

**IWMAC Meeting Minutes  
Town Council Chambers  
August 16, 2023**

**Attendance:** Heather Grant, Susan Richmond, Sally Needell, Julie Kelley, Nell Neal, Mike Pazdon, Sam Hewitt, and Elise Sullivan.

**Agenda:** The Agenda was amended with the removal of the DPW presentation, and approved

**Minutes:** Minutes from the July 26, 2023 meeting were approved as corrected.

**Sustainable Durham Updates And More**

**Events:**

- Farm Day, August 19th: No one is able to participate
- Emery Farm has invited IWMAC to have a table at their August 31st event.
- Durham Farmers' Market September 18th-IWMAC may have a table with posters and pamphlets. Susan Richmond will attend and bring an "IWMAC Travel Kit"
- Mike suggested that we make a calendar of events that may include IWMAC participation.
- An IWMAC Travel Kit was suggested, and Susan will work on listing its contents (brochures, stickers, craft supplies, table, chair, etc). Nell will bring the brochures to the next meeting to give to Susan.

**Budget:**

- We have used all of the funds in the budget. However the Town will provide funds for IWMAC to use to finish the year, and there are expenses that maybe should have been included in 2022 instead of 2023.
- Mike recommended asking for a \$4000 budget for next year. Items for next year may include replacement of signs, videotaping testimonials, cost of website design for Recycling and IWMAC.
- Grant funds may also be pursued.
- Paige Wilson (NHDES) can advise us on grants.

**DYK:**

Julie will be working with Craig Stevens to archive the DYK's and make them available on the Town website's IWMAC page. The list may be able to be added to the Swap Shop Durham webpage. Mike will inform us of the webpage process.

**Pamphlets:**

- The group discussed the benefits of having IWMAC and other information pamphlets that are currently available in the Town Clerk's Office for all residents.
- We discussed the possibility of working with other committees, commissions, and Parks and Rec to prepare a Welcoming package of information for new residents.
- Julie will work on this, and Nell will inquire with the other participants.

## **Signs and Banners:**

- Nell shared the plans for the banners, their borders, velcro pieces, and use by other Sustainability themes from the Agriculture and Conservation Commissions, the Energy Committee, and Parks and Rec (now referred to as The Sustainability Groups).
- The committee then discussed where/how banners would be hung at the Town Hall and where freestanding signs might be located around Durham. Sam will work on locations and posts for the signs. Nell will check on whether the banners will have grommets attached. We also discussed the possibility of using the portable message board downtown for a few days whenever a new theme is introduced.
- Once sign locations are determined, Code Enforcement Officer Audrey Cline should be informed.
- We should anticipate that some of the signs may be stolen.
- Signs and posters will go up as close to September 1 as possible, and September 19th at the latest to coordinate with the first program at the Durham Public Library (DPL).
- Nell will talk to the The Sustainability Group participants regarding the banners and their participation in developing a welcome packet for new residents.

## **Fall DPL Sustainable Durham Plans**

The meeting focus then shifted to discussion of the plans for Sustainability programs at the DPL. Plans for the September 19th Recycling 101 program being presented by IWMAC.

- The presentation prepared by NRRA will be modified to meet the Durham recycling program and presented by Susan, Mike, Sam, and Nell, along with Julie. Sam will work on wording for the script, and will have it ready by September 1st. Julie will work on an introduction and final words for the presentation. Practice will be on September 6th in the Town Hall at 8:00 am.
- All IWMAC members are asked to bring in items that may be used in an interactive component to the presentation.
- Susan will send a copy of the plastic survey to everyone.
- Can the presentation on September 19th be videotaped?

Other DPL programs were discussed.

- Add a panel of representatives from The Sustainability Groups for a night in September or October?
- Add 'Kiss the Ground" (Free, 45 minute) compost video to October? Nell will check
- Paige Wilson will speak on October 25th on composting-why and how.
- Advertise "Microplastic Madness" as a family movie (November 28th)
- Can we insert a different presenter for November 15th (and move Dewey to January)? Robert McClelland would speak about plastics in the environment?-Susan will check.

**Other Business:** Mike spoke about a new NH RSA that will require businesses that produce more than a ton of food each week and are located within 20 miles of a composting facility to compost the material, starting in February 2025.

The meeting was **adjourned at 10:20 am.**

**The Next Meeting is August 30th (Changed to September 6th).**