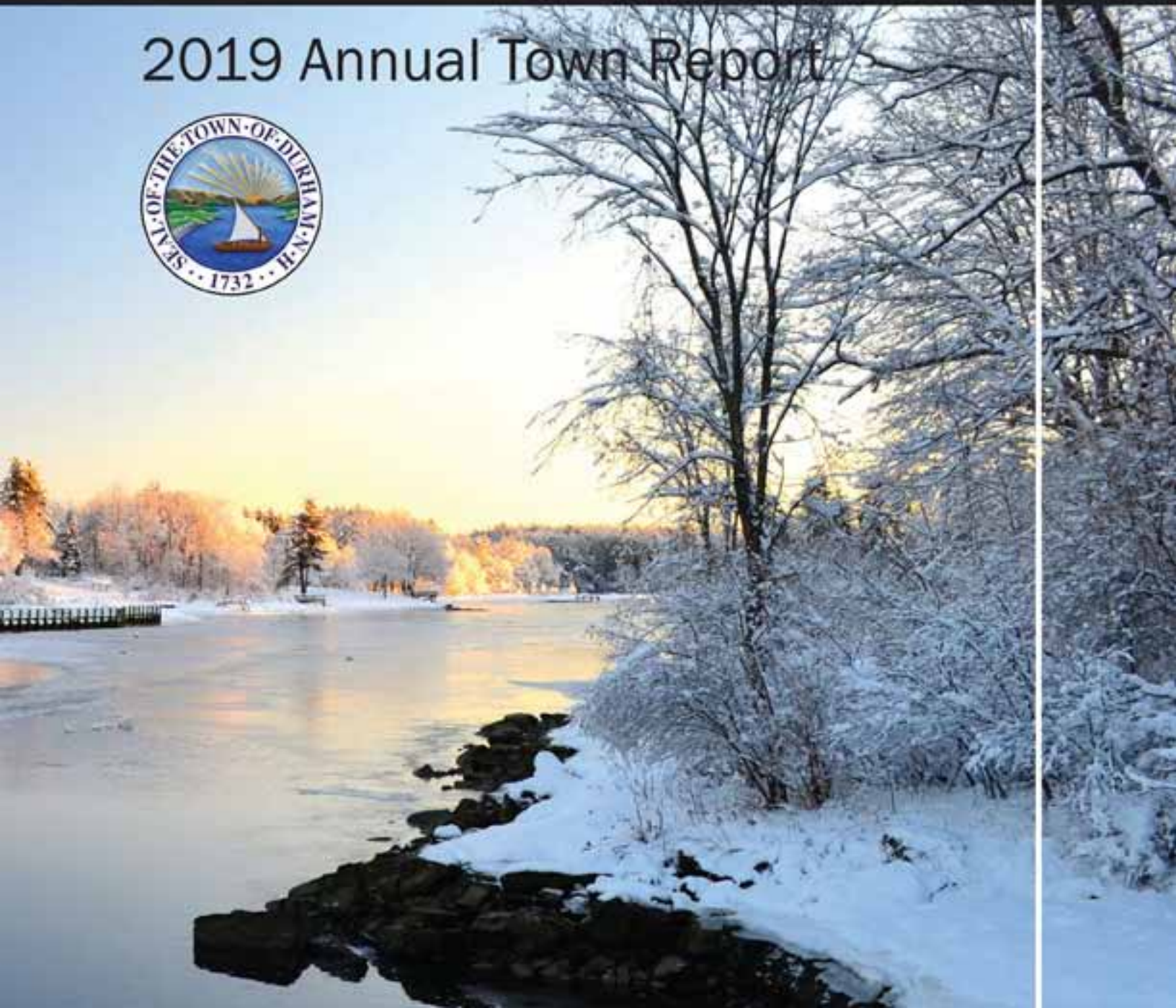


# Durham New Hampshire

2019 Annual Town Report





# Durham New Hampshire

## 2019 Annual Town Report

*For the fiscal year ended December 31, 2019*

8 Newmarket Road ☐ Durham ☐ New Hampshire 03824  
603-868-571 ☐ [www.ci.durham.nh.us](http://www.ci.durham.nh.us)

Cover Photo: The Durham Town Landing, PHOTO COURTESY OF BERNIE CASEY



# Table of Contents

Honorable Mentions	iv	<b>General Government</b>	
New Faces in 2019	v	Assessor	23
Officers, Boards, and Committees	vi	Cemetery Committee	25
Retirement: Barbara L. Landgraf	xi	Trustees of the Trust Funds	26
Special Recognition: Swap Shop Volunteers	xii	Downtown Tax Increment Finance District	27
Town Election Results	xiii	General Assistance Officer	29
Warrant	xiv	Planning and Community Development	30
		Planning Board	31
		Supervisors of the Checklist	32
		Town Clerk-Tax Collector	33
		Tree Warden	35
		Zoning Administrator, Building Inspector/Code Enforcement, and Health Officer	36
		Zoning Board of Adjustment	38
<b>Administrative Summary</b>		<b>Public Safety</b>	
Business Office	1	Fire Department	39
Manager of Information Technology	2	Forest Fire Warden	42
Ordinances 2019	3	McGregor Memorial EMS	43
Resolutions 2019	4	Police Department	44
Town Administrator	6		
Town Council	11	<b>Public Works</b>	
Town Council Members	11	Director of Public Works	47
		Operations Division	49
<b>Culture and Recreation</b>		Solid Waste Division	50
Conservation Commission	13	Town Engineer	51
Historic District Commission/ Heritage Commission	15	Wastewater Division	52
Parks and Recreation Department	16	Water Division	53
Public Library Board of Trustees	19		
Library Director	20		



### Town Supported Organizations

Big Brothers, Big Sisters of New Hampshire	55
Community Action Partnership of Strafford County	56
Great Bay Services	58
Greater Seacoast Community Health	59
Haven	60
Lamprey Health Care	61
Oyster River Cooperative School District	62
Oyster River Youth Association	62
Ready Rides	64
Strafford Nutrition & Meals on Wheels Program	64
Strafford Regional Planning Commission	65

### Town Working Committees

Durham Agricultural Commission	67
Durham Energy Committee	68
Economic Development Department and Economic Development Committee	70
Human Rights Commission	71
Integrated Waste Management Advisory Committee	71
Lamprey River Local Advisory Committee	71

### Vital Statistics and Resources

Births 2019	73
Deaths 2019	73
Marriages 2019	75
Resource Information	
Land Area	75
Meeting Dates for Town Boards, Committees and Commissions	75
Town Office Functions	75

Miscellaneous	76
Town Tax Rate	76
Telephone Directory	
Emergency Numbers	77
Municipal Offices	77
Other Commonly Used Numbers	78
State and U.S. Representatives	78

### Budget and Finance

<i>(Colored Stock at Report's end)</i>	
2020 Approved General Fund Appropriations	1
2020 Estimated General Fund Revenues	1
Approved Capital Improvements Program 2020-2029	2
FY 2019 Budget to Estimated (unaudited)	6
Independent Auditor's Report	9
Property Tax Rate Comparisons 2017-2019	27
Property Rate Percentage Comparisons 2017-2019	27
Property Valuation Comparisons 2017-2019	28
Taxable Property Valuation Percentages 2017-2019	28
Report of Trust and Capital Reserve Funds (unaudited)	29
Statement of Long-Term Indebtedness	31
Valuation, Tax History and Inventory	
Valuation Figures 2015-2019	33
MS-1 Summary 2019	33
Tax Rate in Durham 2015-2019	33
Inventory of Town Property	33

# Honorable Mentions

In 2019, many town citizens volunteered their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees. We would like to take this opportunity to thank and recognize the following individuals for the important contributions they made to the community.

## **Town Council**

Alan Bennett

## **Library Board of Trustees**

Jenna Roberts  
William Schoonmaker  
Andrew Sharp, *Alternate*  
Roni Slavin Pekins, *Alternate*  
Erik Waddell, *Alternate*

## **Supervisors of the Checklist**

Roni Slavin Pekins

## **Conservation Commission**

Michael Morneault  
Andrew Corrow, *Council representative*  
Paul Rasmussen, *Planning Board representative*

## **Downtown TIF District Advisory Board**

## **Durham Agricultural Commission**

Renee Ciulla, *Alternate*  
James Lawson, *Council representative*  
James Bubar, *Planning Board representative*

## **Durham Energy Committee**

Harry Tobias

## **Economic Development Committee**

James Hollister, *Alternate*  
Lorne Parnell, *Planning Board representative*

## **Historic District/Heritage Commission**

Michael Bradley  
Zachary Fangman  
Alan Bennett, *Council representative*

## **Parks and Recreation Committee**

Kasey Morneault  
Sam Lewis

## **Planning Board**

Nathaniel Morneault

## **Zoning Board of Adjustment**

Sean Starkey

# New Faces in 2019



**Cheryl Bass**  
Library Director  
**Date of Hire: 11/18/19**



**James Coon, Jr. (Larry)**  
Firefighter  
**Date of Hire: 5/13/19**



**Rachel Deane**  
Deputy Town Clerk-Tax Collector  
**Date of Hire: 8/12/19**



**Angelo Del Giudice**  
Code Enforcement Officer (Part-time)  
**Date of Hire: 10/15/19**



**Meredith Hoyt**  
Lab Technician,  
Wastewater Treatment Plant  
**Date of Hire: 6/24/19**



**John Page**  
Dept. of Public Works,  
Sanitation Division  
**Date of Hire: 2/18/19**



**Spencer Peprah-Deland**  
Dept. of Public Works,  
Sanitation Division  
**Date of Hire: 9/9/19**



**Amy Segalla**  
Library Assistant (Part-time)  
**Date of Hire: 4/15/19**



**Dana Smith**  
Dept. of Public Works, Highway/  
Drainage & Vegetation  
**Date of Hire: 11/12/19**



**Christine Soutter**  
Economic Development Director  
(Part-time)  
**Date of Hire: 5/13/19**

# Officers, Boards, Commissions and Committees

## ELECTED OFFICIALS

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
<b>DURHAM TOWN COUNCIL</b>					
Katherine Marple, <i>Chair</i>	82 Madbury Rd.	868-7013	3 Yrs	3/20	Elected
Kenny Rotner, <i>Pro Tem</i>	18 Bagdad Rd.	868-7575	3 Yrs	3/21	Elected
Wayne Burton	106 Madbury Rd.	868-5037	3 Yrs	3/22	Elected
Andrew Corrow	139 Durham Pt. Rd.	397-5313	3 Yrs	3/21	Elected
Allan Howland	32 Ffrost Dr.	868-5928	3 Yrs	3/22	Elected
James Lawson	24 Deer Meadow Rd.	868-1540	3 Yrs	3/21	Elected
Sally Tobias	107 Madbury Rd.	397-0802	3 Yrs	3/20	Elected
Charles (Dinny) Waters	83 Mill Road	415-265-1118	3 Yrs	3/22	Elected
Carden Welsh	3 Fairchild Dr.	-----	3 Yrs	3/20	Elected
<b>DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES</b>					
Charlotte Ramsay, <i>Chair</i>	3 Sophie Ln.	315-854-1997	3 Yrs	3/22	Elected
Anne H. Knight	19 Perely Ln.		3 Yrs	3/20	Elected
Susan Roman	16 Littlehale Rd.	868-2293	3 Yrs	3/20	Elected
Andrew Sharp	20 Cowell Dr.	814-404-0691	3 Yrs	3/22	Elected
Carolyn Singer	5 Woodridge Rd.	868-3859	3 Yrs	3/21	Elected
Erik Waddell	8 Sumac Ln.	617-894-4042	3 Yrs	3/22	Elected
Nancy Webb	23 Woodridge Rd.	868-5370	3 Yrs	3/21	Elected
Karen Hilton, <i>Alt.</i>	33 Mill Road	868-5758	1 Yr	4/20	Council
Robin Glasser, <i>Alt.</i>	1 Roysann Way	508-530-2933	1 Yr	4/20	Council
Martha Gooze, <i>Alt.</i>	9 Meadow Rd.	781-1111	1 Yr	4/20	Council
<b>MODERATOR</b>					
Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/20	Elected
Michael Everngam, <i>Asst.</i>	49 Emerson Rd.	868-5765	2 Yrs	3/20	Moderator
<b>SUPERVISORS OF THE CHECKLIST</b>					
Ann Shump, <i>Chair</i>	10 Fogg Dr.	868-1342	6 Yrs	3/20	Elected
Deborah Hirsch Mayer	19 Garden Ln.	868-7150	6 Yrs	3/22	Elected
Christian N. Kuhn	29 Mill Pond Rd.	841-0895	6 Yrs	3/24	Elected
<b>TOWN CLERK/TAX COLLECTOR</b>					
Lorrie Pitt	8 Newmarket Rd.	868-5577	3 Yrs	3/20	Elected

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
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**TOWN TREASURER**

Karl VanAsselt	17 Fairchild Dr.	868-6353	3 Yrs	3/20	Elected
Catherine Leach, Deputy	14 Fairchild Dr.	868-5992	3 Yrs	3/20	Treasurer

**TRUSTEES OF THE TRUST FUNDS**

William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/20	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/21	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/22	Elected

**BOARDS, COMMISSIONS, AND COMMITTEES**

**CEMETERY COMMITTEE**

Craig Seymour, <i>Chair</i>	110 Durham Pt. Rd.	868-2441	3 Yrs	3/22	Elected
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/20	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/21	Elected
Andrew Corrow, <i>Cncl Rep</i>	139 Durham Pt. Rd.	397-5313	1 Yr	3/20	Council
James Lawson, <i>Cncl Rep</i>	24 Deer Meadow Rd.	868-1540	1 Yr	3/20	Council
Katherine Marple, <i>Cncl Rep</i>	82 Madbury Rd.	868-7013	1 Yr	3/20	Council

**CONSERVATION COMMISSION**

Bart McDonough, <i>Chair</i>	70 Mill Rd.	303-2643	3 Yrs	4/20	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	3 Yrs	4/22	Council
Jacob Kritzer	8 Timberbrook Ln.	869-1336	3 Yrs	4/21	Council
John Nachilly	260 Packers Falls Rd.	953-3638	3 Yrs	4/22	Council
Walter Rous	50 Adams Pt. Rd.	868-7030	3 Yrs	4/22	Council
Mary Ann Krebs, <i>Alt.</i>	10 Ross Rd.	617-293-2734	3 Yrs	4/22	Council
VACANT, <i>Alt.</i>			3 Yrs	4/21	Council
VACANT, <i>Alt.</i>			3 Yrs	4/20	Council
James Lawson, <i>Cncl Rep</i>	24 Deer Meadow Rd.	868-1540	1 Yr	3/20	Council
James Bubar, <i>PB Rep</i>	4 Old Piscataqua Rd.	397-0670	1 Yr	4/20	Plan Board

**HISTORIC DISTRICT / HERITAGE COMMISSION**

Andrew Corrow, <i>Chair &amp; Cncl Rep</i>	139 Durham Pt. Rd.	397-5313	1 Yr	3/20	Council
Andrea Bodo, <i>V. Chair</i>	20 Newmarket Rd.	868-7152	3 Yrs	4/20	Council
Larry Brickner-Wood	1 Colony Cove Rd.	868-6917	3 Yrs	4/21	Council
Carolyn Singer	5 Woodridge Rd.	868-3859	3 Yrs	4/21	Council
Aaron Wolfson-Slepian	47 Newmarket Rd.	767-0348	3 Yrs	4/22	Council
VACANT			3 Yrs	4/20	Council
Andrew Corrow, <i>Cncl Rep</i>	139 Durham Pt. Rd.	397-5313	1 Yr	3/20	Council
William McGowan, <i>PB Rep</i>	135 Packers Falls Rd.	659-8210	1 Yr	4/20	Plan Board

**PARKS AND RECREATION COMMITTEE**

Michael Drooker	7 Marden Way	397-5681	3 Yrs.	4/21	Council
Nate Fitch	12 Griffith Dr.	988-4406	3 Yrs	4/20	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/22	Council
Michael Mullaney	8 Fairchild Dr.	496-9045	3 Yrs	4/22	Council
Amy Simon	78 Dover Rd.	397-8833	3 Yrs	4/21	Council



OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
VACANT			3 Yrs	4/20	Council
VACANT, Alt.			3 Yrs	4/22	Council
Kenny Rotner, <i>Cncl Rep &amp; V Chair</i>	18 Bagdad Rd.	868-7575	1 Yr	3/20	Council

### PLANNING BOARD

Paul Rasmussen, <i>Chair</i>	105 Madbury Rd.	397-5359	3 Yrs	4/20	Council
Barbara Dill, <i>V. Chair</i>	170 Packers Falls Rd.	200-0280	3 Yrs	4/21	Council
Richard Kelley, <i>Secretary</i>	5 Garden Ln.	767-9795	3 Yrs	4/22	Council
James Bubar	4 Old Piscataqua Rd.	397-0670	3 Yrs	4/20	Council
William McGowan	135 Packers Falls Rd.	659-8210	3 Yrs	4/21	Council
Lorne Parnell	2 Deer Meadow Rd.	868-1240	3 Yrs	4/22	Council
Heather Grant, <i>Alt.</i>	7 Emerson Rd.	285-2913	3 Yrs	4/20	Council
Michael Lambert, <i>Alt.</i>	3 Foss Farm Rd.	767-7021	3 Yrs	4/21	Council
Sarah Wrightsman, <i>Alt.</i>	17A Main Street	343-8009	3 Yrs	4/22	Council
Carden Welsh, <i>Cncl Rep</i>	3 Fairchild Dr.	-----	1 Yr	3/20	Council
Sally Tobias, <i>Alt Cncl Rep</i>	107 Madbury Rd.	397-0802	1 Yr	3/20	Council

### RENTAL HOUSING COMMISSION

<i>Neighborhood Rep</i>			N/A	N/A	Council
<i>Neighborhood Rep</i>			N/A	N/A	Council
<i>Tenant Rep</i>			N/A	N/A	Council
<i>Council Rep</i>			1 Yr	N/A	Council
Owner of rental property			N/A	N/A	DLA
Owner of rental property			N/A	N/A	DLA
<i>Student Senate Rep</i>			N/A	N/A	UNH
			N/A	N/A	UNH
			N/A	N/A	UNH

### ZONING BOARD OF ADJUSTMENT

Christian Sterndale, <i>Chair</i>	60 Mill Rd.	397-5093	3 Yrs	4/20	Council
Thomas Toye, <i>V. Chair</i>	15 Cutts Rd.	781-8600	3 Yrs	4/21	Council
Micah Warnock, <i>Secretary</i>	45 Woodman Rd.	540-421-3705	3 Yrs	4/21	Council
Joan Lawson	21 Surrey Ln.	978-852-4585	3 Yrs	4/22	Council
Peter Wolfe	6 Riverview Rd.	397-5132	3 Yrs	4/22	Council
Dinny Waters, <i>Alt.</i>	83 Mill Road	415-265-1118	3 Yrs	4/20	Council
VACANT, <i>Alt.</i>			3 Yrs	4/21	Council
VACANT, <i>Alt.</i>			3 Yrs	4/22	Council

## TOWN WORKING COMMITTEES

### DOWNTOWN TIF DISTRICT ADVISORY BOARD

Tom Elliott	26 Edgewood Rd.	995-1666	3 Yrs	4/21	Council
Roger Hayden	4 Lexington St., Dover	674-4834	3 Yrs	4/21	Council
Sean O'Connell	26 Meadow Rd.	361-4771	3 Yrs	4/21	Council
VACANT			3 Yrs	4/21	Council
VACANT, <i>EDC Rep.</i>			3 Yrs	4/21	Council

### DURHAM AGRICULTURAL COMMISSION

Theresa Walker, <i>Chair</i>	62 Bennett Rd.	659-7226	3 Yrs	4/22	Council
Raymond LaRoche Jr., <i>V. Chair</i>	41 Bennett Rd.	292-5563	3 Yrs	4/20	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Lee Alexander	32 Dover Rd.	868-5822	3 Yrs	4/21	Council
John Carroll	54 Canney Rd.	868-2935	3 Yrs	4/21	Council
Alberto Manalo	11 Sumac Dr.	868-9883	3 Yrs	4/20	Council
David Potter	281 Mast Rd. Ext.	868-1404	3 Yrs	4/22	Council
Bryan Cassidy, <i>Alt</i>	340 Dame Rd.	819-1397	3 Yrs	4/20	Council
Ellen Karelitz, <i>Alt</i>	113 Madbury Rd.	868-6070	3 Yrs	4/20	Council
David Langley, <i>Alt</i>	234 Longmarsh Rd.	795-9331	3 Yrs	4/22	Council
Suzanne MacDonald, <i>Alt</i>	PO Box 844	868-6475	3 Yrs	4/21	Council
Daniel Winans, <i>Alt</i>	109 Madbury Rd.	834-5523	3 Yrs	4/22	Council
Dinny Waters, <i>Cncl Rep</i>	83 Mill Road	415-265-1118	1 Yr	3/20	Council
Paul Rasmussen, <i>PB Rep</i>	105 Madbury Rd.	397-5359	1 Yr	4/20	Plan Board

### DURHAM ENERGY COMMITTEE

Mary Downes, <i>Chair</i>	135 Piscataqua Rd.	340-5428	N/A	N/A	Council
Nathaniel Balch	20 Wiswall Rd.	-----	N/A	N/A	Council
James Dreher	220 Newmarket Rd.	659-7575	N/A	N/A	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	N/A	N/A	Council
John Lannamann	156 Packers Falls Rd.	659-6145	N/A	N/A	Council
Bianca Leonard	5 Cold Spring Road	969-9791	N/A	N/A	Council
Martin Wosnik, <i>UNH Rep</i>	7 Prescott St., Newmarket	862-1891	N/A	N/A	UNH President
Wayne Burton, <i>Cncl Rep</i>	106 Madbury Rd.	868-5037	1 Yr	3/20	Council
Barbara Dill, <i>PB Rep</i>	170 Packers Falls Rd.	200-0280	1 Yr	4/20	Plan Board

### ECONOMIC DEVELOPMENT COMMITTEE

Warren Daniel	4 Palmer Dr.	969-0434	3 Yrs	4/21	Council
Roger Hayden	4 Lexington St., Dover	674-4834	3 Yrs	4/20	Council
Raymond Rodon	18 Ross Rd.	312-2043	3 Yrs	4/22	Council
Molly Molloy, <i>Alt.</i>	123 Madbury Rd.	207-632-6990	3 Yrs	4/21	Council
Sally Tobias, <i>Alt.</i>	107 Madbury Rd.	397-0802	3 Yrs	N/A	Council
Allan Howland, <i>Cncl Rep</i>	32 Ffrost Dr.	868-5928	1 Yr	3/20	Council
Sarah Wrightsman, <i>PB Rep</i>	17A Main Street	343-8009	1 Yr	4/20	Plan Board

### HUMAN RIGHTS COMMISSION

Katherine Marple, <i>Council Chair</i>	82 Madbury Rd.	868-7013	1 Yr	3/20	Council
Gail Jablonski, <i>Business Mgr</i>	8 Newmarket Rd.	868-8043	N/A	N/A	Council
Todd Selig, <i>Administrator</i>	8 Newmarket Rd.	868-5571	N/A	N/A	Council
Momin Khan, <i>Citizen rep</i>	191 Durham Pt. Rd.	978-1352	N/A	N/A	Council
Andrew Merton, <i>Citizen rep</i>	11 Gerrish Dr.	868-7256	N/A	N/A	Council

### INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE

Nell Neal, <i>Chair</i>	11 Riverview Rd.	866-2153	N/A	N/A	Council
Mary Caulfield	8 Woodridge Dr.	868-2220	N/A	N/A	Council
Carina Dolcino	41 Emerson Rd.	969-3378	N/A	N/A	Council
Julie Kelley	5 Garden Ln.	767-9796	N/A	N/A	Council
Sally Needell	36 Bagdad Rd.	868-1552	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT, <i>Alt.</i>			N/A	N/A	Council
Allan Howland, <i>Cncl Rep</i>	32 Ffrost Dr.	868-5928	1 Yr	3/20	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
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**LAMPREY RIVER LOCAL ADVISORY COMMITTEE**

Mary Ann Krebs	10 Ross Rd.	292-5160	3 Yrs	5/4/20	State-NHDES
Anne Lightbody	95 Madbury Rd.	617-899-8449	3 Yrs	12/10/21	State-NHDES
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	7/29/22	State-NHDES
Richard Raymond	1 Constable Rd.	397-7611	3 Yrs	4/18/22	State-NHDES

**OYSTER RIVER LOCAL ADVISORY COMMITTEE**

Stephen Burns	20 Newmarket Rd.	868-7152	3 Yrs	10/31/21	State-NHDES
Jim Hornbeck	19 Woodridge Rd.	868-5419	3 Yrs	10/5/21	State-NHDES
Michael Sullivan	UNH Ritzman Lab	862-1437	3 Yrs	4/18/22	State-NHDES
VACANT			3 Yrs		State-NHDES

**PEASE AIRPORT NOISE COMPATIBILITY STUDY COMMITTEE**

Lee Seidel	14 Sumac Ln.	868-7953	3 Yrs	4/21	Council
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**STRAFFORD REGIONAL PLANNING COMMISSION & MPO POLICY COMMITTEE**

Wayne Burton	106 Madbury Rd.	868-5037	4 Yrs	4/20	Council
Wesley Merritt	6 Rocky Ln.	868-1120	4 Yrs	4/23	Council
Leslie Schwartz	24 Laurel Ln.	502-9216	4 Yrs	4/21	Council

# Retirement

## BARBARA L. LANDGRAF

Deputy Town Clerk-Tax Collector

On June 30, 2019, Barbara L. Landgraf retired as Durham's Deputy Town Clerk-Tax Collector. She served the citizens of Durham with respect and courtesy for fifteen years.



Barbara grew up in Canton, Massachusetts and moved to New Hampshire with her husband around 1980, where they raised three children, Danielle, Matthew, and Colleen. Barbara came to the Durham Town Clerk-Tax Collector's office with many years of customer service experience. She had been employed by Faro Gardens since 1986. While working at Faro Gardens, Barbara managed many aspects of the function hall, day-to-day operations, booking banquets, human resources responsibilities, and all financial transactions.

Barbara was sworn in as Durham's Deputy Town Clerk-Tax Collector's on May 17, 2004, by Lorrie Pitt, Town Clerk/Tax Collector. Barbara completed many trainings and certifications to develop and

advance in her role as a Deputy Clerk, including obtaining a Certified Municipal Agent certificate from the New Hampshire Division of Motor Vehicles. Additionally, Barbara was certified by the New Hampshire Secretary of State's Office in both their Election and Vital Records Divisions. This training was vital to her ability to process information and handle voter information and registrations, and her ability to process vital records transactions. Barbara went to numerous trainings over the years with our software companies, maintained her Notary Public and Justice of the Peace commissions, and continued her education by attending several annual and season educational workshops.

While serving as Durham's Deputy Town Clerk-Tax Collector, Barbara was an active member of both the New Hampshire Town Clerks Association and the New Hampshire Tax Collectors Association.

On June 30, 2019, Barbara's last day of work, the Town of Durham had a small retirement gathering of employees, residents, and some members of the Town Council. Chairman of the Council, Katherine Marple, presented Barbara with a Certificate of Appreciation.

The Town of Durham was fortunate to have Barbara as its Deputy Town Clerk-Tax Collector for fifteen years, and wishes her the very best in her retirement. ■



# Special Recognition

## SWAP SHOP VOLUNTEERS

Submitted by Christina Dolcino

What could be better after finishing up Saturday chores, than to find something at the Swap Shop that you were planning to buy, but can now have for free? This is what often happens for people who visit the Swap Shop at the Durham Transfer Center. Many friendly and helpful residents drop off and take items between 7:30-2:30 on Tuesdays and Saturdays. You won't know what you might find. It can be a delightful surprise. Over the past year items such as, handmade wooden doll houses, antique books, bread machines, sport equipment, lawn mowers, bicycles, and dishware sets have been dropped off and taken by others to a new home. The effort that residents take to NOT put functional and clean items in their household trash is admirable. We're all on board with keeping reusable items out of the waste stream, reducing the use of resources, and saving money!

The Swap Shop was fortunate to receive funding from the Town for the purchasing of materials

to build wooden shelving. In July, the Durham Great Bay Rotary generously provided the building expertise in July to construct two large sets of shelves and the enclosure of the outback space. Additional shelving construction by the Rotary will take place next year and is much appreciated.

Enough can't be said about the dedicated and hard-working volunteers who help residents empty cars, move items, sort through boxes, shelve items, and engage in a neighborly conversation. Suffice it to say that our volunteers make it possible to keep the Swap Shop up and running. Residents often mention how grateful they are to have the Swap Shop as a place to bring items for reuse. The smiles of hundreds of people who interact monthly with the volunteers reflects this appreciation. Please consider joining as a volunteer. It's easy to sign-up. Go to link below and look for the "Shadow-New volunteers" option. <https://www.signupgenius.com/go/20f0b49a5a828aaf49-swap> ■

It's dedicated volunteers that make it possible to keep the Swap Shop up and running. PHOTO COURTESY OF DCAT STUDIOS



# Town Election Results

MARCH 12, 2019

## ARTICLE 1:

### **Town Councilor** *(Three, 3-year terms)*

Allan Howland – 498  
Charles Waters – 425  
Wayne M. Burton - 483

### **Public Library Trustee** *(Three, 3-year terms)*

Andrew T. Sharp – 470  
Erik Waddell – 460  
Charlotte C. Ramsay - 490

### **Trustee Of The Trust Fund** *(One, 3-year term)*

Craig Seymour – 514

## ARTICLE 2:

“Are you in favor of raising and appropriating the sum of \$2,680,000 for the purpose of constructing a new Dover Road Pump Station force main, with said sum to be in addition to any federal, state or private funds made available therefor, and of authorizing the issuance of not more than \$2,680,000 of bonds or notes in accordance with the provision of the municipal finance act, RSA Chapter 33, and authorizing the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon? The Council unanimously recommends this appropriation. Without

impairing the general obligation nature of the bonds, by Agreement, two-thirds (2/3) of the annual payments are to be paid by UNH, and one-third (1/3) of those payments will be paid for by Durham sewer system users. 2/3 ballot vote required.”

Yes – 489

No – 70

*Total regular ballots:* 567

*Total absentee ballots:* 17

*Total ballots cast:* 584

# Town Warrant

*NOTE: The Town Election Warrant below will be acted upon by the Town Council at a Special Meeting scheduled for January 27, 2020, and may be subject to change.*

## ELECTION, TUESDAY, MARCH 10, 2020

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, Multipurpose Room, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the 10th day of March 2020 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

### **ARTICLE 1:**

To bring in your votes for three (3) Councilors (3-year terms); two (2) Durham Public Library Board of Trustees (3-year terms); one (1) Moderator (2-year term); one (1) Supervisor of the Checklist (6-year term); one Supervisor of the Checklist (4-year term); one (1) Town Clerk-Tax Collector (3-year term); one (1) Town Treasurer (3-year term); one (1) Trustee of the Trust Funds (3-year term).

### **ARTICLE 2:**

Are you in favor of amending Article 2.5 of the Town of Durham Charter to correct a typographical error in defining the role of election officers?

### **ARTICLE 3:**

Are you in favor of amending Article 3.11 of the Town of Durham Charter to provide that a revision or codification of the town's ordinances shall be prepared on an as needed basis, rather than requiring it to be prepared every 10 years?

### **ARTICLE 4:**

Are you in favor of amending Article 4.3 of the Town of Durham Charter to remove the requirement that hearings on the reprimand or removal of the Town Administrator be held in public, allowing the Town Administrator to opt for a non-public hearing, as provided by RSA 91-A?

### **ARTICLE 5:**

Are you in favor of amending Article 4.5 of the Town of Durham Charter to remove the requirement that the Town Administrator convene the chairmen of the administrative committees annually, and instead allow the Town Administrator to convene the chairmen as may be appropriate?

### **ARTICLE 6:**

Are you in favor of amending Article 4.11 of the Town of Durham Charter to clarify that the term of the Town Clerk/Tax Collector is three years?

**ARTICLE 7:**

Are you in favor of amending Article 5.3 of the Town of Durham Charter to require that notice of budget hearings be published in a local newspaper at least one week prior to the hearing, in addition to requiring that such notice be posted in two public places?

**ARTICLE 8:**

Are you in favor of amending Article 5.12 of the Charter to increase the dollar amount of bonds which may be issued by the Town Council from \$1,000,000 to \$2,300,000? Bonds in excess of \$2,300,000 will continue to require voter approval.

**ARTICLE 9:**

Are you in favor of amending Article 5.15 of the Town of Durham Charter to allow for two alternate Trustees of Trust Funds?

**ARTICLE 10:**

Are you in favor of amending Article 6.2 of the Town of Durham Charter to clarify that the personnel plan does not apply to elected officials unless specified in the plan?

**ARTICLE 11:**

Are you in favor of amending Article 7.1 of the Town of Durham Charter to allow Conservation Commission members to serve on the Zoning Board of Adjustment?

**ARTICLE 12:**

Are you in favor of amending Article 10.10 of the Town of Durham Charter to provide that violations of the Charter are grounds for removal from office, rather than misdemeanors?

**ARTICLE 13:**

Are you in favor of amending Article 10.15 of the Town of Durham Charter to prohibit discrimination based on sexual orientation and gender identity to be consistent with state law?

**ARTICLE 14:**

Are you in favor of amending Article 10.19 of the Town of Durham Charter to specify that all gender specific terms used in the Charter are to be construed in a gender neutral manner?

**ARTICLE 15:**

Are you in favor of amending Article 11.1(C) of the Town of Durham Charter to increase the number of alternates to the Parks and Recreation Committee from one to three?



**ARTICLE 16:**

Are you in favor of amending Article 11.1(D) of the Town of Durham Charter to allow the Town Council to appoint up to three alternate members to the Historic District Commission?

**ARTICLE 17:**

Are you in favor of amending Article 11.1(I) of the Town of Durham Charter to allow for, rather than require, annual updates to the Town Council by Chairs of town committees either in person or in writing?

Given under our hands and seal this 27th day of January  
in the year of our Lord Two Thousand Twenty (2020).

Katherine Marple, **CHAIR**  
Kenny Rotner, **CHAIR PRO TEM**  
Wayne Burton  
Andrew Corrow  
Allan Howland  
James Lawson  
Sally Tobias  
Dinny Waters  
Carden Welsh

*Councilors of Durham*

# Administrative Summary

Oyster River high tide at sunset. JOE MOORE PHOTO

## BUSINESS OFFICE

Gail E. Jablonski, **BUSINESS MANAGER**

The Business Office provides the accounting, purchasing, payroll, assessing, accounts receivable billing and collection and cash management services for the town, as well as support services to all town departments. In addition, the Business Office provides Human Resources services and handles employee relations, payroll and benefits. The Business Manager serves as the Welfare Director for the town. Our goal is to provide timely and reliable information by which department managers, the Town Administrator and ultimately the Town Council can make informed decisions in the best interest of the town.

Support was provided to the Town Administrator and Town Council in preparation and review of the annual operating budget and the ten-year

Capital Improvement Plan. On December 14, 2019 the 2020 Operating Budgets and Capital Improvement Plan were approved by the Durham Town Council. The 2020 budget, as approved, is projected to increase the municipal tax rate by 2.54% to \$7.79.

L-R: Staff Accountant Deborah Ahlstrom, Business Manager Gail Jablonski, Administrative Assistant Lisa Beaudoin



The Business Office has been involved in the active negotiations with two of the town's collective bargaining units - The Durham Professional Municipal Manager's Association representing the town's Fire Captains, Police Captain, Wastewater Superintendent, Town Engineer, Administrative Assistant at the Fire Department and Assistant to the Public Works Director and the American Federation of State, County and Municipal Employees, Council 93

Local 863, representing the employees at the Durham Public Works Department.

In May the town received the Independent Auditors' Report for the year ended December 31, 2018 prepared by Melanson Heath. The audit shows the town's General Fund Unassigned Fund Balance is currently \$3,505,939 or 8.76% of the total appropriations and tax commitments, including the town, school, and county appropriations. ■

## MANAGER OF INFORMATION TECHNOLOGY

Luke Vincent

### 2019 Accomplishments

- **Parking and Evidence software.** In 2019 Durham IT assisted the Durham Police Department and Cardinal Tracking in bringing on a cloud-hosted parking software suite, TicketTrak. TicketTrak replaces a small and largely underwhelming module of the IMC records management software with a capable and well defined parking portal; a solution that enables field personnel to use mobile devices to improve the accuracy and speed of ticket entry. While we are still working to bring credit card payments for parking tickets online, this is expected to be launched early in the new year.
- **Evidence Management Software.**

Unfortunately, the evidence management software we had hoped to implement in 2019 did not have compatibility with our records management software in a way that allowed for single entry of evidence between systems. Our implementation was abandoned as we seek an alternative software package.

- **Phase out of Windows 7 and Windows Server 2008 R2.** The upcoming loss of security updates for several Microsoft products has been a focus for Durham IT for the 2019 and will continue to be so for the early part of 2020. IT has been working to revise its deployment tools and digest the complexities swapping OSes of clients and servers. With

most, but not all, of our major municipal-specific applications now at least marginally supporting Windows 10, IT has been focused on accelerating its deployment in various town departments.

- **Moving to Office 365.** For past two years, IT has slowly and deliberately transitioned mail clients off its legacy Exchange platform to the Office 365 suite. Several factors have delayed this, but the phase out of legacy OSes has presented a great opportunity to

l-r: IT Volunteer Jay B. Gooze, Manager of Information Technology Luke Vincent, DCAT Coordinator Craig Stevens,



add more clients rapidly. Having doubled our total converted mailbox numbers in 2019, we anticipate to mostly finish this project in the coming year leaving a few legacy components present for management purposes.

**Goals for 2020:**

□ **Beech Hill Tower Construction.** This capital project is moving forward in support of the town’s public safety radio systems. Construction is slated to begin this spring with a projected equipment move in late fall. IT will have an advisory role in addition to implementing some of the networking requirements. Beech Hill tower will shore up a critical link between the

town’s land mobile radio components and the Strafford County Dispatch Center.

