



Durham Public Works

*100 Stone Quarry Drive
Durham, N.H. 03824
603-868-5578
Fax 603-868-8063*

**REQUEST FOR BID PROPOSALS
2024-02**

PURCHASE OF A 2024 AERIAL BUCKET TRUCK

PROPOSALS DUE Thursday, March 28th, 2024 @ 11:00am
(PLEASE COMPLETE AND RETURN ENTIRE DOCUMENT)

**COMPILED BY:
Samuel Hewitt
Assistant Director of Public Works
February 28, 2024**

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BIDDERS CHECK OFF LIST

- () Bids sealed and labeled "**PURCHASE OF A NEW 2024 AERIAL LIFT, FIBERGLASS BODY, CAB & CHASSIS**".
- () Bids must be received at Durham Public Works, 100 Stone Quarry Drive, Durham NH 03824, on or before 11:00AM (EST), Thursday March 28th, 2024. In the event Town Offices are closed due to inclement weather on Thursday March 28th, 2024, the due date will extend one business day to Friday March 29th, 2024.
- () Bid must be signed by person authorized to legally bind the bidder to be considered.
- () Bid to include three (3) references, including at least one (1) municipality, verifying familiarity and/or experience with work requested.
- () Detailed specifications and descriptive data for unit and attachments must accompany all bids.

This list is intended as a convenience to bidders and to highlight the required completed forms, specifications, closing dates, etc. It in no way relieves bidders from carefully reviewing the unit specifications, applicable state and federal regulations, etc.

NOTE: If any vendor bids more than one make and/or model separate bid proposals are required for each unit bid.

INVITATION TO BID

The Town of Durham invites qualified bidders to submit sealed bids for a new 2024 Aerial Lift, Fiberglass Body, Cab & Chassis.

Request for Bid Proposals 2024-02 is available Monday through Friday between the hours of 8 AM – 12 Noon and 12:30 PM - 4:30 PM at Durham Public Works, 100 Stone Quarry Drive, Durham NH 03824, (603) 868-5578.

All bid proposals must be submitted in a sealed envelope, clearly marked "**PURCHASE OF A NEW 2024 AERIAL LIFT, FIBERGLASS BODY, CAB & CHASSIS**" on or before 11:00AM (EST), Thursday March 28th, 2024 to be eligible for consideration. In the event Town Offices are closed due to inclement weather on Thursday March 28th, 2024, the due date will extend one business day to Friday March 29th, 2024.

Please direct all questions to Samuel Hewitt, Assistant Director of Public Works at 603-868-5578.

PLEASE DIRECT ANY QUESTIONS REGARDING THIS PROPOSAL TO:

Samuel Hewitt, Assistant Director of Public Works PHONE NO. (603) 868-5578

**GENERAL CONDITIONS FOR BIDDING AND CONTRACTS FOR
MATERIALS, EQUIPMENT AND SUPPLIES**

NATURE OF PROPOSAL AND ELIGIBILITY TO BID. The proposal is submitted in accordance with Section 5.13, Purchasing Procedure, of the Durham Town Charter and Section 10 of the Town's Purchasing Policies and Procedures manual and rules promulgated thereunder and constitutes a firm and binding offer. The determination of whether a bid proposal may be withdrawn is solely at the discretion of the Town Administrator. However, in no event shall a proposal be withdrawn unless the request for withdrawal is filed within five days of the date of the bid opening and the bidder establishes that the bid contains a material mistake and that the mistake occurred despite the exercise of reasonable care.

BIDS. Bids must be received at Durham Public Works before the date and time specified for the opening. Bids must be made on the official bid proposal and must be typed or clearly printed in ink. Corrections must be initialed. Bids are to be made less Federal Excise Tax and no charge for handling. Bids that are incomplete or unsigned will not be considered.

Bids will be made public at the time of the opening and will be reviewed, only after they have been properly recorded. Bid results will not be given by telephone and shall be given by mail only if requested in writing and accompanied by a self-addressed, stamped business size envelope.

RIGHT TO REJECT PROPOSALS AND WAIVE INFORMALITIES. The Town reserves the right to reject any or all proposals, to waive all non-material irregularities on information in any RFP and to accept or reject any item or combination of items.

SPECIFICATIONS. Vendors must bid on items as specified. **Any proposed changes must be detailed in writing and received at Durham Public Works at least five (5) working days prior to the bid opening.** Vendors shall be notified, in writing, if any changes to bid specifications are made. Verbal agreements or instructions from any source are not authorized.

