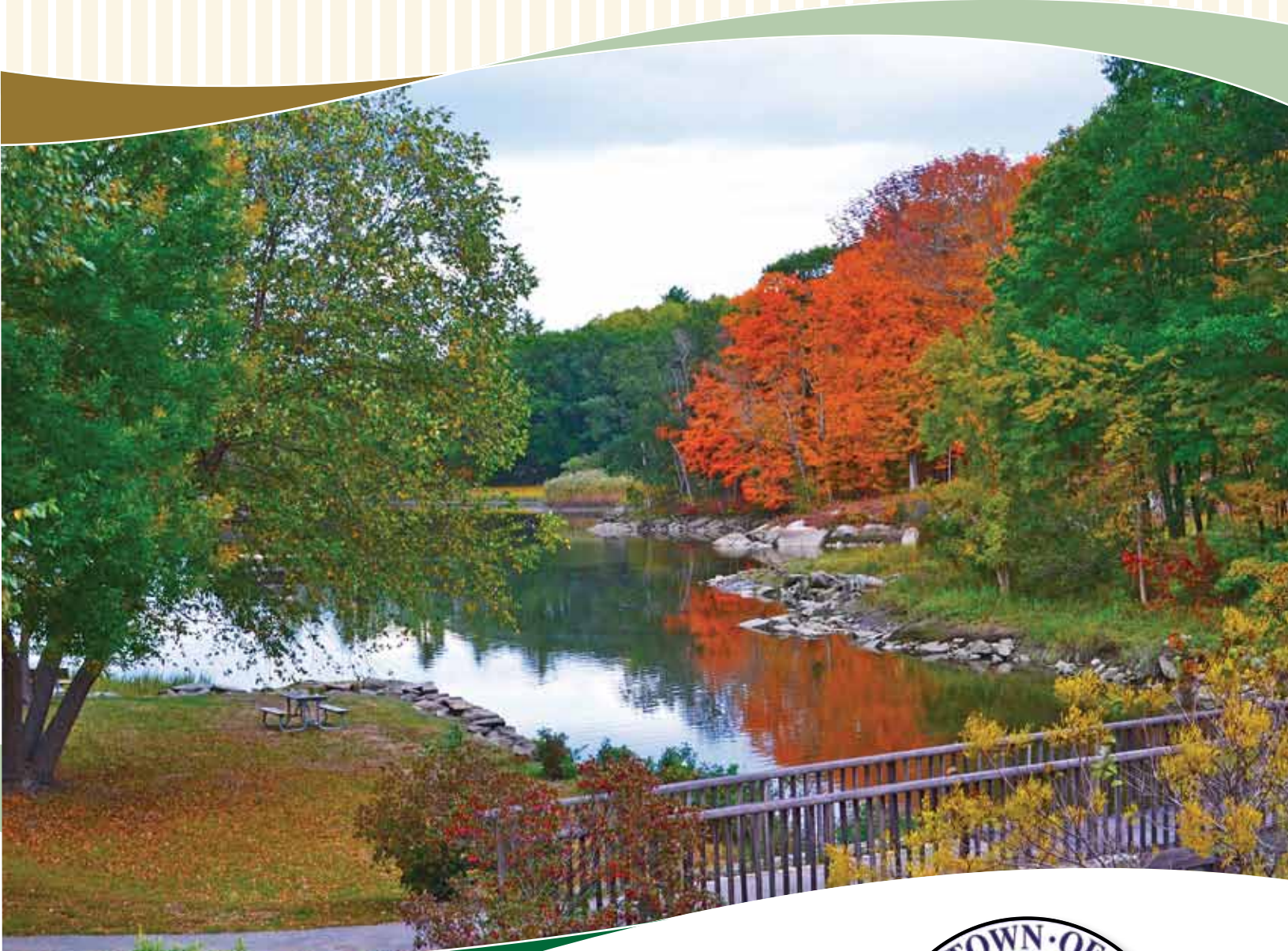


# *Town of Durham New Hampshire*



2015  
Annual  
Report



# *Town of Durham New Hampshire*

## 2015 Annual Report

For the fiscal year ended December 31, 2015

Cover Photo: *Autumn in Durham* by Bernie Casey

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Design/Production by Design Point Studio, Salisbury, NH 03268

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# Table of Contents

Honorable Mentions.....iv	<b>GENERAL GOVERNMENT</b>
In Memoriam	Assessor ..... 25
<i>Peter Sheridan Smith</i> ..... v	Cemetery Committee..... 27
<i>Phyllis Wheeler Bennett</i> ..... vii	<i>Trustees of the Trust Funds</i> .....27
New Faces in 2015..... ix	General Assistance Officer ..... 29
Officers, Boards, and Committees ..... xi	Planning and Community
Retirement	Development..... 29
<i>Jason Cleary</i> ..... xvi	Planning Board ..... 31
<i>Thomas Johnson</i> ..... xvii	Supervisors of the Checklist..... 32
Town Election Results ..... xix	Tax Increment Finance Districts.....33
Warrant..... xx	<i>Downtown TIF District</i> .....33
	<i>Stone Quarry Drive TIF District</i> ...35
<b>ADMINISTRATIVE</b>	Town Clerk-Tax Collector ..... 36
<b>SUMMARY</b>	Tree Warden ..... 39
Business Office.....1	Zoning Board of Adjustment ..... 40
<i>Manager of Information</i>	Zoning, Code Enforcement,
<i>Technology</i> ..... 2	and Health Officer ..... 41
Town Administrator..... 3	<b>PUBLIC SAFETY</b>
2015 Ordinances ..... 4	Fire Department..... 45
2015 Resolutions..... 5	McGregor Memorial EMS..... 47
Town Council ..... 12	Police Department ..... 50
<i>Town Council Members</i> ..... 13	<b>PUBLIC WORKS</b>
<b>CULTURE AND</b>	Director of Public Works.....53
<b>RECREATION</b>	Engineering Division ..... 55
Conservation Commission..... 15	Operations Division..... 56
Historic District/Heritage	Solid Waste Division..... 57
Commission ..... 16	Wastewater Division ..... 58
Parks and Recreation Committee ..... 18	Water Division ..... 59
<i>Parks and Recreation Director</i> ..... 19	
Public Library Board of Trustees..... 20	
<i>Library Director</i> ..... 21	

**TOWN SUPPORTED ORGANIZATIONS**

Aids Response Seacoast ..... 61  
 American Red Cross ..... 62  
 Big Brothers, Big Sisters of New Hampshire ..... 63  
 Court Appointed Special Advocates of New Hampshire ..... 64  
 Community Action Partnership of Strafford County ..... 64  
 Cross Roads House, Inc. .... 66  
 Goodwin Community Health..... 67  
 Haven..... 67  
 Homeless Center for Strafford County ..... 68  
 Homemakers Health Services ..... 70  
 Lamprey Health Care..... 71  
 Oyster River Youth Association..... 72  
 Ready Rides ..... 74  
 Strafford Regional Planning Commission ..... 74

**TOWN WORKING COMMITTEES**

Durham Agricultural Commission .... 77  
 Durham Energy Committee ..... 79  
 Economic Development Director ..... 80  
 Integrated Waste Management Advisory Committee ..... 82  
 Lamprey River Advisory Committee..... 83  
 Oyster River Local Advisory Committee ..... 84

**VITAL STATISTICS AND RESOURCES**

Births 2015 ..... 85  
 Deaths 2015..... 85  
 Marriages 2015..... 87  
 Resource Information..... 87  
     *Land Area* ..... 87  
     *Meeting Dates for Town Boards, Committees and Commissions* ..... 87  
     *Town Office Functions* ..... 88  
     *Miscellaneous*..... 88  
     *Town Tax Rate*..... 89  
 Telephone Directory ..... 89  
     *Emergency Numbers*..... 89  
     *Municipal Offices*..... 89  
     *Other Commonly Used Numbers*... 90  
 State and U.S. Representatives..... 91  
 Notice Concerning Involuntary Merging of Real Estate Lots ..... 92  
 Oyster River Cooperative  
 School District Letter..... 93

**BUDGET AND FINANCE**

*(Colored Stock at Report's end)*  
 2016 Approved General Fund Appropriations ..... 1  
 2016 Estimated General Fund Revenues ..... 1  
 2015 Tax Rate Breakdown..... 2  
 2015 Tax Valuation Breakdown..... 2  
 Approved 2016-2025 Capital Improvement Program ..... 3  
 FY 2015 Budget to Estimated ..... 7  
 Independent Auditor's Report ..... 10  
 Report of Trust and Capital Reserve Funds ..... 27  
 Statement of Long-Term Indebtedness ..... 29  
 Valuation, Tax History and Inventory ..... 31  
     *Valuation Figures 2011-2015* ..... 31  
     *MS-1 Summary for 2015* ..... 31  
     *Tax Rate 2011-2015* ..... 31  
     *Inventory of Town Property*..... 31



# Honorable Mentions

*We would like to take this opportunity to thank and recognize the following citizens for the important contributions they made to the community while volunteering their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees.*

## **SUPERVISORS OF THE CHECKLIST**

- Judith Aiken

## **TOWN COUNCIL**

- Diana Carroll
- David Howland
- Robin Mower
- Julian Smith

## **CONSERVATION COMMISSION**

- Richard Lyons
- John Parry
- Peter Smith

## **ECONOMIC DEVELOPMENT COMMITTEE**

- Ute Luxem

## **INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE**

- Michael Everngam

## **OYSTER RIVER ADVISORY COMMITTEE**

- Stephen Burns
- James Colbert, UNH

## **PARKS & RECREATION COMMITTEE**

- Jason Seaman
- Nathan Trauntvein
- Doreen Wachenschwanz

## **PLANNING BOARD**

- Linda Tatarczuch
- David Williams
- Peter Wolfe

## **STRAFFORD REGIONAL PLANNING COMMISSION (MPO ADVISORY COMMITTEE)**

- Brendon Anderson

## **ZONING BOARD OF ADJUSTMENT**

- James Lawson
- Roberta Woodburn

# In Memoriam

**P**eter Sheridan Smith was a talented and successful attorney, and a highly devoted public servant, having served on the Town Council for two consecutive terms, nine years on the Planning Board, and eleven years on the Conservation Commission. The following is from the published obituary that chronicles his life and achievements:

*Peter Sheridan Smith, an attorney who assisted in the preparation and defense of the Civil Rights Act of 1964 and Voting Act of 1965, and who was the first legal services lawyer to argue before the Supreme Court, died on February 14th at his home in Durham, New Hampshire at the age of 76. The cause was lymphoma.*

*Mr. Smith spent his 50 year career delivering legal services to those who traditionally have been denied access – African Americans and other people of color, the poor, juveniles, and those with disabilities. As a member of the elite Appeals and Research Section of the Civil Rights Division of the Justice Department, Smith wrote and argued appeals in some of the most significant cases in the civil rights struggles of the 1960s. It was during that time that Smith met Marjorie Kester, who was working as special assistant to the first chairman of the Equal Employment Opportunity Commission, Franklin D. Roosevelt, Jr. They were married by Judge Harold Greene, who had directed the Appeals and Research Section.*



**Peter Sheridan Smith**

April 27, 1938 to  
February 14, 2015

*In 1966, Smith became the first attorney of the Neighborhood Legal Services Program of Washington, DC – the nation’s first civil appellate legal services program. He argued before the Supreme Court of the United States the landmark case *Shapiro v. Thompson* that brought an end to welfare residency requirements. The work he did in public housing and welfare reform continues to this day to affect the quality of lives of those people who are dependent upon government policy for their very survival.*

*Having concluded that lack of access to effective legal representation required the participation of the private sector, Smith engaged in a groundbreaking effort at the Baltimore law firm of Piper and Marbury. The white shoe firm hired Smith in 1969 to open and direct a branch office in Baltimore’s inner-city dedicated exclusively to representing poor individuals – the first program of its kind in the United States. Under his leadership, the office became a model for a number of other law firms in the country and was the subject of a book: “The New Private Practice – A Study of Piper & Marbury’s Neighborhood Law Office”.*

*In 1972, Smith joined the faculty at the University of Maryland Law School and created one of the first clinical legal education programs in the nation, in which students practiced law in a full-time basis with their professor. The law students*

*...continued on next page*

*represented children who were being prosecuted in the Baltimore juvenile court and whose parents had little or no financial resources. Under Smith's direction, the clinic students litigated a case in the United States Supreme Court, involving the rights of juveniles not to be tried more than once for the same offense. It was the first appearance before that Court by a law school clinical program.*

*The last twenty years of Smith's legal career focused on representing children with disabilities in their effort to obtain appropriate special education services from public school districts.*

*In an apt summary of Smith's legal career, Baltimore Judge Robert Hammerman once wrote in a Court Opinion: "Recognition is the last thing which Mr. Smith would seek, and this is even more reason why it is due him. Mr. Smith is an excellent lawyer, a vigorous and able advocate, but above all one who has a keen social conscience and who has dedicated his considerable talents and abilities to fulfilling the calls and demands of that conscience. This Court and our entire community is in his debt and we are fortunate to have him in our midst."*

*Smith graduated from Philips Exeter Academy in 1956. He was pictured on the cover of the Phillips Exeter Bulletin in 1953 with his pet raccoon. He graduated from Bowdoin College in 1960 and remained an active and loyal alumnus until his death, focused in particular on recruiting students of color to attend Bowdoin. In 1989 he received Bowdoin's Alumni Service Award. Smith was a 50 year member of the New Hampshire Bar Association.*

*In 1990, Smith and his wife moved back to his childhood home in Durham, New Hampshire and he practiced law there until 2014. During that time, he served two terms on the Durham Town Council, in addition to extensive service on Durham's Planning Board and Conservation Commission. In his spare time, Smith was an avid hiker, summiting Mt. Katahdin annually for 60 years. He is survived by his wife of 48 years, Marjorie; children Douglas and Abigail; and three grandchildren.*

*A memorial service was held on March 14, 2015 at 2pm in Huddleston Hall at the University of New Hampshire; 73 Main Street, Durham, NH. ○*

# In Memoriam

**P**hyllis Wheeler Bennett was a passionate political activist, well known for her involvement in successfully preventing the attempt by wealthy shipping magnate Aristotle Onassis's ghost company Olympic Refineries, Inc. to build what was called "the world's largest oil refinery" along the shore of Great Bay at Durham Point. She did so by making the community aware of the proposal, as well as the misinformation provided by Onassis, the Union Leader, and the governor through her weekly newspaper *Publick Occurrences*. The following is from the published obituary that chronicles her life and achievements:

*Phyllis Wheeler Bennett, 74, of Durham, New Hampshire died on July 21, 2015.*

*Born February 21, 1941 in New York, New York, Phyllis was the daughter of Bertram Hill Wheeler and Kathryn Brennan Wheeler.*

*Phyllis graduated from Douglass College, now part of Rutgers University, in 1962. She began her active career when she won an internship with the United Nations. She did regular broadcasts, in Spanish, for the Voice of America. After graduation she worked in the Washington, DC, office of Congressman Jim Wright of Texas. As a political activist, she participated in The March on Washington in 1963 with Dr. Martin Luther King, Jr., as well as the Selma to Montgomery marches in 1965.*



**Phyllis Wheeler Bennett**  
February 21, 1941  
to July 21, 2015

*Phyllis was long active in the newspaper industry. She started at the early age of 10 by distributing handwritten newspapers to her neighbors in Woodbridge, NJ. In 1973, she and her former husband, Stephen Alden Bennett, moved to New Hampshire to start a weekly newspaper devoted to "local news and opinions." *Publick Occurrences* was named after the first newspaper published in the American colonies, shut down by*

*King James after one issue.*

*Six weeks after going to press, *Publick Occurrences* broke the news that Greek shipping magnate Aristotle Onassis was secretly planning, with the aid of then-Governor Meldrim Thomson, to build the world's largest oil refinery on Durham Point. As publisher, Phyllis oversaw the editorial content of hundreds of pages of facts gathered by University of New Hampshire faculty and members of Save Our Shores, led by local resident Nancy Sandberg.*

*The paper's reporting brought truth to the events and was instrumental in preserving the NH Seacoast. Its coverage of the oil refinery opposition and debate, "Battle for Durham," was nominated for a Pulitzer Prize and it was named the most enterprising newspaper in New England by the Boston Globe.*

*The oil refinery proposal was ultimately defeated*

*...continued on next page*



*by local vote made possible by the legislative works of NH Rep. Dudley Dudley. A granite bench recognizing the actions of these three women can be visited at Wagon Hill Farm in Durham, NH.*

*In 1974, Phyllis joined Steve Taylor at the newly formed New Hampshire chapter of the Humanities Council and in 1979 she joined the University of New Hampshire, where she led the Office of University Relations for eight presidents over the course of 23 years.*

*After retiring from UNH, Phyllis served the state and Durham community as a board member of the NH Audubon Society, the Canterbury Shaker Village and the NH Charitable Foundation.*

*Phyllis was a quiet power in state politics. She worked as a trusted advisor, in both formal and informal capacities, on countless political campaigns, including as Press Secretary for US Rep. Mo Udall's 1973 presidential campaign.*

*Her advice to all was "be a doer, not a watcher" and*

*she lived that philosophy. She was passionate about newspapers, gardening, traveling, politics, friends and family. Phyllis loved her home and garden at Oyster River Farm that she shared with her loving husband Ray Belles. Phyllis brought light into the world, into every space she occupied. She was a loyal friend, a beloved mother and wife, as well as a truly wonderful grandmother who taught her four grandsons the value of reading, listening, and being kind to others.*

*Members of Phyllis' family include her husband and partner of 40 years, Ray Belles; her brother, Richard Wheeler and his wife, Patty, of Ketchum, ID; her daughter, Meredith Bennett, her husband, Robert LaForty, and grandsons Ryan and Colin, of Ridgewood, NJ; and her son, Patrick Bennett, his wife, Kathy, and grandsons Alden and Hartley, of Charlotte, NC.*

*A celebration of Phyllis' life was held in the fall where many shared their memories of a woman who made the world a better place with her good humor, wisdom, talent, conviction, generosity, and grace. ○*

# *New Faces in 2015*



**Rachel Gasowski**  
*Parks & Recreation Director*  
Date of Hire: 7/01/15



**Donna Glodziak**  
*Part-time Permanent Parking  
Enforcement Clerk*  
Date of Hire: 12/01/15



**Sean Gray**  
*Firefighter/EMT*  
Date of Hire: 7/30/15



**Samuel Hewitt**  
*DPW, Buildings & Grounds*  
Date of Hire: 4/13/15

*...continued on next page*

# More New Faces in 2015



**Matthew Hunt**  
*Firefighter/EMT*  
Date of Hire: 2/01/15



**Kelly Lacoste**  
*Part-time permanent  
Secretary, Fire Department*  
Date of Hire: 3/30/15



**Randy Pelletier**  
*Police Officer*  
Date of Hire: 8/17/15



**Jessica Plante**  
*Fire Inspector*  
Date of Hire: 11/23/15

# Officers, Boards, and Committees

## ELECTED OFFICIALS

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
<b>DURHAM TOWN COUNCIL</b>					
Jay B. Gooze, <b>Chair</b>	9 Meadow Rd.	868-2497	3 Yrs	3/16	Elected
James Lawson, <b>Pro Tem</b>	24 Deer Meadow Rd.	868-1540	3 Yrs	3/18	Elected
Katherine Bubar	42 Dover Rd.	868-2955	3 Yrs	3/17	Elected
Wayne Burton	106 Madbury Rd.	868-5037	3 Yrs	3/16	Elected
Firoze Katrak	565 Bay Rd.	868-9705	3 Yrs	3/18	Elected
Ute Luxem	23 Ross Rd.	659-3143	3 Yrs	3/17	Elected
Katherine Marple	82 Madbury Rd.	868-7013	3 Yrs	3/17	Elected
Kenny Rotner	18 Bagdad Rd.	868-7575	3 Yrs	3/18	Elected
Carden N. Welsh	3 Fairchild Dr.	868-2996	3 Yrs	3/16	Elected
<b>DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES</b>					
Jenna Roberts, <b>Chair</b>	15 Cowell Dr.	868-7402	3 Yrs	3/16	Elected
Susan Roman	16 Littlehale Rd.	868-2293	3 Yrs	3/17	Elected
William Schoonmaker	24 Mill Rd.	868-1797	3 Yrs.	3/16	Elected
Carolyn Singer	5 Woodridge Rd.	868-3859	3 Yrs	3/18	Elected
Holly Stark	19 Pinecrest Ln.	247-4088	3 Yrs.	3/16	Elected
Dianne Thompson	22 Perley Ln.	397-5858	3 Yrs	3/17	Elected
Nancy Webb	23 Woodridge Rd.	868-5370	3 Yrs	3/18	Elected
Toby Ball, <b>Alt.</b>	4 Morgan Way	397-5790	1 Yr	4/16	Council
Roni Slavin Pekins, <b>Alt.</b>	10 Beard's Landing	868-2041	1 Yr	4/16	Council
Charlotte Ramsay, <b>Alt.</b>	3 Sophie Ln.	315-854-1997	1 Yr	4/16	Council
<b>MODERATOR</b>					
Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/16	Elected
Michael Everngam, <b>Asst.</b>	49 Emerson Rd.	868-5765	2 Yrs	3/16	Moderator
<b>SUPERVISORS OF THE CHECKLIST</b>					
Ann Shump, <b>Chair</b>	10 Fogg Dr.	868-1342	6 Yrs	3/20	Elected
Deborah Hirsch Mayer	19 Garden Ln.	868-7150	6 Yrs	3/16	Elected
Roni Slavin Pekins	10 Beard's Landing	868-2041	6 Yrs	3/18	Elected
<b>TOWN CLERK/TAX COLLECTOR</b>					
Lorrie Pitt	8 Newmarket Rd.	868-5577	3 Yrs	3/17	Elected

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OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
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### TOWN TREASURER

Karl Van Assselt	17 Fairchild Dr.	868-6353	3 Yrs	3/17	Elected
Catherine Leach, Deputy	14 Fairchild Dr.	868-5992	3 Yrs	3/17	Treasurer

### TRUSTEES OF THE TRUST FUNDS AND CEMETERIES

William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/17	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/18	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/16	Elected

## BOARDS, COMMISSIONS AND COMMITTEES

### CEMETERY COMMITTEE

Craig Seymour, Chair	110 Durham Pt. Rd.	868-2441	3 Yrs	3/16	Elected
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/17	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/18	Elected
Wayne Burton, Cncl Rep	106 Madbury Rd.	868-5037	1 Yr	3/16	Council
Firoze Katrak, Cncl Rep	565 Bay Rd.	868-9705	1 Yr	3/16	Council
James Lawson, Cncl Rep	24 Deer Meadow Rd.	868-1540	1 Yr	3/16	Council

### CONSERVATION COMMISSION

Ann Welsh, Chair	3 Fairchild Dr.	868-2996	3 Yrs	4/16	Council
Otho Wells, V. Chair	65 Bagdad Rd.	868-2159	3 Yrs	4/17	Council
Coleen Fuerst	220 Newmarket Rd.	767-7238	3 Yrs	4/18	Council
Robert Sullivan	32 Bagdad Rd.	868-3635	3 Yrs	4/16	Council
Dick Wollmar	15 Sprucewood Ln.	200-0691	3 Yrs	4/17	Council
Michael Morneault, Alt.	55 Adams Pt. Rd.	412-915-2669	3 Yrs	4/17	Council
Sally Tobias, Alt.	107 Madbury Rd.	397-0802	3 Yrs	4/18	Council
VACANT, Alt.			3 Yrs	4/16	Council
Barbara Dill, PB Rep	170 Packers Falls Rd.	200-0280	1 Yr	3/16	Plan Brd
Katherine Bubar, Cncl Rep	42 Dover Rd.	868-2955	1 Yr	3/16	Council

### ECONOMIC DEVELOPMENT COMMITTEE (EDC)

Warren Daniel	4 Palmer Dr.	969-0434	3 Yrs	4/18	Council
Karl VanAsselt	17 Fairchild Dr.	868-6353	3 Yrs	4/17	Council
VACANT			3 Yrs	4/16	Council
Raymond Rodon, Alt.	18 Ross Rd.	312-2043	3 Yrs	4/16	Council
Renee Capicchioni Vannata, Alt.	5 Wood Rd.	868-5199	3 Yrs	4/18	Council
Ute Luxem, Cncl Rep	23 Ross Rd.	659-3143	1 Yr	3/16	Council
Lorne Parnell, PB Rep	2 Deer Meadow Rd.	868-1240	1 Yr	4/16	Plan Brd

### HISTORIC DISTRICT COMMISSION

Peter Stanhope, Chair	37 Dover Rd.	868-3710	3 Yrs	4/18	Council
Andrea Bodo, Secretary	20 Newmarket Rd.	868-7152	3 Yrs	4/17	Council
Heidi Ely	177 Durham Pt. Rd.	868-5582	3 Yrs	4/17	Council
Catherine Meeking	3 Foss Farm Rd.	397-5152	3 Yrs	4/18	Council



OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Charles (Chip) Noon	9 Littlehale Rd.	866-1121	3 Yrs	4/16	Council
James Lawson, <b>Cncl Rep</b>	24 Deer Meadow Rd.	868-1540	1 Yr	3/16	Council
William McGowan, <b>PB Rep</b>	135 Packers Falls Rd.	659-8210	1 Yr	4/16	Plan Brd

### **PARKS AND RECREATION COMMITTEE**

Michael Sievert, <b>Chair</b>	28 Riverview Rd.	868-3383	3 Yrs	4/17	Council
Michael Drooker	7 Marden Way	397-5681	3 Yrs	4/16	Council
Nate Fitch	12 Griffith Dr.	988-4406	3 Yrs	4/17	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/16	Council
Kasey Morneault	55 Adams Point Rd.	724-799-0904	3 Yrs	4/18	Council
<b>VACANT</b>			3 Yrs	4/18	Council
<b>VACANT, Alt.</b>			3 Yrs	4/16	Council
Kenny Rotner, <b>Cncl Rep.</b>	18 Bagdad Rd.	868-7575	1 Yr	3/16	Council

### **PLANNING BOARD**

Andrew Corrow, <b>Chair</b>	139 Durham Pt. Rd.	397-5313	3 Yrs	4/17	Council
William McGowan, <b>V. Chair</b>	135 Packers Falls Rd.	659-8210	3 Yrs	4/18	Council
Barbara Dill	170 Packers Falls Rd.	200-0280	3 Yrs	4/18	Council
Richard Kelley	47 Stagecoach Rd.	659-2207	3 Yrs	4/17	Council
Lorne Parnell	2 Deer Meadow Rd.	868-1240	3 Yrs	4/16	Council
Stephen Roberts	174 Packers Falls Rd.	659-3761	3 Yrs	4/16	Council
Wayne Lewis, <b>Alt.</b>	11 Edendale Ln.	659-5697	3 Yrs	4/18	Council
Paul Rasmussen, <b>Alt.</b>	105 Madbury Rd.	397-5359	3 Yrs	4/17	Council
<b>VACANT, Alt.</b>			3 Yrs	4/16	Council
Katherine Marple, <b>Cncl Rep</b>	82 Madbury Rd.	868-7013	1 Yr	3/16	Council
Jay B. Gooze, <b>Alt. Cncl Rep</b>	9 Meadow Rd.	868-2497	1 Yr	3/16	Council

### **RENTAL HOUSING COMMISSION**

Francis Chase	14 New Zealand Rd., Box 2815 Seabrook, NH 03874	978-5892	N/A	N/A	DLA
Ann Lawing	Thompson Hall, UNH	862-2498	N/A	N/A	UNH
Brett Gagnon	MUB, Room 122	862-2163	N/A	N/A	UNH
Wayne Burton	106 Madbury Rd.	868-5037	1 Yr	3/15	Council
Bryan Merrill, <b>Student Senate</b>	Memorial Union Bldg.	Unknown	N/A	N/A	DLA/Cncl
Karen Mullaney, <b>Neighborhood Rep.</b>	8 Davis Ave.	868-5811	N/A	N/A	Council
Harry Mueller, <b>Neighborhood Rep.</b>	52 Edgewood Rd.	868-1306	N/A	N/A	Council
Wayne Burton, <b>Cncl Rep.</b>	106 Madbury Rd.	868-5037	1 Yr.	3/16	Council
<b>VACANT, Tenant Rep.</b>			N/A	N/A	Council
<b>VACANT</b>			N/A	N/A	DLA

### **ZONING BOARD OF ADJUSTMENT**

Sean Starkey, <b>Chair</b>	13 Riverview Rd.	868-1556	3 Yrs	4/16	Council
Christian Sterndale, <b>V.Chair</b>	60 Mill Rd.	397-5093	3 Yrs	4/17	Council
Ruth Davis, <b>Secretary</b>	2 Maple St.	868-9827	3 Yrs	4/16	Council
Michael Hoffman	300 Durham Pt. Rd.	868-3333	3 Yrs	4/18	Council
Thomas Toy	15 Cutts Rd.	781-8600	3 Yrs	4/18	Council
Allan Howland, <b>Alt.</b>	32 Frost Dr.		3 Yrs.	4/17	Council

...continued on next page

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Henry Smith, <b>Alt.</b>	93 Packers Falls Rd.		3 Yrs	4/16	Council
<b>VACANT, Alt.</b>			3 Yrs	4/18	Council

## TOWN WORKING COMMITTEES

### DOWNTOWN TIF DISTRICT ADVISORY BOARD

Christopher Clement	Thompson Hall, UNH	862-2232	3 Yrs	4/18	Council
Tom Elliott	26 Edgewood Rd.	995-1666	3 Yrs	4/18	Council
Roger Hayden	4 Lexington St., Dover	674-4834	3 Yrs	4/18	Council
Sean O'Connell	22 Shearwater St.	361-4771	3 Yrs	4/18	Council
Karl VanAsselt, <b>EDC Rep</b>	17 Fairchild Dr.	868-6353	3 Yrs	4/18	EDC

### DURHAM AGRICULTURAL COMMISSION

Theresa Walker, <b>Chair</b>	62 Bennett Rd.	659-7226	3 Yrs	4/16	Council
Raymond LaRoche Jr., <b>V Chair</b>	41 Bennett Rd.	292-5563	3 Yrs	4/17	Council
Vincent Dell'ova, <b>Treasurer</b>	22 Fitts Farm Dr.	397-5121	3 Yrs	4/18	Council
Tom Bebbington	15 Cowell Drive	868-7402	3 Yrs	4/17	Council
John Carroll	54 Canney Rd.	868-2935	3 Yrs	4/18	Council
David Potter	281 Mast Rd. Ext.	868-1404	3 Yrs	4/16	Council
Ellen Karelitz, <b>Alt.</b>	113 Madbury Rd.	868-6070	3 Yrs	4/17	Council
Susan MacDonald, <b>Alt.</b>	PO Box 844	868-6475	3 Yrs	4/18	Council
Bonnie McDermott, <b>Alt.</b>	80 Dover Rd.	868-7822	3 Yrs	4/17	Council
Carol Tuveson, <b>Alt.</b>	11 Watson Rd.	750-0137	3 Yrs	4/16	Council
Michelle Whisnant, <b>Alt</b>	185 Wednesday Hill Rd.	369-0907	3 Yrs	4/16	Council
Kenny Rotner, <b>Cncl Rep.</b>	18 Bagdad Rd.	868-7575	1 Yr	3/16	Council

### DURHAM ENERGY COMMITTEE

Charles Forcey, <b>Chair</b>	12 Thompson Ln.	868-3038	N/A	N/A	Council
Cameron Cook	83 Main St. GSS Box 4946	413-241-0356	N/A	N/A	Council
James Dreher	220 Newmarket Rd.	659-7575	N/A	N/A	Council
Mary Downes	43A Bagdad Rd.	397-5547	N/A	N/A	Council
Harry Tobias	107 Madbury Rd.	397-0802	N/A	N/A	Council
Steve Weglarz, Jr.	19 Cedar Point Rd.	502-1914	N/A	N/A	Council
Martin Wosnik, <b>UNH Rep.</b>	7 Prescott St., Newmarket	862-1891	N/A	N/A	UNH Pres.
Wayne Burton, <b>Cncl Rep</b>	106 Madbury Rd.	868-5037	1 Yr	3/16	Council
Andrew Corrow, <b>PB Rep</b>	139 Durham Pt. Rd.	397-5313	1 Yr	4/16	Plan Brd

### INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE

Mary Caulfield	8 Woodside Dr.	868-2220	N/A	N/A	Council
Carina Dolcino	41 Emerson Rd.	969-3378	N/A	N/A	Council
Nell Neal	11 Riverview Rd.	868-3226	N/A	N/A	Council
<b>VACANT</b>			N/A	N/A	Council
<b>VACANT</b>			N/A	N/A	Council
<b>VACANT</b>			N/A	N/A	Council
<b>VACANT, Alt.</b>			N/A	N/A	Council
Carden N. Welsh, <b>Cncl Rep</b>	3 Fairchild Dr.	868-2996	1 Yr	3/16	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
<b>LAMPREY RIVER ADVISORY COMMITTEE</b>					
Anne Lightbody	95 Madbury Rd	617-899-8449	3 Yrs	11/20/18	State
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	5/31/16	State
Ann Welsh	85 Bennett Rd.	659-2721	3 Yrs	5/31/16	State
VACANT			3 Yrs	9/26/15	State
<b>OYSTER RIVER LOCAL ADVISORY COMMITTEE</b>					
Jim Hornbeck	19 Woodridge Rd.	868-5419	3 Yrs	6/23/18	State
VACANT			3 Yrs		State
VACANT			3 Yrs		State
VACANT			3 Yrs		State
<b>PEASE AIRPORT NOISE COMPATIBILITY STUDY COMMITTEE</b>					
Lee Seidel	14 Sumac Ln.	868-7953	3 Yrs	4/18	Council
<b>STRAFFORD REGIONAL PLANNING COMMISSION &amp; MPO POLICY COMMITTEE</b>					
Wayne Burton	106 Madbury Rd.	868-5037	4 Yrs	4/16	Council
Richard England	18 Orchard Dr.	868-5314	4 Yrs	4/17	Council
VACANT			4 Yrs	4/19	Council

# Retirement

***On May 31, 2015, Jason Cleary retired from the Fire Department after completing over thirty-three years in service; twenty-one years specifically in fire service.***

**J**ason's interest in fire service began while he was in high school where he participated in the Fire Explorer program for Reading, Massachusetts in 1982.

After graduating high school, he began to work in all aspects of public service for several fire, EMS, and law enforcement agencies. Jason is a Paramedic and holds two degrees, one in Police Science and one in Forensic Science. He also obtained his National Fire Academy, Executive Fire Officer title in 2013.

On August 27, 2007, Jason began employment with the Town of Durham Fire Department as its Division Chief overseeing Fire Prevention. After a short period of time, he was promoted to Assistant Chief responsible for the Operation section. Jason was able to excel in that position as he expanded the department's use of Incident Action Planning for larger events allowing all agencies to work together in a smoother and more efficient manner. Jason's strong background as a Paramedic proved very useful during his



**Jason Cleary**  
*Assistant Fire Chief*

tenure with the Fire Department as he was able to create a strong working relationship with the local hospitals and the McGregor Memorial EMS.

One of Jason's personal passions is his antique 1941 Ford fire truck that he refurbished and drove in many Durham Memorial Day parades. Jason also volunteered with the Woodman Institute Museum located in Dover, New Hampshire.

The Woodman Institute was created in 1915 and is dedicated to history, science, and the arts. Jason's first experience with Woodman was his portrayal of an historical Dover firefighter from the early 1900's as part of the historical walk through the Great Mill Fire that occurred in Dover in January 1907. Jason continues to play several different characters in history for events at the Woodman Institute.

Jason is currently an adjunct faculty member and teaches courses for the Lakes Region Community College in Laconia, New Hampshire. He is also a part-time bailiff for the Rockingham County Courts.

The Town of Durham extends its sincere thank you to Jason for his dedicated service to the community over the past eight years, and wishes he and his family the very best in retirement. ○

# Retirement

***On December 31, 2015, Tom Johnson retired from the Town of Durham after serving fifteen years as the Zoning, Code Enforcement, and Health Officer.***

**O**n October 15, 2001, Tom began employment with the Town of Durham as the Zoning, Code Enforcement, and Health Officer. Prior to his arrival, the Town had been relying on its neighboring communities of Newmarket, Lee, and Epping for inspection help after Durham's former Zoning Officer left in August 2001.

During his early years in Durham, Tom was tasked with addressing concerns arising in various residential neighborhoods surrounding student rental units relative to noise, trash, parking, and alcohol-related problems. Tom worked closely with the Rental Housing Commission and Durham Landlords Association to strengthen existing or creating new ordinances designed to address disorderly properties and disruptive behavior affecting residents' quality of life and diminishing their property values. This initiative and the passage of a Housing Standards Ordinance in January 2013 resulted in significant improvements to affected neighborhoods.

Beginning in 2009 and continuing into 2015, the Zoning and Code Enforcement Office experienced a large increase in construction projects for



**Thomas (Tom) Johnson**  
*Zoning, Code Enforcement,  
and Health Officer*

new multi-family and multi-unit buildings, as well as renovation/reconstruction of existing buildings that caused migration of student housing out of traditional single-family residential neighborhoods. A part-time housing inspector was hired to perform early morning monitoring of properties for zoning violations. Under Tom's able direction, any discrepancies identified during inspections of these projects were corrected in accordance with code standards

before issuance of occupancy permits thereby ensuring the health and safety of University of New Hampshire students residing off campus in the buildings.

In addition to countless new single-family homes built on various existing building lots throughout Durham in existing neighborhoods, residential remodelings, and additions and renovations to Durham's aging housing stock, entire new neighborhoods were also constructed during Tom's tenure. The most significant of these included: Holiday Inn Express Hotel, Riversedge multi-unit residential, 8 Jenkins Court Mixed Use, Kostis Mixed Use, Lodges of Peak Development, 9 Madbury Road Mixed Use, Madbury Commons Mixed Use, Ballard building Mixed Use, Cottages by Capstone Development, Orion 6-building complex, Bryant Properties multi-story, Henderson property, Pauly's Pockets,

*...continued on next page*



Grange Mixed Use, and Xemed Research/Office development.

Tom and his staff were also directly involved in the oversight of three major municipal building projects that included additions and renovations to the new Oyster River High School, construction of the new Durham Public Library at 49 Madbury Road, and construction of the new Town Hall building at 8 Newmarket Road.

Besides his active involvement with the Town's numerous construction projects, Tom also spent many hours attending Zoning Board of Adjustment meetings. His role as Zoning Officer was vital in assisting the Zoning Board of Adjustment with its duty and process of hearing and making decisions on special exceptions, equitable waivers of dimensional requirements,

appeals on administrative decisions, and variances in the enforcement of the Zoning Ordinance.

Throughout his tenure in Durham, Tom received numerous recognitions and awards from the various professional associations to which he belonged, attesting to the high degree of esteem he garnered among his peers.

Outside of the many hours dedicated to managing the Town's Zoning, Code Enforcement, and Health Department, Tom enjoys traveling, being a grandfather to his 11 (12th in May) grandchildren, snowmobiling, golfing, hiking, and canoeing.