□ **Document Management.** In 2020 Durham IT will be working with the town’s record retention committee to revisit options for document management systems. The adoption of Office 365 into town operations and prevalence of multi-function copiers in various departments gives the town many new options in procuring a unified system for capturing and indexing various records. As a long-term goal of the town, any such system would aim to minimize the number of locations records are kept and managed where feasible. ■

**ORDINANCES 2019**

2019-01	Planning Board-initiated Zoning Amendment to Chapter 175 “Zoning” of the Durham Town Code to Establish Standards for Solar Energy Systems by Incorporating Changes Into Article II – Definitions, Article XII.1 – Table of Uses, Article XIII – Wetland Conservation Overlay District, Article XIV – Shoreland Preservation Overlay District, and Article XX – Standards for Specific Uses	<u>Pending</u> <i>Council discussion was that the next step would be for the Council Communication to be developed, working with a small subcommittee, and come back for Council consideration/action.</i>	05/16/19
No number assigned	Council-initiated ordinance amending certain sections of Chapter 175 “Zoning” of the Durham Town Code for regulation of Bed and Breakfast establishments	<u>Pending</u> <i>Council referred draft ordinance to the Planning Board for its review and study in accordance with Section 175-14. A. of the Durham Zoning Ordinance</i>	7/15/19
2019-02	Creating a New Chapter Within the Durham Town Code, Chapter 145 “Tobacco Products”, to Increase the Age for the Sale and Purchase of Tobacco Products, E-cigarettes, Vaping Products or Liquid Nicotine From 18 to 21 in the Town of Durham	Passed	11/18/19
2019-03	Planning Board-Initiated Amendment to Chapter 175 “Zoning” of the Durham Town Code to Rewrite Article XXI – Off Street Parking and to Modify Other Language in the Zoning Ordinance Pertaining to Parking	Passed	11/18/19



## RESOLUTIONS 2019

2019-01	Authorizing the Acceptance and Expenditure of \$9,050 in Unanticipated Revenue From the NH State Conservation Committee Conservation Moose Grant Program for Invasive Plant Control on Durham's Oyster River Forest Project	Passed	2/4/19
2019-02	Authorizing the Borrowing of Money and the Incurrence of Debt of Not More Than \$2,680,000 of Bonds or Notes in Accordance With the Provision of the Municipal Finance Act (RSA Chapter 33) and Authorizing the Municipal Officials to Issue and Negotiate Such Bonds or Notes and to Determine the Rate of Interest Thereon for the Construction of a New Force Main at the Route 108/Dover Road Pump Station	Passed	4/15/19
2019-03	Authorizing the Submission of an Application to the New Hampshire Clean Water State Revolving Fund Program in the Amount of \$999,999 for the Construction of the Wastewater Treatment Facility Grit System Upgrade and Authorizing the Administrator to Sign Associated Loan Documents	Passed	2/4/19
2019-04	Creating an Orchard Drive Woods Acquisition Trust	Passed	2/18/19
2019-05	Adopting Provisions of RSA 80:52-a Authorizing the Prepayment of Property Taxes One (1) Year in Advance of the Due Date of the Taxes	Passed	2/18/19
2019-06	Waiving the Standardized Purchasing Requirement Within Section 7 of the Town of Durham Purchasing Policy Dated July 1, 2013, Designating ZOLL Medical Corporation of Chelmsford, MA as a Single Source Vendor for X Series Defibrillators	Passed	2/18/19
2019-07	Recognizing Outgoing Elected Officials for their dedicated services to the Town of Durham	Passed	3/4/19
2019-08	Authorizing the Acceptance and Expenditure of a \$250,000 Aquatic Mitigation Fund (ARM) Grant From the New Hampshire Department of Environmental Services Mitigation Coastal program for Construction of the Shoreline Erosion Control Project at Wagon Hill Farm	Passed	3/4/19
2019-09	Recognizing the Month of March as "National Athletic Training Month" as designated by the National Athletic Trainers' Association	Passed	3/4/19
2019-10	Amending Resolution #2018-17 to correct a procedural error	Passed	3/4/19
2019-11	Supporting three bills in the NH House of Representatives intended to reduce plastic waste: 1) HB 558 of 2019, restricting the distribution of plastic straws; 2) HB 559 of 2019, enabling municipalities to ban single-use sources of plastic pollution; and 3) HB 560 of 2019, relative to single-use carryout bags	Passed	3/4/19

2019-12	Establishing Regular Town Council Meeting Dates for April 2019 through March 2020	Passed Amended	3/18/19 5/20/19
2019-13	Proclaiming the Month of May, 2019 as “Building Safety Month”	Failed	4/1/19
2019-14	Authorizing the Acceptance and Expenditure of \$1,411.65 From the State of New Hampshire Asset Forfeiture Program by the Police Department in Conducting Drug Investigations	Passed	4/1/19
2019-15	Waiving the Standardized Purchasing Requirement Within Section 7 of the Town of Durham Purchasing Policy Dated July 1, 2013, Designating Cardinal Tracking as a Single Source Vendor for parking enforcement software	Passed	4/1/19
2019-16	Rescinding Resolution #2018-12 and Approving the Submission of an Amendment to the NH Clean Water State Revolving Fund Program From the Original Amount of \$214,400 to the New Sum of \$2,680,000 to Include Both the Design Phase Portion and the Construction Phase Portion of the Dover Road Force Main Project and Authorizing the Administrator to Sign Said Loan Documents	Passed	4/1/19
2019-17	Authorizing the Acceptance and Expenditure of Private Donations, Unanticipated Revenues, and Grant Funds Totaling \$41,915.64 Received by the Town of Durham Between January 1 and December 31, 2018	Passed	4/15/19
2019-18	Authorizing the Acceptance and Expenditure of \$26,575.72 in Unanticipated Revenue From the State of New Hampshire Department of Safety for FEMA Declaration #4371-DR-NH Following the March 13-14, 2018 Winter Snow Storm	Passed	5/6/19
2019-19	Authorizing the Repurposing of One Hundred and Seventy Thousand Dollars (\$170,000.00) of Previously Bonded Funds for the Purpose of Funding 2019 Capital Projects – GIS Program and Update Property Tax Maps	Passed	6/17/19
2019-20	Rescinding Authorized and Unissued Debt from 2006 to 2014 in the amount of Four Million, One Hundred and Eighty-Nine Thousand, One Hundred and Thirty-Seven Dollars (\$4,189,137.00)	Passed	6/17/19
2019-21	Authorizing the Acceptance and Expenditure of Unanticipated Grant Funds Totaling \$15,000 From the Davis Conservation Foundation to be Placed in the “Orchard Drive Woods Acquisition Trust” to Acquire the 25-Acre Property From the ORCSD	Passed	6/17/19
2019-22	Disestablishing the Town Water System Capital Reserve Fund and Removing the Town Water System Capital Reserve From Registry of Accounts Administered by the Trustees of Trust Funds	Passed	7/15/19
2019-23	Authorizing the Acceptance and Expenditure of Private Donations, Unanticipated Revenues, and Grant Funds Totaling \$107,500 Received by the Town of Durham between July 1, 2019 and August 31, 2019 to be Placed in the “Orchard Drive Woods Acquisition Trust” to Acquire the 25-Acre Property From the ORCSD for a Purchase Price of \$150,000	Passed	10/7/19

2019-24	Designating the Week of October 20 – 26, 2019 as “Friends of Libraries” Week in Durham, NH	Passed	10/7/19
2019-25	Authorizing the Acceptance and Expenditure of Private Donations, Unanticipated Revenues, and Grant Funds Totaling \$33,300 Received by the Town of Durham Between February 19, 2019 and September 30, 2019 to be Placed in the “Orchard Drive Woods Acquisition Trust” to Acquire the 25-acre Property From the Oyster River Cooperative School District for a Purchase Price of \$150,000	Passed	10/7/19
2019-26	Proclaiming Saturday, November 30, 2019, as “Small Business Saturday” in Durham, NH	Passed	11/4/19
2019-27	Amending Resolution #2019-04 Creating an Orchard Drive Woods Acquisition Trust	Passed	11/4/19
2019-28	Implementing Enhanced Guidelines Contained Herein for use by the Council in Weighing Applications Under New Hampshire Revised Statutes Annotated (RSA) 79-E “Community Revitalization Tax Relief Incentive” Enabling Municipalities to Provide for Short-Term Property Assessment Tax Relief	<u>Pending</u> <i>Council agreed to reconvene the group that had previously met on RSA 79-E before bringing back changes to the proposal.</i>	12/2/19
2019-29	Town Council approval of the FY 2020 General Operating Budgets, the Capital Fund Budget and the 2020-2029 Capital Improvement Plan	Passed	12/16/19

## TOWN ADMINISTRATOR

Todd Selig

Town staff, elected, and appointed officials are working to address community needs, control costs, and maintain the municipality’s fiscal position despite many competing pressures. From preserving the quality of life within our traditional residential neighborhoods, to grappling with human rights and societal issues, to managing development pressures, to exploring new ways to address solid waste and recycling amidst market headwinds, to striving to be sustainable on numerous fronts, many individuals have collectively worked diligently on behalf of the community in 2019.

Moody’s Investors Services reported on Nov. 5, 2019 that the credit position for Durham is

very good. Its Aa2 rating is slightly higher than the median rating of Aa3 for cities nationwide. The notable credit factors include a strong financial position, a very strong wealth and income profile, and a modestly sized tax base. The town has a strong financial position, which is relatively favorable in comparison to Durham’s assigned rating of Aa2. The town’s cash balance as a percent of operating revenues (88.4%) far exceeds the US median and it remained stable between 2014 and 2018. Additionally, Durham’s fund balance as a percent of its operating revenues (30.3%) is consistent with that of other Moody’s-rated cities nationwide. These indices are all indicative of measured success in realizing the town’s fiscal goals.

The Town Council's goals in 2019 envisioned developing a General Fund budget for FY 2020 that would keep the local municipal portion of the tax rate unchanged at \$7.60. The tax rate had previously remained at \$7.37 for 2015, 2016, 2017, and 2018. Through a very deliberative budget process this ultimately proved infeasible as a result of little new revenue or additional taxable value coming on line. Yet even so, the Council, working with staff, was able to bring the projected 2020 budget in at an increase of 19 cents or 2.5%. This change is estimated to cost the average Durham property taxpayer with a home valued at \$350,000 an additional \$66.50 in town taxes per year.

Our weekly "Friday Updates" continue to keep the Town Council and members of the community informed of news and happenings in Durham. Nearly 3,300 individuals subscribe to this weekly broadcast. Durham also continues to bolster its Twitter and Facebook presence in order to meet the demands of residents' changing preferences for information distribution. Our goal is to keep residents informed of local affairs so they may become engaged when issues are of interest/importance to them.

Oyster River School District Superintendent of Schools James Morse and I continue to work to remain in regular communication with one another regarding issues of mutual interest/concern. It is important to note as well that Town Councilors Kenny Rotner and Allan Howland are also members of the ORCSD School Board, and in this way ensure there is good communication between Durham and the ORCSD School Board relative to issues of mutual interest. The ORCSD and the Durham have remained in close contact throughout the design process for the proposed new middle school project/bond issue, which the voters will take up at the polls in March 2020. Collaboration has included the Durham Energy Committee in suggesting strategies to make the

proposed new facility as green as feasible, as well as partnership with public safety staff concerning traffic patterns, bicycle routes, and pedestrian walkways around the proposed facility.

Durham again received the top ranking score in NH by the Human Rights Campaign's Municipal Equity Index relative to addressing GLBT-Q concerns. We sponsored programming celebrating Indigenous Peoples' Day in 2019. The Town Council and its appointed Winter Celebration Committee endeavored to thoughtfully address the issue of the annual Tree Lighting in Memorial Park, renamed Frost Fest in 2019, which sparked a wider conversation about inclusivity within the context of the town's annual celebration. Finally, new welcoming roadway signage was installed at the various entrances to Durham in 2019 with the statement, "A Welcoming Community."

Indeed, we are a community that truly welcomes and encourages citizen involvement/engagement, and visitors from the around the world continue to visit Durham to learn from our efforts as part of World Affairs Council of N.H. programming in conjunction with the U.S. State Department Bureau of Visitor Affairs. In many respects, we have the privilege of discussing challenging topics in Durham in part due to the openness of our local government and in part due to the talented staff and Town Councilors who work tirelessly to keep the municipality prudently managed



Administrator Todd Selig, Administrative Assistant Jennie Berry



and on an even keel, allowing citizens to focus their efforts on deeper social, quality of life, and aspirational issues.

Over the last year, Durham has continued to pursue Long-Term Economic as well as Environmental Sustainability, which are inextricably linked. Without economic sustainability, the town will not have the financial resources available over the long-term to stabilize the tax rate, pursue desired projects or necessary municipal infrastructure enhancements, preserve open space, etc. Without a healthy natural environment, we will not sustain the Durham in which residents hope and desire to live, work, and play. Both the 2011 and 2017 Master Plan processes indicate residents of the community seek balance.

Due in large part to the efforts of long-time Durham resident (and retired UNH Professor) Dennis Meadows and a number of other dedicated volunteers, as well as closely coordinated efforts between the town of Durham and the ORCSD, we've just closed on a 40-acre parcel along the Oyster River (utilizing private donations). We hope to successfully raise additional funds through grants and private donations which will allow us to build a small pedestrian bridge spanning the river, directly linking downtown Durham, our Faculty Neighborhood, and the UNH core campus to 2,000 acres of conservation land – creating an easily accessible future natural oasis for residents on future hot 100 + degree days resulting from the anticipated impacts of climate change.

Projected sea level rise will contribute in the years ahead to the gradual inundation of coastal areas. We're already seeing it – and are responding locally. Interested Durham residents were given the opportunity to join other volunteers in late-July of this year for a day of planting a brand new living shoreline at the town's Wagon Hill Farm. Completed last month, we now have 350 feet of shoreline restored, regraded, armored with natural hard and soft-scape materials, and planted to restore the salt marsh and tidal buffer that has eroded over time. It's a project that has taken 4+ years of design and close collaboration between the town, state/federal regulators, the NHDES Coastal Program, the Harbor Master, the Strafford Regional Planning Commission, and

UNH environmental researchers utilizing around \$500,000 in local and state grant funds. We believe it will become a regional demonstration project for living shorelines, and an additional \$213,765 (budgeted in the 2020 CIP from Eversource) is now targeted for 2020/21 utilizing monies negotiated with Eversource, along with what we hope will be a second round of Aquatic Resource Mitigation (or ARM) funding to extend the shoreline stabilization farther along the property boundary.

Durham is working with the Strafford Regional Planning Commission utilizing NHDES funding to study the potential impact of sea level rise on fresh water private wells within the community. It's an interesting initiative focusing on an issue that, until now, has literally been out of site and out of mind.

Since 2012, Durham has been successful in moving forward a municipal construction program to replace/renovate aged public infrastructure resulting in a new state of the art public library, newly renovated police station, ongoing improvements to our water and wastewater systems, and a new Town Hall receiving LEED Silver certification. The Oyster River Cooperative School District is proposing a state of the art new middle school along Coe Drive for the voters to consider in March 2020. Meanwhile the Town Council has approved incremental enhancements to the Churchill Rink, which will enable that facility to serve the community more effectively and efficiently into the future. Our philosophy is that if we want local developers, private citizens, and businesses to meet new construction standards that provide adaptation and resilience. Durham has to set the example.

As of this fall, a newly installed backup generator at the Town Hall now means that all of our public buildings and critical infrastructure are able to operate on emergency backup generation during power outages.

Over the years, Durham has replaced all of its roadside and decorative street lighting with energy efficient LED fixtures. We've installed, under an umbrella power purchase agreement (or PPA), 120 kW of solar capacity at our police station, the public library, and Churchill Rink. This was followed up with a 640 kW solar array at our gravel pit in Lee, NH. Together, these efforts

have allowed Durham to offset 100% of the electric demand of all municipal infrastructure with renewable power with the exception of our wastewater treatment plant. We hope to find a green solution for powering the WWTP in the years to come as technology continues to evolve and opportunities present themselves.

Crosswalk improvements, pedestrian pathway modifications, incentivizing new downtown mixed-use development within walkable proximity to the UNH campus, painstaking traffic planning, demand management parking enhancements, bicycle infrastructure, and a system of sharrows all make it possible to get around Durham and the UNH campus more safely, easily, and resiliently while lowering our carbon footprint. We're currently evaluating the introduction of micromobility devices (e-bikes/e-scooters) and determining what policies will be needed to manage such a program safely and effectively.

We have painstakingly worked over many years to create a municipal water system that is inherently resilient in order to reliably provide approximately 1.2 million gals/day of water to both town and campus. Together, Durham/UNH operate four water sources, one of which utilizes an artificial recharge system pumping

raw water from the Lamprey River to our Spruce Hole Aquifer in Lee during times of plentiful flow, increasing our reserves for drought conditions. A new \$20 million Water Treatment Plant on the UNH campus is nearing completion, which will deploy state-of-the-art technology – replacing an aged/outdated facility, for the benefit of UNH and Durham water users alike.

On an extremely creative note, the town partnered in 2019 with the Strafford Regional Planning Commission, UNH Cooperative Extension, and Northeastern University Art Professor Tom Starr on a grant-funded project that conveys the potential impacts of climate change on the collective Durham community looking ahead into the next 100 years. We've identified strategic locations around town to highlight, have developed a description, map, and signage featuring an innovation or impact associated with climate change that is not only plausible, but likely to occur at the identified location if actions are not taken today to achieve a different collective tomorrow.

Through the efforts of Ellen Snyder, our part-time contract Land Stewardship Coordinator, and the Land Stewardship Subcommittee of the Conservation Commission, we have at long last



made significant inroads in properly managing the numerous lands and easements under the town's stewardship. The Council also established the Durham Town Land Stewardship Patron's Trust in 2018 to enable citizens or organizations to donate money to support our local conservation land management efforts, rather than relying solely on tax dollars for this purpose. These monies, as well as the Conservation Fund under the oversight of the Conservation Commission, have provided an ongoing source of modest funding to move targeted stewardship initiatives forward.

The town and UNH, through the joint administrative Water, Wastewater, Stormwater, and Roads Committee, continue to address a multitude of Town/Gown items to include efficient operation of our water combined system, focusing attention on water quality deficiencies within the Great Bay Estuary (nitrogen) as identified by the NHDES and the EPA, meeting EPA wastewater and stormwater MS-4 mandates (a draft Total Nitrogen General Permit will be issued by EPA in early January 2020), maintaining a required NHDES backflow prevention program, general water/sewer infrastructure, the Lee water line extension in coordination with the NHDES and the Town of Lee to address MBTE contamination at the Lee Traffic Circle, and more. On the front lines of our utility infrastructure both on and off campus, the town and the university are joined at the hip and work seamlessly together.

On this note, we have developed cooperative and collaborative efforts with UNH to enhance the mutual intellectual, cultural, environmental, social, and economic benefits associated with hosting New Hampshire's flagship state university, including redevelopment of 66 Main St., Hetzel/Alexander Halls, and the creation of a West Edge Innovation District. Town and gown continue to communicate and work toward the redevelopment of 66 Main St. (commercial/office/residential/public space – likely 2020/2021) and the Hetzel/Alexander site (hotel – a potential 2021/2022 project). Following many months of review by USNH Board of

Trustees/UNH/developer, a delegation from UNH/Town will be traveling to meet with Elliott Sidewalk Communities in late-January 2020.

Under the leadership of Director Rachel Gasowski and the Parks & Recreation Committee, we've seen interest and participation in Parks & Recreation programming flourish in Durham. Durham's vision for its Parks & Recreation Department is that it will offer a wide variety of opportunities and concentrations for all residents of any age wishing to participate in accessible, affordable activities. The department also plans/coordinates community-wide events such as Durham Day, summer children's programming in conjunction with the school district, the summer concert series, as well as managing the Churchill Rink. The new recreation van has also opened up new possibilities such as senior trips to regional museums, etc.

While taxes are undeniably high in Durham, home sales remain strong, commercial investment is active, downtown vacancies are almost non-existent, the tax base continues to grow (albeit more slowly than we would ideally like), the town is beautiful, and a positive sense of community is pervasive.

In closing, I would like to note that our town employees within public works, police, fire, planning, zoning, town clerk/tax collector's office, IT, DCAT, and more – are terrific people, working hard with finite resources to meet the needs of a demanding citizenry with high expectations for exceptional service delivery at the local level. Our Town Council is comprised of thoughtful, hard-working, and dedicated individuals with varied backgrounds and perspectives. The Council, along with the benefit of ongoing public feedback and indispensably active involvement by dedicated citizens on local boards, committees, and commissions, all contributes to ensuring Durham remains a strong, vibrant, and welcoming community.

All in all, it has once again been a solid year for our town. ■

## TOWN COUNCIL

Katherine (Kitty) Marple, **CHAIR**

Durham has many gifts. We have beautiful trails through wooded areas; picturesque waterfront conserved properties; access to educational opportunities, sporting events and performances; diverse cultural representation; special small businesses; quiet moments; excellent town staff; and dedicated volunteers at all levels. Overall, I feel remarkably fortunate to live here. I hope that most of our residents feel the same way.



**Katherine Marple**  
Chair  
Term: 3/17 - 3/20

As our world changes, your Town Council tries to adjust to these changes as thoughtfully and responsibly as possible. It is not an easy task and there are people who do not agree with what we are trying to do. Know that each and every resident is welcome to share their perspective (politely please) at public comments during Town Council meetings or via email. We know that there is more than one way to deal with issues and we try to balance public opinion with what information we have. Council members are residents and we are sometimes forced to deal with situations that we would rather not have to face. We appreciate thoughtful, respectful dialogue.

Wishing you a healthy New Year. ■



**Kenny Rotner**  
Chair Pro Tem  
Term: 3/18 - 3/21



**Wayne Burton**  
Council Member  
Term: 3/19 - 3/22



**Andrew Corrow**  
Council Member  
Term: 3/18 - 3/21



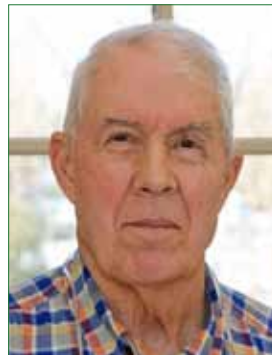
**Allan Howland**  
Council Member  
Term: 3/19 - 3/22



**James (Jim) Lawson**  
Council Member  
Term: 3/18 - 3/21



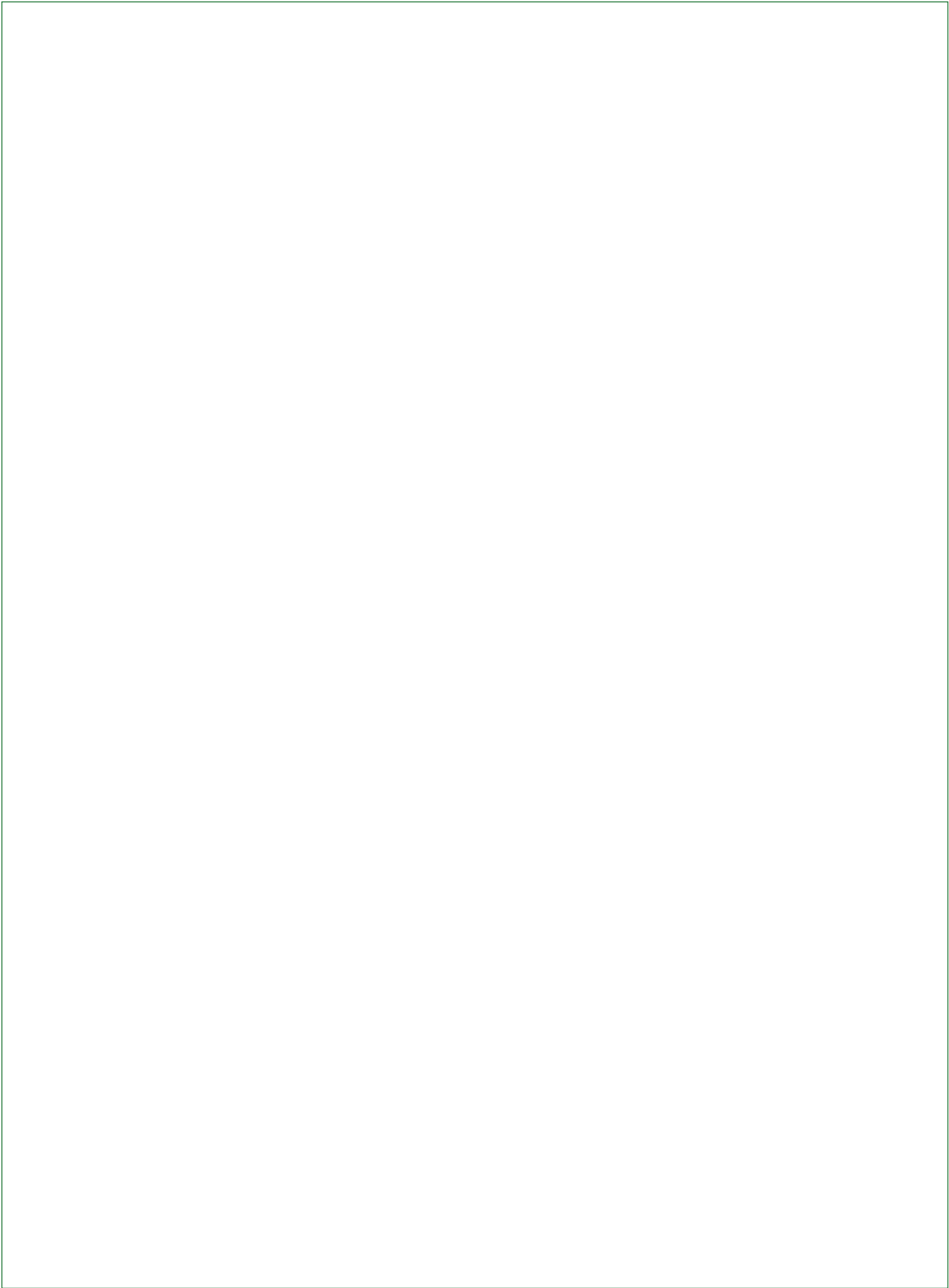
**Sally Tobias**  
Council Member  
Term: 3/17 - 3/20



**Charles (Dinny) Waters**  
Council Member  
Term: 3/19 - 3/22



**Carden Welsh**  
Council Member  
Term: 3/17 - 3/20





## Culture and Recreation

Adams Point in winter. LESLIE LEWIS PHOTO

### CONSERVATION COMMISSION

Bart McDonough, **CHAIR**

**Members:** Bart McDonough, *Chair*; Coleen Fuerst, Jake Kritzer, John Nachilly, Walter Rous, Mary Ann Krebs, *alternate*; Jim Lawson, *Town Council representative*; James Bubar, *Planning Board representative*

**Former Members:** Michael Morneault

#### Role of the Conservation Commission:

- Advocates for the preservation of natural resources in Durham.
- Inventories, manages, protects, conducts research about, and educates the public about natural resources.
- Makes recommendations to the New Hampshire Division of Environmental Services on applications related to wetlands and other natural resources.
- Makes recommendations to the Planning Board on applications for conditional uses for activities and structures within the Wetland Conservation Overlay District and Shoreland Protection Overlay District.
- Manages conservation funds.
- Carries out the duties of a Conservation Commission in accordance with RSA 36-A.
- Implements the recommendations contained in the Natural Resources Master Plan.

#### Accomplishments and Activities in 2019:

- Held a presentation on a proposal for the Town of Durham to acquire 25 acres of undeveloped land owned by the Oyster River School District located at the end of Orchard Drive; received an update from Department of Public Works Director, Mike Lynch, on the Wagon Hill Farm Erosion Control Plan; invited New Hampshire Fish and Game to present an informational session on the proposed applications to establish a new aquaculture site at confluence of the Oyster River and Little Bay, and was presented a conceptual plan by Britt Eckstrom of Wright-Pierce as part of the NHDES application process on the proposed geotechnical exploration in tidal wetlands for replacement of a deteriorated water main.
- Worked closely with Ellen Snyder, Land Stewardship Coordinator, on various projects related to the status of cellar holes on town lands; forecasted future needs; developed land stewardship and invasive plant management plans; discussed the restoration of the Milne property; and reviewed the ownership transfer and trail maintenance of the Merrick conservation easement.

Reviewed and commented upon the following conditional use applications and New

Hampshire Division of Environmental Services (NHDES) Wetland Applications:

Project Address	Map / Lot	Permit Reviewed	Project Description
25 Madbury Road Littlehale Pond:	2 / 12-2	Conditional Use (WCOD)	Building additions and site changes
Bagdad Road	--	Wetland Permit (NHDES)	Culvert replacement
Dover Road	--	Wetland Permit (NHDES)	Force main installation
32 Cedar Point Road	12 / 1-8	Conditional Use (SPOD)	Retaining wall installation
11 Cedar Point Road	7 / 1-25	Conditional Use (WCOD & SPOD); Wetland Permit (NHDES)	Construction of a porch, deck, and other associated improvements
119 Mill Road	7 / 1-70	Conditional Use (WCOD) and Wetland Permit (NHDES)	Construction of a small foot bridge and path
18 Colony Cove	12 / 26	NHDES New Dock Application	Construction of a fixed pier, gangway and float
Durham Point Road, Longmarsh Road & Winecellar Road	--	Conditional Use (WCOD & SPOD)	Installation of 13 replacement utility poles
72 Piscataqua Road	11 / 31-15	Conditional Use (WCOD)	Installation of one new utility pole and underground conduit for electric service
112 Piscataqua Road	11 / 24-2	Conditional Use (SPOD)	Construction of a patio, steps and pathway
147 Piscataqua Road	11 / 22-3	Conditional Use (WCOD)	Construction of a patio and installation of gravel and peastone

Reviewed the Commission's budget and discussed future needs and methods of generating revenue and securing appropriations to maintain the Commission's stewardship responsibilities.

Appropriated \$750 to Christine Soutter, Economic Development Director, towards the production of a map showcasing conservation lands in the town.

View of the Lamprey River from Doe Farm. Courtesy Ellen Snyder



- Contracted the Student Conservation Association (SCA) to improve trails, build foot bridges, and remove invasive species within the Doe Farm conservation lands.
- Endorsed a grant application for the development of a Climate Change / Coastal Hazards Master Plan chapter written by the Strafford Regional Planning Commission with close collaboration with the town.
- Provided comments to New Hampshire Department of Transportation (NHDOT) on the natural and cultural resources located in the vicinity of the intersection of Madbury Road and Route 4 as part of NHDOT's design process for improvements to that intersection.
- Held a public hearing and contributed a total of \$20,000 to the Nature Conservancy for the acquisition of the Lord (10.5 acre-\$15,000) and Walker (30-acre-\$5,000) Tracts.
- Initiated the process of identifying concrete projects and initiatives to implement from the recommendation section of the Natural Resources Master Plan.
- Reviewed and commented on an agreement with New Hampshire Fish and Game for the trail through the Beaudette property located north of Bennett Road.
- Worked closely with town employees, committees, and volunteers in maintaining and preserving town conservation land. ■

## HISTORIC DISTRICT COMMISSION/HERITAGE COMMISSION

Michael Bradley, **FORMER CHAIR**

**Members:** Andrew Corrow, *Chair and Town Council representative*; Andrea Bodo, *Vice Chair*; Larry Brickner-Wood, Carolyn Singer, Aaron Wolfson-Slepian, William McGowan, *Planning Board representative*

**Former Members:** Michael Bradley, Zachary Fangman, Alan Bennett, *Council representative*

The Historic District Commission/Heritage Commission has a broad responsibility to preserve and promote the historic, cultural, educational, economic, and the general welfare of the Durham Historic District ("the District"). The District overlays the area beginning at the intersection of Main Street and Madbury Road and proceeds south easterly along Main Street to the intersection with and then along Newmarket Road to Laurel Lane. In addition to the powers and duties listed in the Zoning Ordinance, the commission also serves, for property outside the District, as the Heritage Commission with broad duties and responsibilities outlined in New Hampshire Revised Statutes Annotated (RSA 674:44-b). In that capacity, the commission serves to advise and educate property owners, town boards and commissions, and others on the important historical resources located through the entire community.

### Highlights of actions

The commission heard 16 applications covering residential, commercial, and non-profit properties.

In addition to requests for renovations and repairs, applications and projects of special importance included:

23 Newmarket Road, for a new residence adjacent to the General Sullivan National Historic Landmark; applicant withdrew after the public hearing and comments from the HDC.

18 Main Street, expansion of existing parking lot for commercial use. HDC denied the application; the ZBA heard the applicant's appeal and reversed the denial.

Review and approval of the Route 4 sidewalk expansion plan by the University with regard to the relocation of the gravestone and the identification of the original burial site of Nancy Page.

### Ordinance Changes and Other Matters

The HDC has proposed or will propose amendments to pertinent town regulations:

- to provide for alternates to serve on the HDC;
- to create an application process for non-binding preliminary review;
- to simplify existing application process for certificates of approval; and
- to clarify process for demolition application review by HDC/HC

### During the last year the HDC/HC provided:

- Technical assistance and review for the Wagon Hill Handicap Ramp.
- Provided approval to the town for screening of the generator behind the Town Hall building.
- Advice to the Traffic Safety Committee for trial use of pedestrian-borne flags at the crosswalk between the Town Halls old and new; and for safety improvements at the crosswalk at the crest of Main Street on Church Hill.
- Composed and delivered a letter of concern to Eversource Energy regarding the line installation and tree trimming project on Durham Point Road.
- Maintained a liaison representative, Andrea Bodo, between the HDC and the Land Stewardship Subcommittee
- Inspected the ancient foundations and cellar holes on town land.
- Advised the town regarding tree maintenance and removal at the General Sullivan Monument.
- Supported the professional assessment of the Wagon Hill Farm house and the Old Brick Town Hall.

- Accepted the award from the NH Preservation Alliance at its Annual Meeting in May on behalf of Carrie and Bill Salas for Restoration and Adaptive Reuse of the old Town Hall Building at 15 Newmarket Road.
- Endorsed the Barn Preservation Program of the State of New Hampshire (RSA 79-D.)
- Solicited information on numerous projects from the Durham Historical Association, including the UNH Sidewalk Enlargement Project/Nancy Page burial site and the NHDOT assessment of cultural and historic resources at the intersection of Madbury Road and Route 4.

The commission members volunteer many hours of service and I know I join the town in thanking them for their hard work. The Durham Historical Association is also a rich resource of information for the commission. A simple request for history, timelines or background – whatever we need, and in short order a wealth of information becomes available. We couldn't do our work without them.

It has been a privilege and a pleasure to have served the town as a member and now outgoing chairperson of the Historic District/Heritage Commission. I trust that the valuable work of the commission will continue as the town grows and develops. ■

## PARKS AND RECREATION DEPARTMENT

Rachel Gasowski, **DIRECTOR**

The Parks and Recreation Department (DPR) continues to focus on offering a broad range of outdoor and indoor recreational activities that are available to town residents of all ages, abilities, and interests. Residents can count on programs and events that bring the community together, in our parks, facilities, and throughout our vibrant downtown that are welcoming and safe.

2019 marked another successful year for Durham Parks and Recreation. The department continued to see positive growth in participation with its after school programs, community events, and summer day camps. DPR offered approximately 117 program opportunities in 2019. These program opportunities are broken down into the following:

**Adult Programs.** A variety of fitness classes were offered throughout the year, including: Zumba, Pilates, Yoga, Tai Chi, Bootcamp, Strength and Stretch, Yoga at Wagon Hill Farm, Adult ARTS Trips (in partnership with the Community Church), Dance Exercise, Pick-up Pickelball, and knitting class.

**After School Programs:** (elementary and middle school students). Indoor rock climbing at the UNH Artificial Climbing Wall, kayaking, mountain biking, XC skiing and snowshoeing, archery, outdoor education/adventure education programs, cooking classes, horseback riding, and magic class.

**Youth Programs:** Teacher workshop day field trips, vacation week programs and camps, fishing program, and kids night out trips.



**Community Programs:** (all ages participating together). Bird walks, karate, archery, snowshoe hikes, guided trail treks, and vacation week programs.

**Community Special Events:** Family Sweetheart Dance, Slush Cup Pond Hockey Tournament, Annual Egg Hunt, Memorial Day Parade, Family Camp Out at Wagon Hill Farm, Family Theater Night, Music on Main, Summer Splash and Potluck Picnic Dinner, Trot in the Trees 5K Trail Race (NEW- in partnership with ORYA), Downtown Trick, and Frost Fest.

**Summer Camps:** (ages 5-15). A total of 9 weeks of camps offered: Makers of the Future Camp, Dinos vs. Robots Camp, REACH Afternoon Camp (5 week partnership camp with the SAU), Outdoor Adventure Week, and Adventure Paddle Camp.

**Camp Enrollment:**

Total number of individual REACH campers:	62
Total REACH camper visits: (38 Durham residents, 12 Lee, residents, 7 Madbury residents, 5 other town residents).	180
Total of other camp individual campers:(39 Durham residents, 6 Lee residents, 2 Madbury residents, 1 other town resident.	48
Total camper visits for all camps combined:	228

The addition of Trot in the Trees 5K Trail Race and Fun Run was a highlight for Parks and Recreation in 2019. This was a partnership event with Oyster River Youth Association and was hosted at Tibbetts Field in Madbury, with a course through Powder Major Forest and Mohairmet School woods. The race was very successful with strong participation for our first year with 209 runners. DPR is looking forward to working together again next year with ORYA and growing the event each year!

The 14-passenger van purchased in 2018 has continued to add great value to the department throughout 2019. A new April school vacation week camp was established where campers enjoyed a trip each day to area attractions. Also, a series of adult field trips was planed and implemented in 2019 with trips to the Botanical Gardens, Carole King Musical, and Mount Kersarge Indian Museum. We are looking



Parks and Recreation Director Rachel Gasowski

forward to hitting to road in 2020 with trips to the Peabody Essex Museum, State Capital Tour, Boston Museum of Fine Arts, and more. The van is heavily used throughout the summer with day camp happenings and weekly Friday field trips with our campers.

**2019 Accomplishments:**

- Planned, organized, and implemented 11 community events, including one new event- Trot in The Trees 5K Trail Race and Fun Run.
- Improved marketing efforts of programs and events with regular Constant Contact campaigns, in addition to continued use of social media, distribution of paper flyers, and Friday Updates to inform the community of department happenings.
- Doubled the number of weekly camp participants from 2018 with our REACH Afternoon Camp.
- Worked with the Parks and Recreation Committee and UNH Survey Center to create a community survey, which will be distributed to residents in 2020.

**Goals for 2020:**

- Distribute the Community Parks and Recreation Survey with the Parks and Recreation Committee to discover our strengths, any areas in need of improvement, and to evaluate general recreational needs and interests of the community.
- Work closely with our Economic Development Director, downtown businesses, and the Land Stewardship Coordinator to provide more programming and event opportunities in our downtown, parks, and trails.
- Conduct an assessment of our two main playground and park spaces with Public Works to plan for future maintenance needs, and outline potential upgrades to current structures, landscape, and activity areas.