BASIS OF AWARD. The award will be made to the lowest responsible base bidder meeting the specifications of this RFP unless other criteria are noted within. The award to the lowest responsible base bidder may be made by individual base bid items or a combination of base bid items and bid alternative items. The Town reserves the right to reject any or all bids or any part thereof.

Discounts will not be considered in making the award but may be offered on the invoice for earlier payment and will be applicable on the date of completion of delivery or receipt of invoice, whichever is later. On orders specifying split deliveries, discounts will apply on the basis of each delivery or receipt of invoice, whichever is later.

DELIVERY. If the vendor fails to furnish items and/or services in accordance with all requirements, including delivery, the Town may repurchase similar items and/or services from any other source without competitive bidding and the original vendor may be liable to the Town for any excess costs. If a vendor is unable to complete/deliver by the date specified, he/she must contact the using agency. However, the agency is not required to accept a delay to the original delivery date. All deliveries are subject to inspection and receiving procedure. Deliveries are not considered accepted until compliance has been established. Town personnel signatures on shipping documents shall signify only the receipt of shipment.

INVOICING. All invoices must be in duplicate showing Order Number, Unit and Extension Prices and discounts allowed. Unless otherwise noted on the proposal, payment will not be due until thirty (30) days after all services have been completed, inspected and accepted or the invoice has been received at the Business Management Department, whichever is later.

PATENT INFRINGEMENT. Any bidder who has reason to believe that any other bidder will violate a patent should such bidder be awarded the contract shall set forth in writing, prior to the date and time of bid opening, the grounds for his belief and a detailed description of the patent.

ASSIGNMENT PROVISION. The contractor/vendor hereby agrees that it will assign all causes of action that it may acquire under the antitrust laws of New Hampshire and the United States as the result of conspiracies, combinations or contracts in restraint of trade which affect the price of goods or services obtained by the Town of Durham.

TOXIC SUBSTANCES. In compliance with RSA 277-A known as the Workers Right to Know Act, the vendor shall provide Material Safety Data Sheets with the delivery of any and all products covered by said law.

SPECIFICATION COMPLIANCE. The vendor may be required to supply proof of compliance with bid specifications. When requested, the vendor must immediately supply the Business Management Department with certified test results of certificates of compliance. Where none are available, the Town may require independent laboratory testing. All costs for such testing, certified test results or certificate of compliance shall be the responsibility of the vendor.

FORM OF CONTRACT. The terms and conditions set forth on the reverse side of this form are part of the proposal and will apply to any contract awarded the bidder unless specific exceptions are taken and accepted by the Town Administrator.

OFFER

The undersigned hereby offers to sell to the Town of Durham the commodities or services indicated in the following page(s) of this proposal at the price(s) quoted in complete accordance with all conditions of this Proposal.

COMPANY NAME: _____

ADDRESS: _____

TELEPHONE: _____ FAX: _____

SIGNATURE: _____ DATE: _____

THIS BID IS NOT VALID UNLESS SIGNED BY A PERSON AUTHORIZED TO LEGALLY BIND THE BIDDER.

TYPE OR PRINT NAME

TITLE

SPECIFICATIONS FOR
A 2024 AERIAL LIFT, FIBERGLASS BODY, CAB & CHASSIS

I. GENERAL

It is the intent of these specifications to describe the Town of Durham's requirements for:

A 2024, New, Aerial Lift, Fiberglass Service Body, Cab & Chassis.

Furnish all manufacturers' standard equipment not in conflict with these specifications. All equipment furnished must comply with applicable State of New Hampshire and Federal laws.

1.0 WARRANTIES

All warranties for all components and workmanship will be clearly indicated in the bid(s). One (1) year, one hundred percent (100%) parts and labor, no cost warranty, is the minimum acceptable warranty. Written warranties will be required before acceptance of completed work and the beginning date of said warranties will be the date of acceptance by the Town. If a warrantable component fails during the warranty period, the bidder agrees to provide a replacement machine to the Town at no cost until a repair is completed.

2.0 OPERATOR'S MANUALS, SHOP MANUALS AND PARTS LIST

Two (2) sets of manuals and parts lists will be provided for all equipment and components before acceptance.

