safe Kids Strong Teens school-based prevention program is critical to reaching out to current and potential victims. If HAVEN were not available to provide FREE services to its local communities, the Town of Durham would incur expenses related to the ongoing health and services required to meet the needs of those impacted by domestic and sexual violence.

Ready Rides

Tahja Fulwider, *Volunteer Coordinator*

Ready Rides Transportation Assistance organization provides free curb-to-curb rides to all medical related appointments for residents living in Durham that are 55 years old or older, and to all who are disabled. Our vetted volunteer drivers use their own vehicles to provide transportation services. Mileage reimbursement is available to drivers. Ready Rides also provides rides to residents living in Barrington, Madbury, Northwood, Newfields, Nottingham, Newmarket and Strafford. Rides are not bound by travel distance. Accessible

rides are available. Ready Rides was established in 2012 and is a 501 C 3 independent nonprofit organization.

2022 Accomplishments:

- Number of Durham drivers: 6
- Total confirmed trips since 2012: 5,753
- Total of accessible rides: 23
- Registered Durham residents using our service: 98
- Total confirmed trips for year 2022 up thru December: 268

Goals for 2023:

Our volunteer base and ride requests were deeply affected by

Covid 19. Thankfully we have been working hard and have begun to rebuild our volunteer base. We proudly never stopped providing transportation to those most in need, and we had even temporarily expanded our service to include trips to drive through vaccination stations, along with food and prescription delivery during the duration. Although our passengers' need for transportation to medical care was not diminished, the fear of exposure continued to hinder requests. As the town's population ages, we expect the need to increase, and we plan to be spending the first part of 2023 getting the word out to those in the community to remind them that we are here and remain available and happy to take every ride we can.

Strafford Nutrition & Meals On Wheels Program

Jaymie Chagnon, *Executive Director*

(Fiscal Year: July 1, 2021 – June 30, 2022)

Primary Meal Services

4,082 meals were provided to 23 Durham resident last year.

Group (congregate) meals are well-balanced, hot, and delicious noon meals that meet 1/3 the daily caloric and nutritional needs of the older person. In the Durham area, we have a congregate meal location: Waldron Towers in Dover - 3 Green Street. This center is open Monday, Tuesday, Thursday, and Friday, to elderly (60 years and older) Durham residents and their spouses.

The Meals on Wheels program provides the same well-balanced, hot meals as the congregate program, but these meals are delivered to the homes of the elderly and handicapped residents of Durham. There is age, disability, and/or income criteria for this service. Drivers go to each person's home, deliver the meals, perform small tasks for the person, if needed, and report any noticeable change or problem to the site manager. The meals are geared to the nutritional needs of an elderly person and are low fat, low sodium, with diabetic substitutions available. For Meals on Wheels clients whose situations warrant it,



Meals on Wheels has been guided by a single goal since the first known U.S. delivery by a small group of Philadelphia citizens in 1954 – to support its senior neighbors to extend their independence and health as they age.

we can also provide weekend meals, night meals, holiday meals, and “Blizzard Bags” to be used during the winter when the driver is unable to deliver meals due to inclement weather.

Auxiliary Support Services

1,559 support services provided to the residents of Durham. Types of Services provided:

Safety Checks: with the delivery of each meal, we verify that the client is doing well. If the driver notes any changes in the client's behavior, habits, mannerisms, etc.; they will report it to the manager to follow-up with their emergency contact. In serious situation that require

immediate action 911 would be called and the driver would stay with the client until the EMT arrive.

Service Time: time spent in direct service to clients such as bringing in or opening mail, getting newspapers, picking up prescriptions, shoveling snow, emotional support to clients in crisis or with special needs.

Information: refers to the information that is given to the clients via a SNMOW employee, and includes monthly menus with health tips; agency newsletters, which contain health and elderly issue news; announcements; flyers, etc.

Referrals: made to the Visiting Nurse Association, Bureau of

Elderly and Adult Services, hospitals, Community Action agencies, RSVP, and other service organizations to help mobilize resources to aid in the independent living of the client.

■ **Outreach:** efforts made to inform the community and the

elderly about our services in order to reach the truly needy.

■ **Home Visits:** refers to the visits that the site manager makes to a client's home. All homebound clients receive

home visits. Reasons for the visits include completion of an intake application on a new client; completion of a redetermination assessment on a client already receiving meals; to check on a sick client having problems, etc.

Strafford Regional Planning Commission

Jen Czysz, Executive Director

Durham Commissioners: Leslie Schwartz, Wayne Burton

Strafford Regional Planning Commission works with municipalities, statewide organizations and other partners to provide technical assistance with planning documents, outreach, projects and regulations. SRPC creates a space for stakeholders to connect, share information, and engage with important planning initiatives.

2022 Accomplishments:

(Value of each service provided at no additional cost to the town is in parentheses)

■ Worked with the Town on several climate adaptation and resilience efforts, including the development of a climate adaptation master plan chapter and assistance with future phases of the living shoreline project at Wagon Hill. (\$900)

■ Conducted a vulnerability and planning study on sea level rise impacts to groundwater

levels in partnership with JFK Environmental Services and the University of New Hampshire. A final technical report was completed in February 2022. (\$500)

■ Finalized the design and installation of a permeable reactive barrier in partnership with the Rockingham County Conservation District and Haley & Aldrich. The installation was completed in the spring with ongoing monitoring taking place through the end of the year. This study will help gain a better understanding of cost-effective methods of controlling nutrient outputs from septic systems.

■ Digitized municipal records through the Records Digitization Program. (A total of 68.25 hours with a value of \$2,923.80)

■ Began the process to update the Town's 2017 Hazard Mitigation Plan.

■ Completed a community assessment related to strengths and opportunities for age-friendly considerations in the eight AARP livability domains as part of SRPC's Communities for Healthy Aging Transitions (CHAT) project. (\$600)

■ Supported small businesses in the areas of website development, marketing, advertising, graphic design, audio visual support, IT services and cybersecurity through the Consultant Technical Assistance Program. Three businesses were assisted by private consultants, for a total of 44.30 hours and a value of \$5,202.50.

■ Provided direct technical assistance for Covid-19-related funding and other economic development resources to 12 small business owners.

■ Provided assistance for development of a Transportation Alternatives Program application for the

Madbury Rd Complete Streets project.

- Conducted seven NHDOT and three supplemental traffic counts to support local and statewide planning efforts. (\$1,500)

- Conducted two bike/pedestrian counts to support local recreation and planning efforts. (\$400)

- Ordered New Hampshire Planning and Land Use Regulation books for local land use boards (\$152.00).

2022 Regional Accomplishments:

- Completed the annual update to the Comprehensive Economic Development Strategy.

- Convened bi-weekly calls of the Seacoast Economic Development Stakeholders. Applied for and began administration of a Collaborative Economic Development Regions grant from NH BEA to support continued facilitation of the group and implementation of workforce development programming.

- Expanded and updated the Regional Data Snapshot, an annual document that contains many data metrics and maps referenced in our core planning documents and support local planning efforts.

- Completed Brownfields assessment and cleanup planning activities the 2019 EPA Area-Wide Assessment grant. Applied for a new Area-Wide Assessment Grant to begin in October 2023.

- Expanded SRPC's CARES Act Economic Recovery and Resiliency grant through programming activities including promotion of funding opportunities, and technical assistance for local businesses through the Community Technical Assistance program and the record digitization initiative.

- Solicited, ranked, and submitted new transportation projects for inclusion in the SRPC Metropolitan Transportation plan and Statewide Ten-Year Plan.

- Created an interactive arts and culture inventory map for regional attractions on SRPC's ArcOnline platform.

- Partnered with Rockingham Planning Commission to develop a Resilient Land Use Guide that provides a set of model land use regulations to assist municipalities taking steps to adapt to climate change and coastal hazards

- Partnered with the NH Coastal Adaptation Workgroup (CAW) and CAW partners to conduct a needs and opportunities assessment with upper watershed communities related to extreme weather and the long-term impacts of climate change.

Goals for 2023:

- Finalize the Regional Housing Needs Assessment.

- Complete SRPC's first Active Transportation plan, which will address bicycle and pedestrian access, infrastructure, connections, and safety.

- Complete SRPC's first Congestion Mitigation plan, which will take traffic/land use data and present corridor-focused information that will assist with potential congestion mitigation projects.



Town Working Committees

Durham Agricultural Commission

Theresa Walker, *Chair*

Members: Lee Alexander, Anton Bekkerman, John Carroll, Bryan Cassidy, *Alternate*; Ellen Karelitz, *Alternate*; David Langley, *Alternate*; Raymond LaRoche, Jr., *Vice Chair*; Eleanor Lonske, *Council Representative*; Paul Rasmussen, *Planning Board Representative*; Alberto Manalo, Holly Philbrick, *Alternate*; Theresa Walker, *Chair*; Daniel Winans, *Alternate*

Former Member: James Lawson, *Council Representative*

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the twelve members of the Agricultural Commission have been meeting at least once per month to work together and with Town staff and other Town boards and committees to further the mission of the Agricultural Commission, which is to encourage agricultural activities and development to expand Durham’s working landscape of actively managed gardens, farms, forests, and land through the Town, including University land.



Sweet corn from Tecce Farm is a highlight of summer in Durham. Photo credit: Theresa Walker

2022 Accomplishments:

- Continued working on policies to enable more food production in Durham at the backyard and neighborhood scale, with an emphasis on sharing resources and knowledge;
- Continued to promote Durham’s designation as “Bee City USA” community;

- Actively participated in the work of the Land Stewardship Committee;
- Participated in meetings concerning the role of Agricultural Commissions in New Hampshire;
- Via the Town’s newsletter and social media, shared information about food production in the region;
- Promoted the Seacoast Growers Association summer Durham Farmers’ Market and winter markets hosted by UNH and Seacoast Eat Local;
- Responded to Town official and resident concerns and questions regarding agricultural activity in town;
- Organized and hosted the 9th Annual Farm Day on August 20th, which expanded to include farms in Lee and Madbury
- Partnered with the Lee Agricultural Commission, and

farms in Durham, Lee, and Madbury to strengthen the Oyster River foodshed;

- Reviewed and commented on the draft Solar Energy Systems Ordinance;

Consulted with UNH on the Bee Campus USA program.

2023 Goals:

- Work with farmers and food producers in Durham, Lee, and Madbury to promote growing and purchasing locally produced food;
- Work with the Town Planner, Planning Board, and Town Council to adopt changes to the Town’s zoning ordinance to enable more agricultural activity;
- Implement Master Plan recommendations regarding sustaining and expanding Durham’s working landscape of farms, forests, gardens, and aquaculture;

- Develop programs to support local agriculture, community gardening, home gardening, neighborhood and cooperative gardening, and backyard composting;

- Host the 10th Annual Farm Day on August 19, 2023.

The Agricultural Commission believes our work is critically important to the Town Council’s goal to, “Pursue long-term economic and environmental sustainability and resiliency, anticipating the community’s and the region’s future needs by considering multiple elements including society, ecology, economics, transportation, agriculture, food and drinking water, and energy resources, specifically taking into account existing and predicted impacts of climate change.” And in support of that goal the Agricultural Commission looks forward to working with residents and Town Government in the coming year.

Durham Energy Committee

Jim Lawson, *Chair*

Members: Jim Lawson, *Council Representative and Chair*; Nat Balch, Ti Crossman, Steve Holmgren, John Lannamann, Bianca Leonard, Mike Klein, Townsend Zwart, Emily Friedrichs, *Planning Board Representative*; Matt Davis, *UNH Representative*.

Former Members: Suzanne Loder

Durham joined the Global Covenant of Mayors for Climate and Energy (GCoM) in 2020 and made a commitment with over 12,000 other cities

and towns to reduce annual greenhouse (GHG) emissions by 24 billion tons in 2030. Many of the Energy Committee’s accomplishments and goals are directly aligned with achieving

this commitment, which requires a reduction of Durham emissions by 35.5% by 2030. As noted in Durham’s Climate Action Plan, UNH and the Town are making concrete efforts to

reduce their GHG emissions, and it is largely up to the actions of Durham’s residents and businesses as to whether Durham achieves this goal.

2022 Accomplishments:

Community Outreach and Education.

■ A successful Earth Day event was held downtown with over a dozen electric vehicles on display. Energy Committee members provided information on electric vehicles, solar systems, GCoM, and Durham Community Power.

■ The Earth Day Solar Tour took residents to see solar installations throughout Durham where the owners talked about their experience with solar power and answered questions.

■ A Heat Pump Article written by our UNH Sustainability Fellow with committee assistance detailed the environmental and cost benefits of installing heat pumps in Durham homes.

Community Power Aggregation.

■ Steve Holmgren conducted two forums on Durham Community Power explaining how it would be rolled out and answering residents’ many questions.

■ Committee members led by Steve Holmgren drafted an Energy Aggregation Plan that the Town Council approved and submitted to the Public Utilities Commission in October.

■ Nat Balch regularly participated in CPC-NH’s



A Durham Climate Action Plan (CAP) was completed by UNH Sustainability Fellow Rafidah Rahman with the assistance of the Administrator and UNH Sustainability Project Director Jennifer Andrews. Durham is committed to reducing greenhouse gas emissions 35.5% by 2030, and the CAP will guide the Energy Committee in the years to come.

Member Operations and Engagement Committee as Durham’s Alternative Director. Mandy Merrill was appointed as Durham’s Director to CPC-NH and is the Chair of its Regulatory and Legislative Affairs Committee.

■ Committee members are participating in a working group established by the Administrator to review CPC-NH documents and agreements associated with the Durham Community Power rollout.

Climate Action Plan.

■ A Durham Climate Action Plan (CAP) was completed by our UNH Sustainability Fellow with the assistance of the Administrator and UNH Sustainability Project Director Jennifer Andrews.

■ The CAP was approved by the Town Council in October and

submitted to GCoM. Durham is committed to reducing greenhouse gas emissions 35.5% by 2030, and the CAP will guide the Energy Committee in the years to come.

Electric Vehicle Advocacy and Support.

■ Committee member Jack Lannamann continues to monitor and manage the EV charging stations located at the Pettee Brook parking lot. These charging stations have provided 43.7 megawatt-hours of energy since installed, allowing residents and visitors to travel over 125,000 miles!

