



TOWN OF DURHAM

8 Newmarket Road
Durham, NH 03824-2898

Tel: (603) 868-5571

Fax: (603) 868-5572

Master Fee Schedule (by department)

Adopted by Durham Town Council – Jan 6, 2003 (Resolution #2003-02)

Last Amended October 2, 2023

BUILDING CONSTRUCTION PERMITS AND INSPECTIONS

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Building Permits-One & Two-Family Residential	\$5 per \$1000 of construction cost. Minimum fee of \$25 for construction cost under \$1,000. Minimum fee of \$50 for construction cost over \$1,000.		Ordinance 2007-04	4/23/07
Building Permits-Multi-Family Residential and Commercial	\$8 per \$1000 of construction cost. Minimum fee of \$25 for construction cost under \$1,000. Minimum fee of \$50 for construction cost over \$1,000.		Ordinance 2007-04	4/23/07
Demolition Permits-Residential & Commercial	\$50		Ordinance 2007-04	4/23/07
Electrical, Plumbing, Mechanical, Fire Suppression and Fire Detection Permits-Residential & Commercial	\$25 for construction cost \$1-\$1,000. \$15 per \$1,000 of construction cost over \$2,001.		Ordinances 2007-04, 2007-05, and 2007-06	4/23/07

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Septic System Test Pit inspection, plan review and final inspection after State approval of the system.	\$100 per system		Ordinance 2007-04	4/23/07
Sign Permits (including Sidewalk Signs)	\$25 per sign		Ordinance 2007-04	4/23/07
Driveway Permits-Residential	\$100		Ordinance 2007-04	4/23/07
Driveway Permits-Commercial/Industrial	\$Actual Review Cost (\$150 minimum)		Ordinance 2007-04	4/23/07
Code Enforcement inspections before/after regular work hours (8:00 a.m. to 5:00 p.m. Monday-Friday, except on holidays)	\$75 per hour. Weekends: \$200 minimum fee. Travel time as necessary: \$75 per hour.		Ordinance 2007-04	4/23/07
Health Inspector fee for health inspections not related to a building permit	\$50 per inspection		Ordinance 2007-04	4/23/07
Inspections for changes in use to a property or changes in tenant where no construction work is required.	\$25 per inspection		Ordinance 2007-04	4/23/07
Re-inspection fees: After an initial construction inspection has failed, only one follow-up inspection allowed at no cost.	\$50 per inspection		Ordinance 2007-04	4/23/07

In the event that a building permit is withdrawn, 20% of the building permit fee will be retained by the Town of Durham to cover the costs of administrative and technical review of the application.

FIRE DEPARTMENT

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Place of Assembly	\$100.00	One year	Ord. #2003-03 amending Ch 68 “Fire Prevention” Section 68-4 (G) 1-16.1.1 of Durham Town Code	10/6/03
Blasting	\$55	Ninety days	Ord. #2010-02	3/1/10
Confined Space Entry	\$100.00 + Fund	Seven days	Same as above	3/1/10
FALSE ALARMS: Accidental False Alarms	1-5, no penalty 6-10, \$200 each 11 +, \$300 each		Ord. #2012-05	6/4/12
Malicious False Alarms	\$300 per incident			
Fire Alarm/Sprinkler/Standpipe/Suppression System Maintenance	\$55	One year	Ord. #2003-03	10/6/03
Fireworks/Pyrotechnics, Display (Public)	\$200 (wave fee for non-profits)	One day	Same as above	10/6/03
Fireworks - VIOLATION	Individual - \$100 first offense, up to \$300 each subsequent offense			
	Organization - \$300.00 first offense, up to \$900.00 each subsequent offense			