3.0 TRAINING

Upon delivery of the equipment, a qualified representative shall instruct Town Personnel in the operation, servicing, and lubrication of the equipment at the Durham Public Works main campus.

4.0 EXCEPTIONS TO SPECIFICATIONS

Any exceptions to specifications on any component will be clearly indicated on form provided including justification for exception. To approve an exception, it must be clearly demonstrated to the Town that it is in the Town's best overall interests to do so. The Director of Public Works' decision on all exceptions will be final.

5.0 DELIVERY

Bid price shall include delivery and mounting of the equipment, fully serviced and ready to operate to the Durham Public Works main campus at 100 Stone Quarry Drive, Durham, N.H.

II. DETAILED SPECIFICATIONS

The following specifications are intended to outline the minimum requirements of this equipment and its attachments. It is not the intent of the of these specifications to require a specific manufacturer; however, they are intended to indicate the type and quality required.

If there are any questions regarding these specifications, please contact Samuel Hewitt at (603) 868-

5578.

1.0 One (1) New Insulated Aerial Lift

- Insulated 39-foot, 8-inch telescopic aerial platform lift, 45-foot working height
- 350-pound platform capacity
- 180-degree platform rotation
- Full pressure turret mounted lower controls including override
- Engine start/stop system with controls at platform and lower controls
- Rear torsion bars with additional 800 pounds counter weight for stability
- Three (3) gpm open center hydraulic system
- Fiberglass inner boom
- End mounted 24 inch x 24 inch x 42 inch closed fiberglass platform with one curbside step
- Master/slave hydraulic leveling with upper control for clean out and rescue
- Non-lube bearings at all pivot points
- Multi-link hose carrier system through booms
- PTO power source
- Boom cradle and ratchet type tie down strap
- Mounting hardware for chassis/cab installation
- Standard white urethane paint
- 5-pound fire extinguisher
- Liner and cover for bucket
- Hydraulic tool power at bucket with quick disconnects
- ANSI A92.2-2015 data plate

2.0 One (1) New Fiberglass Service Body

- 132" fiberglass service body to fit a 84" cab to axle
- Full LED lighting package
- Steel tailshelf with curbside access steps and grab handles
- Aluminum tail skirt
- Aluminum smooth bulkhead
- Clear vinyl rock guards on front of body
- Removable composite tailgate at rear of load space
- Non-skid on tailshelf surface
- 2-inch receiver, D-Rings, and 7-pin trailer connector built into ICC bumper

3.0 One (1) New 2024 Truck – Cab & Chassis – DRW – GVWR 17,501 Minimum

- Gasoline Engine
- 8-cylinder, 7.3L
- Four-Wheel-Drive
- Six (6) amber LED warning lights: Two at front grill, two at rear of truck, one on streetside, and one on curbside
- Two (2) wheel chocks

- Mud flaps, back-up alarm, and brake interlock system
- Manufacturer's Standard Features:
 - a. 84" Cab to Axle
 - b. 10-Speed Automatic Transmission
 - c. Power, ABS, All Wheel Brakes
 - d. Power Steering
 - e. Axle – Auto Locking Front Hubs (Shift on the fly) – 4WD only
 - f. Air Conditioning (Factory)
 - g. Cruise Control (Factory)
 - h. Intermittent Wipers
 - i. Am/FM Radio
 - j. Seats – Vinyl, Manufacturer's Standard
 - k. Floor Mats/Cover (Factory) – Vinyl
 - l. Tires – Manufacturer's Standard with Matching Spare
 - m. Daytime Running Lights
 - n. Bumpers – Manufacturer's Standard

4.0 One (1) New 2024 Battery Electric Insulated Aerial Lift

- A battery electric version comparable to (1.0) above.

SCHEDULE OF BASE BID PRICES

ITEM	UNIT PRICE (IN WORDS)	BID PRICE (IN DOLLARS)
NEW INSULATED AERIAL LIFT		
NEW FIBERGLASS SERVICE BODY		
NEW 2024 CAB & CHASSIS		

Total Base Bid Amount (in words): _____

Total Base Bid Amount (in dollars): _____

MANDATORY TRADE-IN

As part of the base bid, the Town of Durham is requiring trade-in for the following vehicle. This vehicle was purchased brand new and the Town of Durham has been the sole owner. For appraisal purposes, vehicles can be seen by appointment at Durham Public Works, 100 Stone Quarry Drive, Durham, NH 02824. A lump-sum credit for the aggregate value of the trade-in vehicle will be applied toward the value of the base bid. The Town of Durham reserves the right to accept or reject the trade-in bid.