■ Use of the charging stations increased dramatically in 2022 providing over 17 Megawatt-hours of energy to EVs. Users pay for the energy they consume at no cost to taxpayers.

■ The committee supported UNH efforts to secure charging stations through the National Electric Vehicle Infrastructure Formula Program.

Goals for 2023:

Community Outreach and Education.

- Expand Durham's Earth Day event by collaborating with other town committees and commissions and inviting local and UNH organizations to join the event.
- Actively participate and provide information to residents at Town events such as Durham Day.
- Continue to author papers to raise awareness and educate residents about opportunities

to save money and reduce their carbon footprint.

- Raise awareness about the benefits of energy efficiency programs like NHSaves.
- Partner with the UNH and Oyster River High School energy clubs on an event or community campaign.

Durham Community Power.

- Support the Town Council's review of the CPC-NH Cost Sharing Agreement and policies related to Risk Management, Retail Rates and Financial Reserves.

Durham's Climate Action Plan.

- Work with the UNH Sustainability Fellow and Town staff to develop

implementation plans for the actions outlined in the Durham Climate Action Plan.

- Review proposed ordinance changes and town policies to recommend changes that will better align them with the Master Plan, the CAP and Durham's GHG reduction goal.

Evaluate Purchasing the Durham 640 KW Solar Array.

- Assist the Administrator and Business Office with evaluating the possible purchase of the Oyster River Forest Solar Array in 2024. The array currently provides power to Durham's municipal facilities (excluding wastewater) under a Power Purchase Agreement signed with Revision Energy in 2016.

Housing Task Force

Heather Grant, *Chair*

Members: Heather Grant, *Chair*; Charlotte Hitchcock; Mimi Kell; Sallt Tobias, *Council Rep.*; Sarah Wrigglesman;
Former Member: Allan Howland, Council Rep.

The Housing Task Force reviewed the Master Plan and our first summaries for a PowerPoint presentation on what we saw as missing actions from the desires of the Master Plan to understand what gaps we felt zoning was creating to meet Master Plan objectives.

The task force monitored housing statistics and State of New Hampshire actions to

encourage more housing, as well as what other towns were doing to create more housing. The Housing Task Force spent most of its time working on a full review of Zoning related to Housing. This included lot sizes and the different districts that did not allow housing or different types of housing. Research included the current lot sizes in the different districts, to see what exists today versus what we require in Zoning today.

Based on the completion of the Zoning draft, the Chair presented the Task Force opinions, regarding what the task force saw as gaps, to both the Town Council and the Planning Board.

The draft Zoning changes have been sent to the Planning Board, and one public hearing was accomplished in November.

Human Rights Commission

Katherine (Kitty) Marple, Chair

Members: Katherine (Kitty) Marple, *Chair*, Gail Jablonski, *Business Manager*, Rev. Richard Belshaw, Dr. Janet Perkins-Howland, Todd Selig, *Administrator*

The Human Rights Commission (HRC) is becoming more active with the newest Town resident members wanting to assist with real change in how human beings interact, hoping to promote common ground and our basic humanity. Committee members have a wealth of experience caring for others, and they see that not all people are treated equally.

2022 Accomplishments:

- The HRC invited some guests to speak about diversity and how to expand our community to include persons from all walks of life. Nadine Petty, UNH Chief Diversity Officer, attended our March 15th meeting. She indicated that UNH Athletics emphasizes mutual respect, and a values statement is read at home games to foster equality. UNH is actively pursuing increased enrollment/employment of diverse students and faculty while helping meet the needs of current student and employee populations.
- Two representatives from Oyster River High School (teacher advisor and student) joined us at our May meeting to present information from the JEDI group (Justice,



Members of the Durham Human Rights Commission. L-r: Gail Jablonski, Business Manager; Todd Selig, Administrator; Katherine (Kitty) Marple, Council Chair; Rev. Richard Bradshaw, Dr. Janet Perkins-Howland

Equity, Diversity and Inclusion). They indicated that the high school faculty developed and implemented an antiracism syllabus and started a monthly newsletter following the death of George Floyd. Students in this organization pointed out several issues that occurred at the school that warranted discussion for possible solutions to racist activities.

- HRC forwarded a proposal to the Town Council asking that Town commission/committee meetings not be held on various holidays and religious observances throughout the year.
- Dr Janet Perkins-Howland submitted a grant application,

and the Town was awarded \$10,000 to conduct implicit bias training for Town staff and committee/commission volunteers. The training took place in October. Many participants voiced support for this training, saying that it made them think about their own biases. This kind of training is a work in progress. Preventing this kind of behavior is a life-long endeavor.

It is very gratifying that there are people who want to work to change society to be more tolerant and understanding. I am proud to have been a part of this process.

Integrated Waste Management Advisory Committee

Nell Neal, *Chair*

Members: Mary Caulfield, Barbara Dill, *Planning Board Representative*, Al Howland, Julie Kelley, Naomi Kornhauser, Nell Neal, *Chair*, Sally Needell, Susan Richman, *Alternate*, Carden Welsh, *Council Representative*

Former Member: Janet Chamberlin

The Integrated Waste Management Advisory Committee, often referred to as IWMAC, is made up of community volunteers who are passionate about reducing the amount of landfill waste generated in Durham. We work closely with the Department of Public Works as it relates to waste management.

A primary purpose of this committee is to educate the community as to the importance of REDUCING the amount of waste each household and business produces and to

maximize the portion that can be RECYCLED. In addition to recycling cans, bottles, paper, cardboard etc., we have encouraged COMPOSTING - the most perfect form of recycling. IWMAC has urged residents and businesses to view their food scraps as a resource rather than as waste. DPW provides compost collection at the transfer station. In conjunction with the Northeast Resource Recovery Association in Epsom NH and DPW, we provided back yard composting bins for residents to buy at a reduced price this year.

This past year we have devoted much of our time to developing an educational outreach campaign. During the next year you will begin to see the results of this work under the logo 'Sustainable Durham'. We have also begun to connect with other committees and commissions in Durham that promote sustainability as we all work together toward this goal.

Be on the lookout during the next year for the many ways Durham promotes sustainability, and most importantly remember sustainability begins at home!

Lamprey River Advisory Committee (LRAC)

Joe Foley, *Chair*

Durham Representatives: Mary Ann Krebs, Richard Lord

As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from eight towns in the Lamprey River watershed continued implementing the *2013 Lamprey Rivers Management Plan* with help from multiple partners*.

The final plan, approved on Sept. 26, 2013, is available at town offices and on www.LampreyRiver.org.

2022 Accomplishments:

Land Protection: The LRAC committed \$185,505.00 to the Southeast Land Trust (SELT)

towards permanent land protection projects along the Lamprey River in Deerfield, Durham, and Epping.

Outreach: As Covid-19 began to wane, in-person outreach efforts began to return. Work on upgrading the committee's website, www.LampreyRiver.org, was completed, and the

new site was made available to the public in early 2022. River-related articles were shared with towns for e-newsletters.

Project Review: The committee reviewed 15 development or redevelopment projects in 6 towns that require NHDES permits for wetlands, shoreland, and alteration of terrain. Comments were sent to the NHDES, applicants, and town conservation commissions and planning boards. Per RSA 483, the LRAC cannot grant or deny permits, but its comments must be considered by the NHDES.



Kayakers enjoying the Lamprey River. Courtesy LRAC

Recreation: Many local residents made good use of Explore the Lamprey River and the public paddling access maps that were updated and released in 2020. The guides cover the towns of Epping, Lee, Durham, and Newmarket.

Trail and signage improvements at the Little River Park nature trail in Lee were completed using a Community Grant from the LRAC.

Trail and signage improvements were completed at Heron Point Conservation

Area in Newmarket using a Community Grant from the LRAC.

Safety improvements at the Lee Public Canoe Access were planned and permits were secured. Work will begin in late fall 2022 or late summer 2023.

Water Quality: The LRAC continued to support volunteer water quality testing throughout the Lamprey River watershed.

For a second year, the LRAC funded analysis of bacterial contamination at several recreational areas to determine the source of the bacteria,

human or otherwise. Results will be made public in late 2022.

The LRAC also funded the purchase of two new stream gages for the North Branch River in Candia and the Pawtuckaway River in Nottingham, as well as data-sharing software, that will help NHDES to update the Instream Flow Management Plan.

*Funds to support LRAC's work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System.



Vital Statistics & Resources

Births 2022

Child's Name	Birth Date	Birth Place	Parent's Names
Canner, Jameson Jeffrey	January 9	Dover	Zachary & Johannah Canner
Barao, Ava Katherine	February 20	Dover	Thomas & Hannah Barao
Letscher, Owen Aruthur	April 5	Exeter	Robert & Amanda Letscher
Talbot, Daniel Sherwood	June 14	Dover	Ryan Sherwood & Natalie Talbot
Cantor, Ruby Sierra	June 17	Dover	Darren & Heather Cantor
Liu, Claire Ella	June 27	Dover	Ningyu Liu & Yujun Wang
Germain, Isla Rose	July 21	Exeter	Nicholas & Kaitlyn Germain
Steinberg, Margrete Harper	August 23	Dover	David & Holland Steinberg
Rancourt, Viola Tagun	September 5	Dover	John & Samantha Rancourt
Rogers, Winry Alice	October 3	Dover	Bryan Fisk & Kelsey Rogers
Desiderio, Vivienne Mary	November 8	Manchester	Nicholas Desiderio & Tara Ryan
Schonfield, Rhan Esme	November 15	Dover	Zachary Schonfield & Yao Leung
Levy, Jasper Kai	November 28	Dover	Shea & Alyssa Levy
Lonek, Stella Marie	December 2	Dover	Dennis & Catherine Lonek
Irving, Thomas Jett	December 3	Dover	Robert & Kelsey Irving
McNelly, William Atlas	December 5	Dover	Devin McNelly & Jennifer Becker
Caputo, Elio Isidore	December 15	Dover	Benjamin Martindale & Christine Caputo
Embrey, Maxwell Elden	December 17	Dover	Matthew Embrey & Alena Warren
Amos-Ryan, Ellis	December 26	Dover	Kaitlan Anne Amos

Deaths 2022

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Name
Wallace, Paul Marcel	January 5	Durham	Wallace, Harold	Farrell, Rita
Isaak, Jacqueline C	January 5	Durham	Coyne, John	Smart, Charlotte
Maher, Susan C	January 7	Durham	Curley, Richard	Brown, Bettie
Milburn, James R	January 15	Portsmouth	Milburn, James	Kitchin, Naida
Chamberlin, Nancy Lynn	January 17	Durham	Boyle, Paul	Hoffman, Hilda
Nelson, Brenda C	January 19	Durham	Nelson, Richard	Eaton, Shirley
Burrows, Beverly R	January 20	Dover	Record, Louis	Hartshom, Elizabeth
Mullaney, Karen W	January 23	Durham	Whelan, Edward	Goodreau, Catherine
Forrest, David J	January 29	Durham	Forrest, Arthur	Young, Ida
Buckley, Cicely	February 11	Dover	Taylor, William	Smith, Phoebe
Bennett Jr, Albert Bradley	February 19	Durham	Bennett, Albert	McDermott, Neva
Webb, Nancy Cramer	March 5	Durham	Cramer, Robert	Boyt, Marjorie
Forman, David N	March 27	Durham	Forman, Louis	Silverman, Alice