The Town of Durham extends its sincere thank you to Tom for his dedicated service to the community over the past fifteen years, and wishes he and his family the very best in retirement. ○

# Town Election Results

**MARCH 10, 2015**

**ARTICLE 1:**

**For Councilor** (*Three, 3-year terms*)

Firoze E. Katrak - 773

Kenneth (Kenny) A. Rotner - 842

James E. Lawson - 779

**Moderator** (*One, 2-year term*)

Christopher T. Regan - 970

**Public Library Trustee** (*Two, 3-year terms*)

Nancy Web - 931

Carolyn Singer (Write In) - 242

**Supervisors Of The Checklist** (*One, 6-year term*)

Deborah Hirsch Mayer - 936

**Trustees Of The Trust Fund** (*One, 3-yr term*)

Peter E. Stanhope - 360

Michael H. Everngam - 543

**Trustees Of The Trust Fund** (*One, 2-yr term*)

William C. Cote - 947

# Warrant

## ELECTION, TUESDAY, MARCH 8, 2016

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, Multipurpose Room, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the eighth day of March 2016 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

### **ARTICLE 1:**

To bring in your votes for three (3) Councilors (3-year terms); one (1) Councilor (1-year term); three (3) Durham Public Library Board of Trustees (3-year terms); one (1) Moderator (2-year term); one (1) Supervisor of the Checklist (6-year term); one (1) Trustee of the Trust Funds (3-year term).

Given under our hands and seal this 14th day of December in the year of our Lord Two Thousand Fifteen.

### ***Councilors of Durham:***

Jay B. Gooze, **Chair**  
James Lawson, **Chair Pro Tem**  
Katherine Bubar  
Wayne Burton  
Firoze Katrak  
Ute Luxem  
Katherine Marple (Absent)  
Kenny Rotner  
Carden N. Welsh

# Administrative Summary

## BUSINESS OFFICE

Gail Jablonski, *Business Manager*

The Business Office provides the accounting, purchasing, payroll, assessing, computer support services, accounts receivable billing and collection and cash management services for the Town, as well as support services to all Town departments. The department's goal is to provide timely and reliable information by which department managers, the Administrator, and ultimately the Town Council can make informed decisions in the best interest of the Town. In addition, the Business Manager serves as the General Assistance Officer for the Town.

Once again, the Business Office provided support to the Administrator in preparation of the annual Operating Budget and the ten-year Capital Improvement Plan. On December 14, 2015 the 2016 Operating Budgets and Capital Improvement Plan were approved by the Durham Town Council. The 2016 Budget, as approved, is projected to maintain the 2016 municipal tax rate at \$8.48. This was achieved through the hard work and commitment of the Town Council and Town staff.

In August, the Town partnered with Public Financial Management, Inc. to issue long-

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Gail Jablonski, Business Manager; Lisa Beaudoin, Administrative Assistant; Barbara Ross, Staff Accountant. Photo Courtesy DCAT Studios



term bonds in the amount of \$2,895,000 for the purchase of a refuse collection vehicle, recycling collection vehicle, dump truck, repairs to the Main Street railroad bridge, upgrades to Dame Road, replacement of the Coe Drive sidewalk, and several water and wastewater projects. Prior to issuing bonds the Town was required to receive an updated credit rating from Moody's Investors Services. On August 4th Moody's Investors Services reviewed and assigned a rating of Aa2 to the Town of Durham. Investment grade ratings from best to worst are Aaa, Aa1, Aa2, Aa3, A1, A2, A3, Baa1, Baa2, Baa3, etc. The Aa2 rating reflects the Town's growing but still moderately sized tax base that is bolstered by the presence of the University of New Hampshire. The rating also incorporates a

satisfactory financial position and moderate debt burden. The bonds were then sold in a competitive bid market where eight (8) bids were received. The low bidder was UBS Financial Services, Inc. who offered a True Interest Cost of 1.72%.

The Town has two contracts that expired on December 31, 2015. Negotiations have recently begun with two of the four Town bargaining units: the Durham Professional Firefighter's Association (DPFFA) Local #2253 which represents 18 employees at the Fire Department, and the American Federation of State, County, and Municipal Employees (AFSCME) Council 93, Local 863 which represents 16 employees at the Public Works Department.

## MANAGER OF INFORMATION TECHNOLOGY

**Luke Vincent**

### *2015 Accomplishments*

**Offsite Backup through Co-location.** Through good vendor relationships the IT Manager was able to secure low-cost, tiered rack space in a regional datacenter. This space is being used solely to support offsite mirroring of local backup storage arrays. By utilizing all available bandwidth at the current sites during non-peak hours the Town is able to push incremental changes in its operating dataset to this redundant storage, nightly. The Town conserves the limited bandwidth it has to the datacenter by keeping its backups very targeted in addition to using dedupe technologies. Although not a perfect solution, it is much better than having no backup should an entire site be lost. The Town will continue to evaluate offsite options in the 2016 calendar year.

**Office Training for Staff.** This year, through New Horizons of Nashua, the Town was able to run through the first phase of a new program design to refresh and update staff skills with common office applications (i.e., Word, Excel, and Outlook).

Ultimately having staff better trained cuts down on the number and scope of support calls and eliminates wasted effort by illustrating the most effective way to accomplish a given task within an application. Everyone, even the IT Manager, is certain to gain something from the classes that are to be offered. While funding for this effort had to be trimmed in 2015 due to budget concerns, ultimately a small group of individual staff members were able to pre-test with an eye toward customized classes in the new budget year. Full funding for this program has been included in the 2016 Operating Budget.

Jay B. Gooze, IT volunteer; Luke Vincent, Manager of Information Technology





## Goals for 2016

**Exchange 2016 roll out.** The Town's current enterprise messaging environment, containing Exchange 2010 vintage servers, is starting to show its age. With the release of Office 2016, staying with the current configuration will soon translate to problems. It is time to upgrade. Exchange 2016 is the logical jump, as the Town continues to resist either hosted-exchange or cloud-based Office 365. A deeper analysis of cost will need to be done in the coming year.

The Exchange 2016 preferred architecture does not include provisions to virtualize the mailbox instances. In fact, Microsoft would prefer the Town use its own native data availability feature set, in the form of the Database Availability Group (DAG), over those available in the given virtualization platform. Since the Town is heavily virtualized at this point, this recommendation poses some questions about the necessity to continue

to support Exchange, a still business critical application, in-house. By the end of 2016 the Town will have a better picture of where its application priorities lie.

**Hardware forklift.** The Town's virtualization platform relies on two key components to provide the numerous benefits it does for business operations: a blade server and a storage area network. In the Town's case, this hardware needs major updating. Based on past usage and a general sense of the direction the Town is heading in, the IT Manager is confident that the Town will actually be able to scale back a bit on both of these infrastructure puzzle pieces and proceed to a more converged blade and storage combination and thereby avoid the domain-specific knowledge needed to operate and maintain a separate array cluster as is currently the case. In 2016 the Town will be implementing a complete hardware forklift of the virtualized infrastructure at the Town Hall. ○

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## TOWN ADMINISTRATOR

Todd Selig

**T**he Town of Durham continues to be economically and prudently operated. The Town functions as a purveyor of public services, and Town staff, elected, and appointed officials are working to implement business practices to control costs and maintain the municipality's fiscal position despite many competing pressures ranging from Master Plan work to moving ahead with long-deferred capital needs to land conservation. From preserving the quality of life within traditional residential neighborhoods to taking steps to address the potential impacts of climate change, many individuals have collectively worked diligently on behalf of the community in 2015.

The Town's weekly "Friday Updates" serve to keep the Town Council and members of the community informed of news and happenings in Durham. Over 3,100 people subscribe to this weekly broadcast. Durham has once again bolstered its Twitter and Facebook presence in order to meet the demands of residents' changing preferences

for information distribution. For example, 567 individuals have signed up for Durham's Twitter feed and 1,247 individuals follow Durham on Facebook. The goal is to keep residents informed of local affairs so they may become involved when issues are of interest to them thereby bolstering Durham's social capital.

Durham's last Master Plan was written in 2000. The Town commenced an update in 2011 with a lengthy citizen engagement process that included a public forum and community survey. A Master Plan Advisory Committee was formed at that time to assist the Planning Board in overseeing the process. Significant headway was made in 2014 and 2015 with the following ten chapters ultimately being adopted by the Planning Board in November 2015: Agricultural Resources, Downtown and Commercial Core, Economic Development, Energy, Historical Resources, Natural Resources, Recreation, Community Character, Housing and Demographics, and

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## 2015 ORDINANCES

2015-01	Amending Chapter 72 “Housing Standards” and amending the Fire Department section of the Town-wide Master Fee Schedule to remove accompanying fees relating to this chapter and include language stipulated in the Settlement Agreement between the Durham Landlords Association, LLC Et al and the Town of Durham dated December 12, 2014	Passed	02/16/15
2015-02	Amending Chapter 132 “Tax Exemptions and Credits,” Section 7, “Solar Energy System” of the Durham Town Code, to clarify its intent and implementation	Passed	02/16/15
2015-03	Amending Chapter 153 “Vehicle & Traffic”, Section 153-34 “Schedule II: Speed Limits” of the Durham Town Code by lowering speed limits on a number of roads in the Wedgewood neighborhood from 30 MPH to 25 MPH	Passed	04/20/15
2015-04	Amending Chapter 153 “Vehicles and Traffic”, Section 153-46 “Schedule XIV: Parking prohibited at all times” of the Durham Town Code by designating a parking space on Garrison Avenue specifically dedicated for a “car-sharing” vehicle	Passed	04/20/15
2015-05	A Planning Board-initiated ordinance in accordance with Section 175-14(A) of the Town Zoning Ordinance regarding the <u>Durham Business Park Zoning District</u> to: A) Amend Chapter 175 “Zoning”, Article XII, Section 175-53 “Table of Land Uses” by Changing Elderly Housing, Single Family; Elderly Housing, Duplex; and Elderly Housing, Multiunit From “Not Permitted” to Allowed by Conditional Use; and B) Amend Chapter 175 “Zoning”, Article XII, Section 175-54 “Table of Dimensional Requirements” by Changing Minimum Lot Area Per Dwelling Unit From NA (Not Applicable) to 35,000 square feet	Passed	04/20/15
2015-06	A Planning Board-initiated amendment to Chapter 175 “Zoning”, Section 175-3 “Purpose (Statement)” of the Durham Town Code by adding language to reference the appropriate state statute and adding language about renewable energy	Passed	05/04/15
2015-07	A Council-initiated ordinance amending Chapter 175 “Zoning”, Article XVII Durham Historic Overlay District”, Section 175-91(A)(3) “Historic District Commission, Membership” of the Durham Town Code to remove language limiting the number of terms members can serve on the Historic District/Heritage Commission	Passed	06/15/15

2015-08	A Planning Board-initiated ordinance amending Chapter 175 “Zoning”, Article II “Definitions” and Article XV “Flood Hazard Overlay District” of the Durham Town Code to comply with FEMA requirements	Passed	09/21/15
2015-09	A Council-initiated ordinance amending Chapter 175 “Zoning”, Section 175-53 “Use Standards” “Table of Land Uses”, of the Durham Town Code to change “Mixed Use with Residential (Office/Retail Down, Multiunit Residential Up)” from Conditional Use to Not Permitted in the Professional Office and Church Hill districts	Passed	10/05/15

## 2015 RESOLUTIONS

2015-01	Authorizing the acceptance of private donations and unanticipated revenues totaling \$1,392.62 and authorizing the acceptance of grant funds totaling \$1,000.00 for a combined total of \$2,392.62 received by the Town of Durham between January 1 and December 31, 2014	Passed	02/02/15
2015-02	Expressing opposition to House Bill 112 relative to voter qualification domicile	Passed	02/04/16
2015-03	Amending the Employment Agreement dated January 30, 2013 between the Town of Durham and Administrator Todd I. Selig, renewing the term of the Agreement for a period of five years extending from January 1, 2015 to December 31, 2019, and authorizing the Council Chair to sign said Agreement on behalf of the Town Council	Passed	02/16/15
2015-04	Waiving the Standardized Purchasing Process in accordance with Article 7 of the Town of Durham Purchasing Policy, and upon recommendation of the Administrator, authorizing the designation of refrigeration services as a single source of supply for purchase of chiller equipment	Passed	02/16/15
2015-05	Recognizing outgoing elected officials for their dedicated services to the Town of Durham	Passed	03/02/15
2015-06	Authorizing the raising, appropriating, and expenditure of an additional Sixty Thousand Dollars (\$60,000) within the FY 2015 Capital Fund Budget to install a new mechanical system at the Churchill Rink with funds to come from the Churchill Rink Special Revenue Fund Unassigned Fund Balance and to clarify in the 2015 Churchill Rink Operating Budget the designation of \$80,000 of fund balance as a transfer to the Capital Fund to finance the previously approved 2015 Churchill Rink capital purchases	Passed	03/02/15

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2015-07	Establishing a policy that Budget or Capital Improvement Program items and operational decisions related to Town-owned properties for which Land Stewardship Plans have been developed shall reference recommendations mentioned therein	Passed	03/02/15
2015-08	Recognizing Douglas Bencks for his exceptional service to the Town of Durham while serving as a Library Board of Trustee	Passed	03/16/15
2015-09	Establishing regular Town Council meeting dates for April 2015 through March 2016	Passed	03/16/15
2015-10	Authorizing the acceptance of private donations totaling \$5,060.00 received by the Town of Durham between January 1 and December 31, 2014	Passed	03/16/15
2015-11	Authorizing the close-out and transfer of \$1,903.16 surplus from the recently completed Smith Chapel Renovation Project to the Smith Chapel Trust Fund established in 1927	Passed	04/06/15
2015-12	Waiving the Standardized Purchasing Process in accordance with Section 7 of the Town of Durham Purchasing Policy and upon recommendation of the Administrator: authorizing the designation of Amkus Rescue Systems and related components as standard purchasing items, and authorizing the designation of Fire Tech & Safety of NE as the sole source vendor for the purchase of these items	Passed	04/06/15
2015-13	Authorizing the acceptance of grant funds in the amount of \$11,400 through UNH Grounds and Roads From the New Hampshire Department of Environmental Services between January 1 and December 31, 2014	Passed	04/06/15
2015-14	Establishing a Downtown Tax Increment Finance (TIF) District Advisory Board	Passed	04/20/15
2015-15	Formally “sunsetting” the Durham Cable Access Channel (DCAT) Governance Committee and thanking all members that served on the committee throughout the years for their efforts and service to the Town of Durham	Passed	04/20/15
2015-16	Authorizing the issuance of One million Two Hundred Thousand Dollars (\$1,200,000) in a Tax Anticipation Note Line of Credit	Passed	05/18/15
2015-17	Authorizing the Administrator to sign an Application and Membership Agreement with HealthTrust, Inc. for the Town to participate in a RSA 5-B Pooled Risk Management Program	Passed	06/15/15

2015-18	Authorizing the acceptance and expenditure of grant funds totaling \$25,000.00 for the purpose of acquiring the approximately 43.4 acre Thompson property on the Lamprey River, said grants being a \$15,000 From the NH Moose Plate Program and \$10,000 From the Piscataqua Region Estuary Partnership (PREP)	Passed	06/15/15
2015-19	Authorizing the Administrator to submit an application to the NH Department of Resource and Economic Development requesting that a certain tract of land on Technology Drive be designated as an Economic Revitalization Zone, to be known as "Technology Drive Economic Revitalization Zone"	Passed	07/20/15
2015-20	Authorizing the Administrator to submit an application to the NH Department of Resource and Economic Development requesting that the Durham Business Park and Stone Quarry be designated as an Economic Revitalization Zone, to be known as "Durham Business Park Economic Revitalization Zone"	Passed	07/20/15
2015-21	Adopting the provisions of RSA 31:95 C to establish a Special Revenue Fund known as the Downtown Tax Increment Financing District Fund to collect and expend revenues for the purpose of funding infrastructure improvements in the Downtown District	Passed	08/17/15
2015-22	Authorizing the issuance of long-term bonds or notes not to exceed Two Million, Eight Hundred and Ninety-Seven Thousand, Six Hundred and Seventy Dollars (\$2,897,670.00) for the purpose of bonding 2012-2015 capital projects and equipment purchases	Passed	08/03/15
2015-23	Authorizing the acceptance and expenditure of \$3,000 in unanticipated revenue from Liberty Mutual Insurance Company for its "Serve with Liberty" Community Service Program	Passed	08/03/15
2015-24	Waiving the requirement within Section 8.04 of the Purchase & Sales Agreement with William Salas of Applied Geosolutions to have entered into a written agreement with George York for the sale or purchase of 14 parking spaces within the 60 days, and allowing for the closing between the Town of Durham and William Salas to be completed and the transfer of title of the former Town Office to take place	Passed	08/03/15
2015-25	Proclaiming September 12-20, 2015 as "Drive Electric Week" in Durham, NH	Passed	08/17/15

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2015-26	Authorizing the Administrator to apply for a Community Development Block Grant in the amount of \$500,000 with the assistance of the Strafford Economic Development Corporation to provide a loan to John Randolph, Harmony Homes, for the construction of an Eldercare Facility at the Durham Business Park	Passed	08/17/15
2015-27	Acknowledging Julian Smith for his dedicated service to the Town of Durham while a member of the Town Council from 3/8/2005 – 9/10/2015	Passed	09/21/15
2015-28	<ol style="list-style-type: none"> <li>1. Approving the submittal of the CDBG Economic Development Application for up to \$500,000 to New Hampshire Community Development Finance Authority;</li> <li>2. Authorizing the Administrator to sign said application;</li> <li>3. Upon approval of the CDBG application, authorize the Administrator to execute any documents which may be necessary to effectuate the CDBG contract;</li> <li>4. Adopting the Housing and Community Development Plan; and</li> <li>5. Adopting the Residential Antidisplacement and Relocation Assistance Plan</li> </ol>	Passed	09/21/15
2015-29	Amending the FY2015 General Fund Budget to raise, appropriate, and expend an additional \$95,491 (with funds to come from the Committed Fund Balance) for transfer to the Downtown TIF District	Passed	10/05/15
2015-30	Authorizing the acceptance and expenditure of a grant totaling \$150,000 from the New Hampshire Department of Resources and Economic Development Land and Water Conservation Fund (LWCF) for the purpose of acquiring the approximately 43.4 acre Thompson property located off of Wednesday Hill Road and authorizing the Administrator to sign any associated documents necessary to effectuate said grant acceptance and expenditure of funds	Passed	11/02/15
2015-31	Town Council approval of the FY 2016 General Operating Budgets, the Capital Fund Budget, and the 2016-2025 Capital Improvement Plan, as amended	Passed	12/14/15
2015-32	Authorizing the acceptance and expenditure of \$23,563.93 in unanticipated revenue from the State of New Hampshire Department of Safety for FEMA Declaration #4209-DR-NH following the January 27-29, 2015 winter snow storm	Pending.	N/A

Land Use (Existing). Budget permitting, updating the Master Plan for Future Land Uses in 2017 will likely occur.

Over the last year, the Town has continued to pursue long-term economic as well as environmental sustainability, which are inextricably linked. Without economic sustainability, the Town will not have the financial resources available over the long-term to stabilize the tax rate, pursue desired projects/ infrastructure, preserve open space, etc. A healthy natural environment is vital in order to sustain the Durham in which citizens hope and desire to live, work, and play. The 2011 Master Plan survey was very clear in pointing out that residents of the community seek balance. The notion of seeking a state of balance in Durham continues today.

In the area of land conservation, the Town has been working with The Nature Conservancy relative to securing a conservation easement on the 40 +/- acre Hills/Emery Farm property located along Route 4 directly across from the Emery Farm farm stand. In addition, the Town has worked with the Southeast Land Trust as part of an effort to conserve the 40 +/- acre Thompson Forest parcel located along Wednesday Hill Road abutting the Durham-UNH Water System pump station on the Lamprey River. Closing on the Thompson Forest parcel is anticipated for January 2016. Durham, working in concert with its regional land stewardship partners, has pursued grant funding to help offset the cost of these projects.

In 2016, the “Powder Major” (or Goss family) parcel consisting of approximately 227 acres at the juncture of Durham, Lee, and Madbury near Tibbetts Field/Rt.155 in Madbury will be a project for discussion in conjunction with the Society for Protection of NH Forests.

Durham has experienced significant economic development activity between 2012 and 2015, which will serve to provide increased tax base moving forward. New construction increased the Town’s tax base from \$916,456,045 in 2014 to \$964,931,959

in 2015, an increase of \$48.5 million or 5.2%. Historically, the tax base has grown by around 1% per year. It is projected that the tax base will grow by an additional \$37.6 million to \$1,002,580,718 in 2016, an increase of 3.9%.

The Downtown Tax Increment Finance (TIF) district is estimated to capture \$127.9 million in new value by 2016 as a result of new construction value created there since its establishment on April 1, 2013. At present, the district retains 7% of the tax dollars generated from this captured value for purposes established by the Council within the downtown TIF, and 93% of captured value is released to the General Fund and is incorporated into the estimated valuation numbers noted in the preceding paragraph. When the TIF district is eventually retired, all captured value will be released to the General Fund. The primary purpose for captured downtown TIF monies is to help fund the creation of additional parking to support Durham’s downtown core, the businesses located there, and the ability of full-time residents to easily access goods and services in Town.

Last year, the Council established as a goal to ensure any increase to the municipal portion of the tax rate not exceed the rate of inflation, which then equaled 1.7%. The Administrator and Town Council were ultimately able to achieve this 2015 budgetary goal with a 2015 tax rate of \$8.48. In 2015, the Durham Town Council established the

*...continued on next page*

Todd I. Selig, Administrator; Jennie Berry, Administrative Assistant



following budget goal as part of its annual goal setting process for 2016, and the 2016 adopted budget is consistent with that goal: “Task the Administrator with developing an operating budget that holds the municipal tax rate at \$8.48.”

In late-2013, the Council approved the acceptance of \$125,000 from the US Department of Justice, Community Oriented Policing Services (COPS), for the purpose of hiring a 20th police officer who is focused on “Problem Oriented Policing.” This additional resource has enabled the Police Department to address some of the impacts of poorly managed non-owner occupied college student housing within Durham’s traditional residential neighborhoods surrounding the downtown core both in 2014 and 2015. The grant ends in 2016 but due to the program’s measurable success, it is anticipated that it will be sustained for the foreseeable future.

Durham’s new 12,187 sq. ft. state-of-the-art Town Hall at 8 Newmarket Road celebrated its 1-year anniversary on October 23, 2015. Following an extensive RFP process, Durham ultimately sold the former Town Office site at 15 Newmarket Road to a local technology company, Applied Geosolutions, for the sum of \$650,000. Applied Geosolutions plans to invest around \$600,000 in the building. The Town has required that any redevelopment of the site not impact its spot on the National Register of Historical Places.

Following many permitting delays, construction on the new UNH Outdoor Pool started in 2015. At 14,355 sq. ft., the +/- \$5 million structure, paid for fully by UNH, will be one of the largest outdoor pools in New Hampshire. UNH anticipates an opening in the August 2016 timeframe.

This year the Town and UNH, through the administrative joint Water, Wastewater, and Stormwater Committee, continued to address a multitude of Town/Gown items to include bringing online the Spruce Hole Well in fall 2015, focusing attention in 2013, 2014, and 2015 on water quality deficiencies within the Great Bay Estuary (nitrogen) as identified by the NHDES and the EPA, meeting EPA wastewater and stormwater MS-4 mandates, implementing a required NHDES backflow prevention program, water tank refurbishing/painting, and more.

Significant energy has been dedicated in 2014 and 2015 toward working with UNH as part of a collaborative public/public/private development project in downtown Durham to include numerous potential elements such as the UNH bookstore (in lieu of the present Memorial Union Building location), professional office space, small hotel, retail and restaurant space, and possible over 55 housing within the downtown core in the vicinity of 66 Main Street, the former ATO fraternity site. The Council and USNH Board of Trustees approved a Memorandum of Understanding between Durham and UNH in 2015 and look forward to additional discussions around this partnership in 2016.

Durham’s vision for its Parks & Recreation Department is that it will offer a wide variety of opportunities and concentrations for all residents of any age wishing to participate in accessible, affordable activities. The department also manages the Churchill Rink and is working closely with the Conservation Commission to introduce residents to the numerous open space properties the Town controls. In spring 2015, Durham said farewell to Director Stefanie Frazee and hello to incoming Director Rachel Gasowski.

In response to the goal of becoming a more pedestrian and bicycle-friendly community, the Town moved forward numerous efforts in 2015 to delineate many roadways within the downtown core with “share the road” (or sharrows) markings and signage. 45 such yellow signs on wooden posts were installed throughout community. Other efforts to better delineate bicycle and pedestrian friction points were also evaluated and many were acted upon, including the application of green paint within bicycle areas at specific corners in the downtown to assist bicyclists in navigating the downtown core more effectively and safely.

As a result of new development, specific sidewalk sections along Church Hill and Madbury Road were widened, and the pocket park at Main Street and Mill Road was completely refurbished as part of the Pauly’s Pockets project. The pocket park at the corner of Main Street and Pettee Brook Lane was also refurbished in 2014 with excellent results. And the new Madbury Commons project at 17-21 Madbury Road provides a new and attractive pedestrian connection between

Madbury Road and Pettee Brook Lane (and Main Street beyond).

In an effort to enhance Durham's resiliency and sustainability in an era of Climate Change and Peak Oil, following many, many months of discussions/negotiations the Town partnered with ReVision Energy and IGS Solar, pursued and was awarded a \$500,000 grant from the NH Public Utilities Commission, obtained approval by the Governor and Executive Council by a narrow 3-2 vote, worked through a PILOT agreement with the Town of Lee, entered into an agreement with the Oyster River Cooperative School District for power purchase, negotiated required connections arrangements with Eversource, and the Town Council ultimately approved in late-fall 2015 moving forward with executing contracts for the construction of a 640 kW DC solar array in Durham's Packers Falls gravel pit. It is believed that this project will be the 2nd largest solar array in the State of New Hampshire. Construction will take place in early 2016.

Oyster River School District Superintendent of Schools James Morse and the Administrator worked to remain in active communication with one another regarding issues of mutual interest/concern. It is helpful to note that Town Councilor Kenny Rotner is also a member of the ORCSD School Board, in this way ensuring there is very good communication between Durham and the ORCSD School Board as well relative to issues of mutual interest.

A great deal of work has been devoted to addressing human resource issues in Durham in 2015. Collective bargaining contract negotiations were kicked off in the fall between the Town and the AFSCME unit representing public works personnel, and with the Durham Professional Firefighters Association (DPFFA) unit representing firefighters and fire inspectors. A common theme in these discussions has revolved around increasing employee contributions toward health insurance premiums.

In addition to the many tangible efforts noted in this report, Durham has received numerous accolades over the last two years that include:

- The No. 1 Town in N.H. for young families by NerdWallet.com, a personal finance website.

- The fifth most exciting place in the state by Movoto, a real estate brokerage based in California.
- The No. 1 Town in the state for population and job growth from 2010 to 2012 by Nerdwallet.com
- The second safest community in the state by Safe Choice Security, a national provider of security systems.
- The No. 2 place to live for "20-somethings" in the country by CNNMoney.
- The top community in NH for equal treatment for the LGBTQ community by the Human Rights Campaign.
- Oyster River High School ranked in the top 1 percent of more than 14,000 schools evaluated by Newsweek.
- A great place for the young at heart by the Boston Globe.
- 6th safest college town in the USA by Safewise.

It is no accident that Durham is so highly regarded. The residents that live here are smart, entrepreneurial, always taking the long-term perspective, focused on the environment, community-oriented, and committed to quality education. The Town is blessed with amazing natural resources as well: the Great Bay, the Oyster River, the Lamprey River, the Spruce Hole Bog, Wagon Hill Farm, numerous natural gateways leading into and out of the community, and more. But it is not only that the community has these natural treasures. Durham has had the foresight to protect them through local decision-making, good planning, prudent management, and a lot of hard work. The University of New Hampshire also provides social, cultural, and athletic opportunities for the community, not to mention it's an economic driver for Durham and the entire region. And the Town employees—public works, police, fire, planning, zoning, and more—are good people, working hard with limited resources to meet the needs of citizens who have high expectations for exceptional service delivery at the local level. While taxes are undeniably high in Durham, for all of these reasons, home sales remain strong, commercial investment is active, the tax base is growing, and the positive sense of community is pervasive. ○

# TOWN COUNCIL

Jay B. Gooze, *Chair*

I am pleased once again to report on the work of your Town Council this year. The Council members take their responsibilities to all Durham residents seriously while listening to the public and acting on challenging issues.

The parking kiosks have allowed more efficient business parking while still giving everyone 1 hour free parking (2 hours for Durham residents with a Transfer Station sticker) in the core downtown along the north side of Main Street and in the Town lot by Store 24/Sammy's Market.

This past year has seen the opening of three mixed-use building complexes and many residents have informed me that the buildings are a marked improvement on the previous older deteriorating buildings. While there is increased pedestrian traffic in the downtown area, strong security seems to have kept disruptions of residential life to a minimum. It is our hope that the increased commercial space available will attract businesses that are used by all residents.

Setting the budget is arguably still the most important Town Council function. Ordinances passed 7-8 years ago that allowed more student housing with commercial on the first floor have provided much needed tax money to allow the



**Jay B. Gooze**  
*Chair*

Term: 3/13 – 3/16

enhancement of Town infrastructure. Helping to pay bonds for the Library and the new Town Hall facility are examples. One of the most important goals of the Council this year was to continue to keep the next year's municipal tax rate percent increase to no more than inflation, and this was accomplished using additional tax revenue generated from the new private construction taking place in and around Durham.

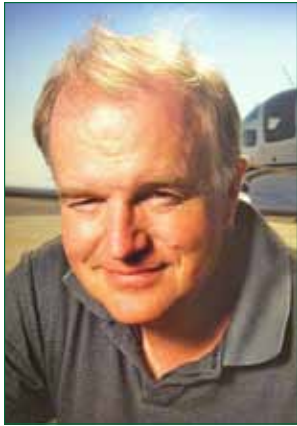
Durham is at the forefront of energy sustainability in New Hampshire. The Council approved a Power Purchase Agreement to allow construction of a solar array at the old Town gravel pit (in Lee) that will serve the community's non-wastewater municipal needs and also some of the Oyster River School district.

Longtime Councilor Julian Smith moved to Georgia and the Council appointed Ute Luxem to fill the position until the March, 2016 election.

Your Town Council is composed of elected residents that are trying to make Durham a place where all citizens can enjoy the amenities of this beautiful seacoast area. The Council members are cognizant of a high tax burden and are trying to balance affordability and the desire for services that make our wonderful Town unique. ○



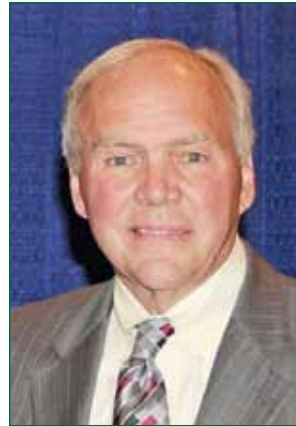
## TOWN COUNCIL MEMBERS



**James Lawson**  
*Chair Pro Tem*  
Term: 3/15 - 3/18



**Katherine Bubar**  
*Council Member*  
Term: 3/14 - 3/17



**Wayne Burton**  
*Council Member*  
Term: 3/13 - 3/16



**Firoze Katrak**  
*Council Member*  
Term: 3/15 - 3/18



**Ute Luxem**  
*Council Member*  
Term: 10/15 - 3/16  
(Appointed to the unexpired term  
of Julian Smith on 10/5/15)



**Katherine Marple**  
*Council Member*  
Term: 3/14 - 3/17



**Kenny Rotner**  
*Council Member*  
Term: 3/15 - 3/18



**Carden Welsh**  
*Council Member*  
Term: 3/13 - 3/16



# Culture and Recreation

## CONSERVATION COMMISSION

Ann Welsh, *Chair*

**Current Members:** *The Conservation Commission:*

Ann Welsh, *Chair*  
Otho Wells, *Vice Chair*  
Coleen Fuerst  
Robert Sullivan  
Dick Wollmar  
Michael Morneault  
*(Alternate)*  
Sally Tobias *(Alternate)*  
Kathy Bubar *(Council representative)*  
Barbara Dill *(Planning Board representative)*

- Acts as an advocate for natural resource conservation.
- Inventories, manages, and protects natural resources.
- Makes recommendations to the state on all applications to the NH Wetlands Bureau.
- Confers with the Planning Board on applications for conditional use permits in the shoreland and wetland protection districts.

**Accomplishments and Goals**

**Former Members:**  
John Parry  
Peter Smith  
Diana Carroll *(Council representative)*

- Supported the purchase of the Thompson Farm property on Wednesday Hill Road in partnership with the Southeast Land Trust.
- Worked with the Nature Conservancy and the Society for the Protection of NH Forests toward purchasing an easement on the Hills Project (Emery Farm) on the south side of route 4.
- Conducted monitoring

Conservation Commission Vice Chair, Otho Wells, stands at the entrance of the Spruce Hole Bog located off of Packers Falls Road. Spruce Hole was designated by the National Park Service as a National Natural Landmark. *Courtesy Ann Welsh*



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- visits on the Fogg property and the Oyster River Forest.
- Reviewed 11 wetland permit applications and reviewed conditional use permits for construction in the Wetlands and Shoreland protection districts.
- Continued to work on the new Oyster River Forest property and adjoining Town property. New trail signs were erected and a new gate at Brookdale (Emeritus).
- Initiated plans for new hiking and biking trails at Oyster River Forest. Plans also include upgrading the current trails.
- Reviewed amended plans for Madbury Commons and issues of wetland encroachment at Perley Lane.
- Supported, by letter, the New Hampshire Forest Society's efforts to acquire grant funding for the purchase of the Goss property that extends through Durham, Lee, and Madbury.
- Worked with other Town groups, including the Technical Review Group (TRG) to ensure new projects met conditions of approval that would impact natural resources, and with the Planning Board in developing site plan regulations.
- Supported Town Engineer, April Talon, in devising measures to manage fertilization to reduce excess nitrogen run-off. An educational display was set up at Durham Day.
- Worked with the Strafford Regional Planning Commission in completing the Natural Resources Chapter of the Master Plan. ○

## HISTORIC DISTRICT COMMISSION /HERITAGE COMMISSION

**Peter Stanhope, Chair**

**Members:**

Peter Stanhope, *Chair*  
 Andrea Bodo, *Vice Chair and Secretary*  
 Heidi Ely  
 Catherine Meeking  
 Chip Noon  
 Jim Lawson (*Council representative*)  
 Bill McGowan (*Planning Board representative*)

**Former Members:**

Kitty Marple (*Council representative*)

The Historic District Commission/Heritage Commission (HDC/HC) devoted considerable time in 2015 addressing the developments located on Main Street and Madbury Road. Much of the time spent on the Orion development was the result of issues raised by members of the public and commission members who identified variances to the approved HDC/HC plan. This identified a structural flaw in the municipality's approval and compliance inspection process. As currently structured, the developer is expected to build in accordance with the HDC/HC approved plan. The Town's Code Enforcement Department does not have responsibility for insuring compliance. Any variance from the approved plan is the developer's responsibility to bring back to the commission for approval of the revision. Unfortunately, that confronted the HDC/HC with repeated instances where the developer had gone

forward building with variances to the approved plan without prior approval. The developer then either voluntarily or at the request of the commission had to return to the HDC/HC and apply for a variance as built. Some changes were approved while others were not.

In conjunction with this issue the HDC/HC entered into discussions with the Town Administrator over expanding the responsibility of the Code Enforcement and Planning Offices to address insuring there is a final plan that concurs with what the commission approves, as well as what the Planning Board and Zoning Board of Adjustment approve. With a single plan incorporating all approvals with the inspection process while the development is being built can address any variance during the process rather than after the fact.

Another difficult challenge the commission faced in 2015 was the



development of the Historic Resource's Master Plan Chapter. After an initial unsuccessful experience with an outside consultant and a series of reviews of that firm's work, a local rewrite committee became involved. That committee, made up of Nancy Sandberg, Janet Mackie, Linda Tatarczuch, and HDC/HC Vice Chair Andrea Bodo, produced an improved chapter that was submitted for consideration. What received final approval by the Planning Board was in large part influenced by these individuals' efforts.

The Historic District Commission/Heritage Commission used the Demolition by Neglect and Sign Ordinance to bring to the attention a number of property owners with property in the district that their properties were falling into disrepair or had signage in violation of the HDC/HC Ordinance. To date, all have either undertaken improvements to their properties or are in discussions with the commission on addressing the issues identified. One of the challenges the HDC/HC faces is that it has no enforcement authority and relies on the Code Enforcement Office to address noncompliance issues. Discussions have been initiated with the Administrator to address interpretation issues relating to permanent signage on student housing rental property in the district that the commission has deemed in violation of the ordinance.

Other actions or matters that came before the commission in 2015 included the following:

- Review of the redevelopment plan of Bicentennial Park at the corner of Main Street and Mill Road.
- Rewrite of the HDC/HC Ordinance for submission to the Town Council and Planning Board.
- Developing an exemption to the Energy Code where renovations cannot be completed without a violation of the HDC/HC Ordinance.

- Developing a Certificate of Recognition to be awarded to a property owner for restoring their property to its original architecture.

Looking ahead, some of the aforementioned issues will continue to be the work of the 2016 Historic District Commission/Heritage Commission. In addition to these issues the major project that will come before the commission in 2016 will be the redevelopment of the former Town Hall site.

This has been one of the most demanding periods in the commission's history. Its members' dedication to preservation while enhancing the district has not come without some very difficult decisions. The mix of land uses in the district presents a challenge along with some very contrasting points of view expressed by residents of Durham. I am fortunate to serve with a dedicated group of residents willing to devote their time as members to the Historic District Commission/Heritage Commission. ○

The redesigned Bicentennial Park at the corner of Main Street and Mill Road.





# PARKS AND RECREATION COMMITTEE

Michael Sievert, *Chair*

**Members:**

Michael Sievert, *Chair*  
Michael Drooker  
Nathan Fitch  
David Leach

Kenny Rotner (*Council representative*)

**Former Members:**

Jayson Seaman  
Nathan Trauntvein  
Doreen Wachenschwanz  
David Howland (*Council representative*)

In the summer of 2015 I was appointed Committee Chair after former Chair, Doreen Wachenschwanz, stepped down from the committee and as former Parks and Recreation Director, Stefanie Frazee, was leaving employment with the Town.

On July 1, 2015, Rachel Gasowski was hired as the new Parks and Recreation Director and she hit the ground running with a whirlwind of activities. In the short time she has been Director, Rachel has become involved in the system, successfully organizing and implementing the annual Durham Day event in September and adding programs to the Parks and Recreation agenda. The committee is very grateful to have such a highly qualified Director.

