

Town of Durham New Hampshire



2018 Annual Report



8 Newmarket Road
Durham,
New Hampshire 03824
603•868•571
www.ci.durham.nh.us

Town of Durham New Hampshire

2018 Annual Report

For the fiscal year ended December 31, 2018



On the Cover: "Salt Marsh at Sunset on Adams Point"
Photo by Todd I. Selig

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Honorable Mentions

In 2018, many town citizens volunteered their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees. We would like to take this opportunity to thank and recognize the following individuals for the important contributions they made to the community.

Town Council

Firoze Katrak

Library Board of Trustees

Dianne Thompson, *Alternate*

Agricultural Commission

James Lawson
(Council representative)
Carol Tuveson

Conservation Commission

Nathaniel Mattern
Robert Sullivan
Sally Tobias *(Council representative)*

Downtown TIF District Advisory Board

Christopher Clement

Durham Energy Committee

Charles Forcey
Steven Weglarz, Jr.

Economic Development Committee

Robert Brown

Historic District/Heritage Commission

Alvin Mars
Peter Stanhope

Integrated Waste Management Advisory Committee

Alan Bennett
(Council representative)
Mary Caulfield

Parks and Recreation Committee

Kasey Morneault
Kylee Noga

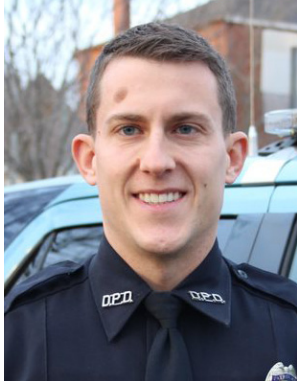
Planning Board

Robert Brown
James Lawson
(Council representative)

Zoning Board of Adjustment

Michael Hoffman

New Faces 2018



Max Castricone
Police Officer
Date of Hire: 6/6/18



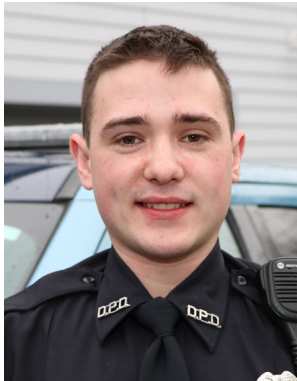
Evan Crafts
Firefighter
Date of Hire: 8/21/18



Emily Festa
Police Officer
Date of Hire: 4/16/18



Kelley Fowler
Administrative Assistant, Fire
Department
Date of Hire: 11/28/18



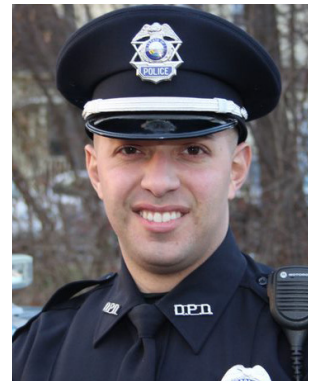
Robert Keith
Police Officer
Date of Hire: 8/13/18



Michael McCrillis
Mechanic, Public Works
Date of Hire: 5/14/18



Sean McMahon
Main Worker Sanitation,
Public Works
Date of Hire: 6/4/18



Michael Nicolosi
Police Officer
Date of Hire: 4/16/18



Chloe Robidas
Police Officer
Date of Hire: 12/10/18



Jessica Ross
Adult Services Director,
Durham Public Library
Date of Hire: 4/30/18



Shannon Shaw
Office Assistant, Public Works
Date of Hire: 1/16/18



Devon Skerry
Firefighter
Date of Hire: 4/9/18

Officers, Boards and Committees

As of December 31, 2018

Elected Officials

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Durham Town Council					
Katherine Marple, <i>Chair</i>	82 Madbury Rd.	868-7013	3 Yrs	3/20	Elected
Kenny Rotner, <i>Pro Tem</i>	18 Bagdad Rd.	868-7575	3 Yrs	3/21	Elected
Alan Bennett	573 Bay Rd.	397-5521	3 Yrs	3/19	Elected
Wayne Burton	106 Madbury Rd.	868-5037	3 Yrs	3/19	Elected
Andrew Corrow	139 Durham Pt. Rd.	397-5313	3 Yrs	3/21	Elected
Allan Howland	32 Frost Dr.	868-5928	3 Yrs	3/19	Elected
James Lawson	24 Deer Meadow Rd.	868-1540	3 Yrs	3/21	Elected
Sally Tobias	107 Madbury Rd.	397-0802	3 Yrs	3/20	Elected
Carden Welsh	3 Fairchild Dr.	868-2996	3 Yrs	3/20	Elected
Durham Public Library Board Of Trustees					
Jenna Roberts, <i>Chair</i>	15 Cowell Dr.	868-7402	3 Yrs	3/19	Elected
Anne H. Knight	19 Perely Ln.		3 Yrs	3/20	Elected
Charlotte Ramsay	3 Sophie Ln.	315-854-1997	3 Yrs	3/19	Elected
Susan Roman	16 Littlehale Rd.	868-2293	3 Yrs	3/20	Elected
William Schoonmaker	24 Mill Rd.	868-1797	3 Yrs	3/19	Elected
Carolyn Singer	5 Woodridge Rd.	868-3859	3 Yrs	3/21	Elected
Nancy Webb	23 Woodridge Rd.	868-5370	3 Yrs	3/21	Elected
Andrew Sharp, <i>Alt.</i>	20 Cowell Dr.	814-404-0691	1 Yr	4/19	Council
Roni Slavin Pekins, <i>Alt.</i>	10 Beard's Landing	868-2014	1 Yr	4/19	Council
Erik Waddell, <i>Alt.</i>	8 Sumac Ln.	617-894-4042	1Yr	4/19	Council
Moderator					
Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/20	Elected
Michael Everngam, <i>Asst.</i>	49 Emerson Rd.	868-5765	2 Yrs	3/20	Moderator
Supervisors Of The Checklist					
Ann Shump, <i>Chair</i>	10 Fogg Dr.	868-1342	6 Yrs	3/20	Elected
Deborah Hirsch Mayer	19 Garden Ln.	868-7150	6 Yrs	3/22	Elected
Roni Slavin Pekins	10 Beard's Landing	868-2041	6 Yrs	3/24	Elected
Town Clerk/Tax Collector					
Lorrie Pitt	8 Newmarket Rd.	868-5577	3 Yrs	3/20	Elected
Town Treasurer					
Karl VanAsselt	17 Fairchild Dr.	868-6353	3 Yrs	3/20	Elected
Catherine Leach, <i>Deputy</i>	14 Fairchild Dr.	868-5992	3 Yrs	3/20	Treasurer

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Trustees Of The Trust Funds					
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/20	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/21	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/19	Elected

Boards, Commissions, And Committees

Cemetery Committee

Craig Seymour, <i>Chair</i>	110 Durham Pt. Rd.	868-2441	3 Yrs	3/19	Elected
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/20	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/21	Elected
Andrew Corrow, <i>Cncl Rep</i>	139 Durham Pt. Rd.	397-5313	1 Yr	3/19	Council
James Lawson, <i>Cncl Rep</i>	24 Deer Meadow Rd.	868-1540	1 Yr	3/19	Council
Katherine Marple, <i>Cncl Rep</i>	82 Madbury Rd.	868-7013	1 Yr	3/19	Council

CONSERVATION COMMISSION

Bart McDonough, <i>Chair</i>	70 Mill Rd.	303-2643	3 Yrs	4/20	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	3 Yrs	4/19	Council
Jacob Kritzer	8 Timberbrook Ln.	869-1336	3 Yrs	4/21	Council
Michael Morneault	55 Adams Pt. Rd.	412-915-2669	3 Yrs	4/20	Council
John Nachilly	260 Packers Falls Rd.	953-3638	3 Yrs	4/19	Council
Walter Rous, <i>Alt.</i>	50 Adams Pt. Rd.	868-7030	3 Yrs	4/21	Council
VACANT, <i>Alt.</i>			3 Yrs	4/20	Council
VACANT, <i>Alt.</i>			3 Yrs	4/19	Council
Andrew Corrow, <i>Cncl Rep</i>	139 Deer Meadow Rd.	397-5313	1 Yr	3/19	Council
Paul Rasmussen, <i>PB Rep</i>	105 Madbury Rd.	397-5359	1 Yr	4/19	Plan Board

Historic District / Heritage Commission

Michael Bradley, <i>Chair</i>	15 Park Ct.	868-2555	3 Yrs	4/19	Council
Andrea Bodo, <i>V. Chair</i>	20 Newmarket Rd.	868-7152	3 Yrs	4/20	Council
Larry Brickner-Wood	1 Colony Cove Rd.	868-6917	3 Yrs	4/21	Council
Zachary Fangman	83 Main St. 6092 GSS	970-456-2733	3 Yrs	4/20	Council
Carolyn Singer	5 Woodridge Rd.	868-3859	3 Yrs	4/21	Council
Alan Bennett, <i>Cncl Rep</i>	573 Bay Rd.	397-5521	1 Yr	3/19	Council
William McGowan, <i>PB Rep</i>	135 Packers Falls Rd.	659-8210	1 Yr	4/19	Plan Board

Parks And Recreation Committee

Kasey Morneault, <i>Chair</i>	55 Adams Pt. Rd.	724-799-0904	3 Yrs	4/21	Council
Michael Drooker	7 Marden Way	397-5681	3 Yrs.	4/21	Council
Nate Fitch	12 Griffith Dr.	988-4406	3 Yrs	4/20	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/19	Council
Sam Lewis	20 Mill Road	969-3066	3 Yrs	4/20	Council
Michael Mullaney	8 Fairchild Dr.	496-9045	3 Yrs	4/19	Council
VACANT, <i>Alt.</i>			3 Yrs	4/19	Council
Kenny Rotner, <i>Cncl Rep & V Chair</i>	18 Bagdad Rd.	868-7575	1 Yr	3/19	Council

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OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Planning Board					
Paul Rasmussen, <i>Chair</i>	105 Madbury Rd.	397-5359	3 Yrs	4/20	Council
Barbara Dill, <i>V. Chair</i>	170 Packers Falls Rd.	200-0280	3 Yrs	4/21	Council
James Bubar, <i>Secretary</i>	4 Old Piscataqua Rd.	397-0670	3 Yrs	4/20	Council
William McGowan	135 Packers Falls Rd.	659-8210	3 Yrs	4/21	Council
Lorne Parnell	2 Deer Meadow Rd.	868-1240	3 Yrs	4/19	Council
VACANT			3 Yrs	4/19	Council
Michael Lambert, <i>Alt.</i>	3 Foss Farm Rd.	767-7021	3 Yrs	4/21	Council
Nathaniel Morneault, <i>Alt.</i>	55 Adams Point Rd.	724-553-8160	3 Yrs.	4/19	Council
VACANT, <i>Alt.</i>			3 Yrs	4/20	Council
Carden Welsh, <i>Cncl Rep</i>	3 Fairchild Dr.	868-2996	1 Yr.	3/19	Council
Sally Tobias, <i>Alt Cncl Rep</i>	107 Madbury Rd.	397-0802	1 Yr	3/19	Council

Rental Housing Commission

Neighborhood Rep			N/A	N/A	Council
Neighborhood Rep			N/A	N/A	Council
Tenant Rep			N/A	N/A	Council
Council Rep			1 Yr		Council
Owner of rental property			N/A	N/A	DLA
Owner of rental property			N/A	N/A	DLA
Student Senate Rep			N/A	N/A	UNH
Student Senate Rep			N/A	N/A	UNH
Student Senate Rep			N/A	N/A	UNH

Zoning Board Of Adjustment

Christian Sterndale, <i>Chair</i>	60 Mill Rd.	397-5093	3 Yrs	4/20	Council
Thomas Toye, <i>V. Chair</i>	15 Cutts Rd.	781-8600	3 Yrs	4/21	Council
Micah Warnock, <i>Secretary</i>	45 Woodman Rd.	540-421-3705	3 Yrs	4/21	Council
Joan Lawson	21 Surrey Ln.	978-852-4585	3 Yrs	4/19	Council
Sean Starkey	13 Riverview Rd.	868-1556	3 Yrs	4/19	Council
Peter Wolfe, <i>Alt.</i>	6 Riverview Rd.	397-5132	3 Yrs	4/21	Council
Dinny Waters, <i>Alt.</i>	83 Mill Road	415-265-1118	3 Yrs	4/20	Council
VACANT, <i>Alt.</i>			3 Yrs	4/19	Council

Town Working Committees

Downtown Tif District Advisory Board

Tom Elliott	26 Edgewood Rd.	995-1666	3 Yrs	4/21	Council
Roger Hayden	4 Lexington St., Dover	674-4834	3 Yrs	4/21	Council
Sean O'Connell	26 Meadow Rd.	361-4771	3 Yrs	4/21	Council
VACANT			3 Yrs	4/21	Council
VACANT, <i>EDC Rep.</i>			3 Yrs	4/21	Council

Durham Agricultural Commission

Theresa Walker, <i>Chair</i>	62 Bennett Rd.	659-7226	3 Yrs	4/19	Council
Raymond LaRoche Jr., <i>V. Chair</i>	41 Bennett Rd.	292-5563	3 Yrs	4/20	Council
Lee Alexander	32 Dover Rd.	868-5822	3 Yrs	4/21	Council
John Carroll	54 Canney Rd.	868-2935	3 Yrs	4/21	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Alberto Manalo	11 Sumac Dr.	868-9883	3 Yrs	4/20	Council
David Potter	281 Mast Rd. Ext.	868-1404	3 Yrs	4/19	Council
Renee Ciulla, <i>Alt.</i>	37 Dover Rd.	812-8807	3 Yrs	4/20	Council
Ellen Karelitz, <i>Alt.</i>	113 Madbury Rd.	868-6070	3 Yrs	4/20	Council
Suzanne MacDonald, <i>Alt.</i>	PO Box 844	868-6475	3 Yrs	4/21	Council
Daniel Winans, <i>Alt.</i>	109 Madbury Rd.	834-5523	3 Yrs	4/19	Council
VACANT, <i>Alt.</i>			3 Yrs	4/19	Council
James Lawson, <i>Cncl Rep</i>	24 Deer Meadow Rd.	868-1540	1 Yr	3/19	Council
James Bubar, <i>PB Rep</i>	4 Old Piscataqua Rd.	397-0670	1 Yr	4/19	Plan Board

Durham Energy Committee

Harry Tobias, <i>Chair</i>	107 Madbury Rd.	397-0802	N/A	N/A	Council
Mary Downes	43A Bagdad Rd.	397-5547	N/A	N/A	Council
James Dreher	220 Newmarket Rd.	659-7575	N/A	N/A	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	N/A	N/A	Council
John Lannamann	156 Packers Falls Rd.	659-6145	N/A	N/A	Council
Steve Weglarz, Jr.	19 Cedar Point Rd.	502-1914	N/A	N/A	Council
Martin Wosnik, <i>UNH Rep.</i>	7 Prescott St., Newmarket	862-1891	N/A	N/A	UNH President
Wayne Burton, <i>Cncl Rep.</i>	106 Madbury Rd.	868-5037	1 Yr	3/19	Council
Barbara Dill, <i>PB Rep.</i>	170 Packers Falls Rd.	200-0280	1 Yr	4/19	Plan Board

Economic Development Committee

Warren Daniel	4 Palmer Dr.	969-0434	3 Yrs	4/21	Council
Roger Hayden	4 Lexington St., Dover	674-4834	3 Yrs	4/20	Council
Raymond Rodon	18 Ross Rd.	312-2043	3 Yrs	4/19	Council
James Hollister, <i>Alt.</i>	123 Madbury Rd.	815-2076	3 Yrs	4/21	Council
Sally Tobias, <i>Alt.</i>	107 Madbury Rd.	397-0802	3 Yrs	4/19	Council
Allan Howland, <i>Cncl Rep</i>	32 Ffrost Dr.	868-5928	1 Yr	3/19	Council
Lorne Parnell, <i>PB Rep</i>	2 Deer Meadow Rd.	868-1240	1 Yr	4/19	Plan Board

Human Rights Commission

Katherine Marple, <i>Council Chair</i>	82 Madbury Rd.	868-7013	1 Yr	3/19	Council
Gail Jablonski, <i>Business Mgr.</i>	8 Newmarket Rd.	868-8043	N/A	N/A	Council
Todd Selig, <i>Administrator</i>	8 Newmarket Rd.	868-5571	N/A	N/A	Council
Momin Khan, <i>Citizen rep.</i>	191 Durham Pt. Rd.	978-1352	N/A	N/A	Council
Andrew Merton, <i>Citizen rep.</i>	11 Gerrish Dr.	868-7256	N/A	N/A	Council

Integrated Waste Management Advisory Committee

Nell Neal, <i>Chair</i>	11 Riverview Rd.	866-2154	N/A	N/A	Council
Carina Dolcino	41 Emerson Rd.	969-3378	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT, <i>Alt.</i>			N/A	N/A	Council
Allan Howland, <i>Cncl Rep</i>	32 Ffrost Dr.	868-5928	1 Yr	3/19	Council

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OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Lamprey River Local Advisory Committee					
Mary Ann Krebs	10 Ross Rd.	292-5160	3 Yrs	5/4/20	State-NHDES
Anne Lightbody	95 Madbury Rd.	617-899-8449	3 Yrs	12/10/21	State-NHDES
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	5/31/19	State-NHDES
VACANT			3 Yrs		State-NHDES
Oyster River Local Advisory Committee					
Stephen Burns	20 Newmarket Rd.	868-7152	3 Yrs	10/31/21	State-NHDES
Jim Hornbeck	19 Woodridge Rd.	868-5419	3 Yrs	10/5/21	State-NHDES
Michael Sullivan	UNH Ritzman Lab	862-1437	3 Yrs	3/18/19	State-NHDES
VACANT			3 Yrs		State-NHDES
Pease Airport Noise Compatibility Study Committee					
Lee Seidel	14 Sumac Ln.	868-7953	3 Yrs	4/21	Council
Strafford Regional Planning Commission & Mpo Policy Committee					
Wayne Burton	106 Madbury Rd.	868-5037	4 Yrs	4/20	Council
Wesley Merritt	6 Rocky Ln.	868-1120	4 Yrs	4/19	Council
Leslie Schwartz	24 Laurel Ln.	502-9216	4 Yrs	4/21	Council



Youngsters enjoy the large bubble maker and other activities during the Music on Main Street event hosted by Durham Parks and Recreation on August 2, 2018

Retirement

Chief Landry was hired by the Town of Durham on June 11, 2007 as the Fire Department's Division Chief where he served as second in command of the Fire Department. In that capacity, he was involved in planning and managing all aspects of operations, assuring an immediate response to emergencies and fostering teamwork among firefighters and the staff at the department. Chief Landry also worked with various other town and University of New Hampshire officials in coordinating efforts relative to public safety issues impacting Durham and the UNH campus.

Upon the resignation of former Fire Chief Peter O'Leary, who was appointed as Fire Chief for Fond du Lac Wisconsin, Chief Landry was appointed as the town's new Fire Chief on January 15, 2009.

Chief Landry originally came to work for the Town of Durham as a firefighter from 1988-1990. Other positions he held throughout his



Corey Landry
Fire Chief

On April 30, 2018 Corey Landry retired from the Durham Fire Department after serving 11 years as its Division Chief and later as Fire Chief.

career were as Deputy Fire Chief for the Town of North Hampton (2000-2007), Fire Captain for the Town of Hooksett (1998-2000), and as firefighter for the City of Rochester (1990-1995). Chief Landry also worked for a period of time as a police officer in Strafford.

Chief Landry obtained an Associate of Criminal Justice degree, a Bachelor of Public Safety Management degree from UNH-Granite State College, and a Master's degree in Public Administration from UNH. He was a graduate of the Executive Fire Officer program through the National Fire Academy and had been designated as a "Chief Fire Officer" by the Center for Public Safety Excellence Commission on Professional Credentialing.

The Town of Durham extends its gratitude to Chief Landry for his service to the community over the past 11 years and wishes him and his family the very best in retirement. •

Retirement

Richard Stevens began his career in the volunteer fire service in Gilmanton Ironworks, NH in 1980 and held ranks ranging from firefighter to assistant chief. He attended the NH Technical Institute, earning an Associate degree in Fire Science in 1990. He worked with his family construction business and transitioned into the career fire service when he accepted a firefighter position with the Durham Fire Department in 1993.

During Richard's tenure with the department, he held positions on the executive board of the Durham Professional Firefighters Association, IAFF Local 2253, and served as the fire department's



Richard Stevens
Firefighter/AEMT

On June 30, 2018, Richard Stevens retired from the Durham Fire Department after serving 25 years of dedicated service as a professional Firefighter/AEMT.

radio communications coordinator for the majority of his career.

Richard was a mentor to numerous firefighters with whom he shared his kind nature, sense of humor, and practical application of common sense. He was often viewed as a true friend and a leader of solid character and integrity. His knowledge, experience, and the way in which he conducted business will be missed.

The Town of Durham extends its most sincere gratitude to Senior Firefighter/AEMT Richard Stevens for his service to the community over the past 25 years and wishes him and his family the very best in retirement. •

Special Service Recognition

Max accepted employment with the Durham Department of Public Works on December 7, 1988. Max has always provided courteous service to the citizens of Durham and performed his duties in a highly professional manner. He is a Jack of all trades with a “can do” attitude which serves as a model for all other public works employees to emulate. In his 30 years of service, he has accomplished and mastered any task placed before him, including but not limited to: water systems, heavy equipment operation, snow fighting, plumbing, small engine repairs, landscaping, and equipment purchasing. In other words, the “go-to” employee for just about anything. Max has spent most



Daniel (Max) Driscoll

*On December 7, 2018
Daniel (Max) Driscoll celebrated
thirty years (30) of service with the
Town of Durham.*

of his career and is currently the Chief Operator at the Wastewater Treatment Plant. Today, he continues to be the model employee in the Public Works Department.

When not at the Department of Public Works, Max can be found with his wife Kelly, hiking, biking, and traveling around the United States.

On behalf of the community, the Town of Durham extends a sincere thank you and congratulations to Max for the dedication, hard work, and devotion he has provided the community over the past thirty years. •

Town Election Results

MARCH 13, 2018

Article 1:

Town Councilor

(Three, 3-year terms)

James E. Lawson	333
Kenneth (Kenny) A. Rotner	340
Andrew J. Corrow	339
Scattered	5

Public Library Trustee

(Two, 3-Year Terms)

Nancy Webb	349
Carolyn Singer	320
Scattered	2

Moderator

(One, 2-Year Term)

Christopher T. Regan	359
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Supervisor Of The Checklist

(One, 6-Year Term)

Roni Slavin Pekins	360
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Trustee Of The Trust Fund

(One, 3-Year Term)

Michael H. Everngam	53
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<i>Total regular ballots:</i>	<i>365</i>
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<i>Total absentee ballots:</i>	<i>20</i>
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<i>Total ballots cast:</i>	<i>385</i>
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Warrant

Election, Tuesday, March 12, 2019

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, Multipurpose Room, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the 12th day of March 2019 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

Article 1:

To bring in your votes for three (3) Councilors (3-year terms);
two (2) Durham Public Library Board of Trustees (3-year terms);
one (1) Trustee of the Trust Funds
(3-year term).

Article 2:

“Are you in favor of raising and appropriating the sum of \$2,680,000 for the purpose of constructing a new Dover Road Pump Station force main, with said sum to be in addition to any federal, state or private funds made available therefor, and of authorizing the issuance of not more than \$2,680,000 of bonds or notes in accordance with the provision of the municipal finance act, RSA Chapter 33, and authorizing the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon? The Council unanimously recommends this appropriation. Without impairing the general obligation nature of the bonds by Agreement, two-thirds (2/3) of the annual payments are to be paid by UNH, and one-third (1/3) of those payments will be paid for by Durham sewer system users. 2/3 ballot vote required.”

Given under our hands and seal this 7th day of January in the year of our Lord Two Thousand Nineteen.

Katherine Marple, *Chair*
Kenney Rotner, *Chair Pro Tem*
Alan Bennett
Wayne Burton
Andrew Corrow
Allan Howland
James Lawson – *Absent*
Sally Tobias
Carden Welsh – *Absent*

—*Councilors of Durham*—

Administrative Summary

Business Office

Gail E. Jablonski, Business Manager

The Business Office provides the accounting, purchasing, payroll, assessing, accounts receivable, billing and collection, and cash management services for the town, as well as support services to all town departments. In addition, the Business Manager serves as the General Assistance Officer for the town. The department's goal is to provide timely and reliable information by which department managers, the Town Administrator, and ultimately the Town Council can make informed decisions in the best interest of the town.

Support was provided to the Town Administrator and Town Council in preparation and review of the annual operating budget and the ten-year Capital Improvement Program. On December 17, 2018 the 2019 Operating Budgets and Capital Improvement Plan were approved by the Durham

Town Council. After four years of maintaining the tax rate steady, the 2019 budget, as approved, is projected to increase the municipal tax rate by 3.12% to \$7.60.

In November the town partnered with the New Hampshire Municipal Bond Bank (NHMBB) to issue long-term bonds in the amount of \$1,410,000. The

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Business Office l-r: Deborah Ahlstrom, Staff Accountant; Gail Jablonski, Business Manager; Lisa Beaudoin, Administrative Assistant

NHMBB was established by the state legislature in 1977 as an independent unit of state government administered by a Board of Directors, with a mission of providing access to low-cost tax-exempt financing for New Hampshire municipalities. The Bond Bank acts on behalf of communities to sell highly rated bonds, which are insured or backed by a reserve fund. Participants

benefit from low interest rates, the Bond Bank's credit ratings, sharing of issuance expenses, and the considerably reduced administrative burden of issuance.

The town's bonding proceeds will be applied towards repairs at the Raymond LaRoche, Sr. Transfer Station, upgrades to the Cable Access Television Studio, the

replacement of a dump truck and recycling collection vehicle at the Public Works Department, the addition of a passenger van to the Recreation Department, upgrades and paving of Cedar Point Road, design work for the replacement of the Woodman Road Sewer Line, and the Dover Road Force Main, and ongoing facility maintenance at the Wastewater Treatment Plant. •

Manager of Information Technology

Luke Vincent

Public Works receives some much needed updates

Almost all of the PCs in the Department of Public Works building were replaced in 2018. The hardware replacements have forced new technologies into the town's IT purview. Public Works staff, along with a few others around the town offices, have been the first to jump aboard the Office 365 pilot program and have been using the suite for a number of months, working through the inevitable hiccups that are part

and parcel with any new software. Generally, the switch has been an improvement over the legacy versions of the office suite, all of which were becoming untenable.

In addition, the hardware swap has allowed IT to begin the phase out of Windows 7, which will be unsupported starting in 2020. The new OS, Windows 10, presents opportunities to refine the IT department's deployment strategies and has been a welcome boost to overall efficiency. The biggest hurdles to completing the

roll-out remain in overcoming the limitations of the legacy municipal-specific applications and working through all the enhancements and new features.

Radio Changes

With the rapid decommissioning of the Edgewood water tank looming, IT was asked to step in this summer and coordinate the transfer of radio equipment. Relying on the incomparable assistance of UNH, 2-way Communications, and the Durham Fire Department, transfer of the main radio repeater for the Fire Department to its new home atop Stoke Hall was completed. With patience and ingenuity all around, including a fire ladder truck lift session and a hand-over-hand lift of long antenna through a stairwell in the building, the project went off without a hitch and the coverage has remained remarkably consistent. The new space offers potential room to grow, is generator backed, and has the advantage of being very close to the most densely populated areas in Durham. A project that is a true win-win and great opportunity for collaboration with UNH.



IT Department l-r: Craig Stevens, DCAT Coordinator; Luke Vincent, Manager of Information Technology; Jay B. Gooze, IT Volunteer

Wrap-up at the police department

For IT the early part of 2018 meant wrapping up outstanding items in the new police station. Much of this work was carry-over from the previous year; however, examples of what it took to bring the needed services online include adding a cellular booster to compensate for poor coverage, adjusting new building wiring for radio base stations, and designing/ implementing mini-pc powered displays for the surveillance camera system. I think everyone can agree that the new police station was a long and rewarding project but we are very glad that it is now done.

Goals for 2019

Parking and Evidence software

While the Durham Police Department relies on its record management system for day-to-day arrest and incident record tracking, it has found both the evidence and parking management components to be lacking key functionalities that are needed to become more effective in those areas. In 2019 a back-to-back replacement of those particular modules with additional stand-alone packages is scheduled to occur. These changes will open doors for the police department, including but not limited to more detailed evidence disposition

reporting and the ability to take credit card payments for parking tickets.

Parcel Layer Development

The 2019 Capital Improvement Program includes funding for the development of a new, deed-researched, parcel layer. This parcel layer is a critical component in developing both more accurate tax maps and a GIS base layer. As such IT will be working with the Assessing department on the selection of a vendor to create this highly valued layer. This will be a multi-year project, but the bulk of the work will occur over the next year. •

Ordinances 2018

2018-01	Planning Board-Initiated Amendment to Chapter 175 “Zoning” of the Durham Town Code to add Freeboard, Address Sea Level Rise, and Make Other Minor Adjustments to Article XI “ Floor Hazard Overlay District”	Passed	4/16/18
2018-02	Planning Board-Initiated Amendment to Chapter 175 “Zoning” of the Durham Town Code to Amend Article II – Definitions, Article IX – Nonconformance, XIII – Wetland Conservation Overlay District, Article XIV – Shoreland Protection Overlay District, and Article XXIII – Signs and Communication Devices to Effect Changes for Floor area, Piers and Docks, and Sign Master Plans	Passed	6/4/18
2018-03	Amending Chapter 153 “Vehicles and Traffic”, Section 153-43 “Schedule XI: Stop Intersections” and Section 153-44 “Schedule XII: Yield Intersections” of the Durham Town Code to Change the Intersections of Willey Road and Sunnyside Drive and Pinecrest Lane at Sunnyside Drive from Yield Intersections to Stop Intersections	Passed	7/16/18
2018-04	Planning Board-initiated Ordinance Amending Article XXIII – signs and communications devices, section 175-126 types of signs Permitted regarding temporary signs in the historic district	Passed	8/20/18
2018-05	Amending Chapter 49 “Regulation of Dogs” of the Durham Town Code by Adding a New Section, Section 49-5, Titled “Removal of Excrement/Feces”	Passed	10/15/18
2018-06	Amending Chapter 153 “Vehicles and Traffic”, Section 153-43 “Schedule XI: Stop Intersections” of the Durham Town Code by Creating a Stop Intersection at Edgewood Road and Davis Avenue	Passed	11/05/18

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4 Administrative Summary

2018-07	Town Council- Initiated Zoning Amendment Amending Chapter 175-7 “Definitions” to Remove the Dwelling Density by Type From the Household Definition and Add it to Section 175-56 “General Dimensional Requirements” and to Modify Those Requirements Such That the Minimum Habitable Floor Area per Unrelated Occupant in Central Business District Households is Decreased; Amending 175-54 “Table of Dimensions” Such that the Central Business District Dwelling Unit Density is Reduced From 1,200 to 450 Square Feet of Lot Area Per Dwelling Unit; Amending 175-42 “Central Business District” Such That the Mix of Office/Retail and Residential is Specified by Percentages of Gross Floor Area, Dwelling Units are Limited to 2 Bedrooms, and the Maximum of 3 Unrelated Occupants is Applied to This District; and Amending 175-112 “Central Business District Special Conditions” so That the Planning Board May Review Parking Requirements and the Municipal Parking Supply Before Granting a Parking Waiver	Passed	12/17/18
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Resolutions 2018

2018-01	Creating the “Durham Town Land Stewardship Patron’s Trust”	Passed	2/19/18
2018-02	Authorizing the acceptance and expenditure of private donations, unanticipated revenues, and grant funds totaling \$5,462.82 received by the Town of Durham between January 1 and December 31, 2018	Passed	2/19/18
2018-03	Recognizing outgoing elected officials for their dedicated services to the Town of Durham	Passed	3/5/18
2018-04	Creating the “July Fourth Celebration Trust” and partially rescinding Resolution #93-09 dated August 9, 1993	Passed	3/5/18
2018-05	Establishing regular Town Council meeting dates for April 2018 through March 2018	Passed	3/19/18
2018-06	Proclaiming the month of May, 2018, as “Building Safety Month”	Passed	4/2/18
2018-07	Regarding the Town of Durham’s support of the Oyster River Youth Association (ORYA) and the need to have formal Durham representation on the ORYA Board of Directors	Passed	4/16/18
2018-08	Naming the Swap Shop at the Transfer Station/Recycling Center after Linda Hollister in accordance with the provisions of Resolution #2002-13 dated October 28, 2002 for naming public facilities, trails, forests, and trees	Passed	5/7/18
2018-09	Authorizing the acceptance and expenditure of grant funds in the amount of \$75,000 through the New Hampshire Department of Environmental Services for the Littlehale Pond Dam Removal and Culvert Project	Passed	5/7/18

2018-10	Waiving the standardized purchasing requirement within Section 7 of the Town of Durham Purchasing Policy (Revised July 1, 2013), designating Pierson Nurseries of Biddeford, Maine as the sole source vendor to purchase 5,700 square feet of Greenhouse Grown Saltwater Spartina Patens and Flora Salt Marsh Grasses for the Wagon Hill Farm Erosion Mitigation Project in the amount of \$70,000, and authorizing the Administrator to sign a contract with Pierson Nurseries for said purchase and services	Passed	6/4/18
2018-11	Authorizing the acceptance and expenditure of grant funds in the amount of \$5,000 from the NH Division of Historical Resources for the purpose of hiring a consultant to develop an inventory of Wagon Hill Farm	Passed	6/18/18
2018-12	Approving the submission of an application to the New Hampshire Clean Water State Revolving Fund (SRF) Program for a loan in the amount of \$214,400 for the design phase of the Dover Road Force Main Project and authorizing the Administrator to sign associated documents	Passed	6/18/18
2018-13	Recognizing and celebrating the McGregor Memorial EMS for providing fifty (50) years of continuous Emergency Medical Services to the towns of Durham, Lee, and Madbury and the UNH campus	Passed	7/16/18
2018-14	Authorizing the repurposing of Thirty Thousand Dollars (\$30,000.00) of appropriated funds in the 2018 Capital Fund Budget – (\$10,000.00) from the Technology Drive PRV Station Upgrade Project and (\$20,000.00) from the Madbury Road Booster Pump Station Project to fund the design of a new 8” water main to be included with the Dover Road Force Main Replacement Project	Passed	7/16/18
2018-15	Naming the private road which services lots 27-2, 28-1, 28-2, and 28-3 on Wiswall Road to “Juniper lane”, and assigning new street numbers per the NH E911 Addressing Standards Guide 50 Foot Increment Addressing Standard	Passed	9/17/18
2018-16	Amending Resolution #2018-07 to follow through with the Town of Durham’s budgetary commitment made to the ORYA during the 2018 budget development process and authorizing the Administrator to release the 2018 appropriated ORYA funding to the organization without any future funding commitments by the Town of Durham to this organization	Passed	8/20/18
2018-17	Accepting a donation from the Durham 250th Celebration Committee; transferring the assets of the Durham 250 Fund to the Smith Town Improvement Trust; and closing the Durham 250 Fund	Passed	9/17/18
2018-18	1. Authorizing the raising, appropriating, and expenditure of an additional Seventy-Five Thousand (\$75,000.00) within the approved FY 2018 Capital Fund Budget (with funds to come from a Clean Water State Revolving Fund loan, which will be forgiven) for the completion of a Sea Level Rise Impacts on Groundwater Levels and Water Quality Planning Study;	Passed	10/15/18

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2. Authorizing the borrowing, issuance, and incurrence of debt of not more than \$75,000.00 in long-term bonds or notes in accordance with the provision of the Municipal Finance Act (RSA Chapter 33) for completion of a Sea Level Rise Impacts on Groundwater Levels and Water Quality Planning Study; and
3. Authorizing the Administrator to submit a Clean Water State Revolving Fund Loan application to the NHDES and execute all necessary documents in accordance with New Hampshire Code of Administrative Rules Chapter Env-Wq for the completion of a Sea Level Rise Impacts on Groundwater Levels and Water Quality Planning Study

2018-19	Proclaiming Saturday, November 24, 2018 as “Small Business Saturday” in Durham, NH	Passed	10/1/18
2018-20	Waiving the Standardized Purchasing Requirement Within Section 7 of the Town of Durham Purchasing Policy Dated July 1, 2013, Designating Industrial Protection of Wilmington, MA as a Single Source Vendor, and Authorizing the Purchase of a 3M/Scott ISGX380N Fire Safety Thermal Imaging Camera in an Amount Not to Exceed \$10,800	Passed	11/19/18
2018-21	Calling on the United States to Lead a Global Effort to Prevent Nuclear War	Passed	12/3/18
2018-22	Authorizing the Issuance of Long-term Bonds or Notes not to Exceed One Million, four Hundred and Ten Thousand Dollars (\$1,410,000.00) for the Purpose of Bonding 2014-2018 Capital Projects and Equipment Purchases	Passed	12/17/18
2018-23	Town Council Approval of the FY 2019 General Operating Budgets, the Capital Fund Budget, and the 2019-2028 Capital Improvement Plan •	Passed	12/17/18

Town Administrator

Todd I. Selig

Town staff, elected, and appointed officials are working to address community needs, control costs, and maintain the municipality’s fiscal position despite many competing pressures. From preserving the quality of life within our traditional residential neighborhoods, to grappling with human rights and societal issues, to managing development pressures, to taking significant steps to protect the health of the Great Bay Estuary with respect to the

proposed \$85 million Eversource Seacoast Reliability Project, many individuals have collectively worked diligently on behalf of the community in 2018.

