

DURHAM
NEW HAMPSHIRE

ANNUAL REPORT
2012



FOR THE FISCAL YEAR
ENDED DECEMBER 31, 2012

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DURHAM
NEW HAMPSHIRE

ANNUAL REPORT
2012

Town Of Durham
15 Newmarket Road
Durham, Nh 03824
603-868-5571
www.Ci.Durham.Nh.Us



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HONORABLE MENTIONS

In 2012, many Town citizens volunteered their time, talents, and efforts to serve on various elected and appointed boards, commissions, and committees. We would like to take this opportunity to thank and recognize the following individuals for the important contributions they made to the community.

Town Council

Neil Niman

Library Board of Trustees

Emily Smith, alternate

Durham Energy Committee

Peter Ejarque
Dork Sahagian

Economic Development Committee

Douglas Clark
Tom Elliott

Integrated Waste Management Advisory Committee

Peter Ejarque
Paul Smith

Lamprey River Advisory Committee

James Hewitt
Richard Kelley

Oyster River Advisory Committee

Julianne Boucher
Peter Stanhope

Stafford Regional Planning Commission (MPO Policy Committee)

William Cote

Zoning Board of Adjustment

Jerry Gottsacker
Edmund Harvey

IN MEMORIAM

George E. (Curly) Frick

July 4, 1920 – March 28, 2012



George E. “Curly” Frick of Durham, NH passed away on March 28, 2012 surrounded by family and friends. He was 91.

Curly was a resident of Durham since 1948 and served as a researcher with the United States Department of Agriculture and as an Adjunct Professor with the Department of Resource Economics at the University of New Hampshire. He taught resource economics at UNH from 1957 to 1992, was instrumental in launching the Institute of Natural and Environmental Resources (INER) and published many articles and reports. The UNH Foundation created an Endowed Fellowship for Resource Economics in his name; “to preserve and renew natural resources for industry, agriculture, and recreational use while inspiring and mentoring students.”

Curly was born to Eva R. (Goss) and George M. Frick of New Rochelle, NY on July 4, 1920. He met his wife of 59 years, Lorraine (Hammerstrom),

at college and they were married in 1945. She passed away in 2004. He received his B.S. degree in 1943 from the University of Connecticut, and following his war service, returned to complete an M.S. in 1947 in Agricultural Economics. During World War II, Curly was a PT Boat Commander and served with honor and distinction from 1943-1946, primarily in the Philippines and New Guinea.

Curly was also an active civic leader with the Town of Durham. On the Budget Committee for the Town from 1961-67, he also served as a member of the Town’s first Planning Board from 1964-67. Beginning in 2007, he served on the Trustees of the Trust Funds and Cemetery Committee, most recently winning re-election to serve another three-year term. He was particularly interested in the restoration efforts for the Hamilton Smith Chapel and the Doe Farm.

Known to many as an accomplished woodworker and furniture builder, at the age of 89, he repaired all of the chairs and the prayer bench from the Hamilton Smith Chapel. He was an experienced waterman familiar with boats of all types and was a skilled fisherman and oysterman. As an avid bird hunter, he could often be seen in the fall heading to the woods to one of his favorite covers with one of his Brittany Spaniels and his endless list of bird hunting friends.

Curly’s genuine warmth, intellect, and wide-ranging interests made him a valued mentor to his many graduate and undergraduate students, an important and engaging friend to the many people who knew him, a contributing citizen of his nation and his Town, and a loving father to his children. His kind spirit and wonderful sense of humor will be missed. ■■■

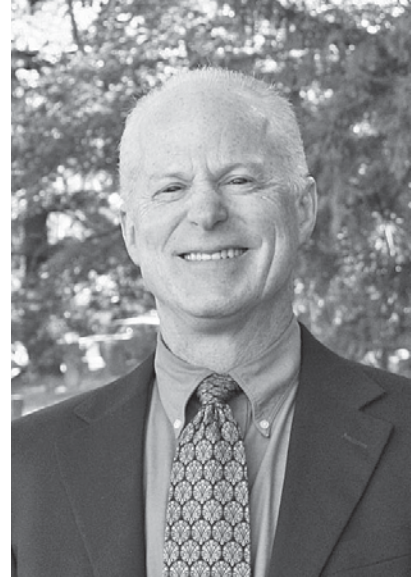
NEW FACES FOR 2012



Stefanie Frazee
Parks & Recreation Director
DOH: 9/25/12



Andrew Brenner
Firefighter
DOH: 11/25/12



Michael Behrendt
Director of Planning &
Community Development
DOH: 7/2/12



Scott McGrath
Firefighter
DOH: 1/9/12



Andrew Davis
Firefighter
DOH: 12/2/12



David Carpenter
Police Officer
DOH: 10/1/12

OFFICERS, BOARDS, AND COMMITTEES

ELECTED OFFICIALS

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
DURHAM TOWN COUNCIL					
Jay B. Gooze, Chair	9 Meadow Rd.	868-2497	3 Yrs	3/13	Elected
James Lawson, Chair Pro Tem	24 Deer Meadow Rd.	868-1540	3 Yrs	3/14	Elected
Diana Carroll	54 Canney Rd.	868-2935	3 Yrs	3/15	Elected
William Cote	21 Littlehale Rd.	868-7599	3 Yrs	3/13	Elected
David Howland	1 Littlehale Rd.	969-3634	3 Yrs	3/15	Elected
Katherine Marple	82 Madbury Rd.	868-7013	3 Yrs	3/14	Elected
Robin Mower	11 Faculty Rd.	868-2716	3 Yrs	3/15	Elected
Julian Smith	246 Packers Falls Rd.	659-2098	3 Yrs	3/14	Elected
Peter Stanhope	37 Dover Rd.	868-3710	3 Yrs	3/13	Elected
DURHAM PUBLIC LIBRARY BOARD OF TRUSTEES					
Douglas Bencks, Chair	7 York Dr.	868-6559	3 Yrs	3/15	Elected
Robin Balducci	40 Colony Cove Rd.	868-3189	3 Yrs	3/15	Elected
Sibylle Carlson	26 Colony Cove Rd.	868-5365	3 Yrs	3/13	Elected
Meridith Davidson	2 Sumac Ln.	868-5078	3 Yrs	3/14	Elected
David Moore	4 Stevens Way	868-6390	3 Yrs	3/13	Elected
Jenna Roberts	15 Cowell Dr.	868-7402	3 Yrs	3/13	Elected
Ann Windsor	16 Riverview Rd.	868-2004	3 Yrs	3/14	Elected
Lisa Pfeiffer, Alt.	9 Ross Rd.	292-6695	1 Yr	4/13	Council
Carolyn Singer, Alt.	5 Woodridge Rd.	868-3859	1 Yr	4/13	Council
William Schoonmaker, Alt.	24 Mill Rd.	868-1797	1 Yr	4/13	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
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MODERATOR

Christopher T. Regan	16 Littlehale Rd.	868-2293	2 Yrs	3/15	Elected
Elisabeth Vail Maurice, Asst.	36 Woodman Ave.	868-7447	2 Yrs	3/12	Moderator
Shirley Thompson, Deputy	48 Bagdad Rd.	868-5138	2 Yrs	3/12	Moderator

SUPERVISORS OF THE CHECKLIST

Ann Shump, Chair	10 Fogg Dr.	868-1342	6 Yrs	3/14	Elected
Judith Aiken	104 Madbury Rd.	397-5135	6 Yrs	3/16	Elected
Roni Slavin Pekins	10 Beard's Landing	868-2041	6 Yrs	3/15	Elected

TOWN CLERK/TAX COLLECTOR

Lorrie Pitt	15 Newmarket Rd.	868-5577	3 Yrs	3/14	Elected
-------------	------------------	----------	-------	------	---------

TOWN TREASURER

Karl Van Assselt	17 Fairchild Dr.	868-6353	3 Yrs	3/14	Elected
Catherine Leach, Deputy	14 Fairchild Dr.	868-5992	3 Yrs	3/14	Treasurer

TRUSTEES OF THE TRUST FUNDS AND CEMETERIES

Bruce Bragdon, Chair	7 Colony Cove Rd.	868-5435	3 Yrs	3/14	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/15	Elected
Craig Seymour	110 Durham Pt. Rd.	868-2441	3 Yrs	3/13	Elected

BOARDS, COMMISSIONS AND COMMITTEES

CEMETERY COMMITTEE

Craig Seymour, Chair	110 Durham Pt. Rd.	868-2441	3 Yrs	3/13	Elected
Bruce Bragdon	7 Colony Cove Rd.	868-5435	3 Yrs	3/14	Elected
Michael Everngam	49 Emerson Rd.	868-5765	3 Yrs	3/15	Elected
Diana Carroll, Cncl Rep	54 Canney Rd.	868-2935	1 Yr	3/13	Council
William Cote, Cncl Rep	21 Littlehale Rd.	868-7599	1 Yr	3/13	Council
Peter Stanhope, Cncl Rep	37 Dover Rd.	868-3710	1 Yr	3/13	Council

CONSERVATION COMMISSION

John Parry, Chair	5 Denbow Rd.	868-3352	3 Yrs	4/14	Council
Malin Ely Clyde	51 Mill Road	868-6936	3 Yrs	4/13	Council
Larry Harris	56 Oyster River Rd.	868-5182	3 Yrs	4/13	Council
James Houle	95 Mill Rd.	868-1408	3 Yrs	4/15	Council
Derek Sowers	32 Oyster River Rd.	397-5999	3 Yrs	4/14	Council
Peter Smith, Alt.	PO Box 136	868-7500	3 Yrs	4/13	Council
Otho Wells, Alt.	65 Bagdad Rd.	868-2159	3 Yrs	4/15	Council
VACANT, Alt.			3 Yrs	4/14	Council
Robin Mower, Cncl Rep	11 Faculty Rd.	868-2716	1 Yr	3/13	Council
Julian Smith, PB Rep	246 Packers Falls Rd.	659-2098	1 Yr	4/12	Plan Board

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
ECONOMIC DEVELOPMENT COMMITTEE (EDC)					
Ute Luxem, Chair	23 Ross Rd.	659-3143	2 Yrs	4/13	Council
Raymond Rodon	18 Ross Rd.	312-2043	2 Yrs	4/15	Council
Yusi Wang Turell	5 Stevens Way	397-5608	3 Yrs	4/15	Council
Anthony Raimondo, Alt.	47 Dover Rd.	275-1257	2 Yrs	4/14	Council
Renee Capicchioni Vannata, Alt.	5 Wood Rd.	868-5199	2 Yrs	4/13	Council
James Lawson, Cncl Rep	24 Deer Meadow Rd.	868-1540	1 Yr	3/13	Council
Andrew Corrow, PB Rep	139 Durham Pt. Rd.	397-5313	1 Yr	4/12	Plan Board
Michael Behrendt, Planner	15 Newmarket Rd.	868-8064	N/A	N/A	N/A
HISTORIC DISTRICT COMMISSION					
Peter Stanhope, Chair (Cncl Rep)	37 Dover Rd.	868-3710	1 Yr	3/13	Council
Meridith Davidson, V. Chair	2 Sumac Ln.	868-5076	3 Yrs	4/14	Council
Andrea Bodo, Secretary	20 Newmarket Rd.	868-7152	3 Yrs	4/14	Council
Catherine Meeking	3 Foss Farm Rd.	397-5152	3 Yrs	4/15	Council
Henry Smith	93 Packers Falls Rd.	659-8396	3 Yrs	4/13	Council
VACANT			3 Yrs	4/15	Council
Richard Ozenich, PB Rep	15 Fitts Farm Dr.	868-6091	1 Yr	4/12	Plan. Board
PARKS AND RECREATION COMMITTEE					
Nathan Trauntvein, Chair	15 Griffiths Dr.	292-6187	3 Yrs	4/14	Council
David Leach	14 Fairchild Dr.	868-5992	3 Yrs	4/13	Council
Michael Mengers	17A Main St.	969-8973	3 Yrs	4/14	Council
Diane Moore	4 Ellison Ln.	659-5823	3 Yrs	4/13	Council
Kellie Schroeder	3 Littlehale Rd.	397-5251	3 Yrs	4/15	Council
Michael Sievert	28 Riverview Rd.	868-3383	3 Yrs	4/14	Council
VACANT			3 Yrs	4/15	Council
VACANT, Alt.			3 Yrs	4/13	Council
David Howland, Cncl Rep.	1 Littlehale Rd.	969-3634	1 Yr	3/13	Council
PLANNING BOARD					
Peter Wolfe, V. Chair	6 Riverview Rd.	397-5132	3 Yrs	4/15	Council
Richard Kelley, V. Chair	47 Stagecoach Rd.	659-2207	3 Yrs	4/14	Council
Andrew Corrow, Secretary	139 Durham Pt. Rd.	397-5313	3 Yrs	4/14	Council
William McGowan	135 Packers Falls Rd.	659-8210	3 Yrs	4/15	Council
Richard Ozenich	15 Fitts Farm Dr.	868-6091	3 Yrs	4/13	Council
Lorne Parnell	2 Deer Meadow Rd.	868-1240	3 Yrs	4/13	Council
Wayne Lewis, Alt.	11 Edendale Ln.	659-5697	3 Yrs	4/15	Council
David Williams, Alt.	144 Packers Falls Rd.	953-5798	3 Yrs	4/13	Council
VACANT, Alt.			3 Yrs	4/14	Council
William Cote, Cncl Rep	21 Littlehale Rd.	868-7599	1 Yr	3/13	Council
Julian Smith, Alt. Cncl Rep	246 Packers Falls Rd.	659-2098	1 Yr	3/13	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
RENTAL HOUSING COMMISSION					
Katherine Marple, Chair	82 Madbury Rd.	868-7013	1 Yr	3/13	Council/Rep.
Paul Berton	482 Broad St, Portsmouth	431-0068	N/A	N/A	DLA
Pamela Weeks	12 Woodman Rd., PO Box 123	397-5863	N/A	N/A	DLA
Ann Lawing	Thompson Hall, UNH	862-2498	N/A	N/A	UNH
Brett Gagnon	MUB, Room 122	862-2163	N/A	N/A	UNH
AJ Coukos, Student Senate	Unknown	Unknown	N/A	N/ADLA/Council	
Jessica Fruchtman, Tenant Rep.	Unknown	Unknown	N/A	N/A	Council
Karen Mullaney, Neighborhood Rep.	8 Davis Ave.	868-5811	N/A	N/A	Council
Harry Mueller, Neighborhood Rep.	52 Edgewood Rd.	868-1306	N/A	N/A	Council

ZONING BOARD OF ADJUSTMENT

Robbi Woodburn, Chair	6 Cormorant Cir.	868-3618	3 Yrs	4/15	Council
Ruth Davis, Vice Chair	2 Maple St.	868-9827	3 Yrs	4/14	Council
Sean Starkey, Secretary	80 Madbury Rd.	868-1556	3 Yrs	4/13	Council
Kathy Bubar	42 Dover Rd.	868-2955	3 Yrs	4/15	Council
Carden Welsh	3 Fairchild Dr.	868-2996	3 Yrs	4/13	Council
Mark Morong, Alt.	21 Emerson Rd.	661-1296	3 Yrs	4/13	Council
Christian Sterndale, Alt.	60 Mill Rd.	397-5093	3 Yrs	4/14	Council
Thomas Toye, Alt.	15 Cutts Rd.	781-8600	3 Yrs	4/15	Council

TOWN WORKING COMMITTEES

DURHAM AGRICULTURAL COMMISSION

Theresa Walker, Chair	62 Bennett Rd.	659-7226	3 Yrs	4/15	Council
Raymond LaRoche Jr., V Chair	41 Bennett Rd.	292-5563	3 Yrs	4/14	Council
James Bubar, Secretary	4 Old Piscataqua Rd.	397-0670	3 Yrs	4/13	Council
Vincent Dell'ova, Treasurer	22 Fitts Farm Dr.	397-5121	3 Yrs	4/15	Council
John Carroll	54 Canney Rd.	868-2935	3 Yrs	4/15	Council
Bonnie McDermott	80 Dover Rd.	868-7822	3 Yrs	4/14	Council
David Potter	281 Mast Rd. Ext.	868-1404	3 Yrs	4/13	Council
Karleen Dell'ova, Alt.	22 Fitts Farm Dr.	397-5121	3 Yrs	4/13	Council
Ellen Karelitz, Alt.	113 Madbury Rd.	868-6070	3 Yrs	4/14	Council
Albert LaRoche, Alt.	9 Wiswall Rd.	659-3422	3 Yrs	4/13	Council
Susan MacDonald, Alt.	PO Box 844	868-6475	3 Yrs	4/15	Council
David Howland, Council Rep. Alt.	1 Littlehale Rd.	969-3634	1 Yr	3/13	Council

DURHAM CABLE ACCESS TELEVISION (DCAT) GOVERNANCE COMMITTEE

VACANT			3 Yrs	4/15	Council
VACANT			2 Yrs	4/14	Council
VACANT			2 Yrs	4/14	Council
VACANT			3 Yrs	4/14	Council
VACANT			3 Yrs	4/14	Council
VACANT, Alt.			2 Yrs	4/13	Council
Kathleen Young, ORCSD Rep.	ORHS, 36 Coe Dr.	868-5100	1 Yr	4/12	Council
Erika Mantz, UNH Rep.	Schofield House, UNH	862-1567	1 Yr	4/12	Council

OFFICIAL/BOARD	ADDRESS	PHONE	TERM	EXPIRES	APPT. AUTH.
Diana Carroll, Cncl Rep	54 Canney Rd.	868-2935	1 Yr	3/13	Council
DURHAM ENERGY COMMITTEE					
Kevin Gardner , Chair	1 Stevens Way	868-1238	N/A	N/A	Council
Mary Downes	43A Bagdad Rd.	397-5547	N/A	N/A	Council
Charles Forcey	12 Thompson Ln.	868-3038	N/A	N/A	Council
Brian Goetz	4 Hamel Dr.	235-9885	N/A	N/A	Council
David Sietz	37 Mill Pond Rd.	868-1730	N/A	N/A	Council
Christopher Skoglund	283 Packers Falls Rd.	918-8353	N/A	N/A	Council
Steve Weglarz, Jr.	19 Cedar Point Rd.	502-1914	N/A	N/A	Council
VACANT			N/A	N/A	Council
Peter Wolfe, PB Rep	6 Riverview Rd.	397-5132	1 Yr	4/12	Council
Robin Mower, Cncl Rep	56 11 Faculty Rd.	868-2716	1 Yr	3/13	Council
INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE					
Michael Everngam, Chair	49 Emerson Rd.	868-5765	N/A	N/A	Council
Katherine Marple, V. Chair	82 Madbury Rd.	868-7013	1 Yr	3/13	Council/Rep.
Ellen Karelitz	113 Madbury Rd.	868-6070	N/A	N/A	Council
Nell Neal	11 Riverview Rd.	868-3226	N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT			N/A	N/A	Council
VACANT, Alt.			N/A	N/A	Council
LAMPREY RIVER MANAGEMENT ADVISORY COMMITTEE					
William Hall	Smith Park Ln.	868-7400	3 Yrs	5/13	State
Anne Lightbody	95 Madbury Rd.	617-899-8449	3 Yrs	5/13	State
Richard Lord	85 Bennett Rd.	659-2721	3 Yrs	5/13	State
Rachel Stevens	99 Dame Rd.	659-6063	3 Yrs	5/13	State
OYSTER RIVER MANAGEMENT ADVISORY COMMITTEE					
Stephen Burns	20 Newmarket Rd.	868-7152	3 Yrs	10/15	State
Jim Colbert, UNH	Ritzman Lab	703-9619	3 Yrs	10/15	State
Richard Horan	14 Riverview Rd.	868-2489	3 Yrs	4/14	State
Jim Hornbeck	19 Woodridge Rd.	868-5419	3 Yrs	4/14	State
PEASE AIRPORT NOISE COMPATIBILITY STUDY COMMITTEE					
Albert Frost	16 Oyster River Rd.	868-7465	3 Yrs	4/15	Council
STRAFFORD REGIONAL PLANNING COMMISSION & MPO POLICY COMMITTEE					
Brandon Anderson	Do not publish	Do not publish	4 Yrs	4/15	Council
Wayne Burton	106 Madbury Rd.	868-5037	4 Yrs	4/16	Council
VACANT			4 Yrs	4/14	Elected
WATER RESOURCE PROTECTION SUBCOMMITTEE (of the Planning Board)					
Robin Mower, Cncl Rep	56 11 Faculty Rd.	868-2716	1 Yr	3/13	Council

SPECIAL SERVICE RECOGNITION

Gail Jablonski

Business Manager



On October 26, 2012, Gail Jablonski celebrated twenty-five years of service with the Town of Durham

Gail began her career when she was hired as the Department of Public Works secretary in October 1987. She was later promoted to Assistant to the Public Works Director in May 1993.

In January 2001, Gail moved to the Business Office at Town Hall where she served as Staff Accountant/Financial Analyst. She brought to this position a keen attention to detail, insight, and self-motivation that helped to transform a once struggling department to one with order and efficiency, proving her capability to accomplish any task placed before her. This was further made evident by her desire to excel and her willingness to sacrifice the time required to obtain her Bachelor of Science degree in Accounting from Southern New Hampshire University in September 2005. This accomplishment, along with her sound

judgment and knowledge of Town issues, its operation, its employees, and its citizens, earned Gail a promotion to Business Manager in April 2006.

As Business Manager, Gail oversees the Town's general assistance program; manages internal financial controls and the development of new internal control policies for the Town; participates in Durham's collective bargaining process; is responsible for accurate and up-to-date financial information and reports for the Administrator, departments, Council, and the community as a whole; coordinates the personnel administration of the Town; administers the insurance program to protect the Town and its employees from possible liability claims; coordinates and administers employee benefit programs including health, dental, life, and disability; has expanded the Town's wellness program to provide monthly programs for staff including a wellness challenge and health class opportunities for staff members through the Parks and Recreation Department; and provides quality budgetary and Capital Improvements Program oversight and development with a constant eye toward increasing efficiencies.

Gail and her husband Gary have been residents of Newmarket for 27 years. They have two sons, Geoffrey and Christopher. Gail enjoys reading, working outside, and spending time with her family.

On behalf of the community, we extend a sincere thank you and congratulations to Gail for her dedication, hard work, and devotion. Her stable and steadfast presence within the community has earned her a high degree of respect among her peers, staff, and citizens alike. ■■

MARCH 13, 2012

TOWN ELECTION RESULTS

ARTICLE 1:

For Councilor (Three, 3-Year Terms)

Leslie Schwartz----- 616
Robin Mower----- 1250
David Howland----- 363
Diana Carroll ----- 1348
Bill Hall ----- 3 (write-in)
Scattered-----18 (write-in)

Public Library Trustee (Two, 3-Yr Terms)

Robin Balducci----- 1277
Douglas Bencks ----- 1351
Scattered----- 3 (write-in)

Public Library Trustee (One, 2-Yr Term)

Ann M. Windsor ----- 1430
Scattered----- 7 (write-in)

Town Moderator (One, 2-Yr Term)

Christopher T. Regan ----- 1500
Scattered----- 1 (write-in)

Supervisor Of The Checklist (One, 6-Yr Term)

Roni Slavin Pekins ----- 1428
Scattered----- 3 (write-in)

Trustees Of The Trust Fund (One, 3-Yr Term)

George Frick ----- 1431
Scattered----- 1 (write-in)

ARTICLE 2:

Are you in favor of authorizing the issuance of up to \$2,600,000 in bonds or notes, issued in accordance with the provisions of the Municipal Finance Act (RSA 33), in order to fund a portion of the cost of constructing and equipping a new library?

Yes: ----- 1424
No: ----- 489

Total regular ballots: ----- 1814
Total absentee ballots: ----- 163
Total ballots cast: ----- 1977

ELECTION TUESDAY
MARCH 12, 2013

WARRANT

To the inhabitants of the Town of Durham, the County of Strafford, New Hampshire.

You are hereby notified to meet at the Oyster River High School, located on Coe Drive in said Durham, New Hampshire, on Tuesday, the twelfth day of March 2013 (the polls will be open between the hours of 7:00 AM and 7:00 PM) to act upon the following subjects:

ARTICLE 1:

To bring in your votes for three (3) Councilors (3-year terms); three (3) Durham Public Library Board of Trustee (3-year terms); one (1) Trustee of the Trust Funds (3-year term).

ARTICLE 2:

Are you in favor of authorizing the issuance of not more than \$2,500,000 of bonds or notes, issued in accordance with the provisions of the Municipal Finance Act (RSA 33), for the replacement of the sludge dewatering equipment at the Wastewater Treatment Plant and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon? 2/3 vote required.

Given under our hands and seal this 7th day of January in the year of our Lord Two Thousand Thirteen.

Councilors of Durham:

Jay B. Gooze, Chair

James Lawson, Chair Pro Tem

Diana Carroll (Absent)

William Cote

David Howland

Katherine Marple

Robin Mower

Julian Smith

Peter Stanhope (Absent)

ADMINISTRATIVE SUMMARY

BUSINESS OFFICE
2012 ORDINANCES
2012 RESOLUTIONS
TOWN ADMINISTRATOR
TOWN COUNCIL
TOWN COUNCIL MEMBERS

BUSINESS OFFICE

GAIL E. JABLONSKI, Business Manager

The Business Office provides the accounting, purchasing, payroll, assessing, computer support services, accounts receivable billing, and collection and cash management services for the Town, as well as support services to all Town departments. Its goal is to provide timely and reliable information by which department managers, the Administrator, and ultimately the Town Council can make informed decisions in the best interest of the Town.

Once again support was provided to the Administrator in preparation of the annual operating budget and the ten-year Capital Improvement Plan. On December 10, 2012, the 2013 Operating Budgets and Capital Improvement Plan were approved by the Durham Town Council. The 2013 budget reflects a major change in funding for the Roadway

Resurfacing Program from bonding, as done in 2011 and 2012, to funding through the Operating Budget.

In the spring the Town reviewed various Health and Dental Insurance options. After a presentation by SchoolCare, which offers the Cigna plan, the Town elected to move all non-union employees over to this plan effective July 1, 2012. Previously, these

Business Office (l-r): Lisa Beaudoin, Administrative Assistant; Gail Jablonski, Business Manager; Luke Vincent, Manager of Information Technology; Barbara Ross, Staff Accountant



employees were covered under the New Hampshire Local Government Center HealthTrust, which offers Anthem products. In addition, the police union agreed to the switch during its negotiation process and made the change on July 1st as well.

In August the Town bonded a total of \$4,560,000 for the purpose of financing: 1) \$2,600,000 cost of constructing and equipping a new Library; and 2) \$1,960,000 for various capital projects and equipment purchases. Prior to going out to bid the Town's bond rating was reviewed by Moody's Investors Service. I am pleased to report that the Town was assigned a rating of Aa2. The most competitive rating is Aaa and the rating scale flows as follows: Aaa, Aa1, Aa2, Aa3, A1, A2, A3. The Aa2 rating reflects the Town's satisfactory financial position with sufficient fund balance levels, stable tax base anchored by The University of New Hampshire, and moderate debt burden. As a result of the favorable bond rating the Town was able to sell the bonds in a competitive bid market and received a true interest rate cost of 1.89%.

In 2012 bids were also solicited for audit services. The Town of Durham had contracted with Plodzik & Sanderson of Concord, NH for the past ten (10) years to perform audit services. Section 4.10 of the Durham Town Charter requires that "For purposes of cost and efficiency, an auditor may be retained for a period of years, but requests for proposals shall be sought at least once every five (5) years, and a new auditor shall be selected at least every ten (10) years." Requests for proposals were sent to nine auditing firms and five responded. At the September 10, 2012 Town Council meeting, upon recommendation of the Administrator and Business Manager, the Council awarded an audit proposal for years 2012-14 to Melanson Heath & Company, PC, of Manchester, NH. Town staff is looking forward to working with them.

In closing, I would like to thank Barbara Ross and Lisa Beaudoin for their dedication and hard work in keeping the Business Department running smoothly. I would also like to thank

Luke Vincent, IT Manager, for all his time and energy spent on keeping the Town's information technology up-to-date.

MANAGER OF INFORMATION TECHNOLOGY

LUKE VINCENT

2012 ACCOMPLISHMENTS:

Launch of the New Website

In January of 2012, work started on a total redesign of the Town's website. The Town's legacy site, which was built more than ten years ago, was not able to keep pace with the speed with which citizens are adopting new technologies. In addition, given the boundless nature of how updates were made, the site's internal organization and content placement had become chaotic. Last year, the IT department was given an opportunity to revisit the design of the site, how it was hosted, and who controlled the process for making updates to the site's content. It quickly became obvious that a better solution was needed to address these issues.

After an extensive evaluation process, which included a complete build of a prototype site, an externally hosted Content Management System (CMS) was implemented that was specifically designed to complement local government functions. Working with a carefully chosen partner, Aha! Consulting, the structure began to take shape in the first half of 2012. Early involvement by members of staff and an elected official provided Aha! with profound opportunities to shape the way the site would look, feel, and respond to different types of users. As that process came to a close, the Aha! team worked directly with IT staff to secure the site and convert existing content between platforms where feasible.

The sum of this work culminated with a purposeful "soft-launch" in July. The overwhelming positive feedback received by staff from users of the site has been much appreciated. However, for IT there is no time to rest on the laurels of the project. The

continuous improvement philosophy adopted by the Town's Administrator necessitates that incremental work be done to expand the boundaries of this project as resources become available.

This year, at the request of the police and fire departments, a contracted service provider, Mainstay Technologies, was brought on to add committed after-hours support capacity to Durham's IT department. As the year progressed, work logs illustrated that not only was the Town utilizing Mainstay for afterhours emergency support, but also and more often to handle situations when the sole local IT resource was engaged on a particular issue and the end user needed immediate support.

Support has been just one of the valuable additions Mainstay has made to the organization. Through shared use of a central ticketing system both local and contracted IT resources have been able to seamlessly pick up where each other left off on support issues. This system has allowed IT, for the first time, to honor a "Response Time Pledge" based on ticket priority. The combination of these two items has resulted in increased reporting, tracking, and resolution of outstanding support issues.

2013 GOALS:

Exploring hosted phone systems

The telephone system that is currently in place throughout several Town buildings was introduced to the market in 1992. While it has served the various Town departments well over the last two decades, the digital infrastructure lacks many new features and equipment that could lower the total cost of service, provided better coverage, and simplify system management. The cost of an equivalent modern system has decreased dramatically as competition in the sector has put downward pressure on prices. At this time, the purchase of a new phone system remains prohibitively expensive to fund through the Town's operating budget.

One option under consideration is a managed Private Branch Exchange (PBX). Managed PBX wraps the total cost of providing phone service and equipment into a flat reoccurring monthly charge. This arrangement would eliminate the need to bond the purchase of a complete phone system by making a marginal upfront capital investment, i.e., switches, new data wiring, etc. An increase in monthly rates over paying for conventional phone service enables the service provider to build a complete, end-to-end system. While the Town would no longer own the infrastructure, it would gain greater flexibility to deploy phones wherever the provider has facilities.

Fiber infrastructure

Interconnectivity between geographically disperse departments is the biggest challenge to reducing computing cost for the Town. The Town currently has limited connectivity between physical department locations. At present, Virtual Private Network (VPN) connections provide exclusive access to the Town's enterprise communication platform and remote system monitoring for remote sites. These VPN connections have proven themselves to be barely adequate for the task. They are subject to downtime when either side of the connection has issues with Internet access. No Town-owned building is physically linked to the robust, redundant infrastructure located in the Town Hall.

Currently, IT infrastructure (servers, networking equipment, and services) is acquired on a departmental basis. A municipal fiber deployment would enable the sharing of infrastructure, thereby saving the departmental cost incurred by internal development of overlapping services (e.g., a domain controller providing Domain Name Service (DNS) to the Police Department would provide this service to all the departments that were part of the fiber deployment). 2013 marks the sixth year that has passed since this project's inception and it is anticipated that the entire deployment will be completed over the next two years. ■■■

2012 ORDINANCES

2012-01	Amending the Durham Zoning Map in the Zoning Ordinance to remove two parcels (Map 2, Lots 6-0 and 7-1) from the Professional Office (PO) District and incorporate them into the Residence A (RA) District as shown on the Commercial Core Map of the 2000 Master Plan	Passed	03/05/12
2012-02	Regarding a citizen-initiated petition to amend Chapter 175 "Zoning", Article XII, Section 175-53 "Table of Uses" of the Durham Town Code to make eldercare facilities a Non-permitted Use in the Residence A (RA) District	Passed	03/05/12
2012-03	Amending Chapter 175 "Zoning", Article XII "Zone Requirements", Section 175-53 "Table of Uses" of the Durham Town Code to allow light manufacturing as a Permitted Use in the Commercial Core zoning districts (CB, PO, CC, C & CH) and in the OR, MUDOR, ORLI and DBP zoning districts	Passed	03/05/12
2012-04	Amending Chapter 153 "Vehicles and Traffic", Section 153-43 "Schedule XI: Stop intersections" of the Durham Town Code by creating a four-way stop intersection at Madbury Road and Garrison Avenue	Passed	03/19/12
2012-05	Amending certain sections of Chapter 58 "False Alarms" within the Town of Durham Code and adding the fees of this Chapter into the Town-wide Master Fee Schedule	Passed	06/04/12
2012-06	Amending Chapter 153 "Vehicles and Traffic", Section 153-43 "Schedule XI: Stop Intersections" of the Durham Town Code by creating a stop intersection at Main Street and Madbury Road	Passed	06/18/12
2012-07	Amending Chapter 153 "Vehicles and Traffic", Section 153-34 "Schedule II: Speed Limits" of the Durham Town Code by adding a number of roads/streets within the Central Durham area into the Town Code and designating the speed limit for these roads as 25 MPH	Passed	06/18/12
2012-08	Amending Chapter 153 "Vehicles & Traffic", Article IV "Metered Parking" of the Durham Town Code by initiating several wording changes therein and by adding two new areas to Section 153-29 "Metered Parking Areas": Madbury Road (Westerly Side) and Garrison Avenue (Southerly Side)	Passed	06/18/12

2012-09	Amending Chapter 158 “Water”, Sections 158-2, 158-9, and 158-10 of the Durham Town Code	Passed	08/06/12
2012-10	Amending Chapter 124 “Street Vending, Peddling, and Soliciting”, Sections 124-2 and 124-4 of the Durham Town Code by including the control of buying and/or offering to purchase products	Passed	09/24/12
2012-11	Amending Chapter 68 “Fire Prevention”, Section 68-4 “Additions and Amendments”, of the Durham Town Code by adding 68-4 (F) Titled “Public Safety Amplification System Required in Facilities”	Passed	09/24/12
2012-12	Housing Standards Ordinance	Pending – First Reading held on 12/10/12	N/A

2012 RESOLUTIONS

2012-01	Expressing the Town of Durham’s opposition to the passage of House Bill 1515-FN relative to the assessment of the Land Use Change Tax (LUCT) and the LUCT revenues, and requesting that the New Hampshire Revised Statutes Annotated be left intact with existing language ensuring appropriate local control	Passed	01/09/12
2012-02	Waiving the standardized purchasing process in accordance with Section 7 of the Town of Durham Purchasing Policy and upon recommendation of the Administrator; authorizing the designation of Globe Manufacturing Company, LLC Brand Fire and Rescue Turnout Clothing and related accessories as standard purchasing items; and authorizing the designation of Bergeron Protective Clothing of Epsom, NH as the sole source vendor for the purchase of these items	Passed	02/06/12
2012-03	Approving the submission of an application to the New Hampshire Drinking Water State Revolving Fund Program in the amount of \$418,000 for the Water Meter Upgrade Project and authorizing the Administrator to sign said loan documents	Passed	01/23/12
2012-04	Authorizing the acceptance of \$3,296.00 in funds seized during the course of investigation into the sale of illicit narcotics and authorizing the expenditure of said funds for the purpose of law enforcement efforts within the Town of Durham	Passed	02/06/12

2012-05	Authorizing the acceptance of private donations and unanticipated revenues totaling \$2,607.62 and authorizing the acceptance of grant funds totaling \$2,284.33 received by the Town of Durham between January 1, 2011 and December 31, 2011	Passed	02/20/12
2012-06	Authorizing the acceptance and expenditure of \$9,257.57 in unanticipated revenue from the State of New Hampshire Department of Safety following the August 2011 Hurricane Irene Storm event	Passed	02/20/12
2012-07	Recognizing outgoing elected officials for their dedicated services to the Town of Durham	Passed	03/05/12
2012-08	Establishing regular Town Council meeting dates for April 2012 through March 2013	Passed	03/19/12
2012-09	Authorizing the borrowing of money and the incurrence of debt in the amount of up to Two Million Six Hundred Thousand Dollars (\$2,600,000.00) for the purpose of funding the cost of constructing and equipping a new library	Passed	04/16/12
2012-10	Authorizing the issuance of Two million Dollars (\$2,000,000) in a Tax Anticipation Note Line of Credit	Passed	05/21/12
2012-11	Authorizing the raising, appropriating, and expenditure of an additional Seven Hundred and Forty-Five Thousand Dollars (\$745,000) within the FY 2012 Capital Fund Budget (with funds to come from the Undesignated Fund Balance) to purchase the People's United Bank building located at 8 Newmarket Road for use as the future Town Hall	Passed	05/21/12
2012-12	Adopting post-issuance Tax Compliance Policies and Procedures attached hereto as Exhibit A	Passed	06/04/12
2012-13	Approving the submission of an application to the New Hampshire Clean Water State Revolving Fund Program in the amount of \$750,000 for the Old Concord Road Pump Station Upgrade Project and authorizing the Town Administrator to sign associated loan documents	Passed	06/18/12
2012-14	Authorizing the issuance of long-term bonds or notes not to exceed One Million, Nine Hundred and Sixty-Seven Thousand, Four Hundred and Seventy-Three Dollars (\$1,967,473.00) for the purpose of bonding 2011 and 2012 Capital Projects and equipment purchases	Passed	06/18/12
2012-15	Authorizing the acceptance and expenditure of \$30,752.25 in unanticipated revenues from a Safe Routes to School Grant from the New Hampshire Department of Transportation and Federal Highway Administration	Passed	07/16/12

2012-16	Nominating the Durham Courthouse for placement on the New Hampshire Preservation Alliance's Seven to Save 2012 list	Passed	08/20/12
2012-17	Amending Resolution #2012-11 to change the \$745,000 fund designation within the 2012 Capital Fund Budget to come from short-term bonding rather than the Undesignated (Unassigned) Fund Balance and authorizing the short-term borrowing of said \$745,000 for up to one year to purchase the People's United Bank building located at 8 Newmarket Road for use as the future Town Hall	Passed	10/15/12
2012-18	Authorizing the acceptance and expenditure of \$5,000 in unanticipated revenues in the form of a donation from Liberty Mutual Insurance Company of Dover, New Hampshire in celebration of its 100th Anniversary	Failed	10/15/12
2012-19	Authorizing the acceptance and expenditure of \$27,065 in Emergency Management Planning Grant funds from the New Hampshire Department of Safety for the purchase of portable radios for the Police Department	Passed	11/19/12
2012-20	Authorizing the acceptance and expenditure of \$102,024.00 in Emergency Management Planning Grant funds from the New Hampshire Department of Safety for to purchase portable radios for the Fire Department	Passed	11/19/12
2012-21	Authorizing the acceptance and expenditure of \$34,452.00 in Emergency Management Planning Grant funds From the New Hampshire Department of Safety for the installation of an Internal Radio Amplification System for the Oyster River High School and Middle School	Passed	11/19/12
2012-22	Naming the Town Transfer Station and Recycling Center after the Late Raymond LaRoche, Sr. in accordance with the provisions of Resolution #2002-13 dated October 28, 2002 for Naming Public Facilities, Trails, Forests, or Trees	Passed	11/19/12
2012-23	Creating the Margery and Lorus Milne Memorial Trust Fund	Passed	12/3/12
2012-24	Town Council approval of the FY 2013 General Operating Budgets, the Capital Fund Budget and the 2013-2022 Capital Improvement Plan, as amended ■■■	Passed	12/10/12

TOWN ADMINISTRATOR

TODD I. SELIG

The Town of Durham continues to be economically and prudently operated. We function as a purveyor of public services, and staff is working hard to implement business practices to control costs and maintain the municipality's fiscal position during challenging economic times.