***Other accomplishments throughout the year include:***

- Completion of the Recreation Chapter of the Master Plan.
- Continued successful use of Wagon Hill Farm, including the dog use, expansion of the gardens, installation of the trail signs, expansion of parking, and working with the Land Stewardship Subcommittee to enhance the protection of the waterfront.
- Purchase and installation of a new chiller system at the Jackson's Landing Skating Rink. This required a reconstruction of the roof over the utility room at the easterly corner of the rink building to fit the new equipment. The committee cannot thank the Department of Public Works staff enough for being a great partner with both the Parks and Recreation Department and Committee in this effort. The committee is looking forward to the return of the Firland Management Group and their staff, including Tim Murphy, for a great skating season. The committee hopes to expand services at the rink and complete an analysis for a phased expansion at the rink.

Parks and Recreation offered After School Adventures - Indoor Rock Climbing with 20 middle school students in attendance. This program helps participants to improve and develop their skills while learning more about this technical sport



In all, the committee had a hard year but continued to prevail, and with the hiring of a great Director I am pleased to report it is now back on track. ○

## PARKS AND RECREATION DIRECTOR

### Rachel Gasowski

The Parks & Recreation Department continues to focus on offering a broad range of outdoor and indoor recreational activities that are available to Town residents of all ages, abilities, and interests. Residents can count on programs and events that bring the community together with parks and facilities that are welcoming and can be utilized safely.



Rachel Gasowski, Parks and Recreation Director

2015 has been a year of significant change for the Durham Parks & Recreation Department, primarily with the transition in leadership in the Director's position. Additionally, a key renovation of the refrigeration system at Churchill Rink began this summer and wrapped up just before opening day on October 19th. Currently, the rink renovation has proved to be a valued and much needed change to the rink, thus far benefiting the overall daily operation.

Since starting in July, my days have been filled learning the ins and outs of Durham, meeting new people and attending various meetings. I have enjoyed planning, organizing, and implementing several major community events, developing new programs, growing partnerships, and coordinating volunteers. I appreciate the positive working relationships with other Town departments, which have allowed major projects to be accomplished along with the coordination of community events that would otherwise be difficult to complete without their hard work and

assistance. During my short time as the Durham Parks & Recreation Director, I feel confident that the department has progressed positively, offering a variety of programs and events for the Town of Durham and neighboring communities. I look forward to what the department and Parks & Recreation Committee will accomplish in 2016.

### 2015 Accomplishments

- Implemented several new programs, including Pickleball, Yoga Hikes, Teeter TOTers Parent Child Playgroup (a partnership program with ORPP), Sunset Kayak Tours, and After School Adventures for middle school students.
- Developed seasonal programs and events guides.
- Upgraded the refrigeration system at Churchill Rink.
- Hosted eight major community events, including Durham Day, Memorial Day Parade, Spooktacular Day in Durham, Feather Fest, Tree Lighting Celebration, and the Summer Concert Series at Wagon Hill Farm.
- Increased program and event marketing efforts through an online program guide,

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Participants enjoyed Durham Parks & Recreation's Camp R.E.A.C.H., a 1/2 d kayaking camp with Seven Rivers Paddling. Other programs offered to youngsters throughout the summer were chemistry, rockets, Legos, and vet school.



social media platforms, flyer distributions to local businesses and local organizations, and connected with Oyster River schools online communication resource distributed to families.

- Implemented Discover Durham’s Trails, a partnership program with the Land Stewardship Committee and Conservation Committee, offering a once monthly guided walk to educate the community on the vast assortment of trails and recreational spaces in Durham.

**Goals for 2016**

- Implement day camps for school vacation weeks, along with expanded programming during vacation weeks.
- Offer extended evening programs with a focus on intergenerational programming.
- Offer specialty trips and programs on teacher workshop days.

- Coordinate a series of adult bus trips to various cultural, theater, and sporting events.
- Develop partnerships with area recreation departments to enhance current programs and develop new ones.
- Implement programs, activities, and events at Jackson’s Landing and Churchill Rink during off-season times.
- Enhance summer program offerings, including camps, general programs, and events.
- Implement point-of-sale and online program registration system.

The Durham Parks & Recreation Director and Committee strive to offer a wide range of quality programs, parks, and facilities that encourage all community members to participate in healthy, fun, and enriching activities. Together, they celebrate the essential role public recreation plays in fostering a cohesive and vibrant community. ○

## PUBLIC LIBRARY BOARD OF TRUSTEES

**Jenna Roberts, Chair**

**Members:**

- Jenna Roberts, *Chair*
- Susan Roman
- William Schoonmaker
- Carolyn Singer
- Holly Stark
- Dianne Thompson
- Nancy Webb
- Toby Ball (*Alternate*)
- Roni Slavin Pekins (*Alternate*)
- Charlotte Ramsay (*Alternate*)

**Former Members:**

- Robin Balducci
- Douglas Bencks

A line often heard during the lead up to the Durham Public Library construction more than two years ago was “Build it and they will come.” With more than 72% of the Town voting with enthusiasm to pass the bond, the mandate for a new state-of-the-art community library was clear. What was not realized was the degree to which that statement would prove to be true. With ever growing patron sign-up rates, book requests, computer use, programming development, and public group use of the facility for gathering, staff is working hard to keep up with demand.

With those demands in mind, the Trustees have been revising a strategic plan with the goal of crafting a three-year strategic plan that adheres to their mission and ensures that the needs of the community are met, while balancing the capacity of staff.

As the Trustees approach the conclusion of the strategic planning process, five important themes have been identified to address and prioritize in the future:

- Continually improving customer service to meet the needs and expectations of the community, including developing a process to identify and ensure adequate staff coverage to meet patron demands, especially during high-volume times.
- Developing a three-year plan to increase staff salaries to be in line with peers in similar communities.

- Developing strategies to simplify and improve operational procedures, policies, annual appeal, and fiscal oversight.
- Developing a budget that does not rely on fund-raising to fund core library functions.
- Developing a board leadership succession plan.

**Friends of the Durham Public Library.** The “Friends” work tirelessly generating funds to increase programming, pay for the children’s patch program, purchase annual library passes, and more. They do all this through their bookstore sales, cookie baking, and daffodil drive. A huge effort is undertaken throughout the year to organize and execute these activities. The Trustees are grateful for the Friends’ dedication and support.

**Special Gifts to the Library.** The library received a generous donation of \$20,000 that the Trustees accepted to be used for staff development. Professional development has been consistently underfunded. This gift allows the board to prioritize training and professional development to further enhance its commitment to superior customer service and ensuring that staff is well-trained and knowledgeable of library trends.

In addition, multiple families have decided to designate the library as a donation recipient following the passing of a loved one. The Trustees are very grateful and honored to receive these special gifts. Those donations have been primarily used to enhance many of the outdoor elements such as the rain garden, outdoor seating, and bird feeders.

**Annual Appeal.** The Trustees want to thank all of those who continue to support the enhanced services the library is able to provide with their generous contributions to the annual appeal. The

Trustees have been working hard to streamline the appeal process and it is still a work in progress. But, the Trustees were thrilled to receive almost \$34,000 in donations in 2013/2014. With those funds, the library was able to increase the collection and beef up technology resources, in particular, a new more user-friendly circulation system. With the purchase of a new circulation system, ipads and kindles, the opportunities to utilize electronic resources available at the library have increased significantly.

The public library is truly a treasure for which the community takes great pride. The Trustees hope the Durham community will continue to use and enjoy all the wonderful benefits the Durham Public Library offers. ○

On March 5, 2015, former Chair and longtime library Board of Trustee, Douglas Bencks, was presented with the New Hampshire Library Trustees Association 2014 “Trustee of the Year” award in recognition of his service, dedication, leadership, and expertise throughout the process of securing and building the Town’s new library.



## LIBRARY DIRECTOR

### Thomas Madden

The Durham Public Library continues to be a popular destination for Durham residents as it provides the types of services its patrons seek, including programming for children and adults, interlibrary loan services, and reference help. That, coupled with a strong focus on collection

development, has kept the library both active and vital. The library staff, the Board of Trustees, and the Friends of the Library work hard to keep the library’s offerings of resources and services current and aligned with the needs of the community.

With assistance from the Trustees and Friends of the Library whose fund-raising efforts make all

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this possible, several new services were added this year, not the least of which was a new circulation system, Atrium by Book Systems, comprising features that will benefit both the public and staff. These include the ability to notify patrons when library materials are coming due rather than after they are overdue, and the ability to deliver those notifications by phone, text, or email. Books placed on order but not yet received can be added to the catalog, allowing patrons to reserve new materials before they have arrived. And, an improved self-checkout system will speed up check out times at the front desk. The library also purchased a number of mobile devices that will untether staff from the service desks allowing them to work with the public anywhere in the building. These devices can also be used in classroom settings, in programs for children and adults, and for in-house use by the public. Books on Kindles augment the ebooks and audiobooks provided to the library through a State Library consortium, further enhancing the number and quality of titles.

A genealogy station has been created in the Heritage Room allowing patrons to do online genealogy research undisturbed. The library developed a web module, incorporated into its website, that aggregates a variety of web resources for patrons to access including Ancestry,

***Library Activities for 2015***

Circulation	61,873
Program Attendance	12,059
Library Visits	66,793
New Patrons	747
Total Patrons	5,535
Materials Added	3,322
<i>Total Materials</i>	<i>38,113</i>

Heritagequest, Durham cemetery records, and genealogy databases. Patrons can access most of these resources remotely from home as well. The library has also been cataloging its local history print collection, including the Wollmar Collection of over 100 agricultural books from the Durham

Honoree Doug Bencks with current and former members of the Durham Public Library Board of Trustees.

Back row (l-r): John Caulfield, Ann Windsor, Douglas Bencks, Annmarie Harris, William Schoonmaker, Nancy Webb, Luci Gardner, Ed Moran, NH Library Trustees Association member

Middle row (l-r): Tom Madden, Library Director; Lisa Pfeiffer, Dianne Thompson, Jenna Roberts, Chair; Robin Balducci, Holly Stark, Rene Capicchioni Yannata, Judith Spang, Julian Smith

Seated (l-r): Emily Smith, Joan Drapeau, Charlotte Ramsay, Ruth Moore, Susan Roman, Cynthia Cote

*Courtesy Hana Bartos*



Agricultural Commission, some dating back to the mid-nineteenth century.

Part of the reason for the library's success is the library building and grounds that continue to garner praise. The Department of Public Works is responsible for most of the building and grounds maintenance. However, the Friends of the Library and the Durham Garden Club have taken responsibility for the gardens in front of the house, along the courtyard, and the rain garden, spending countless hours weeding, pruning, raking, and mulching. This fall, the Friends planted 250 daffodil bulbs as part of their membership drive which will create a brilliant floral display each spring. Other improvements to the library include the installation of a flagpole in front of the house, and the polishing of the Corian circulation desktop to restore its sheen. A glass top was added to protect it from scratches.

The Durham Public Library collaborated with a number of local groups and organizations to help enhance the programs and services it provides, and to broaden its reach. They included the Oyster River Schools (high school to elementary), the Durham Garden Club, Active Retirement Association, Seacoast Photographer's Group, and the Northeastern Ballet Theatre, among others. Each month a different local artist, some from the New Hampshire Art Association, has the opportunity to display their work on the second level balcony wall for the public to view. These collaborations have been a boon to the library and to the groups the library partners with, and the library will continue to seek out new partnerships in the coming year.

**2015 Accomplishments**

- Transitioned to a new robust circulation Integrated Library System, Atrium by Book Systems.
- Added mobile electronic devices such as Kindles, iPads, and laptops to enhance the ability to serve the public by working with them anywhere in the building.

- Hosted nearly 600 programs attended by over 12,000 people, including storytimes, Lego Club, crafternoon, Friends Book discussions, Healthy Living Series, Snowflake Social, Renaissance Medicine, The Lion, the Witch, and the Wardrobe (play), first aid and CPR with McGregor EMS, open mic nights, family movies, classical music series, kids' knitting club, Royal Children's Tea with princes and princesses, summer Music on the Lawn series, and many more.

Crafters enjoyed creating fusion bead masterpieces, one of several activities offered by Durham Parks & Recreation during December vacation.



- Hosted a monthly Alzheimer's Café for families providing home healthcare to a loved one with Alzheimer's.
- Reserved meeting rooms for local groups and organizations, which were used by over 3,000 people.
- Registered nearly 800 new members and recorded more than 66,000 visitors to the library.
- Checked out 62,000 books. ○





# General Government

## ASSESSOR

Jim Rice, *CNHA*

The Assessing Office is responsible for ensuring equitable assessments, which distribute the Town's tax burden in accordance with New Hampshire State Statutes. Assessments are based on fair market value of property and are applied in a fair, equitable, and consistent manner. The Assessing Office strives to provide the best possible customer service. Information regarding assessments, tax exemptions, tax credits, tax deferrals, Current Use assessments, conservation restriction assessments, discretionary easements, abatement requests, and timber tax are available through this office. Information regarding assessments, as well as deed and property ownership information, can be found in the Assessing Office or on the Town's website at [www.ci.durham.nh.us](http://www.ci.durham.nh.us) (Assessing page). A public access computer terminal and tax maps are available in the Assessing Office to assist with property assessment research.

### **2015 Accomplishments:**

**Statistical Update.** Article 6 of the New Hampshire Constitution states "...there shall be a valuation of the estates within the State taken anew once in every five years, at least, and as much oftener as the general court shall order".

Assessments were last updated in 2013. The Town of Durham engaged the services of three companies to perform the Statistical Update of all property assessments throughout Durham. KRT Appraisal, LLC updated the assessments of the residential properties; Property Valuation Advisors, LLC updated the assessments of the commercial/industrial properties, and George Sansoucy, PE, LLC updated the assessments of the utility properties. Each company was chosen for their areas of expertise and familiarity with the Vision CAMA system (assessing software). All three companies worked in conjunction with the Assessor's Office. The revised assessments reflect market value as of April 1, 2013. The Uniform Standards of Professional Appraisal Practice (USPAP) reports completed by these three companies, outlining the methodology used during the updates will be audited by the Department of Revenue Administration for compliance purposes.

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**Current Use Property.** Land that was disqualified from the Current Use program (per RSA 79-A), primarily due to new construction, generated \$51,500.00 in Land Use Change Taxes, all of which were deposited into Durham’s Conservation Fund.

Below is a breakdown of the 2015 assessments and exemptions used to calculate the net taxable valuation used to compute the municipal, county, and local tax rates.

**Tax Increment Finance District.** The Durham Town Council established the Downtown Tax Increment Financing (TIF) District pursuant to RSA 162-K:5 to fund improvements that enhance the downtown economic vitality by creating new or improved infrastructure, including urban amenities necessary to retain, attract, and advance desirable mixed use development and private investment in the downtown/ Central Business district of the Town of Durham.

**Summary Inventory of Valuation:**

Residential (land & buildings)	\$672,506,600
Commercial/Industrial (land & buildings)	270,688,183
Current Use Land (per RSA 79-A)	616,746
Utilities	26,037,400
Valuation before exemptions	969,848,929

Exemptions	Exemption Amount	Total Exemptions Granted	Assessed Valuation
Blind:	\$ 30,000	8	\$ 240,000
Elderly:			
65-74	125,000	11	1,375,000
75-79	175,000	1	175,000
80+	225,000	10	2,250,000
Disabled:	32,000	2	64,000
Solar:	Varies	38	812,970
<b>Total Exemptions:</b>			<b>\$4,916,970</b>

Net Taxable Valuation: \$964,931,959  
*(Used to compute municipal, county and local tax rates)*

Veteran’s Tax Credit	Tax Credit Limits	No. Veteran’s Approved	Total Tax Credit
Std. Veteran’s Credit	\$500	218	\$109,000
Surviving Spouse	\$2,000	1	2,000
Service Connected Disability	\$2,000	8	16,000
<b>Total Veteran’s Tax Credit</b>			<b>\$127,000</b>

Effective April 1, 2015, the Town Council voted to only use 7% of the total captured assessed value for improvements within the Downtown TIF District. The remaining 93% is deposited into the General Fund. The total monies available for use are \$47,294.00.

**Updating Current Use files.** Current Use is a program enacted in 1973 encouraging the “preservation of open space, thus providing a healthful and attractive outdoor environment for work and recreation of the state’s citizen’s, maintaining the character of the state’s landscape, and conserving the land, water, forest, agricultural and wildlife resources” – New Hampshire Current Use Law RSA 79-A. For more information about Current Use, visit [www.nhspace.org](http://www.nhspace.org).

During 2015, the Assessing Office reviewed the files of properties classified under the Current Use program for accuracy, compliance, and record-keeping. Notifications requesting updated information were mailed to owners of properties that have not been updated within the past five years, or have missing or inaccurate information. Thank you to all of those property owners who responded to these mailings. Your cooperation regarding this endeavor has been extremely helpful.

**2016 Goals:**

- Review conservation easements, discretionary easements and/or restrictions.
- Review and inspect those properties where building permits were issued after April 1, 2015.
- Review and inspect properties that have had on-going construction and/or demolition.
- Review qualified exemptions and credits, and process new applicants.
- Review all abatement requests and make recommendations to the Town Council.
- Review Board of Tax and Land Appeals and Superior Court appeals.
- Continue updating Current Use files.

Residents are welcome to contact the Assessing Office at 868-8064 with any questions regarding assessments and/or concerns. Appointments may also be scheduled with the Assessor between the hours of 8AM and 5PM, Monday through Friday. ○

# CEMETERY COMMITTEE

**Craig Seymour, Chair**

**Members:**

Craig Seymour, *Chair*  
William Cote  
Michael Everngam  
Wayne Burton  
(*Council representative*)  
Firoze Katrak  
(*Council representative*)  
James Lawson  
(*Council representative*)

**Former Members:**

Diana Carroll  
(*Council representative*)  
Julian Smith  
(*Council representative*)

**T**he Durham Town Cemetery had a total of 21 internments (burials) in 2015. Sixty-seven percent (67%) of the burials were cremains (ashes). Two graves were purchased, generating income of \$1,000, with \$700 going into the Cemetery Trust Fund for care of the cemetery and \$300 to the Cemetery Improvements Fund.

Many thanks to the Department of Public Works staff for an outstanding job maintaining the cemetery throughout the year. Kudos to the crews and to the many visitors who maintain not only their own plots but also those around them. Thank you!

The committee continued to monitor the health of the plantings along the fence line separating the cemetery from the abutting Cottages student housing complex to ensure that they will serve that purpose in the future. A reminder to owners of cemetery plots that maintenance of monuments and markers are the responsibility of the plot owner. A few monuments have begun to tip and some markers are sinking below grade. If owners or their representatives (such as a funeral home or monument company) are planning on making any repairs or adjustments, please notify the committee Chair at [cemetery@ci.durham.nh.us](mailto:cemetery@ci.durham.nh.us). Please note that in order to maintain an attractive cemetery, the committee may occasionally go in remove dead or dying trees, shrubs, and other plot decorations that have been damaged or badly faded. If there are any questions, or if there are any items placed on a grave or monument that you would like returned, please contact the committee Chair.

A copy of the Rules & Regulations for the Cemetery can be obtained on the Town's website: [www.ci.durham.nh.us](http://www.ci.durham.nh.us). The document describes how to purchase a cemetery plot, rules for grave and monument care, and other useful information. All burials and any planned work on monuments, including installation of markers, should be cleared through the Cemetery Committee Chair beforehand. The Rules and Regulations were amended in 2014 with a section added to deal with burials on private property. The website also contains a digital map of the cemetery layout.

Please note that the cemetery is closed to all vehicular during the winter months, in order to protect the grounds. Please feel free to walk in to visit graves, however. If you know of someone who is a veteran and is missing a flag during the Memorial and Veterans Day periods, please let the committee know.

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## TRUSTEES OF THE TRUST FUNDS

**Michael Everngam, Chair**

**Members:**

Michael Everngam, *Chair*  
William Cote  
Craig Seymour

**Engagement of Investment Advisory and Establishment of Investment Account.** The Trustees of Trust Funds began the process of establishing an investment account when they approached the Council with the recommendation that the Town adopt the provisions of New Hampshire Revised Statutes Annotated

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(RSA) 34:16. This addition to the law, enacted in 2013 as HB 297, permits the Trustees to expense investment fees to investment income rather than to the General Fund. The Council approved the recommendation in December 2014. Following this approval, the Trustees re-wrote and adopted a new investment policy which provides for an investment advisor and management policy for an investment account. With this policy in place, the Trustees looked at potential investment advisors, and determined that the Wealth Management team at People's Bank best fit their needs. In July, the assets under the custody of the Trustees were transferred to the investment account with People's. Income from the first quarter, July through September, exceeded the first half income by a significant amount. The Trustees are hopeful that the future income from the various funds under their control will enable these funds to better recognize their objectives.

**Improving Management of Doe Farm.** The Trustees also began work on defining the issues they feel are important to the future of Doe Farm as a community asset. A forester was engaged to map the extent of infection by invasive plant species. Based on this mapping the Trustees hope to develop a plan to address removal of these invasive plants. The Trustees also expect to develop a program for the longer term use of Doe Farm, that will incorporate existing stewardship plans, the Will of Mr. Doe, and the Town's needs.

**Transparency.** The Trustees have made a major effort to post agendas and minutes in a timely manner. They have also tried to respond to communications from residents as quickly as possible, although in some instances responses have been delayed by the complexity of the issues raised. As part of this effort, the Trustees are also attempting to be more accessible to coordination and cooperation with Town departments and committees.

**Record keeping.** The Trustees have begun assembling records which show how, when, and why the various funds in their custody were established. The work in this effort is enormous, and will likely require years to complete. The Trustees are also working

with the Cemetery Committee to better locate and document the burial grounds in Durham.

**Working with the Department of Public Works.** The Trustees have an excellent and productive relationship with Director of Public Works Michael Lynch. His cooperation, perspective, and support are a major part of the Trustees' efforts to carry out the purposes of the trusts they administer.

**The Future.** At present, the Trustee's paper records are in storage in the Town Hall storage area. These records need to be reviewed, organized, and properly stored. This will require a significant effort by careful workers. The Trustees plan to accomplish this work.

Many of the Cemetery Committee records are presently on the Cemetery Committee Chair's computer hard drive. These records need to have a dedicated space on the Town's server so that the Trustees can more readily access them, and more importantly, so that they are not compromised or lost. These records often intersect with the Trustees' work so it is vital to the Trustees that their security be ensured.

The Trustees will continue to be prudent custodians of the funds entrusted to them. ○

Durham Cemetery located off of Old Concord Road. Courtesy Craig Seymour





## GENERAL ASSISTANCE OFFICER

Gail Jablonski, *Business Manager*

New Hampshire Revised Statutes Annotated (RSA) 165 requires that each City and Town in the State of New Hampshire provide for any persons who are poor and unable to provide for themselves, and that the Governing Body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing general assistance services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex, or national origin. The Business Office is compassionate towards all those seeking assistance, working with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

In 2015 the Business Office received and processed ten applications for public assistance. Of these requests, eight were approved as qualifying for

assistance with expenses such as rent, electricity, and heating oil. Over the past year numerous people contacted the office for information concerning assistance but did not submit a formal application for assistance. Going into 2016, the office currently has four active cases of public assistance open.

Through December 4, 2015 a total of \$32,137 has been provided for direct assistance. The Business Office works closely with several non-profit service providers in the area, including the University of New Hampshire for students in need of assistance, the New Hampshire Department of Health and Human Services Office in Rochester, and the New Hampshire Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

The Town's general assistance regulations and the application for public assistance can be located on the Town's website at <http://www.ci.durham.nh.us/businessoffice/welfare-assistance>. ○

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## PLANNING AND COMMUNITY DEVELOPMENT

Michael Behrendt, *Director*

This is my third year serving as Durham's Planner. My role is to oversee development in Durham, including subdivisions, site plans for commercial and multi-family projects, and nonbinding reviews of major University of New Hampshire projects. Construction of single and two-family houses is exempt from site plan review. The Planner also serves the Planning Board, Historic District Commission/Heritage Commission, Master Plan Advisory Committee, and assists the Town Council and other land use boards as needed and as time allows.

The workload is demanding but much support is provided by Karen Edwards, Administrative Assistant to the Planning, Building/Code Enforcement, and Assessing Departments.

### **2015 Accomplishments**

**Master Plan.** After many years in process, the Planning Board adopted ten new Master Plan chapters, including: Agricultural Resources, Community Character, Downtown and Commercial Core, Economic Development, Energy, Historic Resources, Housing and Community Development, Land Use (Existing), Natural Resources, and Recreation.

**Site plans.** The board reviewed numerous projects during the year. The highlight was the approval of the Harmony Homes Eldercare facility which will be located at the Durham Business Park off Route 4. This was a nearly textbook example of how planners hope that a large,



complex, potentially-controversial project will proceed. The surprisingly short timeframe for review and approval, and the excellent quality of the final design, is due to the high level of care, cooperation, and skill offered by developer John Randolph, McHenry Architects, and engineer Mike Sievert, along with the diligence and vision of the Design Committee and Planning Board.

**Completed projects.** The Planning Department was pleased to see the completion (or near completion) of four outstanding new signature projects for downtown Durham which included Madbury Commons, Orion (on Church Hill), 1 Madbury Road (Mark Henderson's new building), and Pauly's Pockets.

**Site Plan Regulations.** The Planning Board adopted a complete overhaul of the Site Plan Regulations. The long-overdue new regulations is a state-of-the-art document that should facilitate review and approval of high-quality projects in the community.

**Historic District Commission/Heritage Commission.** The Historic District Commission/Heritage Commission reviewed various applications, including new projects, signs, and proposed changes to the Orion project and the new building at 1 Madbury Road. A highlight was the commission's coordination with Kyreages, Inc., owner of the Red Tower and 21 Main Street, who repaired and repainted those handsome historic structures. It was especially pleasing to have the same owner remove the asbestos siding and put new clapboards on the 39 Main Street building.

### **Goals for 2016**

- Develop numerous proposed amendments to the Zoning Ordinance.
- Prepare a draft overhaul of the Subdivision Regulations.
- Develop a high-quality proposal under Planning Board review of the potential redevelopment of 66 Main Street (former ATO site).
- Anticipate receipt of a plan from Applied GeoSolutions for the adaptive reuse of the former Town Offices at 15 Newmarket Road under review by the Historic District Commission/Heritage Commission and Planning Board.
- Anticipate submission of a redevelopment plan by owners of the housing development on Young Drive for a new senior housing project on the parcel.
- Expect the next phase of the Master Plan – creation of a Land Use Chapter (proposed) to take place in 2017. ○

Back row (l-r): Tom Johnson, Zoning, Code Enforcement, and Health Officer; Mark Morong, Assistant Code Enforcement Officer; Jim Rice, Assessor. Front row: Karen Edwards, Administrative Assistant; Michael Behrendt, Planner



# PLANNING BOARD

Andrew Corrow, *Chair*

## Members:

Andrew Corrow, *Chair*  
William McGowan,  
*Vice Chair*  
Barbara Dill  
Richard Kelley  
Lorne Parnell  
Stephen Roberts  
Wayne Lewis (*Alternate*)  
Paul Rasmussen  
(*Alternate*)  
Kitty Marple (*Council  
representative*)  
Jay Gooze (*Alternate  
Council representative*)

## Former Members:

Peter Wolfe  
Linda Tatarczuch  
David Williams  
Julian Smith (*Council  
representative*)  
Kathy Bubar, (*Alternate  
Council representative*)

The face of Durham's downtown was significantly altered during the past year. Three significant projects have been completed (Madbury Commons, Orion, and the Henderson Project). In addition to the completed projects the Planning Board recently approved the site plan for the Harmony Homes Eldercare facility which will be located at the Durham Business Park. After many years and numerous proposals the site will now be home to a project that has been welcomed by the Town and residents.

The Planning Board significantly re-wrote the Site Plan Regulations and has recently approved ten chapters of the Master Plan which replaces the last Master Plan written in 2000.

In addition to the projects mentioned above, the board held public hearings and approved the following site plan applications or amendments to existing site plans:

## *Significant Development Projects*

- **Harmony Homes** - Eldercare Facility. Durham Business Park. Site plan and conditional use for an eldercare (assisted living) facility with 2 single-story buildings, parking, associated improvements, and a single-family or duplex house for seniors.
- **257 Newmarket Road** - Two New 3-Unit Buildings. Site plan for construction of two multi-dwelling buildings with three two-bedroom units each.
- **4 Griffiths Drive** - Nitrogen-Containment Project. Conditional use to implement a new passive technology on a single-family lot under a grant-funded pilot project.
- **The Lodges** - Addition of Beds and Landscaping. 259 Mast Road. Application for amendments and conditional use to add 26 beds and landscaping and make other changes to the approved site plan for a 142 unit/460 bed housing development.

## *Development Projects - Withdrawn or Tabled*

- **Automobile Service Facility.** 3 Dover Road. Redevelopment of former Cumberland Farms property into facility with 3 service bays, an office and 12 parking spaces. Withdrawn by applicant
- **Mill Plaza Redevelopment.** Design review (preliminary application) for significant redevelopment of Mill Plaza Shopping Center site, including 89,400 square feet of commercial space (existing and new), an addition to the existing Durham Marketplace building, five new buildings, 185,750 square feet of residential space, 442 beds, greenspaces and plazas, and 168 parking spaces (there are 345 existing spaces). Tabled by applicant

## *Development Projects - Current or Prospective*

- **Young Drive Redevelopment.** Conceptual application for the redevelopment of Young Drive into a senior housing project (55 years of age +).

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**Site Plan and Zoning Amendments - Adopted**

- **New Site Plan Regulations.** The regulations have been completely rewritten in the following format: Part I - General Provisions, Part II - Site Plan Review Process, and Part III - Development Standards. The proposed new regulations will replace the existing regulations in entirety.
- **Durham Business Park.** Proposed amendments to the Durham Business Park Zoning District to:
  1. Change elderly housing, single-family; elderly housing, duplex; and elderly housing, multiunit from not permitted to allowed by conditional use; and
  2. Change Minimum Lot Area Per Dwelling Unit from NA (not applicable) to 35,000 square feet.
- **Zoning Amendment** – Mixed Use with Residential. Proposed amendment to the Table of Uses to change Mixed Use with Residential in the Professional Office and Church Hill Districts from allowed by conditional use to not permitted. Initiated by Town Council on August 3, 2015.

**Comparison of Number of Application Approvals 2013 - 2015**

Application Type	2015	2014	2013
Subdivision	2	0	2
Site Review/Conditional Use	7	5	6
Boundary Line Adjustment/Subdivision Modification/Voluntary			
Lot Merger	4	1	10
Site Plan Review by Technical Review Committee	0	1	0
Other*	29	14	18
<b>Total</b>	<b>42</b>	<b>21</b>	<b>36</b>

\*Includes Conceptual Consultations, Design Reviews, Amendments to Previous Approvals, Government Projects Public Hearings, and Scenic Road Public Hearings.

**Master Plan**

The Master Plan consists of ten chapters. All new chapters to the Master Plan were adopted on November 18, 2015. These were developed by individual topic committees; were then reviewed, revised, and endorsed by the Master Plan Advisory Committee (MPAC); and then reviewed, revised, and endorsed by the Planning Board after holding a public hearing on each chapter. ○

**SUPERVISORS OF THE CHECKLIST**

*Ann Shump, Chair*

- Supervisors:**  
 Ann Shump, *Chair*  
 Deborah Hirsch Mayer  
 Roni Slavin Pekins
- Former Members:**  
 Judith Aiken

**W**ith only the school Deliberative Session in February and the Town/School Election in March, 2015 was a “catch-up” year. However, as the year comes to a close the Supervisors are gearing up for the New Hampshire Primary scheduled for February. For the first time in at least two Presidential Primaries, UNH will be in session at the time of the election.

This year, in order to commemorate the 100th Anniversary of the first New Hampshire Presidential Primary in 1916, the Secretary

Durham’s original ballot box issued by the Secretary of State in 1892 on display in the Town Clerk-Tax Collector’s Office.



of State's Office gave special recognition to those communities that have used their original ballot boxes since they were issued by the Secretary of State in the election of 1892, as well as communities which have used them in each Presidential Primary since New Hampshire's first in 1916. 1892 was the first time the State of New Hampshire provided a ballot box and printed ballots for every polling place at a state election. In this historic election, President Grover Cleveland, who had a summer home in Tamworth, was elected to a second term.

**2015 Accomplishments:**

- Welcomed Deborah Hirsch Mayer as a new Supervisor of the Checklist.
- Said goodbye to Judy Aiken who gave the Town several great years of hard work. The Supervisors fully intend to put her back to work whenever extra hands are needed, though! Thank you, Judy!
- Successfully made it through the School Deliberative Session in February and the Town/School elections in March.
- Gradually settled into the new Town Hall building at 8 Newmarket Road and caught up on much-needed filing.

- Met with UNH officials to discuss how best to deal with the many students who will want to register and vote in the February Primary. Two registration drives have been held in advance of the election in hopes of keeping the registration line down somewhat on that day.
- As of November 22, 2015, Durham had a total of 10,902 voters: 1,734 Republicans, 3,785 Democrats, and 5,383 Undeclared.

**Goals for 2016**

- A big year is anticipated with the ORCSD Deliberative Session February 2, the Presidential Primary February 9, the Town/School Election March 8, the New Hampshire State Primary September 13, and the General/Presidential Election November 8.
- Looking forward to having many volunteers help with both Primaries and the General Election.

The Supervisors will put in many extra hours registering new voters, entering them into the Statewide Checklist, and filing.

Although many new voters will be added to the checklist, many will also be removed as they move away and register to vote elsewhere. ○

## TAX INCREMENT FINANCE DISTRICTS

Todd I. Selig, *TIF Administrator*

### DOWNTOWN DURHAM TAX INCREMENT FINANCE (TIF) DISTRICT

**O**n September 24, 2012, the Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013. That document was then amended on March 2, 2015, with a new effective date of April 1, 2015.

The objectives of this Downtown Durham Development Program and TIF Plan are to:

- Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power distribution, water distribution, sewer, stormwater management, lighting, sidewalks, and parking.
- Resurface existing roadways that service properties within the district.
- Improve pedestrian and bicyclist safety.
- Create traffic calming and improve traffic management and safety.
- Stimulate development or redevelopment of commercial property that will provide new commercial and office space, cultural and

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performance venues, professional services, conference and hotel services, restaurants or other businesses consistent with a vibrant downtown.

- Expand the property tax base.
- Expand and enhance employment and earning opportunities for Durham and area residents.
- Create green space, community meeting areas and an improved sense of community to help attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown, as well as in other areas of the community.
- Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan includes five projects focused on the downtown that are consistent with Durham's Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor - \$75,000.
2. Deploying parking kiosks or other technologies to manage parking resources - \$118,080.
3. Planning, engineering, and implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements - \$651,875.
4. Planning, design, and construction of structured parking to support the TIF district - \$3,500,000.
5. Resurfacing of Pettee Brook Lane and Main Street (East) - 1" Overlay on Pettee Brook Lane (1,100 feet) - \$26,121; 1" Overlay on Main Street (East) (4,230 feet)- \$116,041.

Subsequent projects will be developed in cooperation with current and future property owners, developers, and other stakeholders and may include:

- Parking facilities, including structured parking.
- Road construction or improvements.
- Sidewalk construction or improvements.
- Bicycle lanes.
- Street lighting and landscaping.

- Improvements to utilities and power distribution.
- Improvements to water and sewer capacity.
- Traffic calming and vehicular safety.

The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham – the maximum area percentage allowed under the statute is 5%. As of the date the initial Downtown TIF District was approved by the Town Council on September 24, 2012, the assessed value of all property in the district, excluding tax exempt, was \$58,627,900 or 6.39% of the total assessed value of taxable property in the Town (\$917,477,049) – the maximum allowable value allowed under the statute is 8%. Thus, the district complies with the size and value standards of RSA 162-K: 5.2. 2012 values were used for illustrative purposes at the time the district was originally approved by the Town Council on September 24 2012 because 2013 values were not yet available. The district went into effect on April 1, 2013.

The assessed value of the Downtown TIF District as of April 1, 2013 was \$61,931,700, or 6.8% of the total assessed value of taxable property in the Town at that time (\$910,158,142).

The total estimated capital cost to implement the five proposed projects is approximately \$4,487,117. This number excludes annual maintenance and operations costs. The Town Council will determine priority of funding with input from the District Administrator and Advisory Board. Future projects, as recommended by the District Administrator and Advisory Board and approved by the Town Council, will be funded with grants, private investment, accumulated captured increment, public borrowing or a combination thereof, as determined appropriate by vote of the Town Council. A TIF Downtown District Advisory Board was established in late-fall 2015 and the first meeting will take place in February 2016.

The Town of Durham intends to use multiple funding sources to complete the proposed development program above. A combination of private investment, state, federal & foundation grants, municipal appropriations and betterment / special assessments may be utilized along with any



other funding sources that may be identified and successfully pursued during the life of this district.

### Uses of Captured Incremental Tax Revenues

Pursuant to RSA 162-K, II (a), the full captured assessed value (100%) for tax year 2014 shall be designated for development within the Downtown TIF District. However, Effective April 1, 2015 and all subsequent years, the Town of Durham shall designate seven percent (7%) of the captured assessed value for the retirement of bonds, notes, and the operation and further development of the Tax Increment Financing District. The remaining 93% of captured assessed value shall be deemed excess captured assessed value and shall be returned to the tax lists (general fund) per RSA 162-K:10, II (b).

The Downtown TIF District will exist until any debt issued and borrowing initiated to fund the development program is retired and all improvements anticipated within the plan for the district, as originally adopted or subsequently amended by action of the Town Council, have been completed.

The captured assessed value as of 4/1/15 was estimated to be \$22,634,300 by the Assessor, up from a total of \$3,409,200 as of 4/1/14.

Actual tax dollars received from captured value within the Downtown TIF totaled as follows:

2014 - \$95,491  
2015 - \$47,294  
Total: \$142,785

Projects undertaken within the Downtown TIF in 2015 (and from the district's inception) are as follows: Resurfacing of Pettee Brook Lane and Main Street (East) with a budget of \$142,162. Of this, \$45,422 was expended on shimming the designated roadways in 2015, and the balance was encumbered to apply a finish coat of pavement in spring 2016.

### STONE QUARRY DRIVE MIXED USE TAX INCREMENT FINANCE DISTRICT

The Durham Town Council adopted a Development Program and Financing Plan for the Stone Quarry Drive Mixed Use Tax Increment Finance District on October 15, 2007 to fund public improvements

and infrastructure necessary to attract and advance desirable mixed use development and private investment in the Office & Research and Coe's Corner zoning districts adjacent to and including the Route 4 and 108 interchange. The stated objectives of the Development Program and TIF Plan in October 2007 were to:

- Stimulate mixed use development within the district by providing infrastructure and amenities that encourage and create opportunities for businesses to locate and expand within the district.
- Enhance employment and earnings opportunities for area residents.
- Expand the property tax base of the Town of Durham.
- Stimulate other businesses to locate or expand within the community.

The approved Development Program and Financing Plan consisted of three phases:

#### Phase 1:

An estimated cost of \$850,000 to be funded through a General Obligation bond guaranteed by Rockingham Properties, the property owner along Stone Quarry Drive.

- A wastewater collection system extension of 2050' to Stone Quarry Drive;
- A water main extension of 1550' to Stone Quarry Drive.