209 runners participated in Trot in the Trees 5K Trail Run and Fun Run on October 20th. This new community event was hosted by Durham Parks & Recreation and Oyster River Youth Association. Courtesy Jeremy Gasowski.

- Work closely with the rink manger to help push forward improvements and renovation efforts at Churchill Rink.
- Continue to grow/enhance current programs and develop new program opportunities and events for all ages within the community.
- Continue to foster the positive partnerships that have been built between UNH, various community organizations, businesses, town departments, ORCSD, Lee, Madbury, and Durham Parks and Recreation. This includes the close relationship that DPR has with the Land Stewardship Subcommittee and the Economic Development Committee as we work collaboratively to increase the usage of town lands and focus attention on our thriving downtown.

I am extremely grateful for the positive working relationships DPR has with other town departments. Their continued support of our programs, events, and operations has allowed us to offer all that we do while adding great value to programs and events for the community.

Durham Parks and Recreation offers a wide range of quality programs, parks, and facilities that encourage all Durham community members to participate in healthy, fun, and enriching activities. Together, with the residents of Durham, we celebrate the essential role public recreation plays in fostering a cohesive and vibrant community. ■

# PUBLIC LIBRARY BOARD OF TRUSTEES

Charlotte Ramsay, **CHAIR**

**Library Board of Trustees:** Charlotte Ramsay, *Chair*; Erik Waddell, *Vice Chair*; Andrew Sharp, *Secretary*; Anne Knight, *Treasurer*; Susan Roman, Carolyn Singer, Nancy Webb, Martie Gooze, *Alternate*; Karen Hilton, *Alternate*; Robin Glasser, *Alternate*

**FORMER TRUSTEES:** Roni Slavin Pekins, *Alternate*; Erik Waddell, *Alternate*

2019 has been a year of transition for the library, most notably the resignation in July of Library Director Rose Bebris.

Trustee email: [BoardofTrusteesDPL@gmail.com](mailto:BoardofTrusteesDPL@gmail.com)

## 2019 Accomplishments:

- Hired Susan Wagner (a retired librarian and new Durham resident) as Interim Director. With the support of Lisa Kleinmann (Children and Youth Services Director) and Jessica Ross (Adult Services Director) Susan ably kept the library running smoothly. She successfully dealt with numerous building issues and managed library finances, including preparing the 2020 Library budget.
- Conducted the search and two rounds of interviews to fill the Director position.
- Hired Sheryl Bass as the new Durham Public Library Director effective 11/18/2019. Sheryl, a former Library Director in Michigan who lives in Dover with her family, was a consensus choice for the position. She is full of enthusiasm for the Durham Library and its staff, and eager to become better acquainted with patrons and with the community.
- Launched the 2020 Annual Appeal with on-line giving available for the first time.
- Revised and updated the Library Personnel Plan

## Goals for 2020:

- Develop a 3-year strategic plan for the Library to ensure we are correctly assessing and supporting the needs of the Durham community.
- Review the library policies, revising and adjusting where necessary.
- Continue upgrading IT equipment and software as outlined in the Technology Plan.

The Trustees of the Durham Public Library value the support of the Friends of the Library, who enhance library services through funding museum passes, summer music concerts, the children's literacy program, and a facilitated book group. The Friends also maintain the library





bookstore, sorting through donated books to keep the shelves well-stocked.

In addition, the library has enjoyed steadfast funding from the Town of Durham and strong support from individual citizens who give generously to the library. With a stable and dedicated staff in place, the Trustees look forward to 2020 as a year of continued growth and some exciting innovations.

## LIBRARY DIRECTOR

Sheryl Bass

The mission of the Durham Public Library is to enhance the quality of life in Durham through open access to ideas and information, encourage exploration and learning in people of all ages, and support cultural enrichment by establishing the library as a center of the community.

Continually striving to be a cornerstone in the Durham community, the library staff is profoundly serious and highly committed to responsible stewardship of the library budget while meeting and exceeding patron expectations. Each staff member is committed to demonstrating, through

efficient library procedures and professional library services, the value of the library to each of its users and the larger Durham community.

2019 was a great year for the library. As the new Library Director, I am so excited to work in a library which benefits from the gracious support of its community. We continue to benefit from the generosity of the Friends of the Durham Public Library, who diligently fundraise through book sales, cookie sales, and other hard-working endeavors to underwrite many of the library programs and fund special purchases for the library, including an array of Museum and Gallery passes. We couldn't do what we do without them! Additionally, individual donors continue to recognize the value of their community library by graciously donating both their money and time, for which we are grateful.

Furthermore, the Library Board of Trustees continues to guide the library forward through its skillful planning, development of library policy, and evaluation of community needs. In a time when truth is being put to the test, and information literacy has become an essential skill for navigating the media and digital landscape of our daily lives, our welcoming library provides a safe and well-maintained space in which



## 2019 Durham Public Library Statistics

### Circulation

Adult	25,234
Juvenile/YA	41,179
Total Circulation	66,413
Total Library Visits	67,997
Total Library Cardholders	7,976
Volunteer Hours Donated	1,090

### Programming

Programs Adults	203
Program Attendance Adults	2,204
Programs Children	307
Program Attendance Children	10,674
Total Programs	510
Total Program Attendance	12,878

### Inter-Library Loan

Incoming	2,085
Outgoing	1,256
Total ILL Transactions	3,341

patrons of all ages and all walks of life can equitably access 32,873 thoughtfully selected and organized print, audio, and video materials housed within the library and 3,270,096 digital and audio materials online via Overdrive, which is available to all DPL card holders. In addition, our professionally planned informational and entertainment programs cast a wide net to engage a diverse community with equally diverse interests and information needs. Last year, we planned 171 adult programs and 307 children's and young adult programs with a combined attendance of 12,320 patrons.

Through the support of various town departments, the Durham Garden Club, and other individual contributors, our building is beautifully serviced and maintained for our patrons. We continue to attract visitors from places near and far who experience the beauty of our library, our monthly art exhibits, and the children's outdoor story walk, which features a revolving selection of picture books to be enjoyed by families while strolling peacefully in our designed greenspace featuring the Milne Swan Sculptures.

Library services are essential in creating healthy and sustainable communities. In every action, we must foster both literacy AND the desire of our community members to become patrons and lifelong users of the library. We aspire to inspire at the library. Come check us out!

## 2019 Accomplishments:

### Introduction of the

#### "Youth Compassion Project"

This well-attended youth program strives to connect teens with the concepts of kindness and compassion by picking a project in which they create something that can then be donated to those in need. Past projects have included blankets and cat toys for the NHSPCA, placements/wall hangings for Senior Citizens, and kindness bookmarks that were placed in books throughout the library.

### Fun Summer Reading Programs for Both Children and Adults

Our ALA nationally-themed Summer Reading Program continues to be a huge success within our community and gives the library the opportunity to partner with both the Lee and Madbury libraries to capitalize better collective pricing for programming for users! This year, our Adult Summer Reading Program continued to grow doubling its number of registrants from just two years ago.

### New Technology and Software at the Library

**Mango.** The library is thrilled to announce the arrival of Mango a language-learning platform with more than 70 available language curriculums available to all DPL patrons across multiple digital platforms.

**Interlibrary Loan.** A new more robust internet-based system was implemented at the library that allows library staff to more efficiently request and acquire materials for our patrons young and old.

#### New computers purchased that will feature Windows 10 and enhanced capabilities.

This upgrade is part of the Technology Plan developed by library staff and the Board of Trustees, which will deliver significant improvements to the library's technology over the next three budget years.

## Goals for 2020:

### Strategic Planning

The Library Director and staff will work with the Library Trustees and other stakeholders in the community to develop a three-year strategic plan that will consider the changes and challenges posed in our library user environment and establish goals and

objectives which will achieve the library's mission and vision of providing outstanding library service in the face of these challenges.

**Evaluation of Library Policies, Practices, and Resources**

To ensure the most efficient and comprehensive services are being offered to our patrons, opportunities to strengthen our policies, and streamline and standardize our workflow will be evaluated. We will also be assessing staff scheduling and resources to

make sure that we are covering high library use times most effectively.

**Outreach and Community Partnership**

Library staff members will actively seek opportunities to communicate and promote library services to the Durham community by finding and engaging in opportunities to speak publicly and engage with community partners in library programming and services. We are stronger when we all work together. ■



# General Government

Adams Point at low tide. BERNIE CASEY PHOTO

## ASSESSOR

Jim Rice, **CNHA**

The Assessing Office is responsible for ensuring equitable assessments, which distribute the Town's tax burden in accordance with New Hampshire state statutes. Assessments are based on fair market value of property and are applied in a fair, equitable and consistent manner. The Assessing Office strives to provide the best possible customer service. Information regarding assessments, tax exemptions, tax credits, tax deferrals, current use assessments, conservation restriction assessments, discretionary easements, abatement requests, and timber tax are available through this office. Information regarding deed and property ownership can also be found on the Town's website at [www.ci.durham.nh.us/assessing](http://www.ci.durham.nh.us/assessing). A public access computer terminal is available in the lobby of the Town Hall along with tax maps for use regarding property assessment research. Also, assessment information can be viewed on-line at [www.visionappraisal.com](http://www.visionappraisal.com).

### 2019 Accomplishments:

**Statistical Update.** Article 6 of the New Hampshire Constitution states "...there shall be a valuation of the estates within the State taken anew once in every five years, at least, and as much oftener as the general court shall order".

Assessments were last updated in 2018. The Town of Durham engaged the services of three

companies to perform the Statistical Update of all property assessments throughout Durham. MRI Appraisal Services, LLC updated the residential properties; Property Valuation Advisors, LLC updated the assessments of the commercial/ industrial properties and George Sansoucy, PE, LLC updated the assessments of the utility properties. Each company was chosen for their areas of expertise and their familiarity with the Vision CAMA system (assessing software). All three companies worked in conjunction with the Assessor's office. The revised assessments reflect market value as of April 1, 2018 and were used in the second (2nd) and final tax bill for 2018. The Uniform Standards of Professional Appraisal Practice (USPAP) reports completed by these three companies will outline the methodology used during the update that will be audited by the Department of Revenue Administration for compliance purposes.

**Current Use Property.** Land that was disqualified from the Current Use program (per RSA 79-A), primarily due to new construction generated \$60,530.00 in land use change taxes, all of which were deposited into Durham's Conservation Fund.

On the next page is a breakdown of the 2018 assessments and exemptions used to calculate

### Summary Inventory of Valuation:

Residential (land & buildings):	\$ 783,661,800
Commercial/Industrial (land & buildings):	383,921,700
Current Use Land (per RSA 79-A):	668,512
Utilities:	40,608,600
Valuation before exemptions:	1,208,860,612

Exemptions	Exemption Amount	Total Exemptions Granted	Assessed Valuation
Blind:	\$30,000	5	\$150,000
Elderly:			
65-74	\$125,000	7	\$862,500
75-79	\$175,000	6	1,050,000
80+	\$225,000	12	2,700,000
Disabled:	\$110,000	3	330,000
Improvements to assist Disabled	N/A	2	53,825
Solar:	Varies	86	2,065,429
<b>Total Exemptions:</b>			<b>\$7,211,754</b>

**Net Taxable Valuation:** **\$1,201,648,858**

*(Used to compute municipal, county and local tax rates)*

Veteran's Tax Credit	Tax Credit Limits	No. Veteran's Approved	Total Tax Credit
Standard Veteran's Credit	\$200	189	\$94,500
Surviving Spouse	\$2,000	0	0
Service Connected Disability	\$2,000	11	22,000
<b>Total Veteran's Tax Credit</b>			<b>\$116,500</b>

the net taxable valuation used to compute the municipal, county and local tax rates.

**Updating Current Use files.** Current Use is a program enacted in 1973 encouraging the "preservation of open space, thus providing a healthful and attractive outdoor environment for work and recreation of the state's citizen's, maintaining the character of the state's landscape, and conserving the land, water, forest, agricultural and wildlife resources"— NH Current Use Law RSA 79-A. For more information about Current Use and qualifications, visit [www.nhspace.org](http://www.nhspace.org).

During 2019, the Assessing office reviewed files of those properties classified under the Current Use program for accuracy, compliance, and record keeping purposes. Those files that have not been updated within the past five years or have missing or inaccurate information, notifications were mailed requesting updated information. Thank you to all of those property owners who responded to these mailings. Your cooperation regarding this endeavor has been extremely helpful.

### Goals for 2020:

- Review Conservation Easements; Discretionary Easements and/or restrictions.
- Review and inspect those properties where building permits were issued after 4/1/19.
- Review and inspect properties that have had on-going construction and/or demolition.
- Review qualified exemptions and credits and process new applicants.
- Review all abatement requests and make recommendations to the Town Council.
- Review Board of Tax and Land Appeals and Superior Court appeals.
- Continue updating Current Use files.
- Measure and inspect all properties that have transferred between October 1, 2019 and September 31, 2020. The purpose for this process is to ensure that the information on the assessment record cards was correct at the time of transfer, and for the equalization ratio study which is used to determine Durham's 2019 equalization ratio.

Residents are welcome to contact the Assessor's office at 603-868-8064 with any questions regarding assessments and/or concerns.

Appointments may also be scheduled with the Assessor. Assessing office hours are Monday through Friday 8AM to 5PM. ■

## CEMETERY COMMITTEE

Craig Seymour, **CHAIR**

**Members:** Craig Seymour, *Chair*; William Cote, Michael Everngam, Andrew Corrow, James Lawson, Katherine Marple, *Town Council representatives*

### 2019 Accomplishments:

Year-to-date we have had fourteen (14) burials in the cemetery, four casket (29%) and ten cremains (71%). Four were veterans. Only one single grave was sold, and two plots were repurchased, including a full 12-grave family plot.

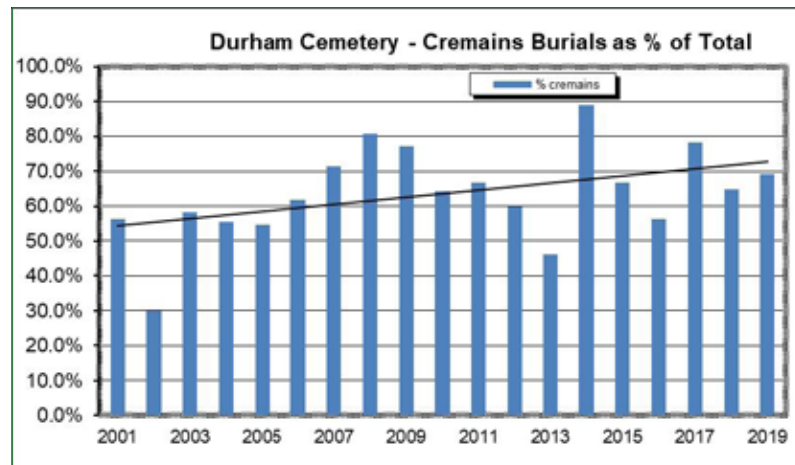
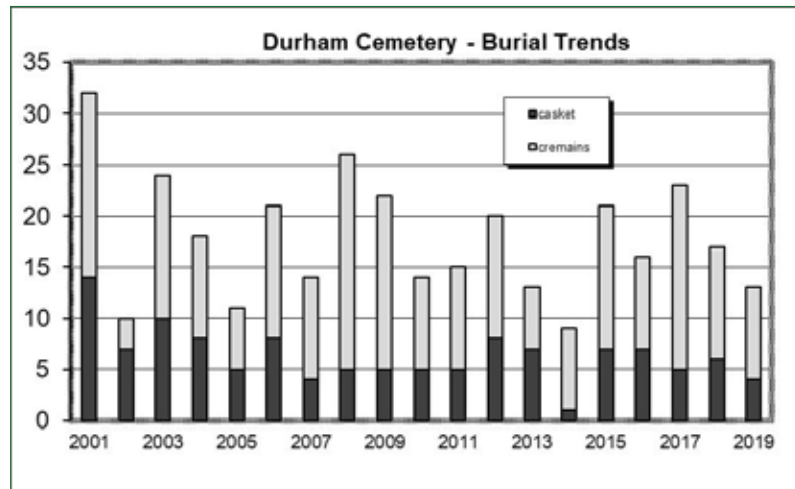
- The Cemetery Care Trust – into which 50% of grave sale proceeds are deposited – had a fund balance of \$237,550 as of the end of September, with \$20,228 in interest available.
- The Cemetery Improvement Trust – into which the other 50% of grave sale proceeds are deposited for non-routine improvements to roads, grounds, plantings, structures etc. – had a balance of \$28,951.
- The Cemetery Special Project Trust – created to accept donations by private individuals, groups or organizations for maintenance and improvements in the Town Cemetery – had a balance of \$216.

The cremains-only section was expanded by the addition of 14 new shared foundations, allowing for 28 more plots to be available. This was done

for a total cost of \$5,880, which will come from the Cemetery Improvement Trust.

Two headstones, one that had tipped over and one that was leaning badly, were repaired by Kent & Pelczar. We continue to have monuments that lean as the frost moves them, and try to notify the owners, who are responsible for their care and maintenance.

UNH Arborist Ethan Belair of the Thompson School used the cemetery as a teaching lab for his horticultural class over the course of several Friday mornings, with the students doing a variety



of tree-trimming and other maintenance work.

Department of Public Works again did a great job maintaining the cemetery this year, despite the lack of staff, time, and money. I have received several positive comments about the overall appearance of the facility.

**Looking Forward:** The Cemetery Committee budgeted monies for tree work at the cemetery, which will likely involve the removal of some of the older hardwoods and additional trimming/pruning. There are also a few shrubs that are overgrown that will need to be removed. ■

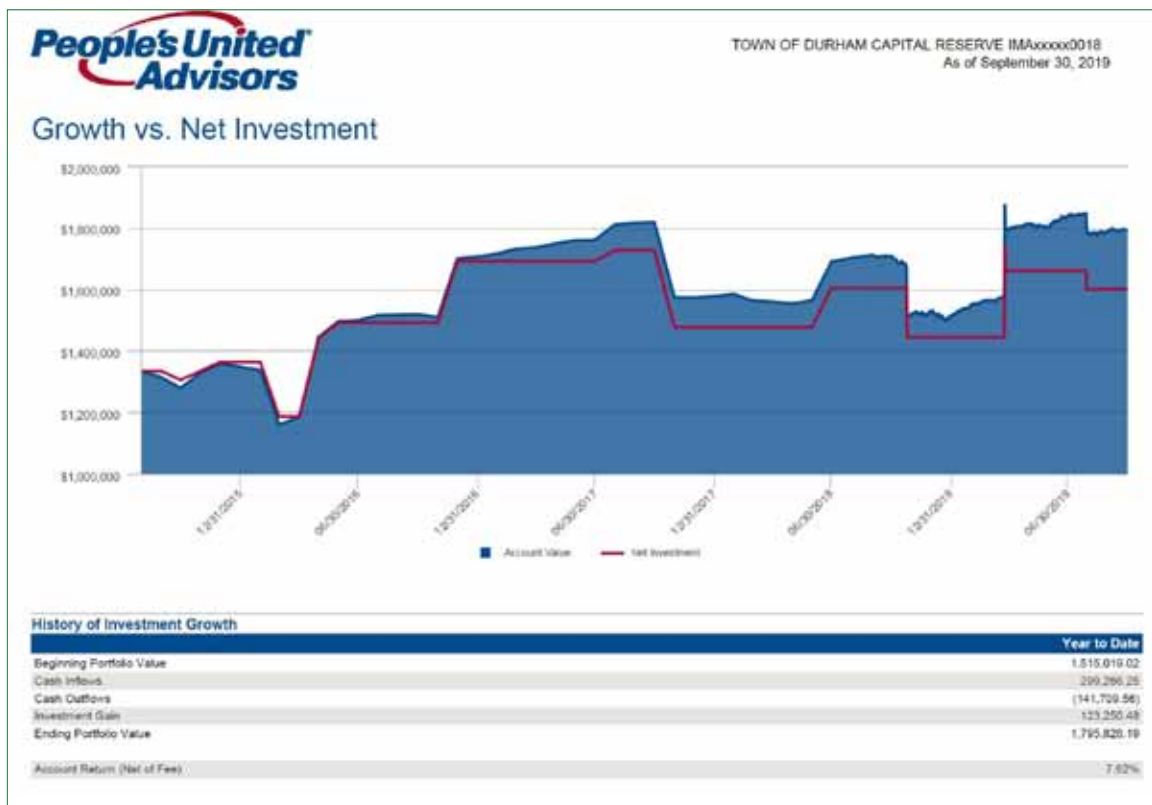
## TRUSTEES OF THE TRUST FUNDS

**Members:** Michael Everngam, *Chair*; Craig Seymour, William Cote

### 2019 Accomplishments:

□ **Operation of Investment Account.** The reserves and trusts in the custody of the Trustees continue to be invested with People's United Advisors, Inc. Income from reserve and trust investments for 2018 was \$76,910.00, a yield to the end-of-year market value of 2.21%. Part of this income was spent for the purposes of the various reserves and trusts, and the remainder was accumulated to the balances of the reserves and trusts. The income for 2019 is estimated to be higher than last year. Market value of securities held at year-end 2018 declined by \$109,809 due to the rise in interest rates (bond capital value varies inversely with interest rates) and the general

decline in equity markets. With the advice and assistance of the investment advisor the Trustees managed to avoid having to sell capital assets at a loss, making this loss in market value an unrealized (paper) loss which has been eliminated by this year's market action. The market value of the portfolio at 30 September 2019 was \$4,018,664.46, which includes an increase in market value of \$128,615.93 during 2019. During the year, the duration of interest-bearing holdings has been decreased without a significant loss in income, thereby decreasing the risk of sales at a loss before security maturity. During the third quarter the equity exposure of the portfolio has been reduced in response to concern for risk of market weakness. The Trustees have adopted a conservative



investment policy with the primary goal of preserving the ability to carry out the purposes of the town's reserves and trusts.

- Improved Management of Doe Farm.** The Trustees continue to be part of the Land Stewardship Subcommittee, which is managing the town's conservation interests, including Doe Farm. Significant improvements were made on the farm this year. The work on the invasive species removal plan, which is a necessary precursor to harvesting timber, will continue into next year. (Continuing)
- Transparency Efforts.** The Trustees have a good record of timeliness in posting agendas and minutes. We have generally been able to respond promptly to communications from residents. The Trustees meet on the 4th Friday of each month.
- Improved Record Keeping.** The Trustees have begun reviewing records to winnow unnecessary documents, and to maintain those that explain how, when, and why the various funds in their custody were established and investment performance reports. (Continuing)
- Investment Policy.** The Trustees adopted the revised policy during our 27 September 2019

meeting. As required by law, the Trustees forwarded the revised policy to the NH AG's office. (See Trustee's web page for the policy).

- Internal Controls Policy.** This policy was reviewed and re-adopted at our 27 September 2019 meeting. (See Trustee's web page for the policy).
- Investment Holdings.** Monthly bank statements listing all holdings are on file in the Town Business office and also available to read from any Trustee.

#### Goals for 2020:

- Seek to continue our efforts to be prudent custodians of the funds entrusted to us, while seeking sound returns on the investment of these funds.
- Seek ways to expand and improve our inter-relationships with other town departments and bodies.
- Continue to work on those projects/issues shown above which are "continuing".
- Continue efforts to establish "alternate Trustee" positions to assure continuity in Trustee membership. ■

## DOWNTOWN TAX INCREMENT FINANCE DISTRICT

Todd I. Selig, **TIF ADMINISTRATOR**

On September 24, 2012, the Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013. That document was then amended on March 2, 2015, with a new effective date of April 1, 2015.

The objectives of this Downtown Durham Development Program and TIF Plan are to:

- Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power distribution, water distribution, sewer, stormwater management, lighting, sidewalks and parking;
- Resurface existing roadways that service properties within the district;
- Improve pedestrian and bicyclist safety;
- Create traffic calming and improve traffic management and safety;
- Stimulate development or redevelopment of commercial property that will provide new commercial and office space, cultural and performance venues, professional services, conference and hotel services, restaurants or other businesses consistent with a vibrant downtown;
- Expand the property tax base;
- Expand and enhance employment and earning opportunities for Durham and area residents;
- Create green space, community meeting areas and an improved sense of community to help



attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown as well as in other areas of the community; and

- Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan includes five projects focused on the downtown that are consistent with Durham's Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor - \$75,000;
2. Deploying parking Kiosks or other technologies to manage parking resources - \$118,080;
3. Planning, engineering and implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements - \$651,875;
4. Planning, design, and construction of structured parking to support the TIF district - \$3,500,000; and
5. Resurfacing of Pettee Brook Lane and Main Street (East) - 1" Overlay on Pettee Brook Lane (1,100 feet) - \$26,121; 1" Overlay on Main Street (East) (4,230 feet) - \$116,041.

Subsequent projects will be developed in cooperation with current and future property owners, developers and other stakeholders and may include:

- Parking facilities including structured parking;
- Road construction or improvements;
- Sidewalk construction or improvements;
- Bicycle lanes;
- Street lighting and landscaping;
- Improvements to utilities and power distribution;
- Improvements to water and sewer capacity; and
- Traffic calming and vehicular safety.

The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham – the

maximum area percentage allowed under the statute is 5%. As of the date the initial Downtown TIF District was approved by the Town Council on September 24, 2012, the assessed value of all property in the district excluding tax exempt was \$58,627,900 or 6.39% of the total assessed value of taxable property in the Town (\$917,477,049) – the maximum allowable value allowed under the statute is 8%. Thus, the district complies with the size and value standards of RSA 162-K: 5.2. 2012 values were used for illustrative purposes at the time the District was originally approved by the Town Council on September 24 2012 because 2013 values were not yet available. The District went into effect on April 1, 2013.

The assessed value of the Downtown TIF District as of April 1, 2013 was \$61,432,700, or 6.44% of the total assessed value of taxable property in the Town at that time (\$906,003,460).

The total estimated capital cost to implement the five proposed projects is approximately \$4,487,117. This number excludes annual maintenance and operations costs. The Town Council will determine priority of funding with input from the District Administrator and Advisory Board. Future projects as recommended by the District Administrator and Advisory Board, and approved by the Town Council will be funded with grants, private investment, accumulated captured increment, public borrowing or a combination thereof as determined appropriate by vote of the Town Council. A TIF Downtown District Advisory Board was established in late-fall 2015 and the first meeting took place in January 2016. No additional meetings have taken place as the district has been inactive with respect to the TIF.

The Town of Durham intends to use multiple funding sources to complete the proposed development program as indicated above. A combination of private investment, state, federal & foundation grants, municipal appropriations and betterment / special assessments may be utilized along with any other funding sources that may be identified and successfully pursued during the life of this District.

#### **Uses of Captured Incremental Tax Revenues**

Pursuant to RSA 162-K, II (a), the full captured assessed value (100%) for tax year 2014 shall be designated for development within the Downtown TIF District. However, Effective April 1, 2015 and

all subsequent years, the Town of Durham shall designate seven percent (7%) of the captured assessed value for the retirement of bonds, notes and the operation and further development of the tax increment financing district. The remaining 93% of captured assessed value shall be deemed excess captured assessed value and shall be returned to the tax lists (general fund) per RSA 162-K:10, II (b).

The Downtown TIF District will exist until any debt issued and borrowing initiated to fund the development program is retired and all improvements anticipated within the Plan for the District as originally adopted or subsequently amended by action of the Town Council have been completed.

The captured assessed value as of 4/1/19 was estimated to be \$76,650,300 by the Assessor, up from a total of \$76,169,500 as of 4/1/18.

Actual tax dollars received (7% of Captured Assessed Value) within the Downtown TIF since its inception have totaled as follows:

2014	\$095,491
2015	\$047,294
2016	\$105,613
2017	\$109,165
2018	\$142,894
2019	\$147,176
<b>Total:</b>	<b>\$647,633</b>

Projects undertaken within the Downtown TIF in 2015 (and from the district's inception) were as follows: Resurfacing of Pettee Brook Lane and Main Street (East) with a budget of \$142,162. Of this, \$45,422 was expended on shimming the designated roadways in 2015, and the balance was spent in 2016 to apply a finish coat of pavement. *As of December 31, 2019, the remaining net balance remaining in the TIF is \$505,471.* ■

## GENERAL ASSISTANCE OFFICER

Gail Jablonski, **BUSINESS MANAGER**

NH RSA 165 requires that each City and Town in the State of New Hampshire provide for any persons who are poor and unable to provide for themselves and that the Governing Body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing general assistance services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex or national origin. The Business Office is compassionate towards all those seeking assistance and works with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

In 2019 the Business Office received and processed four new applications and continued

to assist one family with qualifying expenses such as rent, electricity, and heating oil. Over the past year numerous people have contacted the office for information concerning assistance but never submitted a formal application. Moving into 2020, the department currently has no active cases of public assistance open.

As of December 31, 2019 a total of \$15,272.34 was provided for direct assistance. The Business Office works closely with several non-profit service providers in the area, the New Hampshire Department of Health and Human Services Office in Rochester, and the New Hampshire Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

Welfare regulations and the application for public assistance can be located on the town's website at: <http://www.ci.durham.nh.us/businessoffice/welfare-assistance>. ■

## PLANNING AND COMMUNITY DEVELOPMENT

Michael Behrendt, **PLANNER**

Michael Behrendt has served as the Durham Town Planner since 2012. He oversees development but his larger role is helping to make Durham a stronger, healthier, and more beautiful community.

Michael serves as staff to the Planning Board, Conservation Commission, and Historic District Commission and provides assistance to the Town Council and other boards as needed. Please see our section on the website at <https://www.ci.durham.nh.us/planningandzoning> and feel free to contact Michael any time at 603-868-8064 or [mbehrendt@ci.durham.nh.us](mailto:mbehrendt@ci.durham.nh.us).

### 2019 Accomplishments:

**56 Main Street Restaurant.** After approval of developer Doug Clark's site plan, construction is now underway for the new Ciao Italia Restaurant that will feature recipes from Durham's own award-winning chef Mary Ann Esposito.

**Solar Energy Systems.** After much debate and numerous revisions, the Planning Board crafted an ordinance covering freestanding systems for single-family houses, accessory systems serving commercial and multi-unit developments, and larger solar farms. The goal is to balance protection of neighborhoods and scenic areas

with facilitating solar energy. The Town Council is now reviewing the proposal.

**Short-term Rental Ordinance.** Spurred by tremendous growth in the home lodging industry across the country, the Planning Board prepared an ordinance to regulate short-term rentals in Durham. The draft will be presented to the Town Council soon.

**Agriculture Ordinance.** The Agricultural Commission worked with the Town Planner on extensive changes to the Zoning Ordinance to encourage agriculture throughout the town. The amendments will be presented to the Planning Board shortly.

**Historic District Commission.** The Historic District Commission reviewed applications for renovations, windows, signage, tree removal, and other site changes. The commission obtained a grant for a survey of Wagon Hill Farm which we hope to include on the New Hampshire Register of Historic Places. The commission recognized Applied GeoSolutions for winning the 2019 New Hampshire Preservation Alliance Achievement Award for its restoration and adaptive reuse of the former Town Hall.

**Conservation Commission.** The Conservation Commission reviewed numerous projects involving

Back row l-r: Zoning, Code Enforcement, and Health Officer Audrey Cline, Assessor Jim Rice  
Front row l-r: Administrative Assistant Karen Edwards, PT Code Enforcement Officer Angelo Del Giudice, Planner Michael Behrendt



construction within the Wetland Conservation and Shoreland Protection Overlay Districts, commented on projects to the New Hampshire Division of Environmental Services, and oversaw maintenance work on various town lands.

**Goals for 2020:**

- Master Plan.** Continue work to implement the recommendations of the eleven adopted chapters.

- Zoning Rewrite.** Conduct a significant rewrite of the Durham Zoning Ordinance pursuant to recommendations of the Land Use Chapter.
- Subdivision Regulations.** Overhaul of the town’s Subdivision Regulations.
- UNH Projects.** Coordinate with the university on potential projects in the downtown area and at West Edge. ■

## PLANNING BOARD

Paul Rasmussen, **CHAIR**

**Members:** Paul Rasmussen, Chair; Barbara Dill, Vice Chair; Richard Kelley, Secretary; James Bubar, William McGowan, Lorne Parnell, Heather Grant, alternate; Michael Lambert, alternate; Sally Wrightsman, alternate; Carden Welsh, Town Council representative; Sally Tobias, alternate Town Council representative

**Former Members:** Nathaniel Morneault

**2019 Accomplishments:**

The information below concerning the Planning Board’s accomplishments in 2019 is categorized into three areas: lot line adjustments, commercial reviews, and regulation management. The board:

- Considered seven submissions from private property owners over the past year dealing with lot line adjustments and subdivisions.
- Took part in five conceptual reviews in preparation for upcoming projects.

- Conducted or continued five site plan reviews, one of which was suspended.
- Evaluated nine requests for work in the Shoreland or Wetland Overlay Projection Districts.

There were two tree-cutting requests on scenic roads, and five miscellaneous applications that required the board’s attention.

The board also worked on ordinance amendments for Solar Energy, Downtown Zoning, Residential Parking, and Short-Term Rentals (B&B), as well as developing a policy for tree trimming and removal on our scenic roads and establishing a minor site committee to identify and handle applications that can be managed by staff.

**Goals for 2020:**

- The Agriculture Ordinance is ready for review.
- Planned Unit Development is being prepared by staff. ■

### Comparison of Number of Application Approvals 2017 - 2019

Application Type	2019	2018	2017
Subdivision	2	2	2
Site Review/Conditional Use	9	7	9
Boundary Line Adjustment/Subdivision Modification/Voluntary Lot Merger	5	7	2
Other*	15	11	6
<b>Total</b>	<b>31</b>	<b>27</b>	<b>19</b>

\*Includes Conceptual Consultations, Design Reviews, Modifications and Amendments to Previous Approvals, Government Projects, Public Hearings, and Scenic Road Public Hearings.



# SUPERVISORS OF THE CHECKLIST

Ann Shump, **CHAIR**

**Supervisors:** Ann Shump, *Chair*; Deborah Hirsch Mayer, Christian Kuhn

2019 was supposed to be a year of catching up for the Supervisors of the Checklist. The school Deliberative Session in February and the Town/School election in March were the only events, but it took longer than expected to finish cleaning up, including filing, after the November 2018 General Election. In 2018 the supervisors had to deal with trying to understand a new election law, SB3, which primarily involves proof of domicile. That law was in litigation for all of 2019 and will continue to be through the 2020 Presidential Primary. We are currently studying another new election law, HB1264, which addresses the issue of residency.

In the spring we said goodbye to Roni Slavin-Pekins who had served as a supervisor for 13 years. Roni devoted countless hours preparing for and working at seven General Elections, including three Presidential Elections, ten Primary Elections, and fourteen Town/School Elections. The supervisors appointed Christian Kuhn to fill Roni's position until the March 2020 Town Election.

Early in 2020 the supervisors will be looking for many volunteers to help with the upcoming

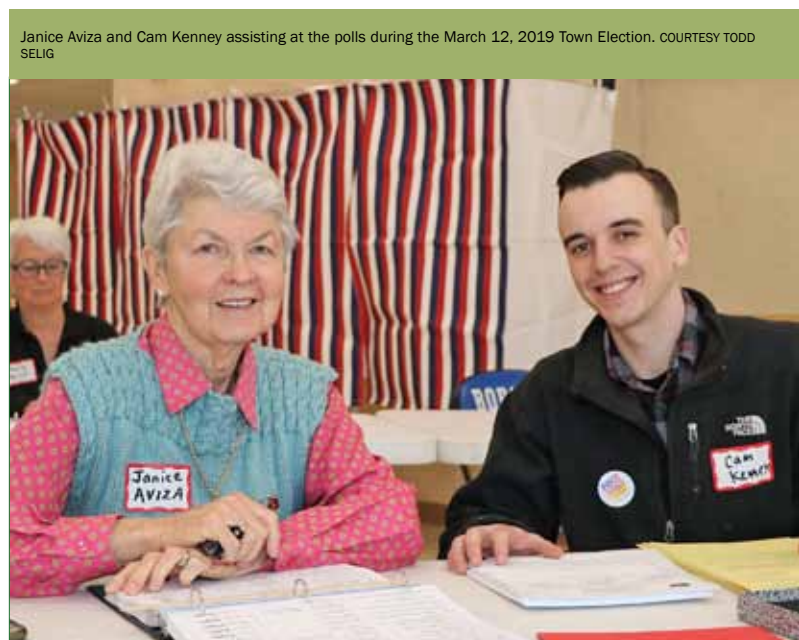
elections. Help will be needed in several different areas, some of which will require training and some of which will not. Please consider volunteering to help out.

## 2019 Accomplishments:

- Successfully made it through the School Deliberative Session in February and the Town/School election in March.
- Finished filing after the November 2018 election where approximately 1600 new voters were received.
- Began preparing for the Presidential Primary in February 2019 which will be held on Tuesday February 11, 2020.
- As of November 2019, Durham had a total of 16,219 voters. There were 2,569 Republicans, 6,148 Democrats, and 7,502 Undeclared.

## Goals for 2020:

- Several registration drives in January will help prepare us for the Primary.
- The School Deliberative Session will occur the week before the Primary.
- Prepare for the Presidential Primary, followed by quickly entering new voters onto the statewide checklist and preparing a new checklist for the Town/School election in March. At least 2000 new voters are expected to be registered on Election Day.
- The New Hampshire State Primary will be held early next September (make sure you are registered the way you wish to be by early June!).
- Fall will be spent preparing for the Presidential Election in November. At least 3000 new voters are expected to register at the polls. ■



Janice Aviza and Cam Kenney assisting at the polls during the March 12, 2019 Town Election. COURTESY TODD SELIG



## TOWN CLERK-TAX COLLECTOR

Lorrie Pitt, **CERTIFIED TOWN CLERK-TAX COLLECTOR**

In 2019, the Town Clerk-Tax Collector's Office remained busy with the new quarterly utility billing system, personnel changes, and training.

There were four water/sewer billings this year, prepared in January, April, July, and October. Durham residents are pleased with the quarterly billing cycle. This system allows residents to pay their water and sewer bills in smaller increments and to keep better track of water and sewer usage.

After 15 years of service, Barbara Landgraf retired from her role as Deputy Town Clerk-Tax Collector on June 30, 2019. The Town of Durham held a small farewell celebration in her honor with employees, council members, and close friends. Barbara will continue to help out in the clerk's office during busy periods and elections.

After a thorough vetting process, the clerk's office hired Rachel Deane as the new Deputy Town Clerk-Tax Collector on August 12, 2019. Rachel worked as the Deputy Town Clerk-Tax Collector for the Town of Lee, NH, and was the Assistant Town Clerk for the Town of Raymond, NH. Her prior background and work experience has added value to the clerk's office and made her transition into the role seamless.