According to Moody’s Investors Service as of 12/19/18, Durham’s credit position is very good, and its Aa2 bond rating is slightly stronger than the median rating of Aa3 for U.S. cities. Notable credit factors include a very healthy financial position, a modestly sized tax base

with a very strong wealth and income profile, an affordable debt burden, and a somewhat elevated pension (N.H. Retirement System) liability. Durham’s cash balance as a percent of operating revenues (88.7%) is far superior to the U.S. median. Of note, this metric contracted from 2013 to 2017, which was one of Durham’s overt financial goals. Moody’s reports the economy and tax base of Durham are very healthy overall and are comparable to its Aa2 rating. The

median family income equates to a robust 182.9% of the U.S. level.

The Town Council's goals in 2018 envisioned developing a budget for FY 2019 that kept the local municipal portion of the tax rate unchanged at \$7.37 (formerly \$8.48 but adjusted due to 2018 statistical revaluation update) for an unprecedented fifth year in a row. Through a very deliberative budget process this ultimately proved infeasible as a result of little new revenue or additional new taxable value coming on line. The Council, working with staff, was able to bring the projected 2019 budget in at an increase of 23 cents or 3.12%. It is estimated to cost the average Durham property taxpayer with a home valued at \$350,000 an additional \$80.50 in taxes. This does not take into account the numerous grants that municipal departments have obtained over the course of the year enabling us to address issues such as shoreline erosion at Wagon Hill Farm, planning for projected sea level rise associated with Climate Change, water/sewer projects, public safety needs, and more.

In March 2017, residents voted overwhelmingly (846-101) to support renovations/expansion at the Durham Police Department located at 86 Dover Road totaling \$1,960,000. "The department is humbled by the turnout on such a wintry day," Police Chief David Kurz said in a statement after the results were announced. The site had originally been purchased and renovated in 1997 to serve as the town's police facility and was in need of significant improvements. Staff have worked diligently since that time to oversee the construction of a first rate police facility, which is now fully operational – completed on time and on budget. The station now has a larger women's locker

room and evidence storage space, modern day energy efficiencies, universal access, an enclosed sally port, and an enclosed entryway at the rear. Durham residents Bill Schoonmaker and Water Rous were the architects of record for this excellent project. Police Chief David Kurz and Business Manager Gail Jablonski, with the assistance of Public Works Director Lynch, ensured the project proceeded smoothly.

Durham's 12,187 sq. ft. state-of-the-art Town Hall at 8 Newmarket Road entered its fifth year of operation on October 23, 2018. Following an extensive RFP process, Durham ultimately sold the former Town Office site at 15 Newmarket Road to a local technology company, Applied Geosolutions, for the sum of \$650,000. Applied Geosolutions subsequently invested around \$600,000 in the building utilizing Federal historic tax credits, ensuring that the redevelopment of the site did not impact its place on the National Register of Historical Places. The property is now fully operational, has maintained its

historic integrity, and is back on the tax rolls!

Oyster River School District Superintendent of Schools James Morse and I continue to work to remain in active communication with one another regarding issues of mutual interest/concern. It is important to note as well that Town Councilors Kenny Rotner and Allan Howland are also members of the ORCSD School Board, and in this way ensure there is good communication between Durham and the ORCSD School Board relative to issues of mutual interest.

The town addressed a number of difficult social issues this year. In April, due to the intervention of the Human Rights Commission, the controversial "Cruel Adversity" mural at the U.S. Post Office in Durham at long last received an interpretative poster to place the image in proper historical context. The Oyster River Cooperative School District followed Durham's lead and recognized the 2nd Monday in October as Indigenous

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Todd Selig, Administrator; Jennie Berry, Administrative Assistant

Peoples' Day in within the district affirming our local commitment to promoting understanding, friendship, and the well-being and growth of our indigenous community, making Oyster River and Durham the first community/school district combination in the state to do so. We again received the top ranking score in NH by the Human Rights Campaign's Municipal Equity Index relative to addressing GLBT-Q concerns. The commission also addressed the issue of the annual Tree Lighting in Memorial Park, which sparked a wider conversation about inclusivity and religious display on town property, a topic that will continue to be discussed in 2019. Finally, new welcoming roadway signage was installed at the various entrances to Durham in 2018 with the statement, "A Welcoming Community."

Our weekly "Friday Updates" serves to keep the Town Council and members of the community informed of news and happenings in Durham. Over 3,200 individuals subscribe to this weekly broadcast. Durham also continues to bolster its Twitter and Facebook presence in order to meet the demands of residents' changing preferences for information distribution. Our goal is to keep residents informed of local affairs so they may become engaged when issues are of interest to them.

We are a community that truly welcomes and encourages citizen involvement/engagement, and visitors from the around the world visit Durham to learn from our efforts as part of World Affairs Council of N.H. programming in conjunction with the U.S. State Department Bureau of Visitor Affairs. In many respects, we have the privilege of discussing challenging topics in Durham in part due to the openness of our

local government and in part due to the talented staff and Town Councilors who work tirelessly to keep the municipality prudently managed and on an even keel, allowing citizens to focus their efforts on deeper social, quality of life, and aspirational issues.

Over the last year, Durham has continued to pursue Long-Term Economic as well as Environmental Sustainability, which are inextricably linked. Without economic sustainability, the town will not have the financial resources available over the long-term to stabilize the tax rate, pursue desired projects or necessary municipal infrastructure enhancements, preserve open space, etc. Without a healthy natural environment, we will not sustain the Durham in which residents hope and desire to live, work, and play. Both the 2011 and 2017 Master Plan processes indicate residents of the community seek balance.

Long-time Durham resident (and retired UNH Professor) Dennis Meadows, Director and Treasurer of LaTaillede/USA, a non-profit NH corporation, purchased and donated to the Town in 2018 the 5.3 acre property along Newmarket Road directly adjacent to the so-called Mill Pond Center fields, upon which Durham (and the Southeast Land Trust) already holds a conservation easement. Many residents may not know that some of the most visible parts of the field comprising this gateway into town is in fact the 30 Newmarket Road parcel and NOT part of the former Mill Pond Center parcel. Dr. Meadows' donation to preserve this important tract of land for the future in its natural state is absolutely wonderful and extraordinarily commendable. I'm so pleased we could work with him to bring this matter to fruition.

Through the efforts of Ellen Snyder, our part-time contract Land Stewardship Coordinator, and the Land Stewardship Subcommittee of the Conservation Commission, we have at long last made significant inroads in properly managing the numerous lands and easements under the Town's stewardship. The Council also established the Durham Town Land Stewardship Patron's Trust in 2018 to enable citizens or organizations to donate money to support our local conservation land management efforts, rather than relying solely on tax dollars for this purpose.

The Town and UNH, through the joint administrative Water, Wastewater, Stormwater, and Roads Committee, continue to address a multitude of Town/Gown items to include efficient operation of the Spruce Hole Well, focusing attention on water quality deficiencies within the Great Bay Estuary (nitrogen) as identified by the NHDES and the EPA, meeting EPA wastewater and stormwater MS-4 mandates, implementing a required NHDES backflow prevention program, general water/sewer infrastructure, the Lee water line extension in coordination with the NHDES and the Town of Lee to address MBTE contamination at the Lee Traffic Circle, and more. On the front lines of our utility infrastructure both on and off campus, the Town and the University are joined at the hip and work seamlessly together.

UNH issued new RFPs for the redevelopment of 66 Main Street, also known as the ATO site, as a mixed use development, and the Hetzel and Alexander Halls for a new hotel. The RFPs envision a high quality hotel and upscale restaurant, along with desirable office and commercial space. Both

projects are now in the early stages of conceptual review before the Planning Board moving into 2019.

Durham and UNH negotiation teams met extensively in 2015/2016 to discuss and ultimately agree upon a variety of topics/agreements which were subsequently approved by the Town and UNH in 2016 as follows: Agreement to renegotiate the Municipal Services (Omnibus) Agreement which expired 12/31/18; MOU on Long-Range Planning Coordination and Communication; Fire Protection Services Agreement; Jackson's Landing Boat Launch Agreement (for 1 year); MOU on University Outdoor Swimming Pool; The School Agreement; Transfer of Real Property Agreement (transferring ownership of the "Tot Lot" and Oyster River Park to Durham, which took place in 2017); and the Water and Wastewater System Agreement. This suite of agreements represented a significant undertaking and accomplishment. The parties continued extensive discussions relative to the Omnibus Agreement in 2018, and in particular roadways and policing (finalized and approved by the Town Council this year), and a long-term Jackson's Landing Agreement.

Under the leadership of Director Rachel Gasowski and the Parks & Recreation Committee, we've seen interest and participation in Parks & Recreation programming flourish in Durham. Durham's vision for its Parks & Recreation Department is that it will offer a wide variety of opportunities and concentrations for all residents of any age wishing to participate in accessible, affordable activities. The department also plans/coordinates community-wide events such as Durham Day, summer children's programming in conjunction with the school district,

the summer concert series, as well as managing the Churchill Rink.

After discussing an alleged incident involving the draft for baseball teams in the spring of 2018, Town Councilors gave consideration this fall to the Oyster River Youth Association funding for 2019 as part of the annual budget process. ORYA had asked for \$44,025. The Council ultimately approved \$28,000 for OYRA in 2019 contingent upon the public release of audited financial records and management letters for the fiscal year ending July 31, 2018.

In response to the goal of becoming a more pedestrian and bicycle-friendly community, Durham moved forward numerous efforts in 2015 and 2016 to delineate roadways within our downtown core with "share the road" (or sharrows) markings and signage. 45 such yellow signs on wooden posts were ultimately installed throughout the community, and in 2018 a few additional roadways were painted with sharrows markings to broaden our network. Efforts to better delineate and safely address bicycle and pedestrian friction points utilizing Transportation Engineer Dirk Grotenhuis' services were evaluated and discussed by the Council in 2016. Many recommendations were acted upon, including the application of green paint within bicycle areas at specific intersections in the downtown to assist bicyclists in navigating the downtown core more effectively and safely. In 2017, the focus was on updating the joint Durham/UNH downtown traffic model for AM and PM peak demand. An updated traffic model of both AM and PM peak demand was completed in spring 2018, which will prove very useful as we work to further improve all forms of transportation locally,

both on and off campus. Looking ahead to 2019, we hope to bring on professional transportation planning expertise on an as needed basis to continue to bolster our pedestrian/bicycle environment in town.

Following a national search in which representatives from Durham participated, a unanimous vote of the University System board of trustees appointed James W. Dean Jr. as the 20th president of the University of New Hampshire, effective June 30, 2018. Dean succeeded Mark W. Huddleston, who retired after 11 years leading UNH.

As I have mentioned in the past, residents who live in Durham are smart, entrepreneurial, always taking the long-term perspective, focused on the environment, community-oriented, and committed to quality education. Durham is blessed with significant natural resources as well: the Great Bay, the Oyster River, the Lamprey River, the Spruce Hole Bog, Wagon Hill Farm, numerous natural gateways leading into and out of the community, and more. But it is not only that we have these natural treasures. Durham has had the foresight to protect them through local decision-making, good planning, prudent management by staff and volunteers alike, and a lot of hard work. Meanwhile, the University of New Hampshire provides social, cultural, and athletic opportunities for the community, not to mention it's an economic driver for Durham and the entire region.

In closing, I would like to note that our town employees — public works, police, fire, planning, zoning, Town Clerk/Tax Collector's Office, IT, and more — are good people, working hard with limited

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resources to meet the needs of a demanding citizenry with high expectations for exceptional service delivery at the local level.

While taxes are undeniably high in Durham, for all of these reasons, home sales remain strong, commercial investment is active,

downtown vacancies are almost non-existent, the tax base continues to grow, the Town is beautiful, and a positive sense of community is pervasive.

The Town Council voted unanimously in 2017 to extend my employment contract as

Administrator for an additional 9-year term through December 31, 2025. Now in my 18th year of service to the community, I'm looking forward to the next 7 years in town.

All in all, it has once again been a solid year for Durham. •

Town Council

Katherine (Kitty) Marple, Chair

I would like to express my gratitude to the voters of Durham who have allowed me to be on the Council for almost 8 years. It is a privilege to serve you and I look forward to another year of providing the most thoughtful care and fiscally responsible practices to maintain the healthy, safe, and open society that we now enjoy.

I will not go into detail about what our staff has accomplished, as always they do much without fanfare. Our employees are often stretched to the limit (long party weekends, community gatherings, administrative support, road maintenance - winter and summer, dealing with contractors, negotiating with unhappy residents, keeping their own council when confronted with ideological matters even when tempted to state their own opinions, on the job injuries, repairing water pipes in harsh weather, garbage pickup. . .). I always try to remember that we are very fortunate to employ hard working individuals and that they deserve my gratitude. We (Todd and council) are always delighted



Katherine Marple
Chair
Term: 3/17 – 3/20

to receive positive feedback from residents regarding service by the town. We also take criticism seriously as long as it is meant to foster better understanding and is presented in a polite manner.

I would like to acknowledge the work of our other council members, committee and commission members, and all who provide their expertise to benefit our residents. Our council is made up of nine people who bring thoughtful,

researched discussion to each meeting. Several of our volunteers go above and beyond the normal day-to-day responsibilities to promote quality of life enhancements, foster sustainable energy and waste practices, engage businesses, collect and transcribe data, present school briefings, and provide information from other government entities. We have an abundance of information to help our decision-making. Thank you all for serving all of us.

I offer one last thought: It is easy to cast aspersions on how much we pay our employees. The truth is that most, if not all of them, provide incredible service. This includes Todd Selig, our Administrator. He works long hours to ensure the town runs smoothly, even if you may not agree with decisions that he makes. He is a fiscally prudent individual and as a result tries to make the most of every dollar spent. I am very grateful for his presence as our Administrator.

I hope all enjoy a new year of good health and positive outcomes. •

Town Council Members



Alan Bennett
Council Member
Term: 3/16 – 3/19



Wayne Burton
Council Member
Term: 3/16 – 3/19



Andrew Corrow
Council Member
Term: 3/18 – 3/21



Allan Howland
Council Member
Term: 3/16 – 3/19



James Lawson
Council Member
Term: 3/18 – 3/21



Kenny Rotner
Chair Pro Tem
Term: 3/18 – 3/21



Sally Tobias
Council Member
Term: 3/17 – 3/20



Carden Welsh
Council Member
Term: 3/17 – 3/20

Culture and Recreation

Conservation Commission

Bart McDonough, Chair

Members: Bart McDonough, Chair; Andrew Corrow, Town Council Representative, Vice Chair; Coleen Fuerst, Jake Kritzer, Michael Morneault, John Nachilly, Paul Walter Rous (Alternate); Paul Rasmussen (Planning Board representative)

Former Members: Nathaniel Mattern, Robert Sullivan (former Chair)

Role of the Conservation Commission

- Advocates for the preservation of natural resources in Durham.
- Inventories, manages, protects, conducts research about, and educates the public about natural resources.
- Makes recommendations to the New Hampshire Division of Environmental Services on applications related to wetlands and other natural resources.
- Makes recommendations to the Planning Board on applications for conditional uses for activities and structures within the Wetland Conservation Overlay District and Shoreland Protection Overlay District.

- Manages conservation funds.
- Carries out the duties of a conservation commission in accordance with RSA 36-A.
- Implements the recommendations contained in the Natural Resources Master Plan.

2018 Accomplishments

- Reviewed and commented upon Conditional Use applications for water and sewer lines and construction plan for Riverwoods development, driveway and utilities at 195 and 207 Packers Falls Road, driveway at 100 Mill Road, dock replacement at 100 Piscataqua Road, new dock and accessory structures at 32 Cedar Point Road, new dock at 24 Cedar Point Road, driveway

and accessory structures at 27 Durham Point Road, deck at 9 Ambler Way, sunroom and steps at 595 Bay Road, and walkway and driveway at 20 Cedar Point Road.

- Commented on applications to New Hampshire Department of Environmental Services (NHDES) for pier and float at 18 Deer Meadow Road, float piles at 283 Durham Point Road, float piles at 30 Colony Cove Road, septic system at 50 Langley Road, and dock at 26 Cedar Point Road.
- Heard presentations about the condition of Mill Pond Dam and potential actions affecting

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Conservation Commission members John Nachilly and Rob Sullivan work on the kiosk roof at the Thompson Forest where trail maps and information about the properties will be posted. The kiosk was funded by the Lamprey River Advisory Committee. Courtesy Ellen Snyder

the dam and the erosion control project for Wagon Hill Farm.

- Worked closely with Ellen Snyder, Land Stewardship Coordinator, on various projects

related to Doe Farm, Thompson Forest, Oyster River Forest, Milne Wildlife Sanctuary, Weeks lot, and Longmarsh parcels and helped to coordinate volunteer work days.

- Supported efforts by the Nature Conservancy to acquire two properties: The 10.5 acre Lord Tract and the 30-acre Walker Tract.
- Supported Eagle Scout project by Ben Slama to construct benches on town land.
- Worked closely with town employees, committees, and volunteers in maintaining and preserving Town conservation land.
- Monitored conservation easements. •

Historic District Commission/Heritage Commission

Michael Bradley, Chairperson

Members: Michael Bradley; Chair; Andrea Bodo Vice Chair, Larry Brickner Wood, Zachary Fangman, Carolyn Singer, William McGowan (Planning Board representative); Alan Bennett (Town Council representative)

Former Members: Alvin Mars, Peter Stanhope (former Chair)

The Historic District Commission/Heritage Commission (HDC/HC) has a broad responsibility to preserve and promote the historic, cultural, educational, economic, and the general welfare of the Durham Historic District. The district overlays the area beginning at the intersection of Main Street and Madbury Road and proceeds south easterly along Main Street to the intersection with and then along Newmarket Road to Laurel Lane. In addition to the powers and duties listed in the Zoning Ordinance, the HDC/HC also serves, for property outside the district, as the Heritage Commission with broad duties and responsibilities outlined in

New Hampshire Revised Statutes Annotated (RSA 674:44-b). In that capacity the commission serves to advise and educate property owners, town boards and commissions, and others on the important historical resources located through the entire community.

2018 Accomplishments

- The commission met 9 times in 2018 and heard 16 applications covering residential, commercial, and non-profit properties. In addition to requests for renovations and repairs, actions of special interest include:
- 15 Newmarket Road (the old Town Hall building), Applied

Geo Solutions, Inc., owner. Approved ongoing design and element changes in conjunction with the National Park Service standards for historic renovation.

- 17 Main Street, the Community Church of Durham. Endorsed the Church's Land & Community Heritage Investment Program (LCHIP) grant application for funding the repair work to the steeple and ocular window.
- 30 Newmarket Road. Endorsed a gift to the town of land adjacent to the Mill Pond from a longstanding town resident.
- The commission also heard presentations for informational purposes on the Wagon Hill

Erosion Control Project, the stone wall reconstruction on Route 108, the challenges surrounding the Mill Pond and the Mill Pond Dam, and the maintenance of Durham's private burial grounds and graveyards (i.e., the "Save our Stones" initiative).

Goals for 2019

- ▮ Signage Program for Historic Properties – Grange, Smith Chapel, Old Town Hall.
- ▮ The commission is designing informational signboards for these buildings as a pilot project for other informative signs within and outside the district.
- ▮ Checklist and clearer process for HDC applications. The commission is reviewing application forms with a goal of clarity in the application details so that approvals are consistent with the applicant's requests and intentions.
- ▮ Revised and consistent process for Demolition Permit

Application Review. The language and timeline regarding commission review of demolition applications is unclear with regard to the discretion of the commission to impose up to a 30 day delay between application and issuance of a permit. Commission members will work with the Town Planner and Code Enforcement Officer to revise the commission's review and reporting procedures.

- ▮ Increased education and information by including a meeting synopsis in weekly update. A great deal of the commission's work is education. To that end, the commission has started including a meeting synopsis in the town's weekly "Friday Updates" after each of its monthly meetings.

Andrea Bodo sits on the Land Stewardship Subcommittee as a representative from the Heritage Commission. She has been a resource for the protection of the historic resources of the town such as historic buildings, burial

sites, stonewalls, cellar holes, archaeological information, etc., and has advised about Certified Local Government (CLG) issues. Commission Chair Michael Bradley attends Technical Review Group (TRG) meetings if the design elements or the location of a project fall under the purview of the commission. The TRG is chaired by Town Planner Michael Behrendt and is comprised of representatives from various departments and town boards.

The commission members volunteer many hours of service and I join the town in thanking them for their hard work. Peter Stanhope's excellent leadership while serving as Chair made my transition to that role much easier than I anticipated. The Durham Historic Association is also a rich resource of information for the commission. A simple request for history, timelines or background – whatever we need, and in short order a wealth of information becomes available. We couldn't do such good work without them. •

Parks and Recreation Committee

Kasey Morneault, Chair

Members: Kasey Morneault, Chair; Michael Drooker, Nate Fitch, David Leach, Sam Lewis, Michael Mullaney, Kenny Rotner (Council representative)

Former Members: Kylee Noga

It's been a busy year for the Parks and Recreation Department, as well as the committee. Rachel Gasowski has continued to design programming and implement events to engage our various stakeholders and create a sense of community. Rachel continued to add new events this year, such as the Town Trails Day, Trail Race with ORYA, Party at the Commons, and the White Mountain meet-up.

Many of the events are focused on enlightening people to the rich resources the town has to offer, from businesses to recreational opportunities. Rachel strives to meet the diverse needs and desires of the town's citizens, young and old. From sports programming and outdoor opportunities, to music lessons and after school activities, Rachel focuses on bringing the populace together to find

common interests and foster new relationships.

The Churchill Rink at Jackson's Landing continues to be a top priority for the department. In-house management during the past season was successful, and revenue once again increased over the fiscal year. The committee has opted to focus on improving

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Off The Beaten Path participants circle up for a group icebreaker before splitting up into smaller groups to explore the woods around Moharimet Elementary school. Courtesy DPR

smaller portions of the rink, instead of attempting to make all the needed improvements at once, beginning with those that pose safety risks (for example, replacement of the Zamboni).

Other areas of focus include establishing or reviewing current Parks and Recreation rules and regulations in regards to field/ rental spaces, collaborating with the Oyster River Youth Association (ORYA) to open communication

and streamline services to better serve the youth in Durham, working with town businesses to create opportunities for residents to interact with the downtown, and better educating the public to the trails and other recreational opportunities available to them. In the coming year, the committee should consider looking for ways to engage community members in volunteer opportunities for these events, beginning with establishing a volunteer group that would be interested in helping plan and execute the Memorial Day parade.

It is exciting to see the Recreation Department continue to grow and draw together residents. As always, the committee is grateful for the town's support. Although I will be stepping down from the Parks and Recreation Committee the end of December 2018, I am certain the committee will continue to serve its residents' recreational needs and foster community ties in the coming years. •

Parks and Recreation Director

Rachel Gasowski

The Parks & Recreation Department (DPR) continues to focus on offering a broad range of outdoor and indoor recreational activities that are available to town residents of all ages, abilities, and interests. Residents can count on programs and events that bring the community together in the town's parks, facilities, and throughout the vibrant downtown, that are welcoming and safe.

2018 marked another year of growth and forward momentum for Durham Parks & Recreation. The Department saw the most growth in participation with its



Rachel Gasowski and her dog, Bruin

after school programs, summer day camps, and community events. Approximately 118 program opportunities were offered to those of all ages in 2018. This includes the addition of seven new youth programs, two new adult programs, one new community

event, and one new day summer camp to the line-up of department happenings. Although the weather didn't cooperate for several of the scheduled events, DPR planned and organized thirteen community events in 2018.

The addition of a 14-passenger van was a highlight for Parks & Recreation in 2018, and it has added great value to the department since acquiring it in July. The van has allowed the department to offer full day field trips on teacher workshop days, adult field trips, the addition of a new summer day camps: Outdoor Adventure Week for middle school age campers, bi-monthly Kids Night Out trips, after school program transportation, and weekly summer camp field trips as part of Camp REACH.

Partnerships with UNH, Celebrate Durham, various community organizations and businesses, town departments, Oyster River Cooperative School District (ORCSD), and the surrounding towns, assisted in the department's ability to offer new programs, successful community events, and continue to grow participation in existing programs.

2018 Accomplishments

- ▶ Planned and organized thirteen community events: Durham Day, Downtown Trick or Treat, Feather Fest, Tree Lighting Celebration, Family Sweetheart Dance, Slush Cup Pond Hockey Tournament, Annual Egg Hunt, Memorial Day Parade, Family Campout, Picnic In The Park, Party at the Common, Music on Main and Summer Splash & Potluck Picnic.

- ▶ Added 7 new youth programs, 2 new adult programs, one new community event, and one new summer day camp.

Goals for 2019

- ▶ Improve marketing strategies to better reach the community with programs and events.
- ▶ Implement a partnership fall trail race with Oyster River Youth Association that serves as a fundraiser for both organizations.
- ▶ Craft a community survey to evaluate the department's strengths, areas for improvement, and general recreational needs of the community.
- ▶ Continue to grow current programs and explore new program opportunities, events, and happenings for all ages within the community.
- ▶ Continue to foster positive partnerships that have been

built between UNH, various community organizations and businesses, town departments, ORCSD, Lee and Madbury, and Durham Parks & Recreation.

I am extremely grateful for the positive working relationships DPR has with the other town departments. Their continued support of our programs, events, and operations has allowed us to offer all that we do while adding great value to programs and events for the community.

Durham Parks and Recreation offers a wide range of quality programs, parks, and facilities that encourage all Durham community members to participate in healthy, fun, and enriching activities. Together, with the residents of Durham, we celebrate the essential role public recreation plays in fostering a cohesive and vibrant community. •

Public Library Board of Trustees

Jenna Roberts, *Chair*

*When the winds of change
blow, some people build walls and
others build windmills*

—Ancient Chinese Proverb

The Board of Trustees, along with the capable Directors, staff, and volunteers of our library, appreciate and embrace opportunities for growth, innovation, and transformation of our 21st-century library. That said, the core mission of the Trustees—being a voice for the community in the library and a voice for the library in the community—is not only still relevant, but essential. Similarly, the core mission of the public library—to provide access to quality information, resources, programming, and a welcoming

gathering space for all members of our community—is also more important than ever:

“While the American foray into the digital age would lead many to classify libraries as obsolete, the continued — if not heightened — importance of the library’s core mission to provide knowledge, as well as new skills of librarians and changes to the design of libraries, make them relevant in our changed world. Their continued evolution will be essential to the future of scholarship and citizenship.”¹

The Trustees are dedicated to maintaining a cohesive and customer-driven team; developing

partnerships to leverage resources and increasing direct services to their patrons through adequate staffing and professional development, as well as enhancing the library's collections and programming.

Patron needs are priority #1

Our primary goal as a board for 2018 was to begin identifying areas of need and recommending funding levels to ensure services are provided that best meet the needs and requests of the community. This important goal will continue into the strategic planning process of 2019—both at the board level and at the library staff and patron

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In June, a rededication of the Milne sculpture above was held at the library. Durham resident and close friend of the Milnes, Diana Carroll, hosted the event and offered a brief history about Margery and Lorus. The statue was designed by Rhonda Little and sculpted by Walter Liff. Courtesy Todd Selig

levels. It is essential that we engage a large and diverse set of voices to ensure our goals and priorities are informed with community input.

**We have come so far
—time to pass the torch**

While being a member of the board these last 9 years has not always been easy, it has been both fulfilling and humbling to be part of such an amazing time in the history of our community treasure. My first year

I was able to bring my professional skills to the table and facilitate the first strategic plan for the Trustees. From there our dream of

Two years after the grand opening, I became Chair of the Trustees and led the board through a new strategic planning process with a focus on enhancing customer service and advocating for increases in funding for staff and services. With the support of the Town Council and leadership from our

Library Director

Rosemary Bebris

The Durham Public Library (DPL) welcomes patrons of all ages and cultural backgrounds. We appreciate that everyone has diverse needs, interests, value systems, and reading abilities. Whether you are looking for the latest bestseller or the history of agriculture in Durham, chances are we have

just the right item for you. The library also offers sixteen public access computers, a wide variety of children’s and adult programming, downloadable books and audiobooks, access to the statewide databases and much, much more.

The library staff, the Board of Trustees, and the Friends of the Library are dedicated to keeping DPL’s resources up-to-date and relevant to the needs of the

town administration over a period of years, we successfully increased wages, staffing, and resources. While this work is not complete, I am proud of all that has been accomplished up to this point.

Appreciation

I leave the board in the capable hands of experienced trustees and newly appointed alternates—all of whom are passionate and enthusiastic advocates of the library, as well as committed to excellence in the management and stewardship of our community library. I appreciate all I have learned and the wonderful relationships that have been built with current and former board members.

In addition to recognizing the outstanding volunteers I served with on the board, I want to thank the DPL leadership team: Director, Rose Bebris; Children’s Services Director, Lisa Kleinman; and Adult Services Director, Jessica Ross for their commitment to excellence, collaboration, and advancing a patron-focused team. Their vision, hard work, and the steadfast contribution of their part-time, substitute, and volunteer staff, has resulted in increased patron support and participation year after year. Thank you for all you do! •

community. To supplement the town’s budget, the Trustees and Friends contribute privately raised funds to enhance services. Without these additional funds, patrons would not enjoy as robust a materials collection and programming would be greatly reduced. The hard work and dedication of the Friends pays for the museum pass discount program, giving residents an affordable opportunity to explore

1Bikales, J. (2018, October 8). The 21st Century Library. Retrieved from <http://harvardpolitics.com/harvard/thelibrary/building a library took shape and I worked with an amazing board, as well as countless community volunteers to bring the new library to fruition>.

local cultural institutions. Additionally, the Friends' bookstore and cookie sales help generate funds for children's programming and the popular summer music series.

Strong partnerships with other Town of Durham departments and local organizations further enrich the resources and services DPL provides. Durham Public Works is to be applauded for keeping the facility in excellent condition, while the town's knowledgeable Information Technology department provides invaluable advice and expertise. The lovely gardens in front of the house would not be possible without the dedicated assistance of Durham Garden Club. From our beloved Pet Partners, North and Sarah, to the cheerful volunteers from the Alpha Phi Omega service organization; DPL is indebted to each of the many organizations that direct their assistance and talent our way.

The Durham Public Library Board of Trustees welcomed

Jessica Ross as the library's new Adult Services Director in April. An active ORCSD parent and Durham resident, Jess's passion for libraries is rooted in public service. Her past experience as a special collections librarian has allowed DPL to put a renewed focus on the wonderful historical collections the library holds; her exceptional programming skills have elevated the library's offerings to adults to a new level. Jess holds a Master of Arts in Public History from Southern New Hampshire University.

