

The new Durham Public Library on Madbury Road.



DURHAM NEW HAMPSHIRE

2013 ANNUAL REPORT

TELEPHONE: 603-868-5571

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TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NEW HAMPSHIRE 03824

Cover Photo: The new Durham Public Library,
located at 49 Madbury Road, opened for business on July 23, 2013.
Cover Photo by Michael Penney Photography

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Report for the fiscal year ended December 31, 2013



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HONORABLE MENTIONS

In 2013, many Town citizens volunteered their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees. We would like to take this opportunity to thank and recognize the following individuals for the important contributions they made to the community.

TOWN COUNCIL

William Cote
Peter Stanhope

LIBRARY BOARD OF TRUSTEES

Sibylle Carlson
William Schoonmaker, Alternate

CONSERVATION COMMISSION

Malin Ely Clyde
Larry Harris
James Houle
Derek Sowers

DURHAM AGRICULTURAL COMMISSION

James Bubar
Karleen Dell'ova, Alternate
Albert LaRoche, Alternate

DURHAM ENERGY COMMITTEE

Brian Goetz
David Sietz

ECONOMIC DEVELOPMENT COMMITTEE

Yusi Wang Turell

LAMPREY RIVER ADVISORY COMMITTEE

William Hall

PARKS AND RECREATION COMMITTEE

Michael Mengers
Kellie Schroeder

PEASE AIRPORT NOISE COMPATIBILITY STUDY COMMITTEE

Albert Frost

ZONING BOARD OF ADJUSTMENT

Ruth Davis
Carden Welsh

NEW FACES IN 2013



James W. Rice
Assessor
DOH: 2/14/13



Matthew R. Wilder
Firefighter
DOH: 6/17/13



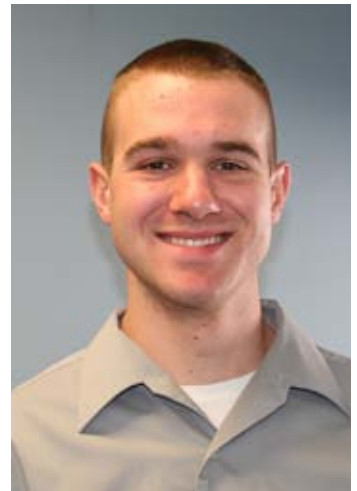
Timothy D. Wilder
Firefighter
DOH: 6/17/13



Katie Bolton
Police Officer
DOH: 12/16/13



Max W. Castricone
Police Officer
DOH: 9/3/13



David Skelly
Police Officer
DOH: 12/16/13

NEW FACES IN 2013



Clifford J. Young
Police Officer
DOH: 5/28/13



David A. Lovely
Lab Technician, DPW, WWTP
DOH: 6/10/13



Christopher Mains
Maintenance Worker IV, DPW
DOH: 10/21/13

OFFICERS, BOARDS AND COMMITTEES

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
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ELECTED OFFICIALS

DURHAM TOWN COUNCIL

Jay B. Gooze, Chair	9 Meadow Rd.	868-2497	3 Yrs	3/16	Elected
James Lawson, Chair Pro Tem	24 Deer Meadow Rd.	868-1540	3 Yrs	3/14	Elected
Wayne Burton	106 Madbury Rd.	868-5037	3 Yrs	3/16	Elected
Diana Carroll	54 Canney Rd.	868-2935	3 Yrs	3/15	Elected
David Howland	1 Littlehale Rd.	969-3634	3 Yrs	3/15	Elected
Katherine Marple	82 Madbury Rd.	868-7013	3 Yrs	3/14	Elected
Robin Mower	11 Faculty Rd.	868-2716	3 Yrs	3/15	Elected
Julian Smith	246 Packers Falls Rd.	659-2098	3 Yrs	3/14	Elected
Carden N. Welsh	3 Fairchild Dr.	868-2996	3 Yrs	3/16	Elected

DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES

Douglas Bencks, Chair	7 York Dr.	868-6559	3 Yrs	3/15	Elected
Robin Balducci	40 Colony Cove Rd.	868-3189	3 Yrs	3/15	Elected
Meridith Davidson	2 Sumac Ln.	868-5078	3 Yrs	3/14	Elected
Jenna Roberts	15 Cowell Dr.	868-7402	3 Yrs	3/16	Elected
William Schoonmaker	24 Mill Rd.	868-1797	3 Yrs.	3/16	Elected
Holly Stark	19 Pinecrest Ln.	247-4088	3 Yrs.	3/16	Elected
Ann Windsor	16 Riverview Rd.	868-2004	3 Yrs	3/14	Elected
David Moore, Alt.	4 Stevens Way	868-7002	1 Yr	4/14	Council
Lisa Pfeiffer, Alt.	9 Ross Rd.	292-6695	1 Yr	4/14	Council
Carolyn Singer, Alt.	5 Woodridge Rd.	868-3859	1 Yr	4/14	Council

MODERATOR

Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/15	Elected
Elisabeth Vail Maurice, Asst.	36 Woodman Ave.	868-7447	2 Yrs	3/12	Moderator
Shirley Thompson, Deputy	48 Bagdad Rd.	868-5138	2 Yrs	3/12	Moderator

SUPERVISORS OF THE CHECKLIST

Ann Shump, Chair	10 Fogg Dr.	868-1342	6 Yrs	3/14	Elected
Judith Aiken	104 Madbury Rd.	397-5135	6 Yrs	3/16	Elected
Roni Slavin Pekins	10 Beard's Landing	868-2041	6 Yrs	3/15	Elected

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
TOWN CLERK/TAX COLLECTOR					
Lorrie Pitt	15 Newmarket Rd.	868-5577	3 Yrs	3/14	Elected
TOWN TREASURER					
Karl Van Asselt	17 Fairchild Dr.	868-6353	3 Yrs	3/14	Elected
Catherine Leach, Deputy	14 Fairchild Dr.	868-5992	3 Yrs	3/14	Treasurer
TRUSTEES OF THE TRUST FUNDS AND CEMETERIES					
Bruce Bragdon, Chair	7 Colony Cove Rd.	868-5435	3 Yrs	3/14	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/15	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/16	Elected

BOARDS, COMMISSIONS AND COMMITTEES

CEMETERY COMMITTEE

Craig Seymour, Chair	110 Durham Pt. Rd.	868-2441	3 Yrs	3/16	Elected
Bruce Bragdon	7 Colony Cove Rd.	868-5435	3 Yrs	3/14	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/15	Elected
Diana Carroll, Cncl Rep	54 Canney Rd.	868-2935	1 Yr	3/14	Council
James Lawson, Cncl Rep	24 Deer Meadow Rd.	868-1540	1 Yr	3/14	Elected
Julian Smith, Cncl Rep	246 Packers Falls Rd.	659-2098	1 Yr	3/14	Elected

CONSERVATION COMMISSION

John Parry, Chair	5 Denbow Rd.	868-3352	3 Yrs	4/14	Council
Ann Welsh	3 Fairchild Dr.	868-2996	3 Yrs	4/16	Council
VACANT			3 Yrs	4/15	Council
VACANT			3 Yrs	4/14	Council
VACANT			3 Yrs	4/16	Council
Coleen Fuerst, Alt.	220 Newmarket Rd.	767-7238	3 Yrs	4/14	Council
Peter Smith, Alt.	PO Box 136	868-7500	3 Yrs	4/16	Council
Otho Wells, Alt.	65 Bagdad Rd.	868-2159	3 Yrs	4/15	Council
Diana Carroll, Cncl Rep	54 Canney Rd.	868-2935	1 Yr	3/14	Council
David Williams, PB Rep	144 Packers Falls Rd.	953-5798	1 Yr	4/14	Plan Board

ECONOMIC DEVELOPMENT COMMITTEE

Ute Luxem, Chair	23 Ross Rd.	659-3143	3 Yrs	4/16	Council
Raymond Rodon	18 Ross Rd.	312-2043	3 Yrs	4/14	Council
Renee Capicchioni Vannata	5 Wood Rd.	868-5199	3 Yrs	4/15	Council
Anthony Raimondo, Alt.	47 Dover Rd.	275-1257	3 Yrs	4/15	Council
Alex Talcott, Alt.	98 Bennett Rd.	978-918-3133	3 Yrs	4/16	Council
Carden N. Welsh, Cncl Rep	3 Fairchild Dr.	868-2996	1 Yr	3/14	Elected
Andrew Corrow, PB Rep	139 Durham Pt. Rd.	397-5313	1 Yr	4/14	Plan Board
Michael Behrendt, Planner	15 Newmarket Rd.	868-8064	N/A	N/A	N/A

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
HISTORIC DISTRICT COMMISSION					
Peter Stanhope, Chair	37 Dover Rd.	868-3710	3 Yrs	4/15	Council
Meridith Davidson, V. Chair	2 Sumac Ln.	868-5076	3 Yrs	4/14	Council
Andrea Bodo, Secretary	20 Newmarket Rd.	868-7152	3 Yrs	4/14	Council
Catherine Meeking	3 Foss Farm Rd.	397-5152	3 Yrs	4/15	Council
Charles (Chip) Noon	9 Littlehale Rd.	866-1121	3 Yrs	4/16	Council
Jay B. Gooze, Cncl Rep	9 Meadow Rd.	868-2497	1 Yr	3/14	Elected
William McGowan, PB Rep	135 Packers Falls Rd.	659-8210	1 Yr	4/14	Council
PARKS AND RECREATION COMMITTEE					
Doreen Wachenschwanz, Chair	31 Bucks Hill Rd.	312-0707	3 Yrs	4/15	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/16	Council
Diane Moore	4 Ellison Ln.	659-5823	3 Yrs	4/15	Council
Jayson Seaman	46 Bagdad Rd.	958-3554	3 Yrs	4/16	Council
Michael Sievert	28 Riverview Rd.	868-3383	3 Yrs	4/14	Council
VACANT			3 Yrs	4/14	Council
Nathan Trauntvein, Alt.	15 Griffiths Dr.	292-6187	3 Yrs	4/16	Council
David Howland, Cncl Rep.	1 Littlehale Rd.	969-3634	1 Yr	3/14	Council
PLANNING BOARD					
Peter Wolfe, Chair	6 Riverview Rd.	397-5132	3 Yrs	4/15	Council
Richard Kelley, V. Chair	47 Stagecoach Rd.	659-2207	3 Yrs	4/14	Council
Andrew Corrow, Secretary	139 Durham Pt. Rd.	397-5313	3 Yrs	4/14	Council
William McGowan	135 Packers Falls Rd.	659-8210	3 Yrs	4/15	Council
Lorne Parnell	2 Deer Meadow Rd.	868-1240	3 Yrs	4/16	Council
David Williams	144 Packers Falls Rd.	953-5798	3 Yrs	4/16	Council
Wayne Lewis, Alt.	11 Edendale Ln.	659-5697	3 Yrs	4/15	Council
Jennifer Pribble, Alt.	8 Bayview Rd.	868-2538	3 Yrs	4/14	Council
Linda Tartarczuch, Alt.	5 Fitts Farm Dr.	868-5515	3 Yrs	4/16	Council
James Lawson, Cncl Rep	24 Deer Meadow Rd.	868-1540	1 Yr	3/14	Elected
Julian Smith, Alt. Cncl Rep	246 Packers Falls Rd.	659-2098	1 Yr	3/14	Council
RENTAL HOUSING COMMISSION					
Katherine Marple, Chair & Council Rep.	82 Madbury Rd.	868-7013	1 Yr	3/14	Council
Paul Berton	482 Broad St, Portsmouth	431-0068	N/A	N/A	DLA
Pamela Weeks	12 Woodman Rd., PO Box 123	397-5863	N/A	N/A	DLA
Ann Lawing	Thompson Hall, UNH	862-2498	N/A	N/A	UNH
Brett Gagnon	MUB, Room 122	862-2163	N/A	N/A	UNH
AJ Coukos, Student Senate	Unknown	Unknown	N/A	N/A	DLA/Council
Jessica Fruchtman, Tenant Rep.	Unknown	Unknown	N/A	N/A	Council
Karen Mullaney, Neighborhood Rep.	8 Davis Ave.	868-5811	N/A	N/A	Council
Harry Mueller, Neighborhood Rep.	52 Edgewood Rd.	868-1306	N/A	N/A	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
ZONING BOARD OF ADJUSTMENT					
Sean Starkey, Chair	80 Madbury Rd.	868-1556	3 Yrs	4/16	Council
Robbi Woodburn, V. Chair	6 Cormorant Cir.	868-3618	3 Yrs	4/15	Council
Kathy Bubar, Secretary	42 Dover Rd.	868-2955	3 Yrs	4/15	Council
Mark Morong	21 Emerson Rd.	661-1296	3 Yrs	4/16	Council
Christian Sterndale	60 Mill Rd.	397-5093	3 Yrs	4/14	Council
Thomas Toye, Alt.	15 Cutts Rd.	781-8600	3 Yrs	4/15	Council
VACANT, Alt.			3 Yrs	4/16	Council
VACANT, Alt.			3 Yrs	4/14	Council

TOWN WORKING COMMITTEES

DURHAM AGRICULTURAL COMMISSION

Theresa Walker, Chair	62 Bennett Rd.	659-7226	3 Yrs	4/16	Council
Raymond LaRoche Jr., V Chair	41 Bennett Rd.	292-5563	3 Yrs	4/14	Council
Vincent Dell'ova, Treasurer	22 Fitts Farm Dr.	397-5121	3 Yrs	4/15	Council
Bonnie McDermott, Secretary	80 Dover Rd.	868-7822	3 Yrs	4/14	Council
John Carroll	54 Canney Rd.	868-2935	3 Yrs	4/15	Council
David Potter	281 Mast Rd. Ext.	868-1404	3 Yrs	4/16	Council
Tom Bebbington, Alt.	15 Cowell Drive	868-7402	3 Yrs	4/14	Council
Ellen Karelitz, Alt.	113 Madbury Rd.	868-6070	3 Yrs	4/14	Council
Susan MacDonald, Alt.	PO Box 844	868-6475	3 Yrs	4/15	Council
Carol Tuveson, Alt.	11 Watson Rd.	750-0137	3 Yrs	4/16	Council
Michelle Whisnant, Alt.	185 Wednesday Hill Rd.	369-0907	3 Yrs	4/16	Council
David Howland, Cncl Rep.	1 Littlehale Rd.	969-3634	1 Yr	3/14	Council

DURHAM CABLE ACCESS TELEVISION (DCAT) GOVERNANCE COMMITTEE

No current members. The Town will be sunsetting this committee

DURHAM ENERGY COMMITTEE

Kevin Gardner , Chair	1 Stevens Way	868-1238	N/A	N/A	Council
Mary Downes	43A Bagdad Rd.	397-5547	N/A	N/A	Council
Charles Forcey	12 Thompson Ln.	868-3038	N/A	N/A	Council
Christopher Skoglund	283 Packers Falls Rd.	918-8353	N/A	N/A	Council
Steve Weglarz, Jr.	19 Cedar Point Rd.	502-1914	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
Robin Mower, Cncl Rep	56 11 Faculty Rd.	868-2716	1 Yr	3/14	Council
Julian Smith, PB Rep	246 Packers Falls Rd.	659-2098	1 Yr	4/14	Plan Board

INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE

Michael Everngam, Chair	49 Emerson Rd.	868-5765	N/A	N/A	Council
Katherine Marple, V. Chair & Cncl Rep	82 Madbury Rd.	868-7013	1 Yr	3/14	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT AUTH.
Carina Dolcino	41 Emerson Rd.	969-3378	N/A	N/A	Council
Ellen Karelitz	113 Madbury Rd.	868-6070	N/A	N/A	Council
Nell Neal	11 Riverview Rd.	868-3226	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT, Alt.			N/A	N/A	Council

LAMPREY RIVER MANAGEMENT ADVISORY COMMITTEE

Anne Lightbody	95 Madbury Rd.	617-899-8449	3 Yrs	9/15	State
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	5/16	State
Rachel Stevens	99 Dame Rd.	659-6063	3 Yrs	9/15	State
Ann Welsh	85 Bennett Rd.	659-2721	3 Yrs	5/16	State

OYSTER RIVER MANAGEMENT ADVISORY COMMITTEE

Stephen Burns	20 Newmarket Rd.	868-7152	3 Yrs	10/15	State
Jim Colbert, UNH	Ritzman Lab	703-9619	3 Yrs	10/15	State
Richard Horan	14 Riverview Rd.	868-2489	3 Yrs	4/14	State
Jim Hornbeck	19 Woodridge Rd.	868-5419	3 Yrs	4/14	State

PEASE AIRPORT NOISE COMPATIBILITY STUDY COMMITTEE

VACANT			3 Yrs	4/15	Council
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STRAFFORD REGIONAL PLANNING COMMISSION & MPO POLICY COMMITTEE

Brandon Anderson			4 Yrs	4/15	Council
Wayne Burton	106 Madbury Rd.	868-5037	4 Yrs	4/16	Council
VACANT			4 Yrs	4/14	Council

WATER RESOURCE PROTECTION SUBCOMMITTEE (OF THE PLANNING BOARD)

Robin Mower, Cncl Rep	56 11 Faculty Rd.	868-2716	1 Yr	3/14	Council
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RETIREMENT

BRIAN S. BEERS

Department of Public Works

On September 27, 2013 Brian S. Beers retired after 43 years of service with the Town of Durham Department of Public Works, making him the longest consistent Town employee to date.

During his 43 years with the department, Brian has accomplished and mastered any task placed before him and has worked in every possible facet of the Public Works Department. He is a past member of the New Hampshire Road Agents Association, holds a Commercial Drivers License (CDL) Class A vehicle operator's license with tractor trailer and tanker endorsements, held a water distribution system 1 certification for many years, and attained a Road Scholar certification through the University of New Hampshire Technology Transfer Training Center.

Brian is a local native, born and raised in Newmarket, where he still resides today with his wife Susie. Brian began a lifetime of courteous service to the citizens of Durham when he was hired in March 1970 as a laborer in the Sanitation Department. He was promoted to supervision of the shop and equipment maintenance-a position which was expanded in April 1975 to include supervision of highway maintenance. Brian remained in this supervisory position for approximately twenty-five years guiding the public works road and snow removal programs. For the past ten plus years Brian has been the principal employee responsible for all elements of traffic control, as well as one of the primary snowplow route drivers.



Outside of the many hours dedicated to public works, Brian enjoys traveling, woodworking (miniature furniture), hunting and fishing, following and forecasting the weather, and bird watching. He has served with the Newmarket volunteer Fire Department and civil defense.

Brian, on behalf of the Durham Town Council, Town staff, and Durham residents, we thank you for your hard work and devotion, and convey our sincerest appreciation to you for your 43 years of dedicated service. The professionalism and genuine concern with which you have served the community is a remarkable achievement. The caring and devoted service you have provided and continue to offer the citizens of Durham have earned you the highest degree of respect within the community. Enjoy your well-deserved retirement! 🍷

TOWN ELECTION RESULTS

March 12, 2013

ARTICLE 1:

FOR COUNCILOR (Three, 3-year terms)

Wayne Burton666
Carden N. Welsh625
Jay B. Gooze673

PUBLIC LIBRARY TRUSTEE (Three, 3-year terms)

William Schoonmaker690
Jenna Roberts638
Holly Stark631

TRUSTEES OF THE TRUST FUND (One, 3-yr term)

Craig Seymour722

ARTICLE 2:

Are you in favor of authorizing the issuance of not more than \$2,500,000 of bonds or notes, issued in accordance with the provisions of the Municipal Finance Act (RSA 33), for the replacement of the sludge dewatering equipment at the Wastewater Treatment Plant and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. 2/3 vote required.

Yes:632
No:129
Passed by 83%

Total regular ballots: 820
Total absentee ballots: 57
Total ballots cast: 877

WARRANT

Election, Tuesday, March 11, 2014

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the eleventh day of March 2014 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

ARTICLE 1:

To bring in your votes for three (3) Councilors (3-year terms); two (2) Durham Public Library Board of Trustees (3-year terms); one (1) Supervisor of the Checklist (6-year term); one (1) Town Clerk-Tax Collector (3-year term); one (1) Town Treasurer (3-year term); and one (1) Trustee of the Trust Funds (3-year term).

Given under our hands and seal this 13th day of January in the year of our Lord Two Thousand Fourteen.

Councilors of Durham:

Jay B. Gooze, Chair
James Lawson, Chair Pro Tem
Wayne Burton
Diana Carroll (Absent)
David Howland
Katherine Marple
Robin Mower
Julian Smith
Carden N. Welsh

1

ADMINISTRATIVE SUMMARY

BUSINESS OFFICE

• MANAGER OF INFORMATION TECHNOLOGY

2013 ORDINANCES

2013 RESOLUTIONS

TOWN ADMINISTRATOR

TOWN COUNCIL

BUSINESS OFFICE

GAIL E. JABLONSKI, Business Manager

The Business Office provides the accounting, purchasing, payroll, assessing, computer support services, accounts receivable billing and collection, and cash management services for the Town, as well as support services to all Town departments. The goal of the departments is to provide timely and reliable information by which department managers, Town Administrator, and ultimately the Town Council, can make informed decisions in the best interest of the Town.

The Business Office provided support to the Administrator in preparation of the annual Operating Budget and the ten-year Capital Improvement Plan. On December 16, 2013 the 2014 Operating Budget and Capital Improvement Plan were approved by the Durham Town Council. The 2014 budget, as approved, is projected to keep the 2014 municipal tax rate unchanged from the 2013 rate of \$8.34. This was achieved through the hard work and commitment of the Town Council and Town staff.


In September, the Town bonded a total of \$3,528,000 for the purpose of financing 1) \$2,500,000 for replacement of the sludge dewatering equipment at the

Wastewater Treatment Plant; 2) \$745,000 for the purchase of 8 Newmarket Road for use as a future Town Hall; and 3) various capital projects and equipment purchases. Prior to going out to bid the Town's bond rating was reviewed by Moody's Investors Service and the Town once again was assigned a rating of Aa2. The most competitive rating is Aaa and the rating scale flows as follows: Aaa, Aa1, Aa2, Aa3, A1, A2, A3 ... The Aa2 rating reflects the Town's satisfactory financial position with sufficient fund balance levels, stable tax base anchored by The University of New Hampshire, and moderate debt burden. As a result of the favorable bond rating the Town was able to sell the bonds in a competitive bid market and received a true interest rate cost of 3.443%.



Business Office (l-r): Barbara Ross, Staff Accountant; Lisa Beaudoin, Administrative Assistant; Luke Vincent, Manager of Information Technology; Gail Jablonski, Business Manager

2013 has been a busy year with contract negotiations. In March of 2013, following three years of negotiating, the Town Council ratified the Collective Bargaining Agreement with the American Federation of State, County and Municipal Employees (AFSCME) Local 863, which represents 16 employees at the Public Works Department, for the period of January 1, 2013 to December 31, 2015. The prior agreement expired on December 31, 2009. In November of 2013 an agreement was ratified with the New England Police Benevolent Association (NEPBA) Local #21 for the period of January 1, 2014 to December 31, 2016. The NEPBA represents 16 employees at the Police Department. The current agreement is set to expire on December 31, 2013.

Negotiations are ongoing with the Durham Professional Firefighter's Association (DPFFA) Local #2253 which represents 18 employees at the Fire Department. The DPFFA's current agreement is set to expire on December 31, 2013. In addition, the agreement with the Durham Professional Municipal Managers Association (DPMMA) will expire on December 31, 2013. Negotiations will begin in the near future. The DPMMA represents the Fire Department Administrative Assistant, four Fire Captains, Police Captain, Assistant to the Director of Public Works, Town Engineer, and Superintendent of Wastewater. 

MANAGER OF INFORMATION TECHNOLOGY

LUKE VINCENT

2013 ACCOMPLISHMENTS:

New Building, New Network- In 2013, the I.T. Office oversaw the construction of structure communication cabling at the new Durham Public Library, which involved network planning, migration, and implantation, as well as discussions early on in the construction phase about the stress a modern library facility would place on the infrastructure within the library.

Mobile Data Terminals at the Police Department - After dealing with many long and frustrating delays, there are now

functioning remote data terminals in six of the police vehicles. The long-maligned program had suffered numerous setbacks in the past - from a radical change in record management software, to several iterations of somewhat “shaky” computing hardware, to multiple failed attempts to utilize cellular data for connectivity between the vehicles and the base station. The program had at least three separate owners over the years, but it was not until this year that all outstanding tasks were completed allowing the system to be brought online.

The Mobile Data Terminals allow officers to take field reports and do vehicle and person checks, among other things, to help to cut down on overall radio traffic. The system also directly connects officers not only to State and Federal databases, but local cooperative database instances, known commonly as cross agency connections, which are unique to the particular software system used by the Town but installed widely in the region.

GOALS FOR 2014:

Move to hosted phone systems at the Town Hall and Department of Public Works - The phone system currently in use by several Town buildings is well over 15 years old. While it has served the various Town departments well, the digital infrastructure lacks many features and new technologies that could lower the total cost of telephone service, provide better coverage, and simplify system management.

The cost of equivalent modern systems has decreased dramatically since the Town’s original purchase, however, the outright purchase of a new phone system remains prohibitively expensive to fund through the Town’s Operating Budget. As an alternative, several managed service providers wrap the total cost of providing phone service into a flat reoccurring monthly charge (a.k.a. hosted PBX). This arrangement avoids raising the upfront capital needed to implement new phone technology by providing a fixed, predictable, reoccurring operating cost. An increase in monthly rates over plain phone service enables the service provider to build a true end-to-end system that is 100% their responsibility. While the Town does not own the infrastructure, flexibility in deployment is gained by permitting phones to function wherever the provider has facilities.

Fiber infrastructure - Interconnectivity between geographically disperse departments is the biggest challenge to reducing computing cost for the Town. The Town currently has limited connectivity between physical locations. Strictly Virtual Private Network (VPN) connections are used to provide access to the Town’s enterprise communication platform and to facilitate remote system monitoring between sites. These VPN connections have proven to be barely adequate for the task. They are subject to downtime when either side of the connection encounters issues with Internet access. No other Town-owned building is physically linked to the robust, redundant infrastructure located in the Town Hall.

Fiber deployment for municipal use would enable the sharing of infrastructure, thereby saving departmental costs incurred by internal development of overlapping services, e.g., a domain controller providing Domain Name Service (DNS) to the Police Department would provide this service to all the departments that were part of the fiber deployment.

2014 will surely hold many challenges for the I.T. Office. With a new building coming online, potentially expanded staffing, and a host of new projects within the Town, I.T., staff will be even busier than the usual. ↩

2013 ORDINANCES

2013-01	Amending Chapter 153 “Vehicles and Traffic”, Section 153-43 “Schedule XI: Stop Intersections” of the Durham Town Code by creating a stop intersection at Mill Road and McDaniel Drive	Passed	01/28/13
2013-02	A Citizen-initiated Petition submitted in accordance with Section 175-14(C) of the Zoning Ordinance requesting zoning changes to Sections 175-7(A), 175-41 (A) & (F)(7) and adding Section 175-54 to limit the height and number of stories in a Section of Main Street in the Central Business District	Passed	01/28/13
2013-03	Amending Chapter 175 “Zoning”, Sections 175-7 “Definitions”, 175-53(A) “Table of Uses”, and 175-109 “Compliance Required” of the Town of Durham Code to allow the keeping of chickens and turkeys as an accessory use to single and two-family residences subject to various restrictions	Passed	04/01/13
2013-04	Amending certain sections of Chapter 97 “Plumbing Code and Regulations” of the Durham Town Code to codify the Town’s support for water conservation and water efficient plumbing relative to public water and sewer systems	Passed	04/01/13
2013-05	Amending Chapter 4, “Administrative Code”, Article IV, Section 4-18, Subparagraph 9(a) of the Durham Town Code by changing the term lengths for regular and alternate members on the Economic Development Committee to three-year staggered terms and adjusting the term expirations of the current EDC members	Passed	06/03/13
2013-06	Council-initiated ordinance amending Chapter 175 “Zoning”, Section 175-41(F) “Central Business District”, Section 175-43(F) “Professional Office District”, and Section 175-54 “Table of Dimensional Requirements” to increase the setbacks along Madbury Road in these two districts and reduce the maximum permitted building heights from 50 feet to 35 feet	Passed	09/09/13
2013-07	Council-initiated ordinance amending Chapter 175 “Zoning”, Article II, Section 175-7 “Definitions” changing Table II-1 “Dwelling Density by Type” such that the maximum number of occupants in unrelated households per 300 square feet of habitable floor area is changed from 1.5 to 1 for Dwelling Type “Apartment” (Excluding the ORLI and MUDOR Districts) and remains unchanged at 1.5 for Dwelling Type “Accessory Apartment”	Passed	09/09/13
2013-08	Replacing Chapter 158 “Water” of the Durham Town Code in its entirety	Passed	10/21/13
2013-09	Amending Chapter 153 “Vehicles and Traffic”, Section 153-43 of the Durham Town Code by installing a stop sign on Rosemary		

	Lane affecting southbound traffic at the intersection of Pettee Brook Lane	Passed	11/18/13
2013-10	Council- initiated amendment to Chapter 175 “Zoning” of the Durham Town Code to: <ol style="list-style-type: none"> 1. Change Mixed Use Residential in the Central Business and Church Hill districts from permitted to conditional use; 2. Modestly increase the minimum lot area per dwelling unit in the Central Business and MUDOR districts; 3. Set the maximum number of bedrooms per dwelling unit in Multi-Unit and Mixed Use residences at four; 4. Prohibit new basement dwelling units in Multi-Unit and Mixed Use residences; and 5. Allow for flexibility in the arrangement of Nonresidential Uses in the Central Business district by conditional use 	Passed	12/16/13

2012 ORDINANCES PASSED IN 2013

2012-12	Housing Standards Ordinance	Passed	01/07/13
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2013 RESOLUTIONS

2013-01	Authorizing the acceptance and expenditure of \$14,077 in Emergency Management Planning grant funds from the New Hampshire Department of Safety to upgrade software and purchase iPads for the Fire Department and authorizing the Administrator to sign associated documents	Passed	01/07/13
2013-02	Creating the “Technology Drive Trust Fund” pertaining to a Conservation Easement on approximately 22.25 acres, situated on Technology Drive in the Towns of Durham (Durham Tax Map 9, Lot 10-3) and Lee (Lee Tax Map 6, Lot 8-8)	Passed	01/28/13
2013-03	Supporting the basing of the new Air Force Tanker KC-46A at the Pease Air National Guard Base located at Pease International Tradeport/Airport, Newington, NH	Passed	01/28/13
2013-04	Amending Resolution #2012-23 by removing unnecessary language included within the last “Whereas” Clause	Passed	01/28/13
2013-05	Approving the Employment Agreement dated January 30, 2013 between the Town of Durham and Administrator Todd I. Selig for a period of four years extending from January 1, 2013 to December 31, 2016, establishing the base annual salary for Administrator Selig during the term of the agreement at \$125,000.00, and authorizing the Council Chair to sign said agreement on behalf of the Town Council	Passed	02/04/13

2013-06	Authorizing the borrowing of money and the incurrence of debt of not more than \$2,500,000 of bonds or notes, issued in accordance with the provisions of the Municipal Finance Act (RSA 33), for the replacement of the Sludge Dewatering Equipment at the Wastewater Treatment Plant	Passed	02/18/13
2013-07	Authorizing the acceptance and expenditure of \$22,930 in Emergency Management Planning grant funds from the New Hampshire Department of Safety to purchase Mobile Operations Equipment for the Fire Department's Car 2 and authorizing the Administrator to sign associated documents	Passed	02/18/13
2013-08	Authorizing the acceptance and expenditure of \$2,500 in Emergency Management Planning grant funds from the New Hampshire Department of Safety to update the Town's Local Emergency Operations Plan (LEOP) and authorizing the Administrator to sign associated documents	Passed	03/04/13
2013-09	Authorizing the acceptance of private donations and unanticipated revenues totaling \$14,307.62, specifically relating to one donation in excess of \$5,000 in the amount of \$13,000, and authorizing the acceptance of grant funds totaling \$1,577.70 for a combined total of \$15,885.32 received by the Town of Durham between January 1 and December 31, 2012	Passed	03/04/13
2013-10	Establishing regular Town Council meeting dates for April 2013 through March 2014	Passed	03/18/13
2013-11	Authorizing the acceptance and expenditure of a grant totaling \$1,560.50 from the New Hampshire Highway Safety Agency to purchase a Data Monitoring Collection Device (StealthStat©) for the Durham Police Department	Passed	03/18/13
2013-12	Authorizing the acceptance and expenditure of \$16,042.06 in unanticipated revenue from the State of New Hampshire Department of Safety following the October 2012 Hurricane Sandy storm event	Passed	04/01/13
2013-13	Renaming the Town-owned property heretofore known as the Sprucewood Forest to the "Oyster River Forest"	Passed	05/20/13
2013-14	Supporting the equality of all individuals to obtain employment, access to all places of public accommodation, and to obtain housing without regard to actual or perceived sexual orientation, gender identity, or gender expression and establishing a Human Rights Commission	Passed	06/03/13

2013-15	Amending Resolution #2012-11 to change the \$745,000 funding designation within the 2012 Capital Fund Budget to come from long-term rather than short-term borrowing to purchase the People's United Bank building located at 8 Newmarket Road for use as the future Town Hall and rescinding Resolution #2012-11 dated October 15, 2012	Passed	06/17/13
2013-16	Authorizing the raising, appropriating, and expenditure of an additional One Hundred and Fifteen Thousand Dollars (\$115,000) within the FY 2013 Capital Fund Budget to improve radio communications with funds to come from long-term bonding	Passed	07/01/13
2013-17	Authorizing the issuance of refunding bonds to be used to pay off General Obligation Bonds issued on November 5, 2002 and State Revolving Loan funds issued August 9, 2006 and June 1, 2004, including any redemption premium thereon, all or part of the interest coming due on or prior to the date on which the outstanding bonds are redeemed, and the costs of issuing and marketing the refunding bonds	Passed	07/01/13
2013-18	Authorizing the issuance of long-term bonds or notes not to exceed One Million and Twenty-Eight Thousand Dollars (\$1,028,000.00) for the purpose of bonding 2012 and 2013 Capital projects and equipment purchases	Passed	07/01/13
2013-19	Waiving the Standardized Purchasing requirement within Section 7 of the Town of Durham Purchasing Policy Dated November 13, 2012 and designating 2-Way Communications Service, Inc. as a single source vendor for the Town's Dispatch Radio Communications Systems	Passed	07/01/13
2013-20	Expressing the Town Council's support for retaining the Mill Pond Dam for the duration of its useful life	Passed	07/01/13
2013-21	Authorizing the acceptance and expenditure of \$12,000 of grant funds from the New Hampshire Division of Historical Resources, under the Certified Local Government (CLG) Program, to hire a preservation consultant to prepare a Historic Resources chapter of the Durham Master Plan, and authorizing the Administrator to sign associated documents	Passed	08/19/13
2013-22	Naming the Town-owned park at Wiswall Dam after the late John Woodsum Hatch in accordance with the provisions of Resolution #2002-13 dated October 28, 2002 for naming public facilities, trails, forests, or trees	Passed	10/07/13

2013-23	Amending the FY2013 Capital Fund Budget to raise, appropriate, and expend an additional Six Hundred Forty-four Thousand Four Hundred Sixty Dollars (\$644,460) within the FY 2013 Capital Fund Budget (with funds to come from the Unassigned Fund Balance) for construction of the new Town Hall building located at 8 Newmarket Road	Passed	10/21/13
2013-24	Authorizing the acceptance of grant funds in the amount of \$125,000 from the US Department of Justice-Community Oriented Policing Services (COPS), for the purpose of hiring a police officer and authorizing the Administrator to sign associated documents	Passed	11/04/13
2013-25	Authorizing the acceptance and expenditure of \$22,371.90 in unanticipated revenue from the State of New Hampshire Department of Safety for FEMA Declaration #4105-DR-NH following the February 8-10, 2013 winter snow storm	Passed	11/04/13
2013-26	Urging the University System of New Hampshire Trustees and University of New Hampshire Administrative leaders to reconsider their decision to close the UNH Outdoor Pool for the summer of 2014 and encouraging them to engage in planning that honors the pool's historical significance and preserves, as closely as possible, its historical form	Passed	12/2/13
2013-27	Authorizing the acceptance of a donation of a 2013 Can-Am Commander 1000 UTV with an approximate value of \$15,000 from Durham resident Thomas Hass, 583 Bay Road, Durham NH	Passed	12/16/13
2013-28	Town Council approval of the FY 2014 General Operating Budgets, the Capital Fund Budget and the 2014-2023 Capital Improvement Plan, as amended	Passed	12/16/13

CORRECTION TO 2012 RESOLUTION

2012-18	Authorizing the acceptance and expenditure of \$5,000 in unanticipated revenues in the form of a donation from Liberty Mutual Insurance Company of Dover, New Hampshire in celebration of its 100 Anniversary	Passed	10/15/12
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TOWN ADMINISTRATOR

TODD I. SELIG

The Town of Durham continues to be economically and prudently operated. We function as a purveyor of public services, and staff is working hard to implement business practices to control costs and maintain the municipality's fiscal position despite many competing pressures ranging from intense development activity to moving ahead with long-deferred capital needs. From preserving the quality of life within our traditional residential neighborhoods to taking steps to address the potential impacts of climate change, we have worked diligently on behalf of the Town.

