



TOWN OF DURHAM
8 NEWMARKET RD
DURHAM, NH 03824-2898
603/868-8064

****This meeting is conducted partly in Council Chambers
and partly via Zoom remotely.
Please see section on Public Input, Zoom
Instructions, and Other Information
at the end of this agenda***

DURHAM HISTORIC DISTRICT/HERITAGE COMMISSION

Thursday, October 1, 2020 at 7:00 p.m.

Town Council Chambers, Durham Town Hall, 8 Newmarket Road

AGENDA

- I. Call to order
- II. Roll call
- III. Approval of the agenda
- IV. Approval of Minutes: September 3, 2020
- V. Public comments
- VI. **1 Madbury Road Signage.** Proposed hanging sign, wall sign, and chalkboard sign for Em & Elle a new retail business. Suite 102. Chloe Kelley, applicant. Mark Henderson, property owner. Map 4, Lot 1. **HDC**
- VII. **Wagon Hill Farm and Old Town Hall.** Review of recommendations of the Phase 1 Study Group for the Wagon Hill Farm House and Old Town Hall (brick building). **HC**
- VIII. **NAPC Training.** Discussion about applying for Commission Assistance and Mentoring Program (CAMP) through the National Alliance of Preservation Commissions (NAPC) and applying for funding through the Certified Local Government program. **HDC/HC**
- IX. **HDC Process.** Discussion of process for the Historic District/Heritage Commission. **HDC/HC**
- X. **HDC/HC Goals.** Discussion of goal setting for the commission. **HDC/HC**
- XI. Other Business
- XII. Adjournment - by 9:30 p.m.

Andrew Corrow, *Chair*
Council Rep.
Larry Brickner-Wood,
Vice Chair
Charlotte Hitchcock
Mike Hoffman
Bill McGowan,
Planning Board Rep.
Carolyn Singer
Aaron Wolfson-Slepian

Michael Behrendt,
Town Planner
Lucie Bryar,
Minute taker

***This meeting of the Historic District Commission is a hybrid meeting. One or more
commission members will be physically present in Council Chambers and the other members
will participate live via Zoom teleconference.***

(over)

***PUBLIC INPUT**

Members of the public may provide input to the Historic District Commission in one of three ways:

- 1) Email. Send an email or letter to Michael Behrendt, Town Planner, at mbehrendt@ci.durham.nh.us.
- 2) Zoom. Participate in the meeting via Zoom. See the instructions below.
- 3) Speaking at the meeting itself. Members of the public are encouraged to send an email or participate via Zoom rather than attending in person, but at this time it is still acceptable to attend the meeting provided that all proper health precautions are taken. There may be no more than 10 people in Council Chambers at any time and social distance must be maintained.

***ZOOM – INSTRUCTIONS FOR ZOOM VIDEO CALL-IN AND PUBLIC PARTICIPATION**

Everybody will need to register in order to participate via Zoom. Project applicants should present in person or via video (and make sure that they are visible).

To Participate by Audio

AUDIO ONLY CALL-IN INSTRUCTIONS: In order to access any live Zoom Public Meeting by telephone, you **MUST** be **preregistered**. Then call: **1-929-436-2866**, enter the **Meeting ID** and **Password**. Zoom Meeting ID's and Passwords are only available to **preregistered** participants. You can **preregister** at: https://www.ci.durham.nh.us/boc_dcatgovernance/zoom-video-conference-meetings.

To Participate by Video

VIDEO INSTRUCTIONS: In order to access any LIVE Zoom Public Meeting, you must be **Preregistered**. Preregistering for any Zoom Public Meetings can be done by clicking: https://www.ci.durham.nh.us/boc_dcatgovernance/zoom-video-conference-meetings.

IMPORTANT!

1. **Please be sure your full name is viewable, and you are identifiable when using Zoom.**
2. **Your video will be turned off and audio muted until the Public portion of the meeting opens.**
3. **If watching on Channel 22 or DCAT LiveStream be sure your computer/TV audio is muted when using Zoom.**

These are LIVE Public meetings and we ask that your audio and video be muted. If not, the host will mute them for you. You will not be able to communicate directly with anyone in the Zoom meeting at this time. Participants will have the opportunity to comment during Public Comments, or when a Public Hearing is opened. We ask that you mute your audio and video after you've commented, if not, the host will mute them for you. If you wish to submit comments for public input, please submit them via email by 5:00 PM on the day of the meeting.

If you should have difficulty, please send DCAT an email: dcat@ci.durham.nh.us or by calling **603-590-1383**.

PUBLIC INPUT INSTRUCTIONS: Due to the ongoing situation with COVID-19, the Town of Durham will be taking extra steps to allow for public input during public meetings while still ensuring participant safety and social distancing. Per Executive Order by Governor Sununu, scheduled gatherings of 10 or more people will be prohibited. Therefore, those wishing to share comments are required to do so via email by 5:00 PM on the day of the meeting.

***OTHER INFORMATION**

Public Comments. The public is welcome to speak about any specific agenda item when that item comes up on the agenda and about any other appropriate subject during Public Comments time.

HDC/HC. HDC stands for Historic District Commission. HC stands for Heritage Commission. The commission is one body with two roles. The HDC reviews applications in the Historic District. The Heritage Commission's broader role is to promote historic preservation throughout Durham.

Additional information. Files on the items above may be reviewed in the Planning Office from 8:00 a.m. to 5:00 p.m., Monday through Friday and on the website at https://www.ci.durham.nh.us/boc_historic.

Contacting us. Contact the Planning Department with any questions or comments about the items above or any planning-related matters. Call (603) 868-8064 or email Michael Behrendt, Town Planner, at mbehrendt@ci.durham.nh.us or Karen Edwards, Administrative Assistant at kedwards@ci.durham.nh.us.

Communication aids. Please provide the Town 48-hours notice if special communication aids are needed.

Next meeting. The next Historic District Commission meeting will be **November 5, 2020**.