Over the last several budgetary cycles we have worked to hold operational expenses flat as a short-term strategy to limit the impact of the U.S. macroeconomic situation on Durham taxpayers. But this is not in and of itself a sufficiently broad or sustainable approach to address Durham's long-term needs. Faced with an escalating full tax rate (town, local school, state school, and county) in recent years, additional strategies are being implemented with the goal of creating a more agile municipal entity poised to seize upon business, grant, and regulatory opportunities that are consistent with our Town Council goals and community values. These include: Economic development and smart growth activities; Strategic investments to ensure Durham's long-term sustainability and resiliency; Rethinking

the manner in which services are delivered by departments; Working with UNH to find win/win partnership opportunities; Controlling escalating health care benefit costs; Coping with increasing utility costs; Maintaining a strong balance sheet and favorable bond rating status.

A great deal of work has been devoted to addressing human resource issues in Durham over the last year. These include:

Collective bargaining contract negotiations with the AFSCME unit representing Durham's public works personnel, the NEPBA Local 21 unit representing the Town's police officers, and the DPFFA unit representing Durham's firefighters. To date the AFSCME unit has rejected four tentative agreements, and the Council has rejected one proposed AFSCME tentative agreement. The Town and the NEPBA unit were able to ratify an agreement establishing the first known insurance cap for public employees in the State of New Hampshire. The DPFFA negotiations began in the fall 2012 and are ongoing.

Durham transitioned the Town's police officers and non-union personnel to a new health/dental insurance program through SchoolCare/Cigna

to take advantage of more competitive rates.

In an era of economic downturn and frozen wages, morale has remained positive amongst Town staff.

Durham hired a new part-time Parks & Recreation Director and increased the position's hours from 20 hr/wk to 30 hr/wk in 2012. Results have been significant with a 30% growth in recreation programs and a 40% increase in attendance at most P&R events. The Council has authorized making the position a full time salaried one as part of the approved FY 2013 budget.

Town Administrator Office (l-r): Todd I. Selig, Administrator; Jennie Berry, Administrative Assistant



Over the last year, the Town has worked to pursue Long-Term Economic and Environmental Sustainability, which are inextricably linked. Without economic sustainability, the Town will not have the financial resources available over the long-term to stabilize the tax rate, pursue desired projects/infrastructure, preserve open space, etc. Without a healthy natural environment, we will not sustain the Durham in which citizens hope and desire to live. The 2011 Master Plan survey was very clear in pointing out that residents of the community seek balance.

On July 2, 2012, the Town Council held a discussion concerning the FY 2013 Budget with the Administrator and provided guidance as part of the budget process culminating with the Council approving the FY 2013 Budget and 2013-2022 Capital Improvement Program by a 6-2 vote on 12/10/12. The approved FY 2013 General Fund budget is projected to increase the municipal portion of the tax rate by 8.6% to \$8.27 per thousand dollars of assessed valuation. This increase is driven by two principal components. The first was the overwhelming approval of the new Durham Public Library project at the polls in March 2012 which constitutes 3% of the increase. The second component was the Council's hard decision to move funding for the annual road maintenance program (approximately \$400,000 per year) from bonded indebtedness (since 2011) to a cash basis once again, in the long-term saving approximately \$100,000 annually in future interest costs.

I continue to move forward with educating myself and staff with regard to the implementation of Kaizen/Lean manufacturing practices into the municipal workplace. To this end, we began to collaborate in 2012 with the Lonza Corporation in Portsmouth at the Pease Tradeport, which is interested in facilitating several Kaizen events for Durham's various departments. The partnership will accelerate in 2013. One of these initiatives will be an idea generation program for departments – the "idea box" kaizen. Another involves

evaluating our arrest process. A third deals with the use of E-Readers and E-Books at the Durham Public Library. We have also maintained a connection with the State of Maine Lean Lab for training purposes, as well as the NE Lean Summit in Portland, ME.

Cable franchise negotiations are ongoing for a successor agreement with Comcast for the Town of Durham. In July 2012, the Council approved a six month contract extension. Unfortunately, the process is moving extraordinarily slowly on the part of Comcast. The Town hopes to institute a franchise fee as part of the present deliberations, as well as improving build out to unserved portions of the community.

The Town moved forward to fund \$375,000 of the 176 +/- acre Spruce Forest Trust for Public Lands (TPL) project located along Mill and Packers Falls Roads (Tax Map 13, Lots 14-2, and 6-3).

The Town also moved forward to contribute \$250,000 toward the Amber Acres (Tax Map 13, Lots 14-1 and 14-100) conservation project and to accept a legal interest in said property in the form of an executory interest to preserve the conservation values therein and to protect Durham's water supply.

A tremendous amount of time was expended in 2012 developing and then approving the acceptance of a Conservation Easement Deed from the Capstone Development Corporation – New Hampshire, LLC, relative to a certain area of land being unimproved forestland and wetland consisting of approximately 22.25 acres, situated on Technology Drive.

Durham acted quickly in 2012 when it became clear in the spring that the Pettee Brook Parking Lot would not be available due to construction at the Kostis project for the Seacoast/Durham Farmer's Market. Within a short time, the community responded making the Town Office Lot available in support of local agriculture.

I am pleased to report that the Grange project along Main Street, which was initiated in 2010, came to fruition in 2011, and completed in 2012 by Mr. Peter Murphy has become a much acclaimed model of successful municipal redevelopment in cooperation with the private sector. The project includes professionally managed student housing, workforce housing, and commercial space on the ground floor. We hope to accomplish a similar win-win situation with the redevelopment of the Town Office lot.

The Town sold the Durham Business Park to Eric Chinburg on November 29, 2010 bringing to culmination a process that began in 2007. This parcel offers much potential for economic development and job creation. Mr. Chinburg and the Town have had a number of conversations with prospective purchasers in 2012 but to date nothing has moved forward at the site.

Significant energy continues to be dedicated to facilitating a new development project in downtown Durham to include numerous potential elements such as the UNH bookstore (in lieu of the present Memorial Union Building location), a downtown technology park, high quality professional office space, small hotel, parking for a new performing arts center/black box theatre, etc. within the downtown core along Main Street.

Durham selected Revision Energy to work with the Town in identifying potential renewable energy installations/locations within or upon town facilities. The police department and the Churchill Rink were ultimately selected in 2012 as appropriate candidates for such technology. Additional sites such as the public works garage, the new library, and the wastewater treatment plant will be considered for renewable energy applications in 2013.

Funding was set aside but unutilized for a part-time economic development director/contractor in FY 2012. We have once again budgeted these funds for 2013.

The Town moved a new three-way stop into a pilot phase in the summer of 2012 at the intersection of Mill Road and McDaniel Drive to address traffic safety and speed concern in this location. The project has met with widespread approval to date. We anticipate bringing an ordinance to the Council in early 2013 to formalize this change.

A comprehensive parking strategy for the downtown core was developed with the assistance of Rick Chellman, the traffic engineer from the B. Dennis team, which was rolled out in the first quarter of 2011. Automated meters were investigated and the first three were ordered in the fall 2011 for placement along Pettee Brook Lane in January 2012. Additional automated meters were installed in the downtown core during the summer 2012 and again in the late fall 2012. We anticipate automated parking kiosks to be installed along the length of Main Street and in the Tedeschi Lot.

At the recommendation of the Traffic Safety Committee and the Administrator, the Town Council adopted Ordinance #2012-07 establishing 25 MPH as the speed limit within the majority of Durham's downtown commercial core and many surrounding neighborhoods. This has helped to calm traffic and increase safety per Council goals.

The Town hired long-time resident Michael Behrendt as Director of Planning & Community Development in the summer 2012. Mr. Behrendt has been an invaluable resource to the community since that time on planning issues. To leverage Council goals, design guidelines/standards were developed by Mr. Behrendt and after much deliberation and enhancement by the Planning Board and members of the community they were ultimately adopted.

The University of New Hampshire has identified B-Lot as part of its Master Plan update process as the future home for the Durham Fire Department. Meanwhile, the Council approved funding as part of the FY 2013 budget totaling \$557,400 to

move ahead with design once the UNH Master Plan is adopted and arrangements have been made for transferring control of the parcel to Durham.

Discussion and planning has continued with respect to integrating the Town Office site with the Irving Station next door on Dover Road triggering the need to relocate the Town Offices. Possible uses for the Town Office lot include a pharmacy or some other commercial purpose either with or without a municipal presence. To this end, the Town entered into a Purchase and Sale Agreement with the People's United Bank for the purchase of the former bank building at 8 Newmarket Road in May 2012 for use as a new Town Office at a price of \$745,000. Although scheduled to close on September 1, 2012, a title issue was discovered which the bank is now addressing in Probate Court. The Town remains in active conversation with the owner of the Irving Station regarding redevelopment possibilities of the Town Office site.

The Durham Police Department has been consistent in enforcement of noise and open container ordinances to the extent resources allow. The Code Enforcement Office has worked to address trash regulation offenses when reported. The Town is also working to launch a new Health and Safety inspection program of all rental properties in Durham managed by the Fire Department.

Durham continues to explore cooperative efforts with UNH to enhance the intellectual, cultural, and potential future economic benefits of being a university town. At the Town's request, the University moved forward with a downtown site for its UNH Business School, which is now under construction. The University has selected C-Lot/Lower Quad as the site for a new Performing Arts Center per the Town's request.

The Town and University, along with the Water, Wastewater, and Stormwater Committee, continues to address a multitude of reasonable steps to preserve the Town's water interests as well as our natural resources within the Lamprey River

watershed. Attention in 2012 was focused on water quality within the Great Bay Estuary addressing issues such as nitrogen as identified by the NHDES and the US EPA. To this end, Durham/UNH are endeavoring to collaborate with the NDHES and the US EPA to develop a groundbreaking adaptive management plan addressing both wastewater and storm water impacts to the estuary.

In 2012, Durham and the Amtrak Downeaster celebrated the Portland to Freeport and Brunswick, ME extension. This fall Durham representatives rode the rails as part of this event.

On June 25, 2012, U.S. Presidential candidate Barack Obama visited the Oyster River High School. The Town took the position that the campaign should cover the cost of public safety overtime associated with the visit. The campaign declined but an anonymous donor came forward and offered to cover the associated overtime cost. The total cost to the Town was \$12,998.29. On August 6, 2012, the Council discussed the visit. We anticipate receipt of funds from the anonymous donor by year end.

In September 2012, the Council adopted a new Downtown Tax Increment Finance (TIF) District under the auspices of RSA 162-K:5 to fund improvements that enhance the economic vitality of the downtown area.

The Council also adopted Ordinance 2012-10 amending Chapter 124 "Street Vending, Peddling, and Soliciting," Sections 124-2 and 124-4 of the Durham Town Code by including the control of buying and/or offering to purchase products. This was in response to out of town merchants setting up vans along Main Street in front of downtown shops in 2012 soliciting to purchase used text books from UNH students. The problematic practice impeded pedestrian and vehicular traffic along Main Street.

In November 2012, the Council approved an application by Xemed Holdings, LLC, c/o Bill Hersman, for property located at 16 Strafford

Avenue, Map 2, Lot 8-3, to take advantage of the Community Revitalization Tax Relief Incentive program offered under the auspices of RSA 79-E. This project is consistent with Council goals to promote professional/research office space off the University of New Hampshire campus.

On November 19, 2012, the Council acted on Resolution 2012-13 naming the Durham Transfer Station & Recycling Center after the late Raymond A. LaRoche, Sr. Mr. LaRoche was a long-time, much beloved employee of the Town of Durham.

TOWN COUNCIL

JAY B. GOOZE, Chair

2012 finds us slowly emerging from the worst economic times since the early 1930s. Despite significant obstacles, Town staff has continued to streamline and find savings in various Town functions.

Continuing Durham's long history of conservation land preservation, the Town Council approved the expenditure of \$250,000 from the Conservation Fund toward the purchase on an easement on Amber Acres to provide recreation and water protection along the Oyster River. The Council also signed a purchase and sale agreement using Conservation Fund monies and accepted fee title to land known as Sprucewood Forest which has over a mile of Oyster River frontage. These two properties, in addition to protecting part of our water supplies, will complement Wagon Hill in providing recreation opportunities for Durham residents. Additionally, the Council accepted a Conservation Easement Deed for approximately 22.25 acres of unimproved forestland and wetland at Technology Drive, Capstone Development Corporation, to accept legal interest in the property.

The Council authorized the Administrator to sign a purchase and sale agreement with People's

The Town of Durham is now dealing with a number of major public infrastructure projects (Library, Town Office, Fire Department, Adaptive Management Plan, Spruce Hole Well, Sludge Dewatering Facility, PISF on the Lamprey River, and more), a myriad of large redevelopment projects, a major new Health and Safety Inspection Program initiative, complex collective bargaining agreements, as well as the daily needs of the Town and its residents.

Much work lies ahead in 2013. ■■■



Jay B. Gooze

Town Council Chair

Term: 3/10 – 3/13

United Bank for the building across from the present Town Hall with the intention of selling the current Town Hall property and moving to a code compliant building with adequate space for Town functions.

In the interest of expanding business in the Town's Core Commercial areas, the Council established

a Tax Increment Finance district to help fund infrastructure improvements to attract business in the Central Business District and also approved a 79-E application from Xemed Holdings for replacement of their building on Strafford Avenue. Speaking of businesses in Durham, citizens may have noticed that there are now clothing stores catering to men and women Downtown. Having first floor commercial with residential above has also provided venues for new clothing stores and new restaurants for meals or snacks in the Downtown area.

After a private fund-raising campaign that raised over \$1,000,000 of new money, the bond for the Town portion of the new Library on Madbury Road passed with 74% approval. A late summer/early fall 2013 opening is anticipated.

Recreation programs have been expanded per the desire of residents and the police department makes every effort to provide a quiet environment within neighborhoods. The Planning Board adopted Design Guidelines that should help maintain the character of Durham.

There are a number of large capital projects that will be due in the near future such as upgrades to the Wastewater Treatment Plant and a new fire station. The Town's relationship with the University of New Hampshire will be tested as a decision about the Durham outdoor pool needs to be made. The Council is being kept informed and has decisions to make as to how Durham will fit into the protection of the Great Bay as regards Environmental Protection Agency nitrogen level standards and also how best to work with New Hampshire Department of Environmental Services protect the Town's critical water supplies. I have confidence that our Town staff is working diligently to protect the rights of Durham residents.

Realizing that renewable energy is an important part of Durham's sustainability, plans are in the works for solar cells to be installed on many public buildings in the next few years. Recognizing that local sustainability is of great importance, the newly-established Agriculture Commission is coming forward with ways for residents to raise fowl without impinging on neighbors' quality of life.

While this is not the Durham that I moved to in 1977, many of the changes that are occurring are necessary to expand the Town's tax base. The challenge is to have progress without losing the character of this wonderful Town. To this end, the Council tries to adhere to its goals that represent all residents. ■■

TOWN COUNCIL MEMBERS



James Lawson

Chair Pro Tem

Term: 3/11 – 3/14



Diana Carroll

Town Council Member

Term: 3/12 – 3/15

**TOWN COUNCIL
MEMBERS (cont.)**



William Cote
Town Council Member
Term: 3/10 – 3/13



Katherine Marple
Town Council Member
Term: 3/11 – 3/14



Julian Smith
Town Council Member
Term: 3/11 – 3/14



David Howland
Town Council Member
Term: 3/12 – 3/15



Robin Mower
Town Council Member
Term: 3/12 – 3/15



Peter Stanhope
Town Council Member
Term: 3/10 – 3/13

CULTURE AND RECREATION

CONSERVATION COMMISSION
HISTORIC DISTRICT & HERITAGE COMMISSION
PARKS AND RECREATION COMMITTEE
PARKS AND RECREATION DIRECTOR
PUBLIC LIBRARY BOARD OF TRUSTEES
LIBRARY DIRECTOR

CONSERVATION COMMISSION

JOHN PARRY, Chair

COMMISSION MEMBERS:

MALIN ELY CLYDE, LARRY HARRIS, JAMES HOULE, JOHN PARRY - CHAIR, PETER SMITH - ALTERNATE, DEREK SOWERS, OTHO WELLS - ALTERNATE, ROBIN MOWER - COUNCIL REP. , JULIAN SMITH - PLANNING BOARD REP.

The Durham Conservation Commission (DCC) acts as an advocate for natural resource protection in Town and regional affairs, and is a source of information for Town residents. The DCC has a state legislative mandate to inventory, manage, and protect the natural resources of the Town and to make recommendations to the state on all applications to the New Hampshire Wetlands Bureau. Chapter 36-A of the New Hampshire Revised Statutes provides for the establishment and governs the responsibilities and scope of Conservation Commissions.

The Commission meets the second Thursday of each month at 7:00 PM in the Town Council Chambers. Residents are welcome to attend and provide public input. For more information, visit the DCC website at www.ci.durham.nh.us. The Commission can also be contacted via email at dccparry@gmail.com.

Town residents and project partners on a site walk of Sprucewood Forest discuss the natural resource values of this conservation project. Courtesy Robin Mower



2012 ACCOMPLISHMENTS:

LAND CONSERVATION

The Commission worked with several partners on the Oyster River Initiative to conserve 211 acres along the Oyster River in Durham. The Initiative is important not only for Durham but for the Great Bay region and the state. The initiative brings together two projects:

Sprucewood Forest: This project is led by the Trust for Public Land (TPL) to purchase and conserve a 172-acre parcel with regionally recognized high conservation values. The property has 4,640 feet on the Oyster River. The Natural Resource Conservation Service (NRCS) is providing a large grant through its Wetland Reserve Program.

Amber Acres: The Southeast New Hampshire Land Trust (SNHLT) is the lead partner on this project. The majority of this 39-acre property is agricultural land, with over 3000 feet of frontage on the Oyster River. The NRCS will provide 50% of the purchase price through the Farm & Ranchland Protection Program.

The two properties link together and lie within the Oyster River Core Focus Area, identified by the Land Conservation Plan for New Hampshire's Coastal Watershed as a top priority due to its ecological functioning and water quality protection. The initiative will conserve critical resources, such as the Oyster River, productive agricultural land, habitat for New England cottontail, and local outdoor recreational opportunities.

To date, more than 85% of the Oyster River Initiative's funding has been provided by NRCS, the State of New Hampshire, the Town of Durham Conservation Commission funds, and other partners. To complete the initiative and protect these valuable lands, the Partners must raise the remaining funds through private gifts and pledges by December 31, 2012.

In addition to the aforementioned land conservation projects, the Commission also worked to finalize the Capstone Easement which protects forested areas along the Oyster River at the Cottages development located on Technology Drive. DCC members helped to develop the language used in the easement, designed and posted boundary signs, and established a monitoring agreement with the Strafford River Conservancy.

Conservation Easement Monitoring: DCC members helped to conduct monitoring visits on existing easements: The Fogg, Weeks, and Capstone properties.

Review of Wetland Applications: The Commission reviewed and provided comment on six wetland applications to the New Hampshire Department of Environmental Services. It also began work on a proposed Zoning Ordinance variance amendment.

Conservation Expertise: The DCC provided advice and input on various projects and issues in Durham including: a proposed New Hampshire House Bill on the Land Use Change Tax (LUCT), the Town of Durham Technical Review Group (TRG), Adams Point erosion control project, and the Madbury Road/Pettee Brook Project.

Land Stewardship: The DCC's Land Stewardship subcommittee joined with members of the Parks and Recreation Committee and Agricultural Commission to promote responsible management and use of Town conservation lands that have public access.

Accomplishments included:

- Worked with the New Hampshire Department of Fish and Game to promote a Cottontail Rabbit management project on the north parcel of Wagon Hill Farm. The Commission is awaiting possible funding from University of New Hampshire Cooperative Extension and NRCS.

■ Organized an invasive plant control workday with Timberland employees, eliminating over two acres of non-native buckthorn from Doe Farm (April 19, 2012).

■ Held a field walk at Wagon Hill Farm along with Parks & Recreation Music Series.

Master Planning: The DCC appointed a subcommittee and began work on revision of the Environment Chapter of the Master Plan.

HISTORIC DISTRICT COMMISSION/HERITAGE COMMISSION

PETER STANHOPE, Chair

COMMISSION MEMBERS:

ANDREA BODO (SECRETARY), MEREDITH DAVIDSON (VICE CHAIR), CATHERINE MEEKINS, RICHARD OZENICH (PLANNING BOARD REPRESENTATIVE), HENRY SMITH, PETER STANHOPE (TOWN COUNCIL REPRESENTATIVE AND CHAIR), AND JULIAN SMITH (TOWN COUNCIL ALTERNATE MEMBER TO THE PLANNING BOARD) WHOM ALSO SERVED DURING THE TERM OF THE PLANNING BOARD REPRESENTATIVE'S ABSENCE. COMMISSION MEETINGS WERE ALSO ATTENDED BY DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT MICHAEL BEHRENDT UPON HIS EMPLOYMENT WITH THE TOWN IN APRIL 2012.

The Commission meets the first Thursday of each month in the Council chambers at Town Hall. Meetings are taped for re-broadcast and may be viewed by visiting Durham's web site, www.ci.durham.nh.us, "DCAT on Demand", located at the bottom of the page. A public comment item has been included for each agenda allowing for valuable input to be received at the early stages of the Commission's consideration of applications.

The Commission reviewed a number of applications as the district became the focal point of attention with changes in ownership of the Varsity rental housing portfolio. Applications

Public Education/Awareness: The DCC began including periodic articles in the Town's "Friday Updates" email called "Conservation Corner" to inform about conservation issues

The Conservation Commission revised and established new Durham Conservation Commission webpages on the new Town website, including a "Durham Conservation Lands" page, which provides a repository for all Town lands records. ■■

addressed were proposals for new building signage, modification of existing buildings, and demolition of a number of buildings and redevelopment of the assembled parcels. The Commission was able to reach agreement and approve minor building modifications after working with the new ownership's architect. After a number of meetings with the new ownership's sign designer new signage was approved that was more consistent with the architecture of the district. The application for demolition and redevelopment was withdrawn. The ownership has continued discussions with the Economic Development Committee (EDC), Town planner, and Administrator on the potential use of their properties in the district. Signage for commercial uses in the redeveloped Grange building was approved after revisions were made to location and style. Minor applications for exterior updates were accepted and improved after a review of the property owner's proposal with their contractor. Along with the Director of Public Works, the Commission conducted a site walk of the Schoolhouse Lane Cemetery to review maintenance work scheduled for summer 2012. The Commission, following a presentation from Wiswall Historic Interpretation Committee member Dick Lord, gave final approval to the commemorative panels at the Wiswall Dam; a "must visit" for Durham residents upon their installation. At this writing, the Commission has under

consideration an application for modification in fencing of a previously approved plan for an expansion of doggy day care facilities at Great Bay Kennel located on Route 108/Newmarket Road.

The Commission was successful in obtaining grants in the amounts of \$6,681 and \$10,000 applied towards achieving National Registration and renovations of the Smith Chapel.

Before year-end the Commission has as a goal to communicate the HD/HC regulations and Durham's Demolition by Neglect ordinances to all HD/HC property owners. The intent is to begin a process of better exterior maintenance to preserve the architectural character of the district.

The HD/HC is working to organize an event

to celebrate the 100-year anniversary of the construction of the historic Mill Pond Dam. The event will be held on September 13, 2013.

2012 saw the completion of two high profile projects that were initiated at the HD/HC. These projects, the Smith Chapel and the Grange, have received both local and regional recognition for preserving significant historic buildings. Regrettably, not all of Durham's Historic District properties have been given the attention to insure their preservation. The district represents a significant component of Durham's downtown and gateway from the East. The Commission remains dedicated to an agenda of preservation and improvement of all significant properties in the district. ■■■

PARKS AND RECREATION COMMITTEE

KELLIE SCHROEDER, former Chair

COMMITTEE MEMBERS

NATE TRAUNTVEIN (CHAIR), KELLIE SCHROEDER (FORMER CHAIR), DIANE MOORE, MIKE SIEVERT, MIKE Mengers, DAVID LEACH, AND DAVE HOWLAND (TOWN COUNCIL REPRESENTATIVE)

The Parks and Recreation Committee endeavors to strengthen the Town of Durham by providing recreational opportunities for the community. The Durham Parks and Recreation (DPR), its Director and Committee, strive to offer a wide range of quality programs, parks, and facilities that encourage all community members to participate in healthy, fun, and enriching activities. Together, they celebrate the essential roll public recreation plays in fostering a cohesive and vibrant community.

2012 ACCOMPLISHMENTS:

Durham residents are enjoying DPR programs and events more than ever. Working closely with outgoing Director Sandy Devins, the Committee

has seen a 40% increase in attendance at most DPR events and a 30% increase in programs offered in 2012.

This exciting growth corresponds to the 10-hour increase in Director's hours, a Committee proposal that the Town approved in the 2012 budget. Understanding the substantial and continuing return on investment for increasing the Director's hours, the Committee recently unanimously recommended increasing the position from its current 30 hours to full-time. Sandy Devins will be deeply missed, but thanks to her recent efforts on improving the Committee's meeting process and two summer vision-and goals-setting workshops, she leaves a program and Committee ready to enthusiastically greet future changes and opportunities.

The past year has been busy. Among other accomplishments, the Committee assisted the Director in coordinating advertising and staffing its many annual events including the Winter Carnival/Chili Festival and Macaroni & Cheese Bake Off at Churchill Rink, Spring Festival/

Egg Hunt at Old Town Landing, the Memorial Day Parade, Music by the Bay summer concerts at Wagon Hill, Durham Day at Wagon Hill, first Annual “A Spooktacular Day in Durham” at Jackson’s Landing, and the annual Thanksgiving Day Turkey Trot at Wagon Hill. The final event of the year, the Annual Tree Lighting Ceremony, was held on December 7th. The Committee’s accomplishments mirror its stated vision of offering a broad range of events that bring the community together.

Dovetailing with the Town Council’s goal of pursuing environmental sustainability, the Committee and Director hosted Durham Day 2012 using compostable products, considerably reducing the event’s environmental impact.

As the DPR continued to grow and enhance existing programs this year, it also hired a new Director in September. Stefanie Frazee officially began her position on September 25th. In just a few short months, she has already secured many new partnerships such as the University of New Hampshire Outdoor Education Department, USDA Forest Service, Great Bay Rowing Club, Coppal House Farm, and Durham Business Association.

Partnerships: The DPR appreciates the many partnerships that help it to create community. Working together not only maximizes community resources, but further enhances recreational opportunities for Durham residents.

Sharing a critical interest in the Town of Durham’s lands, the Parks and Recreation Committee has teamed up with the Agricultural Commission and Conservation Commission on the Town’s new Land Stewardship Committee. This group was established to coordinate efforts at Wagon Hill and encourage residents of all ages to get out and

enjoy Town lands. A product of this effort was a guided nature walk during intermission at the July 31 Summer Concert series Minks Hill Band performance at Wagon Hill. More walks in other scenic areas are to come.

The Committee also continued its long-standing mutual support and collaboration with the following groups: Durham Public Works (DPW), Oyster River Youth Association (ORYA), Oyster River Parents of Preschoolers (ORPP), Oyster River Community School District (ORCSD), Durham Public Library, University of New Hampshire Campus Recreation Department and Recreation & Management Policy Department, and Durham Conservation Commission.

In addition, the Committee partnered with the newly-formed Churchill Rink Improvement Group, an energetic group seeking to expand recreational opportunities at Jackson’s Landing.

ON THE HORIZON:

The upcoming year promises to be an exciting one. The Committee looks forward to the continued growth of high-quality programs that serve the needs of Durham residents. It will

Participants in the “human dog sled” race, one of the events held at the Churchill Rink during the Winter Festival sponsored by Durham Parks & Recreation. Photo courtesy of Sandy Devins



focus on enhancing public awareness of parks, programs, events, and water resources through the Town's newly-created website. It will strive to maintain financial resources to sustain programs and facilities while cultivating professional and community partnerships that enhance its programs.

Of top priority is the maintenance and improvement of properties and facilities to anticipate and meet program demands. This includes completing the first phase of bathroom construction and expanding parking at Wagon Hill, and identifying future improvements at Woodridge Park and Jackson's Landing. The Committee will work to make the Director's position full-time, update the Recreation Chapter of the Master Plan, and share its newly-developed vision, mission, and goals with the public.

The Committee extends a special thank you to the volunteers who make a difference in the community. And, it extends an open invitation to all Durham residents -- bring your ideas, come to meetings, and check out DPR's events and classes. Please join the DPR in making it the best it can be.

GOALS FOR 2013:

- Provide better public awareness of existing Town parks, events, programs, and water resources by adding a history of the Committee and survey results to the site, discussing a possible Photo Contest, and getting a bigger sign.
- Provide high-quality program and activities that respond to the needs of the public by recruiting additional Durham residents to serve as special event volunteers for the DPR annual events, continuing to develop programming for kayaking, canoeing, and explore possible bird watching, fishing at Jackson's Landing, pursuing utilizing Churchill Rink as a multi-use facility (i.e., Farmer's Market, summer camps, batting practice, floor hockey, partnering with the University of New Hampshire on climbing/

bouldering for residents), and investigating a possible dog park.

- Maintain properties and facilities appropriate to program demands by pursuing the development of expanded parking at Wagon Hill, completing Phase I construction of bathroom facilities at Wagon Hill, and discussing erosion control measures at Wagon Hill with the Department of Public Works and Land Stewardship Committee. Use trust fund monies for such measures, identifying and prioritizing future improvements at Wagon Hill, and identifying and prioritizing future improvements at Woodridge/Father Lawless Park.

- Maintain financial resources to sustain programs and facilities by developing a policy for non-alcoholic, youth appropriate commercial/marketing partnerships (sponsorships) for recreation programs and developing a policy for vendors at DPR sponsored events. Coordinate a policy with the Town Administrator and other committees that host events on Town lands.

- Cultivate and maintain professional and community partnerships that sustain and enhance Parks and Recreation programs with the University of New Hampshire Recreation Department, Churchill Rink Improvement Group, Land Stewardship Committee, Oyster River Parents of Preschoolers, and Oyster River Youth Association, as well as establishing a fields improvement group for Father Lawless Park.

- Embrace openness in the Town's administration and work collaboratively and constructively with the Director to achieve the Committee's mission by working to make the Director's position full-time with benefits, developing a Strategic Plan, updating the Master Plan Recreation Chapter, sharing the Committee's Mission/Vision/Goals on the

website, and reserving the June meeting to review goals and tasks to better prepare for the annual budget request and Annual Town Report.

RECREATION DIRECTOR

SANDY DEVINS

In its third full year, the Parks and Recreation Department continued to provide Durham residents with a variety of recreation-based programs and community building special events.

In 2012, the Parks and Recreation Department focused on providing residents with fitness, wellness, and enrichment activities. Youth programs included: Acting & Improv, Coyote Club, Kid's Yoga, Speak Spanish, and Sound Beginnings. Some of the adult activities were Zumba, Yoga, Tai Chi, Learn to Run, Movement for Balance, Pilates, Senior Wellness, and Stability Ball. Free programs included: Pick-up, Volleyball, Basketball, and Ultimate Frisbee. In total, Parks and Recreation organized 52 programs with over 1,500 participants. These programs generated \$20,326.00 (as of 6/15/12) for the Town, which was a 5% increase over last year's revenue at this same time. The Director's position was increased from 20 to 30 hours per week. The department also experienced a 40% increase in attendance at community events.

Since the founding of the Department, it has been a goal of Parks and Recreation to bring Durham together through community special events. Parks and Recreation carried on old traditions such as the Memorial Day Parade, Egg Hunt, and Durham Day, while continuing with new traditions such as the Macaroni & Cheese Bake Off being added to the Winter Carnival & Chili Festival. The Winter Carnival venue moved to the Churchill Rink which allowed for better skating and parking. The Memorial Day Parade saw an increase with the Branches of the Military

participating. The Summer Concert Series offered live music at Wagon Hill with stunning views of the Little Bay. With an increase of events being held at Wagon Hill and difficulty with parking, it is strongly suggested that a gravel parking area be implemented at Wagon Hill. In 2012, Parks and Recreation organized ten special events with well over 2,000 residents in attendance. The Department also assisted with trail clean ups at Merrick Trails and Doe Farm.

2012 ACCOMPLISHMENTS:

- Organized ten community special events with a combined attendance of over 2,000 residents.
- Provided residents with 52 fitness, wellness, and enrichment programs with a total participation of over 1,500.
- Generated \$20,326.00 (as of 6/15/12) in revenue for the Town through recreation programs.
- Managed the Recreation Activities Room which is the home to Parks and Recreation programs and a community gathering spot for many Town organizations and committees.
- Continued to succeed through community partnerships. In 2012, Parks and Recreation collaborated with Oyster River Youth Association, Oyster River Parents of Preschoolers, Oyster River Womenade, Friends Project, University of New Hampshire Residential Life, Conservation Commission, Agricultural Committee and the University of New Hampshire Recreation Management and Policy Department. ■■■

PUBLIC LIBRARY BOARD OF TRUSTEES

DOUGLAS BENCKS, Chair

This was the tipping point year for the Durham Public Library. The successes of the previous few years in acquiring the 49 Madbury Road property, designing a new permanent home for the library, and undertaking a major capital campaign led to the final steps for realizing a vision that has been 15 years in the making. In 2012 the capital campaign exceeded its goal and raised over \$1M to add to the \$1.2M of funds that had been received prior to the campaign. Then, in March the voters of Durham approved with a 74% majority to issue a bond for another \$2.6M to cover the

TOP: August 2012: Construction began on the new public library site. Courtesy Walter Rous

BOTTOM: January 2013: The library is acquiring it's outer layer of porches and arcades, making it a friendly building. Other stories: exterior insulation board, and installation of windows. Courtesy Walter Rous



total project cost of \$4.8M. Construction is well underway now with plans for moving into the completed facility in June 2013.