A great deal of work has been devoted to addressing human resource issues in Durham over the last year. Collective bargaining contract negotiations were active with the AFSCME unit representing Durham's public works personnel, the NEPBA Local 21 unit representing the Town's police officers, and the DPFFA unit representing Durham's firefighters. The Town and the NEPBA unit were ultimately able to ratify an agreement retaining the first known insurance cap for public employees in the State of New Hampshire. The Town and AFSCME after several years of impasse and numerous rejected contracts signed an agreement moving public works employees from a 4-day workweek to a 5-day workweek, and increasing employee contributions toward monthly insurance premiums from 10% to 15%. The DPFFA negotiations remain ongoing.



Administrator Todd Selig and Administrative Assistant Jennie Berry

The Town's weekly "Friday Updates" serves to keep the Town Council and members of the community informed of news and happenings in Durham. Nearly 3,000 people subscribe to this weekly broadcast.

Durham's last Master Plan was written in 2000. The Town commenced an update in 2011 with a citizen engagement process that included a public forum and community survey. A Master Plan Advisory Committee was formed to assist the Planning Board in overseeing the process. The project was well underway in 2013 with drafts of the following six chapters: Agricultural Resources, Downtown and Commercial Core, Economic Development, Energy, Natural Resources, Recreation.

The Council held a number of important discussions regarding the Town's water supply over the course of 2013 including the adoption of a new water ordinance. This work helped to better ground the entire community regarding the issue, particularly regarding periods of drought conditions.

Our vision for Durham's Parks & Recreation Department is that it will offer a wide variety of opportunities and concentrations for any resident wishing to participate in accessible, affordable activities. This year alone, the department has added 10 new programs and 2 new events (9 total) in response to resident feedback.

In June 2013, Durham established a new Human Rights Commission supporting the equality of all individuals to obtain employment, access all places of public accommodation, and to obtain housing without regard to actual or perceived sexual orientation, gender identity, or gender expression.



On July 15, 2013, the Town Council held a discussion concerning the FY 2014 Budget with the Administrator and provided guidance as part of the budget process culminating months later with the Council approving the FY 2014 Budget and 2014-2023 Capital Improvement Program by an 8-0 vote on 12/16/13. The approved FY 2014 General Fund budget is projected to leave the 2013 tax rate of \$8.34 unchanged in 2014, providing much needed financial stability for many residents of Durham.

Site work and construction of the new Durham Public Library began in earnest July of 2012. By September 2012, construction workers began laying out the perimeter foundation with fill being spread and compacted using a walk-behind compactor. Courtesy Walter Rous

The Town has continued with the implementation of Kaizen/Lean manufacturing practices within the municipal workplace. To this end, we collaborated in 2013 with the Lonza Corporation in Portsmouth at the Pease Tradeport resulting in a “suggestion board” initiative in which a suggestion board has been installed at the Town Offices, the Police Department, the Fire Department, and the Public Works Department to encourage staff members who are the closest to the work that we do to offer ideas for continuous improvement.

Moody’s Investors Service assigned an Aa2 bond rating to the Town of Durham’s \$4.133 million General Obligation Bonds in 2013. The Aa2 rating reflects the Town’s stable financial position with sizeable reserve levels. The rating also incorporates the Town’s moderately sized tax base anchored by the University of New Hampshire, and a moderate debt burden.

Cable franchise negotiations for a successor agreement with Comcast for the Town of Durham were concluded in 2013 after two years of discussion with the cable company. A 4% franchise fee was established which is projected to provide an additional \$100,000 in revenue to the Town of Durham annually. The funds are considered general fund revenues. At the present time, the monies are being utilized to largely offset the cost of Channel 22/DCAT.

The Smith Chapel was reopened in July 2013 following a total refurbishment of the facility. This jewel is part of the rich historic fabric of Durham. The Historic District/Heritage Commission also celebrated the 100th anniversary of the Mill Pond Dam.

We expect the dam will be formally listed on the NH Register of Historic Places in January 2014.

The Town held a grand opening for the new Durham Public Library in September 2013. The construction of this critical facility represented a real milestone for the community.

In October 2013, the Town Council voted to rename the Town-owned park at Wiswall Dam after the late John Hatch. It was a lovely occasion.

Funding was set aside but unutilized for a part-time economic development director/contractor in FY 2013. We have once again budgeted these funds for 2014 and anticipate moving forward with a search in the first part of the year.



By late November 2012 the new library building was beginning to take shape with much of the wood framed portion of the exterior skin completed, roof trusses set, most of the roof sheathing installed, and exterior wall sheathing nearly complete. Courtesy Walter Rous

A number of important changes were made to Durham's zoning in response to development pressure over the last two years. One modification was a change to Sections 175-41(F) and 175-54 "Table of Dimensional Requirements" to increase setbacks along Madbury Road in the Professional Office and Central Business Districts and reduce the maximum permitted building heights from 50 feet to 35 feet.

Significant energy was dedicated to facilitating a new development project in downtown Durham to include numerous potential elements such as the UNH bookstore (in lieu of the present Memorial Union Building location), a downtown technology park, high quality professional office space, small hotel, retail and restaurant space, and possible graduate student/undergraduate housing within the downtown core along Main Street at the site of the former ATO fraternity. The project was not able to come to fruition in 2013 and the developer with whom the Town had been working, SORA Holdings, notified us in early December that it was discontinuing discussions regarding the project. Since that time at least two additional developers have approached the Town expressing an interest in developing a hotel/restaurant in this general location.

Durham partnered with ReVision Energy to work collaboratively in identifying potential renewable energy installations/locations within or upon town facilities. The new library (15.6 kW), police department (5.2 kW), and the Churchill Rink (99.45 kW) were ultimately selected by Revision Energy in 2013 as appropriate candidates for such technology. The Town entered into a Power Purchase Agreement (PPA) with ReVision for a \$410,450 solar system at the three locations estimated to lower the Town's CO2 emissions by over 164,000 lbs. per year. The cost for this solar power will be linked to the cost the Town incurs when it buys power on the open market with the option to buy out the installation in year 7.

Durham worked in partnership with the Strafford Regional Planning Commission to develop a Climate Adaptation Chapter within our Hazard Mitigation Plan. This chapter provides adaptation strategies to protect areas of the community that are at risk of flooding due to climate change.

Durham conducted a successful statistical update of all properties in 2013, which took a good part of the year to complete. In total, assessments dropped by .77% because of overarching fluctuations in the general real estate market.

The Town Council approved moving forward with the construction of a new LEED Certified Town Hall at 8

Newmarket Road after many months of design at a price of \$1,748,160. Projected completion date for the new Town Hall is June 1, 2014. The total construction cost, along with the \$745,000 acquisition cost for 8 Newmarket Road, is anticipated to be partially offset with the purchase price paid to the Town for 15 Newmarket Road, the site of the present Town Offices, totaling \$1,300,000.

The Durham Police Department has been vigilant in consistent enforcement of noise and open container ordinances to the extent resources have allowed. The Code Enforcement Office has worked to address trash regulation offenses when they have been reported. The Town also launched a new Health and Safety inspection program for all rental properties in Durham managed by the Fire Department as part of the new Housing Standards Ordinance.

Durham continues to explore cooperative efforts with UNH to enhance the intellectual, cultural, and potential future economic benefits of being a university town. At the Town's request, the University moved forward with a downtown site for its UNH Business School, which opened to great fanfare in mid-2013. The University has selected C-Lot/Lower Quad as the site for a future Performing Arts Center per the Town's request as well.

The Town and University, through the administrative joint Water, Wastewater, and Stormwater Committee, continue to address a multitude of joint items to include bringing on line the Spruce Hole Well in 2014, and focusing tremendous attention in 2013 on water quality deficiencies within the Great Bay Estuary and how Durham/UNH will jointly respond.

This past year saw significant disagreement between the Town and UNH with respect to the future of the UNH Outdoor Pool, which is no longer classified by NHDES as a "Modified Flow Through Pool." UNH has insisted the facility meet or exceed modern health and safety standards for an outdoor pool and has announced that the facility will not be opened in 2014 due to health/safety considerations. Planning is now under way with the goal of resolving this issue for the 2015 swimming season.

For over 18 months, an abandoned sunken vessel located at Adams Point near the boat ramp in Durham lay beached, slowly disintegrating causing potential contamination issues for the community and for the Little Bay. Consistent with the Town Council's goals, the Town reached out to NHDES, the Portsmouth Harbor Master, and the US Coast Guard and was able to marshal the resources between the partners to abate the nuisance by year's end.

In December 2013, Durham was named "Best Town in NH for Young Families" by NerdWallet, a personal finance and credit card comparison website. Also that month, Zoning and Code Enforcement Officer Tom Johnson was awarded the designation of Building Inspector of the Year at the annual New Hampshire Building Officials Association (NHBOA) meeting held in Meredith, NH. He was cited for serving on numerous boards of the NHBOA, on International Code Council boards, and for founding the Seacoast Chapter of the NHBOA.

Durham held a successful special election on December 17, 2013 to fill the NH House of Representatives seat vacated by Phil Ginsburg earlier this year. Durham's Amanda Merrill was elected to fill the vacancy.

In summary, Durham worked this year to address a number of major public infrastructure projects, myriad large redevelopment projects, a new Health and Safety Inspection Program, complex collective bargaining agreements, as well as the daily needs of the Town and its residents. Through

it all, we have done well in managing the community effectively, making steady progress toward achieving Town Council goals, being proactive in addressing unanticipated challenges, and in ensuring Durham remains an attractive place to live, work, and play. 🍀

TOWN COUNCIL

JAY B. GOOZE, Chair

It has been my privilege to serve this past year as the Chair of the Durham Town Council. In 2013, Councilors brought much expertise to the table, particularly concerning financial matters.

The Council authorized the financing of the new Town Hall across the street from the present Town office. Due to higher construction costs than originally anticipated, there was much lively debate about continuing with the present plan. But the Council eventually became convinced that moving would provide the best option since the present building presents numerous problems for staff and for accessibility.

Buildings continue to go up and are in the process of being vetted to help provide increased tax revenues. These increased revenues are helping to provide the needed capital influx for the beautiful new Library, Town Hall and future fire station. Using the new revenues and being careful about expenses, the Council has authorized a 2014 budget that keeps the projected municipal tax rate flat.

Council-initiated zoning ordinances have helped to insure that future residential commercial development can be used for many purposes other than just student rentals. Present ordinances have allowed for new businesses on the first floor of many of the new buildings. The Town has seen a number of new restaurants start up and it is hoped that other types of business will see the wisdom in locating to Durham as well.

Recreation programs continue to be expanded per the desire of residents and the police department makes every effort to provide a quiet environment in Durham's neighborhoods.

Town/Gown relationships have been tested this year as the Town struggles with the University's decision to modernize the WPA outdoor swimming pool that means so much to Durham's community. It is hoped that a consensus can be reached to preserve as much of the historic pool as is feasible while making sure that safety issues are addressed.

The Council will be involved in decisions as to how Durham will fit into the protection of the Great Bay regarding Environmental Protection Agency nitrogen level standards and also how best to work with the New Hampshire Department of Environmental Services to protect the Town's critical water supplies. I have confidence that Town staff is working diligently to protect the rights of Durham residents.

The Council is proud to have authorized solar panels that have been installed on the Library,



Jay B. Gooze
Town Council Chair
Term: 3/13 – 3/16



James Lawson
Chair Pro Tem
Term: 3/11 – 3/14



Wayne Burton
Town Council Member
Term: 3/13 – 3/16

Police department building, and at the Jackson Landing rink. The Energy Committee has brought ideas to the Council that help make Durham one of the leading communities in New Hampshire for sustainability.

While this is not the Durham that I moved to in 1977, many of the changes that are occurring are necessary to expand the Town's tax base. The challenge is to have progress without losing the character of this wonderful Town. To this end, the Council tries to adhere to its goals that represent all residents. ↶



Diana Carroll
Town Council Member
Term: 3/12 – 3/15



Dave Howland
Town Council Member
Term: 3/12 – 3/15



Katherine "Kitty" Marple
Town Council Member
Term: 3/11 – 3/14



Robin Mower
Town Council Member
Term: 3/12 – 3/15



Julian Smith
Town Council Member
Term: 3/11 – 3/14



Carden N. Welsh
Town Council Member
Term: 3/13 – 3/16

2 CULTURE AND RECREATION

CONSERVATION COMMISSION
HISTORIC DISTRICT COMMISSION/HERITAGE COMMISSION
PARKS AND RECREATION COMMITTEE
RECREATION DIRECTOR
PUBLIC LIBRARY BOARD OF TRUSTEES
• LIBRARY DIRECTOR

CONSERVATION COMMISSION

JOHN PARRY, Chair

MEMBERS: John Parry, Chair; Diana Carroll, Council representative; David Williams, Planning Board representative; Coleen Fuerst, Alternate; Peter Smith, Alternate; Otho Wells, Alternate.

The Durham Conservation Commission (DCC) acts as an advocate for natural resource conservation in Town and regional affairs. The DCC has a state legislative mandate to inventory, manage, and protect the natural resources of the Town and to make recommendations to the state on all applications to the New Hampshire Wetlands Bureau. Chapter 36-A of the New Hampshire Revised Statutes provides for the establishment and governs the responsibilities and scope of Conservation Commissions.

The commission meets the second Thursday of each month at 7:00 PM in the Town Council Chambers. Residents are welcome to attend and provide public input. For information go to the DCC website at http://www.ci.durham.nh.us/boc_conservation The commission can also be contacted via email at dccparry@gmail.com.



2013 ACCOMPLISHMENTS:

Land Conservation: The DCC worked with several partners on the Oyster River Initiative to conserve 211 acres along the Oyster River in Durham. The initiative brings together two projects:

- ❖ Oyster River Forest (previously Sprucewood Forest) - Purchased (March 2013) and conserved a 172 acre parcel with regionally recognized high conservation values. The property has 4,640 feet on the Oyster River. The Natural Resource Conservation Service (NRCS) provided a large grant through its Wetland Reserve Program. Partners included the Trust for Public Land (TPL), NRCS, NH Aquatic Resource Mitigation Program, NH MoosePlate Program, NH Land and Community Heritage Investment Program, The DCC and the Lamprey River Advisory Committee and 115 individuals and foundations in the area.
- ❖ Amber Acres - Easement was purchased (end of December) on this 39 acre property of mostly agricultural land, with over 3000 feet of frontage on the Oyster River. The Southeast Land Trust of New Hampshire led the project and NRCS provided 50% of the purchase price through the Farm & Ranchland Protection Program.

Volunteers Malin Ely Clyde and Ann Welsh (Conservation Commission members), Steve Eisenhaure (land use coordinator for UNH's Woodlands and Natural Areas), Carden Welsh (Town Councilor), and three UNH students celebrate their removal of buckthorn, an invasive plant, from College Woods while also learning how to identify several common invasive plants.

The two properties lie within an area identified by the Land Conservation Plan for New Hampshire's Coastal Watershed as a top priority due to its ecological functioning and water quality protection. The initiative conserves critical resources, such as the Oyster River, productive agricultural land, habitat for New England cottontail, and local outdoor recreational opportunities.

The DCC has been working on posting boundaries and discussing use issues at these properties.

Conservation Easement Monitoring: Conservation Commission members conducted monitoring visits and activities on existing easements; Fogg and Capstone properties.

Review of Wetland Applications: The DCC reviewed and provided comment to the New Hampshire Department of Environmental Services on more than 10 wetland applications.

Conservation Expertise: The DCC provided technical advice and input on various projects and issues in Durham including the Town Technical Review Group (TRG), Peak Development Project, Great Bay Kennel project, building code amendment on water use, discussion of Zoning Ordinance amendment regarding variances, Town Council Annual Goals, Mill Pond Dam, protection/restoration of Pettee Brook, tree management along the Madbury Road utility corridor, and the Madbury Commons development project.

Land Stewardship: The DCC worked with members of the Parks and Recreation Committee and Agricultural Commission to promote responsible management and use of Town conservation lands that have public access. A potential project in the coming year is updating trail maps for Town properties and GPS new properties.

The DCC committed \$1000 from the Durham Conservation Fund to support the development of an Oyster River Corridor Management Plan. This Plan would help secure a DES Source Water Protection Grant.

Master Planning: The DCC has been working with Beth DellaValle on the revision of the Environment (Natural Resource) Chapter of the Master Plan. A number of informative maps have been developed to help guide the planning, and a first draft of the chapter is being reviewed by committee members.

Public Education/Awareness: The DCC included periodic articles in the Town's weekly electronic newsletter "Friday Updates" called "Conservation Corner", which is meant to inform citizens about conservation issues such as storm water management, urban tree management, etc.

Administration: The DCC has been revising and updating its webpages on the new Town website, including a "Durham Conservation Lands" page, which provides a repository for all Town lands records. DCC members discussed archiving and organizing past records in preparation for the move to the new Town Hall at 8 Newmarket Road. 📧

HISTORIC DISTRICT/HERITAGE COMMISSION

PETER STANHOPE, CHAIR

The Historic District Commission/Heritage Commission (HDC/HC) meets the first Thursday of each month in the Council chambers at Town Hall. Meetings are broadcast on Durham's cable access channel, Channel 22, to achieve transparency and community participation. Public comment is included on each agenda allowing for valuable input to be received at the early stages of the commission's consideration of applications.

2013 ACCOMPLISHMENTS:

- ❖ Accepted and processed 14 Certificates of Approval.
- ❖ Filled all seats and achieved a quorum to hold all scheduled meetings.
- ❖ Began a district-wide review of properties encumbered by the overlay. This process included directing a correspondence to all property owners making them aware of the district regulations, correcting district boundary lines, and in three instances, citing violations.

Other areas addressed included:

- ❖ Developed an application review checklist.
- ❖ Developed an Historic Overlay Chapter brochure.
- ❖ Took a position as a Heritage Commission supporting preservation of the Foursquare structures on Mathes Terrace.
- ❖ Assisted Orion in identifying a party who would move or save the timber frame bam on the Main Street site.
- ❖ Asked the Assessor to mark all Historic District property cards as being in the Historic District.
- ❖ Organized the successful Centennial Celebration of the Mill Pond Dam.

Significant accomplishments:

- ❖ Worked with Orion on the development of a plan that balanced preservation and enhancement of the district and the south gateway to Durham’s Community Center.
- ❖ Reached an agreement with the Town of Durham on a design of the new Town Hall while maintaining the HDC/HC goal of architectural continuity.
- ❖ Facilitated the awarding of \$28,681 in grants used for preservation, national registry listings, and retaining a preservation planner to assist in writing the Historic Resources chapter of the Master Plan.
- ❖ Achieved the listing of the Mill Pond Dam on the New Hampshire Registry of Historic Sites. ↵

PARKS AND RECREATION COMMITTEE

NATHAN TRAUNTVEIN, FORMER CHAIR

MEMBERS: *Doreen Wachenschwanz, Chair; Dave Howland, Town Council Representative; Diane Moore, Mike Sievert, Mike Mengers, David Leach, Jayson Seaman, Nate Trauntvein*

Vision (Committee’s desired future): A broad range of outdoor and indoor recreational activities shall be available to Town residents of all ages, abilities, and interests. Residents can count on events which bring the community together, and useful parks to be proud of. Residents are welcome to volunteer and/or participate in Parks and Recreation through the committee and the director who are open and accessible, organized, and fair-minded.

Mission: Durham Parks and Recreation strives to offer a wide range of quality programs, parks, and facilities that encourage all community members to participate in healthy, fun, and enriching activities. Together, they celebrate the essential role public recreation plays in fostering a cohesive and vibrant community.

2013 ACCOMPLISHMENTS:

Durham residents are enjoying Parks and Recreation programs and events more than ever. In 2013, Director Stefanie Frazee transitioned from part-time to full-time employment with the Town. Working closely with the director, the committee experienced an increase in the number of programs and events, including Mad Science Summer Camp and Family Night, DPR Climbing Club, Coyote’s Inkwel, Student to Student, Kayak Tours and Summer Camps, Snowshoeing Tours, HoopFit, Healthy Habits Employee



Incentive, Outdoor Piano Project, Holiday Skate, and additional single day programs. In addition, the committee assisted the director with advertising and staffing numerous annual events, including the Spring Festival/Egg Hunt at Old Town Landing, the Memorial Day Parade, Music by the Bay summer concerts at Wagon Hill, Durham Day at Wagon Hill, Tree Lighting, Halloween Spooktacular, and Thanksgiving Day Feather Fest (formerly Turkey Trot) at Wagon Hill.

Youngsters line up at Town Landing patiently awaiting the start of the Annual Egg Hunt. Photo Courtesy Stefanie Frazee

Reflecting its vision of useful parks for residents to be proud of, the committee provided mulch for Jackson's Landing and Woodridge Playgrounds through the Department of Public Works and provided funds to create and install new trail signage at Wagon Hill. Dovetailing with the Town Council's goal of pursuing environmental sustainability, the committee and director hosted Durham Day 2013 using compostable products, considerably reducing the event's environmental impact.

Partnerships: The Parks and Recreation Committee appreciates the many partnerships that help create community and has teamed up with the Agricultural Commission and Conservation Commission on the Town's new Land Stewardship Committee established to coordinate efforts at Wagon Hill and encourage residents of all ages to get out and enjoy Town lands. A product of this effort will be new trail/property mapping of several recreation lands: Wagon Hill Farm, Wiswall Dam, Jackson Landing, Woodridge Park, Doe Farm, and Packers Falls. These maps will be posted on the Town website and printed versions will also be made available at the Recreation Building and Town Hall.

The committee continued its mutual support/collaboration with the following groups: Department of Public Works, Oyster River Youth Association, Oyster River Parents of Preschoolers, Oyster River Community School District, Durham Public Library, UNH Campus Recreation Department, UNH Recreation and Management Policy Department, and Durham Conservation Commission. In addition, the committee partnered with the University of New Hampshire on various programs and events. The University provided volunteers for Durham Day, Halloween Spooktacular, Tree Lighting, and Egg Hunt. UNH athletes also served as mentors in the Oyster River Middle School Student to Student program. Having a full-time Director of Recreation, allowed the Parks and Recreation Department to have a practicum student who worked 45 hours.

GOALS FOR 2014:

The upcoming year promises to be an exciting one. The committee looks forward to the continued growth of high-quality programs that serve the needs of Durham residents and will focus on enhancing public awareness of parks, programs, events, and water resources through the Town's website.

Online registration will be available for all recreation programs offered by the Town and the committee will strive to maintain financial resources to sustain programs and facilities while cultivating professional and community partnerships that enhance its programs. Maintaining and improving properties and facilities to anticipate and meet program demands is a top priority. This includes completing the first phase of bathroom construction and expanding parking at Wagon Hill, and identifying future improvements at Woodridge Park and Jackson's Landing. The committee and director have undertaken writing the Recreation chapter of the Master Plan and will work to finish this chapter and begin to implement its recommendations.

The committee extends a special thank you to the volunteers who make a difference in the community, and extends an open invitation to all Durham residents to bring their ideas, come to committee meetings, and check out the events and classes offered. ↶

RECREATION DIRECTOR

STEFANIE FRAZEE

The Parks and Recreation Department has experienced a dynamic year filled with new energy, stronger community connections, and significant growth. With a full-time director, new mission statement, vibrant logo, and updated Master Plan, the programs have gained extensive recognition and appreciation within the community.

The dynamic role that Parks and Recreation plays in bringing members of the community together was showcased throughout the Centennial Celebration of the Mill Pond Dam in mid-September. This unique opportunity united numerous groups and committees, resulting in an event that fostered an appreciation and understanding of Durham's vibrant history through modern-day initiatives.

In addition to 17 ongoing weekly fitness programs at the Parks and Recreation building, other groups also used the community space, including the Active Retirement Association, Durham Public Library, Alpha Delta Phi, ORPP, Oyster River Youth Association, Wildcat Friends, Community Gardens for All, and Seacoast Mothers Association.



Durham Parks & Recreation Tai Chi instructor Lin Lin Choy leads a group of students on UNH's T-Hall lawn during World Tai Chi Day. Photo Courtesy Stefanie Frazee

REACH (Recreation, Education, and Adventure Close to Home) is slated to debut in the summer of 2014. A recent survey of district parents found that more than 92% of respondents are interested in enrolling their child(ren). This will be the first program of its kind to be offered in Durham, and exemplifies the Parks and Recreation's mission to "...celebrate the essential role public recreation plays in fostering a cohesive and vibrant community."

2013 ACCOMPLISHMENTS:

- ❖ 3,000+ event participants.
- ❖ 1,100+ program participants.
- ❖ Collaborated with 70 local groups and organizations.
- ❖ Established ten new programs and two annual events, including Coyote's Inkwell Bonfire and Storytelling, HoofFit, DPR Climbing Club, Yoga for Seniors, Mad Science Family night and Summer Camp, Paddling Camp and tours, Yoga for Seniors, and A "Spooktacular" Day in Durham.
- ❖ Completed an update of the 2000 Parks and Recreation chapter of the Master Plan.
- ❖ Reestablished the Tree Lighting Celebration, infusing local businesses with public recreation.
- ❖ Partnered with the University of New Hampshire on several exciting initiatives, including an on-site mentorship program between athletes and ORMS students.
- ❖ Improved trail signage and awareness of local parks and recreational resources.
- ❖ Generated over \$40,000 in revenue, a 15% increase over 2012.
- ❖ Enhanced the downtown experience with the Public Piano Project.
- ❖ Engaged over 800 volunteers with community service initiatives, including Mast Way Helping Hands, Serve with Liberty, and ORMS Service Palooza.

GOALS FOR 2014:

- ❖ Increase local knowledge of available recreation (via brochures, online registration, and signage).
- ❖ Create a 5-10 year Strategic Plan, including new fee structures and revenue sources.
- ❖ Establish sustainable summer programming for local youth.
- ❖ Initiate a Property Inventory Project.
- ❖ Increase art and senior program offerings.
- ❖ Continue to analyze local recreation statistics/trends that benefit short and long-term goals. ↶

PUBLIC LIBRARY BOARD OF TRUSTEES

DOUGLAS BENCKS, CHAIR

The focus of the Library Board of Trustees for the past sixteen years has been to put the library in a permanent facility. In 2013 that effort was finally completed with the opening of the new 10,500 square foot home for the library at 49 Madbury Road. The successful fund-raising effort, the 74% approval of a public bond, the well thought out design, and the carefully crafted construction all led to a July 2013 move in and a grand opening day of events in early September – and the project was well under budget.

Expectations for what is possible in the new library are already being met with record breaking numbers of users, a wide array of new programs, more operating hours, and

many partnerships with other groups and entities in providing events and programs serving all ages and facets of the community.

This all was a result of the hard work of several generations of the Library Board of Trustees, the Library Director, and the dedicated staff. The design/build team of Bauen Construction and SMP Architects created a building that reflects the aspirations of Durham and will be a vibrant center of activity for generations to come. This was truly a community project that could not have happened without the support of many volunteers, hundreds of donors, and all the voters who approved the bond.

Over the past few months the Trustees have begun discussing where to go from here. So much is possible, but the Trustees need to be strategic in guiding the direction of the library. There is no question that libraries are changing, and the Trustees need to search for the right mix of reading materials, computer driven access to information and activities, in-person programs, activities and meetings, displays, collections of materials of local significance, and of course places to sit and read. At the beginning of 2014 the Trustees will begin forming a strategic plan that will lay out the opportunities and the realistic possibilities for future directions of the library. This will inform the activities of the Trustees and provide guidance to the Library Director, moving fully into a new era for the Durham Public Library. 📖

LIBRARY DIRECTOR

THOMAS MADDEN

The Durham Public Library, following a year of construction and months preparing for the move, opened its new facility on July 23, 2013. It was a long time coming, and while it was anticipated that the new library would be a popular destination, it has been gratifying to see how busy it has been over these few short months. While there were times over the years it seemed as if this day would never come, it was worth the wait.

For the first time since 1907, Durham has an unaffiliated, free-standing public library to call its own. And what a library it is: with a unique architectural design based on the original 1930s Tudor-style house at 49 Madbury Road, the facility has character. Its look and feel are extraordinary, from the black metal columns reminiscent of 19th century industry, to the warm cherry tones of book stacks and window molding, to the muted beige walls enlivened by bold splashes of brightly colored accents. It all pulls together into a beautiful, welcoming, and highly functional whole.

In its first few months, the library has seen a tremendous amount of traffic, about 50% more than typically experienced in the Mill Plaza. Usage is up in all categories including patron visits, program attendance, circulation, new memberships, interlibrary loan requests, and public computer use. 100 new library cards were issued in the first day and a half, and over 500 in the first four months.

Part of the attraction is the building itself and part of it is the increased ability of library staff to provide more services to the community.

For the first time, there are meeting rooms – the Oyster River Room and the Heritage Room – that are available for individuals and local organizations, and they are in frequent use. There is a café

LIBRARY ACTIVITIES FOR 2013

Circulation _____	55,720
Program Attendance _____	7,371
Patron Visits _____	56,814
New Patrons _____	711
Total Patrons _____	6,966
Materials Added _____	3,037
Total Materials _____	30,051



for patrons wishing to grab a cup of coffee and a newspaper, and settle into a comfortable chair for an hour or two. The number of computer stations has doubled since the move. There are now four stations for children, four for young adults, and eight for adults. The library is wireless throughout for patrons bringing their own devices, and there are plenty of quiet spaces in which to work.

The Children's Department, a cramped area in the old facility into which children and parents would squeeze, now has its own wing with children's books and movies, storytimes and crafts, a play area for toddlers, and a room for teens. A children's service desk is staffed full-time so there is always someone to advise parents and assist children. Because of the increased space, and the library's proximity to the middle school, afternoon programming for children has expanded significantly. Programs such as Chess Club, Crafternoon, Lego Club, homeschooler storytime, and Saturday afternoon movies – in addition to the ongoing bi-weekly storytimes, and children's and teen reading and writing groups – have all been very well attended. Attendance for adult programs has also been high, and the two combined resulted in the largest attendance figures the library has seen. In October alone, 1,299 people attended library programs and another 332 used our meeting spaces.

The library staff and Trustees are extremely proud of the new Durham Public Library, and are grateful to everyone who assisted in making this dream a reality.

GOALS FOR 2014:

- ❖ Continue to keep and closely monitor usage statistics to detect trends in order to tailor library procedures and services to best suit patrons' needs.
- ❖ Grow the library's local history collection and create a genealogy center in the Heritage Room, with research materials and access to genealogical databases via a dedicated computer.
- ❖ Offer computer training on such skills as basic word processing, email, and web surfing. The library also

*DPL staff (l-r):
Hana Bartos, Margo
LaPerle, Director;
Tom Madden, As-
sistant Director;
Nancy Miner,
Elliott Moore, Katie
Fiermonti, Nicole
Moore, Roni Pekins,
Children's
Librarian; Lisa
Kleinmann, Allysa
Boucher, Candace
Yost. Photo
Courtesy DPL*

plans to purchase a charging cart for laptops to be used for training and, potentially, checked out to patrons for use in the library.

- ❖ Rotate exhibits of paintings and other works of art to be displayed monthly for viewing by the community on the art display wall outside the Oyster River Room.
- ❖ Continue to collaborate with local organizations, the schools, and the University of New Hampshire in whatever ways present themselves. 🐞

3 GENERAL GOVERNMENT

ASSESSOR
CEMETERY COMMITTEE AND TRUSTEES OF THE TRUST FUNDS
GENERAL ASSISTANCE OFFICER
PLANNING AND COMMUNITY DEVELOPMENT
PLANNING BOARD
SUPERVISORS OF THE CHECKLIST
TAX INCREMENT FINANCE DISTRICTS
• DOWNTOWN DURHAM TIF DISTRICT
• STONE QUARRY DRIVE MIXED USE TIF DISTRICT
TOWN CLERK-TAX COLLECTOR
TREE WARDEN
ZONING BOARD OF ADJUSTMENT
ZONING, CODE ENFORCEMENT, AND HEALTH OFFICER

ASSESSOR JIM RICE, CNHA

The Assessing Office is responsible for ensuring equitable assessments, which distribute the Town's tax burden in accordance with New Hampshire statutes. Assessments are based on fair market value of property and are applied in a fair, equitable, and consistent manner. The Assessing Office strives to provide the best possible customer service. Information is available regarding assessments, tax exemptions, tax credits, tax deferrals, Current Use assessments, conservation restriction assessments, discretionary easements, abatement requests, and timber tax. Information regarding assessments, as well as deed and property ownership information, can also be found on the Town's website at www.ci.durham.nh.us/assessing. A public access computer terminal and tax maps are available in the Town Hall. Assessment information can also be viewed on-line at www.visionappraisal.com.

2013 ACCOMPLISHMENTS:

Statistical Update. Article 6 of the New Hampshire Constitution states "...there shall be a valuation of the estates within the State taken anew once in every five years, at least, and as much oftener as the general court shall order".

Assessments were last updated in 2008. Therefore, the Town of Durham engaged the services of three companies to perform the Statistical Update of all property assessments throughout Durham for tax year 2013. KRT Appraisal, LLC updated the assessments for residential properties; Property Valuation Advisors, LLC updated the assessments for commercial/industrial properties; and George Sansoucy, PE, LLC updated assessments for utility properties. Each company was chosen for their areas of expertise and familiarity with the Vision CAMA system (assessing software). All three companies worked in conjunction with the Assessor's Office. The revised assessments reflect market value as of April 1, 2013. The Uniform Standards of Professional Appraisal Practice (USPAP) reports completed by these three companies, outlining the methodology used during the update, will be audited by the Department of Revenue Administration for compliance purposes.

Current Use Property. Land that was disqualified from the Current Use program (per RSA 79-A), primarily due to new construction, generated \$264,250.00 in Land Use Change Taxes (LUCT), all of which were deposited into Durham's Conservation Fund.

The following is a breakdown of the 2013 assessments and exemptions used to calculate the net taxable valuation used to compute the municipal, county, and local tax rates.

SUMMARY INVENTORY OF VALUATION:			
Residential (land & buildings):			\$763,052,000
Commercial/Industrial (land & buildings):			127,334,000
Current Use Land (per RSA 79-A):			647,642
Utilities:			19,124,500
Valuation before exemptions:			910,158,142
EXEMPTIONS	EXEMPTION AMOUNT	TOTAL EXEMPTIONS GRANTED	ASSESSED VALUATION
Blind:	\$ 30,000	7	\$210,000
Elderly:			
65-74	125,000	8	1,000,000
75-79	175,000	0	0
80+	225,000	11	2,362,500
Disabled:	32,000	3	96,000
Solar:	Varies	29	486,182
Total Exemptions:			\$ 4,154,682
Net Taxable Valuation (used to compute municipal, county, and local tax rates):			\$906,003,460
VETERAN'S TAX CREDIT	TAX CREDIT LIMITS	NO. VETERAN'S APPROVED	TOTAL TAX CREDIT
Standard Veteran's Credit:	\$200	245	\$49,000
Surviving Spouse:	2,000	0	0
Service Connected Disability:	2,000	8	16,000
Total Veteran's Tax Credit:			\$65,000

Updating Current Use files. Current Use is a program enacted in 1973 encouraging the "preservation of open space, thus providing a healthful and attractive outdoor environment for work and

recreation of the state's citizen's, maintaining the character of the state's landscape, and conserving the land, water, forest, agricultural and wildlife resources" – NH Current Use Law RSA 79-A. For more information about Current Use and qualifications, visit www.nhspace.org.