#### Phase 2:

An estimated cost of \$250,000 to be funded through the Town's Urban Development Action Grant (UDAG) Community Investment Fund.

- A 1600' water main extension on Canney Road to complete looping of the water system.

#### Phase 3:

- Walking trails and parking facilities (plus other public amenities) at Jackson's Landing and Right-of-Way improvements along Old Piscataqua Road to the Durham Business Park would be funded as grant and private sources are identified and/or the captured tax increment within the Stone Quarry Drive TIF is sufficient to service the debt on the

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anticipated \$850,000 bond and has repaid the Town an anticipated \$250,000 plus an amount equivalent to accrued interest.

The total estimated cost of phased improvements, including planning, design, and administration, was anticipated to be \$1,350,000 in 2007 dollars. The approved Stone Quarry Drive TIF contains approximately 92 acres, which represents approximately 0.006% of the total land area in the Town of Durham. The total assessed value of all property in the district (including Town and UNH property) was \$10,638,965 in 2007.

The Town was unfortunately unable to secure an adequate surety from Rockingham Properties to protect the interests of the community as part of this project. The Town Council therefore did NOT approve a Development Agreement with Rockingham Properties, which was a prerequisite for this project to move forward. The Town has not issued any debt as part of this project, and all phases are on hold indefinitely until a Development Agreement is in place. The Stone Quarry TIF District's effective base year was 2012. As of 4/1/15, the captured assessed value is (negative) -\$45,707.00.

Concerning Phase 2 of the proposed Stone Quarry TIF project, the Town Council appropriated \$250,000 in funds in 2007 from the Community Development Expendable Trust

Fund (UDAG Fund) with Resolution #2007-32 for the Stone Quarry Drive Tax Increment Financing District. Because it was not anticipated that this district would move forward in 2010, the Town Council rescinded the 2007 appropriation in its entirety as part of Resolution #2009-32 so that the UDAG funds could be utilized for other potential purposes.

Concerning Phase 3 of the project, the Town moved forward utilizing state grant funds and in-kind municipal contributions in 2009 to make enhancements to the Jackson's Landing Recreation Area. These enhancements were separate and distinct in all respects from the Stone Quarry Drive TIF project.

If a Development Agreement is ultimately agreed upon between the Town and Rockingham Properties (or another entity) in the future, the TIF Administrator shall organize an Advisory Board to monitor and advise on the progress of the Stone Quarry Drive TIF District.

To date, however, the entire project is inactive and has been inactive since the establishment of the Stone Quarry Drive TIF District. The Town should reevaluate whether it makes sense to continue this TIF district into the future due to its ongoing inactive status. ○

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## TOWN CLERK-TAX COLLECTOR

### Lorrie Pitt

In April, the Town Clerk's Office attended a ClerkWorks user group meeting. ClerkWorks is the program the office uses to process most Town Clerk activities. During the meeting, recent program updates and changes were reviewed that affect daily operation in the system and discussion occurred regarding future enhancements to be made. As always, questions, concerns, and suggestions were encouraged.

Also in April, the Town Clerk and Administrative Assistant attended the Town Clerk Spring Workshop at Three Chimney's Inn. These meetings

are sponsored by the Town Clerk's Association and presentations are made by state officials in the departments the Town Clerk's Office communicates with on a regular basis. Presentations were made by the Dept. of Safety Division of Motor Vehicles, Title Bureau, and Motor Vehicle Audit Team.

In May, the Town Clerk and Deputy Town Clerk attended the Tax Collector Spring Workshop at the Galley Hatch Conference Center. Legislative updates were discussed and the lien and deeding process was reviewed.

*...narrative text .continued on page 39*

**Jan 1 Thru Dec 31, 2015**

	2015	2014	2013
<b>UNCOLLECTED TAXES AS OF 01/01/15</b>			
Property Taxes		\$ 1,337,423.59	\$ 3.00
Land Use Change			
Yield Taxes			
<b>TAXES COMMITTED TO COLLECTOR</b>			
Property Taxes	\$28,649,801.00		
Yield Taxes	6,480.24		
Land Use Change Tax	60,000.00		
Water & Sewer Transferred to PT		\$ 20,811.22	
Other Changes		4,192.00	
<b>OVERPAYMENTS MADE DURING YEAR</b>			
Property Taxes	\$ 122,456.04	\$ 22,948.00	\$6,767.00
Prepayments/Taxes	13,616.08		
Current Use			
Interest			
Interest Collected	14,972.84	60,257.07	
Costs Before Lien	51.79		
<b>Total Debits</b>	<b>\$28,867,377.99</b>	<b>\$ 1,445,631.88</b>	<b>\$6,770.00</b>
<b>REMITTED TO TREASURER</b>			
Property Taxes	\$27,964,087.60	\$1,049,460.89	\$ 3.00
Prepayments	13,616.08		
Yield Taxes	6,206.58		
Land Use Change	51,500.00		
Interest Collected	14,972.84	60,257.07	
Conversion to Lien		248,080.45	
Other Charges	51.79	4,192.00	
Water & Sewer Transferred to PT		20,811.22	
<b>ABATEMENTS MADE DURING YEAR</b>			
Property Tax	\$ 16,178.00	\$ 23,724.00	\$6,767.00
Yield Tax	273.66		
Carry- over		39,106.25	
<b>UNCOLLECTED TAXES 12/31/15</b>			
Property Taxes	\$ 791,991.44		
Yield Taxes			
Land Use Change	8,500.00		
Credit Balance			
<b>Total Credits</b>	<b>\$28,867,377.99</b>	<b>\$ 1,445,631.88</b>	<b>\$6,770.00</b>

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**Tax Lien Report (Jan 1 Thru Dec 31, 2015)**

	2015	2014	2013	2012
Balance of Unredeemed Tax	\$ 0.00	\$210,304.44	\$132,958.73	\$27,696.64
Liens Executed During Year	248,080.45	0.00	0.00	0.00
Interest & Costs After Lien	2,102.45	11,850.70	42,057.00	14,487.16
<b>Total Debits</b>	<b>\$250,182.90</b>	<b>\$222,155.14</b>	<b>\$175,015.73</b>	<b>\$42,183.80</b>
REMITTED TO TREASURER				
Tax Lien Redemptions	\$ 68,764.45	\$94,888.67	\$120,783.04	\$27,696.64
Interest & Costs After Liens	2,102.45	11,850.70	42,057.00	14,487.16
Abatements Made During Year	0.00	0.00	0.00	
Liens Deeded to Municipality During Year	0.00	0.00	0.00	
Unredeemed Liens as of 12/31/15	179,316.00	115,415.77	12,175.69	
<b>Total Credits</b>	<b>\$250,182.90</b>	<b>\$222,155.14</b>	<b>\$175,015.73</b>	<b>\$42,183.80</b>

**Water and Sewer (Jan 1 Thru Dec 31, 2015)**

	2015
UNCOLLECTED	
Water	50,000.04
Sewer	62,524.34
Credit Balance	-362.15
COMMITTED TO TAX COLLECTOR	
Spring Warrant	913,541.28
Fall Warrant	578,204.50
<b>Refunds</b>	
Water	
Sewer	3,363.91
Interest/Penalties	5,384.00
<b>Total Debits</b>	<b>\$1,612,319.14</b>
REMITTED TREASURER	
Water	664,529.52
Sewer	834,914.95
Interest/Costs	5,384.00
<b>Abatements</b>	
Water	1,866.25
Sewer	34,306.25
UNCOLLECTED WATER & SEWER	
Water	29,716.87
Sewer	41,751.71
Credit Balance	-150.41
<b>Total Credits</b>	<b>\$1,612,319.14</b>

**Revenues Collected (Jan 1 thru Dec 31, 2015)**

Auto Registrations	\$990,834.37
Boat Registrations	1,304.56
Title Applications	2,300.00
Municipal Agent Fees	16,659.50
Trans Improvement	25,850.00
Marriage Licenses	1,900.00
Vital Statistics Copies	3,235.00
U.C.C. Recordings/Discharges	660.00
Dog Licenses	6,673.00
Miscellaneous	6,334.66
<b>Total</b>	<b>\$1,055,751.09</b>
Cars Registered	6,476
Dogs Registered	933

In June, the Town Clerk's office hosted the Annual Strafford County Coordinators meeting. We proudly showed our fellow Clerks and Collectors our beautiful new facility. Over refreshments, we talked about issues involving our communities and discussed solutions.

The Annual Town Clerk Conference was held in September and the Annual Tax Collector Conference was held in October, both in North Conway. These conferences keep the Town Clerk's Office up-to-date on law changes and policies that pertain to Clerk and Collector duties. New Clerks and Collectors, as well as seasoned officials, greatly benefit from the educational workshops and networking opportunities.

In October, in anticipation of a busy election year, the Town Clerk's Office participated in an Election Workshop held in Concord. It was an interactive workshop involving group participation reviewing general and advanced use of the State of New Hampshire's Election Net system. Preparation for the 100th First-in-the-Nation primary was discussed and the calendar for required sessions and posting dates were outlined. New laws and regulations were also discussed and new "assisted voter supplies" were issued.

In December, the Town Clerk's Office added Property Tax and Water/Sewer

to its web page for online transactions. Residents can now make payments, verify payments were made on their behalf (mortgage companies), check balances, and calculate any interest due on their accounts. Online services are also available for car registration renewal, dog licensing, and vital record copies.

### Goals for 2016

- Continue to convert old records into uniform storage style for easier access.
- Continue with educational opportunities to better serve the Town of Durham. ○

L-r: Lorrie Pitt, Town Clerk-Tax Collector; Barbara Landgraf, Deputy Town Clerk-Tax Collector; Donna Hamel, Administrative Assistant



## TREE WARDEN

Michael Lynch

### 2015 Accomplishments:

- Removed 102 dead, decaying, or trees interfering with telephone or electric wires from Town-owned properties or Rights-of-Way and private properties along the Town's Rights-of-Way.
- Durham was honored with its 37th consecutive Tree City USA award and continues to be the leading award winner in the State of New Hampshire. The Tree City USA award is a

national recognition for having an outstanding tree support program.

- Durham celebrated Arbor Day this year on September 18, 2015, with the planting of four Pin Oaks in the Pettee Brook Lane Parking Lot.

Durham is still the home to the largest Swamp White Oak Tree (located on Back River Road) and Norway Spruce Tree (near Drew Graveyard on Newmarket Road) in New Hampshire. ○



# ZONING BOARD OF ADJUSTMENT

Sean Starkey, *Chair*

**Members:**

Sean Starkey, *Chair*  
Christian Sterndale,  
*Vice Chair*  
Ruth Davis, *Secretary*  
Michael Hoffman  
Thomas Toye  
Allan Howland  
*(Alternate)*  
Henry Smith *(Alternate)*

**Former Members:**

James Lawson  
Roberta (Robbi)  
Woodburn

The Zoning Board of Adjustment (ZBA) “Is a quasi-judicial body that review decisions made by another municipal agent or body or evaluates whether an application merits a particular waiver, exception or variance from the ordinary application of the municipal ordinances.”

The board provides for needed relief from the strict reading of the Zoning Ordinance. This is because not all properties are ideally configured, or they may have special conditions that make compliance with the Zoning Ordinance impossible or are overly onerous. Additionally, property owners may not agree with the interpretation of the ordinance by the Code Enforcement Officer or the Planning Board.

The ZBA is the “Constitutional Safety Valve” that provides the necessary flexibility to ensure that the ordinance is applied equitably to all property.

In general, the Zoning Board has the authority to act in five types of appeals: Appeals of Administrative Decisions, Approval of Special Exceptions, Variances, Equitable Waivers of Dimensional Control, and Request for Rehearings.

**Appeals of Administrative Decisions:** If a person alleges that there was an error in any order, decision, or determination by an administrative official or board they may appeal that decision to the board.

**Approval of Special Conditions:** Special exceptions are specific permitted uses that are allowed when clearly defined criteria are met. If the criteria cannot be met then the Special Exception cannot be granted. On the other hand, if the Special Exception is listed in the ordinance and the special conditions associated with the exception can be met, then the board cannot legally refuse to grant said exception.

Zoning Board members (l-r): Christian Sterndale, Vice Chair; Allan Howland, Tom Johnson, Zoning & Code Enforcement Officer; Sean Starkey, Chair; Michael Hoffman, Henry Smith. Not pictured: Ruth Davis and Thomas Toye. Courtesy Rachel Stevens



**2015 Zoning Board of Adjustment  
Breakdown of Hearings**

Variance (9 approved, 1 denied, 3 withdrawn, 2 continued to 2016)	15
Special Exception (withdrawn)	1
Administrative Appeal (all were denied)	3
Equitable Waiver	0
Rehearing Request (all were denied)	3
<i>Total</i>	22

**Variations:** A variance is the relations of any provision of the Zoning Ordinance authorizing the landowner to use their land in a manner that would otherwise violate the ordinance and may be granted by appeal. Appeals may only be granted when specific criteria established by the Supreme Court have been met. They are:

- The variance may not be contrary to the public interest.
- The variance is consistent with the spirit and intent of the ordinance.
- Substantial justice is done by granting the ordinance.
- Granting the variance will not diminish the value of the surrounding properties.
- Special conditions exist such that the literal enforcement of the ordinance results in unnecessary hardship.

**Requests for Equitable Waiver of Dimensional Control:** Requests for Equitable Waiver are granted to address the situations where an unintended error was made in the siting of a building or other dimensional layout issue(s).

**Request for Rehearings:** If an applicant feels that the ZBA erred in a decision or has new evidence then they may be granted a rehearing.

The Zoning Board met eleven times in 2015. There were twenty-two applications before the board. ○

## ZONING, CODE ENFORCEMENT, AND HEALTH OFFICER

**Thomas Johnson**

**D**owntown is almost done, for the foreseeable future. As of this writing, there are a few minor issues with each of the major downtown redevelopment projects to complete before the final Certificate of Occupancy can be issued.

The department had an unprecedented year dealing with all the construction trades, multiple design professionals, noise, traffic backups, complaints, parking or lack of parking. Any resident who regularly visits Durham’s downtown need not be reminded of the changes in the face and skyline with unprecedented construction of retail and residential space, including new buildings at Golden Goose’s Madbury Commons, Henderson’s project behind the Ballard building, the Orion complex, additions at Pauley’s Pockets

on the corner of Main Street and Mill Road, and Christy’s on Jenkins Court. There is also a remodeled Hannaford’s and new or completely remodeled restaurants and businesses.

For 2015, the construction of single-family homes slowed slightly with only ten new single-family dwellings. However, there were 225 additions and renovations to the aging housing stock. Staff endeavored to ensure that Durham’s goal and priority of safe, code-compliant commercial and residential construction for Durham’s residents, daily visitors, and commuters was maintained for years to come. Much gratitude goes to the department’s staff. Dick Kearney and Ron Tasker had to work a little more than part-time up

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through September doing plumbing, mechanical, health, and electrical inspections. Longtime resident Mark Morong worked full-time as the Assistant Building Inspector as a combination inspector. Karen Edwards kept everyone on schedule doing a tremendous job with all this activity. UNH Student Intern Abigail Hahr did a great job assisting Karen with these efforts. Abigail has been with the department for four years and will be missed when she graduates next spring.

The Zoning Administrator continued advising property owners of their obligations under the Zoning Ordinance, and the Zoning Board of Adjustment continued hearing cases in 2015 for variances or appeals with no major increase in volume. The ZBA continues to meet once monthly. Cases are reviewed and dealt with accordingly, with some difficult decisions having been made. Since August and the occupancy of the newer buildings, there has been a noticeable reduction

**Construction Permits Processed**

	2015	2014	2013
Building Permits	287	287	292
Building Permits Denied	10	10	7
Building Permits Withdrawn	0	2	3
Demolition Permits	4	7	5
Building Permits On Hold	1	0	0
Septic Permits/Test Pits	9	21	15
Electric Permits	269	325	336
Plumbing/Mechanical Permits	224	246	266
<i>Total Permits</i>	<i>804</i>	<i>898</i>	<i>924</i>
Value of Building Permits Given	\$9,994,966	\$52,613,167	\$30,704,383
Fees Collected for all Permits	\$73,460	\$387,567	\$232,751

**Breakdown Of Building Permits**

	2015	2014	2013
New Single Family House	8	10	19
New Multi-Family Units	4	168	137
Additions, Renovations	234	212	202
Commercial (New & Renovations)	26	27	31
Demolition			
Single Family Home	3	0	2
Commercial Building	1	0	0
Other	0	7	3
Hold/Renewals	4	4	7
Swimming Pools	4	3	3
<b>Other Permits</b>			
Signs	27	23	25
Sidewalk Cafes	7	6	4
<i>Totals all Permits</i>	<i>318</i>	<i>460</i>	<i>433</i>

in resident complaints and a noticeable decrease in student rentals within neighborhoods.

The Health Department experienced no activity again this year with West Nile Virus and EEE and has responded to none since 2008. Deputy Health Officer Richard Kearney assists on an as-needed basis, usually involving after hours or weekend emergency situations that arise.

I continued to volunteer and participate on national and state levels. I served out my terms on the International Code Council's Professional Development Council as Vice Chairman of the Education Committee; as a Director of the New Hampshire Building Officials Association, and as President of the New Hampshire Seacoast Code Officials Association. I resigned all of those positions by year's end due to my retirement on December 31st and have been mentoring my successors in those positions. The goals of that involvement were through dedication, education and professionalism, raising the profile of Durham, providing the highest standard for the Building and Zoning Department, and helping bring consistency and consensus to the state and local region through leadership.

- Durham first adopted the 2012 and then the 2015 International Energy Conservation Code, being the first municipality in New Hampshire and the country to do so. This has led to Durham's millions of dollars of new construction projects all being ahead of the rest of the nation and New Hampshire in energy efficiency, which was a goal of the Durham Energy Committee and Town Council. I continued to meet with various New Hampshire energy groups interested in the implementation of a similar energy saving Energy Code in their projects or jurisdictions.
- Continued with participation in The International Code Council (ICC), the New Hampshire Building Officials Association

as a Director, and the New Hampshire Seacoast Code Officials Association as President participating in educational programs, regional/local meetings, and code development. NHBOA received the International Code Council Chapter of the Year Award for the entire country and beyond in 2015.

- Continued service as one of five Code Officials nationwide on the Professional Development Council, part of the ICC's Education Committee. This committee oversees educational training programs, educational publications, and code official training and certification nationwide.
- Awarded a 2015 Code of Honor Scholarship by the ICC that provided 50% funding for attendance at the ICC Annual Conference and Code Development Hearings in Long Beach, California.
- Continued successful cooperation with neighborhood groups in enforcement efforts to provide "neighborhood conservation" with enforcement of occupancy limitations. ○

Footbridge over the Oyster River. Courtesy Noelle Khleif







# Public Safety

## FIRE DEPARTMENT

Corey Landry, *Chief*

In 2015, Assistant Chief Jason Cleary retired after 33 years in fire service, having served both Portsmouth and Durham. After his departure, the department conducted an extensive testing and selection review process resulting in the promotion of Captain David Emanuel as the department's new Assistant Chief. Assistant Chief Emanuel has served the Town of Durham for 26 years rising through the ranks.

With the promotion of Assistant Chief Emanuel an open Captains' position became available. After conducting another extensive competitive testing and review process, Firefighter Nate Katz was promoted to the Captains' position in charge of "D" Shift.

The promotion of Captain Katz left an open Firefighter position. The department hired Shean Gray who came to the department from the North Hampton Fire Department where he served for eleven years.

Fire Administration (l-r): John Powers, Deputy Fire Chief ; David Emanuel, Assistant Fire Chief; Artie Boutin, Fire Inspector; Kelly Lacoste, Secretary; Melissa Perusse, Administrative Assistant; Corey Landry, Fire Chief. Courtesy Will Lenhart

Firefighter Katie Everts left the department earlier this year to pursue her medical degree and obtain her Physician Assistant license. Call Firefighter Matt Hunt was promoted to full-time Firefighter to fill her position.



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## Calls For Service 2015

Incident Type	Number of Incidents
Structure Fires	8
Fires-Other: Vehicle brush, Chimney	71
Emergency medical calls	1,168
MVA w/injuries	38
MVA w/ no injuries	57
Haz-Mat, spills, leaks, burst	29
Animal rescue	3
Bomb scare	0
Fire drills	68
Mutual Aid given	48
Asst Police & Other Gov't agencies	18
Malicious false alarm	18
Unintentional False Alarms	217
Alarm system malfunction	78
Fire alarm trouble signal	303
Carbon Monoxide	17
Elevator rescue	45
Wires down, arching	37
Good intent calls	97
Smoke/odor investigation	71
Water/Land Rescue	6
Water problem/leak	40
Public assist	158
<b>Total Calls for Service</b>	<b>2,595</b>

## Calls For Inspection 2015

Inspection Type	Number of Inspections
Complaints or referrals	50
Plan Reviews and Consults	212
Burn Permits	47
Housing	112
Heating Appliances	242
Life Safety	100
Assembly	56
<b>Total Calls for Inspection</b>	<b>819</b>

Durham resident Gabi Selig presents a homemade fire truck cake to Fire Chief Corey Landry at the annual Durham Fire Department holiday party.



Inspector Wilder also left the department to take a Deputy Fire Chief position with the Rochester Fire Department. With that move Jessica Plante was hired as Inspector. Jessica comes from the Somersworth Fire Department where she served full-time for the past ten years.

Fire Prevention staff has kept extremely busy with projects such as The Lodges at West Edge (259 Mast Road), Madbury Commons (17-21 Madbury Road), Orion (23-35 Main Street), Ballard Building (1 Madbury Road / 28 Main Street), and Pauly's Pockets Building (53 Main Street). Additionally, inspections occurred on several large campus projects including, the complete renovation of McConnell Hall and renovations in Gables A, B, and C Towers, Horton Hall, Morse Hall, Rudman Hall, and the Field House.

## 2015 Accomplishments

- Firefighters McGrath, Brenner, and Lundberg attended a New Hampshire Fire Academy swift water rescue class.
- Partnered with Bedford Fire to sponsor a Personal Watercraft class.
- Replaced the American LaFrance fire engine with a New Marion fire engine.
- Purchased the Amkus rescue tool to replace the vintage Hurst tool.
- Replacement technical rescue trailer was put into service.
- Captains Kustra and Brown attended FDIC 2015.
- Assistant Chief Emanuel attended and spoke at the International Association of Fire Chiefs annual conference.
- Deputy Chief Powers completed the Command & Control Operations at Target Hazards course at the National Fire Academy.
- Held joint department high-rise training with Newmarket, Madbury, and Lee Fire Departments.
- The University Police Department conducted Clandestine Lab Training for each shift at the Durham Fire Department.
- Chief Landry and Kelly Lacoste attended FireHouse computer training. This is the department's reporting system.

- Utilized a University of New Hampshire-acquired structure at 265 Mast Road for training.
- Captain Brown was credentialed and certified as an Emergency Vehicle Technician for aerial apparatus.
- Firefighter Leavitt was credentialed and certified as an EVT 1 for maintenance and inspection.
- Firefighter Leavitt was designated as a National Fallen Firefighter Foundation Advocate for New Hampshire.
- Deputy Chief Powers was appointed to the New Hampshire Fire Marshall Manufactured Housing Board.
- Chief Landry was appointed to the New Hampshire Chiefs Board of Directors.
- Firefighter Hunt was certified by the New Hampshire Fire Academy as a driver operator – fire apparatus.
- Inspector Boutin was certified as a pump operator through the NHFA.
- Inspector Boutin earned several inspection certifications.
- Hired Secretary Kelly Lacoste, Firefighter Shean Gray, and Fire Inspector Jessica Plante.

### Goals for 2015

- A new Fire Station is a priority, and the department will continue to move forward to secure funding and a site for completion of station building plans in order to be shovel-ready as soon as possible. ○

## MCGREGOR MEMORIAL EMS

**William (Bill) Cote**, *Executive Director*

In writing my third annual report as Executive Director, I continue to marvel at the accomplishments of this remarkable non-profit organization. McGregor Memorial EMS just completed its 47th year of continuous emergency medical services and education to the communities of Durham, Lee, Madbury, and the University of New Hampshire.

McGregor always delivers exemplary service at a very low cost to the Town. Local residents and University students and graduates volunteered nearly 33,000 hours ensuring that an ambulance and paramedic were available 24 hours a day, 365 days per year. During 2015, McGregor responded to 2,028 calls (including 74 Paramedic intercepts to other communities outside of Durham) and, for high demand times, provided its third due ambulance to handle the “surges.”

Training and education remain cornerstones for providing quality and advanced level care, as well as in attracting new members and training the community at-large. McGregor encourages all community members to get involved by learning CPR and becoming First Aid certified, as well as volunteering for McGregor.

### 2015 Accomplishments:

- Responded to a record number of EMS calls with first and second due ambulances (i.e., nearly simultaneous multiple requests). Responses for a third due ambulance were answered 67% of the time thus reducing the need for a mutual aid ambulance. Call volume has increased over the past few years from approximately 1600 calls in 2010 to 2,028 calls in 2015.
- For weekends during predictably busy times, staffed a minimum of two ambulances at all times; frequently three. Also staffed four and up to six ambulances for high surge periods (i.e., UNH Commencement, Homecoming and concerts, Halloween and Cinco de Mayo).
- Implemented an off-duty response program designed to improve response times for second and third due ambulance calls.
- Launched a successful recruiting campaign leading to the hiring of 3 per-diem paramedics, as well as welcoming an additional 19 new volunteer EMT’s – each of which underwent a 3–6 month training program in addition to their certifications.

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- Initiated an Advanced EMT program (meeting updated state requirement) via the McGregor Institute of EMS. approximately 100 EMT and Advanced students have been trained. Additionally, current McGregor EMT-Intermediates are transitioning to the more Advanced EMT level.
- Conducted 27 CPR/AED, First Aid, and Babysitting classes open to the public in Durham. 18 other classes were held in the Oyster River School District.
- Trained nearly 6,000 students through McGregor's CPR Safe program taught in schools, libraries, day cares, medical offices, businesses, and religious institutions around the state.
- Undertook the project of having Durham, Lee, Madbury, and UNH designated as HeartSafe Communities through the New Hampshire Bureau of EMS. Its purposes are to:
  - a. Increase awareness of sudden cardiac arrest, its signs and symptoms.
  - b. Increase the availability of community CPR/AED programs.
  - c. Increase public safety agency AED availability.
  - d. Increase placement, registration, and availability of AED's in public areas, businesses, and schools.
  - e. Assist in emergency planning for AED-equipped facilities.
- Developed a concept and received approval from UNH to allow students in the Biomedical Sciences major to receive credit for attending active McGregor calls.
- Launched a fund drive in December 2015 with over 6,000 mailings to community members, UNH faculty/staff, and McGregor alumnae.
- One of two EMS agencies actively participating in Cardiovascular Multi-Disciplinary Team and Stroke Committee at Wentworth-Douglass Hospital to better coordinate care provided outside the hospital with that provided in the hospital.
- The Executive Director attended an Advanced Leadership class at the New Hampshire Fire Academy.

Members of McGregor Memorial EMS conduct "CPR on the Street" during National EMS Week in May. Research has shown that "hands-only" CPR at the initial stage of a cardiac arrest can dramatically increase survival rates. Courtesy McGregor Memorial EMS



- Members sit on a steering committee to develop a coordinated All Hazards plan, including violent attacks.
- Worked closely with Durham Police, Durham Fire, and University Police Departments to provide coordinated emergency response coverage for multiple events, including concerts at the Whittemore Center, Special Olympics, UNH Homecoming and Commencement, Cinco de Mayo, and Halloween.
- Participated in meetings for Strafford County Emergency Preparedness planning.
- Designated as a backup service for State of New Hampshire Bariatric Task Force. One ambulance modified to accommodate specialty bariatric transport equipment.
- In November, member Patrick Ahearn was nominated for and received a “Spirit of New Hampshire Award” from VolunteerNH at their annual event at the Capitol Center for the Arts in Concord. Pat also celebrated 40 years of service to McGregor.

### **Member Training:**

- In 2015, McGregor members earned over 1200 hours of continuing education credits through McGregor’s monthly training meetings, crew chief classes, and probationary provider classes. McGregor provides these opportunities to its members free of charge.
- McGregor successfully led several seminars in Respectful Leadership and Effective Communication, with 98% of its staff members and volunteers completing training.
- Presenters from Wentworth-Douglass Hospital, Portsmouth Hospital, Somersworth Police, Catholic Medical Center, The NH Fire Academy, UNH Counseling Services, and The Rochester Homemakers offered their knowledge and expertise to McGregor members at its monthly training meetings.
- Staff members attended seminars on a variety of subjects, including cardiac arrest, threats in our schools, as well as a 3-day Active Threat Response Integration course and a week-long Immersive Mass Casualty course at the National FEMA Training Center in Alabama.

- Offered McGregor’s first Tactical Combat Casualty course.
- More than ten of McGregor’s members earned their upgrade to Advanced EMT in 2015, and over 20 new volunteers completed the required 3–6 months of training to become active members of McGregor.
- Continued to foster an atmosphere that is highly focused on daily training and education.

### **Goals for 2016:**

- Continue to provide a high level of emergency care to the Durham community at an extraordinarily reasonable cost.
- Train and educate McGregor personnel to the highest level practical and to continue to purchase state-of-the-art equipment.
- Remain the premier EMS training agency in southern New Hampshire.
- Develop specifications and Request For Proposal for a new ambulance.
- Purchase new portable radios to replace those no longer supported by the manufacturer.
- Continue to implement the goals and strategies as established by the Board of Directors.
- Expand the Board of Directors to include more community members and participation.
- Continue to work in close cooperation with the Durham Fire and Police Department in jointly addressing the community’s needs.
- Develop new and revise existing policies and procedures to better reflect the needs and expectations of the community.
- Foster community relations and develop further partnerships with Durham’s business community.

Anyone interested in seeing McGregor Memorial EMS in action and/or desiring to do a ride-along is cordially invited to stop in at the facility located at 47 College Road, behind the Durham Fire Department. ○



# POLICE DEPARTMENT

David Kurz, Chief

The idea that I am submitting my twentieth Police Department report for the 2015 Annual Report is a demonstration of how time stops for no man! I remain honored to be the custodian of such a talented organization comprised of passionate and professional employees, all of whom remain dedicated to meeting the needs of the Durham community.

The department remains committed to preserving and enhancing the many relationships and partnerships it has fostered, which have resulted in the formulation of a number of programs within the community over the years. Many of these programs involve partnerships with different organizations throughout the community such as the Durham Business Association, Durham Landlords Association, as well as the Oyster River School District. These collective efforts are

designed to provide a safe, quality place for people to live, work, raise their families, and attend the University of New Hampshire.

The transition of personnel at the Durham Police Department remains constant. After seven years of dedicated service, Officer Steve Misek resigned to accept employment with the Barrington Police Department. Steve was Durham's first Problem Oriented Police (POP) officer and contributed to the success of the department's award winning "Good Neighbor Program". His vacancy created a selection process earlier in the year that identified Randy Pelletier as Officer Misek's replacement for the Patrol Officer position. Officer Nick Glowacki tendered his resignation to accept employment at the Dover Police Department. As with Officer Misek, a selection process will commence shortly to identify a viable candidate as his replacement

Back row (l-r): Officer Max Castricone, Detective Jen Kelly, Officer David Skelly, Sergeant Daniel Brooks, Officer Thomas Kilroy, Officer Greg Ruby, Sergeant Jack Dalton, Sergeant John Lavoie

Middle row: Parking Officer Sandra Hebert, Officer Pam Donley, Officer Randy Pelletier, Officer CJ Young, Officer Brett Pestana, School Resource Officer Holly Malasky, Detective Sergeant Michael Bilodeau, Officer Katie Bolton, Sergeant Kathryn Mone, Parking Officer Michael Page

Front row: Parking Enforcement Clerk Donna Glodziak, Admin. Assistant Jen Johnson, Deputy Chief Rene Kelley, Chief David Kurz, Captain David Holmstock, Volunteer Jan Aviza, Admin. Assistant Dawn Mitchell, Volunteer Kim Ward



and to keep the department at full complement with twenty officers.

One critically important aspect of the department's hiring process, which is unique to Durham, is that the department engages the expertise of residents to participate in the selection process. Their understanding as to who will best serve the residents of Durham is not only appropriate but offers insight as to who is best suited for this task. The department wishes to thank Ute Luxem and Christopher Guerrette for giving their time, energy, and knowledge during the oral board portion of the most recent selection process.

The downtown landscape has changed with the addition of four very attractive properties. The Durham Police administration has remained very engaged with the Planning Board to ensure that large complexes of student housing have comprehensive management plans and to ensure that during the initial planning process student housing is in appropriate locations. It has been the department's premise that well-managed properties in the appropriate locations will diminish disruptions during the late night hours in residential neighborhoods. While early data is validating that supposition, the Durham Police will remain engaged with multiple partners to ensure that there will be minimal demands upon police resources. It remains the department's goal to be responsive to resident's concerns yet engage creativity to off-set the need for additional police officers to deal with any increases in calls for service.

### ***2015 Accomplishments***

- Received recognition at the International Association of Chiefs of Police meeting in Chicago, Illinois for the department's Problem

Oriented Policing (POP) and the "Good Neighbor Program" initiatives. Durham's Police Department was recognized as one of the most comprehensive community policing initiatives in the United States.

- Remained fully engaged with the Durham Landlords Association and the Durham Business Association to proactively enhance the community's business environment while reducing the need of police response.
- Continued to be accredited under the auspice of the Commission on Accreditation for Law Enforcement Agencies (CALEA) as the department continues to meet national best practices and adhering to these practices as service is delivered to the Durham community.
- Continued to reap the benefits of Volunteers In Policing Service (VIPS) in which citizens assist the department with support services such as data analysis and other support services.

The Durham Police Department will continue to work collaboratively with the community to provide law enforcement services with a dedication toward customer service and creation of partnerships. The department also commits to maintaining an open dialogue between the police and the residents to create and sustain an environment where each one helps the other.

Thank you to the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over the past year. The men and women of the Durham Police Department look forward to continue working toward providing the best possible level of service that the Durham community has come to expect. ○



# Public Works

## DIRECTOR OF PUBLIC WORKS

**Michael Lynch**

**H**istorically, each year in the Public Works Department is busier than the previous year. But 2015, by a large margin, proved to be the most productive and challenging year for the Public Works Department in my 39 years here in Durham. One of the most signature projects, the Spruce Hole Municipal Well and Artificial Recharge Project, finished up this past summer and will guarantee Durham an excellent fourth water supply for many years to come. Staff was also challenged in 2015 with the economic development that successfully occurred in the downtown area.

2015 challenged Durham's Public Works Department with 22 winter events, including a three-day blizzard at the end of last January. The 2015 winter also brought over 100 inches of snow to Durham.

The department continues to educate and challenge staff with a continuous improvement strategy to meet the needs of the community. The department continues to grow technology to increase utility infrastructure systems and enhance the commercial tax base.

*...continued on next page*

DPW Administration (l-r): Douglas Bullen, Assistant DPW Director; Michael Lynch, Director of Public Works; April Talon, Town Engineer; Janice Richard, Assistant to the Director of Public Works



As in past years the road resurfacing program was the top priority and I am pleased to report that the following roads were resurfaced throughout the community: east end of Main Street, Coe Drive, the west end of Bagdad Road, Pettee Brook Lane, Bay Road, the south end of Durham Point Road, Stone Quarry Drive and the Pettee Brook Parking Lot. I am very thankful that the Town continues to support the Public Works road resurfacing program and understands how vital this program is to the community's transportation system. Good roads benefit all Town residents and provide a sense of community pride and economic development.

Other accomplishments in 2015 included the replacement of a 2004 International Dump Truck with a 2015 International Dump Truck, and the replacement of the 2005 Recycling Collection Vehicle with a 2015 Collection Vehicle. The DPW also completed the following projects: reconstruction of the Bagdad Road sidewalk, installation of a new sidewalk along Pettee Brook Lane, complete reconstruction of the Pettee Brook Lane metered parking lot, repairs to the Main Street railroad bridge, an extension to the Main Street sewer line, painted and reconditioned the Beech Hill water storage tank, general repairs to Dame Road, replaced the Main Street/College Road traffic signal control panel, upgraded several components at the Woodridge recreational area, completed the new chemical building at the Wastewater Treatment Plant, completely renovated Bicentennial Park, and assisted the Parks & Recreation Department with renovations to the Churchill Skating Rink at Jackson's Landing.

### **Goals for 2016**

- Roadway resurfacing of Mill Road, Hoitt Drive, Cedar Point Road, and Watson Road.
- Replace the 2005 International dump truck.
- Complete repairs to the Mill Road sidewalk.
- Finalize engineering of the Wiswall Dam Spillway repairs.
- Complete repairs to Crommets Creek Bridge.
- Anticipated receipt of Hazard Mitigation funding from FEMA for construction of culverts to alleviate flooding at both Bennett Road and Longmarsh Road.
- Drainage repairs to the Magrath Road/Thompson Lane area.
- Potential erosion mitigation project at Wagon Hill Farm.
- Improvements to Old Landing Park.
- Replace the parks ½ ton pickup truck and 1 ton dump truck.
- Engineer and repair/replace/remove the Littlehale Dam at Bagdad Road.
- Replace two, 30 cubic yard roll off dumpsters.
- Engineer and replace the 18" wastewater force main from the Dover Road pump station to the Wastewater Treatment Plant.

In closing, I would like to once again say what a pleasure it was to serve the residents of Durham in 2015. I would also like to thank the Public Works Department staff for another great year as we look forward to continuing to make Durham a very special place to live and work in 2016. ○



# ENGINEERING DIVISION

April Talon P.E., Town Engineer

The Engineering Division of the Department of Public Works is responsible for managing the Town's infrastructure, including water, sewer, stormwater, bridges, roads, and dams.

The division has also been very busy this year managing the various student housing developments under construction, including the Lodges on Mast Road, Ballard Building, Madbury Commons on Madbury Road, Pauly's Pockets, and Orion student housing on Main Street.