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Name
Bogle, Margaret Powers	March 28	Newmarket	Powers, Howard	Foster, Dorothy
Kahn, Eleanor Munro	April 1	Rye	Munro, Thomas	Nadler, Lucille
Daigle, Roger B	April 1	Durham	Daigle, Solomon	Roy, Marie
Belles, Ray Vials	April 7	Portsmouth	Belles, Wagner	Vials, Inez
Burton, Martha B	April 17	Dover	Beck, Hilding	Potter, Jessie
Moynahan Jr, Stephen A	April 28	Durham	Moynahan, Stephen	Doherty, Irene
Scheuer, Eric M	May 6	Dover	Scheuer, Eric	Kane, Margaret
Arakelian, William Edward	May 9	Durham	Arakelian, Edward	McLellan, Mary
Strout, Perley Roger	May 15	Durham	Strout, Perley	Donovan, Mary
Robbins, Donald George	June 8	Durham	Robbins, Kenneth	Packard, Gladys
Lobuglio, Richard Joseph	June 12	Durham	Lobuglio, Nicholas	Swift, Alice
Tock, Carol Jean	June 17	Portsmouth	Little Raymond	Storer, Mary
Burns, Nancy Evans	June 20	Durham	Evans, Arthur	Monroe, Alice
Dugan, Richard Stacy	June 22	Durham	Dugan, Stacy	Rude, Elizabeth
Lattimore, Emily S	June 23	Durham	Lewis, Wilfred	Bodner, Carol
O'Meara Jr, James Joseph	June 27	Dover	O'Meara Sr, James	Luckshaw, Veronica
Hennequin II, Harry Charles	July 2	Durham	Hennequin, Harry	Rose, Elizabeth
Caldwell, Martha T	July 16	Durham	Townsend, Irving	Burnett, Helen
James, Robert Arthur	July 21	Durham	James, Paul	Burns, Ruth
Johnston, Ralph Carlton	July 22	Durham	Johnston, Ralph	Noyes, Dorothy
Barstow, Thomas R	July 25	Durham	Barstow, Raymond	Harris, Helen
Rouman, John Christ	August 4	Durham	Rouman, Christos	Dandes, Soteria
Danzilio, Joseph J	August 10	Durham	Danzilio, James	Chivallati, Catherine
Colby, Sally Gay	August 13	Portsmouth	Gay, Wilbur	Petitte, Bobbi
Godel, Annette Jane	August 16	Durham	Sullman, Alfred	Eller, Nellie
Mathieson, Arthur Curtis	August 19	Dover	Mathieson, Robert	Gibb, Bernice
Beckett, William Henry Miller	August 27	Durham	Beckett, Ralph	Bartlett, Elizabeth
Lefavour, Willis M	August 30	Durham	Lefavour, Roy	Mackenzie, Margaret
Lagueux, Doris E	August 30	Durham	Southard, Edwin	Moody, Beulah
Pickles, Robert William	September 10	Durham	Pickles, William	Jeschke, Martha
Mitchell, Ruth	September 11	Durham	Morrison, Edmund	Kennedy, Caroline
Riley, Marie E	September 16	Durham	Riley, Francis	Meagher, Gertrude
Johnson, Byron E	September 22	Durham	Johnson, Charles	Smith, Myra
Rand, Ronald Perry	October 2	Durham	Rand, Carlton	Guiou, Alberta
Wolfrum Jr, Carl Adam	October 8	Portsmouth	Wolfrum Sr, Carl	Behan, Alice
Vrettos, Gregory	October 18	Dover	Vrettos, Louis	Teague, Irene
Black Butler, Dorothea Hodgkinson	October 21	Portsmouth	Hodgkinson, Fred	Thomson, Robina
Weiland, Jane Adella	October 22	Durham	Dewey, Roger	York, Juanita
Carpenter, Johonet Halstead	October 26	Durham	Carpenter, Francis	Unknown, Clara
Houston Jr, Robert E	October 27	Durham	Houston Sr, Robert	Ketchum, Mildred
Doherty, Peter	October 28	Dover	Doherty, Thomas	Marschner, Mary
Fenton, Bruce Archibald	October 28	Portsmouth	Fenton, Archibald	Saunders, Ruth
McKenna, Eileen Catherine	October 28	Durham	McGovern, Joseph	Graham, Ethel
Landskroener, Barbara Joann	October 31	Durham	Sutherland, Harold	Nichols, Barbara
Chen, Diane Ellen	November 18	Durham	Brockelbank, David	Stone, Jacqueline
Robinson, Carol Ann	November 23	Dover	Noakes, Edward	Borst, Anselma
Godel, Julius Bradley	November 25	Durham	Godel, Samuel	Gluck, Sarah
Logsdon, Karen F	December 3	Durham	Randlett, Walter	Booker, Frances
Dickinson, Patricia Ann	December 12	Durham	Jones, Gilman	Burke, Stella
Lobuglio, Mary Shaw	December 14	Durham	Shaw, James	Ward, Hazel
Mathur, Virendra Kumar	December 15	Durham	Mathur, Shiam	Mathur, Vidyawati
O'Leary, Dvid Earl	December 18	Durham	O'Leary, Michael	Johnson, Edna
McGinty Jr, John Albert	December 22	Durham	McGinty Sr, John	Fountain, Lillian
Wheeler, Douglas Lanphier	December 22	Durham	Wheeler, Russell	Lanphier, Lucille
Weiland, Walter E	December 23	Dover	Weiland, Walter	Unknown, Gladys
Moran, Carol Lora	December 23	Durham	Collins, Raymond	Klapakis, Estelle
Ely, Heidi S	December 24	Dover	Schweizer, Hans	Carmen, Mattiebelle
O'Connell, Lawrence William	December 28	Portsmouth	O'Connell, Lawrence	Murphy, Helen
O'Brien, Harry W.	December 30	Durham	O'Brien, Daniel	Wilkie, Frances

Marriages 2022

Name	Residence	Name	Residence	Place of Marriage	Date of Marriage
Castillo, Amber N	Durham	Zick Kaleb J	Durham	Durham	June 9
Cypher, Garrett M	Durham	Harris, Alina S	Durham	Durham	June 18
Domsky, Jodi L	Durham	Phelps, Graham A	Durham	Durham	August 17
Vaughan, Kendall M	Durham	Walsh, Olivia F	Durham	Durham	October 21

Resource Information

Land Area

(2.48 sq. miles of which is water surface)	24.77 sq. miles
Population (per 2020 census)	15,490
Incorporated.....	1732
Durham's Congressional District Number	1

Meeting Dates for Town Boards, Committees, and Commissions

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: www.ci.durham.nh.us.)

Town Council	First and third Mondays of each month at 7:00 PM, Town Hall
Cemetery Committee	As needed
Conservation Commission	Fourth Monday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission	Second Monday of each month at 7:00 PM, Town Hall.
Durham Energy Committee	First Tuesday of each month at 7 PM, Town Hall
Durham Housing Task Force	Second Monday of each month at 10:00 AM, Town Hall
Historic District Commission and Heritage Commission	First Thursday of each month at 7:00 PM, Town Hall
Human Rights Commission	As needed
Integrated Waste Mgt. Advisory Committee	First & third Wednesday of each month at 8:00 AM. Town Hall.
Land Stewardship Subcommittee	Fourth Tuesday of each month at 8:30 AM, Town Hall
Parks & Recreation Committee	Fourth Tuesday of each month at 7:00 PM, Town Hall.
Planning Board	Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Trustees of the Trust Funds	As needed
Zoning Board of Adjustment	Second Tuesday of each month at 7:00 PM, Town Hall

Town Office Functions

Town Clerk-Tax	Monday through Friday, 8:00 AM to 4:30 PM
Collector's Office	— First Monday of each month, 8:00 AM to 6:00 PM
Town Office Hours	— Monday through Friday, 8:00 AM to 5:00 PM
Boat Registration	— Additional \$5.00 charge to register a boat at the Town Hall.
Car Registration	— Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$3.00 each
Car Inspection	— Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant's birth month. Residents may renew car registrations on-line at the Town web site: www.ci.durham.nh.us or www.eb2gov.com

Miscellaneous

Public Hearings & Public Forums: Notices for public hearings & public forums are published in the the Foster's Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town's web site: www.ci.durham.nh.us.

Solid Waste Transfer Station & Recycling Center: Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m-3:00 p.m.

Bulky Waste Coupons and Electronic/Appliance Stickers: May be obtained at the Public Works Department at 100 Stone Quarry Drive between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

A Resident/Taxpayer Permit Sticker: Available at the Public Works or the Town Clerk's Office and must be renewed every calendar year. This sticker allows residents/taxpayers entrance to the Transfer Station with regular trash and recycling at no extra charge, plus two-hour parking in existing downtown one-hour, non-metered spaces.

Tax Exemptions: For information regarding elderly, veteran's, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, contact the Tax Assessor at 868-8064.

Town Tax Rate

(Per \$1,000 Assessed Valuation)	\$29.04
Town	\$ 8.13
School (Local)	\$16.56
School (State)	\$ 1.53
County	\$ 2.82
Net Assessed Valuation	\$1,250,243,962
Percentage of Valuation	62%*

A list of all new property valuations in Durham can be viewed on the Town's web site at: <https://gis.vgsi.com/durhamnh>

A copy of the listings may also be obtained at the Town Assessor's Office. Residents may also call the Assessor's Office at 868-8064 to request a hard copy, which will be printed and mailed or emailed at no cost to taxpayers.

* Estimate

Telephone Directory

Durham Web Site: www.ci.durham.nh.us

Emergency Numbers: Fire/Police/Rescue Emergency = 9-1-1

Fire/Police/Rescue Emergency from UNH campus only = *9-1-1

Municipal Offices

Name	Title	Phone	Fax	E-mail
Administration , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon–Fri				
Todd I. Selig	Town Administrator	868-5571	868-1858	tselig@ci.durham.nh.us
Karen Edwards	Administrative Assistant			kedwards@ci.durham.nh.us
Assessing , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon–Fri				
Jim Rice	Assessor	868-8064	868-1858	jrice@ci.durham.nh.us
Business/Finance , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon–Fri				
Gail Jablonski	Business Manager	868-8043	868-1858	gjablonski@ci.durham.nh.us
Lisa Beaudoin	Administrative Assistant			lbeaudoin@ci.durham.nh.us
Deborah Ahlstrom	Staff Accountant			dahlstrom@ci.durham.nh.us
Durham Cable Access Television , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon–Fri				
Craig Stevens	DCAT Coordinator	590-1383	868-1858	dcat@ci.durham.nh.us
Fire Department , 51 College Road. Hours: 7:30 AM-5:00 PM, Mon–Fri				
David Emanuel	Fire Chief	868-5531	862-1513	david.emanuel@unh.edu
Randall Trull	Assistant Fire Chief			randall.trull@unh.edu
Brendan O’Sullivan	Fire Marshal			brendan.osullivan.dfd@unh.edu
Kelley Fowler	Administrative Assistant			kelley.fowler@unh.edu
Aimee Rouillard-Routhier	Secretary			aimee.routhier@unh.edu
Information Technology , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon–Fri				
Luke Vincent	IT Manager	590-1380	868-1858	lvincent@ci.durham.nh.us
Parks And Recreation Department , 2 Dover Road. Hours: 8:00 AM-5:00 PM, Mon–Fri				
Rachel Gasowski	Director	817-4074		rgasowski@ci.durham.nh.us
Kellie DeSimone	Assistant Director			kdesimone@ci.durham.nh.us
Planning & Community Development , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon–Fri				
Michael Behrendt	Director	868-8064	868-1858	mbehrendt@ci.durham.nh.us
Andrea Novotney	Administrative Assistant			anovotney@ci.durham.nh.us

Name	Title	Phone	Fax	E-mail
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Police Department, 86 Dover Road. Hours: 8:00 AM-5:00 PM, Mon-Fri

Rene Kelley	Police Chief	868-2324	868-8037	rkelley@ci.durham.nh.us
David Holmstock	Deputy Chief			dholmstock@ci.durham.nh.us
Jennifer Johnson	Administrative Assistant			jjohnson@ci.durham.nh.us
Sarah Douglas	Administrative Assistant			sdouglas@ci.durham.nh.us

Public Works, 100 Stone Quarry Road. Hours: 8:00 AM-4:30 PM, Mon-Fri

Richard Reine	Director	868-5578	868-8063	rreine@ci.durham.nh.us
April Talon	Town Engineer			atalon@ci.durham.nh.us
Shannon Shaw	Assistant to Public Works Dir.			sshaw@ci.durham.nh.us

Solid Waste Division, 100 Durham Point Road. Hours: 7:30 AM-3:00 PM, Tue & Sat

Sam Hewitt	Asst. Public Works Dir.	868-5578		shewitt@ci.durham.nh.us
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Tax Collector/Town Clerk, 8 Newmarket Road.

Hours: 8:00 AM-4:30 PM, Mon-Fri — First Monday of every month 8:00 AM-6:00 PM

Lorrie Pitt	Town Clerk/Tax Col.	868-5577	868-1858	lpitt@ci.durham.nh.us
Rachel Deane	Deputy Town Clerk			rdeane@ci.durham.nh.us
Cheryl Hildreth	Administrative Assistant			childreth@ci.durham.nh.us

Wastewater, Route 4. Hours: 7:00 AM-3:30 PM, Mon-Fri

Daniel Peterson	Superintendent	868-2274	868-5005	dpeterson@ci.durham.nh.us
Ian Anderson	Chief Operator			ianderson@ci.durham.nh.us

Water Division, 100 Durham Point Road. Hours: 8:00 AM-4:30 PM, Mon-Fri

Sam Hewitt	Asst. Public Works Dir.	868-5578		shewitt@ci.durham.nh.us
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**Zoning, Code Enforcement, and Health Officer,
8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri**

Audrey Cline	Zoning, Code Enforcement, and Health Officer	868-8064	868-1858	acline@ci.durham.nh.us
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Other Commonly Used Numbers

Churchill Rink at Jackson's Landing	868-3907	Oyster River School District:	
Oyster River Youth Association Office	868-5150	Superintendent of Schools	868-5100
Durham Post Office	868-2151	Moharimet Elem School	742-2900
Durham Public Library	868-6699	Mast Way Elem School	659-3001
Historic Museum	868-5436	Middle School	868-2820
NH Fish & Game	868-1095	High School	868-2375

State and U.S. Representatives

Governor

The Honorable Chris Sununu
State House
107 North Main Street
Concord, NH 03301
Office: 603-271-2121
<https://www.nh.gov/index.htm>

US Representative

Congressman
Christopher Pappas
660 Central Avenue
Dover, NH 03820
Office: 1-603-343-1326

Washington Address:
323 Cannon House Office Bldg.
Washington, DC 20515
Office: 202-225-5456

Executive Councilor

Joseph D. Kenney
P.O. Box 201
Union, NH 03887
Office: 603-271-3632
cell: 603-581-8780
joseph.d.kenney@nh.gov

Durham's Senate Representative

Senator Rebecca Perkins Kwoka
Legislative Office Building
Room 103
Concord, NH 03301
Home: 603-271-2104
rebecca.perkinskwoka@leg.state.nh.us

US Senators

Senator Jeanne Shaheen (D)
1589 Elm Street, Suite 3
Manchester, NH 03101
Office: 603-647-7500
<https://www.shaheen.senate.gov/>

Washington Address:
520 Hart Senate Office Building
Washington, DC 20510
Office: 202-224-2841

Senator Maggie Hassan (D)
1200 Elm Street, Suite 2
Manchester, NH 03101
Office: 603-622-2204
<https://www.hassan.senate.gov/contact>

Washington Address:
B85 Russell Senate Office Bldg.
Washington, DC 20510
Office: 202-224-3324

Durham's Representatives in the House – District 10

Rep. Cam E. Kenney
36 Young Drive
Durham, NH 03824
Office: 603-271-3184
Home: 508-677-5141
cam.kenney@leg.state.nh.us

Rep. Marjorie Smith
100 Piscataqua Road
Durham, NH 03824
Home: 603-868-7500
msmithpen@aol.com

Rep. Timothy Horrigan
7-A Faculty Road
Durham, NH 03824
Office: 603-271-3184
Home: 603-868-3342
timothy.horrigan@leg.state.nh.us