At this time, framing is going up and the building will be enclosed by the end of this year. The details of construction will continue throughout the winter under the watchful eyes of Bill Schoonmaker and Walter Rous who are serving as the library/Town representatives on the construction site every week until it is completed.

The 10,500 square feet new library will be energy efficient, enduring, and attractive with spaces for all ages that can accommodate groups of up to 100, or small intimate meetings, as well as lots of books, computers, and comfortable chairs. It will be a hub of community activity that will well surpass the current library in use.

With construction well underway the Trustees are working closely with Library Director Tom Madden to get the policies and procedures in place for the new building. There will be opportunities for various groups to reserve the meeting and community spaces for a wide range of activities. Meeting rooms require specific policies to ensure that events are safe, appropriate, well supervised, and the building is secured when they are done. Also underway is planning for the move and the purchasing of new furniture, included in the scope of the project. Planning for the expanded technology that will be in the new building is also a significant task that has begun.

2013 will be a major milestone for the Durham Public Library with the opening of the new building and all the added activity that will come with it. The Trustees are extremely grateful for all who have supported the library in the capital campaign and the March vote, and are eager to open the doors and let everyone in next June. ■■■

LIBRARY DIRECTOR

THOMAS MADDEN

As noted in the Trustees report, 2012 was a pivotal year for the Durham Public Library as finally, after 15 years in rented space, construction began on a new facility at 49 Madbury Road with funding of the project supported by both public and private donations. The year started with the continuation of a highly successful capital campaign, followed in March by a \$2.6M library bond vote that passed by 74%. It is the culmination of a dream: a full service public library providing space for the collection, programs, meetings, and patrons in an open, welcoming facility from which everyone in the community benefits.

While all of this was happening, library staff continued providing materials and services to meet the needs of the community. It is an interesting time for public libraries as new technologies present themselves, some of which have a direct impact on Durham's Public Library. Case in point: e-books. E-books and e-book readers are beginning to change the way people access books. The technology has become ubiquitous because

of its simplicity and ability to store scores of books. The Durham Public Library is meeting the growing demand for electronic books by providing free e-book downloads through its website, and by making e-readers (specifically a Nook and a Kindle pre-loaded with bestsellers) available for patrons to borrow. In this way, the library is providing for those who already own an e-reader as well as those who do not.

Other technology improvements include the purchase of three new Dell computers and assistive technology to aid patrons with visual impairment, thanks to a grant awarded by the Durham-Great Bay Rotary Club and Rotary International. The grant covers the cost of software and hardware to magnify images on a computer screen, along with a camera to project the pages in a book onto a monitor.

Interestingly, while the inclusion of new technologies to the library collection is important, use of the library's print materials continues to drive its circulation statistics. Circulation for

Library Staff (l-r): Tom Madden, Director; Nancy Miner, Assistant Director; Margo LaPerle; Nicole Moore; Lisa Kleinmann, Children's Librarian; Roni Pekins; Beryl Harper; Hana Bartos. Not Pictured: Tracy McCreery; Katie Flermonti; Tracy Lavalley; Donna Lore. Courtesy Durham Public Library



books in print, books on CD, and DVDs well exceeded 50,000 in 2012 compared to fewer than 5,000 electronic downloads. A rather exotic item, a telescope, has also been very popular. The telescope, donated by the New Hampshire Astronomical Society, can be borrowed for up to seven days by patrons wishing to study the night sky from their own backyard.

The library continues to provide a wide range of programs. Children’s programs include book discussions for all age groups, programs for reluctant readers, and weekly storytimes. It sponsored puppet shows, animal programs, an Oyster River High School Poet Laureate competition, and not one but two ballets in the close confines of the library. Adult programming ranged from CPR courses to a travel series to Ella Fitzgerald. Program attendance for 2012 was at record levels.

The library’s effort to provide service to the community both in its present operation and its pursuit of a new home has not gone unrecognized.

Library Activities for 2011	
Circulation -----	52,328
New Patrons -----	398
Volunteers hours -----	794
Program attendance -----	5,236
Library visits-----	51,596

Senator Kelly Ayotte nominated the Durham Public Library for the National Medal for Museum and Library Service presented by the Institute for Museum and Library Services, the federal agency that promotes libraries as strong community anchors. Senator Jeanne Shaheen, in turn, provided a letter of support. Award winners will be notified in April of 2013. The Durham Public Library is honored to be nominated and views the nomination as validation of Durham’s strength as a community with support from its public library.

GOALS FOR 2013:

2013 will be a year of transition as the library staff prepares for and moves into the new library. Once moved, a period of adjustment will follow as staff works to adapt library operations to match the requirements of a larger building, greater patron usage, and other circumstances. 2013 will present the following challenges:

- Preparing for the move: create new policies, inventory materials, and pack.
- Transitioning to the new library: move collection to its new location, set up public and staff workstations, implement new procedures, and create seamless transition for patrons.
- Beginning new era: expand programming, collaborate with local organizations, promote meeting room use, monitor library usage, and provide new services. ■■

GENERAL GOVERNMENT

ASSESSOR
CEMETERY COMMITTEE AND TRUSTEES
OF THE TRUST FUNDS
GENERAL ASSISTANCE OFFICER
PLANNING AND COMMUNITY DEVELOPMENT
PLANNING BOARD

SUPERVISORS OF THE CHECKLIST
TAX INCREMENT FINANCE DISTRICTS
TOWN CLERK/TAX COLLECTOR
ZONING BOARD OF ADJUSTMENT
ZONING, CODE ENFORCEMENT,
AND HEALTH OFFICER

ASSESSOR

JIM RICE, CNHA
Cross Country Appraisal Group, LLC

The Town of Durham has contracted with Cross Country Appraisal Group; LLC to manage the Town's assessing duties. Jim Rice, CNHA is Durham's assessing representative from the appraisal company.

The assessor's office is responsible for ensuring equitable assessments, which distribute the Town's tax burden in accordance with NH State Statutes. Assessments are based on fair market value of property and are applied in a fair, equitable and consistent manner. Information regarding assessments, tax exemptions, tax credits, tax deferrals, current use assessments, conservation restriction assessments, discretionary easements, abatement requests, and timber tax are available through this office. Information regarding assessments, as well as deed and property ownership information, can be found in this office, or on the Town's website at www.ci.durham.nh.us/assessing. A public access computer terminal is available in

the lobby of the Town Office along with tax maps for use regarding property assessment research. Assessment information can also be viewed on-line at www.visionappraisal.com.

2012 ACCOMPLISHMENTS:

2012 proved to be busy and challenging. After three years, all of the sixty nine (69) property assessments that were appealed to either the Board of Tax and Land Appeals or Superior Court have been heard and/or settled. The Town prevailed in all of those appeals heard in court.

■ Generated approximately \$15,014,656 of taxable valuation due to new construction and renovation projects, increasing the net taxable valuation 1.67% from \$898,172,169 to \$913,186,825 town-wide. This translates into \$431,671 of new tax revenue for the Town of Durham annually.

■ Land that was disqualified from the Current Use program (per RSA 79-A), primarily due to new construction, generated \$321,800 in Land Use Change Taxes which go directly into Durham's Conservation Fund.

The following is a breakdown of the 2012 assessments and exemptions used to calculate the net taxable valuation used to compute the municipal, county, and local tax rates.

Summary Inventory of Valuation:

Residential (land & buildings)-----	\$786,426,020
Commercial (land & buildings)-----	\$117,127,177
Current Use Land (per RSA 79-A)-----	\$ 982,770
Utilities-----	\$ 12,718,632
Valuation before exemptions-----	\$917,254,599

EXEMPTIONS	EXEMPTION AMOUNT	TOTAL EXEMPTIONS GRANTED	ASSESSED VALUATION
Blind:-----	\$ 30,000-----	6-----	\$ 180,000
Elderly: 65-74-----	125,000-----	5-----	625,000
75-79-----	175,000-----	0-----	0
80+-----	225,000-----	13-----	2,925,000
Disabled:-----	32,000-----	3-----	96,000
Solar:-----	Varies-----	21-----	241,774

Total Exemptions----- \$ 4,067,774

Net Taxable Valuation (used to compute municipal, county and local tax rates)----- \$913,186,825

VETERAN'S TAX CREDIT	TAX CREDIT LIMITS	NO. VETERAN'S APPROVED	TOTAL TAX CREDIT
Standard Veteran's Credit:-----	\$ 200-----	249-----	\$49,800
Surviving Spouse:-----	2,000-----	0-----	0
Service Connected Disability:-----	2,000-----	9-----	18,000

Total Veteran's Tax Credit----- \$67,800

■ **Prepared for 2013 statistical update.**

Article 6 of the New Hampshire Constitution states "...there shall be a valuation of the estates within the State taken anew once in every five years, at least, and as much oftener as the general court shall order". The last revaluation was in 2008, The Assessing Office has been preparing for the "statistical update" of all assessments in 2013. The assessing office will be audited by the Department of Revenue Administration for compliance purposes.

■ **Updated Current Use files.** Current Use, enacted in 1973, encourages the "preservation of open space, thus providing a healthful and attractive outdoor environment for work and recreation of the state's citizen's, maintaining

the character of the state's landscape, and conserving the land, water, forest, agricultural and wildlife resources" – NH Current Use Law RSA 79-A. For more information visit www.nhspace.org.

During 2012, the assessing office has been reviewing the files of those properties classified under the Current Use program for accuracy, compliance, and record keeping purposes. Of those files that have not been updated within the past five years, or have missing or inaccurate information, notifications were mailed requesting updated information. Thank You to all of those property owners who responded to these mailings. Your cooperation regarding this endeavor has been extremely helpful.

2013 GOALS:

- Review Conservation Easements and/or restrictions.
- Review and inspect those properties where building permits were issued after 4/1/12.
- Review and inspect properties that have had on-going construction and/or demolition.
- Review qualified exemptions and credits and process new applicants.
- Review all abatement requests and make recommendations to the Town Council.

- Review Board of Tax and Land Appeals and Superior Court appeals.
- Statistically update all property assessments.
- Finish updating Current Use files.

Contact the assessor's office at 868-8065 with any questions regarding assessments and/or concerns. Appointments may also be scheduled with the assessor. Assessing office hours are Monday through Friday 8:00am to 5:00pm. The assessor will be available every Tuesday and Thursday in the Planning, Zoning, and Assessing Office between the hours of operation. ■■

CEMETERY COMMITTEE AND TRUSTEES OF THE TRUST FUNDS

CRAIG SEYMOUR, Chair

The Durham Town Cemetery had a total of 20 internments (burials) in 2012, nearly twice as many as in 2011. Reflecting continuing national and local trends, 60% of the burials were cremains (ashes). Seven graves were purchased in four transactions, generating income of \$4,250 in revenues, with \$2,975 going into the Cemetery Trust Fund and \$1,275 to the Cemetery Maintenance Fund. Two graves were repurchased and made available for resale.

The Department of Public Works again did an excellent job maintaining the cemetery throughout the year. The compost and recycle bin was moved to a more attractive location and trees and bushes were trimmed or removed as needed.

The biggest change for the cemetery in 2012 was the completion of the Cottages at Durham student housing development on the abutting property. This resulted in the cutting of several trees along the property line in the rear of the cemetery and

construction of several residential buildings. The Durham Cemetery Committee worked with the Town and the developer during the permitting and construction process. A solid eight foot high fence was constructed by the developer around the western and northern sides of the cemetery, along with mature landscaping that includes large arborvitae, cedars, and sugar maples to serve as an attractive sound and sight barrier between the uses. The Committee continues to monitor the plantings to ensure that their health in the future.

A copy of the Rule & Regulations for the Cemetery can be obtained by e-mailing a request to cemetery@ci.durham.nh.us or on the Town's website www.ci.durham.nh.us (Cemetery Committee page). The document describes how to purchase a cemetery plot, rules for grave and monument care and other useful information. All burials and any planned work on monuments, including installation of markers, should be cleared through the Cemetery Committee chair beforehand. The website also contains a digital map of the cemetery layout.

Please note that the cemetery is closed to all vehicular during the winter months, in order to protect the grounds. Please feel free to walk in to visit graves, however. ■■

TRUSTEES OF THE TRUST FUNDS

BRUCE BRAGDON, Chair

In March of this year the Durham Trustees lost Trustee George "Curly" Frick. Curly was a great supporter of the Smith Chapel. He restored all of the chairs. Some of his handy work is on display at the Town hall. He was excited to see the repaired stained glass windows and asked that they be lighted during the holidays. He even started to raise money to light the windows every year. In Curly's memory the Trustees have decided to follow his wish and light the Chapel stained glass during the holidays. Curly has been ably replaced by Michael Everngam. Mike was formerly the Business Administrator at the Oyster River Cooperative School District and most recently consulted in school and municipal finance with Municipal Resources, Inc.

2012 ACCOMPLISHMENTS:

The Smith Chapel repairs are well underway. The stained glass windows have been repaired, and the wooden casings replaced/restored to their original condition by Art Glass of America from Natick, MA. The slate roof, sill beams, copper gutters/downspouts and all flashing have been replaced by American Steeple from Salem, MA. Repairs have begun on the woodwork in the Chapel. On the outside the railings are being repaired and painted and a new walkway has been installed.

The Trustees continue to work with Public Works Director Mike Lynch and public works staff to maintain the Town's graveyards. In a time of decreased interest paid on accounts and increased costs this is difficult. Repairs to the Doe Farm cemetery were finished using monies from the supervised wood cut from earlier this year. A volunteer group headed up by Malin Clyde and members of the Conservation Commission, along with University of New Hampshire students, continue to remove an invasive plant called Buckthorn from the property. The Trustees applaud this group of volunteers.

The Trustees of the Trust Funds invest and disperse funds in the various trusts and certain other Town accounts. These include 64 separate trust funds. Most of the trusts are small, ranging in size from a few hundred to a few thousand dollars, and are concerned with the care and maintenance of various cemeteries and grave sites. Others support various Town funds and capital projects. All deposits are currently with Citizen's bank. Accounts are fully collateralized with the Government National Mortgage Association (GNMA). GNMA's have the full faith and backing of the United States government. The Trustees strive at all times to totally protect the principal in all of the accounts they oversee. Unfortunately, any interest still has been paltry at best. The Trustees will continue to review the accounts and try to gain as much interest return as possible.

At the end of December 2012, the total of all funds managed by the Trustees was \$2,806,191.64

GOALS FOR 2013:

- Finish repairs at Smith Chapel (first priority).
- Continue to work at the Doe Farm.
- Review recent concerns from the state about infestations of red pine. The Doe farm has a large stand of red pine on the property and the Trustees are seeking advice from forester Charlie Moreno.
- Develop a pictorial record of each of the Town's graveyards and their GPS locations. This information would be included in Town files so that the various committees would have access to the information. A description of the access route to each graveyard would also be of assistance to their long-term care. ■■

GENERAL ASSISTANCE OFFICER

GAIL JABLONSKI

New Hampshire Revised Statutes Annotated (RSA) 165 requires that each City and Town in the State of NH provide for any persons who are poor and unable to provide for themselves and that the governing body of each City and Town establish written guidelines relative to general assistance. Section 4-10 A-7 of the Administrative Code of the Town of Durham identifies the Business Management Department, headed by the Business Manager, as being responsible for overseeing Welfare services.

The Town of Durham is dedicated to providing for those in need without regard to age, race, sex or national origin. The Business Office is compassionate towards all those seeking assistance. Office staff works with every applicant to assist them towards self-sufficiency in the future, regardless of whether applications are approved or denied.

In 2012 the Business Office received and processed six applications for public assistance. Of those requests, all were approved for assistance with expenses such as rent, electricity, heating oil, and prescription costs. Over the past year there were numerous inquiries for information concerning assistance; however, no formal applications for assistance resulted. Currently the office has two active cases of public assistance open.

Through December 12, 2012 a total of \$25,495 has been provided for direct assistance. The Business Office works closely with several non-profit service providers in the area, the University of New Hampshire for students in need of assistance, the New Hampshire Department of Health and Human Services Office in Rochester, NH, and the New Hampshire Local Welfare Administrator's Association for advice and guidance on the more difficult cases.

The Town's welfare regulations and the application for public assistance can be located on the Town's website at www.ci.durhamnh.us, on the Business Office page. ■■

PLANNING AND COMMUNITY DEVELOPMENT

MICHAEL BEHRENDT

In 2012, after eleven years as the Director of Planning and Community Development, Jim Campbell moved on to seek new opportunities. The Town welcomed a new Town Planner, Michael Behrendt, who commenced work on July 1. Michael had been the Chief Planner for Rochester, NH for sixteen years prior to starting with Durham. By a colorful twist of fate, Jim ended up taking Michael's old position as the new Chief Planner for Rochester.

Michael and his wife Naomi Kornhauser have lived in Durham for 15 years. Their daughters Liza and

Emily both attended the Oyster River Schools. Liza graduated from Brandeis and now works on Middle East peace issues. Emily is a sophomore at the University of Washington in Seattle studying computer science. Michael is excited for (and jealous of!) Emily who will spend her Spring quarter in Prague, Budapest, Vienna, Berlin, and Krakow. If she would let him go in her place, he would surely bring lots of great planning ideas back to Durham.

Michael grew up in Rochester, New York, which, like Rochester, New Hampshire, is known as the "Lilac City." He attended Tufts University and received a masters of planning degree from Boston University. His first municipal planning position was in Beaufort, South Carolina (near Charleston and Hilton Head) where The Big Chill, The

Great Santini, and Prince of Tides were filmed. Durham reminds him of Beaufort in some ways. Both are beautiful, historic towns with a strong sense of community. He is delighted to be here and encourages citizens to stop into the Planning Office to say hello.

2012 ACCOMPLISHMENTS:

■ Completion of Capstone's 619 bed Cottages at Durham development located off Technology Drive. This project exemplifies new urbanist principles. The streets are lined with street trees, sidewalks, and houses with one and two story porches. Much of the parking (though not all) is strategically placed on street or screened behind the buildings. Pathways behind buildings lead to community courtyards.

■ Approval by the Planning Board of Peak Campus Development's 460 bed student housing development located off Mast Road. The University's multiuse path that runs along Main Street will be extended to the entrance at Peak. Students will be encouraged to use the transit system which will run frequently or to walk or bicycle to campus.

■ Several new downtown projects came on line: 2-10 Jenkins Court with ten dwelling units, 9 Madbury Road with 16 dwelling units, and 37 Main Street (the wonderful renovation of the Grange building) with nine dwelling units, including three for workforce housing.

■ Adoption of new Architectural Regulations. These mandatory standards apply to all commercial and multifamily development in the five core commercial zones – Central Business, Church Hill, Coe's Corner, Courthouse, and Professional Office. The regulations contain innumerable photos to guide developers and architects to design buildings that fit with Durham's traditional character.

■ Approval by the Town Council of an application under RSA 79E for a handsome new 11,000 square foot building for Xemed at 16 Strafford Avenue. The 79E program encourages improvement to existing sites in the greater downtown area – for renovations or new construction – by freezing the property taxes at the existing level for a number of years, thereby not penalizing property owners for making new investments. Xemed, operating under the aegis of University of New Hampshire Physics

professor Bill Hersman, is a growing technology company spun out from the University in 2004.

■ Approval by the Town Council and Planning Board (of the boundary line adjustment) of the permanent conservation of 39 acres of land at Amber Acres, situated on Mast Road (on the left side, just before the Lee Town line). The Southeast Land Trust of New Hampshire, based in Exeter, is purchasing a conservation easement using funding from the U.S. Farm and Ranchland Protection Program, the Town of Durham conservation fund, and private gifts. Plus, the owners of

Planning, Zoning, and Assessing Offices: (l-r) Michael Behrendt, Director of Planning and Community Development; Karen Edwards, Administrative Assistant; Thomas Johnson, Zoning, Code Enforcement, and Health Officer



Amber Acres generously agreed to sell the easement at 75% of its appraised value. The easement provides for public access to the property along a 50 foot wide strip of land along the Oyster River.

■ Approval by the Town Council and Planning Board (of the boundary line adjustment) of the permanent conservation of 172 acres of the Oyster River - Sprucewood Forest. This large parcel, located off Mill Road and Packers Falls Road, contains almost a mile of frontage on the Oyster River. It is contiguous to both the Amber Acres property and the University's College Woods property. The Town will own the property subject to an easement held by the U. S. Natural Resources Conservation Service. Public access will include low-impact recreational uses. This extraordinary acquisition culminates three years' work by the Durham Conservation Commission.

■ On July 12, Tim Elliott, a developer with Sora Development, presented schematic plans to the community for a large scale redevelopment of a sizable portion of the downtown, situated westerly of Jenkins Court. Mr. Elliott is working to acquire several parcels so it is uncertain at this time whether or not the project will move forward. Prospective plans call for possible relocation of the UNH Interoperability Lab and the UNH Bookstore, a hotel, office space, retail space, and housing.

■ Completion of the draft Energy Chapter of the Master Plan. The Master Plan Advisory Committee endorsed the chapter and it will be reviewed shortly by the Planning Board. Key goals of the chapter are to use energy efficient building practices and retrofit energy-inefficient housing, concentrate future development to minimize travel distances to downtown, increase walking and bicycle use, increase use of energy-efficient vehicles, reduce vulnerability to volatile petroleum costs, and reduce environmental impacts of energy use.

■ The Master Plan Advisory Committee is moving the Master Plan updates forward. Durham's 2000 Master Plan will be updated with seven chapters: Energy, Agricultural Resources, Economic Development, Commercial Core, Cultural Resources, Environmental Resources, and Land Use. Other sections of the 2000 Master Plan will be updated in the coming years.

■ The Historic District Commission worked closely with Sundance Signs to develop six new walls signs and one freestanding sign for Orion UNH, LLC/University Edge for numerous properties that the company recently acquired in the historic district. The wall signs will include the historical name of the house and the year of construction. The goal was to adapt the template signs so that they conveyed the brand of the company while fitting in harmoniously with the district.

GOALS FOR 2013:

- Adopt the seven new chapters of the Master Plan.
- Complete extensive amendments to the Core Commercial zoning districts.
- Adopt numerous revisions and new sections for the Site Plan Review Regulations.
- Adopt a new ordinance (with appropriate protections) allowing for the keeping of poultry as an accessory use to residences.
- Satisfactorily resolve the issues surrounding Great Bay Kennel's Dog Day Care facility.
- Continue working with the Durham Economic Development Committee to foster sustainable economic growth in Durham. ■■■

PLANNING BOARD

PETER WOLFE, Chair

It has been another busy year for the Planning Board with all the changes that are occurring in Town. Perhaps the biggest change was with Jim Campbell, Director of Planning, who left Durham after eleven years on the job. In his place, Durham hired Michael Behrendt, a resident of Durham, as its new Director of Planning. Michael served as Chief Planner for the City of Rochester for sixteen years and brings a wealth of knowledge and experience to Durham.

One of the major projects of 2012 was reviewing the Zoning Ordinance to determine how the Town might implement the 2009 Durham Strategic Plan for the Commercial Core by B. Dennis Town Design after a four-day public process called a “charrette”. To help facilitate implementing this plan the Town hired an outside consultant to work with the Planning Board. The Board worked over the course of the winter and spring, making changes to the Zoning Ordinance to enact the report’s recommendations. A proposed draft was released and a public hearing was held in the late spring. There were concerns voiced with the original proposal resulting in an update being drafted by the Planning Board incorporating the public suggestions. These changes will be presented in 2013 when further public hearings are held.

The Planning Board is in the process of updating the Town’s Master Plan. To streamline the process, a Master Plan Advisory Committee comprised of Durham residents was established to review all chapters before their submission to the full Board. The Board began the actual drafting process by focusing on the Commercial Core chapter. This chapter is almost complete and will be presented to the Master Plan Advisory Committee in the near future.

Town Planning, Michael Behrendt, facilitated the other major project for the Planning Board.

Using his expertise, the Board drafted a set of architectural design standards. These standards affect commercial and multi-family buildings constructed or remodeled in the commercial core. Several public hearings were held concerning these standards, which were ultimately adopted by the Board in October.

Last fall the Board spent considerable time reviewing a major student housing project presented by Peak Campus, LLC. The project called for construction of housing for 460 students on Mast Road. Several public hearings were held to solicit public input. After extensive review by Town officials, outside consultants, and review of the public comments, the Board approved the project in November.

The Board is currently reviewing a citizens petition to limit building height along Main Street to three stories and 35 feet. Public hearings were held and deliberations are being held. The Board is also considering an ordinance prepared by the Agricultural Commission regarding the keeping of chickens and other fowl.

In 2012 the Planning Board approved several amendments to the Zoning Ordinance including the moving of two parcels from the Professional Office District to the Rural District, the removal of eldercare facilities as a conditional use in the Rural District, making it a prohibited use, and allowing light manufacturing as a permitted use anywhere in the Retail/Commercial zones.

With all these projects the Board still found time to approve three site plan applications and two subdivisions plus hold public hearings on the Durham library construction project, University of New Hampshire police station location, FairPoint Communication’s request to trim trees along the right-of-way of a scenic road, and on revocation of a previously approved subdivision.

The Board encourages public input on all projects. At each Planning Board meeting the

Comparison of Number of Application Approvals 2010 - 2012

APPLICATION TYPE	2012	2011	2010
Subdivision	2	3	3
Site Review/Conditional Use	2	10	12
Boundary Line Adjustment/ Subdivision Modification/Voluntary Lot Merger	7	2	5
Site Plan Review by Technical Review Committee	4	5	3
Other*	7	6	3
Total	22	26	26

*Includes Conceptual Consultations, Design Reviews, Government Projects Public Hearings, and Scenic Road Public Hearings.

public is invited to express their concerns on what is happening in Town from a planning perspective. The only restriction is that comments cannot relate to a project currently under review. These comments are welcomed and help the

Board to understand what residents of the Town are thinking.

Thank You to Jim Campbell, Michael Behrendt, and the Planning Board for their support.

SUPERVISORS OF THE CHECKLIST

ANN SHUMP, Chair
JUDY AIKEN, AND RONI PEKINS

On November 6 of this year, the Town of Durham registered over 3000 new voters in one day. This could not have been done without the help of more than 70 volunteers who were willing to give up their time to be trained and then were willing to face the hordes of people who waited until the last minute on Election Day to register to vote. A few of the volunteers were actually trained on the spot and several stayed longer than their allotted time. Although some new voters claim to have stood in line for a couple of hours, most waited much less time than that, and they appeared to stay upbeat. Most treated the Town's volunteers with respect, thanking them as they left. It was a crazy, exhausting day, but most of the volunteers

and election officials enjoyed being involved in the process. Now the real work begins.

2012 ACCOMPLISHMENTS:

- Over 3000 new voters registered at the Presidential Election on November 6. Now the three supervisors will type all of that information into the online state checklist, which will take several weeks to accomplish.
- While Durham was registering new voters, over 600 of Durham's "old" voters were registering somewhere else within New Hampshire. Those will be removed from the checklist.
- Three voter registration drives were held at the University of New Hampshire during September and October in which approximately 400 individuals, primarily students, were registered.

■ The Supervisors would especially like to thank Kitty Marple, Robin Mower, Beth Olshansky, Don Brautigam, Charlie Jerard, Chris Sohl, Susan Roman, and Deborah Hirsch Mayer for their help at the University of New Hampshire, as well as at the Presidential Election itself.

■ More than 70 volunteers were trained to help with registration at the Election on

November 6. Because of them, the day went amazingly smoothly.

■ The Presidential Primary was held in January, the Town/School Elections were held in March, and the State Primary was held in September.

GOALS FOR 2013:

■ The primary goals for 2013 are to rest and catch up! The Supervisors will be filing the 3000 registration forms received on November 6 and “unregistering” the 600+ voters who moved away.

■ The Town/School Elections in March will be the only official election in 2013, although the Supervisors will also have to cover the School Deliberative Session in February.

The Supervisors are looking forward to a year when files can be cleaned up and their focus can be on other matters. ■■■

Durham Town Council member Julian Smith and resident Loren Selig assist a student with submitting the last ballot before the polls closed during the General Election held on Tuesday, November 6th. Photo Courtesy Todd I. Selig



TAX INCREMENT FINANCE (TIF) DISTRICTS

TODD I. SELIG, TIF Administrator

DOWNTOWN TIF DISTRICT

On September 24, 2012, the Durham Town Council adopted a Development Program and Financing Plan for the establishment of the Downtown Tax Increment Financing (TIF) District pursuant to Revised Statutes Annotated (RSA) 162-K:5 to Fund Improvements that Enhance the Economic Vitality of the Downtown Area, effective April 1, 2013.

The objectives of this Downtown Durham Development Program and TIF Plan are to:

■ Create new or improved infrastructure including, but not limited to, roads, traffic patterns, utilities, power distribution, water distribution, sewer, stormwater management, lighting, sidewalks and parking.

■ Improve pedestrian and bicyclist safety.

■ Create traffic calming and improve traffic management and safety.

■ Stimulate development or redevelopment of commercial property that will provide new

business/office space, cultural/performance venues, professional services, conference and hotel services, restaurants or other businesses consistent with a vibrant downtown.

- Expand the property tax base.
- Expand and enhance employment and earning opportunities for Durham and area residents.
- Create green space, community meeting areas and an improved sense of community to help attract Durham residents and consumers from outside the community that will patronize existing and new businesses in the downtown as well as in other areas of the community.
- Stimulate other businesses to locate or expand within the community.

The Development Program and TIF Plan includes three projects focused on the downtown that are consistent with Durham’s Master Plan and the recommendations of the 2009 Durham Commercial Core Strategic Plan:

1. Traffic calming and streetscape improvements to the Pettee Brook Lane Corridor Estimated Project Cost: \$75,000;
2. Deploying parking Kiosks or other technologies to manage parking resources Estimated Project Cost: \$118,080; and
3. Planning, engineering and implementation of two-way traffic patterns along Main Street, lower Madbury Road and Pettee Brook Lane, and related intersection improvements Estimated Project Cost: \$651,875.

Subsequent projects will be developed in cooperation with current and future property owners, developers, other stakeholders and may include:

- Parking facilities.
- Road construction or improvements.

- Sidewalk construction or improvements.
- Bicycle lanes.
- Street lighting and landscaping.
- Utilities and power distribution improvements.
- Improvements to water and sewer capacity.
- Traffic calming and vehicular safety.

The TIF district includes 57 properties identified in Exhibit B of the TIF plan, which is available at the Durham Town Office. The proposed TIF district contains approximately thirty-four and a half (34.5) acres, which represents approximately 0.24% of the 14,336-acre land area in the Town of Durham – the maximum area percentage allowed under the statute is 5%. The total current assessed value of all property in the district **excluding tax exempt property was \$58,627,900 or 6.39%** as of April 1, 2012 of the total assessed value of taxable property in the Town (\$917,477,049). The maximum allowable value allowed under the statute is 8%.

The total estimated capital cost to implement the three proposed projects is approximately \$844,951. This number excludes annual maintenance and operations costs. The Town Council will determine priority of funding with input from the District Administrator and Advisory Board. Future projects as recommended by the District Administrator and Advisory Board, and approved by the Town Council, will be funded with grants, private investment, accumulated captured increment, public borrowing or a combination thereof as determined appropriate by vote of the Town Council.

STONE QUARRY DRIVE TIF DISTRICT

The Durham Town Council adopted a Development Program and Financing Plan for the Stone Quarry Drive Mixed Use Tax Increment Finance District on October 15, 2007

to fund public improvements and infrastructure necessary to attract and advance desirable mixed use development and private investment in the Office & Research and Coe's Corner zoning districts adjacent to and including the Route 4 and 108 interchange. The stated objectives of the Development Program and TIF Plan in October 2007 were to:

- Stimulate mixed use development within the district by providing infrastructure and amenities that encourage and create opportunities for businesses to locate and expand within the district.
- Enhance employment and earnings opportunities for area residents.
- Expand the property tax base of the Town of Durham.
- Stimulate other businesses to locate or expand within the community.

The approved Development Program and Financing Plan consisted of three phases:

Phase 1: Estimated cost of \$850,000 to be funded through a general obligation bond guaranteed by Rockingham Properties, the property owner along Stone Quarry Drive. A wastewater collection system extension of 2050' to Stone Quarry Drive;

- A water main extension of 1550' to Stone Quarry Drive.

Phase 2: An estimated cost of \$250,000 to be funded through the Town's UDAG Community Investment Fund.

- A 1600' water main extension on Canney Road to complete looping of the water system.

Phase 3: Walking trails and parking facilities (plus other public amenities) at Jackson's

Landing and Right-of-Way improvements along Old Piscataqua Road to the Durham Business Park, would be funded as grant and private sources are identified and/or the captured tax increment within the Stone Quarry Drive TIF is sufficient to service the debt on the anticipated \$850,000 bond and has repaid the Town an anticipated \$250,000 plus an amount equivalent to accrued interest.

The total estimated cost of phased improvements, including planning, design, and administration, was anticipated to be \$1,350,000 in 2007 dollars. The approved Stone Quarry Drive TIF contains approximately 92 acres, which represents approximately 0.006% of the total land area in the Town of Durham. The total assessed value of all property in the district (including Town and UNH property) was \$10,638,965 in 2007.

The Town was unfortunately unable to secure an adequate surety from Rockingham Properties to protect the interests of the community as part of this project. The Town Council therefore did NOT approve a Development Agreement with Rockingham Properties which is a prerequisite for this project to move forward. The Town has not issued any debt as part of this project and all phases are presently on hold until a Development Agreement is in place. No additional taxable value has been developed within the Stone Quarry Drive TIF to date.

Concerning Phase 2 of the proposed Stone Quarry TIF project, the Town Council appropriated \$250,000 in funds in 2007 from the Community Development Expendable Trust Fund (UDAG Fund) with Resolution #2007-32 for the Stone Quarry Drive Tax Increment Financing District. Because it was not anticipated that this District would move forward in 2010, the Town Council rescinded the 2007 appropriation in its entirety as part of Resolution #2009-32 so that the UDAG funds could be utilized for other potential purposes.

Concerning Phase 3 of the project, the Town moved forward utilizing state grant funds and in-kind municipal contributions in 2009 to make enhancements to the Jackson's Landing Recreation Area. These enhancements were separate and distinct in all respects from the Stone Quarry Drive TIF project.

If a Development Agreement is ultimately

agreed upon between the Town and Rockingham Properties in the future, the TIF Administrator shall organize an Advisory Board to monitor and advise on the progress of the Stone Quarry Drive TIF District.

To date, however, the entire project is inactive and has been inactive since the establishment of the Stone Quarry Drive TIF District. ■■■

TOWN CLERK-TAX COLLECTOR

LORRIE PITT, Certified Town Clerk-Tax Collector

Once again it was a very busy election year. The Presidential Primary was held on January 10, followed by the Town Election on March 13, the State Primary on September 11, and ending with the General Election on November 6. With the exception of the General Election, voter turnout continues to be low, averaging 1,700 votes cast out of a possible 8,000+ voters. Total votes cast at the General Election were 7,442. This figure includes 3,026 same day registrants voting for the first time in Durham. Thank you to the many volunteers that assisted with the elections.

The new Voter ID Law went into effect for 2012. The law requested a photo ID at the September Primary to get voters used to the new requirement. Photo ID was required to vote in the General Election. A provision in the law allowed voters without an ID, or who refused to show an ID, to vote using a Challenged Voter Affidavit. The Secretary of State's office is required to send a letter following the election to every Challenged Voter requesting confirmation that they

actually voted in the election. Should the voter not reply within 90 days, the Attorney General conducts an investigation to determine whether fraudulent voting occurred. If a voter does not have an approved photo ID, they may obtain a voucher from the Town Clerk's office or the Secretary of State to obtain a free photo ID for voting purposes only. The voucher will be honored at any New Hampshire Department of Motor Vehicle that issues identification.

Property tax bills are issued twice annually, due in July and December. State law allows property owners to make prepayments toward their anticipated bill. After January 1st each

Town Clerk-Tax Collector's Office (l-r): Donna Hamel, Administrative Assistant; Lorrie Pitt, Town Clerk-Tax Collector; Barbara Landgraf, Deputy Town Clerk-Tax Collector



year, property owners can make payments in any denomination, at any interval, on any property they own. These payments will be applied to the next property tax bill reducing the amount of the actual bill. The bill residents receive will reflect any remaining balance due on that bill. Interest is not paid on prepayments.