This year marked the 30th Anniversary of the New Hampshire Town Clerk-Tax Collectors (NHCTCA) joint certification program. The certification program includes courses specifically tailored to meet the needs of Town Clerk-Tax Collectors. Lorrie Pitt graduated and became certified from this program in 2008, and was recertified this year. Rachel Deane completed the second year of this four year certification program and will officially become a certified Town Clerk-Tax Collector in 2021.

In 2019, the clerk's office staff trained with the New Hampshire Secretary of State's Office, DMV, and

attended round-table discussions with other New Hampshire Town Clerk-Tax Collectors. Some of the topics at these meetings included presentations on public safety, tax liens and deeds, and updates on motor vehicle registration laws.

The clerk's office is gearing up for an intense election year. New Hampshire will hold its Presidential Primary on February 11, 2020. Other elections in 2020 will include the Town Election on March 10, 2020, the NH State Primary on September 8, 2020, and the General Election on November 3, 2020. The clerk's office is always looking for volunteers to assist with elections. Please be sure to contact our office if you have any interest in becoming a volunteer.

As always, the clerk's office explores innovations and opportunities to help Durham residents. In 2020, the clerk's office will implement the "Top Dog" raffle. This contest was created to motivate and remind dog owners to license their pets every year by April 30, as state law requires. Residents will automatically be registered for the Top Dog contest if they obtain a dog license before April 30, 2020. The Durham Town Council will announce the winner at a meeting in May 2020. ■

L-R: Deputy Town Clerk-Tax Collector Rachel Deane, Town Clerk-Tax Collector Lorrie Pitt, Administrative Assistant Donna Hamel



### January 1 Thru December 31, 2019

	2019	2018	2017
<b>UNCOLLECTED TAXES AS OF 01/01/19</b>			
Property Taxes		\$1,145,865.76	\$0.00
Land Use Change			
Yield Taxes			
Elderly Deferral		\$48,902.00	
Tax Credit		(\$24,095.05)	
<b>TAXES COMMITTED TO COLLECTOR</b>			
Property Taxes	\$332,764,143.33	\$3,463.00	
Yield Taxes	\$5,945.00	\$1,692.38	
Land Use Change Tax	\$32,500.00	\$28,030.00	
Elderly Deferral	\$12,887.00		
Water/Sewer (Tax Lien)		\$33,983.04	
<b>OVERPAYMENTS MADE DURING YEAR</b>			
Property Taxes	\$45,906.39	\$55,048.01	
Current Use			
Interest			
Interest Collected	\$9,264.39	\$44,496.79	\$0.00
Costs Before Lien		\$1,451.00	
<b>Total Debits</b>	<b>\$32,870,646.11</b>	<b>\$1,338,836.93</b>	<b>\$0.00</b>
<b>REMITTED TO TREASURER</b>			
Property Taxes	\$32,076,408.91	\$997,062.43	\$-1,050.00
Yield Taxes	\$5,945.00	\$218.00	
Land Use Change	\$32,500.00	\$28,030.00	
Interest Collected	\$9,264.39	\$44,540.82	\$0.00
Penalties		\$1,451.00	
Conversion to Lien		\$158,382.95	
<b>ABATEMENTS MADE DURING YEAR</b>			
Property Tax	\$10,746.83	\$57,323.00	\$0.00
<b>UNCOLLECTED TAXES 12/31/18</b>			
Yield Tax		\$1,474.38	
Property Taxes	\$737,230.59	\$1,452.35	\$1,050.00
Elderly Deferral	\$12,887.00	\$48,902.00	
Property Tax Credit Balance	(\$14,336.61)		
<b>Total Credits</b>	<b>\$32,870,646.11</b>	<b>\$1,338,836.93</b>	<b>\$0.00</b>

### Tax Lien Report (January 1 Thru December 31, 2019)

	2018	2017	2016	2015
Balance of Unredeemed Tax	\$0.00	\$105,948.57	\$28,672.57	\$14,755.70
Liens Executed During Year	\$176,820.89	\$0.00	\$0.00	\$0.00
Interest & Costs After Lien	\$2,254.62	\$4,121.28	\$7,083.32	\$5,118.20
<b>TOTAL DEBITS</b>	<b>\$179,075.51</b>	<b>\$110,069.85</b>	<b>\$35,755.89</b>	<b>\$19,873.90</b>
<b>REMITTED TO TREASURER</b>				
Tax Lien Redemptions	\$63,412.33	\$27,069.28	\$20,862.54	6,673.85
Interest & Costs After Liens	\$2,254.62	\$4,121.28	\$7,083.32	\$5,118.20
Abatements Made During Year	\$0.00	\$0.00	\$0.00	\$0.00
Liens Deeded to Municipality During Year	\$0.00	\$0.00	\$0.00	\$0.00
Unredeemed Liens as of 12/31/19	\$113,408.56	\$78,879.29	\$7,810.03	\$8,081.85
<b>TOTAL CREDITS</b>	<b>\$179,075.51</b>	<b>\$110,069.85</b>	<b>\$35,755.89</b>	<b>\$19,873.90</b>

**Water & Sewer  
(January 1 thru December 31, 2019)**

<b>UNCOLLECTED</b>	
Water	\$40,090.94
Sewer	\$59,717.24
<b>COMMITTED TO TAX COLLECTOR</b>	
1st Warrant	\$528,938.88
2nd Warrant	\$544,403.21
3rd Warrant	\$515,808.01
4th Warrant	\$519,358.91
<b>REFUNDS</b>	
Water	\$155.42
Sewer	\$575.96
Interest/Penalties	\$11,167.21
<b>Total Debits</b>	<b>\$2,220,215.78</b>
<b>REMITTED TO TREASURER</b>	
Water	\$964,507.03
Sewer	\$1,172,523.57
Interest/Costs	\$12,080.71
<b>ABATEMENTS</b>	
Water	\$50.83
Sewer	\$1,487.44
<b>UNCOLLECTED WATER &amp; SEWER</b>	
Water	\$30,712.82
Sewer	\$38,853.38
<b>Total Credits</b>	<b>\$2,220,215.78</b>

**Revenue Collected  
(January 1 thru December 31, 2019)**

Auto Registrations	\$1,170,237.46
Boat Registrations	2,840.03
Title Applications	2,455.00
Municipal Agent Fees	21,721.50
Trans Improvement	26,980.00
Marriage Licenses	1,700.00
Vital Statistics Copies	4,295.00
U.C.C. Recordings/Discharges	360.00
Dog Licenses	8,163.00
Miscellaneous	619.00
<b>Total</b>	<b>\$1,239,370.99</b>
Cars Registered	6,907
Dogs Registered	1,002

**TREE WARDEN**

Michael Lynch, **DIRECTOR OF PUBLIC WORKS**

**2019 Accomplishments:**

214 dead, decaying or trees interfering with telephone or electric wires were removed from town-owned properties or Right-of-Ways and private properties along the town's Right-of-Way. The town was honored with its 41th consecutive Tree City USA award and continues to be the leading award winner in the State of New

Hampshire regarding this nationwide honor. The Tree City USA award is a national recognition for having an outstanding tree support program. It is annually sponsored by the Arbor Day Foundation. The town celebrated Arbor Day this year on October 16, 2019, with the planting of a White Birch at Wagon Hill Farm.

Did you know that Durham is still the home to the Largest Swamp White Oak Tree located on Back River Road in New Hampshire? ■

## ZONING ADMINISTRATOR, BUILDING INSPECTOR/CODE ENFORCEMENT, HEALTH OFFICER

Audrey Cline, **CBO**

The Building Department experienced a decrease in building permits as the impact of the Riverwoods project ages off the 2019 calendar. Riverwoods is on schedule for complete occupancy shortly into the new year, and presently has occupancy in the “A” wing. In addition to our new citizens of Riverwoods, Durham is excited to see the redevelopment of 56 Main Street, which will be the location of a gourmet Italian restaurant. 2019 also brought new downtown businesses such as Big Bean Café, and Sweetened Memories, both located on Jenkins Court, and The Baker’s Corner at 1 Madbury.

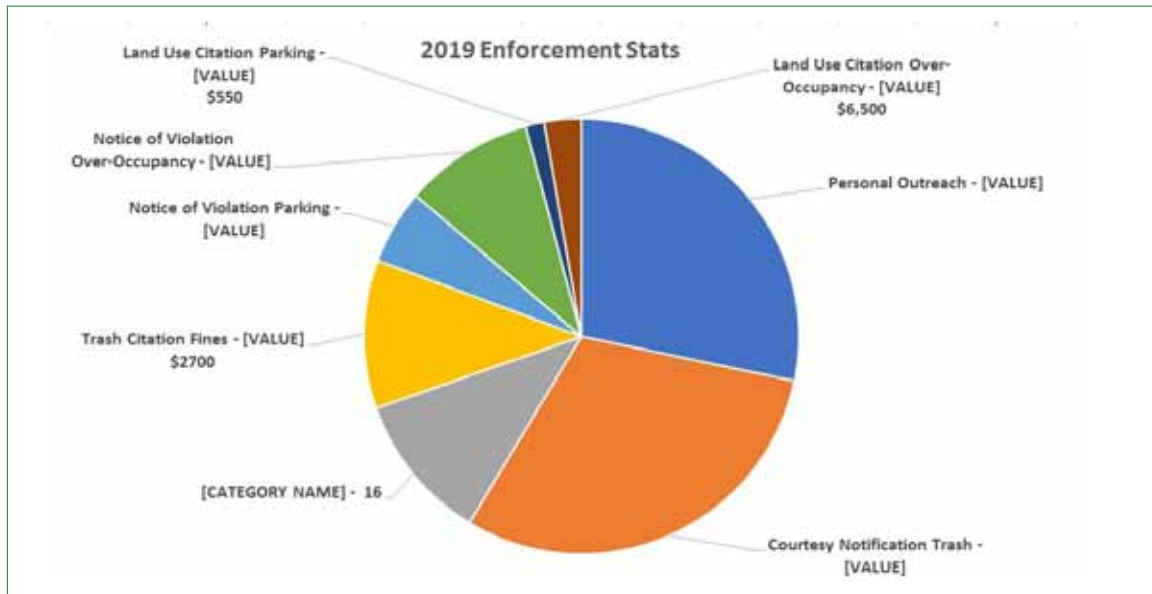
We were pleased to bring forth a revision of the residential parking ordinance updated to mitigate negative impacts of parking in dense residential areas of town, and a new ordinance regulating short term rentals (often known as “Air B&B”). Information on these two new ordinances will be directly distributed as we inform property owners and tenants affected by the regulations. Please contact the building office if you would like to discuss these ordinances in detail, we’d be happy to meet with you.

As the Zoning Administrator, the CEO works with applicants preparing documents for appeals, variances and special exceptions from the

Zoning Ordinance. Sometimes the process can be complicated, with several types of relief necessary. We endeavor to assist applicants toward understanding of the documents and protocols when approaching the Zoning Board of Appeals; please contact us early and often.

Durham’s CEO is pleased to be working with Durham’s part-time inspectors who bring expertise to their respective fields, Mr. Ron Tasker, commercial electrical inspector, and Mr. Richard Kearney, mechanical/plumbing inspector. We also welcome our new part-time Code Enforcement Officer Angelo Del Giudice, who has been pro-active in learning the issues we face in Durham. Angelo is also enrolled at UNH pursuing a degree after a five-year commitment as a submariner in the US Navy. Please welcome Angelo should you see him around town!

And a particular thanks to Karen, our Land Use Administrative Assistant, who continues to field all manners of questions at the front desk and effortlessly juggles requests from the three Land Use Departments, as well as scheduling for all building department appointments and inspections. Karen continues to attend education in pursuit of certifications which demonstrate a commitment to the administration of building and land use regulations.



### 2019 Accomplishments:

- Administrative Assistant Karen Edwards was elected as Secretary of the NH Building Officials Support Staff (NHBOSS) Chapter of ICC.
- Worked with the Town Planning and a Councilor to overhaul and develop two Zoning Ordinance sections.
- Code Enforcement issued 123 notifications (courtesy notifications through Land Use Citations). Of the notifications, 28 included fines of which 15 were paid without contest and 13 were contested in court. The total amount of fines & fees was \$9,700, with \$2,719 being waived upon agreements.
- Durham's Code Official continues participation in local and regional leadership positions of the International Code Council (ICC), as President of the New Hampshire Seacoast Code Officials Association (NHSCOA) and Vice-President of the Eastern States Building Officials Federation (ESBOF), and as ICC Northeast Region-6 Coalition Director.
- Durham's Code Official also serves nationally for the ICC Building Membership Council Governing Committee, and is a member of Women in Code Enforcement and Development (WICED), which is a national chapter of ICC.

### CONSTRUCTION PERMITS PROCESSED

	2019	2018	2017
Building Permits	228	242	255
Building Permits Denied	11	9	15
Building Permits Withdrawn	1	2	5
Demolition Permits	7	6	2
Building Permits On Hold	0	2	0
Septic Permits/Test Pits	11	10	12
Electric Permits	198	237	188
Plumbing/Mechanical Permits	189	181	180
<b>Total Permits</b>	<b>645</b>	<b>689</b>	<b>657</b>
Value of Building Permits Given	\$10,392,692	\$69,942,115*	\$10,923,221
Fees Collected for all Permits	\$165,486**	\$542,055**	\$75,576

\*Riverwoods value included    \*\*Riverwoods partial fee included

### BREAKDOWN OF BUILDING PERMITS

	2019	2018	2017
New Single Family House	12	8	2
New Multi-Family Units	3	155*	12
Additions, Renovations	192	187	199
Commercial (New & Renovations)	19	18	26
Demolition			
Single Family Home	1	2	1
Commercial Building	0	1	0
Other	6	3	1
Hold/Renewals	2	2	7
Swimming Pools	1	6	2

### OTHER PERMITS

Signs	6	19	24
Sidewalk Cafes	5	6	7
<b>Totals all Permits</b>	<b>247</b>	<b>407</b>	<b>281</b>

\*Riverwoods units included



**Goals for 2020:**

- Continue to develop an integrated working process between town departments using new software that will allow the building department and the fire department to share information real-time.
- Create a co-location of permit applications with the Fire Department.
- Continue to document procedures that occur at the Land Use Department front desk so as to have a working task manual going forward.
- Hire an electrical inspector trainee to shadow our excellent inspector Mr. Ron Tasker until such time as Mr. Tasker retires. ■

## ZONING BOARD OF ADJUSTMENT

Christian Sterndale, **CHAIR**

**Members:** Christian Sterndale, *Chair*; Thomas Toye, *Vice Chair*; Micah Warnock, *Secretary*; Joan Lawson, Peter Wolfe, Dinny Waters, *Alternate*

**Former members:** Sean Starkey

The Zoning Board of Adjustment met eleven times in 2019, and received 26 applications from property owners. For the first time in memory, the case load this year has included both an appeal from the Historic District Commission and an application to the ZBA acting as the Building Code of Appeals. A rehearing was requested for one decision, which was denied. Cases included the following (below):

While there are five regular members, additional depth with new alternate member appointments would be helpful. The board again revised its Rules of Procedure to reflect changes in state law.

In last year’s ZBA report, there was a need for the town to review the Zoning Ordinance’s treatment of UNH main campus property in the Residence A zoning district. The board appreciates that some effort is underway on that issue.

On behalf of the members, thank you for the opportunity to serve on the Zoning Board of Adjustment. ■

### 2019 ZBA Applications

	Requested	Granted	Denied	Withdrawn	Postponed
Variance	17	11	2	2	2
Special Exception	5	3	0	1	1
Administrative Appeal	3	1	1	0	1
Equitable Waiver	0	0	0	0	0
Re-hearing Request	1	0	1	0	0
Request for Extension on Approved Variance or Special Exception	0	0	0	0	0

## Public Safety

Lamprey River above the dam. BERNIE CASEY PHOTO

### FIRE DEPARTMENT

David Emanuel, **FIRE CHIEF**

It is our honor to continue to serve the community of Durham and the University of New Hampshire. The Durham Fire Department is a group of dedicated professionals who strive to carry out the goals set by the Durham Town Council to include: embracing openness in the transaction of public business while conducting town affairs in a manner that is just and best demonstrates a genuine respect for different ideas, opinions, and perspectives; honesty and integrity; and excellence in all endeavors.

#### 2019 Personnel Changes:

- James (Larry) Coon was hired as a firefighter to fill a vacancy created by the departure of Firefighter Andrew Brenner in December 2018.
- Lilah Cherim was hired as a Call Firefighter and supported in attending the New Hampshire Fire Academy Recruit School from which she graduated with certifications in Firefighter I and Firefighter II.
- Amy Warhaft was hired to fill the position of part-time Secretary.

#### 2019 Accomplishments:

- The department recognized its members with a collective 372 years of service to the Durham Fire Department along with a collective 649 years of experience in the Fire Service and individually recognized Steven Jautaikis as Firefighter of the Year; Larry Coon as Call Firefighter of the Year; Randall Trull as Officer of the Year, and Jessica Plante as the recipient of the 2019 Chief's Award.
- The department purchased two new Zoll X series Manual Monitor/Defibrillators, which allow the department to meet today's medical industry standards, including full patient vital monitoring, electric shock therapy, and live streaming of medical data to the hospital.
- Members conducted an impressive 3,346 hours of training and professional development. Off-site training courses included:
  - Maintenance Technician Training at Spartan Motors.
  - Command and Control of Fire Department Operations at the National Fire Academy.

- Fire Investigation Interview and Testimony training at the National Fire Academy.
- International Association of Fire Chiefs - Fire Rescue International.
- Fire Department Instructor's Conference (FDIC).
- Primex Risk Management Summit.
- Executive Fire Officer Graduate Symposium.
- Center for Public Safety Excellence – Excellence Conference.
- Water and Confined Space Rescue Technician Certifications (grant funded).
- Firefighter Pete Leavitt completed his certifications in Fire Officer I and II at the New Hampshire Fire Academy.
- Captain Nate Katz completed an intensive seven-month Emerging Leaders Program through Primex.

- The Fire Prevention Bureau focused on performing construction and safety inspections at Riverwoods in anticipation of the opening of the facility. A third-party inspector was retained in November 2019 to continue with the safety inspections moving forward.
- Shift members also enjoyed participating in forty-eight (48) public education events over the course of the past year to include hosting station tours and the department's annual

September 11th Remembrance Ceremony and Fire Prevention Open House. Members also attended off-site public education events to include University Day, downtown Trick or Treat, and Frost Fest.

- Members of the Durham Professional Firefighters (DPFFA) continue with their on-going efforts to work with fraternities and sororities on campus to install AED machines (automated external defibrillator) in each of the houses. Members of the DPFFA also continue with their annual Toys for Tots drive to collect toys to assist families who may not have the resources available to provide their children with holiday gifts.

### Goals for 2020:

- In an effort to help alleviate severe overcrowding within the existing fire station, efforts continue to secure and efficiently utilize additional space within the service building for professional office space, cleaning gear and equipment, and a physical fitness area. The department is planning to accomplish this expansion and renovation during 2020 with the ultimate goal of a permanent solution by working on plans for a new building as outlined in the Town Council goals. The department faced severe flooding on the first floor of the station located in the Service Building on College Road and spent months remediating mold and water damage which disrupted normal operations in the station.

*continued on page after next*

On Wednesday, September 11, 2019, the Durham Fire Department hosted a September 11th Remembrance Ceremony, where the September 11th Tribute Truck was featured as part of the ceremony. COURTESY DURHAM FD



## 2019 Fire Department Incident Reporting

Incident Type	Responses	%	Mutual Aid Given	Mutual Aid Received
<b>100 Fire</b>	<b>68</b>	<b>2.8%</b>	<b>41</b>	<b>3</b>
111 Building fire	43		37	2
113 Cooking fire, confined to container	6		1	
114 Chimney or flue fire, confined to chimney or flue	1			
131 Passenger vehicle fire	3			
Other	15		3	1
<b>200 Overpressure/Rupture</b>	<b>3</b>	<b>0.1%</b>		
<b>300 Rescue/EMS Incident</b>	<b>1275</b>	<b>52.8%</b>	<b>9</b>	<b>17</b>
321 EMS call, excluding vehicle accident with injury	1157		2	11
322 Motor vehicle accident with injuries	29		3	4
353 Removal of victim(s) from stalled elevator	46			
Other	43		4	2
<b>400 Hazardous Condition</b>	<b>75</b>	<b>3.1%</b>	<b>4</b>	
412 Gas leak (natural gas or LPG)	6			
424 Carbon monoxide incident	16		1	
Other	53		3	0
<b>500 Service Call, other</b>	<b>248</b>	<b>10.3%</b>	<b>3</b>	
5531 Odor Investigation	39			
554 Assist invalid	18			
Other	191		3	0
<b>600 Good intent call, Other</b>	<b>114</b>	<b>4.7%</b>	<b>33</b>	<b>3</b>
611 Dispatched & cancelled en route	71		32	2
622 No Incident found on arrival at dispatch address	18		1	
671 HazMat release investigation w/no HazMat	7			
Other	18		0	1
<b>700 False alarm or false Call</b>	<b>621</b>	<b>25.7%</b>	<b>7</b>	<b>2</b>
710 Malicious, mischievous false call, Other	4			
740 Unintentional transmission of alarm, Other	11			
Other	606		7	2
<b>800 Severe weather or natural disaster</b>	<b>11</b>	<b>0.5%</b>		
<b>Total Incidents</b>	<b>2416</b>	<b>100.0%</b>	<b>97</b>	<b>25</b>

## 2019 Fire Department Inspections

Inspection Type	Inspections Performed
Complaints and Referrals	4
Heating Appliances	244
Plan Review and Consults	51
Burn Permits	18
Life Safety	449
Assembly	119

### Housing Standards Inspection Data

Rental Property Inspections Performed	154
First Time Rental Property Inspections Performed	16
Rental Property Re-Inspections Performed	59
Life Safety Violations Reported	602
Life Safety Violations Repaired	1132
Rental Housing Certificates Issued (First Time)	29
Rental Housing Certificates Issued (Renewal)	34

- The department will transition from the town phone, information technology, and data systems to the University of New Hampshire's systems, as a cost-savings measure. As the fire station is a UNH building, and already has the infrastructure for campus phone and data, this transition will allow the department more functionality in utilizing the campus VOIP (Voice Over Internet) phone, enterprise software, cloud-based data storage, increased data security, and UNH technical support staff at a minimal cost to the town.
- The Fire Department staff will be working with the Strafford County Sheriff and County

Commissioners to improve county-wide radio communications with the Strafford County Dispatch Center in an effort to support Town Council goals to refine plans for public safety radio communication improvements to meet the present and future needs of the community.

Members of the Durham Fire Department would like to express their appreciation to the Town of Durham and University of New Hampshire community for their continued and unwavering support of the Fire Department in its mission to save lives, protect property, protect the environment, and provide the best possible services to the community. ■

## FOREST FIRE WARDEN

David Emanuel, **FIRE CHIEF**

To better serve its residents, the Durham Fire Department elected to participate in the New Hampshire Division of Forests and Lands online electronic permitting process for outside burning in 2018. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are available online and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com), saving time required to travel to the fire station (permits may also be obtained at the fire station). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES).

Many homes in Durham are located in the wildland urban interface, which is the area

where homes and flammable wildland fuels intermix. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Safe open burning requires your diligence and responsibility.

For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfi.org](http://www.nhdfi.org). Thank you for helping us to protect Durham's forest resources. ■



# MCGREGOR MEMORIAL EMS

Chris Lemelin, **EXECUTIVE DIRECTOR**

As I conclude my first full year in the Director role (and McGregor's 51st year of service to the communities), I continue to be impressed by the dedication of our volunteers and staff alike who show up for each shift with the goal of improving health & safety within the community. McGregor utilizes a combination of paid Paramedic staff along with approximately 63 active volunteers to fulfill our mission. Our volunteers gave over 35,400 hours of their time in 2019. We are always seeking to recruit new volunteers and there are a variety of ways to become involved.

**Take a First Aid, CPR, or Stop the Bleed Course.** McGregor partners with the Durham Public Library to offer low-cost courses to the community. Classes are published on the library website, "Friday Updates" and are available at [www.CPRSafe.org](http://www.CPRSafe.org).

**Volunteer as an EMT.** Take an EMT course locally. Residents are also encouraged to participate in our Observer Program which affords the opportunity to ride along with the ambulance crews to see if volunteering would be a good fit. Non-medical volunteer opportunities are also available. To learn more visit [www.McGregorEMS.org/volunteer](http://www.McGregorEMS.org/volunteer)

## 2019 Accomplishments

- Responded to and covered 2,161 calls over the course of the year.
- Trained 15 new Advanced EMTs.
- 7 members attended national conferences in Pittsburgh and New Orleans.
- Recruited and trained a record number of new volunteer EMTs to the organization
- Significantly revised expectations for volunteers with the aim of simplifying expectations and improving coverage. Created a category of volunteers designed for long-term area residents to make volunteering more achievable for these valued members.
- Accepted the UNH "President's Community Partner Award" in recognition of the tremendous amount of time given by McGregor volunteers to the local community.
- Entered into an exchange program with the University of Vermont Rescue to provide exposure for some of our personnel to other services and ideas.

McGregor volunteers restocking the ambulance after a significant call. COURTESY MCGREGOR EMS



- Participated in tabletop exercises with UNH and our partner agencies to improve preparedness for Active Shooter/Hostile Event incidents.
- Upgraded radio equipment in all of our vehicles to improve interoperability and prepare for future communications system improvements.

### Goals for 2020

- Recruit additional part-time paramedics to replace paramedics who have left for medical and PA school. Recruit and train an additional 18 volunteer EMTs.

- Continue to investigate a variety of long-term solutions for a new station to better meet our needs while also working with the University of New Hampshire and town to remediate the condition of McGregor's current station.
- Continue to develop plans in cooperation with our partner agencies for the response to Active Shooter/Hostile Event incidents.
- Increase the utilization of existing volunteers by creating administrative roles tailored to their skill sets.
- Carefully manage the organization's finances in the face of changing call volume and insurance reimbursement rates in order to remain revenue neutral. ■

## POLICE DEPARTMENT

David Kurz, **CHIEF**

While I have yet to announce a definitive date for my retirement, it will be within 2020. Consequently this twenty-fourth report of my tenure as the custodian of the Durham Police Department will be my last! Besides Dad, the title of Durham Police Chief has been my greatest honor. Arriving in 1996 to a comment that truly resonated with me, an employee of Don Thompson's Real Estate stated that she considered the Durham Police very professional but not "very user-friendly!" As a team we set out to change that mantra and essentially retooled the agency to focus exclusively upon the community. Throughout the process we learned, and came to embrace, the type of policing that the Durham community desired and expected. Recognizing that one of the first steps in that evolution was the need for a solid foundation of policies and procedures for the organization, the agency entered the accreditation process. At that point, the Durham Police engaged industry best practices in a systemic manner in all tasks and interactions. When combined with the implementation of a community-oriented training regimen for all staff, the appropriate philosophical direction of the agency was established and will continue for years to come.

When these things were combined with a talented organization of passionate and professional employees, the agency that developed become

more "user-friendly" and dedicated itself to meeting the needs of the Durham community. Unified in the knowledge that this is the appropriate strategy, the department remains committed to preserving and enhancing the many relationships and partnerships that have fostered. Many of these partnerships engage a number of varying organizations throughout the community such as the Durham Business Association, Durham Landlord Association, Durham United, as well as the Oyster River School District. These collaborations result in a safe, quality place for people to live, work, raise their family, and attend the University of New Hampshire.

Throughout the number of annual reports to the community, the transition of personnel working for and leaving the Durham Police Department has been a constant with the exception of 2019 when no resignations or retirements occurred. However, with an exceptional recruitment and selection process that is considered to be a national model, the Durham hiring strategy remains poised to identify extraordinarily qualified candidates for this unique policing environment. In large part this is due to the engagement of residents to participate in the selection process. Their insight as to who will best serve the residents of Durham is not only appropriate but offers insight as to who is best suited for this task.

The department has been very focused on continuing its work with the larger rental properties in Durham to ensure that these companies are aware of community expectations and of the resources the department can provide through our Problem Oriented Policing (POP) position. The POP officer, Holly Malasky, is tasked with providing a proactive approach to off-campus student housing attempting to curtail issues before they become problematic. Of course the department remains very engaged with the management teams of all off-campus student rental companies, as well as individual owners, to ensure that demands upon the department and the community are not excessive. With multiple years of history the department can now correlate data to establish a baseline of information allowing comparisons to the future and answer the question whether these downtown properties created a policing challenge for the Durham Police. The matrix on the following page represents calls for service and action taken by the Durham Police for the period of January through December 2019 for some of the largest complexes in the community:

It has been the department's assertion that well-managed property in the appropriate location will diminish disruptions during the late night hours in residential neighborhoods. While data is validating that premise, the Durham Police

will remain engaged with multiple partners to ensure that there will be minimal demands upon the police resources, as well as noise challenges in neighborhoods. It remains the department's goal to be responsive to resident's concerns yet engage resourcefulness to off-set the need for additional police officers to deal with any increases in calls for service. However, residents are urged to contact the department with issues as silence from the community equates to inaccurate data published in reports such as this. If there is no complaint, the incident didn't happen. So please, call 603-868-2324 to allow the department to take some affirmative action as residents should never believe "they are bothering the police".

A review of a number of department initiatives that were accomplished in 2019 is highlighted below:

- The Problem Oriented Policing (POP) and the "Good Neighbor Program" were recognized as one of the most comprehensive community policing initiatives in the United States. The department received this recognition at the International Association of Chiefs of Police meeting several years ago and it remains just as relevant to addressing the unique policing environment of Durham.

Back row, l-r: Captain David Holmstock, Police Chief David Kurz, Deputy Police Chief Rene Kelley. Front row, l-r: Administrative Assistant Dawn Mitchell, Administrative Assistant Jennifer Johnson, Parking Clerk Donna Glodziak. PHOTO COURTESY DCAT STUDIOS



## 2019 Calls for Service and Action Taken

Property Name	Number of Beds in Complex	Police Response 2019	Police Response 2018	Police Response 2017
Cottages of Durham	619	43	74	24
Madbury Commons	525	3	6	21
Lodges	486	55	67	31
Orion	197	42	61	16
Davis Court	98	15	3	8

- The department remains fully engaged with the downtown businesses to ensure that the parking services program overseen by the Durham Police functions proactively to enhance the parking availability in the downtown core.
- The department was reviewed once again by the Commission on Accreditation for Law Enforcement Agencies (CALEA) via the new on-line assessment. We will continue to meet national best practices and commit to adherence of these policies so as to ensure the Durham community is receiving professional law enforcement services at all times.
- The department continues to reap the benefits of Volunteers In Policing Service (VIPS) at the department whereby citizens assist the department with support services such as data analysis, freeing officers and administrative staff to accomplish other tasks and services
- The department presented a number of ordinances that were designed to enhance

enforcement capabilities as it related to parking, speeding, and traffic safety throughout the community.

Regardless of who is your Police Chief, I know that the men and women of the Durham Police will continue to work collaboratively with the Durham community to provide law enforcement services with a dedication toward customer service, strengthening existing partnerships as well as creating new ones. The agency further commits to maintaining an open dialogue between the police and the residents to create and sustain an environment where we learn to help each other.

I want to thank the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. We commit to working together in providing the level of service that the Durham community has come to expect from its police department. ■



## Public Works

Bedard Farm. BILL DOUCET PHOTO

### DIRECTOR OF PUBLIC WORKS

Michael Lynch, **DIRECTOR OF PUBLIC WORKS**

As in past years, historically each year the Public Works Department is busier than the previous year. 2019 proved that point as it was the busiest and most productive and challenging year to date for the Public Works Department. As I finish up my 42nd year here in Durham, three signature projects highlighted 2019. The first project was the removal of the Littlehale dam located on Bagdad Road. The second project was the Erosion Control at Wagon Hill Farm. This project is a multi-year construction effort which created the first Living Shoreline in New Hampshire. A Living Shoreline is constructed with soft components such as Coir Logs, Native Shrubs and Salt Marsh Cord Grasses verses hardscapes such as concrete walls. The town also received a \$250,000 grant from the New Hampshire Department of Environmental Services and their Aquatic Resource Mitigation Fund program for Wagon Hill Farm. The third project was the purchase and installation of an emergency generator at the Town Hall.

On the winter weather front, 2019 challenged The Public Works Department with 24 winter events which is a normal winter for Durham.

The town and the Department of Public Works continue to educate and challenge staff with a

continuous improvement strategy to meet the needs of a vibrant community. The department continues to advance its technology in an effort to increase utility infrastructure systems and enhance the commercial tax base.

As in past years the roadway-resurfacing program was our top priority and I am happy to report that we successfully resurfaced Colony Cove Road, Egerly Garrison Road, Edgewood Extension, Faculty Road, Longmarsh Road, Rosemary Lane, Stagecoach Road, Technology Drive, Thompson Lane, and Willey Creek Road.

The department is thankful that the town continues to support the public works Roadway Resurfacing Program at the \$450,000 range, and understands how vital this program is to Durham's transportation system. Good roads benefit all town residents, and provide a sense of community pride and economic development.

Other accomplishments in 2019 included the installation of a new dock at Old Landing, assistance with redevelopment of the Milne property, purchase of two new  $\frac{3}{4}$  ton pick-up trucks for the Wastewater Division, assisting UNH with the Main Street paving project, and finally the start of the Oyster River dam study.





DPW Administration (l-r): Town Engineer April Talon, Director of Operations Doug Bullen, Director of Public Works Mike Lynch, Assistant to the Public Works Director Janice Richard, Administrative Clerk Shannon Shaw

**Goals for 2020:**

- Roadway resurfacing of Carriage Way, Maple Street, Meadow Road, Riverview Road, Riverview Court, Sandy Brook Drive, Strout Lane and Surrey Lane.
- Assist UNH with the topcoat of paving of Main Street from the railroad bridge to Route 155A.
- Pave Old Landing sidewalk.
- Purchase new Roll-off truck.
- Build a pedestrian bridge over the Oyster River from Thompson Lane to Orchard Drive.

- Continue to design phase 2 of the Erosion Mitigation Project at Wagon Hill Farm.
- Start and complete the replacement of the 18" wastewater force main from the Dover Road pump station to the Wastewater Treatment Plant.
- Complete a comprehensive roadside trimming and mowing program.

In closing, it was a pleasure to serve the residents of Durham in 2019. I would also like to thank the staff of the Public Works Department for another great year, and look forward to continuing to make Durham a very special place to live and work in 2020. ■

View of Durham's Wagon Hill Farm shoreline before the stabilization and restoration process began. PHOTO COURTESY OF TODD SELIG

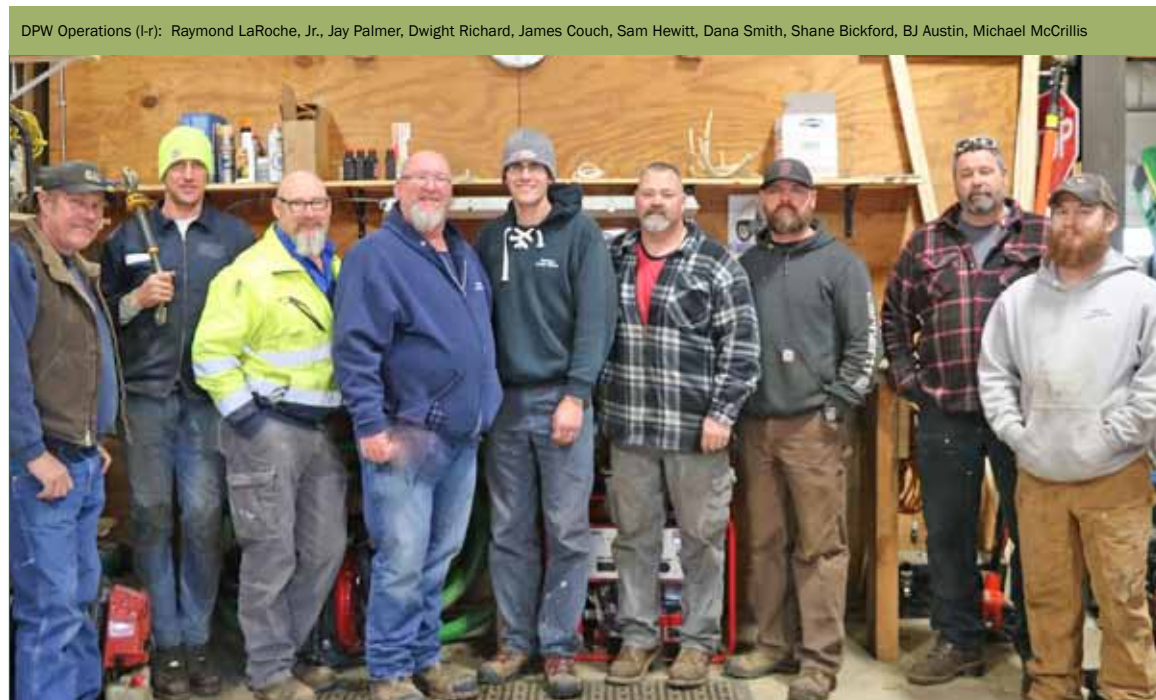


## OPERATIONS DIVISION

Douglas Bullen, **ASSISTANT DIRECTOR FOR OPERATIONS**

### 2019 Accomplishments

- Completed the fall and spring townwide clean up. Over 50 tons of bulky material was collected and processed and just under 7 tons of brush and leaves were also collected.
- Performed major roadside mowing and brush removal throughout the town. This program will continue to be a yearly operation.
- Painted all center and edge markings on roadways. Completed crosswalk and symbol painting.
- Screened over 2000 cubic yards of gravel to be used for winter road treatment. The finish product of sand will be mixed with salt. This material comes from the town-owned pit on Packers Falls Road.
- Maintained and serviced town-owned vehicles.
- Maintained all town-owned parks, land, and buildings.
- Worked with Parks and Recreation on various events and operation of the Churchill Rink.
- Responded to 12 weather-related events, including several late winter Nor'easters.
- Rebuilt 2,100 feet of sidewalks.



- Cleaned 190 catch basins per stormwater permit mandates.
- Hired 2 new employees; Dana Smith and Jay Palmer.
- Worked with UNH on the reconstruction of Main Street. ■

# SOLID WASTE DIVISION

Douglas Bullen, **ASSISTANT DIRECTOR FOR OPERATIONS**

## 2019 Accomplishments

- Completed fall and spring residential curbside collection programs.
- Revised and distributed the yearly informational newsletter.
- Continued to explore all options and methods for disposal and recycling programs.
- Maintained employee New Hampshire Department of Environmental Services solid waste certifications through training programs.
- Worked with the town's Integrated Waste Management Advisory Committee (IWMAC) to explore collection programs for all residents. Pay as You Throw (PAYT) was also discussed to help offset



View of Wagon Hill Farm shoreline after completion of restoration project. PHOTO COURTESY OF DCAT STUDIOS

the rising cost of municipal solid waste and recycling.