The following are highlights of projects in 2015 and those coming for 2016:

## Integrated Watershed Planning/Grants/Stormwater

- UNH/Durham - 2014 Oyster River Integrated Watershed Management Plan - Complete
- WWTP 4 Stage Biological Nutrient Removal Pilot - Construction complete fall 2014
- UNH/Durham - 2013 Oyster River Non-point Source Study Report - Complete
- UNH/Durham - 2014 Oyster River Non-point Source Study Report - Ongoing
- EPA/TetraTech Technical Assistance Grant for Integrated Watershed Planning - Ongoing
- NHDES/SRPC Grant - Great Bay Pollution Tracking and Accounting Pilot Project - Complete
- Green Infrastructure Grant - Oyster River Road/Garden Lane Subsurface Gravel Wetland - Complete
- 2015 Watershed Assistance Grant - Complete 2015
- 319 Grant Project - Permeable Reactive Barrier (PRB) -2015/2016
- 604(b) Water Quality Planning Grant - SRPC - Durham Septic System Study - 2015
- McGrath/Thompson Drainage Project - Design/Construction - 2016
- Littlehale Pond Investigation - Upcoming 2016

## Water Projects

- Spruce Hole Well and Artificial Recharge (AR) - Complete
- Foss Farm Water Tank Rehab - Complete
- Beech Hill Water Tank Rehab - Complete
- Wiswall Dam Spillway - 2016
- Monthly Water Meter Reading - Ongoing
- Cross Connection Control Program/Backflow Prevention - Ongoing

## Wastewater/Sewer Projects

- 4 Stage WWTP Biological Nutrient Removal Pilot - Construction completed Sept 2014
- Wastewater Treatment Plant Sludge Dewatering Upgrade - Construction completion Dec. 2015/Jan. 2016
- WWTP Generator Replacement - Construction 2016
- WWTP Disinfection/Chemical Building - Construction 2015
- Woodman Road Emergency Sewer Project - Complete
- Old Bagdad Road Emergency Sewer Project - Construction Dec. 2015
- 18" Forcemain Replacement - Geotechnical Investigation - 2016

## Road/Bridge Projects

- Main Street Bridge over B&M Railroad - Complete
- Crommet Creek Bridge Rehabilitation Project -Design, Construction Summer 2016

As always, it has been a very busy year for permitting with 29 driveway permits, 21 excavation permits, and 8 utility connection permits.

Please do not hesitate to contact me at 603-868-5578, [atalon@ci.durham.nh.us](mailto:atalon@ci.durham.nh.us), with any technical questions and concerns. ○

# OPERATIONS DIVISION

**Douglas Bullen,**

*Assistant Director for Operations*

**A**fter a slow start to the winter weather season Mother Nature let loose. Record snowfall created many challenges for the division and kept everyone very busy. Crews worked hard to clear streets and sidewalks while still tending to day-to-day operations. There were no major equipment failures throughout the snowy winter. Development in Town has created new demands for the Department of Public Works, and staff will continue to respond to those demands in a proactive and positive manner.

## **2015 Accomplishments**

- Responded to 19 weather-related events.
- Completed the 2015 road program on time and within budget. Continental Paving of Londonderry, NH was awarded the bid. Town crews also completed drainage and side walk replacement on the various roads being repaired.
- Completed the fall and spring Town wide clean up. Over 40 tons of bulky material was collected and processed and just under 6 tons of brush and leaves was collected.
- Made major drainage improvements to various roadways.
- Cleaned and inspected 175 catch basins.
- Painted all center and edge markings on road ways. Completed crosswalk, colored walks, and symbol painting.
- Screened over 3000 cubic yards of gravel to be used for winter road treatment. The finish product of sand will be mixed with salt. This material comes from the Town-owned pit on Packers Falls Road.
- Maintained and serviced Town-owned vehicles.
- Maintain all Town-owned parks, land, and buildings.
- Assisted with Light Up Durham.
- Worked with Parks and Recreation on various events and renovations to the Churchill Skating Rink. ○

Operations Division (l-r): Shane Bickford, Sam Hewitt, Burton Austin, Glen Clark, Raymond LaRoche, Jr.



# SOLID WASTE DIVISION

**Douglas Bullen,**

*Assistant Director for Operations*

**R**ecycling markets continue to remain low and the outlook for 2016 is uncertain. The division will continue to look for options with all materials and try to make the right choices moving forward. Hopefully the Town's new curbside recycling program, called "NO-SORT", is making things easier for those residents that are taking advantage of the program. It has made the job more efficient for Town personnel and created fewer trips for the collection vehicle. The goal of the program is to generate opportunities for increased recycling and reduce the amount of trash being disposed.

## **2015 Accomplishments**

- Completed fall and spring residential curbside collection programs.
- Revised and distributed the yearly informational newsletter.
- Continued to explore all options and methods for disposal and recycling programs.
- Maintained employee New Hampshire Department of Environmental Services solid

waste certifications through training programs.

- Continued to monitor the single stream collection program for the Friday commercial collection.
- Purchased a new MSW/recycling collection vehicle. ○

*...Solid Waste Statistics – continued on next page*

Solid Waste Division. Top Photo: Christopher Mains. Bottom Photo (l-r): Bonnie McDermott, Manford (Bud) Dyer, Arthur Nutter





## Solid Waste Division Statistics

TONS OF MATERIAL MARKETED	2015	2014	2013	TONS OF MATERIAL MARKETED	2015	2014	2013
<b>RECYCLABLE MATERIAL:</b>				<b>OTHER MATERIAL RECYCLED:</b>			
Mixed Paper	190	312	307	Car Tires	4	4	7
Cardboard	106	127	130	Waste Oil - gallons	580	605	735
Scrap Metal	72	55	69	Antifreeze - gallons	0	0	90
Car Batteries	1	2	1	Leaves	20	19	19
Single Stream	440	158	70	Electronics	18	20	14
Aluminum Cans	1	2	2	Propane Tanks - each	211	176	248
Comingled Containers	126	210	265	<b>MATERIALS DISPOSED:</b>			
<i>Totals</i>	<i>936</i>	<i>866</i>	<i>844</i>	Curbside Collection	1633	1501	1568
Recycling Revenue	\$17,692	\$30,871	\$36,996	Bulky Waste	200	235	184
Tip Fee Avoidance	\$65,848	\$62,135	\$55,628	Construction and Demolition	177	189	218
				Electronic Stickers Sold	580	526	521

## WASTEWATER DIVISION

Daniel Peterson, Superintendent

### 2015 Accomplishments:

The new Huber screw presses were put on line in July and the performance of the new process was better than hoped for. The reduced solids output resulted in savings in hauling costs, as well as electrical costs with much greater operator flexibility.

In December, as part of the Capital Improvement Program (CIP), the new chemical building was completed and put online. With new features such as updated chemical monitoring and more efficient delivery of chemicals, this new building is expected to reduce chemical costs.

New Waste Activated Sludge (WAS) pumps were installed in December as part of the CIP upgrades. These new pumps replaced the twenty-year-old pumps that were at the end of their life expectancy. The new pumps are much more efficient and will last for many years to come.

The thirty-year-old emergency plant backup generator was put out to bid and was awarded

### Wastewater Division Statistics

Permit Parameters	2015 Avg.	2014 Avg.	2013 Avg.
Effluent Flow (MGD)	0.86	0.95	0.95
Influent Flow (MGD)	0.79	0.88	0.87
Effluent TSS (MG/L)	6.6	9.3	8.1
% TSS Removal min. 85%	97.3	95.9	96.0
Effluent BOD (MG/L)	6.8	7.8	4.8
% BOD Removal min. 85%	96.9	96.3	96.9
<i>Total Effluent Flow (MG)</i>	<i>314</i>	<i>346</i>	<i>346</i>
<i>Total Influent Flow (MG)</i>	<i>289</i>	<i>319</i>	<i>319</i>
<b>Total Septage</b>			
<i>Received (Gal.)</i>	<i>107,200</i>	<i>117,600</i>	<i>53,150</i>

MGD ..... Million Gallons per Day  
TSS ..... Total Suspended Solids  
BOD ..... Biochemical Oxygen Demand  
MG/L ..... Milligrams per Liter  
MG ..... Million Gallons  
Gal ..... Gallons

to Gemini Electric Inc. for replacement as part of the CIP program. This work is expected to be completed in the spring of 2016.

The new Four Stage Bardenpho treatment system for the aeration tanks has worked very well. With much more flexibility along with precise monitoring and controls, the system has greater reduced nitrogen removal for the coming years.

Five hundred and fifty feet of the Bagdad sewer line was replaced. This line was scheduled to be upgraded in 2016, but a preliminary inspection of the line determined that it needed to be replaced

immediately. The line was slipped lined due to the difficult terrain and a new enlarged diameter pipe was installed making for a decades worry-free installation on a troublesome area.

It has been an incredibly busy year for staff, but a very rewarding one. With ongoing construction upgrades and continuous training with new equipment staff has been very busy and excited with the outcome. As always, the Wastewater Division staff looks forward to serving the Town in making the best quality treatment discharge into the Great Bay. ○

Wastewater Division (l-r): Lloyd Gifford, Daniel (Max) Driscoll, David Lovely, Daniel Peterson, Superintendent of Wastewater; Steve Goodwin



## WATER DIVISION

**Douglas Bullen,**  
*Assistant Director for Operations*

### **2015 Accomplishments**

- Conducted inspections of all Town water facilities.
- Monitored all water production at the Lee well and its incorporation into the system.
- Conducted testing for lead, copper, and bacteria as required by the Environmental Protection Agency and the New Hampshire Department of Environmental Services.
- Worked with the University of New Hampshire Water Department and Treatment Plant to produce potable water to the UNH/ Durham water system.
- Completed fall and spring water readings. ○





# Town Supported Organizations

## AIDS RESPONSE SEACOAST

Richard B. Wagner, *Executive Director*

**F**ounded in 1987, AIDS Response Seacoast (ARS) is a non-profit community-based AIDS Service Organization dedicated to providing education, direct assistance, and advocacy for persons and communities affected by HIV/AIDS. ARS is based in Portsmouth and serves the communities of Rockingham and Strafford counties in New Hampshire. All services are provided free of charge.

### *2015 Accomplishments:*

**Client Services Department:** The Client Services department provided services to 108 clients in 2015; between 3 and 6 were Durham residents (client confidentiality and HPPA regulations prevent giving exact numbers). Clients received a wide range of services, including emergency housing and utility assistance, transportation, access to the client food pantry and nutritional counseling, medical advocacy, and emotional support. A variety of social supports were also provided to clients, including in-service trainings to learn more about their disease and feel more empowered when making medical decisions. ARS also offered support groups for its clients to assist them in talking with others affected by HIV/AIDS and develop strategies for coping with their illness.

**Education/Prevention Department:** The Education and Prevention Department continued to provide education and outreach to people of all demographics throughout the agency's service area. AIDS Response Seacoast's Speakers Bureau presented many programs throughout the area, as well as making presentations at the University of New Hampshire. ARS looks forward to working closely with the University of New Hampshire and the Oyster River Cooperative School District.

### *Goals for 2016:*

- Continue to raise awareness through community programs and the local media. **FACT:** One in four new HIV infections occurs in youth ages 13 to 24 years. The work of ARS is needed just as urgently today as it has been for the past 30 plus years of the HIV pandemic.

*...continued on next page*

- Continue to grow the Speaker's Bureau program and work closely with area schools to spread the word about the dangers of unsafe practices and to promote healthy choices.
- Continue to educate the state legislature about the need for continued funding for the HIV/AIDS services in the State of New Hampshire. ○

## AMERICAN RED CROSS

**Shannon Meaney,**  
*Development Coordinator Specialist*

**T**he American Red Cross staff and volunteers provide support and relief after a disaster, emergency preparedness training, courses in health and safety, blood drives, volunteer and youth leadership opportunities, and aid to military families. All Red Cross assistance is free to disaster victims. The Red Cross is a non-profit organization that receives no annual federal funding.

New Hampshire Headquarters:  
2 Maitland Street,  
Concord, NH 03301,  
1-800-464-6692

Vermont Headquarters:  
29 Mansfield Ave,  
Burlington, VT 05401,  
1-800-660-9130

[www.redcross.org/nhvt](http://www.redcross.org/nhvt)

### **2015 Accomplishments :**

**Disaster Services:** Red Cross-trained volunteers make up the New Hampshire and Vermont Disaster Action Teams which respond to disasters in Durham and towns throughout the state. This Disaster Action Team is a group of volunteers specially trained to provide disaster relief and emotional comfort. They are available to respond at any time, day or night, to disasters in their communities and surrounding towns.

During 2014-15, the Red Cross disaster volunteers throughout New Hampshire and Vermont

worked with 284 disaster cases, helping a total of 1,206 people (an average of almost six disasters per week). Most local disasters were residential fires. 25 of these occurrences took place in Stafford County.

**Medical Careers Training:** Because of the training and/or testing through the Red Cross Licensed Nurse Assistants training program in New Hampshire and Vermont, 283 Licensed Nurse Assistants and Phlebotomists (those who draw blood) entered the healthcare field last year.

**Health and Safety Classes:** The Red Cross focuses on safety and prevention through its many training courses such as Adult, Infant, and Child CPR, AED training, First Aid, water safety, disaster training, first responder, and Babysitter's Skills. In all, the Red Cross imparts hope and confidence along with skill and knowledge. Throughout New Hampshire and Vermont, 33,305 enrollees were trained through health and safety classes. 541 Durham residents were among that 33,305 and those residents received training for CPR, First Aid, AED use, aquatics, and/or caregiving.

**Biomedical Services:** Last year, blood drives in New Hampshire and Vermont collected 98,136 units of lifesaving blood, with 25 blood drives in Durham, collecting 1,598 units of lifesaving blood. ○

# BIG BROTHERS, BIG SISTERS OF NEW HAMPSHIRE

Casey Caster, *Grant Manager*

## **2015 Accomplishments:**

In 2015, Big Brothers Big Sisters of New Hampshire (BBBSNH) served 6 children from Durham and 28 volunteers from Durham offered their time to mentor youth in Durham and surrounding communities.

It was a year of transition for Big Brothers Big Sisters, as the four regional agencies in the state merged January 1 to form a statewide organization. Merging allows the organization to better serve youth facing adversity in Durham and throughout the state by sharing best practices and operating more efficiently. Children in Durham continue to be served by Big Brothers Big Sisters' Greater Seacoast regional office in Portsmouth. Three other regional offices are in Manchester, Nashua, and Keene. BBBSNH was also the recipient of the 2014 Quality Award by the National Leadership Council of Big Brothers Big Sisters of America. This award is a testament to the organization's quality services.

BBBSNH greatly values the generous contribution from the Town of Durham. Its mission is to provide youth facing adversity with strong and enduring, professionally-supported one-to-one mentoring relationships that change their lives for the better, forever. Each mentoring match meets 2-4 times per month, spending 2-4 hours together participating in activities of their choosing--from attending a sporting event or checking out a local museum, to playing board games, reading a book, or doing homework. It costs approximately \$1,200 per year to make and support each mentoring relationship and all of the services are provided free of charge to families and volunteers, meaning BBBSNH relies on fund-raising from communities, foundations, businesses, and individuals to keep its program strong and vibrant.

A trusted adult mentor can make a big difference in the life of a child. With a positive role model, a child with a parent in jail can feel good about life and be successful. A child in a poor household can see a path to education and prosperity. A child with a disability can succeed in school. Most importantly, a child without hope can begin to dream. Here are some statistics about the Durham youth BBBSNH served this year:

- Two-thirds live in single-parent households.
- One-third have a parent in the military.
- One-third have a physical, emotional, or learning disability.
- Half are site-based matches, meaning they meet with their mentors at school or an after-school program, and half meet with their mentors in the community.
- They have been matched with their mentors for an average of 27 months.

## **Goals for 2016:**

- Continue to strengthen and grow the program in Durham. This is the second year partnering with UNH, where the agency has recruited students, faculty, and staff as volunteer mentors. This pool of volunteers helps BBBSNH serve more Durham children in need of a mentor.
- Work to maintain and improve the quality of mentoring relationships. BBBSNH is proud that its mentoring matches in Durham are long-lasting, providing the most benefits for the youth it serves. ○

# COURT APPOINTED SPECIAL ADVOCATES OF NEW HAMPSHIRE

Natalie Dignam, *Communications Assistant*

Court Appointed Special Advocates (CASA) of New Hampshire strives to protect the rights of New Hampshire's most vulnerable children to live learn and grow in the embrace of a loving family. Its trained volunteer advocates speak for abused and neglected children's best interests in New Hampshire's family court system, including Dover Family Court, the court that serves children from the Town of Durham.

## 2015 Accomplishments:

- Fiscal Year 2015 by the Numbers (Statewide)
  - 443 carefully screened, trained and supervised volunteer Guardian ad Litems.
  - 90 new volunteers trained
  - 1,086 children had advocates by their side
  - 685 cases
  - 9,878 children had advocates since 1989
  - 56,190 hours of volunteer time
  - 58,825 miles traveled
- In Stafford County, 37 CASA volunteers served on 69 neglect and abuse cases in the last Fiscal Year. 117 children in Stafford County had a CASA advocate by their side. In order to protect the confidentiality of the children served, CASA cannot say how many children it is actively serving in the Town of Durham.

- Children with CASA advocates spend fewer months in foster care and experience fewer out-of-home placements with significantly improved educational performance than children without CASA advocates.
- CASA held and participated in many successful fundraising events and is planning more for the upcoming months.

Snowfest at Loon Mountain

Fashion Show and Silent Auction

North of the Notches ATV and Brewfest in Colebrook

NHAHA Auto Show Charity

## Goals for 2016:

- Continue to push toward having the capacity to have an advocate for every abused child. This year CASA was able to take 87% of the cases brought to it, but its goal is to be able to take 100% of the cases. The organization hopes to recruit 100 new volunteers to make this possible.

CASA cannot get there alone. The Town of Durham's support, together with many other municipalities across the state, makes it possible for CASA to provide advocates for victimized children in the Durham community. ○

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# COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

Betsey Andrews Parker, *Chief Executive Officer*

Community Action Partnership of Strafford County (CAP) is a 501(c)(3) private non-profit organization. Community Action Partnership works with community, state, and federal partners to assist thousands of individuals and families each year, and the majority of program participants have extremely low incomes (below 75 percent of the federal poverty

threshold). Its mission is to educate, advocate, and assist people in Strafford County to help meet their basic needs and promote self-sufficiency.

## 2015 Accomplishments

- Provided more than \$2.2 million in federal fuel assistance to 3,191 households in Strafford County during the 2014-2015 heating season.



A total of 16 households in Durham received \$11,104 in fuel assistance.

- 33 households received a discount on their electric bill through the agency's Electrical Assistance Program at a value of \$15,180. The average benefit was \$460.
- Provided Durham residents age 60 and over with more than 350 safe, accessible rides through our senior transportation program.
- In all, provided more than \$90,000 worth of goods and services to Durham residents.

Without the services provided by CAP, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, job training and employment services, transportation, emergency shelter, homeless prevention and housing services, and referrals. CAP maintains its outreach capacity by operating offices in Farmington and Dover and Head Start Centers in Dover, Farmington, Milton, Rochester, and Somersworth.

The Community Action Partnership of Strafford County has 130 employees and an \$8.9 million operating budget. CAP receives federal, state, and local funding, as well as United Way grants, foundation and charitable grants, fees for service, private business, and individual donations. In May of 2015, CAP commemorated its 50th anniversary, and while honoring the past the agency is working toward the future with a focus on improved customer service and using a holistic approach to providing services to meet families' complex needs. With that basic tenant in mind, CAP strives to make sure its efforts are most effective in helping families today.

### Goals for 2016

- **Single-point of Entry:** Community Action Partnership staff will provide an initial assessment and then work with clients to determine which services are needed in order to better respond to individual and family needs by using a holistic approach to service delivery. CAP will provide bundled services to meet the targets identified clients have set by providing support and access to a comprehensive range of services, which may include referrals and case management.
- **Customer Service:** Community Action Partnership desires to provide improved coordinated service through updated program software, staff development, and a focus on making sure CAP is the first place people come to for help.
- **Early Childhood Education:** Through its Early Head Start/Child Care Partnership grant, CAP has partnered with local child care providers to offer Early Head Start slots in existing child care programs. Through this grant, its staff will provide enhancements to classrooms and improve relationships with local providers by providing professional development, additional training, and increased pay. ○

Community Action Partnership's Senior Transportation program provides safe, accessible rides to grocery stores and shops for individuals age 60 and over in Durham and other communities around Strafford County. Courtesy CAP



# CROSS ROADS HOUSE, INC.

Martha Stone, Executive Director

Homelessness continues to be widespread in New Hampshire. A one-day count of homeless people in January found 19 families and 37 individuals in Strafford County alone. Residents throughout the region continue to struggle with the cost of housing, which is often compounded by transportation and child care costs, substance abuse, or mental illness.

## Cross Roads House provides:

- Emergency and transitional shelter.
- Dinner prepared by volunteers, seven nights per week.
- Needs assessments and case management services delivered by staff social workers.
- Access to a variety of services on-site (e.g., medical, dental, and mental health care and substance abuse counseling).
- Referrals to services throughout the community (e.g., public housing and specialty medical care).
- Support and direction to secure employment and return to permanent housing.

## 2015 Accomplishments:

- In the year ended June 30, 2015, Cross Roads House sheltered 552 people, including 35 families with 60 children for a total of 33,615 nights of shelter.
- In 2015 the agency served 18% more people than the year before and the length of time people stayed with Cross Roads decreased by 24%.
- Of all the adults leaving Cross Roads' Transitional program, 91% moved directly to permanent housing.
- Continued to expand programs to include "Ready to Work" and "Rent Ready" classes to help residents find and maintain employment and housing.
- The agency's team of 350+ volunteers prepared and served nearly 22,000 meals.

- Cross Roads House collaborates with the University of New Hampshire and masters level interns in social work, occupational therapy, and family studies work on site at the shelter.

## Goals for 2016:

- Continue to decrease the length of shelter stays allowing Cross Roads to move residents to stable and decent housing more quickly, which will enable the agency to serve more people.
- Increase the percentage of residents moving to permanent housing.
- Use outcome measures to target case management interventions and on-site services to effectively address the most relevant barriers faced by Cross Roads' residents.
- Continue to work as a member of the Greater Seacoast Coalition to End Homelessness to implement "Community Care Teams" (CCT) along with local hospitals to discuss high utilizers of emergency services who may also be unstably housed. A CCT is a collaborative effort providing person-centered care to improve outcomes by developing wrap-around services through multi-agency partnership and care planning.

Less than one quarter of the agency's costs are covered by state and federal grants, and the organization depends upon municipalities to help deliver its services. Over the years, the residents of Durham have generously supported Cross Roads House. Thank you for continuing to support this effort.

To learn more about Cross Roads House, visit [www.crossroadshouse.org](http://www.crossroadshouse.org). ○

# GOODWIN COMMUNITY HEALTH

Janet Laatsch, CEO

**G**oodwin Community Health (GCH) has updated its mission: “To provide exceptional health care that is accessible to all people in the community”.

For 2015, GCH had listed its goals as:

- To continue outreach to the community about services offered.
- To enroll the uninsured residents in the State’s Health Protection Plan or on the exchange, depending on what they are eligible for.
- For patients seen during calendar year 2014, to provide statistical information by January 9, 2015

### **2015 Accomplishments:**

Goodwin Community Health has 3 outreach and enrollment staff to enroll 1,327 people into New

Hampshire Health Protection Plan. Included in their outreach work is providing information about the organization and the services it offers. Although Goodwin Community Health has approximately the same number of uninsured residents from Durham as last year, the agency’s total uninsured has declined by 7%. In calendar year 2015, GCH cared for 16 uninsured dental patients from Durham in 34 visits and 14 medical patients in 28 visits.

### **Goals for 2016:**

- Host a Tri-Chamber Business After Hours announcing GCH’s new in-house pharmacy.
- Continue outreach and enrollment efforts.
- Provide Durham with the agency’s statistical information by January 8, 2016. ○

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# HAVEN

Kathy Beebe, Executive Director

**H**AVEN, formerly known as A Safe Place and SASS, merged in 2015 becoming the largest violence prevention and support services agency in New Hampshire. HAVEN’s mission is to prevent sexual assault, domestic violence and stalking, and to support and empower women, men, youth, and families to heal from abuse and rebuild their lives. The agency’s vision is to eliminate domestic and sexual violence through education, support, and social change.

HAVEN provides the residents of Durham with the following services:

- Violence prevention education, Safe Kids Strong Teens; a program designed for children and teens in grades K-12 with the goal to prevent child sexual abuse, sexual harassment, bullying, and teen dating violence.
- 24-hour confidential crisis hotline staffed by trained advocates for anyone affected by domestic violence, sexual assault and stalking. 1-603-994-SAFE (7233)
- Emergency shelter for women and their children fleeing violent living situations. The program provides counseling, short and long-term financial planning, and assistance with housing, employment, higher education, and childcare.
- Accompaniment services for victims and survivors to area hospitals, police stations, Child Advocacy Centers, and local courts.
- Safety planning, information and assistance with emergency, temporary, and permanent restraining orders.
- Referrals to other community resources, as well as to local therapists specializing in trauma.
- Support groups designed for adult survivors and those impacted by domestic and sexual

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violence, including Trauma Sensitive Yoga in partnership with the Seacoast Area Teachers of Yoga in Action (SATYA).

### **2015 Accomplishments:**

- A Safe Place and SASS merged the two organizations in July of 2015 to increase efficiencies and build capacity to do even more to assist women, men, and children affected by domestic and/or sexual violence in Southeastern New Hampshire. The merger will provide individuals with comprehensive services so they can experience limited barriers to receiving support in order to begin a journey forward with stronger, more stable footing. Furthermore, the merger consolidates administrative functions and enhances development efforts to sustain and grow services and programs.
- The agency assisted 22 Durham residents with 65 units of service in its client services program during the July 1, 2014 to June 30, 2015 fiscal year. (A unit of service represents 15 minutes of time).
- The Safe Kids Strong Teens prevention education program reached over 300 children, parents, and teachers at Durham schools.

### **Goals for 2016:**

- HAVEN is dedicated to addressing public health through violence prevention and improving the well-being of children and families. Preventing sexual abuse and providing support for those impacted by domestic and sexual violence can lead to healthy and secure children and adults. The Safe Kids Strong Teens education program of HAVEN is one such program that will expand to help reach more children and teens in Durham schools with important messages of safety and awareness.
- Expand community outreach and development efforts to reintroduce the merged organization and its' services to the residents of Durham.
- Recruit more volunteers to assist HAVEN in its mission of supporting those impacted by domestic and sexual violence and preventing future victimization of children and adults.

To learn more about HAVEN services and volunteer opportunities please visit [www.havennh.org](http://www.havennh.org) or call the main office at 603-436-4107. The main office of HAVEN is located at 20 International Drive, Suite 300, Portsmouth, NH at Pease International Tradeport. HAVEN has two additional offices located in Rochester and Salem, NH. ○

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## **HOMELESS CENTER FOR STRAFFORD COUNTY**

**Susan M. Ford**, *Executive Director*

**T**he Homeless Center for Strafford County (HCSC) provides safe and supportive seasonal overnight shelter for single women and families during the winter months. A secondary objective is to empower the homeless through professional case management and referral services to help the homeless live more self-sufficient lives.

Under New Hampshire Revised Statutes Annotated (RSA 165), every community is required to “relieve” a homeless person who comes to them for assistance, and the shelter provides this service as opposed to costly motel/hotel stays. One of the best benefits to a town or city in having a local shelter is to save town funding in the long run. When a client is sent to a shelter, not only is it less

expensive than a hotel or motel stay, but the client gets the necessary case management at a shelter. This case management is critical to their success on the path to self-sufficiency.

### **2014-15 Program year Accomplishments**

- Provided shelter to 70 individuals, 26 households, and 39 children.
- Provided an emergency shelter option.
- Provided case management.
- Provided Nutrition and parenting classes.
- Provided community resource building.
- Provided referrals for clothing, food, prescription aid, transportation aid, replacement ID's etc.

### **2015-16 Program Accomplishments to-date**

- Provided shelter to 27 individuals, 11 households, and 14 children.
- Provided an emergency shelter option.
- Provided case management.
- Provided Nutrition classes, and weekly parenting classes.
- Provided community resource building.
- Provided referrals for clothing, food, prescription aid, transportation aid, replacement ID's etc.

Some additional services the Homeless Center provided to residents in the past year include, but are not limited to:

- Budgeting education.
- Temporary assistance with childcare payments for families at the shelter who are either starting employment and are waiting for a childcare subsidy through DHHS to start or job searching.
- Job search and interviewing skills.
- Emergency food pantry.
- Referrals to needed services such as Mental health Counseling, Substance Abuse Counseling, Rental Assistance, Security Deposit Programs, Workforce training, etc.
- Transitional housing. There are currently three apartment units for rental of 18-24 months for families working on long-term goals.

### **Goals for 2015-16 Program Year:**

- Expand programs for older children ages 6 through 17. HCSC is serving a larger number of children in this age group than in previous years. The Center believes that children who are bored and not challenged in fun and exciting programs often become the problems of tomorrow.
- Expand classes offered at the shelter. HCSC is currently offering Parenting Education classes weekly, as well as nutrition classes in the fall. A case manager with a Masters in social work has been hired that has incorporated parenting classes into the case management services. This will allow the Center to focus on other needed programs such as professional budgeting programs, AA/NA programs, etc.
- Continue to expand classes/resources offered on site.
- Expand on transportation services to allow for more time for residents to be offsite working on barriers to employment and goals set out in case management.

Beyond the primary mission to aid the homeless population, the Homeless Center encourages related activities, including recruitment, training, scheduling, and support to the volunteers during the operating season. The Center also engages with other local agencies in a coordinated and focused effort to provide for and meet the needs of the homeless population throughout Strafford County.

To learn more about the HCSC, visit [www.homelesscenterforstraffco.org](http://www.homelesscenterforstraffco.org). ○



# THE HOMEMAKERS HEALTH SERVICES

Heidi Morrison, CEO

**T**he Homemakers Health Services (HHS) is a local, non-profit community health care agency which provides visiting nurse, rehabilitative therapies, behavioral health, medical social work, home health aides, personal care providers, homemakers, in home care providers, Alzheimer's Respite, and Adult Day Care Services.

The mission of the Homemakers Health Services is to provide comprehensive health care and supportive services to enhance the lives of individuals in need so that they may remain safely in their homes.

In 2015, The Homemakers Health Services was named to the HomeCare Elite, improving its status to Top 500 of Medicare-certified home health care providers in the United States.

The success of this is the continued focus of the HHS team on the mission and to its "I CARE" Core Values.

**Inclusive:** Support of staff, clients, and the community

**Committed:** Driven to make a positive impact

**Adaptable:** To changing situations

**Reliable:** Doing what it says it is going to do

**Excellent Quality Service:** To one another, clients, and the community.

In 2015, The Homemakers saw an increase of 8% for hours in home health, home support, and adult day care services equaling 2656 visits. More than 38% of these hours were provided to low income people in Durham, NH who needed home support and/or personal care services and could not afford to pay the full cost of these services or for which there was inadequate reimbursement.

## 2015 Accomplishments:

- Provided more than \$357,000 worth of home health, home support, and adult day care services to persons who did not have the ability to pay the full cost or for one which there was inadequate reimbursement.
- Provided 724 people with 75,755 hours of home health care services.
- Offered numerous community-wellness programs which included flu vaccinations, blood pressure clinics, Alzheimer's Educational seminars for caregivers, Friend to Friend, and facilitated a monthly Alzheimer's program.

## Goals for 2016:

- Continue to provide adults with safe, comprehensive, reliable, and professional home health, home support, and adult medical day out services they need to remain safe and independent in their own homes. ○

The Homemakers Health Services offered numerous community-wellness programs which included flu vaccinations, blood pressure clinics, Alzheimer's Educational seminars for caregivers, Friend to Friend, and facilitated a monthly Alzheimer's program. Courtesy HHS



# LAMPREY HEALTH CARE

Debbie Bartley, Director of Community Services

Lamprey Health Care (LHC) provides comprehensive care to the residents of southeastern New Hampshire, including primary care, prenatal care, pediatric care, reproductive health services, alcohol and substance abuse counseling, nutrition counseling, diabetes education, Reach Out and Read (an early literacy program), and senior transportation. To schedule an appointment, please call 603-659-3106.

Durham residents utilize Lamprey's Transportation program for shopping trips, medical appointments, and monthly recreational outings. Vans are handicap accessible and drivers are trained Transportation Health Workers who receive Patient Assistance Training. Access to essential services makes it possible for seniors to remain self-sufficient and in their own homes. Handicap accessible buses take seniors and those with disabilities to the grocery store, pharmacy, doctor, or bank and provide a good opportunity to socialize. The service is door-to-door and reservations are made through the transportation manager or with one of the agency's twenty senior volunteers by calling (603) 659-2424 Monday-Friday, 8:00 AM to 4:00 PM.

Durham residents benefit from Lamprey's school dental program. Dental hygienists go into the elementary schools and provide examination and education, as well as referrals to follow-up care. Students who need follow-up work may be seen in LHC's dental office, Healthy Smiles Dental Center located in Raymond, New Hampshire.

In Fiscal Year 2014/15, LHC provided the following services to Durham residents:

**Medical Visits:** 188 Durham residents made 609 visits to Lamprey Health Care.

- In 2014, Lamprey Health Care provided \$2,188 in free or reduced fees to Durham residents. Lamprey also helped residents with access to free prescription medication valued at \$5,640.

**Transportation Units of Service:** A unit of service is one ride to a destination. 26 rides were provided to Durham's senior citizens. The cost of a unit of transportation service is approximately \$57. Unit costs vary greatly depending on the number of people in a vehicle and the distance traveled.

For more information, visit the Lamprey Health Care website at: [www.lampreyhealth.org](http://www.lampreyhealth.org).

Durham residents utilize Lamprey's Transportation program for shopping trips, medical appointments, and recreational outings. Vans are handicap accessible and drivers are trained Transportation Health Workers who receive Patient Assistance Training. Courtesy Lamprey Health Care





# OYSTER RIVER YOUTH ASSOCIATION

Susan Cilia, President, Board of Directors

Oyster River Youth Association (ORYA) is a 501(c)(3) non-profit organization whose mission is to provide inclusive, fair, diverse, and developmentally appropriate recreational programs to the youth of Durham, Lee, Madbury, and surrounding communities. ORYA meets the changing needs of the children and families in its community

for sports and recreational activities by acquiring and maintaining facilities, promoting volunteerism, and seeking collaborative and strategic partnerships. ORYA programs provide opportunities for children from pre-school through eighth grade with a small number of programs extended into high school-aged children. The Central Office is housed in the

ORYA continues to host a large number of high volume events that cater to both ORYA participants, community members, and traveling families from out-of-town. Courtesy ORYA



Town of Durham's former District Court building located at 2 Dover Road in Durham. A Board of Directors governs ORYA, which holds monthly meetings open to the public.

Association volunteers are comprised of residents from the Towns of Durham, Lee, and Madbury and other outside communities working together to create and maintain youth recreational opportunities for all children. Most of the participants (approximately 95%) reside in the Towns of Durham, Lee, and Madbury. The out-of-town participants pay a surcharge to participate in ORYA programs.

For outdoor activities ORYA generally relies on the use of Town fields such as Woodridge Park, Little River Park, Stevens Field, Demeritt Fields, Madbury Fields, and Tibbetts Field. ORYA has developed and maintained a relationship with the University of New Hampshire for the use of the football stadium and Campus Recreation fields. Indoor activities are generally held within Oyster River Cooperative School District and University of New Hampshire buildings. The majority of the ice programs are hosted at Durham's Churchill Rink on Old Piscataqua Road and the Whittemore Center where participant fees offset ice rental costs.

The operating costs of programs organized and managed by ORYA are met through participation fees and by annual contributions from the Towns of Durham, Lee, and Madbury. Fund-raising and donations assist ORYA with the capability to provide scholarships, new programs, and capital funding for sport program investments.

ORYA continues to host a large number of high volume events that cater to ORYA participants, community members, and traveling families from out-of-town, including:

- Cross-ice rec hockey tournament at the Whittemore Center hosting teams of ages 8 and under – both Oyster River teams and teams from around the state in attendance.
- Annual SoccerFest – a preseason kickoff for the Oyster River Youth Soccer program.
- 3 vs. 3 basketball tournament – both Oyster River players and players from around the state in attendance.
- Seacoast Junior Football League Jamboree at UNH.
- Annual Opening Day for the youth baseball program.
- All-star Baseball Tournaments– both Oyster River teams and teams from around the state in attendance.

In 2015, ORYA said goodbye to longtime Director Mike Gamache. Ashley Wood has been hired in the role of Assistant Director. She has stepped into her role and continues to further the ORYA mission. ORYA continues to expand program offerings based off of the community demand.

ORYA has begun to work towards goals in its long-term plan. Long-term plans include building a community center with both turf and hard court space. Although in the conceptual phases the organization has garnered great support thus far.

#### **Goals for 2016:**

- Increase community awareness and establish consistent brand presence.
- Continue to improve relationships with Town officials and work toward common goals.
- Continue to improve upon the education of volunteer coaching staff.
- Analyze and expand program offerings.
- Continue appreciation for all ORYA donors.
- Push to complete long-term goals ○

## READY RIDES

Meri Schmalz, Ride Coordinator

Ready Rides Transportation Organization, a 501(c)(3) independent non-profit organization, was established in 2012. Ready Rides provides free curb-to-curb rides to all medical related appointments for those residents living in Durham that are 55+ and the disabled. Volunteer drivers use their own vehicles to provide transportation services. Ready Rides is not bound by boundaries or location.

### 2015 Accomplishments:

#### Ride Statistics:

Number of vetted Durham drivers:	6
Total number of confirmed trips in 2015:	511

Number of trips completed by Durham drivers:	74
Trips completed for Durham residents by surrounding drivers:	437
Trips completed by Durham drivers in surrounding areas:	40
Number of trips in Durham that went unmet:	78

### Goals for 2016:

To have an expanded number of vetted drivers to be able to provide rides to everyone that asks. ○

## STRAFFORD REGIONAL PLANNING COMMISSION

Cynthia Copeland, AICP, Executive Director

Established by state legislation in 1969 the regional planning commissions serve in an advisory role to local governments and community organizations. The Strafford Regional Planning Commission is composed of eighteen municipalities, including all thirteen in Strafford County, three in Rockingham County, and two in Carroll County. Its mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. Together these actions foster sustainable development and improve the quality of life in the region. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health and natural resource planning services, Geographic Information Services (GIS), data collection and analysis, facilitation, and project management.

### 2015 Specific Accomplishments in Durham:

- Worked with Durham on its Master Plan. SRPC drafted and edited ten chapters of the

plan, including housing and demographics, community character, existing land use, energy, agriculture, natural resources, recreation, downtown and commercial core, historic, and economic development. The ten chapters were adopted by the Planning Board at the November 18, 2015 meeting.

- Updated Master Plan map sets: aerial map, zoning, natural services network, surface water resources, current and potential future floodplains, wetland, aquifers and public water supply, sand and gravel, wildlife action plan, conservation lands and conservation focus areas, soils, agricultural resources, forest resources, current use, town trail system, land use, future land suitable for development.
- Worked with Durham (in addition to others on the byway) to create a Mills Scenic Byway Committee, which will create a Strategic Marketing Plan for the route with assistance from SRPC.
- Met with Town officials and UNH to solicit transportation projects for the Statewide Ten Year Transportation Plan.
- Conducted 20 traffic counts to support state



planning efforts, and 9 supplemental traffic counts for Durham/UNH.