Residents are reminded that if they are having difficulty paying a property tax bill, it is to their advantage to pay what they can, when they can. Every dollar paid will reduce the amount of interest that will accrue. Please feel free to contact the Town Clerk-Tax Collector's office at 603-868-5571 or email lpitt@ci.durham.nh.us with any questions. The Town Clerk's office accepts cash, checks, and most credit cards for payment. If a credit card is used, a convenience fee of

2.75% of the bill will be charged by the credit card company. Currently only property tax payments are accepted by Visa.

Beginning in January, automobile dealerships will be able to register new cars for purchasers. While this might be a convenience, it may not be the best option for everyone. Further, additional fees may be charged by automobile dealerships for this service. Town Clerk staff is able to advise residents with regard to their specific situation and how they may possibly save money using birth months to their advantage and when it is the most cost-effective to transfer vehicle plates.

The Town Clerk's office continues to sell afghans, puzzles, and books for the Durham Historic Association, as well as Christmas ornaments for the Durham Business Association. ■■

JAN 1 THRU DEC 31, 2012	2012	2011	2010	2009
UNCOLLECTED TAXES AS OF 01/01/12				
Property Taxes-----	\$0.00	-\$1,013,367.30	-----\$0.00-----	\$0.00
Land Use Change -----	\$0.00	----- 8,000.00	-----\$0.00-----	\$0.00
Yield Taxes-----	\$0.00	----- 1,480.92	-----\$0.00-----	\$0.00
TAXES COMMITTED TO COLLECTOR				
Property Taxes-----	\$26,174,926.00	----- \$0.00	-----\$0.00-----	\$0.00
Yield Taxes-----	549.99	----- 2,328.11	-----\$0.00-----	\$0.00
Land Use Change Tax-----	313,800.00	----- \$0.00	-----\$0.00-----	\$0.00
Water & Sewer Transferred to PT -----	\$0.00	----- 30,496.06	-----\$0.00-----	\$0.00
Other Changes -----	\$0.00	----- 3,580.50	-----\$0.00-----	\$0.00
OVERPAYMENTS MADE DURING YEAR				
Property Taxes-----	\$92,606.16	---- \$65,630.00	---- \$35,749.00--	\$16,201.00
Current Use -----	\$0.00	----- \$0.00	-----\$0.00-----	\$0.00
Interest -----	\$0.00	----- \$0.00	-----\$0.00-----	\$0.00
Interest Collected-----	14,655.79	----- 62,957.51	-----\$0.00-----	\$0.00
Costs Before Lien				
Total Debits -----	\$26,596,537.94-	\$1,187,840.40	---- \$35,749.00--	\$16,201.00

JAN 1 THRU DEC 31, 2012	2012	2011	2010	2009
REMITTED TO TREASURER				
Property Taxes-----	\$24,640,307.41	--- \$981,611.45	----- \$0.00	----- \$0.00
Yield Taxes-----	549.99	----- 2,328.11	----- \$0.00	----- \$0.00
Land Use Change-----	313,800.00	----- 8,000.00	----- \$0.00	----- \$0.00
Interest Collected-----	14,655.79	----- 62,957.51	----- \$0.00	----- \$0.00
Conversion to Lien				
Other Charges-----	\$0.00	----- 3,580.50	----- \$0.00	----- \$0.00
Water & Sewer Transferred to PT-----	\$0.00	----- 30,492.90	----- \$0.00	----- \$0.00
ABATEMENTS MADE DURING YEAR				
Property Tax-----	\$7,499.88	--- \$85,654.92	--- \$35,759.00	--- \$16,201.00
Current Use				
Carry- over-----	\$0.00	--- \$13,211.85	----- \$0.00	----- \$0.00
UNCOLLECTED TAXES 12/31/12				
Property Taxes-----	\$1,619,724.87	----- \$0.00	----- \$0.00	----- \$0.00
Yield Taxes-----	\$0.00	----- \$0.00	----- \$0.00	----- \$0.00
Land Use Change-----	\$0.00	----- \$0.00	----- \$0.00	----- \$0.00
Water-----	\$0.00	----- \$3.16	----- \$0.00	----- \$0.00
Total Credits-----	\$26,596,537.94	--- \$1,187,840.40	--- \$35,759.00	--- \$16,201.00

JAN 1 THRU DEC 31, 2012	2011	2010	2009	2008
TAX LIEN REPORT				
Balance of Unredeemed Tax-----	\$0.00	--- \$180,887.57	--- \$137,659.12	----- \$454.28
Liens Executed During Year-----	315,927.17	----- 0.00	----- 0.00	----- 0.00
Interest & Costs After Lien-----	4,592.12	----- 18,585.02	----- 41,413.52	----- 255.70
TOTAL DEBITS-----	\$320,519.29	--- \$199,472.59	--- \$179,108.64	----- \$709.98
REMITTED TO TREASURER				
Tax Lien Redemptions-----	\$88,411.34	--- \$104,551.19	--- \$136,341.84	----- \$454.28
Interest & Costs After Liens-----	4,592.12	----- 18,585.02	----- 41,413.52	----- 255.70
Abatements Made During Year-----	0.00	----- 0.00	----- 0.00	----- 0.00
Liens Deeded to Municipality During Year-	0.00	----- 0.00	----- 0.00	----- 0.00
Unredeemed Liens as of 12/31/12-	\$227,515.83	----- 76,336.38	----- 1,353.28	----- 0.00
Total Credits-----	\$320,519.29	--- \$199,472.59	--- \$179,108.64	----- \$709.98

WAER AND SEWER (JAN 1 THRU DEC 31, 2012)

UNCOLLECTED

Water ----- 37,880.82
Sewer----- 58,072.77
Misc----- 20.77

COMMITTED TO TAX COLLECTOR

Spring Warrant -----452,666.56
Fall Warrant-----462,535.60

TRANSFERRED FROM UB TO PT

Water ----- (10,613.51)
Sewer----- (19,882.55)

Total Debits----- \$980,680.46

REMITTED TREASURER

Water -----360,761.47
Sewer-----487,968.39
Misc -----0

Water Overpayment----- (944.78)
Sewer Overpayment ----- (602.40)

UNCOLLECTED WATER & SEWER

Water ----- 56,213.86
Sewer----- 77,283.92

Total Credits ----- \$980,680.46

REVENUES COLLECTED (JAN 1 THRU DEC 31, 2012)

Auto Registrations ----- \$780,321.50
Title Applications-----1,966.00
Municipal Agent Fees ----- 15,210.00
Trans Improvement ----- 24,545.00
Marriage Licenses ----- 1,440.00
Vital Statistics Copies -----2,755.00
U.C.C. Recordings/Discharges-----1,080.00

Dog Licenses -----6,155.00
Miscellaneous -----7,437.72

Total ----- \$ 840,910.22

Cars Registered-----6,131
Dogs Registered----- 914

TREE WARDEN

MICHAEL LYNCH

■ 341 dead, decaying, or trees interfering with telephone or electric wires were removed from Town-owned properties or right-of-ways and private properties along the Town right-of-way.

■ The Town was honored with its 34th consecutive Tree City USA award and continues to be the leading award winner in the State of New Hampshire. The Tree City USA award is a national recognition for having an outstanding tree program.

■ The Town celebrated Arbor Day this year on August 11, 2012 with the planting of two Green Ash Trees at the Jackson's Landing Recreational area.

■ The Town and most residents suffered moderate tree damage this past October when the Town was hit by Hurricane Sandy. The storm created road closures and power outages which lasted for several days. The damage created 4,956 cubic yards of brush collected by the Public Works Department.

■ Durham is still home to the largest Swamp White Oak tree—on Back River Road. ■■

ZONING BOARD OF ADJUSTMENT

ROBERTA WOODBURN, Chair

Members of the Zoning Board of Adjustment (ZBA) are appointed by the Town Council. There are five voting and three alternate members. An affirmative vote from three members is required for granting relief from the ordinance. 2012 saw 25 applications and the ZBA met twelve times.

The ZBA is the “constitutional safety valve” that provides the necessary flexibility to ensure that the ordinance is applied equitably to all property. Additionally, property owners may not agree with interpretation of the ordinance by the Code Enforcement Officer or the Planning Board.

In general, the ZBA has the authority to act on five types of appeals:

1. Appeal of Administrative Decisions.

If a person alleges that there was an error in any order, decision, or determination by and administrative official or board they may appeal that decision to the ZBA. In 2012 there were two appeals of administrative decisions. One was dismissed as not relevant for Zoning Board consideration, and the other was continued until January of 2013.

2. Equitable Waiver of Dimensional Control.

This provision was created by the NH Legislature in 1996 to address the situations

where a good faith error was made in the citing of a building or other dimensional layout issue. In 2012 there was one request for Equitable Waiver which was approved.

3. Motion for Rehearings. If an applicant feels that the ZBA erred in its decision or has new evidence to present they may be granted a rehearing. In 2012 there were no requests filed.

4. Special Exceptions. Special exceptions are specific permitted uses that are allowed when clearly defined criteria are met. If the special exception is listed in the Ordinance and the special conditions associated with the exception can be met then the Board cannot legally refuse to grant the special exception. In 2012 there was one request for special exception which was approved.

5. Variances. A variance is the relaxation of any provision of the Zoning Ordinance authorizing the landowner to use their land in a manner that would otherwise violate the ordinance and may be granted by appeal. Appeals may only be granted when five specific criteria established by the Supreme Court have been met:

- The variance may not be contrary to the public interest;
- The variance is consistent with the spirit of the ordinance;
- Substantial justice is done by granting the ordinance;
- Granting the variance will not diminish the value of the surrounding properties; and
- Special conditions exist such that the literal enforcement of the ordinance results in unnecessary harsh. In 2012 there were twenty-one requests for variances. Fifteen requests were approved. Two requests were denied. Three requests were withdrawn. One request was continued until January of 2013. ■■

2012 Zoning Board of Adjustment Breakdown of Hearings	
Variance -----	21
Special Exception -----	1
Administrative Appeal -----	2
Equitable Waiver -----	1
Re-Hearing Request -----	0
Total -----	25

ZONING, CODE ENFORCEMENT, AND HEALTH OFFICER

THOMAS F. JOHNSON

The Construction Code Enforcement, Zoning Administrator, and Health Offices experienced the third straight year of extremely busy construction activity in Durham. Two new downtown buildings at 37 Main Street and 9 Madbury Road were closely inspected and completed. The Capstone project was completed on time for occupancy of the fall academic year with 142 dwellings for the Cottages at Durham. Although the total number of construction permits issued in 2012 was less than 2011, inspections required from the 2011 permits necessitated hiring additional part-time staff at the developer's expense over and above the permit fees paid. The department still spends considerable time with prospective purchasers of commercial properties or the design teams for current owners anticipating redevelopment of their existing properties.

There was no major increase in the volume of cases coming before the Zoning Administrator and

Zoning Board of Adjustment (ZBA) in 2012. The ZBA continued to meet the second Tuesday of each month. Cases were reviewed and acted upon accordingly, with some difficult decisions being made. The busy construction activities limited the Code Enforcement Officer's time to respond to each and every resident or neighborhood complaint, resulting in more residents visiting the Planning, Assessing, and Zoning office or Administrator's office, or subsequently bringing complaints before the Rental Housing Commission. There was continued interaction between Town and University of New Hampshire staff along with more active neighborhood participation. Last year's complaint activity ultimately led the Code Enforcement Office to institute some new town-wide enforcement policies and direction in 2012 to handle rental migration through the efforts of the Rental Housing Commission, Administrator, and the Town Council. The department continues to look at ways to improve quality of life issues for residents. The Rental Housing Commission and Town Council are currently considering starting a town-wide rental inspection program with possible start up early in 2013. It is suggested that this program be handled by the Durham Fire Department and it is

expected to generate a lot of follow up on the part of the construction code inspectors and Health Officer.

As in the previous three years, the Health Department saw no activity in 2012 with West Nile Virus and EEE. Hopefully the trend will continue throughout 2013. The Deputy Health Officer left employment in Newmarket and resigned as Deputy Health Officer in Durham. Durham resident Richard Kearney was appointed to this position. Mr. Kearney is also Durham's part-time plumbing and mechanical inspector. He was instrumental in the quick reopening

Town Moderator Chris Regan (right), Town Council members Bill Cote and Dave Howland, and Administrator Todd Sellg wait for the Primary Election results in Durham on Tuesday, September 11th. 1,482 ballots were cast. Courtesy Tom Bebbington



of the Durham Marketplace after its fire in October, working closely with the New Hampshire Sanitarian for this region.

2012 ACCOMPLISHMENTS:

■ Adopted the 2012 International Energy Conservation Code. Durham is the first municipality in the nation to do so through the work of the Durham Energy Committee. The adoption led to all new construction being ahead of the rest of the nation in energy

efficiency which was a goal of the Durham Energy Committee and Town Council.

■ Durham’s Zoning Administrator continued correspondence and cooperation with the Rental Housing Commission, local Realtors, and the Durham Landlords Association.

■ Durham’s Code Official continued participation in The International Code Council (ICC), the New Hampshire Building

	2012	2011	2010
CONSTRUCTION PERMITS PROCESSED			
Building Permits -----	232	372	214
Building Permits Denied -----	15	7	21
Building Permits Withdrawn -----	1	0	1
Demolition Permits -----	6	4	5
Building Permits On Hold -----	2	0	0
Septic Permits/Test Pits -----	14	13	13
Electric Permits -----	401	451	241
Plumbing/Mechanical Permits -----	147	232	105
Total Permits -----	819	1079	606
Value of Building Permits Given -----	\$9,173,275	\$22,250,128	\$8,236,632
Fees Collected for all Permits -----	\$74,253	\$175,562	\$77,184
BREAKDOWN OF BUILDING PERMITS			
New Single Family House -----	4	56	6
New Multi-Family Units -----	22	111	7
Additions, Renovations -----	176	170	177
Commercial (New & Renovations) -----	27	33	14
Demolition			
Single Family Home -----	2	1	1
Commercial Building -----	1	0	1
Other -----	3	3	3
Hold/Renewals -----	7	2	11
Swimming Pools -----	4	0	1
OTHER PERMITS			
Signs -----	37	20	18
Sidewalk Cafes -----	6	6	4
Totals all Permits -----	289	402	243

Officials Association as a Director and the New Hampshire Seacoast Code Officials Association as President participating in educational programs, regional/local meetings and code development.

■ Durham's Code Official continued to serve as one of 15 Code Officials nationwide on the ICC's Education Committee. This committee oversees educational training programs, educational publications, and code official training & certification nationwide. This volunteer service also covered the Code Official's travel and attendance at the ICC

Code Change Hearings and Annual Conference in Portland, Oregon; which had a positive impact on our department's budget and provided Durham with national exposure.

■ Durham's Code Official is one of three Code Officials in New Hampshire serving on the Northeast Region (seven states) Coalition Board of Directors for the International Code Council for the fourth consecutive year.

■ Continued successful cooperation with neighborhood groups in our enforcement efforts to provide "neighborhood conservation" with enforcement of occupancy limitation. ■■

PUBLIC SAFETY

FIRE DEPARTMENT
FIRE WARDEN
MCGREGOR MEMORIAL EMS
POLICE DEPARTMENT

FIRE DEPARTMENT

COREY LANDRY, Chief

This year the Durham Fire Department took an active role in reducing the number of responses to malicious emergency calls. Changes were made in two areas: 1) An ordinance amendment that allows the department to charge a penalty for any malicious false alarm; and 2) Removal of unnecessary manual fire alarm pull stations and public mounted fire extinguishers in certain buildings on the University of New Hampshire campus. This was accomplished in cooperation with the University in buildings that are non-combustible and have a full fire alarm system, as well as a full fire suppression system (automatic sprinkler system).

In 2012, the department experienced a reduction in malicious calls and calls for service; more than 100 below last year's total. Malicious calls from August to December 1st dropped from 21 in 2011 to 12 in 2012. A drop in malicious alarms is expected to continue. The department will continue to actively seek other means and buildings where it can additionally reduce this number.

There have been several personnel changes this past year within the firefighting family. Inspector John Powers was promoted to the rank of Deputy Chief in charge of Fire Prevention, which allowed for the promotion of Firefighter Arthur

On June 27, 2012, the Durham Fire Department held a "housing ceremony" for the new tanker truck, Tank 4. The housing ceremony is intended to formally welcome the new truck into the DFD fleet. Below youngsters assist Firefighters and community members in pushing the new tanker into its bay. Housing a new fire truck has been a tradition among Firefighters since a motorized truck replaced the fire brigades' horse-drawn water wagons in the 1800s. Photo courtesy Will Lenharth



Boutin to the position of Fire Inspector. Veteran Firefighter Chuck Moorenovich, who had served the Town for over 20 years, left the department to take a weekday position with the Epping Fire Department. With the promotion of Inspector Boutin and the opening created by Firefighter Moorenovich's departure, Firefighters Andrew Brenner and Andrew Davis were promoted from the Call Department to full-time firefighters. Firefighter Scott McGrath completed his probation and is now a permanent full-time member.

In December longtime Call Department member Richard "Stogie" Many retired. Stogie served the community of Durham for 34 years. His dedication, willingness, and desire to respond to calls all hours of the day or night for minimal compensation are commendable. Stogie is a staple in the downtown Durham community and the Durham Fire Department is proud to say he is a member of its family.

The Durham Fire Department also welcomed two newborns: baby boy Jameson Jautaikis, born to Firefighter Steve Jautaikis and his wife Melissa on November 21, 2012 and baby girl Taylor, born to Firefighter Scott McGrath and his wife Jessica on July 1, 2012.

Captain David Emanuel was one of three fire service personnel worldwide who received a three-year scholarship from the International Fire Chiefs Association to attend executive fire officer training. This scholarship covers travel, hotels, and the cost of classes. This was his first year, and he attended the training in Denver Colorado at the annual Fire Chiefs Convention.

2012 ACCOMPLISHMENTS:

- Firefighter David Blatchford was honored by the New Hampshire Grange Association as the Firefighter of the Year for 2012.
- Assistant Chief Jason Cleary completed his fourth and final year of the Executive Fire Officer program.

- Chief Corey Landry attended the Congressional Fire Caucus in Washington D.C., and the International Association of Fire Chiefs Convention in Denver, CO.

- The new Tank truck was delivered and placed in service.

- University of New Hampshire student Sam Webber was hired as a work study intern.

- A Unified Command Center was set up at the Fire Department during Hurricane Sandy and successfully handled all requests for fire, police, EMS, and public works service for the Town and on the University of New Hampshire campus.

- Firefighters Scott Campbell, Arthur Boutin, and Peter Leavitt invested many hours teaching CPR to Durham Police Officers as well as Town residents.

- Durham Professional Firefighters Association continued the successful FASTER program at the Oyster River Middle School.

- Call Firefighter's Andrew Davis and Andrew Brenner were promoted to full-time Firefighters.

- Inspector John Powers was promoted to Deputy Chief in charge of Fire Prevention.

- Firefighter Arthur Boutin was promoted to Fire Inspector.

GOALS FOR 2013:

- Secure funding and site for completion of station building plans in order to be shovel-ready as soon as possible.

- Implement the proposed Housing Standards Ordinance program if approved by the Town Council. ■■■

FIRE WARDEN

COREY LANDRY, Fire Chief

The Durham Fire Department responded to seventeen brush fires in 2012, all of which were relatively small and brought under control quickly.

Permits for open burning are available seven days a week. Please call the Fire Department at 603-868-5531 to ensure permits are being issued as weather plays a significant role in the determination. A reminder that residents who burn frequently in the same location can obtain an annual permit, but are still required to call the

department for daily fire awareness status. This permit eliminates the frequent trip to the station to obtain a permit.

No permit is required with adequate snow cover, which by definition is six inches of snow surrounding the burn pile for the length in equal to the height of the pile. Please call the department before burning so Fire Department personnel are aware and to reduce unnecessary responses by the department.

For any questions on brush permits please call the station at the number noted above. Remember to practice fire safety each and everyday. ■■

MCGREGOR MEMORIAL EMS

ERIC JAEGER, General Manager

McGregor Memorial EMS (formerly Durham Ambulance Corps) is a regional, non-profit organization with a four decade tradition of providing emergency medical services and education to the communities of Durham, Lee and Madbury as well as the University of New Hampshire. In 2012, McGregor performed a major strategic planning process that will help meet the communities' needs for the next three to five years. This process involved talking with public officials and others who interact with McGregor EMS. McGregor has continued to deliver exemplary service at very low cost to the Town. Town residents and University of New Hampshire students volunteered nearly 30,000 hours this past year, ensuring that an ambulance was available when residents called and saving the communities hundreds of thousands of dollars. This level of volunteering has made McGregor

perhaps the single largest volunteer activity for people living in Southern New Hampshire. Its educational programs remain strong, helping to subsidize the cost of delivering EMS services.

2012 ACCOMPLISHMENTS:

- Completed the strategic planning process.
- Responded to a record number of EMS calls. Call volume has surged in the last two years,

Photo by Andrea Bodo, courtesy of McGregor Memorial EMS.



increasing from approximately 1600 calls in 2010 to nearly 2000 in 2012.

- Continued to deliver a strong level of ambulance availability, having requested help from other towns only a few times for calls that McGregor normally would have covered. McGregor was called to help by other communities much more often than it needed help.

- Staffed three, four, and sometimes five ambulances with volunteers to meet the needs of the community (i.e., during concerts at the University of New Hampshire).

- Approximately 30,000 hours were volunteered.

- Purchased and placed in service a new ambulance, which replaced the oldest ambulance purchased in 2000.

- Purchased a replacement Paramedic Intercept vehicle. The old one has been retained as a utility and supervisors vehicle.

- Continued with a successful, competitive recruiting process. With its growing call volume, McGregor continues to seek the help of Town residents who may be interested in volunteering. Email: volunteer@mcgregorems.org.

- Decreased the use of personal vehicles by EMTs responding to emergencies.

- Held multiple CPR and First Aid trainings in the Durham Public Library and in the Oyster River schools (statewide McGregor trained over 3500 Community CPR Heroes).

- Continued planning for a new station facility.

McGregor maintains an organizational commitment to excellence, and prides itself on being one of the most cost-effective, highly trained, and professionally organized ambulance services in the state. Compassionate service is the hallmark of the organization. To learn more about McGregor, visit www.mcgregorems.org or call 862-3674. ■■■

POLICE DEPARTMENT

DAVID KURZ, Chief

This is the seventeenth annual report I have completed during my tenure as police chief for the Durham community. I am honored to lead an organization as talented as the Durham Police Department comprised of so many compassionate and professional employees, all of whom are dedicated to meeting the needs of the Durham community. The department is proud of the many relationships and partnerships that have resulted in the formulation of a number of programs within the Durham community over the years. Many of these programs involve partnerships with different organizations throughout the community such as the Durham Business Association, Durham

Landlords Association, and the Oyster River Cooperative School District. These collective efforts are designed to provide a safe, quality place for individuals to live, work, and attend the University of New Hampshire.

Officer Matthew Brown accepted employment at the University of New Hampshire with the intention of completing his education and ultimately seeking Federal employment. With this patrol officer vacancy a selection process was instituted with the able assistance of Andrea Bodo and Peter Wolfe representing resident's views on the oral board. After an extensive process, David Carpenter of New Jersey accepted employment and began his duties in October bringing the department to eighteen sworn positions. Due to the department's desire to

keep costs contained, the nineteenth patrol officer remained vacant throughout the year.

For the past four or five years, the department has found it difficult to remain in a proactive mode as demands for service coupled with a significant increase in disruptive behavior during late night hours has necessitated a more reactive approach as officers find themselves prioritizing service requests by severity and the nature of the call. However, the full operation of a large student housing complex that is not in close proximity to residential neighborhoods offers some optimism regarding this trend. Honing the department's involvement in the initial planning process and ensuring student housing is in appropriate locations offers an alternative strategy that may diminish disruptions during the late night hours, or at least hearing it in residential neighborhoods. While various approaches are being sought, it is clear that any successful strategy must include multiple partners.

2012 ACCOMPLISHMENTS:

- Developed a grant proposal that resulted in the award of \$96,000 for the purchase of radio equipment that replaced all of the department's antiquated portable radios.
- Continued to work collaboratively with the Durham Landlords Association in a proactive manner to enhance their business environment while reducing the need of police to respond to rental property.
- Maintained the nationally accredited "excellence status", during the year and prepared for another assessment in 2014.
- Implemented the Volunteers In Policing Service (VIPS) that has

mobilized citizens to assist the department with support services such as data analysis and other support services.

The Durham Police Department continues to work collaboratively within a community policing philosophy to provide law enforcement services with a dedication toward customer service and creation of partnerships. The department commits to maintaining an open dialogue between the police and the residents to create and sustain an environment where we learn to help each other.

I would like to thank the members of the Durham Police Department for their commitment to this community and the countless contributions they have made over this past year. We look forward to working together in providing the level of service that the Durham community has come to expect from its police department. ■■

The Enforcement Torch Run is one of the largest Special Olympics fund-raising events in New Hampshire. Every branch of state, municipal, county and Federal law enforcement participate in the Torch Run through a series of eighteen (18) "legs" that originate in various segments of the state. Above, members of Durham's Police Department participated in the 2012 event. Courtesy Durham Police Department



PUBLIC WORKS

DIRECTOR OF PUBLIC WORKS
OPERATIONS DIVISION
SOLID WASTE DIVISION
TOWN ENGINEER
WASTEWATER DIVISION
WATER DIVISION

DIRECTOR OF PUBLIC WORKS

MICHAEL LYNCH

2012 was an extremely productive and challenging year for the Public Works Department. The department completed a few more stimulus projects which started in 2010. The President's stimulus package, known as the American Recovery and Reinvestment Act of 2009 (ARRA), allowed municipalities to apply for utility, energy, and infrastructure projects that were "shovel ready". The Public Works Department applied for twenty-four projects. These projects were the most in the State of New Hampshire from a municipality. The Town was eventually awarded seven projects, once again the most in New Hampshire for funding from the ARRA program. The funding formulas ranged from 30%-100% reimbursement. Two remaining projects, the engineering of the Pump Test and Artificial Recharge System at the Spruce Hole Well site and LED retrofitting of all street lighting along the Main Street corridor, continued to dominate the Public Works administrative staff for the majority of 2012.

2012 continued to be a very challenging time with regard to the weather. Although the Town did not receive a large amount of snow, Public Works did respond to twenty-eight winter events and even an end of October Hurricane named Sandy, which stranded some Durham residents for up to four days without electricity. As of the writing of this report, New Hampshire Homeland Security and Emergency Management had not received a Presidential declaration for this emergency.

The Town and the Public Works Department continue to educate and challenge staff with a continuous improvement strategy, to meet the needs of a vibrant community. The department continues to advance its technology in an effort to increase utility infrastructure systems to enhance the Town's commercial tax base.

As in past years the roadway resurfacing program was the department's top priority, and in 2012 the department successfully resurfaced Oyster River Road, Valentine Hill Road, Pendexter Road and one-half of Bagdad Road. The department reconstructed Magrath Road, Sunnyside Drive, Willey Road and one-half of Wiswall Road, and

resurfaced the Tedeschi (old Store 24) parking lot on Pettee Brook Lane. The department is thankful that Durham's citizens continue to support the Public Works road resurfacing program and understand how vital this program is to the Town's transportation system. Good roads benefit all Town residents and provide a sense of community pride and economic development.

Other accomplishments in 2012 included the replacement of a 2001 utility truck for the Water Division, a new handicapped ramp for the Police Station, and Artificial Recharge Basins for the Spruce Hole Well.

GOALS FOR 2013:

- Continue the engineering of an additional water supply well at the Spruce Hole Aquifer located off of Packers Falls Road.
- Complete roadway resurfacing of the remaining half of Bagdad Road, Beech Hill Road, Coe Drive, Garrison Avenue, Griffith Drive, Hoitt Drive, Pinecrest Lane, and Young Drive. The department has also scheduled reclamation and paving for the second half of Wiswall Road.
- Implement additional speed tables to calm traffic with the award of a Safe Routes

to School Grant from the New Hampshire Department of Transportation.

- Complete new water, wastewater, and storm water ordinances.
- Replace the twelve year old International dump truck.
- Possibly initiate repairs at the Oyster River Dam.
- Complete structural repairs at the Smith Chapel on Mill Pond Road.
- Complete a traffic calming renovation project along the Pettee Brook Lane corridor.
- Complete repairs of the Main Street Railroad Bridge.
- Possibly receive Hazard Mitigation Funding from FEMA for engineering of the Bennett Road flooding issues.

In closing, I would like to once again say what a pleasure it was to serve the residents of Durham in 2012. I would also like to thank the Department of Public Works staff for a great year as we look forward to continuing to make Durham a very special place to live and work in 2013. ■■■

DPW Administration (l-r): Douglas Bullen, Assistant Director for Operations; April Talon, Assistant Town Engineer; David Cedarholm, Engineer; Janice Richard, Assistant to the Director of Public Works; Michael Lynch, Director of Public Works; Jennifer Sullivan, Administrative Assistant



OPERATIONS DIVISION

DOUGLAS BULLEN,
Assistant Director for Operations

2012 ACCOMPLISHMENTS:

I want to assure Durham residents that the Operations Division is trying its best to reduce expenditures without affecting services. These efforts are reviewed on a daily basis and will continue to be monitored every year, regardless of the economic situation, as the Operations Division strives to be the most efficient department in Durham.

- Responded to twelve weather-related events.
- Completed the 2012 road program on time and within budget. Continental Paving of Londonderry, New Hampshire was the low bid contractor for this year. Town crews also completed drainage and side walk replacement on the various roads being repaired.
- Completed the fall and spring Town-wide clean up. Over fifty tons of bulky material was collected and processed and just less than five tons of brush and leaves were collected.
- Made major drainage improvements to various roadways.
- Cleaned and inspected 175 catch basins.
- Painted all center and edge markings on roadways. Completed crosswalk, colored walks, and symbol painting.
- Screened over 5000 cubic yards of gravel to be used for winter road treatment. The finished product of sand will be mixed with salt. This material comes from the Town-owned pit on Packers Falls Road.
- Maintained and serviced Town-owned vehicles.
- Maintained all Town-owned parks, land, and buildings.
- Assisted with the 4th of July Celebration and annual Tree Lighting Ceremony. Hired a new Churchill Rink Manager to oversee improvements and marketing of the facility. ■■■

Operations Division (l-r): Dwight Richard, Shane Bickford, Mark Wheat, Burton Austin, Steve Valpey, Brian Beers, Phillips Brooks (part-time), Glen Clark



SOLID WASTE DIVISION

DOUGLAS BULLEN,
Assistant Director for Operations

A continued rebound in the recycling market made for a good year in 2012. Paper and cardboard prices remained high at the start of the year, but did come down in the fall. Metal prices remained strong throughout the year. 2013 should be an interesting and exciting year for the Division. The coming year will also give

staff time to review its operations, as they will be seeking to purchase new collection vehicles in 2014. The Division will continue to market its materials in a manner that makes both sound fiscal and environmental sense. On a sad note, the Division lost longtime friend, resident, and employee Ray Laroche, Sr. He will be missed by all those who visited the Transfer Station and were able to spend some time with him. Ray, Sr. was truly a kind and gentle man.

2012 ACCOMPLISHMENTS:

- Completed fall and spring residential curbside collection programs.
- Revised and distributed the yearly informational newsletter.
- Continued to explore all options and methods for disposal and recycling programs.
- Maintained employee NH Department of Environmental Services solid waste certifications through training programs.
- Continued monitoring the single stream collection program for the Friday commercial collection. ■■

Solid Waste Division (l-r): Arthur Nutter, Bonnie McDermott, Charlton (Chuck) Dill, James Couch



SOLID WASTE DIVISION STATISTICS

TONS OF MATERIAL MARKETED	2012	2011	2010
RECYCLABLE MATERIAL			
Mixed Paper	312	340	355
Cardboard	131	130	157
Scrap Metal	99	39	75
Car Batteries	1	2	1
Single Stream	64	62	n/a
Totals	607	573	588

TONS OF MATERIAL MARKETED	2012	2011	2010
Recycling			
Revenue	\$36,082	\$61,249	\$45,296
Tip Fee			
Avoidance	\$41,859	\$38,466	\$46,817

SOLID WASTE DIVISION STATISTICS (cont.)

TONS OF MATERIAL MARKETED	2012	2011	2010
OTHER MATERIAL RECYCLED			
Commingled			
Containers-----	300	301	324
Car Tires -----	4	9	6
Waste Oil/gallons -----	715	728	678
Antifreeze/gallons -----	0	0	110
Leaves -----	19	18	17
Electronics -----	21	17	12
Propane Tanks/ea.-----	245	189	0

TONS OF MATERIAL MARKETED	2012	2011	2010
MATERIALS DISPOSED			
Curbside Collection --	1565	1578	1638
Bulky Waste -----	190	180	150
Construction and Demolition -----	183	194	233
Electronic Stickers Sold-----	637	626	571

TOWN ENGINEER

DAVID CEDARHOLM P.E.

In 2012 the Engineering Division of the Department of Public Works managed a wide variety of projects involving the Town's water, stormwater, and wastewater systems, dams and bridges, road improvements, infrastructure mapping, and more. The engineering staff includes the Town Engineer and Assistant Town Engineer who provided technical support to Durham citizens and property owners in addition to Town staff, committees, and boards concerning the all of the Town's infrastructure and assets. The following is a list of Engineering Division projects and their status:

2012 ACCOMPLISHMENTS:

- Oyster River Integrated Watershed Management Plan - Initiated
- Spruce Hole Well and Artificial Recharge (AR) – AR Pilot Test & Permitting 98% Complete
- Wiswall Fish Ladder & Dam Repairs – Complete with the exception of the Spillway Repairs

- 401 Water Quality Certificate Management & Lamprey River Flow Monitoring are ongoing
- Lamprey River Water Management Plan - Approaching Completion
- Water Meter Upgrade Project – Almost Complete
- Wastewater Treatment Plant Dewatering Upgrades – Design Initiated
- Wastewater Collection System Wide Study – 75% Complete
- Old Concord Road Wastewater Pump Station Rehabilitation – Construction Contract Awarded for Spring 2013 Start.
- Wastewater Treatment Plan HVAC Improvements - Complete
- Wastewater Inflow/Infiltration Removal Projects – Garrison/Davis Design Completed & Faculty Road/College Brook Sewer Rehab Underway
- Annual Sewer Manhole Repair/Replacement Program – Ongoing

- Wastewater Facilities Plan Update - Nearing Completion
- 4 Stage WWTP Biological Nutrient Removal Pilot Study - Engineering Design Initiated
- Water/Sewer Billing Rate Study – Complete
- Water Ordinance Amendment - Complete
- Thompson Lane Drainage Improvements - Complete
- Oyster River High School Rain Garden - Complete
- 2nd Madbury Rd/Pettee Brook La Parking Lot Rain Garden - Complete
- Landfill Post-Closure Monitoring - Continued
- Morgan Way/Route 4 Intersection Improvements – Contract Complete
- Miscellaneous Culvert & Outfall Rehabilitation Projects - Engineering Design Initiated

- Main Street & Crommett Creek Bridge Rehabilitation Projects - Engineering Design Initiated
- Development Project Utility Review and Oversight – Durham Cottages , Mast Road Apartments Sophie Lane, Perley Lane, Grange, 10 Pettee Brook Lane, 9-11 Madbury Road,
- 2013 Safe Routes to School Grant Project – Secured a \$30,750 Grant for 2013 Construction
- Continued infrastructure mapping and development of the Town’s Geographic Information System (GIS) - Continued

On May 3, 2012 a ribbon cutting ceremony was held for the newly constructed fish ladder at the Wiswall dam. Durham received over \$1 million in grant funds from the Federal Government to complete this important project allowing fish to swim upstream for the first time in more than 200 years. In addition, the Wiswall Dam, an important part of the Durham/UNH water supply, was repaired." Above, Town Engineer David Cedarholm says a few words before cutting the ribbon. Pictured are left to right: Construction engineer George Rief, Town Engineer David Cedarholm, Assistant Engineer April Talon, and State Conservationist Rick Ellsmore of NRCS-USDA. Photo courtesy Richard H. Lord.



With the valued help of Civil Engineer and Durham resident George Rief acting as the on-site construction engineer for the Wiswall Dam Repairs and Fish Ladder project, and a \$1.1 Million federal grant from Natural Resources Conservation Services (NRCS), the new Denil Fish Ladder on the Wiswall Dam was opened in the spring and an estimated +20,000 river herring migrated up the Lamprey River past the Wiswall Dam for the first time in 200 years. It has been a busy year for permitting as well with 19 driveway permits, 30 excavation permits, 13 water/sewer connection permits, and the Engineering Division is now managing all the water/wastewater billing relieving the Business Office of this task. The Engineering Division is poised for another round of exciting new development and redevelopment projects moving forward in the upcoming year and is prepared to provide technical assistance and oversight on the Town’s behalf.