- Hired two new employees; Spencer Deland and John Page. ■

## Solid Waste Division Statistics

<b>TONS OF MATERIAL MARKETED:</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
<b>Recyclable Material:</b>			
Mixed Paper	79	82	88
Cardboard	92	77	85
Scrap Metal	109	67	99
Car Batteries	1	1	1
Single Stream - Route	273	491	504
Single Stream - Commercial	50	61	64
Commingled Containers - Transfer Station	218	58	69
Aluminum Cans	3	1	1
<b>Totals</b>	<b>825</b>	<b>838</b>	<b>911</b>
Recycling Revenue	\$15,300	\$18,691	\$27,649
Tip Fee Avoidance	\$6,900	\$14,195	\$64,796
<b>Other Material Recycled:</b>			
Car Tires	9	4	3
Waste Oil - gallons	875	592	615
Antifreeze - gallons	92	102	0
Leaves	20	17	20
Electronics	9.5	17	19
Propane Tanks - each	221	248	478



## Solid Waste Division Statistics (continued)

TONS OF MATERIAL MARKETED:	2019	2018	2017
<b>Materials Disposed:</b>			
Curbside Collection	1045	1044	1128
Transfer Station MSW	528	498	743
Bulky Waste	355	315	243
Construction & Demolition	75	87	213
Electronic Stickers Sold	483	634	627

## TOWN ENGINEER

April Talon P.E., **TOWN ENGINEER**

The Engineering Division of the Department of Public Works is responsible for managing the Town's infrastructure including water, sewer, stormwater, bridges, roads and dams.

The following are highlights of projects in 2019 and those coming for 2020:

### Integrated Watershed Planning/Grants/Stormwater

- New 2017 EPA Stormwater MS4 Permit
- Seacoast Stormwater Coalition - *Ongoing*
- Great Bay Pollution Tracking and Accounting Pilot Project - *Ongoing*
- 319 Grant Project - Permeable Reactive Barrier (PRB) - *2019/2020*
- Mill Pond Restoration RFQ and Preliminary Scope - *Completed 2019*

### Water Projects

- Water System Asset Management Program Development - *Ongoing*
- Wiswall Dam Spillway - *Design, 2020*
- Mill Pond Dam Feasibility Study - *Began 2019*
- New Park Court Waterline - *Completed 2019*
- Monthly Water Meter Reading - *Ongoing*
- New Quarterly Utility Billing - *Implemented Fall 2018*
- Cross Connection Control Program/Backflow Prevention - *Ongoing*
- Madbury Road Booster Pump Station Improvements - *2020*
- Upgrade to Technology Drive PRV Station - *2020*

- Lee Waterline Extension to MtBE contaminated properties at the Lee Traffic Circle - *2019/2020*
- Mill Pond Dam, Letter of Deficiency (LOD) - *Ongoing*

### Wastewater Projects

- WWTP Generator Replacement - *Complete*
- WWTP Disinfection/Chemical Building - *Complete*
- Old Bagdad Road Sewer Lining Project - *Complete*
- WWTP Windows, Doors, Lighting Upgrade - *Complete*
- WWTP Odor Control Study - *Ongoing*
- Woodman Road (North) Sewer Improvements Project - *2020/2021*
- Dennison Road Sewer - *Complete 2019*
- Grit System Upgrade - *2019/2020*
- 18" Dover Road Forcemain Replacement - *2019/2020*
- Sewer Use Ordinance Update - *2020*

### Road/Bridge Projects

- Longmarsh Road Culvert Replacement FEMA Hazard Mitigation Grant - *Ongoing*
- Littlehale Pond/Bagdad Road Culvert Replacement - *Complete 2019*

As always it has been a very busy year for permitting with 32 driveway permits and 13 excavation permits.

Please do not hesitate to contact the Engineering Division at 603-868-5578, [atalon@ci.durham.nh](mailto:atalon@ci.durham.nh) with any technical questions and concerns. ■

## WASTEWATER DIVISION

Dan Peterson, **SUPERINTENDENT**

### 2019 Accomplishments:

Due to its age, four hundred thirty-six feet of sewer line was replaced on Denison Road. Installed in 1949, the Denison Road sewer line had seen its life's expectancy and was beginning to fail due to materials used at the time of install.

Working with Wright Pierce Engineering, the new headworks grit system upgrade design was approved with Apex construction receiving the awarding bid. Construction began in late fall and is scheduled to be completed in late spring 2020. Upgrading the twenty-year-old mechanical equipment is essential in the treatment process and gives more operational flexibility.

Voted on favorably by the town, the new sewage force main pipe project, which conveys all of Durham's sewage from the Dover Road Pumping Station to the Wastewater Treatment Facility, was awarded to Sargent Construction. The existing

force main pipe, which was installed in 1964 has seen its lifespan and has been scheduled for replacement. The 2.68-million-dollar project had begun in late fall and is expected to be completed in late spring of 2020. This new pipe will be more accessible and will last for many years to come.

Working closely with the New Hampshire Department of Environmental Services and the Environmental Protection Agency on how to better achieve lower amounts of nitrogen loadings going into the Great Bay, the Wastewater Treatment Facility is expecting to receive a new permit to address this issue in the coming year.

In 2020, a new grinder at the Dover Road Pumping Station will be installed. This piece of equipment is needed due to the "flushable wipes" epidemic, in which the wipes do not break down readily. The grinder will be installed prior to the sewage pumped to the treatment facility

DPW Wastewater, Back Row (l-r): Wastewater Superintendent Daniel Peterson, Christopher Couch, Lloyd Gifford  
Front row (l-r): Meredith Hoyt, Daniel (Max) Driscoll





to grind up the wipes and other undesirable materials that happen to enter the sewage collection system. This grinder will reduce wear and tear on the pumps, ensure that the pumps will be free from clogging, and possible back-ups.

It has been another busy, but very rewarding year. The staff has done an exceptional job at both the treatment facility and sewer collation system. It is with a sadness that we said farewell to David

Lovely our Laboratory Technician who has moved on to better his career. We welcome Meredith Hoyt who has become our new Laboratory Technician. Ms. Hoyt comes from Rollinsford and brings with her experienced knowledge in the wastewater field. As always, the staff continues to look forward serving the town in the coming year and making the best quality treated discharge into the Oyster River and Great Bay. ■

### Wastewater Division Statistics

Permit Parameters	2019 Avg.	2018 Avg.	2017 Avg.
Effluent Flow (MGD)	0.91	1.05	0.96
Influent Flow (MGD)	0.88	1.01	0.87
Effluent TSS (MG/L)	3.8	6.5	8.5
% TSS Removal min. 85%	98.5	97.2	97.0
Effluent BOD (MG/L)	7.0	8.6	8.1
% BOD Removal min. 85%	96.7	95.8	96.7
Total Effluent Flow (MG)	332	382	350
Total Influent Flow (MG)	320	366	316
<b>Total Septage Received (Gal.)</b>	<b>52,952</b>	<b>0</b>	<b>72,050</b>

MGD.....Million Gallons per Day  
TSS.....Total Suspended Solids

BOD.....Biochemical Oxygen Demand  
MG/L.....Milligrams per Liter

MG.....Million Gallons  
Gal.....Gallons

## WATER DIVISION

Douglas Bullen. **ASSISTANT DIRECTOR FOR OPERATIONS**

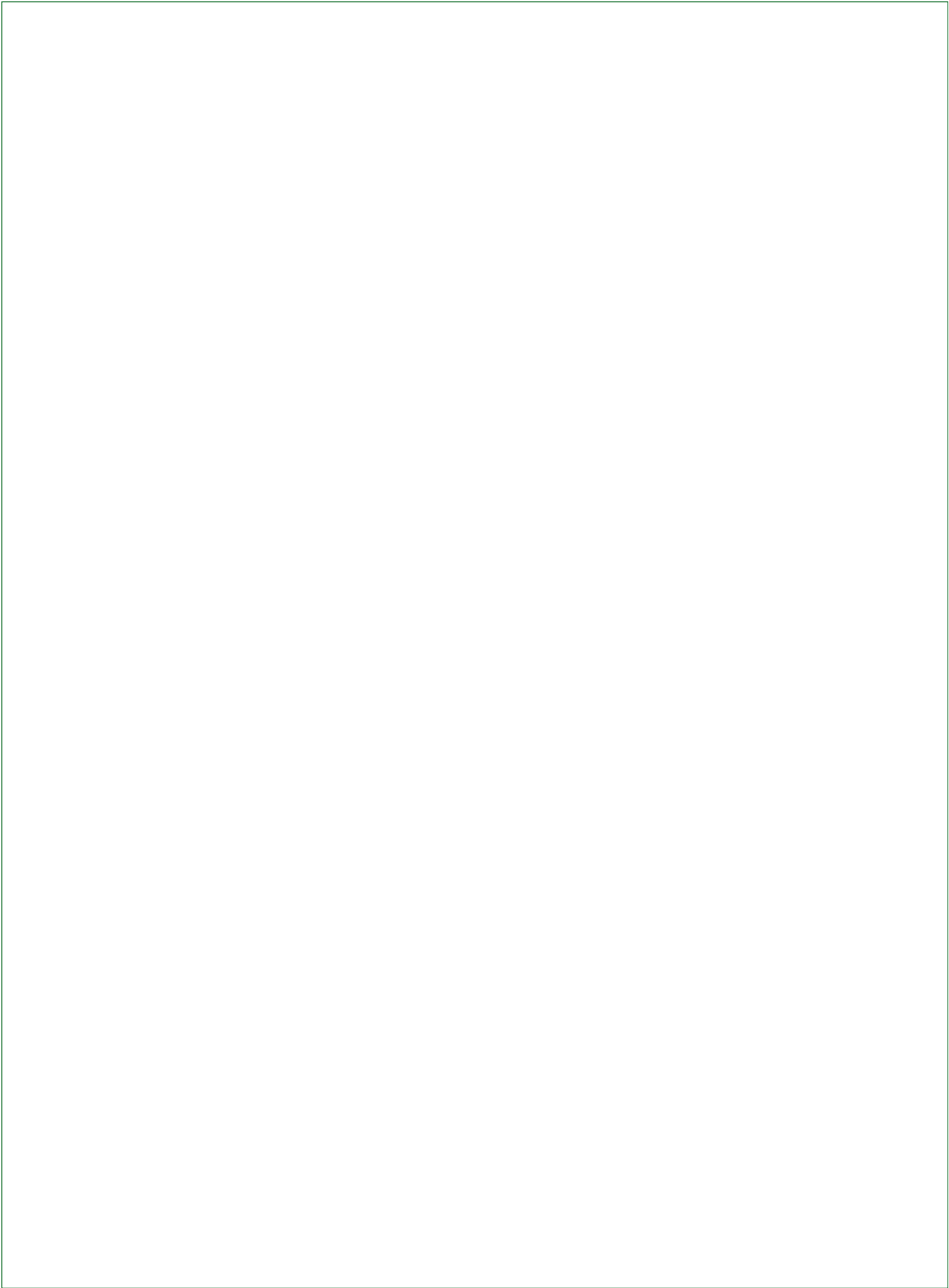
### 2019 Accomplishments

- Conducted inspections of all town water facilities.
- Monitored all water production at the Lee well and its incorporation into the system.
- Testing for lead, copper, and bacteria was conducted as required by the Environmental Protection Agency and the New Hampshire Department of Environmental Services.
- Worked with the UNH Water Department and Treatment Plant to produce potable water to the UNH/ Durham water system.
- Completed yearly/monthly water readings.
- Flushed and inspected all water main lines and gates in cooperation with the UNH Water Department.



Water Division Supervisor Dwight Richard

- Repaired 2 hydrants, repaired 3 water main breaks, 1 service break, and added 4 new hydrants. ■



# Town Supported Organizations

Wagon Hill Farm. ELISE SULLIVAN PHOTO

## BIG BROTHERS BIG SISTERS OF NEW HAMPSHIRE

Casey Caster, **VICE PRESIDENT OF COMMUNITY RELATIONS**

### 2019 Accomplishments:

In 2019, Big Brothers Big Sisters of New Hampshire (BBBSNH) served 9 children from Durham, and 12 volunteers from Durham offered their time to mentor youth in Durham and surrounding communities.

Having partnered with the University of New Hampshire (UNH) for the past six years, students, staff, and faculty are recruited to provide mentors to youth facing adversity. A site-based program serves Mast Way Elementary School.

BBBSNH greatly values the generous contribution from the Town of Durham. The agency's mission is to create and support mentoring relationships that ignite the power and promise of youth. Each mentoring match meets 2-4 times per month, spending 2-4 hours together participating in activities of their choosing, from attending a sporting event or checking out a local museum, to playing board games, reading a book or doing homework.

On the next page are some statistics about the Durham youth BBBSNH served this year:

It is the mission of BBBSNH to create and support one-to-one mentoring relationships that ignite the power and promise of youth. PHOTO COURTESY BBBSNH



- They range in age from 7-14.
- More than half live in single-parent households or with a relative caregiver other than a parent.
- One-quarter have a physical, emotional, or learning disability.
- Two-thirds are site-based matches, meaning they meet with their mentors at school or an after-school program, and one-third meet with their mentors in the community.
- They have been matched with their mentors an average of 21 months.

**Goals for 2020:**

- Continue to work to maintain and improve the quality of mentoring relationships. BBBSNH is proud that its mentoring matches in Durham are long-lasting, providing the most benefits for the youth it serves.
- Provide additional training to professional staff and mentors in the areas of trauma-informed practices and opioid/substance misuse, in response to growing numbers of youth facing these situations. ■

## COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

Betsey Andrews Parker, **MPH CHIEF EXECUTIVE OFFICER**

Community Action Partnership of Strafford County (CAPSC), strongly believes that no one should go without having their basic needs met. As the leading anti-poverty agency in Strafford County for nearly 55 years, CAPSC strives to empower individuals and families to achieve self-sufficiency by opening the doors to resources and opportunities that offer a hand up, not a hand out. When this goal is achieved, it reduces the impact of poverty and builds a stronger community.

Founded in May 1965 in the wake of the war on poverty, the mission of CAPSC is to “*educate, advocate, and assist people in Strafford County to meet their basic needs and promote self-sufficiency.*”

In accordance with its mission, CAPSC offers 64 coordinated programs designed to have a measurable impact on poverty and health status among our community’s most vulnerable residents, specifically, children under the age of six, seniors, and those experiencing low-

Founded in May 1965 in the wake of the war on poverty, the mission of CAPSC is to “*educate, advocate, and assist people in Strafford County to meet their basic needs and promote self-sufficiency.*”



incomes. Programs serve the whole person or family and include nutrition, housing, fuel and electrical assistance, weatherization, parent and child education, child care, transportation, and employment and job training, all of which are locally defined, planned, and managed in partnership with community agencies. All programs are designed to increase self-sufficiency and help clients become socially and financially independent.

CAPSC has a strong track record of helping families become stronger, more financially stable, productive members of society. The agency has changed countless lives for the better and provided hundreds of millions of dollars in goods and services to the community. CAPSC's goal is to interrupt the cycle of poverty and empower at-risk children, working families, and seniors to live more secure, stable, and healthier lives.

In 2018-2019, CAPSC served over 11,000 households and provided nearly \$13.5 million in goods and services in Strafford County, thereby reducing the burden on other County and community services.

### 2019 Accomplishments:

- Provided over \$2.4 million in federal fuel assistance to 2,559 households in Strafford County during the 2018-2019 heating season. A total of 10 households in Durham received \$9,475 in fuel assistance. The average benefit per household was \$948.
- Over the past year, 32 Durham households (78% increase over last year) received a discount on their electric bill through CAPSC's Electrical Assistance Program at a value of \$9,126. The average benefit per household was \$436.
- Provided Durham residents 60 yrs and over with 204 safe, accessible rides through our senior transportation program at a value of \$5,078.
- Two Durham homes were weatherized through CAPSC at a value of \$32,235.
- Assisted one Durham resident with housing support to prevent homelessness.

CAPSC operates emergency food pantries and outreach offices in Dover, Rochester, and Farmington; the only food pantry in the region providing access to food five days per week at multiple sites. Head Start services are provided at centers in Dover, Rochester, Farmington,

Milton, and Somersworth. Our nutrition program provides nearly 750 holiday food baskets to families in need each year, as well as nearly 64,000 meals to children ages 0 to 18 through its Summer Meals and After-School Meals programs in 2018-2019.

At a time when the demand for services is rapidly increasing due to factors such as lack of affordable housing, rising rates of food insecurity, and, of course, the opioid crisis, CAPSC recognized that its current facilities were no longer adequate to meet client and community needs and as such, launched a \$2 million capital campaign to consolidate its current facilities (three in Dover, NH) to better meet growing community needs, increased client demand for services and to provide optimal customer service.

### Goals for 2020:

- Program Growth/Expansion.** CAPSC's new centralized location at Bradley Commons in Dover provides the agency with the capacity and flexibility to expand existing and create new programs and services that are responsive to the ever-changing needs of the community. CAPSC performs a Needs Assessment every 3 years. With the ability to grow, modify or create new programming in direct correlation with the Needs Assessment, CAPSC anticipates more people served and greater impact on people's lives than was possible prior to its new space.
- Whole Family Approach to Case Management Rollout.** CAPSC was an early adopter of the Whole Family approach to case management. The Whole Family model is a single entry, client-focused service delivery model that addresses the needs of the whole individual, parents and their children simultaneously and puts them on a path toward permanent financial stability. This model is designed to address multiple barriers at a time to help the whole individual or family access all the services they need to help lift them out of poverty and break the cycle for future generations. CAPSC anticipates long term impact on families and individuals with this new approach to case management.

Thank you for your continued support of our mission. We are grateful to the Town of Durham for its continued investment in CAPSC and the community! ■



## GREAT BAY SERVICES

Elizabeth Worboys Burr, **DIRECTOR OF MISSION ADVANCEMENT**

Great Bay Services had a great 2019, thanks in part to the Town of Durham. Durham's support allowed us to serve adults with disabilities, and their families, in living full and meaningful lives.

### 2019 Accomplishments:

- Provided 1,590 hours of support to Durham residents, which included community participation supports and employments supports.
- Helped a Durham resident celebrate his 20th anniversary of employment at the University of New Hampshire (which also marks our 20 years of supporting him and his family in maintaining that employment).

- Provided skilled nursing care to Durham residents who required additional supports with medication administration.
- Provided transportation to volunteer sites for clients to build work history and move towards securing employment.

### Goals for 2020:

- Great Bay Services continues its mission to assist adults with intellectual and developmental disabilities on their journeys to independence.
- Continue providing crucial support services to these individuals so they can succeed in being an active part of the community. ■



# GREATER SEACOAST COMMUNITY HEALTH

Helen Long, **GRANT WRITER**

## 2019 Accomplishments:

- From January through November, Greater Seacoast Community Health (GSCH) served 46 residents of Durham in 164 visits. Many residents received more than one service. Forty visits were for dental services, 13 visits for behavioral health, and 74 for primary care. Thirty percent of patients were uninsured, and seventeen percent were placed on a sliding scale.
- Added Acupuncture services for chronic pain and addiction.
- Enhanced our partnership with Community Partners to provide primary care services at their Rochester location.
- Expanded our parenting programs to more communities and developed new programs such as relative caregiver support groups, and workshops for parents in recovery. More than 1,300 people participated in family programs during the past 12 months.
- Improved our knowledge of Trauma-Informed Care (TIC) principles by training staff, holding focus groups with clients, and forming a TIC Community of Practice.
- Expanded our peer-recovery support and educational services through SOS Recovery Community Organization's opening a third Recovery Center in Hampton and its Recovery Friendly Workplace initiative.
- Conducted our annual Addiction Summit organized by program partner – the Strafford County Public Health Network – and focused

on building trauma-informed communities. The summit brought together more than 140 people from a variety of sectors, education, healthcare, business, behavioral health, and much more.

## Goals for 2020 and beyond:

The agency's priority organizational and programmatic goals outlined in its strategic plan are to:

- Provide the best possible patient and family experience by increasing access to services through improvements in technology and identifying and responding to the needs of patients.
- Ensure workforce engagement and well-being by offering more opportunities for professional development and shared governance as well as developing programs to support employee wellness.
- Improve health outcomes of the population by developing internal programs that support the growth of our Continuous Quality Improvement (CQI) program and focus on improvements in outcomes for defined populations such as individuals with chronic disease and substance use disorders.
- Strengthen financial stability by promoting growth and innovation, continually evolving programs in response to community needs, and partnering with other providers to expand integrated service offerings to reach more people. ■

# HAVEN

Jennifer McCann, **OFFICE MANAGER**

For over 40 years, HAVEN Violence Prevention and Support Services has been providing services to those impacted by domestic and sexual violence. The mission of HAVEN is to prevent sexual assault and domestic violence and to empower women, men, youth and families to heal from abuse and rebuild their lives. Unlike most nonprofits, HAVEN's operations don't close at 5 o'clock: our crisis hotline never goes to voicemail and trained staff and volunteers are available whenever and wherever a crisis arises. We do this for our neighbors as well as yours, for coworkers and relatives, adults and children. This is our community and it is our goal to End Violence and Change Lives.

One of the ways HAVEN accomplishes this mission is through its K-12 Safe Kids Strong Teens program that aims to prevent child sexual abuse, sexual harassment, bullying and teen dating violence. The goals of the *Safe Kids Strong Teens* program aim to influence attitudes and behavior and thereby reduce the likelihood of youth becoming victims of sexual or teen dating violence and to create a positive atmosphere for young women and men to build self-esteem and improve their lives.

This prevention program is further supported by a comprehensive client services program that includes:

- Emergency shelter
- 3 offices for walk-in support
- 24-hour confidential crisis and support hotline 1-603-994-SAFE (7233)

- 24-hour accompaniment to police stations and hospital emergency rooms
- Accompaniment to courts and assistance obtaining restraining orders
- Safety planning
- Support and accompaniment for families at the Rockingham and Strafford Child Advocacy Centers
- Support groups for survivors of domestic violence, sexual assault, and parents.

All services are free and confidential and available to any Durham resident in need of assistance. Last year HAVEN assisted 3530 individuals and families in its client services program and through the Safe Kids Strong Teens program reached 15,557 children, parents and teachers with critical information about safety and awareness.

Domestic violence, sexual abuse, and teen dating violence are costly public health issues. Victims are more likely to suffer from low self-esteem, substance abuse, and suicidal behavior. Adult victims often experience a loss of work and difficulty maintaining a job due to safety concerns and depression in the aftermath of abuse. Since we know that youth are the most at risk, the *Safe Kids Strong Teens* school-based prevention program is critical to reaching out to current and potential victims. If HAVEN was not available to provide FREE services to its local communities, the Town of Durham would incur expenses related to the ongoing health and services required to meet the needs of those impacted by domestic and sexual violence. ■

## LAMPREY HEALTH CARE

Debbie Bartley, **DIRECTOR OF TRANSPORTATION SERVICES**

Lamprey Health Care provides comprehensive care to the residents of southeastern New Hampshire, including primary care, prenatal care, pediatric care, reproductive health services, alcohol and substance abuse counseling, nutrition counseling, diabetes education, and senior transportation. To schedule an appointment, please call 603-659-3106.

Durham residents utilize Lamprey's Transportation program for shopping trips, medical appointments, and monthly recreational outings. Vans are handicap accessible and drivers are trained Transportation Health Workers who receive Patient Assistance Training. Access to essential services makes it possible for seniors to remain self-sufficient and in their own homes. Handicap accessible buses take seniors and those with disabilities to the grocery store, pharmacy, doctor, or bank and provide a good opportunity to socialize. The service is door-to-door and reservations are made through the Director of

Transportation Services or with one of the agency's twenty senior volunteers by calling (603) 659-2424 Monday-Friday, 8:00 AM to 4:00 PM.

Durham residents benefit from Lamprey's school dental program. Dental hygienists go into the elementary schools and provide examination and education, as well as referrals to follow-up care. Students who need follow-up work may be seen in Lamprey Health Care's dental office, Healthy Smiles Dental Center located in Raymond, New Hampshire.

In Fiscal Year 2018, Lamprey Health Care



Lamprey Health Care's Senior Transportation Program provides transportation services to seniors ages 60+ and adults with disabilities. Trips include stops at grocery stores, banks, and pharmacies. Trips to medical, dental, and rehabilitation appointments can also be scheduled. Monthly recreational trips are also offered. COURTESY LAMPREY HEALTH CARE

provided the following services to Durham residents:

**Medical Visits.** 152 Durham residents made 639 visits to Lamprey Health Care.

**Transportation Units of Service.** A unit of service is one ride to a destination. 8 rides were provided to Durham's senior citizens. The cost of a unit of transportation service is approximately \$75. Unit costs vary greatly depending on the number of people in a vehicle and the distance traveled.

For more information, visit the Lamprey Health Care website at: [www.lampreyhealth.org](http://www.lampreyhealth.org). ■



## OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

Dr. James C. Morse, Sr.

The School Board adopted a new five-year strategic plan, 2019-2024, in which major goals are outlined. Please go to [orcsd.org](http://orcsd.org), then hit 'school board' drop, then 'strategic plan' to view. The biggest goal is the proposal for a new middle school. Given the immediacy of this goal, my annual report will be centered on the proposed new middle school.

The current building, opened in 1936, has served the district well as a high school, elementary school and as the current middle school. It has been renovated four times with a roof that stretches three football fields. The infrastructure is tired, the building envelope not energy efficient, the HVAC system expensive to repair, and nearly half the academic spaces too small and are oven like in the heat. The voters provided \$800,000 in the 2019-20 budget for preconstruction work for a new building.

The district hired Lavallee Brensinger as the architect and Bauen Corporation as the construction manager. The architects have developed concept drawings that support 4 major goals of the project: quality academic space, sustainability, safety and wellness.

In order to develop an efficient space, the proposed building will be four stories high, with primary student classroom space on floors 3 & 4. Electives courses such as World Language, Health, Art and STEM are on the 2nd floor. Music, Physical Education Library and school nutrition are on the 1st floor. Special service spaces are located throughout the building.

The building will have a high school size gym and a music recital hall.

The building is being designed from the outset as a LEED energy efficient building. It will be heated and cooled using a Geo-thermal system. The building envelope will be super insulated throughout. It will have triple pane windows and mechanical ventilation to assure consistent fresh air throughout the building. Solar panels will be used to heat water and natural gas will be used as a back-up on days when the temperature drops well below zero.

Making sure the proposed building is as safe as possible was another priority. Children will no longer be walking in between cars, as they do now, to enter the building. Cars will have a dedicated entrance and buses will have a dedicated drop-off area distinct from cars. All foot traffic will enter the building through the front entrance which has been designed for optimal safety. The proposed school will be handicapped accessible.

Bauen Construction announced the Guaranteed Maximum Price (GMP) for the proposed building at \$49,847,732. A warrant in that amount will be presented to the voters on March 10, 2020. In order to avoid a dramatic spike in taxes, the Board has decided to spread the bond in two issues, with payments increasing incrementally over five years, avoiding a spike in taxes.

Taxpayers in Durham, Lee and Madbury will be asked to vote on March 10, 2020. State law requires at least 60% approval from the voters. ■

## OYSTER RIVER YOUTH ASSOCIATION

Matthew Glode, **DIRECTOR**

Oyster River Youth Association (ORYA) is a local 501(c)(3) and youth sports provider for the residents of the Oyster River Cooperative School District, officially, since 1981. ORYA offers inclusive, fair, diverse, and developmentally appropriate recreational programs to community members. With direct and in-kind town funding ORYA is able able to partially offset its

administrative expenses and continue to provide a wide array of youth sports primarily for grades K-8. These sports include baseball, basketball, soccer, lacrosse, football, dance, volleyball, track & field, tennis, hockey, ultimate Frisbee, and field hockey.

ORYA's programs not only offer youth the direct benefits of sports participation such as exercise,



physical, and athletic development but everything sports offers developing children. Participation in youth sports offers children the opportunity to learn fundamental life lessons such as how to deal with pressure and stress, the importance of being healthy, dealing with loss and adversity, success requires hard work and sacrifice, goal setting, and character building among many other social, personal, and cognitive areas.

**2019 Accomplishments:**

- Hired Greg Lingley as the new ORYA Program Director.
- Developed a new volunteer Advisory Group policy and procedure.
- In partnership with Durham Parks & Recreation, held the 1st annual *Trot in the Trees* 5K Trail Race through Powder Major Forest. There were 208 participants. Money was raised for each organizations’ scholarship funds.
- Honored community members TJ and Travis Hackett for their military service, as well as Addy Bird, 2019 NH Miss Amazing at ORYA Baseball’s opening day ceremony.
- Began a Volunteer Spotlight segment in the ORYA newsletters to showcase the great work our local volunteers do for our community.
- Created a partnership with NE Passage to offer their Slip into a Sled, sled-hockey experience to each ORYA hockey team.
- Converted Mast Way baseball field in Lee into a softball field.

- Continued to offer great local recreational programming to Durham, Lee and Madbury children.
- Welcomed 3 new members to the ORYA Board of Directors.

**Goals for 2020:**

- Grow and develop fund-raising initiatives to reduce player fees.
- Expand summer camp program offerings and participation.
- Work with local area communities to develop a spring or fall field hockey league.
- Offer a spring softball program.
- Decrease reliance on turf field use.
- Develop a new learn to play hockey initiatives to support ORYA hockey and Churchill Rink.
- Increase participation in the annual Trot in the Trees 5K trail race in partnership with Durham Parks & Recreation. ■

**2018-2019 Playing Seasons Statistics**

Total Participants	1980
Total Unique Individuals	1124
Total Durham Participants	926
Total Durham Households	329
Unique Programs Offered (most with multiple age groups)	32
% of ORCSD Students Participating in ORYA Grades K-3	73%
% of ORCSD Students Participating in ORYA Grades 4-8	51%

Six of ORYA's 16 spring baseball teams and volunteer coaches getting ready for introductions on opening day, May 4, 2019. PHOTO COURTESY ORYA



## READY RIDES

Tahja Fulwider, **VOLUNTEER COORDINATOR**

Ready Rides Transportation Assistance organization was established in 2012 and is a 501 C 3 Independent nonprofit organization. Ready Rides provides curb-to-curb rides at no charge to all medical-related appointments for those residents living in Durham that are 55+ and the disabled. Vetted volunteer drivers use their own vehicles to provide transportation services. Mileage reimbursement is available for all drivers. Ready Rides also provides rides to residents living in Barrington, Lee, Madbury, Newfields, Northwood, Nottingham, Newmarket, and Strafford. Ready Rides is not bound by travel distance. Accessible rides are available. Ready Rides is always in need of new drivers to help with the growing need of ride requests. Come join its team of volunteer drivers! More information can be obtained by calling 603-244-8719, emailing [info@readyrides.org](mailto:info@readyrides.org), or visiting [www.readyrides.org](http://www.readyrides.org).

Fiscal Year 2018-19 has again shown an increase in the agency's number of registered riders to 104 and rides provided to 733. This certainly speaks to the need of residents and the valuable service Ready Rides' volunteer drivers provide. Durham now has 18 vetted volunteer drivers, and with the growing need in Durham, we are always seeking to grow that number.

Funding from the Town of Durham is supplemented by government support for volunteer programs, in-kind donations from drivers, and board members, as well as individual donations and gifts from civic organizations and faith communities. Our budget is used for volunteer driver mileage reimbursement, a coordinator, insurance, vetting and fees, and office expenses. Ready Rides provides an extra ten cents per mile reimbursement to drivers over the COAST allowance of twenty-five cents to support and encourage volunteer driving. ■

## STRAFFORD NUTRITION & MEALS ON WHEELS PROGRAM

Jaymie Chagnon, **EXECUTIVE DIRECTOR**

**Fiscal Year July 1, 2018 - June 30, 2019**

Strafford Nutrition & Meals on Wheels (SNMOW) is a private, nonprofit (501 3C) agency who provides services to the residents of Strafford County, NH. Our mission is to promote the well being of the elderly and disabled adults of Strafford County by providing services to foster independence in their own home and prevent or delay the need for institutional care. Through the delivery of hot nutrition meals in home or community settings, daily safety checks, nutrition education, and nutritional assessments, SNMOW will promote physical and emotional health, protect their quality of life, and aide in the social and economic needs of the elderly and disabled.

SNMOW is grateful to Durham for its support this past year. This funding was used to provide meals to homebound elderly in the Town of Durham. To be eligible for the home delivery program individuals must meet homebound

criteria's set by the Older Americans Act, have health issues that make life more challenging, and most have income levels poverty level.

Services provided specifically to Durham residents this past year include:

- 21 Durham residents (on average we are feeding 17 Durham residents per day)
- 4,328 Meals served to Durham residents
- 2,001 Safety Checks and Support Services

Participant statistical information

- 68.9% are over the age of 70
- 76.8% say that MOW is their only source of food
- 67.7% live alone
- 63.5% have an income below \$1,050 per month ■

# STRAFFORD REGIONAL PLANNING COMMISSION

Jen Crysz, **EXECUTIVE DIRECTOR**

**Durham Commissioners:** Wayne Burton, Wes Merritt, and Leslie Schwartz

Established by state legislation in 1969, the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

## 2019 Accomplishments:

*(Value of each service provided at no additional cost to the town is included in parenthesis)*

- Conducted five traffic counts to support local and state planning efforts. (\$1,050)
- Designed an educational display about the Living Shoreline project to be installed at a kiosk near the Oyster River at Wagon Hill Farm.
- Worked with two teaching teams at the Oyster River Middle School to conduct a climate change program with four 5th grade classrooms. Students were given the opportunity to create posters displaying what they had learned over the course of the program and to present their work at a public workshop at the Middle School Library. (\$1,724)
- Completed an inventory of parking locations for future planning and marketing activities. (\$825)
- Developed a map of business locations that were distributed to new residents at Riverwoods Durham. This map was also provided to the Town for future planning and marketing activities. (\$1,426)
- Provided technical guidance to Accompany Ventures regarding the availability of regional, state, and federal funds to support the Town and UNH's joint vision for a future research park. (\$406)
- Secured funding to complete a modeling study with UNH to identify potential vulnerabilities from rising groundwater and saltwater intrusion on Durham's public and private drinking water, private septic systems, and contaminated sites. (\$1,500)
- Assisted the Town in implementing and monitoring new nitrogen reducing technologies to address nonpoint source pollution from aging residential septic systems and to gain a better understanding of cost-effective ways for homeowners to improve water quality problems in the Great Bay Estuary. (\$10,535)
- Installed eleven site-specific historic inspired markers throughout Town as part of a unique public art project to raise awareness on the long-term effect of climate change. A blog post highlighting this effort was shared in the NH Coastal Adaptation Workgroup Newsletter and the information was broadcast via the Associated Press and New York Post. (\$1,535)
- Secured funding to prepare a coastal hazards and adaptation master plan chapter. (\$1,200)
- Successfully nominated Town Administrator Todd Selig for the 2019 Coastal Adaptation Workgroup Climate Champion Award. The award honored Todd for finding efficient and timely ways to achieve many Town Council's goals, which include pursuing long-term environmental sustainability and resiliency, specifically considering existing and predicted impacts of climate change.
- Formatted Durham mapping data for inclusion in MapGeo and provided data, maintenance and updates. (\$645)
- Provided guidance to the Town's Sustainability Intern to help refine current indicators and metrics for the development of a joint resiliency plan between UNH and the Town. (\$694)
- Ordered *New Hampshire Planning and Land Use Regulation* books for local land use boards. (\$117)

### 2019 Regional Accomplishments:

- Received program funding for Strafford Economic Development District from the Economic Development Administration.
- Earned the 2019 Source Water Sustainability Award at the New Hampshire Department of Environmental Services Drinking Water Conference.
- Received funding from the Environmental Protection Agency to continue the Strafford Economic Development District's Brownfield program.
- Earned the 'Excellence in MPO coordination and partnership' award from the Association of Metropolitan Planning Organizations.
- Completed regional co-occurrence maps which helps identify the presence of multiple key natural resources-based criteria important for conservation.
- Drafted a recreation inventory map for each regional community for the Pathways to Play project.

### Goals for 2020:

- Continue to host the brown bag lunch series established by the Durham Economic Development Committee.
- Participate in and support the Durham Economic Development Committee's Housing Committee.
- Prepare a coastal hazards and adaptation master plan chapter for the Town with collaboration from UNH Cooperative Extension/NH Sea Grant.
- Complete the installation of two permeable reactive barriers to address nonpoint source pollution from aging residential septic systems and to gain a better understanding of cost-effective ways for homeowners to address water quality problems in the Great Bay estuary. ■



# Town Working Committees

Adams Point at sunset. BILL DOUCET PHOTO

## DURHAM AGRICULTURAL COMMISSION

Theresa Walker, **CHAIR**

**Members:** Theresa Walker, *Chair*; Raymond LaRoche, Jr., *Vice Chair*; Lee Alexander, John Carroll, Alberto Manalo, David Potter, Bryan Cassidy, *alternate*; Ellen Karelitz, *alternate*; Dave Langley, *alternate*; Suzanne MacDonald, *alternate*; Daniel Winans, *alternate*; Dinny Waters, *Council Representative*; James Bubar, *Planning Board Representative*

**Former Members:** Renee Ciulla, James Lawson; Council Representative

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the twelve members of the Agricultural Commission have been meeting at least once per month to work together and with town staff and other town boards and committees to further the mission of the Agricultural Commission, which is to encourage agricultural activities and development to expand Durham’s working landscape of actively managed gardens, farms, forests, and land through the town, including University of New Hampshire land.

### 2019 Accomplishments:

- Worked with the Town Planner and Planning Board to revise town’s Zoning Ordinance designed to enable more agriculture.
- Continued to promote the Commission’s “Food Friendly Garden” campaign to raise awareness of home food production across town.
- Continued to promote Durham’s designation as a “Bee City USA” community.
- Actively participated in the work of the Land Stewardship Subcommittee.
- Participated in meetings across the state concerning the role of Agricultural Commissions in New Hampshire.
- Via the town’s newsletter and social media, shared information about food production in the region.
- Promoted the Seacoast Growers Association summer Durham Farmers’ Market and winter markets hosted by UNH and Seacoast Eat Local.
- Participated in the Memorial Day parade with sheep and a garden on wheels.
- Organized and held the 7th Annual Durham Farm Day, a day-long celebration of local farms and Durham’s working landscape, across town and campus.
- Responded to town official and resident concerns and questions regarding agricultural activity in town.