During 2013, the Assessing Office reviewed the files of those properties classified under the Current Use program for accuracy, compliance, and record-keeping purposes. Notifications were mailed requesting updated information on those files that have not been updated within the past five years or have missing or inaccurate information. Thank you to all property owners who responded to these mailings. Your cooperation regarding this endeavor has been extremely helpful.

GOALS FOR 2014:

- ❖ Review Conservation Easements, Discretionary Easements, and/or restrictions.
- ❖ Review and inspect those properties where building permits were issued after 4/1/13.
- ❖ Review and inspect properties that have had on-going construction and/or demolition.
- ❖ Review qualified exemptions and credits and process new applicants.
- ❖ Review all abatement requests and make recommendations to the Town Council.
- ❖ Review Board of Tax and Land Appeals and Superior Court appeals.
- ❖ Continue updating Current Use files.
- ❖ Measure and inspect all properties that have transferred between October 1, 2013 through September 31, 2014. The purpose for this process is to ensure that information on the assessment record cards is correct at the time of transfer. This information is used for the equalization ratio study which is used to determine Durham's 2014 equalization ratio.
- ❖ Begin "cyclical update" where 25% of the properties in Durham will be measured and inspected over a 4-year period in preparation for the 2018 revaluation. The purpose for this process is to ensure that the data on the assessment record cards is correct.

Residents are welcome to contact the Assessing Office at 868-8065 with any questions regarding assessments and/or concerns. Appointments may also be scheduled with the Assessor. Assessing Office hours are Monday through Friday, 8:00 AM to 5:00 PM. The Assessor will be available every Tuesday and Thursday during these hours. ↵

CEMETERY COMMITTEE AND TRUSTEES OF THE TRUST FUNDS

CEMETERY COMMITTEE

CRAIG SEYMOUR, Chair

The Durham Town Cemetery had a total of 13 internments (burials) in 2012. Approximately half of the burials were cremains (ashes). One plot (2 graves) was purchased, generating income of \$1,000, with \$700 going into the Cemetery Trust Fund for care of the cemetery and \$300 to the Cemetery Improvements Fund.

As usual, the Department of Public Works did an exemplary job maintaining the cemetery throughout the year, particularly with rains early in the season.

The committee continues to monitor the health of the

plantings along the fence line separating the cemetery from the abutting Cottages student housing complex to ensure that they will serve that purpose in the future.

A copy of the Rule & Regulations for the Cemetery can be obtained by e-mailing a request to cemetery@ci.durham.nh.us or on the Town's website, www.ci.durham.nh.us (Cemetery Committee page). The document describes how to purchase a cemetery plot, rules for grave and monument care, and other useful information. All burials and any planned work on monuments, including installation of markers, should be cleared through the Cemetery Committee chair beforehand. The website also contains a digital map of the cemetery layout. A new section was approved by the Trustees relative to burials private property.

Please note that the cemetery is closed to all vehicles during the winter months in order to protect the grounds. Please feel free to walk in to visit graves, however. Residents are asked to please let the Cemetery Committee know of any veterans whose grave sites are missing a flag during the Memorial and Veterans Day periods.

TRUSTEES OF THE TRUST FUNDS

BRUCE BRAGDON, Chair

The Trustees of the Trust Funds invest and disburse funds in the various trusts and certain other Town accounts. These include 64 separate trust funds. Most of the trusts are small, ranging in size from a few hundred to a few thousand dollars, and are concerned with the care and maintenance of various cemeteries and grave sites. Others support various Town funds and capital projects. Deposits are all currently with Citizen's bank. Accounts are fully collateralized with GNMA's (Government National Mortgage Associations). GNMA's have the full faith and credit backing of the United States government. The Trustees strive at all times to totally protect the principal in all accounts. Unfortunately, any interest still has been paltry at best. However, the Trustees will continue to review the accounts and try to gain as much interest return as possible. Please refer to the Trustee's financial report in the "Budget and Finance" section of this Annual Report.

2013 ACCOMPLISHMENTS:

- ❖ Smith Chapel is finished and is now open for small weddings or services. The Chapel and surrounding grounds will need continuing care and improvement, but the Chapel has been substantially restored. It has also been added to the state and national historic registers. Thank you especially to resident Andrea Bodo and Public Works Director Michael Lynch for this accomplishment.
- ❖ The Trustees continued to work with Mike Lynch and Public Works personnel to maintain graveyards. In a time of decreased interest paid on accounts and increased costs this is difficult.
- ❖ The Trustees have updated their financial policy and have submitted it to the State Attorney General for approval. To date, no response has been received.
- ❖ At the end of December 2013, the total of all funds managed by the Trustees was \$2,828,580.59.

GOALS FOR 2014:

The Trustees are reviewing recent concerns from the state about insect infestations of red pine. The Doe Farm has a large stand of red pine on the property and forester Charlie Moreno has reviewed the stand and found it to be uncontaminated. Buckthorn continues to be a problem at Doe Farm and

will need to be dealt with. The Trustees would still like to have a pictorial record of each of the Town's graveyards and their GPS location. The Oyster River Middle School has begun this effort and hopes to continue this year. The Trustees

applaud their volunteer effort. This information would be included in Town files so that the various committees would have access to the information. A description of the access route to each graveyard would also be of assistance to their long-term care. ㄹ

GENERAL ASSISTANCE OFFICER

GAIL JABLONSKI

New Hampshire Revised Statutes Annotated (RSA) 165 requires that each City and Town in the State of New Hampshire provide for any persons who are poor and unable to provide for themselves and that the governing body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing Welfare services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex, or national origin. The Business Office is compassionate towards all those seeking assistance and works with everyone who applies, whether the applications are approved or denied, to assist them towards self-sufficiency in the future.

In 2013 the Business Office received and processed 7 applications for public assistance. Of these requests, all were approved as qualifying for assistance with expenses such as rent, electricity, heating oil, prescription costs, and cremation services. Over the past year there were numerous inquiries for information concerning assistance; however, no formal applications for assistance resulted. The office currently has one active case of public assistance open.

Through December 18, 2013 a total of \$13,250 was provided for direct assistance which is a significant decrease from 2012. The Business Office works closely with several non-profit service providers in the area, the University of New Hampshire for students in need of assistance, the New Hampshire Department of Health and Human Services Office in Rochester, and the New Hampshire Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

The Town's welfare regulations and the application for public assistance can be located on the Town's website at www.ci.durham.nh.us on the Business Office page.

PLANNING AND COMMUNITY DEVELOPMENT

MICHAEL BEHRENDT, Director of Planning and Community Development

In July of this year, I completed my first full year as Durham's Director of Planning and Community Development. I feel fortunate to work for the community in which I also live as it allows me the ability to walk to work, be involved with a myriad of fascinating projects, and work with thoughtful and engaged citizens.

The Director of Planning serves as the staff coordinator for the Planning Board, Historic District Commission/Heritage Commission, Economic Development Committee, and Master Plan Advisory Committee, as well as provides assistance to the Town Council, Agricultural Commission, Conservation Commission, and Energy Committee as needed and as time allows.



The workload is heavy, but The Planning, Building, and Assessing Offices receive excellent support from Karen Edwards, Administrative Assistant.

Planning, Zoning, and Assessing Office (l-r): Jim Rice, Assessor; Michael Behrendt, Director of Planning and Community Development; Tom Johnson, Zoning, Code Enforcement, and Health Officer; Karen Edwards, Administrative Assistant

2013 ACCOMPLISHMENTS:

2000 Master Plan: Under the direction of the Master Plan Advisory Committee Durham's 2000 Master Plan will be updated with numerous chapters: Agricultural Resources, Commercial Core, Cultural Resources, Economic Development, Historic Resources, Housing and Community Development, Land Use, Natural Resources, Public Facilities, Recreation, Transportation, and University Relations.

Planning Board:

- ❖ Reviewed and approved numerous site plan, subdivision, and boundary line adjustment applications.
- ❖ Approved an application from Alex Bakman for a 4-unit condominium for seniors at 118 Piscataqua Road.
- ❖ Approved a Site Plan for a nursery school for the Lee Cooperative Nursery School in St. George's Episcopal Church.
- ❖ Conducted a nonbinding review of the former bank building at 8 Newmarket Road for the new Durham Town Hall.
- ❖ Adopted numerous amendments to its Rules of Procedure.
- ❖ Continued its development of a draft Core Commercial Chapter of the Master Plan,
- ❖ Reviewed a preliminary design review application for a mixed-use student housing development at 15 Madbury Road and 8 Mathes Terrace.
- ❖ Continued its review of the Orion Development, a mixed-use student housing project at 25-35 Main Street. The proposal involves rehabilitating the houses at 25 and 35 Main Street, demolishing the houses at 27 and 29 Main Street, demolishing or relocating the barn in the rear, erecting two new houses fronting on Main Street,

and erecting two large new buildings, one in the rear and one fronting on Main Street.

- ❖ Conducted a preliminary design review for a three-story mixed use building at 49 Main Street, for Paul Eja, proprietor of Pauly's Pockets;
- ❖ Held a planning workshop at which it discussed parking issues in the Downtown, pedestrian and bicycle activity, and achieving the optimal balance with proposed student housing developments
- ❖ Continued review of a large-scale mixed-use project at 17 and 21 Madbury Road for "Madbury Commons." The proposal involves a complete redevelopment of site known as "The Greens" with multifamily housing for 460 +/- residents, office/retail, a new street, public spaces, and parking.
- ❖ Approved an eight lot conservation subdivision at 110 and 114 Mill Road for Martha Garland and Joyce Melanson. The subdivision adds significant open space, adjacent to College Woods, which will be accessible for walking by the public.

Historic District Commission/Heritage Commission:

- ❖ Reviewed and approved numerous applications for modifications to property in Durham's Historic District.
- ❖ Approved an application for 25-35 Main Street for Orion Development (See description above).
- ❖ Approved an application for the conversion of the former bank building at 8 Newmarket Road into the new Durham Town Hall. The project was designed by Art Guadano or AG Architects.
- ❖ Coordinated with Mike Lynch, Public Works Director, on several aesthetic improvements to the Courthouse Building;
- ❖ Sent a letter to every owner of property in the Historic District with information about the district, its rules and regulations.
- ❖ Developed a new historic district brochure.
- ❖ Helped to plan a Centennial Celebration for the Mill Pond Dam held at the Three Chimneys Inn and on Old Landing Road.
- ❖ Obtained a \$12,000 grant from the New Hampshire Division of Historical Resources to hire a preservation consultant to write a new Historic Resources Chapter of the Master Plan.
- ❖ Adopted new Rules of Procedure.
- ❖ Developed a new application form.

Economic Development Committee:

- ❖ Developed a draft Economic Development Chapter of the Master Plan.
- ❖ Hosted presentations by Michael Bergeron of New Hampshire Division of Resources and Economic Development; Steve Weglarz of Pro-Active Energy Solutions; Tom Elliott of Elliott-Rand; Andre Garron, Extension Specialist for Regional Economic Development with UNH Cooperative Extension; Ken Young of Young's Restaurant; Cynthia Copeland and Michelle Auen of Strafford Regional Planning Commission about the region's Comprehensive Economic Development Strategy; Eric Chinburg and Realtor Bob Machewka about the Durham Business Park; Building Official Tom Johnson about the building process in Durham; Jim Lawson, Town Council member, about parking utilization data in the Downtown; and Ken Entz, owner of Wildcat Fitness.
- ❖ Met with Colleen Fuerst of Durham Boat Company regarding the Route 108 road widening and its impact on her business.
- ❖ Met with the developers of Madbury Commons and Orion Development to discuss their projects.
- ❖ Worked on creating an Economic Development web site.
- ❖ Developed prospective changes to the Zoning Ordinance to allow Elderly Housing with a mix of housing types in the Durham Business Park.

Durham Agricultural Commission: Created a new ordinance to allow for the raising of poultry for noncommercial purposes as an accessory use to a residence.

Town Council:

- ❖ Adopted an ordinance to reduce the maximum number of occupants in an unrelated household for an apartment from one per 200 square feet to one per 300 square feet of habitable floor area.
- ❖ Changed the front setbacks along Madbury Road within the Central Business District, set a maximum building height of 35 feet and 3 stories along Madbury Road within the Central Business District, and set a maximum building height of 35 feet and 3 stories within the entire Professional Office District.
- ❖ Adopted five zoning amendments to address student housing:
 - a) Changing Mixed Use Residential in the Central Business and Church Hill districts from permitted to conditional use;
 - b) Increasing the minimum lot area per dwelling unit in the Central Business and MUDOR districts;
 - c) Setting the maximum number of bedrooms per dwelling unit in Multi-Unit and Mixed-Use residences at four;
 - d) Prohibiting new basement dwelling units in Multi-Unit and Mixed-Use residences; and
 - e) Allowing for flexibility in the arrangement of Nonresidential Uses in the Central Business district by conditional use.

GOALS FOR 2014:

- ❖ Adopt eight new chapters of the Master Plan.
- ❖ Adopt extensive amendments to the Core Commercial zoning districts.
- ❖ Adopt numerous revisions and new sections for the Site Plan Review Regulations.
- ❖ Continue working with the Durham Economic Development Committee to foster sustainable economic growth in Durham.
- ❖ Take final action on the Orion development.
- ❖ Take final action on the Madbury Commons Development. ↩

PLANNING BOARD

PETER WOLFE, Chair

As one looks back over past annual reports each one talks about how busy the Planning Board was that year. It is anticipated that the upcoming year will be the most challenging the board has seen in a long time.

Several extensive applications came before the board for consideration in 2013, including:

SORA Development. A proposal, coordinated with the Town and University of New Hampshire, to replace the Peoples Bank building, the parking lot owned by the Town, and the ATO with new buildings. This project included the Barnes & Noble book store currently located in the Memorial Union Building and the Interoperability Laboratory currently situated on Technology Drive. The project also included a restaurant, retail space, and student housing.

Madbury Commons. This project encompassed 2.62 acres that will replace the “Greens” and two fraternities. It included commercial, retail, and student housing for approximately 460 students in three buildings, as well as a pedestrian path connecting Madbury Road and Pettee Brook.

Orion Student Housing. A mixed use student housing project for 25-35 Main Street past the Grange. This project involved removing two buildings fronting on Main Street plus the rear barn and erecting four new buildings; three fronting on Main Street and one in the rear behind the current buildings. The project will house approximately 183 students.

In addition to the projects mentioned above, the Planning Board currently has before it projects to create student housing on Mathes Court, adding two stories over Pauly’s Pockets, and building a three-story building (at the conceptual stage) where Hayden Sports is currently located.

With all these projects under consideration, the Planning Board found time to make the following changes to the Town Zoning Ordinance:

- ❖ Allowed the raising of poultry for noncommercial purposes as an accessory use to a residence.
- ❖ Reduced the maximum number of occupants for mixed use housing by increasing the square feet of living space required for each occupant.
- ❖ Changed the set back requirements along Madbury Road within the Central Business District, set the maximum building height to 35 feet and 3 stories along Madbury Road within the Central Business District and set the maximum building height to 35 feet and 3 stories within the entire Professional Office District.
- ❖ Limited the building height and number of stories in the Central Business District along a section of Main Street to three stories and 35 feet.

Application Type	2013	2012	2011
Subdivision _____	2	2	3
Site Review/Conditional Use _____	6	2	10
Boundary Line Adjustment/ Subdivision Modification/Voluntary Lot Merger _____	10	7	2
Site Plan Review by Technical Review Committee _____	0	4	5
Other* _____	18	7	6
Total _____	36	22	26

**Includes conceptual consultations, design reviews, amendments to previous approvals, government projects public hearings, and scenic road public hearings.*

The board reviewed a major student housing project on Mast Road by Peak Student Housing LLC. This project was before the Planning Board for six months and involved housing for 460 students. After numerous public hearings and hours of deliberations the project was approved along with a new multi-use path way from the project to Main Street.

The board heard a request for conditional use presented by Great Bay Kennel for a dog day care facility. As this was quite controversial, numerous public hearings were held and experts were hired to review the handling of the dog waste and ground water runoff and the noise generated by the barking dogs. The conditional use permit was finally granted after hearing all the evidence and incorporating the experts’ recommendations.

The board also heard several amendments to existing site plans. The board was also able to approve three minor subdivisions and one conservation subdivision, as well as made minor amendments to its site plan regulations, updated its rules of procedure, and continued working on

the Town of Durham Master Plan for which it hopes to have the first round adopted by July 2014.

The board encourages public input on all projects. Each project has at least one public hearing to allow concerned citizens the opportunity to express their opinions. In addition, at each Planning Board meeting the public is invited to express their concerns about what is happening from a planning perspective. The only restriction is that comments cannot relate to a project currently under review. These comments are welcome at the public hearing relating to the respective project.

Thank you to fellow Planning Board members and Michael Behrendt, Town Planner, for their help and support this past year. ↩

SUPERVISORS OF THE CHECKLIST

ANN SHUMP, Chair

MEMBERS: *Judy Aiken and Roni Pekins*

2013 ACCOMPLISHMENTS:

2013 was supposed to be an “off” year with only Town and School elections. However, a special state election was scheduled for December 17, 2013 to elect a state representative to replace District 6 representative Phil Ginsberg who moved out-of-district.

- ❖ The Town/School Election was held in March, with the school Deliberative Session in February.
- ❖ The checklist was updated and files were reorganized.
- ❖ The checklist currently consists of approximately 10,300 names.

GOALS FOR 2014:

2014 will be a much busier year, with the following elections:

- ❖ February 4: School Deliberative Session
- ❖ March 11: School/Town Election
- ❖ September 9: State Primary
- ❖ November 4: General Election

TAX INCREMENT FINANCE (TIF) DISTRICTS

TODD I. SELIG, TIF Administrator

DOWNTOWN DURHAM TAX INCREMENT FINANCE (TIF) DISTRICT

On September 24, 2012, the Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013.

- ❖ Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power distribution, water distribution, sewer, stormwater management, lighting, sidewalks and parking.
- ❖ Improve pedestrian and bicyclist safety.
- ❖ Create traffic calming and improve traffic management and safety.
- ❖ Stimulate development or redevelopment of commercial property that will ultimately provide desirable new commercial business and office space, cultural and performance venues, professional services, conference and hotel services, restaurants and/or other businesses consistent with a vibrant downtown.
- ❖ Expand the property tax base.
- ❖ Expand and enhance employment and earning opportunities for Durham and area residents.
- ❖ Create green space, community meeting areas and an improved sense of community to help attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown as well as in other areas of the community.
- ❖ Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan includes three projects focused on the downtown that are consistent with Durham’s Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor Estimated Project Cost: \$75,000.
2. Deploying parking Kiosks or other technologies to manage parking resources Estimated Project Cost: \$118,080.
3. Planning, engineering, and implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements. Estimated Project Cost: \$651,875.

- ❖ Subsequent projects will be developed in cooperation with current and future property owners, developers, and other stakeholders and may include:
 - ❖ Parking facilities.
 - ❖ Road construction or improvements.
 - ❖ Sidewalk construction or improvements.
 - ❖ Bicycle lanes.
 - ❖ Street lighting and landscaping.
 - ❖ Improvements to utilities and power distribution.
 - ❖ Improvements to water and sewer capacity.
 - ❖ Traffic calming and vehicular safety.

The TIF district includes 57 properties identified in Exhibit B of the TIF plan, which is available at the Durham Town Office. The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham – the maximum area percentage allowed under the statute is 5%. The total current assessed value of all property in the district excluding tax exempt property was \$58,627,900 or 6.39% as of April 1, 2012 of the total assessed value of taxable property in the Town (\$917,477,049). The maximum allowable value allowed under the statute is 8%.

The total estimated capital cost to implement the three proposed projects is approximately \$844,951. This number excludes annual maintenance and operations costs. The Town Council will determine priority of funding with input from the District Administrator and Advisory Board. Future projects as recommended by the District Administrator and Advisory Board, and approved by the Town Council, will be funded with grants, private investment, accumulated captured increment, public borrowing, or a combination thereof as determined appropriate by vote of the Town Council.

The Downtown TIF district was adopted in September 2012, but became effective 4/1/13. Therefore, the captured assessed value is \$0.

STONE QUARRY DRIVE MIXED USE TAX INCREMENT FINANCE DISTRICT

The Durham Town Council adopted a Development Program and Financing Plan for the Stone Quarry Drive Mixed Use Tax Increment Finance District on October 15, 2007 to fund public improvements and infrastructure necessary to attract and advance desirable mixed use development and private investment in the Office & Research and Coe's Corner zoning districts adjacent to and including the Route 4 and 108 interchange. The stated objectives of the Development Program and TIF Plan in October 2007 were to:

- ❖ Stimulate mixed use development within the district by providing infrastructure and amenities that encourage and create opportunities for businesses to locate and expand within the district.
- ❖ Enhance employment and earnings opportunities for area residents.
- ❖ Expand the property tax base of the Town of Durham.
- ❖ Stimulate other businesses to locate or expand within the community.

The approved Development Program and Financing Plan consisted of three phases:

Phase 1: An estimated cost of \$850,000 to be funded through a general obligation bond guaranteed by Rockingham Properties, the property owner along Stone Quarry Drive.

- A wastewater collection system extension of 2050' to Stone Quarry Drive;
- A water main extension of 1550' to Stone Quarry Drive.

Phase 2: An estimated cost of \$250,000 to be funded through the Town's UDAG Community Investment Fund.

- A 1600' water main extension on Canney Road to complete looping of the water system.

Phase 3: Walking trails and parking facilities (plus other public amenities) at Jackson's Landing and Right-of-Way improvements along Old Piscataqua Road to the Durham Business Park, would be funded as grant and private sources are identified and/or the captured tax increment within the Stone Quarry Drive TIF is sufficient to service the debt on the anticipated \$850,000 bond and has repaid the Town an anticipated \$250,000 plus an amount equivalent to accrued interest.

The total estimated cost of phased improvements, including planning, design, and administration, was anticipated to be \$1,350,000 in 2007 dollars. The approved Stone Quarry Drive TIF contains

approximately 92 acres, which represents approximately 0.006% of the total land area in the Town of Durham. The total assessed value of all property in the district (including Town and UNH property) was \$10,638,965 in 2007.

The Town was unfortunately unable to secure an adequate surety from Rockingham Properties to protect the interests of the community as part of this project. The Town Council therefore did NOT approve a Development Agreement with Rockingham Properties which is a prerequisite for this project to move forward. The Town has not issued any debt as part of this project and all phases are presently on hold until a Development Agreement is in place. The Stone Quarry TIF District's effective base year was 2012. As of 4/1/13, the captured assessed value is (negative) -\$40,818.00.

Concerning Phase 2 of the proposed Stone Quarry TIF project, the Town Council appropriated \$250,000 in funds in 2007 from the Community Development Expendable Trust Fund (UDAG Fund) with Resolution #2007-32 for the Stone Quarry Drive Tax Increment Financing District. Because it was not anticipated that this District would move forward in 2010, the Town Council rescinded the 2007 appropriation in its entirety as part of Resolution #2009-32 so that the UDAG funds could be utilized for other potential purposes.

Concerning Phase 3 of the project, the Town moved forward utilizing state grant funds and in-kind municipal contributions in 2009 to make enhancements to the Jackson's Landing Recreation Area. These enhancements were separate and distinct in all respects from the Stone Quarry Drive TIF project.

If a Development Agreement is ultimately agreed upon between the Town and Rockingham Properties in the future, the TIF Administrator shall organize an Advisory Board to monitor and advise on the progress of the Stone Quarry Drive TIF District.

To date, however, the entire project is inactive and has been inactive since the establishment of the Stone Quarry Drive TIF District. ↩

TOWN CLERK-TAX COLLECTOR

LORRIE PITT, Certified Town Clerk-Tax Collector

In 2013, the Town Clerk-Tax Collector's Office began registering boats. This service provides residents with another option to register new boats or renew their current registrations. Boat registrations renew beginning January 1st. Residents are encouraged to stop by and take advantage of renewing locally and keeping registration fees in Durham.

2013 was the trial period for photo ID at elections. Identification will be required for all future elections. If a voter does not have an approved photo ID, they may obtain a voucher from the Town Clerk-Tax Collector's Office or the Secretary of State to obtain a free photo ID for voting purposes only. The voucher will be honored at any New Hampshire Department of Motor Vehicle office that issues identification.

Residents are reminded that if making payments would help their family budget, prepayments can be made after January 1st in any amount, at any time. Simply make sure to identify the specific property that the payment is to be applied to and the prepayment(s) will be deducted from the amount due. Interest is not paid on prepayments.

If residents find that they are having difficulty paying their property tax bill, it is to their advantage to pay what they can, when they can. Every dollar paid will reduce the amount of interest that will accrue. Please feel free to contact the Town Clerk-Tax Collector's Office at 603-868-5577 or email lpitt@ci.durham.nh.us.



The Town Clerk-Tax Collector's Office accepts cash, checks, and most credit cards for payment. However, the office is not able to process credit card payments over the phone. If payments are made using a credit card, a convenience fee of 2.75% of the bill will be charged by the credit card company.

Town Clerk-Tax Collector's office (l-r): Donna Hamel, Administrative Assistant; Barbara Landgraf, Deputy Town Clerk-Tax Collector; Lorrie Pitt, Town Clerk-Tax Collector

Beginning in 2013, automobile dealerships were able to register new cars for purchasers. While this might be a convenience, it may not be the best option. Staff can advise residents with regard to their specific situation, how they might save money, using birth months to their advantage, and when it is would be the most cost-effective to transfer vehicle plates. Further, additional fees may be charged for this service.

The Town Clerk-Tax Collector's Office performs many functions, including registering vehicles and boats, licensing dogs, issuing dump stickers, registering voters, running elections, issuing absentee ballots, maintaining and producing vital records, collecting and verifying incoming payments from all departments, preparing deposits for pick-up and related reports for the treasurer, issuing water/sewer and tax bills, and collecting payments. The office also offers notary and JP (Justice of the Peace) services. In addition, the Clerk's Office continues to sell afghans, puzzles, and books for the Durham Historic Association, as well as Christmas ornaments for the Durham Business Association.

As always, the Town Clerk-Tax Collector's Office strives to serve the citizens of Durham with respect and courtesy. ↩

Jan 1 Thru Dec 31, 2013	2013	2012	2011
UNCOLLECTED TAXES AS OF 01/01/13			
Property Taxes _____		\$1,385,430.87	
Land Use Change _____			
Yield Taxes _____			
TAXES COMMITTED TO COLLECTOR			
Property Taxes _____	\$27,389,316.00		
Yield Taxes _____	\$852.91		
Land Use Change Tax _____	269,250.00		
Water & Sewer Transferred to PT _____		17,242.60	
Other Changes _____		2,783.00	
OVERPAYMENTS MADE DURING YEAR			
Property Taxes _____	\$95,368.85	157,403.45	122,831.00
Current Interest _____			
Interest Collected _____	12,665.53	62,188.02	
Costs Before Lien _____			
Total Debits _____	\$27,767,453.29	\$1,625,047.94	\$122,831.00

Jan 1 Thru Dec 31, 2013	2013	2012	2011
REMITTED TO TREASURER			
Property Taxes _____	\$26,159,328.34	\$1,072,272.00	
Yield Taxes _____	513.37		
Land Use Change _____	263,422.82		
Interest Collected _____	12,665.53	62,188.02	
Conversion to Lien _____		291,185.54	
Other Charges _____		2,783.00	
Water & Sewer Transferred to PT _____		17,242.60	
ABATEMENTS MADE DURING YEAR			
Property Tax _____	\$14,497.00	\$152,818.00	\$122,831.00
Current Carry-over _____		26,558.78	
UNCOLLECTED TAXES 12/31/13			
Property Taxes _____	\$1,305,300.28		
Yield Taxes _____			
Land Use Change _____	827.18		
Credit Balance _____	5,559.23		
Total Credits _____	\$27,767,453.29	\$1,625,047.94	\$122,831.00

Jan 1 Thru Dec 31, 2013

2012

2011

2010

2009

TAX LIEN REPORT (JAN 1 THRU DEC 31, 2013)

Balance of Unredeemed Tax	\$0.00	\$227,515.83	\$76,336.38	\$1,353.28
Liens Executed During Year	342,354.75	0.00	0.00	0.00
Interest & Costs After Lien	4,006.42	10,705.18	24,728.46	(1,353.28)
Total Debits	\$346,361.17	\$238,221.01	\$101,064.84	0.00

REMITTED TO TREASURER

Tax Lien Redemptions	\$77,912.40	\$68,254.82	\$68,431.70	\$1,353.28
Interest & Costs After Liens	4,006.42	10,705.18	24,728.46	(1,353.28)
Abatements Made During Year	0.00	0.00	0.00	
Liens Deeded to Municipality				
During Year	0.00	0.00	0.00	
Unredeemed Liens				
as of 12/31/13	\$264,442.35	159,261.01	7,904.68	
Total Credits	\$346,361.17	\$238,221.01	\$101,064.84	\$0.00

WATER AND SEWER (JAN 1 THRU DEC 31, 2013)**UNCOLLECTED**

Water	55,075.51
Sewer	75,551.64

REMITTED TREASURER

Water	502,986.09
Sewer	645,717.85
Interest/Costs	8,551.63

COMMITTED TO TAX COLLECTOR

Spring Warrant	577,961.55
Fall Warrant	561,407.74
Supplemental Warrant	647.54

Abatements

Water	1,020.74
Sewer	1,645.40

REFUNDS

Water	265.48
Sewer	1,115.09
Interest/Penalties	8,551.63

UNCOLLECTED WATER & SEWER

Water	52,382.45
Sewer	68,272.02

Total Debits \$1,280,576.18**Total Credits** \$1,280,576.18**REVENUES COLLECTED (JAN 1 THRU DEC 31, 2013)**

Auto Registrations	\$840,334.00	U.C.C. Recordings/Discharges	780.00
Boat Registrations	816.28	Dog Licenses	6,673.00
Title Applications	2,462.00	Miscellaneous	588.74
Municipal Agent Fees	15,622.50	Total:	\$ 897,036.52
Trans Improvement	25,170.00	Cars Registered	6305
Marriage Licenses	1,620.00	Dogs Registered	915
Vital Statistics Copies	2,970.00		



TREE WARDEN

MICHAEL LYNCH

2013 ACCOMPLISHMENTS:

- ❖ 672 dead or decaying trees, or trees interfering with telephone or electric wires were removed from Town-owned properties or right-of-ways and private properties along the Town's right-of-way.
- ❖ The Town was honored with its 35th consecutive Tree City USA award and continues to be the leading award winner in the State of New Hampshire. The Tree City USA award is a national recognition for having an outstanding tree program.
- ❖ The Town celebrated Arbor Day this year in August with the planting of two Cleveland Pear Trees at the Mill Road Plaza landscaped island.
- ❖ The Town and most residents suffered moderate tree damage this past February when the Town was hit by a weekend long snow storm. The storm created road closures and power outages. The damage created 2,451 cubic yards of brush collected by the Public Works Department.
- ❖ Did you know that Durham is still the home to the Largest Swamp White Oak Tree (Back River Road)? 🌳

Parks & Recreation Committee members Nate Trauntvein, Jayson Seaman, and Diane Moore join Director Stefanie Frazee in planting a tree at Mill Plaza for Arbor Day.

ZONING BOARD OF ADJUSTMENT

SEAN STARKEY, Chair

In the Town of Durham members of the Zoning Board of Adjustment (ZBA) are appointed by the Town Council. The board consists of five (5) regular members and three (3) alternate members. An affirmative vote from three members is required for granting relief from the ordinance.

The ZBA ... “Is a quasi-judicial body that review decisions made by another municipal agent or body or evaluates whether an application merits a particular waiver, exception or variance from the ordinary application of the municipal ordinances.”

The ZBA provides for needed relief from the strict reading of the Zoning Ordinance. This is because not all properties are ideally configured, or they may have special conditions that make compliance with the Zoning Ordinance impossible or are overly onerous. Additionally, property owners may not agree with the interpretation of the ordinance by the Code Enforcement Officer or the Planning Board.

The ZBA is the “Constitutional Safety Valve” that provides the necessary flexibility to ensure that the ordinance is applied equitably to all property.

In general, the ZBA has the authority to act in five types of appeals:

1. Appeals of Administrative Decisions
2. Approval of Special Exceptions
3. Variances
4. Equitable waivers of dimensional requirements
5. Request for rehearings

Appeals of Administrative Decisions: If a person alleges that there was an error in any order, decision, or determination by an administrative official or board they may appeal that decision to the ZBA.

Approval of Special Conditions: Special exceptions are specific permitted uses that are allowed when clearly defined criteria are met. If the criteria cannot be met then the Special Exception cannot be granted. On the other hand, if the Special Exception is listed in the ordinance and the special conditions associated with the exception can be met then the board cannot legally refuse to grant said exception.

Variances: A variance is the relations of any provision of the Zoning Ordinance authorizing the landowner to use their land in a manner that would otherwise violate the ordinance and may be granted by appeal. Appeals may only be granted when specific criteria established by the Supreme Court have been met.

- ❖ The variance may not be contrary to the public interest.
- ❖ The variance is consistent with the spirit and intent of the ordinance.
 - ❖ Substantial justice is done by granting the ordinance
 - ❖ Granting the variance will not diminish the value of the surrounding properties.

- ❖ Special conditions exist such that the literal enforcement of the ordinance results in unnecessary hardship.

Requests for Equitable Waiver of Dimensional Control: Requests for Equitable Waiver are granted to address the situations where an unintended error was made in the siting of a building or other dimensional layout issue(s).

Request for Rehearings: If an applicant feels that the ZBA erred in a decision or has new evidence then they may be granted a rehearing.


In 2013 the Durham Zoning Board of Adjustment met twelve times. There have been twenty-eight applications before the Board.

Variances: There were twenty-five requests for variances. Eighteen requests were approved. Three requests were denied. Four requests were withdrawn.

Motion for Rehearing: There was one request filed for motion of rehearing. The application was denied a rehearing.

Requests for Equitable Waiver of Dimensional Control: This provision was created by the New Hampshire Legislature in 1996 to address the situations where a good faith error was made in the citing of a building or other dimensional layout issue. There were no requests for Equitable Waiver.

Appeal of an Administrative Decision: There was one appeal of administrative decision which was determined not to be within the purview of the Zoning Board.

Special Exceptions: There was one request for special exception which was approved. 

2013 ZONING BOARD OF ADJUSTMENT BREAKDOWN OF HEARINGS	
Variance _____	25
Special Exception _____	1
Administrative Appeal _____	1
Equitable Waiver _____	0
Re-Hearing Request _____	1
Total _____	28

ZONING, CODE ENFORCEMENT, AND HEALTH OFFICER

THOMAS F. JOHNSON

The Construction Code Enforcement, Zoning Administration, and Health Offices experienced the fourth straight year of extremely busy construction activity in Durham. Staff closely inspected the construction of two new downtown buildings: the Kostis building at 10 Pettee Brook and the Xemed facility at 16 Strafford Avenue. Two local builders, Chinburg and Smithfield, saw increased sales activity in their projects involving new home starts. The beautiful new Durham Library was completed with the department's oversight, which stimulated current redevelopment in some of the tenant spaces at the Durham Mill Plaza. There were some additional improvement projects at the Cottages by the new owners.

