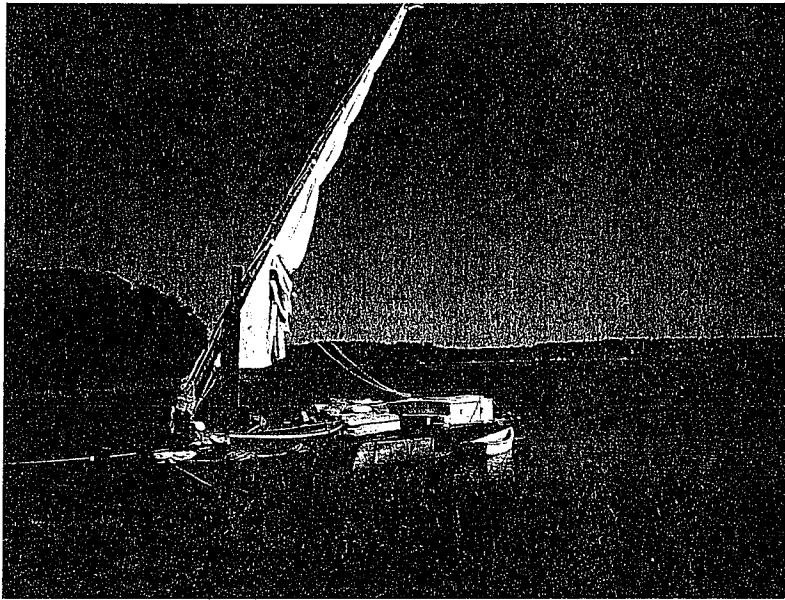


TOWN OF DURHAM



*The Captain Adams gundalow docked at Wagon Hill Farm
Photo Courtesy of The Gundalow Company*

APPROVED

2012 OPERATING BUDGET

December 12, 2011

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TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2898
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Fax: 603/868-5572

RESOLUTION #2011-23 OF DURHAM, NEW HAMPSHIRE

TOWN COUNCIL APPROVAL OF THE FY 2012 GENERAL OPERATING BUDGETS, THE CAPITAL FUND BUDGET AND THE 2012-2021 CAPITAL IMPROVEMENT PLAN, AS AMENDED

WHEREAS, the Town Council of Durham, New Hampshire, in accordance with Article 5 of the Durham Town Charter, has reviewed the proposed FY 2012 budget and conducted a public hearing on November 14, 2011 on the proposed FY 2012 Town Budget; and

WHEREAS, the Town Council hereby approves the General Fund Budget in the amount of \$11,277,208 with an estimated property tax rate of \$7.61 per thousand of assessed valuation; and

WHEREAS, the Town Council is appropriating \$159,550 from the Community Development Expendable Trust Fund for Economic Development in the 2012 Budget; and

WHEREAS, the Town of Durham will be using approximately \$20,000 from the Municipal Transportation Improvement Fund (established under RSA 261:153) to offset a portion of the Public Works Roadway Maintenance Program and approximately \$60,000 will be transferred from the Depot Road Fund in 2012 to the General Fund; and

WHEREAS, funds may be available in the 2012 budget to be allocated by the Administrator for the compensation of exceptional non-union employees based upon an annual performance review as a one time bonus; and

WHEREAS, the Town Council hereby approves the Water Fund Budget in the amount of \$532,495 and hereby sets the water rate at \$3.97 per hundred cubic feet of metered water usage effective 01/01/12; and

WHEREAS, the Town Council hereby approves the Sewer Fund Budget in the amount of \$1,935,208 and hereby sets the sewer rate at \$5.75 per hundred cubic feet of metered water usage effective 01/01/12; and

WHEREAS, the Water and Wastewater System Agreement between the Town of Durham and University System of New Hampshire reads "the jointly funded capital reserve fund for the wastewater system, in the custody of the Town of Durham's Trustees of the Trust Funds, should not exceed \$800,000."; and

WHEREAS, it further states "The parties agree to contribute, on a prorated basis, \$40,000 annually to the fund to be comprised of all connection fees received by the Town and the balance to be funded at the cost share ratio outlined....."; the Council after reviewing the FY 2012 Sewer Fund Budget agrees to the transfer of funds not to exceed \$13,334 and 100% of the Sewer Entrance/Connection Fees to the Sewer Capital Reserve with the condition that the amount to be transferred will not exceed the surplus available at the end of the year;