## 2020 Goals:

- Work with the Town Planner, Planning Board, and Town Council to adopt changes to the Town's Zoning Ordinance to enable more agricultural activity.
- Implement Master Plan recommendations regarding sustaining and expanding Durham's working landscape of farms, forests, gardens, and aquaculture.
- Develop programs to support local agriculture, community gardening, home gardening, and backyard composting.
- Partner with the Lee Agricultural Commission on public education activities.
- Partner with Oyster River Community Read on a presentation by author Tom Seeley on his book, *Honeybee Democracy*.
- Work with the residents, Town Council, town staff, and town boards and commissions on issues related to agriculture and food production, including urban food production,

food security, Community Supported Agriculture (CSA), and community farms.

- Develop and host educational programs concerning agriculture and gardening.
- Organize and host the 8th Annual Durham Farm Day on August 15, 2020.
- Update the inventory of farms and gardens in Durham.

The Agricultural Commission believes its work is critically important to the Town Council's goal to, "Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs through a framework that formally integrates the consideration of multiple elements including society, ecology, economics, transportation, agriculture, recreation, food and drinking water, climate, and energy resources." In support of that goal, the Agricultural Commission looks forward to working with residents and Town Government in the coming year. ■

Community Gardens at Wagon Hill Farm. PHOTO COURTESY KAITLYN PIDGEON



## DURHAM ENERGY COMMITTEE

Mary Downes, **CHAIR**

**Members:** Mary Downes, *Chair*; Nathaniel Bach, James Dreher, Coleen Fuerst, John Lannamann, Bianca Leonard, Martin Wosnick, *UNH representative*; Wayne Burton, *Council representative*; Barbara Dill, *Planning Board representative*

**Former Members:** Harry Tobias

The activities of the Durham Energy Committee (DEC) are guided by the Energy Chapter of Durham's Master Plan. The work of the committee

is built upon three 'pillars': 1) Building Design and Land Use, 2) Transportation and 3) Alternative and Renewable Energy Sources. The Energy Committee works to further the vision that *"the Town of Durham, along with commercial property owners and homeowners will continue to realize cost savings while reducing carbon emissions, thereby increasing the community's resiliency and sustainability relative to energy use."*

## 2019 Accomplishments:

### Building Design and Land Use:

- A series of informational articles regarding the energy efficiency and renewable energy aspects of the proposed new **Oyster River Middle School Net Zero design/build** project was included on the Committee's webpage, as well as excerpted in Friday Updates.
- Although the DEC's official role in helping to draft the town's **Solar Energy Zoning Ordinance** concluded, the DEC Chair and Planning Board representative continue to serve on a subcommittee with representatives of both the Planning Board and Town Council to finalize this critical ordinance.
- Resolution preserving the ability of towns such as Durham to go above and beyond **State Building Code** without legislative permission. Also supported by the Municipal Association, this exception was enacted into the state law adopting 2015 IEEC Building Code. Durham enforces the 2018 IEEC code, which contains stricter minimum standards for energy performance in new residential and commercial buildings than prior versions.

### Transportation:

- The committee continues to monitor the performance of the **electric vehicle charging stations** at Pettee Brook Lot and at the Town Library. The Pettee Brook charger has seen an increase in utilization over the past year, with a particularly large increase this fall. The Library charger has experienced a series of outages that caused it to be off-line. The committee facilitated a donation of a new unit from Siemens that should be installed before the end of the year, though modest maintenance fees will be incurred.

### Alternative & Renewable Energy:

- Members of the DEC, as well as town staff, have been participating in a collaboration

with Eversource and UNH to investigate the feasibility of establishing an **electric microgrid** to serve part of UNH and the downtown core. Containing both electricity generation resources, including solar and the University's co-generation plant, as well as system loads from campus and town facilities, the microgrid will be designed to increase resilience during regional grid outages, as well as deliver energy and other benefits.

- DEC members participated in various self- and **public-education efforts around renewable energy**, including a tour with elementary school students to the town's solar array in Lee in the spring, a tour of the microgrid on Appledore Island in August sponsored by Clean Energy NH, and several articles published in Friday Updates.

### General Updates:

- The **committee participated in the regional Seacoast Energy Hub**, which is a collaboration of several energy committees from communities in the region which have shared stories and priorities. Members Jim Dreher and Coleen Fuerst hosted the group on behalf of the committee at its May meeting.
- The committee recommended that **Durham join Clean Energy New Hampshire** as a municipal member, which entitles the town to send two members to the annual Local Energy Solutions Conference, as well as support on energy-related matters and receive specific technical support.

### Goals for 2020:

- Oyster River Middle School building project.** Expand efforts to educate Durham residents on issues related to sustainability and energy usage, using the ORMS building and Microgrid as case studies in the long-term benefits of investing in local and/or on-site generation of heat and electricity.
- Renewable Energy/Resiliency Goals.** The DEC will continue to investigate the Global Covenant of Mayors, Ready for 100% and other climate and energy frameworks. Building upon the recommendations of the Sustainability Fellow intern who completed a "Climate Resilience Assessment" for the Durham and UNH this past summer, the DEC will develop a set of goals, backed by a strategic action plan, for the Town Council



to consider to achieve long-term, town-wide reductions in the use of fossil fuels and carbon emissions.

- **Municipal Aggregation for Electricity Supply.** The DEC will continue to review the opportunity provided by a recent change to New Hampshire law that allows local governments to procure electricity on behalf of residents. This is one potential strategy among many that can help communities to reduce electricity costs while meeting renewable energy and sustainability goals.
- **Durham's Solar Power Purchase Agreements ("PPA").** The DEC will continue to monitor the performance of the solar PV production and cost-savings from PPA1 (at the Library, Police Department, and Churchill Rink) and PPA2 (Oyster River Solar Array) and advise the town as needed on upcoming buy-out purchase decisions.
- **Microgrid.** Representatives from the DEC will continue to participate in conference

calls and meetings around the research and design phases of the proposed Durham-UNH-Eversource microgrid in order to further the town's interests, keeping town personnel apprised as appropriate.

- **Community Education and Engagement.** The DEC will continue to provide information to the community about issues related to energy, climate, transportation, and resiliency through public meetings and forums, field trips, and regular contributions to Friday Updates and postings on the DEC website. We invite the public to attend our meetings, suggest guest speakers, and join in our efforts to make Durham more resilient and energy self-sufficient.
- **Sustainability Fellow.** The town anticipates securing a graduate student intern to focus on energy and sustainability issues in the coming year. DEC will work closely with staff and the intern to help refine the town's energy goals and pursue specific projects and activities to help achieve them. ■

## ECONOMIC DEVELOPMENT DEPARTMENT AND ECONOMIC DEVELOPMENT COMMITTEE

Christine Soutter, **ECONOMIC DEVELOPMENT DIRECTOR**

**Members:** Warren Daniel, Roger Hayden, Raymond Rodon, Sally Tobias, alternate; Allan Howland, Council representative; Sarah Wrightsman, Planning Board representative; Lori Roy, DBA representative

**Former Members:** Lorne Parnell, Planning Board representative

*Note: The Economic Development Director position was vacant between October 2018 and May 2019.*



Economic Development Director  
Christine Soutter

### 2019 Accomplishments:

**RiverWoods, Durham.** RiverWoods Durham was scheduled to open in early 2020. To the surprise of many, the development is ahead of schedule and residents will be able to move into some of the 150 independent living homes before the end

of 2019. While the entity is a nonprofit, they will be paying PILOT (Payment in Lieu of Taxes) to the town to compensate the town for the impact on town resources. This is a common practice with large nonprofits.

**UNH Research Park.** The University had put the research park, also known as the Edge at UNH, on pause as they got their new president, James Dean, up to speed with the many activities and needs of the University. Some discussions between town staff and UNH staff have resumed regarding the approximately 55-acre parcel and will move forward in earnest once the University System Trustees have finalized a plan for the vacant 66 Main Street parcel.

**Hotel and 66 Main Street.** Negotiations for the purchase of 66 Main Street with Sidewalk Communities are in process. The hotel proposal is on hold until the University Trustees review additional studies.

**Mill Plaza.** Progress has been slow due to



conflicting priorities between the developer and the largest tenant in the plaza. The two parties recently came to a consensus allowing the developer to return to the planning board in November to resume discussions with the town.

**Downtown.** Discussions regarding parking and redevelopment of underutilized buildings

continue. Some directional signage has been put up downtown and a new visitor parking map has been added to the website. Staff is also looking into restriping Sammy's lot to create additional spaces. To encourage redevelopment staff is reviewing and making recommendations for adjustments to RSA 79-E. ■

## HUMAN RIGHTS COMMISSION

Katherine Marple, **CHAIR**

**Members:** Katherine Marple, Chair; Gail Jablonski, Business Manager; Todd Selig, Administrator; Momin Khan and Andrew Merton, Citizen representatives

The Durham Human Rights Commission (HRC) did not meet in 2019; however the Human Rights Campaign continues to give Durham a high score of 90 this year for its dedication to maintaining a

respect for LGBTQ people in all of its government institutions. The Town of Durham does not discriminate in hiring, provides services to all residents regardless of their gender, religion, race, and sexual orientation. The town pursues a doctrine of inclusion in most of its activities to ensure that residents and visitors feel welcome. This is a work in progress. ■

## INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE

Nell Neal, **CHAIR**

**Members:** Nell Neal, Chair; Mary Caulfield, Carina Dolcino, Julie Kelley, Sally Needell, Al Howland, Council representative; Doug Bullen, Department of Public Works

In the year 2019, the quantity of recyclables staying in the U.S. continued to be problematic in terms of finding/creating markets for these materials and the rising costs of processing them.

In the 2018 annual report the Integrated Waste Management Advisory Committee (IWMAC) reported that it had carefully analyzed and discussed various options for grappling with the changes to recycling in the U.S. and Durham. In early 2019, the committee concluded that Pay As You Throw (PAYT) represented the best option for Durham to address the environmental need

for conscientious and increased recycling, the demands of increased costs of recycling, the need to reduce contamination of recyclables collected, and the need to reduce landfill waste. The committee brought that recommendation before the Council stating that adopting PAYT offered the best avenue to meet the Council's goal to "Review, discuss, and develop a more sustainable solid waste and recycling management program for the community". On December 2, 2019, the Council gave approval to continue developing this proposal. In 2020 and in conjunction with the PAYT proposal, the IWMAC will also research various ways that increased collection of organics (compostables) could be incorporated into Durham's Solid Waste Management Program. ■

## LAMPREY RIVER LOCAL ADVISORY COMMITTEE

Joe Foley, **CHAIR**

**Members:** Joe Foley, Chair (Epping); John Wallace (Barrington); Emily Schmalzer (Brentwood); Al Hall (Candia); Mary Ann Krebs, Treasurer (Durham); Anne Lightbody (Durham); Dick Lord, Vice Chair (Durham); Ric Raymond

(Durham); Kitty Miller (Lee); Jason Settineri (Lee); Chris Blackstone (Newmarket); Jerry Matin (Newmarket); Michelle Shattuck (Newmarket); Ann Scholz (Northwood); Therese Thompson (Nottingham); Carolyn Matthews (Raymond)

As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from ten towns in the Lamprey River watershed continued implementing the 2013 Lamprey Rivers Management Plan with help from multiple partners\*. The final plan, approved on Sept. 26, 2013, is available at town offices and on [www.lampreyriver.org](http://www.lampreyriver.org).

**Project Review.** The project review subcommittee reviewed 29 projects in 9 towns that require New Hampshire Department of Environmental Services (NHDES) permits for wetlands, shoreland, and alteration of terrain. Comments were sent to the NHDES, project engineers, and affected town Conservation Commissions and Planning Boards. Per RSA 483, the Lamprey River Advisory Committee (LRAC) cannot grant or deny permits, but its comments must be considered by the NHDES.

**Education and Outreach.** LRAC again partnered on a river herring day at Macallen Dam, attended events at schools, libraries, and local fairs, and sponsored a guided eco-paddle. Chick and Dee-Dee's Lamprey River Adventure was shared at libraries and elementary schools. Articles were published and special topics were presented at libraries and senior centers.

**Recreation.** LRAC funded two kiosks along the river: Tilton Conservation Park in Epping and the Thompson Forest in Durham. A grant to the Epping Conservation Commission enabled the floodplain trail at Tilton Conservation Area in Epping to receive new sign posts and three new bridges to help visitors understand and navigate this special habitat. A canoe access sign was installed to identify the site for paddlers.

**Water Quality.** LRAC funding ensured that years of volunteer water quality data were not



Lamprey River. COURTESY RICHARD (DICK) LORD

interrupted. The third phase of trend analysis covering 23 years of river water quality data was completed.

Wildlife Two videos featuring interviews with naturalist David Carroll were commissioned and will be available in 2020.

**Land Protection.** The Wild and Scenic Subcommittee helped permanently protect 113.5 acres in Epping, with over 1 mile of Lamprey River frontage. A grant to the Barrington Conservation Commission was used to create maps of overlapping natural resources most in need of protection. A grant to the Raymond Conservation Commission will be used to map and prioritize wetlands.

**Plans for 2020 and Items to Watch.** The committee will continue to do project reviews and work on goals and actions identified in the Management Plan. A historical panel for Doe Farm in Durham will be created. LRAC Community Grants will include support for the development of a nutrient budget for segments of the main stem river and improvements and signage for the Little River Park in Lee.

Funds to support this work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System. ■

# 2019 Annual Town Report



King Tide at Town Landing. TODD SELIG PHOTO

## BIRTHS 2019

Child's Name	Date Of Birth	Place Of Birth	Parent's Names
Dae Amari Nihal	January 1	Dover	Evan Karatzas & Karla Nihal
Elizabeth Joy Samuel	January 26	Manchester	Colin & Emily Samuel
Emma Elinda Winans	February 6	Dover	Daniel & Marissa Winans
Merryn Penelope Woodrow	February 27	Durham	Richard & Amy Woodrow
Anthony Li Lin	April 9	Dover	Dacheng Lin & Yaning Li
Jack Vincent Nelson	May 8	Dover	Mark & Melanie Nelson
Lucy Mary Kuhn	May 20	Dover	Christian & Sarah Kuhn
Grace Judith Jorgensen	June 5	Dover	Brendan & Jacqueline Jorgensen
Ayla Genevieve Henderson	June 6	Dover	Alan & Katrina Henderson
Stella Anne Ernakovich	June 8	Dover	Andrew & Jessica Ernakovich
Harrison James Goff	July 1	Portsmouth	Branden & Hilary Goff
Bode Wallace Seitz	July 11	Portsmouth	Benjamin & Alice Seitz
Lucus Wolfram May-Reeves	August 7	Dover	William Reeves & Margaret May
Veena Kesar Dave	August 14	Portsmouth	Eshan & Christine Dave
Molly Grace Laughton	August 18	Dover	Richard & Caitlin Laughton
Anika Devasher Smiley	September 2	Dover	William Smiley IV & Divya Devasher
Luke Vincent Winslow	October 7	Dover	Scott & Sarah Winslow
Logan John Winslow	October 7	Dover	Scott & Sarah Winslow
Neil Eric Desroches III	November 6	Dover	Neal Desroches II & Caitlyn Hilton
Brayden Luo Li	November 18	Dover	Anyin Li & Qingjie Luo

## DEATHS 2019

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Ernest Nichols	January 2	Durham	Roland Nichols	Edith Sanborn
Richard Ferrari	January 3	Durham	Amedeo Ferrari	Gilda Ponsi
Leda Keefe	Januray 8	Portsmouth	Horace Merrill	Myrtle Isaacson
Janet Heflin	January 12	Durham	George Cronk	Elizabeth Solomon
Franklyn Johnson	January 30	Dover	Harold Johnson	Myrtis Rue

<b>DECEDENT'S NAME</b>	<b>DATE OF DEATH</b>	<b>PLACE OF DEATH</b>	<b>FATHER'S NAME</b>	<b>MOTHER'S MAIDEN NAME</b>
Teresa Muzzey	January 30	Durham	Frank Godek	Lucille Muenier
Marie Paling	February 2	Durham	Leo Roach	Christine Fraser
Patricia Bauer	February 3	Durham	Charles Barry	Catherine Wohrley
Elizabeth Kay	February 5	Durham	Wilfred Bastine	Dorothy Cummings
Monica Nika Hill	February 8	Durham	William Collins	Marie Jeanette Deguire
Christopher Glidden	February 9	Durham	Gary Glidden	Mary Magee
Joy Clark	February 12	Durham	Oscar Holzer	Helen Frambach
Gloria Cole	February 20	Durham	Eugene Harnois	Lillian Guinard
Deborah Moore	February 20	Newmarket	Frank Piper	Marjorie Sabine
Edward Gadomski	February 22	Durham	John Gadomski	Eva Hanas
John Costanzo	February 22	Dover	Charles Costanzo	Bridgett Rodolico
Loretta Valhouli	March 10	Durham	Benedetto Iannarelli	Metilda Barilone
Raymond Buzzell	March 23	Durham	John Buzzell	Ruth Kelly
Dennis Hallisey	March 28	Durham	Dennis Hallisey	Corinne Desautels
Gerald Smith	March 29	Durham	George Smith	Bertha Paronto
Gordon Standish	April 1	Dover	Amos Standish	Beatrice Brown
Mary Mair	April 6	Durham	Stewart Gibson	Hannah Evans
Rhondda Little	April 6	Durham	Francis Vazquez	Valmai Argent
Helen Siegel	April 9	Durham	Laurence Creed	Norma Ryan
Elwood Fraser Jr	April 12	Durham	Elwood Fraser	Eva Bradbury
Stewart Spinney	April 13	Dover	Norman Spinney	Adele Christiansen
James Beliveau	April 18	Madbury	Ulric Beliveau	Martha Rodgers
John Kearney	April 25	Brentwood	John Kearney	Helen Carberry
Alberta Potkay	April 28	Durham	Joseph Sylvia	Laura White
Raymond Halloran	May 17	Dover	Jarvis Halloran	Ellen Shaw
Malva McWilliam	May 24	Dover	Michael Kramer	Edna Foley
Evelyn Prescott	June 17	Lee	Herbert Longland	Amy Tyler
Frank Pilar	June 24	Newmarket	Henry Pilar	Lydia Holan
Louisa Shaw	June 26	Durham	Howard Shaw	Mary Hackett
Virginia Daniels	July 5	Dover	Ralph Tabor	Ouillma Davidson
Rita Harfield	July 18	Rochester	Joseph Simone	Lena Denucce
Dolores Sooy	July 25	Durham	Lawrence Van Pelt	Lucy Bastide
Ajay Vasudevan	August 10	Dover	Palligarnai Vasudevan	Geetha Srirangan
Mary Musial	August 10	Durham	Arthur Claremont	Georgianna Fortier
Paul Poworoznek	August 27	Durham	Paul Poworoznek	Dorothy O'Leary
Rosemary Thomson	September 4	Dover	Guy Demarco	Mary Shortt
Lewis Knight	September 6	Holderness	Joseph Knight	Helen Furman
Melissa Lamont	September 7	Durham	John Griese	Celia Bolte
John Winston	September 7	Durham	Ernest Winston	Helen Dooley
Jeffrey Dewing	September 20	Somersworth	Richard Dewing	Mary Lundberg
Wilma Adamo	September 22	Dover	Eskel Youngs	Lois Armistead
Nancy Hitchcock	October 1	Durham	Ronald Gower	Dorothy Hudson
Winthrop Lange	October 19	Durham	Robert Lange	Carolyn Gove
Donald Witlin	October 26	Hampton	Murray Witlin	Carolyn Laffan
Altha Nelson	November 3	Durham	Zephiniah Prosser	Gertrude Fenderson
Terence Miller	November 3	Dover	Thomas Miller	Teresa Awsianik
Margaret Fanny	November 9	Durham	Joseph Giguere	Ruth Brough
Maria Girvids	November 19	Newmarket	Unknown	Unknown
Martha Kuehl	November 25	Portsmouth	Klaas Degrooth	Jacoba Deklerk
Douglas Bradford	November 29	Dover	Thomas Bradford	Laura Shaw
Kevin Kearney	December 4	Durham	Richard Kearney	Jean Burns
Rebecca Jenkins	December 13	Dover	Timothy Chase	Nancy Tremlett
Odyssias Athanasiou	December 13	Durham	Athansios Athanasiou	Fotina Politis
Stephen Habif	December 16	Dover	Albert Habif	Helen Payne
June Durnall	December 28	Dover	Henry Mattusch	Harriett Brenmohl



## MARRIAGES 2019

NAME	RESIDENCE	NAME	RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
Molly L Plank	Durham	Filip J Thurston	Durham	Durham	July 03
Lily E O’Gara	Durham	Joel D Kost	Durham	Rye	July 12
Eric R Stauble	Durham	Mary G McCarthy	Durham	Durham	August 10
Rachel Thurrott	Durham	Andrew T Keating	Durham	Durham	September 19
Michael S Bowen	Durham	Andrea B Thompson	Durham	Durham	September 21
Morgan M Howard	Durham	Oscar J Bayod Aceves	Durham	Durham	September 27
Zachary S Canner	Durham	Johannah P Joslin	Durham	Durham	September 28
Frederik D Meissner	Durham	Rebecca E Cole	Durham	Dover	November 03

## RESOURCE INFORMATION

### Land Area

(2.2 miles of which is water surface)	25.5 sq. miles
Population (per 2010 census)	14,638
Incorporated	1732
Durham’s Congressional District Number	1

### Meeting Dates for Town Boards, Committees, and Commissions

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town’s web Site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).)

Town Council	First and third Mondays of each month at 7:00 PM, Town Hall
Cemetery Committee	As needed
Conservation Commission	Fourth Monday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission	Second Monday of each month at 7:00 PM, Town Hall.
Durham Energy Committee	First Tuesday of each month at 7 PM, Town Hall
Economic Development Committee	Third Tuesday of each month at 8:00 AM, Town Hall
Historic District Commission and Heritage Commission	First Thursday of each month at 7:00 PM, Town Hall
Human Rights Commission	As needed
Integrated Waste Mgt. Advisory Committee	Second Thursday of each month at 7:00 AM. Town Hall.
Parks & Recreation Committee	Fourth Tuesday of each month at 7:00 PM, Town Hall.
Planning Board	Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Trustees of the Trust Funds	As needed
Zoning Board of Adjustment	Second Tuesday of each month at 7:00 PM, Town Hall

### Town Office Functions

Town Clerk-Tax	Monday through Friday, 8:00 AM to 4:30 PM
Collector’s Office	First Monday of each month, 8:00 AM to 6:00 PM
Town Office Hours	Monday through Friday, 8:00 AM to 5:00 PM
Boat Registration	Additional \$5.00 charge to register a boat at the Town Hall.
Car Registration	Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk’s Office for an additional \$3.00 each
Car Inspection	Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant’s birth month. Residents may renew car registrations on-line at the Town web site: <a href="http://www.ci.durham.nh.us">www.ci.durham.nh.us</a> or <a href="http://www.eb2gov.com">www.eb2gov.com</a>

### Town Office Functions (continued)

Driver's License	Application available at the Dover Point MV Substation.
Dog Registration	Tags are available as of January 1st. Due May 1st. Neutered Male/Spayed Female:\$7.50. Unneutered Male or Unspayed Female: \$10.00. Senior Citizen: \$2.00
Property Taxes	Due on or about July 1st and December 1st.
Water & Sewer Billings	Issued four times a year.
Voter Registration	New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
Marriage Licenses	Available through Town Clerk's Office
Vital Records	Available through Town Clerk's Office

### MISCELLANEOUS

**Public Hearings & Public Forums:** Notices for public hearings & public forums are published in the legal notice section of the Foster's Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town's web site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).

**Solid Waste Transfer Station & Recycling Center:** Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m-3:00 p.m.

**Bulky Waste Coupons and Electronic/Appliance Stickers:** May be obtained at the Public Works Department at 100 Stone Quarry Drive between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

**A Resident/Taxpayer Permit Sticker:** Available at the Public Works or the Town Clerk's Office and must be renewed every calendar year. This sticker allows residents/taxpayers entrance to the Transfer Station with regular trash and recycling at no extra charge, plus two-hour parking in existing downtown one-hour, non-metered spaces.

**Tax Exemptions:** For information regarding elderly, veteran's, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8064.

### TOWN TAX RATE

(Per \$1,000	
Assessed Valuation)	\$27.43
Town	\$ 7.60
School (Local)	\$15.32
School (State)	\$ 2.01
County	\$ 2.50
Net Assessed Valuation	\$1,194,424,400.00
Percentage of Valuation	96.4%

A list of all new property valuations in Durham can be viewed on the Town's web site at:

[www.ci.durham.nh.us](http://www.ci.durham.nh.us).

A copy of the listings may also be obtained at the Town Assessor's Office. Residents may also call the Assessor's Office at 868-8064 to request a hard copy, which will be printed and mailed at no cost to taxpayers.

# TELEPHONE DIRECTORY

Durham Web Site:	<a href="http://www.ci.durham.nh.us">www.ci.durham.nh.us</a>
Emergency Numbers:	Fire/Police/Rescue Emergency = 9-1-1
	Fire/Police/Rescue Emergency from UNH campus only = *9-1-1

## Municipal Offices

Name	Title	Phone	Fax	E-mail
<b>Administration, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Todd I. Selig	Town Administrator	868-5571	868-1858	<a href="mailto:tselig@ci.durham.nh.us">tselig@ci.durham.nh.us</a>
Jennie Berry	Admin. Assistant			<a href="mailto:jberry@ci.durham.nh.us">jberry@ci.durham.nh.us</a>

<b>Assessing, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Jim Rice	Assessor	868-8064	868-1858	<a href="mailto:jrice@ci.durham.nh.us">jrice@ci.durham.nh.us</a>

<b>Business/Finance, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Gail Jablonski	Business Manager	868-8043	868-1858	<a href="mailto:gjablonski@ci.durham.nh.us">gjablonski@ci.durham.nh.us</a>
Lisa Beaudoin	Administrative Assistant			<a href="mailto:lbeaudoin@ci.durham.nh.us">lbeaudoin@ci.durham.nh.us</a>
Deborah Ahlstrom	Staff Accountant			<a href="mailto:dahlstrom@ci.durham.nh.us">dahlstrom@ci.durham.nh.us</a>

<b>Durham Cable Access Television, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Craig Stevens	DCAT Coordinator	590-1383	868-1858	<a href="mailto:cstevens@ci.durham.nh.us">cstevens@ci.durham.nh.us</a>

<b>Economic Development, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Wed</b>				
Christine Soutter	Director	590-1387	868-1858	<a href="mailto:csoutter@ci.durham.nh.us">csoutter@ci.durham.nh.us</a>

<b>Fire Department, 51 College Road. Hours: 7:30 AM-5:00 PM, Mon-Fri</b>				
David Emanuel	Fire Chief	868-5531	862-1513	<a href="mailto:demanuel@ci.durham.nh.us">demanuel@ci.durham.nh.us</a>
Randall Trull	Asst. Fire Chief			<a href="mailto:rtrull@ci.durham.nh.us">rtrull@ci.durham.nh.us</a>
Kelley Fowler	Administrative Assistant			<a href="mailto:kfowler@ci.durham.nh.us">kfowler@ci.durham.nh.us</a>

<b>Information Technology, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Luke Vincent	IT Manager	590-1380	868-1858	<a href="mailto:lvincent@ci.durham.nh.us">lvincent@ci.durham.nh.us</a>

<b>Parks And Recreation Department, 2 Dover Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Rachel Gasowski	Director	817-4074		<a href="mailto:rgasowski@ci.durham.nh.us">rgasowski@ci.durham.nh.us</a>

<b>Planning &amp; Community Development, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Michael Behrendt	Director	868-8064	868-1858	<a href="mailto:mbehrendt@ci.durham.nh.us">mbehrendt@ci.durham.nh.us</a>
Karen Edwards	Administrative Assistant			<a href="mailto:kedwards@ci.durham.nh.us">kedwards@ci.durham.nh.us</a>

<b>Police Department, 86 Dover Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
David Kurz	Police Chief	868-2324	868-8037	<a href="mailto:dkurz@ci.durham.nh.us">dkurz@ci.durham.nh.us</a>
Rene Kelley	Deputy Chief			<a href="mailto:rkelley@ci.durham.nh.us">rkelley@ci.durham.nh.us</a>
Jennifer Johnson	Administrative Assistant			<a href="mailto:jjohnson@ci.durham.nh.us">jjohnson@ci.durham.nh.us</a>
Dawn Mitchell	Administrative Assistant			<a href="mailto:dmitchell@ci.durham.nh.us">dmitchell@ci.durham.nh.us</a>

<b>Public Works, 100 Stone Quarry Road. Hours: 8:00 AM-4:30 PM, Mon-Fri</b>				
Mike Lynch	Director	868-5578	868-8063	<a href="mailto:mlynch@ci.durham.nh.us">mlynch@ci.durham.nh.us</a>
April Talon	Town Engineer			<a href="mailto:atalon@ci.durham.nh.us">atalon@ci.durham.nh.us</a>
Janice Richard	Assistant to Public Works Dir.			<a href="mailto:jrichard@ci.durham.nh.us">jrichard@ci.durham.nh.us</a>

Name	Title	Phone	Fax	E-mail
<b>Solid Waste Division, 100 Durham Point Road. Hours: 7:30 AM-3:00 PM, Tue &amp; Sat</b>				
Doug Bullen	Opns Director	868-5578		<a href="mailto:dbullen@ci.durham.nh.us">dbullen@ci.durham.nh.us</a>
<b>Tax Collector/Town Clerk, 8 Newmarket Road.</b>				
<b>Hours: 8:00 AM-4:30 PM, Mon-Fri — First Monday of every month 8:00 AM-6:00 PM</b>				
Lorrie Pitt	Town Clerk/Tax Col.	868-5577	868-1858	<a href="mailto:lpitt@ci.durham.nh.us">lpitt@ci.durham.nh.us</a>
Rachel Deane	Deputy Town Clerk			<a href="mailto:rdeane@ci.durham.nh.us">rdeane@ci.durham.nh.us</a>
Donna Hamel	Administrative Assistant			<a href="mailto:dhamel@ci.durham.nh.us">dhamel@ci.durham.nh.us</a>
<b>Wastewater, Route 4. Hours: 7:00 AM-3:30 PM, Mon-Fri</b>				
Daniel Peterson	Superintendent	868-2274	868-5005	<a href="mailto:dpeterson@ci.durham.nh.us">dpeterson@ci.durham.nh.us</a>
<b>Water Division, 100 Durham Point Road. Hours: 8:00 AM-4:30 PM, Mon-Fri</b>				
Doug Bullen	Opns Director	868-5578	868-8063	<a href="mailto:dbullen@ci.durham.nh.us">dbullen@ci.durham.nh.us</a>
<b>Zoning, Code Enforcement, and Health Officer, 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri</b>				
Audrey Cline	Zoning, Code Enforcement, and Health Officer	868-8064	868-1858	<a href="mailto:acline@ci.durham.nh.us">acline@ci.durham.nh.us</a>
Angelo DelGiudice	Code Enforcement Officer			<a href="mailto:adelguidice@ci.durham.nh.us">adelguidice@ci.durham.nh.us</a>

### Other Commonly Used Numbers

Churchill Rink at Jackson's Landing	868-3907
Oyster River Youth Association Office	868-5150
Durham Post Office	868-2151
Durham Public Library	868-6699
Historic Museum	868-5436
NH Fish & Game	868-1095

### Oyster River School District:

Superintendent of Schools	868-5100
Moharimet Elem School	742-2900
Mast Way Elem School	659-3001
Middle School	868-2820
High School	868-2375

## STATE AND U.S. REPRESENTATIVES

### Governor

#### The Honorable Chris Sununu

State House  
107 North Main Street  
Concord, NH 03301  
Office: 603-271-2121  
[www.state.nh.us](http://www.state.nh.us)

### US Senators

#### Senator Jeanne Shaheen

340 Central Avenue, Suite 205  
Dover, NH 03820  
Office: 603-750-3004

Washington Address:  
506 Hart Senate Office Building  
Washington, DC 20510  
Office: 202-224-2841

#### Senator Maggie Hassan

14 Manchester Square, Suite 140  
Portsmouth, NH 03801  
Office: 603-433-4445

Washington Address:  
B85 Russell Senate Office Building  
Washington, DC 20510  
Office: 202-224-3324



## US Representative

**Congressman Christopher Pappas**  
660 Central Avenue, Suite 101  
Dover, NH 03820  
Office: 1-603-343-1326

*Washington Address:*  
323 Cannon House Office Bldg.  
Washington, DC 20515  
Office: 202-225-5456

## Durham's Representatives in the House – District 6

**Rep. Cam E. Kenney**  
36 Young Drive  
Durham, NH 03824  
Office: 603-271-3184  
Home: 508-677-5141  
[cam.kenney@leg.state.nh.us](mailto:cam.kenney@leg.state.nh.us)

**Rep. Timothy Horrigan**  
7-A Faculty Road  
Durham, NH 03824  
Office: 603-271-3184  
Home: 603-868-3342  
[Timothy.horrigan@leg.state.nh.us](mailto:Timothy.horrigan@leg.state.nh.us)

**Rep. Marjorie Smith**  
100 Piscataqua Road  
Durham, NH 03824  
Office: 603-271-3165  
Home: 603-868-7500  
[msmithpen@aol.com](mailto:msmithpen@aol.com)

**Rep. Judith Spang**  
55 Wiswall Road  
Durham, NH 03824  
Office: 603-271-3125  
Home: 603-659-5936  
[Judith@kestrelnet.net](mailto:Judith@kestrelnet.net)

**Rep. Janet Wall**  
9 Kelley Road  
Madbury, NH 03823  
Office: 603-271-3184  
Home: 603-749-3051  
[janet.wall@leg.state.nh.us](mailto:janet.wall@leg.state.nh.us)

**Executive Councilor Andru Volinsky**  
488 Shaker Road  
Concord, NH 03301  
Office: 603-271-3632  
[andru.volinsky@nh.gov](mailto:andru.volinsky@nh.gov)

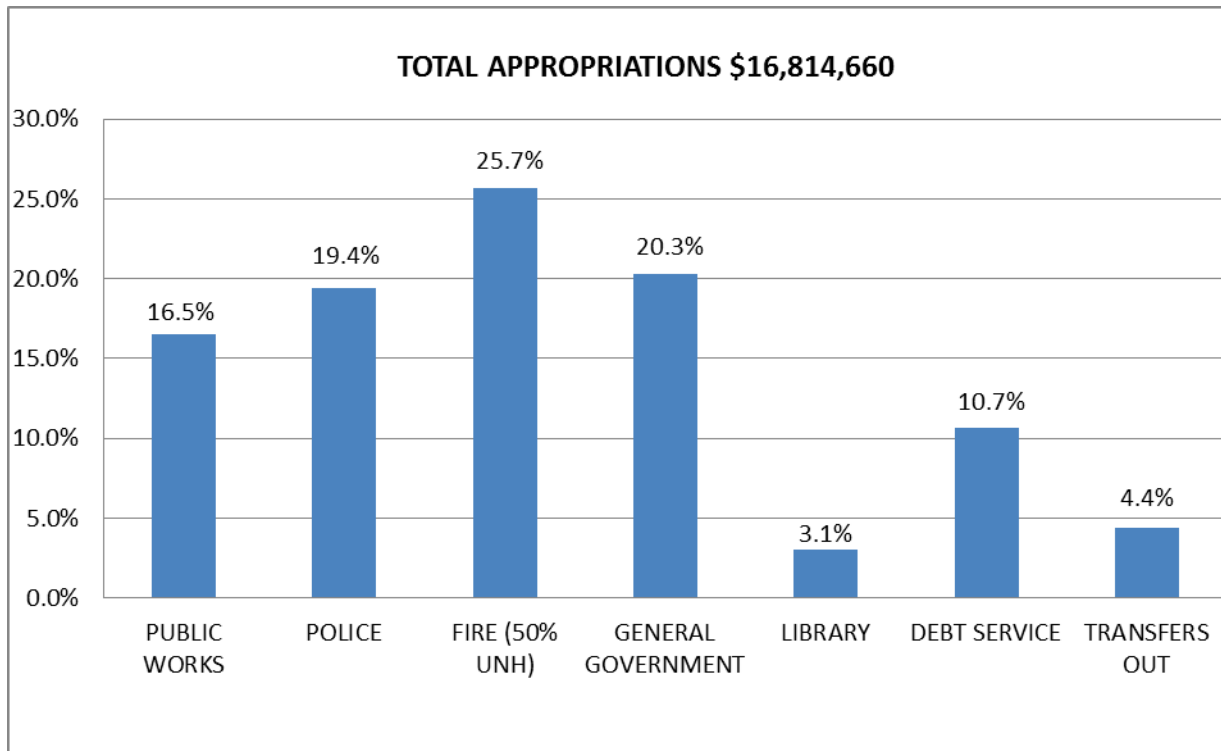
## Durham's Senate Representative – District 21

**Senator Martha Fuller Clark**  
152 Middle Street  
Portsmouth, NH 03801  
Home: 603-498-6936

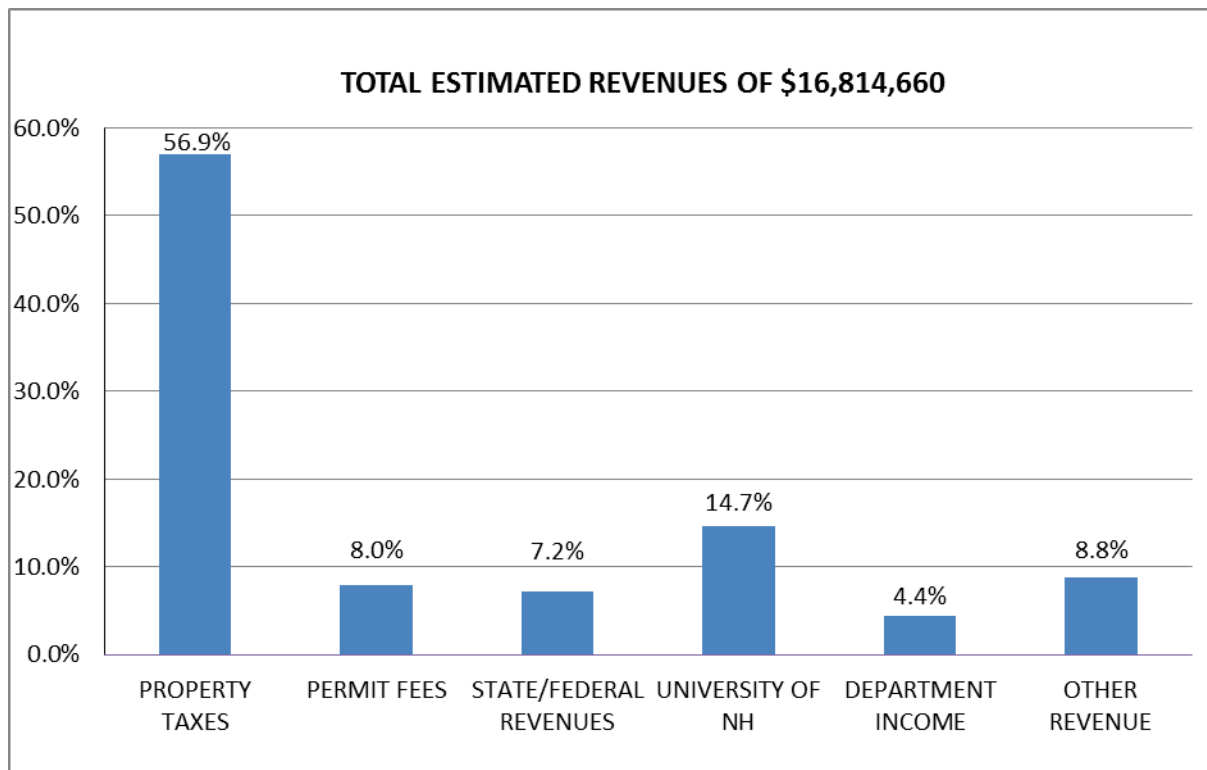
*Senate Office:*  
Legislative Office Bldg.  
Room 102A  
33 North State Street  
Concord, NH 03301  
Office: 603-271-3092  
[martha.fullerclark@leg.state.nh.us](mailto:martha.fullerclark@leg.state.nh.us)