The Atlanta-based Peak Campus Communities, Inc. project started this year with 26 new buildings on Mast Road and a total occupancy of 460 beds anticipated. Completion of both phases is expected by summer 2014. As of the end of November, the Code Enforcement Office had processed 870 permits based on \$29,565,109 value of

construction. That compared to 821 permits in 2012 with a value of \$8,975,342. The permit fees collected in 11 months to date were \$225,176.09 compared to \$72,201.33 in 2012. The workload for those 2013 dollars does not end on December 31st though. Staff will be very busy inspecting all of these permitted projects through 2014 and up until the start of the fall 2015 academic year.

The office still spends considerable time with prospective purchasers of commercial properties or the design teams for current owners anticipating redevelopment of their existing properties. Numerous design meetings have taken place to assist applicants and board members in their review of redevelopment projects. In fact, if the current projects planned for downtown complete the Planning Board process in early 2014, unprecedented construction is expected in the downtown area as early as next spring.

Some of the projects coming forward are on larger lots and do not have to wait until tenants move out to tear down an older structure. These projects can start while current buildings are still occupied. This workload in 2013 was accomplished with the assistance of some part-time specialty inspectors/professionals: Richard Kearney for mechanical and plumbing, Ron Tasker for electrical, Marcus Everngam and Mark Morong as combination inspectors. And to end the year, the Zoning Administrator was honored to receive an "Inspector of the Year" award from the New Hampshire Building Officials Association at their Annual Meeting in December for his work with that Association. All of these individuals and activity have been managed by the continued excellent work of Administrative Assistant Karen Edwards. Karen has advanced professionally by participating in the NHBOSS, New Hampshire Building Officials Support Staff as a charter member. This association is working hard to train all of the members and share ways to improve their respective municipalities. Karen's training and associating with her peers will bring back positive improvements to Durham, as well as share what we do right here in Durham around the state.

The Zoning Administrator and Zoning Board of Adjustment continued hearing cases in 2013 with no major increase in volume. The ZBA still continues to meet monthly. The cases are reviewed and dealt with accordingly, with some difficult decisions have been made. The ongoing busy construction activities have taken time away from the Code Enforcement Office to respond to each and every resident's or neighborhood's concerns. The Town Council responded by increasing the hours for a part-time inspector to respond to neighborhood complaints and monitoring of rental housing.



The Durham Public Library opened for business on July 23, 2013. Above, youngsters relax and read on a gundalow located in the Children's section. This beautiful reproduction of the Captain Adams gundalow was constructed by Joshua Miner. Courtesy Michael Penney

year as in years 2009-2012. Hopefully this trend will continue in 2014. The Town's Deputy Health Officer Richard Kearney (also the part-time plumbing and mechanical inspector) attended the New Hampshire Health Officer's annual training.

2013 ACCOMPLISHMENTS:

- ❖ Honored as “2013 Inspector of the Year” from the New Hampshire Building Officials Association.
- ❖ Assisted the Durham Fire Department when needed in their enforcement of the newly-adopted Rental Housing Ordinance.
- ❖ Durham, through the work of the Durham Energy Committee, was the first municipality in the nation to adopt the 2012 International Energy Conservation Code. That adoption has led to all new construction being ahead of the rest of the nation in energy efficiency which was a goal of the Durham Energy Committee and Town Council.
- ❖ Continued several energy conservation efforts by locally amending the New Hampshire State Plumbing Code to provide for lower flow rates for new plumbing fixtures to reduce water usage for all new work within the Town's water and sewer system.
- ❖ The Zoning Administrator continues correspondence and its cooperation with Durham's Rental Housing Commission, local realtors, and the Durham Landlords Association.
- ❖ Durham's Code Official continues to participate in The International Code Council (ICC), the New Hampshire Building Officials Association as a Director and the New Hampshire Seacoast Code Officials Association as President participating in educational programs, regional/local meetings and code development.
- ❖ Durham's Code Official continues service as one of 15 Code Officials nationwide on the ICC's Education Committee. This committee oversees educational training programs, educational publications, and code official training & certification nationwide. This

	2013	2012	2011
CONSTRUCTION PERMITS PROCESSED			
Building Permits _____	292	232	372
Building Permits Denied _____	7	15	7
Building Permits Withdrawn _____	3	1	0
Demolition Permits _____	5	6	4
Building Permits On Hold _____	0	2	0
Septic Permits/Test Pits _____	15	14	13
Electric Permits _____	336	401	451
Plumbing/Mechanical Permits _____	266	147	232
Total Permits _____	924	819	1079
Value of Building Permits Given _____	\$30,704,383	\$9,173,275	\$22,250,128
Fees Collected for all Permits _____	\$232,751	\$74,253	\$175,562
BREAKDOWN OF BUILDING PERMITS			
New Single Family House _____	19	4	56
New Multi-Family Units _____	137	22	111
Additions, Renovations _____	202	176	170
Commercial (New & Renovations) _____	31	27	33
Demolition _____			
Single Family Home _____	2	2	1
Commercial Building _____	0	1	0
Other _____	3	3	3
Hold/Renewals _____	7	7	2
Swimming Pools _____	3	4	0
OTHER PERMITS			
Signs _____	25	37	20
Sidewalk Cafes _____	4	6	6
Totals all Permits _____	433	289	402

volunteer service also covered the Code Official's travel and attendance at the ICC Code Change Hearings and Annual Conference in Portland, Oregon, which had a positive impact on the department's budget and provided Durham with national exposure.

- ❖ Awarded a Code of Honor Scholarship by the ICC that provided 50% funding of attendance at the ICC Annual Conference and Code Development Hearings.
- ❖ Durham's Code Official is one of 3 Code Officials in New Hampshire serving on the Northeast Region (7 states) Coalition Board of Directors for the International Code Council for the 4rd consecutive year.
- ❖ Continued successful cooperation with neighborhood groups with enforcement efforts to provide "neighborhood conservation" with enforcement of occupancy limitations. 🏠

4 PUBLIC SAFETY

FIRE DEPARTMENT
MCGREGOR MEMORIAL EMS
POLICE DEPARTMENT

FIRE DEPARTMENT

COREY LANDRY, Chief

This has been a busy year for the Durham Fire Department. The Town Council adopted the Housing Standards Ordinance and part of the ordinance has placed health and safety inspections under the Fire Department. The department conducted 686 rental unit inspections and identified 204 deficiencies, and is working with the landlords to correct these deficiencies in a timely matter. Members of the Durham Landlords Association have been cooperative with this program.

The calls for service increased slightly in 2013 to 2,530. This increase is typical after a year when the department had a reduction in calls. Even though the number of calls increased just over 2% from last year, they are still down from 2% from 2011. In 2012, calls had reduced by more than 100. Malicious falls alarms have stayed down as expected as the changes that have been made over the past couple years have a definite impact on that issue.

Firefighter Peter Henny left to take a Lieutenant's position with the Newington Fire Department. Firefighter Henny served the Town of Durham for over 20 years and

was one of its first Paramedics. With the opening created by Firefighter Henny's departure, the department hired Matt Wilder to full-time Firefighter. With additional help needed in the Fire Prevention Office, the department was able to take on Fire Inspector Tim Wilder. Firefighters Scott McGrath, Andrew Brenner, and Andrew Davis all completed their probationary training and are now permanent full-time members.

In October of this year Richard Stevens also reached a milestone - 20 years of service to the Durham Fire Department.



The Fire Department responded to several fires during the early morning hours on Saturday, February 2, 2013. A barn (above), located on Smith Park Lane, was lost in the 4-alarm blaze, but the attached historic home and apartments were saved. Photo Courtesy Todd Selig

Captain David Emanuel attended his second of a three-year scholarship program from the International Fire Chiefs Association. Captain Emanuel is one of three fire service personnel worldwide who received this scholarship, allowing him to attend Executive Fire Officer training. This scholarship covers travel, hotel, and the cost of his classes.

2013 ACCOMPLISHMENTS

- ❖ Awarded five grants to upgrade equipment at the fire station, portable radios, school repeaters, EOC vehicle, and a grant to update the Local Emergency Operations Plan.
- ❖ Implemented the Kaizen process to improve work flow at the department.
- ❖ Received professional instruction from Town resident Dr. William Lenharth on proper ergonomic position while performing the high risk job of firefighting.
- ❖ Assistant Chief Cleary graduated from the National Fire Academy's Executive Fire Officer Program in February and attended the 25th Annual EFO Symposium at the NFA in the fall.
- ❖ Chief Landry attended The International Association of Fire Chiefs Convention in Chicago, IL.
- ❖ UNH Student Jess Newnan was hired as a work study intern.
- ❖ Firefighter Everts won a scholarship to attend a week-long Rope Rescue.
- ❖ Technician course located in Joshua Tree National Park, hosted by The Peak Rescue Institute.
- ❖ Firefighters Scott Campbell, Artie Boutin, and Peter Leavitt invested many hours teaching 12 CPR classes to Durham Firefighters, Police Officers, UNH employees and students, and Town residents, effectively saving these individuals and/or entities approximately \$2,600.
- ❖ Durham Professional Firefighters continued the successful FASTER program at the Middle School.
 - ❖ Firefighters McGrath, Davis, and Brenner have completed their probation and are now permanent firefighters.
 - ❖ Hired Firefighter Matt Wilder to fill the full-time firefighter position.

- ❖ Hired Inspector Tim Wilder to fill the Fire Inspector position.
- ❖ Assistant Chief Cleary attended and graduated from a week-long specialized Tactical EMS (SWAT) training class held in North Carolina.
- ❖ Firefighter McGrath traveled to Arizona for the funeral services for the 19 Granite Mountain Hotshot Wildland Firefighters that were killed in a forest fire. Firefighter McGrath had served with those firefighters in that unit prior to joining the Durham Fire Department.
- ❖ A joint effort by Durham fire, Durham police, University of New Hampshire police, New Hampshire Fire Marshal's Office, New Hampshire State Police Crime Lab, Strafford County Attorney's Office, and the Bureau of Alcohol, Tobacco, and Firearms led to the arrest and prosecution of a suspect in a string of five overnight arson fires that occurred in February.

GOALS FOR 2014

- ❖ Secure funding and site for completion of station building plans in order to be shovel-ready as soon as possible. ↩

MCGREGOR MEMORIAL EMS

BILL COTE, Executive Director

I am honored to present my first annual report since being selected to lead this remarkable non-profit organization in June of 2013. McGregor Memorial EMS just completed its 45th year of providing continuous emergency medical services and education to the communities of Durham, Lee, Madbury, and the University of New Hampshire.

In 2013, McGregor began implementing elements of its adopted strategic plan that will help meet the communities' needs entering into an evolving process in health care. Above all, McGregor continues to deliver exemplary service at a very low cost to the Town. Local residents and UNH students volunteered over 31,000 hours ensuring that an ambulance and paramedic were available 24 hours a day, 365 days per year. During 2013, McGregor answered over 2,000 calls and, on numerous occasions, provided a third due ambulance to handle the "surge". At a recent meeting with the New Hampshire Bureau of EMS field representatives, they indicated that McGregor may be the busiest volunteer EMS service in the state.

Training and education remain cornerstones for providing quality, advanced level care, as well as in attracting new members and training the community at-large.

2013 ACCOMPLISHMENTS:

- ❖ Responded to a record number of EMS calls with 99.9% availability of first and second due ambulances (i.e., nearly simultaneous multiple requests). Responses for a third due ambulance were answered 89.5% of the time thus reducing the need for a mutual aid ambulance. Call volume has surged over the past few years increasing from approximately 1600 calls in 2010 to nearly 2,000 calls in 2013.
- ❖ For weekends during predictably busy times, staffed a minimum of two ambulances at all times, and frequently three. Also staffed four and up to six ambulances for high surge periods (i.e., UNH Commencement, Homecoming and concerts, as well as World Series Game 6 and Halloween).
- ❖ Implemented an off-duty response program designed to improve response times for second and third due calls.

- ❖ Launched a successful recruiting campaign leading to the hiring of five per-diem paramedics, as well as welcoming an additional 25 new EMT's – each of whom serves a probationary period.
- ❖ Selected Paramedic Amanda St. Martin as Training Officer.
- ❖ Initiated an Advanced EMT program (NH Bureau of EMS requirement) via the McGregor Institute of EMS. To date, have trained approximately 100 EMT and Advanced students. Additionally, current McGregor EMT-Intermediates are transitioning to the more Advanced EMT level.
- ❖ Conducted 24 CPR/AED, First Aid, and Babysitting classes open to the public in Durham. Ten other classes were held in the Oyster River School District.

- ❖ Trained over 5,000 students through McGregor's CPR program that is taught in schools, libraries, day cares, medical offices, and religious institutions around the state.

- ❖ Instrumental in placing five additional Automatic External Defibrillators (AED's) in the Town.

- ❖ Launched a fund drive in December 2013 with over 10,000 mailings to community members, UNH faculty/staff, and McGregor alumnae.

- ❖ Selected by The Financial Exchange, a long running radio program on WRKO AM 680 and locally on WTSN AM 1270 in Dover, to be interviewed live on the show on December 13, 2013. The Financial Exchange donated to McGregor in recognition of our service to the communities.

- ❖ Recognized by the National Collegiate Emergency Medical Services Foundation for commitment and dedication to the New Hampshire Emergency Medical Services System.

- ❖ Redesigned the McGregor Institute of EMS website utilizing staff personnel at a significant cost savings.



Durham House of Pizza owner Steve Petrovitsis learns CPR techniques being taught by Jacob Pelton of McGregor EMS. Photo Courtesy McGregor EMS

2014 GOALS:

- ❖ Continue to provide a high level of emergency care to the Durham community at an extraordinarily reasonable cost.
- ❖ Remain the premier EMS training agency in southern New Hampshire.
- ❖ Train and educate McGregor personnel to the highest level practical and to purchase state-of-the-art equipment.
- ❖ Continue to implement the goals and strategies as established by the Board of Directors.

- ❖ Continue to work in close cooperation with the Durham Fire and Police Department partners in order to jointly address the various needs of the community.

- ❖ Develop new and revise existing policies and procedures to better reflect the needs and expectations of the community.
- ❖ Foster community relations and develop further partnerships with Durham's business community.

POLICE DEPARTMENT

DAVID KURZ, Chief

This is the eighteenth annual report I have completed during my tenure as police chief for the Durham community. I remain honored to lead an organization as talented as the Durham Police Department comprised of so many compassionate and professional employees, all of which are dedicated to meeting the needs of the Durham community.

The department is proud of the many relationships and partnerships that have resulted in the formulation of a number of programs within the community over the years. Many of these programs involve partnerships with different organizations throughout the community such as the Durham Business Association, Durham Landlords Association, as well as the Oyster River Cooperative School District. These collective efforts are designed to provide a safe, quality place for people to live, work, and attend the University of New Hampshire.

During the 2013 budget deliberations the 19th officer position was reinstated by the Council after having been removed in previous budget years. A selection process was instituted and CJ Young was selected to fill this reinstated position. Shortly thereafter, Officer David Carpenter resigned and another strong candidate identified in the earlier selection process was offered employment to fill Officer Carpenter's vacancy. Max Castricone was hired and will graduate from the New Hampshire Police Academy the end of December. Later in the year, veteran officer Michelle Montville tendered her resignation to accept employment with the New Hampshire State Police. Michelle's talent, work ethic, and commitment to the community will be missed. However, the department is pleased that she is fulfilling her lifelong dream to be a State Trooper.

Almost simultaneous to Michelle's selection process with the New Hampshire State Police, the department received word from the Federal government that the Durham police was successful in securing a highly competitive grant to hire an additional police officer. This officer will allow the department to create a Problem Oriented Policing (POP) position focusing on issues associated with rental housing. With two vacancies pending, another selection process was instituted which identified David Skelly and Katie Bolton. Both David and Katie will be attending the New Hampshire Police Academy in January 2014. These two officers will bring the department to full staff.

One critically important aspect of the department's hiring process, unique to Durham, is that it engages the expertise of residents to participate in the selection process. Their insight as to who will best serve the residents of Durham is not only appropriate but outstanding! The department wishes to thank Janice Aviza, Ellen Karelitz, Andrew Corrow, and Councilor David Howland for giving their time, energy, and knowledge and for offering their exceptional insight during the oral board process.

This was an exciting year for new arrivals to the department, including the birth of four children to staff members. Absence of the department's valued personnel for births, training, and other requirements placed significant strain on its ability to remain in a proactive mode. With increases in calls for service and arrests up 15% from last year's data, there was significant necessity to prioritize service requests by severity and the

nature of the call. However, it appears that the Police Department's hypothesis that well-managed student rental property will reduce the need for police intervention has proven true ... at least for two years.

The Cottages of Durham, with over 600 student residents, only generated four calls for service during the 2012/13 academic year. Continuing involvement in the initial planning process and ensuring student housing is in appropriate locations offers an alternative strategy that may diminish disruptions during the late night hours, or at least hearing it in residential neighborhoods. While seeking various approaches, it is clear that any successful strategy must include multiple partners.

2013 ACCOMPLISHMENTS:

- ❖ Developed a grant proposal that resulted in the award of \$125,000 to support the hiring of an additional police officer from the Department of Justice Community Oriented Policing (COPS) office.
- ❖ Worked collaboratively and proactively with the Durham Landlords Association to enhance their business environment while reducing the need of police to respond to rental property.
- ❖ Maintained the nationally accredited "excellence status" during the year and continue to prepare for an inspection in March of 2014.
- ❖ Continued to engage Volunteers In Policing Service (VIPS) at the department that has mobilized citizens to assist the department with support services such as data analysis and other support services.

The department continues to work collaboratively with its community policing philosophy to provide law enforcement services with a dedication toward customer service and creation of partnerships. The Durham police further commits to maintaining an open dialogue between the police and residents to create and sustain an environment where each one learns to help the other.

Thank you to the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. The department looks forward to providing the level of service that the Durham community has come to expect from its' police department. ↶

5 PUBLIC WORKS

DIRECTOR OF PUBLIC WORKS
ENGINEERING DIVISION
OPERATIONS DIVISION
SOLID WASTE DIVISION
WATEWATER DIVISION
WATER DIVISION

DIRECTOR OF PUBLIC WORKS MICHAEL LYNCH

As in past years 2013 was an extremely productive and challenging year for the Department of Public Works (DPW). One of the most signature projects the department continues to work on is the new Spruce Hole Aquifer Municipal Well Project that began in 2011. This will give Durham an excellent forth water supply for many years to come.

This past year was one that challenged the DPW with a three-day snow storm on February 8th, 9th, and 10th. The February 8th -10th snow storm was declared a Federal disaster in New Hampshire for which Durham received \$21,000 from the Federal Emergency Management Agency. In addition, the department responded to 24 other winter events.

The Town and the Department of Public Works continue to educate and challenge staff with a continuous improvement strategy to meet the needs of a vibrant community. DPW continues to advance its technology in an effort to increase utility infrastructure systems in order to enhance the Town's commercial tax base.

As in past years, the roadway resurfacing program was the department's top priority. In 2013, the department successfully resurfaced Griffith Drive, Garrison Avenue, Young Drive, Beech Hill Road, Pendexter Road. The department also reconstructed Pinecrest Lane and Wiswall Road. DPW is thankful that the Town continues to support the road resurfacing program and understands how vital this program is to the Town's transportation system. Good roads benefit all Town residents and provide a sense of community pride and economic development.



Other accomplishments in 2013 included the replacement of a 2002 dump truck with a 2013 Peterbilt dump truck and the purchase of Volvo rubber tire excavator.

DPW Administration (back row): Michael Lynch, Director of Public Works; David Cedarholm, Town Engineer; (front row, l-r): Janice Richard, Assistant to the Director of Public Works; Douglas Bullen, Assistant Director for Operations; April Talon, Assistant Town Engineer

GOALS FOR 2014:

- ❖ Continue the engineering of an additional water supply well at the Spruce Hole Aquifer located off of Packers Falls Road.
- ❖ Roadway resurfacing of Bayview Road, Beards Landing, Briarwood Lane, Bunker Lane, Cutts Road, Denbow Road, Frost Drive, Littlehale Road, and Woodside Drive.
- ❖ Implement additional speed tables to calm traffic with the award of a Safe Routes to School Grant from the New Hampshire Department of Transportation.
- ❖ Complete new wastewater and storm water ordinances.
- ❖ Replace the twelve year old International dump truck.
- ❖ Complete a renovation of the Pettee Brook parking lot including traffic calming, special treatment sidewalks, and connecting path to a new commercial development.
- ❖ Complete repairs of the Main Street railroad bridge.
- ❖ Replace the Littlehale Brook which crosses Coe Drive.
- ❖ Replace the Coe Drive sidewalk.
- ❖ Hopefully receive Hazard Mitigation funding from FEMA for construction of culverts to alleviate flooding at both Bennett Road and Longmarsh Road.

In closing, I would like to once again say what a pleasure it was to serve the residents of Durham in 2013. I would also like to thank the staff of the Department of Public Works for a great year, as we look forward to continuing to make Durham a very special place to live and work in 2014. 🍷

ENGINEERING DIVISION

DAVID CEDARHOLM P.E., Town Engineer

The Engineering Division is responsible for a wide range of projects involving the Town's water, wastewater, and stormwater systems, dams and bridges, road improvements, and infrastructure mapping, and 2103 was busy in all categories. The engineering staff includes a full-time Town Engineer and full-time Assistant Town Engineer who provide technical support to Durham citizens and property owners in addition to Town staff, committees, and boards concerning all of the Town's infrastructure and assets. The following is a list of Engineering Division projects and their status for 2013.



- ❖ Oyster River Integrated Watershed Management Plan – Continuing its 2nd year of innovation
- ❖ Spruce Hole Well and Artificial Recharge (AR) – Construction expected in 2014
- ❖ Lamprey River Flow and Water Withdrawal Monitoring – Ongoing
- ❖ Lamprey River Water Management Plan– Complete
- ❖ Water Meter Upgrade Project – Complete; managing data collection, monthly consumption, bill reconciling
- ❖ Wastewater Collection System Wide Study – 95% complete
- ❖ Old Concord Road Wastewater Pump Station Rehabilitation – Construction 95% complete
- ❖ 4 Stage WWTP Biological Nutrient Removal Pilot – Design complete, construction contract awarded
- ❖ Wastewater Treatment Plant Sludge Dewatering Upgrade – Design complete, construction contract awarded
- ❖ Wastewater Inflow/Infiltration Removal Projects – Faculty Road/College Brook Sewer rehabilitation complete
- ❖ Annual Sewer Manhole Repair/Replacement Program – Ongoing
- ❖ Wastewater Facilities Plan Update – Complete
- ❖ New Water Ordinance – Complete
- ❖ River Road Rain Garden No.1 – 75% Complete
- ❖ Oyster River Road Rain Garden No.2 – Design underway
- ❖ Landfill Post-Closure Monitoring – Continued
- ❖ Miscellaneous Culvert & Outfall Rehabilitation Projects – Engineering designs underway
- ❖ Coe Drive Culvert Replacement Project – Construction in 2014
- ❖ Main Street & Crommet Creek Bridge Rehabilitation Projects – Engineering design underway
- ❖ Development Project Utility Review & Oversight – Mast Road Apartments (Lodges of West Edge), Sophie Lane, Perley Lane, 10 Pettee Brook Lane, Sora, Madbury Commons, Orion Main Street

During the New England Water Environment Association (NEWEA) 2013 Annual Conference, Durham's WWTP Superintendent Daniel (Dan) Peterson was named 2012 Regional EPA Wastewater Treatment Plant Operator of the Year. On January 30, 2013, Dan attended the NEWEA awards luncheon at the Boston Marriott Hotel/Copley Place where he was formally recognized by the NH Department of Environmental Services for his outstanding work over the past five years operating and managing the treatment plant. (l-r: Mark Spinale, EPA Region 1, Daniel Peterson, David Chin, EPA Region 1).

- ❖ 2013 Safe Routes to School Grant Project – Design underway
- ❖ Utility & Site Construction Inspections – Lodges at West Edge (Peak) 75% complete
- ❖ Continued infrastructure mapping and development of the Town’s Geographic Information System (GIS) – ongoing

A growing task has been the inspection of site work and underground utility installations associated with new developments. The construction inspections at the Lodges of West Edge site involved three engineering interns from the University of New Hampshire and assistance from the firm of Tighe & Bond. It has been a very busy year for permitting with 37 driveway permits, 29 excavation permits, and 17 water/sewer connection permits. Managing the new water metering system proved a challenge since many bugs needed to be worked out. Regardless, it is already revealing significant benefits to the Town, including notable water conservation savings and higher revenues.

For technical questions and concerns, contact either Town Engineer Dave Cedarholm or Assistant Town Engineer April Talon at 603-868-5578. Although staff may be unable to provide a solution to a problem on private property, they may be able to assist residents in developing other options. ☞



OPERATIONS DIVISION

DOUGLAS BULLEN, Assistant Director for Operations

Operations Division (l-r): Steve Valpey, Glen Clark, Burton Austin, Mark Wheat, Brian Beers, Shane Bickford, Sam Hewitt, Ray LaRoche, Jr.; (kneeling): Dwight Richard

I want to assure Durham residents that the Operations Division is trying its best to reduce expenditures without affecting services. This is reviewed on a daily basis and will continue to be monitored every year, regardless of the economic situation, as the Operations Division strives to be one of the most efficient departments in Durham.

2013 ACCOMPLISHMENTS:

- ❖ Responded to a total of 19 weather-related events.

- ❖ Completed the 2012 road program on time and within budget. Continental Paving of Londonderry, NH was the low bid contractor for this year. Town crews also completed drainage and sidewalk replacement on the various roads being repaired.
- ❖ Completed the fall and spring Town-wide clean up. Over 50 tons of bulky material was collected and processed and just under 5 tons of brush and leaves were also collected.
- ❖ Made major drainage improvements to various roadways.
- ❖ Cleaned and inspected 175 catch basins.
- ❖ Painted all center and edge markings on roadways. Completed crosswalk, colored walks, and symbol painting.
- ❖ Screened over 5000 cubic yards of gravel to be used for winter road treatment. The finished product of sand will be mixed with salt. This material comes from the Town-owned pit on Packers Falls Road.
- ❖ Maintained and serviced Town-owned vehicles.
- ❖ Maintained all Town-owned parks, land, and buildings.
- ❖ Assisted with the 4th of July Celebration and annual Tree Lighting Celebration.
- ❖ Entered into a contract with Rink Services Group of Epping, NH for management of the Churchill Rink at Jackson's Landing Recreational Area for the 2013/2014 skating season.

SOLID WASTE DIVISION

DOUGLAS BULLEN, Assistant Director for Operations

A continued rebound in the recycling market made for a good year in 2013. Cardboard prices remained high at the start of the year, but did come down in the fall. Metal prices remained strong throughout the year. 2013 should be an interesting and exciting year for the division. This coming year will give the division time to review its operation as it will be looking to purchase a new collection vehicle. The division will continue to market its materials in a manner that makes both sound fiscal and environmental sense.

2013 ACCOMPLISHMENTS:

- ❖ Completed the fall and spring residential curbside collection programs.
- ❖ Revised, amended, and distributed the yearly informational newsletter.
- ❖ Continued to explore all possible options and methods for disposal and recycling programs.
- ❖ Maintained employee New Hampshire Department of Environmental Services solid waste certifications through training programs.
- ❖ Continued monitoring the single stream collection program for the Town's Friday commercial collection. ↩

SOLID WASTE DIVISION STATISTICS

TONS OF MATERIAL MARKETED	2013	2012	2011
Recycling Revenue _____	\$36,996	\$36,082	\$61,249
Tip Fee Avoidance _____	\$40,176	\$41,859	\$38,466
OTHER MATERIAL RECYCLED:			
Commingled Containers _____	265	300	301
Car Tires _____	7	4	9
Waste Oil - gallons _____	735	715	728
Antifreeze - gallons _____	90	0	0
Leaves _____	19	19	18
Electronics _____	14	21	17
Propane Tanks - each _____	248	245	189

SOLID WASTE DIVISION STATISTICS (CONT.)

TONS OF MATERIAL MARKETED	2013	2012	2011
RECYCLABLE MATERIAL:			
Mixed Paper	307	312	340
Cardboard	130	131	130
Scrap Metal	69	99	39
Car Batteries	1	1	2
Single Stream	70	64	62
Aluminum Cans	2	N/A	N/A
Totals	579	607	573
MATERIALS DISPOSED:			
Curbside Collection	1568	1565	1578
Bulky Waste	184	190	180
Construction & Demolition	218	183	194
Electronic Stickers Sold	521	637	626

WASTEWATER DIVISION

DANIEL PETERSON, Superintendent

In 2013 the Wastewater Division staff once again did an amazing job optimizing the treatment plant to produce a low nitrogen discharge into the Oyster River and Great Bay.

The division bid a fond farewell to Laboratory Technician Nick Shonka who departed his position to further his educational studies full-time. David Lovely was hired in June as the new Laboratory Technician. Mr. Lovely brings years of wastewater experience to Durham, and with his skills, has been a great fit for the treatment plant.

As one of the oldest sewer lines in Durham, 1,800 feet of the College Brook sewer line was relined due to its age and structural integrity. The work was completed by Wright Pierce Engineers and Insituform. 1,100 feet of sewer pipe was also relined due to age and deterioration. All house service connections feeding into the sewer main were also grouted to ensure ground water was not infiltrating into the sewer line. This work was also completed by Wright Pierce Engineers and Insituform.

The Old Concord Road sewage pump station was completed. This new pumping facility has all new energy saving pumping equipment along with an energy efficient building. It also has a new telemetry control system to enable all alarms and control at the Wastewater Treatment Plant. The new pumping capacity is greater than the old pumps for possible expansion of the West end of Town.

An extensive sewage flow monitoring study was completed throughout the Town with six flow measuring devices over the past year. This study was completed to understand and pinpoint where ground water may be entering the



Wastewater Division (l-r): Lloyd Gifford, Daniel (Max) Driscoll, Steve Goodwin, Daniel Peterson, Superintendent of Wastewater; David Lovely

system. This study will also guide the Town in identifying the areas that need to be addressed and prioritized for future rehabilitation of the sewage lines.

Upgrades for the sludge dewatering and the pilot study for the secondary aeration treatment have been awarded to Keymont Construction. The construction will begin in February 2014 with the majority of the work being done in the summer months of 2014. This final project will consist of lower dewatering costs, as well as lower nitrogen levels of the treatment plant discharge.

Various projects throughout the year were also completed, including rehabilitation of the primary sludge feed pumps, rebuilding the recycle pump, fence line landscaping, and lots of painting throughout the facility.

The staff was recently featured in a national wastewater magazine, the superintendent was recognized by the Environmental Protection Agency, and a zero deficiency inspection by the New Hampshire Department of Environmental Services highlighted the year's accomplishments. The division is proud to serve the Town and its residents and looks forward to a new and exciting year. ↻

WASTEWATER DIVISION STATISTICS			
Permit Parameters	2013 Avg	2012 Avg	2011 Avg
Effluent Flow (MGD)	0.95	0.85	0.92
Influent Flow (MGD)	0.87	0.78	0.85
Effluent TSS (MG/L)	8.1	11.6	5.6
% TSS Removal min.85%	96.0	95.2	97.1
Effluent BOD (MG/L)	4.8	5.2	5.2
% BOD Removal min. 85%	96.9	97.5	97.4
Total Effluent Flow (MG)	346	310	334
Total Influent Flow (MG)	319	286	308
Total Septage Received (Gal)	53,150	96,050	111,300
MGD.....Million Gallons per Day		MG/L.....Milligrams per Liter	
TSS Total Suspended Solids		MG.....Million Gallons	
BOD..... Biochemical Oxygen Demand		Gal.....Gallons	



At the Town Election held on March 12, 2013, residents approved a referendum question authorizing the issuance of not more than \$2,500,000 of bonds or notes, issued in accordance with the provisions of the Municipal Finance Act (RSA 33), for the replacement of the sludge dewatering equipment at the Wastewater Treatment Plant and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

Durham's wastewater sludge dewatering facility dewateres the slurry of liquid and solids, otherwise known as sludge, which is removed during the wastewater treatment process. The facility's existing sludge dewatering equipment (above) had an expected life span of twenty years. It is now in its twenty-sixth year of operation and has exceeded its usable life. Funding for the improvement will be shared 1/3 Durham (or \$833,333) and 2/3 UNH in accordance with the Water and Wastewater Systems Agreement dated November 2005 between the Town of Durham and the University of New Hampshire.

WATER DIVISION

DOUGLAS BULLEN, Assistant Director for Operations

2013 ACCOMPLISHMENTS:

- ❖ Conducted inspections of all Town water facilities.
- ❖ Monitored all water production at the Lee well and its incorporation into the system.
- ❖ Tested for lead, copper, and bacteria as required by the Environmental Protection Agency and the New Hampshire Department of Environmental Services.
- ❖ Worked with the University of New Hampshire Water Department and Treatment Plant to produce potable water to the UNH/Durham water system.
- ❖ Completed fall and spring water readings.
- ❖ Flushed and inspected all water main lines and gates in cooperation with the University of New Hampshire Water Department.
- ❖ Assisted with the new remote read water meter installation project .
- ❖ Installed two new hydrants and replaced one hydrant.
- ❖ Repaired water main breaks in four locations. 4

6 TOWN SUPPORTED ORGANIZATIONS

AIDS RESPONSE SEACOAST
AMERICAN RED CROSS-NEW HAMPSHIRE REGION
CASA OF NEW HAMPSHIRE
CROSS ROADS HOUSE
GOODWIN COMMUNITY HEALTH
HOMELESS CENTER FOR STRAFFORD COUNTY
LAMPREY HEALTHCARE
OYSTER RIVER YOUTH ASSOCIATION
SEXUAL ASSAULT SUPPORT SERVICES
STRAFFORD REGIONAL PLANNING COMMISSION
THE HOMEMAKERS HEALTH SERVICES

AIDS RESPONSE SEACOAST

RICHARD B. WAGNER, Executive Director

Founded in 1987, AIDS Response Seacoast (ARS) is a non-profit community-based AIDS Service Organization dedicated to providing education, direct assistance, and advocacy for persons and communities affected by HIV/AIDS. ARS is based in Portsmouth and serves the communities of Rockingham and Strafford counties in New Hampshire. All services are provided free of charge.

2013 ACCOMPLISHMENTS:

Client Services Department: The Client Services Department provided services to 110 clients in 2013. Clients received a wide range of services, including emergency housing and utility assistance, transportation, access to the client food pantry and nutritional counseling, medical advocacy, and emotional support. A variety of social supports and events were also provided to clients, including in-service trainings to learn more about their disease and feel more empowered when making medical decisions. ARS also offered support groups for its clients to assist them in talking with others affected by HIV/AIDS and develop strategies for coping with their illness.

Education/Prevention Department: The Education and Prevention Department continued to provide education and outreach to people of all demographics throughout the agency's service area. AIDS Response Seacoast's Speakers Bureau presented many programs throughout the area, as well as making presentations at the University of New Hampshire. ARS looks forward to working more with the University of New Hampshire and the Oyster River Cooperative School District in the future.

GOALS FOR 2014:

- ❖ Continue to raise awareness through community programs and the local media. FACT: One in four new HIV infections occurs in youth ages 13 to 24 years. The work of ARS is needed just as urgently today as it has been for the past 30 plus years of the HIV pandemic.
- ❖ Continue to grow the Speaker's Bureau program and work more closely with area schools to spread the word about the dangers of unsafe practices and to promote healthy choices.
- ❖ Continue to educate the state legislature about the need for continued funding for the HIV/AIDS services in the State of New Hampshire. 🗣️

AMERICAN RED CROSS NEW HAMPSHIRE REGION

STEPHANIE COUTURIER, Chief Development Officer

The American Red Cross staff and volunteers provide support and relief after a disaster, emergency preparedness training, courses in health and safety, blood drives, volunteer and youth leadership opportunities, and aid to military families.

All Red Cross assistance is free to disaster victims. The Red Cross is a non-profit organization that receives no annual federal funding.

Disaster Services: Red Cross-trained volunteers make up the New Hampshire Disaster Action Teams which respond to disasters in Durham and towns throughout the state. This disaster action team is a group of volunteers who are specially trained to provide disaster relief and emotional comfort. They are available to respond at any time, day or night, to disasters in their communities and surrounding towns.