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Fireworks, Permissible	\$200.00 + insurance binder	One day	Ord. #2010-02	3/1/10
Halloween Haunted House	\$50.00	Ten days	Same as above	3/1/10
LP tank installation	\$50.00/tank	Sixty days	Same as above	3/1/10
Gas Furnace/Oil burner installation	\$50.00 /unit	Sixty days	Same as above	3/1/10
Open flame	\$50.00 \$100.00	Ten days or single event; One Year (FD approved open flame device)	Same as above	3/1/10
Woodstove Inspection	\$25.00/unit			3/1/10
Failure of Installation/Inspection/System Test (initial & one re-inspection, to include Fire Protection/Detection/Suppression System/LP Tank/Gas, Oil, or Wood-burning boiler or furnace)	\$200.00		Same as above	3/1/10
Sprinkler/standpipe maintenance	\$55	One year	Same as above	3/1/10
Failure to obtain permit prior to starting work	Permit Fee + \$50.00		Same as above	3/1/10
Fire Incident or EMS reports	\$25.00 (up to 10 pages)		Same as above	3/1/10
Fire Investigation reports	\$25.00 (up to 10 pages)		Same as above	3/1/10

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Photos (on CD, up to 100 photos)	\$50.00		Same as above	3/1/10
System Plans Review Fees:			Same as above	3/1/10
NFPA 13D system (per riser):	\$55.00			
NFPA 13R system (per riser):	\$110.00			
NFPA 13 systems (per riser):				
Up to 10,000 square feet of protected area	\$220.00			
10,001 square feet to 25,000 square feet	\$385.00			
25,001 square feet to 52,000 square feet	\$550.00			
Partial Sprinkler system (not complete building protection):				
Up to 6 sprinkler heads	\$30.00			
7 to 20 sprinkler heads	\$110.00			
20 + sprinkler heads	\$155.00			
Standpipe systems (not part of combined sprinkler/standpipe Systems):				
Up to 3 floors (per riser)	\$110.00			
Add per floor beyond 3 add	\$55.00			
Carbon dioxide systems:				
Pre-engineered systems, each	\$110.00			
Engineered systems, each	\$220.00			
Clean agent extinguishing systems:				
Pre-engineered, each	\$150.00			
Engineered, each	\$220.00			
Dry chemical systems:				
Pre-engineered systems:				
Commercial cooking	\$75.00			
Service station pump protection	\$55.00			
Other systems:				
Engineered, each	\$220.00			
Wet chemical systems, each	\$75.00			

Modifications to existing suppression systems (each system): Water and/or foam systems (all types): 1-6 heads (addition of heads) \$27.50 7-20 heads (addition of heads) \$110.00 21-100 heads (addition of heads) \$220.00 Add for each head beyond 100 \$1.00 Change in head location only/per floor \$27.50 Standpipe systems up to 3 floors: \$55.00 Add for each floor beyond 3 \$55.00 Carbon dioxide systems \$75.00 Clean agent extinguishing systems \$75.00 Dry chemical systems \$75.00 Wet chemical systems \$75.00 Commercial cooking ventilation systems: Including suppression system \$200.00 Not including suppression system \$150.00 Fire pump installation \$275.00 Fire water tanks/cisterns: Aboveground \$110.00 Underground: \$165.00 Fire Alarm systems: Automatic fire detection systems: Up to 49 devices \$110.00 50-99 devices \$220.00 Add for each device beyond 99 \$1.00 Modification to automatic fire detection systems: 1-10 devices \$55.00 11-100 devices \$110.00 Add for each beyond 100 \$1.00				
--	--	--	--	--

<p>Apparatus response as specified under NH RSA 151-B:20-24 and RSA 154:8-aII-a, and NH RSA 227L:17 V., legal actions, negligent acts, hazardous materials, brush/forest fire</p>	<p>Engine 1, Engine 2, Engine 3, Ladder 1, Rescue 1</p> <p>Car 1, car 2, car 3, Medic 1, Forestry 1, Rescue Trailer 1</p> <p>Hourly rate (salaries/benefits) of member(s) who respond to the incident</p>	<p>\$350/hour, minimum of one hour</p> <p>\$150/hour, minimum of one hour</p> <p>\$50/hour, minimum of three hours</p>	<p>Ord. #2003-03 amending Ch 68 “Fire Prevention” Section 68-26 (A-B) of Durham Town Code</p>	<p>10/6/03</p>
<p>Disposable goods IWA RSA 154:8-a II-a</p>	<p>Replacement cost + 25% administrative fee</p>		<p>Ord. #2003-03 amending Ch 68 “Fire Prevention” Section 68-26 (C) of Durham Town Code</p>	<p>10/6/03</p>
<p>Housing Standards Ordinance</p>			<p>Adopted by Ord. #2012-12; Removed fees from Master Fee Schedule by Ord. #2015-01</p>	<p>1/7/13 2/16/15</p>

