



**TOWN OF DURHAM**  
8 NEWMARKET RD  
DURHAM, NH 03824-2898

**AUDREY CLINE**  
Zoning Administrator  
Code Enforcement Officer  
Health Officer

TEL: (603) 868-8064  
acline@ci.durham.nh.us

**Trash, Parking & Occupancy Limitations**

Dear Property Owners, Managers and Tenants,

As the school year approaches, it is important that you are aware of three important Durham Ordinances:

Parking is limited to **three vehicles regularly parked on a parcel**. Vehicles include motorcycles and scooters registered for the road. Vehicles including scooters must be on an approved parking surface, not the lawn or other areas that have not been approved as parking spots. The driveway entrance may not be wider than 12' within the Town's right-of-way, and no more than 22' wide within the front setback upon an approved building permit. There is a process for allowing more than 3 vehicles on a parcel if necessary to serve legal occupants of the dwelling, please contact us for that information. The parking restrictions are enforced through the Land Use Citation process described below.

Dwellings may not have more than **three unrelated occupants** in the R, RA, RB, RC, PO, CH, C or CC Districts (Section 175-53) unless they are previously approved, including those residing in an apartment accessory to a Single-Family Dwelling. The occupancy restrictions are enforced through the Land Use Citation process described below.

Durham has a **citation authority for litter/trash** on private property. It is a graduated fine that starts with a Courtesy Notification, then citation fines of \$150, \$300 and \$1000 for each subsequent offense. Each property will receive one Courtesy Notification per academic year beginning August 1st. The next offense will be issued a fine of \$150. A re-inspection date/time will be written on the citation; if the re-inspection shows that the trash issue has not been remedied, a second fine of \$300 will be issued. A fine of \$1000 will be issued for each subsequent failed re-inspection.

Trash citations are written for situations such as:

- Overflowing dumpsters
- Trash containers put out for pick-up, which are overflowing/spilt/torn with trash/recyclables spread about
- Trash containers put out more than 12 hours in advance or more than 24 hours after scheduled pick-up
- Debris in yards, lawns, and along the street frontage, such as an abundance of cans, bottles and cups
- Bulky items left outside that are not designed as outdoor furniture (such as mattresses and couches).

Generally, it is expected that any of the situations above will be addressed by the tenants or property managers **before 9am each morning, including weekend mornings**. Payment of the Citation fines may be made at the Building Office at Durham Town Hall or mailed to same at 8 Newmarket Road. Checks are payable to the Town of Durham.

The Building Department has two standard enforcement mechanisms. One is the Trash Citation mentioned above. The other is a Land Use Citation which is filed with the District Court and has a fine of \$275 per day for an offense of Durham's Zoning Ordinance. We understand that a property manager or landlord may not be on-site at all hours; therefore, we hope that the regulations will be brought to the tenant's notice in a firm and clear manner. Thank you for your focused attention to these matters, and please contact me if you have any concerns,

Sincerely,  
Audrey Cline CBO, Code Official