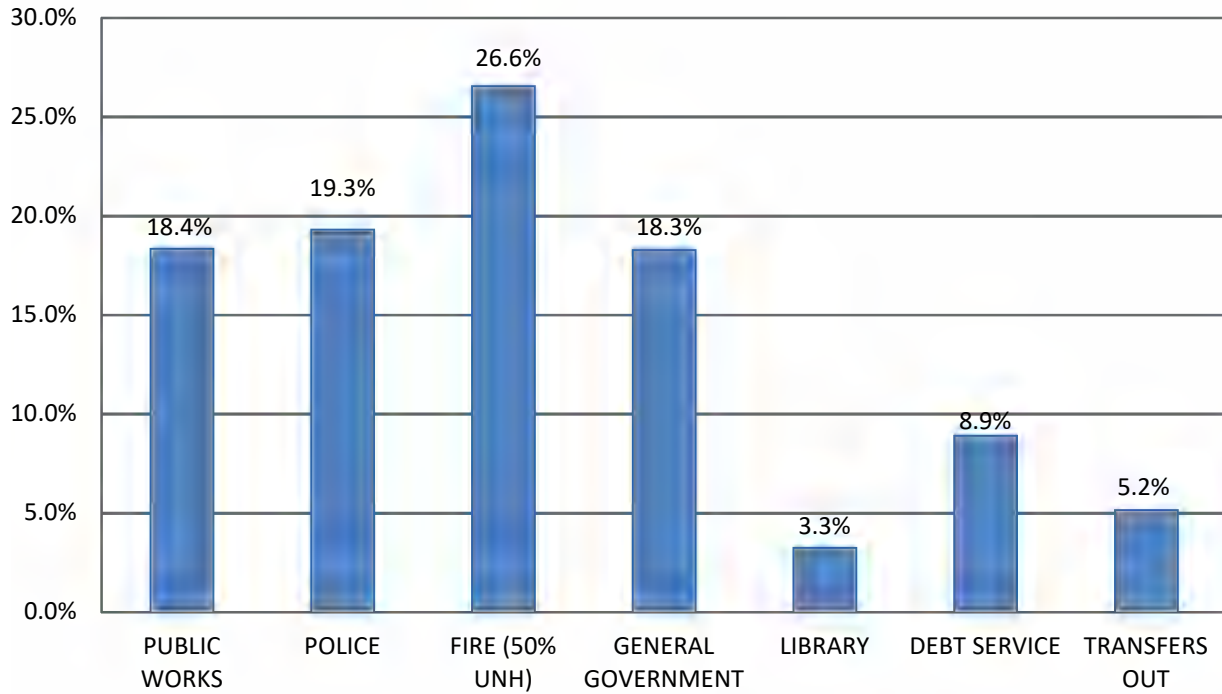
Rep. Loren Selig
3 Nobel K. Peterson Drive
Durham, NH 03824
Office: 603-271-3125
Home: 603-953-3641
lorenselig@gmail.com

Durham's Senate Representative – District 20

Rep. Allan Howland
32 Ffrost Drive
Durham, NH 03824
Office: 603-271-3184
Home: 603-868-5928

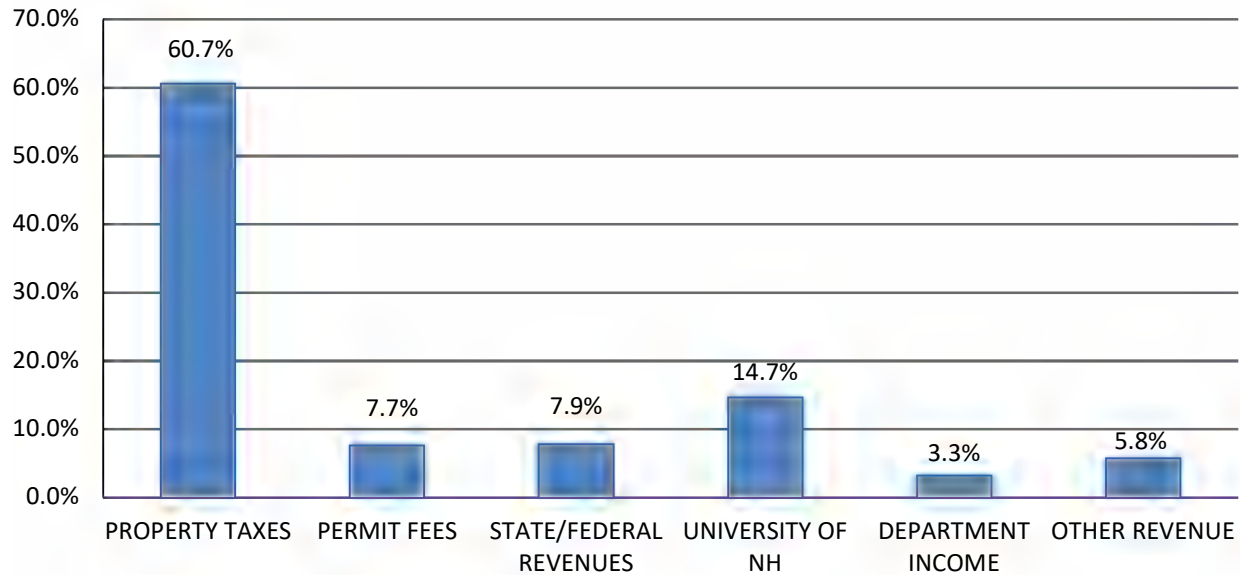
2023 Approved General Fund Appropriations

TOTAL APPROPRIATIONS \$17,591,550



2023 Estimated General Fund Revenues

TOTAL ESTIMATED REVENUES OF \$17,591,550



Approved Capital Improvements Program 2023-2032 Page 1

<i>Business Department</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Full Revaluation - Assessing	75,000									
Municipal Software Package		500,000								
<i>Fire Department</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
SCBA Replacements	515,480									
Replace 2001 International Truck (Rescue 1)	950,000									
Records Management System		50,000								
Replace 2007 Ford F-350 (Forestry Truck)		150,000								
Refurbish 2012 Marion Tanker		150,000								
New Fire Station			20,000,000							
Thermal Imaging Camera			12,000		12,000		12,000		12,000	
Replace 2013 Chevrolet 2500 (Utility Truck)			65,000							
Refurbish 2015 Marion Pumper			160,000							
Replace 2016 Chevrolet Tahoe (Chief's Car)			95,000							
Replace and Update Microwave Link				90,000						
SCBA Replacements (dependent on 2023 project)				500,000						
Airbags for Vehicle Extrication				20,000						
Portable Radio Replacements				250,000						
Replace 2017 Ford Explorer (Fire Prevention)				50,000						
Replace 2013 Can-Am UTV					50,000					
Replace 2021 Ford F-350 (Medic Truck)						175,000				
Defibrillator/Monitor Replacement							75,000			
Replace 2015 Ferrara Aerial Truck							1,240,000			
Refurbish 2018 Marion Pumper							175,000			
Automated CPR Device							16,000			
Extrication Tools Replacement								30,000		
Automated External Defibrillators (AEDs)								20,000		
Replace 2021 GMC Yukon XL (Car 1)										95,000
<i>GIS</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
GIS Program	60,000	30,000	30,000	30,000	30,000	40,000	40,000	40,000		
<i>Information Technology</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
IT Equipment Replacement	27,000	17,000	29,500	17,500	20,000	20,000	20,000	20,000	20,000	20,000
<i>Police Department</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Vehicle Replacement	73,000	126,600	127,000	64,000	128,000	128,000	66,000	130,000	130,000	68,000
<i>Public Works- Buildings & Grounds Division</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Seasonal Decorative Lighting	2,500	2,500	2,500	2,500	2,500	2,500				
Courthouse/Old Town Hall Design and Enhancements	37,000		367,000							
Wagon Hill Farmhouse Design and Enhancements	437,500									
Dump Truck Replacement (One Ton)	58,500			65,000						
Purchase of Solar Panels (Gravel Pit)		850,000								
Pickup Truck Replacement (1/2 Ton)				30,000						
<i>Public Works - Operations Division</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Road Resurfacing Program	490,000	525,000	488,000	620,500	620,500	450,000	450,000	450,000	450,000	450,000
Road Resurfacing Program - UNH	131,250									
Crack Seal Program	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Sidewalk Improvement Program	84,500	57,500	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000

Approved Capital Improvements Program 2023-2032 Page 2

<i>Public Works - Operations Division</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Drainage System Rehabilitation Program	2,247,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000	85,000
Stormwater Management Program - Permit Compliance	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Facility Infrastructure Preventative Maintenance	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Repair of Municipal Bridges	281,170									
Oyster River Dam Removal	1,400,000									
Roadside Mowing Program - Vegetation Mulching Head	25,000									
Fleet Maintenance - Automotive Vehicle Lift Replacement	20,000									
Madbury Road Complete Streets Project - Roadway, Sidewalk, Drainage Construction	600,000	2,286,000	2,298,000	2,257,000						
Aerial Bucket Truck Replacement	135,000									
Sidewalk Plow Tractor Replacement	195,000				223,000					
Deicing Material Reduction Program - Salt Brine Maker and Tank		40,000								
Dump Truck Replacement (3-5 Ton)		235,000	185,900	193,200	200,100	206,100	212,100			
Front End Loader Replacement		220,000								
Pickup Truck Replacement (3/4 Ton)		42,500								
Mobile Air Compressor Replacement			30,000							
Longmarsh Road Bridge Replacement			1,300,000							
Engineering Jeep Replacement				30,000						
Pickup Truck Replacement (Dodge Ram)					47,500					
Rubber Tired Excavator Replacement (Cost share with Water Fund 25%)								232,500		
<i>Public Works - Sanitation Division</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Refuse/Recycling Collection Vehicle Replacement		295,000	299,000			322,000				
<i>Recreation Department</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Parks/Playgrounds Master Plan - Jackson's Landing and Woodridge Park	30,000									
GENERAL FUND TOTALS	7,956,923	5,744,124	25,695,925	4,426,726	1,540,627	1,550,628	2,513,129	1,129,530	819,031	840,032
<i>WATER FUND</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Town Water System Improvements	503,660	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Town/UNH Shared Water System Improvements	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Madbury Road Complete Streets Project - Water Line Replacement	1,775,000	1,650,000	222,000							
Rubber Tired Excavator Replacement (Cost Share with General Fund 75%/25%)								77,500		
WATER FUND TOTALS	2,348,660	1,795,000	367,000	145,000	145,000	145,000	145,000	222,500	145,000	145,000
<i>WASTEWATER FUND</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Wastewater Facilities Plan	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000
Collection System Repair/Upgrade (Town/UNH)	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Collection System Repair/Upgrade (Town Only)	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
WWTP Major Components Contingency	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Madbury Road Complete Streets Project - Sewer Main Replacement	1,175,000									
WWTP Major Components Rehabilitation Design and Construction	2,700,000									
Sewer Jet/Vac Truck Replacement	520,000									
Telehandler Replacement		85,000								
Commercial Lawnmower Replacement			17,500							
Pickup Truck Replacement (One Ton)							44,000	45,000		
WASTEWATER FUND TOTALS	4,965,000	655,000	587,500	570,000	570,000	570,000	614,000	615,000	570,000	570,000

Approved Capital Improvements Program 2023-2032 Page 3

<i>PARKING FUND</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Replace VenTex Parking Kiosks	112,000	112,000	112,000							
Parking Vehicle Replacement		29,700								
PARKING FUND TOTALS	112,000	141,700	112,000	0	0	0	0	0	0	0

<i>CHURCHILL RINK FUND</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Renovations/Upgrades		2,286,800	100,000							
Battery Powered Zamboni Ice Resurfacer Purchase			150,000							
CHURCHILL RINK FUND TOTALS	0	2,286,800	250,000	0	0	0	0	0	0	0

<i>TAX INCREMENT FINANCING DISTRICT</i>	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Purchase of Parking Lot (Sammy's Lot)								1,500,000		
TIF DISTRICT TOTALS	0	0	0	0	0	0	0	1,500,000	0	0

TOTAL CIP PROPOSALS	15,382,583	10,622,624	27,012,425	5,141,726	2,255,627	2,265,628	3,272,129	3,467,030	1,534,031	1,555,032
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FY 2022 Budget/Estimated General Fund - Unaudited Page 1

PROPERTY TAXES/ABATEMENTS/CREDITS	Estimated Revenue 2022	Revenues Ending 12/31/22	Revenues Under (Over) 2022	Percent Collected 12/31/22
Property Taxes	\$10,108,550	\$9,502,037	\$606,513	94.0%
Payment in Lieu of Taxes	\$965,000	\$1,018,226	(\$53,226)	105.5%
Abatements	(\$900,000)	(\$618,085)	(\$281,915)	68.7%
Veteran Service Credits	(\$125,000)	(\$129,500)	\$4,500	103.6%
REVENUES				
REVENUES	Estimated Revenue 2022	Revenues Ending 12/31/22	Revenues Under (Over) 2022	Percent Collected 12/31/22
Interest and Penalties on Delinquent Taxes	\$35,000	\$52,405	(\$17,405)	149.7%
Permit Fees	\$1,461,000	\$1,550,872	(\$89,872)	106.2%
State/Federal Revenues	\$1,397,600	\$1,939,340	(\$541,740)	138.8%
Intergovernmental Revenues (ORCSD-SRO)	\$83,950	\$87,750	(\$3,800)	104.5%
UNH - Shared Services, School, Fire & Debt Service	\$2,526,750	\$2,511,271	\$15,479	99.4%
Departmental Income	\$240,400	\$281,640	(\$41,240)	117.2%
Fire and Police Special Details	\$295,000	\$142,263	\$152,737	48.2%
Miscellaneous Revenue	\$728,300	\$748,037	(\$19,737)	102.7%
Fund Balance	\$880,815	\$0	\$880,815	0.0%
Total General Fund Revenues	\$7,648,815	\$7,313,578	\$335,237	95.6%
EXPENDITURES				
EXPENDITURES	Council Budget 2022	Expended Through 12/31/22	Expenditures Under (Over) 2022	Percent Expended 12/31/22
GENERAL GOVERNMENT				
Town Council	\$164,500	\$101,270	\$63,230	61.6%
Town Treasurer	\$6,000	\$6,028	(\$28)	100.5%
Town Administrator	\$450,600	\$459,236	(\$8,636)	101.9%
Elections	\$17,550	\$12,109	\$5,441	69.0%
Tax Collector/Town Clerk	\$298,450	\$285,676	\$12,774	95.7%
Accounting	\$379,000	\$377,480	\$1,520	99.6%
Assessing	\$218,600	\$216,680	\$1,920	99.1%
Legal - Attorney Fees	\$180,815	\$179,617	\$1,198	99.3%
Legal - Eversource Settlement (Great Bay Study)	\$175,000	\$175,000	\$0	100.0%
Planning	\$189,000	\$190,701	(\$1,701)	100.9%
Economic Development	\$0	\$0	\$0	0.0%
Boards/Commissions/Committees	\$71,400	\$51,808	\$19,592	72.6%
DCAT	\$129,250	\$121,804	\$7,446	94.2%
GIS	\$112,950	\$105,047	\$7,903	93.0%
MIS	\$408,800	\$314,534	\$94,266	76.9%
Building Inspection	\$250,100	\$207,060	\$43,040	82.8%
Emergency Management	\$1,000	\$1,031	(\$31)	103.1%
Other General Government	\$251,300	\$229,536	\$21,764	91.3%
General Government Total	\$3,304,315	\$3,034,617	\$269,698	91.8%

