

Business Parking Permit Regulations

I. Purpose

These regulations shall govern the use of parking permits sold to businesses that require parking within the downtown area. The procedure is established to ensure that prime parking spaces are available to the consumers and visitors of the downtown business district while providing parking to the employers and employees of private and governmental entities. The Durham Police Department shall administer this function.

II. Procedures

Business Parking Permits are sold to businesses that require parking in the downtown area for their employees. The procedures are regulated by the Durham Police with approval of the Town Administrator to ensure that prime parking spaces are available to consumers and visitors of the downtown business district.

Business parking permits will be sold throughout the calendar year in the following manner:

Purchase Month	Business Permit Cost	Permit Refund
January – March	\$175.00	\$125.00
April – June	\$125.00	\$100.00
July - September	\$100.00	\$50.00
October – December	\$50.00	None

Parking permits shall be color coded and valid only within the year purchased.

Displaying a valid business permit hanger will allow parking at the following locations:

- Pettee Brook Parking Lots
- Madbury Road - east side
- Madbury Road - west side from Garrison to Madbury Commons entrance
- Cowell Drive
- Garrison Avenue Extension
- Strafford Avenue - north side only

There will be no limit placed upon the number of permits sold for these areas.

Each business owner and/or manager is not required to appear in person but must provide the request for parking permits on official company letterhead and include an email address that will serve as the contact point for all permits issued to this business.

Permits must be prominently hung from the rearview mirror to allow unobstructed viewing from outside the vehicle.

Permits are valid between the hours of 6:00AM and 12:00AM midnight daily.

There is no guarantee that a parking space will be available at any of the six areas referenced above. However, parking permits will be valid at all six locations. Parking on any Town roadway and/or other parking areas does not excuse the permit holder from applicable parking regulations.

It shall be the responsibility of the business establishment to govern the use of each permit assigned to them for the exclusive use of their employees while at the workplace.

Lost or misplaced permits shall be reported to the Police allowing the number on the permit to be voided. Replacement cost is \$10.00.