- Conducted two pedestrian counts over Pettee Brook; one in spring 2015 and the other in fall 2015.
- Distributed New Hampshire Planning and Land Use Regulation books to Durham land use boards.
- Received a NHDES 604(b) grant to develop a parcel-based septic system database for three neighborhoods in Durham. This will allow the Town to identify vulnerable systems in high risk areas, improve education to homeowners, and provide valuable information to the community in order to help decision-makers limit future septic system failures.
- Received funding from UNH to conduct outreach and planning relative to green infrastructure. In Durham a stormwater retrofit project was installed on Oyster River Road, replacing a stormwater outfall in a residential neighborhood. SRPC created a fact sheet for the Durham project highlighting the project as a case study.
- Worked with Durham, the NH Department of Environmental Services, and UNH Earth Systems Research Center to write a climate adaptation chapter with NOAA funding. Durham received the 2014 Walter B. Jones Memorial Award for this document, highlighting the Town's climate change planning efforts and creating positive change in coastal management.
- Created an updated version of Durham's snow plow routes for the Public Works Department.
- Worked closely with Durham Public Works Department and staff from Eversource to offer technical assistance during the development of a trail connector map for potential trails in conjunction with the Seacoast Reliability Project.
- Assisted Durham Public Works staff throughout the Pollutant Tracking and Accounting Pilot Project (PTAPP). This project provided technical assistance to communities and other partners in the Great Bay region to document pollutant load reductions and record progress toward achieving water quality goals.
- Worked with the Town of Durham through the Lamprey River Local Advisory Committee to provide mapping services to determine the feasibility of creating a footpath along the Lamprey River (from Epping to Newmarket). Maps were used during public listening sessions in each community, including Durham, to assess general interest in the project and discuss possible routes for the trail. A final map of the preferred trail network was created, which along with the all town individual maps is available at the planning commission office upon request.
- Awarded a competitive grant in partnership with NH Department of Environmental Services Coastal Program, UNH, and the Rockingham Planning Commission from NOAA to assess impacts of climate change on infrastructure, natural resources, and other assets in ten coastal New Hampshire municipalities, which includes Durham. The project team will develop several products, including vulnerability assessments that summarize key municipal assets that are at risk from floods and sea-level rise. The project will also provide a detailed analysis of culvert flow capacity, function, and fish passage based on current and projected increases in precipitation.
- Attended Durham's Drive Electric event to talk with citizens about transportation planning and seek their input for the Strafford MPO Metropolitan Transportation Plan.
- Adopted an update to the Regional Master Plan – Local Solutions for the Strafford Region.
- Adopted a Regional Broadband Plan and an updated Regional Housing Needs Assessment.

#### **Goals for 2016 for the Strafford region:**

- Provide technical assistance through mapping efforts.
- Use federal designation as an Economic Development District to provide municipalities with access to additional infrastructure and program development grants.
- Carryout Brownfields assessment grant for the region.

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- Update the 2015-2040 Metropolitan Transportation Plan.
- Complete the Mills Scenic Byway Strategic Marketing Plan for approval by the Scenic and Cultural Byways Council.
- Carry out SHRP2 performance measure project with NHDOT, MPOs, our communities, and other stakeholders.
- Continue to implement regional data collection and analysis in preparation for performance metrics.
- Provide technical assistance to communities updating their floodplain and/or stormwater regulations.
- Develop online web maps and applications for use by the public, using ArcGIS online
- Continue local transportation planning tasks in support of safety, mobility, and access management.
- Pilot an accounting and tracking tool in order to assist the region in complying with MS4 requirements.
- Continue to provide education and outreach on multi- hazard mitigation strategies, and low impact development.
- Continue development in the following three planning program areas to benefit the region's communities: energy/utilities, community health and safety, and resiliency to climate adaptation.
- Continue to enhance water resource protection by working with municipalities to improve drinking water protection.
- Boost the implementation of green infrastructure projects.
- Enhance public health in the region through participation on the Public Health Advisory Council.
- Work with municipalities and businesses to attract new public and private investments to the Strafford region.

We look forward to working with the citizens and officials of Durham in 2016. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at [cjc@strafford.org](mailto:cjc@strafford.org). We can be found on Twitter and Facebook! We also have a blog at <http://strafford.org/magazine/> Please visit our website at [www.strafford.org](http://www.strafford.org) for more information.

If you would like to receive E Bulletins from SRPC, please go to our home page of our website noted above. ○

# Town Working Committees

## DURHAM AGRICULTURAL COMMISSION

Theresa Walker, *Chair*

**Members:**

Theresa Walker, *Chair*  
Raymond LaRoche,  
*Vice Chair*  
Bonnie McDermott,  
*Secretary (Alternate)*  
Vincent Dell'Ova,  
*Treasurer*  
Tom Bebbington  
John Carroll  
David Potter  
Ellen Karelitz (*Alternate*)  
Suzanne MacDonald  
(*Alternate*)  
Carol Tuveson  
(*Alternate*)  
Michelle Whisnant  
(*Alternate*)  
Kenny Rotner (*Council  
representative*)

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the commission’s twelve members have been meeting at least once per month to work together, and with Town staff and other Town boards and committees, to further the mission of the Agricultural Commission, which is to encourage agricultural activities and development to expand Durham’s working landscape of actively managed gardens, farms, forests, and land through the Town, including University of New Hampshire land.

### 2015 Accomplishments

- Updated an inventory of agricultural activity in Town, including farms, gardens, forestry, aquaculture, and horse stables.
- Worked with the Planning Board, Master Plan Advisory Committee, and the

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LaRoche Farm on Bennett Road, a 4th generation family farm that hosts the Annual Durham Farm Day every August.  
Courtesy Theresa Walker



Town Planner to complete the Agricultural Resources Chapter of the Master Plan.

- Reviewed existing local and state land use regulations governing agriculture.
- Contributed relevant information to the weekly “Friday Updates” and the Town website.
- Sought input from Agricultural Commissions across the state.
- Monitored and promoted activity of community gardens in Town, including the community gardens at Wagon Hill Farm, St. George’s Episcopal Church, and the Fitts Farm community.
- Promoted the Durham Farmers’ Market and provided public education programs at several markets.
- Participated in the Memorial Day parade with a garden on wheels and live animals.
- Hosted a workshop on how to manage an established flock of chickens.
- Organized and held the 3rd Annual Durham Farm Day, a day-long celebration of local farms and Durham’s working landscape.
- Expanded the “Food Friendly Garden” campaign to raise awareness of home food production across Town.
- Participated in panel discussions about sustaining local agriculture at the annual meeting of the New Hampshire Association of Conservation Commissions and the New Hampshire Municipal Association Annual Conference.
- Responded to resident concerns and questions regarding agricultural activity in Town.

- Sent a letter to Hannaford in support of local food and local farmers, urging the sale of much locally sourced food in the Durham store.

### ***Goals for 2016***

- Develop and produce a video highlighting farms in Town and on campus.
- Work with the Town Planner and boards and commissions to propose amendments to Durham’s regulations and policies to enable more gardening and agriculture, including the adoption of the state definition of agriculture.
- Work with the residents, Town Council, Town staff, and Town boards and commissions on issues related to agriculture.
- Develop educational materials and programs to support local agriculture and gardening.
- Develop and host educational programs concerning agriculture and gardening.
- Organize and host the 4th Annual Durham Farm Day on August 20, 2016.
- Update the inventory of gardening and agricultural activity in Durham.

The Agricultural Commission believes its work is critically important to the Town Council’s goal to, “Pursue long-term economic and environmental sustainability and resiliency, anticipating the community’s and the region’s future needs through a framework that formally integrates the consideration of multiple elements including society, ecology, economics, transportation, agriculture, recreation, food and drinking water, climate, and energy resources.” In support of that goal, the Agricultural Commission looks forward to working with residents and Town government in the coming year. ○



# DURHAM ENERGY COMMITTEE

Charles Forcey, *Chair*

**Members:**

Charles Forcey, *Chair*  
Cameron Cook  
Mary Downes  
James Dreher  
Harry Tobias  
Steve Weglarz, Jr.  
Martin Wosnik  
(*UNH representative*)  
Wayne Burton  
(*Council representative*)  
Andrew Corrow  
(*Planning Board representative*)

**Former Members:**

Robin Mower  
(*Council representative*)

**T**he Durham Energy Committee (DEC) has the mission to reduce the Town's overall energy use and the impact of that usage on the environment and the municipal budget.

**2015 Accomplishments:**

**Solar Power Purchase Agreement 1.** Monitored performance of solar arrays on the Library, Police Department, and Hockey Rink: Year-to-date production has been 97,526 kWh or enough to power 13 typical New England homes for a year or an estimated 5% of our Town's municipal electrical load.

**Solar Power Purchase Agreement 2.** Collaborated with ReVision Energy, IGS Solar, Durham Administration, Town Council, Oyster River Cooperative School District, and the Town of Lee to secure approvals, select a location, and negotiate rates for a second solar array in Durham's retired gravel pit on Packer's Falls Road that will be called the "Oyster River Solar Array" (ORSA). The system will generate an estimated 850,172 kWh of electricity and will cover 100% of the Town's non-wastewater municipal electrical use, as well as 5-10% of the School District.

**Electric Vehicle Charging Station.** Secured a \$5,000 New Hampshire Department of Environmental Services grant for the installation of a dual Level 2 charging station in the Pettee Brook Lot with the remaining \$3,264 of the \$8,264 budget shared between the Town and the University of New Hampshire. The station has served approximately 20 unique plug-in vehicles in over 70 sessions whose zip codes include addresses in New Hampshire, Massachusetts, and Maine.

The committee is also working closely with the Durham Public Library to monitor its charging station.

Administrator Todd Selig, former Town Council member Robin Mower, and Energy Committee Chair Charles Forcey at the Pettee Brook Electric Vehicle charging station ribbon cutting ceremony held on September 20, 2015.



**Goals for 2016:**

**Solar Production and Construction Monitoring:**

The committee will be monitoring the construction of the new solar farm on Packers Falls Road, as well as the production and functioning of the Town's existing solar systems.

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**Serve as the coordinating host for the Seacoast Energy Hub:** This hub is part of a network of regional energy committee hubs organized by the Local Energy Solutions Work Group ([www.nhenergy.org](http://www.nhenergy.org)) to bring regional energy committees together for knowledge sharing and coordinated action.

**Solar Property Tax Study Grant:** In December 2015, the committee was awarded a \$2,500 grant from the New England Grassroots Environment Fund to produce a study with public presentations on property tax policy in

New Hampshire with regard to commercial solar arrays and community solar farms.

**Additional Council Goals and Priorities:** The committee would like to solicit from the Town Council additional charges for 2016. Examples include: securing renewable energy sources for the Wastewater Treatment Plant, improving the energy efficiency of Town facilities, introducing higher efficiency vehicles such as hybrid, all-electric, and plug-in vehicles to the municipal fleet, or setting a multi-year goal as many states and organizations are doing for carbon footprint reduction. ○

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## ECONOMIC DEVELOPMENT DIRECTOR

Mary Ellen Humphrey

**Members:**

Warren Daniel  
Karl VanAsselt  
Renee Capicchioni  
Vannata (*Alternate*)  
Raymond Rodon  
(*Alternate*)  
Ute Luxem  
(*Council representative*)  
Lorne Parnell (*Planning  
Board representative*)

**Former Members:**

Alex Talcott  
Carden Welsh (*Council  
representative*)

The Economic Development Director, along with members of the Economic Development Committee, works to promote fiscally beneficial economic development within the community. 2015 was an eventful economic year for Durham.

**Sale of the former Town Office.** The Town transferred title to the former Town Office to Bill Salas of Applied Geosolutions, LLC on August 13th. The new owners are busy working to restore the building incorporating historic tax credits, to ensure historic integrity of the building will continue to contribute to Durham's Historic District.

Applied Geosolutions, LLC will initially employ 17 people, use UNH interns, and expects to double its work force within a fairly short time. Two significant outcomes from this RFP include: 1) saving a precious historic site; and 2) bringing the type of business (providing high tech jobs and affiliated with UNH) to provide professional employment in Durham. In addition, this company brings to Durham its global clients from all over the world that will be patronizing Durham hospitality businesses.

**Durham Business Park.** A major project was approved on November 18 by the Planning Board to build an Eldercare facility by Harmony Homes at the Durham Business Park to be called "Harmony Homes By the Bay". This is a significant development because the Durham Business Park has been unsuccessful for many years at attracting a suitable use for this unique site. The developer, John Randolph, is already a Durham business person, owner of Harmony Homes. The Town has applied for a \$500,000 Community Development Block Grant to



Mary Ellen Humphrey,  
Economic Development Director.  
Courtesy DCAT Studios

assist Mr. Randolph in his project with the loan to be administered by the Southern Economic Development Council (SEDC). This project demonstrates Durham's support of businesses and development.

**Economic Revitalization Zones** Two Economic Revitalization Zones (ERZ) were created in 2015: the Durham Business Parks ERZ (which includes Stone Quarry and the Durham Business Park) and the Technology Drive ERZ (including the Goss property). These two zones are valuable tools for attracting investment that creates jobs. An ERZ provides for a state Business Profits Tax or Business Enterprise Tax credit, up to \$240,000 over five years, through a formula factoring investment and number of jobs created.

**Redevelopment of the Former ATO Fraternity.** In partnership with University of New Hampshire, a Request For Proposal (RFP) went out for the redevelopment of the former ATO site. After proposals were received, one developer remained eager to engage in the project. Ongoing discussions are taking place to flesh out the details, after which a rendering of the proposal will be available for public scrutiny and discussion. Final approval will be needed by both the Town Council and the University trustees.

This project will provide much needed additional commercial and office space for downtown Durham. It is expected that at least two new restaurants will be located within the redevelopment, as well as several new retail spaces, and possibly a parking structure, while retaining much of the current retail businesses located there now.

As part of this development, creation of a business center is being explored in order to facilitate commercialization of the University's Research and Development, and to promote employee activity in the downtown area. This

project complements the relocation of the InterOperability Laboratory and promises to bring technology-based firms to Durham, and to seed the surrounding region as well, providing higher wage opportunities for residents and employment for University of New Hampshire students as interns, and later as graduates. The envisioned state-of-the-art, next-generation business center will bring the best practices of previous similar endeavors undertaken in Dartmouth and Plymouth, and other successful models.

**New Commercial and Office Space Downtown.** New commercial and office space downtown is filling up. As of the first of December, Solsistar moved from 9 Madbury Road into the new space at Pauly's Pockets. 9 Madbury filled with two businesses, a law firm, and a technology repair shop. The upstairs on 9 Madbury filled with office businesses. Mark Henderson has several new businesses residing in his new commercial space, providing a combination of retail and office use. The biggest challenge is the Orion office buildings which have been considered by several potential tenants, but none have leased yet. Parking may be an issue for that location. The only other available space is Tom Christie's newly renovated space on Jenkins Court, which formerly housed the bike shop. In October 2015, a total of approximately 7,000 square feet of commercial space and 6,400 square feet of office space were available in downtown Durham. With recent leasing activity, that list has shrunk significantly. A current inventory is linked to the Town's website, [www.ci.durham.nh.us](http://www.ci.durham.nh.us).

The Economic Development Director has fielded calls from potential tenants, coordinated with landowners and real estate agents, and reached out to a number of potential businesses the Town would desire. Engineers and developers have approached the Town, often beginning with the Economic Development Office, to explore the feasibility and challenges of bringing their projects here. The Director regularly attends the Commercial Investment Board of Realtors (CIBOR) meetings at Pease to promote Durham. ○

# INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE

Nell Neil

**Members:**

Mary Caulfield  
Carina Dolcino  
Nell Neil  
Carden Welsh  
(Council representative)

Committee members are enthusiastic and fully committed to promoting increased sustainability in the community. In addition to serving on the Integrated Waste Management Advisory Committee (IWMAC), members also serve on the Oyster River Schools Sustainability Committee and volunteer at the Durham swap shop.

**Former Members:**

Michael Everngam  
Kitty Marple  
(Council representative)

In the past, when the committee had full membership, activities included: writing an annual newsletter, providing an appreciation dinner for swap shop volunteers, creating materials promoting recycling and composting for display at Town Hall, and providing an information table at Durham Day. Over the last few years as the numbers have declined, the committee has been unable to continue these activities.

The charge of the Integrated Waste Management Committee (IWMAC) is to:

1. Reduce the total amount of solid waste generated in Durham.
2. Incorporate a long-term community vision into the Town integrated management strategy.
3. Increase community awareness and participation in integrated waste issues.
4. Promote education and outreach while increasing community involvement.
5. Build partnerships with the Durham Business Association, UNH, student groups, and Town of Durham regarding waste management issues.
6. Work with the Department of Public Works to improve the waste management program.

This year, given its numbers, the IWMAC decided its energy could be best used by having a more singular focus that could also have the greatest environmental impact. To that end, committee members have set a goal of reducing the tonnage of solid waste collected in Durham annually by increasing the amount of recyclable material collected. The committee has worked very closely with Doug Bullen from the Public Works Department toward this goal. The decision was made to change the recycling collection schedule and collect all materials weekly to encourage greater recycling participation. The committee supported the change and its members rode in the new recycling truck and placed pamphlets announcing the change in the recycling bin or trash can of each Durham resident.

The committee helped design the content of a video for Durham's Cable Access Television, Channel 22, explaining the new system and also wrote announcements about the change that were front and center in the "Friday Updates" for several weeks running. The new schedule began in July, and over the next few months the committee will review, with Mr. Bullen, the results these changes have made on the trash to recycling ratio based on tonnage reports from Waste Management.

During the past year IWMAC has also researched "Pay As You Throw" as another means of reducing the amount of solid waste collected annually. That option remains on the table awaiting the results from the changes in the collection schedule. ○

# LAMPREY RIVER ADVISORY COMMITTEE

Suzanne Peterson

## Members:

Dick Snow, *Chair*  
Al Hall (*Candia*)  
Cynthia Kelsey  
(*Deerfield*)  
Anne Lightbody  
Dick Lord  
Ann Welsh (*Durham*)  
Joe Foley (*Epping*)  
Todd Piskovitz (*Exeter*)  
Pat deBeer (*Fremont*)  
Sharon Meeker  
Kitty Miller  
Preston Samuel (*Lee*)  
Michelle-Daley-Shattuck  
(*Newmarket*)  
Carolyn Matthews  
Debbie McNelly  
(*Raymond*)

## Lamprey River Advisory Committee (LRAC) Accomplishments.

Representatives from towns in the Lamprey River watershed began implementing the Rivers Management Plan with help from multiple partners. The final plan, approved on September 26, 2013, is available at Town offices and on [www.lampreyriver.org](http://www.lampreyriver.org).

**Land Protection.** The Wild and Scenic Subcommittee has protected 2803 acres and 9.98 miles of river frontage since 1999. 260 more acres will be added in 2015.

**Education and Outreach.** LRAC engaged the public through a River Herring Fish Day at McCallen Dam, events at schools and libraries, and displays at local fairs. A new children's book was written and will be available in 2016. Many articles were published in town newsletters.

**Recreation.** Working with the Lamprey River Watershed Association, woody material obstructing canoeists between Route 87 in Epping and Wadleigh Falls in Lee was mapped and assessed for potential relocation to improve passage. The committee designed, funded, and installed a permanent sign for the Lee Public Canoe Launch. A grant was secured from the National Park Service to do a feasibility assessment for a walking path along the river in the four lower towns. The final report is available at [www.lampreyriver.org](http://www.lampreyriver.org) under "recreation."

**Water Issues.** Wild and Scenic Subcommittee funding ensured that years of volunteer water quality data was not interrupted. The water quality workgroup continued collating years of data from multiple sources with the goal of making the data more accessible and understandable to the public.

**Project Review.** The project review workgroup commented on sixteen projects that were submitted to the state for environmental permits. These comments were considered by New Hampshire Department of Environmental Services (NHDES) prior to issuance of permits. The NHDES was notified of several issues along the river and requested follow-up.

**Plans for 2016 and Issues to Watch.** The full committee will continue its main duties to work on issues identified in the 2013 Lamprey River Management Plan. LRAC will continue to perform project reviews, support ecological research, fund volunteer water quality monitoring, and engage the public through its outreach efforts in nature, recreation (including the walking trail), and history. ○

Mike Dionne of NH Fish and Game assists a youngster in releasing a fish during River Herring Fish Day, or "Herring Aid" as it is officially known, at the McCallen Dam in Newmarket. This is an education and outreach event held annually by the LRAC.



# OYSTER RIVER LOCAL ADVISORY COMMITTEE

**Eric Fiegenbaum, Chair**

**Members:**  
Eric Fiegenbaum, *Chair*  
Tom Falk (*Madbury*)  
Jim Hornbeck (*Durham*)  
David Shay (*Lee*)  
John Wallace  
(*Barrington*)

In 2011, the Oyster River was added as a designated river to the New Hampshire Rivers Management and Protection Program and a Local Advisory Committee was established. The Oyster River Local Advisory Committee (ORLAC) is made up of representatives from the four towns through which the designated river flows. The ORLAC would like to increase its representation to at least two per Town. If anyone has an interest, the governing body of the Town nominates representatives who are then appointed by the Commissioner for the New Hampshire Department of Environmental Services (NHDES). The duties of the committee include: advising on plans or actions that would alter the resource values or characteristics of the river, developing a local river corridor management plan, and reporting biennially to the state and annually to the towns.

In 2015, the committee, with help from the Strafford Regional Planning Commission through a grant from NHDES, completed the Corridor Management Plan for the river. The plan, which is not regulatory in nature, should go toward identifying actions towns might consider to continue protection of the river. It is available at [www.oysterriverlac.org](http://www.oysterriverlac.org). The committee has also begun work on a virtual document library which will be a publically-accessible depository for materials about the river. In the long-term, NHDES has the responsibility to prepare and adopt a long-range comprehensive plan for each designated river which will address the management and protection of instream values.

The committee commented positively on three projects in the river corridor. It looked favorably on a proposal to replace an undersized culvert at Emerald Drive in Barrington. The replacement structure would better handle high water levels and provide fish passage and refuge habitat. There was also a habitat improvement project, involving the removal of invasive species, along the river at the Spruce Woods easement in Durham. Finally, the International Brotherhood of Electrical Workers training site on Route 4 in Barrington proposed a redesign which should improve the site's stormwater runoff into the river. Currently, the committee is awaiting information about Eversource's crossing of the river in connection with its Seacoast Reliability Project.

The committee currently holds meetings on the fourth Thursday of the month at 5:30 PM at the Madbury Town Hall. The committee can be contacted through a general email address at: [info@oysterriverlac.org](mailto:info@oysterriverlac.org). ○



# Vital Statistics and Resources

## BIRTHS 2015

Child's Name	Date Of Birth	Place Of Birth	Parent's Names
Benjamin Andrew Boysen	January 30, 2015	Dover	Andrew Boysen Jr & Lyndsay Boysen
Tegan Brynn Dube	February 28, 2015	Portsmouth	Aaron Dube & Kathleen Dube
Louis Zhibo Liu	March 2, 2015	Dover	Xiaoqiong You
Aria Belle Tiano	March 18, 2015	Concord	Michael Tiano & Druinn Johnston
Linus Ferguson Leavitt	April 11, 2015	Durham	Jason Leavitt & Helen Leavitt
Richard Atlas Nelson	May 15, 2015	Dover	Mark Nelson & Melanie Nelson
Eshashree Sridharan	June 24, 2015	Portsmouth	Sridharan Gopal & Anitharaj Swamiraj
Olivia Shay Mudgett	July 16, 2015	Exeter	Leah Szarek & Elizabeth Mudgett
Violet Constance Mulhern	August 31, 2015	Dover	Patrick Mulhern & Holly Mulhern
Coraline Hope Swanson	September 5, 2015	Portsmouth	Nathan Swanson & Rachel Swanson
Ryder Shaw Unger	September 27, 2015	Dover	Travis Unger & Jenna Voci
Charles Edward Goff	October 7, 2015	Portsmouth	Branden Goff & Hilary Goff
Kennedy Xavapy	November 5, 2015	Exeter	Bounsana Xavapy & Sietha Saraavong
Treacy Evelyn Smith	November 27, 2015	Dover	Joshua Smith & Cate Smith
Frank Wang	December 5, 2015	Dover	Haiyang Wang & Haihui Fan
Angelica Bella Ribeiro DeOliveira Freire	December 14, 2015	Dover	Ricardo Ramos Freire and Adriane Thelma Ribeiro DeOliveira Freire

## DEATHS 2015

Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Name
Dorothy Troy	January 15	Durham	John Rimbtz	Mary Unknown
Stewart Stephens	Januray 20	Portsmouth	Homer Stephens	Alida Sturcken
Arthur Monteverde Sr	February 09	Durham	Alexander Monteverde	Mary Burke
Madeline Ferrari	February 11	Durham	Joseph Esposito	Elizabeth Cacase
Peter Smith	February 14	Durham	Sam Smith	Norma Bernstein
Robert Wear	February 17	Durham	Robert Wear	Alice Niederhauser
Ernest Eaton	February 28	Durham	Everett Eaton	Vivian Allen
William Milne	March 10	Durham	William Milne	Janet Henry
Louie Elliott	March 14	Dover	Louie Elliott Sr	Thelma Clinkscales
Arthur Tuttle III	April 02	Durham	Arthur Tuttle Jr	Patricia Callan
John Allopenna	April 10	Durham	Fulvio Allopenna	Judith Rizzo
Beatrice Cote	April 17	Dover	Edward Vigue	Margery Curry

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Decedent's Name	Date of Death	Place of Death	Father's Name	Mother's Name
Emily Seaver	April 20	Durham	Donald Currier	Wilhemina Albrecht
Donald Malcolm	April 24	Dover	Donald Malcolm	Georgie Cameron
Judge McLaughlin	May 01	Durham	Unknown McLaughlin	Margaret Judge
Joyce Sloan	May 07	Rochester	William Furrey	Gertrude Decker
Joseph Embrey	May 10	Durham	Samuel Embrey	Mildred Pearson
Russell Knightly	May 25	Dover	Roger Knightly	Ann Goddard
Robert Lentz	May 25	Dover	Lewis Lentz	Mabel Everberg
Donald Moore	May 27	Portsmouth	John Moore	Catherine Rossiter
Roger Speidel Jr	May 31	Durham	Roger Speidel	Eleanor Cooke
Paul Cronshaw	June 02	Durham	Thomas Cronshaw	Laura Stackpole
Elaine Pasternack	June 24	Durham	Saul Solomon	Berenice Alexander
Claire Buckless	June 26	Durham	Lester Hendrickson	Yvonne Doyon
Mary Goodwin	July 08	Durham	Michael Hojlo	Frances Cisek
Richard Morgan	July 13	Dover	John Morgan	Anna Hazel
Phyllis Bennett	July 21	Candia	Bertram Wheeler	Kathryn Brennan
Theodore Finnegan	July 28	Durham	Cyril Finnegan	Hilda McClintock
Frances Tillock	August 09	Durham	Mariano Dimarco	Isabella Bertoloto
Lorraine Lorden	August 26	Dover	Henry Lamontagne	Agnes Hanley
Claire Tucker	August 27	Dover	William Connorton	Hilda Hulsman
Angela Deluca	August 27	Brentwood	Joseph Napoli	Anna Buonanno
Barbara Arrington	August 29	Durham	Wade Arrington	Marie Kaleda
Sandra Catlin	August 30	Dover	Raymond Elliot	Eunice Shorey
Joseph Beland	September 02	Dover	Joseph Beland	Vivien Bailey
Leslie Smith	September 03	Durham	Thomas Smith	Clara Bienz
Ruth Malcolm	September 09	Dover	Charles Lamb	Rachel Merrill
Rita Blouin	September 10	Durham	Adrien Jodoin	Lily Bureau
Lois Alexander	September 10	Durham	Leon Lane	Marion McLeod
Marlene Salib	September 14	Wolfeboro	Francis Walsh	Doris Craig
Helen McNamara	September 16	Durham	Albert Brophy	Helen Olson
Patricia Palmer	September 20	Durham	James Shaw	Betty McShane
Franklin Mitchell	September 24	Durham	Floyd Mitchell	Hazel Hunter
Gordon Byers	September 24	Durham	Lester Byers	Susan Lawson
Ruth Hagan	October 01	Durham	James Hagan	Rowena McGowen
Sheldon Prescott	October 04	Durham	John Prescott	Gladys Sheldon
Stuart Parker	October 16	Dover	Harold Parker	Edith Vaderberg
Arthur Lemieux	October 21	Dover	Arthur Lemieux	Marie Gilberte Gagne
Elizabeth Meyer	October 22	Durham	Samuel Ariciola	Elizabeth Taborly
Kathleen Lohnes	November 06	Dover	Henry Mulloy	Mary Sullivan
Clifton Ackerman	November 15	Durham	Robert Ackerman	Patricia Rowe
Barbara Langley	November 23	Durham	Waldo White	Mabel Wheeler
John Applegath	November 28	Dover	Charles S Applegath	Lottie Lightle
Thelma Sherman	December 01	Durham	Melville Sproul	Carrie Huey
Elinor Doyle	December 02	Dover	Henry Travis	Lillian Upham
Shirley Nadeau	December 15	Dover	Napoleon Paul	Orise Palhus
Clinton Batson	December 22	Dover	Arthur Batson	Alice Cochran
Katherine Hall	December 28	Dover	Edward Lane	Freda McCrum

## MARRIAGES 2015

Name	Residence	Name	Residence	Place Of Marriage	Date Of Marriage
Amalia Marchenonis	Durham	Daniel Verscharen	Durham	New Castle	March 14
Andrew R Neiman	Durham	Melissa H Brewer	Durham	Durham	March 14
Steven D Merrill	Durham	Melodye J Healey	Durham	Durham	May 02
Leslie Ann McGowan	Durham	Travis P Guilbault	Durham	Durham	May 23
Gabi Sarkis	Montreal, Canada	Nicole G Wilkinson	Durham	Portsmouth	May 30
Karen J Brown	Durham	Harvey C Turner	Durham	Durham	June 12
Kristen E Beckley	Durham	John A Montgomery	Durham	Exeter	June 13
Katelyn M Barton	Durham	Shane Malavenda	Durham	Rye	July 25
Stacey S Smith	Durham	Brian M Schlender	Durham	Newmarket	August 29
Luke A McCarthy	Durham	Inga S Surovtseva	Durham	Durham	September 14
John C Stark	Durham	Beth A Emmett	Durham	Durham	September 26
Shawna M Thomas	Durham	Christopher T Whitney	Durham	Durham	October 27
James D Antonino Jr	Durham	Erin E Oberuch	Durham	Durham	November 06
Nathaniel A Lanning	Durham	Mahtab Lak	Durham	Nottingham	November 11
William R Kunelius	Durham	Kendall H Edmondson	St Johnsbury, VT	Durham	November 21

## RESOURCE INFORMATION

### *Land Area*

(2.2 miles of which is water surface)	25.5 sq. miles
Population (per 2010 census)	14,638
Incorporated	1732
Durham's Congressional District Number	1

### *Meeting Dates for Town Boards, Committees, and Commissions*

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).)

Town Council	First and third Mondays of each month at 7:00 PM, Town Hall
Conservation Commission	Second Thursday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission	Second Monday of each month at 7:00 PM, Durham Police Dept.
Durham Energy Committee	Meets monthly, Town Hall
Economic Development Committee	Third Tuesday of each month at 7:00 PM, Town Hall
Historic District Commission and Heritage Commission	First Thursday of each month at 7:00 PM, Town Hall
Integrated Waste Mgt. Advisory Committee	Third Wednesday of each month at 7:00 AM, Durham Police Dept.
Parks & Recreation Committee	Fourth Thursday of each month at 7:00 PM, Town Hall.
Planning Board	Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Zoning Board of Adjustment	Second Tuesday of each month at 7:00 PM, Town Hall

### ***Town Office Functions***

Town Office Hours	Monday through Friday, 8:00 a.m. to 5:00 p.m.
Boat Registration	Additional \$5.00 charge to register a boat at the Town Hall.
Car Registration	Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$2.50 each
Car Inspection	Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant's birth month. Residents may register cars on-line at the Town web site: <a href="http://www.ci.durham.nh.us">www.ci.durham.nh.us</a> or <a href="http://www.eb2gov.com">www.eb2gov.com</a>
Driver's License	Application available at the Dover Point MV Substation.
Dog Registration	Tags are available as of January 1st. Due May 1st. Neutered Male/Spayed Female:\$6.50. Unneutered Male or Unspayed Female: \$9.00. Senior Citizen: \$2.00
Property Taxes	Due July 1st and December 1st.
Water & Sewer Billings	Issued every six (6) months.
Voter Registration	New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
Marriage Licenses	Available through Town Clerk's Office
Vital Records	Available through Town Clerk's Office

## **MISCELLANEOUS**

**Public Hearings & Public Forums:** Notices for public hearings & public forums are published in the legal notice section of the Foster's Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town's web site: [www.ci.durham.nh.us](http://www.ci.durham.nh.us).

**Solid Waste Transfer Station & Recycling Center:** Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m.-3:00 p.m.

**Bulky Waste Coupons and Electronic/Appliance Stickers:** May be obtained at the Public Works Department at 100 Stone Quarry Drive between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

**A Resident/Taxpayer Permit Sticker:** Available at the Public Works or the Town Clerk's Office and must be renewed every calendar year. This sticker allows residents/taxpayers entrance to the Transfer Station with regular trash and recycling at no extra charge, plus two-hour parking in existing downtown one-hour, non-metered spaces.

**Tax Exemptions:** For information regarding elderly, veteran's, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8064.

## TOWN TAX RATE

(Per \$1,000 Assessed Valuation)	\$29.85
Town	\$ 8.48
School (Local)	\$16.20
School (State)	\$ 2.38
County	\$ 2.79
Net Assessed Valuation	\$964,931,959.00
Percentage of Valuation	93.4%

A list of all new property valuations in Durham can be viewed on the Town's web site at:

[www.ci.durham.nh.us](http://www.ci.durham.nh.us).

A copy of the listings may also be obtained at the Town Assessor's Office. Residents may also call the Assessor's Office at 868-8064 to request a hard copy, which will be printed and mailed at no cost to taxpayers.

## TELEPHONE DIRECTORY

**Durham Web Site:** [www.ci.durham.nh.us](http://www.ci.durham.nh.us)

**Emergency Numbers:** Fire/Police/Rescue Emergency = 9-1-1

Fire/Police/Rescue Emergency from UNH campus only = \*9-1-1

### Municipal Offices

Name	Title	Phone	Fax	E-mail
<b>Administration</b> , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Todd I. Selig	Town Administrator	868-5571	868-1858	<a href="mailto:tselig@ci.durham.nh.us">tselig@ci.durham.nh.us</a>
Jennie Berry	Admin. Assistant			<a href="mailto:jberry@ci.durham.nh.us">jberry@ci.durham.nh.us</a>
<b>Assessing</b> , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Jim Rice	Assessor	868-8064	868-1858	
<b>Business/Finance</b> , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Gail Jablonski	Business Manager	868-8043	868-1858	<a href="mailto:gjablonski@ci.durham.nh.us">gjablonski@ci.durham.nh.us</a>
Lisa Beaudoin	Administrative Assistant			<a href="mailto:lbeaudoin@ci.durham.nh.us">lbeaudoin@ci.durham.nh.us</a>
Barbara Ross	Staff Accountant			<a href="mailto:bross@ci.durham.nh.us">bross@ci.durham.nh.us</a>
<b>Durham Cable Access Television</b> (channel 22), 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri.</i>				
Craig Stevens	DCAT Coordinator	590-1383	868-1858	<a href="mailto:cstevens@ci.durham.nh.us">cstevens@ci.durham.nh.us</a>
<b>Economic Development</b> , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Tues-Thu.</i>				
Mary Ellen Humphrey	Director	590-1387	868-1858	<a href="mailto:mehumphrey@ci.durham.nh.us">mehumphrey@ci.durham.nh.us</a>
		Cell: 496-3237		
<b>Information Technology</b> , 8 Newmarket Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri.</i>				
Luke Vincent	IT Manager	590-1380	868-1858	<a href="mailto:lvincent@ci.durham.nh.us">lvincent@ci.durham.nh.us</a>
<b>Fire Department</b> , 51 College Road. <i>Hours: 7:30 AM-5:00 PM, Mon-Fri</i>				
Corey Landry	Fire Chief	868-5531	862-1513	<a href="mailto:clandry@ci.durham.nh.us">clandry@ci.durham.nh.us</a>
David Emanuel	Asst. Fire Chief			<a href="mailto:demanuel@ci.durham.nh.us">demanuel@ci.durham.nh.us</a>
John Powers	Deputy Chief of Fire Prevention & Safety			<a href="mailto:jpowers@ci.durham.nh.us">jpowers@ci.durham.nh.us</a>
Melissa Perusse	Administrative Assistant			<a href="mailto:mperusse@ci.durham.nh.us">mperusse@ci.durham.nh.us</a>
<b>Parks And Recreation Department</b> , 2 Dover Road. <i>Hours: 8:00 AM-5:00 PM, Mon-Fri</i>				
Rachel Gasowski	Director	817-4074		<a href="mailto:rgasowski@ci.durham.nh.us">rgasowski@ci.durham.nh.us</a>

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## Municipal Offices (continued)

Name	Title	Phone	Fax	E-mail
<b>Planning &amp; Community Development</b> , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri				
Michael Behrendt	Director	868-8064	868-1858	<a href="mailto:mbehrendt@ci.durham.nh.us">mbehrendt@ci.durham.nh.us</a>
Karen Edwards	Administrative Assistant			<a href="mailto:kedwards@ci.durham.nh.us">kedwards@ci.durham.nh.us</a>
<b>Police Department</b> , 86 Dover Road. Hours: 8:00 AM-5:00 PM, Mon-Fri				
David Kurz	Police Chief	868-2324	868-8037	<a href="mailto:dkurz@ci.durham.nh.us">dkurz@ci.durham.nh.us</a>
Rene Kelley	Deputy Chief			<a href="mailto:rkelley@ci.durham.nh.us">rkelley@ci.durham.nh.us</a>
Jennifer Johnson	Administrative Assistant			<a href="mailto:jjohnson@ci.durham.nh.us">jjohnson@ci.durham.nh.us</a>
Dawn Mitchell	Administrative Assistant			<a href="mailto:dmitchell@ci.durham.nh.us">dmitchell@ci.durham.nh.us</a>
<b>Public Works</b> , 100 Stone Quarry Road. Hours: 8:00 AM-4:30 PM, Mon-Fri				
Mike Lynch	Director	868-5578	868-8063	<a href="mailto:mlynch@ci.durham.nh.us">mlynch@ci.durham.nh.us</a>
April Talon	Town Engineer			<a href="mailto:atalon@ci.durham.nh.us">atalon@ci.durham.nh.us</a>
Janice Hogleund	Assistant to Public Works Dir.			<a href="mailto:jhogleund@ci.durham.nh.us">jhogleund@ci.durham.nh.us</a>
<b>Solid Waste Division</b> , 100 Durham Point Road. Hours: 7:30 AM-3:00 PM, Tue & Sat				
Doug Bullen	Opns Director	868-5578		<a href="mailto:dbullen@ci.durham.nh.us">dbullen@ci.durham.nh.us</a>
<b>Tax Collector/Town Clerk</b> , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri				
Lorrie Pitt	Town Clerk/Tax Col.	868-5577	868-1858	<a href="mailto:lpitt@ci.durham.nh.us">lpitt@ci.durham.nh.us</a>
Barbara Landgraf	Deputy Town Clerk			<a href="mailto:blandgraf@ci.durham.nh.us">blandgraf@ci.durham.nh.us</a>
Donna Hamel	Administrative Assistant			<a href="mailto:dhamel@ci.durham.nh.us">dhamel@ci.durham.nh.us</a>
<b>Wastewater</b> , Route 4. Hours: 7:00 AM-3:30 PM, Mon-Fri				
Daniel Peterson	Superintendent	868-2274	868-5005	<a href="mailto:dpeterson@ci.durham.nh.us">dpeterson@ci.durham.nh.us</a>
<b>Water Division</b> , 100 Durham Point Road. Hours: 8:00 AM-4:30 PM, Mon-Fri				
Doug Bullen	Opns Director	868-5578	868-8063	<a href="mailto:dbullen@ci.durham.nh.us">dbullen@ci.durham.nh.us</a>
<b>Zoning, Code Enforcement, and Health Officer</b> , 8 Newmarket Road. Hours: 8:00 AM-5:00 PM, Mon-Fri				
Audrey Cline	Zoning, Code Enforcement, and Health Officer	868-8064	868-1858	<a href="mailto:acline@ci.durham.nh.us">acline@ci.durham.nh.us</a>

### Other Commonly Used Numbers

Churchill Rink at Jackson's Landing	868-3907
Oyster River Youth Association Office	868-5150
Durham Post Office	868-2151
Durham Public Library	868-6699
Historic Museum	868-5436
NH Fish & Game	868-1095

### Oyster River School District:

Superintendent of Schools	868-5100
Moharimet Elem School	742-2900
Mast Way Elem School	659-3001
Middle School	868-2820
High School	868-2375

# STATE AND U.S. REPRESENTATIVES

## **Governor**

### **The Honorable Maggie Hassan**

Office of the Governor  
107 North Main Street  
Concord, NH 03301  
Office: 603-271-2121  
[www.state.nh.us](http://www.state.nh.us)

## **Us Senators**

### **Senator Kelly Ayotte**

1200 Elm Street, Suite 2  
Manchester, NH 03101  
Office: 603-622-7979

#### *Washington Address:*

144 Russell Senate Office Building  
Washington, NH 20501  
Office: 202-224-3324

### **Senator Jeanne Shaheen**

1589 Elm Street, Suite 3  
Manchester, NH 03101  
Office: 603-647-7500

#### *Washington Address:*

506 Hart Senate Office Building  
Washington, NH 20510  
Office: 202-224-2841

## **US Representative**

### **Congressman Frank C. Guinta**

33 Lowell Street  
Manchester, NH 03101  
Office: 603-641-9536

#### *Washington Address:*

326 Cannon House Office Building  
Washington, NH 20515  
Office: 202-225-5456

## **Executive Councilor**

### **Colin Van Ostern**

P.O. Box 193  
Concord, NH 03302  
Office: 603-271-3632  
[cvanostern@nh.gov](mailto:cvanostern@nh.gov)

## **Durham's Representatives in the House – District 6**

### **Rep. Wayne Burton**

106 Madbury Road  
Durham, NH 03824  
Office: 603-271-3319  
Home: 603-868-2955  
[mandymerrill@comcast.net](mailto:mandymerrill@comcast.net)

### **Rep. Timothy Horrigan**

7-A Faculty Road  
Durham, NH 03824  
Office: 603-271-3184  
Home: 603-868-3342  
[Timothy.horrigan@alumni.usc.edu](mailto:Timothy.horrigan@alumni.usc.edu)

### **Rep. Marjorie Smith**

P.O. Box 136  
Durham, NH 03824  
Office: 603-271-3165  
Home: 603-868-7500  
[msmithpen@aol.com](mailto:msmithpen@aol.com)

### **Rep. Janet Wall**

9 Kelley Road  
Madbury, NH 03823-7634  
Office: 603-271-3184  
Home: 603-749-3051  
[janet.wall@leg.state.nh.us](mailto:janet.wall@leg.state.nh.us)

### **Rep. Judith Spang**

55 Wiswall Road  
Durham, NH 03824  
Office: 603-271-3125  
Home: 603-659-5936  
[Judith@kestrelnet.net](mailto:Judith@kestrelnet.net)

## **Durham's Senate Representative – District 21**

### **Senator Martha Fuller Clark**

152 Middle Street  
Portsmouth, NH 03801  
Home: 603-498-6936

#### *Senate Office:*

Statehouse, Room 115  
107 North Main Street  
Concord, NH 03301  
Office: 603-271-3076  
[martha.fullerclark@leg.state.nh.us](mailto:martha.fullerclark@leg.state.nh.us)

# **NOTICE**

***If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.***

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Reports.*

Read the full statute at *RSA 674:39-aa Restoration of Involuntarily Merged Lots* which may be found at the State of New Hampshire web site, [www.nh.gov](http://www.nh.gov), "laws and Rules", "State Statutes Online"

# OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

*DR. JAMES MORSE, SUPERINTENDENT*

The 2015-16 adopted Strategic Plan continues to guide ORCSD initiatives. The School Board has established clear expectations that administration and staff are expected to accomplish. The Strategic Plan guides our work, the state and federal government mandates certain requirements, the NEASC accreditation process and community needs all influence our work. In order to successfully accomplish this work requires engaging the staff in meaningful conversation, regardless of their role in the District. Whatever is accomplished needs to be in concert with building leadership and directors whose success, in turn, depends upon staff engagement. Ultimately decisions need effective communication, thoughtful implementation and most importantly, focus on the needs of ORCSD students.