FY 2022 Budget/Estimated General Fund - Unaudited Page 2

EXPENDITURES	Council Budget 2022	Expended Through 12/31/22	Expenditures Under (Over) 2022	Percent Expended 12/31/22
PUBLIC SAFETY				
Police Department	\$3,178,950	\$3,166,138	\$12,812	99.6%
Police Department Special Details	\$169,300	\$69,077	\$100,223	40.8%
Fire Department	\$4,492,650	\$4,481,317	\$11,333	99.7%
Fire Department Special Details	\$43,300	\$35,897	\$7,403	82.9%
Communication Center	\$20,700	\$18,752	\$1,948	90.6%
Ambulance Services	\$40,000	\$39,039	\$961	97.6%
Public Safety Total	\$7,944,900	\$7,810,220	\$134,680	98.3%
PUBLIC WORKS				
Administration	\$412,450	\$367,846	\$44,604	89.2%
Engineer	\$152,700	\$107,425	\$45,275	70.4%
Stormwater Permitting	\$3,500	\$1,500	\$2,000	42.9%
Town Buildings	\$282,750	\$302,697	(\$19,947)	107.1%
Town Cemeteries & Trusted Graveyards	\$15,650	\$7,815	\$7,835	49.9%
Wagon Hill & Parks & Grounds Maintenance	\$174,500	\$171,378	\$3,122	98.2%
Equipment Maintenance	\$244,600	\$240,104	\$4,496	98.2%
Roadway Maintenance	\$165,600	\$162,292	\$3,308	98.0%
Drainage & Vegetation	\$133,500	\$125,535	\$7,965	94.0%
Snow Removal	\$321,800	\$214,485	\$107,315	66.7%
Traffic Control	\$137,900	\$141,511	(\$3,611)	102.6%
Bridges & Dams	\$227,450	\$194,686	\$32,764	85.6%
Public Works Use of Donations	\$0	\$0	\$0	0.0%
Public Works Total	\$2,272,400	\$2,037,274	\$235,126	89.7%
SANITATION				
Solid Waste Administration	\$173,500	\$166,069	\$7,431	95.7%
Rolloff Vehicle Operation	\$60,500	\$55,131	\$5,369	91.1%
Curbside Collection	\$211,400	\$210,797	\$603	99.7%
Litter Removal	\$31,800	\$27,157	\$4,643	85.4%
Recycling	\$161,300	\$161,462	(\$162)	100.1%
Solid Waste Management Facility (SWMF)	\$125,900	\$120,145	\$5,755	95.4%
Sanitation Total	\$764,400	\$740,761	\$23,639	96.9%
HEALTH & WELFARE				
Health Inspector	\$400	\$0	\$400	0.0%
Social Service Agencies	\$12,200	\$12,200	\$0	100.0%
Direct Assistance (Welfare)	\$30,000	\$65,631	(\$35,631)	218.8%
Health & Welfare Total	\$42,600	\$77,831	(\$35,231)	182.7%
CULTURE & RECREATION				
Parks & Recreation Department	\$336,500	\$335,548	\$952	99.7%
UNH Outdoor Pool and ORYA	\$0	\$0	\$0	0.0%
Parks & Recreation Committee	\$1,500	\$2,133	(\$633)	142.2%
Memorial Day	\$500	\$509	(\$9)	101.8%
Conservation	\$58,450	\$27,119	\$31,331	46.4%
Culture & Recreation Total	\$396,950	\$365,309	\$31,641	92.0%

FY 2022 Budget/Estimated General Fund - Unaudited Page 3

EXPENDITURES	Council Budget 2022	Expended Through 12/31/22	Expenditures Under (Over) 2022	Percent Expended 12/31/22
DEBT SERVICE				
Principal	\$1,327,800	\$1,327,724	\$76	100.0%
Interest	\$343,600	\$343,512	\$88	100.0%
Debt Service Charges	\$5,000	\$5,850	(\$850)	117.0%
Debt Service Total	\$1,676,400	\$1,677,086	(\$686)	100.0%
TRANSFERS				
Transfer to Library	\$542,900	\$542,900	\$0	100.0%
Transfer to Capital Project Fund	\$707,500	\$707,500	\$0	100.0%
Transfer to Capital Reserve Fund	\$45,000	\$45,000	\$0	100.0%
Debt Service Total	\$1,295,400	\$1,295,400	\$0	100.0%
TOTAL GENERAL FUND EXPENDITURES	\$17,697,365	\$17,038,498	\$658,867	96.3%

Other Funds Summary - Unaudited

Water Fund	Estimated 2022	Ending 12/31/22	Under (Over) 2022	Percent as of 12/31/22
Revenues	\$1,247,500	\$1,263,799	(\$16,299)	101.3%
Expenses	\$1,247,500	\$1,175,328	\$72,172	94.2%
Sewer Fund	Estimated 2022	Ending 12/31/22	Under (Over) 2022	Percent as of 12/31/22
Revenues	\$2,968,000	\$2,994,980	(\$26,980)	100.9%
Expenses	\$2,968,000	\$2,877,827	\$90,173	97.0%
Parking Fund	Estimated 2022	Ending 12/31/22	Under (Over) 2022	Percent as of 12/31/22
Revenues	\$362,000	\$413,637	(\$51,637)	114.3%
Expenses	\$362,000	\$277,546	\$84,454	76.7%
Depot Road Fund	Estimated 2022	Ending 12/31/22	Under (Over) 2022	Percent as of 12/31/22
Revenues	\$130,000	\$128,057	\$1,943	98.5%
Expenses	\$130,000	\$23,994	\$106,006	18.5%
Churchill Rink Fund	Estimated 2022	Ending 12/31/22	Under (Over) 2022	Percent as of 12/31/22
Revenues	\$325,400	\$305,052	\$20,348	93.7%
Expenses	\$325,400	\$272,892	\$52,508	83.9%
Library Fund	Estimated 2022	Ending 12/31/22	Under (Over) 2022	Percent as of 12/31/22
Revenues	\$568,650	\$570,153	(\$1,503)	100.3%
Expenses	\$567,900	\$575,049	(\$7,149)	101.3%



INDEPENDENT AUDITOR'S REPORT

To the Town Council
Town of Durham, New Hampshire

Opinions

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire (the Town), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's

Merrimack, New Hampshire
Andover, Massachusetts
Greenfield, Massachusetts
Ellsworth, Maine

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ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance, and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the budgetary comparison for the General Fund and Sewer Fund, and certain pension and OPEB schedules be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 58 through 61 is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

A handwritten signature in black ink that reads "Melanson".

Merrimack, New Hampshire
October 31, 2022

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Durham, New Hampshire (the Town), we offer readers this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2021.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains required and other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets, liabilities, and deferred outflows and inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, water distribution and treatment, health and human services, welfare, culture and recreation, and conservation.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. The Town's funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Reconciliations are provided to facilitate the comparison between governmental funds and governmental activities.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's programs.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required and Other Supplementary Information

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America, and other supplementary information.

Financial Highlights

- As of the close of the current fiscal year, net position in governmental activities was \$18,761,221, a change of \$3,559,084.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$10,657,728, a change of \$(1,188,219) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$4,596,632, a change of \$887,783 in comparison to the prior year.

Government-Wide Financial Analysis

The following is a summary of condensed government-wide financial data for the current and prior fiscal year.

NET POSITION

	Governmental Activities	
	<u>2021</u>	<u>2020</u>
Assets		
Current and other assets	\$ 22,994,704	\$ 23,539,593
Capital assets	<u>45,175,217</u>	<u>44,341,537</u>
Total assets	68,169,921	67,881,130
Deferred outflows of resources	2,808,676	4,547,680
Liabilities		
Other liabilities	11,899,343	11,511,904
Long-term liabilities	<u>35,728,832</u>	<u>44,464,958</u>
Total liabilities	47,628,175	55,976,862
Deferred inflows of resources	4,589,201	1,249,811
Net Position		
Net investment in capital assets	27,478,081	23,033,074
Restricted	4,099,133	6,201,308
Unrestricted	<u>(12,815,993)</u>	<u>(14,032,245)</u>
Total net position	<u>\$ 18,761,221</u>	<u>\$ 15,202,137</u>

As noted earlier, net position may serve over time as a useful indicator of the Town’s financial position. At the close of the most recent fiscal year, total net position was \$18,761,221, a change of \$3,559,084 in comparison to the prior year.

The largest portion of net position \$27,478,081 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Independent Auditor's Report *Page 7*

An additional portion of net position \$4,099,133 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position reflects a deficit of \$(12,815,993), primarily resulting from unfunded pension and OPEB liabilities.

CHANGES IN NET POSITION

	Governmental Activities	
	<u>2021</u>	<u>2020</u>
Revenues:		
Program revenues:		
Charges for services	\$ 4,234,365	\$ 4,309,123
Capital grants and contributions	230,532	290,343
General revenues:		
Property taxes	10,063,654	8,860,687
Motor vehicle permit fees	1,602,102	1,180,592
Penalties and interest on taxes	821,206	508,186
Grants and contributions not restricted to specific programs	5,103,690	5,113,251
Investment income	88,619	186,638
Miscellaneous	897,208	1,369,615
Total revenues	<u>23,041,376</u>	<u>21,818,435</u>
Expenses:		
General government	2,996,262	3,114,816
Public safety	8,252,700	9,280,401
Highways and streets	2,484,319	2,542,588
Sanitation	2,798,600	2,763,824
Water distribution and treatment	808,499	939,186
Health and human services	11,950	17,050
Welfare	42,740	27,204
Culture and recreation	1,286,422	1,340,736
Conservation	85,306	144,390
Interest on long-term debt	715,494	747,525
Total expenses	<u>19,482,292</u>	<u>20,917,720</u>
Change in net position	3,559,084	900,715
Net position - beginning of year	<u>15,202,137</u>	<u>14,301,422</u>
Net position - end of year	<u>\$ 18,761,221</u>	<u>\$ 15,202,137</u>

Independent Auditor's Report *Page 8*

Governmental Activities

Governmental activities for the year resulted in a change in net position of \$3,559,084. Key elements of this change are as follows:

General Fund operations	\$ 1,321,556
TIF revenue used for capital assets	1,484,275
Decrease in net pension liability, net of related deferrals	779,954
Other	<u>(26,701)</u>
Total	<u>\$ 3,559,084</u>

Financial Analysis of the Town's Funds

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

General Fund

The General Fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$4,596,632, while total fund balance was \$7,398,623. Unassigned fund balance increased by \$887,783 primarily from favorable budgetary results of \$2,043,495 (page 50), less \$695,000 used to reduce taxes. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to General Fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>December 31, 2021</u>	<u>December 31, 2020</u>	<u>Change</u>	<u>Total General Fund Expenditures</u>
Unassigned fund balance	\$ 4,596,632	\$ 3,708,849	\$ 887,783	28.7%
Total fund balance	\$ 7,398,623	\$ 6,077,067	\$ 1,321,556	46.2%

Independent Auditor's Report Page 9

The total fund balance of the General Fund changed by \$1,321,556 during the current fiscal year. Key factors in this change are as follows:

Use of fund balance as a funding source	\$ (695,000)
Revenues in excess of budget	1,362,837
Expenditures less than budget	635,080
Other	18,639
Total	<u>\$ 1,321,556</u>

Included in the total fund balance of the General Fund are the Town's capital reserve account with the following balance:

	<u>December 31, 2021</u>	<u>December 31, 2020</u>	<u>Change</u>
Capital reserves	\$ 1,484,050	\$ 1,485,267	\$ (1,217)

Nonmajor Governmental Funds

The fund balance of nonmajor governmental funds changed by \$(1,080,460), primarily from transfers to the Capital Project Fund totaling \$1,388,772.

Major Governmental Funds

The fund balance of the Capital Project Fund changed by \$(1,639,132), primarily from expenditures relating to highway and street projects.

General Fund Budgetary Highlights

There were no differences between the original budget and the final amended budget in 2021.

Capital Assets and Debt Administration

Capital Assets

Total investment in capital assets for governmental activities at year-end amounted to \$45,175,217 (net of accumulated depreciation). This investment in capital assets includes land, land improvements, buildings and improvements, machinery, equipment, furnishings, and infrastructure. Major capital asset events during the current fiscal year included the following:

- \$2,045,000 - 66 Main Street
- \$1,514,297 – Various infrastructure projects

Additional information on capital assets can be found in the Notes to Financial Statements.

Long-Term Debt

At the end of the current fiscal year, total bonded debt outstanding was \$19,968,115, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to Financial Statements.