Please do not hesitate to contact either Town Engineer Dave Cedarholm or Assistant Town Engineer April Talon with any technical questions and concerns at 603-868-5578. Although unable to design a solution to a problem on private property, staff may be able to assist residents in developing other options. ■■■

WASTEWATER DIVISION

DANIEL PETERSON, Superintendent

2012 ACCOMPLISHMENTS:

■ As always, the staff did an excellent job in optimizing the treatment plant in producing the lowest nitrogen and best quality discharge levels in the seacoast.

■ Working with Wright Pierce Engineering and Green Mountain Pipe, the fifty year old sewage pipe on Davis Avenue was relined in the spring. This sewer rehabilitation project will help eliminate ground water from entering the pipe as well as reducing any sewage back-ups.

■ Several manholes, as well as a new pipe, were installed on the Strafford/Garrison sewer line. This pipe was very old and needed rehabilitation to help eliminate ground water from entering the pipe and reducing sewage back-ups.

■ The thirty year old heating/air conditioning system was replaced by new energy efficient self-contained heating/cooling heat pumps. This new system was able to eliminate the inefficient loop water system and cooling tower.

■ An extensive television inspection was completed on the main sewage interceptor pipes. The two main sewer collection pipes were inspected and evaluated for issues and the need for upgrades or replacement in the future. Also, there is extensive ongoing flow monitoring at six

locations throughout the Town to identify areas of ground water infiltration.

■ A new procedure for Fecal Coliform testing was initiated. This new test has saved on numerous laboratory man hours for preparation

Wastewater Division (front row, l-r): Lloyd Gifford, Steve Goodwin (back row, l-r): Daniel (Max) Driscoll, Nicholas Shonka, Daniel Peterson, Superintendent of Wastewater



WASTEWATER DIVISION STATISTICS

PERMIT PARAMETERS	2012 AVG.	2011 AVG.	2010 AVG.
Effluent Flow (MGD)	0.85	0.92	0.96
Influent Flow (MGD)	0.78	0.85	0.89
Effluent TSS (MG/L)	11.6	5.6	4.6
% TSS Removal min.85%	95.2	97.1	98
Effluent BOD (MG/L)	5.2	5.2	4.8
% BOD Removal min. 85%	97.5	97.4	97.6
Total Effluent Flow (MG)	310	334	347
Total Influent Flow (MG)	286	308	324
Total Septage Received (Gal.)	96,050	111,300	88,000

MGD.....Million Gallons per Day MG/L.....Milligrams per Liter
TSS.....Total Suspended Solids MG.....Million Gallons
BOD.....Biochemical Oxygen Demand Gal.....Gallons

of the test as well as the cost savings of the testing materials once required.

■ The new sewage pumping station that will replace the thirty year old Old Concord Road sewage pumping station has been awarded to Apex Construction and engineering firm Wright Pierce Engineering. The project should begin early in 2013 and be completed by the end of 2013.

■ The final design by Wright Pierce Engineering for the twenty-three year old Belt Filter Press replacement is almost complete. Along with this project, a pilot study at the

treatment plant will be conducted for the future of the treatment plants design upgrades for lower limits of nitrogen removal. The staff is very enthusiastic with these upcoming projects.

It was once again a very busy year for the staff. With new projects in the forecast and continually trying to improve on the treatment plants nitrogen discharge as well as anticipation in working with New Hampshire Department of Environmental Services and the Environmental Protection Agency, the operators look forward to a new year. With all the accomplishments from this last year, the staff is truly proud to make a difference for the Town of Durham. ■■

WATER DIVISION

DOUGLAS BULLEN,
Assistant Director for Operations

2012 ACCOMPLISHMENTS:

■ Conducted inspections of all Town water facilities.

■ Monitored all water production at the Lee Well and its incorporation into the system.

■ Tested for lead, copper, and bacteria as required by the Environmental Protection Agency and the New Hampshire Department of Environmental Services.

■ Worked with the University of New Hampshire Water Department and Treatment Plant to produce potable water to the University of New Hampshire and Durham water system.

■ Completed fall and spring water readings.

■ Flushed and inspected all water main lines and gates in cooperation with the University of New Hampshire Water Department.

■ Assisted with the new remote read water meter installation project.

■ Installed two new hydrants and replaced one.

■ Repaired water main breaks in four locations throughout Durham. ■■

TOWN SUPPORTED ORGANIZATIONS

AIDS RESPONSE SEACOAST HOMELESS CENTER FOR STRAFFORD COUNTY
AMERICAN RED CROSS LAMPREY HEALTH CARE
CASA OF NEW HAMPSHIRE SEXUAL ASSAULT SUPPORT SERVICES
COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY STRAFFORD COUNTY REGIONAL PLANNING COMMISSION
GOODWIN COMMUNITY HEALTH THE HOMEMAKERS HEALTH SERVICES

AIDS RESPONSE SEACOAST

RICHARD B. WAGNER, Executive Director

Founded in 1987, AIDS Response Seacoast (ARS) is a non-profit community-based AIDS Service Organization dedicated to providing education, direct assistance, and advocacy for persons and communities affected by HIV/AIDS. ARS is based in Portsmouth and serves the communities of Rockingham and Strafford counties in New Hampshire. All services are provided free of charge.

2012 ACCOMPLISHMENTS:

Client Services Department

The Client Services department provided services to 118 clients in 2012. Clients received a wide range of services including emergency housing and utility assistance, transportation, access to the client food pantry and nutritional counseling, medical advocacy, and emotional support. A variety of social supports and events were also provided to clients including in-service trainings to

learn more about their disease and feel more empowered when making medical decisions. ARS also offered support groups for its clients to assist them in talking with others affected by HIV/AIDS and develop strategies for coping with their illness.

Education/Prevention Department

The Education and Prevention Department continued to provide education and outreach to people of all demographics throughout the agency's service area. AIDS Response Seacoast's Speakers Bureau presented many programs throughout the area, as well as making presentations at the University of New Hampshire. ARS looks forward to working more with the University of New Hampshire and the Oyster River Cooperative School District in the future.

GOALS FOR 2013:

■ Continue to raise awareness through community programs and the local media. FACT: One in four new HIV infections occurs in youth ages 13 to 24 years. The work of ARS is needed just as urgently today as it has been

for the past 30 years of the HIV pandemic.

- Continue to grow the Speaker's Bureau program and work more closely with area schools to spread the word about the dangers of

unsafe practices and to promote healthy choices.

- Continue to educate the state Legislature about the need for continued funding for the HIV/AIDS services in our state. ■■

AMERICAN RED CROSS NEW HAMPSHIRE REGION

STEPHANIE COUTURIER,
Chief Development Officer

The American Red Cross staff and volunteers provide support and relief after a disaster, emergency preparedness training, courses in health and safety, blood drives, volunteer and youth leadership opportunities, and aid to military families.

All Red Cross assistance is free to disaster victims. The Red Cross is a non-profit organization that receives no annual federal funding.

In Fiscal Year 2012, the American Red Cross was active throughout the State of New Hampshire.

Disaster Services:

Red Cross-trained volunteers make up the New Hampshire Disaster Action Teams which respond to disasters in Durham and towns throughout the state. This disaster action team is a group of volunteers who are specially trained to provide disaster relief and emotional comfort. They are available to respond at any time, day or night, to disasters in their communities and surrounding towns.

During 2011-12, the Red Cross provided assistance to two Durham residents after their home was damaged by a fire. Red Cross disaster volunteers throughout New Hampshire worked with 283 disaster cases, helping a total of 632 people (an average of more than three disasters a week). Most local disasters were residential fires.

Medical Careers Training:

Because of the training and/or testing through the Red Cross LNA training program in New Hampshire, 836 Licensed Nurse Assistants and Phlebotomists (those who draw blood) entered the healthcare field last year. Three Durham residents became certified LNAs and one Phlebotomist was certified from the Town of Durham.

Health and Safety Classes:

The Red Cross focuses on safety and prevention through its many training courses such as Adult, Infant, and Child CPR, AED training, First Aid, water safety, disaster training, first responder, and Babysitter's Skills. In all, the Red Cross imparts hope and confidence along with skill and knowledge. Throughout New Hampshire, there were 2,559 health and safety classes that trained 18,599 enrollees.

Biomedical Services:

Last year there were 1,386 blood drives in the New Hampshire area that collected 60,985 units of life-saving blood, with 28 blood drives in Durham collecting 2,031 units of lifesaving blood.

For more information on the American Red Cross, visit www.redcross.org. ■■

CASA OF NEW HAMPSHIRE

SARAH BOWEN, Development Assistant

Through its Court Appointed Special Advocates (CASA) and Guardians ad Litem (GALs), CASA of New Hampshire advocates for abused and neglected children by:

- Gathering information from everyone involved in the child's life: teachers, health care providers, counselors, coaches, parents, and foster parents.
- Visiting with the child at least once per month to check on their well-being, form a more complete snapshot of the child, and lend encouragement.
- Attending each court hearing to speak for the child, answer questions, and generally advocate for the child's best interests, whatever they may be.
- Becoming an expert on that one child's situation and making sure that she/he is more than just a court docket number.

All of the children CASA serves are victimized children (from 0–18 years) who have been thrust into the New Hampshire court system because they suffered injury at the hands of their parents and primary caretakers, the very individuals who are supposed to protect and nurture. Some come from heavily populated urban and suburban areas of New Hampshire and some from the most remote corners.

In New Hampshire every year hundreds of these children come to the attention of the courts through investigation done by the Division of Children, Youth & Families (DCYF). In 2012, CASA served 132 children in Strafford County. Children from the Town of Durham are counted in those numbers. As children may be moved to different living arrangements (e.g. foster care or with other family members) outside of their

hometowns, cases are tracked by court or by county.

CASA seeks to provide a volunteer advocate for every child who needs one. Currently, there are 37 active CASA volunteers in Strafford County who provide a voice for area children, including those from the Town of Durham. Recruitment and awareness events and trainings are held throughout the year with the goal of increasing these numbers.

To learn more about CASA of New Hampshire, visit www.casanh.org. ■■

Two Durham youngsters look on as the tree in downtown is lit during the Parks and Recreation's annual Tree Lighting Ceremony held on December 7th. Courtesy Raya Al-Hashmi.



COMMUNITY ACTION PARTNERSHIP OF STRAFFORD COUNTY

BETSEY ANDREWS PARKER, Executive Director

Community Action Partnership of Strafford County (CAP) is a 501(c)(3) private non-profit organization established in 1965 under the provisions of the Equal Opportunity Act of 1964. CAP works with community, state, and federal partners to assist more than 10,000 people each year, and the majority of program participants have extremely low incomes (below 75 percent of the federal poverty threshold). CAP's mission is to educate, advocate, and assist people in Strafford County to help meet their basic needs and promote self-sufficiency.

2012 ACCOMPLISHMENTS:

- Provided more than \$3 million in federal fuel assistance to 8,373 people in Strafford County during the 2011-2012 heating season. A total of 16 households in Durham received \$16,365 in fuel assistance (an average benefit is \$730).
- Invested \$12,281 in weatherization services

For eligible clients, Community Action Program's (CAP) state-certified weatherization employees perform an energy audit on the client's home. If approved, a trained work crew may make improvements that can include installing insulation, installation of carbon monoxide and fire detectors, and weatherstripping.* Photo courtesy CAP



to Durham. Homes that have been improved through CAP's Weatherization program save an average of \$440 in heating and cooling costs annually.

■ Provided the Senior Transportation bus which offers low-cost rides to anyone age 60 and over to shops, grocery stores, and pharmacies four days a week, including an estimated 235 rides for Durham residents in 2012.

■ Acquired the Hub Family Resource Center and incorporated its home visiting program into CAP's program. Home visitors provide health and wellness services to pregnant teens and young woman, new mothers, and families in crisis.

Without the services provided by CAP, many local residents would be without a means to provide for their basic needs, including food, education, child care, utilities assistance, job training and employment services, transportation, emergency shelter, assistance with obtaining and retaining housing, and referrals to other agencies. In addition to its administrative office located in Dover, CAP maintains its outreach capacity by operating offices in Dover, Farmington, and Rochester and Head Start Centers in Dover,

Farmington, Milton, Rochester, and Somersworth. Additionally, CAP operates emergency food pantries in Dover, Farmington, and Milton and summer feeding program sites around the county. This past summer, for example, the agency provided 3,250 meals to children ages 18 and under.

The Community Action Partnership of Strafford County has 130 employees and a \$9.7 million operating budget. It receives federal, state, and local funding as well as United Way grants, foundation and charitable grants, fees for service, private business, and individual donations. However, funding at all

levels has decreased this year, and changes have been made to streamline operations in order to continue to provide quality services to all those who qualify.

GOALS FOR 2013:

In 2013, Community Action Partnership of Strafford County will focus on leveraging funds

and coordinating intake services to expand and deepen its homeless prevention and housing programs. Additionally, the Community Action Partnership is working to accomplish the integration of its home visiting and parent education programs while continuing to educate and advocate on behalf of low-income individuals and families. ■■

GOODWIN COMMUNITY HEALTH

JANET ATKINS, Executive Director

2012 ACCOMPLISHMENTS:

During the period of January 1, through December 31st, Goodwin Community Health (GCH) saw 67 patients in 365 visits. Approximately 52% of these patients were on GCH's sliding scale because they had no insurance, 30% were on Medicaid, 13% on Medicare, and 5% were insured. The patients without insurance had an average discount of 62%, or \$6,985 in total. The three top services sought during this time were: 1-Primary Care, 2-Dental, and 3- Prenatal.

GOALS FOR 2013:

- Continue outreach to the community about services offered.
- Work closely with University of New Hampshire Health Services to coordinate care during the summer.
- Present information about services offered at one of the Town Council meetings. ■■

Staff at Goodwin Community Health offer integrated, comprehensive dental services to both children and adults including oral health exams, cleanings, oral hygiene instructions, and fluoride treatments. Photo courtesy Goodwin Community Health



HOMELESS CENTER FOR STRAFFORD COUNTY

SUSAN M. FORD, Executive Director

The primary mission of the Homeless Center for Strafford County (HSCS) is to provide safe emergency overnight shelter for single women and families during the winter months. A secondary mission is to promote within its residents a sense of self-sufficiency by providing case management to each individual.

Under New Hampshire Revised Statutes Annotated (RSA 165), every community is required to “relieve” a homeless person who comes to them for assistance, and the shelter provides this service as opposed to costly motel/hotel stays. One of the best benefits to a town or city in having a local shelter is to save town funding in the long run. When a client is sent to a shelter, not only is it less expensive than a hotel or motel stay, but the client gets the necessary case management at a shelter. This case management is critical to their success on the path to self-sufficiency.

2012 ACCOMPLISHMENTS:

- Housed 104 Individuals, 46 households, and 51 children.
- Provided an emergency shelter option.
- Provided case management.
- Provided nutrition classes, and parenting assistance.
- Provided a community resource building.
- Provided clothing, food, prescription aid, bus passes, and gas cards.

Some of the services that the Homeless Center has provided to the residents in the past year are, but are not limited to the following:

- Case management.
- Nutrition classes.

- Budgeting classes.
- Job search and interviewing skills.
- Emergency Food Pantry.
- Clothing Closet.
- Transitional housing. There are currently three apartment units for rental of 18-24 months for families working on long-term goals.

GOALS FOR 2013:

- Expand classes offered at the shelter. HCSC is currently offering Parenting Education classes weekly as well nutrition classes.
- Continue to expand classes/resources offered on site. HCSC is currently working hard to have Alcoholics Anonymous/Narcotics Anonymous offered at least once a week on site and hopes to have it in place for the start of 3013.

Beyond the primary mission to aid the homeless population, the Homeless Center encourages related activities including recruitment, training, scheduling, and support to the volunteers during the operating season. HCSC also engages with other local agencies in a coordinated and focused effort to provide for and meet the needs of the homeless population throughout Strafford County.

To learn more about the HCSC, visit www.homelesscenterforstraffco.org. ■■

LAMPREY HEALTH CARE

DEBBIE BARTLEY,
Director of Community Services

Lamprey Health Care (LHC) provides comprehensive care to the residents of southeastern New Hampshire, including primary care, prenatal care, pediatric care, reproductive health services, alcohol and substance abuse counseling, nutrition counseling, diabetes education, Reach Out and Read (an early literacy program), and senior transportation. To schedule an appointment, please call 603-659-3106.

Durham residents are able to utilize the Lamprey Health Care Transportation program for shopping trips, medical appointments, and monthly recreational outings. Vans are handicap accessible and drivers are trained Transportation Health Workers who receive Patient Assistance Training. Access to essential services makes it possible for seniors to remain self-sufficient and in their own homes. Handicap accessible buses take seniors and those with disabilities to the grocery store, pharmacy, doctor, or bank and provide a good opportunity to socialize. The service is door-to-door and reservations are made through the transportation manager or with one of the agency's twenty senior volunteers by calling

1-800-582-7214 or 659-2424 Monday-Friday, 8:00 AM to 4:00 PM.

Durham residents benefit from Lamprey's school dental program. Dental hygienists go into the elementary schools and provide examination and education, as well as referrals to follow-up care. Students who need follow-up work may be seen in LHC's dental office, Healthy Smiles Dental Center, located in Raymond, New Hampshire.

In Fiscal Year 2011/12, Lamprey Health Care provided the following services to Durham residents:

Medical Visits: 186 Durham residents made 718 visits to Lamprey Health Care.

Transportation Units of Service: A unit of service is one ride to a destination. 81 rides were provided to Durham's senior citizens. The cost of a unit of transportation service is approximately \$10. Unit costs vary greatly depending on the number of people in a vehicle and the distance traveled.

For more information, visit the Lamprey Health Care's website at: www.lampreyhealth.org.

Thank you to the Town of Durham for your support. ■■

SEXUAL ASSAULT SUPPORT SERVICES

KATHY BEEBE, Executive Director

Sexual Assault Support Services (SASS) is a non-profit agency that is dedicated to the prevention of child sexual abuse, sexual assault, and stalking. This organization endeavors to support individuals and families impacted by sexual violence. The Sexual Assault Support Services provides the following aid to residents of Durham:

■ "Safe Kids. Strong Teens" prevention programs for children in grades K-12 with the goal of preventing child sexual abuse, bullying, sexual harassment, sexual assault, and teen dating violence.

■ 24-hour confidential crisis and support hotline for anyone affected by sexual violence.
1-888-747-7070

■ Accompaniments with survivors of sexual assault to area hospitals and police departments and court hearings.

- In-person support to non-offending family members at the Strafford County Child Advocacy Center.

- Support groups.

2012 ACCOMPLISHMENTS:

- Presented “Safe Kids, Strong Teens” prevention education program to 375 students and 54 teachers in Durham schools.

- Provided crisis intervention/support to 11 residents impacted by sexual violence. Services include 24-hour hotline and accompaniment to area hospitals, police departments, and the Strafford County Child Advocacy Center.

STRAFFORD REGIONAL PLANNING COMMISSION

CYNTHIA COPELAND, AICP, Executive Director

Strafford Regional Planning Commission (SRPC), a political subdivision of the State of New Hampshire, serves in an advisory role to the Town of Durham and seventeen other communities. SRPC provides planning services to assist officials, boards, and citizens in managing growth and development and fostering regional collaborative efforts.

SRPC’s professional staff offers a range of planning services in transportation, land use, economic development, hazard mitigation, natural resources, and geographic information systems (GIS) mapping and analysis. These services are available in customized modes to meet the diverse needs of communities. Access is also provided to SRPC educational resources including its website, library, workshops and forums, and customized training.

2012 ACCOMPLISHMENTS:

- Worked with citizens, state agencies, and officials to promote the Route 108 bike shoulder/highway reconfiguration project.

GOALS FOR 2013:

- Continue to provide outreach and provision of all services to residents of Durham.

- Increase the number of children who participate in the SASS “Safe Kids, Strong Teens” prevention education program.

- Recruit more volunteers to assist SASS in achieving its mission of supporting those impacted by sexual violence and preventing future victimization of children and adults.

To learn more about SASS services and volunteer opportunities, visit the SASS website at www.sassnh.org. ■■

- Collaborated with Durham businesses and Town officials to update the 2011-2015 Strafford Regional Comprehensive Economic Development Strategy, including Durham priority projects list.

- Met with Town officials and University of New Hampshire to solicit transportation projects for the New Hampshire Transportation Ten Year Plan and the Strafford Transportation Long-Range Plan.

- Worked with Town officials to update the Local Hazard Mitigation Plan; the Plan was approved by the Federal Emergency Management Agency (FEMA).

- Provided Safe Routes To School Grant Application assistance. The Town was awarded \$30,751 in grant funding.

- Conducted eighteen traffic counts to support local planning efforts and four University of New Hampshire-requested traffic counts.

- Completed a Scenic Byways Plan application for Route 108 through Newmarket-Durham-Madbury-Rollinsford.

- Created a conservation lands map and data information for Town Council vote on Land Use Change Tax usage.
- Updated map sets: conservation lands, water resources, transportation, community features, aerial, and land use.

GOALS FOR 2013:

- Continue process for the update of a Regional Master Plan – Local Solutions for Strafford Region.
- Carryout transportation project solicitation for the New Hampshire Ten Year Plan process.
- Assist University of New Hampshire Wildcat and COAST transit providers in development of transit routes and services.
- Continue process for updates to the Metropolitan Transportation Plan and amendments to the 2013-2016 Strafford Transportation Improvement Program.
- Implement Year Two of the 2011-2015 Strafford Regional Comprehensive Economic Development.
- Work with municipalities and businesses to attract new public and private investments to the Strafford region.
- Assist citizens in the development of

agricultural databases and development of production systems and capacity.

- Offer program guidance to municipalities for park and ride lot development.
- Continue to provide education and outreach on fluvial erosion, climate change adaptation, multi-hazard mitigation strategies, and low impact development.
- Continue broadband planning and mapping activities.
- Prepare five additional multi-hazard mitigation plan updates.
- Continue local transportation planning tasks in support of Safe Routes to School, safety, access management, park and rides, sidewalks, bike ways, scenic byways, and corridor studies.

SRPC looks forward to working with the citizens and officials of Durham in 2013 and thanks the community for the opportunity to serve it and for Durham's continued support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at cjc@strafford.org. SRPC can also be found on Twitter and Facebook. Please visit the SRPC website at www.strafford.org for more information.

To sign up and receive E Bulletins from SRPC, please go to the home page website noted above. ■■■

THE HOMEMAKERS HEALTH SERVICES

LINDA HOWARD, CEO

Thanks to its partnership with the Town of Durham over the past eleven years, The Homemakers Health Services has successfully provided critical home health, home support, and adult day care services to those residents who do not have the ability to pay or for which there is

inadequate reimbursement to cover the cost of the services. These services include visiting nurse, physical and occupational therapy, medical social work, home health aides, personal care service assistants, homemakers, in-home care providers, Alzheimer's respite, and adult day care.

Throughout its 38-year history, The Homemakers services have proven more cost-effective for Durham citizens and the state when compared to hospitalization and nursing home placement.

The Agency provides more than \$3,000,000 worth of home health, home support, and adult medical day care visits to elderly and disabled persons throughout the County annually. Last year, nearly \$269,000 worth of home health, home support, and adult medical day care services were subsidized by The Homemakers.

The Homemakers is committed to providing its services to all those in need. To remain financially solvent, it must carefully balance the amount of subsidized care it provides. Partnerships like the one The Homemakers has had with the Town of Durham over the past few of years help The Homemakers to continue its success.

Each year through fund-raisers, The Homemakers has successfully raised nearly half of the cost for non-reimbursed services it provides. Despite this success, the cost of services for which it is either not reimbursed at all, or inadequately reimbursed by Medicaid, continues to exceed the amounts raised and it is a struggle to carry the losses.

Despite these financial roadblocks, The Homemakers has the drive, compassion, experienced professionals/paraprofessionals, the technologies, and the personnel willing to provide quality healthcare in the community. The Homemakers remain focused and competitive in continuing to offer the diversity of necessary services which are unique to The Homemakers and are a benefit to the community.

2012 ACCOMPLISHMENTS:

- Launched a new program, a Personal Care Service, which combines the agency's bath aide and homemaker service into one visit.
- Provided 1,149 hours of nursing, physical and occupational therapy, home support (homemaker and in-homecare provider), and adult day care services—69% of these hours were provided to low income persons, who could not afford to pay the full cost of these

services or for which there was inadequate reimbursement.

- Provided 5,611 health care visits throughout Strafford County including nursing, physical and occupational therapy, medical social work, home health aid, and personal care service provider visits.

- Provided 22,297 home support visits including homemaker, in-home care provider, and Alzheimer's respite visits.

- Provided 42,955 hours of adult day care for older and disabled person, as well as respite for their caregivers. Through the Day Out Day Care program, The Homemakers also provided 16,457 meals and 15,054 rides to and from the program.

- Offered numerous community-wellness programs including flu clinics, Alzheimer's educational seminars for caregivers, Friend-to-Friend, free Advance Directives seminars, and facilitated a monthly Alzheimer's Support Group.

- Delivered more than 150 holiday food and gift baskets to elderly and/or disabled people throughout the county.

GOALS FOR 2013:

It is the goal of The Homemakers to continue to provide the increasing number of older adults with the safe, comprehensive, reliable, and professional home health care, home support, and adult medical day care services they need to remain independent and in their own homes. As an organization, The Homemakers works toward the fulfillment of its mission with dedication and teamwork. Above all, it will continue to value personal dignity, independence, and quality of life, and strive for excellence in the quality of the health care it provides. ■■

TOWN WORKING COMMITTEES

DURHAM AGRICULTURAL COMMISSION
DURHAM CABLE ACCESS TELEVISION
DURHAM ENERGY COMMITTEE
ECONOMIC DEVELOPMENT COMMITTEE
INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE
LAMPREY RIVER ADVISORY COMMITTEE
OYSTER RIVER LOCAL ADVISORY COMMITTEE
RENTAL HOUSING COMMISSION

DURHAM AGRICULTURAL COMMISSION

THERESA WALKER, Chair

The Durham Agricultural Commission was established by the Town Council in July 2011 to “promote the production, availability, and sale of locally grown food, fiber, and forest products” (Town Council Resolution #2011-11). Since that time, the twelve members of the Agricultural Commission have been meeting at least once per month to work together and with Town staff and other Town boards and committees to further the mission of the Agricultural Commission, which is to encourage agricultural activities and development that will lead Durham to become a working landscape of actively managed gardens, farms, forests, and land throughout the Town, including University of New Hampshire land.

2012 ACCOMPLISHMENTS:

- Completed an inventory of agricultural activity in Town, including farms, gardens, forestry, and horse stables.

Raymond Laroche, Jr., Agricultural Commission Vice Chair, constructed this garden on wheels to promote locally grown food in Durham’s Memorial Day Parade.” Photo courtesy Theresa Walker.



- Reviewed existing local and state land use regulations governing agriculture.
- Sought input from Agricultural Commissions across the state.
- Monitored and promoted activity of community gardens in Town, including the community gardens at Wagon Hill Farm and the Fitts Farm community.
- Drafted content for the Master Plan Update.
- Participated in Land Stewardship Committee meetings relative to the use of Town-owned land.
- Participated in the Memorial Day parade with a garden on wheels and livestock.
- Discussed the keeping of chicken and other fowl with the Administrator, Code Enforcement Officer, and Town Planner.
- Held a public meeting dedicated to gathering input from residents regarding the keeping of fowl in Town, and solicited input from residents via announcements in Friday Updates.
- Participated in Durham Day with a promotional table.
- Worked with the Town Planner and the Planning Board to draft amendments to the Zoning Ordinance to allow the keeping of fowl in all zones.
- Participated in a Public Hearing with the Planning Board to discuss an Agricultural Commission proposal to amend the Zoning Ordinance and Noise Ordinance to allow the keeping of fowl in all zones in Town.
- Commented on the proposed University of New Hampshire Master Plan relative to change in agricultural land use.
- Met with the Master Plan Advisory Committee to request that an Agricultural

Resources chapter be included in the Master Plan Update.

GOALS FOR 2013:

- Work with the Town Planner and boards and commissions to propose amendments to Durham's land use regulations that impact gardening and agriculture, including the adoption of the state definition of agriculture.
- Complete an Agricultural Resources chapter for the Master Plan Update.
- Work with University of New Hampshire students enrolled in a technical writing course to develop a brochure and other outreach materials.
- Develop educational programs promoting Durham's farms and gardens.
- Meet with the Economic Development Commission to discuss the role agriculture plays in local economic activity.
- Update the agricultural activity inventory.

The Agricultural Commission believes its work is critically important to the Town Council's goal to, "Pursue long-term economic and environmental sustainability and resiliency, anticipating the community's and the region's future needs through a continuous improvement framework that formally integrates the consideration of multiple elements: society, ecology, economics, food and drinking water, climate, and energy resources." In support of that goal, the Agricultural Commission looks forward to working with residents and Town boards and commissions on many new initiatives in the coming year. ■■

DURHAM CABLE ACCESS TELEVISION CABLE CHANNEL 22

CRAIG STEVENS, DCAT Coordinator

Durham Cable Access Television (DCAT) provides coverage for various Town boards and committees, including: Town Council, Zoning Board of Adjustment, Planning Board, Economic Development Committee, Historic District/Heritage Commission, Conservation Commission (beginning January 2013), as well as the Oyster River Cooperative School District (ORCSD) School Board meetings and other Town, School, and related programming.

Broadcast programming is produced by DCAT or ORCSD and local residents as well as any other programming deemed interesting to the greater Durham community. DCAT also administers the Community Bulletin Board and community and public service-related announcements. In the past year there have been no new meetings held by the DCAT Governance Committee. The DCAT Coordinator hopes that the Committee can be revived in the New Year. The Town's DCAT Coordinator continues to work closely with the ORCSD DCAT representative.

The "On Demand" programming allows Town meetings to be available for anytime viewing on a personal computer. Go to www.ci.durham.nh.us, scroll down and click on the "On Demand" TV icon. Meetings that were taped and broadcast LIVE are available for viewing.

The Town's current contract with Comcast expires in December 2012 (extension). The DCAT Contract Negotiation Committee, consisting of residents Dianne Thompson, Earl (Chip) Neal, DCAT Coordinator Craig Stevens, and Administrator Todd Selig, have been working closely with attorney Robert Ciandella of Donahue, Tucker & Ciandella to develop a renewal contract. The Committee hopes to have a signed contract

for the 2013 operating year. Part of the contract negotiation is establishing a franchise fee. This fee is between 1-5% of residents' Comcast television bill. The revenue collected from this fee will support DCAT Cable Channel 22 expanded programming, equipment upgrades, and the DCAT Coordinator's salary.

A newly signed contract will cause changes in not only the Town's programming but also the ORCSD schedule. ORCSD hopes to enjoy its own station identification. The Town and ORCSD currently share the same channel space and although this arrangement has worked, it severely limits the amount of programming that can be broadcast.

With the new Durham Public Library the Town is constructing a small satellite studio upstairs next to the community room. For residents who have enjoyed special programs at the library, the Town hopes to broadcast some of those on Cable Channel 22, as well as have the finances in place to "go LIVE" with library programming in 2013.

Please feel free to contact DCAT Coordinator Craig Stevens by phone or email at 603-868-5571, dcat@ci.durham.nh.us. ■■

Town Moderator Chris Regan (right), Town Council members Bill Cote and Dave Howland, and Administrator Todd Selig wait for the Primary Election results in Durham on Tuesday, September 11th. 1,482 ballots were cast. Courtesy Tom Bebbington



DURHAM ENERGY COMMITTEE

KEVIN GARDNER, Chair

The Durham Energy Committee (DEC) is charged with advising the Town Council on ways to reduce energy use, develop alternative energy sources, and increase the economic security and energy independence of the Town.

2012 ACCOMPLISHMENTS:

The DEC's major accomplishment of 2012 was the completion of a new Master Plan chapter on Energy. The DEC presented the draft chapter to the Master Plan Advisory Committee in July, which endorsed it in October. The DEC plans to present it to the Planning Board in December or early January. It is the first chapter to be completed as part of the Master Plan update process.

The DEC also continued to work with Town officials towards developing significant solar power for municipal facilities. Working together with ReVision Energy, a local solar provider chosen through a Request For Qualifications process, the DEC has made significant steps towards achieving a lower reliance on fossil energy. This

will be accomplished through a Power Purchase Agreement (PPA), requiring no capital expenditure and establishing electricity rates equal to or less than currently paid.

The DEC developed an Energy Checklist in 2011 and has continued to monitor completed checklists submitted by developers and to work collaboratively with developers to improve the energy profile of their proposals. For example, the DEC collaboration with Peak Campus Development resulted in significant alterations in the design of the development to encourage use of transit and bicycle transport, adoption of solar hot water for the club house, and PV ready conduit for all the buildings with appropriate rooftop exposures. The DEC also worked with the Library Building Committee, guiding it toward a more energy-efficient library that will reduce energy consumption and costs for years to come.

A Button Up! NH Workshop was organized by the DEC in January with over 90 in attendance at both beginning and intermediate workshops. These workshops, run by Clean Air/Cool Planet, introduce participants to the basics of home energy usage and the value of home weatherization; the second workshop provides in-depth information on controlling energy costs in the home.

Ongoing projects include tracking energy usage by Town facilities and fleet, providing benchmarks and identifying opportunities for further efficiencies and conservation.

GOALS FOR 2013:

In 2013 the Committee expects to see final adoption of the Master Plan chapter on energy. This document identifies clear goals toward which the DEC will begin working in the coming year. The list of goals includes developing a pedestrian and bicycle Master Plan, a purchasing policy for the municipal auto fleet, and continuing to work with Town staff to track the Town's energy consumption to identify opportunities for future efficiency improvements and alternative energy generation. ■■

Approximately 18 Scottish Highlander cattle from the Miles Smith Farm, Loudon, NH, being delivered to Emery Farm for grazing during the summer. Photo courtesy Cozette Russell



ECONOMIC DEVELOPMENT COMMITTEE

UTE LUXEM, Chair

The mission of the Durham Economic Development Committee (EDC) is to foster the stabilization of the residential tax burden through thoughtful economic development that encourages diverse business, commercial, office, and research activities, maintains and creates jobs, creates a good mix of uses, and maintains the rural character of Durham. When appropriate, the Committee makes recommendations to the Town Council and other boards and committees.

The EDC views its role as a catalyst for economic development, an advocate for local businesses, and a champion for innovation through the facilitation of research, ideas, and creativity.

Durham is lucky to have the energy and dedication of EDC members Yusi Turell, Town Councilor and vice chair Jim Lawson, Anthony Raimondo, Raymond Rodon, Rene Capicchioni Vannetta, and Planning Board member Andrew Corrow focused on economic development in 2013.

Thank you to Town Planner Michael Behrendt and Administrator Todd Selig for their support and guidance, to Sue Lucius who joined as the Committee's official minute taker in 2011, and to the Durham Community Access Television team for their efforts to broadcast EDC meetings. Thank you also to outgoing Committee members Tom Elliott and Doug Clark for their service on the Committee and to the community.

The EDC meets monthly, typically on the fourth Monday. Public participation at meetings and activities is welcome and encouraged. Contact Ute Luxem, ute.edc@gmail.com, to learn more.

2012 ACCOMPLISHMENTS:

Business Visitation & Retention Program. The EDC reached out to many of its existing businesses

in 2010/2011, and continues to reach out to incoming businesses. Businesses are encouraged to reach out to the EDC as well. The EDC offers an opportunity to local retailers and service providers to advertise their business at the beginning of a meeting. Please schedule with the EDC chair.

TIF District. A subcommittee of the EDC drafted a Downtown Tax Increment Financing (TIF) District proposal, approved in September by the Durham Town Council, to become effective April 1, 2013.

Master Plan Updating. Members contributed to a survey and visioning forum. The Commercial Core Chapter re-write is delegated to a subcommittee consisting of members of the Planning Board and the EDC. Historic District Commission/Heritage Commission input will be sought before its presentation.

Downtown Parking and Streetscape Improvements. After successful implementation of changes to the Parking System last year, the EDC advocates for continuous improvements to the current system.

Impact of necessary Capital Improvements on local taxes

- Researched the current structure of the Durham tax base.
- Researched capital improvements needed within the next five years and their fiscal impact.
- Researched the corresponding need of increasing non-residential development to stabilize residential taxes. A presentation on this issue was given to the Town Council at the request of the Administrator earlier this year.

