

# SUBDIVISION REGULATIONS OF DURHAM, NEW HAMPSHIRE

File # \_\_\_\_\_

## *Attachment 1*

### APPLICATION FOR SUBDIVISION OF LAND

Note: This form and all required information must be filed at least 20 calendar days before the date of the meeting at which it is to be submitted to the Board. Filing is to be done at the Planning Office, Durham Town Office Building or by mail to 15 Newmarket Road, Durham, NH 03824.

1. Name, mailing address and telephone number of applicant  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Name, mailing address and telephone number of owner of record if other than applicant  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Location of Proposed Subdivision \_\_\_\_\_  
\_\_\_\_\_
4. Town of \_\_\_\_\_ Tax Map \_\_\_\_\_ Lot Number \_\_\_\_\_
5. Name of Proposed Subdivision \_\_\_\_\_
6. Number of lots and/or units for which approval is sought  
\_\_\_\_\_ Lots \_\_\_\_\_ Units (if applicable)
7. Name, mailing address and telephone number of surveyor and/or agent  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Abutters: Attach a separate sheet listing the Durham Tax Map number, Lot number, name, and mailing address of all abutters, including those across a street, brook or stream. The list of abutters must also include any holders of conservation, preservation, or agricultural preservation restrictions in accordance with RSA 676:4(I)(d). Names should be those of current owners as recorded in the tax records five (5) days prior to the submission of this application.

*Note: Names submitted on the Request for Preapplication Review may not be current. No application shall be heard unless all abutters as described herein have been notified.*

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9. Items on the attached checklist

10. Payment of all applicable subdivision fees:

each lot/parcel or dwelling unit	\$_____
(whichever is greater)	
advertising/posting costs	_____
abutter notification (each)	_____
proposed road (per foot)	_____
administrative and technical review costs	_____
<b>TOTAL</b>	<b>\$_____</b>

The applicant and/or owner or agent, certifies that this application is complete and includes all required attachments and requirements, and that any additional costs for engineering or professional services incurred by the Planning Board or the Town of Durham in the final subdivision process of this property, shall be borne by the applicant and/or owner.

If this application is determined by the Planning Staff to be complete, it will be placed on the agenda on \_\_\_\_\_ for submission.

*Date* \_\_\_\_\_

*Applicant and or Owner or Agent* \_\_\_\_\_

"I hereby authorize the Durham Planning Board and its agents to access my land for the purpose of reviewing this subdivision plan, performing road inspections and any other inspections deemed necessary by the Board or its agents to ensure conformance of the on-site improvements with the approved plan and all Town of Durham ordinances and regulations."

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner/Agent**

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For Planning Staff Use Only:

Filing Fee: \$\_\_\_\_\_ Date\_\_\_\_\_

Admin. Review: \$\_\_\_\_\_ Date\_\_\_\_\_

Mailing Fee: \$\_\_\_\_\_ Date\_\_\_\_\_

Tech. Review Fee: \$\_\_\_\_\_ Date\_\_\_\_\_

Formal Application Filed \_\_\_\_\_

Fees Paid \_\_\_\_\_

Notices Mailed \_\_\_\_\_

Formal Application Submitted \_\_\_\_\_

Application Accepted/Rejected \_\_\_\_\_

Public Hearing date \_\_\_\_\_

Date approved/disapproved \_\_\_\_\_

Letter sent \_\_\_\_\_

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