Requests for Information

This financial report is designed to provide a general overview of the Town of Durham, New Hampshire's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Business Manager
Town of Durham, New Hampshire
8 Newmarket Road
Durham, NH 03824

Independent Auditor's Report *Page 11*

TOWN OF DURHAM, NEW HAMPSHIRE

Governmental Funds
Balance Sheet
December 31, 2021

	General Fund	Capital Project Fund	Sewer Fund	Nonmajor Governmental Funds	Total Governmental Funds
Assets					
Cash and short-term investments	\$ 15,485,619	\$ -	\$ 1,849,122	\$ 1,105,837	\$ 18,440,578
Investments	1,589,483	-	828,270	689,521	3,107,274
Receivables:					
Property taxes	1,031,677	-	-	-	1,031,677
User fees	-	-	64,449	105,592	170,041
Departmental and other	21,783	-	-	-	21,783
Due from other governments	45,280	1,532	-	-	46,812
Due from other funds	755,161	-	-	84,503	839,664
Other assets	100,390	-	9,162	66,987	176,539
Total Assets	\$ 19,029,393	\$ 1,532	\$ 2,751,003	\$ 2,052,440	\$ 23,834,368
Liabilities					
Warrants and accounts payable	\$ 347,401	\$ 491,301	\$ 35,165	\$ 37,326	\$ 911,193
Accrued liabilities	361,731	-	38,708	12,165	412,604
Unearned revenue	852,888	-	-	-	852,888
Taxes paid in advance	1,399	-	-	-	1,399
Due to other funds	9,052,245	679,034	-	-	9,731,279
Due to other governments	613	-	-	-	613
Notes payable	-	63,103	-	-	63,103
Other liabilities	388,860	-	97,929	8,612	495,401
Total Liabilities	11,005,137	1,233,438	171,802	58,103	12,468,480
Deferred Inflows of Resources					
Unavailable revenues	575,633	-	-	-	575,633
Other	50,000	-	50,561	31,966	132,527
Fund Balances					
Nonspendable	100,390	-	9,162	501,092	610,644
Restricted	488,634	1,165,581	1,650,274	1,203,883	4,508,372
Committed	1,119,918	-	869,204	281,251	2,270,373
Assigned	1,093,049	-	-	39,350	1,132,399
Unassigned	4,596,632	(2,397,487)	-	(63,205)	2,135,940
Total Fund Balances	7,398,623	(1,231,906)	2,528,640	1,962,371	10,657,728
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 19,029,393	\$ 1,532	\$ 2,751,003	\$ 2,052,440	\$ 23,834,368

Independent Auditor's Report *Page 12*

TOWN OF DURHAM, NEW HAMPSHIRE

Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances For the Year Ended December 31, 2021

	General Fund	Capital Project Fund	Sewer Fund	Nonmajor Governmental Funds	Total Governmental Funds
Revenues					
Property taxes	\$ 9,778,776	\$ -	\$ -	\$ 218,203	\$ 9,996,979
Motor vehicle permit fees	1,219,747	-	-	-	1,219,747
Penalties, interest and other taxes	813,584	-	3,290	4,332	821,206
Charges for services	730,602	-	2,091,393	1,412,370	4,234,365
Intergovernmental	4,182,876	230,532	814,180	17,024	5,244,612
Licenses and permits	288,404	-	-	93,951	382,355
Investment income	55,331	-	17,900	15,388	88,619
Contributions	72,379	-	-	17,231	89,610
Miscellaneous	685,464	53,112	-	34,299	772,875
Total Revenues	17,827,163	283,644	2,926,763	1,812,798	22,850,368
Expenditures					
Current:					
General government	2,959,603	131,742	-	3,036	3,094,381
Public safety	7,933,301	572,137	-	18,565	8,524,003
Highways and streets	1,495,261	3,250,061	-	-	4,745,322
Sanitation	772,026	233,064	1,244,085	-	2,249,175
Water distribution and treatment	-	47,189	-	666,808	713,997
Health and human services	11,950	-	-	-	11,950
Welfare	42,740	-	-	-	42,740
Culture and recreation	974,818	-	-	235,394	1,210,212
Conservation	70,779	-	-	14,527	85,306
Debt service					
Principal	1,398,241	-	985,510	253,655	2,637,406
Interest	366,275	-	278,351	79,469	724,095
Total Expenditures	16,024,994	4,234,193	2,507,946	1,271,454	24,038,587
Excess (Deficiency) of Revenues over Expenditures	1,802,169	(3,950,549)	418,817	541,344	(1,188,219)
Other Financing Sources (Uses)					
Transfers in	347,433	2,311,818	-	40,000	2,699,251
Transfers out	(828,046)	(401)	(209,000)	(1,661,804)	(2,699,251)
Total Other Financing Sources (Uses)	(480,613)	2,311,417	(209,000)	(1,621,804)	-
Change in fund balance	1,321,556	(1,639,132)	209,817	(1,080,460)	(1,188,219)
Fund Balance, at Beginning of Year	6,077,067	407,226	2,318,823	3,042,831	11,845,947
Fund Balance, at End of Year	\$ 7,398,623	\$ (1,231,906)	\$ 2,528,640	\$ 1,962,371	\$ 10,657,728

Independent Auditor's Report Page 13

TOWN OF DURHAM, NEW HAMPSHIRE

General Fund
 Combining Schedule - General Fund Balance Sheet
 December 31, 2021

	General Fund	Capital Reserve Fund	Library Fund	Parking Fund	Police Confidential Fund	Eliminate the Effect of Due To/From	Total General Fund
Assets							
Cash and short-term investments	\$ 15,168,915	\$ 65,090	\$ 244,188	\$ 6,233	\$ 1,197	\$ -	\$ 15,485,623
Investments	-	1,317,062	272,421.00	-	-	-	1,589,483
Receivables:							
Property taxes	1,031,677	-	-	-	-	-	1,031,677
Departmental and other	21,783	-	-	-	-	-	21,783
Due from other governments	19,509	25,771	-	-	-	-	45,280
Due from other funds	683,410	76,127	-	-	-	(4,376)	755,161
Other assets	100,390	-	-	-	-	-	100,390
Total Assets	\$ 17,025,684	\$ 1,484,050	\$ 516,609	\$ 6,233	\$ 1,197	\$ (4,376)	\$ 19,029,397
Liabilities							
Warrants and accounts payable	\$ 335,620	\$ -	\$ 8,269	\$ 3,512	\$ -	\$ -	\$ 347,401
Accrued liabilities	343,541	-	15,471	2,721	-	-	361,733
Unearned revenue	852,888	-	-	-	-	-	852,888
Taxes paid in advance	1,399	-	-	-	-	-	1,399
Due to other funds	9,052,245	-	4,376	-	-	(4,376)	9,052,245
Due to other governments	613	-	-	-	-	-	613
Other liabilities	388,860	-	-	-	-	-	388,860
Total Liabilities	10,975,166	-	28,116	6,233	-	(4,376)	11,005,139
Deferred Inflows of Resources							
Unavailable revenues	575,633	-	-	-	-	-	575,633
Other	50,000	-	-	-	-	-	50,000
Fund Balances							
Nonspendable	100,390	-	-	-	-	-	100,390
Restricted	2,500	-	488,493	-	1,197	-	492,190
Committed	-	1,119,918	-	-	-	-	1,119,918
Assigned	727,699	365,350	-	-	-	-	1,093,049
Unassigned	4,594,296	(1,218)	-	-	-	-	4,593,078
Total Fund Balances	5,424,885	1,484,050	488,493	-	1,197	-	7,398,625
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 17,025,684	\$ 1,484,050	\$ 516,609	\$ 6,233	\$ 1,197	\$ (4,376)	\$ 19,029,397

TOWN OF DURHAM, NEW HAMPSHIRE

Nonmajor Governmental Funds
 Combining Schedule - Nonmajor Governmental Funds Balance Sheet
 December 31, 2021

	Water Fund	Conservation Commission Fund	Depot Road Fund	Church Hill Rink Fund	Downtown TIF Fund	Permanent Fund	School Impact Fee Fund	Total Nonmajor Governmental Funds
Assets								
Cash and short-term investments	\$ 229,950	\$ 113,412	\$ 265,618	\$ 270,698	\$ 171,403	\$ 54,756	\$ -	\$ 1,105,837
Investments	229,890	-	-	-	-	459,631	-	689,521
Receivables:								
User fees	47,328	-	-	58,264	-	-	-	105,592
Due from other governments	-	-	-	-	-	-	-	-
Due from other funds	40,000	-	-	-	-	-	44,503	84,503
Other assets	65,919	-	-	1,068	-	-	-	66,987
Total Assets	\$ 613,087	\$ 113,412	\$ 265,618	\$ 330,030	\$ 171,403	\$ 514,387	\$ 44,503	\$ 2,052,440
Liabilities								
Warrants and accounts payable	\$ 20,466	\$ -	\$ 28	\$ 16,832	\$ -	\$ -	\$ -	\$ 37,326
Accrued liabilities	6,349	-	-	5,816	-	-	-	12,165
Other liabilities	7,549	1,063	-	-	-	-	-	8,612
Total Liabilities	34,364	1,063	28	22,648	-	-	-	58,103
Deferred Inflows of Resources								
Unavailable revenues	31,966	-	-	-	-	-	-	31,966
Fund Balances								
Nonspendable	65,919	-	-	1,068	-	-	-	66,987
Restricted	205,245	112,349	265,590	306,314	171,403	532,584	44,503	1,637,988
Committed	281,251	-	-	-	-	-	-	281,251
Assigned	39,350	-	-	-	-	-	-	39,350
Unassigned	(45,008)	-	-	-	-	(18,197)	-	(63,205)
Total Fund Balances	546,757	112,349	265,590	307,382	171,403	514,387	44,503	1,962,371
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 613,087	\$ 113,412	\$ 265,618	\$ 330,030	\$ 171,403	\$ 514,387	\$ 44,503	\$ 2,052,440

Independent Auditor's Report Page 15

TOWN OF DURHAM, NEW HAMPSHIRE

General Fund

Combining Schedule - General Fund Revenues, Expenditures, and Changes in Fund Balances
For the Year Ended December 31, 2021

	General Fund	Capital Reserve Fund	Library Fund	Parking Fund	Police Confidential Fund	Eliminate the Effect of Trf In/Out	Total General Fund
Revenues							
Property taxes	\$ 9,778,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,778,776
Motor vehicle permit fees	813,584	-	-	-	-	-	813,584
Penalties, interest, and other taxes	386,347	-	-	344,255	-	-	730,602
Charges for services	4,141,951	-	40,925	-	-	-	4,182,876
Intergovernmental	1,479,054	-	-	29,097	-	-	1,508,151
Licenses and permits	2,116	29,985	23,230	-	-	-	55,331
Investment income	-	66,960	5,419	-	-	-	72,379
Contributions	685,409	-	30	25	-	-	685,464
Miscellaneous	17,287,237	96,945	69,604	373,377	-	-	17,827,163
Total Revenues	<u>2,941,659</u>	<u>17,944</u>	<u>-</u>	<u>272,105</u>	<u>-</u>	<u>-</u>	<u>2,959,603</u>
Expenditures							
Current:							
General government	7,661,194	-	-	-	-	-	7,933,299
Public safety	1,495,261	-	-	-	-	-	1,495,261
Highways and streets	772,026	-	-	-	-	-	772,026
Sanitation	11,950	-	-	-	-	-	11,950
Health and human services	42,740	-	-	-	-	-	42,740
Welfare	396,570	-	578,248	-	-	-	974,818
Culture and recreation	70,779	-	-	-	-	-	70,779
Conservation	1,398,241	-	-	-	-	-	1,398,241
Debt service	366,275	-	-	-	-	-	366,275
Principal	15,156,695	17,944	578,248	272,105	-	-	16,024,992
Interest	2,130,542	79,001	(508,644)	101,272	-	-	1,802,171
Total Expenditures	<u>464,476</u>	<u>(80,219)</u>	<u>512,200</u>	<u>(101,272)</u>	<u>-</u>	<u>(512,200)</u>	<u>464,476</u>
Excess (deficiency) of revenues over expenditures	<u>(1,275,798)</u>	<u>(80,219)</u>	<u>-</u>	<u>(101,272)</u>	<u>-</u>	<u>512,200</u>	<u>(945,089)</u>
Other Financing Sources/Uses							
Transfers in	(811,322)	(80,219)	512,200	(101,272)	-	-	(480,613)
Transfers out	1,319,220	(1,218)	3,556	-	-	-	1,321,558
Total Other Financing Sources (Uses)	<u>50,898</u>	<u>(79,437)</u>	<u>515,756</u>	<u>(101,272)</u>	<u>-</u>	<u>-</u>	<u>464,476</u>
Change in fund balance	4,105,665	1,485,268	484,937	-	1,197	-	6,077,067
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>5,424,885</u>	<u>1,484,050</u>	<u>488,493</u>	<u>-</u>	<u>1,197</u>	<u>-</u>	<u>7,398,625</u>
Fund Balance, at Beginning of Year	-	-	-	-	-	-	-
Fund Balance, at End of Year	<u>\$ 5,424,885</u>	<u>\$ 1,484,050</u>	<u>\$ 488,493</u>	<u>\$ -</u>	<u>\$ 1,197</u>	<u>\$ -</u>	<u>\$ 7,398,625</u>

