



**TOWN OF DURHAM**  
8 NEWMARKET RD  
DURHAM, NH 03824-2898  
603/868-8064

***\*This meeting will be conducted in Council Chambers  
The public is welcome to attend in Council Chambers  
or via Zoom remotely.***

***Please see sections on Public Input, Zoom Instructions,  
and Other Information at the end of this agenda***

**DURHAM HISTORIC DISTRICT/HERITAGE COMMISSION**

**Thursday, February 3, 2022 at 7:00 p.m.  
Town Council Chambers, Durham Town Hall  
8 Newmarket Road**

**AGENDA**

- I. Call to order
- II. Roll call
- III. Approval of the agenda
- IV. Approval of minutes: January 6, 2022
- V. Public comments
- VI. Staff report
- VII. **23 Main Street - Signage.** Application for three signs on the front of 23 Main Street for a State Farm Insurance office (1 hanging sign and 2 door signs). Torrington Properties, c/o Eric Barnes, property owner. Kyle Woodruff, State Farm Insurance, applicant. Map 5, Lot 1-6. **HDC**
- VIII. **15 Newmarket Road – Food Truck Court.** Preliminary application (for discussion only) to create a food truck court at 15 Newmarket Road, the old Durham Town Offices. The development would be created behind the building including food trucks, shed pavilions, a landscaped community gathering space, reuse of the salt shed and old ORYA building, and other site changes. Scott and Karen Letourneau, applicants. William and Carrie Salas, property owners. Map 5, Lot 4-10. **HDC**
- IX. **37 Mill Road.** Discussion about McDaniel Tomb located at the rear of lot being developed as parsonage for Durham Evangelical Church. **HC**
- X. **Lafayette Plaque.** Proposal to install a plaque recognizing General Lafayette’s visit to Durham during his 1825 Farewell Tour. The plaque would be installed somewhere along Main Street in the Historic District. The cost would be covered by the Pomeroy Foundation, c/o Julien Icher, President of The Lafayette Trial, Inc. **HC**
- XI. **Land Acknowledgement Statement.** Discussion of the statement recommended by the Durham Human Rights Commission. **HC**
- XII. **Public History.** Report from the Heritage Committee on Public History. **HC**

Larry Brickner-Wood, Chair
Charlotte Hitchcock Vice Chair
Andrew Corrow, Town Council Rep.
Mike Hoffman
Bill McGowan, Planning Board Rep.
Carolyn Singer
Aaron Wolfson-Slepian
Jennifer Becker Alternate
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Michael Behrendt, Town Planner
Lucie Bryar, Minute taker

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XIII. Other Business

XIV. Adjournment - by 9:30 p.m.

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**This meeting of the Historic District/Heritage Commission will be conducted in Council Chambers. A quorum must be physically present in order to hold the meeting. Individual commission members may participate via zoom provided special procedures are followed.**

**\*PUBLIC INPUT**

Members of the public may provide input to the commission in one of three ways:

- 1) Email. Send an email or letter to Michael Behrendt, Town Planner, at [mbehrendt@ci.durham.nh.us](mailto:mbehrendt@ci.durham.nh.us).
- 2) Zoom. Participate in the meeting via Zoom. See the instructions below.
- 3) Speaking at the meeting itself.

**\*ZOOM – INSTRUCTIONS FOR ZOOM VIDEO CALL-IN AND PUBLIC PARTICIPATION**

*Everybody will need to register in order to participate via Zoom. Project applicants should present in person or via video (and make sure that they are visible).*

**To Participate by Audio**

**AUDIO ONLY CALL-IN INSTRUCTIONS:** In order to access any live Zoom Public Meeting by telephone, you **MUST** be **preregistered**. Then call: **1-929-436-2866**, enter the **Meeting ID** and **Password**. Zoom Meeting ID's and Passwords are only available to **preregistered** participants. You can **preregister** at:  
[https://www.ci.durham.nh.us/boc\\_dcatgovernance/zoom-video-conference-meetings](https://www.ci.durham.nh.us/boc_dcatgovernance/zoom-video-conference-meetings).

**To Participate by Video**

**VIDEO INSTRUCTIONS:** In order to access any LIVE Zoom Public Meeting, you must be **Preregistered**. Preregistering for any Zoom Public Meetings can be done by clicking:  
[https://www.ci.durham.nh.us/boc\\_dcatgovernance/zoom-video-conference-meetings](https://www.ci.durham.nh.us/boc_dcatgovernance/zoom-video-conference-meetings).

**IMPORTANT!**

1. **Please be sure your full name is viewable, and you are identifiable when using Zoom.**
2. **Your video will be turned off and audio muted until the Public portion of the meeting opens.**
3. **If watching on Channel 22 or DCAT LiveStream be sure your computer/TV audio is muted when using Zoom.**

These are LIVE Public meetings and we ask that your audio and video be muted. If not, the host will mute them for you. You will not be able to communicate directly with anyone in the Zoom meeting at this time. Participants will have the opportunity to comment during Public Comments, or when a Public Hearing is opened. We ask that you mute your audio and video after you've commented, if not, the host will mute them for you. If you wish to submit comments for public input, please submit them via email by 5:00 PM on the day of the meeting.

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If you should have difficulty, please send DCAT an email: [dcat@ci.durham.nh.us](mailto:dcat@ci.durham.nh.us) or by calling **603-590-1383**.

**PUBLIC INPUT INSTRUCTIONS:** Due to the ongoing situation with COVID-19, the Town of Durham will be taking extra steps to allow for public input during public meetings while still ensuring participant safety and social distancing. Per Executive Order by Governor Sununu, scheduled gatherings of 10 or more people will be prohibited. Therefore, those wishing to share comments are required to do so via email by 5:00 PM on the day of the meeting.

### **\*OTHER INFORMATION**

Public Comments. The public is welcome to speak about any specific agenda item when that item comes up on the agenda and about any other appropriate subject during Public Comments time.

HDC/HC. HDC stands for Historic District Commission. HC stands for Heritage Commission. The commission is one body with two roles. The HDC reviews applications in the Historic District. The Heritage Commission's broader role is to promote historic preservation throughout Durham.

Additional information. Files on the items above may be reviewed in the Planning Office from 8:00 a.m. to 5:00 p.m., Monday through Friday and on the website at [https://www.ci.durham.nh.us/boc\\_historic](https://www.ci.durham.nh.us/boc_historic).

Contacting us. Contact the Planning Department with any questions or comments about the items above or any planning-related matters. Call (603) 868-8064 or email Michael Behrendt, Town Planner, at [mbehrendt@ci.durham.nh.us](mailto:mbehrendt@ci.durham.nh.us) or Karen Edwards, Administrative Assistant at [kedwards@ci.durham.nh.us](mailto:kedwards@ci.durham.nh.us).

Communication aids. Please provide the Town 48-hours notice if special communication aids are needed.

Next meeting. The next Historic District Commission meeting will be **March 3, 2022**.