Zoning Changes to Encourage Downtown Redevelopment.

- Advocated for proposed amendments for the Commercial Core currently before the Planning Board. The EDC supports the Town Planner's

efforts to write Design Guidelines and standards for the non-residential commercial core.

- Currently evaluating a citizen's petition regarding building heights on properties in the commercial core district facing Main Street.

Town-wide Market Study. The results of the Town-Wide Market Study and the development desires laid out in the B. Dennis Charrette are used as guides for its recommendations to the Town.

Strafford County Comprehensive Economic Development Strategy (CEDS). Committee members continue participating in the public process to update the Strafford County's CEDS document. Currently, four potential public funding opportunities in support of Durham's redevelopment goals are listed in the document.

Investor, Developer, and Supporting Organization Outreach

- Extended Durham's profile and relationships with current and potential partners in Durham's development, including banks, developers, business owners, and other economic development entities.
- The Town of Durham hosted one of the monthly Commercial Realtor of the Seacoast meetings at Pease Tradeport, which was well received by the Realtor community.

INTEGRATED WASTE MANAGEMENT ADVISORY COMMITTEE

MIKE EVERNGAM, Chair

The Integrated Waste Management Advisory Committee (IWMAC) works to reduce the waste created in the community through public education efforts and support of local government action:

- Comments on development proposals are coming to other committees.

- An EDC member was assigned to the newly-created Technical Review Committee to support business applicants through the early stages of the application process.

Additional Town Support for Economic Development and Planning. The EDC advocated for additional resources in the budget for economic development, infrastructure, and planning.

GOALS FOR 2013:

- Complete the Commercial Core Master Plan updates.
- Complete the Economic Development chapter of the Master Plan updates.
- Shepherd potential "Downtown Tech" office space project through Town processes and partner with the University of New Hampshire and private developers to accomplish groundbreaking in 2012-2013.
- Work with the Police and Town on further improving the parking situation in Durham.
- Reach out to potential investors/developers.
- Hire a part-time Economic Development Director. ■■

- Reduce waste and waste disposal costs by recycling and composting.
- Encourage the use of reusable products and packaging.
- Encourage citizen avoidance of unnecessary oil-based packaging and bagging.
- Encourage resident use of the Transfer Station's Swap Shop to reuse items.

- Encourage resident use of local products and local sustainability efforts.

This has been a year of transition for the Integrated Waste Management Advisory Committee. Former Chair Peter Ejarque resigned in October to pursue an employment opportunity which precluded his continued participation in the Committee's work. In November the Committee elected Mike Everngam to be Chair and Kitty Marple to be Chair Pro Tem. At present, the Committee has vacancies of three regular members and one alternate member, and will be actively recruiting new members.

2012 ACCOMPLISHMENTS:

- Worked with Doug Bullen and Bonnie McDermott of the Dept. of Public Works Solid Waste Division to begin a voluntary recycling program for aluminum cans. The first sale of recyclable cans produced \$892.00 in revenue.
- Assembled concepts, information, and drafts produce a video presentation of the recycling/waste disposal facilities at the Transfer Station.

LAMPREY RIVER ADVISORY COMMITTEE

SHARON MEEKER

The Lamprey River Advisory Committee (LRAC) was formed in June, 2011, after designation by New Hampshire Revised Statutes Annotated (RSA) 483 into the state's River Management and Protection Program (RMPP). The expanded committee consists of up to four representatives from each of the 14 towns along the Lamprey River and five of its major tributaries. The Committee's main tasks are to: 1) Advise the Department of Environmental Services commissioner regarding proposed projects and issues that may have effects on the rivers' resources; and 2) Create an advisory management plan for the rivers.

- Had extensive discussions about future directions for Committee work, including goals and an annual calendar.

- Heard a detailed presentation by Doug Bullen, Department of Public Works Assistant Operations Director, concerning the outlook for waste collection equipment and staffing for the next ten years.

GOALS FOR 2013:

- Extend and amplify the aluminum can collection program.
- Support the Swap Shop program.
- Improve the Committee's public education effort to support the Committee's focus.
- Provide strong support to Doug Bullen in seeking the best equipment/staffing program for the Town's future waste collection program.
- Seek new approaches to reduce waste and improve Durham's consumption footprint. ■■

The LRAC meets on the fourth Thursdays of every month. Meetings are public, and agendas and minutes are presented to each Town office in conjunction with RSA 91-A. The Wild and Scenic Rivers program which applies to the Lamprey River from West Epping to the confluence of the Piscassic and the Lamprey Rivers in Newmarket and includes the Little River in Lee, is now an independent program within the LRAC.

Accomplishments include the following by the Wild and Scenic program of the LRAC Outreach:

- Received three grant awards in 2011 of up to \$5,000 to complete the revision of the Lamprey River Curriculum, presented a pilot septic system owners which reached

15 households, and completed a new DVD, “Connecting Lives on the Lamprey”.

- Received three grant awards for 2012 for an inventory of small dams in the lower Lamprey towns to evaluate fish passage possibilities; park planning, Epping.

- Produced a DVD entitled “Spring Into Vernal Pools” for use with high schools.

- Presented “Family Fun Day: river celebration” in Epping.

- Participated in the Great Bay Initiative program.

- Radio interview with WCSA regarding the LRAC.

Land protection: Two properties with 34 acres and 1212 feet of shoreline protection. Total of 2702 acres protected since 1999.

RENTAL HOUSING COMMISSION

KITTY MARPLE, Chair

The Rental Housing Commission (RHC) was formed in 1995 as the result of a court decision to address the needs of Durham citizens who were troubled by student tenants, particularly in rented single-family homes.

Over the last five years, single-family home student rentals have proliferated. Landlords of these rentals are not requesting variances to the three unrelated rule and often overcrowd these homes. When neighbors notice changes in the occupancy of rentals in their neighborhood it is incumbent upon them to report this to the Town Code Enforcement Officer. Due to the increase in these rentals and to a recent uptick in new construction, the Code Enforcement Officer is

Wildlife & ecology: Vernal pool study with Epping High School (Oyster River High School model).

Recreation:

- Wadleigh Falls canoe launch opened to the public.

- Study of river access and fish habitat above Wadleigh Falls in progress.

History and archaeology: Lead Wiswall Historical Interpretive Committee’s creation of two panels at Wiswall.

Accomplishments by the expanded LRAC:

- Created a mission statement, by-laws, elected officers, and worked on management plan.

- Co-sponsored a watershed tour with the Lamprey River Watershed Association.

- Reviewed several projects proposed in two watershed towns. ■■

unable to deal with every probable over occupancy rental (unless there is a specific complaint). Also, laws in New Hampshire favor tenants to a degree that inspecting their lodgings to check for overcrowding is difficult at best.

The results of the increase in students living in and disrupting neighborhoods resulted in new and revised Town ordinances to modify student behavior. In 2010 the Town Council adopted two ordinances relating to this issue. One was a Disorderly House ordinance that focuses on landlord responsibility to maintain order in the rental household. If a student house is found to be problematic, the landlord is asked to meet with Town officials with plans to remedy the problem. If troubles with that property continue, the landlord may be fined. The other ordinance modified the Town’s existing Noise ordinance to add one hour of quiet in Town (10PM to 7 AM). The Town

also installed signs in downtown neighborhoods to ask that people moving through those areas be respectful of those who live there.

There is some anecdotal evidence that these measures have made some difference in Town. The University of New Hampshire provides valuable assistance in dealing with student renters. The Dean of Students often meets with these students to help sort out the problems. Thanks to the efforts of both the Town and University of New Hampshire most rental housing issues are resolved early on in each school year.

There are however rental homes that turn over year after year. Some neighbors have quietly given up trying to complain and just live with the disturbances that may come with student neighbors. I am concerned about these citizens.

Living with even small amounts of disruption can be very stressful. On the other side of the coin, there are several rental houses that are well managed and cause very little, if any, annoyance.

Presently the Town Council is pursuing, at the request of the Fire Department, an ordinance which will require fire and safety inspections of all rental properties. The Rental Housing Commission has conducted a few working meetings to examine and refine the proposed ordinance. Members of the Durham Landlords Association and other landlords have been involved in this process and they have provided valuable contributions to the draft of the document. A First Reading on this proposed ordinance was held by the Town Council on December 10, 2012 and a Public Hearing has been scheduled for Monday, January 7, 2013. ■■

VITAL STATISTICS AND RESOURCES

BIRTHS
DEATHS
MARRIAGES
LAND AREA

MEETING DATES FOR TOWN BOARDS,
COMMITTEES AND COMMISSIONS
TOWN OFFICE FUNCTIONS
TOWN TAX RATE
TELEPHONE DIRECTORY
STATE AND U.S. REPRESENTATIVES

BIRTHS 2012

CHILD'S NAME	DATE OF BIRTH	PLACE OF BIRTH	PARENT'S NAMES
Westin Tyler Roberge	January 31	Portsmouth	Miles & Courtney Roberge
Emily Seulgi Nuss	February 11	Dover	Philip Nuss & Jinyoung Park
Jacob Thomas Hartford	March 14	Dover	Timothy & Krystin Hartford
William Sterling MacPherson	April 02	Rochester	Andrew & Elizabeth MacPherson
Lillian Rosa Ieni	May 11	Dover	David & Eliza Ieni
Suriya Anjali Lahiri Gibson	May 29	Dover	John Gibson & Smita Lahiri
Imogen Faye Manley	June 02	Stratham	Joshua Manley & Maria Korogodsky
Reece Hull Davis	July 10	Dover	Phillip & Teresa Davis
Kyler Jax Lawson Wilson	August 16	Dover	Michael Wilson & Keelia Machmer-Wessels
Maxwell Louis Brenner	October 22	Dover	Nicholas & Christy Brenner

DEATHS 2012

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S NAME
David Cochran	January 07	Dover	Richard Cochrane	Ann Hartford
Mary Coder	January 31	Durham	Fred Hoyt	Ida Powell
Irene Wentworth	February 03	Durham	Leon Reynolds	Hazel Crossett
Dorothy Sheehy	February 14	Exeter	Thomas O'Brien	Dorothy Howard
Elizabeth Williams	February 15	Durham	Clement Blood	Edna Joslin
Elna Daigle	February 27	Dover	Thomas Neilsen	Violet Quince
Carl Spang Sr	March 01	Portsmouth	Joseph Spang	Anna Unknown

DECEDENT'S NAME	DATE OF DEATH	PLACE OF DEATH	FATHER'S NAME	MOTHER'S NAME
Janet Tiberghain	March 03	Durham	Alfred Noble	Ann Wells
Sharon Noack	March 18	Portsmouth	David Ouellette	Julia Miller
Craig Poole	March 28	Durham	Charles Poole	Eleanor Linehan
George Frick	March 28	Exeter	George Frick	Eva Goss
Russell Couture	April 19	Durham	Warren Couture	Jeannette Ducharme
Edward Whitney	May 06	Portsmouth	Stanton Whitney	Eleanor Duane
Judith Fruscione	May 10	Dover	James Spahn Sr	Marie Murray
Eugene Savage	May 14	Durham	Raymond Savage	Florence Kennedy
Natalie Sollee	May 27	Dover	Isadore Dosick	Sarah Myers
Robert Croker	June 08	Rochester	Arthur Croker	Marion Miller
John Jette	June 21	Durham	Irene Jette	Lillian Lary
Donald Worden	July 01	Dover	Walter Worden	Wilma Cagney
Vivian Rous	July 06	Durham	Elias Solomon	Libby Katz
Janet Kelly	July 22	Dover	Bion Lane	Evelyn Jones
Francis Heilig	July 25	Portsmouth	Frank Heilig	Katherine Long
Muriel Harper	July 27	Durham	David Harrison	Mary Hartley
Patricia Zirkle	July 29	Lee	Raymond Powell	Marie Clayton
Raymond LaRoche	August 02	Dover	Wilfred LaRoche	Regina Daigle
Jacqueline Fisher	August 18	Dover	Jack Cox	Doris Danielson
Phyllis England	September 27	Durham	Percy Crocker	Elsie Stone
Madelaine Leusden	October 04	Durham	Alfred Klein	Georgette Ross
Donald Ketchum	October 23	Dover	Unknown	May Ritchie
William Cargill	October 24	Dover	William Cargill	Madalene Foley
Gullmar Nelson	October 24	Dover	Eric Nelson	Judith Johausson
Pilar De La Torre	November 01	Durham	Cesareo De La Torre	Pilar Miguelez
Gloria Pond	November 09	Durham	Frank Dibble	Joyce Rickabaugh
Antoinette Piquet	November 21	Durham	Joseph Zielenski	Antonia Koziol
Daniel Kelly	November 25	Durham	Daniel Kelly	Helen Kemp
Frances Mooradian	November 29	Durham	Lester Adams	Helen Clow
Alfred Bogle	December 04	Durham	Francis Bogle	Edna Gotwols
Peter Douglass	December 17	Dover	Kenneth Douglass Jr	Nancy Fairfax
Herbert McClure	December 18	Durham	Frank McClure	Gladys Griffin
Quest Jaeger	December 30	Durham	Eric Jaeger	Stacey Brooks

MARRIAGES 2012

NAME	RESIDENCE	NAME	RESIDENCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
2011					
Cheryl A Lamoureux	Durham	Richard D Shea	Durham	Durham	December 24
2012					
David J Murphy	Durham	Christine M Strong	Durham	Portsmouth	February 11
Michael J Hookailo	Durham	Meredith M Wilson	Durham	Durham	April 01

Nicholas A Covatis	Durham	Amy E Rivard	Durham	Portsmouth	April 13
Meagan R Brown	Durham	Tommy D Collier	Durham	Durham	July 31
Colin M Samuel	Durham	Brianne E Wood	Durham	Durham	August 04
Neeraj Gill	Durham	Ranita Bera	Durham	Durham	August 15
Ye Zhang	Durham	Yanni Chen	Durham	Durham	August 23
Patricia A Lindquist	Durham	Michael D Allen	Durham	Durham	September 01
Stephanie E Jones	Durham	Sarah M White	Durham	Durham	September 04
Kim Sa-Young	Durham	Kristin E. Valentine	Durham	Exeter	September 01
Dominick D Lacoste	Durham	Kelly L O'Brien	Durham	Lincoln	September 29
Duncan J Szeliga	Durham	Katy M Langley	Durham	Chichester	October 14
Nicole L Boudreau	Rochester	Michael J McRae	Durham	Somersworth	November 17
Adam J Baltzer	Durham	Katherine S Perkins	Durham	Dover	December 12
Robert J Glenn	Durham	Samantha G Lipperman	Durham	Jackson	December 15

RESOURCE INFORMATION

LAND AREA

(2.2 miles of which is water surface)	-----	25.5 sq. miles
Population (per 2010 census)	-----	14,638
Incorporated	-----	1732
Durham's Congressional District Number	-----	1

MEETING DATES FOR TOWN BOARDS, COMMITTEES, AND COMMISSIONS

(Notices are posted on the Bulletin Board outside the Town Hall, the Durham Public Library, and on the Town's web Site: www.ci.durham.nh.us.)

Town Council	-----	First and third Mondays of each month at 7:00 PM, Town Hall
Conservation Commission	-----	Second Thursday of each month at 7:00 PM, Town Hall
Durham Agricultural Commission	-----	Second Monday of each month at 7:00 PM, Durham PD
Durham Energy Committee	-----	Meets monthly, Town Hall
Economic Development Committee	-----	Fourth Monday of each month at 7:00 AM, Town Hall
Historic District Commission and Heritage Commission	-----	First Thursday of each month at 7:00 PM, Town Hall
Integrated Waste Mgt. Advisory Committee	-----	Third Thursday of each month at 7:00 PM, Town Hall
Parks & Recreation Committee	-----	Fourth Thursday of each month at 7:00 PM, Parks & Rec Bldg.
Planning Board	-----	Second & fourth Wednesday of each month at 7:00 PM, Town Hall
Rental Housing Commission	-----	As needed at 4:00 PM, Town Hall
Zoning Board of Adjustment	-----	Second Tuesday of each month at 7:00 PM, Town Hall

TOWN OFFICE FUNCTIONS

- Town Office Hours ----- Monday through Friday, 8:00 a.m. to 5:00 p.m.
- Car Registration ----- Registration in month of birth. Renewal stickers and license plates can be purchased at Town Clerk's Office for an additional \$2.50 each
- Car Inspection ----- Car must be inspected within ten (10) days of first registration in New Hampshire. Then, inspection is done in the registrant's birth month. Residents may register cars on-line at the Town web site: www.ci.durham.nh.us or www.eb2gov.com
- Driver's License ----- Application available at the Dover Point MV Substation.
- Dog Registration ----- Due May 1st. Neutered Male/Spayed Female: \$6.50. Unneutered Male or Unspayed Female: \$9.00. Senior Citizen: \$2.00
- Property Taxes ----- Due July 1st and December 1st.
- Resident/Taxpayer Permit Sticker--- Available at the Town Clerk-Tax Collector's Office at the time of annual car registration. Entitles residents/taxpayers FREE use of the Transfer Station and an additional hour of parking in the existing downtown one-hour, non-metered spaces for a total of two hours.
- Water & Sewer Billings----- Issued every six (6) months.
- Voter Registration ----- New voters can register with the Supervisors of the Checklist or the Town Clerk. Proof of age, residence, and citizenship are required.
- Marriage/Civil Union Licenses ----- Available through Town Clerk's Office

MISCELLANEOUS

Public Hearings & Public Forums: Notices for public hearings & public forums are published in the legal notice section of the Foster's Daily Democrat, on the bulletin board outside of Town Hall, the Durham Public Library, and on the Town's web site: www.ci.durham.nh.us.

Solid Waste Transfer Station & Recycling Center: Located on Durham Point Road. Hours of operation: Tuesday and Saturday, 7:30 a.m-3:15 p.m.

Bulky Waste Coupons and Electronic/Appliance Stickers: may be obtained at the Public Works Department at 100 Stone Quarry Drive, between the hours of 8:00 AM and 12:00 Noon, and 12:30 to 4:30 PM, Monday through Friday. 868-5578

A Resident/Taxpayer Permit Sticker: is available at the time of annual car registration at the Town Clerk-Tax Collector's Office located at the Town Hall, 15 Newmarket Road. This sticker entitles residents/taxpayers to FREE use of the Transfer Station and two-hour parking in existing downtown one-hour, non-metered spaces.

Tax Exemptions: For information regarding elderly, veteran's, blind, solar energy, totally disabled and physically handicapped exemptions, or current use taxation, please contact the Tax Assessor at 868-8065.

TOWN TAX RATE

(Per \$1,000 Assessed Valuation) -----	\$28.75	A list of all new property valuations in Durham can be viewed on the Town's web site at: www.ci.durham.nh.us A copy of the listings may also be obtained at the Town Assessor's Office. Residents may also call the Assessor's Office at 868-8065 to request a hard copy, which will be printed and mailed at no cost to taxpayers.
Town -----	\$ 7.61	
School (Local) -----	\$16.07	
School (State) -----	\$ 2.35	
County -----	\$ 2.72	
Net Assessed Valuation -----	\$913,186,825.00	
Percentage of Valuation -----	100%*	

* Estimate of percent of valuation.

TELEPHONE DIRECTORY

Durham Web Site: -----www.ci.durham.nh.us

Emergency Numbers:-----Fire/Police/Rescue Emergency = 9-1-1

-----**Fire/Police/Rescue Emergency from UNH campus only = *9-1-1**

MUNICIPAL OFFICES

NAME	TITLE	PHONE	FAX	E-MAIL
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Administration, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri

Todd I. Selig	Town Administrator	868-5571	868-5572	tselig@ci.durham.nh.us
Jennie Berry	Admin. Assistant			jberry@ci.durham.nh.us
Craig Stevens	DCAT Coordinator			cstevens@ci.durham.nh.us

Assessing, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri

Assessor's Office	868-8065	868-8033	
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Business/Finance, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri

Gail Jablonski	Business Manager	868-8043	868-5572	gjablonski@ci.durham.nh.us
Lisa Beaudoin	Administrative Assistant			lbeaudoin@ci.durham.nh.us
Barbara Ross	Staff Accountant			brross@ci.durham.nh.us
Luke Vincent	Info Technology Manager			lvincent@ci.durham.nh.us

Fire Department, 51 College Road Hours: 7:30 AM-5:00 PM, Mon-Fri

Corey Landry	Fire Chief	868-5531	862-1513	clandry@ci.durham.nh.us
Jason Cleary	Deputy Fire Chief			jcleary@ci.durham.nh.us
John Powers	Deputy Chief of Fire Prevention & Safety			jpowers@ci.durham.nh.us
Melissa Perusse	Administrative Assistant			mperusse@ci.durham.nh.us

Parks And Recreation Department, 2 Dover Road Hours: Mon, Tue, & Thurs

Stephanie Frazee	Director	817-4074		sfrazee@ci.durham.nh.us
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Planning & Community Development, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri

Michael Behrendt	Director	868-8064	868-8033	mbehrendt@ci.durham.nh.us
Karen Edwards	Administrative Assistant			kedwards@ci.durham.nh.us

Police Department, 86 Dover Road Hours: 8:30 AM-5:00 PM, Mon-Fri

David Kurz	Police Chief	868-2324	868-8037	dkurz@ci.durham.nh.us
Rene Kelley	Deputy Chief			rkelley@ci.durham.nh.us
Jennifer Johnson	Administrative Assistant			jjohnson@ci.durham.nh.us
Dawn Mitchell	Administrative Assistant			dmitchell@ci.durham.nh.us

Public Works, 100 Stone Quarry Road Hours: 8:00 AM-4:30 PM, Mon-Fri

Mike Lynch	Director	868-5578	868-8063	mlynch@ci.durham.nh.us
David Cedarholm	Town Engineer			dcedarholm@ci.durham.nh.us
Janice Hogleund	Assistant to Public Works Dir.			jhogleund@ci.durham.nh.us
April Talon	Assistant Town Engineer			atalon@ci.durham.nh.us

NAME	TITLE	PHONE	FAX	E-MAIL
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Solid Waste Division, 100 Durham Point Road Hours: 7:30 AM-3:15 PM, Tue & Sat

Doug Bullen	Opns Director	868-5578		dbullen@ci.durham.nh.us
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Tax Collector/Town Clerk, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri

Lorrie Pitt	Tn Clerk/Tax Col.	868-5577	868-8033	lpitt@ci.durham.nh.us
Barbara Landgraf	Deputy Town Clerk			blandgraf@ci.durham.nh.us
Donna Hamel	Administrative Assistant			dhamel@ci.durham.nh.us

Wastewater, Route 4 Hours: 7:00 AM-5:00 PM, Mon-Fri

Daniel Peterson	Superintendent	868-2274	868-5005	dpeterson@ci.durham.nh.us
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Water Division, 100 Durham Point Road Hours: 8:00 AM-5:00 PM, Mon-Fri

Doug Bullen	Opns Director	868-5578	868-8063	dbullen@ci.durham.nh.us
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Zoning & Code Enforcement, 15 Newmarket Road Hours: 8:00 AM-5:00 PM, Mon-Fri

Thomas Johnson	Zoning Officer	868-8064	868-8033	tjohnson@ci.durham.nh.us
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OTHER COMMONLY USED NUMBERS

Churchill Rink at Jackson's Landing -----	868-3907	Oyster River Youth Association Office-----	868-5150
Oyster River School District:		Durham Post Office -----	868-2151
Superintendent of Schools -----	868-5100	Durham Public Library -----	868-6699
Moharimet Elem School -----	742-2900	Historic Museum -----	868-5436
Mast Way Elem School -----	659-3001	NH Fish & Game -----	868-1095
Middle School-----	868-2820		
High School -----	868-2375		

STATE AND U.S. REPRESENTATIVES

GOVERNOR

The Honorable Maggie Hassan

Office of the Governor
 107 North Main Street
 Concord, NH 03301
 Office: -----603-271-2121
www.state.nh.us

US SENATORS

Senator Kelly Ayotte (R)
 1200 Elm Street, Suite 2
 Manchester, NH 03101
 Office:-----603-622-7979

Washington Address:
 144 Russell Senate Office Building
 Washington, NH 20501
 Office:-----202-224-3324

Senator Jeanne Shaheen (D)

1589 Elm Street, Suite 3
Manchester, NH 03101
Office:-----603-647-7500

Washington Address:
520 Hart Senate Office Building
Washington, NH 20501
Office:-----202-224-2841
www.shaheen.senate.gov/contact

US REPRESENTATIVE

Congressman Carol Shea-Porter

33 Lowell Street
Manchester, NH 03101
Office:-----603-531-9653

Washington Address:
1530 Longworth House Office Building
Washington, NH 20515
Office:-----202-225-5456

EXECUTIVE COUNCILOR

Colin Van Ostern (R)
P.O. Box 193
Concord, NH 03302
Office:-----603-271-3632
cvanostern@nh.gov

**DURHAM'S REPRESENTATIVES
IN THE HOUSE – DISTRICT 72**

Rep. Philip Ginsburg
151 Durham Point Road
Durham, NH 03824
Office:-----603-271-3365
Home:-----603-868-2312
Phil.ginsburg@leg.state.nh.us

Rep. Timothy Horrigan
7-A Faculty Road
Durham, NH 03824
Office:-----None
Home:-----603-868-3342
Timothy.horrigan@alumni.usc.edu

Rep. Marjorie Smith
P.O. Box 136
Durham, NH 03824
Office:-----603-271-3125
Home:-----603-868-7500
msmithpen@aol.com

Rep. Janet Wall
4 Kelley Road
Madbury, NH 03823-7634
Office:-----603-271-3184
Home:-----603-749-3051

Rep. Judith Spang
55 Wiswall Road
Durham, NH 03824
Office:-----603-271-3125
Home:-----603-659-5936
Judith@kestrelnet.net

**DURHAM'S SENATE
REPRESENTATIVE – DISTRICT 21**

Senator Martha Fuller Clark
152 Middle Street
Portsmouth, NH 03801
Home:-----603-498-6936

Senate Office:
Statehouse, Room 115
Concord, NH 03301
Office: 603-271-3076
marthat.fullerclark@leg.state.nh.us

NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

This notice must be:

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

Read the full statute at [RSA 674:39-aa Restoration of Involuntarily Merged Lots which may be found at the State of New Hampshire web site, www.nh.gov, "laws and Rules", "State Statutes Online"](#)

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

As your new superintendent, I bring nearly thirty-six years of experience to Oyster River Cooperative School District (ORCSD) from one of the smallest school systems in Maine to the largest. As a result of that experience I recognize a quality school system and acknowledge that here in the towns of Lee, Durham and Madbury.

The Oyster River Cooperative School District continues to be one of New Hampshire's highest performing school systems. Our students have done very well on the New Hampshire state assessment (NECAP) and contribute to the overall stellar academic performance of our PK-12 students. The Moharimet and Mast Way students exceed state NECAP averages in reading and mathematics. The Oyster River Middle School NECAP scores are some of the highest in the state. Oyster River High School students continue to perform above average on the Scholastic Aptitude Test (SAT) and in 2011, 87% of our graduates went on to 1, 2, 3 or 4-year college programs. The enrollment in the District is similar to last year at 2030 inclusive of Pre-School.

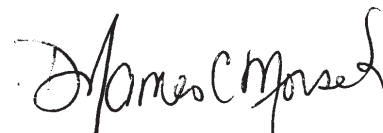
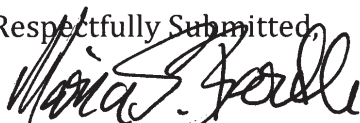
Even as our students do well on state and national exams we face significant challenges. The world has changed. Our graduates face a much different world than their grandparents and even their parents. High school graduation is no longer sufficient. Fewer and fewer jobs exist for those with just high school diplomas. Today employers are looking for college graduates, adults who know how to work collaboratively, who are creative and who can solve problems. ORHS graduated 100% of her students with 86% choosing to go onto college in 2011.

Nearly every school system in the country, including New Hampshire, has adopted Common Core (CC) standards that reflect our country's desire to insure that our students are competitive internationally. In 2015 the current state test, NECAP, will be replaced by a series of assessments aligned to the CC. As a school system we need to change the way we educate our students to reflect these new standards.

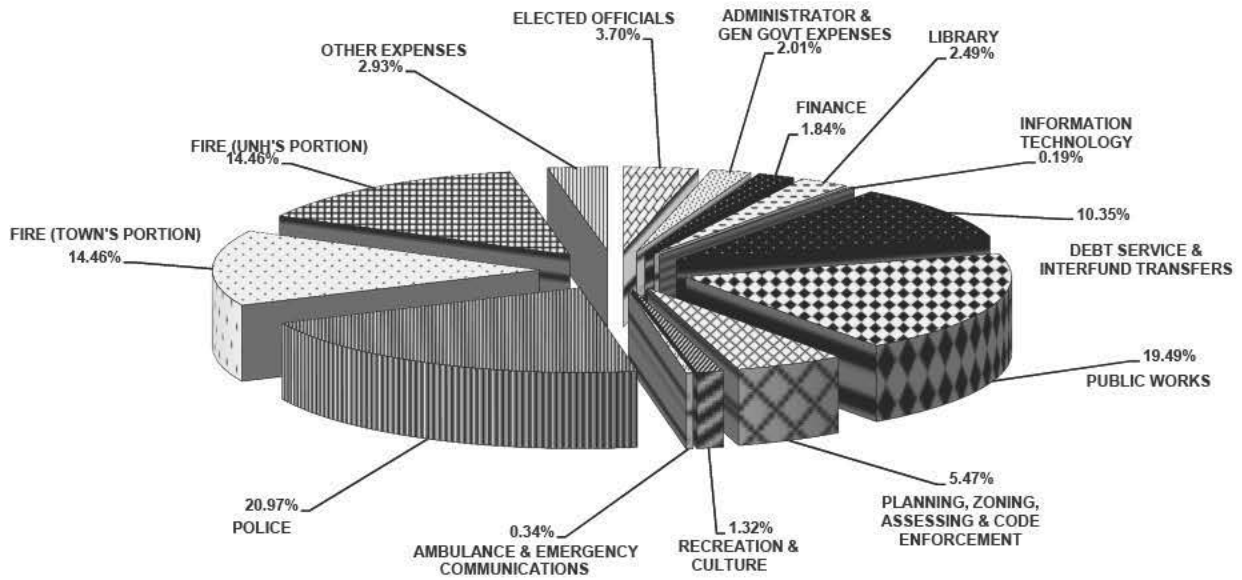
Despite excellent student performance, the times demand frugality. I cannot tell you how many people I have met throughout this past summer who commend the district's great academic reputation, and who also are concerned about the cost of running the system. It is true that our students perform well and that our cost per student is high, so as a school system we must maintain the quality of the work we are doing and keep questioning costs.

The challenges before us are many; I've only outlined a few. I look forward to serving you as the Superintendent of Schools in the coming years. I believe a vibrant democracy requires a vibrant public education system.

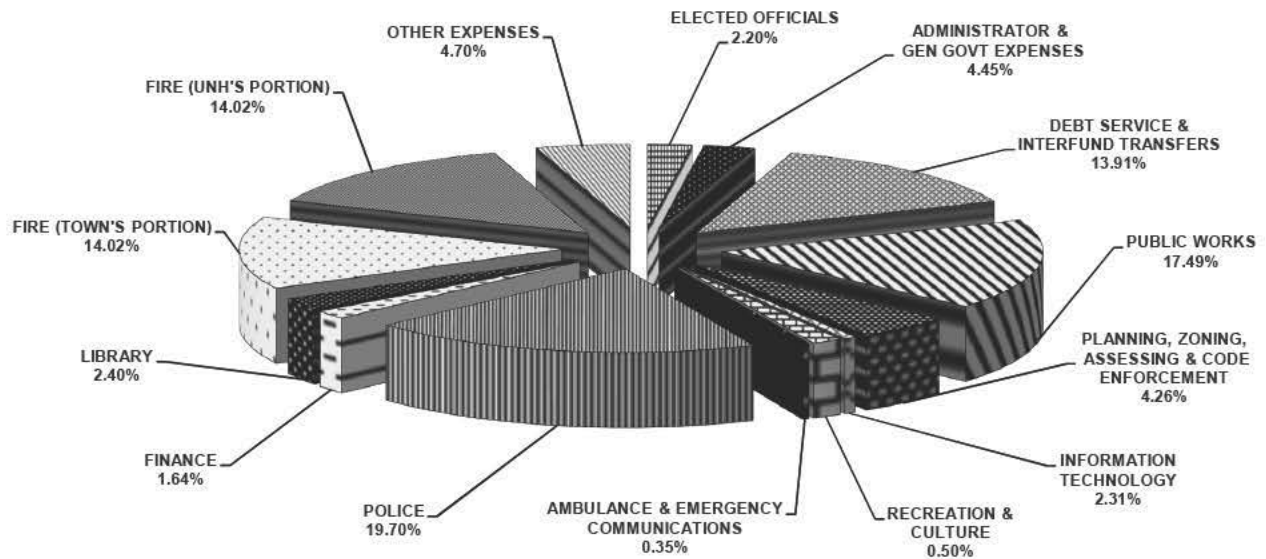
Respectfully Submitted,



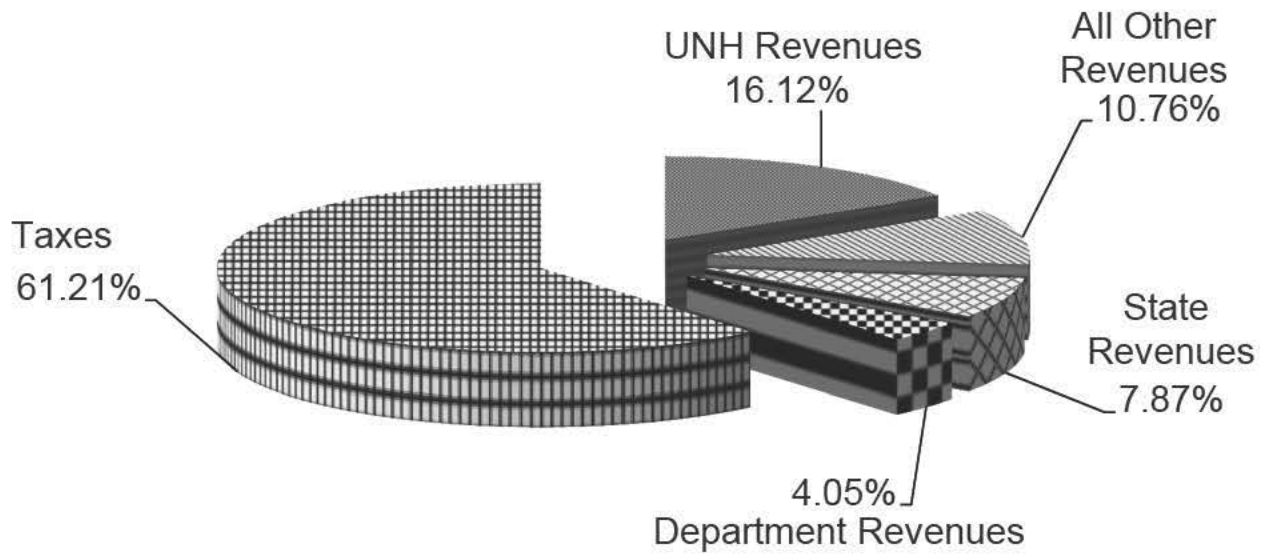
2012 GENERAL FUND EXPENDITURES (UNAUDITED)



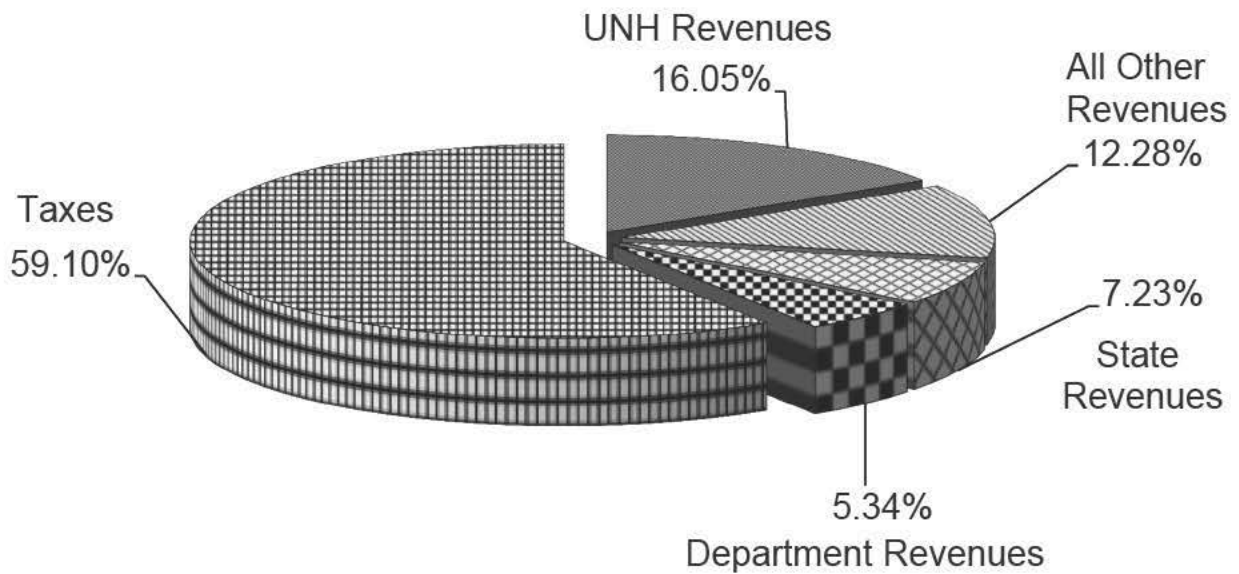
2013 APPROVED GENERAL FUND APPROPRIATION