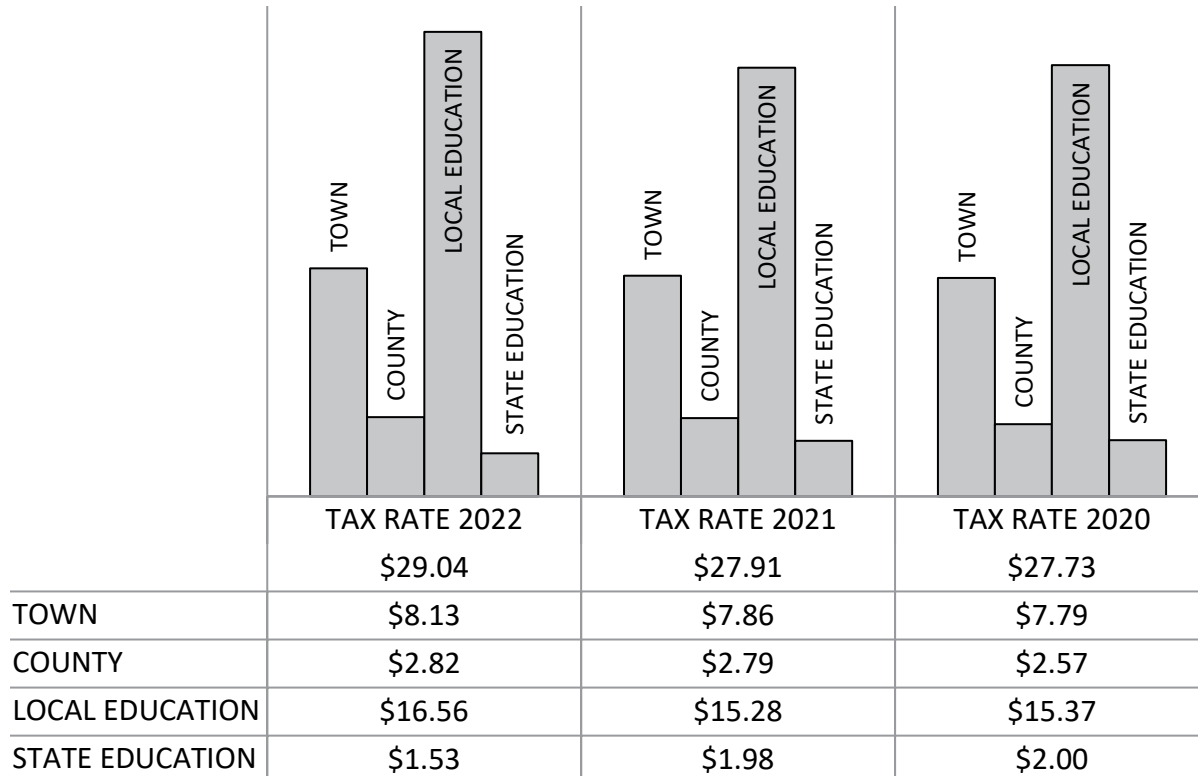
Independent Auditor's Report Page 16

TOWN OF DURHAM, NEW HAMPSHIRE

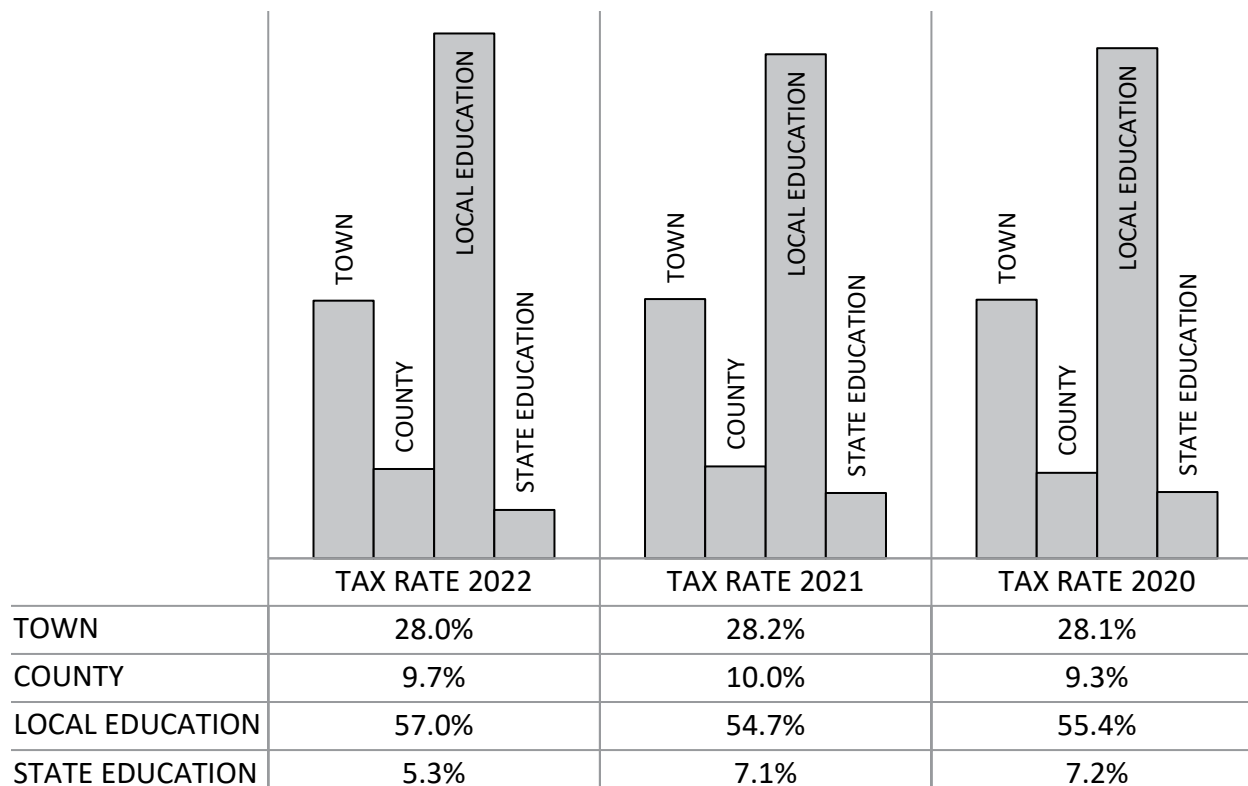
Nonmajor Governmental Funds
 Combining Schedule - Nonmajor Governmental Funds Revenues, Expenditures, and Changes in Fund Balances
 For the Year Ended December 31, 2021

	Water Fund	Conservation Commission Fund	Depot Road Fund	Church Hill Rink Fund	Downtown TIF Fund	Permanent Trust Fund	School Impact Fee Fund	Total Nonmajor Funds
Revenues								
Property taxes	\$ -	\$ 46,800	\$ -	\$ -	\$ 171,403	\$ -	\$ -	\$ 218,203
Penalties, interest and other taxes	4,332	-	-	-	-	-	-	4,332
Charges for services	1,084,495	-	30,704	297,171	-	-	-	1,412,370
Intergovernmental	17,024	-	-	-	-	-	-	17,024
Licenses and permits	-	-	93,951	-	-	-	-	93,951
Investment income	5,008	17	-	-	-	9,869	494	15,388
Contributions	-	-	-	-	-	2,435	14,796	17,231
Miscellaneous	20,290	400	25	4,656	-	8,928	-	34,299
Total Revenues	1,131,149	47,217	124,680	301,827	171,403	21,232	15,290	1,812,798
Expenditures								
Current:								
General government	-	-	-	-	-	3,036	-	3,036
Public safety	-	-	18,565	-	-	-	-	18,565
Water distribution and treatment	666,808	-	-	-	-	-	-	666,808
Culture and recreation	-	-	-	235,394	-	-	-	235,394
Miscellaneous	-	14,527	-	-	-	-	-	14,527
Debt service:								
Principal	253,655	-	-	-	-	-	-	253,655
Interest	79,469	-	-	-	-	-	-	79,469
Total Expenditures	999,932	14,527	18,565	235,394	-	3,036	-	1,271,454
Excess (deficiency) of revenues over expenditures	131,217	32,690	106,115	66,433	171,403	18,196	15,290	541,344
Other Financing Sources/Uses								
Transfers in	40,000	-	-	-	-	-	-	40,000
Transfers out	(177,529)	-	(95,503)	-	(674,578)	-	(714,194)	(1,661,804)
Total Other Financing Sources/Uses	(137,529)	-	(95,503)	-	(674,578)	-	(714,194)	(1,621,804)
Change in fund balance	(6,312)	32,690	10,612	66,433	(503,175)	18,196	(698,904)	(1,080,460)
Fund Balance, at Beginning of Year	553,069	79,659	254,978	240,949	674,578	496,191	743,407	3,042,831
Fund Balance, at End of Year	\$ 546,757	\$ 112,349	\$ 265,590	\$ 307,382	\$ 171,403	\$ 514,387	\$ 44,503	\$ 1,962,371

Property Tax Rate Comparisons 2020 - 2022



Property Tax Rate Percentage Comparisons 2020 - 2022



Property Valuation Comparisons 2020 - 2022

	2022	2021	2020
TOTAL TAXABLE VALUATION	\$1,250,243,962	\$1,258,475,281	\$1,236,967,035
Residential Less Exemptions	\$799,688,052	\$794,407,881	\$783,184,764
Commercial	\$379,466,410	\$384,051,600	\$385,046,271
Utilities	\$71,089,500	\$80,015,800	\$68,736,000
EXEMPT VALUATION			
Exempt - UNH	\$1,379,109,400	\$1,384,298,200	\$1,386,782,700
Exempt - Other	\$219,494,757	\$331,958,902	\$331,318,311

Taxable Property Valuation Percentages 2020 - 2022

	2022	2021	2020
Residential Less Exemptions	64.0%	63.7%	63.3%
Commercial	30.4%	30.5%	31.1%
Utilities	5.7%	6.4%	5.6%

Report of Trust and Capital Reserve Funds - Audited 2021 Page 1

Town of Durham, New Hampshire Report of Trust and Capital Reserve Funds 2021 (Audited)		Beginning CASH Balances		Change in Funds		Ending CASH Balances	
Name of Trust Fund	Purpose	Principal	Income	Principal	Income	Principal	Income
CAPITAL RESERVE							
Durham Employee Earned Leave Buyout Trust	Leave at Retirement	20,564.89	68.83	20,633.72	598.34	40,607.55	667.17
Fire Equipment and Service	Durham Capital Reserve Fund	618,148.94	17,284.91	635,433.85	(890.44)	725,663.33	16,394.47
Municipal Transportation Improvement	Durham Capital Reserve Fund	38,079.63	2,843.84	40,923.47	1,375.11	65,385.11	4,218.95
Parking	Durham Capital Reserve Fund	74,173.48	3,983.01	78,156.49	1,836.95	84,083.50	5,819.96
Sewer Fund	Durham/UNH Capital Reserve Fund	767,514.39	83,788.76	851,303.15	19,297.25	766,117.55	103,086.01
UDAG (Urban Dev Action Grant) Community Development Fund	Durham Capital Reserve Fund	57,456.70	6,416.34	63,873.04	(5,874.54)	8,341.30	541.80
Water Fund	Durham Capital Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00
Water Fund	Durham/UNH Capital Reserve Fund	187,853.65	8,389.20	196,242.85	5,105.96	227,755.93	13,495.16
ORCSD Facility Dev Cap Reserve	School Exp	422,279.90	29,388.14	451,668.04	(170,528.88)	251,751.02	9,069.44
Total Capital Reserve Funds		2,186,071.58	152,163.03	2,338,234.61	(16,366.29)	2,169,705.29	153,292.96
TOWN TRUST FUNDS							
Cemetery Improvement Trust	50% of Cemetery Plot sales	32,810.48	815.93	33,626.41	689.56	35,123.78	1,505.49
Cemetery Special Projects Trust (R2016-08)	donations toward cemetery prjs	215.51	18.21	233.72	(0.56)	214.95	22.79
Conservation Land Use Trust	Resolution 2017-22	9,743.36	580.77	10,324.13	(24.68)	9,718.68	782.97
Durham Historic Buildings Restoration & Preservation Trust	maintain,restore,preserve	500.00	0.00	500.00	98.07	598.07	10.81
Durham Town Land Stewardship Patron's Trust	blgd & maintain trails	159,135.85	292.67	159,428.52	1,810.89	12,804.30	2,103.56
Fire Station Exp. Trust	Fire Station	244,774.61	36,409.01	281,183.62	(672.26)	244,102.35	41,916.15
July Fourth Celebration Trust	Traditional Fun Day	127.06	7.98	135.04	(0.32)	126.74	10.62
Lois E. Brown - Wagon Hill Farm Trust Fund	Site Care	19,125.06	2,332.43	21,457.49	(51.30)	19,073.76	2,752.69
Milne, Margery and Lotus Memorial Trust Fund	Milne Memorial Silhouette Sculpture Construction & Maintenance	1,293.00	71.50	1,364.50	(3.26)	1,289.74	98.22
Milne, Margery J. Trust Fund	Mill Pond Rd Wildlife Sanctuary Land Maintenance	16,654.77	251.07	16,905.84	(134.92)	16,519.85	110.29
Oyster River Forest Trails Expendable Trust Fund	trail improves ORF conservation area	0.00	0.00	0.00	0.00	0.00	0.00
Smith (Hamilton) Memorial Chapel Trust	Chapel Repairs & Grounds Maint	6,383.23	13.20	6,396.43	(153.42)	6,229.81	125.59
Technology Drive Trust Fund	Conservation Land Easement Maintne	30,546.65	2,211.21	32,757.86	(78.32)	30,468.33	2,852.79
						2,322,998.25	

Report of Trust and Capital Reserve Funds - Audited 2021 Page 2

Town of Durham, New Hampshire Report of Trust and Capital Reserve Funds 2021 (Audited)		Beginning CASH Balances		Change in Funds		Ending CASH Balances	
<i>Name of Trust Fund</i>	<i>Purpose</i>	<i>Principal</i>	<i>Income</i>	<i>Principal</i>	<i>Income</i>	<i>Principal</i>	<i>Income</i>
Wagon Hill	Wagon Maint.	1,798.45	36.62	1,835.07	(4.39)	1,794.06	72.55
Cemetery Care Trust	50% of Cemetery Plot sales	237,362.61	28,099.98	265,462.59	1,759.02	239,121.63	33,330.18
Frost, George	Education	5,384.49	8,028.17	13,412.66	(32.07)	5,352.42	8,290.86
Fire Injury Prevention	Public Safety Ed	5,906.18	1,291.39	7,197.57	(17.21)	5,888.97	1,432.36
Memorial Day Parade Fund	Parade Fund	49.74	485.47	535.21	(1.28)	48.46	495.95
Olinthus Doe	Farm Care	37,114.40	2,055.96	39,170.36	(148.68)	36,965.72	9,377.41
Smith Chapel	Cemetery Care	10,188.10	1,508.07	11,696.17	6.65	10,194.75	1,737.48
Smith Town Improvements	Town Improvements	22,205.80	1,642.38	23,848.18	(57.02)	22,148.78	2,109.46
Wilcox (Dorothy) Fund	Town Landing Mill Pond Park	73,654.81	11,095.02	84,749.83	(202.62)	73,452.19	12,728.93
Total Town Trust Funds		914,974.16	97,247.04	1,012,221.20	(143,736.82)	771,237.34	121,867.15
45 Separate Cemetery Trusts		40,318.43	9,800.16	50,118.59	613.14	40,931.57	10,780.26
AGENCY FUNDS							
High School Scholarship	School Exp	136,473.90	13,041.37	149,515.27	(1,465.15)	135,008.75	12,703.61
Dunn, C. Library Fund	ORCSD Library	546.35	73.48	619.83	(0.69)	545.66	86.52
Facilities Developmnt, Maintenance & Replacmnt Trust	ORCSD	19,289.28	2,308.52	21,597.80	124,467.71	143,756.99	3,435.40
ORCSD Benefits Stabilization Fund	School Exp	433,946.82	40,463.51	474,410.33	(531.89)	433,414.93	50,475.00
ORCSD Special Education Fund	School Exp	444,057.12	88,006.83	532,063.95	(596.53)	443,460.59	99,234.98
Smith, Bruce Library Fund	ORCSD Library	28,638.36	6,645.33	35,283.69	(39.56)	28,598.80	7,389.92
Total Agency Funds		1,062,951.83	150,539.04	1,213,490.87	121,833.89	1,184,785.72	173,325.43
GRAND TOTAL OF ALL FUNDS		4,204,316.00	409,749.27	4,614,065.27	(37,656.08)	4,166,659.92	459,265.80
						4,625,925.72	