WHEREAS, the Town Council hereby approves the Parking Fund Budget in the amount of \$135,215; and

WHEREAS, The Town Council hereby approves the Capital Fund Budget in the amount of \$7,671,208, with \$5,652,287 to be raised in revenues from bonds, notes, and other forms of long-term debt, \$364,899 to be raised through property taxes and user fees and \$1,654,022 to be raised through other revenue sources; and

WHEREAS, the Town Council hereby approves the Depot Road Parking Lot Fund Budget in the amount of \$70,500; and

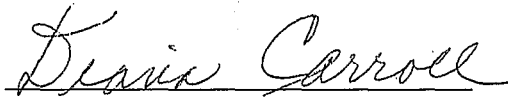
WHEREAS, the Town Council hereby approves the Churchill Rink Fund Budget in the amount of \$160,600; and

WHEREAS, the Town Council hereby approves the Library Fund Budget in the amount of \$283,567;

NOW, THEREFORE BE IT RESOLVED by the Durham Town Council that an estimated amount of \$6,952,204 be raised by taxation which together with estimated operating revenues of \$15,113,797 for the aggregate amount of \$22,066,001 is hereby raised and appropriated for the use of the several departments of the town government for the fiscal year beginning January 1, 2012.

BE IT FURTHER RESOLVED that the Town Council of the Town of Durham, New Hampshire hereby adopts **Resolution #2011-23 APPROVING** the FY 2012 General Operating Budgets, Capital Fund Budget, and 2012-2021 Capital Improvement Plan, as submitted, by a majority vote of the Durham Town Council.

PASSED AND ADOPTED this 12th day of December, 2011 by a majority vote of the Durham Town Council with Six (6) affirmative votes, Two (2) negative votes, and Zero (0) abstentions.



Diana Carroll, Chair
Durham Town Council

ATTEST:



Lorrie Pitt, Town Clerk



TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2898
Tel: 603/868-5571
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October 31, 2011

The Durham Town Council
Durham, New Hampshire 03824

**Re: Administrator's Proposed 2012 Operational & Capital Budgets
Administrator's Proposed 2012-2021 Capital Improvement Plan**

Dear Honorable Members of the Council:

I am pleased to present the Administrator's proposed 2012 General Fund, Water Fund, Sewer Fund, Library Fund, Parking Fund, Depot Road Lot Fund, Churchill Rink Fund, and Stone Quarry TIF Fund budgets, as well as the Administrator's proposed 2012-2021 Capital Improvement Plan incorporating the FY 2012 Capital Fund budget utilizing a ten-year time horizon for your review and consideration. The proposed budget once again reallocates scarce resources, supports limited funding for targeted initiatives, and is intended to generally sustain and in some circumstances enhance the current level of municipal services available to residents and taxpayers of Durham.

The development of the proposed budget was part and parcel of a rigorous, yet inclusive process. The Business Manager and I have evaluated (and modified as needed) each budgetary line item utilized by the municipality in an effort to assure ourselves, and thereby the Council, that requests are justified and reflect meaningful efforts on the part of our boards, committees, commissions, trustees, and departments to accomplish the broader goals and objectives articulated by the Town Council and the community as a whole. Our effort was intended to eliminate unnecessary requests altogether, identify and take advantage of new efficiencies, and align spending to the extent possible with the 2011-2012 Town Council goals thereby allowing the Council to focus its limited time on broader policy issues impacting the overall community. It should be noted that departments did a very good job developing budget proposals that were tight and meaningful for FY 2012.

**The Economy Continues to Struggle
Durham Has Responded**

Much progress has been made in our collective efforts to make Durham a better place in which to live, work, and obtain goods and services over the last decade. We have worked hard to spend the taxpayers' money wisely and have provided the maximum of services possible within the limits of the Town budget. Every effort is being made to stabilize the cost of the various services the municipality provides. Like many other towns throughout the state, the tax rate is significant and today, in the wake of the Great Recession, it places a particularly heavy burden on the property taxpayer. Of particular concern is the fact that unless some additional means of financing the requirements of local government can be found, this burden will continue

to increase, particularly amidst an environment of downshifted costs from the state and shrinking revenue streams.