2012 GENERAL FUND REVENUES (UNAUDITED)



2013 ANTICIPATED GENERAL FUND REVENUES



APPROVED 2013-2022 CAPITAL IMPROVEMENTS PROGRAM

Description	Rank	2013	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022		
Library Trustees																						
New Library	1	350,000																				
LIBRARY TOTALS		350,000																				
Recreation																						
Wagon Hill Parking			1	26,500																		
RECREATION TOTALS				26,500																		
Planning																						
Technology Drive Infrastructure Improvement																				1	2,145,000	
PLANNING TOTALS																					2,145,000	
Police Department																						
Vehicle Replacement (Purchase 2Yr)	1	62,000	1	62,000	1	62,000	1	60,000	1	60,000	1	62,000	1	64,000	1	64,000	1	65,000	1			65,000
Radio Replacements	2	54,130																				
Building Needs Assessment	3	5,000			2	50,000																
POLICE TOTALS		121,130		62,000		112,000		60,000		60,000		62,000		64,000		64,000		65,000				65,000
Fire Department																						
New Fire Station	1	557,400			1	110,500	1	8,171,400														
Radio Upgrades	2	204,048							1	55,000									2			140,000
Utility Vehicle Purchase (Silverado)	3	39,050																				
Asst. Chief Vehicle Replacement (Suburban)	4	63,000																1				70,000
Upgrade to Web Based Software - FH	5	28,155																				
Radio Upgrades in Schools	6	68,905																				
Engine 1 Replacement			1	600,000																		
Water Rescue Vehicles Purchase			2	28,000																		

APPROVED 2013-2022 CAPITAL IMPROVEMENTS PROGRAM (CONTINUED)

Description	Rank	2013	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022		
Thermal Imaging Camera Replacement			3	19,000			2	15,000												3	15,000	
Vehicle Air Bag Lifts Replacements			4	10,000																		
Deputy Chief's Vehicle Replacement (Explorer)					2	45,000																
Hurst Tool Replacement					3	50,000																
Confined Space Trailer Replacement							3	50,000														
Engine 2 Replacement									1	650,000												
Fire Prevention Vehicle Replacement (Explorer)									2	45,000												
Chief's Vehicle Replacement (Tahoe)									3	55,000												
Forestry Unit Replacement									4	70,000												
Medic 1 Replacement											1	100,000										
Radio Antenna Upgrades											2	250,000										
Defibrillator Replacement											3	40,000										
Washing Extractor/Dryer Purchase											4	15,000										
Turnout Gear Replacement																				1	110,000	
FIRE TOTALS		960,558		657,000		205,500		8,236,400		55,000		820,000				405,000		70,000			265,000	
Public Works - Engineering Division																						
1/2 Ton Pickup Purchase	1	13,500																				
Stormwater Management System Improvements	2	520,000	1	325,000	1	300,000	1	275,000	1	225,000	1	160,000	1	110,000	1	110,000						
Culvert & Outfalls Improvements Program	3	19,500	2	21,200	2	149,515	2	92,696	2	95,877	2	92,355	2	89,114	2	97,207						
PW - ENGINEERING TOTALS		553,000		346,200		449,515		367,696		320,877		252,355		199,114		207,207						
Public Works - Operations Division																						
Road Resurfacing	1	331,407	1	412,410	1	382,779	1	425,647	1	362,017	1	425,402	1	488,457	1	326,672	1	427,034				409,630
Dump Truck Replacement	2	136,000	2	138,000	2	140,000	2	142,000					2	148,000								
Coe Drive Sidewalk				68,800																		
One-Half Ton Pickup Truck Replacement	4	18,500																				

APPROVED 2013-2022 CAPITAL IMPROVEMENTS PROGRAM (CONTINUED)

Description	Rank	2013	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022	
Street Lighting Upgrades	5	173,745																			
Sidewalk Improvements	6	102,260	3	48,000	3	39,000	3	32,500	2	14,600	3	41,200									
Main Street Railroad Bridge	7	78,500																			
Rubber Tire Excavator	8	215,000																			
Longmarsh Road Culvert Engineering/Replacement			4	765,000																	
Crommets Creek Bridge Repair					4	359,000															
Downtown Parking Lot Paving					5	72,414															
Solar Message Trailer and Panels					6	36,138															
Backhoe Replacement (cost split w/Water & WW)											2	54,250									
Front End Loader Replacement																2	254,000				
Sidewalk Plow Tractor Replacement																	3	125,000			
PW - OPERATIONS TOTALS		1,055,412		1,432,210		1,029,331		600,147		376,617		520,852		636,457		705,672		427,034			409,630

Public Works - Buildings & Grounds Division

New Town Hall	1	1,333,700																			
Landscape Trailer Replacement	2	10,225																			
Pedestrian Bridge - Old Landing Park	3	10,800																			
One-Half Ton Pickup Truck Replacement					1	13,800															
One Ton Dump Truck Replacement							1	46,000													
Old Landing Park Improvements							2	86,474													
3/4 Ton Pickup Replacement																					26,000
PW - BLDGS & GRDS TOTALS		1,354,725		-		13,800		132,474		-		-		-		-		-			26,000

Public Works - Sanitation Division

Refuse Collection Vehicle Replacement			1	225,000																	
Recycling Collection Vehicle Replacement					1	104,000															
PW - SANITATION TOTALS		-		225,000		104,000		-		-		-		-		-		-			-

APPROVED 2013-2022 CAPITAL IMPROVEMENTS PROGRAM (CONTINUED)

Description	Rank	2013	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022
PUBLIC WORKS TOTALS		2,963,137		2,003,410		1,596,646		1,100,317		697,494		773,207		835,571		912,879		427,034		435,630
TOTAL GENERAL FUND		\$4,394,825		\$2,748,910		\$1,914,146		\$9,396,717		\$812,494		\$1,655,207		\$899,571		\$1,381,879		\$562,034		\$2,910,630
Water Fund																				
Spruce Hole Well Development	1	302,000	1	1,378,000																
Beech Hill & Foss Farm Water Tank Reconditioning	2	815,000																		
Wiswall Dam Spillway			2	70,000	1	465,000														
Backhoe Replacement (Cost split w/Oper. & WW)									1		27,125									40,000
One Ton Utility Truck Replacement																				1
TOTAL WATER FUND		\$1,117,000		\$1,448,000		\$465,000		\$0		\$0	\$27,125		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000
Wastewater Fund																				
Sludge Dewatering Equipment Replacement	1	2,500,000																		
Commercial Lawnmower Replacement	2	10,500																		
Major Components Replacement	3	7,500	2	10,000	3	190,000	1	190,000	2	1,035,000	1	1,030,000	1	1,000,000	1	280,000	1	1,530,000	1	1,535,000
Diesel Generator Replacement			1	125,000																
Collection System Upgrades			3	150,000	2	520,000														
18" Force Main Replacement			4	80,000																
WWTP Phase III					1	680,000				1	7,980,000									
Backhoe Replacement (Cost split w/Oper. & Water)													2							
3/4 Ton Pickup Truck Replacement													3							
TOTAL WASTEWATER FUND		\$2,518,000		\$365,000		\$1,390,000		\$190,000		\$9,015,000		\$1,309,025		\$3,232,900		\$280,000		\$1,530,000		\$1,535,000
STONE QUARRY DRIVE TIF DISTRICT																				
Phase III - Infrastructure Improvements (Trail to Durham Business Park)																				1
TOTAL SQD TIF DISTRICT		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$79,030

APPROVED 2013-2022 CAPITAL IMPROVEMENTS PROGRAM (CONTINUED)

Description	Rank	2013	Rank	2014	Rank	2015	Rank	2016	Rank	2017	Rank	2018	Rank	2019	Rank	2020	Rank	2021	Rank	2022
Implementation of Improvements			1	75,000	1	118,080				77,297				651,871						
TOTAL DT TIF DISTRICT		\$0		\$75,000		\$118,080		\$0		\$77,297		\$0		\$651,871		\$0			\$0	\$0
CHURCHILL RINK																				
Renovations			1	565,000																
TOTAL CHURCHILL RINK		\$0		\$565,000		\$0		\$0		\$0		\$0		\$0		\$0			\$0	\$0
TOTAL ALL FUNDS		\$8,029,825		\$5,201,910		\$3,887,226		\$9,586,717		\$9,904,791		\$2,991,357		\$4,784,342		\$1,661,879		\$2,092,034		\$4,564,660

COMBINED FUNDS STATEMENT FY 2012 BUDGET TO ESTIMATED

GENERAL FUND

REVENUES	FY2012 Estimated Revenue	Unaudited Revenues FY Ending 12/31/2012	Differential Increased (Decreased) Revenue	FY2013 Estimated Revenue
Taxes (including interest)	\$6,770,615	\$7,118,255	\$347,640	\$7,510,317
Permit Fees	\$889,150	\$949,840	\$60,690	\$1,131,900
State/Federal Revenues	\$913,211	\$914,788	\$1,577	\$918,658
Intergovernmental Revenues	\$56,000	\$56,000	\$0	\$56,000
UNH - Omnibus, School, Fire & Debt	\$1,858,532	\$1,874,202	\$15,670	\$2,039,775
Departmental Income	\$399,284	\$470,868	\$71,584	\$678,605
Miscellaneous Revenue	\$390,746	\$245,787	(\$144,959)	\$372,302
Total General Fund	\$11,277,538	\$11,629,740	\$352,202	\$12,707,557

EXPENDITURES	FY2012 Council Approved Budget	Unaudited Expended & Encumbered FY Ending 12/31/2012	Differential (Over) Under Expended	FY2013 Council Approved Budget
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GENERAL GOVERNMENT

Town Council	\$289,061	\$97,678	\$191,383	\$299,136
Town Treasurer	\$6,038	\$6,034	\$4	\$6,037
Town Administrator	\$267,353	\$288,040	(\$20,687)	\$265,853
Elections	\$12,216	\$15,147	(\$2,931)	\$9,199
Tax Collector/Town Clerk	\$194,125	\$199,442	(\$5,317)	\$205,362
Accounting	\$271,234	\$278,765	(\$7,531)	\$286,424
Assessing	\$96,452	\$89,846	\$6,606	\$142,148
Legal	\$60,000	\$56,916	\$3,084	\$60,000
Planning	\$173,965	\$198,463	(\$24,498)	\$173,077
Boards/Commission/Committees	\$67,428	\$73,859	(\$6,431)	\$78,581
DCAT	\$26,864	\$20,868	\$5,996	\$75,839
MIS	\$266,171	\$257,529	\$8,642	\$247,597
Building Inspection	\$158,953	\$221,374	(\$62,421)	\$207,370
Other General Government	\$179,000	\$122,034	\$56,966	\$172,600
General Government Total	\$2,068,860	\$1,925,995	\$142,865	\$2,229,223

PUBLIC SAFETY

Police Department	\$2,164,023	\$2,274,087	(\$110,064)	\$2,462,610
Fire Department	\$3,263,314	\$3,136,133	\$127,181	\$3,504,586
Communication Center	\$18,000	\$18,041	(\$41)	\$20,000
Ambulance Services	\$18,363	\$18,363	\$0	\$23,213
Public Safety Total	\$5,463,700	\$5,446,624	\$17,076	\$6,010,409

COMBINED FUNDS STATEMENT FY 2012 BUDGET TO ESTIMATED (CONTINUED)

EXPENDITURES	FY2012 Council Approved Budget	Unaudited Expended & Encumbered FY Ending 12/31/2012	Differential (Over) Under Expended	FY2013 Council Approved Budget
PUBLIC WORKS				
Administration	\$287,550	\$256,831	\$30,719	\$283,171
Engineering	\$162,667	\$148,512	\$14,155	\$154,775
Town Buildings	\$110,318	\$121,629	(\$11,311)	\$121,246
Town Cemeteries & Trusted Graveyards	\$15,921	\$15,749	\$172	\$20,350
Wagon Hill/Parks & Grounds Maintenance	\$145,099	\$138,751	\$6,348	\$155,025
Equipment Maintenance	\$208,348	\$191,115	\$17,233	\$210,935
Roadway Maintenance	\$116,420	\$134,409	(\$17,989)	\$125,286
Drainage & Vegetation	\$55,775	\$55,400	\$375	\$59,228
Snow Removal	\$203,921	\$138,661	\$65,260	\$206,534
Traffic Control	\$133,189	\$145,991	(\$12,802)	\$130,748
Bridges & Dams	\$149,767	\$173,979	(\$24,212)	\$153,466
Public Works Total	\$1,588,975	\$1,521,027	\$67,948	\$1,620,764
SANITATION				
Solid Waste Administration	\$128,002	\$132,365	(\$4,363)	\$129,183
Rolloff Vehicle Operation	\$41,994	\$39,100	\$2,894	\$42,775
Curbside Collection & Litter Removal	\$201,889	\$212,106	(\$10,217)	\$201,392
Recycling	\$111,295	\$116,762	(\$5,467)	\$111,295
Solid Waste Management Facility (SWMF)	\$86,376	\$92,939	(\$6,563)	\$80,619
Sanitation Total	\$569,556	\$593,272	(\$23,716)	\$565,264
Public Works & Sanitation Total	\$2,158,531	\$2,114,299	\$44,232	\$2,186,028
HEALTH & WELFARE				
Health Inspector	\$1	\$0	\$1	\$1
Administration & Direct Assistance	\$36,219	\$45,363	(\$9,144)	\$36,665
Health & Welfare Total	\$36,220	\$45,363	(\$9,143)	\$36,666
CULTURE & RECREATION				
Public Library	\$269,727	\$269,727	\$0	\$300,295
Durham Day	\$3,000	\$2,105	\$895	\$3,000
O.R.Y.A.	\$37,300	\$37,300	\$0	\$38,420
Resident Pool Rebate	\$20,200	\$20,111	\$89	\$20,200
Parks & Recreation Department	\$84,957	\$78,342	\$6,615	\$117,507
Parks & Recreation Committee	\$3,500	\$2,353	\$1,147	\$3,500
Memorial Day	\$1,000	\$417	\$583	\$1,000
Conservation Commission	\$7,084	\$2,736	\$4,348	\$3,084
Culture & Recreation Total	\$426,768	\$413,091	\$13,677	\$487,006
DEBT SERVICE				
Principal	\$571,213	\$571,213	\$0	\$821,152
Interest	\$161,347	\$158,700	\$2,647	\$290,750
Debt Service Charges	\$20,000	\$34,974	(\$14,974)	\$20,000
Interfund Transfers	\$371,899	\$357,252	\$14,647	\$626,323
Debt Service Total	\$1,124,459	\$1,122,139	\$2,320	\$1,758,225
TOTAL GENERAL FUND	\$11,278,538	\$11,067,511	\$211,027	\$12,707,557

COMBINED FUNDS STATEMENT FY 2012 BUDGET TO ESTIMATED (CONTINUED)

OTHER FUNDS

Water Fund	FY2012 Council Approved	Unaudited FY Ending 12/31/2012	Differential (Over) Under	FY2013 Council Approved
Revenues	\$532,495	\$245,001	\$287,494	\$530,465
Expenses	\$532,495	\$509,101	\$23,394	\$530,465

Sewer Fund	FY2012 Council Approved	Unaudited FY Ending 12/31/2012	Differential (Over) Under	FY2013 Council Approved
Revenues	\$1,935,208	\$1,535,970	\$399,238	\$1,821,678
Expenses	\$1,935,208	\$1,506,754	\$428,454	\$1,821,678

Parking Fund	FY2012 Council Approved	Unaudited FY Ending 12/31/2012	Differential (Over) Under	FY2013 Council Approved
Revenues	\$135,215	\$117,532	\$17,683	\$140,110
Expenses	\$135,215	\$74,693	\$60,522	\$140,110

Depot Road Fund	FY2012 Council Approved	Unaudited FY Ending 12/31/2012	Differential (Over) Under	FY2013 Council Approved
Revenues	\$70,500	\$53,616	\$16,884	\$70,050
Expenses	\$70,500	\$7,348	\$63,152	\$70,050

Churchill Rink Fund	FY2012 Council Approved	Unaudited FY Ending 12/31/2012	Differential (Over) Under	FY2013 Council Approved
Revenues	\$160,600	\$95,622	\$64,978	\$160,550
Expenses	\$160,600	\$159,986	\$614	\$160,550

Library Fund	FY2012 Council Approved	Unaudited FY Ending 12/31/2012	Differential (Over) Under	FY2013 Council Approved
Revenues	\$283,567	\$269,727	\$13,840	\$313,135
Expenses	\$283,567	\$279,998	\$3,569	\$313,135

INDEPENDENT AUDITOR'S REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Town Council
Town of Durham
Durham, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham as of and for the year ended December 31, 2011 which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Durham's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

The government-wide Statement of Net Assets does not include any of the Town's capital assets acquired in years' prior to 2004, nor the accumulated depreciation on those assets, and the government-wide Statement of Activities does not include depreciation expense related to those assets. These amounts have not been determined.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the government-wide financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the governmental activities of the Town of Durham as of December 31, 2011, or the changes in financial position thereof for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Durham as of December 31, 2011, and the respective changes in financial position for the year then ended and the respective budgetary comparison for the general fund in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (pages 3 through 6) and the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 34) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Durham's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements. The combining and

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Town of Durham
Independent Auditor's Report

individual fund financial schedules and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the financial schedules themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

July 20, 2012

Megyn A. Cally, CPA

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INDEPENDENT AUDITOR'S REPORT (CONTINUED)



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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Members of the Town Council
Town of Durham
Durham, New Hampshire

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Durham, as of and for the year ended December 31, 2011, which collectively comprise the Town of Durham's basic financial statements and have issued our report thereon dated July 20, 2012. Our report on the financial statements of the governmental activities was adverse as indicated therein. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control over Financial Reporting

Management of the Town of Durham is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered the Town of Durham's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Durham's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Town of Durham's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified a certain deficiency in internal control over financial reporting, described in the accompanying Schedule of Findings and Questioned Costs that we consider to be a significant deficiency in internal control over financial reporting at item 11-01. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Durham's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Town of Durham's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. We did not audit the Town of Durham's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Town Council, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

July 20, 2012


PLODZIK & SANDERSON
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INDEPENDENT AUDITOR'S REPORT (CONTINUED)



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

To the Members of the Town Council
Town of Durham
Durham, New Hampshire

Compliance

We have audited the Town of Durham's compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of the Town of Durham's major federal programs for the year ended December 31, 2011. The Town of Durham's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the Town of Durham's management. Our responsibility is to express an opinion on the Town of Durham's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Durham's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Town of Durham's compliance with those requirements.

In our opinion, the Town of Durham complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2011. However, the results of our auditing procedures disclosed an instance of noncompliance with those requirements, which is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying Schedule of Findings and Questioned Costs as item 11-01.

Internal Control over Compliance

Management of the Town of Durham is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the Town of Durham's internal control over compliance with the requirements that could have a direct and material effect on a major federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Durham's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

Town of Durham

Independent Auditor's Report on Compliance with Requirements that Could Have a Direct and Material Effect on Each Major Program and on Internal Control over Compliance in Accordance with OMB Circular A-133

weaknesses, as defined above. The Town of Durham's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Questioned Costs. We did not audit the Town of Durham's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Town Council, others within the entity, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Gregory A. Cally, CPA

July 20, 2012

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INDEPENDENT AUDITOR'S REPORT (CONTINUED)

MANAGEMENT'S DISCUSSION AND ANALYSIS

This Management Discussion and Analysis (MD&A) is intended to be an easily readable analysis of the **Town of Durham's financial activities based on currently known facts, decisions or conditions**. This analysis focuses on current year activities and should be read in conjunction with the financial statements and notes to the financial statements that follow.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, health and welfare, culture and recreation, and economic development. The business-type activities include water and sewer activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into governmental funds and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by the *Governmental Accounting Standards Board*.

FINANCIAL HIGHLIGHTS

- For the fiscal year ended December 31, 2011 the Town of Durham's net assets are recorded at \$14,430,935.
- The Town's unassigned fund balance for the General Fund at year-end of \$992,950 reflects an increase of \$277,285 compared to the prior fiscal year's end of \$715,665.
- The Sewer Fund's fund balance at year-end is \$640,650.
- The Town's long-term obligations saw a net decrease of \$1,554,472 during the year.

TOWN AS A WHOLE GOVERNMENT-WIDE FINANCIAL STATEMENTS

In 2004 the Town began reporting on governmental activities using the new standard. The Statement of Net Assets reflects changes in net assets during 2011. Since the Town is not reporting capital assets and infrastructure acquired prior to 2004, 2006 was the first year the overall Total Net Assets showed a surplus and it continues to do so. A condensed version of the Statement of Net Assets at December 31, 2010 and 2011 follows.

Town of Durham's Net Assets

(all figures are in U.S. dollars)

	2010	2011	Increase (Decrease)	% Increase (Decrease)
Current and other assets	14,295,389	14,809,123	513,734	3.6%
Capital assets, net	16,425,517	20,874,961	4,449,444	27.1%
Total assets	30,720,906	35,684,084	4,963,178	16.2%
Long-term liabilities outstanding	12,867,170	11,926,208	(940,962)	(7.3%)
Other liabilities	9,836,454	9,326,941	(509,513)	(5.2%)
Total liabilities	22,703,624	21,253,149	(1,450,475)	(6.4%)
Net assets:				
Invested in capital assets, net of related debt	4,823,701	10,406,788	5,583,087	115.7%
Restricted	370,356	8,701	(361,655)	(97.7%)
Unrestricted	2,823,045	4,015,446	1,192,401	42.2%
Total net assets	8,017,282	14,430,935	6,413,653	80.0%

Under GASB 34 for Phase III reporting entities, the Town is not required to inventory and report on capital infrastructure. The Town elected to not undertake the time and cost commitment to "book" these infrastructure items, and, as a result, the Statement of Net Assets will not accurately reflect the Town's net worth for many

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

years to come. For this reason, the Town also elected to not inventory and report on other historical assets such as land, buildings, vehicles, and equipment. Although this decision goes against Generally Accepted Accounting Principles (GAAP), we believed that the cost versus the benefit of researching every Town owned asset and properly reporting them would not bring the reader of these financial statements any additional worthwhile information without full infrastructure reporting as well.

Infrastructure and other improvements total approximately \$14.4 million. The non-land portion of improvements is being depreciated. As discussed in prior years, due to the modified approach of only reporting assets and infrastructure added during 2004 and moving forward, the Statement of Net Assets is beginning to project a more representative picture for the Town of Durham.

STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2010 AND 2011:

(all figures are in U.S. dollars)	2010	2011	Increase (Decrease)	% Increase (Decrease)
REVENUES:				
Program Revenues:				
Charges for services	2,210,638	2,320,639	110,001	5.0%
Operating Grants & Contributions	2,737,449	2,800,217	62,768	2.3%
Capital Grants and Contributions	1,206,282	4,311,406	3,105,124	357.4%
General Revenues:				
Taxes	6,010,784	6,728,995	718,211	11.9%
Licenses and Permits	935,935	1,018,827	82,892	8.9%
Unrestricted Grants	642,783	653,852	11,069	1.7%
Miscellaneous	779,016	1,329,590	550,574	70.7%
Total Revenues	14,522,887	19,163,526	4,664,639	32.0%
EXPENSES:				
General Government	1,953,302	2,069,430	116,128	5.9%
Public Safety	5,558,383	5,807,725	249,342	4.5%
Highways and Streets	1,515,205	1,610,838	95,633	6.3%
Sanitation	1,744,874	1,729,375	(15,499)	(1.0%)
Water	275,152	294,407	19,255	7.0%
Health	21,692	20,719	(973)	(4.5%)
Welfare	14,766	23,230	8,464	57.3%
Culture and Recreation	683,800	797,988	114,188	16.7%
Conservation	3,977	51,987	48,010	1300.1%
Economic Development	7,687	2,793	(4,894)	(36.3%)
Capital Outlay	0	196,672	196,672	100%
Interest in Long-Term Debt	457,355	445,159	(9,196)	(2.7%)
Total Governmental Activities	12,235,895	13,049,873	813,978	6.7%
Change in Net Assets	2,286,992	6,113,653	3,826,661	
Beginning Net Assets	5,730,290	8,317,282	2,586,992	
Ending Net Assets	8,017,282	14,430,935	6,413,653	80.0%

CAPITAL ASSETS AND DEBT ADMINISTRATION CAPITAL ASSETS

The Town has invested \$20,874,961 in capital assets (net of depreciation), which represents an increase of \$4,449,444 as detailed in Note 8.

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

OUTSTANDING DEBT

As of year-end, the Town had \$11.3 million in debt outstanding compared to \$12.8 million last year. Additional detailed information on long-term obligations is available in the notes to the financial statements.

Moody's rated our bond issue in 2008 at Aa3, which was the second highest rating of any entity in the State of NH. For more detailed information on the Town's debt and amortization terms refer to the Notes to the Financial Statements.

ECONOMIC FACTORS

Property taxes are an important factor in funding the Town's general operations, representing 53.9% of total governmental resources. Inter-governmental revenues from the State of New Hampshire, as well as the University of New Hampshire (UNH) and grants make up 25.4% of total resources, while motor vehicle, building permit and other permit fees comprise approximately 8.5%. Interest on investments, rental of property, fines and forfeits and other miscellaneous charges amount to the remaining 12.2%.

With the economy continuing to recover after an extended downturn, these sources of revenues appear consistent with last year's figures. The Town continues to monitor all of its resources and determines the need for program adjustment or fee increases as necessary.

NEXT YEAR'S BUDGETS AND RATES

The 2012 fiscal year General Fund Budget projects a 1.2% increase in revenues and a 2.5% increase in expenditures.

FINANCIAL CONTACT

The Town's financial statements are designed to present users (citizens, taxpayers, customers, investors, and creditors) with a general overview of the Town's finances and to demonstrate the Town's accountability. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Business Manager
Town of Durham
15 Newmarket Road
Durham, NH 03824

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Statement of Net Assets
December 31, 2011

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 11,308,278
Investments	465,529
Intergovernmental receivable	1,045,182
Mortgages receivable	540,000
Other receivables, net of allowances for uncollectible	1,391,891
Prepaid items	58,243
Capital assets, not being depreciated:	
Land	2,276,891
Construction in progress	8,036,485
Capital assets, net of accumulated depreciation:	
Land improvements	425,190
Buildings and building improvements	4,231,064
Equipment and vehicles	1,151,401
Infrastructure	4,753,930
Total assets	<u>35,684,084</u>
LIABILITIES	
Accounts payable	667,946
Accrued salaries and benefits	239,876
Intergovernmental payable	7,798,622
Accrued interest payable	129,390
Retainage payable	245,352
Unearned revenue	50,969
Escrow and performance deposits	194,786
Noncurrent obligations:	
Due within one year:	
Bonds	1,067,738
Unamortized bond premium	4,167
Accrued landfill postclosure care	10,000
Due in more than one year:	
Bonds	9,321,264
Unamortized bond premium	75,004
Compensated absences	614,524
Other postemployment benefits payable	613,511
Accrued landfill postclosure care	220,000
Total liabilities	<u>21,253,149</u>
NET ASSETS	
Invested in capital assets, net of related debt	10,406,788
Restricted for:	
Perpetual care	391,021
Capital project	(382,320)
Unrestricted	4,015,446
Total net assets	<u>\$ 14,430,935</u>

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2011

	Expenses	Program Revenues			Net (Expense) Revenue and Change in Net Assets
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental activities:					
General government	\$ 2,069,430	\$ 113,737	\$ 141,302	\$ -	\$ (1,814,391)
Public safety	5,807,275	264,756	1,958,184	-	(3,584,335)
Highways and streets	1,610,838	65,534	278,404	-	(1,266,900)
Sanitation	1,729,375	1,277,340	393,677	-	(58,358)
Water distribution and treatment	294,407	411,548	28,650	-	145,791
Health	20,719	-	-	-	(20,719)
Welfare	23,230	-	-	-	(23,230)
Culture and recreation	797,988	187,724	-	-	(610,264)
Conservation	51,987	-	-	-	(51,987)
Economic development	2,793	-	-	-	(2,793)
Interest on long-term debt	445,159	-	-	-	(445,159)
Capital outlay	196,672	-	-	4,311,406	4,114,734
Total governmental activities	<u>\$ 13,049,873</u>	<u>\$ 2,320,639</u>	<u>\$ 2,800,217</u>	<u>\$ 4,311,406</u>	<u>(3,617,611)</u>
General revenues:					
Taxes:					
Property					6,535,067
Other					193,928
Motor vehicle permit fees					803,923
Licenses and other fees					214,904
Grants and contributions not restricted to specific programs					653,852
Miscellaneous					1,329,590
Total general revenues					<u>9,731,264</u>
Change in net assets					6,113,653
Net assets, beginning, as restated (see Note 14)					8,317,282
Net assets, ending					<u>\$ 14,430,935</u>

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2011

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 7,426,139	\$ -	\$ 1,144,555	\$ 8,570,694
Investments	-	-	312,437	312,437
Receivables, net of allowance for uncollectible:				
Taxes	1,219,694	-	8,000	1,227,694
Accounts receivable	62,358	-	101,839	164,197
Intergovernmental receivable	-	1,045,182	-	1,045,182
Interfund receivable	843,371	-	-	843,371
Voluntary tax liens	34,461	-	-	34,461
Voluntary tax liens reserved until collected	(34,461)	-	-	(34,461)
Prepaid items	48,093	-	10,150	58,243
Restricted - Cash and cash equivalents	2,172,464	-	565,119	2,737,583
Restricted- Investments	153,092	-	-	153,092
Total assets	\$ 11,925,211	\$ 1,045,182	\$ 2,142,100	\$ 15,112,493
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 219,715	\$ 340,799	\$ 58,331	\$ 618,845
Accrued salaries and benefits	218,625	-	21,250	239,875
Intergovernmental payable	7,744,355	-	54,267	7,798,622
Interfund payable	-	841,351	2,020	843,371
Retainage payable	-	245,352	-	245,352
Escrow and performance deposits	194,786	-	-	194,786
Deferred revenue	43,173	-	7,796	50,969
Other	49,101	-	-	49,101
Total liabilities	8,469,755	1,427,502	143,664	10,040,921
Fund balances:				
Nonspendable:				
Permanent fund (principal balance)	-	-	362,435	362,435
Prepaid items	48,093	-	10,150	58,243
Restricted:				
Permanent fund (income balance)	-	-	28,586	28,586
Public library	1,071,985	-	-	1,071,985
Water distribution and treatment	-	-	321,336	321,336
Sanitation	-	-	634,650	634,650
Committed:				
Expendable trust funds	1,164,829	-	-	1,164,829
General government	-	-	168,012	168,012
Conservation	-	-	320,437	320,437
Culture and recreation	-	-	152,830	152,830
Assigned:				
General government	14,485	-	-	14,485
Public safety	11,814	-	-	11,814
Sanitation	1,300	-	-	1,300
Abatements	150,000	-	-	150,000
Unassigned	992,950	(382,320)	-	610,630
Total fund balances	3,455,456	(382,320)	1,998,436	5,071,572
Total liabilities and fund balances	\$ 11,925,211	\$ 1,045,182	\$ 2,142,100	\$ 15,112,493

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Reconciliation of Total Governmental Fund Balances to the Statement of Net Assets
December 31, 2011

Total fund balances of governmental funds (Exhibit C-1)		\$ 5,071,572
Amounts reported for governmental activities in the Statement of Net Assets are different because:		
Capital assets used in governmental activities are not financial resources, and therefore, are not reported in the funds.		
Cost	\$ 23,436,527	
Less accumulated depreciation	<u>(2,561,566)</u>	20,874,961
Interfund receivables and payables between governmental funds are eliminated on the Statement of Net Assets.		
Receivables	\$ (843,371)	
Payables	<u>843,371</u>	-
Long term mortgage receivables are recognized on the Statement of Net Assets.		540,000
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(129,390)
Long-term liabilities are not due and payable in the current period, and therefore, are not reported in the funds.		
Bonds	\$ 10,389,002	
Unamortized bond premium	79,171	
Compensated absences	614,524	
Other postemployment benefits	613,511	
Accrued landfill postclosure care costs	<u>230,000</u>	(11,926,208)
Total net assets of governmental activities (Exhibit A)		<u>\$ 14,430,935</u>

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2011

	General	Capital Project	Other Governmental Funds	Total Governmental Funds
Revenues:				
Taxes	\$ 6,443,125	\$ -	\$ 13,000	\$ 6,456,125
Licenses and permits	1,018,827	-	80,040	1,098,867
Intergovernmental	3,031,743	1,702,401	422,327	5,156,471
Charges for services	452,238	-	1,842,852	2,295,090
Miscellaneous	990,148	2,609,005	317,819	3,916,972
Total revenues	<u>11,936,081</u>	<u>4,311,406</u>	<u>2,676,038</u>	<u>18,923,525</u>
Expenditures:				
Current:				
General government	1,845,270	-	4,150	1,849,420
Public safety	5,746,910	-	-	5,746,910
Highways and streets	1,371,162	-	-	1,371,162
Water distribution and treatment	-	-	294,752	294,752
Sanitation	599,019	-	994,440	1,593,459
Health	20,719	-	-	20,719
Welfare	23,230	-	-	23,230
Culture and recreation	627,178	-	143,882	771,060
Conservation	1,987	-	50,000	51,987
Economic development	2,793	-	-	2,793
Debt service:				
Principal	629,685	-	499,790	1,129,475
Interest	185,751	-	271,787	457,538
Capital outlay	-	5,135,985	-	5,135,985
Total expenditures	<u>11,053,704</u>	<u>5,135,985</u>	<u>2,258,801</u>	<u>18,448,490</u>
Excess (deficiency) of revenues over (under) expenditures	<u>882,377</u>	<u>(824,579)</u>	<u>417,237</u>	<u>475,035</u>
Other financing sources (uses):				
Transfers in	158,215	513,356	58,244	729,815
Transfers out	(337,125)	(66,521)	(326,169)	(729,815)
Total other financing sources and uses	<u>(178,910)</u>	<u>446,835</u>	<u>(267,925)</u>	<u>-</u>
Net change in fund balances	703,467	(377,744)	149,312	475,035
Fund balances, beginning, as restated (see Note 14)	2,751,989	(4,576)	1,849,124	4,596,537
Fund balances, ending	<u>\$ 3,455,456</u>	<u>\$ (382,320)</u>	<u>\$ 1,998,436</u>	<u>\$ 5,071,572</u>

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Statement of Revenues, Expenditures, and Change in Fund Balance
Budget and Actual (Non-GAAP Budgetary Basis)
General Fund
For the Fiscal Year Ended December 31, 2011

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenues:				
Taxes	\$ 6,590,315	\$ 6,590,315	\$ 6,443,126	\$ (147,189)
Licenses and permits	932,550	932,550	995,839	63,289
Intergovernmental	2,879,236	2,879,236	2,945,435	66,199
Charges for services	240,657	271,525	397,746	126,221
Miscellaneous	142,337	142,337	186,203	43,866
Total revenues	<u>10,785,095</u>	<u>10,815,963</u>	<u>10,968,349</u>	<u>152,386</u>
Expenditures:				
Current:				
General government	1,864,261	1,864,261	1,729,830	134,431
Public safety	5,524,992	5,555,860	5,657,782	(101,922)
Highways and streets	1,326,269	1,326,269	1,337,752	(11,483)
Sanitation	597,231	597,231	598,019	(788)
Health	22,219	22,219	20,719	1,500
Welfare	10,000	10,000	23,230	(13,230)
Culture and recreation	286,429	286,429	277,718	8,711
Conservation	3,767	3,767	1,987	1,780
Economic development	4,765	4,765	2,792	1,973
Debt service:				
Principal	629,686	629,686	629,686	-
Interest	190,589	190,589	185,750	4,839
Total expenditures	<u>10,460,208</u>	<u>10,491,076</u>	<u>10,465,265</u>	<u>25,811</u>
Excess of revenues over expenditures	<u>324,887</u>	<u>324,887</u>	<u>503,084</u>	<u>178,197</u>
Other financing sources (uses):				
Transfers in	213,677	213,677	253,765	40,088
Transfers out	(538,564)	(538,564)	(551,038)	(12,474)
Total other financing sources and uses	<u>(324,887)</u>	<u>(324,887)</u>	<u>(297,273)</u>	<u>27,614</u>
Net change in fund balances	<u>\$ -</u>	<u>\$ -</u>	205,811	<u>\$ 205,811</u>
Increase in nonspendable fund balance			(41,226)	
Decrease in committed fund balance			112,700	
Unassigned fund balance, beginning			715,665	
Unassigned fund balance, ending			<u>\$ 992,950</u>	

