



**TOWN OF DURHAM**  
**Planning Department**  
8 Newmarket Road  
Durham, NH 03824-2898  
Phone (603) 868-8064  
[www.ci.durham.nh.us](http://www.ci.durham.nh.us)

## **Site Plan Application**

### **Property Information**

Property address/location: \_\_\_\_\_

Tax map #: \_\_\_\_\_; Lot #'s: \_\_\_\_\_; Size of site: \_\_\_\_\_ acres;

### **Zoning Districts**

Zoning District: \_\_\_\_\_; *Wetland* Overlay District? Yes: \_\_\_\_; No: \_\_\_\_;

*Shoreland* Overlay District? Yes: \_\_\_\_; No: \_\_\_\_; *Flood* Overlay District? Yes: \_\_\_\_; No: \_\_\_\_;

*Aquifer* Overlay District? Yes: \_\_\_\_; No: \_\_\_\_; *Historic* District? Yes: \_\_\_\_; No: \_\_\_\_;

### **Proposed Project**

Name of project (if applicable): \_\_\_\_\_

Describe proposal – uses, square footage, parking spaces, floors, number of units, beds, etc.

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### **Utility Information**

Town water? yes \_\_\_\_ no \_\_\_\_; How far is Town water from the site? \_\_\_\_\_

Town sewer? yes \_\_\_\_ no \_\_\_\_; How far is Town sewer from the site? \_\_\_\_\_

### **Property Owner**

Name (include name of individual): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

### **Applicant/Developer** (if different from property owner)

Name (include name of individual): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

(over)

## Engineer/Surveyor

Name (include name of individual): \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

## Architect/Building Designer

Name (include name of individual): \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

## Other Professional/Designer/Agent

Provide name(s) and contact information: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Submission of application

This application must be signed by the property owner, applicant/developer (if different from property owner), *and/or* the agent. If not by the property owner, then a separate statement from the owner authorizing submission of the application with the authorization to enter the property (below) is required.

*I(we) hereby submit this Site Plan application to the Town of Durham Planning Board and attest to the best of my(our) knowledge that all of the information on this application form and in the accompanying application materials and documentation is true and accurate. I(we) understand that any additional costs for review of this application will be borne by the owner/applicant.*

Signature of property owner: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of applicant/developer: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of agent: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

(over)

## Abutter Notices

**\*\*\*Please note. It is the sole responsibility of the applicant to prepare the abutters list with labels/envelopes accurately.** Coordinate with Tracey Cutler on the process. It is critical that applicants include correct updated information. Courts are strict about notifications and may overturn approvals for failure to provide correct information on abutter names and addresses.

## Authorization to enter property

I(we) hereby authorize members of the Durham Planning Board, Planning Department, and other pertinent Town departments, boards and agencies to enter my/our property for the purpose of evaluating this application including performing any appropriate inspections during the application phase, review phase, post-approval phase, construction phase, and occupancy phase. This authorization applies specifically to those people legitimately involved in evaluating, reviewing, or inspecting this specific application/project. It is understood that these people must use all reasonable care, courtesy, and diligence when entering the property.

Signature of property owner: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of property owner: \_\_\_\_\_

Date: \_\_\_\_\_