During 2012-13, the Red Cross disaster volunteers throughout New Hampshire worked with 214 disaster cases, helping a total of 613 people (an average of more than four disasters a week). Most local disasters were residential fires.

Medical Careers Training: Because of the training and/or testing through the Red Cross LNA training program in New Hampshire, 522 Licensed Nurse Assistants and Phlebotomists (those who draw blood) entered the healthcare field last year.

Health and Safety Classes: The Red Cross focuses on safety and prevention through its many training courses. Courses such as Adult, Infant, and Child CPR, AED training, First Aid, water safety, disaster training, first responder, and Babysitter's Skills. In all its training courses, the Red

Cross tries to impart hope and confidence along with skill and knowledge. Throughout all of New Hampshire, 12,560 enrollees were trained through health and safety classes. 458 Durham residents were among that 12,560, and

these residents received training for CPR, First Aid, AED use, aquatics, and/or caregiving.

Biomedical Services: Last year, blood drives in the New Hampshire area collected 66,316 units of life-saving blood, with 24 blood drives in Durham, collecting 1,511 units of lifesaving blood.

For more information on the American Red Cross, visit www.redcross.org/nh. ↗

CASA OF NEW HAMPSHIRE

ERIC ZULASKI, Marketing and PR Assistant

Through its Court Appointed Special Advocates (CASA) and Guardians ad Litem (GALs), CASA of New Hampshire advocates for abused and neglected children by:

- ❖ Gathering information from everyone involved in the child's life: teachers, health care providers, counselors, coaches, parents, and foster parents.
- ❖ Visiting with the child at least once per month to check on their well-being, form a more complete snapshot of the child, and lend encouragement.
- ❖ Attending each court hearing to speak for the child, answer questions, and generally advocate for the child's best interests, whatever they may be.
- ❖ Becoming an expert on that one child's situation and making sure that she/he is more than just a court docket number.

All of the children CASA serves are victimized children (from 0–18 years) who have been thrust into the New Hampshire court system because they suffered injury at the hands of their parents and primary caretakers, the very individuals who are supposed to protect and nurture. Some come from heavily populated urban and suburban areas of New Hampshire and some from the most remote corners.

In New Hampshire every year, hundreds of these children come to the attention of the courts through investigation done by the Division of Children, Youth & Families (DCYF). In 2013, CASA served 129 children in Strafford County. Children from the Town of Durham are counted in those numbers. As children may be moved to different living arrangements (e.g., foster care or with other family members) outside of their hometowns, cases are tracked by court or by county.

CASA seeks to provide a volunteer advocate for every child who needs one. Currently, there are 33 active CASA volunteers in Strafford County who provide a voice for area children, including those from the Town of Durham. Recruitment and awareness events and trainings are held throughout the year with the goal of increasing these numbers.

To learn more about CASA of New Hampshire, [visit www.casanh.org](http://www.casanh.org). ↗

COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

BETSEY ANDREWS PARKER, Executive Director

Community Action Partnership (CAP) of Strafford County is a 501(c)(3) private non-profit organization established in 1965 under the provisions of the Equal

Opportunity Act of 1964. CAP works with community, state, and federal partners to assist more than 10,000 people each year. The majority of program participants have extremely low incomes (below 75 percent of the federal poverty threshold). CAP's mission is to educate, advocate, and assist people in Strafford County to help meet their basic needs and promote self-sufficiency.

2013 ACCOMPLISHMENTS:

- ❖ Provided more than \$2.9 million in federal fuel assistance to nearly 3,500 households in Strafford County during the 2012-2013 heating season. A total of 14 households in Durham received \$12,465 in fuel assistance.
- ❖ 29 households received a discount on their electric bill through the agency's Electrical Assistant Program at a value of \$9,860. The average benefit was \$340.
- ❖ Provided the Senior Transportation bus which offers low-cost rides to anyone age 60 and over to shops, grocery stores, and pharmacies four days a week, including an estimated 246 rides for Durham residents in 2013.



CAP's Family Wellness program is designed to work with families during periods of high stress. This program assists families and children by promoting family strengths and decreasing stress by providing information, resources, guidance, and support. Photo Courtesy CAP

CAP operates emergency food pantries in Dover, Farmington, and Milton and a Summer Meals program. This past summer CAP provided 12,500 free breakfasts and lunches to children ages 18 and under at 10 different sites around the county.

Without the services provided by CAP, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, job training and employment services, transportation, emergency shelter, and assistance with obtaining and retaining housing and referrals to other agencies. In addition to the administrative office located in Dover, CAP maintains its outreach capacity by operating offices in Farmington and Dover and Head Start Centers in Dover, Farmington, Milton, Rochester, and Somersworth.

The Community Action Partnership of Strafford County has 103 employees and an \$8.5 million dollar operating budget. It receives federal, state, and local funding as well as United Way grants, foundation and charitable grants, fees for service, private business, and individual donations.

Looking ahead to 2014, CAP is focusing its efforts to better serve those who are homeless and those at risk of homelessness so they may obtain or retain housing. CAP recently launched its Coordinated Access Program to provide these homeless prevention and diversion services, as well as shelter referrals to individuals and families in Strafford and Eastern Rockingham counties and the towns of Kittery and Eliot, Maine who are homeless or at risk of becoming homeless. ↵

CROSS ROADS HOUSE, INC.

MARTHA STONE, Executive Director

Homelessness continues to be widespread in New Hampshire. A one-day count of homeless people in January found 27 families and 47 individuals in Strafford County alone. Residents throughout the region continue to struggle with the cost of housing, which is often compounded by transportation and child care costs, substance abuse, or mental illness. Cross Roads House provides:

- ❖ Emergency and transitional shelter.
- ❖ Dinner prepared by volunteers, seven nights per week.
- ❖ Needs assessments and case management services delivered by staff social workers.
- ❖ Access to services on-site: medical, dental, mental health care, and substance abuse counseling).
- ❖ Referrals to services throughout the community (e.g., public housing and specialty medical care).
- ❖ Support and direction to secure employment and return to permanent housing.

2013 ACCOMPLISHMENTS:

- ❖ At year end, June 30, 2013, Cross Roads House sheltered 386 people, including 26 families with 51 children.
- ❖ 83% of families and 75% of individuals leaving the transitional program moved directly to permanent housing or returned to family.
- ❖ Volunteers prepared and served nearly 20,000 meals. Among the Cross Roads House volunteers from Durham were several members of the Community Church of Durham UCC, the University of New Hampshire Catholic Student Organization from St. Thomas More Church, and the University of New Hampshire InterOperability team.

GOALS FOR 2014:

- ❖ Continue piloting a new “Coordinated Access” centralized intake system. The mission of this system is to provide individuals and families at risk of, or experiencing homelessness with a single point of entry to access shelter and diversion/prevention assistance to insure they receive the right services at the right time.
- ❖ Reduce the visit length and increase the number of residents moving directly to permanent housing.

Less than one quarter of Cross Roads House’s costs are covered by state and federal grants. The organization depends on municipalities to help deliver services. Over the years, the residents of Durham have generously supported Cross Roads House. Thank you for continuing to support this effort. To learn more about Cross Roads House, Inc., visit www.crossroadshouse.org. ↗

GOODWIN COMMUNITY HEALTH

JANET ATKINS, Executive Director

2013 ACCOMPLISHMENTS:

During the period of January 1, through October 31st, Goodwin Community Health (GCH) saw patients, in 62 visits. This was a 29% increase in patients. Approximately 46% of these patients were on a sliding scale because they had no insurance, 22% were on Medicaid, 15% Medicare,

and 17% were insured. The patients without insurance had an average discount of 47%, or \$4,525 in total. The three top services sought during this time were one for Primary Care, two for Dental, and three for Prenatal.

GOALS FOR 2013:

- ❖ Continue outreach to the community about services offered.
- ❖ Work closely with the University of New Hampshire Health Services in order to coordinate care during the summer.
- ❖ Present information at a Town Council meeting about the services offered by GCH. ↩

HOMELESS CENTER FOR STRAFFORD COUNTY

SUSAN M. FORD, Executive Director

The Homeless Center for Strafford County (HCSC) provides safe and supportive seasonal overnight shelter for single women and families during the winter months. A secondary objective is to empower the homeless through professional case management and/or as a referral service to help the homeless live more self-sufficient lives.

Under New Hampshire Revised Statutes Annotated (RSA 165), every community is required to “relieve” a homeless person who comes to them for assistance, and the shelter provides this service as opposed to costly motel/hotel stays. One of the best benefits to a town or city in having a local shelter is to save Town funding in the long run. When a client is sent to a shelter, not only is it less expensive than a hotel or motel stay, but the client receives the necessary case management, which is critical to their success on the path to self-sufficiency.

2013 ACCOMPLISHMENTS:

- ❖ Housed to date 36 individuals, 13 households, and 20 children.
- ❖ Provided an emergency shelter option.
- ❖ Provided case management.
- ❖ Provided nutrition classes and parenting classes.
- ❖ Provided community resource building.
- ❖ Provided clothing, food, prescription aid, transportation aid, replacement ID's etc.
- ❖ Budgeting education.
- ❖ Job search and interviewing skills.
- ❖ Emergency Food Pantry.
- ❖ Referrals to needed services such as mental health counseling, substance abuse counseling, rental assistance, security deposit programs, workforce training, etc.
- ❖ Transitional housing. There are currently three apartment units for rental of 18-24 months for families working on long-term goals.

GOALS FOR 2014:

- ❖ To expand classes offered at the shelter. Currently, parenting classes are offered weekly, as well as nutrition classes in the fall.

- ❖ Plan to continue the expansion of the classes and resources offered on site.

Beyond the primary mission to aid the homeless population, the Homeless Center encourages related activities, including recruitment, training, scheduling, and support to the volunteers during the operating season. HCSC also engages with other local agencies in a coordinated and focused effort to provide for and meet the needs of the homeless population throughout Strafford County.

To learn more about the HCSC, visit www.homelesscenterforstraffco.org. ↗

LAMPREY HEALTH CARE

DEBBIE BARTLEY, Director of Community Services

Thank you Town of Durham for your support. Lamprey Health Care (LHC) provides comprehensive care to the residents of southeastern New Hampshire, including primary care, prenatal care, pediatric care, reproductive health services, alcohol and substance abuse counseling, nutrition counseling, diabetes education, Reach Out and Read (an early literacy program), and senior transportation. To schedule an appointment, please call 603-659-3106. For more information, visit the Lamprey Health Care's website at: www.lampreyhealth.org

Durham residents utilize Lamprey's Transportation program for shopping trips, medical appointments, and monthly recreational outings. Vans are handicap accessible and drivers are trained Transportation Health Workers who receive Patient Assistance Training. Access to essential services makes it possible for seniors to remain self-sufficient and in their own homes. Handicap accessible buses take seniors and those with disabilities to the grocery store, pharmacy, doctor, or bank and provide a good opportunity to socialize. The service is door-to-door and reservations are made through the transportation manager or with one of the agency's twenty senior volunteers by calling 1-800-582-7214 or 659-2424 Monday-Friday, 8:00 AM to 4:00 PM.

Durham residents benefit from Lamprey's school dental program. Dental hygienists go into the elementary schools and provide examination and education, as well as referrals to follow-up care. Students who need follow-up work may be seen in LHC's dental office, Healthy Smiles Dental Center, located in Raymond, New Hampshire.

2013 ACCOMPLISHMENTS:

Medical Visits: 177 Durham residents made 654 visits to Lamprey Health Care.

In 2013, Lamprey Health Care provided \$761 in free or reduced fee care to Durham residents.

Transportation Units of Service: A unit of service is one ride to a destination. 81 rides were provided to Durham's senior citizens. The cost of a unit of transportation service is approximately \$10. Unit costs vary greatly depending on the number of people in a vehicle and the distance traveled. ↗

OYSTER RIVER YOUTH ASSOCIATION

SUSAN CILIA, President, Board of Directors

Oyster River Youth Association (ORYA) is a 501(c)(3) non-profit organization whose mission is to provide inclusive, fair, diverse, and developmentally-appropriate recreational programs to the youth of Durham, Lee, Madbury, and surrounding communities. ORYA meets the



ORYA's bantam hockey team celebrated winning the Seacoast Hockey League tournament championship during its 2010-2011 season. Photo Courtesy ORYA

changing needs of the children and families in its community for sports and recreational activities by acquiring and maintaining facilities, promoting volunteerism, and seeking collaborative and strategic partnerships. Programs provide opportunities for children from pre-school through eighth grade with a small number of programs extended into high school-aged children. The Central Office is housed in the Town of Durham's former District Court building located at 2 Dover Road in Durham. A Board of Directors governs ORYA, which holds monthly meetings open to the public.

Association volunteers are comprised of residents from the Towns of Durham, Lee, and Madbury and other outside communities working together to create and maintain youth recreational opportunities for all children. Most of the participants (approximately 95%) reside in the Towns of Durham, Lee, and Madbury. The out-of-town participants typically pay a surcharge to participate in ORYA programs.

For outdoor activities, ORYA generally relies on the use of Town fields such as Woodridge Park, Little River Park, Stevens Field, Demerritt Fields, Madbury Fields, and Tibbetts Field. ORYA has developed and maintained a relationship with the University of New Hampshire for the use of the football stadium and their Campus Recreation fields. Indoor activities are generally held within Oyster River Cooperative School District and University of New Hampshire buildings. The majority of the ice programs are hosted at Durham's Churchill Rink on Old Piscataqua Road and the Whittemore Center where participant fees offset ice rental costs.

The operating costs of programs organized and managed by ORYA are met through participation fees and by annual contributions from the Towns of Durham, Lee, and Madbury. Fund-raising and donations offset various program costs, scholarships, adding new programs, and assist in capital funding of various programs.

During Fiscal Year 2013, ORYA completed its expansion project of Tibbetts Field. Once completed this project more than doubled the field space in the location. ORYA hosted a large number of high volume events that catered to both ORYA participants, community members, and traveling families from out-of-town.

2013 ACCOMPLISHMENTS:

- ❖ Cross-ice recreation hockey tournament at the Whittemore Center that hosted teams of ages 8 and under – both Oyster River teams and teams from around the state in attendance.
- ❖ Grades 5th through 8th 3 vs. 3 basketball tournament – both Oyster River players and players from around the state in attendance.
- ❖ Seacoast Junior Football League 7th/8th grade Jamboree at Cowell Stadium, UNH.
- ❖ Annual Opening Day for the youth baseball program – approximately 800 attendees.
- ❖ 12U All-star Baseball Tournament– both Oyster River teams and teams from around the state in attendance.
- ❖ 10U All-star Baseball Tournament – both Oyster River teams and teams from around the state in attendance.
- ❖ 9U All-star Baseball Tournament – both Oyster River teams and teams from around the state in attendance.
- ❖ 1st Annual SoccerFest – a preseason kickoff for the Oyster River Youth Soccer program – approx 800 – 1000 attendees.
- ❖ U10 Soccer Jamboree - both Oyster River teams and teams from around the state in attendance.

The Oyster River Youth Organization is also looking forward to the new oversized multi-purpose field at Little River Park in Lee.

GOALS FOR 2014:

- ❖ Address long-term vision and goals for ORYA.
- ❖ Increase community awareness and establish consistent brand presence.
- ❖ Secure additional storage space and replace the loss of 11 Schoolhouse Lane storage facility.
- ❖ Continue to improve relationships with Town officials and work toward common goals.
- ❖ Continue to improve upon the education of the volunteer coaching staff.
- ❖ Analyze and expand program offerings.
- ❖ Continue appreciation for all of ORYA's donors. 🍷

SEXUAL ASSAULT SUPPORT SERVICES

KATHY BEEBE, Executive Director

Sexual Assault Support Services (SASS) is a non-profit agency that is dedicated to the prevention of child sexual abuse, sexual assault and stalking and supporting individuals and families impacted by sexual violence. SASS provides the following services to residents of Durham:

- ❖ Safe Kids Strong Teens education programs for children in grades K-12 with the goal of preventing child sexual abuse, bullying, sexual harassment, sexual assault and teen dating violence.
- ❖ 24-hour confidential crisis/support hotline for anyone affected by sexual violence. 1-888-747-7070
- ❖ Accompaniments with survivors of sexual assault to area hospitals and police departments and court hearings.
- ❖ In-person support to non-offending family members at the Strafford County Child Advocacy Center.
- ❖ Support groups.

2013 ACCOMPLISHMENTS:

- ❖ Presented the Safe Kids Strong Teens prevention education program to children and teens in area schools—reached 323 students and 24 teachers in Durham schools.
- ❖ Provided crisis intervention and support to 17 Durham residents impacted by sexual violence. Services include 24-hour hotline and accompaniment to area hospitals, police departments, and the Strafford County Child Advocacy Center.

GOALS FOR 2014:

- ❖ Continue to provide outreach and provision of all services to residents of Durham.
- ❖ Increase the number of children in Durham schools who participate in the SASS Safe Kids Strong Teens prevention education program.
- ❖ Recruit more volunteers to assist SASS in achieving its mission of supporting those impacted by sexual violence and preventing future victimization of children and adults.

To learn more about SASS services and volunteer opportunities, visit www.sassnh.org ↗

STRAFFORD REGIONAL PLANNING COMMISSION

CYNTHIA COPELAND, AICP, Executive Director

Strafford Regional Planning Commission (SRPC) has been active for over 40 years as one of nine regional planning commissions established by the New Hampshire Legislature. SRPC strives to create strong community connections to understand what the citizens value. SRPC's staff utilizes collaborative processes with its eighteen municipalities and partner agencies allowing for the development of long-term, comprehensive plans and projects that preserve and enhance the quality of life. SRPC also assures the region is responsive to the needs of its residents and municipalities. This process is guided not only by expert staff knowledge and skillsets, but with able assistance from Commissioners who are appointed voluntary members that provide support and guidance in the overall running of the organization. With this range of expertise and advice, SRPC is able to provide effective planning and facilitation services in energy, transportation, broadband, master planning demographics, economic development, land use, housing, natural resources and conservation, water resources, data collection and analysis, mapping and GIS, hazard mitigation, and climate.

2013 ACCOMPLISHMENTS:

- ❖ Assisted with the development of the Climate Adaptation chapter of the Durham.
- ❖ Developed a Hazard Mitigation Plan.
- ❖ Coordinated a climate adaptation workshop for citizens and Town officials.
- ❖ Coordinated with the Recreation Department to inventory and map recreational trails and create an interactive trails web map.
- ❖ Met with Town officials and University of New Hampshire to solicit transportation projects for the New Hampshire Transportation Ten-Year and the Strafford Transportation Long-Range Plans.
 - ❖ Worked with Town officials and state agencies on the Rte. 108 bike shoulder/highway reconfiguration project.
 - ❖ Worked with the Town Planning Department to prepare updated maps for Master Plan chapters.

- ❖ Updated map sets: conservation lands, water resources, transportation, community features, aerial, and land use.
- ❖ Conducted seven additional traffic counts to support local planning efforts.
- ❖ Distributed New Hampshire Planning and Land Use Regulation books to local land use boards.

GOALS FOR 2014:

- ❖ Receive federal designation as an Economic Development District from the Economic Development Agency providing municipalities with access to additional infrastructure and program development grants.
- ❖ Implement Year Three of the 2011-2016 Strafford Regional Comprehensive Economic Development, including Annual Project Solicitation from municipalities.
- ❖ Work with municipalities and businesses to attract new public and private investments to the Strafford region.
- ❖ Complete the update of the Strafford Regional Master Plan by December 2014.
- ❖ Complete the Strafford Regional Broadband Plan by December 2014.
- ❖ Assist in the establishment of the Statewide Asset Data Exchange System for transportation systems, including regional data collection efforts.
- ❖ Develop online web maps and applications for use by the public, using ArcGIS online.
- ❖ Continue process for updates to the Metropolitan Transportation Plan and amendments to the 2013-2016 Strafford Transportation Improvement Program.
- ❖ Offer municipalities program guidance for safety issues, park and ride development, access management, sidewalks, bikeways, trails, transit, and complete streets.
- ❖ Continue to provide education and outreach on fluvial erosion, climate change adaptation, multi-hazard mitigation strategies, and low impact development.
- ❖ Assist communities with formal designation into the Scenic Byways Program by State Advisory Council.

SRPC looks forward to working with the citizens and officials of Durham in 2014 and thanks Durham for the opportunity to serve it and for its continuing support of regional planning. ↶

THE HOMEMAKERS HEALTH SERVICES

LINDA HOWARD, CEO

For nearly 40 years, The Homemakers Health Services has successfully provided comprehensive health care and supportive services to enhance the lives of individuals in need so that they may remain safely in their homes. These services include visiting nurse, physical, occupational and speech therapies, medical social work, home health aides, personal care service assistants, homemakers, in-home care providers, Alzheimer's respite, and adult day care.

The Homemakers is a local community health care agency that is not part of a regional, state, or national chain. For many there is no other source for some of these services, except to those who have the ability to pay the full cost

2013 ACCOMPLISHMENTS:

- ❖ Provided more than \$450,000 worth of home health, home support, and adult day care services to persons

who did not have the ability to pay the full cost or for which there was inadequate reimbursement.

- ❖ Provided 8,255 skilled health care visits throughout Strafford County, including nursing, physical, occupational, and speech therapy, medical social work, home health aid, and personal care service provider visits.
- ❖ Provided 21,852 home support visits, including homemaker, in-home care provider, and Alzheimer's respite visits.
- ❖ Provided 39,585 hours of adult day care for older and disabled persons, as well as respite for their caregivers. Through its Day Out Adult Day Care program, The Homemakers also provided 13,348 rides to and from the program and two meals each day to each participant.
- ❖ Offered numerous community wellness programs, including flu and blood pressure clinics, Alzheimer's educational seminars for caregivers, Friend-to-Friend, and facilitated a monthly Alzheimer's Support Group.
- ❖ Delivered more than 150 holiday food and gift baskets to elderly and/or disabled persons throughout the county.
- ❖ Hosted a free Senior Health and Wellness Expo for seniors, their families, and their caregivers that featured more than 60 vendors.
- ❖ Raised more than \$117,000 through fund-raising events to continue to provide services to low income persons.



The Homemakers Health Services is a full service, charitable health care agency which provides critical home health, home support, and adult day care services to residents who do not have the ability to pay for which there is inadequate reimbursement to cover the cost of the services. Courtesy The Homemakers Health Services

GOALS FOR 2014:

- ❖ Expand scope of care and ability to assist patient care for clients with mental health conditions, including depression, through Behavioral Health services provided by skilled visiting nurses.
- ❖ Continue to provide the increasing number of older adults with the safe, comprehensive, reliable, and professional home health care, home support, and adult medical day care services they need to remain independent and in their own homes.

As an organization, The Homemakers works toward the fulfillment of its mission with dedication and teamwork. Above all, The Homemakers will continue to value personal dignity, independence and quality of life, and strive for excellence in the quality of the health care it provides. 🇺🇸

7 TOWN WORKING COMMITTEES

DURHAM AGRICULTURAL COMMISSION
DURHAM CABLE ACCESS TELEVISION
DURHAM ENERGY COMMITTEE
ECONOMIC DEVELOPMENT COMMITTEE
INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE
LAMPREY RIVER ADVISORY COMMITTEE
RENTAL HOUSING COMMISSION

DURHAM AGRICULTURAL COMMISSION

THERESA WALKER, Chair

MEMBERS: Theresa Walker, Chair; Raymond LaRoche, Vice Chair; Bonnie McDermott, Secretary; Vincent Dell'Ova, Treasurer; David Howland, Town Council representative; John Carroll, David Potter, Tom Bebbington, Ellen Karelitz, Suzanne MacDonald, Carol Tuveson, Michelle Whisnant

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the twelve members of the Agricultural Commission have been meeting at least once per month to work together, and with Town staff and other Town boards and committees, to further the mission of the Agricultural Commission which is to encourage agricultural activities and development that will lead Durham to become a working landscape of actively managed gardens, farms, forests, and land through the Town, including University land.

2013 ACCOMPLISHMENTS:

- ❖ Updated an inventory of agricultural activity in Town, including farms, gardens, forestry, aquaculture, and horse stables.
- ❖ Reviewed existing local and state land use regulations governing agriculture.
- ❖ Contributed relevant information to the weekly “Friday Updates” electronic newsletter and the Town website.
- ❖ Sought input from Agricultural Commissions across the state.
- ❖ Monitored and promoted activity of community gardens in Town, including the community gardens at Wagon Hill Farm, St. George’s Episcopal Church, and the Fitts Farm community.
- ❖ Met with the Town Planner, Consulting Planner, and Master Plan Advisory Committee to draft and review the Agricultural Resources Chapter of the Master Plan update.
- ❖ Promoted the Durham Farmers’ Market.
- ❖ Organized and held public workshops on a variety of subjects, including care and management of a backyard chicken flock, identifying and managing garden pests and diseases, and planning a backyard garden.
- ❖ Participated in the Memorial Day parade with a garden on wheels and live animals.
- ❖ Participated in Durham Day with a promotional table.
- ❖ Worked with University of New Hampshire students to develop education and outreach materials, including a brochure and information for the commission’s website.
- ❖ Organized and held the 1st Annual Durham Farm Day.
- ❖ Worked with the Town Planner and the Planning Board to adopt amendments to the Zoning Ordinance to allow the keeping of fowl in most zones.
- ❖ Received a generous donation of agriculture and farming books from resident Dick Wollmar and established a collection of books at the Durham Library.



Jay Mariacher of Mariacher Shearing Services in Lee shears a sheep from the Liberty Hall Farm flock of Bennett Road as part of Durham’s 1st Annual Farm Day held on Saturday, August 17th. Photo Courtesy Theresa Walker

GOALS FOR 2014:

- ❖ Work with the Town Planner and boards and commissions to propose amendments to Durham’s land use regulations that impact gardening and agriculture, including adoption of the State definition of agriculture.
- ❖ Work with the Town Council and Town boards and commissions on issues related to agriculture.
- ❖ Finalize the Agricultural Resources Chapter for the Master Plan update.
- ❖ Work with University of New Hampshire students enrolled in a technical writing course to develop additional education and outreach materials.
- ❖ Develop and host educational programs concerning agriculture and gardening.
 - ❖ Organize and host the 2nd Annual Durham Farm Day planned for August 16, 2014.
 - ❖ Make updates to the agricultural activity inventory.

The Agricultural Commission believes its work is critically important to the Town Council's goal to, "Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs through a framework that formally integrates the consideration of multiple elements including society, ecology, economics, transportation, agriculture, recreation, food and drinking water, climate, and energy resources." In support of that goal, the Agricultural Commission looks forward to working with the Town Council in the coming year. 🌾

DURHAM CABLE ACCESS TELEVISION

CRAIG STEVENS, Coordinator

Durham Cable Access Television Channel 22 (DCAT) provides meeting coverage for the Durham Town Council, Zoning Board of Adjustment, Planning Board, Economic Development Committee, Historic District/Heritage Commission, Conservation Commission, and Oyster River Cooperative School District (ORCSD) School Board, as well as other Town, School, and related programming.

Broadcast programming is produced by DCAT/DCAT 22 Studios or ORCSD and local residents, as well as any other programming deemed interesting to the greater Durham community. DCAT also administers the Community Bulletin Board and community and public service-related announcements. In the past year there have been no new meetings scheduled by the DCAT Governance Committee. The Town's DCAT Coordinator continues to work closely with the ORCSD DCAT representative.

The Town continues to support its "On Demand" programming that allows Town meetings to be available for anytime viewing on a personal computer. This can be done by going to the Town's web site (www.ci.durham.nh.us), scrolling down to the bottom and clicking "On Demand" TV. All meetings that were recorded and broadcast LIVE are available for viewing, along with most of DCAT 22 Studios productions.

As of June 6, 2013 the Town signed a five-year Franchise Renewal with Comcast. Part of the contract negotiation is the establishment of a franchise fee which will be a small percentage (4%) of the Comcast television bill residents receive. The revenue collected from this fee will support DCAT Cable Channel 22, expand programming and equipment upgrades, and pay for the DCAT Coordinator's salary.

Exciting changes are coming! DCAT looks forward to major changes not only in the Town's programming, but also at ORCSD. It is anticipated that the ORCSD station ID will be up and running by Spring of 2014. The Town and ORCSD currently share the same channel space, and although both organizations have made it work, it severely limits the amount of programming broadcast by the Town and ORCSD. The Town will continue to broadcast on cable Channel 22 and ORCSD on another channel (to be determined).

With the opening of the new library, DCAT has been working to activate a small satellite broadcast facility/control room upstairs next to the community room. If residents have been to any library programming, perhaps they noticed the DCAT Coordinator recording programming via field camera for later edit and replay on DCAT 22. It is hoped that the control room will be outfitted with the necessary equipment for live and recorded programming. The new library opens up many opportunities for additional programming.

With construction of a new Town Hall come changes in DCAT. More microphones on the Council table, a wireless microphone for presenters, and a ceiling microphone to pick up those that speak from the floor. There will also be a

new ceiling/wall mounted sound system and flat panel televisions for the viewing of PowerPoint and other video-related presentations. A new digital video modulator, along with other smaller items, will be added during the construction process to improve the home viewer's picture quality. These are just some changes that DCAT is working on to improve the way residents view and enjoy DCAT Cable Channel 22.

Please feel free to contact the DCAT Coordinator Craig Stevens by phone or email at dcat@ci.durham.nh.us or 868-5571 X114. 📧

DURHAM ENERGY COMMITTEE

KEVIN GARDNER, CHAIR

MEMBERS: Kevin Gardner, Chair; Robin Mower, Council representative; Julian Smith Planning Board representative; Mary Downes, Charles Forcey, Chris Skoglund, Steve Weglarz

The Durham Energy Committee (DEC) is charged with advising the Town Council on ways to reduce energy use, develop alternative energy sources, and increase the economic security and energy independence of the Town.

2013 ACCOMPLISHMENTS:

- ❖ Completed the new Energy Chapter of the Master Plan, the first chapter to be endorsed by the Planning Board during this Master Plan update.
- ❖ Collaborated with the Town Administrator, Town staff, and Library Building Committee on a Power Purchase Agreement to bring solar panel installations to three municipal facilities (already installed at the new library) at no initial cost to the Town. The agreement also lowers energy cost to the Town over six years and provides an opportunity either to purchase the system after the initial period or to continue in a newly negotiated rate agreement (or to abandon the assets). The total power from the three arrays will be approximately 130 kW (a typical household PV array is on the order of 5 kW).
- ❖ Collaborated with the Town Administrator on a "Request for Proposal for Energy Conservation and Air Quality Improvements," resulting in the selection of a vendor and a comprehensive review of municipal buildings. The vendor concluded that efficiency gains remaining to be exploited in Town buildings were too small to support a major service agreement. The Town Administrator will revisit the runner-up proposal to determine whether other opportunities still exist.
- ❖ Conferred with the Library Building Committee at several points through the planning and building process. With its cooperation, improved the energy performance and renewable energy qualities of the original plan in a number of areas such as slab insulation, rooftop conduits, and tradeoffs between advanced HVAC equipment and more basic insulation and radiant heating techniques.
- ❖ Revised and distributed to the Building Permit process a revised Energy Consideration Checklist. Participated in conference calls with large-scale project developers to review their completed checklists and suggest areas of particular concern (e.g., solar hot water, covered bicycle parking) that might fit within standard investment tolerances and would incrementally improve the energy performance of these developments.
- ❖ Initiated planning for a Bicycle Master Plan: vetted and met with consultant and responded to outreach from the Parks and Recreation Committee, which also set bicycle safety improvements as a high priority in its Master Plan.

- ❖ Drafted a Home Energy Survey to serve as a baseline for the Town's residential energy use and attitudes toward energy efficiency. Recognizing that households contribute a large portion of the Town's energy use, a goal in the DEC's Master Plan Chapter reads: "Encourage residential energy conservation." The committee plans to repeat taking the survey every two years to track progress toward this goal.

GOALS FOR 2014:

The committee's primary work in 2014 will be driven by the goals in its Master Plan chapter:

- ❖ Two goals are related: "Significantly increase the use of bicycles for commuting and personal transportation" and "Significantly increase the number of Durham residents who walk to destinations in Town and between neighborhoods." The DEC's highest priority is the development of a comprehensive pedestrian and bicycle infrastructure improvement plan. The EDC will continue to work towards a comprehensive approach to assuring the maintenance and upgrading of ped/bike infrastructure. This may include proposing a "Complete Streets" policy. According to the National Coalition for Complete Streets, "Instituting a Complete Streets policy ensures that transportation planners and engineers consistently design and operate the entire roadway with all users in mind – including bicyclists, public transportation vehicles and riders, and pedestrians of all ages and abilities." The committee will work with the EDC and the Parks & Recreation Committee, which have also set goals related to increasing pedestrian and bicycle transportation, particularly in the downtown core.
- ❖ Reduce Durham's vulnerability to energy price volatility. The committee will make every effort to expand Town-owned and resident-owned solar facilities to take advantage of a recent change in state law that permits group net metering which allows offsite distribution of solar-generated electricity.

In addition, the committee will continue ongoing efforts that include raising awareness about energy efficiency and alternative energy generation, coordinating with the Planning Board, and reporting on municipal energy and greenhouse gas emissions. ↩

ECONOMIC DEVELOPMENT COMMITTEE

UTE LUXEM, CHAIR

The mission of the Economic Development Committee (EDC) is to foster the stabilization of the residential tax burden through thoughtful economic development that encourages diverse business, commercial, office, and research activities, maintains and creates jobs, creates a good mix of uses, builds the vitality of downtown, and maintains the rural character of Durham. The EDC views its role as a catalyst for economic development, an advocate for local businesses, and a champion for innovation through the facilitation of research, ideas, and creativity.

When appropriate, the EDC makes recommendations to the Town Council, as well as other boards and committees. The EDC meets monthly, typically on the third Tuesday. Public participation in meetings and activities is encouraged and welcomed.

Durham is very fortunate to have the energy and dedication of EDC member and vice chair Ray Rodon, Town Council representative Carden Welsh, Anthony Raimondo, Rene Capicchioni Vannetta, and Planning Board representative Andrew Corrow focused on economic development in the year ahead. Thank you to Town Planner Michael Behrendt and Town Administrator Todd Selig for their support and guidance.

2013 ACCOMPLISHMENTS:

Education: The EDC invited guests to several of its meetings as a means of providing guidance based on information. Among those were:

- ❖ Michael Bergeron, Department of Resources and Economic Development (DRED) who gave a presentation on how Durham can use State resources to attract businesses to Durham.
- ❖ Cynthia Copeland and Michelle Miers of the Strafford Regional Planning Commission (SRPC) who shared information about the Comprehensive Economic Development Strategy (CEDS) for Strafford County. At the request of SRPC, the EDC asked the Administrator to draft a letter of support to SRPC for its application as an Economic Development District which makes it easier for municipalities to apply for EDA funds.
- ❖ Code Enforcement Officer Tom Johnson gave a general overview regarding codes and enforcement in Durham.

Master Plan Updating: The EDC created a Master Plan Subcommittee with members Carden Welsh, Jim Lawson, and Ute Luxem. Thank you to former member Yusi Wang Turrell for her many hours of draft work during 2011 and 2012. The subcommittee is tasked with bringing a workable draft to the full EDC, which will then help to finalize the chapter before it will be presented to the Master Plan Advisory Committee. A draft chapter is currently under review at the Master Plan Advisory Committee, and the goal of the EDC is to have a final version of the chapter adopted by the Planning Board in early 2014.

Downtown Streetscape Improvements: The EDC supported the creation of a sign highlighting Jenkins Court businesses and thanks Town staff for creating a thoughtful and visible design that meets the communities' desire for quality and guides residents and guests to the nice businesses on Jenkins Court.

Impact of necessary Capital Improvements on local taxes: The EDC is concerned about the Town's many necessary capital improvements; some of which have been deferred for many years. The Town needs to address them in the near future, and this puts further urgency into the EDC's efforts to increase the commercial tax base in order to avoid large increases in the residential tax rate.