PLANNING BOARD

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
SITE PLAN REVIEW				
Multi-unit Residential Project	\$200 base fee + \$100 per dwelling unit (or \$50 per resident, whichever is greater). Not to exceed a total of \$5,000		Resolution 2017-16	5/1/17
Nonresidential Project	\$200 base fee + \$50 per 1,000 gross square feet (or portion) of building area, total of all floors. Not to exceed \$5,000		Resolution 2017-16	5/1/17
Site work without any building	\$200 for the first 1,000 square feet (or portion) of disturbed land + \$25 for each additional 1,000 square feet (or portion) of disturbed land. Not to exceed \$2,000		Resolution 2017-16	5/1/17
New buildings, additions or alterations affecting less than 1,000 square feet of gross area; change of use without other significant changes	\$200		Resolution 2017-16	5/1/17

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
SUBDIVISION				
Subdivision without a new street	\$200 base fee + \$150 per lot		Resolution 2017-16	5/1/17
Subdivision with a new street (Town or private street)	\$600 base fee + \$100 per lot		Resolution 2017-16	5/1/17
Lot line (or boundary line) adjustment	\$150		Resolution 2017-16	5/1/17
Condominium conversion/creation	\$100		Resolution 2017-16	5/1/17
OTHER PLANNING BOARD FEES				
Conceptual Consultation	\$100		Resolution 2017-16	5/1/17
Design Review	\$100		Resolution 2017-16	5/1/17
Conditional Use Permits (Where no other application fee is involved)	\$150		Resolution 2017-16	5/1/17
<ul style="list-style-type: none"> ● Single Family Residence 	\$100		Resolution 2017-16	5/1/17
<ul style="list-style-type: none"> ● Other type of use 	\$200		Resolution 2017-16	5/1/17
Modifications, amendments, extensions	No application fees other than notices, when required		Resolution 2017-16	5/1/17
Personal Wireless Service Facility	\$1,000 for a new freestanding structure. \$400 for a new alternative tower structure. \$200 for a co-location		Resolution 2017-16	5/1/17

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Parking Impact Fee	\$1,500 per space otherwise required (See Zoning Ordinance)		Resolution 2017-16	5/1/17
School Impact Fee	See impact fee ordinance and assessment schedule		Resolution 2017-16	5/1/17
<u>Abutter Notices</u> Site Plan & Subdivision Applications All other Applications as needed	\$5 per abutter \$9 per abutter		Resolution 2017-16 Town Administrator	10/2/23
<u>Legal notice in newspaper</u> Site Plan & Subdivision Applications All other Applications as needed	0\$ \$225		Resolution 2017-16 Town Administrator	10/2/23