In July, DPL realized five years in the new facility. The new building continues to be a destination within the community. It is routinely featured as a highlight in local real estate listings, studied by other libraries looking to duplicate the library's successful building project, and visited by travelers from near and far. Helping memorialize the fifth anniversary, dedication stones were added to the Milne sculpture in the rain garden. Margery and Lorus J. Milne were naturalists, authors,

UNH professors, and Keepers of the Durham Swans. In June, a rededication of the Milne sculpture was held at the library. Durham resident and close friend of the Milnes, Diana Carroll, hosted the event and offered a brief history about Margery and Lorus. Diana recognized and thanked the many people who participated in the design, fund-raising, and placement of the statue at the library. The statue was designed by Rhonda Little and sculpted by Walter Liff. As significant benefactors of the new facility, a more fitting remembrance is hard to imagine.

2018 Accomplishments

- ▶ Completed a comprehensive review and update of the library's technology plan.
- ▶ Installed a Story Walk to enhance the rain garden.
- ▶ Expanded professional development opportunities for all staff members.
- ▶ Increased summer reading program attendance by almost 34%. •



UNH students enjoying an impromptu hockey game on Mill Pond. Courtesy John Pacheco

General Government

Assessor

Jim Rice, CNHA

The Assessing Office is responsible for ensuring equitable assessments, which distribute the Town's tax burden in accordance with New Hampshire state statutes. Assessments are based on fair market value of property and are applied in a fair, equitable and consistent manner. The Assessing Office strives to provide the best possible customer service. Information regarding assessments, tax exemptions, tax credits, tax deferrals, current use assessments, conservation restriction assessments, discretionary easements, abatement requests, and timber tax are available through this office. Information regarding deed and property ownership can also be found in this office, or on the Town's website at www.ci.durham.nh.us/assessing. A public access computer terminal is available in the lobby of the Town Hall along with tax maps for your

use regarding property assessment research. Also, assessment information can be viewed on-line at www.visionappraisal.com.

2018 Accomplishments

Statistical Update. Article 6 of the New Hampshire Constitution states "...there shall be a valuation of the estates within the State taken anew once in every five years, at least, and as much oftener as the general court shall order".

Assessments were last updated in 2013. The Town of Durham engaged the services of three companies to perform the Statistical Update of all property assessments throughout Durham. MRI Appraisal Services, LLC updated the residential properties; Property Valuation Advisors, LLC updated the assessments of the commercial/industrial properties and George Sansoucy, PE, LLC

updated the assessments of the utility properties. Each company was chosen for their areas of expertise and their familiarity with the Vision CAMA system (assessing software). All three companies worked in conjunction with the Assessor's Office. The revised assessments reflect market value as of April 1, 2018 and were used in the second (2nd) and final tax bill for 2018. The Uniform Standards of Professional Appraisal Practice (USPAP) reports completed by these three companies, will outline the methodology used during the update and will be audited by the Department of Revenue Administration for compliance purposes.

Current Use Property. Land that was disqualified from the Current Use program (per RSA 79-A),

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primarily due to new construction generated \$16,500.00 in land use change taxes, all of which were deposited into Durham’s Conservation Fund.

Updating Current Use files.

Current Use is a program enacted in 1973 encouraging the “preservation of open space, thus providing a healthful and attractive outdoor environment for work and recreation of the state’s citizen’s, maintaining the character of the state’s landscape, and conserving the land, water, forest, agricultural and wildlife resources” – NH Current Use Law RSA 79-A. For more information about Current Use and qualifications, visit www.nhspace.org.

During 2018, the Assessing Office has been reviewing the files of

those properties classified under the Current Use program for accuracy, compliance and record keeping purposes. Of those files that have not been updated within the past five years, have missing or inaccurate information, notifications were mailed requesting updated information. Thank you to all of those property owners who responded to these mailings. Your cooperation regarding this endeavor has been extremely helpful.

Goals for 2019

- Review Conservation Easements; Discretionary Easements and/or restrictions.
- Review and inspect those properties where building permits were issued after 4/1/18.

- Review and inspect properties that have had on-going construction and/or demolition.
- Review qualified exemptions and credits and process new applicants.
- Review all abatement requests and make recommendations to the Town Council.
- Review Board of Tax and Land Appeals and Superior Court appeals.
- Continue updating Current Use files.
- Measure and inspect all properties that have transferred between October 1, 2018 thru September 31, 2019. The purpose for this process is to ensure that the information on the assessment record cards

The following is a breakdown of the 2018 assessments and exemptions used to calculate the net taxable valuation used to compute the municipal, county and local tax rates.

Summary Inventory of Valuation:

Residential (land & buildings):	\$779,765,200
Commercial/Industrial (land & buildings):	380,800,000
Current Use Land (per RSA 79-A):	669,822
Utilities:	39,786,800
Valuation before exemptions:	\$1,201,021,822

EXEMPTIONS	EXEMPTIONS AMOUNT	TOTAL EXEMPTIONS GRANTED	ASSESSED VALUATION
Blind:	\$30,000	8	\$240,000
Elderly:			
65-74	125,000	10	1,237,000
75-79	175,000	5	875,000
80+	225,000	11	2,247,500
Disabled:	32,000	2	220,000
Improvements to assist disabled	Varies	2	53,825
Solar:	Varies	79	1,806,097
Total Exemptions:			\$6,817,411

Net Taxable Valuation \$1,194,204,400
(used to compute municipal, county and local tax rates)

VETERAN’S TAX CREDIT	TAX CREDIT LIMITS	NO. VETERAN’S APPROVED	TOTAL TAX CREDIT
Standard Veteran’s Credit:	\$500	206	\$103,000
Surviving Spouse:	2,000	0	0
Service Connected Disability:	2,000	11	22,000
Total Veteran’s Tax Credit:			\$125,000

was correct at the time of transfer, and for the equalization ratio study which is used to determine Durham's 2014 equalization ratio.

- ▶ Begin "cyclical update" where 25% of the properties in Durham will be measured and

inspected over a 4-year period in preparation for the 2023 revaluation. The purpose for this process is to ensure that the data on the assessment record cards is correct.

Residents are welcome to contact the Assessor's Office at 603-868-8064 with any questions regarding assessments and/or concerns. Appointments may also be scheduled with the Assessor. Assessing Office hours are Monday through Friday 8:00am to 5:00pm. •

Cemetery Committee

Craig Seymour, *Chair*

Members: Craig Seymour, Chair; William (Bill) Cote, Michael Everngam, Andrew Corrow, James Lawson, and Katherine Marple (Council members)

2018 Accomplishments

Year-to-date there have been twelve (12) burials in the cemetery, five casket and seven cremains (ashes). Four plots with a total of 6 graves were sold, and one 6-grave plot was repurchased.

- ▶ The Cemetery Care Trust – into which 50% of grave sale proceeds are deposited – has a current fund balance of \$228,958 with \$13,931 in interest available.
- ▶ The Cemetery Improvement

Trust – into which the other 50% of grave sale proceeds are deposited for non-routine improvements to roads, grounds, plantings, structures etc. – has a balance of \$28,392.

- ▶ The Cemetery Special Project Trust – created to accept donations by private individuals, groups or organizations for maintenance and improvements in the Town Cemetery – has a balance of \$206.

The Department of Public

Works continues to do a superb job maintaining the cemetery. Several positive comments have been received about the overall appearance of the facility.

Goals for 2019

There is a need to expand the cremains-only section of the cemetery next spring by installing additional foundations for monuments (cremains-only graves are 5' X 5' and include a shared foundation). Minor tree work is also anticipated in the spring. •

Trustees of the Trust Funds

Michael Everngam, *Chair*

Members: Michael Everngam, Chair; William Cote, Craig Seymour

2018 Accomplishments

- ▶ **Operation of Investment Account.** The trusts and reserves in the custody of the Trustees continue to be invested with the Wealth Management Division of People's United Bank. The Trustees are pleased to report that the income from reserve and trust investments for 2017 was \$73,148.47, a yield to the end-

of-year market value of 2.17%. The end-of-year market value reflects capital gains, additions and withdrawals made during the year so the actual return was a bit higher. Part of this income was spent for the purposes of the various reserves and trusts, and the remainder was accumulated to the balances of the reserves and trusts. The income received/estimated for 2018 will be slightly higher than last year's. Capital gains distributions and gains from sales increased principal by \$58,910.70 during 2017, but there is minimal change in 2018. Market value for investments held decreased

by \$31,796.82.51 for the 2017 year, the decrease being primarily caused by a drawdown in capital reserves. The market value of the reserves and trusts in the custody of the trustees will decline slightly in 2018 as rising interest rates are depressing bond prices. Since the Trustees have adopted a fairly short term posture the duration of bond holdings, this decline will not affect the actual capital value of the bonds at maturity. As always, it is important to understand that investment results are dependent on the investment markets, and that future results are dependent

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on being able to adjust to future market conditions. The Trustees have adopted a conservative investment policy with the primary goal of preserving the ability to carry out the purposes of the Town's reserves and trusts. This policy is posted on the Trustee's web page on the town web site, <https://www.ci.durham.nh.us/>

- Continuing to Improve Management of Doe Farm.** The Trustees have been working with the Land Stewardship Subcommittee to define the issues which are important to the future of Doe Farm as a community asset. The current focus of this effort is widening uses for the farm in the future while maintaining its primary focus as a tree farm. The Trustees are working to proceed with an invasive species removal plan which is a necessary precursor to harvesting timber in the next 2-3 years and impacts potential future uses. The Trustees expect the program they develop for the longer term use of Doe Farm will incorporate existing stewardship/

management plans, the will of Mr. Doe, and town needs.

- Continuing With Transparency Efforts.** The Trustees have improved the timeliness of posting agendas and minutes. They have generally been able to respond to communications from residents quickly, although in some instances responses have been delayed by the complexity of the issues raised, or when the issues required more research and consider carefully the response. The Trustees have improved their coordination and cooperation with town departments/committees. The Trustees meet on the fourth Friday of each month, although regular meetings may be cancelled if there is no business to conduct. The Trustees typically meet at the venerable Young's Restaurant, on Main Street in Durham, at 7:30 AM, in the morning. The Trustees plan to hold two meetings each year in Town Hall. All meetings are open to the public., Both Young's and Town Hall are easily accessible to all and there is ample room for anyone to attend.

- Continuing to Improve Record Keeping.** The Trustees have begun reviewing records which show how, when, and why the various funds in custody of the Trustees were established. The work in this effort is enormous and complicated, and will likely require some years to complete.
- Working with the Department of Public Works.** The Trustees have continued their excellent and productive relationship with Mr. Mike Lynch, Director of Durham DPW. His cooperation, perspective and support are a major part of the Trustees efforts to carry out the purposes of many of the trusts they administer.
- Investment Policy.** The Trustees revised the previous Trustee's Investment Policy, and adopted the revised policy during their May 25, 2018 meeting. As required by law, the Trustees forwarded the revised policy to the New Hampshire Attorney General's (See Trustee's web page). After examining the town's annual audit the Trustee's have determined to expand their policy to include statements on risk.

- Internal Controls Policy.** The Trustees revised previous Internal Controls Policy and adopted the revised Internal Controls Policy at their June 29, 2018 meeting. (See Trustee's web page).
- Investment Holdings.** Monthly bank statements listing all holdings are on file in the Town Business office and available to read from any Trustee.



Durham Cemetery on Memorial Day. Courtesy Craig Seymour

Goals for 2019

- The Trustees will seek to continue their efforts to be prudent custodians of the funds entrusted to them, while seeking sound returns on the investment of these funds.

At present, the Trustee's paper records are in storage in the Town Hall storage area. These records continue the need to be reviewed, organized, and properly stored. While this work effort

was listed last year the Trustees have been able to make only minimal progress on it and will require a significant effort by careful workers. The Trustees will continue to seek means to

accomplish this work.

The Trustees will continue to work on those projects/issues shown above which are "continuing". •

General Assistance Officer

Gail Jablonski, Business Manager

NH RSA 165 requires that each City and Town in the State of NH provide for any persons who are poor and unable to provide for themselves and that the Governing Body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing Welfare services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex or national origin. The Business

Office is compassionate towards all those seeking assistance. We work with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

In 2018 the Business Office received and processed five new applications and continues to assist one family with qualifying expenses such as rent, electricity, and heating oil. Over the past year we also had numerous people contact our office for information concerning assistance but never submit a formal application. As we move into 2019 we currently

have one active case of public assistance open.

Through December 2018, a total of \$27,524 was provided for direct assistance. The Business Office works closely with several non-profit service providers in the area, the NH Department of Health and Human Services Office in Rochester, and the NH Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

Our welfare regulations and the application for public assistance can be located on the Town's website at: <http://www.ci.durham.nh.us/businessoffice/welfare-assistance>. •

Planning and Community Development

Michael Behrendt, Town Planner

Michael Behrendt has served as the Durham Town Planner since 2012. He spends much of his time overseeing development but sees his larger role as helping to make Durham a better, stronger, more beautiful and more vibrant community.

Michael serves as staff to the Planning Board, Historic District Commission, and Conservation Commission and provides assistance to the Town Council and to the Agricultural Commission,

Energy Committee, and Integrated Waste Management Advisory Committee as resources allow. Please look at the planning section on the Town's website at <https://www.ci.durham.nh.us/planningandzoning> and feel free to email, call, or stop in to talk with Michael any time.

2018 Accomplishments

Riverwoods Continuing Care Retirement Community. Approval of the project which is now under

construction. Riverwoods will be situated on an 11.3 acre site on Stone Quarry Drive. The project will contain 150 independent-living apartments, 24 assisted-living apartments, 24 memory-care units, and 24 skilled-nursing units.

Future Land Use Chapter of the Master Plan. Adoption of the future land use chapter completing the current master plan process which included a total of 11 chapters.

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Revisions to the Flood Hazard Ordinance. The town adopted zoning ordinance amendments to require construction two feet above the base flood elevation (called “freeboard”) and to recommend (but not require) that property owners elevate new buildings within the tidal area to higher levels anticipated due to sea level rise. Durham was the first community in New Hampshire to include the latter provision in our ordinance.

Solar Energy Systems. The Planner worked with a special committee and the Energy Committee to craft a comprehensive new ordinance addressing solar energy systems. The document is still being reviewed by the Planning Board.

Planning Board. The Planning Board reviewed numerous applications for site plans, small subdivisions, lot line adjustments, sign master plans, a condominium conversion, and conditional uses.

Downtown Amendments. The Planning Board coordinated with

the Town Council on a package of amendments to the Central Business District to enhance new quality development in downtown.

Scenic Roads. Developed a comprehensive policy for addressing the removal and trimming of trees on Durham’s scenic roads.

Historic District Commission. The Historic District Commission approved numerous applications for renovations, new windows, signage, fencing, a stone wall, tree removal, and other building and site changes. The commission presented its annual historic preservation award to Susanna Nichols for the outstanding restoration of the Marie Polk House at 47 Newmarket Road.

Conservation Commission. The Conservation Commission reviewed numerous projects involving construction within the Wetland Conservation and Shoreland Protection Overlay Districts and commented on other projects to the New Hampshire Division of

Environmental Services.

Wagon Hill Farm. The Town obtained a grant to conduct a survey of Wagon Hill Farm to potentially place the property on the National or State Register of Historic Places.

Goals For 2019

Department goals for calendar year 2019 include the following:

Master Plan. Continued work to implement the recommendations of the adopted chapters.

Zoning Rewrite. A significant rewrite of the Durham Zoning Ordinance and Map pursuant to the recommendations of the Land Use Chapter.

Subdivision Regulations. An overhaul of the Subdivision Regulations.

Solar Energy Systems. Adoption of the ordinance which is anticipated to serve as a model for other communities in the state. •



Planning and Community Development I-r: PT Code Enforcement Officer Scott Adkins, Zoning, Code Enforcement, & Health Officer Audrey Cline, Assessor Jim Rice, Administrative Assistant Karen Edwards, Planner Michael Behrendt

Planning Board

Paul Rasmussen, Chair

Members: Paul Rasmussen, Chair; Barbara Dill, Vice Chair; Robert Brown, Secretary; James Bubar, William McGowan, Lorne Parnell, Nathaniel Morneault (Alternate), Carden Welsh (Council representative), Sally Tobias (Alternate Council representative)

Former Members: Robert Brown

2018 Accomplishments

The information below concerning the Planning Board's accomplishments in 2018 is categorized into three areas: private property reviews, commercial reviews, and regulation management.

The board considered eleven submissions from private property owners over the past year dealing with docks on the bay, lot line adjustments, and various intrusions into the Wetland Conservation Overlay District. Ten were evaluated, amended where necessary, and approved. One was withdrawn by the property owner due to variance denial.

Fourteen commercial submissions were engaged by the board.

- ▶ Riverwoods CCRC completed and under construction.
- ▶ Mill Plaza is continuing.
- ▶ 60 Main Street/5-7 Jenkins

- ▶ Court Preliminary Review evaluation.
- ▶ Great Bay Animal Hospital added parking.
- ▶ Amendments to existing site plans for Harmony Homes(landscaping), Riverwoods(sewer line), Kennebunk Savings(signage), Riverwoods(construction plan), and The Lodges(landscaping)
- ▶ Bella's Ice Cream stand, which was withdrawn.
- ▶ Young Drive condominium conversion.
- ▶ Eversource tree removal and trimming in the town right-of-way.
- ▶ Subdivision of 72-74 Main Street.
- ▶ 74 Main Street Preliminary Review evaluation.

Regulation reviews come to the

board's attention from time-to-time.

- ▶ The Future Land Use Chapter was adopted.
- ▶ A solar array ordinance is near conclusion.
- ▶ Inclusion of updated guidelines for the Flood Hazard Overlay District.
- ▶ Minor revisions for:
 - Requirements for dock applications to come to the board in the SPOC and WCOD.
 - Sign master plan for multi-tenant developments.
 - Temporary special event signs.

Goals for 2019

- ▶ The Agriculture Committee is preparing zoning amendments.
- ▶ Continue a review of the current zoning regulations to determine whether they are congruent with the Future Land Use chapter and overall Master Plan. •

Comparison of Number of Application Approvals 2016 - 2018

APPLICATION TYPE	2018	2017	2016
Subdivision	2	2	0
Site Review/Conditional Use	7	9	5
Boundary Line Adjustment/Subdivision Modification/Voluntary Lot Merger	7	2	2
Other*	11	6	10
Total	27	19	19

**Includes Conceptual Consultations, Design Reviews, Amendments to Previous Approvals, Government Projects Public Hearings, and Scenic Road Public Hearings.*

Supervisors of the Checklist

Ann Shump, Chair

Supervisors: Ann Shump, Chair; Deborah Hirsch Mayer, Roni Slavin Pekins

2018 has been a busy year for the Supervisors of the Checklist, especially the second half of the year. The first part involved the school Deliberative Session in February and the Town/School election in March. As was mentioned last year, passage of SB3 by the New Hampshire legislature, which primarily involves proof of domicile, had the supervisors scratching their heads, re-reading the law, and asking questions while trying to understand what it meant. Since July the supervisors have been to trainings and to meetings with people from the Secretary of State's office (some of which included Bill Gardner himself) as well as with UNH to determine how to make local domicile addresses more accessible to election officials. The supervisors attended a meeting in Concord with election officials from other college towns where ideas were shared and learned that Durham normally has the largest number of same-day voters per ward at large elections in the state.

Durham has only one voting ward. The supervisors also learned that in spite of being asked to make some changes in its procedures, the Secretary of State's office has much praise for what Durham accomplishes, and the supervisors try to remind themselves of that as they near the end of a long election day, bleary-eyed and exhausted. This huge undertaking could not be accomplished without the numerous volunteers that come out to assist with all of the elections. And that was another thing the supervisors learned ... NOBODY in the state has as many volunteers on election days as Durham! Thank you all so much for this.

2018 Accomplishments

- ▶ Successfully held the School Deliberative Session in February and the Town/School election in March.
- ▶ Attended a training session, as well as other meetings, to prepare for new election laws.

- ▶ Met with UNH officials to discuss how best to handle the many students that wanted to participate locally in the Primary and General Elections. UNH developed a portal that students were generally able to easily access, as long as they lived in campus housing, to show domicile as well as a mailing address.
- ▶ As of November 5, 2018, Durham had a total of 15,557 voters. There were 2,577 Republicans, 5,894 Democrats, 12 Libertarians, and 7,074 Undeclared.
- ▶ Registered over 1,600 new voters on Election Day that are continuing to be added to the Checklist.
- ▶ To date, about 650 of voters have been removed from the checklist as they registered to vote in other New Hampshire towns.

Goals for 2019

- ▶ Finish entering all new voters onto checklist, as well as make any other needed changes. There are a number of reports that must be created, as well as address, name, and party changes.
- ▶ Print a checklist for the School Deliberative Session (not considered a true election) in February, then prepare for the Town/School Election in March.
- ▶ File new voter registration forms, which will take several months.
- ▶ Receive guidance from the state regarding new election laws that might alter the election process.
- ▶ Begin to mentally and physically prepare for the Presidential Primary, which will occur in January or February 2020. •



Town Clerk Lorrie Pitt at the new Ober registration table during the Primary Election in September. Courtesy Todd Selig

Tax Increment Finance Districts

Todd I. Selig, *TIF Administrator*

Downtown Durham Tax Increment Finance (TIF) District

On September 24, 2012, the Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013. That document was then amended on March 2, 2015, with a new effective date of April 1, 2015.

The objectives of this Downtown Durham Development Program and TIF Plan are to:

- ▶ Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power distribution, water distribution, sewer, stormwater management, lighting, sidewalks and parking;
- ▶ Resurface existing roadways that service properties within the district;
- ▶ Improve pedestrian and bicyclist safety;
- ▶ Create traffic calming and improve traffic management and safety;
- ▶ Stimulate development or redevelopment of commercial property that will provide new commercial and office space, cultural and performance venues, professional services, conference and hotel services, restaurants or other businesses consistent with a vibrant downtown;
- ▶ Expand the property tax base;

- ▶ Expand and enhance employment and earning opportunities for Durham and area residents;
- ▶ Create green space, community meeting areas and an improved sense of community to help attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown as well as in other areas of the community; and
- ▶ Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan includes five projects focused on the downtown that are consistent with Durham's Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor - \$75,000;
2. Deploying parking Kiosks or other technologies to manage parking resources - \$118,080;
3. Planning, engineering and implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements - \$651,875;
4. Planning, design, and construction of structured parking to support the TIF district - \$3,500,000; and
5. Resurfacing of Pettee Brook Lane and Main Street (East) - 1" Overlay on Pettee Brook Lane (1,100 feet) - \$26,121; 1" Overlay on Main Street (East) (4,230 feet) - \$116,041.

Subsequent projects will be developed in cooperation with current and future property owners, developers and other stakeholders and may include:

- ▶ Parking facilities including structured parking;
- ▶ Road construction or improvements;
- ▶ Sidewalk construction or improvements;
- ▶ Bicycle lanes;
- ▶ Street lighting and landscaping;
- ▶ Improvements to utilities and power distribution;
- ▶ Improvements to water and sewer capacity; and
- ▶ Traffic calming and vehicular safety.

The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham – the maximum area percentage allowed under the statute is 5%. As of the date the initial Downtown TIF District was approved by the Town Council on September 24, 2012, the assessed value of all property in the district excluding tax exempt was **\$58,627,900** or **6.39%** of the total assessed value of taxable property in the Town (\$917,477,049) – the maximum allowable value allowed under the statute is 8%. Thus, the district complies with the size and value standards of RSA 162-K: 5.2. 2012 values were used for illustrative purposes at the time the District was originally approved by the Town Council on September 24 2012 because 2013 values were not yet available. The District went into effect on April 1, 2013.

continued on next page

The assessed value of the Downtown TIF District as of April 1, 2013 was \$61,432,700, or 6.44% of the total assessed value of taxable property in the Town at that time (\$906,003,460).

The total estimated capital cost to implement the five proposed projects is approximately \$4,487,117. This number excludes annual maintenance and operations costs. The Town Council will determine priority of funding with input from the District Administrator and Advisory Board. Future projects as recommended by the District Administrator and Advisory Board, and approved by the Town Council will be funded with grants, private investment, accumulated captured increment, public borrowing or a combination thereof as determined appropriate by vote of the Town Council. A TIF Downtown District Advisory Board was established in late-fall 2015 and the first meeting took place in January 2016. No additional meetings have taken place as the district has been inactive with respect to the TIF.

The Town of Durham intends to use multiple funding sources to complete the proposed development program as indicated above. A combination of private investment, state, federal & foundation grants, municipal appropriations and betterment / special assessments may be utilized along with any other funding sources that may be identified and successfully pursued during the life of this District.

Uses of Captured Incremental Tax Revenues

Pursuant to RSA 162-K, II (a), the full captured assessed value (100%) for tax year 2014 shall be designated for development within the Downtown TIF District.

However, Effective April 1, 2015 and all subsequent years, the Town of Durham shall designate seven percent (7%) of the captured assessed value for the retirement of bonds, notes and the operation and further development of the tax increment financing district. The remaining 93% of captured assessed value shall be deemed excess captured assessed value and shall be returned to the tax lists (general fund) per RSA 162-K:10, II (b).

The Downtown TIF District will exist until any debt issued and borrowing initiated to fund the development program is retired and all improvements anticipated within the Plan for the District as originally adopted or subsequently amended by action of the Town Council have been completed.

The captured assessed value as of 4/1/18 was estimated to be \$76,169,500 by the Assessor, up from a total of \$51,107,400 as of 4/1/17.

Actual tax dollars received (7% of Captured Assessed Value) within the Downtown TIF since its inception have totaled as follows:

2014 - \$	95,491
2015 - \$	47,294
2016 - \$	105,613
2017 - \$	109,165
2018 - \$	142,894
Total:	\$500,457

Projects undertaken within the Downtown TIF in 2015 (and from the district's inception) were as follows: Resurfacing of Pettee Brook Lane and Main Street (East) with a budget of \$142,162. Of this, \$45,422 was expended on shimming the designated roadways in 2015, and the balance was spent in 2016 to apply a finish coat of pavement. The net balance of the TIF is therefore \$358,295.

Stone Quarry Mixed Use Tax Increment Finance (TIF) District

On October 15, 2007, after considerable discussion and evaluation, the Durham Town Council established the Stone Quarry Mixed Use Tax Increment Financing (TIF) District with a Development Program and Financing Plan to fund public improvements and infrastructure necessary to attract and advance desirable mixed use development and private investment in the Office & Research and Coe's Corner Zoning districts adjacent to and including the Route 4 and 108 interchange.

The objectives stated in the TIF Plan in October 2007 were to:

- ▶ Stimulate mixed use development within the District by providing infrastructure and amenities that encourage and create opportunities for businesses to locate and expand within the district;
- ▶ Enhance employment and earning opportunities for area residents;
- ▶ Expand the property tax base of the Town of Durham; and
- ▶ Stimulate other businesses to locate or expand within the community.

These objectives were to be achieved through the construction of public facilities and amenities including the expansion of the municipal wastewater collection system and water distribution system and construction of other public amenities as described in the TIF document.

With the acquisition of the property by RiverWoods, Durham, and the ongoing construction of

a Continuing Care Retirement Community, with water and sewer being extended to the parcel through a Payment in Lieu of Taxes Agreement, the town no longer had need for the TIF instrument to achieve its original goals.

At the July 2, 2018 Town Council meeting, upon the suggestion of Administrator Todd Selig and former Director of Economic Development Mary Ellen Humphrey, the Council decided to begin the process for the discontinuance and abolishment of the Stone Quarry Mixed Use TIF District. As there is no specific

provision in RSA 62-K that defines the abolishment procedure for TIF districts, it was determined that the safest way to proceed was to follow the procedure used for initially designating a TIF district, which involved two steps:

1. Hold a Public Hearing on the proposed action to discontinue the district at least 15 days before the Council votes to do so. At least 7 days prior to the hearing, notice of the hearing must be either posted in two public places or published in a local paper (Note: Best to do both and also post on the town website).

The Public Hearing regarding this matter was held at the Town Council meeting on July 16, 2018.

2. Vote on whether to discontinue the Stone Quarry Mixed Use Finance District and its Financial Plan, which were established by Council vote on October 15, 2007.

At the August 20, 2018 Town Council meeting, the Council voted unanimously 9-0 to authorize the discontinuance of the Stone Quarry Mixed Use Tax Increment Finance (TIF) District and its Financing Plan approved by the Town Council on October 15, 2007. •

Town Clerk-Tax Collector

Lorrie Pitt, Certified Town Clerk-Tax Collector

In 2018, the Town Clerk's office formed an official Records Retention Committee. RSA 33-A states municipalities shall have a committee to administer the disposition of municipal records and contain a schedule describing which documents are to be maintained, for how long, and in what form. The committee consists of representatives from all town departments. The first objective was to review the Disposition of Municipal Records Schedule to clarify what the schedule described. The second objective was to determine what records each department currently had and where they were located. Each of the twelve departments indicated what records they had in each of the 172 documents listed on the schedule. A number of items were found that did not apply, as well as some overlap between departments. After accomplishing this exercise the committee felt it was compliant

with RSA 33. The committee also reviewed several options for storage, including electronically, which is only available for certain records, as well as a central storage system. The next objective is to determine what, if any changes to

the current storage system should be made.

The controversy surrounding SB3 continued through 2018. SB3

continued on next page



Town Clerk-Tax Collector Office l-r: Barbara Landgraf, Deputy Town Clerk-Tax Collector, Donna Hamel, Administrative Assistant, Lorrie Pitt, Town Clerk-Tax Collector

was the bill regarding residency/domicile for election purposes that became effective in July. The bill was immediately challenged ultimately resulting in the Supreme Court overturning it days before the General Election leaving much confusion. The Clerk's office was finally given direction from the Secretary of State and, with a record breaking turn out, the election went off without any

major issues. Kudos to the many volunteers for providing assistance during the election and for their continued dedication.

There were three water/sewer billings this year in preparation for quarterly billing in 2019. The Public Works Department has informed the Clerk's office that meters will be read, on or about, January 1st, April 1st, July 1st, and

October 1st. Bills will be prepared and mailed within 30 days of the reading date.

With online bill pay becoming more and more popular it is important for residents to remember to include certain information on their checks so that online payments can be posted correctly. Banks differ but generally will have a memo section,

Jan 1 Thru Dec 31, 2018

	2018	2017	2016
UNCOLLECTED TAXES AS OF 01/01/18			
Property Taxes		\$889,577.30	\$1,696.75
Land Use Change			
Yield Taxes			
Tax Credit		(\$5,320.27)	
TAXES COMMITTED TO COLLECTOR			
Property Taxes	\$31,755,187.00	\$2,874.00	
Yield Taxes	\$2,292.59	\$2,164.71	
Land Use Change Tax	\$16,520.00		
Elderly Deferral	\$48,902.00		
OVERPAYMENTS MADE DURING YEAR			
Property Taxes	\$5,632.00	\$49,451.00	
Current Use			
Interest			
Interest Collected	\$17,898.50	\$37,892.90	\$1,189.46
Costs Before Lien			\$19.00
Total Debits	\$31,846,432.09	\$976,639.64	\$2,905.21
REMITTED TO TREASURER			
Property Taxes	\$30,617,520.29	\$748,581.36	\$00.53
Yield Taxes	\$2,292.59	\$2,049.67	
Land Use Change	\$16,520.00		
Interest Collected	\$17,898.50	\$36,452.90	\$1,189.46
Penalties		\$1,440.00	\$19.00
Conversion to Lien		\$132,299.67	
ABATEMENTS MADE DURING YEAR			
Property Tax	\$2,587.00	\$55,701.00	1,696.22
Yield Tax		\$115.04	
UNCOLLECTED TAXES 12/31/18			
Property Taxes	\$1,172,160.76		
Elderly Deferral	\$48,902.00		
Property Tax Credit Balance	(\$31,449.05)		
Total Credits	\$31,846,432.09	\$976,639.64	\$2,905.21

so if information is entered in that section when scheduling a payment it will ensure that the payment is processed correctly and in a timely manner. The necessary information to include for property tax payments is the bill number.

This number changes with each bill so it will need to be changed each time a property tax payment is scheduled. For water/sewer payments the account number is preferable. This number doesn't change so the account number will

only need to be entered once.

As always the Town Clerk's office will continue to explore new innovations and seek out educational opportunities to better serve the Town of Durham. •

Tax Lien Report (Jan 1 Thru Dec 31, 2018)

	2017	2016	2015	2014
Balance of Unredeemed Tax	\$0.00	\$128,224.51	\$29,478.72	\$25,614.22
Liens Executed During Year	\$146,210.25	\$0.00	\$0.00	\$0.00
Interest & Costs After Lien	\$2,234.30	\$13,145.15	\$6,124.75	\$10,506.70
TOTAL DEBITS	\$148,444.55	\$141,369.66	\$35,603.47	\$36,120.92
REMITTED TO TREASURER				
Tax Lien Redemptions	\$40,261.68	\$99,551.94	\$22,200.89	\$18,136.35
Interest & Costs After Liens	\$2,234.30	\$13,145.15	\$6,124.75	\$10,506.70
Abatements Made During Year	\$0.00	\$0.00	\$0.00	\$0.00
Liens Deeded to Municipality During Year	\$0.00	\$0.00	\$0.00	\$0.00
Unredeemed Liens as of 12/31/18	\$105,948.57	\$28,672.57	\$7,277.83	\$7,477.87
TOTAL CREDITS	\$148,444.55	\$141,369.66	\$35,603.47	\$36,120.92

Water And Sewer (Jan 1 Thru Dec 31, 2018)

UNCOLLECTED	
Water	\$35,819.63
Sewer	\$56,089.35
COMMITTED TO TAX COLLECTOR	
1st Warrant	\$1,051,314.12
2nd Warrant	\$670,876.35
3rd Warrant	\$513,088.66
REFUNDS	
Water	\$0.00
Sewer	\$0.00
Interests/Penalties	\$6,527.10
Total Debits	\$2,333,715.21
REMITTED TREASURER	
Water	\$937,130.89
Sewer	\$1,281,865.38
Interest/Costs	\$6,790.85
ABATEMENTS	
Water	\$480.45
Sewer	\$7,453.06
UNCOLLECTED WATER & SEWER	
Water	\$40,108.36
Sewer	\$59,886.22
Total Credits	\$2,333,715.21

Revenue Collected (Jan 1 thru Dec 31, 2018)

Auto Registrations	\$1,154,746.81
Boat Registrations	\$2,892.04
Title Applications	\$2,544.00
Municipal Agent Fees	\$18,031.00
Trans Improvement	\$26,990.00
Marriage Licenses	\$1,850.00
Vital Statistics Copies	\$3,505.00
U.C.C. Recordings/Discharges	\$1,185.00
Dog Licenses	\$7,112.00
Miscellaneous	\$1,250.75
Total	\$1,220,106.60
Cars Registered	6,894
Dogs Registered	991

Tree Warden

Michael, Lynch



Swamp Oak tree located on Back River Road in Durham. Courtesy DPW

2018 Accomplishments

- ▶ 141 Dead, decaying or trees interfering with telephone or electric wires were removed from town-owned properties or right-of-ways and private properties along the town's right-of-way.
- ▶ Durham was honored with its 40th consecutive Tree City USA award and continues to be the leading award winner in the State of New Hampshire regarding this nationwide honor. The Tree City USA award is a national recognition for having an outstanding tree support program. It is annually sponsored by the Arbor Day Foundation.
- ▶ Durham celebrated Arbor Day this year on August 2, 2018, with the planting of an American Elm Tree in Memorial Park.

