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Town Planner Recommendations – Various Agenda Items
DURHAM PLANNING BOARD
Wednesday, October 28, 2015

- V. **Proposed changes to newly-adopted Site Plan Regulations.** The Planning Board adopted an entirely new set of Site Plan Regulations on September 9. At this meeting, the board will review the numerous public comments made in recent months about these new regulations (prior to their adoption) and other prospective changes to the new regulations. Once the board has a revised document, it will be presented for a public hearing.
Recommended action: Continued review of proposed changes.
- I recommend the board continues its review.

The board started the review on September 23 and made it to the end of page 21. We are not including the document in this packet but if any board member would like another copy please let Karen know.

- VI. **Submission Procedures.** Clarification whether all materials for site plan and subdivision applications must be submitted by the three-week application deadline or whether it is acceptable to submit certain materials after the deadline but prior to the application being sent to the Planning Board. *Recommended action:* Clarification of policy and amendment to regulations, if appropriate.

See separate write up.

- VII. **Rules of Procedure.** Proposed amendments to the Planning Board Rules of Procedure pursuant to various policies set by the board recently. *Recommended action:* Schedule a public hearing on proposed changes once they are deemed acceptable.

See separate write up. I have included numerous proposed changes to the Rules of Procedure based upon policies and procedures that the board has set in recent years along with some minor cleanups and corrections. The Rules may be amended by the board after holding a public hearing on proposed changes.

- VIII. **2016 Schedule.** Proposed Planning Board schedule for 2016.

- I recommend that the board adopt the enclosed schedule as is or with any changes.

This follows the standard annual schedule. There is nothing unusual in this schedule that I know of.

- IX. **Other Business -** There is none that I know of.