AERIAL LIFT, FIBERGLASS BODY, CAB & CHASSIS DESCRIPTION	TRADE-IN PRICE (IN WORDS)	TRADE-IN PRICE (IN DOLLARS AND CENTS)
2011 Ford F-450 – DRW - Power Stroke Diesel with Fiberglass Service Body, Insulated Aerial Lift Unit with 34’ working height. Approx. 81,500 miles		

SCHEDULE OF ALTERNATIVE BID PRICES

ITEM	UNIT PRICE (IN WORDS)	BID PRICE (IN DOLLARS)
NEW INSULATED BATTERY ELECTRIC AERIAL LIFT		

Total Alternative Bid Amount (in words): _____

Total Alternative Bid Amount (in dollars): _____

AERIAL LIFT SPECIFICATION DATA

AERIAL LIFT QUOTING:

Year _____

Make _____ Model _____

FIBERGLASS BODY SPECIFICATION DATA

FIBERGLASS BODY QUOTING:

Year _____

Make _____ Model _____

TRUCK – CAB & CHASSIS – DRW – GVWR MINIMUM 17,501 LBS SPECIFICATION DATA

TRUCK CAB & CHASSIS QUOTING:

Year _____

Make _____ Model _____

BATTERY ELECTRIC AERIAL LIFT SPECIFICATION DATA

AERIAL LIFT QUOTING:

Year _____

Make _____ Model _____

Guaranteed delivery is _____ days from receipt of purchase order.

Bid prices effective for _____ days (60 day minimum) from date of bid opening to issuance of purchase order.

NOTES:

- (1) General terms and conditions must be signed if bid is to be considered.
- (2) Brand names used are indicative of type and quality desired, but bidders are not restricted to same. If no substitute is noted, it will be assumed that you are bidding items as listed.
- (3) Any exceptions to specifications on any bid unit shall be clearly indicated, including justification for bidding exception.
- (4) All bidders required to submit one copy of manufacturer's descriptive literature and detailed specifications for each unit, accessory option, etc. bid. Failure to submit specifications may result in rejection of bid.
- (5) The Town of Durham reserves the right to waive any informalities in or reject any or all bids received and to award the purchase to vendor(s) as best meets the needs of the community.

SPECIFICATION COMPLIANCE LISTING**(MUST BE COMPLETED)**

<u>SPECIFICATION</u>	<u>CHECK COMPLETE COMPLIANCE</u>		<u>IF NO, EXPLAIN (USE ATT'D SHEET IF NECESSARY)</u>
	<u>YES</u>	<u>NO</u>	

TOTAL UNIT, WARRANTY, ETC.	_____	_____	_____
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IF "YES" IS CHECKED ABOVE, DO NOT COMPLETE REST OF COMPLIANCE LISTING.

I. GENERAL

1.0 Warranties	_____	_____	_____
2.0 Manuals	_____	_____	_____
3.0 Training	_____	_____	_____
4.0 Exceptions to Specifications	_____	_____	_____
5.0 Delivery	_____	_____	_____

III. DETAIL SPECIFICATIONS

1.0 Insulated Aerial Lift	_____	_____	_____
2.0 Fiberglass Service Body	_____	_____	_____
3.0 Truck – Cab & Chassis	_____	_____	_____
4.0 Insulated Battery Electric Aerial Lift	_____	_____	_____

OTHERS:

_____	_____	_____	_____
_____	_____	_____	_____

SPECIFICATION COMPLIANCE LISTING

ADDITIONAL SPACE FOR EXPLANATION(S) FOR SPECIFICATION COMPLIANCE LISTING ITEM(S).

SPECIFICATION ITEM

EXPLANATION

EXCEPTION TO SPECIFICATION LISTING

SPECIFICATION ITEM

EXPLANATION/SUBSTITUTION

LIST OF PROSPECTIVE BIDDERS

CUES, Inc. Attn: Andrew Kiernan 14 Caldwell Dr. Amherst, NH 03031	RBG, Inc. 317 NH-27 Raymond, NH 03077
Messer Truck Equipment Attn: Dana Goodwin 170 Warren Avenue Westbrook, ME, 04092	Donovan Spring and Equipment Company, Inc. 6 Enterprise Drive Londonderry, NH 03053