It is in this context that the Town of Durham has been engaged in the process of budget development for the 2012 fiscal year (January 1st – December 31st). A primary driver within Durham's municipal budget are personnel-related costs that account for 66% of total spending. To offset these costs, in FY 2009 there was no pay increase included as part of the Administrator's proposed budget for non-unionized, salaried personnel in anticipation of the difficult economic environment that was developing within the state and the nation. In 2010, no wage increases were afforded to any non-union personnel. A 2% increase was budgeted for non-union personnel in 2011. In 2012, I have once again not proposed an increase for any non-union personnel, nor are there funds budgeted for wage increases for employees covered by the public works and police officer collective bargaining agreements as both contracts will have reached expiration by December 31st of this year.

The Importance of Sound Business Practices

The Town of Durham continues to be economically and prudently operated. We function as a purveyor of public services, and staff is working hard to implement business practices to control costs and maintain the municipality's fiscal position during uncertain times. Faced with an escalating full (town, local school, state school, and county) tax rate in recent years, a number of strategies have been or are in process of being implemented: ***Economic development and smart growth activities*** intended to broaden the tax base to mitigate anticipated future cost increases across the municipal operation; ***Working with UNH to find win/win partnership opportunities*** intended to broaden the tax base, better link the campus to the broader community, make UNH/Durham more desirable for residents/students alike, and obtain fair compensation from UNH for its fiscal impact upon the host community; ***Controlling escalating health care benefit costs*** by evaluating the possibility of changing health insurance providers, exploring new health care options for the mutual benefit of employees/employer, and discussing additional employee contributions toward health insurance co-pay levels. All municipal employees presently contribute 10% - 20% toward monthly health insurance premiums incurred by the Town; ***Coping with increasing utility costs*** and working creatively to offset them in the future through wholesale power purchase and investment in green technology; ***Rethinking the organizational structure of departments*** and the manner in which services are delivered utilizing *Kaizen* techniques in an effort to improve organizational efficiencies and mitigate cost centers over the long-term; ***Maintaining a strong balance sheet and favorable bond rating status*** by working to stabilize and in the long-term increase undesignated fund balance within the General Fund and Sewer Fund, maintaining a strong Overlay account, realistic revenue/expenditure projections (to the extent possible in this environment), maintaining a contingency fund equal to approximately 1% of the total budget to cover unforeseen, unanticipated circumstances; ***Working to control operational expenses*** as a continued short-term strategy to limit the impact of the U.S. macroeconomic situation on Durham taxpayers.

Fiscal Year 2012 Budgetary Proposal

This year's budget cycle has resulted in a proposed 2012 General Fund budget totaling \$11,257,284.00, an increase of \$258,612 or (2.35%) compared to FY 2011. Of the \$258,612 increase, a total of \$150,950 represents an appropriation from the Urban Development Action Grant (UDAG) account to specifically support smart growth central core redevelopment should a major redevelopment project require public partnership in order to come to fruition in areas such as transitioning one-way to two-way traffic, offsite underground utility infrastructure improvements, or economic development consultative, engineering, or staffing services. ***This leaves a total increase of \$107,622 coming from General Fund tax dollars representing a .97% change over FY 2011 budgeted levels.***

Due to a reduction in state revenues, as well as other adjustments in projected interest earnings, motor vehicle registrations, recycling revenues, and Parking Fund proceeds; non-property tax revenues are expected to remain relatively flat in FY 2012. Revenue projections do continue to include the infusion of an annual \$218,545 payment from UNH to Durham which began in 2009 to compensate the community for the University's financial impact upon the Town in areas such as roadways, traffic, and policing services. Taking into account flat revenues, a projected \$15 million infusion into the tax base associated with the Capstone project as of April 1, 2012, increasing Overlay from \$125,000 to \$300,000 due to a number of outstanding 2008, 2009, and 2010 property tax abatement appeals pending with the Board of Tax and Land Appeals/Superior Court, no use of fund balance, and recommended expenditures, ***this proposal is projected to increase the 2012 local municipal portion of the tax rate by four cents (or .55%) to \$7.61 from the estimated 2011 level of \$7.57.***