The EDC supported the creation of a sign highlighting Jenkins Court businesses. The sign's design meets the communities' desire for quality and guides residents and guests to the nice businesses located on Jenkins Court. Photo courtesy of Todd Selig

Zoning Changes to Encourage Downtown Redevelopment: The EDC is pleased with Town Planner Michael Behrendt's Design Guidelines and Standards for the non-residential commercial core. This measure adds clarity to the committee's

expectation of quality construction in Durham and provides guidance to a developer. The EDC is hopeful that this measure will support the Planning Boards' efforts to create an aesthetically pleasing downtown.

Stafford County Comprehensive Economic Development Strategy (CEDs): EDC members continue to participate in the public process to update Stafford County's CEDs document. Currently, four potential public funding opportunities in support of Durham's redevelopment goals are listed in the document.

Investor, Developer, and Supporting Organization Outreach:

- ❖ Extended Durham's profile and relationships with current and potential partners in development, including banks, developers, business owners, and other economic development entities.
- ❖ Durham hosted a Commercial Realtor meeting at Pease International Tradeport in August with approximately 50 persons in attendance. Tom Johnson shared information about code enforcement and Michael Behrendt about the planning process. The Town of Durham generated positive responses from many participants about the professionalism they encountered with Town staff.
- ❖ An EDC member was assigned to the newly-created Technical Review Committee to support business applicants through the early stages of the application process.

Upcoming: The EDC initiated a contact between the Durham Business Association and the Greater Dover Chamber of Commerce to give businesses opportunities to explore ways to work together for the benefit of the Durham business community.

GOALS FOR 2014:

- ❖ Complete the Economic Development Chapter of the Master Plan updates.
- ❖ Reach out to potential investors and developers.
- ❖ Reach out to businesses that have an interest in locating in Durham's new commercial space, especially those that create desirable jobs.
- ❖ Keep an open door policy with the University of New Hampshire's commercialization efforts.
- ❖ Hire a full-time Economic Development Director. ↩

INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE

MIKE EVERNGAM, Chair

The Integrated Waste Management Advisory Committee's (IWMAC) principal interest is in public education and support of local government initiatives to:

- ❖ Reduce the production of solid waste, and thus waste disposal costs and environmental contamination, by improving community participation in recycling and composting.
- ❖ Encourage the use of reusable products and packaging.
- ❖ Encourage residents to avoid use of unnecessary oil-based packaging and bagging.
- ❖ Encourage resident use of the Transfer Station's Swap Shop to reuse items.
- ❖ Encourage resident use of local products and local sustainability programs.

In 2013 the Waste Management Advisory Committee made an effort to be more aware of any solid waste issues. Committee members met with Rian Bedard of Mr. Fox Composting company to learn about curbside collection of compost. and participated in the process of seeking a contractor to operate a pilot composting plan. While no proposals were received, the committee was able to better define the need, and can now proceed with a smaller, interest-based and committee-led pilot.

The IWMAC was indirectly involved in the Department of Public Works Request for Proposals for the Collection and Disposal of Solid Waste, hopefully contributing a community perspective to this process. The committee met with Administrator Todd Selig and Director of Public Works Mike Lynch to express its interest in and support for the Town's waste management program. Alex Freid was invited to speak about the "Trash to Treasure" program he started three years ago at the University of New Hampshire which is now expanding to other campuses across the United States.

The IWMAC supported Durham Day with volunteers and public education, and assisted with providing drinking water for those who attended. Committee member Nell Neal, who is very involved with the Oyster River Cooperative School District's sustainability program, has kept committee members up-to-date with the considerable sustainability initiatives on-going in the schools. Doug Bullen, Operations Manager for the Department of Public Works, attended several meetings to improve the committee's knowledge of Durham's waste disposal operations, to provide information on recycling, and to explore ways the committee can better assist the department in improving Durham's solid waste disposal program.

The IWMAC continued to support the aluminum can recycling program which it helped to re-establish last year, and were pleased to learn that since its inception revenue from the program is now more than \$2000.00.

The IWMAC is fortunate that Carina Dolcino volunteered to join the committee in the spring. Two regular members and one alternate member vacancies still remain to be filled.

GOALS FOR 2014:

- ❖ Support the expansion of the aluminum can collection program, and the addition of recycling of other materials at the Transfer Station.
- ❖ Continue support for the Swap Shop program.
- ❖ Work with the Department of Public Works to establish a Composting Pilot Program.
- ❖ Expand and improve the committee's public education effort to support the committee's focus.
- ❖ Provide strong support to the Department of Public Works in seeking the best equipment/staffing program for the Town's future waste collection program.
- ❖ Seek new approaches to reduce waste and improve Durham's consumption footprint. ♻️

LAMPREY RIVER ADVISORY COMMITTEE

MIKE RUSSO, Chair

Rivers Management Plan: Representatives from most of the fourteen towns in the Lamprey River watershed worked hard to create a comprehensive Rivers Management Plan and seek input from towns, planning commissions, land protection organizations, wildlife professionals, and citizens. The final plan was approved on September 26, 2013 and will be made available to stakeholders and posted on www.lampreyriver.org.

Land Protection: Working with partners, the Wild and Scenic Subcommittee continued to provide expertise and funding to protect an additional 98 acres of shoreline of ecologically significant land along the river, bringing the total protected since 1999 to 2803 acres. Among the more important projects completed this year was the Ath-Mor Farm in Lee, adding 86.68 acres and 1,630 feet of river frontage.

Education and Outreach: The committee's website, www.lampreyriver.org, continued to be updated and improved. Students from Oyster River High School helped document overall conditions and counted amphibian egg masses to report to the New Hampshire Department of Fish and Game. For the fifth year, the committee funded three small grants for creative and worthwhile projects. One grant supported the creation of a video to document volunteer service to protect the Lamprey. A second grant was used to produce a Big Tree Tour guide to help residents find and appreciate the grand old trees along the Lamprey. The third grant was used to create a public participatory art installation entitled Stream of Conscience.

Wildlife and Ecology: In 2011, the Lamprey River Advisory Committee (LRAC) commissioned research to map and perform a bioinventory of Lamprey River floodplain wetlands in the towns of Epping, Lee, Durham, and Newmarket. The study has been finalized and published. The maps and results will be very helpful in guiding future wildlife studies and informing efforts undertaken by the land protection and project review subcommittees.

Water Quality and Quantity: The LRAC financially supported volunteer monitoring efforts to test/report water quality data. With severe reductions in state support for water quality monitoring, LRAC funding ensured that years of data was not interrupted. Results were reported to the Volunteer River Assessment Program and are available at New Hampshire Department of Environmental Services.

Project Review: The expanded committee reviewed several projects that were submitted to the state for environmental permits. Among the most significant were the plans for habitat restoration at the Mast Road Natural Area in Epping, a power line reconstruction project that included Candia and Deerfield, and a proposed condominium/small business development along the Newmarket riverfront.

OYSTER RIVER LOCAL ADVISORY COMMITTEE

ERIC FIEGENBAUM, Chair

In 2011, the Oyster River was added as a designated river to the New Hampshire Rivers Management and Protection Program (RMPP), and by 2012 a Local Advisory Committee (LAC) was established. The Oyster River Local Advisory Committee (ORLAC) is made up of members nominated by the governing bodies of the towns through which the designated river segments flow. Currently, there is representation from Barrington (1), Durham (3), Lee (1), Madbury (2,) and UNH (1). The duties of the committee include advising on plans or actions that would alter the resource values or characteristics of the river, developing a local river corridor management plan, and reporting biennially to the state and annually to the towns.

In 2013, the ORLAC commented on several proposed projects in or adjacent to the river corridor. The committee urged the Durham Planning Board to consider a comprehensive approach to dog waste disposal and stormwater management at a kennel. In Lee, ORLAC expressed concerns on the high percentage of impervious area proposed for a retail store and encouraged addressing stormwater management and snow removal practices in a highly developed area with close proximity to the Oyster River. The committee also

urged a comprehensive look at how improvements to bus and bicycle use of Route 108 might have unintended consequences on the flooding issues in an area where the Lamprey River has been known to overflow into the Oyster River watershed.

Committee members attended meetings and became more informed about contamination sites in the watershed, specifically a superfund site in Barrington that had recently contaminated a new subdivision, and numerous MTBE sites at the Lee Traffic Circle. Several members attended a New Hampshire Department of Environmental Services and New Hampshire Rivers Council workshop for LACs. Knowing that the Oyster makes a significant contribution to the Great Bay, the committee kept abreast of the nitrogen and waste water issues in the region. Several committee members serve on other organizations which are more directly involved in those issues and we benefit from the broader discussions.

In January, a grant application submitted by ORLAC to partner with the Strafford Regional Planning Commission to develop a corridor management plan was partially funded by the New Hampshire Department of Environmental Services. The ORLAC is grateful to the towns of Barrington, Durham, Lee, and Madbury for providing additional funding to complete the budget. In mid-summer the Governor and Council approved the grant and the committee is working with Strafford Regional Planning Commission to begin the research and collection of information that will lead to a management plan for the communities to consider.

Since the committee does not have physical office space it continues maintenance of a web site at www.oysterriverlac.org, which serves as a virtual office and a way to make ORLAC known and available to the communities. Meetings are held on the second Monday of the month at 5:30 PM at the Madbury Town Hall. The committee can be contacted through a general email address at: info@oysterriverlac.org. ↩

RENTAL HOUSING COMMISSION

KATHERINE MARPLE, Chair

The Rental Housing Commission (RHC) was formed to address problems with students living in residential neighborhoods. One of the concerns of the Fire Department is the health and safety of student rentals in general. With this in mind, the RHC was asked to review a proposed Housing Standards Ordinance which would mandate inspections of all rental property. The RHC spent a few months negotiating the specific details of the proposed ordinance and forwarded a final draft to the Town Council.

The Housing Standards Ordinance, #2012-12, was adopted by the Town Council on January 7, 2013. The ordinance requires that landlords notify the Fire Department about their rental properties and sign up for inspections, with each landlord paying a fee to fund the program. The intent of the ordinance is to make it budget neutral. Several landlords scheduled inspections, which when performed, resulted in 1800 separate code violations. At this time, the inspection fee has been temporarily suspended to encourage landlords to schedule inspections.

There has been a significant amount of dispute over the Housing Standards Ordinance. It is hard to argue with its success, however. The safety of the housing stock in Durham will be significantly improved as a result of its adoption. ↩

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VITAL STATISTICS AND RESOURCES

BIRTHS 2013

DEATHS 2013

MARRIAGES 2013

RESOURCE INFORMATION

- LAND AREA
- MEETING DATES FOR TOWN BOARDS, COMMITTEES,
AND COMMISSIONS
- TOWN OFFICE FUNCTIONS
- MISCELLANEOUS
- TOWN TAX RATE

TELEPHONE DIRECTORY

STATE AND U.S. REPRESENTATIVES

BIRTHS 2013

CHILD'S NAME	DATE OF BIRTH	PLACE OF BIRTH	PARENT'S NAMES
Beatrix Rose Howey-Clark	April 11	Exeter	Melissa Clark & Meghan Howey
Liam Rohan Blew	June 14	Dover	Kenneth Blew & Shilpa Lamba
Esme Rose Covatis	June 30	Dover	Nicholas Covatis & Amy Covatis
Laurel Jean Garnham	July 02	Dover	Jason Garnham & Josina Garnham
Lilah Joyce Kaplan	August 01	Dover	Ryan Kaplan & Linsay Kaplan
Daniel James LeBlanc	August 08	Exeter	Dustin LeBlanc & Megan LeBlanc
Koji Jeffrey Kuwabara	August 13	Dover	Wright Daniel & Kie Kuwabara
Achintya Aaradhya Thamatam	September 01	Dover	Rajesh Thamatam & Yashoda Bhogadhi
Emery Chester Swiesz	October 05	Durham	Matthew Swiesz & Whitney Swiesz
Finley Bella Duggan	October 25	Dover	Joshua Duggan & Jodi Duggan
Lily Li	December 01	Dover	Guanlai Li & Wenyan Yu

DEATHS 2013

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S MAIDEN NAME
Paul Eastman	February 20	Durham	Roscoe Eastman	Emily Brown
Nancy Michener	February 21	Dover	Judge McLaughlin	Marjorie Ulrich
Bruce Larson	February 23	Durham	Edwin Larson	Doris Davis
Alexander Amell	February 26	Durham	Louis Amell	Agnes Renton
Robert McDonough Jr	February 27	Durham	Robert McDonough Sr	Margaret Crowley
Edna Woodward	March 11	Dover	Matthew Harvey	Alice Koeing
Howard Martin	March 27	Exeter	Frank Martin	Anna Wackenreuter
James Lipman	April 01	Dover	James Sprague	Virginia Stiles
Charles Knowles	April 08	Dover	Luke Knowles	Violet Burgner
Jodi Bosinger	May 06	Dover	Robert Stuttig	Violet Sinclair
Richard Bernard	May 09	Dover	Adelard Bernard	Bernadette Royer
John Leahy Jr	May 10	Dover	John Leahy Sr	Nellie Heck
Harold Hocker Jr	May 19	Manchester	Harold Hocker	Margaret Winegeard
Sheila MacDonald	May 21	Dover	William Ainsworth	Gloria Clement
Miriam Bemis	May 22	Durham	Howard Kimball	Sara Worster
Paul DeGross	June 05	Durham	Bernard DeGroseilliers	Beatrice Chagnon
Marcia Young	June 19	Durham	Marcel Young	Grace O'Connell
Mary Kimball	July 07	Durham	John Pelczar	Phyllis Dudley
William Crandall	July 15	Dover	Walter Crandall	Esther Watson
John Ward	July 19	Dover	Peter Ward	Dorothy Ehert
Thomas Pulver	July 22	Dover	Harold Pulver	Emma Matthews
Nancy Roemer	October 24	Durham	John Reilly	Rita Maher
Brone Bekeris	December 03	Dover	Antanas Skruzdis	Franceska Juozapaitė
Charles Clark	December 03	Exeter	Clarence Clark	Beatrice Wright
David Visconte	December 03	Dover	Michael Visconte	Carmella Porazzo
Marina Slavin	December 05	Dover	Michael Slavin	Maura Clifford
Brenda Pasciuto	December 11	Dover	Phillip Johnson	Margaret Greene
Edgar Cyr	December 12	Exeter	Frank Cyr	Alma Duguay
Jerome Lipman	December 19	Durham	Hyman Lipman	Rose Messinger
Lionel Tanguay	December 23	Dover	Louis Tanguay	Elise Renaud
Violet Stuttig	December 28	Durham	Unknown Sinclair	Unknown

MARRIAGES 2013

NAME	RESIDENCE	NAME	RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
David A Jaques	Durham	Lisa J Valentine	Durham	Durham	January 05
Benjamin S King	Durham	Andrea M Burzon	Durham	Durham	January 16
Ming-Fang Tsai	Durham	Daniel D Foley	Sandown	Lee	March 22
Tanika M MacDonald	Durham	Bjorn D Brungot	Durham	Berlin	April 13
Jeanne M Ouellette	Durham	Thomas P Foote	Durham	Hampton	April 18
Marat Fudim	Nashville	Katherine A Gray	Durham	Durham	July 01
Jensine L Nicolosi	Durham	Matthew M Savoy	Durham	Durham	July 04
Michael T Tulimiero	So Hamilton, MA	Chelsea A Hafner	Durham	Durham	August 17
Geoffrey C Howe	Durham	Phoebe A Robinson	Durham	Ctr Sandwich	October 05
Noah T Blanchard	Durham	Megan H Robinson	Durham	Portsmouth	December 24

RESOURCE INFORMATION

LAND AREA

(2.2 miles of which is water surface) _____ 25.5 sq. miles
Population (per 2010 census) _____ 14,638
Incorporated _____ 1732
Durham's Congressional District Number _____ 1

MEETING DATES FOR TOWN BOARDS, COMMITTEES, AND COMMISSIONS

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: www.ci.durham.nh.us.)

Town Council _____ First and third Mondays of each month at 7:00 PM, Town Hall
Conservation Commission _____ Second Thursday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission _____ Second Monday of each month at 7:00 PM, Durham Police Dept.
Durham Energy Committee _____ Meets monthly, Town Hall
Economic Development Committee _____ Third Tuesday of each month at 7:00 AM, Town Hall
Historic District Commission and
Heritage Commission _____ First Thursday of each month at 7:00 PM, Town Hall
Integrated Waste Mgt. Advisory Committee _____ Second Tuesday of each month at 7:00 PM, Durham Police Dept.
Parks & Recreation Committee _____ Fourth Thursday of each month at 7:00 PM, Parks & Rec Bldg.
Planning Board _____ Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Rental Housing Commission _____ As needed at 4:00 PM, Town Hall
Zoning Board of Adjustment _____ Second Tuesday of each month at 7:00 PM, Town Hall

TOWN OFFICE FUNCTIONS

Town Office Hours _____ Monday through Friday, 8:00 a.m. to 5:00 p.m.
Boat Registration _____ Additional \$5.00 charge to register a boat at the Town Hall.
Car Registration _____ Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$2.50 each
Car Inspection _____ Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant's birth month. Residents may register cars on-line at the Town web site: www.ci.durham.nh.us or www.eb2gov.com
Driver's License _____ Application available at the Dover Point MV Substation.
Dog Registration _____ Tags are available as of January 1st. Due May 1st. Neutered Male/Spayed Female: \$6.50. Unneutered Male or Unspayed Female: \$9.00. Senior Citizen: \$2.00
Property Taxes _____ Due July 1st and December 1st.
Water & Sewer Billings _____ Issued every six (6) months.
Voter Registration _____ New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
Marriage Licenses _____ Available through Town Clerk's Office
Vital Records _____ Available through Town Clerk's Office

MISCELLANEOUS

Public Hearings & Public Forums: Notices for public hearings & public forums are published in the legal notice section of the Foster's Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town's web site: www.ci.durham.nh.us.

Solid Waste Transfer Station & Recycling Center: Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m.-3:00 p.m.

Bulky Waste Coupons and Electronic/Appliance Stickers: May be obtained at the Public Works Department at 100 Stone Quarry Drive between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

A Resident/Taxpayer Permit Sticker: Available at the Public Works or the Town Clerk's Office and must be renewed every calendar year. This sticker allows residents/taxpayers entrance to the Transfer Station with regular trash and recycling at no extra charge, plus two-hour parking in existing downtown one-hour, non-metered spaces.

Tax Exemptions: For information regarding elderly, veteran's, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8065.

TOWN TAX RATE

(Per \$1,000 Assessed Valuation) _____	\$28.75
Town _____	\$ 7.61
School (Local) _____	\$16.07
School (State) _____	\$ 2.35
County _____	\$ 2.72
Net Assessed Valuation _____	\$906,003,460.00
Percentage of Valuation _____	100%*

* Estimate of percent of valuation.

A list of all new property valuations in Durham can be viewed on the Town's web site at:

www.ci.durham.nh.us

A copy of the listings may also be obtained at the Town Assessor's Office. Residents may also call the Assessor's Office at 868-8065 to request a hard copy, which will be printed and mailed at no cost to taxpayers.

TELEPHONE DIRECTORY

Durham Web Site: _____ www.ci.durham.nh.us

Emergency Numbers: _____ Fire/Police/Rescue Emergency = 9-1-1

_____ **Fire/Police/Rescue Emergency from UNH campus only = *9-1-1**

MUNICIPAL OFFICES

NAME	TITLE	PHONE	FAX	E-MAIL
Administration, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri				
Todd I. Selig	Town Administrator	868-5571	868-5572	tselig@ci.durham.nh.us
Jennie Berry	Admin. Assistant			jberry@ci.durham.nh.us
Craig Stevens	DCAT Coordinator			cstevens@ci.durham.nh.us
Assessing, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri				
Jim Rice	Assessor	868-8065	868-8033	
Business/Finance, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri				
Gail Jablonski	Business Manager	868-8043	868-5572	gjablonski@ci.durham.nh.us

NAME	TITLE	PHONE	FAX	E-MAIL
Lisa Beaudoin	Administrative Assistant			lbeaudoin@ci.durham.nh.us
Barbara Ross	Staff Accountant			brross@ci.durham.nh.us
Luke Vincent	Info Technology Manager			lvincent@ci.durham.nh.us
Fire Department, 51 College Road Hours: 7:30 AM-5:00 PM, Mon-Fri				
Corey Landry	Fire Chief	868-5531	862-1513	clandry@ci.durham.nh.us
Jason Cleary	Deputy Fire Chief			jcleary@ci.durham.nh.us
John Powers	Deputy Chief of Fire Prevention & Safety			jpowers@ci.durham.nh.us
Melissa Perusse	Administrative Assistant			mperusse@ci.durham.nh.us
Parks And Recreation Department, 2 Dover Road Hours: Mon, Tue, & Thurs				
Stephanie Frazee	Director	817-4074		sfrazee@ci.durham.nh.us
Planning & Community Development, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri				
Michael Behrendt	Director	868-8064	868-8033	mbehrendt@ci.durham.nh.us
Karen Edwards	Administrative Assistant			kedwards@ci.durham.nh.us
Police Department, 86 Dover Road Hours: 8:30 AM-5:00 PM, Mon-Fri				
David Kurz	Police Chief	868-2324	868-8037	dkurz@ci.durham.nh.us
Rene Kelley	Deputy Chief			rkelley@ci.durham.nh.us
Jennifer Johnson	Administrative Assistant			jjohnson@ci.durham.nh.us
Dawn Mitchell	Administrative Assistant			dmitchell@ci.durham.nh.us
Public Works, 100 Stone Quarry Road Hours: 8:00 AM-4:30 PM, Mon-Fri				
Mike Lynch	Director	868-5578	868-8063	mlynch@ci.durham.nh.us
David Cedarholm	Town Engineer			dcedarholm@ci.durham.nh.us
April Talon	Assistant Town Engineer			atalon@ci.durham.nh.us
Janice Hogle	Assistant to Public Works Dir.			jhogle@ci.durham.nh.us
Solid Waste Division, 100 Durham Point Road Hours: 7:30 AM-3:00 PM, Tue & Sat				
Doug Bullen	Opns Director	868-5578		dbullen@ci.durham.nh.us
Tax Collector/Town Clerk, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri				
Lorrie Pitt	Town Clerk/Tax Col.	868-5577	868-8033	lpitt@ci.durham.nh.us
Barbara Landgraf	Deputy Town Clerk			blandgraf@ci.durham.nh.us
Donna Hamel	Administrative Assistant			dhamel@ci.durham.nh.us
Wastewater, Route 4 Hours: 7:00 AM-5:00 PM, Mon-Fri				
Daniel Peterson	Superintendent	868-2274	868-5005	dpeterson@ci.durham.nh.us
Water Division, 100 Durham Point Road Hours: 8:00 AM-5:00 PM, Mon-Fri				
Doug Bullen	Opns Director	868-5578	868-8063	dbullen@ci.durham.nh.us
Zoning, Code Enforcement, and Health Officer, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri				
Thomas Johnson	Zoning, Code Enforcement, and Health Officer	868-8064	868-8033	tjohnson@ci.durham.nh.us

OTHER COMMONLY USED NUMBERS

Churchill Rink at Jackson's Landing _____ 868-3907

Oyster River School District:

Superintendent of Schools _____ 868-5100

Moharimet Elem School _____ 742-2900

Mast Way Elem School _____ 659-3001

Middle School _____ 868-2820

High School _____ 868-2375

Oyster River Youth Association Office _____ 868-5150

Durham Post Office _____ 868-2151

Durham Public Library _____ 868-6699

Historic Museum _____ 868-5436

NH Fish & Game _____ 868-1095

STATE AND U.S. REPRESENTATIVES

GOVERNOR

The Honorable Maggie Hassan

Office of the Governor

107 North Main Street

Concord, NH 03301

Office: _____ 603-271-2121

www.state.nh.us

US SENATORS

Senator Kelly Ayotte

1200 Elm Street, Suite 2

Manchester, NH 03101

Office: _____ 603-622-7979

Washington Address:

144 Russell Senate Office Building

Washington, NH 20501

Office: _____ 202-224-3324

Senator Jeanne Shaheen

1589 Elm Street, Suite 3

Manchester, NH 03101

Office: _____ 603-647-7500

Washington Address:

520 Hart Senate Office Building

Washington, NH 20510

Office: _____ 202-224-2841

US REPRESENTATIVE

Congressman Carol Shea-Porter

33 Lowell Street

Manchester, NH 03101

Office: _____ 603-641-9536

Washington Address:

1530 Longworth House Office Building

Washington, NH 20515

Office: _____ 202-225-5456

EXECUTIVE COUNCILOR

Colin Van Ostern

P.O. Box 193

Concord, NH 03302

Office: _____ 603-271-3632

cvanostern@nh.gov

DURHAM'S REPRESENTATIVES IN THE HOUSE – DISTRICT 6

Rep. Amanda Merrill

8 Meadow Road

Durham, NH 03824

Office: _____ 603-271-3369

Home: _____ 603-868-2491

mandymerill@comcast.net

Rep. Timothy Horrigan

7-A Faculty Road

Durham, NH 03824

Office: _____ 603-271-3184

Home: _____ 603-868-3342

Timothy.horrigan@alumni.usc.edu

Rep. Marjorie Smith

P.O. Box 136
Durham, NH 03824
Office: _____ 603-271-3184
Home: _____ 603-868-7500
msmithpen@aol.com

Rep. Janet Wall

4 Kelley Road
Madbury, NH 03823-7634
Office: _____ 603-271-3184
Home: _____ 603-749-3051
janet.wall@leg.state.nh.us

Rep. Judith Spang

55 Wiswall Road
Durham, NH 03824
Office: _____ 603-271-3334
Home: _____ 603-659-5936
Judith@kestrelnet.net

DURHAM'S SENATE
REPRESENTATIVE – DISTRICT 21

Senator Martha Fuller Clark

152 Middle Street
Portsmouth, NH 03801
Home: _____ 603-498-6936

Senate Office:

Statehouse, Room 115
107 North Main Street
Concord, NH 03301
Office: 603-271-3076
martha.fullerclark@leg.state.nh.us

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Reports.*

Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots which may be found at the State of New Hampshire web site, www.nh.gov, “laws and Rules”, “State Statutes Online”

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

Dr. James Morse, Superintendent

Thank you once again for the opportunity to serve as your Superintendent for the Oyster River Cooperative School District. It is an immense responsibility and one that I take seriously. The past year has been momentous.

Barrington Tuition Agreement

The Oyster River School Board voted to recommend a ten-year contract with the Barrington School District to educate a percentage of their high school students at Oyster River High School. The State Board approved the proposed ten year agreement between Oyster River and the Barrington School District, allowing up to 200 of its high school students to attend ORHS. This agreement offers several advantages to Oyster River High School, the Oyster River School District and to District taxpayers. Additional high school students help maintain current programming by insuring that traditionally low enrollment classes have sufficient students to continue as well as enhance programming currently in place. Barrington has agreements with several school districts other than Oyster River, which means that we will never have all Barrington students. The tuition of \$14,000 per student will be used mostly to offset taxes that would otherwise be requested of District taxpayers. In addition, Barrington agrees to a specific number of students per year. If they do not reach the agreed upon threshold, they guarantee they will pay 95% of the cost of any given year's projections; providing financial protection for ORCSD.

Currently the District offsets taxes with tuition from Barrington students by nearly \$900,000. In subsequent years this tax offset will increase as Barrington students increase.

On March 11, 2014, a warrant article for a proposed tuition agreement between the Oyster River and Barrington School Districts will be on the ballot. Final support and approval rests with the residents.

Elementary Schools Will Be Balanced by Redistricting

As many of you know, the Moharimet School opened with 407 students this fall and the Mast Way School opened with 292 students. The disparity in enrollment has developed over a long period of time and required Board action.

The School Board, over months of deliberation, made a decision to balance enrollment by designating roads currently serving Moharimet to Mast Way. The School voted to designate the following roads, **as of the fall of 2014 as Mast Way:** *Cutts Road, Denbow Road, Ffrost Drive, Hamel Drive, Longmarsh Road #1 – 125 is Mast Way, #126 and up is Moharimet, Palmer Drive, Pinecrest Lane, Sandy Brook Drive, Sunnyside Drive, Timberbrook Lane, Willey Road, Wine Cellar Road, and York Drive.*

The Board made the following two exemptions: students currently attending Moharimet who live on these roads may continue to attend Moharimet, and students with siblings who are enrolled at Moharimet may also continue to attend. If there is no sibling attending Moharimet then the new student will attend Mast Way.

These exemptions by the Board will allow a gradual five-year transition of children from Moharimet to Mast Way.

The impact of the Board's decision is that all new enrollees who live on the streets noted above will be Mast Way students. All new students entering grades K – 4, and any child not currently enrolled in the Kindergarten class of 2013-14 will be considered Mast Way students. The path chosen by the Board honors community input.

The Proposed 2014-15 Budget: \$340,473 or .09%

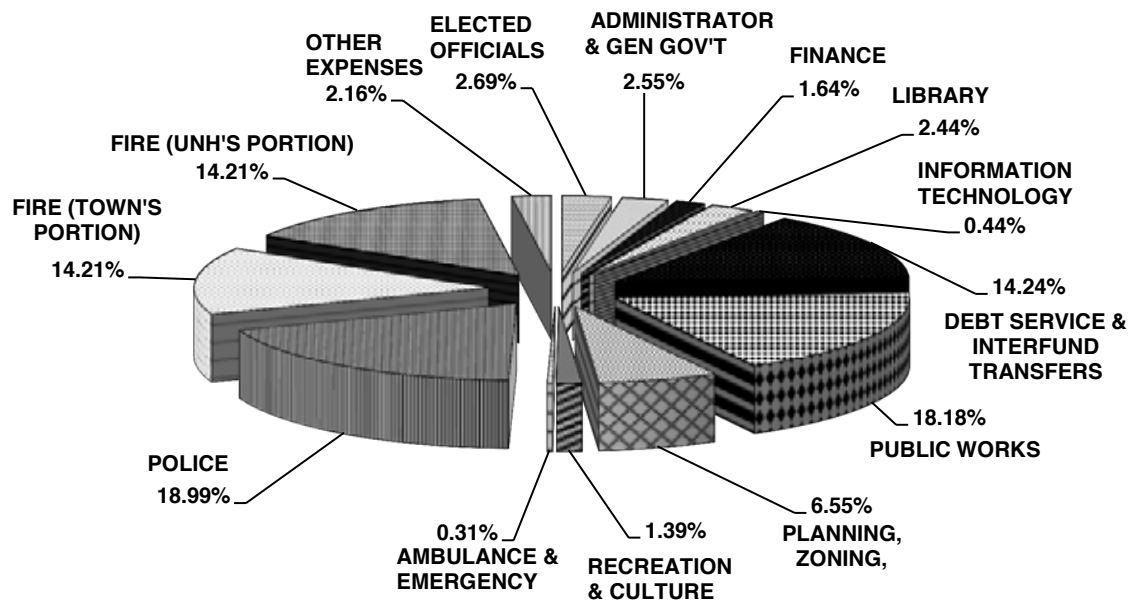
The Board started the 2014-15 Budget Development Year by publically adopting five goals, the first of which was that the proposed budget would not increase above 2%. The budget proposed represents a 1.7% increase.

Teacher Contract Agreement: \$319,827 or .08% in 2014-15

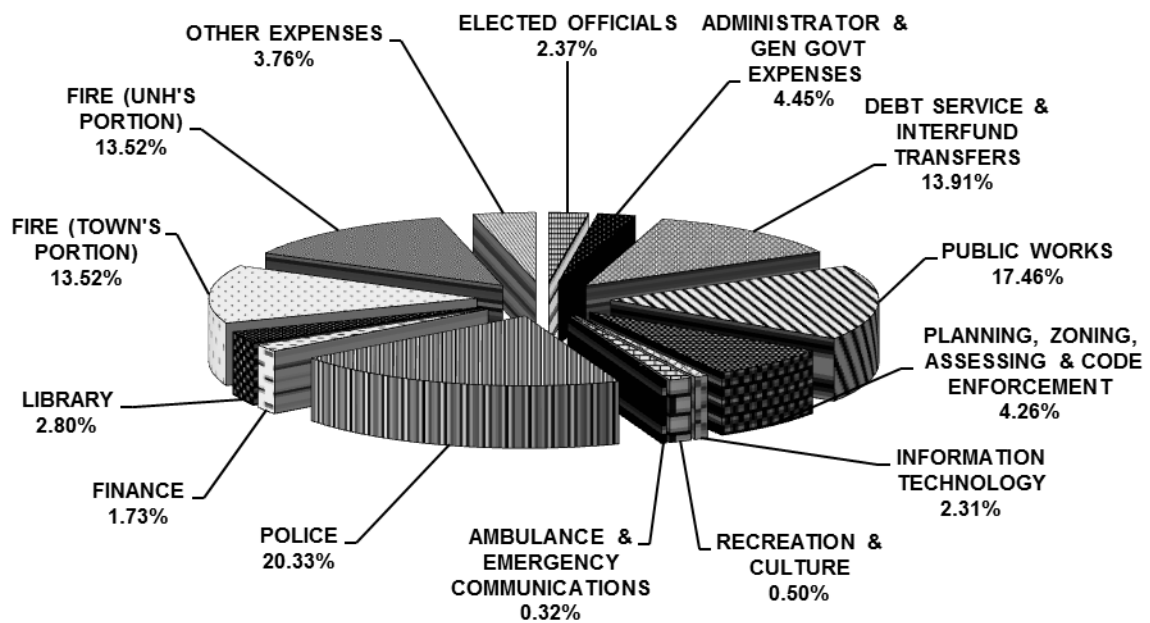
The union that represents the teachers in Oyster River is called the Guild. The School Board's Team and the Guild's Team met over the fall and early winter months, coming to an agreement just before Christmas. The Guild was very professional at the table and was looking to maintain and/or gain ground related to wages. The School Board was looking to control costs, especially in the health insurance area where premiums have been skyrocketing in recent years. Fortunately both sides had level heads and were able to meet their respective needs. The teachers agreed to a major concession in health insurance and the Board recognized that veteran teachers at the top of the teacher scale needed to be compensated more effectively than in the past.

The net result is the health insurance cost for District teachers will go down \$295,701. Due to those health insurance savings, the teacher contract in 2014-15 will increase the operating budget by only \$319,827.