Durham is still the home to the Largest Swamp White Oak Tree on Back River Road in New Hampshire!

Zoning Administrator, Building Inspector/Code Enforcement, and Health Officer

Audrey Cline *CBO*

The Building Department experienced an increase in building permits for 2018, with a significant increase in building permits for single family dwellings. Due to the inclusion of the statistics for the Riverwoods project, the number of commercial dwelling units and construction value shows exponential increase from the 2017. Durham also enjoyed the addition of new downtown businesses

such as Nomad's Kitchen and the new location for The Spot on Jenkins Court. Renovations are underway at several other locations downtown, such as 1 Main Street which will soon open as The Baker's Corner. New construction and renovation of the Cyderhouse on Bennett Road brings to Durham a lovely function space, and the old town hall at 15 Newmarket Road has been through a complete historic renovation.

Code Enforcement efforts in 2018 have made a significant impact on the incidences of un-managed trash and unlawful residential parking; hopefully leading to a heightened awareness by tenants of the expectations and ordinances in place to promote good-neighbor relations in downtown and Durham neighborhoods. I want to thank part-time Code Enforcement Officer Michael Scott

Adkins for bringing his significant experience and diligence to the position.

As the Zoning Administrator, the CEO has made determinations on a number of issues related to permitted uses within the various zones, and when finding conflicts needing semi-judicial decisions, has forwarded those applicants to the Zoning Board of Adjustment. Determinations of the intent of the Zoning language is to be made by the Zoning Administrator in the most restrictive manner reasonable. Relief from those decisions may be challenged through Appeals of Administrative Decision.

Durham's CEO is pleased to be working with Durham's part-time inspectors who bring expertise to their respective fields, Mr. Ron Tasker, commercial electrical inspector, and Mr. Richard Kearney, mechanical/plumbing inspector. Richard Kearney, a Durham resident, is also Durham's Deputy Health Officer and brings to the job dedication and focused interest in helping applicants find solutions to issues that arise.

And a particular thanks to Karen, the Land Use Administrative Assistant, who continues to field all manners of questions at the front desk and effortlessly juggles requests from the three Land Use Departments, as well as scheduling for all building department appointments and inspections.

2018 Accomplishments

- The Building Department Administrative Assistant attended a two-day education seminar geared toward the Permit Technician certification, which emphasizes the ability to properly review applications for zoning and building code issues. When applications can be reviewed for basic necessary

information at the counter prior to the applicant leaving the building, often the ultimate approval of those applications becomes swifter and less time-consuming.

- Code Enforcement issued 123 notifications (courtesy notifications through Land Use citations). Of the notifications, 28 included fines of which 15 were paid without contest and 13 were contested in court. The total amount of fines & fees was \$9,700, with \$2,719 being waived upon agreements.
- Durham's Code Official

continues participation in The International Code Council (ICC) as a Governing Council Member, and with the New Hampshire Building Officials Association as the Chair of the Training & Education Committee.

- Durham's Code Official also serves on the Northeast Region (7 states) Coalition Board of Directors for the International Code Council, and is a member of WICED (Women In Code Enforcement and Development) which is the only national chapter of ICC. •

CONSTRUCTION PERMITS PROCESSED	2018	2017	2016
Building Permits	242	255	255
Building Permits Denied	9	15	10
Building Permits Withdrawn	2	5	7
Demolition Permits	6	2	6
Building Permits On Hold	2	0	1
Septic Permits/Test Pits	10	12	15
Electric Permits	237	188	213
Plumbing/Mechanical Permits	181	180	202
Total Permits	689	657	709

Value of Building Permits Given	\$69,942,115*	\$10,923,221	\$10,785,345
Fees Collected for all Permits	\$542,055**	\$75,576	\$88,821

* Riverwoods value included
 **Riverwoods partial fee included

BREAKDOWN OF BUILDING PERMITS	2018	2017	2016
New Single Family House	8	2	4
New Multi-Family Units	155*	12	2
Additions, Renovations	187	199	224
Commercial (New & Renovations)	18	26	21
Demolition			
Single Family Home	2	1	0
Commercial Building	1	0	0
Other	3	1	4
Hold/Renewals	2	7	3
Swimming Pools	6	2	2
OTHER PERMITS			
Signs	19	24	30
Sidewalk Cafes	6	7	6
Totals all Permits	407	281	296

*Riverwoods units included

Zoning Board of Adjustment

Christian Sterndale, Chair

Members: Christian Sterndale, Chair; Thomas Toye, Vice Chair; Micah Warnock, Secretary; Joan Lawson, Sean Starkey, Peter (Alternate); Dinny Waters (Alternate)

Former members: Michael Hoffman

In the Town of Durham members of the Zoning Board of Adjustment (ZBA) are appointed by the Town Council. The board consists of five (5) regular members and three (3) alternate members. An affirmative vote from three members is required for granting relief from the ordinance.

The ZBA ... “Is a quasi-judicial body that review decisions made by another municipal agent or body or evaluates whether an application merits a particular waiver, exception or variance from the ordinary application of the municipal ordinances.”

The ZBA provides needed relief from the strict reading of the Zoning Ordinance. Not all properties are ideally configured, or they may have special conditions that make compliance with the Zoning Ordinance impossible or are overly onerous. Additionally, property owners may not agree with the interpretation of the ordinance by the Code Enforcement Officer or Planning Board.

The ZBA is the “Constitutional Safety Valve” that provides the necessary flexibility to ensure that the ordinance is applied equitably to all property.

In general, the ZBA has the authority to act in six types of appeals:

- Appeals of Administrative Decisions
- Approval of Special Exceptions
- Variances
- Equitable waivers of dimensional requirements
- Request for rehearings
- Request for extension

The Zoning Board of Adjustment met eight times in 2018, and received 20 applications for relief from the Zoning Ordinance. This relatively light case load indicates that the Zoning Ordinance is working well for the town and individual property owners.

The ZBA has five active regular members and two alternate

members. At only one meeting did the board not have five voting members, as applicants are entitled. The board recently revised its Rules of Procedure to reflect changes in state law.

One item to bring of particular note is the inclusion of all UNH main campus property in the Residence A zoning district. The ZBA recently approved a variance for the proposed hotel downtown, but struggled with granting a use so far outside the adopted ordinance. By granting the variance, the board essentially re-drew the zoning map. If UNH continues to pursue public/private partnerships, this issue will continue to appear before the ZBA. There is some risk that even great projects and priorities for the Council could be denied or delayed. It is suggested that the ordinance anticipate these projects, perhaps by giving the Planning Board more authority over uses on UNH property in the Residence A zoning district. •

2018 Cases included the following:

	REQUESTED	GRANTED	DENIED	WITHDRAWN
Variance	13	9	2	2
Special Exception	2	2		
Administrative Appeal	2		1	1
Equitable Waiver	0			
Rehearing Request	1	1		
Request for Extension on Approved Variance or Special Exception	1	1		

Public Safety

Fire Department

David F. Emanuel, Fire Chief

It is an honor and a privilege to have been appointed to the position of Fire Chief in 2018 and I am proud to serve in this capacity with the men and women of the Durham Fire Department. We are dedicated professionals who strive to protect and improve the quality of life for the citizens and visitors of Durham along with the students, faculty, and staff of the University of New Hampshire. The department is jointly funded (50%-50%) by the Town and University and focuses on fire prevention, emergency medical services (EMS), and fire suppression services for the community. Fire prevention and risk reduction efforts are achieved through life safety inspections and educational programs offered to residents, local businesses, schools, and rental properties.

2018 has been a year of transition and change for the Department.

Senior Firefighter Richard Stevens and Chief Corey Landry retired from the fire service. Administrative Assistants Melissa Perusse and Kelly Lacoste, as

well as Firefighters Quinn Duffy and Andrew Brenner, all left the department to pursue other opportunities leaving several open

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Dave Emanuel being sworn in as the new Fire Chief on Tuesday, May 1st, as daughter Elly watches on during the Durham Fire Department Transfer of Command and Promotion Swearing-in Ceremony at the Memorial Union Building on the campus of UNH. Courtesy Shawn St. Hilaire

positions and challenges for the organization to overcome.

The department welcomed Firefighter Evan Crafts through a lateral transfer from the Newmarket Fire Department, Firefighter Devon Skerry from the Lee Fire Department, and Administrative Assistant Kelley Fowler to the family to fill the vacancies.

The department promoted Randall Trull to the position of Assistant Chief. John Powers returned to the Fire Department in July as the Deputy Chief of Prevention and Safety after eighteen months serving in the same capacity for Rochester, NH. Firefighter Ryan McFadden became certified as an Advanced Emergency Medical Technician and successfully completed his one-year probationary period.

In 2018 members conducted over 4,500 hours of training and professional development. New Hampshire Fire Academy courses attended by individual members included Driver/Operator Aerial Ladders, Driver/Operator All Vehicles, Driver/Operator Pumps, Fire Inspector II, Fire Investigator, Forest Fire Warden, Instructor I, Rope Rescue Operations, Swift-Water Rescue, and Problem Solving - Passing it Forward.

Individual members also attended the International Association of Fire Chiefs (IAFC) Hazardous Materials Conference, IAFC Company Officer Leadership Symposium, IAFC Executive Fire Officer Development, Courage Under Fire – Being the Best Officer You Can Be, Ferrara Manufacturing Aerial Ladder Maintenance Technician Program, Center for Public Safety

Excellence – Excellence Through Accreditation, Family by Fire: Firefighter Training Conference, and Primex3 Fire Service Symposium.

A full-day department-wide training focusing on initial Engine Company operations which included forcible entry and hose handling techniques, was conducted in Durham by nationally recognized instructors from NY and NJ. Durham and Lee Fire Departments utilized several Forest Park buildings provided by the University of New Hampshire to conduct the training.

Captain Brown completed the three-year IAFC Company Officer Leadership Symposium program. Chief Emanuel completed the four-year Executive Fire Officer Program at the National Fire Academy. As part of his final

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Back row (l-r): Call Firefighter Brian Ryanes, Call Firefighter William Lenharth, Chief David Emanuel, Assistant Chief Randall Trull, Captain Gary Kustra, Call Firefighter Wes Smith, Secretary Kelley Lacoste, Firefighter Devon Skerry

Middle row (l-r): Firefighter Russell Smith, Call Firefighter Tom Richardson, Firefighter Brendan O’Sullivan, Firefighter Matthew Hunt, Firefighter Peter Leavitt, Firefighter Dan Brothwell, Firefighter David Blatchford, Firefighter Andrew Davis, Captain Jason Best, Firefighter Ryan McFadden, Inspector Matthew Wilder, Call Firefighter Phillip Beaudoin

Front row (l-r): Captain Nathan Katz, Firefighter Scott Campbell, Firefighter Lauren Tirone, Firefighter Warren Kadden, Inspector Jessica Plante, Firefighter Kenneth Lundberg, Firefighter Barry LaVigne II, Firefighter Arthur Boutin, Captain James Brown. Photo courtesy of John Huff



2018 Fire Department Incidents

INCIDENT TYPE:	RESPONSES	%	MUTUAL AID GIVEN	MUTUAL AID RECEIVED
Fire	58	2.1%	37	21
Building fire *	33		31	12
Cooking fire, confined to container	5			
Chimney or flue fire, confined to chimney or flue	4		2	
Passenger vehicle fire	5		1	
Other	11		3	9
Overpressure Rupture, explosion, overheat (no fire)	5	0.2%	1	0
Rescue & EMS	1305	47.8%	9	19
EMS call, excluding vehicle accident with injury	1175			11
Removal of victim(s) from stalled elevator	33			
Motor Vehicle Accident (Summary of all types)	87		8	
Other	9		1	8
Hazardous Condition (no fire)	122	4.5%	7	0
Utility / Communications / Electrical Issues	74		1	
Carbon monoxide incident	19		2	
Gas leak (natural gas or LPG)	7		1	
Other	22		3	
Service Calls	357	13.1%	7	2
Fire Drill	102			
Odor Investigation, smoke/odor removal	48			1
Assist invalid/person in distress/other	25			
Other	182		7	1
Good Intent Calls	113	4.1%	0	0
Dispatched & cancelled en route	70			
No Incident found on arrival at dispatch address	23			
HazMat release investigation w/no HazMat	11			
Other	9			
False Alarm & False Calls	760	27.8%	8	3
Malicious, mischievous false call, other	31			1
Malfunction System/Device	530		5	1
Unintentional Transmission of Alarm	199		3	1
Severe Weather & Natural Disaster	12	0.4%	0	0
TOTALS:	2732	100%	68	45

** 3 Building fires were in the Town of Durham **

2018 Fire Department Inspections

INSPECTION TYPE	INSPECTIONS PERFORMED
Complaints and Referrals	14
Plan Review and Consults	30
Burn Permits	31
Housing Standards *	151
Heating Appliances	172
Life Safety	329
Assembly	140

* Housing Standards Inspection Data

First Time Rental Property Inspections Performed	71
Rental Property Re-Inspections Performed	174
Life Safety Violations Issued	423
Life Safety Violations Corrected	697
Rental Housing Certificates Issued (Newly Issued)	22
Rental Housing Certificates Issued (Renewal)	35

project he collaborated with the UNH Survey Center to conduct a survey of the fire department members to identify strengths, weaknesses, and areas for improvement for the fire department. The survey data was utilized to conduct a department training session with professional facilitator Gerri King, PhD from Concord, NH to assist with the organization's continuous improvement.

Chief Emanuel was an organizer for the IAFC Bullying, Harassment, and Violence Prevention Symposium and a presenter at the IAFC's Fire and Rescue International in Dallas,

Texas in August as well as the Firehouse Expo in Nashville, TN in October. Topics included workplace bullying prevention and identifying critical components of continuity of operations: planning for fire departments to increase resilience of the organization.

Community outreach included a fire prevention family open house and participation in events such as Durham Day, University Day, Downtown Trick or Treat, and the annual Durham Tree Lighting Celebration. The Durham Professional Firefighters Association purchased over \$500 of winter coats through Operation Warm Coats and collected many

gifts for the Seacoast Firefighter's Toy Drive to assist local families in need. The department and the Firefighters Association would like to thank the Durham Community for their generosity.

Goals for 2018 include continuing improvement of the Town's housing safety inspection program, training and professional development of members, and supporting the development of a new fire station facility.

Thank you to the community for its continued support and to the members of the Durham Fire Department for their committed dedication and service to the department and the community. •

Forest Fire Warden

David F. Emanuel, Fire Chief

To better serve our residents, the Durham Fire Department elected to participate in the New Hampshire Division of Forests and Lands online electronic permitting process for outside burning in 2018. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are available online and may be obtained by visiting www.NHfirepermit.com, saving time required to travel to the fire station (permits may also

be obtained at the fire station). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES).

Many homes in Durham are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves

and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org.

Safe open burning requires your diligence and responsibility. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

Thank you for helping us to protect Durham's forest resources. •

McGregor Memorial EMS

Chris Lemelin, *Executive Director*

This was a special year for McGregor as we celebrated our 50th anniversary of service to the communities of Durham, Lee, Madbury, and the University of New Hampshire. The beloved town physician, Doctor McGregor, died the day before the 1967 Durham Town Meeting and this was reflected in the minutes from that meeting which directed that the “Selectmen for the Town of Durham create a suitable memorial expressing the great loss in the passing of Doctor George McGregor; that the same shall include the affection and respect of our Townspeople; and further, that a resolution shall be spread on the pages of this meeting with a copy being delivered to his widow and family.” Shortly thereafter, it was determined that the ‘memorial’ the doctor would have most wanted was the creation of a local ambulance service.

Since that time, McGregor has maintained its roots of community service and volunteerism providing 24 x 7 ambulance service for over fifty years. During this time over 700 volunteers have passed through McGregor’s ranks giving hundreds of thousands of hours in service to their communities. In celebration of our anniversary, McGregor hosted a volunteer reunion in September welcoming back nearly 80 past volunteers. Moving forward, we hope to utilize the incredible expertise and experience of our volunteer alumni as mentors to our current volunteers and as a resource for the organization.

Although much of 2018 was spent reflecting on the organization’s past, the McGregor staff continue to look forward. In 2018, as

in 1968, McGregor’s group of volunteers is made up of members of the local communities and beyond with a few traveling over an hour for their volunteer shifts. Although McGregor’s staff provides administrative support and 24 x 7 Paramedic coverage, its volunteers continue to be the primary workforce of the organization. As such, McGregor hosted four “classes” for new volunteers in 2018 ultimately welcoming a total of 25 new EMTs to the organization. There are ways in which all members of the Durham community can get involved and learn lifesaving skills. Opportunities include:

- “Stop the Bleed” and CPR Courses are offered monthly by McGregor throughout the area in partnership with businesses and local libraries. To take one of these courses visit: www.cprsafe.org
- Volunteer for McGregor - medical and non-medical volunteers are needed. To learn more visit www.McGregorEMS.org and click ‘Join Us’

2018 Accomplishments

- McGregor took delivery of a newly remounted ambulance during the summer of 2018. A remounted ambulance has returned to the factory and had the vehicle portion or chassis of the ambulance replaced while the “box” containing the patient compartment is completely refurbished and mounted onto the new chassis. The process took 4 months and saved McGregor nearly \$50,000 while resulting in an ambulance that is indistinguishable from the

brand new ambulance we purchased in 2017.

- Installed mobile data terminals in all five of our response vehicles. This provides computer integration with the UNH dispatch center giving responders additional information during the response phase of a call and reducing radio traffic.
- Hired 2 new per diem paramedics and rehired 3 more returning from other activities (medical school and serving as a flight medic) to supplement our existing staff.
- McGregor’s Board of Directors hired Chris Lemelin as the next Executive Director filling the vacancy left with the retirement of Bill Cote. Chris’ hiring was the conclusion of a national search carried out by Municipal Resources Inc. The hiring process involved community members, public safety partners, and McGregor volunteers. Chris joined McGregor in 2002 and has held a variety of positions within the organization. Chris is an Advanced EMT, registered nurse, and holds a Masters of Public Health.
- Members attended numerous training programs including those offered by the Bureau of EMS, Wentworth-Douglass and Portsmouth Hospitals.
- Placed new Continuous Positive Airway Pressure (CPAP) equipment in service. This equipment is used to treat patients with severe respiratory distress. The new units provide more effective treatment than the older units while being more cost effective to use.

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- ▶ Placed new, safer Ambulance Child Restraint (ACR4) systems in service in all McGregor vehicles. The ACR4 allows us to transport children weighing from 4 to 99 pounds safely on the ambulance stretcher in a system equivalent to a regular car seat. This greatly increases the safety of pediatric patient being transported on the stretcher. Three of the systems were funded through generous donations from local community members.
- ▶ Placed four new Controlled Air-Purifying Respirators (CAPRs) in service. These devices increases the safety of our volunteers and staff by filtering the air of highly virulent airborne diseases such as tuberculosis and will increase readiness for future public health events.
- ▶ One member attended training at the National Fire Academy on EMS Incident Operations during Mass Casualties.
- ▶ Three members completed FEMA training focused on

Evacuation during Sporting and other Special Events.

- ▶ CPR Certified over 6,470 students through McGregor's CPR Safe program that is taught throughout the state. McGregor also began offering "Stop the Bleed" classes locally.
- ▶ Trained an additional 111 new EMT students.

Goals for 2019

- ▶ Continue investigating all options for a new facility including the potential for a shared building with the University of New Hampshire Police Department and Durham Fire Department.
- ▶ Offer "Stop the Bleed" classes to local businesses and the University of New Hampshire to promote these life saving techniques.
- ▶ Complete the rollout of the HandTevy Pediatric emergency care system which allows McGregor Paramedics to more quickly deliver appropriate life-saving medications and

interventions to pediatric patients. McGregor is the first service in the state to adopt this system.

- ▶ Participate in the High Impact Volunteer Engagement initiative sponsored by the New Hampshire Center for nonprofits designed to hone our ability to engage highly-skilled volunteers.
- ▶ Send additional members to the free training programs available at the National Fire Academy and Center for Domestic Preparedness.
- ▶ Increase the utilization of scenario based training throughout all aspects of the organization.
- ▶ Implement Crew Resource Management Training designed to improve communication between responders in high stress situations.
- ▶ Continue working with local public safety partners to ensure readiness for Active Shooter and other hazardous events.
- ▶ Offer two Advanced EMT and three EMT courses locally. •

Police Department

David L. Kurz, *Police Chief*

The idea that I am submitting my twenty-third report representing the Durham Police Department's commentary for the 2018 Annual Report is a demonstration of how time stops for no man! While I prefer to abide by the thought of Benjamin Disraeli who stated "But what minutes! Count them by sensation, and not by calendars, and each moment is a day", it has been quite a few days that I remain honored to be the custodian of such a talented organization. The Durham Police is comprised

of passionate and professional employees, all of whom remain dedicated to meeting the needs of the Durham community. Unified we remain committed to preserving and enhancing the many relationships and partnerships that we have fostered, which have resulted in the formulation of a number of programs within our community over the years. Many of these programs involve partnerships with different organizations throughout the community such as the Durham

Business Association and Durham Landlord Association, as well as the Oyster River School District. Our collective efforts are designed to provide a safe, quality place for people to live, work, raise their family, and attend the University of New Hampshire.

The transition of personnel working for and leaving the Durham Police Department remains a constant challenge. This past year Pam Donley retired to accept a position with the New

Hampshire National Guard. Kevin Abbott left Durham to work a primarily day shift schedule at the Strafford County Sheriff's Office while David Skelly resigned to accept a position with the New Hampshire State Police in the Truck Division. Finally, veteran patrol sergeant Kathryn Mone accepted the Police Chief position in North Hampton. While the department does not like losing such talented personnel it does ultimately create opportunity for others such as Emily Festa, a 2017 graduate of UNH, Michael Nicolosi, a graduate of Plymouth State University, and Robert Keith, a 2017 graduate of UMass Amherst, to offer their personalities and passion to serving the Durham community. Additionally, the department was pleased with the return of Durham Officer Max Castricone who found that there was just too much sun in San Diego after all! It was wonderful

to have a person with Max's talent and commitment to a guardian style of policing decide to return to Durham.

One critically important aspect of the department's hiring process, which is unique to Durham, is that it engages the expertise of residents to participate in the selection process. Their insight as to who will best serve the residents of Durham is not only appropriate but offers insight as to who is best suited for this task. During the most recent selection processes the department would like to thank Nancy Lambert, Carden Welsh, Kate Dube, and

Al Howland who gave their time, energy, and knowledge and offered exceptional insight during the oral board process.

The department has been very focused on continuing its work with the larger rental properties in Durham to ensure that these businesses are aware of community expectations and of the resources the department can provide through its Problem Oriented Policing (POP) position. POP officer CJ Young is tasked with providing a proactive approach to off-campus student housing,

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Calls for Service and Action in Larger Durham Complexes

PROPERTY	BEDS	POLICE CALLS 2018	POLICE CALLS 2017	POLICE CALLS 2016
Cottages of Durham	619	74	24	35
Madbury Commons	525	6	21	40
Orion	197	61	16	29
Lodges	486	67	31	43
Davis Court	98	11	5	6



Back row: Officer Carrington Cazeau, Officer Max Castricone, Sergeant Dan Brooks, Detective Tom Kilroy, Sergeant Greg Ruby, Detective Sergeant Jack Dalton, Sergeant John Lavoie, Officer Michael Nicolosi

Middle row: Volunteer Jay B. Gooze, Reserve Officer Pam Donley, Officer Emily Festa, Officer Brett Pestana, Officer Randy Pelletier, Sergeant Frank Daly, Officer CJ Young, Officer Robert Keith, Officer Katie Callahan, Officer Katie Bolton, Parking Enforcement Officer Sandra Hebert

Front row: Administrative Assistant Jennifer Johnson, Parking Clerk Donna Glodziak, SRO Holly Malasky, Deputy Chief Rene Kelley, Chief David Kurz, Captain David Holmstock, Prosecutor Hope Flynn, Administrative Assistant Dawn Mitchell, Volunteer Kim Ward Photo courtesy of DCAT Studios

attempting to curtail issues before they become problematic. Of course the department remains very engaged with the management teams of all off-campus student rental companies, as well as individual owners, to ensure that demands upon the department and the community are not excessive. With multiple years of history the department can now correlate data to establish a baseline of information allowing comparisons to the future and answer the question of whether these downtown properties created a policing challenge for the Durham Police.

It has been the department's assertion that well-managed property in the appropriate location will diminish disruptions during the late night hours in residential neighborhoods. While data is validating that premise, the Durham Police will remain engaged with multiple partners to ensure that there will be minimal demands upon the police resources, as well as noise challenges in neighborhoods. It remains the department's goal to be responsive to resident's concerns yet engage resourcefulness to off-set the need for additional police officers to deal with any increases in calls for service. However, residents are urged to contact the department with issues as silence from the

community equates to inaccurate data published in reports such as this. If there is no complaint, the incident didn't happen. So please, call 603-868-2324 to allow the department to take some affirmative action as residents should never believe "they are bothering the police".

A review of a number of our initiatives that were accomplished in 2018 is highlighted below:

- ▶ The Problem Oriented Policing (POP) and the "Good Neighbor Program" were recognized as one of the most comprehensive community policing initiatives in the United States. The Department received this recognition at the International Association of Chiefs of Police meeting several years ago and it remains just as relevant to addressing the unique policing environment of Durham.
- ▶ We remain fully engaged with the downtown businesses to ensure that the parking services program overseen by the Durham Police works proactively to enhance the parking availability in the downtown core.
- ▶ The department was reviewed by the Commission on Accreditation for Law Enforcement Agencies (CALEA) via the new on-line assessment this past year and

did very well. We will continue to meet national best practices and commit to adherence of these policies so as to ensure the Durham community they are receiving the best the agency produce.

- ▶ Continue to reap the benefits of Volunteers In Policing Service (VIPS) at the department whereby citizens assist the department with support services such as data analysis, freeing officers and administrative staff to accomplish other tasks and services.

We will continue to work collaboratively with the Durham community to provide law enforcement services with a dedication toward customer service and creation of partnerships. We further commit to maintaining an open dialogue between the police and the residents to create and sustain an environment where we learn to help each other.

I would like to thank the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. We look forward to working together in providing the level of service that the Durham community has come to expect from its' police department. •

Public Works

Director of Public Works

Michael Lynch

2018 was a busy and challenging year for the Public Works Department. As I finish my 41st year here in Durham, two signature projects highlighted 2018. The first project was changing Cedar Point Road from a gravel road to a paved road. The second project was the erosion control at Wagon Hill Farm. This project is a multi-year construction effort which will create the first Living Shoreline in New England. A Living Shoreline is constructed with soft components such as Coir Logs, Native Shrubs and Salt Marsh Cord Grasses versus hardscapes such as concrete walls and rocks. The town also received a \$250,000 grant from the New Hampshire Department of Environmental Services and its Aquatic Resource Mitigation (ARM) Fund Program for Wagon Hill Farm.

The winter weather during 2018



DPW Administration (l-r): Assistant Director for Operations Douglas Bullen, Administrative Assistant Janice Richard, DPW Director Mike Lynch, Secretary Shannon Shaw, Town Engineer April Talon

challenged The Public Works Department with 20+ events which is a normal winter for Durham.

The town and the Department of Public Works continue to

educate and challenge staff with a continuous improvement strategy to meet the needs of a vibrant community. The department continues to advance its technology in an effort to increase utility

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infrastructure systems and enhance the commercial tax base.

As in past years the Roadway Resurfacing Program was the department's top priority, and in 2018 the following roads were successfully resurfaced: Bennett Road, Cowell Drive, Garden Lane, Glassford Lane, Hamel Drive, Hampshire Avenue, Hoitt Drive, Lundy Lane, Palmer Drive, Sauer Terrace, Schoolhouse Lane, Scotland Road, Tom Hall Road, Wood Road, and York Drive. The department is thankful that the town continues to support the public works Roadway Resurfacing Program at the \$450,000 range, and understands how vital this program is to Durham's transportation system. Good roads benefit all town residents, and provide a sense of community pride and economic development.

Other accomplishments in 2018

included the repair of Crommets Creek Bridge, the installation of a new 80kw emergency generator at the Town Hall complex, the replacement of the 2008 Sterling dump truck with a 2018 International dump truck. Public Works also renovated the Recycling Building at the Transfer Station.

Goals for 2019

- ▶ Complete roadway resurfacing of Colony Cove Road, Edgerly-Garrison Road, Edgewood Extension, Ellison Lane, Faculty Road, Longmarsh Road, Rosemary Lane, Stagecoach Road, Technology Drive, Thompson Lane, and Willey Creek Road.
- ▶ Assist UNH with the paving of Main Street from Pettee Brook Lane to Route 155A.
- ▶ Complete replacement of the Durham Point Road sidewalk

as New Hampshire Department of Transportation completes construction on Newmarket Rd.

- ▶ Continue to design/pilot the erosion mitigation project at Wagon Hill Farm.
- ▶ Engineer and remove the Littlehale Dam at Bagdad Road.
- ▶ Engineer for the replacement of the 18" wastewater force main from the Dover Road Pump Station to the Wastewater Treatment Plant.
- ▶ Start a comprehensive roadside trimming and mowing program with a new staff position.

In closing, it was a pleasure to serve the residents of Durham in 2018. I would also like to thank the staff of the Public Works Department for another great year, and look forward to continuing to make Durham a very special place to live and work in 2019. •

Operations Division

Douglas Bullen, Assistant Director for Operations



DPW Operations (l-r): James Couch, Raymond LaRoche, Jr., Sam Hewitt, Burton Austin, Shane Bickford, Michael McCrillis

2018 Accomplishments

- ▶ Completed the fall and spring town-wide clean up. Over 40 tons of bulky material was collected and processed, and just under 6 tons of brush and leaves were also collected.
- ▶ Accomplished major drainage improvements and paved Cedar Point Road.
- ▶ Painted all center and edge markings on roadways. Completed crosswalk, colored walks, and symbol painting.
- ▶ Screened over 1600 cubic yards of gravel to be used for winter road treatment. The finish product of sand will be mixed with salt. This material comes from the town-owned pit on Packers Falls Road.
- ▶ Maintained and serviced town-owned vehicles.
- ▶ Maintained all town-owned parks, land, and buildings.
- ▶ Worked with Durham Parks and Recreation on various events and operation of the Churchill rink.
- ▶ Responded to 16 weather-related events, including several late winter Nor'easters.
- ▶ Rebuilt 1100 feet of sidewalk.
- ▶ Hired a new head mechanic, Mike McCrillis, who has been a great addition to the division.
- ▶ Assisted the Durham Police Department with crowd control at the Red Sox and Patriots championships.
- ▶ Cleaned 180 catch basins per stormwater permit mandates. •

Solid Waste Division

Douglas Bullen, *Assistant Director for Operations*

2018 Accomplishments

- ▶ Completed fall and spring residential curbside collection programs.
- ▶ Revised and distributed the yearly informational newsletter.
- ▶ Continued to explore all options and methods for disposal and recycling programs.
- ▶ Maintained employee New Hampshire Department of Environmental Services solid waste certifications through training programs.
- ▶ Continued to monitor the no sort recycling program for the town's residential and commercial customers.
- ▶ Hired two new crew members to the division; Sean McMahon and Thomas Macaione. They are welcomed additions to town staff.
- ▶ Worked with the Integrated Waste Management Advisory Committee to explore reintroducing the dual collection for all curbside residents. Pay As You Throw was also discussed to help offset the rising cost of municipal solid waste and recycling.
- ▶ Completed renovations to the Recycling Building at the Transfer Station under budget. New first floor office space and bathroom were the biggest improvements with new insulation and heating units added as well. •



Solid Waste Division l-r: Thomas Macaione, Sean McMahon, Christopher Couch

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Solid Waste Division Statistics

TONS OF MATERIAL MARKETED:	2018	2017	2016
Recyclable Material:			
Mixed Paper	82	88	93
Cardboard	77	85	83
Scrap Metal	67	99	75
Car Batteries	1	1	2
Single Stream - Route	491	504	519
Single Stream - Commercial	61	64	66
Commingled Containers (Transfer Station)	58	69	67
Aluminum Cans	1	1	1
Totals	838	911	906
Recycling Revenue	\$18,691	\$27,649	\$17,944
Tip Fee Avoidance	\$14,195	\$64,796	\$63,870
Other Material Recycled:			
Car Tires	4	3	7
Waste Oil - gallons	592	615	460
Antifreeze - gallons	102	0	110
Leaves	17	20	19
Electronics	17	19	15
Propane Tanks - each	248	478	268
Materials Disposed:			
Curbside Collection	1044	1128	1073
Transfer Station MSW	498	743	507
Bulky Waste	315	243	177
Construction & Demolition	87	213	161
Electronic Stickers Sold	634	627	667

Town Engineer**April Talon P.E., Town Engineer**

The Engineering Division of the Department of Public Works is responsible for managing the town's infrastructure, including water, sewer, stormwater, bridges, roads, and dams.