Statement of Long-Term Indebtedness Page 1

GENERAL FUND									
GENERAL FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	MATURITY DATE	PRINCIPAL PAID 2022	INTEREST PAID 2022	PRINCIPAL BALANCE AS OF 12/31/22		
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.6880%	02/01/2024	\$40,138	\$4,441	\$80,276		
2006 General Obligation Bond (includes Land Conservation)	11/15/2006	\$2,929,216	3.9555%	11/15/2026	\$94,076	\$18,815	\$376,304		
2010 General Obligation Bond	7/22/2010	\$674,100	3.5512%	08/15/2030	\$25,000	\$4,500	\$65,000		
2012 General Obligation Bond (includes Library)	8/30/2012	\$4,560,000	1.8990%	08/30/2032	\$265,000	\$46,583	\$1,574,500		
2013 General Obligation Bond	9/6/2013	\$1,028,000	3.4430%	09/06/2033	\$50,000	\$16,281	\$395,000		
2014 General Obligation Bond	7/17/2014	\$2,168,000	3.0428%	08/15/2034	\$120,000	\$38,330	\$760,000		
2015 General Obligation Bond	8/25/2015	\$820,000	2.0000%	09/01/2022	\$90,000	\$1,800	\$0		
2016 General Obligation Bond	1/12/2017	\$1,189,000	2.2000%	01/15/2027	\$153,510	\$10,200	\$421,400		
2018 General Obligation Bond	1/10/2018	\$3,669,010	2.8635%	08/15/2038	\$295,000	\$114,713	\$2,415,000		
2019 General Obligation Bond	1/19/2019	\$697,050	2.1300%	02/15/2029	\$105,000	\$21,045	\$362,500		
2020 General Obligation Bond	7/14/2020	\$774,775	1.6700%	08/15/2040	\$90,000	\$31,467	\$579,950		
2022 General Obligation Bond	1/6/2022	\$1,366,100	1.6400%	02/15/2032	\$0	\$35,315	\$1,366,100		
		\$20,678,007			\$1,327,724	\$343,490	\$8,396,030		
WATER FUND									
WATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	MATURITY DATE	PRINCIPAL PAID 2022	INTEREST PAID 2022	PRINCIPAL BALANCE AS OF 12/31/22		
2013 SRLF - Spruce Hole	10/29/2013	\$222,500	1.7000%	10/29/2023	\$24,690	\$847	\$49,800		
2013 SRLF - Water Meter Upgrades	10/29/2013	\$320,608	1.7000%	10/29/2023	\$35,035	\$1,358	\$70,971		
2006 General Obligation Bond	11/15/2006	\$545,469	3.9555%	11/15/2026	\$25,262	\$5,053	\$101,045		
2008 General Obligation Bond	11/15/2008	\$724,900	4.8526%	11/15/2028	\$36,400	\$11,193	\$218,400		
2014 General Obligation Bond	7/17/2014	\$784,000	3.0428%	08/15/2034	\$40,000	\$21,105	\$465,000		
2015 General Obligation Bond	8/25/2015	\$459,038	2.0000%	09/01/2025	\$46,457	\$5,000	\$203,525		
2016 General Obligation Bond	1/12/2017	\$41,000	2.2000%	01/15/2022	\$8,200	\$90	\$0		
2020 General Obligation Bond	7/14/2020	\$672,650	1.6700%	08/15/2040	\$45,000	\$24,030	\$585,000		
2022 General Obligation Bond	1/6/2022	\$448,150	1.6400%	02/15/2032	\$0	\$11,528	\$448,150		
		\$4,218,315			\$261,044	\$80,204	\$2,141,891		

Statement of Long-Term Indebtedness Page 2

WASTEWATER FUND									
WASTEWATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	MATURITY DATE	PRINCIPAL PAID 2022	INTEREST PAID 2022	PRINCIPAL BALANCE AS OF 12/31/22		
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.6880%	06/01/2024	\$211,252	\$24,246	\$657,416		
2013 SRF - Dover Road Pump Station/Aeration Blowers	10/29/2013	\$1,313,272	2.7200%	10/29/2032	\$65,664	\$19,647	\$722,299		
2014 SRF - Old Concord Road Pump Station	2/1/2015	\$207,824	3.1400%	02/01/2034	\$10,391	\$4,193	\$135,085		
2021 SRLF - Dover Road Force Main	2/1/2020	\$1,815,342	2.0000%	02/01/2040	\$90,767	\$34,491	\$1,724,575		
2021 SRLF - Grit Project	4/1/2020	\$816,764	2.0000%	04/01/2040	\$40,838	\$15,519	\$775,926		
2006 General Obligation Bond	11/15/2006	\$325,469	3.9555%	11/15/2026	\$15,662	\$3,132	\$62,650		
2008 General Obligation Bond	11/15/2008	\$1,663,860	4.8525%	11/15/2028	\$73,600	\$22,632	\$441,600		
2010 General Obligation Bond	7/22/2010	\$709,900	3.5512%	08/15/2030	\$35,000	\$9,165	\$230,000		
2013 General Obligation Bond	09/06/2013	\$2,500,000	3.4430%	09/06/2023	\$110,000	\$63,263	\$1,575,000		
2014 General Obligation Bond	7/17/2014	\$783,000	3.0428%	08/15/2034	\$40,000	\$21,105	\$465,000		
2015 General Obligation Bond	8/25/2015	\$1,615,962	2.0000%	09/01/2025	\$163,543	\$17,600	\$716,474		
2016 General Obligation Bond	1/12/2017	\$345,000	2.2000%	01/15/2027	\$34,500	\$4,174	\$172,500		
2018 General Obligation Bond	1/10/2018	\$207,455	2.8635%	08/15/2038	\$20,000	\$5,865	\$105,000		
2019 General Obligation Bond	1/19/2019	\$573,850	2.1300%	02/15/2029	\$85,000	\$17,473	\$305,000		
2020 General Obligation Bond	7/14/2020	\$13,750	0.5700%	08/15/2023	\$5,000	\$510	\$5,000		
2022 General Obligation Bond	1/6/2022	\$279,250	1.6400%	02/15/2032	\$0	\$7,189	\$279,250		
		\$16,461,455			\$1,001,217	\$270,204	\$8,372,775		
TIF DISTRICT									
TIF DISTRICT	LOAN DATE	ORIGINAL PRINCIPAL	RATE	MATURITY DATE	PRINCIPAL PAID 2022	INTEREST PAID 2022	PRINCIPAL BALANCE AS OF 12/31/22		
2022 General Obligation Bond	1/6/2022	\$620,700	1.6400%	02/15/2042	\$0	\$12,803	\$620,700		
GENERAL FUND		\$20,678,007			\$1,327,724	\$343,490	\$8,396,030		
WATER FUND		\$4,218,315			\$261,044	\$80,204	\$2,141,891		
WASTEWATER FUND		\$16,461,455			\$1,001,217	\$270,204	\$8,372,775		
TIF DISTRICT		\$620,700			\$0	\$12,803	\$620,700		
TOTAL		\$41,978,478			\$2,589,985	\$706,701	\$19,531,396		

Valuation, Tax History and Inventory

Valuation Figures 2018-2022

Year	Percent of Valuation	Taxable Valuation
2022	62.0%*	\$1,250,243,962
2021	72.5%	\$1,258,475,281
2020	86.4%	\$1,236,967,035
2019	93.8%	\$1,201,648,858
2018	96.4%	\$1,194,424,400

*Estimate only

MS-1 Summary 2022

Total Taxable Land	\$400,780,685
Total Taxable Buildings	\$785,122,829
Total Taxable Public Utilities	\$71,089,500
Valuation Before Exemptions	\$1,256,993,014
Total Dollar Amount of Exemptions	\$6,741,052
Net Valuation on which local tax rate is computed	\$1,250,243,962
Tax Credits: Total Veterans' Credits	\$129,500

Tax Rate in Durham 2018-2022

Year	Town	Local school District	State School	County	Total
2022	\$8.13	\$16.56	\$1.53	\$2.82	\$29.04
2021	7.86	15.28	1.98	2.79	27.91
2020	7.79	15.37	2.00	2.57	27.73
2019	7.60	15.32	2.01	2.50	27.43
2018	7.37	14.93	2.01	2.49	26.80

Inventory of Town Property

Street Name	Description	Tax Map & Lot #	Assessed Valuation
Bagdad Road	Stolworthy Wildlife Sanctuary	107-14 & 15	\$41,000
Beech Hill Road	Water Tank Site	201-3	\$621,100
Bennett Road	Lord Property	224-21	\$71,100
Bennett Road	Doe Farm	224-1	\$510,200
Canney Road	Conservation Easement	209-16	Easement only
Coe Drive	Beard's Creek Scenic Easement	107-32	Easement only
Dame Road	Willey Property	231-6	\$185,000
Dame Road	Westerly Side	231-21	\$96,200
Davis Avenue	Conservation easements	105-40 & 45	Easement only
Depot Road	Former Commercial Property	105-1 & 106-2	\$951,400
Dover Road	District Court and Museum	108-68	\$403,600
Dover Road	Police Facility	209-29	\$1,962,700
Dover Road	Sewer Pumping Station	209-94	\$227,800
Durham Point Road	Solid Waste Management Facility	214-27	\$515,000
Durham Point Road (off)	Conservation Land	214-19	\$240,700
Durham Point Road (off)	Conservation Land	219-13	\$73,700
Durham Point Road (and Sunnyside Dr.)	Scenic Easements	114-29	Easements only
Durham Point Road	Town Pound	114-23	\$14,900
Foss Form Road	Water Tower	112-1-LNK-D	\$3,144,800
Foss Form Road	Woodlot	112-1	\$5,100
Ffrost Drive	Vacant Land	116-35 & 119-2	\$202,200
Littlehale Road/US4	Vacant Land	103-14	\$6,000
Longmarsh Road	Colby Marsh/Beaver Brook Conservation	219-17	\$163,200

Street Name	Description	Tax Map & Lot #	Assessed Valuation
Longmarsh Road	Langmaid Farm/adjacent to Beaver Brook	219-14 & 16	\$425,100
Madbury Road	Library	106-29	\$3,890,900
Magrath Road	Tot Lot	113-29	\$121,500
Main Street	Cemetery	203-6	\$252,200
Mast Road	Executor Interest in Conservation Easement	211-1	Easement only
Meserve Road	Father Lawless Park	111-14	\$261,100
Mill Pond Road	Mill Pond Road Park	108-90	\$227,900
Mill Pond Road	Smith Chapel	218-65	\$410,100
Mill Pond Road	Milne Property	108-91	\$269,600
Mill Road	Vacant Land	112-55	\$62,600
Mill Road	Vacant Land	113-70	\$30,500
Mill Road	Oyster River Forest	222-72	\$6,243 CU*
Mill Road/Main Street	Bicentennial Park	109-3	Easement only
Near Madbury Line	Executor Interest in Conservation Easement	205-1	Easement only
Near Oyster River	Conservation Easement	203-9	Easement only
Newmarket Road	Easterly Side	117-18	\$2,500
Newmarket Road	Mill Pond Dam	108-87	\$323,400
Newmarket Road	Town Hall	108-1	\$1,801,700
Newmarket Road	Sullivan Monument	108-76	\$217,400
Newmarket Road	Vacant Land	114-44	\$288,900
Old Landing Road	Town Landing	108-54	\$213,200
Old Landing Road	Town Landing Footbridge	108-53	\$199,800
Old Piscataqua Road	Jackson's Landing	209-89 & 90	\$1,567,300
Old Piscataqua Road	Near Jackson's Landing	209-85	\$243,400
Orchard Drive	Scenic Easements	113-83 & 86	Easements only
Orchard Drive	Protected Open Space	113-87	\$221,500
Orchard Drive	Protected Open Space	220-6	\$123,000
Oyster River	Access Easement	Access Easement	Easement only
Oyster River Road	Vacant Land	113-42	\$512,900
Packers Falls Road	Conservation Easement	222-1	Easement only
Packers Falls Road	Conservation Easement	222-2	Easement only
Packers Falls Road	Spruce Hole Conservation Area	212-6	\$105,800
Packers Falls Road	Abutting Spruce Hole	222-71	\$1,004 CU*
Pettee Brook Lane	Town Parking Lot (multiple parcels)	106-56 & 57	\$680,200
Piscataqua Road	Thatch Bed	215-27	\$160,600
Piscataqua Road	Wagon Hill Farm	215-18 & 19	\$522,867 CU*
Piscataqua Road	Sewer Treatment Plant	209-78	\$7,755,200
Piscataqua Road	Quarry Lot (part of Treatment Plant)	209-78	Included above
Schoolhouse Lane	Cemetery (owned by heirs, town maintained)	108-74	\$123,900
Simons Lane	Two Small Lots	232-85 & 237-15	\$19,400

Street Name	Description	Tax Map & Lot #	Assessed Valuation
Simons Lane	Vacant Land	237-12	\$92,200
Stone Quarry Drive	Public Works Site	209-36	\$1,702,200
Wednesday Hill Road	Vacant Land	222-39	\$455,200
Williams Way	Boat Landing Lot	215-4	\$162,800
Wiswall Road	Wiswall Dam Site	223-4	\$379,500
Wiswall Road	Vacant Land	224-39	\$2,511 CU*
90 Turtle Pond Road, Lee	Vacant Land	Lee 6-7-700	\$110,100
411 Packers Falls Road, Lee	Gravel Pit	Lee 15-1-900	\$3,340,100
411 Packers Falls Road, Lee	Vacant Land	Lee 15-01-901	\$142,300
Snell Road, Lee	Water Pump Station	Lee 5-6-100	\$981,300
Snell Road, Lee	Vacant Land	Lee 5-6-101	\$128,300

*Current Use