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2011

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 6,438,133	\$ 6,262,197	\$ (175,936)
Yield	8,059	9,540	1,481
Boat and railroad	15	666	651
Payment in lieu of taxes	59,108	61,563	2,455
Interest and penalties on taxes	85,000	109,160	24,160
Total from taxes	<u>6,590,315</u>	<u>6,443,126</u>	<u>(147,189)</u>
Licenses, permits, and fees:			
Motor vehicle permit fees	789,300	803,923	14,623
Building permits	120,000	159,410	39,410
Other	23,250	32,506	9,256
Total from licenses, permits, and fees	<u>932,550</u>	<u>995,839</u>	<u>63,289</u>
Intergovernmental:			
State:			
Meals and rooms distribution	653,852	653,852	-
Highway block grant	278,404	278,404	-
University of New Hampshire	1,859,278	1,881,957	22,679
Other	31,702	54,995	23,293
Other Governments:			
ORCSD	56,000	56,000	-
Federal:			
FEMA	-	20,227	20,227
Total from intergovernmental	<u>2,879,236</u>	<u>2,945,435</u>	<u>66,199</u>
Charges for services:			
Income from departments	271,525	397,746	126,221
Miscellaneous:			
Sale of municipal property	2,500	-	(2,500)
Interest on investments	5,000	3,421	(1,579)
Rent of property	49,350	42,895	(6,455)
Fines and forfeits	80,987	126,594	45,607
Other	4,500	13,293	8,793
Total from miscellaneous	<u>142,337</u>	<u>186,203</u>	<u>43,866</u>
Other financing sources:			
Transfers in:	213,677	253,765	40,088
Total revenues and other financing sources	<u><u>\$ 11,029,640</u></u>	<u><u>\$ 11,222,114</u></u>	<u><u>\$ 192,474</u></u>

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE

Major General Fund

Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)

For the Fiscal Year Ended December 31, 2011

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ -	\$ 400,729	\$ 360,237	\$ 2,485	\$ 38,007
Election and registration	-	208,178	205,828	-	2,350
Financial administration	-	266,837	268,311	-	(1,474)
Revaluation of property	8,000	69,447	86,843	-	(9,396)
Legal	-	55,000	75,765	-	(20,765)
Planning and zoning	61,250	270,261	222,077	-	109,434
General government buildings	-	115,096	122,510	-	(7,414)
Cemeteries	-	16,382	14,719	-	1,663
Advertising and regional associations	-	10,875	10,874	-	1
Other	2,540	451,456	420,046	12,000	21,950
Total general government	71,790	1,864,261	1,787,210	14,485	134,356
Public safety:					
Police	-	2,194,953	2,319,504	-	(124,551)
Ambulance	-	18,363	18,362	-	1
Fire	12,500	3,168,171	3,137,427	10,530	32,714
Building inspection	-	144,373	151,825	-	(7,452)
Emergency management	-	10,000	10,854	-	(854)
Communications	-	20,000	21,780	-	(1,780)
Total public safety	12,500	5,555,860	5,659,752	10,530	(101,922)
Highways and streets:					
Administration	-	441,844	437,496	-	4,348
Highways and streets	33,410	884,425	933,666	-	(15,831)
Total highways and streets	33,410	1,326,269	1,371,162	-	(11,483)
Sanitation:					
Administration	-	175,517	172,165	-	3,352
Solid waste collection	-	307,319	316,080	-	(8,761)
Solid waste disposal	2,300	99,258	91,487	1,300	8,771
Solid waste clean-up	-	15,137	19,287	-	(4,150)
Total sanitation	2,300	597,231	599,019	1,300	(788)
Health:					
Administration	-	1,500	-	-	1,500
Other	-	20,719	20,719	-	-
Total health	-	22,219	20,719	-	1,500
Welfare:					
Direct assistance	-	10,000	23,230	-	(13,230)
Culture and recreation:					
Parks and recreation	1,000	284,929	277,917	-	8,012
Patriotic purposes	-	1,500	801	-	699
Total culture and recreation	1,000	286,429	278,718	-	8,711
Conservation	-	3,767	1,987	-	1,780
Economic development	-	4,765	2,792	-	1,973

(Continued)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2011

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Debt service:					
Principal of long-term debt	-	629,686	629,686	-	-
Interest on long-term debt	-	190,589	185,750	-	4,839
Total debt service	-	<u>820,275</u>	<u>815,436</u>	-	<u>4,839</u>
Other financing uses:					
Transfers out	-	<u>538,564</u>	<u>550,963</u>	-	<u>(12,399)</u>
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 121,000</u>	<u>\$ 11,029,640</u>	<u>\$ 11,110,988</u>	<u>\$ 26,315</u>	<u>\$ 13,337</u>

TOWN OF DURHAM, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2011

Unassigned fund balance, beginning	\$ 715,665
Changes:	
2011 Budget summary:	
Revenue surplus (Schedule 1)	\$ 192,474
Unexpended balance of appropriations (Schedule 2)	<u>13,337</u>
2011 Budget surplus	205,811
Increase in nonspendable fund balance	(41,226)
Decrease in committed fund balance	<u>112,700</u>
Unassigned fund balance, ending	<u>\$ 992,950</u>

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TOWN OF DURHAM, NEW HAMPSHIRE
Nonmajor Governmental Funds
 Combining Balance Sheet
 December 31, 2011

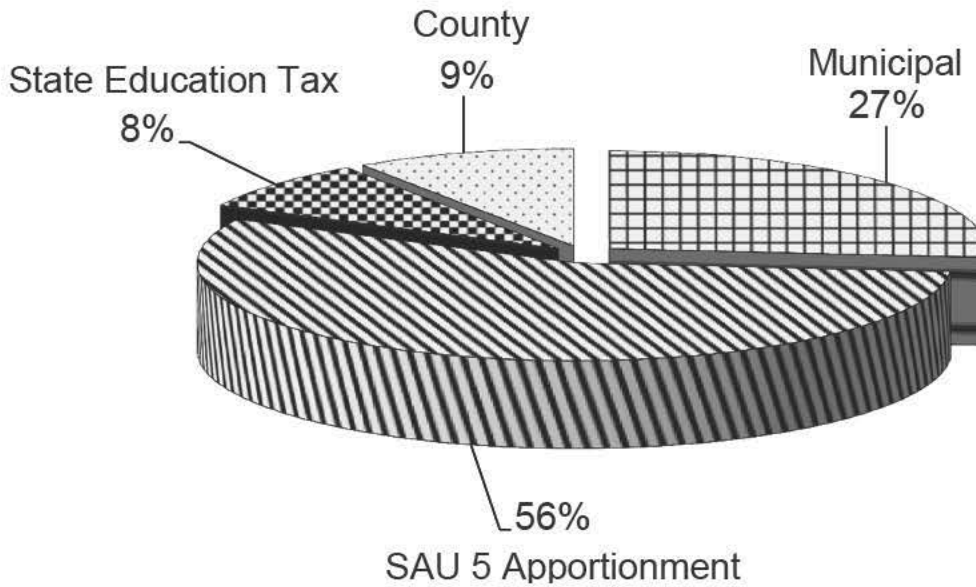
	Special Revenue Funds						Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Churchill Rink	Permanent Fund	
ASSETS							
Cash and cash equivalents	\$ 276,462	\$ 137,144	\$ -	\$ 168,174	\$ 169,663	\$ 393,112	\$ 1,144,555
Investments	-	-	312,437	-	-	-	312,437
Receivables, net of allowance for uncollectable:							
Taxes	-	-	8,000	-	-	-	8,000
Accounts	60,726	37,873	-	-	3,240	-	101,839
Prepaid items	6,000	3,350	-	-	800	-	10,150
Restricted - Cash and cash equivalents	403,072	162,047	-	-	-	-	565,119
Total assets	\$ 746,260	\$ 340,414	\$ 320,437	\$ 168,174	\$ 173,703	\$ 393,112	\$ 2,142,100
LIABILITIES AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 37,774	\$ 11,558	\$ -	\$ 162	\$ 8,766	\$ 71	\$ 58,331
Accrued salaries and benefits	13,569	4,170	-	-	3,511	-	21,250
Intergovernmental payable	54,267	-	-	-	-	-	54,267
Interfund payable	-	-	-	-	-	2,020	2,020
Deferred revenue	-	-	-	-	7,796	-	7,796
Total liabilities	105,610	15,728	-	162	20,073	2,091	143,664
Fund balances:							
Nonspendable:							
Permanent fund (principal balance)	-	-	-	-	-	362,435	362,435
Prepaid items	6,000	3,350	-	-	800	-	10,150
Restricted:							
Permanent fund (income balance)	-	-	-	-	-	28,586	28,586
Water distribution and treatment	-	321,336	-	-	-	-	321,336
Sanitation	634,650	-	-	-	-	-	634,650
Committed:							
General government	-	-	-	168,012	-	-	168,012
Conservation	-	-	320,437	-	-	-	320,437
Culture and recreation	-	-	-	-	152,830	-	152,830
Total fund balances	640,650	324,686	320,437	168,012	153,630	391,021	1,998,436
Total liabilities and fund balances	\$ 746,260	\$ 340,414	\$ 320,437	\$ 168,174	\$ 173,703	\$ 393,112	\$ 2,142,100

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

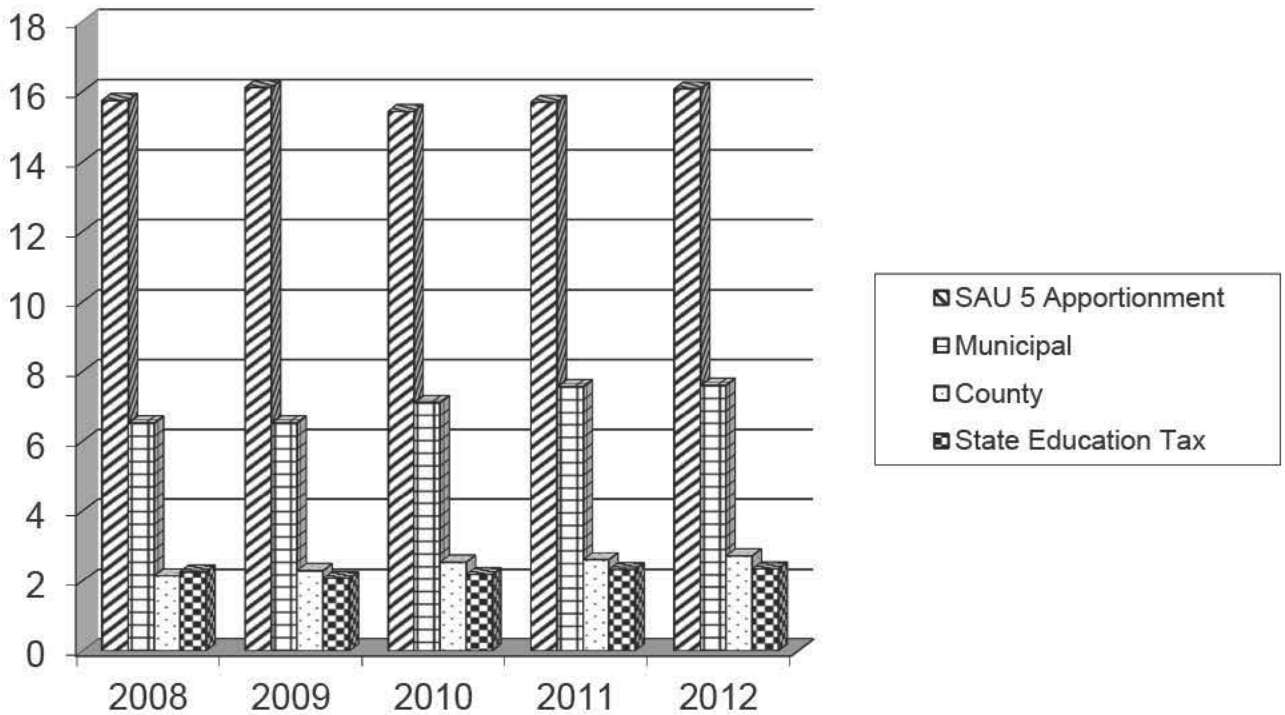
TOWN OF DURHAM, NEW HAMPSHIRE
Nonmajor Governmental Funds
Combining Schedule of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2011

	Special Revenue Funds						Total
	Sewer Department	Water Department	Conservation Commission	Depot Road	Churchill Rink	Permanent Fund	
Revenues:							
Taxes	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000
Licenses and permits	-	-	-	80,040	-	-	80,040
Intergovernmental	393,677	28,650	-	-	-	-	422,327
Charges for services	1,277,340	411,548	-	-	153,964	-	1,842,852
Miscellaneous	176,396	121,569	290	565	999	18,000	317,819
Total revenues	1,847,413	561,767	13,290	80,605	154,963	18,000	2,676,038
Expenditures:							
Current:							
General government	-	-	-	2,452	-	1,698	4,150
Water distribution and treatment	-	294,752	-	-	-	-	294,752
Sanitation	994,440	-	-	-	-	-	994,440
Culture and recreation	-	-	-	-	143,882	-	143,882
Conservation	-	-	50,000	-	-	-	50,000
Debt service:							
Principal	332,332	164,108	-	-	3,350	-	499,790
Interest	202,792	67,967	-	-	1,028	-	271,787
Total expenditures	1,529,564	526,827	50,000	2,452	148,260	1,698	2,258,801
Excess (deficiency) of revenues over (under) expenditures	317,849	34,940	(36,710)	78,153	6,703	16,302	417,237
Other financing sources (uses):							
Transfers in	-	58,244	-	-	-	-	58,244
Transfers out	(58,096)	(37,314)	(157,821)	(72,545)	-	(393)	(326,169)
Total other financing sources and uses	(58,096)	20,930	(157,821)	(72,545)	-	(393)	(267,925)
Net change in fund balances	259,753	55,870	(194,531)	5,608	6,703	15,909	149,312
Fund balances, beginning (as restated, see Note 14)	380,897	268,816	514,968	162,404	146,927	375,112	1,849,124
Fund balances, ending	\$ 640,650	\$ 324,686	\$ 320,437	\$ 168,012	\$ 153,630	\$ 391,021	\$ 1,998,436

PROPERTY TAX RATE BREAKDOWN FOR 2012



PROPERTY TAX RATE COMPARISON 2008-2012

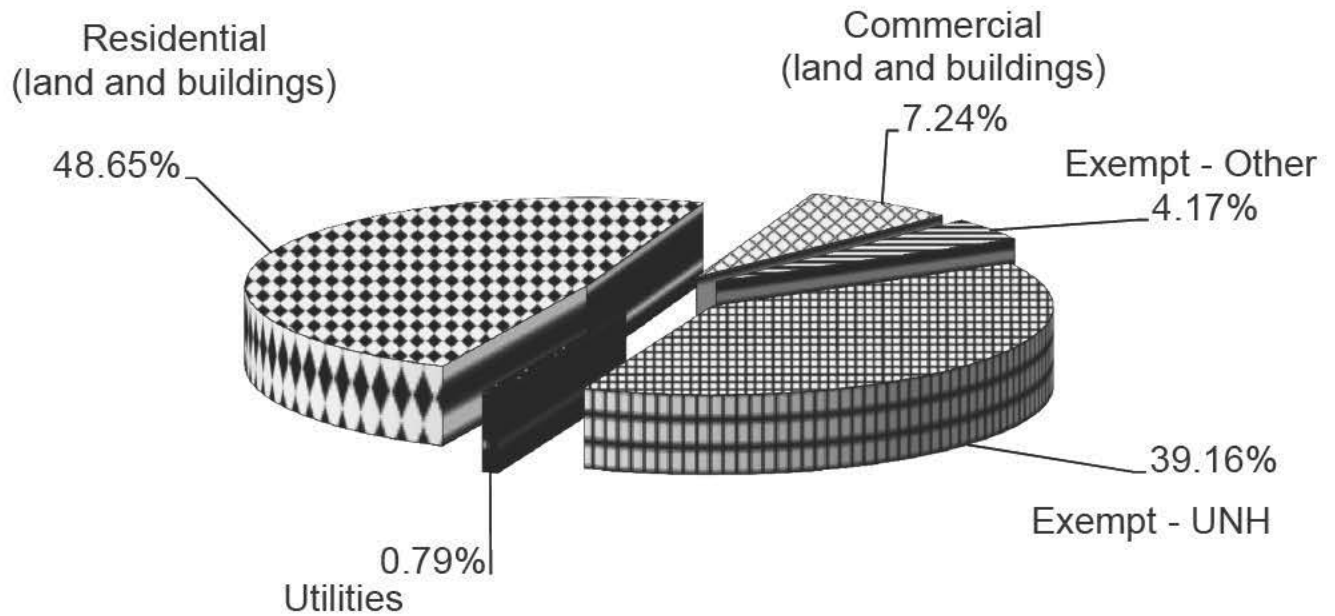


STATEMENT OF LONG-TERM INDEBTEDNESS

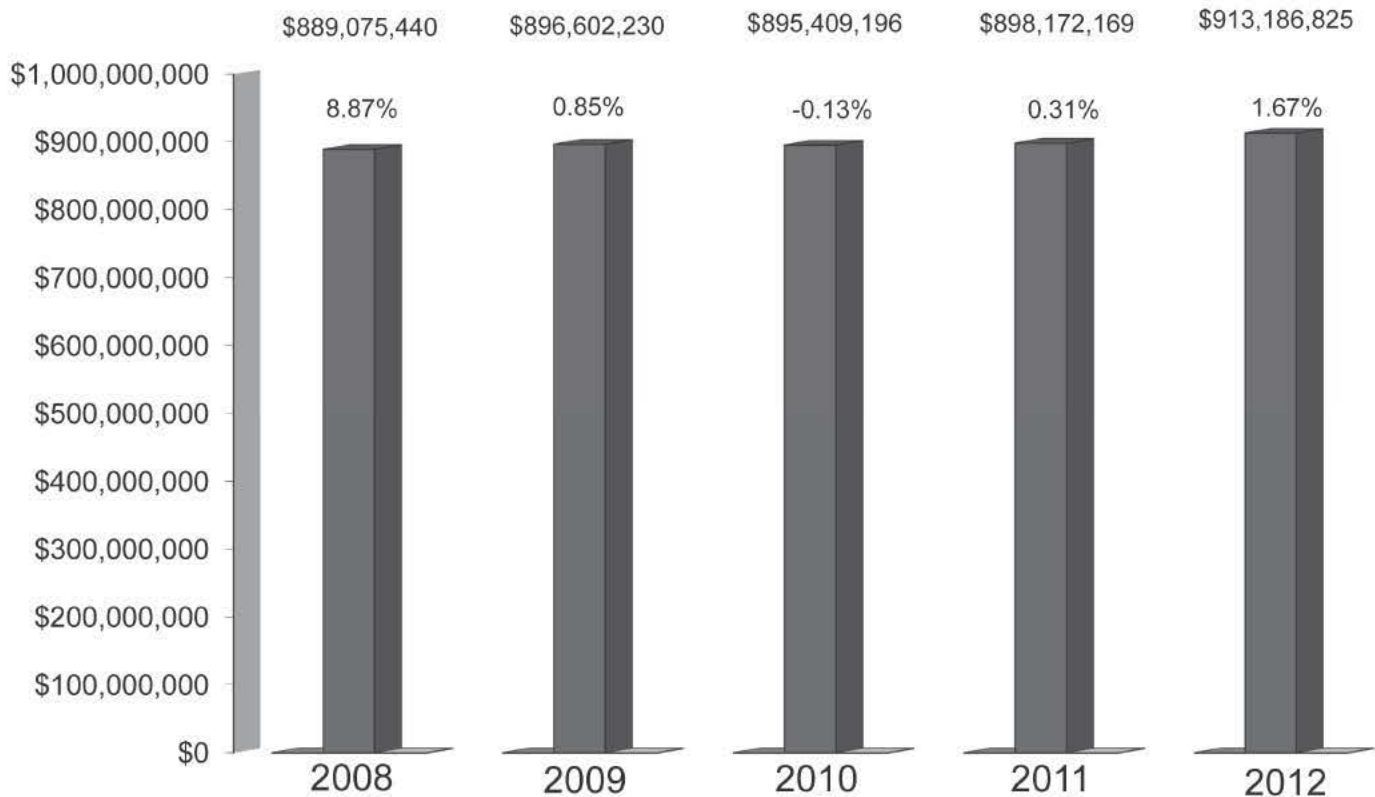
STATEMENT OF LONG-TERM INDEBTEDNESS AND PAYMENTS 01-01-12 through 12-31-12

GENERAL FUND - DESCRIPTION OF BONDS/LOANS	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond including 2000, 2001 and 2002 Capital Projects and Refunded 1996 and 1999 Bonds	11/05/2002	\$2,290,990	3.0%-4.5%	09/01/2019	\$157,027	\$25,012	\$460,410
2004 SRLF - Landfill Closure	02/01/2004	\$802,756	3.69%	02/01/2024	\$40,138	\$19,244	\$481,654
2006 General Obligation Bond Series A including 2003, 2004, 2005 and 2006 Capital Projects. Equipment and Land Conservation	11/15/2006	\$2,929,216	3.8%-4.0%	11/15/2026	\$194,698	\$67,879	\$1,516,817
2006 General Obligation Bond Series B including 2003, 2004, 2005 and 2006 Capital Projects and Equipment	11/15/2006	\$315,364	5.75%	11/15/2013	\$35,000	\$4,025	\$35,000
2008 General Obligation Bond Series 2008 including 2005 through 2008 Capital Projects and Equipment	11/15/2008	\$692,365	3.0%-5.0%	11/15/2018	\$74,350	\$18,236	\$390,765
2010 General Obligation Bond Series B including 2008 through 2010 Capital Projects and Equipment	7/22/2010	\$711,338	3.55%	08/15/2030	\$70,000	\$23,950	\$577,238
2012 General Obligation Bond Series 2012 including 2001 through 2012 Capital Projects and Equipment (including Library)	8/30/2012	\$4,560,000	1.90%	08/15/2032	\$0	\$0	\$4,560,000
		\$12,302,029			\$571,213	\$158,346	\$3,461,884
WATER FUND - DESCRIPTION OF BONDS/LOANS	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 SRLF - Lamprey River Hard Piping	11/18/2002	\$828,554	3.47%	12/01/2016	\$60,533	\$11,266	\$263,894
2002 General Obligation Bond including 2000, 2001 and 2002 Capital Projects and Refunded 1996 and 1999 Bonds	11/05/2002	\$638,394	3.0%-4.5%	09/01/2019	\$34,699	\$9,963	\$205,398
2006 General Obligation Bond Series A including 2003, 2004, 2005 and 2006 Capital Projects and Land Conservation	11/15/2006	\$545,469	3.8%-4.0%	11/15/2026	\$26,026	\$15,247	\$358,408
2008 General Obligation Bond Series 2008 including 2005 through 2008 Capital Projects and Equipment	11/15/2008	\$724,900	3.0%-5.0%	11/15/2028	\$35,800	\$25,819	\$580,300
		\$2,737,317			\$157,058	\$62,295	\$1,408,000
WASTEWATER FUND - DESCRIPTION OF BONDS/LOANS	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2002 General Obligation Bond including 2000, 2001 and 2002 Capital Projects and Refunded 1996 and 1999 Bonds	11/05/2002	\$350,075	3.0%-4.5%	09/01/2019	\$38,274	\$4,999	\$84,192
2004 SRLF - WWTP Improvements	06/01/2004	\$3,290,757	3.69%	06/01/2024	\$147,067	\$88,430	\$2,250,717
2006 General Obligation Bond Series A including 2003, 2004, 2005 and 2006 Capital Projects and Land Conservation	11/15/2006	\$325,469	3.8%-4.0%	11/15/2026	\$14,276	\$9,085	\$214,774
2008 General Obligation Bond Series 2008 including 2005 through 2008 Capital Projects and Equipment	11/15/2008	\$1,663,860	3.0%-5.0%	11/15/2028	\$91,500	\$57,838	\$1,295,960
2010 General Obligation Bond Series B including 2008 through 2010 Capital Projects and Equipment	7/22/2010	\$756,000	3.55%	08/15/2030	\$45,000	\$28,763	\$671,100
		\$6,386,161			\$336,117	\$189,115	\$4,516,743
CHURCHILL RINK FUND - DESCRIPTION OF BONDS/LOANS	LOAN DATE	ORIGINAL PRINCIPAL	RATE	DUE DATE	PRINCIPAL PAID	INTEREST PAID	PRINCIPAL BALANCE
2008 General Obligation Bond Series 2008 including 2005 through 2008 Capital Projects and Equipment	11/15/2008	\$33,875	3.0%-5.0%	11/15/2018	\$3,350	\$928	\$19,875
Total		\$21,459,382			\$1,067,738	\$410,683	\$9,406,502

TAX VALUATION BREAKDOWN FOR 2012



NET TAXABLE VALUATION 2008-2012



TOWN OF DURHAM, NEW HAMPSHIRE
Report of Trust and Capital Reserve Funds
for year ended 2012

TRUSTEES OF THE TRUST FUNDS

Name of Trust Fund	Purpose	BEGINNING BALANCE 1/1/2012		Change in Funds		ENDING BALANCE 12/31/2012	
		Principal	Income	Princpal	Income	Principal	Income
Fire Equipment and Service	Durham	\$293,302.98	\$238.23	(179,840.43)	7,755.10	\$113,462.55	\$7,993.33
Parking	Durham	\$137,750.00	\$11,088.96	(137,082.71)	(11,046.91)	\$667.29	\$42.05
ORCSD Facility Dev Cap Res:ORCSD		\$87,870.99	\$10,367.24	0.00	38.21	\$87,870.99	\$10,405.45
Res. Water	Durham	\$128,388.29	\$37,704.67	0.00	(3,982.43)	\$128,388.29	\$33,722.24
Sewer Fund	Durham	\$310,062.04	\$93,010.12	99,429.63	(87,415.94)	\$409,491.67	\$5,594.18
Municipal & Transportation Im	Durham	\$12,435.50	\$21.59	24,555.00	13.20	\$36,990.50	\$34.79
Total of capital reserve funds		\$969,809.80	\$152,430.81	(\$192,938.51)	(\$94,638.77)	\$776,871.29	\$57,792.04
45 Separate Cemetary Trust Funds		\$34,451.78	\$4,776.13	\$0.00	(\$249.25)	\$34,451.78	\$4,526.88
Town Cemetary Care	Care	\$188,554.73	\$127.69	5,285.00	(52.93)	\$193,839.73	\$74.76
Cemetary Improvements	Improvements	\$11,420.00	\$355.62	1,765.00	(114.93)	\$13,185.00	\$240.69
UDAG Community Dev	Durham	\$188,810.36	\$159,888.99	0.00	(38,438.15)	\$188,810.36	\$121,450.84
ORCSD/Cap Dev Fund	ORCSD	\$40,930.41	\$33,828.83	(28,198.34)	(33,828.83)	\$12,732.07	\$0.00
ORCSD Track Fund	ORCSD	\$187,872.65	\$29,024.43	0.00	84.34	\$187,872.65	\$29,108.77
ORCSD Special Educ Fund	ORCSD	\$354,271.65	\$30,440.25	50,000.00	166.65	\$404,271.65	\$30,606.90
High School Scholarship	ORCSD	\$217,533.26	(\$6,133.70)	(12,330.78)	80.98	\$205,202.48	(\$6,052.72)
Dunn, C. Library Fund	ORCSD Library	\$500.00	\$6.34	0.00	0.23	\$500.00	\$6.57
Athletic Facilities	ORCSD	\$2.00	\$0.00	0.00	0.00	\$2.00	\$0.00
School Bldg Maint Fund	ORCSD	\$0.00	\$0.00	5,000.00	18.54	\$5,000.00	\$18.54
Frost, George	Education	\$4,441.23	\$6,557.17	0.00	4.26	\$4,441.23	\$6,561.43
Olinthus Doe	Farm Care	\$34,342.19	\$5,612.98	0.00	(1,810.00)	\$34,342.19	\$3,802.98
Smith Town Improvements	Improvements	\$6,464.10	\$101.13	0.00	2.56	\$6,464.10	\$103.69
Smith Chapel	Cemetary Care	\$9,039.33	(\$134.91)	0.00	(269.83)	\$9,039.33	(\$404.74)
Durham 250 Fund	Memorial	\$6,418.22	\$6,571.92	0.00	5.06	\$6,418.22	\$6,576.98
Wagon Hill (wagon maint)	Memorial	\$5,765.38	\$248.64	300.00	2.40	\$6,065.38	\$251.04
Memorial Day Parade Fund	Parade Fund	\$0.00	\$438.87	0.00	0.21	\$0.00	\$439.08
July Fourth Celebration	Fun Day	\$3,503.52	\$2,514.44	0.00	2.35	\$3,503.52	\$2,516.79
Wagon Hill Farm Exp Trust	Site Care	\$80,076.53	\$35,153.00	0.00	44.82	\$80,076.53	\$35,197.82
Fire Station Exp. Trust	Fire Station	\$225,000.00	\$45,568.00	0.00	(39,908.38)	\$225,000.00	\$5,659.62
Wilcox (Dorothy) Fund		\$67,558.27	\$5,875.30	0.00	(71.45)	\$67,558.27	\$5,803.85
Fire Injury Prevention	Fire Safety Educ	\$5,400.00	\$501.99	0.00	2.30	\$5,400.00	\$504.29
Milne Exp Trust Fund	Improvements	\$24,396.51	\$348.77	0.00	9.63	\$24,396.51	\$358.40
Smith, Hamilton Chapel Trust	Chapel Repairs	\$4,669.00	\$6.81	925.00	2.04	\$5,594.00	\$8.85
Total of Town Trust Funds		\$477,074.28	\$109,364.11	\$1,225.00	(\$41,984.03)	\$478,299.28	\$67,380.08
GRAND TOTAL OF ALL FUNDS		\$2,671,230.92	\$514,109.50	(\$170,192.63)	(\$208,956.15)	\$2,501,038.29	\$305,153.35
							\$2,806,191.64

VALUATION, TAX HISTORY, AND INVENTORY

VALUATION FIGURES 2008-2012

Year	Percent of Valuation	Taxable Valuation
2012	100% *	\$913,186,825
2011	104.2%	\$898,172,169
2010	106%	\$896,028,866
2009	102.7%	\$895,039,219
2008	98.5%	\$886,671,149

*estimate of percent of valuation

MS-1 SUMMARY 2012

Total Taxable Land	\$289,443,100
Total Taxable Buildings	\$615,092,867
Total Taxable Public Utilities	\$ 12,718,632
Valuation Before Exemptions	\$917,254,599
Total Dollar Amount of Exemptions	\$ 4,067,774
Net Valuation on which local tax rate is computed	\$913,186,825
Tax Credits: Total Veterans' Exemptions	\$ 67,800

TAX RATE IN DURHAM 2008 – 2012

Year	Town	Local school District	State School	County	Total
2012	\$ 7.61	\$16.07	\$ 2.35	\$ 2.72	\$28.75
2011	7.57	15.69	2.33	2.61	28.20
2010	7.12	15.43	2.19	2.54	27.28
2009	6.52	16.11	2.07	2.30	27.00
2008	6.52	15.74	2.26	2.15	26.67

INVENTORY OF TOWN PROPERTY

Street Name	Description	Tax Map ID#	Assessed Valuation
Bagdad Road	Stolworthy Wildlife Sanctuary	03-02-06 & 14	\$ 8,700
Beech Hill Road	Water Tank Site	09-26-00 (99-300-0)	213,000
Bennett Road	Doe Farm	18-01-03	272,100
Coe Drive	Beard's Creek Scenic Easement	04-20-11	Easements only
Dame Road	Willey Property	19-06-05	18,300
Dame Road	Westerly Side	18-27-00	63,000
Davis Avenue	Conservation easements	1-4-1...1-4-6	Easements only
Depot Road	Former Commercial Property	1-1 & 1-1-1	178,000
Dover Road	Police Facility	11-4-1	642,900
Dover Road	Sewer Pumping Station	11-11-00	194,100
Durham Point Road	Solid Waste Management Facility	16-01-03	393,200
Durham Point Road (off)	Conservation Land	11-36-02	162,000
Durham Point Road (off)	Conservation Land	16-03-02	11,500
Durham Point Road (and Sunnyside Dr.)	Scenic Easements	15-15-08	Easements only
Fogg Drive	Father Lawless Park	07-03-00	158,500
Foss Farm Road	Water Standpipe	99-300-00	1,020,000
Foss Farm Road	Woodlot	06-01-13A	2,700
Ffrost Drive	Vacant Land	8-1-73 & 75	100,000
Littlehale Road/US4	Vacant Lot	10-21-00	9,900
Longmarsh Road	Colby Marsh/Beaver Brook Conservation	16-27-00	64,100
Longmarsh Road	Langmaid Farm/adjacent to Beaver Brook	16-06-01 & 02	170,100

Street Name	Description	Tax Map ID#	Assessed Valuation
Madbury Road	Library		
Mill Pond Road	Mill Pond Road Park	05-07-00	14,700
Mill Pond Road	Smith Chapel	06-14-00	141,500
Mill Road	Vacant Land	06-01-02	57,500
Mill Road	Vacant Land	06-01-05	43,300
Mill Road & Main St.	Strip of Park Land at Shopping Center		Easement only
Newmarket Road	District Court and Museum	05-04-12	278,100
Newmarket Road	Easterly Side	06-12-14	5,000
Newmarket Road	Mill Pond Dam	05-03-03	11,900
Newmarket Road	Town Offices	05-04-11	713,800
Newmarket Road	Sullivan Monument	06-11-00	140,000
Main Street	Cemetery	09-24-00	106,700
Old Concord Road	Sewer Pumping Station	99-300-00	297,000
Old Landing Road	Town Landing	05-05-14 (Incl 5-5-13)	82,500
Old Landing Road	Town Landing Footbridge	05-06-06	159,400
Orchard Drive	Scenic Easements	6-2-22...6-2-25	Easements only
Oyster River	Access Easement		Easement only
Oyster River Road	Sewer Pumping Station	99-300-00	100,000
Packers Falls Road	Lord Property	17-55-01	64,400
Packers Falls Road	Spruce Hole Conservation Area	13-13-05	26,800
Packers Falls Road	Abutting Spruce Hole	13-13-01	416 CU*
Pettee Brook Lane	Town Parking Lot - Multiple Parcels	2-15-0, 1	481,800
Piscataqua Road	Thatch Bed	11-31-31	151,700
Piscataqua Road	Wagon Hill Farm	12-08 - 01 & 02	607,720 CU*
Piscataqua Road	Jackson's Landing	11-11-03 & 04	920,300
Piscataqua Road	Near Jackson's Landing	11-09-02	105,700
Piscataqua Road	Sewer Treatment Plant	11-09-05	7,261,300
Piscataqua Road	Quarry Lot - Part of Treatment Plant	11-09-05	Included above
Schoolhouse Lane	Cemetery (owned by heirs, town maintained)	05-05-12	79,600
Simons Lane	Two Small Lots	18-11 - 13 & 14	21,000
Simons Lane	Vacant Land	18-11-06	51,700
Stone Quarry Drive	Public Works Site	11-12-0	773,500
Technology Drive	Water Booster Station	99-300-00	90,000
Williams Way	Boat Landing Lot	11-23-04	45,700
Wiswall Road	Wiswall Dam Site	17-7-0	111,000
Wiswall Road	Vacant Land	17-11-00	972 CU*
Woodridge Road	Lot 55	07-01-55	85,600
Lee Five Corners, Lee	Vacant	Lee 6-7-0700	73,400
Garrity Road, Lee	Gravel Pit	Lee 9-03-00	2,045
Packers Falls Road, Lee	Gravel Pit	Lee 15-1-0900	254,109
Snell Road, Lee	Water Pump House	Lee 5-6-0100	129,500
Snell Road, Lee	Vacant	Lee 5-6	230,100
Garrity Road, Lee	Vacant	Lee 9-3-0100	93,200