The following are highlights of projects in 2018 and upcoming projects for 2019:

Integrated Watershed Planning/Grants/Stormwater

- ▶ New 2017 EPA Stormwater

MS4 Permit – *NOT Submitted 2018*

- ▶ Seacoast Stormwater Coalition – *Ongoing*
- ▶ Great Bay Pollution Tracking and Accounting Pilot Project – *Ongoing*
- ▶ 319 Grant Project - Permeable Reactive Barrier (PRB) – *2019*
- ▶ Mill Pond Restoration RFQ and Preliminary Scope – *2018/2019*

Water Projects

- ▶ Water System Asset Management Program Development - *Ongoing*
- ▶ Wiswall Dam Spillway – *Design, 2019*
- ▶ Monthly Water Meter Reading – *Ongoing*
- ▶ Quarterly Utility Billing – *Implemented Fall 2018*
- ▶ Cross Connection Control Program/Backflow Prevention – *Ongoing*

- ▶ Madbury Road Booster Pump Station Improvements – 2018/2019
- ▶ Upgrade to the Technology Drive PRV Station - 2019
- ▶ Lee Waterline Extension to MtBE contaminated properties at the Lee Traffic Circle – 2018/2019
- ▶ Mill Pond Dam, Letter of Deficiency (LOD) - *Ongoing*

Wastewater Projects

- ▶ WWTP Generator Replacement – *Complete*
- ▶ WWTP Disinfection/Chemical Building – *Complete*
- ▶ Old Bagdad Road Sewer Lining Project – *Complete*
- ▶ WWTP Windows, Doors, Lighting Upgrade – *Complete*
- ▶ WWTP Odor Control Study - *Ongoing*
- ▶ Woodman Road (North) Sewer Improvements Project – 2018/2019
- ▶ Grit System Upgrade – 2018/2019
- ▶ 18" Dover Road Force main Replacement – 2018/2019

- ▶ Sewer Use Ordinance Update – 2019/2020

Road/Bridge Projects

- ▶ Crommet Creek Bridge Rehabilitation Project – *Complete*
- ▶ Longmarsh Road Culvert Replacement FEMA Hazard Mitigation Grant – *Ongoing*

- ▶ Littlehale Pond/Bagdad Road Culvert Replacement – *Construction Summer 2019*

As always, it has been a busy year for permitting with 29 driveway permits and 12 excavation permits.

Do not hesitate to contact the Engineering Division at 603-868-5578, atalon@ci.durham.nh with any questions and concerns. •



Dover Road/Route 108 Pump Station. At the March 12, 2019 Town Election, Durham residents will be asked to vote on a referendum question on the Warrant to authorize the bonding of \$2,680,000 for the construction of a new force sewer main which will run from the pump station to the Wastewater Treatment Plant. Courtesy DCAT Studios

Wastewater Division

Daniel Peterson, *Superintendent*

2018 Accomplishments

- ▶ Two new Vaughan, Return Activated Sludge pumps were installed and have exceeded the division's expectations. The new pumps run 24/7 and are much easier to maintain, and much more energy efficient than the ones replaced. Division staff expects getting many years of service out of the new pumps.
- ▶ One of the two Primary Clarifiers was overhauled by

plant staff. The clarifiers had been built in 1965 and have performed well over the years, but due to their age all steel skim rails had to be removed and replaced, as well as rebuilding the chain guides.

- ▶ During the summer, as part of the Capital Improvement Plan budget, all exterior treatment plant windows and doors were replaced by new energy efficient ones. Also, all interior florescent lighting was replaced by newer

efficient LED lighting. The windows, doors, and lighting were installed in 1975 and had seen their lifespan. These upgrades will give the division a much anticipated energy savings.

- ▶ The Dover Road main pumping station had one of its three main pumps removed to be overhauled and a new pump reinstalled. The overhauled pump will be the new backup replacement pump if any of the others fail. These

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pumps run 24/7 under adverse conditions and convey all the wastewater from the town to the Wastewater Treatment Plant.

- Ninety percent (90%) of the water that is used at the treatment plant is recycled water taken from the treatment plant's discharge to the Oyster River. This water is used throughout the plant for chemical conveying to washing down and cleaning tanks. The treatment plant has an internal pumping station to distribute this water throughout the plant. This sophisticated system, which operates 24/7, was upgraded during the summer to

maximize the system, as well as to reduce costs associated with pump use.

- Working with Wright Pierce Engineering, the new headworks grit system upgrade design is almost completed. After the New Year the town plans on going out to bid with the start of construction beginning this summer. Upgrading the twenty-year-old mechanical equipment is essential in the treatment process and gives more operational flexibility.

It has been another busy but rewarding year. With the

departure of our Maintenance Technician, Steve Goodwin, the employees have had to step up and have done a phenomenal job while maintaining a top performing treatment facility. It is also with great pleasure to announce that Christopher Couch from the Sanitation Department will be the new Maintenance Technician after the New Year and the division is very excited to bring him onboard. As always, staff continues to look forward to serving the residents in the coming year and making the best quality treated discharge into the Oyster River and Great Bay. •

Wastewater Division Statistics

PERMIT PARAMETERS	2018 AVG.	2017 AVG.	2016 AVG.
Effluent Flow (MGD)	1.05	0.99	0.87
Influent Flow (MGD)	1.01	0.88	0.80
Effluent TSS (MG/L)	6.5	8.5	4.0
% TSS Removal min. 85%	97.2	97.0	98.4
Effluent BOD (MG/L)	8.6	8.0	6.7
% BOD Removal min. 85%	95.8	96.2	97.1
Total Effluent Flow (MG)	382	310	317
Total Influent Flow (MG)	366	304	292
Total Septage Received (Gal.)	0	129,000	156,250

MGD.....Million Gallons per Day
TSS.....Total Suspended Solids

BOD.....Biochemical Oxygen Demand
MG/L.....Milligrams per Liter

MG.....Million Gallons
Gal.....Gallons



Wastewater Division I-r: Lloyd Gifford, David Lovely, Daniel (Max) Driscoll, Superintendent Dan Peterson

Water Division

Douglas Bullen, *Assistant Director for Operations*



Water Division Supervisor Dwight Richard

2018 Accomplishments

- ▶ Conducted inspections of all town water facilities.
- ▶ Monitored all water production at the Lee well and its incorporation into the system.
- ▶ Conducted testing for lead, copper, and bacteria as required by the Environmental Protection Agency and the New Hampshire Department of Environmental Services.
- ▶ Worked with the UNH Water Department and treatment plant to produce potable water to the UNH/ Durham water system.
- ▶ Completed fall and spring water readings.
- ▶ Flushed and inspected all water main lines and gates in cooperation with the UNH Water Department.
- ▶ Repaired 2 hydrants, 1 water main break, 2 service breaks, and added 2 new hydrants.
- ▶ Worked with and inspected Severino construction water line installation for the Route 108 / Riverwoods project. •

Town Supported Organizations

Big Brothers Big Sisters of New Hampshire

Casey Caster, *Director of Grants & Communications*

2018 Accomplishments

In 2018, Big Brothers Big Sisters of New Hampshire (BBBSNH) served 11 children from Durham, and 22 volunteers from Durham offered their time to mentor youth in Durham and surrounding communities.

Having partnered with the University of New Hampshire (UNH) for the past five years, services in Durham have strengthened and grown. In this partnership, students, staff, and faculty are recruited to provide mentors to youth facing adversity. A site-based program serves Mast Way Elementary School.

BBBSNH greatly values the generous contribution from the Town of Durham. The agency's mission is to provide youth facing adversity with strong and enduring, professionally-supported one-

to-one mentoring relationships that change their lives for the better, forever. Each mentoring

match meets 2-4 times per month, spending 2-4 hours together participating in activities of their

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Big Sister Jill with Ariana, provides professionally-supported one-to-one mentoring, meeting 2-4 times per month with Ariana, spending 2-4 hours together participating in activities. Photo courtesy BBBSNH

choosing, from attending a sporting event or checking out a local museum, to playing board games, reading a book or doing homework.

The following are some statistics about the Durham youth BBBSNH served this year:

- ▮ They range in age from 6-13.
- ▮ More than half live in single-parent households or with a relative caregiver other than a parent.

- ▮ One-quarter have a physical, emotional, or learning disability.
- ▮ 90 percent are site-based matches, meaning they meet with their mentors at school or an after-school program, and 10 percent with their mentors in the community.
- ▮ They have been matched with their mentors an average of 15 months.

Goals for 2019

- ▮ Continue to work to maintain and improve the quality of mentoring relationships. BBBSNH is proud that its mentoring matches in Durham are long-lasting, providing the most benefits for the youth it serves.
- ▮ Continue to increase the number of Durham children served in BBBSNH's site-based and community-based programs. •

Community Action Partnership of Strafford County

Betsey Andrews Parker, MPH, Chief Executive Officer

Community Action Partnership of Strafford County (CAPSC) strongly believes no one should go without having their basic needs being met. As the leading anti-poverty agency in Strafford County, CAPSC strives to empower individuals and families to achieve self-sufficiency by opening the doors to resources and opportunities that offer a hand up, not a hand out. When this goal is achieved, the impact of poverty is reduced and a stronger community is built.

Founded in May 1965 in the wake of the war on poverty, the mission of CAPSC is to “educate, advocate, and assist people in Strafford County to meet their basic needs and promote self-sufficiency.”

In accordance with its mission, CAPSC offers over 60 coordinated programs designed to have a measurable impact on poverty and health status among our community's most vulnerable residents, specifically children under the age of six, seniors, and those experiencing low incomes. Programs serve the whole person

or family and include nutrition, housing, fuel and electrical assistance, weatherization, parent and child education, child care, transportation, and employment and job training, all of which are locally defined, planned, and managed in partnership with community agencies. All programs are designed to increase self-sufficiency and help clients become socially and financially independent.

For the past 53 years, CAPSC has changed countless lives for the better and provided hundreds of millions of dollars in goods and services to the community. CAPSC's goal is to interrupt the cycle of poverty and empower at-risk children, working families, and seniors to live more secure, stable, and healthier lives. In 2017-2018, CAPSC served nearly 10,000 households and provided more than \$10.3 million in goods and services in Strafford County, thereby reducing the burden on other County and community services.

2018 Accomplishments

- ▮ CAPSC provided over \$1.7 million in federal fuel assistance to 2,570 households in Strafford County during the 2017-2018 heating season. A total of 15 households in Durham received \$9,735 in fuel assistance; a 50% increase over the previous year.
- ▮ Over the past year, 18 Durham households received a discount on their electric bill through CAPSC's Electrical Assistance Program at a value of \$7,848. The average benefit per household was \$436.
- ▮ CAPSC provided Durham residents age 60 and over with 349 safe, accessible rides through its senior transportation program at a value of \$8,271.
- ▮ CAPSC assisted 5 Durham households with emergency food at a value of \$200.
- ▮ One Durham resident participated in workforce development programs.

CAPSC operates emergency food pantries and outreach offices in

Dover, Rochester, and Farmington; the only food pantry in the region providing access to food five days per week at multiple sites. Head Start services are provided at centers in Dover, Farmington, Milton, Rochester, and Somersworth. CAPSC's nutrition program provides nearly 550 holiday food baskets to families in need each year, as well as over 63,000 meals to children ages 0 to 18 through its Summer Meals and After-School Meals programs in 2017-2018.

At a time when the demand for services is rapidly increasing due to factors such as lack of affordable housing, rising rates of food insecurity, and of course, the opioid crisis, CAPSC recognized that its current facilities were no longer adequate to meet client and community needs and as such, launched a \$2 million capital

campaign to consolidate its current facilities (three in Dover, NH) to better meet growing community needs, increased client demand for services and to provide optimal customer service.

Goals for 2018

- ▶ Early Childhood Education Expansion. Through its Early Head Start/Child Care Partnership grant, CAPSC has partnered with local child care providers to offer Early Head Start slots in existing child care programs. CAPSC staff provides enhancements to classrooms and improves relationships with local providers by providing professional development, additional training, and increased pay. In addition, a grant from the New Hampshire Community Development Finance Authority (CDFA) will allow CAPSC

to improve the child care workforce by providing funding for continuing education, degree programs, and workforce development for staff.

- ▶ Summer Meals Expansion. The Summer Meals program will expand to sites in Farmington, New Hampshire in 2018, serving an additional 200 children in an isolated community identified as at moderate risk for food insecurity. With a food insecurity rate of 10.9% and approximately 4,000 children without enough to eat in Strafford County, expansion of existing programs with a track record of success is essential.

Thank you for your continued support of CAPSC's mission. We are grateful for the Town of Durham's investment in our organization! •

Court Appointed Special Advocates of New Hampshire

Julia LaFleur, Development Assistant

Court Appointed Special Advocates (CASA) of New Hampshire strives to protect the rights of New Hampshire's most vulnerable children to live, learn, and grow in the embrace of a loving family. Trained volunteer advocates speak for abused and neglected children's best interests in New Hampshire's family court system, including Dover Family Court, the court that serves children from the Town of Durham.

2018 Accomplishments

- ▶ Fiscal Year 2018 (July 1, 2017 - June 30, 2018) by the Numbers (Statewide)
 - 573 carefully screened, trained and supervised volunteer

advocates (11% increase from FY 17)

143 new volunteers trained

1,411 children had advocates by their side (4% increase from FY 17)

867 families (4% increase from FY 17)

Over 10,000 children had advocates since 1989

Over 80,000 hours of volunteer time

Over 600,000 miles traveled

- ▶ In FY 2018, CASA of New Hampshire served 49 children at the Dover District Court, the court that serves the children of Durham. Currently, 8 Durham residents are working hard to

make a lasting difference in a child's life by volunteering as CASA advocates. Each volunteer advocate typically works with 2.5 children over 3.5 years, so residents in the Durham community are impacting the lives of more than 20 children. Children with a CASA advocate spend fewer months in foster care, experience fewer out of home placements and perform better in school than children without a CASA.

- ▶ CASA of New Hampshire continues to reach out to the community through fund-raising and "friend-raising" events such as Snowfest at Loon Mountain and CASA Cares, as well as

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several “pop up” fund-raisers at public venues. Our events contribute to 25% of our fund-raising income.

Goals for 2019

- ▶ CASA of New Hampshire continues to strive and reach its goal of serving 100% of child abuse and neglect cases that it is presented with, but unfortunately, due to the opioid

crisis, CASA has only been able to serve 68% of cases.

- ▶ CASA of New Hampshire is focused on volunteer recruitment and retention as it spreads its reach farther throughout New Hampshire. The goal is to increase its CASA volunteers by 40% (700 total volunteers for FY 2019) in order to meet the increased caseload as stated above.

The agency cannot get there alone. Durham’s support, together with many other municipalities across the state, makes it possible for CASA to provide advocates for victimized children in the Durham community. CASA will continue to find multiple avenues of support from individuals, businesses, foundations, federal, state, and local governments—New Hampshire towns, cities, and municipalities. •

Greater Seacoast Community Health

d/b/a Goodwin Community Health and Families First Health & Support Center

Helen Long, *Grant Writer*

2018 Accomplishments

- ▶ In January, 2018, Goodwin Community Health and Families First Health & Support Center merged. The result has been the creation of a regional organization that prioritizes quality and increases access to comprehensive, coordinated care and services for patients.
- ▶ During the period of January 1, 2018 through November 20, 2018, Greater Seacoast Community Health (GSCH) served 59 residents of Durham in 224 visits. Many residents received more than one service. Sixty visits were for dental services, 39 visits for behavioral

health, 27 visits for prenatal care, and 108 for primary care. Almost 19% of patients were uninsured and placed on a sliding scale.

- ▶ GSCH expanded its programs to address the increasing demand for substance misuse treatment (including opioid misuse) and recovery services and developed an in-house Hepatitis C program to diagnose, treat, and cure people infected with the Hepatitis C virus.
- ▶ GSCH expanded the number of locations where its family programs are offered and added new programs to address emerging needs.

- ▶ In August 2018, GSCH merged with Lilac City Pediatrics, a healthcare provider for approximately 1,500 children. The merger is benefiting families by providing access to more integrated services for children such as behavioral health services.

Goals for 2019

- ▶ Promote growth and innovation through the expansion of existing services and programs that address the needs of our patient population.
- ▶ Research new technologies to enhance the patient experience. •

HAVEN

Kathy Beebe, *Executive Director*

HAVEN is the largest violence prevention and support services agency in New Hampshire. For 40 years, HAVEN’s mission has been to prevent sexual assault, domestic violence, and stalking and to support and empower women, men,

youth, and families to heal from abuse and rebuild their lives.

HAVEN provides the residents of Durham with the following services:

- ▶ Violence prevention education,

Safe Kids Strong Teens; a K-12 school-based program designed to prevent child sexual abuse, sexual harassment, bullying, and teen dating violence.

- ▶ 24-hour confidential crisis hotline staffed by trained

advocates for anyone affected by domestic violence, sexual assault, and stalking. 1-603-994-SAFE (7233)

- ▶ Emergency shelter for individuals and their children fleeing violent living situations. The shelter program provides counseling, short and long-term financial planning and assistance with housing, employment, higher education, and childcare.
- ▶ Accompaniment services for victims and survivors to area hospitals, police stations, Child Advocacy Centers, and local courts.
- ▶ Safety planning, information, and assistance with emergency, temporary, and permanent restraining orders.
- ▶ Referrals to other community resources, as well as to local therapists specializing in trauma.
- ▶ Support groups for adult survivors and those impacted by

domestic and sexual violence, including Trauma Sensitive Yoga in partnership with the Seacoast Area Teachers of Yoga in Action (SATYA).

2018 Accomplishments

- ▶ HAVEN continues to build capacity and expand programs and services to those impacted by domestic and sexual violence.
- ▶ HAVEN assisted 33 Durham residents with 184.8 units of service in our client services program during the July 1, 2017-June 30, 2018 fiscal year. (Each unit of service represents 15 minutes of time)
- ▶ The Safe Kids Strong Teens prevention education program reached over 200 children, parents, and teachers at Durham schools.

Goals for 2019:

- ▶ Increase the number of children

and teens in Durham schools who participate in the HAVEN K-12 Safe Kids Strong Teens prevention education program.

- ▶ Expand community outreach and development efforts to reintroduce the merged organization and its services to the residents of Durham.
- ▶ Recruit more volunteers to assist HAVEN in achieving its mission of supporting those impacted by domestic and sexual violence and preventing future victimization of children and adults.

To learn more about HAVEN services and volunteer opportunities please visit www.havennh.org or call the main office at 603-436-4107. The main office of HAVEN is located at 20 International Drive, Suite 300, Portsmouth, NH at Pease International Tradeport. HAVEN has two additional offices located in Rochester and Salem, NH. •

Homemakers & Health Services

Jean Lanciano, Senior Services Project Director

The Homemakers & Health Services had an exciting year! The Homemakers is grateful to the Town of Durham its investment in supporting the agency's ability to serve vulnerable seniors and other adults with special needs in the community. The Homemakers recently merged with Easterseals New Hampshire to become Easterseals New Hampshire Homemakers & Health Services. The agency is excited about this development and joining the Easterseals family as it offers both organizations opportunities to expand and enhance the services they offer.

The mission of Homemakers & Health Services remains the same – commitment to providing vital nursing, behavioral health, home health aide, personal care, and home support and adult medical day care services, including the Day Out program to people in Durham and other communities.

2018 Accomplishments

- ▶ Provided 1953 hours of care to Durham residents that included 380 homemaker visits to provide help with shopping, laundry, and housework, etc.
- ▶ 10 residents received 139 visits (354 hours) for assistance with

bathing, personal care, and medication reminders.

- ▶ 4 Durham residents received required skilled nursing care.

Goals for 2019

Homemakers & Health Services is committed to assisting disabled and/or elderly Durham residents in their homes, enabling them to live with safety in the community and avoid more costly, unnecessary residential nursing home placement or emergency room visits. •

Oyster River Youth Association

Matthew Glode, *Director*

Oyster River Youth Association (ORYA) is a local 501(c)(3) and youth sports provider for the residents of the Oyster River Cooperative School District, officially, since 1981. ORYA offers inclusive, fair, diverse, and developmentally appropriate recreational programs to its community members. Through partial town funding ORYA is able to partially offset its administrative expenses and continue to provide a wide array of youth sports primarily for grades K-8. These sports include baseball, basketball, soccer, lacrosse, football, dance, volleyball, track & field, tennis, hockey, ultimate Frisbee, and field hockey.

ORYA's programs not only offer youth the direct benefits of sports participation such as exercise, physical, and athletic development but everything sports offers developing children. Participation in youth sports offers children the opportunity to learn fundamental life lessons such as how to deal with pressure and stress, the importance of being healthy, dealing with loss and adversity, success requires hard work and sacrifice, goal setting, and character



2017-2018 Playing Season Statistics

Total Participants:	2056
Total Individual Households:	796
Durham Participants:	957
Durham Individual Households:	342

building among many other social, personal, and cognitive areas.

2018 Accomplishments

- Created partnership Positive Coaching Alliance. An esteemed national organization that will offer all of our coaches a consistent coaching philosophy.
- Increased volunteer requirements to include Safe Sport Certification. Safe Sport provides education and training related to mandatory reporting,

as well as physical, sexual and emotional misconduct education and training.

- Continued to implement a new coach to participant communication tool, Team Snap. This greatly helps coaches and coordinators communicate with their individual teams.
- Offered new programming: Fall Field Hockey, Fall Baseball, Fall Golf, and Youth NFL Flag Football.
- Partnered with Durham Parks and Recreation to plan for a 5k trail race fund-raising event to be held in 2019
- Offered a Soccerfest event to bring ORYA soccer families together off the field and in support of University of New Hampshire Soccer.
- ORYA Football and Soccer held banquets to celebrate the end of the season, thank volunteers, and bring community together.

Goals for 2019

- Determine ways in which ORYA and ORYA hockey can support improvements to Churchill Rink.
- Work with ORCSD and UNH to expand use of new track.
- Work with local area communities to develop a field hockey league.
- Implementation of ORYA fund-raising initiatives and sponsorships.
- Improve volunteer and volunteer coach support and education.
- Expand summer sports opportunities.
- Expand the golf programming to include a spring offering. •



Great Bay Rowing at Jackson's Landing. Photo courtesy of Sara Badger Wilson

Ready Rides

Meri Schmalz, Volunteer Drivers Coordinator

Ready Rides Transportation Assistance organization was established in 2012 and is a 501 C 3 Independent nonprofit organization. Ready Rides provides curb-to-curb rides at no charge to all medical-related appointments for those residents living in Durham that are 55+ and the disabled. Vetted volunteer drivers use their own vehicles to provide transportation services. Mileage reimbursement is available for all drivers. Ready Rides also provides rides to

residents living in Barrington, Lee, Madbury, Newfields, Northwood, Nottingham, Newmarket, and Strafford. Ready Rides is not bound by travel distance. Accessible rides are available. Ready Rides is always in need of new drivers to help with the growing need of ride requests. Come join its team of volunteer drivers! More information can be obtained by calling 603-244-8719, emailing info@readyrides.org, or visiting www.readyrides.org.

2018 Ride Statistics

Number of Vetted Durham Drivers:	8
Total number of confirmed trips completed to date for Durham:	3,304
Number of registered Durham residents using the service:	95

Goal for 2019

To have an expanded number of vetted drivers to be able to provide rides to everyone that asks. •

Strafford Regional Planning Commission

Jen Crysz, Executive Director

Durham Commissioners: Wayne Burton, Wesley Merritt, and Leslie Schwartz

Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. Strafford Regional Planning Commission's (SRPC) mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.

2018 Accomplishments (in Durham)

Value of each service provided at no cost to the town is included in parenthesis.

- Worked with the town under the Setting SAIL project to revise its flood hazard overlay district. The revision includes additional development criteria and adoption of new coastal hazards areas associated with moderate sea level rise. These updates made Durham the first New Hampshire community to account for sea level rise in its flood ordinance. (DES Grant: \$6,000)
- Participated in the Wagon Hill Living Shorelines working group. Provided outreach materials, including a graphic rendering and poster for Durham's Living Shoreline project, and continue

to support the project with other technical assistance. Work on this project will continue in 2019 (see bullet 1 under 2019 goals). (\$4,919)

- Met with the town's leadership team to review University of New Hampshire (UNH) research (in partnership with UNH Cooperative Extension and NH Sea Grant) on potential economic damages from flooding along the Lamprey River. SRPC also assisted the town in brainstorming potential projects and actions that could reduce future damage from flooding and sea level rise. Work on this project will continue in 2019 (see bullet 2 under 2019 goals). (\$2,168)
- Conducted 18 traffic counts to support local and state planning efforts. (\$2,700)

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- ▶ Created maps for Durham Economic Development Opportunity Zone proposal. SRPC will continue to offer support to UNH/Durham as an opportunity zone in 2019 (see bullet 3 under 2019 goals).
- ▶ Secured funding for the installation of two permeable reactive barriers. This project is currently underway (see bullet 4 under 2019 goals).
- ▶ Connected the town with a professor from Northeastern University who is developing a unique and creative outreach campaign using art to show impacts of climate change. This campaign will include the installation of coastal memory signs in selected locations in Durham over the next year. Work on this project will continue in 2019 (see bullet 5 under 2019 goals).
- ▶ Assisted the town with mapping for municipal separate storm sewer (MS4) permitting. (\$353) Assistance will continue in 2019 (see bullet 6 under 2019 goals).
- ▶ Made a presentation, at the Northern New England Chapter of the American Planning Association conference, on Durham's future land use master plan chapter, which the town adopted in January. (\$150)

- ▶ Produced a road safety audit map for the town.
- ▶ Formatted Durham mapping data for inclusion in MapGeo and provided data maintenance and updates. (\$2,163)
- ▶ Attended Durham Economic Development Committee's brown bag lunch series; began hosting this series at the SRPC office in November (see bullet 7 under 2019 goals). (\$375)

2018 Regional Accomplishments

- ▶ Adopted the 2017 Annual Update to the Comprehensive Economic Development Strategy (includes priority projects in the Town of Durham).
- ▶ Continued to administer Strafford Economic Development District's EPA Brownfields program.
- ▶ Adopted the 2017 – 2040 Strafford Metropolitan Transportation Plan (includes projects in the Town of Durham).
- ▶ Completed the 2017 Annual Building Permit Inventory Report (includes data for the Town of Durham).

2019 Goals

- ▶ Work with Durham to implement the outreach and education component of its Wagon Hill Living Shorelines project.
- ▶ Complete a modeling study with UNH to identify future vulnerabilities from rising groundwater and saltwater intrusion on Durham's public and private drinking water, private septic systems, and contaminated sites.
- ▶ Provide technical assistance to Durham/UNH as part of NH's opportunity zones program.
- ▶ Complete the installation of two permeable reactive barriers to address nonpoint source pollution from aging residential septic systems and to gain a better understanding of cost-effective ways for homeowners to address water quality problems in the Great Bay estuary.
- ▶ Identify sites where up to 10 coastal memory signs/markers depicting future climate change scenarios can be installed.
- ▶ Provide additional technical assistance as needed to the public works department to develop a stormwater management plan for the town's MS4 permit.
- ▶ Continue to host the brown bag lunch series established by the Durham Economic Development Committee. •

Town Working Committees

Durham Agricultural Commission

Theresa Walker, Chair

Members: Theresa Walker, Chair; Raymond LaRoche, Vice Chair; Lee Alexander, John Carroll, Alberto Manalo, David Potter, Renee Ciulla (Alternate); Ellen Karelitz (Alternate), Suzanne MacDonald (Alternate), Daniel Winans (Alternate), James Lawson (Council representative), James Bubar (Planning Board representative)

Former Members: Carol Tuveson, Sally Tobias (Council representative)

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the twelve members of the Agricultural Commission have been meeting at least once per month to work together and with Town staff and other Town boards and committees to further the mission of the Agricultural Commission, which is to encourage agricultural activities and development to expand Durham’s working landscape of actively managed gardens, farms, forests and land through the Town,

including University land.

2018 Accomplishments

- Worked with the Town Planner on revisions to the Town Zoning Ordinance designed to enable more agriculture.
- Hosted a workshop on Green Roofs with the town’s Planning and Building Departments.
- Continued to promote Durham’s designation as “Bee City USA” community.
- Promoted community gardens and local food production in town.
- Actively participated in the work of the Land Stewardship Subcommittee.
- Participated in meetings across the state concerning the role of Agricultural Commissions in New Hampshire.
- Via the town’s weekly “Friday Updates” and social media, shared information about food production in the region.
- Promoted the Durham Farmers’ Market and worked with town officials and the Seacoast Growers Association on plans for the 2019 market season.
- Participated in the Memorial Day parade with a garden on wheels.
- Organized and held the 6th Annual Durham Farm Day, a day-long celebration of local

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Agricultural Commission member Lee Alexander shared honey from his hives during Durham Farm Day on August 18th. Courtesy Theresa Walker

farms and Durham's working landscape, across town and campus.

- ▶ Continued to promote the commission's "Food Friendly Garden" campaign to raise awareness of home food production across town.
- ▶ Responded to town official and resident concerns and questions regarding agricultural activity in town.

Goals for 2019

- ▶ Work with the Town Planner, Planning Board, and Town Council to adopt changes to the Town Zoning Ordinance to enable more agricultural activity.
- ▶ Implement Master Plan recommendations regarding sustaining and expanding Durham's working landscape of farms, forests, gardens, and aquaculture.

- ▶ Work with residents, Town Council, staff, and boards and commissions on issues related to agriculture and food production, including urban food production, food security, Community Supported Agriculture (CSA), and community farms.
- ▶ Develop educational materials and programs to support local agriculture, community gardening, and home gardening.
- ▶ Develop and host educational programs concerning agriculture and gardening.
- ▶ Organize and host the 7th Annual Durham Farm Day on August 17, 2019.

The Agricultural Commission believes its work is very important to the Town Council's goal to: *"Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs by considering multiple elements including society, ecology, economics, transportation, agriculture, food and drinking water, climate, and energy resources."* In support of that goal, the Agricultural Commission looks forward to working with residents and town government in the coming year. •

Durham Energy Committee

Harry Tobias, Chair

Members: Harry Tobias, Chair; Mary Downes, James Dreher, Coleen Fuerst, John Lannamann, Martin Wosnik (UNH representative), Wayne Burton (Council representative), Barbara Dill (Planning Board representative)

Former Members: Charles Forcey, Steve Weglarz, Jr.

The Durham Energy Committee has the mission to monitor the town's overall energy use, reduce that usage through energy efficiency measures, and transition the remaining energy to secure, clean, and affordable energy sources.

2018 Personnel Changes

Charlie Forcey, the Durham Energy Committee Chair for many years whose knowledge and drive for sustainability enriched both the Energy Committee and the town,

left the Durham Energy Committee in March due to a change in employment. The committee has struggled to fill his shoes.

Steve Weglarz recently resigned from the Energy Committee as

he would like to serve on the Conservation Committee. With a personal and professional interest in Little Bay and owners of Cedar Point Shellfish, Steve would most certainly be an asset to the Conservation Commission.

Jack Lannamann joined the Durham Energy Committee in July. He has lived in Durham since 1982. Jack's interest in sustainable energy dates to the mid 1970's when he worked as a volunteer for Boston Wind and began collecting passive solar designs for homes. These designs later shaped the home that he and his wife, Sheila, now own on Packers Falls Road. In 2015, their home was retrofitted with roof top solar panels which provide 100% of their annual electricity needs.

2018 Accomplishments

Proposed Durham Zoning Ordinance to accommodate solar energy systems.

The Durham Energy Committee worked with a subcommittee and the Planning Department to craft amendments regarding placement in all town zones, which have been through two public hearings, at which there has been a great deal of testimony for the board to consider. There will be one additional hearing before the draft moves to the Town Council for its consideration prior to adoption sometime in the early part of 2019.

Electric Vehicle Charging Station Monitoring. Our dual Level 2 charging station in the Pettee Brook Lot has a lifetime revenue of \$2,357.84 as of October 1st, 2018.



On November 17, 2018, a dozen residents piled into the Parks and Recreation van for a tour of several solar installations in the community. Sponsored by the Energy Committee and spearheaded by member Jack Lannamann, the event also included a presentation by Kayla Wernig of Revision Energy on the basics of solar energy, hosted by Durham Boat Club owners Colleen Fuerst and Jim Dreher, which was the first stop on the tour. Solar tour attendees included Willie Ouellette, Jim Dreher, Tom Moriarty, Coleen Fuerst, Janet Mackie, Sandy MacLean, Barbara Dill, Jack Lannamann, Sandeep Sobti, Carden Welsh, and Jochen Meissner.

Usage has increased year over year by 20% since 2017.

Police Department Energy Monitoring. During the Durham police addition this year, electrical monitoring was added for both the old and new main panel boards. In addition, an IOT device will be added that will bring that data into it and be able to display graphs and reports for the data.

Solar Tour. In order to provide real-world examples of the potential for solar energy to help Durham become more energy self-

sufficient, the Energy Committee organized a solar tour and Open House in November at several residences in town. Further education and outreach in the community is in the planning stages.

Solar Power Purchase Agreement (PPA) Monitoring. The committee monitored the performance of solar arrays under PPA1 (Library, Police Department, Churchill Rink) and under PPA2 (Oyster River Solar Array).

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ARRAY	kWh	EFFICIENCY	CO2 kg	SAVINGS	PERIOD
ORSA (Gravel Pit)	812,823	103%	604,917	\$6,584.3	10/01/17-10/01/18
Ice Rink	166,799	82%	124,135	\$-	10/01/17-10/01/18
Library	8570	87%	6378	\$-	10/01/17-10/01/18
Police	549.7	N/A	409	\$54.90	07/23/18-10/01/18
Totals	988,741		735,839	\$74,753	

PPA1 – Available for purchase now at \$130,500. Time to pay off arrays at .10¢ per kWh would be somewhere between 6-7 years depending on efficiency of the Churchill ice rink and library.

Goals for 2019

Higher Efficiency Vehicles for the Durham Vehicle Fleet. The Energy Committee will be supporting the town to investigate the lease or purchase of vehicles with hybrid, hybrid plug-in, and all-electric technology in order to help the town reduce what is currently 15% of its total carbon emissions (2010) due to the operation of the municipal fleet of vehicles.

Wastewater Treatment Plant Solar Array. Release of a Request for Proposal, evaluation of project proposals, and support for town decision-making around renewably sourcing the electrical needs of the Wastewater Treatment Plant.

Sustainability Outreach and Education. Work on public education and outreach covering all sustainability topics associated with energy usage.

Work on better adoption of solar for any new development. Work with the Planning Board and lawyers to determine if Durham can follow California's example of solar on all new construction.