The proposed Sewer Fund budget reflects a 3.4% increase in user fees in 2012 (a rate of \$5.75 per hundred cubic feet) driven primarily by the need to correct a \$102,761 fund deficit due to continued decrease in water usage by residents and at UNH, while the proposed Water Fund budget carries an anticipated 12.1% increase in user fees (a rate of \$3.97 per hundred cubic feet) for FY 2012. The Water Fund increase is due to our inability, as projected last year, to rely any longer on undesignated fund balance to smooth out the rate as available unreserved water cash reserves diminish. It should be noted that spending within the Water Fund is up only \$511 over last year.

For comparative purposes, the twelve-month September 2010 to September 2011 Consumer Price Index (CPI-U) numbers are: U.S. City Index – 3.9%, Northeast Urban Index – 4.0%, and Boston-Brocton-Nashua – 3.7%.

A listing of highlights from the proposed FY 2012 budgets follows:

General Government

1. No pay increase is budgeted for non-unionized personnel, nor are there funds budgeted for wage increases for employees covered by the public works and police officer collective bargaining agreements as both contracts will have reached expiration by December 31st of this year.

2. In FY 2001, the Town had 85.6 full-time equivalent (FTE) employees. Despite the implementation of new programs and initiatives since that time, we have been successful over the years in identifying strategies to increase efficiencies and trim our workforce. The FY 2012 budget includes 83.55 FTE's.
3. This budget and fiscal forecast, as was the case in 2011, proposes to bond the 2012 and 2013 road programs. The decision to do so was not taken lightly but seen as the only way last year to avert an approximate 9% municipal tax rate increase in 2011 while also stabilizing to the extent possible 2012 and 2013 tax rate projections. It gives additional time for the community to broaden the tax base so as to mitigate predictable future spending increases while also endeavoring to harbor taxpayers from the continuing effects of the Great Recession.
4. Funding is budgeted to contract out a third day for assessing services to more adequately yet still minimally meet the demands of the department. Discussions are also under way to potentially reallocate support services within the Town Office facility to better support the Assessing function.
5. Increase in the number of hours for the part-time Parks and Recreation Director position from 20 hours per week to 30 to more accurately meet the needs and aspirations of the community within this burgeoning functional area.
6. The Contingency account is again funded at \$100,000 to protect against unanticipated/unforeseen expenditure requirements and as a way to sustainably increase undesignated fund balance over time from the present level of \$978,000 to the desired \$1.5-\$2 million level per Council policy.
7. A total of \$4,000 has been allocated to support the Strafford County Conservation District as a result of funding reductions by the County for this program.

Social Service Agencies

8. \$21,219 has been included to provide ongoing support for area social service agencies serving Durham residents in need of assistance, up \$500 from 2011 due to the addition of an allocation for Court Appointed Special Advocate (CASA) Services.
9. \$15,000 has been budgeted within the Welfare Budget to provide public assistance to eligible Durham residents, up \$5,000 from 2011 due to increased demand for assistance.

Police Department

10. The department's 19th full-time police officer position, which had been cut by the Administrator in 2009 due to budget constraints, restored by the Council in 2010, then held vacant for the majority of 2011 by the Administrator, has been eliminated once again for 2012 as a cost savings measure.
11. The 2011 overdue replacement of two 8-cylinder Crown Victoria Police Interceptor vehicles budgeted at \$56,000 will take place in late 2011 or early 2012; *however*, the Town plan's to acquire more fuel-efficient 6-cylinder cars rather than the 8-cylinder Crown Victoria model. For planning purposes we annually target two police vehicles for replacement allowing our six front-line marked cruisers to be rotated every three years. Police vehicles are driven under the most strenuous conditions, 24 hours daily. The department continues to evaluate the possibility of hybrid technology for the future. Only 1 cruiser is budgeted for 2012 and this, too, will be a 6-cylinder model.

12. \$32,000 has been budgeted to replace the badly deteriorating universal access ramp at the front entrance of the Police Department.

Dispatch Services

13. The FY 2012 budget continues to include annual savings associated with the 2008/2009 transition from the UNH Dispatch Center to the Strafford County Communications Center for police, fire, and public works dispatching services. This transition is anticipated to save Durham taxpayers \$450,000 over five years and \$250,000 per year thereafter.