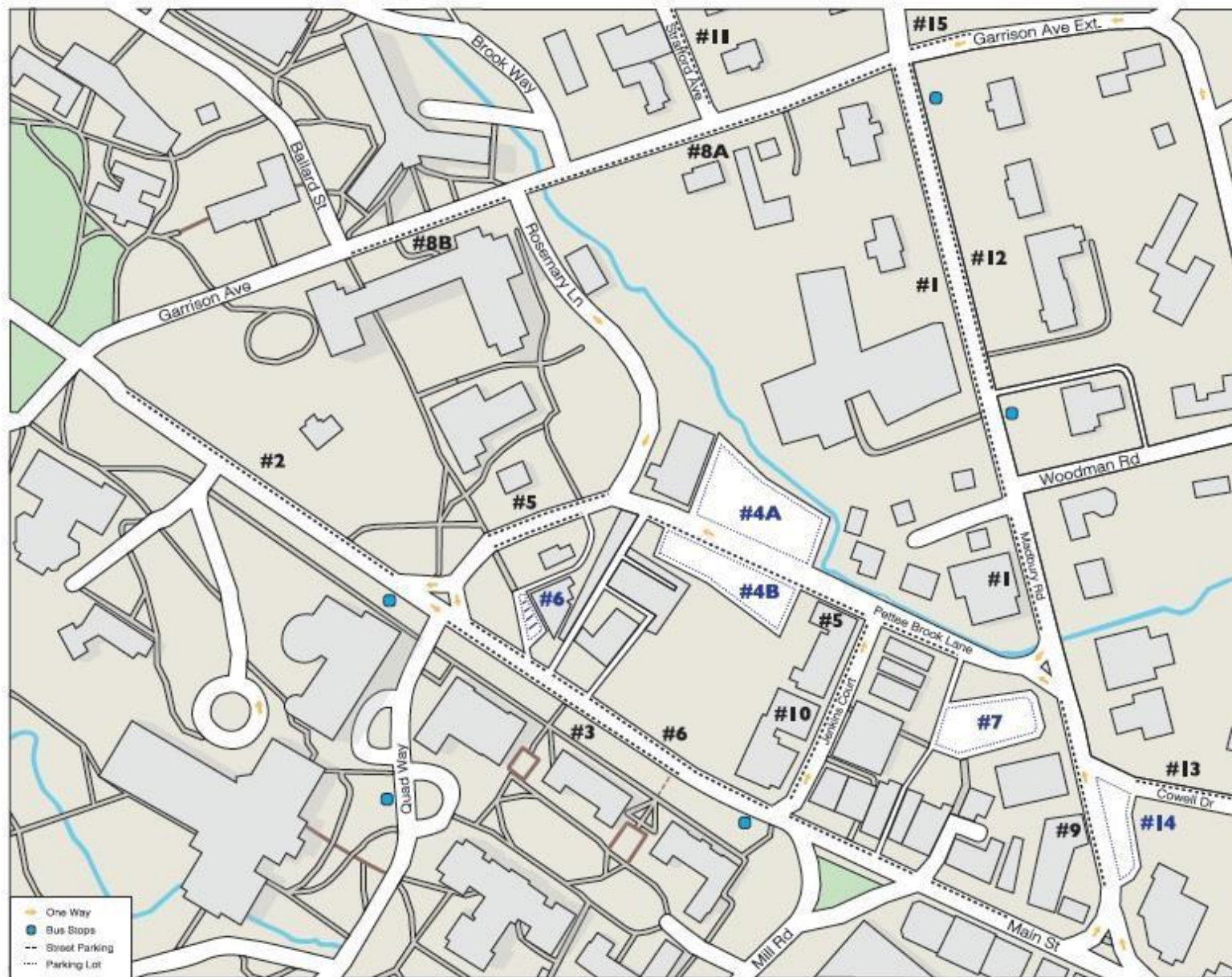
Please note that additional fees may be assessed for reviews by outside consultants, legal review of documents, special studies and reports, special inspections, required off-site improvements, utility connections, administrative expenses, and other purposes, when appropriate.

POLICE DEPARTMENT
PARKING FEE STRUCTURE & ACCOMPANYING MAP

<u>Permit Type</u>	<u>Location</u>	<u>Fee</u>	<u>Time Limit</u>	<u>Authorization</u>	<u>Last Amended</u>
Metered Parking Areas #1	Madbury Road (westerly side between Pettee Brook Lane and Garrison Avenue)	ALL FEES SET BY TA <i>\$1.50 per hour</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29G	10-16-17
(President's House) #2	Main Street (northerly side) between Pettee Brook Lane and Garrison Avenue)	<i>\$1.50 per hour</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29B	10-16-17
(Huddleston Hall) #3	Main Street (southerly side between Quad Way and Mill Road)	<i>\$1.50 per hour</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29C	10-16-17
#4a	Pettee Brook Parking Lot North	<i>Business Permit or \$1.00 per hour, 2 hour maximum</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29A	10-16-17
#4b	Pettee Brook Parking Lot South	<i>Business Permit Parking Only</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29A	10-16-17
#5a	Pettee Brook Lane (southerly side from Madbury Rd to Rosemary Ln)	<i>\$1.00 per hour, 2 hour maximum</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29D	10-16-17