A few of the ongoing challenges include:

- The adoption of Eureka Math in grades K-5 is the first time the two elementary schools and 5<sup>th</sup> grade at the middle school united to implement one math program. It was the result of extensive research and discussion among all three schools. The choice of Eureka Math is tangible evidence that our schools are engaged in “system” thinking.
- The proposed 2016-17 budget includes Full Day Kindergarten. Historically, ORCSD has had a half day program. New and expanded expectations by the state and the District necessitates expanding to full day. ORCSD has been involved in this conversation since 2008.
- The middle and high school have begun conversations focused on ensuring continuity in programs and smooth transition for students moving from Grade 8 to Grade 9.
- ORCSD continues to be a high performing District exceeding state and national scores on the SAT and ACT. The District also exceeds state average on the new Smarter Balanced Assessment.
- High academic expectations by parents and teachers also means additional stress on the children. With that in mind, the District established a goal related to the mental health of our students.
- Research indicated that adolescent brains develop in such a way that high school should start later in order to maximize student engagement. The District is investigating a later start for the middle and high school.
- The NH School Approval Process and state law related to high school graduation require the investigation and implications of applying competencies and standards toward academic achievement. The elementary schools have been working toward this for the past three years. This year the middle school is investigating a competency based education model.

*...continued on next page*

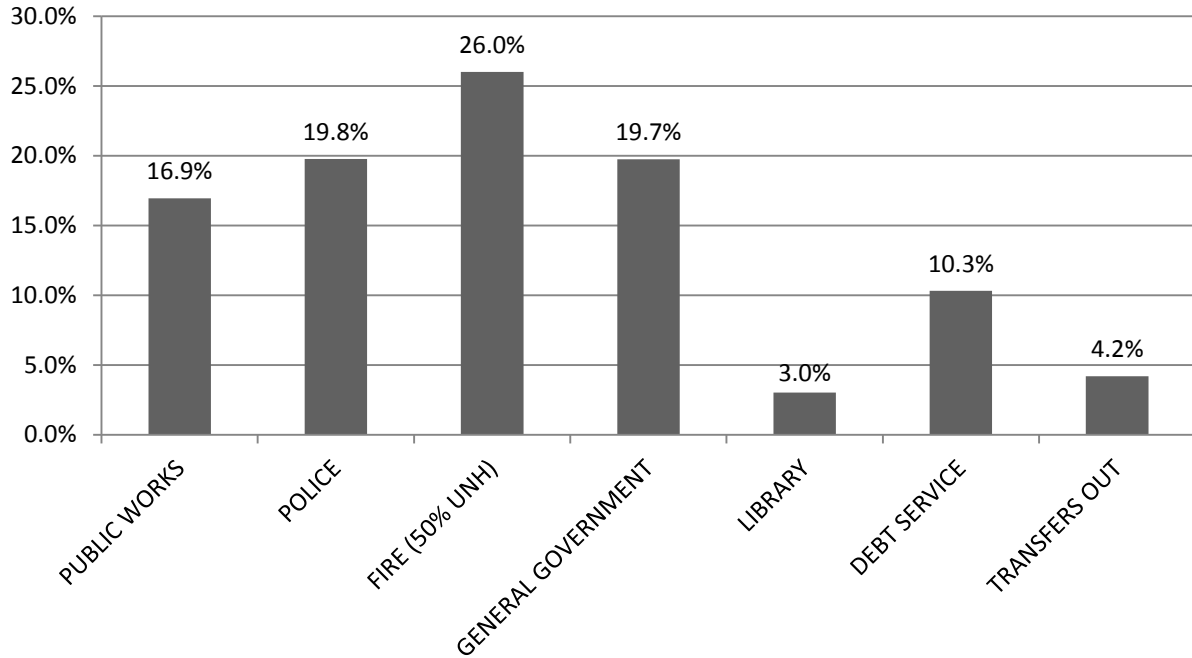
- A new teacher evaluation model was implemented this fall. A District-wide team of administrators and educators developed a new approach that is based upon more numerous, but shorter visits by administrators into classrooms. Another new feature of the adopted evaluation model is that every teacher must have three goals. A personal, a building, and a District goal, and at least one goal must be based upon data.
- ORCSD in concert with other NH school districts asked the state to abandon Smarter Balanced for high school students in favor of the SAT. As a result, this year's 11<sup>th</sup> grade class will all take the SAT, a test that has built in credibility for students and parents and provides the District with an indicator of college readiness.

These major discussions are on-going and reflect action on the strategic plan. It is a credit to all who work here that we work collaboratively and support efforts to improve student learning. We continue to be one of New Hampshire's finest public school Districts.



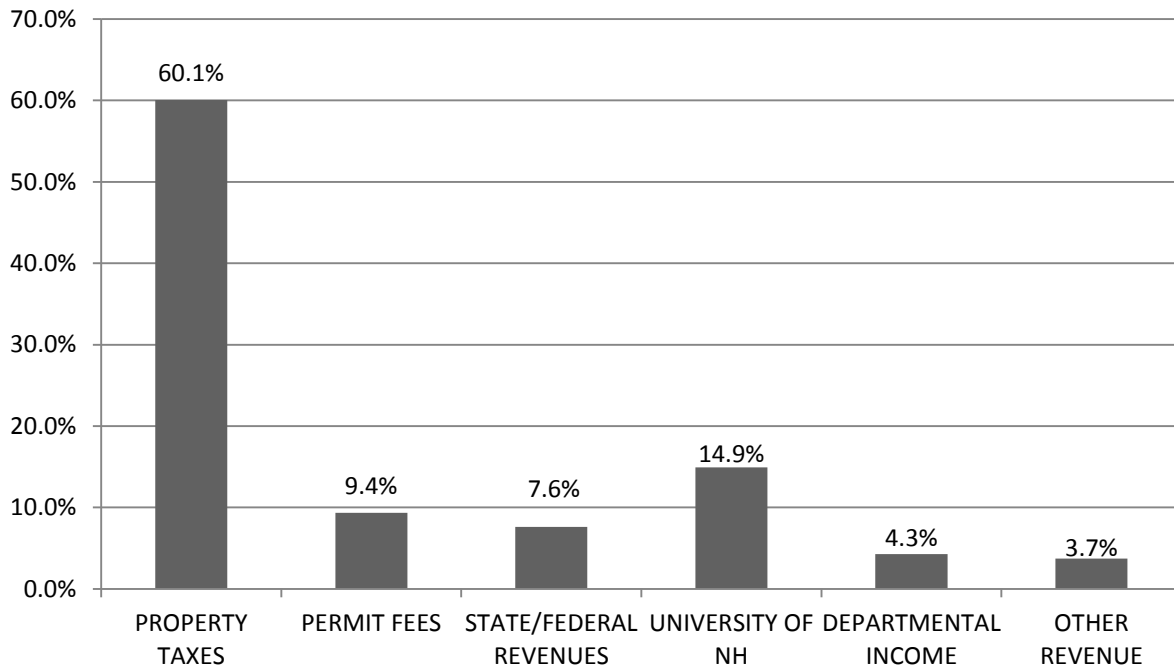
## 2016 APPROVED GENERAL FUND APPROPRIATIONS

TOTAL APPROPRIATIONS OF \$14,100,967



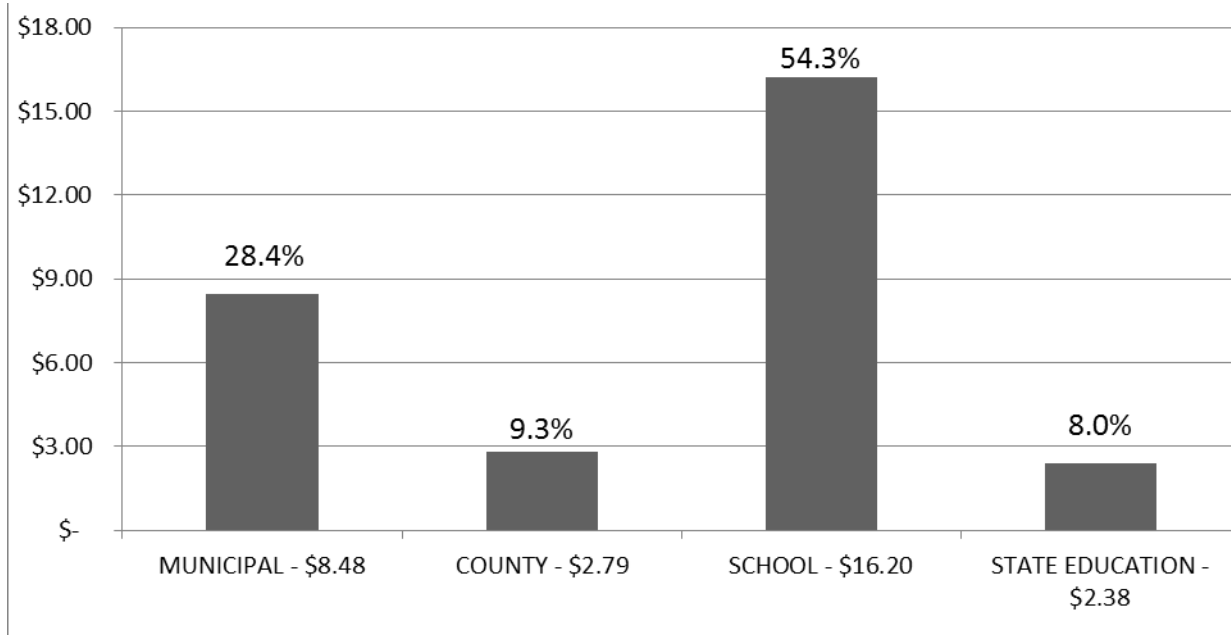
## 2016 ESTIMATED GENERAL FUND REVENUES

TOTAL ESTIMATED REVENUES OF \$14,100,967

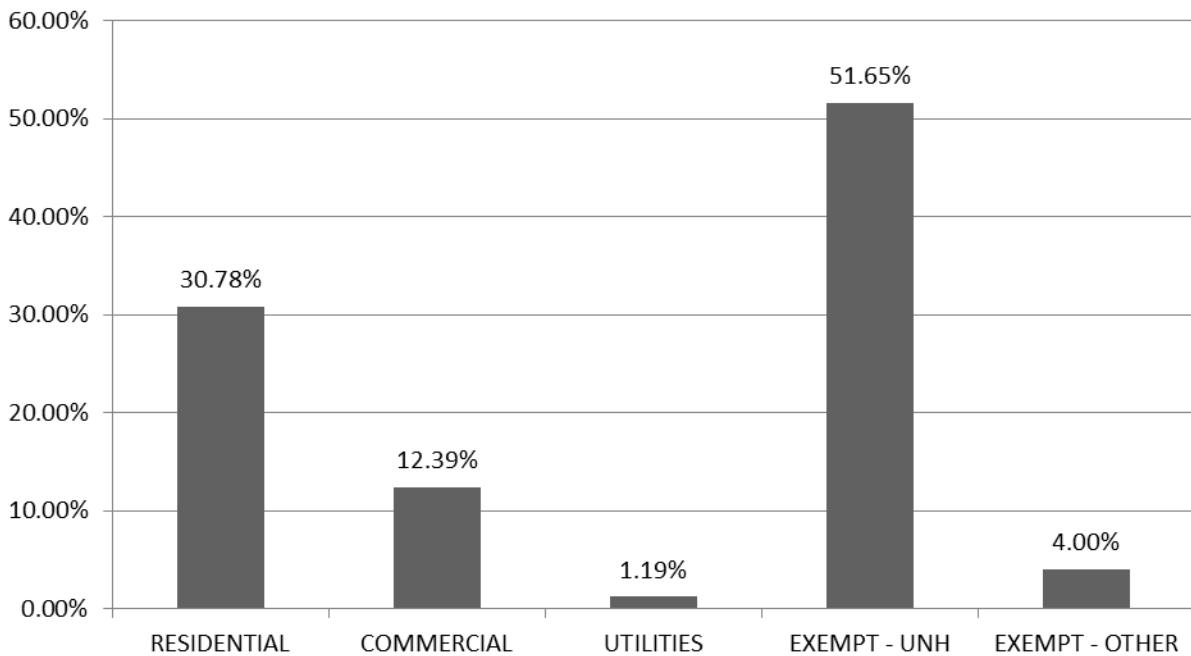


## 2015 TAX RATE BREAKDOWN

\$29.85 TOTAL



## 2015 TAX VALUATION BREAKDOWN



# APPROVED 2016-2025 CAPITAL IMPROVEMENT PROGRAM

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Business Department</b>										
Financial Software Package		200,000								
<b>BUSINESS TOTALS</b>	-	200,000	-	-	-	-	-	-	-	-
<b>Economic Development</b>										
Technology Drive Infrastructure Improvement									2,145,000	
<b>ECON. DEVELOPMENT TOTALS</b>	-	-	-	-	-	-	-	-	2,145,000	-
<b>Fire Department</b>										
Aerial Ladder Repair	60,000									
Chiefs Vehicle Replacement (Explorer)	45,000									
Fire Prevention Vehicle Replacement (Explorer)		35,000								
Microwave Radio Upgrades		55,000								
Engine 2 Replacement			575,000							
New Fire Station				7,781,900						
Deputy Chief Vehicle Replacement (Tahoe)					50,000					
Medic 1 Replacement					70,000					
Radio System Upgrades					250,000					
Defibrillator Replacement					40,000					
Washing Extractor/Dryer Purchase					15,000					
Ladder 3 Replacement						1,000,000				
Asst. Chief Vehicle Replacement (Suburban)						55,000				
Thermal Imaging Camera							15,000			
Utility Vehicle Replacement (Silverado)							55,000			
Turnout Gear Replacement							90,000			
Forestry Unit Replacement								70,000		
Replace and Update Microwave Link								180,000		
Tanker Refurbishment								150,000		
Engine 1 Refurbishment										250,000
<b>FIRE TOTALS</b>	105,000	90,000	575,000	7,781,900	425,000	1,055,000	160,000	400,000	-	250,000
<b>Planning Department</b>										
PM Traffic Model		84,600								
<b>PLANNING TOTALS</b>	-	84,600	-	-	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM *(page 2)*

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Police Department</b>										
Vehicle Replacement (Purchase 2/Yr)	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
Building Renovations/Addition		1,300,000								
<b>POLICE TOTALS</b>	<b>64,000</b>	<b>1,364,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>	<b>64,000</b>
<b>Public Works- Buildings &amp; Grounds Division</b>										
Wagon Hill Erosion Mitigation Project	368,250									
Town Hall Air Handler Replacements	21,200									
Old Landing Park Improvements	86,475									
One-Half Ton Pickup Truck Replacement	18,020									
One Ton Dump Truck Replacement	42,890									
Town Office Generator		72,000								
Downtown Holiday Wreaths			17,000							
Purchase of Solar Panels at Town Facilities				130,500						
3/4 Ton Pickup Replacement							13,000			
<b>PW - BLDGS &amp; GRDS TOTALS</b>	<b>536,835</b>	<b>72,000</b>	<b>17,000</b>	<b>130,500</b>	<b>-</b>	<b>-</b>	<b>13,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Works - Engineering Division</b>										
Culvert & Outfalls Program - Littlehale Pond	325,000									
<b>PW - ENGINEERING TOTALS</b>	<b>325,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Works - Operations Division</b>										
Road Resurfacing	344,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Sidewalk Improvements	81,500	37,030	35,250	30,500	23,500	31,800	72,500	16,750	4,800	
McGrath-Thompson Drainage Project	132,000									
Dump Truck Replacement	142,000		142,000					142,000	142,000	142,000
Main Street/Pettee Brook Round-a-bout		85,000	512,800							
Sidewalk Plow Tractor Replacement		106,250								
Front End Loader Replacement		232,000								
3/4 Ton Pickup Replacement		24,100								
Mobile Air Compressor					13,000					
Backhoe Replacement (cost split w/Water & WW)							53,150			
Roadway Sweeper							143,000			
Aerial Bucket Truck								42,000		
<b>PW - OPERATIONS TOTALS</b>	<b>699,500</b>	<b>934,380</b>	<b>1,140,050</b>	<b>480,500</b>	<b>486,500</b>	<b>481,800</b>	<b>718,650</b>	<b>650,750</b>	<b>596,800</b>	<b>592,000</b>

## CAPITAL IMPROVEMENT PROGRAM *(page 3)*

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Public Works - Sanitation Division</b>										
30 Yard Rolloff Containers	22,500									
Front End Loader					232,000					
Roll-off Truck						197,500				
Skid Steer								42,000		
Refuse Collection Vehicle Replacement									210,000	
Recycling Collection Vehicle Replacement										210,000
<b>PW - SANITATION TOTALS</b>	<b>22,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>232,000</b>	<b>197,500</b>	<b>-</b>	<b>42,000</b>	<b>210,000</b>	<b>210,000</b>
<b>Recreation Department</b>										
Vehicle Purchase		18,500								
<b>RECREATION TOTALS</b>	<b>-</b>	<b>18,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Totals</b>										
	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
<b>Business</b>	-	200,000	-	-	-	-	-	-	-	-
<b>Economic Development</b>	-	-	-	-	-	-	-	-	2,145,000	-
<b>Fire</b>	105,000	90,000	575,000	7,781,900	425,000	1,055,000	160,000	400,000	-	250,000
<b>Police</b>	64,000	1,364,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000	64,000
<b>Planning</b>	-	84,600	-	-	-	-	-	-	-	-
<b>Public Works</b>	1,583,835	1,006,380	1,157,050	611,000	718,500	679,300	731,650	692,750	806,800	802,000
<b>Recreation</b>	-	18,500	-	-	-	-	-	-	-	-
<b>TOTAL GENERAL FUND</b>	<b>\$1,752,835</b>	<b>\$2,763,480</b>	<b>\$1,796,050</b>	<b>\$8,456,900</b>	<b>\$1,207,500</b>	<b>\$1,798,300</b>	<b>\$955,650</b>	<b>\$1,156,750</b>	<b>\$3,015,800</b>	<b>\$1,116,000</b>
<b>Water Fund</b>										
Wiswall Dam Spillway		490,000								
Madbury Road Water Line Replacement					700,000	975,000				
Backhoe Replacement (Cost split w/Oper. & WW)							26,575			
One Ton Utility Truck Replacement							39,775			
<b>TOTAL WATER FUND</b>	<b>\$0</b>	<b>\$490,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,000</b>	<b>\$975,000</b>	<b>\$66,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Wastewater Fund</b>										
Wastewater Facilities Plan	425,000	267,000	283,000	148,000	402,000	363,000	145,000	318,000		
Old Bagdad Road Sewer Improvements	135,000									
Woodman Road Sewer Improvements		190,000								



## CAPITAL IMPROVEMENT PROGRAM *(page 4)*

Description	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Collection System Upgrade	30,000									
WWTP Major Components Contingency	50,000									
18" Force Main Replacement	50,000	252,000	2,187,000							
3/4 Ton Pickup Truck Replacement			24,000	24,000						
WWTP Phase III					450,000	2,850,000				
Backhoe Replacement (Cost split w/Oper. & Water)							26,575			
Commercial Lawnmower							17,400			
<b>TOTAL WASTEWATER FUND</b>	<b>\$690,000</b>	<b>\$709,000</b>	<b>\$2,494,000</b>	<b>\$172,000</b>	<b>\$852,000</b>	<b>\$3,213,000</b>	<b>\$188,975</b>	<b>\$318,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TAX INCREMENT FINANCING DISTRICTS</b>										
<b>STONE QUARRY DRIVE</b>										
Phase III - Infrastructure Improvements (Trail to Durham Business Park)										79,030
<b>TOTAL SQD TIF DISTRICT</b>										
<b>DOWNTOWN</b>										
Structured Parking		3,500,000								
<b>TOTAL TIF DISTRICTS</b>	<b>\$0</b>	<b>\$3,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,030</b>
<b>Totals</b>										
	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
<b>GENERAL FUND</b>	\$1,752,835	\$2,763,480	\$1,796,050	\$8,456,900	\$1,207,500	\$1,798,300	\$955,650	\$1,156,750	\$3,015,800	\$1,116,000
<b>WATER FUND</b>	\$0	\$490,000	\$0	\$0	\$700,000	\$975,000	\$66,350	\$0	\$0	\$0
<b>WASTEWATER FUND</b>	\$690,000	\$709,000	\$2,494,000	\$172,000	\$852,000	\$3,213,000	\$188,975	\$318,000	\$0	\$0
<b>TIF DISTRICTS</b>	\$0	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$79,030
<b>TOTAL ALL FUNDS</b>	<b>\$2,442,835</b>	<b>\$7,462,480</b>	<b>\$4,290,050</b>	<b>\$8,628,900</b>	<b>\$2,759,500</b>	<b>\$5,986,300</b>	<b>\$1,210,975</b>	<b>\$1,474,750</b>	<b>\$3,015,800</b>	<b>\$1,195,030</b>

**FY 2015 BUDGET TO ESTIMATED  
GENERAL FUND**

<b>REVENUES</b>	FY2015 Estimated Revenue	Unaudited FY Ending 12/31/2015	Differential Increased (Decreased)	FY2016 Estimated Revenue
Taxes (including interest)	\$8,093,348	\$8,213,902	\$120,554	\$8,474,714
Permit Fees	\$1,462,050	\$1,367,190	(\$94,860)	\$1,319,350
State/Federal Revenues	\$1,030,451	\$1,121,613	\$91,162	\$1,075,265
Intergovernmental Revenues	\$69,122	\$69,122	\$0	\$70,544
UNH - Omnibus, School, Fire & Debt	\$2,151,024	\$2,080,288	(\$70,736)	\$2,107,722
Departmental Income	\$511,745	\$628,875	\$117,130	\$605,117
Miscellaneous Revenue	\$563,218	\$735,667	\$172,449	\$448,255
<b>Total General Fund</b>	<b>\$13,880,958</b>	<b>\$14,216,657</b>	<b>\$335,699</b>	<b>\$14,100,967</b>

<b>EXPENDITURES</b>	FY2015 Council Amended Budget	Unaudited FY Ending 12/31/2015	Differential (Over) Under Expended	FY2016 Council Approved Budget
<b>GENERAL GOVERNMENT</b>				
Town Council	\$102,188	\$57,823	\$44,365	\$186,763
Town Treasurer	\$6,034	\$5,971	\$63	\$6,036
Town Administrator	\$315,934	\$298,643	\$17,291	\$307,714
Elections	\$8,218	\$7,303	\$915	\$17,683
Tax Collector/Town Clerk	\$227,350	\$216,794	\$10,556	\$232,401
Accounting	\$331,545	\$323,131	\$8,414	\$344,864
Assessing	\$195,193	\$193,260	\$1,933	\$198,516
Legal	\$60,000	\$75,473	(\$15,473)	\$60,000
Planning	\$170,231	\$158,374	\$11,857	\$173,005
Economic Development	\$52,112	\$55,686	(\$3,574)	\$60,178
Boards/Commission/Committees	\$84,279	\$80,685	\$3,594	\$45,193
DCAT	\$100,659	\$94,024	\$6,635	\$101,679
MIS	\$324,027	\$317,504	\$6,523	\$366,313
Building Inspection	\$306,504	\$322,806	(\$16,302)	\$235,575
Other General Government	\$129,790	\$129,947	(\$157)	\$151,028
<b>General Government Total</b>	<b>\$2,414,064</b>	<b>\$2,337,424</b>	<b>\$76,640</b>	<b>\$2,486,948</b>
<b>PUBLIC SAFETY</b>				
Police Department	\$2,640,826	\$2,656,299	(\$15,473)	\$2,788,551
Fire Department	\$3,566,950	\$3,454,902	\$112,048	\$3,665,908
Communication Center	\$18,000	\$17,548	\$452	\$18,000
Ambulance Services	\$28,743	\$28,743	\$0	\$28,743
<b>Public Safety Total</b>	<b>\$6,254,519</b>	<b>\$6,157,492</b>	<b>\$97,027</b>	<b>\$6,501,202</b>

**FY 2015 BUDGET TO ESTIMATED** (page 2)

<b>EXPENDITURES</b>	<b>FY2015 Council Amended Budget</b>	<b>Unaudited FY Ending 12/31/2015</b>	<b>Differential (Over) Under Expended</b>	<b>FY2016 Council Approved Budget</b>
<b>PUBLIC WORKS</b>				
Administration	\$285,403	\$265,221	\$20,182	\$281,248
Engineering	\$85,350	\$82,070	\$3,280	\$91,704
Town Buildings	\$159,462	\$133,343	\$26,119	\$155,488
Town Cemeteries & Trusted Graveyards	\$16,376	\$9,754	\$6,622	\$16,699
Wagon Hill/Parks & Grounds Maintenance	\$152,490	\$131,730	\$20,760	\$148,420
Equipment Maintenance	\$277,025	\$230,255	\$46,770	\$241,087
Roadway Maintenance	\$114,328	\$104,716	\$9,612	\$131,851
Drainage & Vegetation	\$50,496	\$46,209	\$4,287	\$64,270
Snow Removal	\$270,386	\$256,764	\$13,622	\$251,528
Traffic Control	\$134,598	\$135,058	(\$460)	\$182,516
Bridges & Dams	\$172,964	\$168,076	\$4,888	\$181,244
Solid Waste Administration	\$142,824	\$142,959	(\$135)	\$149,449
Rolloff Vehicle Operation	\$46,808	\$40,385	\$6,423	\$63,008
Curbside Collection & Litter Removal	\$204,585	\$201,355	\$3,230	\$208,868
Recycling	\$134,529	\$129,107	\$5,422	\$122,402
Solid Waste Management Facility (SWMF)	\$86,189	\$92,164	(\$5,975)	\$98,787
<b>Public Works &amp; Sanitation Total</b>	<b>\$2,333,813</b>	<b>\$2,169,166</b>	<b>\$164,647</b>	<b>\$2,388,569</b>
<b>HEALTH &amp; WELFARE</b>				
Health Inspector	\$1	\$0	\$1	\$1
Administration & Direct Assistance	\$35,665	\$53,588	(\$17,923)	\$41,750
<b>Health &amp; Welfare Total</b>	<b>\$35,666</b>	<b>\$53,588</b>	<b>(\$17,922)</b>	<b>\$41,751</b>
<b>CULTURE &amp; RECREATION</b>				
Public Library	\$400,354	\$400,354	\$0	\$426,142
Parks & Recreation Department	\$186,767	\$181,971	\$4,796	\$201,611
Parks & Recreation Committee	\$3,000	\$469	\$2,531	\$3,000
Memorial Day	\$1,000	\$225	\$775	\$1,000
Conservation Commission	\$3,053	\$1,890	\$1,163	\$3,053
<b>Culture &amp; Recreation Total</b>	<b>\$594,174</b>	<b>\$584,909</b>	<b>\$9,265</b>	<b>\$634,806</b>
<b>DEBT SERVICE &amp; TRANSFERS</b>				
Principal	\$974,971	\$974,969	\$2	\$1,088,529
Interest	\$375,973	\$375,971	\$2	\$345,942
Debt Service Charges	\$21,000	\$4,350	\$16,650	\$22,000
Transfers to Fire Department Capital Reserve	\$40,000	\$40,000	\$0	\$40,000
Transfers to Capital Fund	\$836,778	\$836,778	\$0	\$551,220
<b>Debt Service &amp; Transfers Total</b>	<b>\$2,248,722</b>	<b>\$2,232,068</b>	<b>\$16,654</b>	<b>\$2,047,691</b>
<b>TOTAL GENERAL FUND</b>	<b>\$13,880,958</b>	<b>\$13,534,647</b>	<b>\$346,311</b>	<b>\$14,100,967</b>

**FY 2015 BUDGET TO ESTIMATED** (page 3)

**OTHER FUNDS**

	FY2015 Council Approved Budget	Unaudited FY Ending 12/31/2015	Differential (Over) Under Expended	FY2016 Council Approved Budget
<b>Water Fund</b>				
Revenues	\$698,786	\$716,889	(\$18,103)	\$770,998
Expenses	\$698,786	\$671,742	\$27,044	\$770,998
<b>Sewer Fund</b>				
Revenues	\$2,137,237	\$2,221,376	(\$84,139)	\$2,308,564
Expenses	\$2,137,237	\$2,076,302	\$60,935	\$2,308,564
<b>Parking Fund</b>				
Revenues	\$261,775	\$408,250	(\$146,475)	\$327,100
Expenses	\$261,775	\$194,688	\$67,087	\$327,100
<b>Depot Road Fund</b>				
Revenues	\$73,000	\$100,992	(\$27,992)	\$101,300
Expenses	\$73,000	\$5,569	\$67,431	\$101,300
<b>Churchill Rink Fund</b>				
Revenues	\$207,000	\$149,411	\$57,589	\$193,000
Expenses	\$207,000	\$247,022	(\$40,022)	\$193,000
<b>Library Fund</b>				
Revenues	\$417,854	\$454,024	(\$36,170)	\$443,892
Expenses	\$417,854	\$446,522	(\$28,668)	\$443,892

# INDEPENDENT AUDITOR'S REPORT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Durham, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Durham, New Hampshire for the fiscal year ended December 31, 2014.

### **A. OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, and conservation.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.



## INDEPENDENT AUDITOR'S REPORT *(page 2)*

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

### **B. FINANCIAL HIGHLIGHTS**

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$16,824,809 (i.e., net position), a change of \$1,097,236 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$4,464,063, a change of \$(1,600,980) in comparison to the prior year.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$65,330, a change of \$175,263 in comparison to the prior year.

# INDEPENDENT AUDITOR'S REPORT *(page 3)*

- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$20,376,277, a change of \$2,476,562 in comparison to the prior year.

## C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current year.

### NET POSITION

	<u>Governmental Activities</u>	
	<u>2014</u>	<u>2013</u>
Current and other assets	\$ 17,086,276	\$ 18,653,896
Capital assets	<u>35,251,178</u>	<u>28,956,911</u>
Total assets	52,337,454	47,610,807
Current liabilities	13,573,795	12,870,905
Noncurrent liabilities	21,491,113	18,751,087
Deferred inflows	<u>447,737</u>	<u>261,242</u>
Total liabilities and deferred inflows	35,512,645	31,883,234
Net position:		
Net investment in capital assets	14,274,014	12,080,452
Restricted	2,650,912	2,286,726
Unrestricted	<u>(100,117)</u>	<u>1,360,395</u>
Total net position	<u>\$ 16,824,809</u>	<u>\$ 15,727,573</u>

### CHANGES IN NET POSITION

	<u>Governmental Activities</u>	
	<u>2014</u>	<u>2013</u>
Revenues:		
Program revenues:		
Charges for services	\$ 3,505,443	\$ 3,121,144
Operating grants and contributions	-	5,000
Capital grants and contributions	215,837	687,296
General revenues:		
Property taxes	7,456,860	7,227,051
Motor vehicle permit fees	946,353	870,120
Penalties and interest on taxes	229,498	187,417
Grants and contributions not restricted to specific programs	3,741,839	3,733,517
Investment income	2,570	6,566
Other	<u>570,292</u>	<u>201,432</u>
Total revenues	16,668,692	16,039,543

## INDEPENDENT AUDITOR'S REPORT *(page 4)*

	<u>Governmental Activities</u>	
	<u>2014</u>	<u>2013</u>
Expenses:		
General government	2,292,664	1,888,552
Public safety	7,001,611	6,693,964
Highway and streets	2,045,057	2,494,574
Sanitation	2,201,930	2,027,345
Water distribution and treatment	341,074	339,664
Health	19,165	19,965
Welfare	35,862	14,596
Culture and recreation	894,925	814,027
Conservation	35,079	6,115
Interest on long-term debt	<u>704,089</u>	<u>691,266</u>
Total expenses	<u>15,571,456</u>	<u>14,990,068</u>
Change in net position	1,097,236	1,049,475
Net position - beginning of year	<u>15,727,573</u>	<u>14,678,098</u>
Net position - end of year	<u>\$ 16,824,809</u>	<u>\$ 15,727,573</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$16,824,809, a change of \$1,097,236 from the prior year.

The largest portion of net position \$14,274,014 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$2,650,912 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$(100,117) may be used to meet the government's ongoing obligations to citizens and creditors.

# INDEPENDENT AUDITOR'S REPORT *(page 5)*

**Governmental activities.** Governmental activities for the year resulted in a change in net position of \$1,097,236. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ (347,728)
Capital project fund activities, accrual basis	1,484,653
Nonmajor fund activities	370,891
Principal debt service in excess of depreciation expense	336,391
Change in other post-employment benefits liability	(202,521)
Other	<u>(544,450)</u>
Total	<u>\$ 1,097,236</u>

## D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$4,464,063, a change of \$(1,600,980) in comparison to the prior year. Key elements of this change are as follows:

General fund operations	\$ (347,728)
Capital project fund activities	(1,624,143)
Nonmajor fund activities	<u>370,891</u>
Total	<u>\$ (1,600,980)</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$65,330, while total fund balance was \$2,407,333. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/14</u>	<u>12/31/13</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 65,330	\$ (109,933)	\$ 175,263	0.5%
Total fund balance	\$ 2,407,333	\$ 2,755,061	\$ (347,728)	19.0%

## INDEPENDENT AUDITOR'S REPORT *(page 6)*

The total fund balance of the general fund changed by \$(347,728) during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 366,428
Expenditures in excess of budget	(133,996)
Current year encumbrances to be expended in subsequent year over prior year encumbrances	4,890
Adjust tax revenue to budgetary basis	219,156
Change in capital reserves	76,592
Library transfer to capital project fund	(118,963)
Library activities, net of transfer	42,472
Use of fund balance as a funding source	<u>(804,307)</u>
Total	<u>\$ (347,728)</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/14</u>	<u>12/31/13</u>	<u>Change</u>
Capital reserves	\$ <u>1,005,083</u>	\$ <u>928,491</u>	\$ <u>76,592</u>
Total	\$ <u><u>1,005,083</u></u>	\$ <u><u>928,491</u></u>	\$ <u><u>76,592</u></u>

### **E. GENERAL FUND BUDGETARY HIGHLIGHTS**

Differences between the original and the final amended budget resulted in an overall change in appropriations of \$661,160. The reason for this amendment was:

- The acceptance and expenditure of a grant totaling \$12,000 from the New Hampshire Division of Historical Resources to hire a preservation consultant to prepare a historic resources chapter of the Durham Master Plan.
- The acceptance and expenditure of \$4,700 in unanticipated revenue received by the Town to be used for the development of a Wildlife Habitat and Land Stewardship Plan for the Town-owned Oyster River Forest and approximately 40-acre Spruce Hole Conservation Area.
- The acceptance and expenditure of \$644,460 from unassigned fund balance for the construction of the new town hall building located at 8 Newmarket Road.