Fire Department

14. In accord with our Kaizen and sustainability efforts, the Fire Department, in conjunction with representatives from the Town and UNH, was able to develop an innovative long-term funding solution to address the department's 25-year capital item replacement program by calculating an inflation adjusted yearly contribution to the Fire Equipment Maintenance Capital Reserve Fund. This annual contribution would eliminate the need to bond department-wide capital items (exclusive of a new station or new fire trucks) thereby eliminating approximately \$80,000 in annual debt service cost, enhancing predictability in our funding stream, and eliminating the peaks and valleys associated with the long-term capital needs of the department – a win/win arrangement for both Durham and UNH (which supports 50% of the cost of the department). We partially implemented this program in FY 2011 by adding \$98,400 to the fund and will contribute another \$40,000 in FY 2012. We hope to increase this amount to \$150,000 in FY 2013 and beyond.
15. \$90,000 is budgeted (supported 50% by UNH) to replace firefighter turnout gear as part of the Capital Fund for 2012.

Public Works

16. The road program is funded at \$455,487 for FY 2012 through long-term debt, rather than with cash (see CIP document to review proposed list of roadways). Targeted roadways include Bagdad Road (Route 108 to Emerson Rd.), Magrath Road, Oyster River Road, Pettee Brook Lane, Sunnyside Drive, Valentine Hill Road, Willey Road, and Wiswall Road (Packers Falls Rd. to Wiswall Bridge).
17. \$75,000 is budgeted to stimulate economic development in Durham's downtown core through Phase II of the upgrade to sidewalks, streetlights, bump outs, and pavement markings along the Pettee Brook Lane corridor.
18. \$118,000 and \$58,934 is budgeted, respectively, to support a comprehensive program mandated in accordance with new Federal storm water requirements intended to improve/rehabilitate drainage culverts and outfalls, as well as enhance various storm water management concerns within the system. This program will ultimately improve water quality and sustainable practices to protect Durham's natural resources.
19. \$49,000 is budgeted to begin engineering for repairs to the Crommets Creek Bridge. Construction would take place in 2013.
20. \$800,000 and \$51,000 are included as part of the FY 2012 Capital budget, respectively, for the possible redesign of Bennett Road and Longmarsh Road culverts to address flood-related issues contingent upon award of Federal FEMA grant funding.

21. \$19,500 has been included once again in FY 2012 for initial assessment engineering associated with the Main Street RR Bridge at the Durham/UNH Train Station. This funding had been included in FY 2011 but was not expended due to budget challenges associated with downshifted costs from the state.
22. \$34,550 is budgeted in FY 2012 for the repaving of the Town-leased UNH Store 24/Tedeschi Lot, as well as the Permit Parking lot along Pettee Brook Lane behind the Alpha Tau Omega fraternity.
23. \$55,960 is included for the replacement of the Town's sidewalk snow tractor.
24. \$165,000 is included for the replacement of a Public Works dump truck.
25. \$175,000 is included for the replacement of a Public Works roadway sweeper.

Library

26. A \$4.8 million Library project (\$2.1 million through private fundraising/\$2.7 million through debt) at the new 49 Madbury Road location is included in the proposed Capital budget contingent upon public referendum passage in March 2012.

Water Fund

27. It is recommended that rate payers review the long-term CIP and fiscal forecast for the Water Fund within this budget document to take account of projected rate increases dependent upon anticipated project implementation.

Sewer Fund

28. It is recommended that rate payers review the long-term CIP and fiscal forecast for the Sewer Fund within this budget document to take account of projected rate increases dependent upon anticipated project implementation.
29. \$1.5 million (supported 2/3 by UNH) is included to support engineering and design associated with anticipated Federal EPA permit mandates revolving around protecting the Great Bay Estuary due to total Nitrogen discharge limits. An additional estimated \$10 million is anticipated in our Capital Improvement Program for FY 2014.

General Fund Revenues

30. To offset decreasing General Fund revenue in FY 2012 and in light of the continued effects of the Great Recession, this budget proposal again reflects a recommended transfer of approximately \$60,000 from the Depot Road Fund to the General Fund (this was done as well in 2010 and 2011).