Sustainability Initiatives. Get behind and work towards many of the sustainability initiatives like Sierra 2030, Paris Accords, and possibly Carbon Tax legislation.

Staff Support or Position. Since many sustainability efforts require detail knowledge of various organizations and regulations to help with goals and currently the committee is a volunteer only committee with people who do not necessarily have this knowledge, it would behoove our efforts and the efforts of the town if a position could be filled to support these initiatives. •

Economic Development Department and Economic Development Committee

Mary Ellen Humphrey, *Economic Development Director*
and Todd Selig, *Administrator*

Members: Warren Daniel, Roger Hayden, Raymond Rodon, James Hollister (Alternate), Sally Tobias (Alternate), Allan Howland (Council representative, Lorne Parnell (Planning Board representative)

Former Members: Robert Brown

2018 Accomplishments

Riverwoods, Durham

After several months in the planning process, final approval was given for the construction of a Continuing Care Retirement Community known as Riverwoods Durham which is an affiliate of the nonprofit The Riverwoods Group, which also owns Riverwoods Exeter and Birch Hill in Manchester. As construction was beginning, Riverwoods Durham sold out in six weeks and now has a waiting list. Construction is ongoing and scheduled for completion in early 2020. The project includes 150 independent living homes with a 72-unit attached health center that provides

assisted living, memory care and skilled nursing care. Reaching 100 percent presales in just six weeks was a remarkable accomplishment and testament to the project's popularity and need. Approximately twenty percent of the future tenants are current Durham residents. The town entered into a PILOT agreement with Riverwoods. A PILOT is payment in lieu of taxes and under this agreement Riverwoods will pay the town approximately one million dollars per year once fully operational in five years. Over 30 years ago, Durham resident Marianna Hatch and her friend Rosemary Coffin created the area's first Continuing Care Retirement Community, which is located in Exeter.

UNH Research Park

UNH Research Park Progresses.

The search for a new UNH president temporarily sidelined the Research Park project, now referred to as the Edge at UNH. In the meantime, the town and UNH staff have engaged in discussions around design and zoning requirements. The University hired Goody Clancy, a prestigious Boston firm to create a master plan for the Park. The design is ongoing as the uses and needs are identified. Next steps will involve securing tenants and designing the build out to be located on approximately 55 acres known as West Edge (Mast Road/Main St.). With virtually all potential commercial land in Durham being utilized, this project

offers the opportunity for the town to expand the commercial tax base using UNH property currently exempt from property taxes. Private commercial uses on University property are taxable. Only University-related uses are exempt from property taxes. In addition, the design and utility of the Innovation Park brings much needed commercial activity for the University enabling the furtherance of its goal to expand commercialization of its extensive research and development programs. The University recently opened the John Olsen Advanced Manufacturing Center (located at the Goss site on Technology Drive), which focuses on advanced manufacturing technologies and a cross-circular approach to engineering and manufacturing concepts, a valuable resource to

manufactures far and wide. The University is poised to become an even bigger economic driver in the region, and indeed the state. This is good news for Durham, providing great employment opportunities, potential expansion of the commercial tax base, and recognition as the business and economic center for the Seacoast and beyond. To support this project, the town actively advocated for the creation of an Opportunity Zone, established with the 2017 Tax Act. Tract 33017080203 was selected by the governor and duly designated earlier this year. In addition, the town has considered applying for an Economic Revitalization Zone through the State Department of Business and Economic Affairs. These two programs will offer financial tax incentives at the state and federal

level, helping to attract investment in the Innovation Park.

Downtown Zoning Changes

Following an active redevelopment period where hundreds of new student beds were located downtown with the construction of several student housing projects (including Orion and Marbury Commons), the town took a pause to assess the impact with a zoning change by increasing the required per unrelated occupant square footage to 600 feet. It brought redevelopment projects to a halt with virtually none initiated since. Earlier this year, several town councilors and interested property owners began discussing the need for redevelopment, especially for tired, out of date buildings that are past their functional utility.

continued on next page



Aerial view of the Continuing Care Retirement Community project known as Riverwoods Durham on Route 108 currently under construction. Photo Courtesy DCAT Studios

The conclusion was that there needed to be changes that would again allow redevelopment in the downtown core. As a result, a number of zoning changes were proposed with the hope that they would enable reasonable and needed redevelopment to occur. These changes are currently in review. Such redevelopment not only brings in new and vibrant buildings for residents and visitors to enjoy, it also helps to strengthen the commercial tax revenue.

Hotel and 66 Main Street

In the spring of 2017, UNH and the town entered into a Request for Proposal (RFP) for the redevelopment of 66 Main Street with the hope of bringing a new hotel and bookstore to the downtown. That RFP failed after more than a year of efforts. A second one was issued in 2017, this time by the University alone, and as of this writing, is still being worked on with the selected respondent, Sidewalk Communities. This RFP seeks an upscale boutique hotel with 80 to 100 rooms at the UNH Hetzel and Alexander location. In September a variance was granted to allow the construction of a hotel on those UNH properties. The RFP also calls for redevelopment of 66 Main Street (owned by UNH) into mixed use commercial with adequate parking for the site. In October, Sidewalk Communities began the Planning Board process with the submittal of two applications for conceptual design review, one for a hotel on Hetzel and Alexander, and one for redevelopment of 66 Main Street.

Other Items of Note

New businesses that opened in 2018 were Nomad's Kitchen (former Froyo's), Even Better Now (Jenkins Court), New Day Metaphysical (9 Madbury Rd). Relocating was the Spot Acai Bowls to Jenkin's Court. Closing were Tacamano, and Red Carpet Florist (moved to Dover).

In October, Economic Development Director Mary Ellen Humphrey retired. In the four plus years she served Durham in this position, some significant changes have begun. She began when the town had very intense concern about the new downtown construction and this permeated just about every conversation.

The dust settled and for the most part, people viewed the changes positively, or at least that they've been managed positively. Over one hundred million dollars of taxable commercial assessment was added to the Durham tax rolls, and property taxes at the town budget level were kept constant allowing for some breathing room with regard to rising taxes. The desired 70/30 ration (residential /commercial) tax assessment was attained.

The Durham Business Park, which had languished for some ten years, was developed into Harmony Homes by the Bay, now fully operating and contemplating the addition of two more buildings. The Stone Quarry Tax Increment Finance area, also stagnant for many years, was acquired by a prestigious company, and is now the site of a future Continuing Care Retirement Community, Riverwoods Durham.

The former Town Hall at 15 Newmarket Road was purchased by Applied GeoSolutions. It underwent extensive renovation within strict historic guidelines and is now their impressive company headquarters, fully operational in 2018.

Some other projects did not come to fruition, and these sites remain underutilized. Young Drive proposed to build a sixty million dollar senior residential project that was unable to proceed when variances were denied. After four years, the Mill Plaza is still in the process having gone through a number of redesigns and efforts to find a suitable redevelopment project.

Downtown Redevelopment remains a discussion topic. It makes sense to allow the next generation to embrace a community that is designed by their lifestyle and desires, while also respecting the past. Durham has many assets that can be leveraged to attract downtown redevelopment, including opportunities for sporting enthusiasts, arts and culture, academic, science, business and much more.

Economic Development is a critical part of a healthy town government. It's impossible to manage a town with stagnant growth as costs never remain stagnant. Thoughtful consideration of how and where economic development fits in Durham's overall Master Plan needs to continue over the coming years. •

Human Rights Commission

Katherine (Kitty) Marple, *Council Chair*

Members: Katherine Marple, Chair; Gail Jablonski, Business Manager; Todd Selig, Administrator; Momin Kahn (Citizen representative), Andrew Merton (Citizen representative)

The Durham Human Rights Commission (HRC) met on November 26, 2018. The members gather at least once a year to review the most recent Durham score on the Human Rights Campaign Municipal Equality Index (MEI) scorecard. The score indicates how Durham respects people in the LGBTQ community through hiring practices, public accommodation, nondiscriminatory housing access and leadership pro-equality positions as examples.

Durham scores very highly every year, and we have been able to improve our score from 74 to 88 over the last few years. It is a source of pride for me.

Another topic arose recently that qualified for review by the HRC. For many years, there have been some in our community who have felt excluded by the lighting of a Christmas Tree on public property.

The tree is a symbol of Christian faith and it was suggested that the annual tree lighting ceremony would be better if performed on private property. Members of the commission spoke about their own

ideas regarding this issue. The town will proceed with Light up Durham as scheduled this year, but will consider other ways to celebrate the holiday season in the future. •



The Town holiday tree located in Memorial Park on Main Street downtown. Courtesy Todd Selig

Integrated Waste Management Advisory Committee

Nell Neal, *Chair*

Members: Nell Neal, Chair; Carina Dolcino, Al Howland (Council representative), Doug Bullen (staff liaison)

Attendees: Carden Welsh, Mary Caulfield

The year 2018 brought big changes in the international recycling business thereby catching the United States unprepared to handle the quantity of recyclables now staying in our country. The result was that municipalities saw a dramatic increase in cost to process these materials. Durham's costs and contract with Waste Management have been in flux as

the industry attempts to respond to the situation. The Department of Public Works and the Integrated Waste Management Advisory Committee have spent much of the past year grappling with this new development. Many possible options have been carefully analyzed and discussed. A decision will be reached in early 2019 and

presented to the Town Council and the community.

The Integrated Waste Management Advisory Committee is a small and energetic committee. Its members encourage Durham residents to consider joining the committee in this important work of reducing landfill waste in Durham. •

Lamprey River Advisory Committee

Joe Foley, Chair

Members: Joe Foley, Chair (Epping), Dick Lord, Vice Chair (Durham), Mary Ann Krebs, Treasurer (Durham), Anne Lightbody (Durham), Kitty Miller (Lee), Elizabeth Dudley (Newmarket—on sabbatical), Jerry Martin (Newmarket), Michelle Shattuck (Newmarket)—on sabbatical)

Representatives from nine towns in the Lamprey River watershed continued implementing the 2013 Lamprey Rivers Management Plan with help from multiple partners. The final plan, approved on Sept. 26, 2013, is available at town offices and on www.lampreyriver.org.

Land Protection. As of September 2018, the Wild and Scenic Subcommittee had leveraged funding totaling \$4,934,881 to protect 3512 acres and 16.3 miles of river frontage in Epping, Lee, Durham, and Newmarket.

Education and Outreach. The Lamprey River Advisory

Committee (LRAC) again sponsored a river herring day at Macallen Dam, attended events at schools, libraries, and local fairs. Chick and Dee-Dee's Lamprey River Adventure was shared at town libraries and elementary schools. Many articles were published and special topics were presented at town libraries. Twenty Years of Progress on the Lamprey River was shared with municipalities and other partners.

Recreation. The LRAC helped Newmarket Recreation with its Hammock to 3K kayak race preparation classes. With a grant from the NH Charitable

Foundation, the LRAC and Trout Unlimited made the stretch between Epping and Lee more passable for canoeists while protecting the ecological values of instream wood. A guided eco-paddle of the river was offered. The LRAC offered significant help with Newmarket's new Schoppmeyer Park.

Water Issues. LRAC funding ensured that years of volunteer water quality data were not interrupted. The second phase of analyzing 23 years of river water quality data was undertaken.

Wildlife. An acoustic bat survey was undertaken in four towns, showing that 7 of the expected 8 species are present along the river and tributaries.

Project Review. The project review workgroup reviewed and commented on twenty-three projects that were submitted to the state for environmental permits. An important turtle nesting site was identified and work is on-going to put this site under a conservation easement.

Plans for 2019 and Issues to Watch. The committee will continue to do project reviews and work on issues identified in the Management Plan. The LRAC will continue to support ecological research, fund volunteer water quality monitoring, and engage the public through its outreach efforts in nature, recreation, and history. The children's history novel, Peter Little Bear, will be reprinted and distributed to schools. A community grant program will begin. •



Canoers enjoying a beautiful day on the Lamprey River. Courtesy Richard Lord

Vital Statistics and Resources

Births 2018

CHILD'S NAME	DATE OF BIRTH	PLACE OF BIRTH	PARENT'S NAMES
Connor Hendrik DeJonge	February 18	Nashua	Jade & Rebecca DeJonge
Evangeline Hope West	February 28	Rochester	Brian & Sara West
Edward Hawk Matthews	April 18	Dover	Elliot & Dorothy Matthews
Phoenix Xavier Nute	May 3	Dover	Joshua & Rosa Nute
Cole Benjamin Fleming	May 16	Dover	Ryan & Theresa Fleming
Norah Joanne Davis	May 17	Dover	Peter & Nichole Davis
Angela Jean Piparo	May 29	Dover	Jason & Jill Piparo
Rosemary Grace Saville	May 31	Dover	Cal Saville & Patricia Convey
Ambrose Jeter Leonard	June 19	Dover	John & Bianca Leonard
Montgomery Judge Leonard	June 19	Dover	John & Bianca Leonard
Joanne Liu	June 29	Dover	Yizhou Liu & Jingjing Song
Ella Yuxin Lu	June 30	Dover	Gaojie Lu & Qiaoyan Yu
Audrey Elizabeth Saunders	July 12	Dover	Kevin & Rebecca Saunders
Henry Francis O'Brien	July 12	Dover	Shaun & Alyssa O'Brien
Addison Elizabeth Wright	August 7	Dover	Nicholas & Stephanie Wright
Hazel Mae Lewis	October 23	Rochester	Philip & Amy Lewis
Zhixin Chen	November 20	Dover	Zhaoyong Chen & Huali Zhu
Judith Chana Esther Seal	November 26	Dover	Andrew & Samantha Seal
Ilya Ghayoomi	December 30	Dover	Majid Ghayoomi & Hoda Pahlevanzadeh

Deaths 2018

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Stephen Jasinski	January 08	Rochester	Chester Jasinski	Mary Chwalek
Ellsworth Johnson	January 17	Durham	Caroll Johnson	Doris Everett
Mary Picone	January 29	Durham	Richard Flanagan	Nora Hurley
Carola Memmert	February 01	Durham	Oscar Anderson	Emma Magnusson
Arthur Hall Sr	February 03	Durham	Arthur Hall	Edna Brillhardt
Richard Bonci	February 09	Durham	Fernando Bonci	Eva Mary Richard
Catharina De Jong	February 13	Durham	Gerard Bos	Cornelia Terrink
Clifford Merkley	February 24	Durham	Stewart Merkley	Anne Nichole
Norma Waldmann	March 02	Durham	Raymond Williams	Marion Manley
Ethel Trubowitz	March 10	Dover	Jacob Mason	Fanya Yellick
Maurice Smith	March 24	Durham	Maurice Smith	Elsie Linn
Mary Day	March 30	Durham	Arthur Stephan	Winifred Boucher
Marion Caldwell	April 04	Durham	Maurice Piper Sr	Georgia Reid
Jonathan Fairchild	April 09	Hampton Falls	Gregory Fairchild	Taryn Riddle
Lynne Hebert	April 21	Durham	Richard Hebert	Deborah Burley
Sarah Morgan	April 30	Dover	Robert Whitford	Mildred Sykes
James Pirie	May 08	Dover	Elliott Pirie	Etta MacInnes
Jacquelyn Vangelder	May 12	Dover	George Warrington	Marion Prime
Eileen Halloran	May 20	Dover	Patrick Heaney	Nancy O'Driscoll
John Judge	May 30	Dover	Joseph Judge	Jane Delaney
Douglas Terrill	June 05	Portsmouth	John Terrill	Patricia Schaller
Dorothy Sproul	June 12	Dover	George Estabrook	Mary McNaughton
Angelo Boy	June 16	Dover	Victor Boy	Philomena Palladino
Paula Willey	July 16	Dover	Paul O'Connor Sr	Frances Eldredge
Lois Larson	July 22	Dover	Willard Johnston	Ina Hughes
Eileen Custer	July 27	Durham	Anthony Senderak	Margaret Hannus
John Fitzhenry	August 01	Dover	Robert Fitzhenry	Mary MacBriarty
Joan Titterington	August 02	Portsmouth	Arnold Williams	Cecelia Killoran
Christine Biondi	August 07	Dover	Michael Terlesky	Regina Daily
Frederick McMenimen Jr	August 22	Dover	Frederick McMenimen Sr	Dorothy Bryant
Robert Pollard	August 26	Dover	Albert Pollard	Edith Applebee
Shan Kuo	August 27	Dover	Han Kuo	Lily Chang
Gisela Everngam	August 28	Exeter	Karl Nottermann	Erika Steeger
James Stuart	September 06	Exeter	James Stuart	Lillian Wyman
Richard Selleck	September 11	Rochester	Lawrence Selleck	Doris Pearce
Wanda Lorenzo	September 18	Durham	Vincent Albrycht	Mary Pernal
Paul Lynch	September 26	Dover	Harold Lynch Jr	Denise Williams
Mary Dewing	September 28	Durham	Carl Lundberg	Georgia Osgood
Dennis Shevelin	September 28	Portsmouth	George Shevelin	Emma LeBrecque
Emily Vallery	October 11	Durham	Sargent Smith	Emily Hodlic
Theresa Smith	October 14	Dover	Gerard Letarte	Yvonne Moison
Jacqueline Dunton	October 14	Dover	Arthur Turner	Virginia Ramsdell
Daniel Buckley III	October 15	Durham	Daniel Buckley II	Anna Baade
Helen Robinson	October 19	Durham	Thomas Dean	Catherine Kelly
Sidney Pilgrim	October 20	Dover	Sidney Pilgrim	Vivian Larocque
Shirley Greenberg	October 27	Dover	James Hazlewood	Gladys O'Donnell
Nancy Schlagel	October 27	Durham	Thomas Winston	Elizabeth Barrett
June Newland	October 31	Durham	Pierpont Meyer	Adelaide Carlsen
John Sullivan	November 03	Durham	Eugene Sullivan	Margaret Herlihy
Ingeburg Brand	November 06	Durham	Oswald Hoellein	Hedwig Voss

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Marie Gagnon	November 21	Durham	Joseph Huppe	Angelina Talon
Stephen McRae	November 24	Dover	William McRae	Natalie Bickford
Virginia Galasso	December 02	Durham	Norton McLean	Grace Marble
Robert Stover	December 05	Portsmouth	Roland Stover	Emily Ackley
Phyllis Robinson	December 05	Durham	Charles Scott	Grace Fretts
Etta StLaurent	December 27	Dover	John Buzzell	Ruth Kelly
Karin Burke	December 28	Durham	Unto Voionmaa	Suzanne Wahl

Marriages 2018

NAME	RESIDENCE	NAME	RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
Tyler W Sullivan	Durham	Tiffany L Davis	Durham	Dover	February 08
Deborah L Coleman	Durham	Ernest G Petrin	Durham	Durham	February 10
Peter D Hamel	Durham	Joshelyn M Gouin	Durham	Durham	February 17
Kyle R Quigley	Durham	Kerri M Dodier	Durham	Jackson	April 21
Karen P Damtoft	Durham	Darrell B Ford	Durham	Dover	May 26
Michael J Hanley	Durham	Lisa Balser	Durham	Durham	June 09
Keith M Veilleux	Durham	Kate D Dusinberre	Durham	Waterville Valley	July 07
Sarah Garstka	Durham	Aaron T Wrightsman	Durham	Durham	August 24
Jared P Shaheen	Durham	Leah M McCarville	Durham	Durham	September 02
Caitlin S McArdle	Durham	David P Cavaretta	Durham	Rye	September 23
Michael P Kenneway	Fremont	Ruth DeJesus	Durham	Rye	October 06
Charles L Bancroft	Durham	Mariko A Geiger	Durham	Durham	October 08
Joshua T Smith	Durham	Tahmineh Rahmani Eliato	Durham	New Castle	October 14
Alexander R Braile	Durham	Summer A Morrill	Hampton	Exeter	November 03
John R Bennett	Durham	Lauren G Caravn	Durham	Durham	December 10
Willem A Devries	Durham	Susan C Wagner	Durham	Durham	December 30



Memorial Park on downtown Main Street. Photo courtesy DCAT Studios

Resource Information

Land Area

(2.2 miles of which is water surface)	25.5 sq. miles
Population (per 2010 census)	14,638
Incorporated	1732
Durham's Congressional District Number	1

Meeting Dates for Town Boards, Committees, and Commissions

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: www.ci.durham.nh.us.)

Town Council	First and third Mondays of each month at 7:00 PM, Town Hall
Cemetery Committee	As needed
Conservation Commission	Fourth Monday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission	Second Monday of each month at 7:00 PM, Town Hall.
Durham Energy Committee	First Tuesday of each month at 7 PM, Town Hall
Economic Development Committee	Third Tuesday of each month at 8:00 AM, Town Hall
Historic District Commission and Heritage Commission	First Thursday of each month at 7:00 PM, Town Hall
Human Rights Commission	As needed
Integrated Waste Mgt. Advisory Committee	As needed
Parks & Recreation Committee	Third Thursday of each month at 7:00 PM, Town Hall.
Planning Board	Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Trustees of the Trust Funds	As needed
Zoning Board of Adjustment	Second Tuesday of each month at 7:00 PM, Town Hall

Town Office Functions

Town Office Hours	Monday through Friday, 8:00 a.m. to 5:00 p.m.
Boat Registration	Additional \$5.00 charge to register a boat at the Town Hall.
Car Registration	Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$3.00 each
Car Inspection	Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant's birth month. Residents may renew car registrations on-line at the Town web site: www.ci.durham.nh.us or www.eb2gov.com
Driver's License	Application available at the Dover Point MV Substation.
Dog Registration	Tags are available as of January 1st. Due May 1st. Neutered Male/Spayed Female: \$7.50. Unneutered Male or Unspayed Female: \$10.00. Senior Citizen: \$2.00
Property Taxes	Due on or about July 1st and December 1st.
Water & Sewer Billings	Issued four times a year.
Voter Registration	New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
Marriage Licenses	Available through Town Clerk's Office
Vital Records	Available through Town Clerk's Office

Miscellaneous

Public Hearings & Public Forums: Notices for public hearings & public forums are published in the legal notice section of the Foster’s Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town’s web site: www.ci.durham.nh.us.

Solid Waste Transfer Station & Recycling Center: Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m-3:00 p.m.

Bulky Waste Coupons and Electronic/Appliance Stickers: May be obtained at the Public Works Department at 100 Stone Quarry Drive between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

A Resident/Taxpayer Permit Sticker: Available at the Public Works or the Town Clerk’s Office and must be renewed every calendar year. This sticker allows residents/taxpayers entrance to the Transfer Station with regular trash and recycling at no extra charge, plus two-hour parking in existing downtown one-hour, non-metered spaces.

Tax Exemptions: For information regarding elderly, veteran’s, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8064.

Town Tax Rate

(Per \$1,000 Assessed Valuation)	\$26.80
Town	\$ 7.37
School (Local)	\$14.93
School (State)	\$ 2.01
County	\$ 2.49
Net Assessed Valuation	\$1,194,424,400.00
Percentage of Valuation	96.4%

A list of all new property valuations in Durham can be viewed on the Town’s web site at:

www.ci.durham.nh.us.

A copy of the listings may also be obtained at the Town Assessor’s Office. Residents may also call the Assessor’s Office at 868-8064 to request a hard copy, which will be printed and mailed at no cost to taxpayers.



Lobster boats off Cedar Point Road. Photo courtesy DCAT Studios

Telephone Directory

Durham Web Site: www.ci.durham.nh.us

Emergency Numbers: Fire/Police/Rescue Emergency = 9-1-1

Fire/Police/Rescue Emergency from UNH campus only = *9-1-1

Municipal Offices

NAME	TITLE	PHONE	FAX	E-MAIL
Administration , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Todd I. Selig	Town Administrator	868-5571	868-1858	tselig@ci.durham.nh.us
Jennie Berry	Admin. Assistant			jberry@ci.durham.nh.us
Assessing , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Jim Rice	Assessor	868-8064	868-1858	jrice@ci.durham.nh.us
Business/Finance , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Gail Jablonski	Business Manager	868-8043	868-1858	gjablonski@ci.durham.nh.us
Lisa Beaudoin	Administrative Assistant			lbeaudoin@ci.durham.nh.us
Deborah Ahlstrom	Staff Accountant			dahlstrom@ci.durham.nh.us
Durham Cable Access Television (channel 22), 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri.</i>				
Craig Stevens	DCAT Coordinator	590-1383	868-1858	cstevens@ci.durham.nh.us
Fire Department , 51 College Road. <i>Hours: 7:30 AM-5:00 PM, Mon-Fri</i>				
David Emanuel	Fire Chief	868-5531	862-1513	demanuel@ci.durham.nh.us
Randall Trull	Asst. Fire Chief			rtrull@ci.durham.nh.us
Kelley Fowler	Administrative Assistant			kfowler@ci.durham.nh.us
Information Technology , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri.</i>				
Luke Vincent	IT Manager	590-1380	868-1858	lvincent@ci.durham.nh.us
Parks And Recreation Department , 2 Dover Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Rachel Gasowski	Director	817-4074		rgasowski@ci.durham.nh.us
Planning & Community Development , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Michael Behrendt	Director	868-8064	868-1858	mbehrendt@ci.durham.nh.us
Karen Edwards	Administrative Assistant			kedwards@ci.durham.nh.us
Police Department , 86 Dover Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
David Kurz	Police Chief	868-2324	868-8037	dkurz@ci.durham.nh.us
Rene Kelley	Deputy Chief			rkelley@ci.durham.nh.us
Jennifer Johnson	Administrative Assistant			jjohnson@ci.durham.nh.us
Dawn Mitchell	Administrative Assistant			dmitchell@ci.durham.nh.us
Public Works , 100 Stone Quarry Road. <i>Hours: 8:00 AM-4:30 PM, Mon-Fri</i>				
Mike Lynch	Director	868-5578	868-8063	mlynch@ci.durham.nh.us
April Talon	Town Engineer			atalon@ci.durham.nh.us
Janice Richard	Assistant to Public Works Dir.			jrichard@ci.durham.nh.us
Solid Waste Division , 100 Durham Point Road. <i>Hours: 7:30 AM-3:00 PM, Tue & Sat</i>				
Doug Bullen	Opns Director	868-5578		dbullen@ci.durham.nh.us

NAME	TITLE	PHONE	FAX	E-MAIL
Tax Collector/Town Clerk , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Lorrie Pitt	Town Clerk/Tax Col.	868-5577	868-1858	lpitt@ci.durham.nh.us
Barbara Landgraf	Deputy Town Clerk			blandgraf@ci.durham.nh.us
Donna Hamel	Administrative Assistant			dhamel@ci.durham.nh.us
Wastewater , Route 4. <i>Hours: 7:00 AM-3:30 PM, Mon-Fri</i>				
Daniel Peterson	Superintendent	868-2274	868-5005	dpeterson@ci.durham.nh.us
Water Division , 100 Durham Point Road. <i>Hours: 8:00 AM-4:30 PM, Mon-Fri</i>				
Doug Bullen	Opns Director	868-5578	868-8063	dbullen@ci.durham.nh.us
Zoning, Code Enforcement, and Health Officer , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Audrey Cline	Zoning, Code Enforcement, and Health Officer	868-8064	868-1858	acline@ci.durham.nh.us

Other Commonly Used Numbers

Churchill Rink at Jackson's Landing	868-3907
Oyster River Youth Association Office	868-5150
Durham Post Office	868-2151
Durham Public Library	868-6699
Historic Museum	868-5436
NH Fish & Game	868-1095

Oyster River School District:

Superintendent of Schools	868-5100
Moharimet Elem School	742-2900
Mast Way Elem School	659-3001
Middle School	868-2820
High School	868-2375

State and U.S. Representatives

Governor

The Honorable Chris Sununu

State House
 107 North Main Street
 Concord, NH 03301
 Office: 603-271-2121
www.state.nh.us

Us Senators

Senator Jeanne Shaheen

340 Central Avenue, Suite 205
 Dover, NH 03820
 Office: 603-750-3004

Washington Address:

506 Hart Senate Office Building
 Washington, DC 20510
 Office: 202-224-2841

Senator Maggie Hassan

14 Manchester Square, Suite 140
 Portsmouth, NH 03801
 Office: 603-433-4445

Washington Address:

B85 Russell Senate Office Building
 Washington, DC 20510
 Office: 202-224-3324

continued on next page

US Representative

Congressman Christopher Pappas

660 Central Avenue, Suite 101
Dover, NH 03820
Office: 1-603-343-1326

Washington Address:

323 Cannon House Office Bldg.
Washington, DC 20515
Office: 202-225-5456

Executive Councilor

Andru Volinsky
488 Shaker Road
Concord, NH 03301
Office: 603-271-3632
andru.volinsky@nh.gov

Durham's Representatives in the House – District 6

Rep. Cam E. Kenney

36 Young Drive
Durham, NH 03824
Office: 603-271-3184
Home: 508-677-5141
cam.kenney@leg.state.nh.us

Rep. Timothy Horrigan

7-A Faculty Road
Durham, NH 03824
Office: 603-271-3184
Home: 603-868-3342
Timothy.horrigan@leg.state.nh.us

Rep. Marjorie Smith

100 Piscataqua Road
Durham, NH 03824
Office: 603-271-3165
Home: 603-868-7500
msmithpen@aol.com

Rep. Judith Spang

55 Wiswall Road
Durham, NH 03824
Office: 603-271-3125
Home: 603-659-5936
Judith@kestrelnet.net

Rep. Janet Wall

9 Kelley Road
Madbury, NH 03823
Office: 603-271-3184
Home: 603-749-3051
janet.wall@leg.state.nh.us

Durham's Senate Representative – District 21

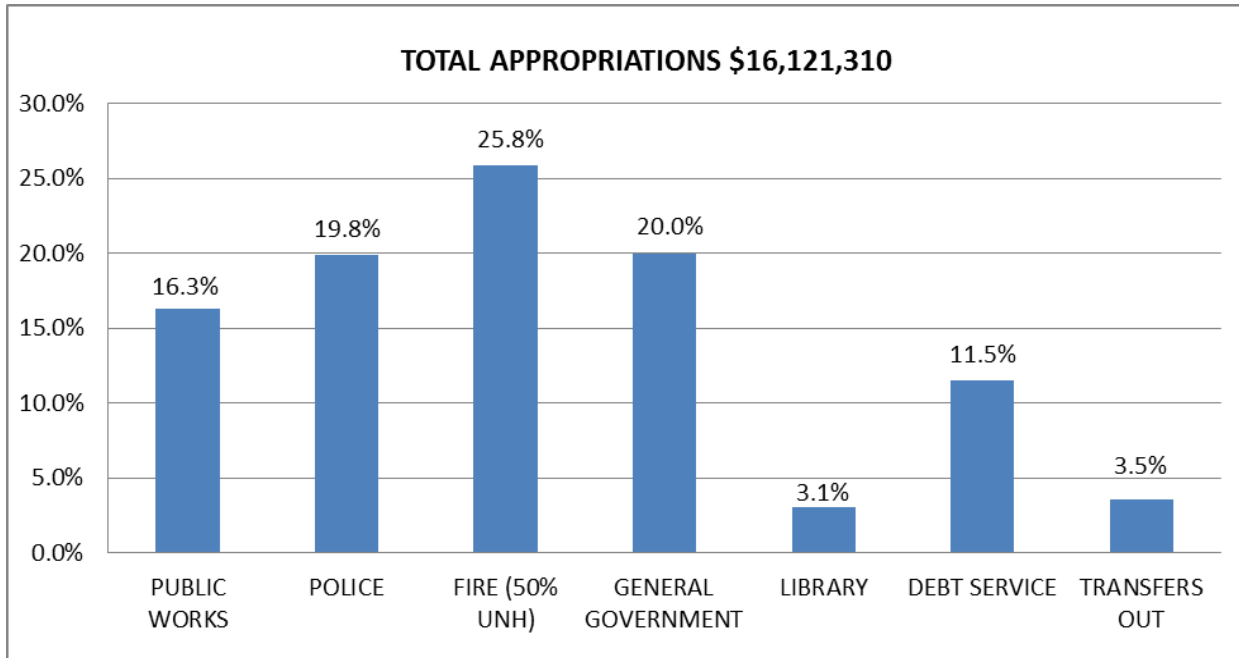
Senator Martha Fuller Clark

152 Middle Street
Portsmouth, NH 03801
Home: 603-498-6936

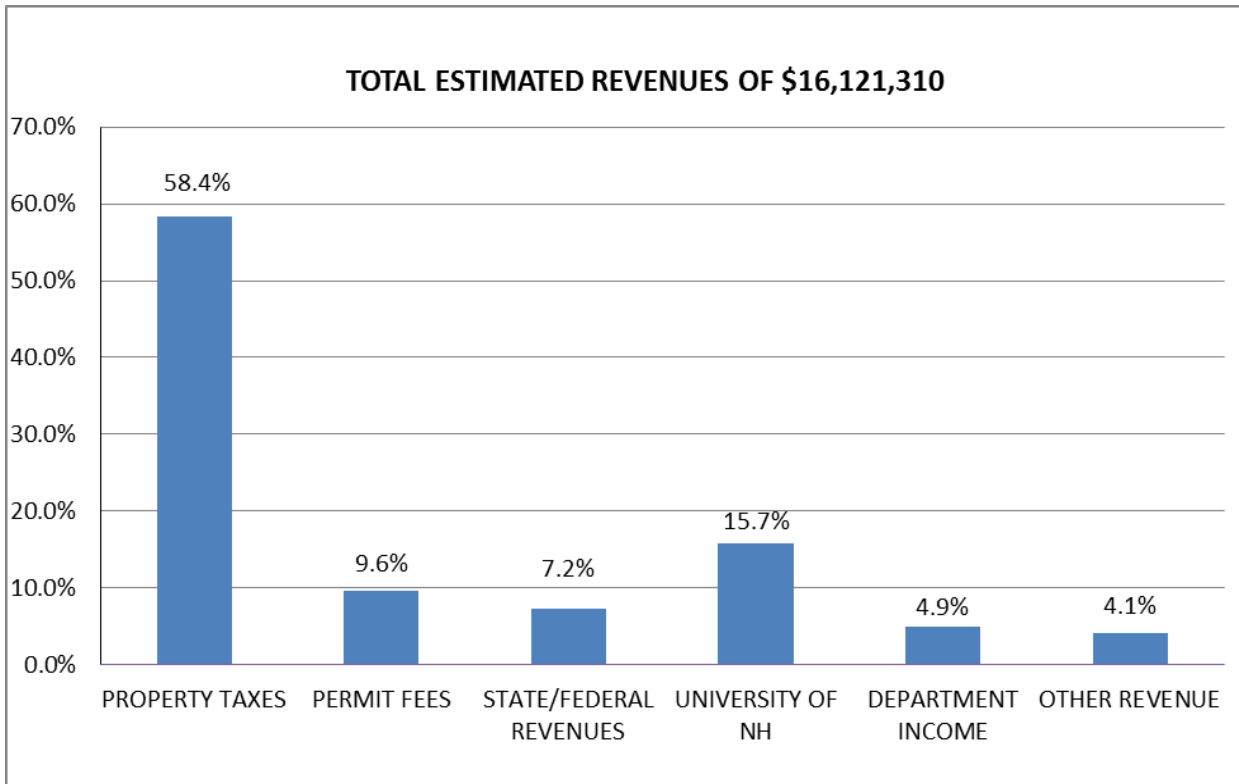
Senate Office:

Legislative Office Bldg.
Room 102A
33 North State Street
Concord, NH 03301
Office: 603-271-3092
martha.fullerclark@leg.state.nh.us

2019 Approved General Fund Appropriations



2019 Estimated General Fund Revenues



Approved Capital Improvements Program

Description	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
GENERAL FUND										
Business Department										
Update Property Tax Maps - Assessing	70,000									
VISION Software Conversion - Assessing		27,500								
Municipal Software Package		300,000								
BUSINESS TOTALS	70,000	327,500	-	-	-	-	-	-	-	-
Economic Development										
Technology Drive Infrastructure Improvement						2,145,000				
ECON. DEVELOPMENT TOTALS	-	-	-	-	-	2,145,000	-	-	-	-
Fire Department										
Beech Hill Tower Installation	80,000									
Fire Station Upgrade	320,000									
Breathing Apparatus Filling Station	45,000									
Defibrillator Replacement	60,000									
Radio Simulcast Upgrades		720,000								
Deputy Chief Vehicle Replacement (Car 3)		55,000								
Medic 1 Replacement		70,000								
Washing Extractor/Dryer Purchase		15,000								
Thermal Imaging Camera			12,000		12,000		12,000		12,000	
Utility Vehicle Replacement (Silverado)			55,000							
Asst. Chief Vehicle Replacement (Car 2)				60,000						
Turnout Gear Replacement				90,000						
Forestry Unit Replacement					70,000					
Tanker Refurbishment					150,000					
Chief Vehicle Replacement (Car 1)						60,000				
Fire Prevention Vehicle Replacement (Car 4)						35,000				
New Fire Station							20,000,000			
Engine 1 Refurbishment							250,000			
SCBA Replacements								220,000		
Airbags for Vehicle Extrication Replacement								10,000		
Portable Radio Replacements								45,000	45,000	45,000
Rescue 1 Replacement									500,000	
FIRE TOTALS	505,000	860,000	67,000	150,000	232,000	95,000	20,262,000	275,000	557,000	45,000
Information Technology										
IT Equipment Replacement	18,000	27,000	22,500	16,500	27,000	17,000	29,500	17,500	20,000	20,000
GIS Program	100,000	70,000	165,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
INFORMATION TECH TOTALS	118,000	97,000	187,500	46,500	57,000	47,000	59,500	47,500	50,000	50,000

Approved Capital Improvements Program (2)

Description	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Police Department										
Vehicle Replacement (Purchase 2/Yr)	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Beech Hill Tower Installation	80,000									
Radio Simulcast Upgrades		665,000								
POLICE TOTALS	170,000	755,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000	90,000
Public Works- Buildings & Grounds Division										
Purchase of Solar Panels at Town Facilities		145,000								
Commercial Lawnmower		18,800								
Downtown Holiday Decorations			17,550							
3/4 Ton Pickup Replacement				30,250						
Purchase of Solar Panels at Gravel Pit				850,000						
One Ton Dump Truck Replacement								46,500		
1/2 Ton Pickup Replacement								25,000		
PW - BLDGS & GRDS TOTALS	-	163,800	17,550	880,250	-	-	-	71,500	-	-
Public Works - Engineering Division										
Culvert & Outfalls Program		80,000	70,000	85,000						
PW - ENGINEERING TOTALS	-	80,000	70,000	85,000	-	-	-	-	-	-
Public Works - Operations Division										
Road Resurfacing	420,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Sidewalk Improvements	90,500	30,500	23,500	72,500	17,000	5,000				
Main Street Asphalt Shim and Overlay	234,700									
Wagon Hill Farm Shoreline Protection	250,500									
Oyster River Dam (Mill Pond) Feasibility Study	300,000									
Mobile Air Compressor				17,500						
Backhoe Replacement (cost split w/Water & WW)				53,000						
Roadway Sweeper				143,000						
Dame Road Paving					455,000					
1/2 Ton Pickup Replacement					27,000					
Aerial Bucket Truck					42,000					
Dump Truck Replacement					178,600	185,900	193,200	200,500	200,500	
Sidewalk Plow Tractor Replacement									106,500	
PW - OPERATIONS TOTALS	1,295,700	480,500	473,500	736,000	1,169,600	640,900	643,200	650,500	757,000	450,000
Public Works - Sanitation Division										
30 CY Rolloff Containers	28,500									
Roll-off Truck		197,500								
Front End Loader			205,000							

Approved Capital Improvements Program (3)

Description	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Skid Steer					42,000					
Refuse Collection Vehicle Replacement						247,000				
Recycling Collection Vehicle Replacement							261,000			
PW - SANITATION TOTALS	30,519	199,520	207,021	2,022	44,023	249,024	263,025	2,026	2,027	2,028
TOTAL GENERAL FUND	2,189,219	2,963,320	1,112,571	1,989,772	1,592,623	3,266,924	21,317,725	1,136,526	1,456,027	637,028
WATER FUND										
Dover Road 8" Water Main	350,000									
Town/UNH Shared Water System Improvements	70,000	70,000	70,000	70,000						
Wiswall Dam Spillway		490,000								
Madbury Road Water Line Replacement			700,000	975,000						
Backhoe Replacement (Cost split w/Oper. & WW)				26,500						
One Ton Utility Truck Replacement				40,000						
WATER FUND TOTALS	420,000	560,000	770,000	1,111,500	0	0	0	0	0	0
WASTEWATER FUND										
Wastewater Facilities Plan	425,000	425,000	425,000	425,000	425,000	425,000	425,000			
WWTP Major Components Contingency	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Collection System Repair/Upgrade (Town/UNH)	30,000									
Collection System Repair/Upgrade (Town Only)	65,000									
3/4 Ton Pickup Truck Replacement	27,500									
18" Force Main Replacement	2,680,000									
Beard's Creek Sewer Design	65,000									
WWTP Phase III			450,000	2,850,000						
Backhoe Replacement (Cost split w/Oper. & Water)				26,500						
Commercial Lawnmower				17,500						
WASTEWATER FUND TOTALS	3,342,500	475,000	925,000	3,369,000	475,000	475,000	475,000	50,000	50,000	50,000
PARKING FUND										
Parking Services Software	66,000									
PARKING FUND TOTAL	66,000	0	0	0	0	0	0	0	0	0
CHURCHILL RINK										
Renovations		2,700,000								
CHURCHILL RINK TOTALS	0	2,700,000	0	0	0	0	0	0	0	0

Approved Capital Improvements Program (4)

Description	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
<i>DOWNTOWN TAX INCREMENT FINANCING DISTRICTS</i>										
Structured Parking		3,500,000								
Purchase of Parking Lot (Sammy's Lot)		1,500,000								
TIF DISTRICT TOTALS	0	5,000,000	0	0	0	0	0	0	0	0
TOTAL GENERAL FUND	2,189,219	2,963,320	1,112,571	1,989,772	1,592,623	3,266,924	21,317,725	1,136,526	1,456,027	637,028
TOTAL WATER FUND	420,000	560,000	770,000	1,111,500	0	0	0	0	0	0
TOTAL WASTEWATER FUND	3,342,500	475,000	925,000	3,369,000	475,000	475,000	475,000	50,000	50,000	50,000
TOTAL CHURCHILL RINK	0	2,700,000	0	0	0	0	0	0	0	0
TOTAL PARKING FUND	66,000	0	0	0	0	0	0	0	0	0
TOTAL TIF DISTRICTS	0	5,000,000	0	0	0	0	0	0	0	0
TOTAL ALL FUNDS	6,017,719	11,698,320	2,807,571	6,470,272	2,067,623	3,741,924	21,792,725	1,186,526	1,506,027	687,028

FY 2018 Budget to Estimated (unaudited)**GENERAL FUND**

REVENUES	FY2018 Estimated Revenue	Revenues Ending 12/31/18	Revenues Under (Over) 2018	Percent Collected as of 12/31/18
Property Taxes	\$8,777,250	\$8,714,835	\$62,415	99.3%
Payment in Lieu of Taxes	\$65,000	\$62,015	\$0	0.0%
Abatements	(\$75,000)	(\$59,922)	\$15,078	25.2%
Veteran Service Credits	(\$127,000)	(\$125,000)	\$2,000	0.0%
Interest and Penalties on Delinquent Taxes	\$120,000	\$86,311	\$33,689	71.9%
Permit Fees	\$1,781,850	\$1,595,516	\$186,334	89.5%
State/Federal Revenues	\$1,183,400	\$1,183,523	(\$123)	100.0%
Intergovernmental Revenues (ORCSD-SRO)	\$76,100	\$76,100	\$0	100.0%
UNH - Omnibus, School, Fire & Debt Service	\$2,401,650	\$2,392,215	\$9,435	99.6%
Departmental Income	\$294,150	\$318,601	(\$24,451)	108.3%
Fire and Police Special Details	\$263,600	\$313,445	(\$49,845)	118.9%
Miscellaneous Revenue	\$806,200	\$788,915	\$17,285	97.9%
Total General Fund	\$15,567,200	\$15,346,554	\$251,817	98.6%

EXPENDITURES	FY2018 Council Budget	Expended Through 12/31/18	Expenditures Under (Over) 2018	Percent Expended as of 12/31/18
GENERAL GOVERNMENT				
Town Council	\$140,570	\$130,789	\$9,781	93.0%
Town Treasurer	\$6,040	\$6,031	\$9	99.9%
Town Administrator	\$340,990	\$340,418	\$572	99.8%
Elections	\$12,610	\$12,780	(\$170)	101.3%
Tax Collector/Town Clerk	\$237,625	\$227,705	\$9,920	95.8%
Accounting	\$344,300	\$314,558	\$29,742	91.4%
Assessing	\$205,610	\$233,384	(\$27,774)	113.5%
Legal	\$85,000	\$138,110	(\$53,110)	162.5%
Planning	\$177,810	\$171,108	\$6,702	96.2%
Economic Development	\$56,960	\$58,639	(\$1,679)	102.9%
Boards/Commissions/Committees	\$72,580	\$56,987	\$15,593	78.5%
DCAT	\$101,225	\$97,440	\$3,785	96.3%
MIS	\$313,670	\$289,465	\$24,205	92.3%
Building Inspection	\$456,650	\$214,676	\$241,974	47.0%
Other General Government	\$252,700	\$199,280	\$53,420	78.9%
General Government Total	\$2,804,340	\$2,491,370	\$312,970	88.8%
PUBLIC SAFETY				
Police Department	\$2,980,135	\$2,870,210	\$109,925	96.3%
Police Department Special Details	\$152,300	\$175,708	(\$23,408)	115.4%
Fire Department	\$4,031,750	\$3,898,708	\$133,042	96.7%
Fire Department Special Details	\$58,900	\$40,334	\$18,566	68.5%
Communication Center	\$18,000	\$17,379	\$621	96.6%
Ambulance Services	\$30,100	\$30,087	\$13	100.0%
Public Safety Total	\$7,271,185	\$7,032,426	\$238,759	96.7%

FY 2018 Budget to Estimated (unaudited) (2)

EXPENDITURES	FY2018 Council Budget	Expended Through 12/31/18	Expenditures Under (Over) 2018	Percent Expended as of 12/31/18
PUBLIC WORKS				
Administration	\$327,950	\$318,033	\$9,917	97.0%
Engineer	\$103,840	\$83,872	\$19,968	80.8%
Town Buildings	\$240,920	\$251,075	(\$10,155)	104.2%
Town Cemeteries & Trusted Graveyards	\$16,820	\$8,255	\$8,565	49.1%
Wagon Hill & Parks & Grounds Maintenance	\$147,090	\$133,357	\$13,733	90.7%
Equipment Maintenance	\$238,600	\$182,275	\$56,325	76.4%
Roadway Maintenance	\$133,900	\$116,802	\$17,098	87.2%
Drainage & Vegetation	\$64,400	\$64,734	(\$334)	100.5%
Snow Removal	\$280,400	\$227,022	\$53,378	81.0%
Traffic Control	\$152,600	\$122,453	\$30,147	80.2%
Bridges & Dams	\$197,400	\$185,762	\$11,638	94.1%
Public Works Total	\$1,903,920	\$1,693,640	\$210,280	89.0%
SANITATION				
Solid Waste Administration	\$136,470	\$116,012	\$20,458	85.0%
Rolloff Vehicle Operation	\$57,100	\$51,212	\$5,888	89.7%
Curbside Collection	\$183,200	\$187,736	(\$4,536)	102.5%
Litter Removal	\$21,300	\$23,510	(\$2,210)	110.4%
Recycling	\$107,400	\$131,107	(\$23,707)	122.1%
Solid Waste Management Facility (SWMF)	\$93,970	\$93,203	\$767	99.2%
Sanitation Total	\$599,440	\$602,780	(\$3,340)	100.6%
HEALTH & WELFARE				
Health Inspector	\$300	\$0	\$300	0.0%
Social Service Agencies	\$16,300	\$16,300	\$0	100.0%
Direct Assistance (Welfare)	\$23,000	\$29,025	(\$6,025)	126.2%
Health & Welfare Total	\$39,600	\$45,325	(\$5,725)	114.5%
CULTURE & RECREATION				
Parks & Recreation Department	\$236,950	\$202,462	\$34,488	85.4%
UNH Outdoor Pool and ORYA	\$72,745	\$59,410	\$13,335	81.7%
Parks & Recreation Committee	\$3,000	\$2,456	\$544	81.9%
Memorial Day	\$750	\$473	\$277	63.1%
Conservation	\$32,420	\$33,045	(\$625)	101.9%
Culture & Recreation Total	\$345,865	\$297,846	\$48,019	86.1%
DEBT SERVICE				
Principal	\$1,115,050	\$1,114,931	\$119	100.0%
Interest	\$351,400	\$376,215	(\$24,815)	107.1%
Debt Service Charges	\$15,000	\$9,350	\$5,650	62.3%
Debt Service Total	\$1,481,450	\$1,500,496	(\$19,046)	101.3%

FY 2018 Budget to Estimated (unaudited) (3)

EXPENDITURES	FY2018 Council Budget	Expended Through 12/31/18	Expenditures Under (Over) 2018	Percent Expended as of 12/31/18
TRANSFERS				
Transfer to Library	\$480,100	\$480,100	\$0	100.0%
Transfer to Capital Project Fund	\$634,200	\$634,200	\$0	100.0%
Transfer to Fire Capital Reserve Fund	\$20,000	\$20,000	\$0	100.0%
Transfers Total	\$1,134,300	\$1,134,300	\$0	100.0%
TOTAL GENERAL FUND	\$15,580,100	\$14,798,183	\$781,917	95.0%

OTHER FUNDS SUMMARY

Water Fund	FY2018 Estimated	Ending 12/31/18	Under (Over) 2018	Percent as of 12/31/18
Revenues	\$1,158,500	\$1,142,303	\$16,197	98.6%
Expenses	\$1,158,500	\$1,095,961	\$62,539	94.6%

Sewer Fund	FY2018 Estimated	Ending 12/31/18	Under (Over) 2018	Percent as of 12/31/18
Revenues	\$2,528,450	\$2,620,692	(\$92,242)	103.6%
Expenses	\$2,528,450	\$2,419,266	\$109,184	95.7%

Parking Fund	FY2018 Estimated	Ending 12/31/18	Under (Over) 2018	Percent as of 12/31/18
Revenues	\$430,150	\$452,739	(\$22,589)	105.3%
Expenses	\$430,150	\$282,402	\$147,748	65.7%

Depot Road Fund	FY2018 Estimated	Ending 12/31/18	Under (Over) 2018	Percent as of 12/31/18
Revenues	\$128,500	\$139,456	(\$10,956)	108.5%
Expenses	\$128,500	\$19,894	\$108,606	15.5%

Churchill Rink Fund	FY2018 Estimated	Ending 12/31/18	Under (Over) 2018	Percent as of 12/31/18
Revenues	\$255,000	\$219,426	\$35,574	86.0%
Expenses	\$255,000	\$171,742	\$83,258	67.3%

Library Fund	FY2018 Estimated	Ending 12/31/18	Under (Over) 2018	Percent as of 12/31/18
Revenues	\$500,100	\$480,100	\$20,000	96.0%
Expenses	\$500,100	\$445,663	\$54,437	89.1%

Independent Auditor's Report

MELANSON HEATH
ACCOUNTANTS • AUDITORS

121 River Front Drive
Manchester, NH 03102
(603)669-6130
melansonheath.com

Additional Offices:

Nashua, NH
Andover, MA
Greenfield, MA
Ellsworth, ME

INDEPENDENT AUDITORS' REPORT

To the Town Council
Town of Durham, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Town of Durham, New Hampshire's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The Town of Durham, New Hampshire's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion

Independent Auditor's Report (2)

on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our (1) qualified audit opinion on the governmental activities; and (2) unmodified audit opinion on each major fund and the aggregate remaining fund information.

Basis for Qualified Opinion on Governmental Activities

Management has not included any of the Town of Durham, New Hampshire's capital assets acquired in years prior to 2004, nor the accumulated depreciation and depreciation expense related to those assets in the governmental activities. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

Qualified Opinion on Governmental Activities

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph on Governmental Activities, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Town of Durham, New Hampshire, as of December 31, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Opinion on Major Funds and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2017, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Independent Auditor's Report (3)

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 47 to 49 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 50 through 53 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Melanson Heath

September 27, 2018

Independent Auditor's Report (4)**MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of the Town of Durham, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Durham, New Hampshire for the year ended December 31, 2017.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements comprise three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets, liabilities, and deferred outflows/inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements,

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governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current year, the total of assets and deferred outflows exceeded liabilities and deferred inflows by \$11,673,978 (i.e., net position), a change of \$890,025 in comparison to the prior year.
- As of the close of the current year, governmental funds reported combined ending fund balances of \$5,121,514, a change of \$(1,191,679) in comparison to the prior year.
- At the end of the current year, unassigned fund balance for the general fund was \$2,724,852, a change of \$820,402 in comparison to the prior year.

Independent Auditor's Report (6)**C. GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The following is a summary of condensed government-wide financial data for the current and prior years.

	<u>NET POSITION</u>	
	Governmental Activities	
	<u>2017</u>	<u>2016</u>
Current and other assets	\$ 17,923,564	\$ 19,232,447
Capital assets	41,712,755	38,841,893
Total assets	<u>59,636,319</u>	<u>58,074,340</u>
Deferred outflows	2,907,856	4,820,813
Current liabilities	14,770,948	14,375,533
Noncurrent liabilities	35,585,043	37,313,567
Total liabilities	<u>50,355,991</u>	<u>51,689,100</u>
Deferred inflows	514,206	422,100
Net position:		
Net investment in capital assets	19,817,244	18,240,582
Restricted	3,108,400	3,312,793
Unrestricted	<u>(11,251,666)</u>	<u>(10,769,422)</u>
Total net position	<u>\$ 11,673,978</u>	<u>\$ 10,783,953</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent year, total net position was \$11,673,978, a change of \$890,025 from the prior year.

The largest portion of net position \$19,817,244 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$3,108,400, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position is a deficit of \$(11,251,666) primarily resulting from the Town's unfunded net pension liability.

Independent Auditor's Report (7)CHANGES IN NET POSITION

	Governmental Activities	
	<u>2017</u>	<u>2016</u>
Revenues:		
Program revenues:		
Charges for services	\$ 3,916,345	\$ 4,177,099
Capital grants and contributions	110,776	113,308
General revenues:		
Property taxes	8,601,248	8,333,384
Motor vehicle permit fees	1,175,731	1,086,696
Penalties and interest on taxes	173,664	192,250
Grants and contributions not restricted to specific programs	4,390,081	4,869,701
Investment income	85,482	54,493
Other	714,834	394,361
Total revenues	<u>19,168,161</u>	<u>19,221,292</u>
Expenses:		
General government	2,594,405	2,367,680
Public safety	8,279,852	8,225,936
Highways and streets	2,449,502	2,079,035
Sanitation	2,284,809	2,131,630
Water distribution and treatment	422,437	448,103
Health and human services	20,750	21,750
Welfare	20,634	29,374
Culture and recreation	1,290,863	1,160,676
Conservation	206,473	61,492
Interest on long-term debt	708,411	749,001
Total expenses	<u>18,278,136</u>	<u>17,274,677</u>
Change in net position	890,025	1,946,615
Net position - beginning of year	<u>10,783,953</u>	<u>8,837,338</u>
Net position - end of year	<u>\$ 11,673,978</u>	<u>\$ 10,783,953</u>

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Governmental activities. Governmental activities for the year resulted in a change in net position of \$890,025. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 602,796
Other governmental funds operations	(1,794,475)
Principal debt service in excess of depreciation expense	177,814
Other	<u>1,903,890</u>
Total	<u>\$ 890,025</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$5,121,514, a change of \$(1,191,679) in comparison to the prior year. Key elements of this change are as follows:

General fund operating results	\$ 602,796
Capital project fund activities	(1,590,082)
Sewer fund activities	12,908
Nonmajor funds operating results	<u>(217,301)</u>
Total	<u>\$ (1,191,679)</u>

The general fund is the chief operating fund. At the end of the current year, unassigned fund balance of the general fund was \$2,724,852, while total fund balance was \$4,744,273. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/17</u>	<u>12/31/16</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 2,716,409	\$ 1,896,007	\$ 820,402	19.3%
Total fund balance	\$ 4,744,273	\$ 4,141,477	\$ 602,796	33.7%

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The total fund balance of the general fund changed by \$602,796 during the current year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 611,710
Expenditures less than budget	110,969
Expenditures of prior year encumbrances	(104,111)
Change in capital reserves	(31,020)
Other	15,248
Total	<u>\$ 602,796</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/17</u>	<u>12/31/16</u>	<u>Change</u>
Capital reserves	\$ <u>974,143</u>	\$ <u>1,005,163</u>	\$ <u>(31,020)</u>
Total	\$ <u>974,143</u>	\$ <u>1,005,163</u>	\$ <u>(31,020)</u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

There was no difference between the original budget and the final amended budget.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental activities at year-end amounted to \$41,712,755 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, improvements, and machinery and equipment.

Major capital asset events during the current year included the following:

New Additions:	
Powder Major Land	\$ 120,000
Aerial Ladder Replacement	875,000
Front End Loader	189,567
Wagon Hill Barn Renovations	180,927
New Additions to Construction in Progress:	
Police Building Renovations	\$ 1,090,693
Custom Fire Pumper	529,250
Road Resurfacing 2017	581,721
Old Landing Park Improvements	50,385
Reclassification of Construction in Progress:	
Pettee Brook Corridor -2	\$ 69,170
Water Tanks Foss Farm Beech Hill	899,836
Dr-Facility Road	68,004
Sidewalk - Bagdad Road	54,667
Chemical Disinfectant Building	907,990

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Additional information on capital assets can be found in the Notes to the Financial Statements.

Long-term debt. At the end of the current year, total bonded debt outstanding was \$19,164,352, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Durham, New Hampshire's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Business Manager
Town of Durham
8 Newmarket Road
Durham, NH 03824

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TOWN OF DURHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2017

	<u>General</u>	<u>Capital Project</u>	<u>Sewer</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and short-term investments	\$ 11,981,229	\$ -	\$ 1,007,628	\$ 750,319	\$ 13,739,176
Restricted cash	430,444	-	-	-	430,444
Investments	980,165	-	633,040	634,847	2,248,052
Receivables:	-	-	-	-	-
Property taxes	1,058,586	-	-	-	1,058,586
User fees	-	-	59,635	77,990	137,625
Departmental and other	216,957	-	-	-	216,957
Intergovernmental	-	-	8,535	-	8,535
Due from other funds	2,412,987	-	15,524	44,143	2,472,654
Other assets	148,653	-	150	61,551	210,354
TOTAL ASSETS	\$ 17,229,021	\$ -	\$ 1,724,512	\$ 1,568,850	\$ 20,522,383
LIABILITIES					
Accounts payable	\$ 506,930	\$ 266,906	\$ 49,850	\$ 24,544	\$ 848,230
Retainage payable	-	47,225	-	-	47,225
Accrued liabilities	170,431	-	7,296	5,677	183,404
Tax refunds payable	25,000	-	-	-	25,000
Taxes paid in advance	5,320	-	-	-	5,320
Due to other funds	53,661	2,417,028	-	1,965	2,472,654
Due to school district	10,390,350	-	-	-	10,390,350
Other liabilities	812,426	-	-	1,015	813,441
TOTAL LIABILITIES	11,964,118	2,731,159	57,146	33,201	14,785,624
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenues	520,630	-	50,561	44,054	615,245
FUND BALANCES					
Nonspendable	143,653	-	150	452,971	596,774
Restricted	427,516	859,633	1,012,300	576,535	2,875,984
Committed	585,083	-	604,355	442,290	1,631,728
Assigned	871,612	-	-	24,038	895,650
Unassigned	2,716,409	(3,590,792)	-	(4,239)	(878,622)
TOTAL FUND BALANCES	4,744,273	(2,731,159)	1,616,805	1,491,595	5,121,514
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 17,229,021	\$ -	\$ 1,724,512	\$ 1,568,850	\$ 20,522,383

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TOWN OF DURHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2017

	General	Capital Project	Sewer	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:					
Property taxes	\$ 8,635,949	\$ -	\$ -	\$ 137,092	\$ 8,773,041
Motor vehicle permit fees	1,175,731	-	-	-	1,175,731
Penalties, interest and other taxes	168,530	-	2,459	2,675	173,664
Charges for services	764,678	-	1,745,980	1,061,056	3,571,714
Intergovernmental	3,539,049	286,241	547,766	17,025	4,390,081
Licenses and permits	266,511	-	-	78,120	344,631
Investment income	43,942	-	12,560	28,980	85,482
Contributions	107,927	-	70,845	2,815	181,587
Miscellaneous	401,098	123,856	16,320	28,475	569,749
Total Revenues	15,103,415	410,097	2,395,930	1,356,238	19,265,680
Expenditures:					
Current:					
General government	2,492,287	59,805	-	26,307	2,578,399
Public safety	7,212,150	2,680,589	-	-	9,892,739
Highways and streets	1,424,761	1,198,868	-	-	2,623,629
Sanitation	626,763	566,537	1,118,500	-	2,311,800
Water distribution and treatment	-	87,099	-	325,301	412,400
Health and human services	20,750	-	-	-	20,750
Welfare	20,634	-	-	-	20,634
Culture and recreation	866,859	70,463	-	194,224	1,131,546
Employee benefits	84,984	-	-	371,489	456,473
Debt service	1,308,295	-	979,998	-	2,288,293
Intergovernmental	-	-	-	295,696	295,696
Total Expenditures	14,057,483	4,663,361	2,098,498	1,213,017	22,032,359
Excess (deficiency) of revenues over expenditures	1,045,932	(4,253,264)	297,432	143,221	(2,766,679)
Other Financing Sources (Uses):					
Issuance of bonds	-	1,575,000	-	-	1,575,000
Transfers in	217,598	1,112,058	12,143	-	1,341,799
Transfers out	(660,734)	(23,876)	(296,667)	(360,522)	(1,341,799)
Total Other Financing Sources (Uses)	(443,136)	2,663,182	(284,524)	(360,522)	1,575,000
Change in fund balance	602,796	(1,590,082)	12,908	(217,301)	(1,191,679)
Fund Balance, at Beginning of Year	4,141,477	(1,141,077)	1,603,897	1,708,896	6,313,193
Fund Balance, at End of Year	\$ 4,744,273	\$ (2,731,159)	\$ 1,616,805	\$ 1,491,595	\$ 5,121,514

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TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES -
BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2017

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
Revenues and Other Sources:				
Property taxes	\$ 8,291,422	\$ 8,291,422	\$ 8,635,949	\$ 344,527
Penalties, interest and other taxes	186,153	186,153	168,530	(17,623)
Charges for services	345,500	345,500	402,939	57,439
Intergovernmental	3,433,675	3,433,675	3,539,049	105,374
Licenses and permits	1,320,000	1,320,000	1,412,257	92,257
Investment income	22,000	22,000	21,749	(251)
Contributions	-	-	1,013	1,013
Miscellaneous	401,000	401,000	370,339	(30,661)
Transfers in	459,150	459,150	518,785	59,635
Total Revenues and Other Sources	14,458,900	14,458,900	15,070,610	611,710
Expenditures and Other Uses:				
General government	2,454,025	2,454,025	2,374,820	79,205
Public safety	7,023,745	7,023,745	6,964,010	59,735
Highways and streets	1,422,780	1,422,780	1,421,197	1,583
Sanitation	601,435	601,435	625,763	(24,328)
Health and human services	20,755	20,755	20,750	5
Welfare	23,000	23,000	20,634	2,366
Culture and recreation	402,900	402,900	381,749	21,151
Conservation	93,480	93,480	92,334	1,146
Debt service	1,329,250	1,329,250	1,308,295	20,955
Transfers out	1,087,530	1,087,530	1,138,379	(50,849)
Total Expenditures and Other Uses	14,458,900	14,458,900	14,347,931	110,969
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 722,679	\$ 722,679

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TOWN OF DURHAM, NEW HAMPSHIRE
GENERAL FUND
COMBINING SCHEDULE - GENERAL FUND BALANCE SHEET
DECEMBER 31, 2017

	General	Capital Reserves	Library	Parking	Police Confidential	Eliminate Due To/From	Total General Fund
ASSETS							
Cash and short-term investments	\$ 11,971,493	\$ -	\$ -	\$ 8,539	\$ 1,197	\$ -	\$ 11,981,229
Restricted cash	-	-	430,444	-	-	-	430,444
Investments	-	980,165	-	-	-	-	980,165
Receivables:							
Property taxes	1,058,586	-	-	-	-	-	1,058,586
Departmental and other	216,957	-	-	-	-	-	216,957
Due from other funds	2,418,993	-	3,537	-	-	(9,543)	2,412,987
Other assets	148,603	-	50	-	-	-	148,653
TOTAL ASSETS	\$ 15,814,632	\$ 980,165	\$ 434,031	\$ 8,539	\$ 1,197	\$ (9,543)	\$ 17,229,021
LIABILITIES							
Accounts payable	\$ 501,661	\$ 16	\$ 4,601	\$ 652	\$ -	\$ -	\$ 506,930
Accrued liabilities	156,983	-	12,366	1,082	-	-	170,431
Tax refunds payable	25,000	-	-	-	-	-	25,000
Taxes paid in advance	5,320	-	-	-	-	-	5,320
Due to other funds	57,198	6,006	-	-	-	(9,543)	53,661
Due to school district	10,390,350	-	-	-	-	-	10,390,350
Other liabilities	812,426	-	-	-	-	-	812,426
TOTAL LIABILITIES	11,948,938	6,022	16,967	1,734	-	(9,543)	11,964,118
DEFERRED INFLOWS OF RESOURCES							
Unavailable revenues	520,630	-	-	-	-	-	520,630
FUND BALANCES							
Nonspendable	143,603	-	50	-	-	-	143,653
Restricted	2,500	-	417,014	6,805	1,197	-	427,516
Committed	-	585,083	-	-	-	-	585,083
Assigned	451,532	420,080	-	-	-	-	871,612
Unassigned	2,747,429	(31,020)	-	-	-	-	2,716,409
TOTAL FUND BALANCES	3,345,064	974,143	417,064	6,805	1,197	-	4,744,273
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 15,814,632	\$ 980,165	\$ 434,031	\$ 8,539	\$ 1,197	\$ (9,543)	\$ 17,229,021

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TOWN OF DURHAM, NEW HAMPSHIRE
NONMAJOR GOVERNMENTAL FUNDS
COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2017

	Water Department	Conservation Commission	Depot Road	Church Hill Rink	Downtown TIF	Permanent Fund	Total
ASSETS							
Cash and short-term investments	\$ 123,048	\$ 31,886	\$ 253,247	\$ 126,737	\$ 215,401	\$ -	\$ 750,319
Investments	201,216	-	-	-	-	433,631	634,847
Receivables:							
User fees	35,702	-	-	42,288	-	-	77,990
Due from other funds	15,524	28,619	-	-	-	-	44,143
Other assets	61,551	-	-	-	-	-	61,551
TOTAL ASSETS	\$ 437,041	\$ 60,505	\$ 253,247	\$ 169,025	\$ 215,401	\$ 433,631	\$ 1,568,850
LIABILITIES							
Accounts payable	\$ 8,955	\$ -	\$ 7,149	\$ 8,440	\$ -	\$ -	\$ 24,544
Accrued liabilities	2,754	-	-	2,923	-	-	5,677
Due to other funds	-	-	-	-	-	1,965	1,965
Other liabilities	-	1,015	-	-	-	-	1,015
TOTAL LIABILITIES	11,709	1,015	7,149	11,363	-	1,965	33,201
DEFERRED INFLOWS OF RESOURCES							
Unavailable revenues	31,966	-	-	12,088	-	-	44,054
FUND BALANCES							
Nonspendable	61,551	-	-	-	-	391,420	452,971
Restricted	-	59,490	222,060	145,574	109,165	40,246	576,535
Committed	336,054	-	-	-	106,236	-	442,290
Assigned	-	-	24,038	-	-	-	24,038
Unassigned	(4,239)	-	-	-	-	-	(4,239)
TOTAL FUND BALANCES	393,366	59,490	246,098	145,574	215,401	431,666	1,491,595
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 437,041	\$ 60,505	\$ 253,247	\$ 169,025	\$ 215,401	\$ 433,631	\$ 1,568,850