## 2020 APPROVED GENERAL FUND APPROPRIATIONS



## 2020 ESTIMATED GENERAL FUND REVENUES



## APPROVED CAPITAL IMPROVEMENTS PROGRAM 2020-2029 (PAGE 1)

<i>Business Department</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Convert VISION Software 6.5 to 8.0	15,000									
Municipal Software Package		300,000								
Full Revaluation - Assessing				150,000						
<b>BUSINESS TOTALS</b>	<b>15,000</b>	<b>300,000</b>	<b>-</b>	<b>150,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Fire Department</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Medic 1 Replacement	125,000									
Deputy Chief Vehicle Replacement	70,000									
Washing Extractor/Dryer Purchase	16,500									
Vehicle Exhaust Extraction System	60,000									
Automated External Defibrillators (AED's)	18,000									
Forestry Unit Retrofitting	3,500									
Thermal Imaging Camera		12,000		12,000		12,000		12,000		
Radio Simulcast Upgrades		720,000								
Automated CPR Device		16,000								
Utility Vehicle Replacement		55,000								
Fire Station Alerting System		50,000								
SCBA Washing Machine		22,000								
Asst. Chief Vehicle Replacement			75,000							
Turnout Gear Replacement			90,000							
Water Rescue Craft Replacemet			19,000							
Utility Vehicle and Trailer				41,000						
Replace and Update Microwave Link				180,000						
Tanker Refurbishment				150,000						
New Fire Station					20,000,000					
Chief Vehicle Replacement					75,000					
Fire Prevention Vehicle Replacement					35,000					
Rescue 1 Replacement					500,000					
Forestry Unit Replacement						80,600				
Engine 1 Refurbishment						250,000				
SCBA Replacements							220,000			
Airbags for Vehicle Extrication							10,000			
Portable Radio Replacements							45,000	45,000	45,000	
Defibrillator Replacement										75,000
Tower Ladder Replacement										1,240,000
<b>FIRE TOTALS</b>	<b>293,000</b>	<b>875,000</b>	<b>184,000</b>	<b>383,000</b>	<b>20,610,000</b>	<b>342,600</b>	<b>275,000</b>	<b>57,000</b>	<b>45,000</b>	<b>1,315,000</b>



## APPROVED CAPITAL IMPROVEMENTS PROGRAM 2020-2029 (PAGE 2)

<i>Information Technology</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
IT Equipment Replacement	27,000	22,500	16,500	27,000	17,000	29,500	17,500	20,000	20,000	20,000
GIS Program	70,000	165,000	30,000	30,000	30,000	30,000	30,000	30,000	40,000	40,000
<b>IT TOTALS</b>	<b>97,000</b>	<b>187,500</b>	<b>46,500</b>	<b>57,000</b>	<b>47,000</b>	<b>59,500</b>	<b>47,500</b>	<b>50,000</b>	<b>60,000</b>	<b>60,000</b>
<i>Police Department</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Vehicle Replacement (Purchase 2/Yr)	45,000	90,800	90,800	90,800	90,800	90,800	90,800	90,800	90,800	90,800
Dynamic Radar Speed Sign	4,000									
Radio Simulcast Upgrades		665,000								
Mobile Speed Trailer		10,000								
Flashing Pedestrian Crossing Sign		4,500								
<b>POLICE TOTALS</b>	<b>49,000</b>	<b>770,300</b>	<b>90,800</b>	<b>90,800</b>	<b>90,800</b>	<b>90,800</b>	<b>90,800</b>	<b>90,800</b>	<b>90,800</b>	<b>90,800</b>
<i>Public Works- Buildings &amp; Grounds Division</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Seasonal Decorative Lighting	2,500									
Commercial Lawnmower	18,800									
Purchase of Solar Panels (Town Facilities)		145,000								
3/4 Ton Pickup Replacement			30,250							
Purchase of Solar Panels (Gravel Pit)			850,000							
One Ton Dump Truck Replacement							45,600			
1/2 Ton Pickup Replacement							25,000			
<b>PW - BLDGS &amp; GRDS TOTALS</b>	<b>21,300</b>	<b>145,000</b>	<b>880,250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,600</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Public Works - Engineering Division</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Culvert & Outfalls Program		80,000	70,000	85,000						
Longmarsh Road Bridge				1,300,000						
<b>PW - ENGINEERING TOTALS</b>	<b>-</b>	<b>80,000</b>	<b>70,000</b>	<b>1,385,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Public Works - Operations Division</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Road Resurfacing	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Road Resurfacing - UNH	125,100									
Pedestrian Bridge over Oyster River	141,000									
Wagon Hill Erosion Management - Phase II	213,765									
Oyster River Dam (Mill Pond)		5,000,000								
Sidewalk Improvements		29,000	72,500	17,000	5,000					
Mobile Air Compressor			17,500							
Backhoe Replacement (cost split w/Water & WW)			53,000							

## APPROVED CAPITAL IMPROVEMENTS PROGRAM 2020-2029 (PAGE 3)

<i>Public Works - Operations Division</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Roadway Sweeper			143,000							
Dame Road Paving				455,000						
1/2 Ton Pickup Replacement				27,000						
Aerial Bucket Truck				42,000						
Dump Truck Replacement				178,600	185,900	193,200	200,500	200,500		
Sidewalk Plow Tractor Replacement								106,500		
<b>PW - OPERATIONS TOTALS</b>	<b>931,885</b>	<b>5,481,021</b>	<b>738,022</b>	<b>1,171,623</b>	<b>642,924</b>	<b>645,225</b>	<b>652,526</b>	<b>759,027</b>	<b>452,028</b>	<b>452,029</b>
<i>Public Works - Sanitation Division</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Roll-off Truck	197,500									
Front End Loader		205,000								
Skid Steer				42,000						
Refuse Collection Vehicle Replacement					247,000					
Recycling Collection Vehicle Replacement						261,000				
<b>PW - SANITATION TOTALS</b>	<b>197,500</b>	<b>205,000</b>	<b>-</b>	<b>42,000</b>	<b>247,000</b>	<b>261,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL FUND</b>	<b>1,604,685</b>	<b>8,043,821</b>	<b>2,009,572</b>	<b>3,279,423</b>	<b>21,637,724</b>	<b>1,399,125</b>	<b>1,136,426</b>	<b>956,827</b>	<b>647,828</b>	<b>1,917,829</b>
<i>WATER FUND</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Town/UNH Shared Water System Improvements	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Dover Road 8" Water Main	400,000									
Water Extension - Dover Road to Bagdad/Canney Road	15,000		840,000							
Wiswall Dam Spillway			490,000							
Backhoe Replacement (Cost split w/Oper. & WW)			26,500							
One Ton Utility Truck Replacement			40,000							
Madbury Road Water Line Replacement				2,645,000						
<b>WATER FUND TOTALS</b>	<b>485,000</b>	<b>70,000</b>	<b>1,466,500</b>	<b>2,715,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<i>WASTEWATER FUND</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Wastewater Facilities Plan	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000	425,000
WWTP Major Components Contingency	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Collection System Repair/Upgrade (Town/UNH)	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Collection System Repair/Upgrade (Town Only)	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
Backhoe Replacement (Cost split w/Oper. & Water)			26,500							
Commercial Lawnmower			17,500							
WWTP Phase III					2,850,000					
<b>WASTEWATER FUND TOTALS</b>	<b>570,000</b>	<b>570,000</b>	<b>614,000</b>	<b>570,000</b>	<b>3,420,000</b>	<b>570,000</b>	<b>570,000</b>	<b>570,000</b>	<b>570,000</b>	<b>570,000</b>

## APPROVED CAPITAL IMPROVEMENTS PROGRAM 2020-2029 (PAGE 4)

<i>PARKING FUND</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Replace VenTex Parking Kiosks				104,000	104,000	104,000				
<b>PARKING FUND TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>104,000</b>	<b>104,000</b>	<b>104,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>CHURCHILL RINK FUND</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Renovations	650,000	520,000	400,000							
<b>CHURCHILL RINK FUND TOTALS</b>	<b>650,000</b>	<b>520,000</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>TAX INCREMENT FINANCING DISTRICT</i>	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Structured Parking & Public Infrastructure (TBD)	1,350,000									
Purchase of Parking Lot (Sammy's Lot)			1,500,000							
<b>TIF DISTRICT TOTALS</b>	<b>1,350,000</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GENERAL FUND TOTALS</b>	<b>1,604,685</b>	<b>8,043,821</b>	<b>2,009,572</b>	<b>3,279,423</b>	<b>21,637,724</b>	<b>1,399,125</b>	<b>1,136,426</b>	<b>956,827</b>	<b>647,828</b>	<b>1,917,829</b>
<b>WATER FUND TOTALS</b>	<b>485,000</b>	<b>70,000</b>	<b>1,466,500</b>	<b>2,715,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>	<b>70,000</b>
<b>WASTEWATER FUND TOTALS</b>	<b>570,000</b>	<b>570,000</b>	<b>614,000</b>	<b>570,000</b>	<b>3,420,000</b>	<b>570,000</b>	<b>570,000</b>	<b>570,000</b>	<b>570,000</b>	<b>570,000</b>
<b>PARKING FUND TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>104,000</b>	<b>104,000</b>	<b>104,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHURCHILL RINK FUND TOTALS</b>	<b>650,000</b>	<b>520,000</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TIF DISTRICT TOTALS</b>	<b>1,350,000</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ALL FUNDS</b>	<b>4,659,685</b>	<b>9,203,821</b>	<b>5,990,072</b>	<b>6,668,423</b>	<b>25,231,724</b>	<b>2,143,125</b>	<b>1,776,426</b>	<b>1,596,827</b>	<b>1,287,828</b>	<b>2,557,829</b>

## FY 2019 BUDGET TO ESTIMATED—UNAUDITED (PAGE 1)

REVENUES	FY2019 Estimated Revenue	Revenues Ending 12/31/19	Revenues Under (Over) 2019	Percent Collected as of 12/31/19
Property Taxes	\$9,145,780	\$8,821,012	\$324,768	96.4%
Payment in Lieu of Taxes	\$269,500	\$263,196	\$6,304	0.0%
Abatements	(\$125,000)	(\$57,419)	(\$67,581)	45.9%
Veteran Service Credits	(\$125,000)	(\$125,000)	\$0	0.0%
Interest and Penalties on Delinquent Taxes	\$85,000	\$55,144	\$29,856	64.9%
Permit Fees	\$1,654,620	\$1,710,840	(\$56,220)	103.4%
State/Federal Revenues	\$1,168,500	\$1,169,334	(\$834)	100.1%
Intergovernmental Revenues (ORCSD-SRO)	\$77,200	\$77,200	\$0	100.0%
UNH - Shared Services, School, Fire & Debt	\$2,538,750	\$2,370,513	\$168,237	93.4%
Departmental Income	\$302,650	\$353,115	(\$50,465)	116.7%
Fire and Police Special Details	\$266,000	\$412,611	(\$146,611)	155.1%
Miscellaneous Revenue	\$863,310	\$659,434	\$203,876	76.4%
<b>Total General Fund</b>	<b>\$16,121,310</b>	<b>\$15,709,980</b>	<b>\$411,330</b>	<b>97.4%</b>

EXPENDITURES	FY2019 Council Budget	Expended Through 12/31/19	Expenditures Under (Over) 2019	Percent Expended as of 12/31/19
<b>GENERAL GOVERNMENT</b>				
Town Council	\$145,120	\$144,497	\$623	99.6%
Town Treasurer	\$6,040	\$5,908	\$132	97.8%
Town Administrator	\$368,900	\$379,108	(\$10,208)	102.8%
Elections	\$11,810	\$7,814	\$3,996	66.2%
Tax Collector/Town Clerk	\$243,400	\$258,977	(\$15,577)	106.4%
Accounting	\$328,450	\$336,766	(\$8,316)	102.5%
Assessing	\$218,680	\$219,676	(\$996)	100.5%
Legal	\$85,000	\$66,006	\$18,994	77.7%
Planning	\$185,050	\$172,109	\$12,941	93.0%
Economic Development	\$43,530	\$34,217	\$9,313	78.6%
Boards/Commissions/Committees	\$69,740	\$49,175	\$20,565	70.5%
DCAT	\$100,570	\$99,253	\$1,317	98.7%
MIS	\$301,200	\$289,698	\$11,502	96.2%
Building Inspection	\$374,300	\$257,845	\$116,455	68.9%
Other General Government	\$221,500	\$205,483	\$16,017	92.8%
<b>General Government Total</b>	<b>\$2,703,290</b>	<b>\$2,526,532</b>	<b>\$176,758</b>	<b>93.5%</b>
<b>PUBLIC SAFETY</b>				
Police Department	\$3,065,180	\$3,023,289	\$41,891	98.6%
Police Department Special Details	\$133,000	\$231,360	(\$98,360)	174.0%
Fire Department	\$4,145,075	\$4,062,357	\$82,718	98.0%
Fire Department Special Details	\$49,200	\$35,240	\$13,960	71.6%
Communication Center	\$18,500	\$17,809	\$691	96.3%
Ambulance Services	\$33,000	\$32,866	\$134	99.6%
<b>Public Safety Total</b>	<b>\$7,443,955</b>	<b>\$7,402,921</b>	<b>\$41,034</b>	<b>99.4%</b>



FY 2019 BUDGET TO ESTIMATED—UNAUDITED (PAGE 2)

EXPENDITURES	FY2019 Council Budget	Expended Through 12/31/19	Expenditures Under (Over) 2019	Percent Expended as of 12/31/19
<b>PUBLIC WORKS</b>				
Administration	\$356,650	\$327,339	\$29,311	91.8%
Engineer	\$145,950	\$139,756	\$6,194	95.8%
Town Buildings	\$257,590	\$246,866	\$10,724	95.8%
Town Cemeteries & Trusted Graveyards	\$15,220	\$8,718	\$6,502	57.3%
Wagon Hill & Parks & Grounds Maintenance	\$140,290	\$136,109	\$4,181	97.0%
Equipment Maintenance	\$236,150	\$191,060	\$45,090	80.9%
Roadway Maintenance	\$152,000	\$123,702	\$28,298	81.4%
Drainage & Vegetation	\$109,800	\$107,309	\$2,491	97.7%
Snow Removal	\$289,200	\$301,279	(\$12,079)	104.2%
Traffic Control	\$118,100	\$122,153	(\$4,053)	103.4%
Bridges & Dams	\$178,400	\$174,519	\$3,881	97.8%
<b>Public Works Total</b>	<b>\$1,999,350</b>	<b>\$1,878,810</b>	<b>\$120,540</b>	<b>94.0%</b>
<b>SANITATION</b>				
Solid Waste Administration	\$145,050	\$150,167	(\$5,117)	103.5%
Rolloff Vehicle Operation	\$57,500	\$61,618	(\$4,118)	107.2%
Curbside Collection	\$189,700	\$198,088	(\$8,388)	104.4%
Litter Removal	\$22,400	\$23,006	(\$606)	102.7%
Recycling	\$152,580	\$148,201	\$4,379	97.1%
Solid Waste Management Facility (SWMF)	\$95,720	\$113,281	(\$17,561)	118.3%
<b>Sanitation Total</b>	<b>\$662,950</b>	<b>\$694,361</b>	<b>(\$31,411)</b>	<b>104.7%</b>
<b>HEALTH &amp; WELFARE</b>				
Health Inspector	\$300	\$70	\$230	23.3%
Social Service Agencies	\$17,050	\$17,050	\$0	100.0%
Direct Assistance (Welfare)	\$22,000	\$15,272	\$6,728	69.4%
<b>Health &amp; Welfare Total</b>	<b>\$39,350</b>	<b>\$32,392</b>	<b>\$6,958</b>	<b>82.3%</b>
<b>CULTURE &amp; RECREATION</b>				
Parks & Recreation Department	\$238,590	\$228,621	\$9,969	95.8%
UNH Outdoor Pool and ORYA	\$40,000	\$40,265	(\$265)	100.7%
Parks & Recreation Committee	\$1,500	\$2,141	(\$641)	142.7%
Memorial Day	\$500	\$421	\$79	84.2%
Conservation	\$75,850	\$54,741	\$21,109	72.2%
<b>Culture &amp; Recreation Total</b>	<b>\$356,440</b>	<b>\$326,189</b>	<b>\$30,251</b>	<b>91.5%</b>
<b>DEBT SERVICE</b>				
Principal	\$1,403,100	\$1,403,032	\$68	100.0%
Interest	\$443,040	\$423,493	\$19,547	95.6%
Debt Service Charges	\$7,500	\$4,475	\$3,025	59.7%
<b>Debt Service Total</b>	<b>\$1,853,640</b>	<b>\$1,831,000</b>	<b>\$22,640</b>	<b>98.8%</b>
<b>TRANSFERS</b>				
Transfer to Library	\$494,335	\$494,335	\$0	100.0%
Transfer to Capital Project Fund	\$528,000	\$528,000	\$0	100.0%
Transfer to Fire Capital Reserve Fund	\$40,000	\$40,000	\$0	100.0%
<b>Debt Service Total</b>	<b>\$1,062,335</b>	<b>\$1,062,335</b>	<b>\$0</b>	<b>100.0%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$16,121,310</b>	<b>\$15,754,540</b>	<b>\$366,770</b>	<b>97.7%</b>

## FY 2019 BUDGET TO ESTIMATED—UNAUDITED (PAGE 3)

Water Fund	FY2019 Estimated	Ending 12/31/19	Under (Over) 2019	Percent as of 12/31/19
Revenues	\$1,061,430	\$993,770	\$67,660	93.6%
Expenses	\$1,061,430	\$1,012,693	\$48,737	95.4%

Sewer Fund	FY2019 Estimated	Ending 12/31/19	Under (Over) 2019	Percent as of 12/31/19
Revenues	\$2,626,824	\$2,647,505	(\$20,681)	100.8%
Expenses	\$2,626,824	\$2,452,157	\$174,667	93.4%

Parking Fund	FY2019 Estimated	Ending 12/31/19	Under (Over) 2019	Percent as of 12/31/19
Revenues	\$473,100	\$422,146	\$50,954	89.2%
Expenses	\$473,100	\$296,071	\$177,029	62.6%

Depot Road Fund	FY2019 Estimated	Ending 12/31/19	Under (Over) 2019	Percent as of 12/31/19
Revenues	\$140,500	\$138,709	\$1,791	98.7%
Expenses	\$140,500	\$36,125	\$104,375	25.7%

Churchill Rink Fund	FY2019 Estimated	Ending 12/31/19	Under (Over) 2019	Percent as of 12/31/19
Revenues	\$255,000	\$168,782	\$86,218	66.2%
Expenses	\$255,000	\$162,917	\$92,083	63.9%

Library Fund	FY2019 Estimated	Ending 12/31/19	Under (Over) 2019	Percent as of 12/31/19
Revenues	\$514,485	\$496,025	\$18,460	96.4%
Expenses	\$514,485	\$512,738	\$1,747	99.7%

# INDEPENDENT AUDITOR'S REPORT

MELANSON HEATH  
ACCOUNTANTS • AUDITORS

121 River Front Drive  
Manchester, NH 03102  
(603)669-6130  
melansonheath.com

## INDEPENDENT AUDITORS' REPORT

To the Town Council  
Town of Durham, New Hampshire

Additional Offices:  
Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town of Durham, New Hampshire's basic financial statements as listed in the Table of Contents.

### **Management's Responsibility for the Financial Statements**

The Town of Durham, New Hampshire's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion

## INDEPENDENT AUDITOR'S REPORT (PAGE 2)

on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our (1) qualified audit opinion on the governmental activities; and (2) unmodified audit opinion on each major fund and the aggregate remaining fund information.

### **Basis for Qualified Opinion on Governmental Activities**

Management has not included any of the Town of Durham, New Hampshire's capital assets acquired in years prior to 2004, nor the accumulated depreciation and depreciation expense related to those assets in the governmental activities. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

### **Qualified Opinion on Governmental Activities**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph on Governmental Activities, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Town of Durham, New Hampshire, as of December 31, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Opinion on Major Funds and Aggregate Remaining Fund Information**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2018, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## INDEPENDENT AUDITOR'S REPORT (PAGE 3)

### Other Matters

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 51 to 54 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

#### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 55 through 58 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Melanson Heath*

May 28, 2019



**MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Durham, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Durham, New Hampshire for the year ended December 31, 2018.

**A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets, liabilities, and deferred outflows/inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, and conservation.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements,

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## INDEPENDENT AUDITOR'S REPORT (PAGE 6)

governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

### **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by \$11,800,046 (i.e., net position), a change of \$196,838 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$8,031,803, a change of \$2,910,289 in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$3,341,109, a change of \$624,700 in comparison to the prior year.

## INDEPENDENT AUDITOR'S REPORT (PAGE 7)

### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior years.

	<u>NET POSITION</u>	
	<u>Governmental Activities</u>	
	<u>2018</u>	<u>2017</u>
Current and other assets	\$ 18,519,816	\$ 17,923,564
Capital assets	<u>42,165,775</u>	<u>41,712,755</u>
Total assets	60,685,591	59,636,319
Deferred outflows of resources	2,250,370	2,907,856
Current liabilities	13,036,138	14,770,948
Noncurrent liabilities	<u>36,933,416</u>	<u>35,585,043</u>
Total liabilities	49,969,554	50,355,991
Deferred inflows of resources	1,166,361	514,206
Net position:		
Net investment in capital assets	20,567,601	19,817,244
Restricted	3,812,800	3,108,400
Unrestricted	<u>(12,580,355)</u>	<u>(11,251,666)</u>
Total net position	<u>\$ 11,800,046</u>	<u>\$ 11,673,978</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net position was \$11,800,046, a change of \$196,838 from the prior year.

The largest portion of net position \$20,567,601 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$3,812,800, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is a deficit of \$(12,580,355) primarily resulting from the Town's unfunded net pension liability.

# INDEPENDENT AUDITOR'S REPORT (PAGE 8)

## CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2018</u>	<u>2017</u>
Revenues:		
Program revenues:		
Charges for services	\$ 4,554,160	\$ 3,916,345
Capital grants and contributions	185,506	110,776
General revenues:		
Property taxes	8,517,751	8,601,248
Motor vehicle permit fees	1,176,627	1,175,731
Penalties and interest on taxes	161,019	173,664
Grants and contributions not restricted to specific programs	4,385,411	4,390,081
Investment income	105,458	85,482
Other	<u>543,691</u>	<u>714,834</u>
Total revenues	19,629,623	19,168,161
Expenses:		
General government	2,823,222	2,594,405
Public safety	8,428,923	8,279,852
Highways and streets	2,613,562	2,449,502
Sanitation	2,787,240	2,284,809
Water distribution and treatment	643,427	422,437
Health and human services	16,300	20,750
Welfare	29,024	20,634
Culture and recreation	1,209,821	1,290,863
Conservation	98,177	206,473
Interest on long-term debt	<u>783,089</u>	<u>708,411</u>
Total expenses	<u>19,432,785</u>	<u>18,278,136</u>
Change in net position	196,838	890,025
Net position - beginning of year, as restated	<u>11,603,208</u>	<u>10,783,953</u>
Net position - end of year	<u>\$ 11,800,046</u>	<u>\$ 11,673,978</u>

The 2017 amounts were not restated as the Town applied GASB 75 prospectively.



## INDEPENDENT AUDITOR'S REPORT (PAGE 9)

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$196,838. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 458,249
Other governmental funds operations	2,452,040
Principal debt service in excess of depreciation expense	187,040
Other	<u>(2,900,491)</u>
Total	<u>\$ 196,838</u>

### D. FINANCIAL ANALYSIS OF FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$8,031,803, a change of \$2,910,289 in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$ 458,249
Capital project fund activities	2,118,969
Sewer fund activities	145,853
Nonmajor funds operating results	<u>187,218</u>
Total	<u>\$ 2,910,289</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$3,341,109, while total fund balance was \$5,202,522. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/18</u>	<u>12/31/17</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 3,341,109	\$ 2,716,409	\$ 624,700	22.9%
Total fund balance	\$ 5,202,522	\$ 4,744,273	\$ 458,249	35.7%

## INDEPENDENT AUDITOR'S REPORT (PAGE 10)

The total fund balance of the general fund changed by \$458,249 during the current year. Key factors in this change are as follows:

Revenues less than budget	\$ (223,416)
Expenditures less than budget	622,130
Expenditures of prior year encumbrances	(42,267)
Change in capital reserves	80,990
Change in library activities	<u>20,812</u>
Total	<u>\$ 458,249</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/18</u>	<u>12/31/17</u>	<u>Change</u>
Capital reserves	\$ <u>1,055,133</u>	\$ <u>974,143</u>	\$ <u>80,990</u>
Total	\$ <u>1,055,133</u>	\$ <u>974,143</u>	\$ <u>80,990</u>

### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

There was no difference between the original budget and the final amended budget.

### **F. CAPITAL ASSET AND DEBT ADMINISTRATION**

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$42,165,775 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current year included the following:

New Additions:	
Recycling Collection Vehicle	\$ 220,061
Dump Truck	\$ 127,261
New Additions to Construction in Progress:	
Police Building Renovations	\$ 875,469
Road Resurfacing 2018	\$ 295,095
Crommets Creek Bridge Repair	\$ 176,428
Recycling Facility Repairs	\$ 164,989
Reclassification of Construction in Progress:	
Sludge Dewatering Upgrade	\$ 3,487,676
Spruce Hole Aquifer	\$ 2,349,073
Road Program 2016	\$ 344,000
Sewer Line Old Bagdad Road	\$ 219,611
Sewer Line Main St/ Mill Road	\$ 207,396

Additional information on capital assets can be found in the Notes to the Financial Statements.

## INDEPENDENT AUDITOR'S REPORT (PAGE 11)

**Long-term debt.** At the end of the current year, total bonded debt outstanding was \$20,985,985, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

### **REQUESTS FOR INFORMATION**

This financial report is designed to provide a general overview of the Town of Durham, New Hampshire's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Business Manager  
Town of Durham  
8 Newmarket Road  
Durham, NH 03824

# INDEPENDENT AUDITOR'S REPORT (PAGE 12)

## TOWN OF DURHAM, NEW HAMPSHIRE

### GOVERNMENTAL FUNDS

#### BALANCE SHEET

DECEMBER 31, 2018

	<u>General</u>	<u>Capital Project</u>	<u>Sewer</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>					
Cash and short-term investments	\$ 12,111,481	\$ -	\$ 1,207,047	\$ 1,107,923	\$ 14,426,451
Restricted cash	435,322	-	-	-	435,322
Investments	1,013,793	-	659,477	503,307	2,176,577
Receivables:	-	-	-	-	-
Property taxes	1,344,611	-	-	-	1,344,611
User fees	-	-	59,348	75,585	134,933
Departmental and other	120,915	-	-	-	120,915
Due from other funds	317,540	-	25,195	19,937	362,672
Other assets	105,488	-	-	61,461	166,949
<b>TOTAL ASSETS</b>	<b>\$ 15,449,150</b>	<b>\$ -</b>	<b>\$ 1,951,067</b>	<b>\$ 1,768,213</b>	<b>\$ 19,168,430</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 521,910	\$ 264,576	\$ 128,980	\$ 36,316	\$ 951,782
Retainage payable	-	30,969	-	-	30,969
Accrued liabilities	182,958	-	8,868	6,728	198,554
Tax refunds payable	75,000	-	-	-	75,000
Taxes paid in advance	24,095	-	-	-	24,095
Due to other funds	45,132	316,645	-	895	362,672
Due to school district	8,211,594	-	-	-	8,211,594
Due to other governments	5,838	-	-	-	5,838
Other liabilities	715,411	-	-	1,034	716,445
<b>TOTAL LIABILITIES</b>	<b>9,781,938</b>	<b>612,190</b>	<b>137,848</b>	<b>44,973</b>	<b>10,576,949</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Unavailable revenues	464,690	-	50,561	44,427	559,678
<b>FUND BALANCES</b>					
Nonspendable	105,488	-	-	432,864	538,352
Restricted	448,378	1,010,586	1,077,986	904,447	3,441,397
Committed	572,685	-	684,672	314,444	1,571,801
Assigned	734,862	-	-	27,058	761,920
Unassigned	3,341,109	(1,622,776)	-	-	1,718,333
<b>TOTAL FUND BALANCES</b>	<b>5,202,522</b>	<b>(612,190)</b>	<b>1,762,658</b>	<b>1,678,813</b>	<b>8,031,803</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 15,449,150</b>	<b>\$ -</b>	<b>\$ 1,951,067</b>	<b>\$ 1,768,213</b>	<b>\$ 19,168,430</b>

# INDEPENDENT AUDITOR'S REPORT (PAGE 13)

TOWN OF DURHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2018

	General	Capital Project	Sewer	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
Property taxes	\$ 8,533,267	\$ -	\$ -	\$ 159,414	\$ 8,692,681
Motor vehicle permit fees	1,176,627	-	-	-	1,176,627
Penalties, interest and other taxes	154,482	-	3,789	2,748	161,019
Charges for services	895,408	-	1,908,957	1,243,978	4,048,343
Intergovernmental	3,571,406	310,514	568,255	17,024	4,467,199
Licenses and permits	462,813	-	-	88,418	551,231
Investment income	75,198	-	15,031	15,229	105,458
Contributions	153,222	-	72,082	575	225,879
Miscellaneous	318,289	6,759	594	16,081	341,723
Total Revenues	15,340,712	317,273	2,568,708	1,543,467	19,770,160
<b>Expenditures:</b>					
Current:					
General government	2,617,504	92,497	-	56,476	2,766,477
Public safety	7,502,554	907,848	-	-	8,410,402
Education	-	-	-	-	-
Highways and streets	1,320,324	1,151,925	-	-	2,472,249
Sanitation	632,525	1,079,476	1,144,048	-	2,856,049
Water distribution and treatment	-	11,175	-	590,289	601,464
Health and human services	16,300	-	-	-	16,300
Welfare	29,024	-	-	-	29,024
Culture and recreation	874,239	45,459	-	186,910	1,106,608
Employee benefits	95,198	-	-	2,979	98,177
Debt service	1,500,497	-	1,010,180	297,444	2,808,121
Total Expenditures	14,588,165	3,288,380	2,154,228	1,134,098	21,164,871
Excess (deficiency) of revenues over expenditures	752,547	(2,971,107)	414,480	409,369	(1,394,711)
<b>Other Financing Sources (Uses):</b>					
Issuance of bonds	-	3,876,465	-	-	3,876,465
Bond premiums	-	428,535	-	-	428,535
Transfers in	638,028	867,717	1,628	62,981	1,570,354
Transfers out	(932,326)	(82,641)	(270,255)	(285,132)	(1,570,354)
Total Other Financing Sources (Uses)	(294,298)	5,090,076	(268,627)	(222,151)	4,305,000
Change in fund balance	458,249	2,118,969	145,853	187,218	2,910,289
Fund Balance, at Beginning of Year	4,744,273	(2,731,159)	1,616,805	1,491,595	5,121,514
Fund Balance, at End of Year	\$ 5,202,522	\$ (612,190)	\$ 1,762,658	\$ 1,678,813	\$ 8,031,803



# INDEPENDENT AUDITOR'S REPORT (PAGE 14)

## TOWN OF DURHAM, NEW HAMPSHIRE

### GENERAL FUND

#### STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
<b>Revenues and Other Sources:</b>				
Property taxes	\$ 8,583,008	\$ 8,583,008	\$ 8,533,267	\$ (49,741)
Penalties, interest and other taxes	198,699	198,699	154,482	(44,217)
Charges for services	385,000	385,000	469,020	84,020
Intergovernmental	3,668,993	3,668,993	3,571,406	(97,587)
Licenses and permits	1,760,000	1,760,000	1,607,071	(152,929)
Investment income	50,000	50,000	51,046	1,046
Contributions	-	-	1,300	1,300
Miscellaneous	326,000	326,000	318,164	(7,836)
Transfers in	595,500	595,500	638,028	42,528
<b>Total Revenues and Other Sources</b>	<b>15,567,200</b>	<b>15,567,200</b>	<b>15,343,784</b>	<b>(223,416)</b>
<b>Expenditures and Other Uses:</b>				
General government	2,537,170	2,537,170	2,519,794	17,376
Public safety	7,728,835	7,728,835	7,216,800	512,035
Highways and streets	1,499,090	1,499,090	1,317,124	181,966
Sanitation	599,940	599,940	633,725	(33,785)
Health and human services	16,600	16,600	16,300	300
Welfare	23,000	23,000	29,024	(6,024)
Culture and recreation	456,435	456,435	408,422	48,013
Conservation	90,380	90,380	92,348	(1,968)
Debt service	1,481,450	1,481,450	1,500,497	(19,047)
Transfers out	1,134,300	1,134,300	1,211,036	(76,736)
<b>Total Expenditures and Other Uses</b>	<b>15,567,200</b>	<b>15,567,200</b>	<b>14,945,070</b>	<b>622,130</b>
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 398,714	\$ 398,714

# INDEPENDENT AUDITOR'S REPORT (PAGE 15)

## TOWN OF DURHAM, NEW HAMPSHIRE

### GENERAL FUND

#### COMBINING SCHEDULE - GENERAL FUND BALANCE SHEET

DECEMBER 31, 2018

	<u>General</u>	<u>Capital Reserves</u>	<u>Library</u>	<u>Parking</u>	<u>Police Confidential</u>	<u>Eliminate Due To/From</u>	<u>Total General Fund</u>
<b>ASSETS</b>							
Cash and short-term investments	\$ 12,099,731	-	-	\$ 10,553	\$ 1,197	-	\$ 12,111,481
Restricted cash	-	-	435,322	-	-	-	435,322
Investments	-	1,013,793	-	-	-	-	1,013,793
Receivables:							
Property taxes	1,344,611	-	-	-	-	-	1,344,611
Departmental and other	120,915	-	-	-	-	-	120,915
Due from other funds	316,645	-	15,266	-	-	(14,371)	317,540
Other assets	105,488	-	-	-	-	-	105,488
<b>TOTAL ASSETS</b>	<u>\$ 13,987,390</u>	<u>\$ 1,013,793</u>	<u>\$ 450,588</u>	<u>\$ 10,553</u>	<u>\$ 1,197</u>	<u>\$ (14,371)</u>	<u>\$ 15,449,150</u>
<b>LIABILITIES</b>							
Accounts payable	\$ 512,954	1,599	\$ 5,244	\$ 2,113	-	-	\$ 521,910
Accrued liabilities	173,855	-	7,468	1,635	-	-	182,958
Tax refunds payable	75,000	-	-	-	-	-	75,000
Taxes paid in advance	24,095	-	-	-	-	-	24,095
Due to other funds	102,442	-	-	-	-	-	45,132
Due to school district	8,211,594	-	-	-	-	(14,371)	8,211,594
Due to other governments	5,838	-	-	-	-	-	5,838
Other liabilities	715,411	-	-	-	-	-	715,411
<b>TOTAL LIABILITIES</b>	<u>9,821,189</u>	<u>(41,340)</u>	<u>12,712</u>	<u>3,748</u>	<u>-</u>	<u>(14,371)</u>	<u>9,781,938</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Unavailable revenues	464,690	-	-	-	-	-	464,690
<b>FUND BALANCES</b>							
Nonspendable	105,488	-	-	-	-	-	105,488
Restricted	2,500	-	437,876	6,805	1,197	-	448,378
Committed	-	572,685	-	-	-	-	572,685
Assigned	333,404	401,458	-	-	-	-	734,862
Unassigned	3,260,119	80,990	-	-	-	-	3,341,109
<b>TOTAL FUND BALANCES</b>	<u>3,701,511</u>	<u>1,055,133</u>	<u>437,876</u>	<u>6,805</u>	<u>1,197</u>	<u>-</u>	<u>5,202,522</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 13,987,390</u>	<u>\$ 1,013,793</u>	<u>\$ 450,588</u>	<u>\$ 10,553</u>	<u>\$ 1,197</u>	<u>\$ (14,371)</u>	<u>\$ 15,449,150</u>

# INDEPENDENT AUDITOR'S REPORT (PAGE 16)

TOWN OF DURHAM, NEW HAMPSHIRE  
NONMAJOR GOVERNMENTAL FUNDS  
COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2018