# INDEPENDENT AUDITOR'S REPORT *(page 7)*

## F. CAPITAL ASSET AND DEBT ADMINISTRATION

**Capital assets.** Total investment in capital assets for governmental and business-type activities at year-end amounted to \$35,251,178 (net of accumulated depreciation), a change of \$6,294,267 from the prior year. This investment in capital assets includes land, buildings, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

Governmental Activities:

Wiswall Dam Fish Ladder	\$ 1,030,321
Drainage - Coe Drive	\$ 264,208
Dump Truck	\$ 137,494
Engine 1	\$ 520,490
Parking Meter Kiosks	\$ 148,010
Refuse Truck	\$ 204,387
Old Concord Road	\$ 1,210,709
Water Meter Upgrades	\$ 423,528
2 Police Cruisers	\$ 62,521
Madbury/Garrison Ave	\$ 102,026
College Brook Interceptor	\$ 144,776
Water Tanks Foss Farm Beech Hill	\$ 520,138

Additional information on capital assets can be found in the Notes to the Financial Statements.

**Long-term debt.** At the end of the current fiscal year, total bonded debt outstanding was \$20,376,277, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

## REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Durham, New Hampshire's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Business Manager  
Town of Durham  
8 Newmarket Road  
Durham, NH 03824

# INDEPENDENT AUDITOR'S REPORT *(page 8)*

MELANSON HEATH  
ACCOUNTANTS • AUDITORS



121 River Front Drive  
Manchester, NH 03102  
(603) 669-6130  
melansonheath.com

## INDEPENDENT AUDITORS' REPORT

To the Town Council  
Town of Durham, New Hampshire

### Additional Offices:

Nashua, NH  
Andover, MA  
Greenfield, MA  
Ellsworth, ME

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2014, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting

## INDEPENDENT AUDITOR'S REPORT *(page 9)*

policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our (1) unqualified audit opinion on each major fund and the aggregate remaining fund information; and (2) qualified audit opinion on the governmental activities.

### **Basis for Qualified Opinion on Governmental Activities**

Management has not included any of the Town of Durham, New Hampshire's capital assets acquired in years prior to 2004, nor the accumulated depreciation and depreciation expense related to those assets in the governmental activities. Accounting principles generally accepted in the United States of America require that those assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

### **Qualified Opinion on Governmental Activities**

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph on Governmental Activities, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Town of Durham, New Hampshire, as of December 31, 2014, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### **Opinion on Major Funds and Aggregate Remaining Fund Information**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2014, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# INDEPENDENT AUDITOR'S REPORT *(page 10)*

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

## Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 40 through 43 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Melanson Heath*

June 2, 2015

# INDEPENDENT AUDITOR'S REPORT *(page 11)*

TOWN OF DURHAM, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

### BALANCE SHEET

DECEMBER 31, 2014

	<u>General</u>	<u>Capital Project</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>ASSETS</b>				
Cash and short-term investments	\$ 10,770,777	\$ 52,374	\$ 2,183,070	\$ 13,006,221
Restricted cash	1,402,136	-	674,220	2,076,356
Receivables:				
Property taxes	1,732,592	-	-	1,732,592
User fees	90,363	-	141,258	231,621
Due from other funds	1,953	-	45,175	47,128
Due from other governments	27,263	-	16,160	43,423
Other assets	182,206	-	200	182,406
<b>TOTAL ASSETS</b>	<b>\$ 14,207,290</b>	<b>\$ 52,374</b>	<b>\$ 3,060,083</b>	<b>\$ 17,319,747</b>
<b>LIABILITIES</b>				
Accounts payable	\$ 459,032	\$ 289,572	\$ 68,064	\$ 816,668
Retainage payable	-	348,689	-	348,689
Accrued liabilities	74,450	-	5,742	80,192
Tax refunds payable	100,000	-	-	100,000
Due to other funds	45,175	-	1,953	47,128
Due to school district	9,767,004	-	-	9,767,004
Due to other governments	6,044	-	17,081	23,125
Other liabilities	257,820	15,000	1,000	273,820
<b>TOTAL LIABILITIES</b>	<b>10,709,525</b>	<b>653,261</b>	<b>93,840</b>	<b>11,456,626</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>1,090,432</b>	<b>-</b>	<b>308,626</b>	<b>1,399,058</b>
<b>FUND BALANCES</b>				
Nonspendable	182,206	-	377,125	559,331
Restricted	412,460	1,215,683	1,487,149	3,115,292
Committed	870,574	-	523,555	1,394,129
Assigned	876,763	-	269,788	1,146,551
Unassigned	65,330	(1,816,570)	-	(1,751,240)
<b>TOTAL FUND BALANCES</b>	<b>2,407,333</b>	<b>(600,887)</b>	<b>2,657,617</b>	<b>4,464,063</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 14,207,290</b>	<b>\$ 52,374</b>	<b>\$ 3,060,083</b>	<b>\$ 17,319,747</b>



# INDEPENDENT AUDITOR'S REPORT *(page 12)*

TOWN OF DURHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2014

	<u>General</u>	<u>Capital Project</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues:</b>				
Property taxes	\$ 7,587,526	\$ -	\$ 63,490	\$ 7,651,016
Penalties, interest and other taxes	222,775	-	6,723	229,498
Charges for services	803,786	-	2,231,916	3,035,702
Intergovernmental	3,226,190	34,452	567,529	3,828,171
Licenses and permits	401,324	-	68,417	469,741
Investment income	1,974	-	596	2,570
Contributions	98,039	-	8,805	106,844
Miscellaneous	<u>1,236,010</u>	<u>456,531</u>	<u>324,970</u>	<u>2,017,511</u>
Total Revenues	13,577,624	490,983	3,272,446	17,341,053
<b>Expenditures:</b>				
Current:				
General government	2,145,719	2,066,009	12,572	4,224,300
Public safety	6,626,275	781,668	-	7,407,943
Highway and streets	1,387,235	955,081	-	2,342,316
Sanitation	638,014	2,583,848	1,036,399	4,258,261
Water distribution and treatment	-	1,303,518	321,912	1,625,430
Health	19,165	-	-	19,165
Welfare	35,862	-	-	35,862
Culture and recreation	703,977	73,456	204,145	981,578
Conservation	30,920	-	4,159	35,079
Debt service	<u>1,078,158</u>	<u>-</u>	<u>1,041,459</u>	<u>2,119,617</u>
Total Expenditures	<u>12,665,325</u>	<u>7,763,580</u>	<u>2,620,646</u>	<u>23,049,551</u>
Excess (deficiency) of revenues over expenditures	912,299	(7,272,597)	651,800	(5,708,498)
<b>Other Financing Sources (Uses):</b>				
Proceeds of bonds	-	3,735,000	-	3,735,000
Proceeds of bond premium	-	372,518	-	372,518
Transfers in	240,762	1,631,130	-	1,871,892
Transfers out	<u>(1,500,789)</u>	<u>(90,194)</u>	<u>(280,909)</u>	<u>(1,871,892)</u>
Total Other Financing Sources (Uses)	<u>(1,260,027)</u>	<u>5,648,454</u>	<u>(280,909)</u>	<u>4,107,518</u>
Change in fund balance	(347,728)	(1,624,143)	370,891	(1,600,980)
Fund Equity, at Beginning of Year	<u>2,755,061</u>	<u>1,023,256</u>	<u>2,286,726</u>	<u>6,065,043</u>
Fund Equity, at End of Year	<u>\$ 2,407,333</u>	<u>\$ (600,887)</u>	<u>\$ 2,657,617</u>	<u>\$ 4,464,063</u>

# INDEPENDENT AUDITOR'S REPORT (page 13)

TOWN OF DURHAM, NEW HAMPSHIRE  
GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2014

	Budgeted Amounts			Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget	\$	Amounts	(Negative)
<b>Revenues and Other Sources:</b>					
Taxes	\$ 7,398,065	\$ 7,398,065		\$ 7,368,370	\$ (29,695)
Penalties, interest and other taxes	202,192	202,192		222,775	20,583
Charges for services	545,373	545,373		573,035	27,662
Intergovernmental	3,213,082	3,225,082		3,226,190	1,108
Licenses and permits	1,351,050	1,351,050		1,321,505	(29,545)
Investment income	700	700		759	59
Miscellaneous	60,450	65,150		297,135	231,985
Transfers in	224,270	224,270		368,541	144,271
Use of fund balance	159,847	804,307		804,307	-
<b>Total Revenues and Other Sources</b>	13,155,029	13,816,189		14,182,617	366,428
<b>Expenditures and Other Uses:</b>					
General government	2,246,875	2,094,338		2,139,050	(44,712)
Public safety	6,563,853	6,503,422		6,459,102	44,320
Highway and streets	1,394,412	1,376,325		1,408,404	(32,079)
Sanitation	595,010	593,050		638,014	(44,964)
Health	20,666	20,666		19,165	1,501
Welfare	14,000	14,000		35,862	(21,862)
Culture and recreation	330,519	326,519		294,248	32,271
Conservation	6,518	11,218		30,920	(19,702)
Debt service	1,099,725	1,080,225		1,078,158	2,067
Transfers out	883,451	1,796,426		1,847,262	(50,836)
<b>Total Expenditures and Other Uses</b>	13,155,029	13,816,189		13,950,185	(133,996)
<b>Excess (deficiency) of revenues and other sources over expenditures and other uses</b>	\$ -	\$ -		\$ 232,432	\$ 232,432

# INDEPENDENT AUDITOR'S REPORT (page 14)

TOWN OF DURHAM, NEW HAMPSHIRE  
 COMBINING SCHEDULE - GENERAL FUND BALANCE SHEET  
 DECEMBER 31, 2014

	<u>General</u>	<u>Capital Reserves</u>	<u>Library</u>	<u>Parking</u>	<u>Police Confidential</u>	<u>Eliminate Due To/From</u>	<u>Total General</u>
<b>ASSETS</b>							
Cash and short-term investments	\$ 10,764,563	-	-	\$ 5,000	\$ 1,214	-	\$ 10,770,777
Restricted cash	-	975,326	426,810	-	-	-	1,402,136
Receivables:							
Property taxes	1,732,592	-	-	-	-	-	1,732,592
User fees	90,363	-	-	-	-	-	90,363
Due from other funds	6,557	29,757	-	-	(34,361)	-	1,953
Due from other governments	27,263	-	-	-	-	-	27,263
Other assets	179,848	-	2,358	-	-	-	182,206
<b>TOTAL ASSETS</b>	<u>\$ 12,801,186</u>	<u>\$ 1,005,083</u>	<u>\$ 429,168</u>	<u>\$ 5,000</u>	<u>\$ 1,214</u>	<u>\$ (34,361)</u>	<u>\$ 14,207,290</u>
<b>LIABILITIES</b>							
Accounts payable	\$ 450,243	-	\$ 8,493	\$ 296	-	-	\$ 459,032
Accrued liabilities	67,279	-	2,467	4,704	-	-	74,450
Tax refunds payable	100,000	-	-	-	-	-	100,000
Due to other funds	74,932	-	4,604	-	-	(34,361)	45,175
Due to school district	9,767,004	-	-	-	-	-	9,767,004
Due to other governments	6,044	-	-	-	-	-	6,044
Other liabilities	257,820	-	-	-	-	-	257,820
<b>TOTAL LIABILITIES</b>	<u>10,723,322</u>	<u>-</u>	<u>15,564</u>	<u>5,000</u>	<u>-</u>	<u>(34,361)</u>	<u>10,709,525</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	1,090,432	-	-	-	-	-	1,090,432
<b>FUND BALANCES</b>							
Nonspendable	179,848	-	2,358	-	-	-	182,206
Restricted	-	-	411,246	-	1,214	-	412,460
Committed	95,491	775,083	-	-	-	-	870,574
Assigned	646,763	230,000	-	-	-	-	876,763
Unassigned	65,330	-	-	-	-	-	65,330
<b>TOTAL FUND BALANCES</b>	<u>987,432</u>	<u>1,005,083</u>	<u>413,604</u>	<u>-</u>	<u>1,214</u>	<u>-</u>	<u>2,407,333</u>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<u>\$ 12,801,186</u>	<u>\$ 1,005,083</u>	<u>\$ 429,168</u>	<u>\$ 5,000</u>	<u>\$ 1,214</u>	<u>\$ (34,361)</u>	<u>\$ 14,207,290</u>

# INDEPENDENT AUDITOR'S REPORT (page 15)

TOWN OF DURHAM, NEW HAMPSHIRE  
COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS  
DECEMBER 31, 2014

	Special Revenue Funds						Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Church Hill Rink	Permanent Fund	
<b>ASSETS</b>							
Cash and short-term investments	\$ 958,890	\$ 104,350	\$ 329,830	\$ 194,714	\$ 191,821	\$ 403,465	\$ 2,183,070
Restricted cash	495,401	178,819	-	-	-	-	674,220
Receivables:							
User fees	63,092	50,223	-	-	27,943	-	141,258
Due from other funds	23,840	11,335	10,000	-	-	-	45,175
Due from other governments	16,160	-	-	-	-	-	16,160
Other assets	200	-	-	-	-	-	200
<b>TOTAL ASSETS</b>	<b>\$ 1,557,583</b>	<b>\$ 344,727</b>	<b>\$ 339,830</b>	<b>\$ 194,714</b>	<b>\$ 219,764</b>	<b>\$ 403,465</b>	<b>\$ 3,060,083</b>
<b>LIABILITIES</b>							
Accounts payable	\$ 38,898	\$ 8,757	\$ 3,160	\$ 168	\$ 17,081	\$ -	\$ 68,064
Accrued liabilities	4,284	1,458	-	-	-	-	5,742
Due to other funds	-	-	-	-	-	1,953	1,953
Due to other governments	17,081	-	-	-	-	-	17,081
Other liabilities	-	-	1,000	-	-	-	1,000
<b>TOTAL LIABILITIES</b>	<b>60,263</b>	<b>10,215</b>	<b>4,160</b>	<b>168</b>	<b>17,081</b>	<b>1,953</b>	<b>93,840</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	190,195	107,645	-	-	10,786	-	308,626
<b>FUND BALANCES</b>							
Nonspendable	200	-	-	-	-	376,925	377,125
Restricted	711,815	33,475	330,829	194,546	191,897	24,587	1,487,149
Committed	398,401	125,154	-	-	-	-	523,555
Assigned	196,709	68,238	4,841	-	-	-	269,788
<b>TOTAL FUND BALANCES</b>	<b>1,307,125</b>	<b>226,867</b>	<b>335,670</b>	<b>194,546</b>	<b>191,897</b>	<b>401,512</b>	<b>2,657,617</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 1,557,583</b>	<b>\$ 344,727</b>	<b>\$ 339,830</b>	<b>\$ 194,714</b>	<b>\$ 219,764</b>	<b>\$ 403,465</b>	<b>\$ 3,060,083</b>

# INDEPENDENT AUDITOR'S REPORT (page 16)

TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

COMBINING SCHEDULE - GENERAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2014

	General	Capital Reserves	Library	Parking	Police Confidential	Eliminate Transfers	Total General
<b>Revenues:</b>							
Property taxes	\$ 7,587,526	-	-	-	-	-	\$ 7,587,526
Penalties, interest and other taxes	222,775	-	-	-	-	-	222,775
Charges for services	573,035	-	-	230,751	-	-	803,786
Intergovernmental	3,226,190	-	-	-	-	-	3,226,190
Licenses and permits	375,152	-	-	26,172	-	-	401,324
Investment income	759	510	705	-	-	-	1,974
Contributions	7,553	29,775	60,711	-	-	-	98,039
Miscellaneous	<u>1,235,935</u>	-	-	75	-	-	<u>1,236,010</u>
Total Revenues	13,228,925	30,285	61,416	256,998	-	-	13,577,624
<b>Expenditures:</b>							
Current:							
General government	2,145,719	-	-	-	-	-	2,145,719
Public safety	6,467,502	-	-	158,773	-	-	6,626,275
Highway and streets	1,387,235	-	-	-	-	-	1,387,235
Sanitation	638,014	-	-	-	-	-	638,014
Health	19,165	-	-	-	-	-	19,165
Welfare	35,862	-	-	-	-	-	35,862
Culture and recreation	295,458	-	408,519	-	-	-	703,977
Conservation	30,920	-	-	-	-	-	30,920
Debt service	<u>1,078,158</u>	-	-	-	-	-	<u>1,078,158</u>
Total Expenditures	12,098,033	-	408,519	158,773	-	-	12,665,325
Excess (deficiency) of revenues over expenditures	1,130,892	30,285	(347,103)	98,225	-	-	912,299
<b>Other Financing Sources (Uses):</b>							
Transfers in	368,541	142,790	389,575	-	-	(660,144)	240,762
Transfers out	<u>(1,847,262)</u>	<u>(96,483)</u>	<u>(118,963)</u>	<u>(98,225)</u>	-	660,144	<u>(1,500,789)</u>
Total Other Financing Sources (Uses)	(1,478,721)	46,307	270,612	(98,225)	-	-	(1,260,027)
Change in fund balance	(347,829)	76,592	(76,491)	-	-	-	(347,728)
Fund Equity, at Beginning of Year	1,335,261	928,491	490,095	-	1,214	-	2,755,061
Fund Equity, at End of Year	<u>\$ 987,432</u>	<u>\$ 1,005,083</u>	<u>\$ 413,604</u>	<u>\$ -</u>	<u>\$ 1,214</u>	<u>\$ -</u>	<u>\$ 2,407,333</u>



# INDEPENDENT AUDITOR'S REPORT (page 17)

TOWN OF DURHAM, NEW HAMPSHIRE  
NONMAJOR GOVERNMENTAL FUNDS

COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2014

	Special Revenue Funds							Permanent Fund	Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Church Hill Rink				
<b>Revenues:</b>									
Property taxes	\$ -	\$ -	\$ 63,490	\$ -	\$ -	\$ -	\$ -	\$ 63,490	
Penalties, interest and other taxes	3,648	2,868	207	-	-	-	-	6,723	
Charges for services	1,466,575	571,150	-	2,048	192,143	-	-	2,231,916	
Intergovernmental	522,631	44,898	-	-	-	-	-	567,529	
Licenses and permits	-	-	-	68,417	-	-	-	68,417	
Investment income	249	91	53	-	-	-	203	596	
Contributions	-	-	-	-	350	-	8,455	8,805	
Miscellaneous	302,531	17,005	2,947	-	2,487	-	-	324,970	
<b>Total Revenues</b>	<b>2,295,634</b>	<b>636,012</b>	<b>66,697</b>	<b>70,465</b>	<b>194,980</b>		<b>8,668</b>	<b>3,272,446</b>	
<b>Expenditures:</b>									
Current:									
General government	-	-	-	11,136	-	-	1,436	12,572	
Sanitation	1,036,399	-	-	-	-	-	-	1,036,399	
Water distribution and treatment	-	321,912	-	-	-	-	-	321,912	
Culture and recreation	-	-	-	-	204,145	-	-	204,145	
Conservation	-	-	4,159	-	-	-	-	4,159	
Debt service	764,388	273,020	-	-	4,051	-	-	1,041,459	
<b>Total Expenditures</b>	<b>1,800,787</b>	<b>594,932</b>	<b>4,159</b>	<b>11,136</b>	<b>208,196</b>		<b>1,436</b>	<b>2,620,646</b>	
Excess (deficiency) of revenues over expenditures	494,847	41,080	62,538	59,329	(13,216)		7,222	651,800	
<b>Other Financing Sources (Uses):</b>									
Transfers out	(138,600)	(88,396)	-	(53,396)	-		(517)	(280,909)	
<b>Total Other Financing Sources (Uses)</b>	<b>(138,600)</b>	<b>(88,396)</b>	<b>-</b>	<b>(53,396)</b>	<b>-</b>		<b>(517)</b>	<b>(280,909)</b>	
Change in fund balance	356,247	(47,316)	62,538	5,933	(13,216)		6,705	370,891	
Fund Equity, at Beginning of Year	950,878	274,183	273,132	188,613	205,113		394,807	2,286,726	
<b>Fund Equity, at End of Year</b>	<b>\$ 1,307,125</b>	<b>\$ 226,867</b>	<b>\$ 335,670</b>	<b>\$ 194,546</b>	<b>\$ 191,897</b>		<b>\$ 401,512</b>	<b>\$ 2,657,617</b>	

## REPORT OF TRUST AND CAPITAL RESERVE FUNDS (FY ended 2015)

Name of Trust Fund	Purpose	Beginning Balance		Change in Funds		Ending Balance			
		Principal	Income	Principal & Income	Principal	Income	Principal & Income		
Fire Equipment and Service	Durham	\$159,907.73	\$98.70	\$160,006.43	62,480.62	1,970.23	\$222,388.35	\$2,068.93	\$224,457.28
Parking	Durham	\$27,622.29	\$56.40	\$27,678.69	(411.13)	242.99	\$27,211.16	\$299.39	\$27,510.55
ORCSD Facility Dev	ORCSD	\$87,870.99	\$10,470.03	\$98,341.02	(46,942.26)	(10,070.67)	\$40,928.73	\$399.36	\$41,328.09
Res. Water	Durham	\$178,727.99	\$90.90	\$178,818.89	8,510.97	1,666.68	\$187,238.96	\$1,757.58	\$188,996.54
Sewer Fund	Durham	\$489,491.67	\$5,910.19	\$495,401.86	32,047.56	4,688.50	\$521,539.23	\$10,598.69	\$532,137.92
Municipal & Transportation	Durham	\$46,710.50	\$64.05	\$46,774.55	(694.77)	410.61	\$46,015.73	\$474.66	\$46,490.39
Total of capital reserve funds		\$990,331.17	\$16,690.27	\$1,007,021.44	\$54,990.99	(\$1,091.66)	\$1,045,322.16	\$15,598.61	\$1,060,920.77
45 Separate Cemetery Trusts		\$34,451.78	\$4,224.62	\$38,676.40	(977.89)	\$415.54	\$33,473.89	\$4,640.16	\$38,114.05
Town Cemetery Care	Care	\$202,039.73	\$100.71	\$202,140.44	1,130.04	1,794.29	\$203,169.77	\$1,895.00	\$205,064.77
Cemetery Improvements	Improvements	\$17,135.00	\$251.73	\$17,386.73	1,317.51	175.11	\$18,452.51	\$426.84	\$18,879.35
UDAG Community Dev	Durham	\$188,810.36	\$121,654.62	\$310,464.98	(25,180.05)	2,546.95	\$163,630.31	\$124,201.57	\$287,831.88
ORCSD/Cap Dev	ORCSD	\$12,732.07	\$8.41	\$12,740.48	(140.50)	107.47	\$12,591.57	\$115.88	\$12,707.45
ORCSD Track	ORCSD	\$187,872.65	\$29,251.23	\$217,123.88	(2,394.38)	1,831.86	\$185,478.27	\$31,083.09	\$216,561.36
ORCSD Special Educ	ORCSD	\$404,271.65	\$30,892.51	\$435,164.16	(4,798.87)	3,671.44	\$399,472.78	\$34,563.95	\$434,036.73
ORCSD Benefits Fund	ORCSD	\$0.00	\$0.00	\$0.00	197,140.83	1,319.56	\$197,140.83	\$1,319.56	\$198,460.39
High School Scholarship	ORCSD	\$147,208.54	\$4,580.43	\$151,788.97	(1,409.01)	1,275.56	\$145,799.53	\$5,855.99	\$151,655.52
Dunn, C. Library	ORCSD Library	\$500.00	\$6.97	\$506.97	(5.59)	4.25	\$494.41	\$11.22	\$505.63
Athletic Facilities	ORCSD	\$2.00	\$0.00	\$2.00	(0.03)	0.02	\$1.97	\$0.02	\$1.99
School Bldg Maint	ORCSD	\$5,000.00	\$21.79	\$5,021.79	(55.38)	42.39	\$4,944.62	\$64.18	\$5,008.80
Smith, Bruce, Library	ORCSD Library	\$26,000.00	\$2,857.78	\$28,857.78	(318.24)	243.49	\$25,681.76	\$3,101.27	\$28,783.03
Frost, George	Education	\$4,441.23	\$6,568.63	\$11,009.86	(163.91)	101.10	\$4,277.32	\$6,669.73	\$10,947.05
Olinthus Doe	Farm Care	\$34,342.19	\$3,202.67	\$37,544.86	(557.16)	223.68	\$33,785.03	\$3,426.35	\$37,211.38
Smith Town Improvements	Improvements	\$6,464.10	\$108.05	\$6,572.15	(97.85)	60.37	\$6,366.25	\$168.42	\$6,534.67
Smith Chapel	Cemetery Care	\$9,144.33	(\$1,305.93)	\$7,838.40	(111.71)	(265.77)	\$9,032.62	(\$1,571.70)	\$7,460.92

# REPORT OF TRUST AND CAPITAL RESERVE FUNDS (page 2)

Name of Trust Fund	Purpose	Beginning Balance		Change in Funds		Ending Balance	
		Principal	Income	Principal	Income	Principal	Income
Wagon Hill	Memorial	\$6,665.38	\$255.54	192.23	(61.93)	\$6,857.61	\$193.61
Memorial Day Parade	Parade Fund	\$0.00	\$439.33	(6.54)	4.04	(\$6.54)	\$443.37
July Fourth Celebration	Fun Day	\$3,503.52	\$2,520.72	(89.68)	55.32	\$3,413.84	\$2,576.04
Wagon Hill Farm Exp Trust	Site Care	\$80,076.53	\$35,273.55	(1,717.28)	1,059.21	\$78,359.25	\$36,332.76
Fire Station Exp. Trust	Fire Station	\$225,000.00	\$5,811.13	(3,436.20)	2,119.43	\$221,563.80	\$7,930.56
Wilcox (Dorothy)		\$67,558.27	\$5,851.98	(1,074.28)	(588.11)	\$66,483.99	\$5,263.87
Fire Injury Prevention	Fire Safety Educ	\$5,400.00	\$508.18	(87.96)	54.24	\$5,312.04	\$562.42
Milne Exp Trust	Improvements	\$24,396.51	\$374.63	(368.78)	227.47	\$24,027.73	\$602.10
Smith, Hamilton Chapel Trust	Chapel Repairs	\$5,989.00	\$12.73	(89.35)	55.09	\$5,899.65	\$67.82
Technology Drive Trust	Conservation	\$28,200.00	\$17.30	(420.09)	259.11	\$27,779.91	\$276.41
Milne, Memorial Trust	Sculpture	\$1,837.17	\$1.44	(27.38)	16.87	\$1,809.79	\$18.31
Total of town trust funds		\$1,729,042.01	\$253,490.75	\$156,252.50	\$16,748.05	\$1,885,294.51	\$270,238.80
GRAND TOTAL OF ALL FUNDS		\$2,719,373.18	\$270,181.02	\$211,243.49	\$15,656.39	\$2,930,616.67	\$285,837.41
							\$3,216,454.08

# STATEMENT OF LONG-TERM INDEBTEDNESS

01-01-15 through 12-31-15

GENERAL FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond	11/05/2002	\$2,290,990	3.8915%	09/01/2019	\$94,832	\$11,367	\$171,646
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.6880%	02/01/2024	\$40,138	\$14,803	\$361,240
2006 General Obligation Bond (includes Land Conservation)	11/15/2006	\$2,929,216	3.9555%	11/15/2026	\$117,649	\$48,066	\$1,086,822
2008 General Obligation Bond	11/15/2008	\$692,365	4.8526%	11/15/2018	\$74,350	\$10,615	\$167,715
2010 General Obligation Bond	7/22/2010	\$674,100	3.5512%	08/15/2030	\$60,000	\$17,300	\$350,000
2012 General Obligation Bond (includes Library)	8/30/2012	\$4,560,000	1.8990%	08/30/2032	\$315,000	\$130,183	\$3,615,000
2013 General Obligation Bond	9/6/2013	\$1,028,000	3.4430%	09/06/2033	\$80,000	\$31,531	\$875,000
2014 General Obligation Bond	7/17/2014	\$2,168,000	3.0428%	08/15/2034	\$193,000	\$112,108	\$1,975,000
2015 General Obligation Bond	8/25/2015	\$820,000	2.0000%	09/01/2022	\$0	\$0	\$820,000
		<b>\$15,965,427</b>			<b>\$974,969</b>	<b>\$375,973</b>	<b>\$9,422,423</b>

WATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond	11/05/2002	\$638,394	3.8915%	09/01/2019	\$32,740	\$5,886	\$103,260
2002 SRLF - Lamprey River Hard Piping	11/18/2002	\$828,554	3.4725%	12/01/2016	\$67,060	\$4,738	\$69,389
2006 General Obligation Bond	11/15/2006	\$545,469	3.9555%	11/15/2026	\$27,291	\$12,175	\$277,801
2008 General Obligation Bond	11/15/2008	\$724,900	4.8526%	11/15/2028	\$35,800	\$22,149	\$472,900
2013 SRLF - Spruce Hole	10/29/2013	\$222,500	1.7000%	10/29/2023	\$21,942	\$3,595	\$189,511
2013 SRLF - Water Meter Upgrades	10/29/2013	\$320,608	1.7000%	10/29/2023	\$29,101	\$6,177	\$263,019
2014 General Obligation Bond	7/17/2014	\$784,000	3.0428%	08/15/2034	\$39,000	\$38,082	\$745,000
2015 General Obligation Bond	8/25/2015	\$459,038	2.0000%	09/01/2022	\$0	\$0	\$459,038
		<b>\$4,523,463</b>			<b>\$252,934</b>	<b>\$92,802</b>	<b>\$2,579,918</b>

WASTEWATER FUND	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond	11/05/2002	\$350,075	3.8915%	09/01/2019	\$12,428	\$2,497	\$45,094
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.6880%	06/01/2024	\$163,946	\$71,551	\$1,776,165
2006 General Obligation Bond	11/15/2006	\$325,469	3.9555%	11/15/2026	\$15,060	\$7,400	\$170,378
2008 General Obligation Bond	11/15/2008	\$1,663,860	4.8525%	11/15/2028	\$91,500	\$48,459	\$1,019,560
2010 General Obligation Bond	7/22/2010	\$709,900	3.5512%	08/15/2030	\$40,000	\$24,463	\$500,000

# STATEMENT OF LONG-TERM INDEBTEDNESS

01-01-15 through 12-31-15 (page 2)

2013 General Obligation Bond	09/06/2013	\$2,500,000	3.4430%	09/06/2023	\$95,000	\$84,963	\$2,310,000
2013 SRF - Dover Road Pump Station/Aeration Blowers	10/29/2013	\$1,313,272	2.7200%	10/29/2032	\$65,664	\$32,149	\$1,116,281
2014 General Obligation Bond	7/17/2014	\$783,000	3.0428%	08/15/2034	\$38,000	\$38,027	\$745,000
2014 SRF - Old Concord Road Pump Station	2/1/2015	\$207,824	3.1400%	2/1/2015	\$10,391	\$4,193	\$197,433
2015 General Obligation Bond	8/25/2015	\$1,615,962	2.0000%	9/1/2025	\$0	\$0	\$1,615,962
		<b>\$12,760,119</b>			<b>\$531,989</b>	<b>\$313,702</b>	<b>\$9,495,873</b>
<b>CHURCHILL RINK FUND</b>		<b>ORIGINAL PRINCIPAL</b>	<b>RATE</b>	<b>DUE DATE</b>	<b>PRINCIPAL PAID</b>	<b>INTEREST PAID</b>	<b>PRINCIPAL BALANCE</b>
2008 General Obligation Bond	11/15/2008	\$33,875	4.85%	11/15/2018	\$3,350	\$584	\$9,825
Total		<u>\$33,282,884</u>			<u>\$1,763,241</u>	<u>\$783,061</u>	<u>\$21,508,039</u>

# VALUATION, TAX HISTORY, AND INVENTORY

## Valuation Figures 2011-2015

Year	Percent of Valuation	Taxable Valuation
2015	93.4%	\$964,931,959
2014	95.6%	\$916,456,045
2013	97.9%	\$906,003,460
2012	104%	\$913,186,825
2011	104.2%	\$898,172,169

## MS-1 Summary 2015

Total Taxable Land	\$319,780,139
Total Taxable Buildings	\$624,031,390
Total Taxable Public Utilities	\$ 26,037,400
Valuation Before Exemptions	\$969,848,929
Total Dollar Amount of Exemptions	\$ 4,916,970
Net Valuation on which local tax rate is computed	\$964,931,959
Tax Credits: Total Veterans' Credits	\$ 127,000

## Tax Rate in Durham 2011 – 2015

Year	Town	Local school District	State School	County	Total
2015	\$ 8.48	\$16.20	\$ 2.38	\$ 2.79	\$29.85
2014	8.34	16.80	2.51	2.87	30.52
2013	7.61	16.07	2.35	2.72	28.75
2012	7.57	15.69	2.33	2.61	28.20
2011	7.12	15.43	2.19	2.54	27.28

## Inventory of Town Property

Street Name	Description	Tax Map ID#	Assessed Valuation
Bagdad Road	Stolworthy Wildlife Sanctuary	03-02-06 & 14	\$15,600
Beard's Creek	Scenic Easement	04-20-11	Easement only
Beech Hill Road	Water Tank Site	09-12-01	\$600,700
Bennett Road	Doe Farm	18-01-03	\$314,500
Canney Road	Conservation Easement	10-11-05	Easement only
Coe Drive	Beard's Creek Scenic Easement	04-20-11	Easement only
Dame Road	Willey Property	19-06-05	\$46,100
Dame Road	Westerly Side	18-27-00	\$88,400
Davis Avenue	Conservation easements	01-04-01 & 01-04-06	Easement only
Depot Road	Former Commercial Property	01-01 & 01-01-01	\$275,900
Dover Road	Police Facility	11-04-01	\$706,300
Dover Road	Sewer Pumping Station	11-11-00	\$208,600
Durham Point Road	Solid Waste Management Facility	16-01-03	\$312,500
Durham Point Road (off)	Conservation Land	11-36-02	\$229,100
Durham Point Road (off)	Conservation Land	16-03-02	\$11,500
Durham Point Road (and Sunnyside Dr.)	Scenic Easements	15-15-08	Easements only
Durham Point Road	Town Pound	06-12-03A	\$6,900
Fogg Drive	Father Lawless Park	07-03-00	\$161,800
Foss Farm Road	Water Standpipe	99-300-00	\$1,020,000
Foss Farm Road	Woodlot	06-01-13A	\$2,700
Ffrost Drive	Vacant Land	08-01-73 & 75	\$109,900
Littlehale Road/US4	Vacant Land	10-21-00	\$6,900
Longmarsh Road	Colby Marsh/Beaver Brook Conservation	16-27-00	\$126,900
Longmarsh Road	Langmaid Farm/adjacent to Beaver Brook	16-06-01 & 02	\$307,900

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Street Name	Description	Tax Map ID#	Assessed Valuation
Madbury Road	Library	02-07-01	\$2,124,600
Mast Road	Executor Interest in Conservation Easement	13-14-100	Easement only
Mill Pond Road	Mill Pond Road Park	05-07-00	\$27,100
Mill Pond Road	Smith Chapel	16-14-00	\$265,100
Mill Road	Vacant Land	06-01-02	\$54,200
Mill Road	Vacant Land	06-01-05	\$29,800
Mill Road/Main Street	Bicentennial Park	05-01-01	Easement only
Newmarket Road	District Court and Museum	05-04-12	\$376,200
Newmarket Road	Easterly Side	06-12-14	\$2,600
Newmarket Road	Mill Pond Dam	05-03-03	\$322,000
Newmarket Road	Town Hall	05-02-07	\$750,000
Newmarket Road	Sullivan Monument	06-11-00	\$216,900
Main Street	Cemetery	09-24-00	\$225,700
Main Street	Sewer Pumping Station	99-300-00	\$297,000
Mill Pond Road	Milne Property	06-08-04	\$110,100
Near Madbury Line	Executor Interest in Conservation Easement	10-01-02	Easement only
Near Oyster River	Conservation Easement	09-06-03	Easement only
Old Landing Road	Town Landing	05-05-14 (Incl 05-05-13)	\$115,600
Old Landing Road	Town Landing Footbridge	05-06-06	\$195,700
Orchard Drive	Scenic Easements	06-02-22 & 06-02-25	Easements only
Oyster River	Access Easement	Access Easement	Easement only
Oyster River Road	Sewer Pumping Station	99-300-00	\$100,000
Packers Falls Road	Conservation Easement	14-07-02	Easement only
Packers Falls Road	Conservation Easement	14-07-06	Easement only
Packers Falls Road	Lord Property	17-55-01	\$66,000
Packers Falls Road	Spruce Hole Conservation Area	13-13-05	\$26,800
Packers Falls Road	Abutting Spruce Hole	13-13-01	\$1,080 CU*
Packers Falls Road/Mill Road	Oyster River Forest	13-14-02	\$6,708 CU*
Pettee Brook Lane	Town Parking Lot (mutiple parcels)	02-15-00 & 01	\$936,400
Piscataqua Road	Thatch Bed	11-31-31	\$132,700
Piscataqua Road	Wagon Hill Farm	12-08-01 & 02	\$449,890 CU*
Piscataqua Road	Jackson's Landing	11-11-03 & 04	\$1,234,900
Piscataqua Road	Near Jackson's Landing	11-09-02	\$120,500
Piscataqua Road	Sewer Treatment Plant	11-09-05	\$6,333,100
Piscataqua Road	Quarry Lot (part of Treatment Plant)	11-09-05	Included above
Schoolhouse Lane	Cemetery (owned by heirs, town maintained)	05-05-12	\$100,400
Simons Lane	Two Small Lots	18-11-13 & 14	\$21,000
Simons Lane	Vacant Land	18-11-06	\$91,300
Stone Quarry Drive	Public Works Site	11-12-00	\$830,500
Technology Drive	Water Booster Station	99-300-00	\$90,000
Williams Way	Boat Landing Lot	11-23-04	\$138,300
Wiswall Road	Wiswall Dam Site	17-07-00	\$364,900
Wiswall Road	Vacant Land	17-11-00	\$729 CU*
Lee Five Corners, Lee	Vacant Land	Lee 06-07-0700	\$71,500
Packers Falls Road	Gravel Pit	Lee 15-01-0900	\$167,300
Snell Road, Lee	Water Pump Station	Lee 05-06-0100	\$978,700
Snell Road, Lee	Vacant Land	Lee 05-06-0000	\$74,700 ○