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TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

COMBINING SCHEDULE - GENERAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2017

	General	Capital Reserves	Library	Parking	Police Confidential	Eliminate Due To/From	Total General Fund
Revenues:							
Property taxes	\$ 8,635,949	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,635,949
Motor vehicle permit fees	1,175,731	-	-	-	-	-	1,175,731
Penalties, interest and other taxes	168,530	-	-	-	-	-	168,530
Charges for services	402,939	-	-	361,739	-	-	764,678
Intergovernmental	3,539,049	-	-	-	-	-	3,539,049
Licenses and permits	236,526	-	-	29,985	-	-	266,511
Investment income	21,749	22,001	192	-	-	-	43,942
Contributions	1,013	66,983	39,931	-	-	-	107,927
Miscellaneous	370,339	30,484	-	275	-	-	401,098
Total Revenues	14,551,825	119,468	40,123	391,999	-	-	15,103,415
Expenditures:							
Current:							
General government	2,486,837	5,450	-	-	-	-	2,492,287
Public safety	6,958,890	-	-	253,260	-	-	7,212,150
Highways and streets	1,424,761	-	-	-	-	-	1,424,761
Sanitation	626,763	-	-	-	-	-	626,763
Health and human services	20,750	-	-	-	-	-	20,750
Welfare	20,634	-	-	-	-	-	20,634
Culture and recreation	381,749	-	485,110	-	-	-	866,859
Conservation	84,984	-	-	-	-	-	84,984
Debt service	1,308,295	-	-	-	-	-	1,308,295
Total Expenditures	13,313,663	5,450	485,110	253,260	-	-	14,057,483
Excess (deficiency) of revenues over expenditures	1,238,162	114,018	(444,987)	138,739	-	-	1,045,932
Other Financing Sources (Uses):							
Transfers in	518,785	232,379	453,430	-	-	(986,996)	217,598
Transfers out	(1,138,379)	(377,417)	-	(131,934)	-	986,996	(660,734)
Total Other Financing Sources (Uses)	(619,594)	(145,038)	453,430	(131,934)	-	-	(443,136)
Change in fund balance	618,568	(31,020)	8,443	6,805	-	-	602,796
Fund Balance, at Beginning of Year	2,726,496	1,005,163	408,621	-	1,197	-	4,141,477
Fund Balance, at End of Year	\$ 3,345,064	\$ 974,143	\$ 417,064	\$ 6,805	\$ 1,197	\$ -	\$ 4,744,273

Independent Auditor's Report (17)

TOWN OF DURHAM, NEW HAMPSHIRE

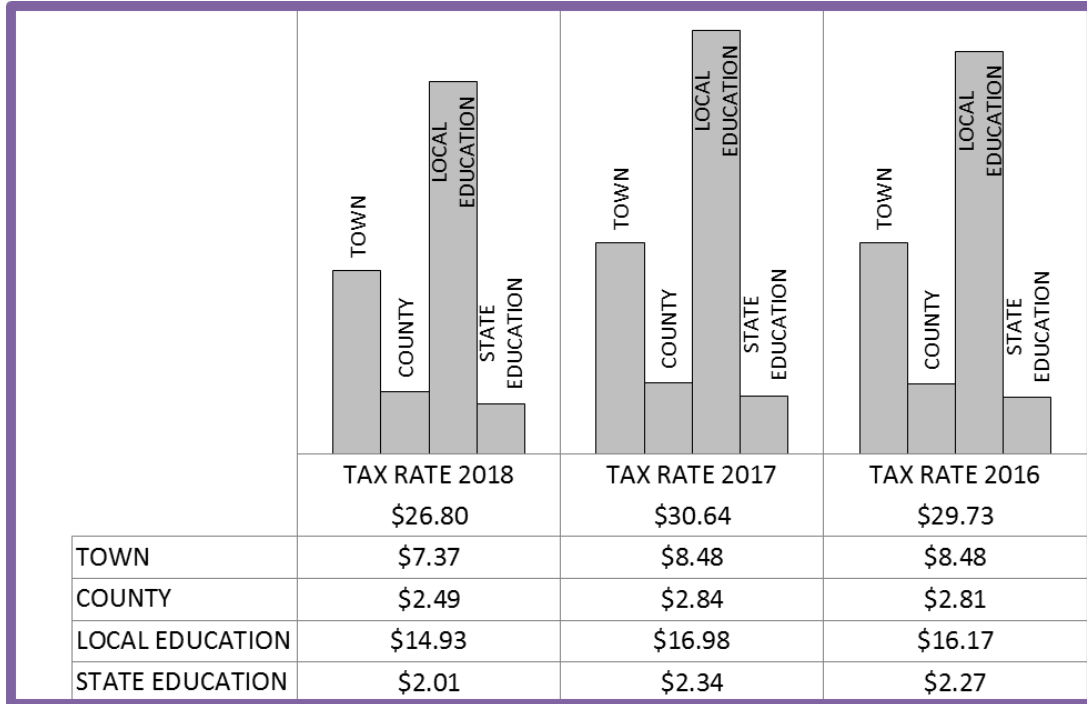
NONMAJOR GOVERNMENTAL FUNDS

COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

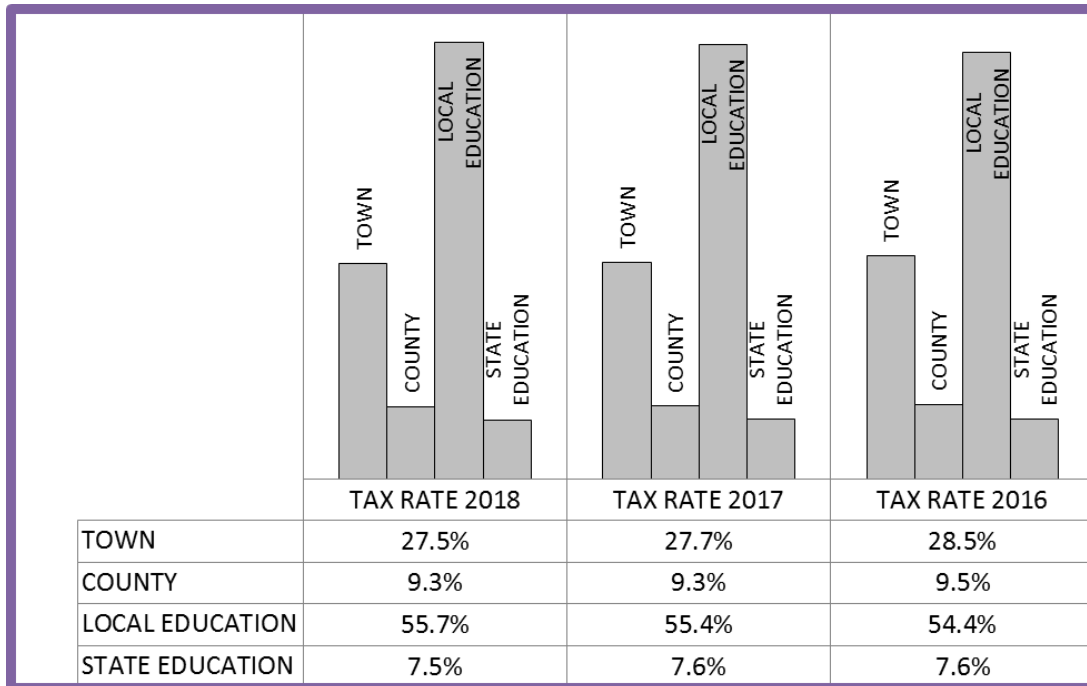
FOR THE YEAR ENDED DECEMBER 31, 2017

	Water Department	Conservation Commission	Depot Road	Church Hill Rink	Downtown TIF	PTF	Total
Revenues:							
Property taxes	\$ -	\$ 27,927	\$ -	\$ -	\$ 109,165	\$ -	\$ 137,092
Penalties, interest and other taxes	1,983	692	-	-	-	-	2,675
Charges for services	782,140	-	50,739	228,177	-	-	1,061,056
Intergovernmental	17,025	-	-	-	-	-	17,025
Licenses and permits	-	-	78,120	-	-	-	78,120
Investment income	6,156	1,653	-	-	-	21,171	28,980
Contributions	-	-	-	-	-	2,815	2,815
Miscellaneous	23,975	400	-	4,100	-	-	28,475
Total Revenues	831,279	30,672	128,859	232,277	109,165	23,986	1,356,238
Expenditures:							
Current:							
General government	-	-	26,307	-	-	-	26,307
Highways and streets	325,301	-	-	-	-	-	325,301
Culture and recreation	-	-	-	194,224	-	-	194,224
Conservation	-	371,489	-	-	-	-	371,489
Debt service	292,089	-	-	3,607	-	-	295,696
Total Expenditures	617,390	371,489	26,307	197,831	-	-	1,213,017
Excess (deficiency) of revenues over expenditures	213,889	(340,817)	102,552	34,446	109,165	23,986	143,221
Other Financing Sources (Uses):							
Transfers out	(289,836)	-	(70,608)	(78)	-	-	(360,522)
Total Other Financing Sources (Uses)	(289,836)	-	(70,608)	(78)	-	-	(360,522)
Change in fund balance	(75,947)	(340,817)	31,944	34,368	109,165	23,986	(217,301)
Fund Balance, at Beginning of Year	469,313	400,307	214,154	111,206	106,236	407,680	1,708,896
Fund Balance, at End of Year	\$ 393,366	\$ 59,490	\$ 246,098	\$ 145,574	\$ 215,401	\$ 431,666	\$ 1,491,595

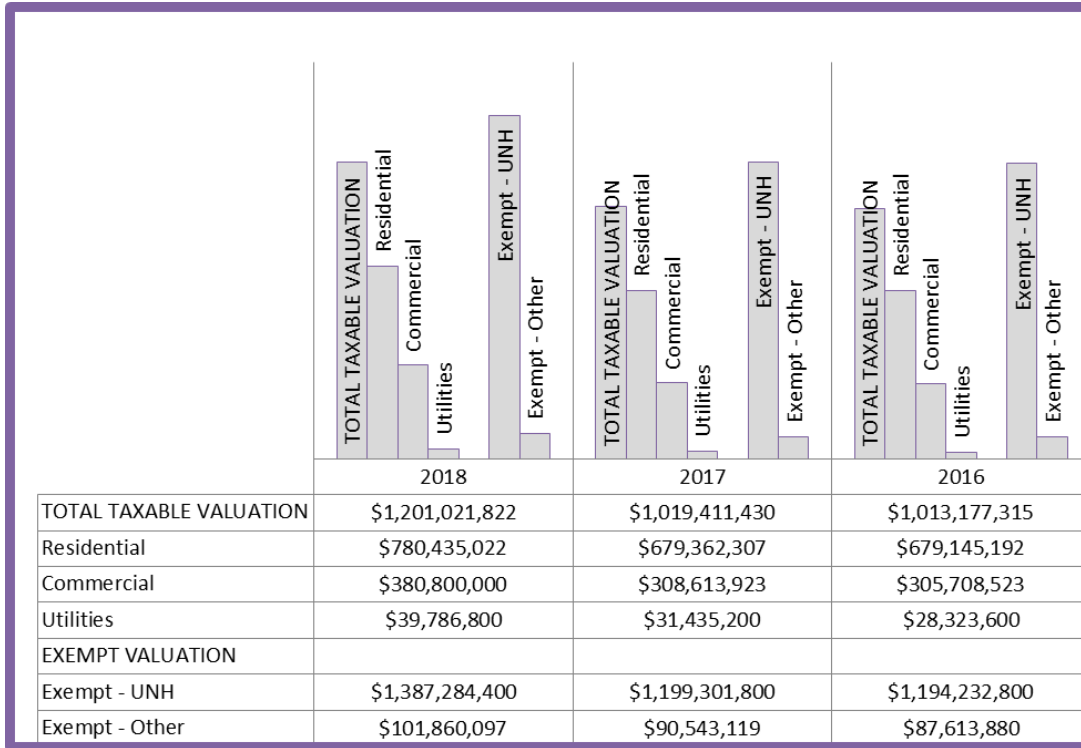
Property Tax Rate Comparisons 2016 - 2018



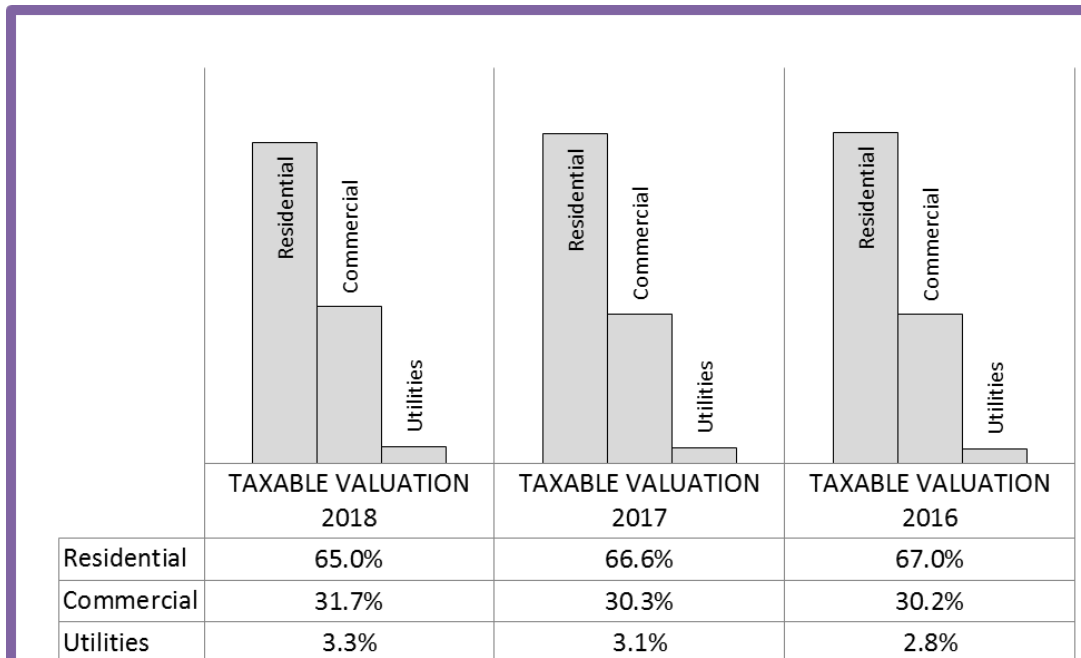
Property Rate Percentage Comparisons 2016 - 2018



Property Valuation Comparisons 2016 - 2018



Taxable Property Valuation Percentages 2016 - 2018



Report of the Trust and Capital Reserve Funds (unaudited)

Name of Trust Fund	Purpose	Beginning CASH Balances			Change in Funds			Ending CASH Balances		
		Principal	Income	Principal & Income	Principal	Income	Principal & Income	Principal	Income	Principal & Income
CAPITAL RESERVE										
Fire Equipment and Service	Durham Capital Reserve Fund	204,888.54	0.00	204,888.54	81,387.62	5,873.01	286,276.16	5,873.01	292,149.17	
Parking	Durham Capital Reserve Fund	39,574.03	0.00	39,574.03	8,033.41	1,034.63	47,607.44	1,034.63	48,642.07	
Water Fund	Durham Capital Reserve Fund	160,823.51	0.00	160,823.51	(160,823.51)	0.00	0.00	0.00	0.00	
Water Fund	Durham/UNH Capital Reserve Fund	39,968.06	422.83	40,390.89	37,281.53	1,433.36	77,249.59	1,856.19	79,105.78	
Sewer Fund	Durham/UNH Capital Reserve Fund	600,341.74	32,698.63	633,040.37	11,405.61	15,030.74	611,747.35	47,729.37	659,476.72	
Municipal Transportation Improvement	Durham Capital Reserve Fund	43,568.76	0.00	43,568.76	851.08	634.19	44,419.84	634.19	45,054.03	
UDAG (Urban Dev Action Grant) Community Development Fund	Durham Capital Reserve Fund	171,755.10	28,658.27	200,413.37	(33,431.68)	(26,597.52)	138,323.42	2,060.75	140,384.17	
ORCSD Facility Dev Cap Reserve	School Exp	248,363.40	6,924.66	255,288.06	(11,146.24)	5,857.17	237,217.16	12,781.83	249,998.99	
Total capital reserve funds		1,509,283.14	68,704.39	1,577,987.53	(66,442.18)	3,265.58	1,442,840.96	71,969.97	1,514,810.93	
TOWN TRUST FUNDS										
Fire Injury Prevention	Public Safety Ed	5,498.88	810.37	6,309.25	(261.63)	152.92	5,237.25	963.29	6,200.54	
Wagon Hill	Wagon Maint.	67.80	315.56	383.36	2,903.67	44.40	2,971.47	359.96	3,331.43	
Frost, George	Education	4,625.50	7,131.78	11,757.28	(487.55)	284.97	4,137.95	7,416.75	11,554.70	
Olinthus Doe	Farm Care	34,932.99	1,845.85	36,778.84	(1,482.33)	(1,135.35)	33,450.66	710.50	34,161.16	
Smith Chapel	Cemetery Care	9,490.52	726.79	10,217.31	(889.44)	248.11	9,101.08	974.90	10,075.98	
Wilcox (Dorothy) Fund	Town Landing Mill Pond Park	68,766.02	8,292.21	77,058.23	(3,195.46)	1,867.69	65,570.56	10,159.90	75,730.46	
Cemetery Care Trust	50% of Cemetery Plot sales	217,110.22	10,710.67	227,820.89	(8,903.53)	5,532.87	208,206.69	16,243.54	224,450.23	
Cemetery Improvement Trust	50% of Cemetery Plot sales	25,532.71	1,353.44	26,886.15	593.51	670.52	26,126.22	2,023.96	28,150.18	
Cemetery Special Projects Trust (R2016-08)		202.29	2.59	204.88	(8.50)	4.97	193.79	7.56	201.35	
Oyster River Forest Trails Expendable Trust	Town Improvements	7,692.70	245.48	7,938.18	(7,692.70)	(245.48)	0.00	0.00	0.00	
Smith Town Improvements	Town Improvements	6,574.09	444.23	7,018.32	(291.04)	170.11	6,283.05	614.34	6,897.39	
Durham 250 Fund	Memorial	6,635.88	7,250.66	13,886.54	(575.85)	336.57	6,060.03	7,587.23	13,647.26	
Memorial Day Parade Fund	Parade Fund	12.52	456.63	469.15	(19.45)	11.37	(6.93)	468.00	461.07	
July Fourth Celebration	Fun Day	3,604.35	2,828.86	6,433.21	(3,604.35)	(2,828.86)	0.00	0.00	0.00	
July Fourth Celebration Trust	Traditional Fun Day	0.00	0.00	0.00	1,306.67	28.63	1,306.67	28.63	1,335.30	
Lois E. Brown - Wagon Hill Farm Trust Fund	Site Care	82,007.17	41,173.69	123,180.86	(5,108.08)	2,985.59	76,899.09	44,159.28	121,058.37	
Fire Station Exp. Trust	Fire Station	228,863.15	17,617.07	246,480.22	(10,221.08)	5,974.04	218,642.07	23,591.11	242,233.18	

Report of the Trust and Capital Reserve Funds (unaudited) (2)

Name of Trust Fund	Purpose	Beginning CASH Balances			Change in Funds			Ending CASH Balances		
		Principal	Income	Principal & Income	Principal	Income	Principal & Income	Principal	Income	Principal & Income
Conservation Land Use Trust	Resolution 2017-22	15,310.95	63.84	15,374.79	(1,988.17)	29.53	13,322.78	93.37	13,416.15	
Durham Town Land Stewardship Patron's Trust	bidg & maintain trails				17,578.91	69.74	17,578.91	69.74	17,648.65	
Milne, Margery J. Trust Fund	Mill Pond Rd Wildlife Sanctuary Land Maintenance	24,811.11	1,641.67	26,452.78	(2,490.00)	(414.57)	22,321.11	1,227.10	23,548.21	
Smith (Hamilton) Memorial Chapel Trust	Chapel Repairs & Grounds Maint	5,975.51	315.49	6,291.00	(256.93)	(34.52)	5,718.58	280.97	5,999.55	
Technology Drive Trust Fund	Conservation Land Easement Maintenance	28,672.28	1,460.61	30,132.89	(1,240.56)	304.72	27,431.72	1,765.33	29,197.05	
Milne, Margery and Lorus Memorial Trust Fund	Milne Memorial Silhouette Sculpture Construction & Maintenance	1,867.94	95.48	1,963.42	(701.76)	(86.19)	1,166.18	9.29	1,175.47	
Total town trust funds		778,254.58	104,782.97	883,037.55	(26,535.65)	13,971.78	751,718.93	118,754.75	870,473.68	
45 Separate Cemetery Trusts		35,741.31	6,573.95	42,315.26	(2,389.41)	1,096.76	33,351.90	7,670.71	41,022.61	
AGENCY FUNDS										
High School Scholarship	School Exp	137,247.77	7,833.22	145,080.99	(14,737.05)	3,130.15	122,510.72	10,963.37	133,474.09	
Facilities Development, Maintenance, and Replacem	ORCSD	17,963.70	886.43	18,850.13	(705.76)	423.25	17,257.94	1,309.68	18,567.62	
ORCSD Track Fund (2017 Ballot, Article 5 voted to	School Exp - 2017 Close	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
ORCSD/Cap Development Fund (2017 Ballot, Articl	School Exp - 2017 Close to the school	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
ORCSD Special Education Fund	School Exp	411,401.13	52,873.60	464,374.73	(17,386.35)	10,426.74	394,014.78	63,400.34	457,415.12	
ORCSD Benefits Stabilization Fund	School Exp	202,594.99	9,737.24	212,332.23	186,732.00	8,786.10	389,326.99	18,523.34	407,850.33	
Dunn, C. Library Fund	ORCSD Library	508.30	32.66	540.96	(20.25)	12.15	488.05	44.81	532.86	
Smith, Bruce Library Fund	ORCSD Library	26,472.79	4,322.10	30,794.89	(1,152.97)	691.45	25,319.82	5,013.55	30,333.37	
Athletic Facilities	Rehab & Dev - 2017 Close to the school	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
School Bldg Maint Fund	School Exp - 2017 Close to the school	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total agency funds		796,188.68	75,785.25	871,973.93	152,729.62	23,469.84	948,918.30	99,255.09	1,048,173.39	
GRAND TOTAL OF ALL FUNDS		3,119,467.71	255,846.56	3,375,314.27	57,362.38	41,803.96	3,176,830.09	297,650.52	3,474,480.61	

Statement of Long-term Indebtedness

GENERAL FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2018	INTEREST PAID 2018	PRINCIPAL BALANCE AS OF 12/31/18
2002 General Obligation Bond	11/05/2002	\$2,290,990	3.8915%	09/01/2019	\$25,602	\$2,304	\$25,606
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.6880%	02/01/2024	\$40,138	\$10,362	\$240,826
2006 General Obligation Bond (includes Land Conservation)	11/15/2006	\$2,929,216	3.9555%	11/15/2026	\$99,758	\$34,777	\$769,656
2008 General Obligation Bond	11/15/2008	\$692,365	4.8526%	11/15/2018	\$55,905	\$2,795	\$0
2010 General Obligation Bond	7/22/2010	\$674,100	3.5512%	08/15/2030	\$40,000	\$10,700	\$190,000
2012 General Obligation Bond (includes Library)	8/30/2012	\$4,560,000	1.8990%	08/30/2032	\$310,000	\$92,583	\$2,680,000
2013 General Obligation Bond	9/6/2013	\$1,028,000	3.4430%	09/06/2033	\$75,000	\$25,281	\$645,000
2014 General Obligation Bond	7/17/2014	\$2,168,000	3.0428%	08/15/2034	\$190,000	\$74,030	\$1,390,000
2015 General Obligation Bond	8/25/2015	\$820,000	2.0000%	09/01/2022	\$125,000	\$11,400	\$445,000
2016 General Obligation Bond	1/12/2017	\$1,189,000	2.2000%	1/15/2027	\$153,530	\$24,469	\$1,035,470
2018 General Obligation Bond	1/10/2018	\$3,669,010	2.8635%	8/15/1938	\$0	\$86,048	\$3,669,010
		\$20,823,437			\$1,114,933	\$374,749	\$11,090,568

WATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2018	INTEREST PAID 2018	PRINCIPAL BALANCE AS OF 12/31/18
2002 General Obligation Bond	11/05/2002	\$638,394	3.8915%	09/01/2019	\$23,509	\$2,116	\$23,506
2006 General Obligation Bond	11/15/2006	\$545,469	3.9555%	11/15/2026	\$24,841	\$9,027	\$200,829
2008 General Obligation Bond	11/15/2008	\$724,900	4.8526%	11/15/2028	\$36,300	\$17,540	\$364,000
2013 SRLF - Spruce Hole	10/29/2013	\$222,500	1.7000%	10/29/2023	\$22,694	\$2,842	\$144,502
2013 SRLF - Water Meter Upgrades	10/29/2013	\$320,608	1.7000%	10/29/2023	\$30,733	\$4,871	\$202,375
2014 General Obligation Bond	7/17/2014	\$784,000	3.0428%	08/15/2034	\$40,000	\$29,265	\$625,000
2015 General Obligation Bond	8/25/2015	\$459,038	2.0000%	9/1/2022	\$33,183	\$7,853	\$359,488
2016 General Obligation Bond	1/12/2017	\$41,000	2.2000%	1/15/2027	\$8,200	\$812	\$32,800
		\$3,735,909			\$219,460	\$74,326	\$1,952,500

Statement of Long-term Indebtedness (2)

WASTEWATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID 2018	INTEREST PAID 2018	PRINCIPAL BALANCE AS OF 12/31/18
2002 General Obligation Bond	11/05/2002	\$350,075	3.8915%	09/01/2019	\$10,889	\$980	\$10,888
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.6880%	06/01/2024	\$176,262	\$59,236	\$1,429,909
2006 General Obligation Bond	11/15/2006	\$325,469	3.9555%	11/15/2026	\$15,401	\$5,597	\$124,516
2008 General Obligation Bond	11/15/2008	\$1,663,860	4.8525%	11/15/2028	\$94,520	\$36,521	\$736,000
2010 General Obligation Bond	7/22/2010	\$709,900	3.5512%	08/15/2030	\$40,000	\$20,063	\$380,000
2013 General Obligation Bond	09/06/2013	\$2,500,000	3.4430%	09/06/2023	\$105,000	\$77,063	\$2,005,000
2013 SRF - Dover Road Pump Station/Aeration Blowers	10/29/2013	\$1,313,272	2.7200%	10/29/2032	\$65,664	\$28,577	\$984,952
2014 General Obligation Bond	7/17/2014	\$783,000	3.0428%	08/15/2034	\$40,000	\$29,265	\$625,000
2014 SRF - Old Concord Road Pump Station	2/1/2015	\$207,824	3.1400%	2/1/2015	\$10,391	\$5,806	\$176,650
2015 General Obligation Bond	8/25/2015	\$1,615,962	2.0000%	9/1/2025	\$116,817	\$27,647	\$1,354,681
2016 General Obligation Bond	1/12/2017	\$345,000	2.2000%	11/15/2027	\$34,500	\$7,211	\$310,500
2018 General Obligation Bond	1/10/2018	\$207,455	2.8635%	8/15/1938	\$0	\$5,320	\$207,455
		\$13,312,574			\$709,444	\$303,286	\$8,345,551

Valuation, Tax History, and Inventory

Valuation Figures 2014-2018

YEAR	PERCENT OF VALUATION	TAXABLE VALUATION
2018	96.4%	\$1,194,424,400
2017	88.0%	\$1,019,411,430
2016	92.4%	\$1,007,876,992
2015	93.4%	\$964,931,959
2014	95.6%	\$916,456,045

MS-1 Summary 2018

Total Taxable Land	\$ 399,687,022
Total Taxable Buildings	\$ 761,548,000
Total Taxable Public Utilities	\$ 39,786,800
Valuation Before Exemptions	\$1,201,021,822
Total Dollar Amount of Exemptions	\$ 6,543,597
Net Valuation on which local tax rate is computed	\$1,194,424,400
Tax Credits: Total Veterans' Credits	\$ 125,000

Tax Rate in Durham 2014 – 2018

YEAR	TOWN	LOCAL SCHOOL DISTRICT	STATE SCHOOL	COUNTY	TOTAL
2018	\$ 7.37	\$14.93	\$ 2.01	\$ 2.49	\$26.80
2017	8.48	16.98	2.34	2.84	30.64
2016	8.48	16.17	2.27	2.81	29.73
2015	8.48	16.20	2.38	2.79	29.85
2014	8.34	16.80	2.51	2.87	30.52

Inventory of Town Property

STREET NAME	DESCRIPTION	TAX MAP ID#	ASSESSED VALUATION
Bagdad Road	Stolworthy Wildlife Sanctuary	03-02-06 & 14	\$15,600
Beard's Creek	Scenic Easement	04-20-11	Easement only
Beech Hill Road	Water Tank Site	09-12-01	\$646,400
Bennett Road	Doe Farm	18-01-03	\$545,200
Canney Road	Conservation Easement	10-11-05	Easement only
Coe Drive	Beard's Creek Scenic Easement	04-20-11	Easement only
Dame Road	Willey Property	19-06-05	\$102,500
Dame Road	Westerly Side	18-27-00	\$97,400
Davis Avenue	Conservation easements	01-04-01 & 01-04-06	Easement only
Depot Road	Former Commercial Property	01-01 & 01-01-01	\$964,900
Dover Road	Police Facility	11-04-01	\$1,962,000
Dover Road	Sewer Pumping Station	11-11-00	\$214,200
Durham Point Road	Solid Waste Management Facility	16-01-03	\$481,800
Durham Point Road (off)	Conservation Land	11-36-02	\$233,200
Durham Point Road (off)	Conservation Land	16-03-02	\$25,600
Durham Point Road (and Sunnyside Dr.)	Scenic Easements	15-15-08	Easements only
Durham Point Road	Town Pound	06-12-03A	\$6,900
Fogg Drive	Father Lawless Park	07-03-00	\$258,900
Foss Farm Road	Water Tower	06-01-18D	\$3,144,800
Foss Farm Road	Woodlot	06-01-13A	\$6,000
Ffrost Drive	Vacant Land	08-01-73 & 75	\$129,500
Littlehale Road/US4	Vacant Land	10-21-00	\$6,700
Longmarsh Road	Colby Marsh/Beaver Brook Conservation	16-27-00	\$165,200
Longmarsh Road	Langmaid Farm/adjacent to Beaver Brook	16-06-01 & 02	\$450,400
Madbury Road	Library	02-07-01	\$3,899,900

STREET NAME	DESCRIPTION	TAX MAP ID#	ASSESSED VALUATION
Main Street	Cemetery	09-24-00	\$250,900
Mast Road	Executor Interest in Conservation Easement	13-14-100	Easement only
Mill Pond Road	Mill Pond Road Park	05-07-00	\$204,900
Mill Pond Road	Smith Chapel	16-14-00	\$410,100
Mill Road	Vacant Land	06-01-02	\$54,000
Mill Road	Vacant Land	06-01-05	\$29,800
Mill Road/Main Street	Bicentennial Park	05-01-01	Easement only
Newmarket Road	District Court and Museum	05-04-12	\$416,800
Newmarket Road	Easterly Side	06-12-14	\$2,600
Newmarket Road	Mill Pond Dam	05-03-03	\$322,000
Newmarket Road	Town Hall	05-02-07	\$1,787,700
Newmarket Road	Sullivan Monument	06-11-00	\$222,400
Newmarket Road	Vacant Land	06-09-06-1	\$162,900
Mill Pond Road	Milne Property	06-08-04	\$238,800
Near Madbury Line	Executor Interest in Conservation Easement	10-01-02	Easement only
Near Oyster River	Conservation Easement	09-06-03	Easement only
Old Landing Road	Town Landing	05-05-14 (Incl 05-05-13)	\$115,600
Old Landing Road	Town Landing Footbridge	05-06-06	\$196,300
Orchard Drive	Scenic Easements	06-02-22 & 06-02-25	Easements only
Oyster River	Access Easement	Access Easement	Easement only
Packers Falls Road	Conservation Easement	14-07-02	Easement only
Packers Falls Road	Conservation Easement	14-07-06	Easement only
Packers Falls Road	Lord Property	17-55-01	\$73,100
Packers Falls Road	Spruce Hole Conservation Area	13-13-05	\$59,500
Packers Falls Road	Abutting Spruce Hole	13-13-01	\$1,247 CU*
Packers Falls Road/Mill Road	Oyster River Forest	13-14-02	\$7,740 CU*
Pettee Brook Lane	Town Parking Lot (mutiple parcels)	02-15-00 & 01	\$1,062,400
Piscataqua Road	Thatch Bed	11-31-31	\$161,600
Piscataqua Road	Wagon Hill Farm	12-08-01 & 02	\$531,024 CU*
Piscataqua Road	Jackson's Landing	11-11-03 & 04	\$519,900
Piscataqua Road	Near Jackson's Landing	11-09-02	\$245,400
Piscataqua Road	Sewer Treatment Plant	11-09-05	\$7,660,000
Piscataqua Road	Quarry Lot (part of Treatment Plant)	11-09-05	Included above
Schoolhouse Lane	Cemetery (owned by heirs, town maintained)	05-05-12	\$100,200
Simons Lane	Two Small Lots	18-11-13 & 14	\$22,100
Simons Lane	Vacant Land	18-11-06	\$92,700
Stone Quarry Drive	Public Works Site	11-12-00	\$1,595,500
Williams Way	Boat Landing Lot	11-23-04	\$164,300
Wiswall Road	Wiswall Dam Site	17-07-00	\$382,700
Wiswall Road	Vacant Land	17-11-00	\$842 CU*
Lee Five Corners, Lee	Vacant Land	Lee 06-07-0700	\$76,500
Packers Falls Road	Gravel Pit	Lee 15-01-0900	\$3,318,800
Packers Falls Road	Vacant Land	Lee 05-01-0901	\$110,800
Snell Road, Lee	Water Pump Station	Lee 05-06-0100	\$979,600
Snell Road, Lee	Vacant Land	Lee 05-06-0101	\$78,800

* Current Use Valuation