	Water Department	Conservation Commission	Depot Road	Church Hill Rink	Downtown TIF	Permanent Fund	Total
<b>ASSETS</b>							
Cash and short-term investments	\$ 231,565	\$ 76,017	\$ 241,077	\$ 200,969	\$ 358,295	\$ -	\$ 1,107,923
Investments	79,106	-	-	-	-	424,201	503,307
Receivables:							
User fees	40,297	-	-	35,288	-	-	75,585
Due from other funds	19,937	-	-	-	-	-	19,937
Other assets	61,461	-	-	-	-	-	61,461
<b>TOTAL ASSETS</b>	<b>\$ 432,366</b>	<b>\$ 76,017</b>	<b>\$ 241,077</b>	<b>\$ 236,257</b>	<b>\$ 358,295</b>	<b>\$ 424,201</b>	<b>\$ 1,768,213</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 13,221	\$ -	\$ -	\$ 23,095	\$ -	\$ -	\$ 36,316
Accrued liabilities	3,588	-	-	3,140	-	-	6,728
Due to other funds	-	895	-	-	-	-	895
Other liabilities	-	1,034	-	-	-	-	1,034
<b>TOTAL LIABILITIES</b>	<b>16,809</b>	<b>1,929</b>	<b>-</b>	<b>26,235</b>	<b>-</b>	<b>-</b>	<b>44,973</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>							
Unavailable revenues	31,966	-	-	12,461	-	-	44,427
<b>FUND BALANCES</b>							
Nonspendable	61,461	-	-	-	-	371,403	432,864
Restricted	204,087	74,088	233,905	196,675	142,894	52,798	904,447
Committed	99,043	-	-	-	215,401	-	314,444
Assigned	19,000	-	7,172	886	-	-	27,058
<b>TOTAL FUND BALANCES</b>	<b>383,591</b>	<b>74,088</b>	<b>241,077</b>	<b>197,561</b>	<b>358,295</b>	<b>424,201</b>	<b>1,678,813</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 432,366</b>	<b>\$ 76,017</b>	<b>\$ 241,077</b>	<b>\$ 236,257</b>	<b>\$ 358,295</b>	<b>\$ 424,201</b>	<b>\$ 1,768,213</b>

# INDEPENDENT AUDITOR'S REPORT (PAGE 17)

## TOWN OF DURHAM, NEW HAMPSHIRE GENERAL FUND

### COMBINING SCHEDULE - GENERAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2018

	General	Capital Reserves	Library	Parking	Police Confidential	Eliminate Due To/From	Total General Fund
<b>Revenues:</b>							
Property taxes	\$ 8,533,267	-	-	-	-	-	\$ 8,533,267
Motor vehicle permit fees	1,176,627	-	-	-	-	-	1,176,627
Penalties, interest and other taxes	154,482	-	-	-	-	-	154,482
Charges for services	469,020	-	-	426,388	-	-	895,408
Intergovernmental	3,571,406	-	-	-	-	-	3,571,406
Licenses and permits	430,444	-	-	32,369	-	-	462,813
Investment income	51,046	23,729	423	-	-	-	75,198
Contributions	1,300	120,286	31,636	-	-	-	153,222
Miscellaneous	318,164	-	-	125	-	-	318,289
<b>Total Revenues</b>	<b>14,705,756</b>	<b>144,015</b>	<b>32,059</b>	<b>458,882</b>	<b>-</b>	<b>-</b>	<b>15,340,712</b>
<b>Expenditures:</b>							
<b>Current:</b>							
General government	2,553,125	64,379	-	-	-	-	2,617,504
Public safety	7,220,886	-	-	281,668	-	-	7,502,554
Highways and streets	1,320,324	-	-	-	-	-	1,320,324
Sanitation	632,525	-	-	-	-	-	632,525
Health and human services	16,300	-	-	-	-	-	16,300
Welfare	29,024	-	-	-	-	-	29,024
Culture and recreation	408,422	-	465,817	-	-	-	874,239
Conservation	95,198	-	-	-	-	-	95,198
Debt service	1,500,497	-	-	-	-	-	1,500,497
<b>Total Expenditures</b>	<b>13,776,301</b>	<b>64,379</b>	<b>465,817</b>	<b>281,668</b>	<b>-</b>	<b>-</b>	<b>14,588,165</b>
Excess (deficiency) of revenues over expenditures	929,455	79,636	(433,758)	177,214	-	-	752,547
<b>Other Financing Sources (Uses):</b>							
Transfers in	638,028	83,314	454,570	-	-	(537,884)	638,028
Transfers out	(1,211,036)	(81,960)	-	(177,214)	-	537,884	(932,326)
<b>Total Other Financing Sources (Uses)</b>	<b>(573,008)</b>	<b>1,354</b>	<b>454,570</b>	<b>(177,214)</b>	<b>-</b>	<b>-</b>	<b>(294,298)</b>
Change in fund balance	356,447	80,990	20,812	-	-	-	458,249
<b>Fund Balance, at Beginning of Year</b>	<b>3,345,064</b>	<b>974,143</b>	<b>417,064</b>	<b>6,805</b>	<b>1,197</b>	<b>-</b>	<b>4,744,273</b>
<b>Fund Balance, at End of Year</b>	<b>\$ 3,701,511</b>	<b>\$ 1,055,133</b>	<b>\$ 437,876</b>	<b>\$ 6,805</b>	<b>\$ 1,197</b>	<b>\$ -</b>	<b>\$ 5,202,522</b>

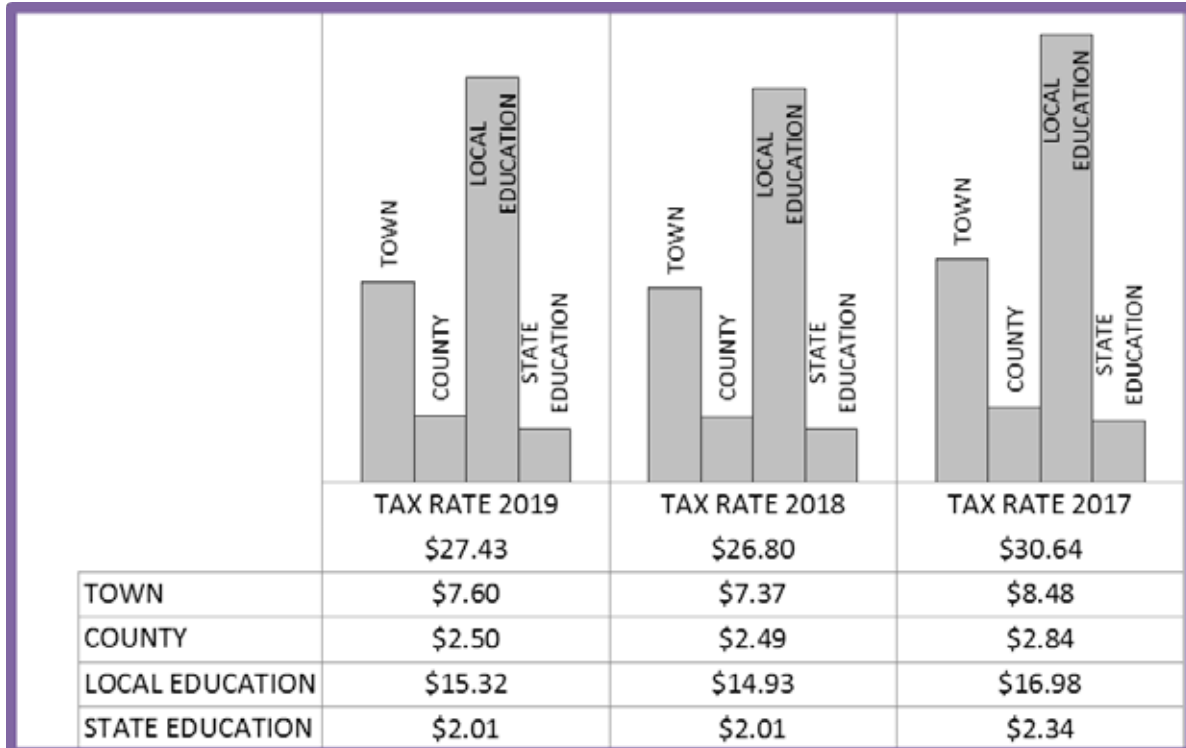
# INDEPENDENT AUDITOR'S REPORT (PAGE 18)

TOWN OF DURHAM, NEW HAMPSHIRE  
 NONMAJOR GOVERNMENTAL FUNDS  
 COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
 FOR THE YEAR ENDED DECEMBER 31, 2018

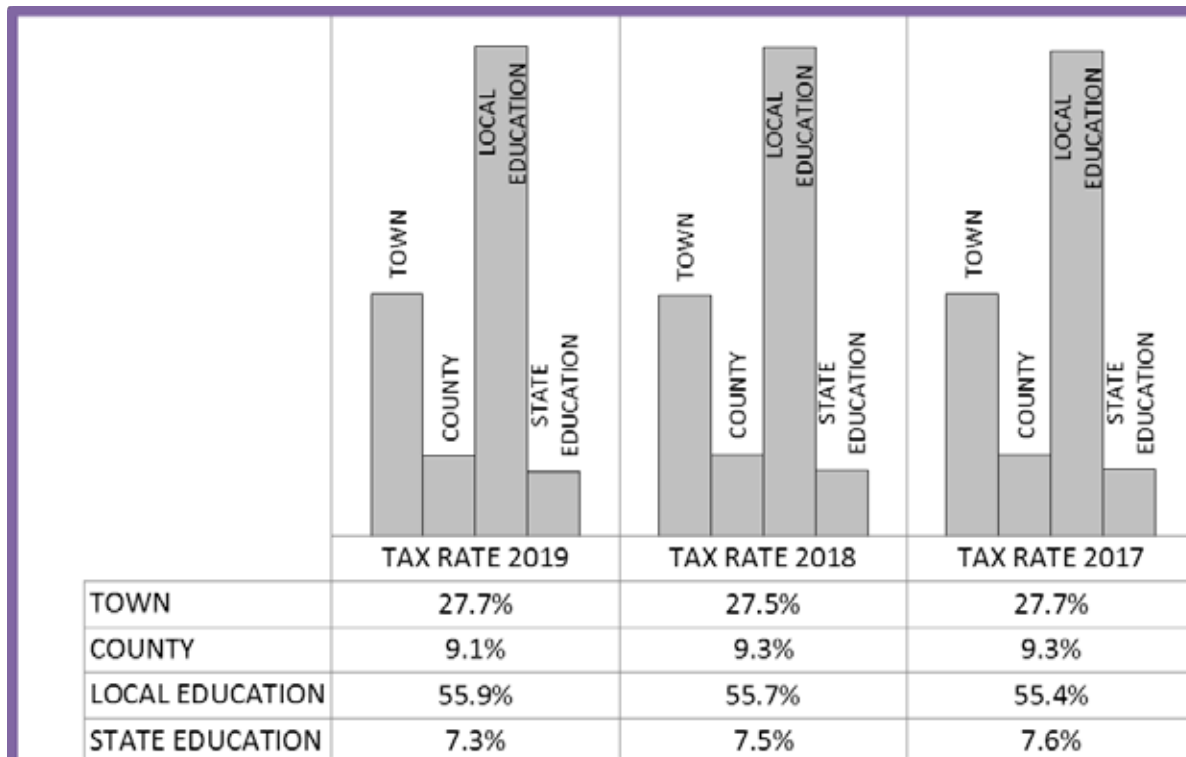
	<u>Water</u>	<u>Conservation</u>	<u>Depot</u>	<u>Church Hill</u>	<u>Downtown</u>	<u>PTE</u>	<u>Total</u>
	<u>Department</u>	<u>Commission</u>	<u>Road</u>	<u>Rink</u>	<u>TIF</u>	<u></u>	<u></u>
<b>Revenues:</b>							
Property taxes	-	\$ 16,520	-	-	\$ 142,894	-	\$ 159,414
Penalties, interest and other taxes	2,740	8	-	-	-	-	2,748
Charges for services	953,226	-	51,039	239,713	-	-	1,243,978
Intergovernmental	17,024	-	-	-	-	-	17,024
Licenses and permits	-	-	88,418	-	-	-	88,418
Investment income	3,614	1,049	-	-	-	10,566	15,229
Contributions	-	-	-	-	-	575	575
Miscellaneous	13,540	-	-	2,541	-	-	16,081
<b>Total Revenues</b>	<u>990,144</u>	<u>17,577</u>	<u>139,457</u>	<u>242,254</u>	<u>142,894</u>	<u>11,141</u>	<u>1,543,467</u>
<b>Expenditures:</b>							
Current:							
General government	-	-	37,870	-	-	18,606	56,476
Highways and streets	590,289	-	-	-	-	-	590,289
Culture and recreation	-	-	-	186,910	-	-	186,910
Conservation	-	2,979	-	-	-	-	2,979
Debt service	294,087	-	-	3,357	-	-	297,444
<b>Total Expenditures</b>	<u>884,376</u>	<u>2,979</u>	<u>37,870</u>	<u>190,267</u>	<u>-</u>	<u>18,606</u>	<u>1,134,098</u>
Excess (deficiency) of revenues over expenditures	105,768	14,598	101,587	51,987	142,894	(7,465)	409,369
<b>Other Financing Sources (Uses):</b>							
Transfers in	62,981	-	-	-	-	-	62,981
Transfers out	(178,524)	-	(106,608)	-	-	-	(285,132)
<b>Total Other Financing Sources (Uses)</b>	<u>(115,543)</u>	<u>-</u>	<u>(106,608)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(222,151)</u>
Change in fund balance	(9,775)	14,598	(5,021)	51,987	142,894	(7,465)	187,218
Fund Balance, at Beginning of Year	393,366	59,490	246,098	145,574	215,401	431,666	1,491,595
Fund Balance, at End of Year	<u>\$ 383,591</u>	<u>\$ 74,088</u>	<u>\$ 241,077</u>	<u>\$ 197,561</u>	<u>\$ 358,295</u>	<u>\$ 424,201</u>	<u>\$ 1,678,813</u>



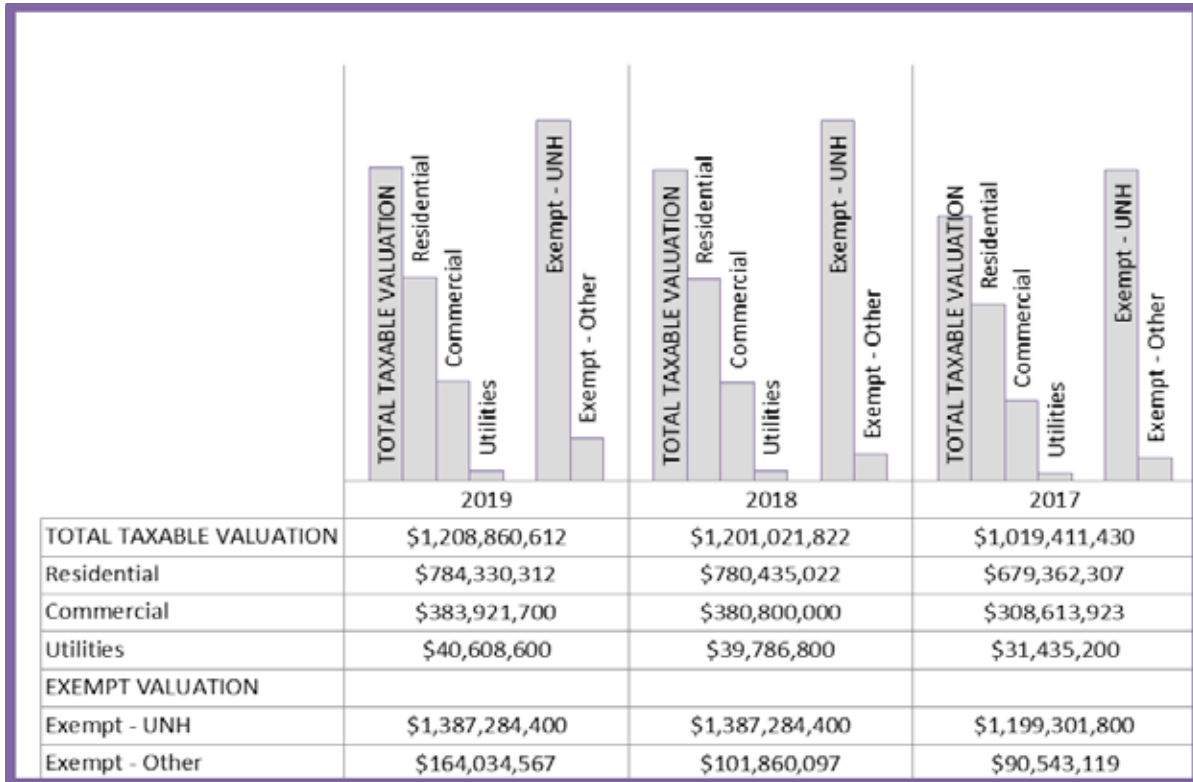
## PROPERTY TAX RATE COMPARISONS 2017-2019



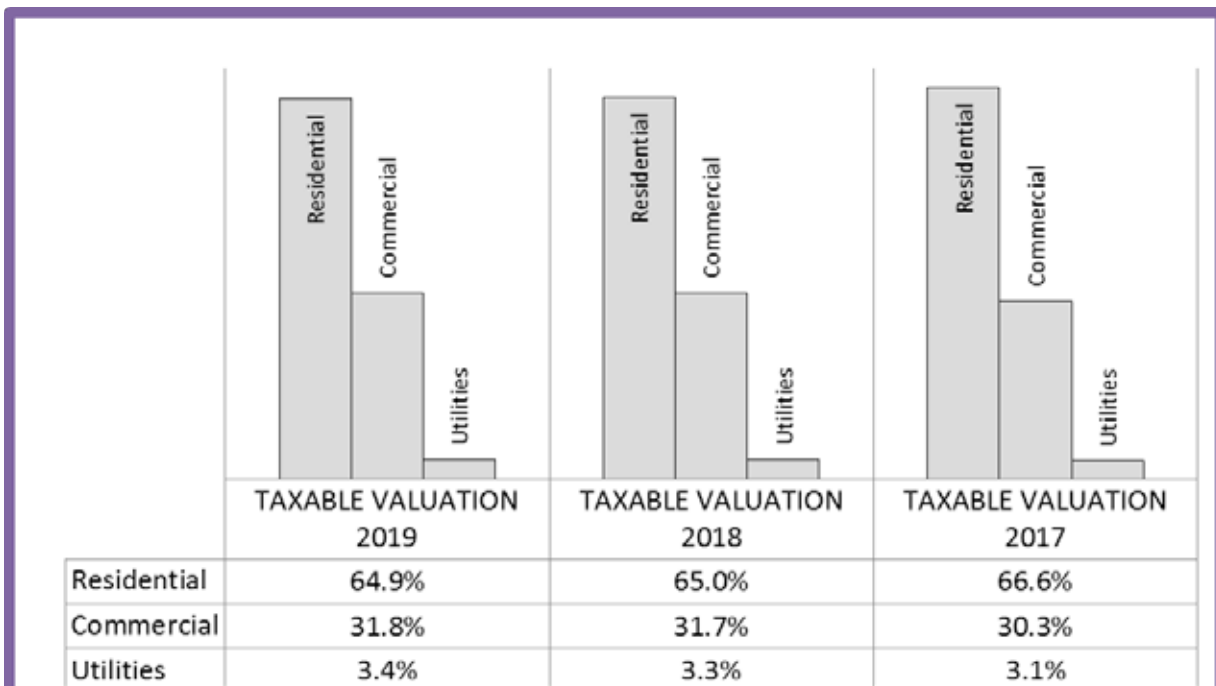
## PROPERTY TAX RATE PERCENTAGE COMPARISONS 2017-2019



## PROPERTY VALUATION COMPARISONS 2017-2019



## TAXABLE PROPERTY VALUATION PERCENTAGES 2017-2019



# REPORT OF TRUST AND CAPITAL RESERVE FUNDS UNAUDITED

Name of Trust Fund	Purpose	Beginning CASH Balances			Change in Funds			Ending CASH Balances		
		Principal	Income	Principal & Income	Principal	Income	Principal	Income	Principal & Income	
<b>CAPITAL RESERVE</b>										
Fire Equipment and Service	Durham Capital Reserve Fund	286,276.16	5,873.01	292,149.17	157,508.88	234.90	443,785.04	6,107.91	449,892.95	
Parking	Durham Capital Reserve Fund	47,607.44	1,034.63	48,642.07	13,615.37	1,482.22	61,222.81	2,516.85	63,739.66	
Water Fund	Durham Capital Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Water Fund	Durham/UNH Capital Reserve Fund	77,249.59	1,856.19	79,105.78	46,624.14	2,836.61	123,873.73	4,692.80	128,566.53	
Sewer Fund	Durham/UNH Capital Reserve Fund	611,747.35	47,729.37	659,476.72	86,018.47	18,379.80	697,765.82	66,109.17	763,874.99	
Municipal Transportation Improvement	Durham Capital Reserve Fund	44,419.84	634.19	45,054.03	5,120.90	1,242.52	49,540.74	1,876.71	51,417.45	
UDAG (Urban Dev Action Grant) Community Development Fund	Durham Capital Reserve Fund	138,323.42	2,060.75	140,384.17	(49,217.60)	2,737.20	89,105.82	4,797.95	93,903.77	
ORCSD Facility Dev Cap Reserve	School Exp	237,217.16	12,781.83	249,998.99	167,298.02	7,073.93	404,515.18	19,855.76	424,370.94	
<b>Total capital reserve funds</b>		<b>1,442,840.96</b>	<b>71,969.97</b>	<b>1,514,810.93</b>	<b>426,968.18</b>	<b>33,987.18</b>	<b>1,869,809.14</b>	<b>105,957.15</b>	<b>1,975,766.29</b>	
<b>TOWN TRUST FUNDS</b>										
Fire Injury Prevention	Public Safety Ed	5,237.25	963.29	6,200.54	368.86	184.49	5,606.11	1,147.78	6,753.89	
Wagon Hill	Wagon Maint.	2,971.47	359.96	3,331.43	(1,206.83)	(402.65)	1,764.64	(42.69)	1,721.95	
Frost, George	Education	4,137.95	7,416.75	11,554.70	687.36	343.80	4,825.31	7,760.55	12,585.86	
Olinthus Doe	Farm Care	33,450.66	710.50	34,161.16	2,030.72	563.89	35,481.38	1,274.39	36,755.77	
Smith Chapel	Cemetery Care	9,101.08	974.90	10,075.98	599.40	299.80	9,700.48	1,274.70	10,975.18	
Wilcox (Dorothy) Fund	Town Landing Mill Pond Park	65,570.56	10,159.90	75,730.46	4,505.04	2,253.30	70,075.60	12,413.20	82,488.80	
Cemetery Care Trust	50% of Cemetery Plot sales	208,206.69	16,243.54	224,450.23	10,091.77	6,661.35	218,298.46	22,904.89	241,203.35	
Cemetery Improvement Trust	50% of Cemetery Plot sales	26,126.22	2,023.96	28,150.18	(2,906.25)	(1,773.31)	23,219.97	250.65	23,470.62	
Cemetery Special Projects Trust (R2016-08)		193.79	7.56	201.35	11.98	5.99	205.77	13.55	219.32	
Oyster River Forest Trails Expendable Trust		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Smith Town Improvements	Town Improvements	6,283.05	614.34	6,897.39	14,928.51	552.20	21,211.56	1,166.54	22,378.10	
Durham 250 Fund	Memorial	6,060.03	7,587.23	13,647.26	(6,060.03)	(7,587.23)	0.00	0.00	0.00	
Memorial Day Parade Fund	Parade Fund	0.00	461.07	461.07	27.43	13.72	27.43	474.79	502.22	
July Fourth Celebration Trust	Traditional Fun Day	1,306.67	28.63	1,335.30	(1,185.24)	(23.34)	121.43	5.29	126.72	
Lois E. Brown - Wagon Hill Farm Trust Fund	Site Care	76,899.09	44,159.28	121,058.37	7,201.51	3,601.99	84,100.60	47,761.27	131,861.87	
Fire Station Exp. Trust	Fire Station	218,642.07	23,591.11	242,233.18	14,409.94	7,207.45	233,052.01	30,798.56	263,850.57	

# REPORT OF TRUST AND CAPITAL RESERVE FUNDS UNAUDITED (PAGE 2)

Name of Trust Fund	Purpose	Beginning CASH Balances			Change in Funds			Ending CASH Balances		
		Principal	Income	Principal & Income	Principal	Income	Principal	Income	Principal & Income	
Conservation Land Use Trust	Resolution 2017-22	13,322.78	93.37	13,416.15	(1,548.88)	240.13	11,775.90	333.50	12,109.40	
Durham Town Land Stewardship Patron's Trust	bldg & maintain trails	17,578.91	69.74	17,648.65	(2,914.96)	(53.94)	14,663.95	15.80	14,679.75	
Orchard Dr Woods Acquisition Trust	Res.2019-04 buy 25acres frm ORCSD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Milne, Margery J. Trust Fund	Mill Pond Rd Wildlife Sanctuary Land Maintenance	22,321.11	1,227.10	23,548.21	(4,705.73)	(931.23)	17,615.58	295.87	17,911.25	
Smith (Hamilton) Memorial Chapel Trust	Chapel Repairs & Grounds Maint	5,718.58	280.97	5,999.55	348.75	(44.34)	6,067.33	236.63	6,303.96	
Technology Drive Trust Fund	Conservation Land Easement Maintenance	27,431.72	1,765.33	29,197.05	1,733.44	504.48	29,165.16	2,289.81	31,434.97	
Milne, Margery and Lorus Memorial Trust Fund	Milne Memorial Silhouette Sculpture Construction & Maintenance	1,166.18	9.29	1,175.47	69.93	34.98	1,236.11	44.27	1,280.38	
<b>Total town trust funds</b>		751,725.86	118,747.82	870,473.68	36,488.72	11,651.53	788,214.58	130,399.35	918,613.93	
<b>45 Separate Cemetery Trusts</b>		33,359.75	7,662.86	41,022.61	3,751.65	1,140.19	37,111.40	8,803.05	45,914.45	
<b>AGENCY FUNDS</b>										
High School Scholarship	School Exp	122,539.06	10,935.03	133,474.09	9,698.62	887.89	132,237.68	11,822.92	144,060.60	
Facilities Development, Maintenance, and Replacem	ORCSD	17,257.94	1,309.68	18,567.62	1,154.08	517.03	18,412.02	1,826.71	20,238.73	
ORCSD Special Education Fund	School Exp	394,014.78	63,400.34	457,415.12	28,430.96	12,737.08	422,445.74	76,137.42	498,583.16	
ORCSD Benefits Stabilization Fund	School Exp	389,326.99	18,523.34	407,850.33	25,350.23	11,356.91	414,677.22	29,880.25	444,557.47	
Dunn, C. Library Fund	ORCSD Library	488.05	44.81	532.86	33.12	14.84	521.17	59.65	580.82	
Smith, Bruce Library Fund	ORCSD Library	25,319.82	5,013.55	30,333.37	1,885.39	844.66	27,205.21	5,858.21	33,063.42	
<b>Total agency funds</b>		948,946.64	99,226.75	1,048,173.39	66,552.40	26,358.41	1,015,499.04	125,585.16	1,141,084.20	
<b>GRAND TOTAL OF ALL FUNDS</b>		3,176,873.21	297,607.40	3,474,480.61	533,760.95	73,137.31	3,710,634.16	370,744.71	4,081,378.87	

## STATEMENT OF LONG-TERM INDEBTEDNESS (PAGE 1)

GENERAL FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2019	INTEREST PAID 2019	PRINCIPAL BALANCE AS OF 12/31/19
2002 General Obligation Bond	11/05/2002	\$2,290,990	3.8915%	09/01/2019	\$25,606	\$1,152	\$0
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.6880%	02/01/2024	\$40,138	\$8,882	\$200,689
2006 General Obligation Bond (includes Land Conservation)	11/15/2006	\$2,929,216	3.9555%	11/15/2026	\$99,758	\$30,786	\$669,898
2010 General Obligation Bond	7/22/2010	\$674,100	3.5512%	08/15/2030	\$40,000	\$9,500	\$150,000
2012 General Obligation Bond (includes Library)	8/30/2012	\$4,560,000	1.8990%	08/30/2032	\$310,000	\$80,183	\$2,370,000
2013 General Obligation Bond	9/6/2013	\$1,028,000	3.4430%	09/06/2033	\$75,000	\$23,031	\$570,000
2014 General Obligation Bond	7/17/2014	\$2,168,000	3.0428%	08/15/2034	\$190,000	\$64,340	\$1,105,000
2015 General Obligation Bond	8/25/2015	\$820,000	2.0000%	09/01/2022	\$130,000	\$8,900	\$315,000
2016 General Obligation Bond	1/12/2017	\$1,189,000	2.2000%	01/15/2027	\$153,520	\$21,092	\$881,950
2018 General Obligation Bond	1/10/2018	\$3,669,010	2.8635%	08/15/2038	\$339,010	\$162,500	\$3,330,000
2019 General Obligation Bond	1/19/2019	\$697,050	2.1300%	02/15/2029	\$0	\$17,912	\$697,050
		<b>\$20,828,122</b>			<b>\$1,403,032</b>	<b>\$428,278</b>	<b>\$10,289,587</b>
WATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2019	INTEREST PAID 2019	PRINCIPAL BALANCE AS OF 12/31/19
2002 General Obligation Bond	11/05/2002	\$638,394	3.8915%	09/01/2019	\$23,506	\$1,058	\$0
2006 General Obligation Bond	11/15/2006	\$545,469	3.9555%	11/15/2026	\$24,841	\$8,033	\$175,988
2008 General Obligation Bond	11/15/2008	\$724,900	4.8526%	11/15/2028	\$36,400	\$15,725	\$327,600
2013 SRLF - Spruce Hole	10/29/2013	\$222,500	1.7000%	10/29/2023	\$23,473	\$2,064	\$97,949
2013 SRLF - Water Meter Upgrades	10/29/2013	\$320,608	1.7000%	10/29/2023	\$32,414	\$3,509	\$138,394
2014 General Obligation Bond	7/17/2014	\$784,000	3.0428%	08/15/2034	\$40,000	\$27,225	\$585,000



## STATEMENT OF LONG-TERM INDEBTEDNESS (PAGE 2)

WATER FUND - CONTINUED							
	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2019	INTEREST PAID 2019	PRINCIPAL BALANCE AS OF 12/31/19
2015 General Obligation Bond	8/25/2015	\$459,038	2.0000%	9/1/2022	\$33,183	\$7,190	\$326,304
2016 General Obligation Bond	1/12/2017	\$41,000	2.2000%	1/15/2027	\$8,200	\$631	\$24,600
		<b>\$3,735,909</b>			<b>\$222,017</b>	<b>\$65,435</b>	<b>\$1,675,835</b>
WASTEWATER FUND							
	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2019	INTEREST PAID 2019	PRINCIPAL BALANCE AS OF 12/31/19
2002 General Obligation Bond	11/05/2002	\$350,075	3.8915%	09/01/2019	\$10,888	\$490	\$0
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.6880%	06/01/2024	\$189,503	\$45,995	\$1,057,646
2006 General Obligation Bond	11/15/2006	\$325,469	3.9555%	11/15/2026	\$15,401	\$4,981	\$109,114
2008 General Obligation Bond	11/15/2008	\$1,663,860	4.8525%	11/15/2028	\$73,600	\$31,795	\$662,400
2010 General Obligation Bond	7/22/2010	\$709,900	3.5512%	08/15/2030	\$40,000	\$18,863	\$340,000
2013 General Obligation Bond	09/06/2013	\$2,500,000	3.4430%	09/06/2023	\$105,000	\$73,913	\$1,900,000
2013 SRF - Dover Road Pump Station/Aeration Blowers	10/29/2013	\$1,313,272	2.7200%	10/29/2032	\$65,664	\$25,005	\$853,627
2014 General Obligation Bond	7/17/2014	\$783,000	3.0428%	08/15/2034	\$40,000	\$27,225	\$585,000
2014 SRF - Old Concord Road Pump Station	2/1/2015	\$207,824	3.1400%	2/1/2015	\$10,391	\$5,161	\$155,867
2015 General Obligation Bond	8/25/2015	\$1,615,962	2.0000%	9/1/2025	\$116,817	\$25,310	\$1,148,695
2016 General Obligation Bond	1/12/2017	\$345,000	2.2000%	1/15/2027	\$34,500	\$6,542	\$276,000
2018 General Obligation Bond	1/10/2018	\$207,455	2.8635%	8/15/1938	\$32,455	\$9,753	\$175,000
2019 General Obligation Bond	1/19/2019	\$573,850	2.1300%	02/15/2029	\$0	\$14,669	\$573,850
		<b>\$13,886,424</b>			<b>\$734,219</b>	<b>\$289,702</b>	<b>\$7,837,199</b>

## VALUATION, TAX HISTORY AND INVENTORY

### Valuation Figures 2015-2019

Year	Percent of Valuation	Taxable Valuation
2019	93.8%	\$1,201,648,858
2018	96.4%	\$1,194,424,400
2017	88.0%	\$1,019,411,430
2016	92.4%	\$1,007,876,992
2015	93.4%	\$ 964,931,959

### MS-1 Summary 2019

Total Taxable Land	\$ 399,183,712
Total Taxable Buildings	\$ 769,068,300
Total Taxable Public Utilities	\$ 40,608,600
Valuation Before Exemptions	\$1,208,860,612
Total Dollar Amount of Exemptions	\$ 7,157,929
Net Valuation on which local tax rate is computed	\$1,201,648,858
Tax Credits: Total Veterans' Credits	\$ 116,500

### Tax Rate in Durham 2015 – 2019

Year	Town	Local school District	State School	County	Total
2019	\$ 7.60	\$15.32	\$ 2.01	\$ 2.50	\$27.43
2018	7.37	14.93	2.01	2.49	26.80
2017	8.48	16.98	2.34	2.84	30.64
2016	8.48	16.17	2.27	2.81	29.73
2015	8.48	16.20	2.38	2.79	29.85

### Inventory of Town Property

Street Name	Description	Tax Map ID#	Assessed Valuation
Bagdad Road	Stolworthy Wildlife Sanctuary	03-02-06 & 14	\$15,600
Beard's Creek	Scenic Easement	04-20-11	Easement only
Beech Hill Road	Water Tank Site	09-12-01	\$646,400
Bennett Road	Doe Farm	18-01-03	\$545,200
Canney Road	Conservation Easement	10-11-05	Easement only
Coe Drive	Beard's Creek Scenic Easement	04-20-11	Easement only
Dame Road	Willey Property	19-06-05	\$102,500
Dame Road	Westerly Side	18-27-00	\$97,400
Davis Avenue	Conservation easements	01-04-01 & 01-04-06	Easement only
Depot Road	Former Commercial Property	01-01 & 01-01-01	\$964,900
Dover Road	Police Facility	11-04-01	\$1,962,000
Dover Road	Sewer Pumping Station	11-11-00	\$214,200
Durham Point Road	Solid Waste Management Facility	16-01-03	\$481,800
Durham Point Road (off)	Conservation Land	11-36-02	\$233,200
Durham Point Road (off)	Conservation Land	16-03-02	\$25,600
Durham Point Road (and Sunnyside Dr.)	Scenic Easements	15-15-08	Easements only
Durham Point Road	Town Pound	06-12-03A	\$6,900
Fogg Drive	Father Lawless Park	07-03-00	\$258,900
Foss Farm Road	Water Tower	06-01-18D	\$3,144,800
Foss Farm Road	Woodlot	06-01-13A	\$6,000
Ffrost Drive	Vacant Land	08-01-73 & 75	\$129,500
Littlehale Road/US4	Vacant Land	10-21-00	\$6,700
Longmarsh Road	Colby Marsh/Beaver Brook Conservation	16-27-00	\$165,200
Longmarsh Road	Langmaid Farm/adjacent to Beaver Brook	16-06-01 & 02	\$450,400
Madbury Road	Library	02-07-01	\$3,899,900
Main Street	Cemetery	09-24-00	\$250,900

Street Name	Description	Tax Map ID#	Assessed Valuation
Mast Road	Executor Interest in Conservation Easement	13-14-100	Easement only
Mill Pond Road	Mill Pond Road Park	05-07-00	\$204,900
Mill Pond Road	Smith Chapel	16-14-00	\$410,100
Mill Road	Vacant Land	06-01-02	\$54,000
Mill Road	Vacant Land	06-01-05	\$29,800
Mill Road/Main Street	Bicentennial Park	05-01-01	Easement only
Newmarket Road	District Court and Museum	05-04-12	\$416,800
Newmarket Road	Easterly Side	06-12-14	\$2,600
Newmarket Road	Mill Pond Dam	05-03-03	\$322,000
Newmarket Road	Town Hall	05-02-07	\$1,787,700
Newmarket Road	Sullivan Monument	06-11-00	\$222,400
Newmarket Road	Vacant Land	06-09-06-1	\$162,900
Mill Pond Road	Milne Property	06-08-04	\$238,800
Near Madbury Line	Executor Interest in Conservation Easement	10-01-02	Easement only
Near Oyster River	Conservation Easement	09-06-03	Easement only
Old Landing Road	Town Landing	05-05-14 (Incl 05-05-13)	\$115,600
Old Landing Road	Town Landing Footbridge	05-06-06	\$196,300
Orchard Drive	Scenic Easements	06-02-22 & 06-02-25	Easements only
Orchard Drive	Protected Open Space	06-02-43	\$217,800
Orchard Drive	Protected Open Space	15-30-00	\$110,700
Oyster River	Access Easement	Access Easement	Easement only
Packers Falls Road	Conservation Easement	14-07-02	Easement only
Packers Falls Road	Conservation Easement	14-07-06	Easement only
Packers Falls Road	Lord Property	17-55-01	\$73,100
Packers Falls Road	Spruce Hole Conservation Area	13-13-05	\$59,500
Packers Falls Road	Abutting Spruce Hole	13-13-01	\$1,247 CU*
Packers Falls Road/Mill Road	Oyster River Forest	13-14-02	\$7,740 CU*
Pettee Brook Lane	Town Parking Lot (mutiple parcels)	02-15-00 & 01	\$1,062,400
Piscataqua Road	Thatch Bed	11-31-31	\$161,600
Piscataqua Road	Wagon Hill Farm	12-08-01 & 02	\$531,024 CU*
Piscataqua Road	Jackson's Landing	11-11-03 & 04	\$519,900
Piscataqua Road	Near Jackson's Landing	11-09-02	\$245,400
Piscataqua Road	Sewer Treatment Plant	11-09-05	\$7,660,000
Piscataqua Road	Quarry Lot (part of Treatment Plant)	11-09-05	Included above
Schoolhouse Lane	Cemetery (owned by heirs, town maintained)	05-05-12	\$100,200
Simons Lane	Two Small Lots	18-11-13 & 14	\$22,100
Simons Lane	Vacant Land	18-11-06	\$92,700
Stone Quarry Drive	Public Works Site	11-12-00	\$1,595,500
Williams Way	Boat Landing Lot	11-23-04	\$164,300
Wiswall Road	Wiswall Dam Site	17-07-00	\$382,700
Wiswall Road	Vacant Land	17-11-00	\$842 CU*
Lee Five Corners, Lee	Vacant Land	Lee 06-07-0700	\$76,500
Packers Falls Road	Gravel Pit	Lee 15-01-0900	\$3,318,800
Packers Falls Road	Vacant Land	Lee 05-01-0901	\$110,800
Snell Road, Lee	Water Pump Station	Lee 05-06-0100	\$979,600
Snell Road, Lee	Vacant Land	Lee 05-06-0101	\$78,800