<u>Permit Type</u>	<u>Location</u>	<u>Fee</u>	<u>Time Limit</u>	<u>Authorization</u>	<u>Last Amended</u>
#5b	Pettee Brook Lane (northerly and southerly sides Rosemary Lane to Main Street)	<i>\$1.50 per hour</i>	8AM and 8PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted. No parking allowed between 1AM and 6AM daily.	Ordinance #2017-06	10-16-17
#6	Main Street (to include the old Ballard Road) (northerly side between Pettee Brook Lane and Madbury Road)	<i>First hour free; 2nd hour \$1.00. Durham sticker 2- hours free.</i>	Two hr. maximum between 8AM and 8PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29I	10-16-17
#7	Downtown Parking Lot Located at Southwest corner of the Madbury Road and Pettee Brook Lane Intersection (Sammy's Lot)	<i>First hour free; 2nd hour \$1.00. Durham sticker 2- hours free.</i>	Two hr. maximum between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM; Sunday and holidays excepted	Ordinance #2017-06 Section 153-29H	10-16-17
#8	Garrison Avenue (southerly side between Main Street and Madbury Road)	<i>\$1.50 per hour</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM; Sunday and holidays excepted	Ordinance #2017-06 Section 153-29F	10-16-17
#9	Madbury Road (westerly side between Main Street and Pettee Brook Ln)	<i>First hour free; 2nd hour \$1.00. Durham sticker 2- hours free.</i>	Two hr. maximum between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM; Sunday and holidays excepted	Ordinance #2017-06 Section 153-29E	10-16-17

<u>Permit Type</u>	<u>Location</u>	<u>Fee</u>	<u>Time Limit</u>	<u>Authorization</u>	<u>Last Amended</u>
#10	Jenkins Court (westerly and easterly side between Main Street and Pettee Brook Lane)	<i>First hour free; 2nd hour \$1.00. Durham sticker 2-hours free.</i>	Two hr. maximum between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29J	10-16-17
#11	Strafford Ave (Easterly side between Garrison Ave and Strafford Apartments)	<i>Business Permit Parking Only</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29A	10-16-17
#12	Madbury Road (easterly side between Coast Bus Stop and Garrison Ave Ext)	<i>Business Permit Parking Only</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29A	10-16-17
#13	Cowell Drive (northerly side by St. Thomas More Church)	<i>Business Permit Parking Only</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06 Section 153-29A	10-16-17
#14	Post Office	<i>30 Minute Parking Only</i>	Set by Town Administrator for hours between 8AM and 6PM, Mon-Fri, Saturday 10AM and 4PM, Sunday and holidays excepted	Ordinance #2017-06	10-16-17
	Depot Road Parking Lot (Located behind the Whittemore Arena)	<i>\$1.00 per hour; \$12.00 per day up to 5 days (24hours)</i>	Set by Town Administrator for hours between 6:00 a.m. and 11:59 p.m., holidays excepted.	Ordinance #2017-06	10-16-17



PUBLIC WORKS DEPARTMENT

<u>Type</u>	<u>Fine</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Water Fines IAW Section 158-11 B.1. "Penalties/Fines/Injunctive Relief of Chapter 158 "Water" of Durham Town Code	First Offense: \$50.00 Second Offense: \$500 Third and subsequent Offenses: \$1,000		Ordinance #2013-08	10/21/13

TOWN COUNCIL

<u>Application Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
RSA 79-E Community Revitalization Tax Relief Incentive Program	\$50		Per vote of the Durham Town Council on 5/17/10	5/17/10

ZONING BOARD OF ADJUSTMENT

<u>Permit Type</u>	<u>Fee</u>	<u>Valid For</u>	<u>Authorization</u>	<u>Last Amended</u>
Zoning Board Application Review-Single Family Residential	\$100		Resolution 2017-16	5/1/17
Zoning Board Application Review-Multi-unit Residential and nonresidential property	\$200		Resolution 2017-16	5/1/17
Abutter Notices	\$9 per abutter		Resolution 2017-16	5/1/17
Legal notice in newspaper	\$225		Resolution 2017-16	5/1/17