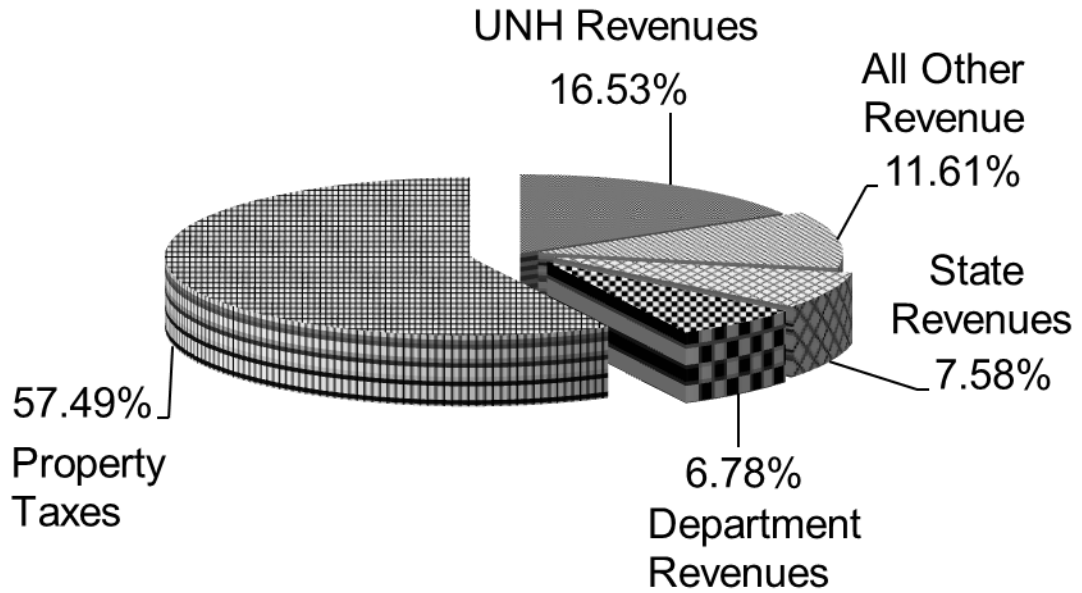
2013 GENERAL FUND EXPENDITURES (UNAUDITED)



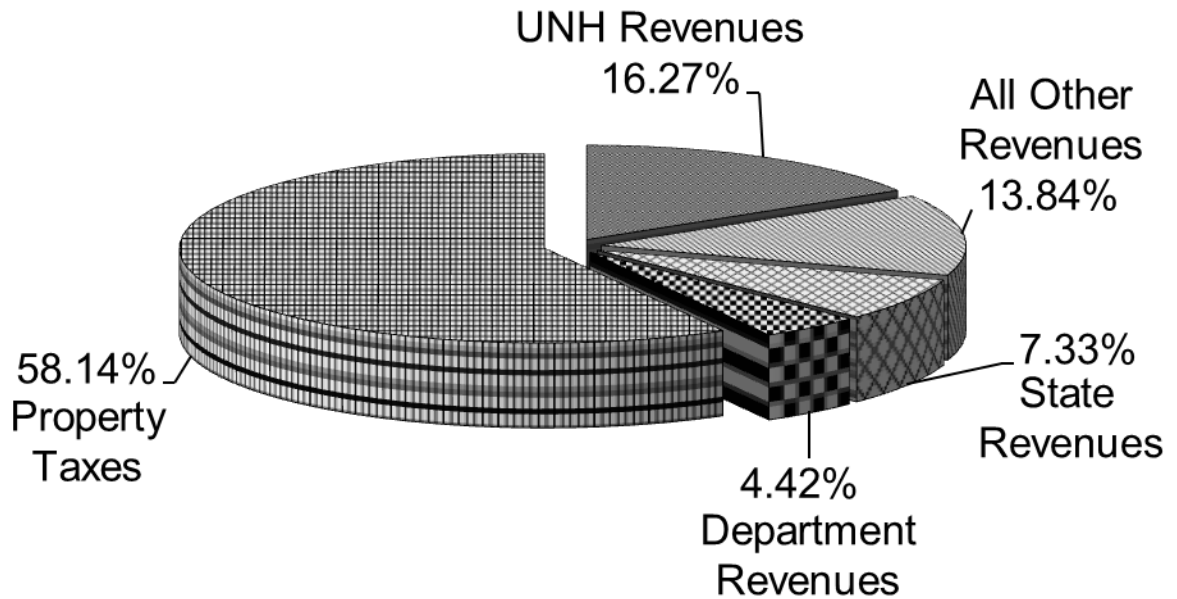
2014 APPROVED GENERAL FUND APPROPRIATION



2013 GENERAL FUND REVENUES (UNAUDITED)



2014 ANTICIPATED GENERAL FUND REVENUES



APPROVED 2014-2023 CAPITAL IMPROVEMENT PROGRAM

Description	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022	Rank	2023
Recreation																				
Vehicle Purchase			1	20,000																
Wagon Hill Parking					1	26,500														
RECREATION TOTALS				20,000		26,500														
Planning																				
PM Traffic Model			1	46,600																
Technology Drive Infrastructure Improvement																			1	2,145,000
PLANNING TOTALS				46,600																2,145,000
Police Department																				
Vehicle Replacement (Purchase 2Yr)	1	62,000	1	62,000	1	93,000	1	62,000	1	62,000	1	93,000	1	64,000	1	64,000	1	96,000	1	64,000
Parking Meter Kiosks Purchases	2	150,000																		
Police Facility Upgrades					2	45,000			2	900,000										
POLICE TOTALS		212,000		62,000		138,000		62,000		962,000		93,000		64,000		64,000		96,000		64,000
Fire Department																				
Engine 1 Replacement	1	525,000																		
Water Rescue Vehicles Purchase	2	28,000																		
Thermal Imaging Camera Replacement	3	12,000			3	15,000										3		15,000		
Vehicle Air Bag Lifts Replacements	4	10,000																		
Deputy Chief's Vehicle Replacement (Explorer)			1	45,000																
Hurst Tool Replacement			2	50,000																
New Fire Station					1	110,500	1	7,671,400												
Confined Space Trailer Replacement					2	50,000														
Engine 2 Replacement									1	650,000										
Fire Prevention Vehicle Replacement (Explorer)									2	45,000										
Chief's Vehicle Replacement (Tahoe)									3	50,000										

APPROVED 2014-2023 CAPITAL IMPROVEMENT PROGRAM-CONTINUED

Description	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022	Rank	2023	
Forestry Unit Replacement									4	70,000											
Medic 1 Replacement													1	100,000							
Radio Antenna Upgrades													2	250,000							
Defibrillator Replacement													3	40,000							
Washing Extractor/Dryer Purchase													4	15,000							
Asst. Chief Vehicle Replacement (Suburban)															1	70,000					
Utility Vehicle Replacement (Silverado)																		1	55,000		
Portable Radio Upgrades																			2	140,000	
Turnout Gear Replacement																				4	110,000
FIRE TOTALS		575,000		95,000		175,500		7,671,400		815,000		-		405,000		70,000				320,000	-
Public Works - Engineering Division																					
Stormwater Management System Improvements	1	499,500	1	483,000	1	483,000	1	465,000	1	465,000	1	440,000	1	440,000	1	400,000	1	350,000	1	350,000	
Culvert & Outfalls Improvements Program	2	21,200	2	149,515	2	92,696	2	95,877	2	92,355	2	89,114	2	97,207							
Compact SUV Purchase	3	7,000																			
PW - ENGINEERING TOTALS		527,700		632,515		575,696		560,877		557,355		529,114		537,207		400,000				350,000	350,000
Public Works - Operations Division																					
Road Resurfacing	1	283,431	1	377,839	1	425,647	1	339,560	1	371,151	1	552,409	1	290,043	1	326,672	1	427,034	1	409,630	
Dump Truck Replacement	2	139,000	2	141,000	2	143,000					2	149,000								2	157,000
Coe Drive Sidewalk	3	68,800																			
Longmarsh Road Culvert Replacement	4	765,000																			
Sidewalk Improvements	5	51,800	5	39,015	3	34,200	2	16,222													
Downtown Parking Lot Paving	6	125,000																			
Crommets Creek Bridge Repair			3	359,000																	
Main Street/College Road Traffic Signal Panel			4	30,000																	
Solar Message Trailer and Panels					4	37,000															
Sidewalk Plow Tractor Replacement													2	125,000							

APPROVED 2014-2023 CAPITAL IMPROVEMENT PROGRAM-CONTINUED

Description	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022	Rank	2023
Front End Loader Replacement													3	254,000						
Backhoe Replacement (cost split w/Water & WW)													4	54,250						
Mobile Air Compressor													5	15,142						
Roadway Sweeper																2		154,300		
Aerial Bucket Truck																			3	54,000
PW - OPERATIONS TOTALS		1,433,031		946,854		639,847		355,782		371,151		701,409		738,435		326,672		581,334		620,630
Public Works- Buildings & Grounds Division																				
One-Half Ton Pickup Truck Replacement			1	16,200																
Holiday Decorations			2	16,717																
One Ton Dump Truck Replacement					1	46,000														
Old Landing Park Improvements							1	86,474												
3/4 Ton Pickup Replacement																	1		26,000	
PW - BLDGS & GRDS TOTALS		-		32,917		46,000		86,474		-		-		-		-		26,000		-
Public Works - Sanitation Division																				
Refuse Collection Vehicle Replacement	1	235,000																		
Recycling Facility Repairs	2	100,000																		
Recycling Collection Vehicle Replacement			1	104,000																
Roll-off Truck															1	226,000				
Skid Steer																			1	45,000
PW - SANITATION TOTALS		335,000		104,000		-		-		-		-		-		226,000		-		45,000
RECREATION TOTAL		-		20,000		26,500		-		-		-		-		-		-		-
PLANNING TOTAL		-		46,600		-		-		-		-		-		-		-		2,145,000
POLICE TOTAL		212,000		62,000		138,000		62,000		962,000		93,000		64,000		64,000		96,000		64,000
FIRE TOTAL		575,000		95,000		175,500		7,671,400		815,000		-		405,000		70,000		320,000		-
PUBLIC WORKS TOTALS		2,295,731		1,716,286		1,261,543		1,003,133		928,506		1,230,523		1,275,642		952,672		957,334		1,015,630
TOTAL GENERAL FUND		\$3,082,731		\$1,930,886		\$1,601,543		\$8,736,533		\$2,705,506		\$1,323,523		\$1,744,642		\$1,086,672		\$1,373,334		\$3,224,630

APPROVED 2014-2023 CAPITAL IMPROVEMENT PROGRAM-CONTINUED

Description	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022	Rank	2023
Water Fund																				
Spruce Hole Well Development	1	1,378,000																		
Wiswell Dam Spillway	2	70,000	1	465,000																
Backhoe Replacement (Cost split w/Oper. & WW)												1	27,125							
One Ton Utility Truck Replacement																1	40,000			
TOTAL WATER FUND		\$1,448,000		\$465,000		\$0		\$0		\$0		\$0		\$27,125		\$0		\$40,000		\$0
Wastewater Fund																				
WWTP Phase III	1	230,000	1	450,000	1	2,850,000	1	2,150,000	1	1,600,000										
Wastewater Facilities Plan	3	560,000	2	354,000	2	449,000	2	310,000	2	270,000	1	481,000	1	467,000	1	436,000	1	475,000	1	478,000
Diesel Generator Replacement	2	425,000																		
Chemical Disinfectant Building	4	63,000	3	847,000																
Collection System Upgrades	5	50,000	4	520,000																
18" Force Main Replacement									3	252,000	2	2,200,000								
Backhoe Replacement (Cost split w/Oper. & Water)													2	27,125						
3/4 Ton Pickup Truck Replacement									4	31,900	3	32,900								
Commercial Lawnmower																2	16,440			
TOTAL WASTEWATER FUND		\$1,328,000		\$2,171,000		\$3,299,000		\$2,460,000		\$2,153,900		\$2,713,900		\$494,125		\$436,000		\$491,440		\$478,000
STONE QUARRY DRIVE TIF DISTRICT																				
Phase III - Infrastructure Improvements (Trail to Durham Business Park)								1	79,030											
TOTAL SQD TIF DISTRICT		\$0		\$0		\$0		\$79,030		\$0		\$0		\$0		\$0		\$0		\$0
DOWNTOWN TIF DISTRICT																				
Implementation of Improvements	1	100,000	1	118,080				1	77,297			1	651,871							
TOTAL DT TIF DISTRICT		\$100,000		\$118,080		\$0		\$77,297		\$0		\$651,871		\$0		\$0		\$0		\$0
CHURCHILL RINK																				
Churchill Rink Renovations			1	300,000				1	100,000	1	100,000									
TOTAL CHURCHILL RINK		\$0		\$300,000		\$0		\$100,000		\$100,000		\$0		\$0		\$0		\$0		\$0
TOTAL ALL FUNDS		\$5,958,731		\$4,993,966		\$4,900,543		\$11,452,860		\$4,959,406		\$4,689,294		\$2,265,892		\$1,522,672		\$1,904,774		\$3,702,630

COMBINED FUNDS STATEMENT

FY2013 Budget to Estimated

GENERAL FUND

REVENUES	FY2013 Estimated Revenue	Unaudited Revenues FY Ending 12/31/2013	Differential Increased (Decreased) Revenue	FY2014 Estimated Revenue
Taxes (including interest)	\$7,510,317	\$7,350,559	(\$159,758)	\$7,648,084
Permit Fees	\$1,131,900	\$1,258,180	\$126,280	\$1,301,050
State/Federal Revenues	\$918,658	\$969,671	\$51,013	\$963,637
Intergovernmental Revenues	\$56,000	\$56,000	\$0	\$56,000
UNH - Omnibus, School, Fire & Debt	\$2,039,775	\$2,114,018	\$74,243	\$2,140,797
Departmental Income	\$678,605	\$867,177	\$188,572	\$581,923
Miscellaneous Revenue	\$372,302	\$170,323	(\$201,979)	\$463,538
Total General Fund	\$12,707,557	\$12,785,928	\$78,371	\$13,155,029

EXPENDITURES	FY2013 Council Approved Budget	Unaudited Expended & Encumbered FY Ending 12/31/2013	Differential (Over) Under Expended	FY2014 Council Approved Budget
GENERAL GOVERNMENT				
Town Council	\$299,136	\$44,109	\$255,027	\$198,736
Town Treasurer	\$6,037	\$5,822	\$215	\$6,034
Town Administrator	\$280,853	\$281,617	(\$764)	\$299,509
Elections	\$9,199	\$5,915	\$3,284	\$11,638
Tax Collector/Town Clerk	\$207,362	\$202,727	\$4,635	\$228,114
Accounting	\$293,424	\$286,269	\$7,155	\$315,805
Assessing	\$142,148	\$189,045	(\$46,897)	\$163,966
Legal	\$60,000	\$48,984	\$11,016	\$60,000
Planning	\$173,077	\$145,475	\$27,602	\$187,432
Boards/Commission/Committees	\$78,581	\$88,249	(\$9,668)	\$74,085
DCAT	\$75,839	\$53,771	\$22,068	\$110,700
MIS	\$256,597	\$256,761	(\$164)	\$325,368
Building Inspection	\$210,370	\$215,729	(\$5,359)	\$276,849
Other General Government	\$127,600	\$120,028	\$7,572	\$127,500
General Government Total	\$2,220,223	\$1,944,501	\$275,722	\$2,385,736
PUBLIC SAFETY				
Police Department	\$2,462,610	\$2,341,457	\$121,153	\$2,674,288
Fire Department	\$3,504,586	\$3,504,586	\$0	\$3,558,266
Communication Center	\$20,000	\$20,248	(\$248)	\$18,000
Ambulance Services	\$23,213	\$18,363	\$4,850	\$24,450
Public Safety Total	\$6,010,409	\$5,884,654	\$125,755	\$6,275,004

COMBINED FUNDS STATEMENT-CONTINUED

EXPENDITURES	FY2013 Council Approved Budget	Unaudited Expended & Encumbered FY Ending 12/31/2013	Differential (Over) Under Expended	FY2014 Council Approved Budget
PUBLIC WORKS				
Administration	\$278,471	\$258,728	\$19,743	\$293,639
Engineering	\$154,775	\$153,625	\$1,150	\$148,854
Town Buildings	\$121,246	\$119,538	\$1,708	\$132,499
Town Cemeteries & Trusted Graveyards	\$20,350	\$11,335	\$9,015	\$20,573
Wagon Hill/Parks & Grounds Maintenance	\$155,025	\$154,048	\$977	\$154,673
Equipment Maintenance	\$210,935	\$236,199	(\$25,264)	\$213,578
Roadway Maintenance	\$125,286	\$121,063	\$4,223	\$141,041
Drainage & Vegetation	\$59,228	\$60,070	(\$842)	\$73,550
Snow Removal	\$206,534	\$206,676	(\$142)	\$206,552
Traffic Control	\$130,748	\$143,378	(\$12,630)	\$144,437
Bridges & Dams	\$162,466	\$167,206	(\$4,740)	\$172,761
Public Works Total	\$1,625,064	\$1,631,866	(\$6,802)	\$1,702,157
SANITATION				
Solid Waste Administration	\$131,183	\$140,011	(\$8,828)	\$142,077
Rolloff Vehicle Operation	\$42,775	\$45,106	(\$2,331)	\$43,799
Curbside Collection & Litter Removal	\$203,392	\$221,323	(\$17,931)	\$209,466
Recycling	\$111,295	\$108,276	\$3,019	\$117,975
Solid Waste Management Facility (SWMF)	\$80,619	\$95,202	(\$14,583)	\$81,693
Sanitation Total	\$569,264	\$609,918	(\$40,654)	\$595,010
Public Works & Sanitation Total	\$2,194,328	\$2,241,784	(\$47,456)	\$2,297,167
HEALTH & WELFARE				
Health Inspector	\$1	\$0	\$1	\$1
Administration & Direct Assistance	\$36,665	\$33,213	\$3,452	\$34,665
Health & Welfare Total	\$36,666	\$33,213	\$3,453	\$34,666
CULTURE & RECREATION				
Public Library	\$300,295	\$300,295	\$0	\$368,020
Durham Day	\$3,000	\$2,187	\$813	\$3,000
O.R.Y.A.	\$38,420	\$38,420	\$0	\$38,420
Resident Pool Rebate	\$20,200	\$20,111	\$89	\$0
Parks & Recreation Department	\$117,507	\$105,377	\$12,130	\$129,926
Parks & Recreation Committee	\$3,500	\$2,289	\$1,211	\$3,500
Memorial Day	\$1,000	\$724	\$276	\$1,000
Conservation Commission	\$3,084	\$2,629	\$455	\$3,434
Culture & Recreation Total	\$487,006	\$472,032	\$14,974	\$547,300
DEBT SERVICE				
Principal	\$821,152	\$821,152	\$0	\$782,104
Interest	\$290,750	\$285,864	\$4,886	\$297,621
Debt Service Charges	\$20,000	\$22,400	(\$2,400)	\$20,000
Interfund Transfers	\$626,323	\$626,723	(\$400)	\$515,431
Debt Service Total	\$1,758,225	\$1,756,139	\$2,086	\$1,615,156
TOTAL GENERAL FUND	\$12,706,857	\$12,332,323	\$374,534	\$13,155,029

COMBINED FUNDS STATEMENT-CONTINUED

OTHER FUNDS

Water Fund	FY2013 Council Approved	Unaudited FY Ending 12/31/2013	Differential (Over) Under	FY2014 Council Approved
Revenues	\$530,465	\$585,117	(\$54,652)	\$620,225
Expenses	\$530,465	\$546,953	(\$16,488)	\$620,225

Sewer Fund	FY2013 Council Approved	Unaudited FY Ending 12/31/2013	Differential (Over) Under	FY2014 Council Approved
Revenues	\$1,821,678	\$1,707,476	\$114,202	\$2,004,410
Expenses	\$1,821,678	\$1,672,369	\$149,309	\$2,004,410

Parking Fund	FY2013 Council Approved	Unaudited FY Ending 12/31/2013	Differential (Over) Under	FY2014 Council Approved
Revenues	\$140,110	\$181,707	(\$41,597)	\$279,909
Expenses	\$140,110	\$87,180	\$52,930	\$279,909

Depot Road Fund	FY2013 Council Approved	Unaudited FY Ending 12/31/2013	Differential (Over) Under	FY2014 Council Approved
Revenues	\$70,050	\$67,648	\$2,402	\$70,020
Expenses	\$70,050	\$2,312	\$67,738	\$70,020

Churchill Rink Fund	FY2013 Council Approved	Unaudited FY Ending 12/31/2013	Differential (Over) Under	FY2014 Council Approved
Revenues	\$160,550	\$166,536	(\$5,986)	\$174,270
Expenses	\$160,550	\$138,601	\$21,949	\$174,270

Library Fund	FY2013 Council Approved	Unaudited FY Ending 12/31/2013	Differential (Over) Under	FY2014 Council Approved
Revenues	\$313,135	\$300,295	\$12,840	\$368,020
Expenses	\$313,135	\$306,128	\$7,007	\$368,020

INDEPENDENT AUDITOR'S REPORT



MELANSON HEATH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Town Council
Town of Durham, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, New Hampshire, as of December 31, 2012, and for the year then ended, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Town's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

INDEPENDENT AUDITOR'S REPORT-CONTINUED

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our (1) unqualified audit opinion on each major fund and the aggregate remaining fund information; and (2) qualified audit opinion on the governmental activities.

Basis for Qualified Opinion on Governmental Activities

Management has not included any of the Town's capital assets acquired in years prior to 2004, nor the accumulated depreciation and depreciation expense related to those assets in the governmental activities. Accounting principles generally accepted in the United States of America require that those capital assets be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities has not been determined.

Qualified Opinion on Governmental Activities

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph on the governmental activities, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Town, as of December 31, 2012, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Opinion on Major Fund and Aggregate Remaining Fund Information

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town, as of December 31, 2012, and the respec-

INDEPENDENT AUDITOR'S REPORT-CONTINUED

tive changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

In accordance with *Government Auditing Standards*, we have issued our report dated August 2, 2013 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying supplementary information appearing on pages 41 through 44 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records

INDEPENDENT AUDITOR'S REPORT-CONTINUED

used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Melanson, Heath + Company P.C.

Manchester, New Hampshire
August 2, 2013

INDEPENDENT AUDITOR'S REPORT-CONTINUED

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Durham, New Hampshire, we offer readers this narrative overview and analysis of the financial activities of the Town of Durham, New Hampshire for the fiscal year ended December 31, 2012.

A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Position presents information on all assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities include general government, public safety, highways and streets, sanitation, water distribution and treatment, health, welfare, culture and recreation, and conservation.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

INDEPENDENT AUDITOR'S REPORT-CONTINUED

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$14,678,098 (i.e., net position), a change of \$1,715,874 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$7,670,186, a change of \$3,425,481 in comparison to the prior year.

INDEPENDENT AUDITOR'S REPORT-CONTINUED

- At the end of the current fiscal year, unassigned fund balance for the general fund was \$666,494, a change of \$(326,456) in comparison to the prior year.
- Total long-term debt (i.e., bonds payable) at the close of the current fiscal year was \$13,881,264, a change of \$3,492,262 in comparison to the prior year.

C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current year.

NET POSITION

	Governmental <u>Activities</u> <u>2012</u>
Current and other assets	\$ 20,066,760
Capital assets	<u>23,562,179</u>
Total assets	43,628,939
Current liabilities	14,253,981
Noncurrent liabilities	14,189,120
Deferred inflows	<u>507,740</u>
Total liabilities and deferred inflows	28,950,841
Net position:	
Net investment in capital assets	11,447,775
Restricted	2,126,679
Unrestricted	<u>1,103,644</u>
Total net position	\$ <u><u>14,678,098</u></u>

INDEPENDENT AUDITOR'S REPORT-CONTINUED

CHANGES IN NET POSITION

	Governmental <u>Activities</u> <u>2012</u>
Revenues:	
Program revenues:	
Charges for services	\$ 2,766,735
Operating grants and contributions	130,747
Capital grants and contributions	925,769
General revenues:	
Property taxes	7,074,818
Motor vehicle permit fees	832,938
Penalties and interest on taxes	218,887
Grants and contributions not restricted to specific programs	3,273,359
Investment income	11,486
Other	<u>425,752</u>
Total revenues	<u>15,660,491</u>
Expenses:	
General government	2,019,232
Public safety	5,606,910
Highway and streets	2,238,895
Sanitation	2,301,357
Water distribution and treatment	332,771
Health	19,469
Welfare	25,894
Culture and recreation	907,188
Conservation	5,447
Interest on long-term debt	<u>487,454</u>
Total expenses	<u>13,944,617</u>
Change in net position	1,715,874
Net position - beginning of year (as restated)	<u>12,962,224</u>
Net position - end of year	<u>\$ 14,678,098</u>

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net position was \$14,678,098, a change of \$1,715,874 from the prior year.

The largest portion of net position \$11,447,775 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure), less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to

INDEPENDENT AUDITOR'S REPORT—CONTINUED

themselves cannot be used to liquidate these liabilities.

An additional portion of net position \$2,126,679 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position \$1,103,644 may be used to meet the government's ongoing obligations to citizens and creditors.

Governmental activities. Governmental activities for the year resulted in a change in net position of \$1,715,874. Key elements of this change are as follows:

General fund operations, as discussed further in Section D	\$ 1,148,057
Capital project fund activities	2,149,180
Nonmajor fund activities	128,244
Principal debt service in excess of depreciation expense	319,568
Other	<u>(2,029,175)</u>
Total	<u>\$ 1,715,874</u>

D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$7,670,186, a change of \$3,425,481 in comparison to the prior year. Key elements of this change are as follows:

General fund revenues and transfers in in excess of expenditures and transfers out	\$ 1,148,057
Capital project fund activities	2,149,180
Nonmajor fund activities	<u>128,244</u>
Total	<u>\$ 3,425,481</u>

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$666,494, while total fund balance was \$3,776,646. As a measure of the general fund's liquidity, it may be

INDEPENDENT AUDITOR'S REPORT-CONTINUED

useful to compare both unassigned fund balance and total fund balance to total general fund expenditures. Refer to the table below.

<u>General Fund</u>	<u>12/31/12</u>	<u>12/31/11</u>	<u>Change</u>	<u>% of Total General Fund Expenditures</u>
Unassigned fund balance	\$ 666,494	\$ 166,083	\$ 500,411	6.0%
Total fund balance	\$ 3,776,646	\$ 2,628,589	\$ 1,148,057	34.2%

The total fund balance of the general fund changed by \$1,148,057 during the current fiscal year. Key factors in this change are as follows:

Revenues in excess of budget	\$ 940,753
Expenditures in excess of budget	(66,899)
Expenditures of prior year encumbrances	2,367
Excess of tax collections vs. net assessment	198,513
Change in capital reserves	(182,540)
Change in library activity	255,933
Change in police activity	<u>(70)</u>
Total	<u>\$ 1,148,057</u>

Included in the total general fund balance are the Town's capital reserve accounts with the following balances:

	<u>12/31/12</u>	<u>12/31/11</u>	<u>Change</u>
Capital reserves	\$ <u>982,289</u>	\$ <u>1,164,829</u>	\$ <u>(182,540)</u>
Total	\$ <u><u>982,289</u></u>	\$ <u><u>1,164,829</u></u>	\$ <u><u>(182,540)</u></u>

E. GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original and the final amended budget resulted in an overall change in appropriations of \$17,476. The reason for this amendment was:

- The Town received funds from the Federal Asset Forfeiture Program

These funds were received from the United States Marshals Service through the Equitable Sharing program to share federally forfeited property with participating federal, state, and local law enforcement agencies.

F. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. Total investment in capital assets for governmental and business-type activities at year-end amounted to \$23,562,179 (net of accumulated deprecia-

INDEPENDENT AUDITOR'S REPORT-CONTINUED

tion), a change of \$2,687,218 from the prior year. This investment in capital assets includes land, buildings, improvements, and machinery and equipment.

Major capital asset events during the current fiscal year included the following:

Governmental Activities:

3 Police cruisers	\$ 86,658
Parking meter kiosks	\$ 107,922
Sidewalk tractor	\$ 123,909
Dump truck	\$ 133,348
Sweeper	\$ 138,097
Street lighting upgrades	\$ 157,563
Amber acres	\$ 250,000
Water meters upgrade	\$ 362,639
Morgan Way/Rte 4 intersection	\$ 384,088
Depot Road parking lot	\$ 394,799
Tanker	\$ 464,989
Wiswall Dam	\$ 526,473

Additional information on capital assets can be found in the Notes to the Financial Statements.

Long-term debt. At the end of the current fiscal year, total bonded debt outstanding was \$13,881,264, all of which was backed by the full faith and credit of the government.

Additional information on long-term debt can be found in the Notes to the Financial Statements.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Durham, New Hampshire's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of Business Manager
Town of Durham
15 Newmarket Road
Durham, NH 03824

INDEPENDENT AUDITOR'S REPORT-CONTINUED



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

Ms. Gail E. Jablonski, Business Manager
Town of Durham, New Hampshire
15 Newmarket Road
Durham, New Hampshire 03824

Dear Ms. Jablonski:

We have audited the financial statements of the Town of Durham, New Hampshire as of and for the year ended December 31, 2012 and have issued our report thereon dated August 2, 2013. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express an opinion(s) about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Town of Durham solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our findings over financial reporting, and other matters noted during our audit in a separate letter to you dated August 2, 2013.

INDEPENDENT AUDITOR'S REPORT-CONTINUED

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team and others in our firm, have complied with all relevant ethical requirements regarding independence. Safeguards that have been applied to eliminate threats to independence or reduce them to an acceptable level include annual certification by all Firm staff of independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the Town of Durham is included in the notes to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended December 31, 2012. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are:

- Estimated lives and depreciation methods for depreciable assets.
- Collectability of receivables.
- Net OPEB obligation.
- Functional expense allocation.

INDEPENDENT AUDITOR'S REPORT-CONTINUED

Management's estimates of the above are based on various criteria. We evaluated the key factors and assumptions used to develop these estimates and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. We noted no particularly sensitive disclosures affecting the Town of Durham's financial statements.

Identified or Suspected Fraud

We have not identified or obtained information that indicates that fraud may have occurred.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole and each applicable opinion unit. Management has corrected all identified misstatements.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. The following summarizes material misstatements that we identified as a result of our audit procedures were brought to the attention of, and corrected by, management.

INDEPENDENT AUDITOR'S REPORT-CONTINUED

<u>Account</u>	<u>Amount of Misstatement</u>
General Fund	
• Restricted for Bond Premium	\$398,054
• Reserve for Prepaid Expense	\$103,157
• Reserve for Morgan Way	\$261,971

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Town of Durham's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the letter dated August 2, 2013.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with the Town of Durham, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Town of Durham's auditors.

Other Information in Documents Containing Audited Financial Statements

Pursuant to professional standards, our responsibility as auditors for other information in documents containing the Town of Durham's audited financial

INDEPENDENT AUDITOR'S REPORT-CONTINUED

statements does not extend beyond the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we have read the information (if applicable) and considered whether such information, or the manner of its presentation, was materially inconsistent with the presentation in the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

Existence of a Material Misstatement that Affects the Financial Statements of a Prior Period in Which There Was a Predecessor Auditor

We have identified the existence of a material misstatement that affects the prior period financial statements on which the predecessor auditor had previously reported without modification.

The Government-Wide Financial Statements – Net Position beginning balance has been restated to reflect the reclassification of State Revolving Fund loan proceeds to a liability. The Town will be required to pay back the loan and the amount will be recognized as a liability.

The Fund Basis Financial Statements – Fund equity beginning balance has been restated to reflect the reporting of deferred revenue for property tax not yet received. The amount has been restated to conform to GAAP reporting requirements.

This report is intended solely for the information and use of the governing body and management of the Town of Durham and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Melanson, Heath + Company P.C.

Manchester, New Hampshire
August 2, 2013

INDEPENDENT AUDITOR'S REPORT-CONTINUED

TOWN OF DURHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2012

	<u>General</u>	<u>Capital Project</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS				
Cash and short-term investments	\$ 10,654,183	\$ 2,200,569	\$ 1,741,618	\$ 14,596,370
Restricted cash	2,219,921	-	577,197	2,797,118
Receivables:				
Property taxes	1,725,097	-	-	1,725,097
User fees	26,459	104,522	186,185	317,166
Due from other funds	251,714	-	20,541	272,255
Due from other governments	-	48,149	19,459	67,608
Other assets	<u>109,152</u>	<u>-</u>	<u>320</u>	<u>109,472</u>
TOTAL ASSETS	<u>\$ 14,986,526</u>	<u>\$ 2,353,240</u>	<u>\$ 2,545,320</u>	<u>\$ 19,885,086</u>
LIABILITIES				
Accounts payable	\$ 227,183	\$ 261,339	\$ 91,556	\$ 580,078
Retainage payable	-	325,041	-	325,041
Accrued liabilities	261,782	-	23,628	285,410
Tax refunds payable	75,000	-	-	75,000
Due to other funds	20,541	-	251,714	272,255
Due to school district	9,458,153	-	-	9,458,153
Due to other governments	3,195	-	43,619	46,814
Other liabilities	<u>233,060</u>	<u>-</u>	<u>-</u>	<u>233,060</u>
TOTAL LIABILITIES	10,278,914	586,380	410,517	11,275,811
DEFERRED INFLOWS OF RESOURCES	930,966	-	8,123	939,089
FUND BALANCES				
Nonspendable	109,152	-	367,319	476,471
Restricted	1,718,058	2,687,934	1,759,361	6,165,353
Committed	982,289	-	-	982,289
Assigned	300,653	-	-	300,653
Unassigned	<u>666,494</u>	<u>(921,074)</u>	<u>-</u>	<u>(254,580)</u>
TOTAL FUND BALANCES	<u>3,776,646</u>	<u>1,766,860</u>	<u>2,126,680</u>	<u>7,670,186</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 14,986,526</u>	<u>\$ 2,353,240</u>	<u>\$ 2,545,320</u>	<u>\$ 19,885,086</u>

INDEPENDENT AUDITOR'S REPORT-CONTINUED

TOWN OF DURHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	<u>General</u>	<u>Capital Project</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Property taxes	\$ 6,769,549	\$ -	\$ 313,800	\$ 7,083,349
Penalties, interest and other taxes	213,507	-	5,380	218,887
Charges for services	605,312	97,692	1,801,338	2,504,342
Intergovernmental	2,844,948	-	428,411	3,273,359
Licenses and permits	198,923	-	63,470	262,393
Investment income	10,488	-	998	11,486
Contributions	428,511	-	24,344	452,855
Miscellaneous	<u>1,024,762</u>	<u>935,718</u>	<u>133,643</u>	<u>2,094,123</u>
Total Revenues	12,096,000	1,033,410	2,771,384	15,900,794
Expenditures:				
Current:				
General government	1,903,452	139,796	8,391	2,051,639
Public safety	5,827,941	239,658	-	6,067,599
Highway and streets	1,281,171	1,094,530	-	2,375,701
Sanitation	616,434	553,530	971,802	2,141,766
Water distribution and treatment	-	580,146	269,957	850,103
Health	19,469	-	-	19,469
Welfare	25,894	-	-	25,894
Culture and recreation	600,937	1,369,586	161,478	2,132,001
Conservation	4,678	-	250,769	255,447
Debt service	<u>764,886</u>	<u>-</u>	<u>748,862</u>	<u>1,513,748</u>
Total Expenditures	<u>11,044,862</u>	<u>3,977,246</u>	<u>2,411,259</u>	<u>17,433,367</u>
Excess (deficiency) of revenues over expenditures	1,051,138	(2,943,836)	360,125	(1,532,573)
Other Financing Sources (Uses):				
Proceeds of bonds	-	4,560,000	-	4,560,000
Proceeds of bond premium	398,054	-	-	398,054
Transfers in	434,031	845,855	41,823	1,321,709
Transfers out	<u>(735,166)</u>	<u>(312,839)</u>	<u>(273,704)</u>	<u>(1,321,709)</u>
Total Other Financing Sources (Uses)	<u>96,919</u>	<u>5,093,016</u>	<u>(231,881)</u>	<u>4,958,054</u>
Change in fund balance	1,148,057	2,149,180	128,244	3,425,481
Fund Equity, at Beginning of Year, as restated	<u>2,628,589</u>	<u>(382,320)</u>	<u>1,998,436</u>	<u>4,244,705</u>
Fund Equity, at End of Year	<u>\$ 3,776,646</u>	<u>\$ 1,766,860</u>	<u>\$ 2,126,680</u>	<u>\$ 7,670,186</u>

See notes to financial statements.

TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2012

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original Budget	Final Budget		
Revenues and Other Sources:				
Taxes	\$ 6,571,036	\$ 6,571,036	\$ 6,571,036	\$ -
Penalties, interest and other taxes	951,579	951,579	1,046,445	94,866
Charges for services	374,554	392,030	465,450	73,420
Intergovernmental	2,827,743	2,827,743	2,844,948	17,205
Licenses and permits	145,000	145,000	171,756	26,756
Investment income	1,300	1,300	1,948	648
Miscellaneous	49,446	49,446	200,923	151,477
Transfers in	356,550	356,550	534,877	178,327
Other sources	-	-	398,054	398,054
Total Revenues and Other Sources	11,277,208	11,294,684	12,235,437	940,753
Expenditures and Other Uses:				
General government	2,017,912	2,017,912	1,844,564	173,348
Public safety	5,633,323	5,650,799	5,773,803	(123,004)
Highway and streets	1,317,637	1,317,637	1,281,171	36,466
Sanitation	570,756	570,756	615,209	(44,453)
Health	21,220	21,220	19,469	1,751
Welfare	15,000	15,000	25,894	(10,894)
Culture and recreation	295,056	295,056	287,470	7,586
Conservation	12,118	12,118	4,678	7,440
Debt service	752,560	752,560	764,886	(12,326)
Transfers out	641,626	641,626	744,439	(102,813)
Total Expenditures and Other Uses	11,277,208	11,294,684	11,361,583	(66,899)
Excess (deficiency) of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ 873,854	\$ 873,854

See notes to financial statements.

TOWN OF DURHAM, NEW HAMPSHIRE
 COMBINING SCHEDULE - GENERAL FUND BALANCE SHEET
 DECEMBER 31, 2012

	<u>General</u>	<u>Capital Reserves</u>	<u>Library</u>	<u>Parking</u>	<u>Police Confidential</u>	<u>Eliminate Due To/From</u>	<u>Total General</u>
ASSETS							
Cash and short-term investments	\$ 10,651,663	\$ -	\$ -	\$ 1,306	\$ 1,214	\$ -	\$ 10,654,183
Restricted cash	-	865,189	1,354,732	-	-	-	2,219,921
Receivables:							
Property taxes	1,725,097	-	-	-	-	-	1,725,097
User fees	26,357	-	-	102	-	-	26,459
Due from other funds	251,714	117,100	-	-	-	(117,100)	251,714
Other assets	103,157	-	5,995	-	-	-	109,152
TOTAL ASSETS	<u>\$ 12,757,988</u>	<u>\$ 982,289</u>	<u>\$ 1,360,727</u>	<u>\$ 1,408</u>	<u>\$ 1,214</u>	<u>\$ (117,100)</u>	<u>\$ 14,986,526</u>
LIABILITIES							
Accounts payable	\$ 206,774	\$ -	\$ 20,330	\$ 79	\$ -	\$ -	\$ 227,183
Accrued liabilities	254,841	-	5,612	1,329	-	-	261,782
Tax refunds payable	75,000	-	-	-	-	-	75,000
Due to other funds	137,641	-	-	-	-	(117,100)	20,541
Due to school district	9,458,153	-	-	-	-	-	9,458,153
Due to other governments	3,195	-	-	-	-	-	3,195
Other liabilities	233,060	-	-	-	-	-	233,060
TOTAL LIABILITIES	10,368,664	-	25,942	1,408	-	(117,100)	10,278,914
DEFERRED INFLOWS OF RESOURCES	930,966	-	-	-	-	-	930,966
FUND BALANCES							
Nonspendable	103,157	-	5,995	-	-	-	109,152
Restricted	398,054	-	1,318,790	-	1,214	-	1,718,058
Committed	-	982,289	-	-	-	-	982,289
Assigned	290,653	-	10,000	-	-	-	300,653
Unassigned	666,494	-	-	-	-	-	666,494
TOTAL FUND BALANCES	<u>1,458,358</u>	<u>982,289</u>	<u>1,334,785</u>	<u>-</u>	<u>1,214</u>	<u>-</u>	<u>3,776,646</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>\$ 12,757,988</u>	<u>\$ 982,289</u>	<u>\$ 1,360,727</u>	<u>\$ 1,408</u>	<u>\$ 1,214</u>	<u>\$ (117,100)</u>	<u>\$ 14,986,526</u>

See Independent Auditors' Report.

TOWN OF DURHAM, NEW HAMPSHIRE
 COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS
 DECEMBER 31, 2012

	Special Revenue Funds					Permanent Fund	Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Church Hill Rink		
ASSETS							
Cash and short-term investments	\$ 325,027	\$ 76,940	\$ 634,280	\$ 174,024	\$ 135,087	\$ 396,260	\$ 1,741,618
Restricted cash	415,086	162,111	-	-	-	-	577,197
Receivables:							
User fees	84,886	55,076	-	-	46,223	-	186,185
Due from other funds	20,541	-	-	-	-	-	20,541
Due from other governments	19,459	-	-	-	-	-	19,459
Other assets	150	170	-	-	-	-	320
TOTAL ASSETS	\$ 865,149	\$ 294,297	\$ 634,280	\$ 174,024	\$ 181,310	\$ 396,260	\$ 2,545,320
LIABILITIES							
Accounts payable	\$ 57,852	\$ 27,376	\$ -	\$ 379	\$ 5,871	\$ 78	\$ 91,556
Accrued liabilities	14,993	4,555	-	-	4,080	-	23,628
Due to other funds	-	-	249,969	-	-	1,745	251,714
Due to other governments	43,619	-	-	-	-	-	43,619
TOTAL LIABILITIES	116,464	31,931	249,969	379	9,951	1,823	410,517
DEFERRED INFLOWS OF RESOURCES	-	-	-	-	8,123	-	8,123
FUND BALANCES							
Nonspendable	-	-	-	-	-	367,319	367,319
Restricted	748,685	262,366	384,311	173,645	163,236	27,118	1,759,361
TOTAL FUND BALANCES	748,685	262,366	384,311	173,645	163,236	394,437	2,126,680
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	\$ 865,149	\$ 294,297	\$ 634,280	\$ 174,024	\$ 181,310	\$ 396,260	\$ 2,545,320

See Independent Auditors' Report.

TOWN OF DURHAM, NEW HAMPSHIRE

GENERAL FUND

COMBINING SCHEDULE - GENERAL FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	General	Capital Reserves	Library	Parking	Police Confidential	Eliminate Transfers	Total General
Revenues:							
Property taxes	\$ 6,769,549	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,769,549
Penalties, interest and other taxes	213,507	-	-	-	-	-	213,507
Charges for services	465,450	-	-	139,862	-	-	605,312
Intergovernmental	2,844,948	-	-	-	-	-	2,844,948
Licenses and permits	171,756	-	-	27,167	-	-	198,923
Investment income	1,948	407	8,118	15	-	-	10,488
Contributions	18,958	56,415	353,138	-	-	-	428,511
Miscellaneous	1,014,903	-	9,759	100	-	-	1,024,762
Total Revenues	11,501,019	56,822	371,015	167,144	-	-	12,096,000
Expenditures:							
Current:							
General government	1,853,202	50,250	-	-	-	-	1,903,452
Public safety	5,761,573	-	-	66,298	70	-	5,827,941
Highway and streets	1,281,171	-	-	-	-	-	1,281,171
Sanitation	616,434	-	-	-	-	-	616,434
Health	19,469	-	-	-	-	-	19,469
Welfare	25,894	-	-	-	-	-	25,894
Culture and recreation	287,470	-	313,467	-	-	-	600,937
Conservation	4,678	-	-	-	-	-	4,678
Debt service	764,886	-	-	-	-	-	764,886
Total Expenditures	10,614,777	50,250	313,467	66,298	70	-	11,044,862
Excess (deficiency) of revenues over expenditures	886,242	6,572	57,548	100,846	(70)	-	1,051,138
Other Financing Sources (Uses):							
Proceeds of bond premium	398,054	-	-	-	-	-	398,054
Transfers in	534,877	133,375	269,727	-	-	(503,948)	434,031
Transfers out	(744,439)	(322,487)	(71,342)	(100,846)	-	503,948	(735,166)
Total Other Financing Sources (Uses)	188,492	(189,112)	198,385	(100,846)	-	-	96,919
Change in fund balance	1,074,734	(182,540)	255,933	-	(70)	-	1,148,057
Fund Equity, at Beginning of Year, as restated	383,624	1,164,829	1,078,852	-	1,284	-	2,628,589
Fund Equity, at End of Year	\$ 1,458,358	\$ 982,289	\$ 1,334,785	\$ -	\$ 1,214	\$ -	\$ 3,776,646

See Independent Auditors' report.

INDEPENDENT AUDITOR'S REPORT--CONTINUED

TOWN OF DURHAM, NEW HAMPSHIRE

NONMAJOR GOVERNMENTAL FUNDS

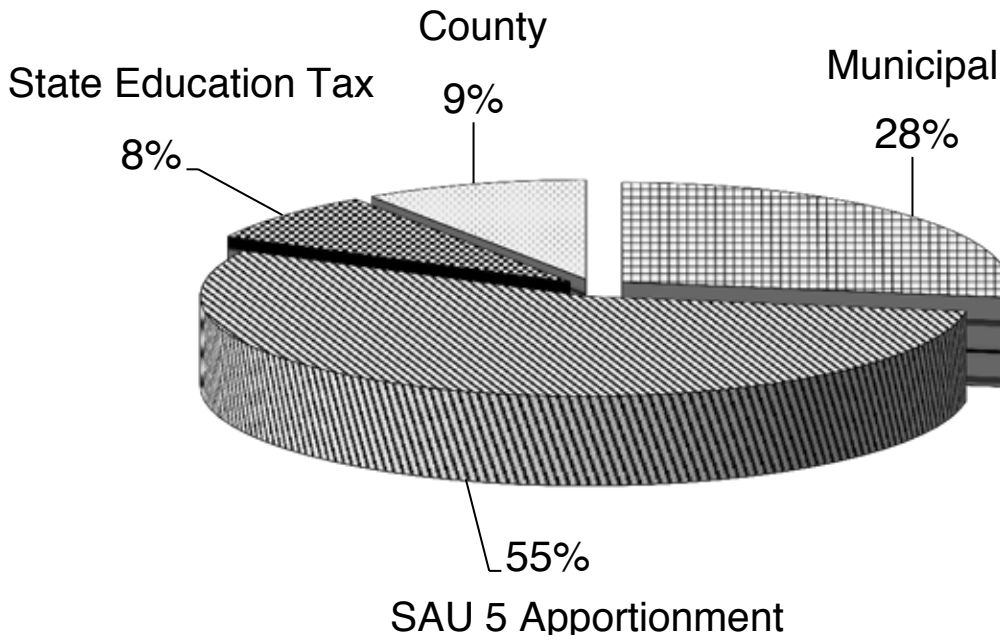
COMBINING SCHEDULE - NONMAJOR GOVERNMENTAL FUNDS REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

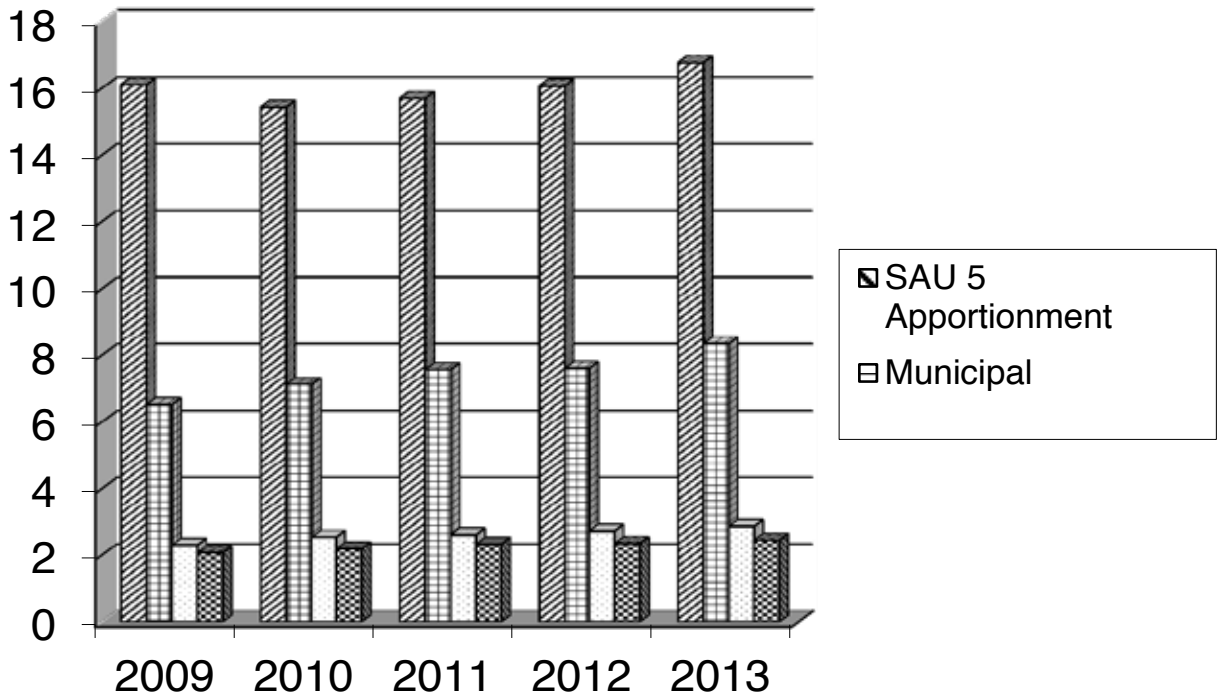
	Special Revenue Funds					Permanent Fund	Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Church Hill Rink		
Revenues:							
Property taxes	\$ -	\$ -	\$ 313,800	\$ -	\$ -	\$ -	\$ 313,800
Penalties, interest and other taxes	2,989	2,021	370	-	-	-	5,380
Charges for services	1,228,659	398,250	-	-	174,429	-	1,801,338
Intergovernmental	399,764	28,647	-	-	-	-	428,411
Licenses and permits	-	-	-	63,470	-	-	63,470
Investment income	187	63	473	63	58	154	998
Contributions	19,459	-	-	-	-	4,885	24,344
Miscellaneous	97,171	35,297	-	300	875	-	133,643
Total Revenues	1,748,229	464,278	314,643	63,833	175,362	5,039	2,771,384
Expenditures:							
Current:							
General government	-	-	-	7,507	-	884	8,391
Sanitation	971,802	-	-	-	-	-	971,802
Water distribution and treatment	-	269,957	-	-	-	-	269,957
Culture and recreation	-	-	-	-	161,478	-	161,478
Conservation	-	-	250,769	-	-	-	250,769
Debt service	525,232	219,352	-	-	4,278	-	748,862
Total Expenditures	1,497,034	489,309	250,769	7,507	165,756	884	2,411,259
Excess (deficiency) of revenues over expenditures	251,195	(25,031)	63,874	56,326	9,606	4,155	360,125
Other Financing Sources (Uses):							
Transfers in	20,541	21,282	-	-	-	-	41,823
Transfers out	(163,701)	(58,571)	-	(50,693)	-	(739)	(273,704)
Total Other Financing Sources (Uses)	(143,160)	(37,289)	-	(50,693)	-	(739)	(231,881)
Change in fund balance	108,035	(62,320)	63,874	5,633	9,606	3,416	128,244
Fund Equity, at Beginning of Year	640,650	324,686	320,437	168,012	153,630	391,021	1,998,436
Fund Equity, at End of Year	\$ 748,685	\$ 262,366	\$ 384,311	\$ 173,645	\$ 163,236	\$ 394,437	\$ 2,126,680

See Independent Auditors' report.

PROPERTY TAX RATE BREAKDOWN FOR 2013



PROPERTY TAX RATE COMPARISON 2009-2013



REPORT OF TRUST AND CAPITAL RESERVE FUNDS for year ended 2013

Name of Trust Fund	Purpose	BEGINNING BALANCE 1/1/2013			Change in Funds		ENDING BALANCE 12/31/2013		
		Principal	Income	Principal & Income	Principal	Income	Principal	Income	Principal & Income
Fire Equipment and Service	Durham	\$113,462.55	\$7,993.33	\$121,455.88	(42,493.28)	(7,990.23)	\$70,969.27	\$3.10	\$70,972.37
Parking	Durham	\$667.29	\$42.05	\$709.34	10,000.00	0.85	\$10,667.29	\$42.90	\$10,710.19
ORCSD Facility Dev	ORCSD	\$87,870.99	\$10,405.45	\$98,276.44	0.00	14.66	\$87,870.99	\$10,420.11	\$98,291.10
Res. Water	Durham	\$128,388.29	\$33,722.24	\$162,110.53	0.00	24.16	\$128,388.29	\$33,746.40	\$162,134.69
Sewer Fund	Durham	\$409,491.67	\$5,594.18	\$415,085.85	40,000.00	66.05	\$449,491.67	\$5,660.23	\$455,151.90
Municipal & Transportation	Durham	\$36,990.50	\$34.79	\$37,025.29	4,545.00	5.98	\$41,535.50	\$40.77	\$41,576.27
Total of capital reserve funds		\$776,871.29	\$57,792.04	\$834,663.33	\$12,051.72	(\$7,878.53)	\$788,923.01	\$49,913.51	\$838,836.52
45 Separate Cemetery Trusts		\$34,451.78	\$4,526.88	\$38,978.66	\$0.00	(\$183.62)	\$34,451.78	\$4,343.26	\$38,795.04
Town Cemetery Care	Care	\$193,839.73	\$74.76	\$193,914.49	150.00	(45.84)	\$193,989.73	\$28.92	\$194,018.65
Cemetery Improvements	Improvements	\$13,185.00	\$240.69	\$13,425.69	0.00	2.00	\$13,185.00	\$242.69	\$13,427.69
UDAG Community Dev	Durham	\$188,810.36	\$121,450.84	\$310,261.20	0.00	46.25	\$188,810.36	\$121,497.09	\$310,307.45
ORCSD/Cap Dev	ORCSD	\$12,732.07	\$0.00	\$12,732.07	0.00	1.92	\$12,732.07	\$1.92	\$12,733.99
ORCSD Track	ORCSD	\$187,872.65	\$29,108.77	\$216,981.42	0.00	32.32	\$187,872.65	\$29,141.09	\$217,013.74
ORCSD Special Educ	ORCSD	\$404,271.65	\$30,606.90	\$434,878.55	0.00	64.83	\$404,271.65	\$30,671.73	\$434,943.38
High School Scholarship	ORCSD	\$205,202.48	(\$6,052.72)	\$199,149.76	3,302.00	(14,720.75)	\$208,504.48	(\$20,773.47)	\$187,731.01
Dunn, C. Library	ORCSD Library	\$500.00	\$6.57	\$506.57	0.00	0.11	\$500.00	\$6.68	\$506.68
Athletic Facilities	ORCSD	\$2.00	\$0.00	\$2.00	0.00	0.00	\$2.00	\$0.00	\$2.00
School Bldg Maint	ORCSD	\$5,000.00	\$18.54	\$5,018.54	0.00	0.73	\$5,000.00	\$19.27	\$5,019.27
Frost, George	Education	\$4,441.23	\$6,561.43	\$11,002.66	0.00	1.63	\$4,441.23	\$6,563.06	\$11,004.29
Olinthus Doe	Farm Care	\$34,342.19	\$3,802.98	\$38,145.17	0.00	(469.37)	\$34,342.19	\$3,333.61	\$37,675.80
Smith Town Improvements	Improvements	\$6,464.10	\$103.69	\$6,567.79	0.00	1.00	\$6,464.10	\$104.69	\$6,568.79
Smith Chapel	Cemetery Care	\$9,039.33	(\$401.74)	\$8,637.59	0.00	(382.82)	\$9,039.33	(\$784.56)	\$8,254.77
Durham 250	Memorial	\$6,418.22	\$6,576.98	\$12,995.20	0.00	1.94	\$6,418.22	\$6,578.92	\$12,997.14

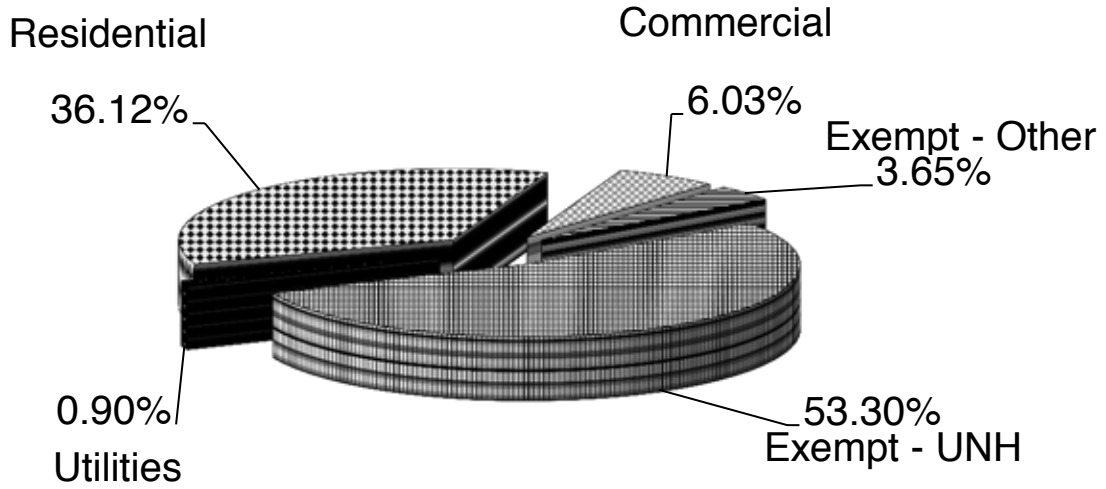
REPORT OF TRUST AND CAPITAL RESERVE FUNDS—CONTINUED

Wagon Hill	Memorial	\$6,065.38	\$251.04	\$6,316.42	300.00	0.98	\$6,365.38	\$252.02	\$6,617.40
Memorial Day Parade	Parade Fund	\$0.00	\$439.08	\$439.08	0.00	0.05	\$0.00	\$439.13	\$439.13
July Fourth Celebration	Fun Day	\$3,503.52	\$2,516.79	\$6,020.31	0.00	0.88	\$3,503.52	\$2,517.67	\$6,021.19
Wagon Hill Farm Exp Trust	Site Care	\$80,076.53	\$35,197.82	\$115,274.35	0.00	17.19	\$80,076.53	\$35,215.01	\$115,291.54
Fire Station Exp. Trust	Fire Station	\$225,000.00	\$5,659.62	\$230,659.62	0.00	34.39	\$225,000.00	\$5,694.01	\$230,694.01
Wilcox (Dorothy)		\$67,558.27	\$5,803.85	\$73,362.12	0.00	10.92	\$67,558.27	\$5,814.77	\$73,373.04
Fire Injury Prevention	Fire Safety Educ	\$5,400.00	\$504.29	\$5,904.29	0.00	0.88	\$5,400.00	\$505.17	\$5,905.17
Milne Exp Trust	Improvements	\$24,396.51	\$358.40	\$24,754.91	0.00	3.68	\$24,396.51	\$362.08	\$24,758.59
Smith, Hamilton Chapel Trust	Chapel Repairs	\$5,594.00	\$8.85	\$5,602.85	100.00	0.85	\$5,694.00	\$9.70	\$5,703.70
Technology Drive Trust	Conservation	\$0.00	\$0.00	\$0.00	28,200.00	2.98	\$28,200.00	\$2.98	\$28,202.98
Milne, Memorial Trust	Sculpture	\$0.00	\$0.00	\$0.00	1,737.17	0.46	\$1,737.17	\$0.46	\$1,737.63
Total of town trust funds		\$1,724,167.00	\$247,364.31	\$1,971,531.31	\$33,789.17	(\$15,576.41)	\$1,757,956.17	\$231,787.90	\$1,989,744.07
GRAND TOTAL OF ALL FUNDS		\$2,501,038.29	\$305,156.35	\$2,806,194.64	\$45,840.89	(\$23,454.94)	\$2,546,879.18	\$281,701.41	\$2,828,580.59

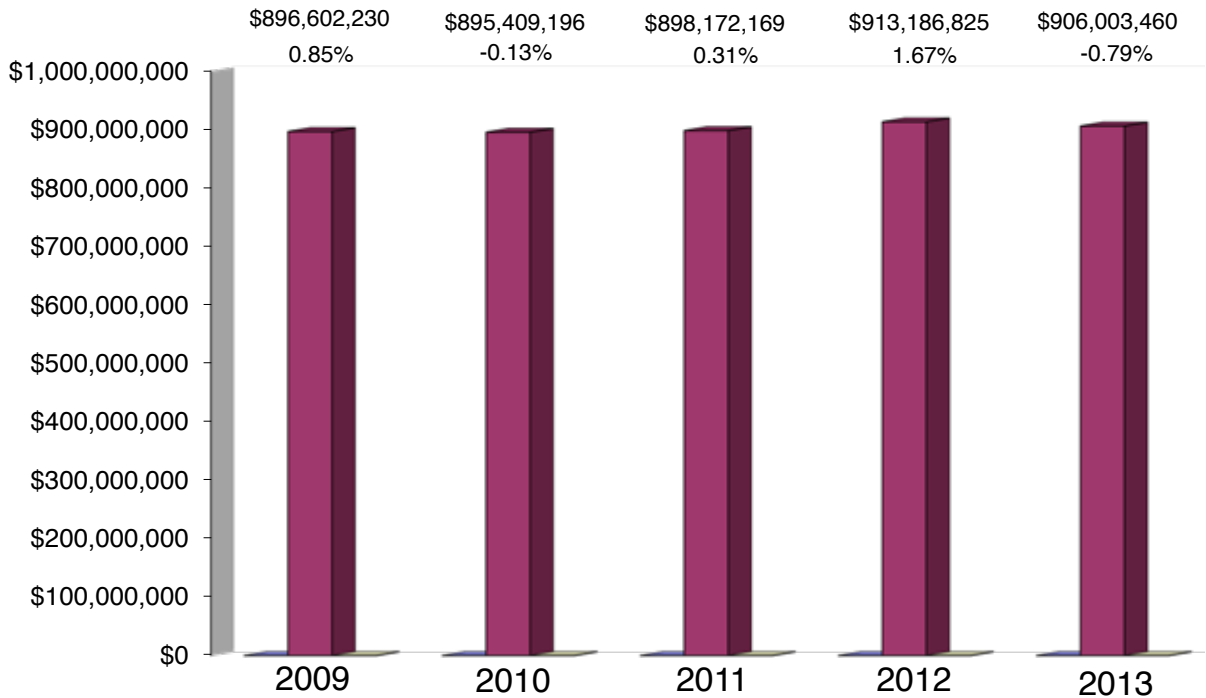
STATEMENT OF LONG-TERM INDEBTEDNESS (1-1-13 - 12-31-13)

GENERAL FUND		LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond	11/05/2002	\$2,290,990	3.8915%	09/01/2019	\$96,966	\$19,124	\$363,444	
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.6880%	02/01/2024	\$40,138	\$17,763	\$441,516	
2006 General Obligation Bond (includes Land Conservation)	11/15/2006	\$2,929,216	3.9555%	11/15/2026	\$194,698	\$60,270	\$1,322,120	
2006 General Obligation Bond	11/15/2006	\$315,364	5.7500%	11/15/2013	\$35,000	\$2,013	\$0	
2008 General Obligation Bond	11/15/2008	\$692,365	4.8526%	11/15/2018	\$74,350	\$15,819	\$316,415	
2010 General Obligation Bond	7/22/2010	\$674,100	3.5512%	08/15/2030	\$65,000	\$28,208	\$475,000	
2012 General Obligation Bond (includes Library)	8/30/2012	\$4,560,000	1.8990%	08/30/2032	\$315,000	\$148,908	\$4,245,000	
2013 General Obligation Bond	9/6/2013	\$1,028,000	3.4430%	09/06/2033	\$0	\$0	\$1,028,000	
		\$13,292,791			\$821,151	\$292,105	\$8,191,495	
WATER FUND		LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 SRLF - Lamprey River Hard Piping	11/18/2002	\$828,554	3.4725%	12/01/2016	\$62,635	\$9,164	\$201,260	
2002 General Obligation Bond	11/05/2002	\$638,394	3.8915%	09/01/2019	\$34,699	\$8,662	\$170,699	
2006 General Obligation Bond	11/15/2006	\$545,469	3.9555%	11/15/2026	\$26,026	\$14,241	\$332,382	
2008 General Obligation Bond	11/15/2008	\$724,900	4.8526%	11/15/2028	\$35,800	\$24,655	\$544,500	
2013 SRLF - Spruce Hole	10/29/2013	\$222,500	1.7000%	10/29/2023	\$0	\$0	\$222,500	
2013 SRLF - Water Meter Upgrades	10/29/2013	\$320,608	1.7000%	10/29/2023	\$0	\$0	\$320,608	
		\$3,280,425			\$159,160	\$56,722	\$1,791,949	
WASTEWATER FUND		LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond	11/05/2002	\$350,075	3.8915%	09/01/2019	\$13,335	\$3,564	\$70,857	
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.6880%	06/01/2024	\$152,491	\$83,006	\$2,098,226	
2006 General Obligation Bond	11/15/2006	\$325,469	3.9555%	11/15/2026	\$14,276	\$8,534	\$200,498	
2008 General Obligation Bond	11/15/2008	\$1,663,860	4.8525%	11/15/2028	\$91,500	\$54,864	\$1,202,560	
2010 General Obligation Bond	7/22/2010	\$709,900	3.5512%	08/15/2030	\$45,000	\$27,413	\$580,000	
2013 General Obligation Bond	09/06/2013	\$2,500,000	3.4430%	09/06/2023	\$0	\$0	\$2,500,000	
2013 SRF - Dover Road Pump Station/Aeration Blowers	10/29/2013	\$1,313,272	2.7200%	10/29/2032	\$65,664	\$69,590	\$1,247,608	
		\$10,153,333			\$382,266	\$246,971	\$7,899,749	
CHURCHILL RINK FUND		LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2008 General Obligation Bond	11/15/2008	\$33,875	4.85%	11/15/2018	\$3,350	\$819	\$16,525	
Total		\$26,760,424			\$1,365,927	\$596,618	\$17,899,718	

TAX VALUATION BREAKDOWN FOR 2013



NET TAXABLE VALUATION 2009-2013



VALUATION, TAX HISTORY, AND INVENTORY

VALUATION FIGURES 2009-2013

YEAR	PERCENT OF VALUATION	TAXABLE VALUATION
2013	97.9%*	\$906,003,460
2012	104%	\$913,186,825
2011	104.2%	\$898,172,169
2010	106%	\$896,028,866
2009	102.7%	\$895,039,219

MS-1 SUMMARY 2013

Total Taxable Land	\$300,955,642
Total Taxable Buildings	\$590,078,000
Total Taxable Public Utilities	\$ 19,124,500
Valuation Before Exemptions	\$910,158,142
Total Dollar Amount of Exemptions	\$ 4,154,682
Net Valuation on which local tax rate is computed	\$906,003,460
Tax Credits: Total Veterans' Credits	\$ 65,000
Total Tax Exemptions	\$ 4,154,692

TAX RATE IN DURHAM 2009 - 2013

YEAR	TOWN	LOCAL SCHOOL DISTRICT	STATE SCHOOL	COUNTY	TOTAL
2013	\$ 8.34	\$16.76	\$ 2.45	\$ 2.86	\$30.41
2012	7.61	16.07	2.35	2.72	28.75
2011	7.57	15.69	2.33	2.61	28.20
2010	7.12	15.43	2.19	2.54	27.28
2009	6.52	16.11	2.07	2.30	27.00

INVENTORY OF TOWN PROPERTY

Street Name	Description	Tax Map ID#	Assessed Valuation
Bagdad Road	Stolworthy Wildlife Sanctuary	03-02-06 & 14	\$15,600
Beard's Creek	Scenic Easement	04-20-11	Easement only
Beech Hill Road	Water Tank Site	09-12-01	\$600,700
Bennett Road	Doe Farm	18-01-03	\$314,500
Canney Road	Conservation Easement	10-11-05	Easement only
Coe Drive	Beard's Creek Scenic Easement	04-20-11	Easement only
Dame Road	Willey Property	19-06-05	\$46,100
Dame Road	Westerly Side	18-27-00	\$88,400
Davis Avenue	Conservation easements	01-04-01 & 01-04-06	Easement only
Depot Road	Former Commercial Property	01-01 & 01-01-01	\$275,900
Dover Road	Police Facility	11-04-01	\$706,300
Dover Road	Sewer Pumping Station	11-11-00	\$208,600
Durham Point Road	Solid Waste Management Facility	16-01-03	\$312,500
Durham Point Road (off)	Conservation Land	11-36-02	\$229,100
Durham Point Road (off)	Conservation Land	16-03-02	\$11,500
Durham Point Road (and Sunnyside Dr.)	Scenic Easements	15-15-08	Easements only

VALUATION, TAX HISTORY, AND INVENTORY—CONTINUED

Street Name	Description	Tax Map ID#	Assessed Valuation
Durham Point Road	Town Pound	06-12-03A	\$6,900
Fogg Drive	Father Lawless Park	07-03-00	\$161,800
Foss Farm Road	Water Standpipe	99-300-00	\$1,020,000
Foss Farm Road	Woodlot	06-01-13A	\$2,700
Ffrost Drive	Vacant Land	08-01-73 & 75	\$109,900
Littlehale Road/US4	Vacant Land	10-21-00	\$6,900
Longmarsh Road	Colby Marsh/Beaver Brook Conservation	16-27-00	\$126,900
Longmarsh Road	Langmaid Farm/adjacent to Beaver Brook	16-06-01 & 02	\$307,900
Madbury Road	Library	02-07-01	\$2,124,600
Mast Road	Executor Interest in Conservation Easement	13-14-100	Easement only
Mill Pond Road	Mill Pond Road Park	05-07-00	\$27,100
Mill Pond Road	Smith Chapel	16-14-00	\$265,100
Mill Road	Vacant Land	06-01-02	\$54,200
Mill Road	Vacant Land	06-01-05	\$29,800
Mill Road/Main Street	Bicentennial Park	05-01-01	Easement only
Newmarket Road	District Court and Museum	05-04-12	\$376,200
Newmarket Road	Easterly Side	06-12-14	\$2,600
Newmarket Road	Mill Pond Dam	05-03-03	\$322,000
Newmarket Road	New Town Hall	05-02-07	\$750,000
Newmarket Road	Town Offices	05-04-10	\$799,200
Newmarket Road	Sullivan Monument	06-11-00	\$216,900
Main Street	Cemetery	09-24-00	\$225,700
Main Street	Sewer Pumping Station	99-300-00	\$297,000
Mill Pond Road	Milne Property	06-08-04	\$110,100
Near Madbury Line	Executor Interest in Conservation Easement	10-01-02	Easement only
Near Oyster River	Conservation Easement	09-06-03	Easement only
Old Landing Road	Town Landing	05-05-14 (Incl 05-05-13)	\$115,600
Old Landing Road	Town Landing Footbridge	05-06-06	\$195,700
Orchard Drive	Scenic Easements	06-02-22 & 06-02-25	Easements only
Oyster River	Access Easement	Access Easement	Easement only
Oyster River Road	Sewer Pumping Station	99-300-00	\$100,000
Packers Falls Road	Conservation Easement	14-07-02	Easement only

VALUATION, TAX HISTORY, AND INVENTORY—CONTINUED

Street Name	Description	Tax Map ID#	Assessed Valuation
Packers Falls Road	Conservation Easement	14-07-06	Easement only
Packers Falls Road	Lord Property	17-55-01	\$66,000
Packers Falls Road	Spruce Hole Conservation Area	13-13-05	\$26,800
Packers Falls Road	Abutting Spruce Hole	13-13-01	\$1,080 CU*
Packers Falls Road/Mill Road	Oyster River Forest	13-14-02	\$6,708 CU*
Pettee Brook Lane	Town Parking Lot (mutiple parcels)	02-15-00 & 01	\$936,400
Piscataqua Road	Thatch Bed	11-31-31	\$132,700
Piscataqua Road	Wagon Hill Farm	12-08-01 & 02	\$449,890 CU*
Piscataqua Road	Jackson's Landing	11-11-03 & 04	\$1,234,900
Piscataqua Road	Near Jackson's Landing	11-09-02	\$120,500
Piscataqua Road	Sewer Treatment Plant	11-09-05	\$6,333,100
Piscataqua Road	Quarry Lot (part of Treatment Plant)	11-09-05	Included above
Schoolhouse Lane	Cemetery (owned by heirs, town maintained)	05-05-12	\$100,400
Simons Lane	Two Small Lots	18-11-13 & 14	\$21,000
Simons Lane	Vacant Land	18-11-06	\$91,300
Stone Quarry Drive	Public Works Site	11-12-00	\$830,500
Technology Drive	Water Booster Station	99-300-00	\$90,000
Williams Way	Boat Landing Lot	11-23-04	\$138,300
Wiswall Road	Wiswall Dam Site	17-07-00	\$364,900
Wiswall Road	Vacant Land	17-11-00	\$729 CU*
Lee Five Corners, Lee	Vacant Land	Lee 06-07-0700	\$71,500
Packers Falls Road	Gravel Pit	Lee 15-01-0900	\$167,300
Snell Road, Lee	Water Pump Station	Lee 05-06-0100	\$978,700
Snell Road, Lee	Vacant Land	Lee 05-06-0000	\$74,700