Looking Back to the Future – Tax Rates and Affordability

In each of the last several budget cycles I have expressed concern that unless we as a town were willing and/or able to strategically reallocate resources to meet desired outcomes, increase revenues, significantly grow the tax base, change the present system of state-wide taxation, increase fairness in the existing Oyster River Cooperative School District funding formula, alter/eliminate the levels and types of services presently provided, or change our future aspirations in areas such as new facilities, programs, and land conservation we would be unable to sustain controlled growth in the tax rate over the long-term on the municipal side of the rate.

Given historical expenditure and revenue trends, an annual municipal (local) tax rate increase of between 3% and 5% had been projected in past years as being necessary in order to maintain sound fiscal health for Durham without loss of service or undesired one-time adjustments (spikes) in the rate. Instead, prompted in large part by the Great Recession, the Administrator and Council together have held the line on spending increases within the municipal portion of the tax rate. However, unless there is a structural change moving forward, an average increase of 4.6% over each of the next five years is projected (see attached 10-year General Fund fiscal forecast).

The FY 2012 proposed budget is reflective of meaningful efforts on the part of the staff, department heads, Town boards, the Business Manager, and the Administrator to develop new efficiencies and synergies within our departments and to control spending growth through reductions in our bottom line during a time of widespread economic hardship. Through continued efforts in mitigating cost centers, enhancing revenues, making thoughtful decisions about what we can afford, and broadening the tax base, we have been effective in holding the line on spending increases within the municipal side of the budget over the short-term. Over the long term, however, the Administrator continues to predict challenges in holding the line on spending while also maintaining the quality of service and life Durham residents have come to enjoy.

I look forward to talking more with the Council and the community concerning the FY 2012 proposed budgets and the proposed 2012-2021 Capital Improvement Program.

Very truly yours,



Todd I. Selig
Administrator

Enclosures

GENERAL FUND
COMPARISON OF 2011 COUNCIL APPROVED, 2012 PROPOSED DEPARTMENT HEAD,
2012 PROPOSED TOWN ADMINISTRATOR, 2012 APPROVED TOWN COUNCIL
AND TOTAL INCREASE/DECREASE

EXPENDITURES	TOWN COUNCIL APPROVED 2011 BUDGET	DEPT HEAD PROPOSED 2012 BUDGET	TOWN ADMINISTRATOR PROPOSED 2012 BUDGET	TOWN COUNCIL APPROVED 2012 BUDGET	\$ INCREASE/ DECREASE OVER 2011
Town Council	\$ 137,088	\$ 138,111	\$ 289,061	\$ 289,061	\$ 151,973
Town Treasurer	\$ 6,035	\$ 6,035	\$ 6,038	\$ 6,038	\$ 3
Town Administrator	\$ 257,606	\$ 274,736	\$ 270,148	\$ 267,353	\$ 9,747
Elections	\$ 7,389	\$ 12,216	\$ 12,216	\$ 12,216	\$ 4,827
Tax Collector/Town Clerk	\$ 200,789	\$ 200,774	\$ 196,045	\$ 194,125	\$ (6,664)
Accounting	\$ 266,837	\$ 274,949	\$ 273,913	\$ 271,234	\$ 4,397
Assessing	\$ 69,447	\$ 112,461	\$ 96,641	\$ 96,452	\$ 27,005
Legal	\$ 55,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 5,000
Planning	\$ 207,993	\$ 211,064	\$ 175,603	\$ 173,965	\$ (34,028)
Economic Development	\$ 4,765	\$ 6,034	\$ 5,034	\$ 5,034	\$ 269
Boards/Commissions/Committees	\$ 80,143	\$ 75,171	\$ 64,694	\$ 64,694	\$ (15,449)
DCAT	\$ 28,016	\$ 26,864	\$ 26,864	\$ 26,864	\$ (1,152)
Information Technology	\$ 268,763	\$ 268,619	\$ 267,725	\$ 266,171	\$ (2,592)
Building Inspection	\$ 144,373	\$ 160,667	\$ 160,270	\$ 158,953	\$ 14,580
Other General Government	\$ 164,677	\$ 148,500	\$ 139,000	\$ 179,000	\$ 14,323
Police Department	\$ 2,164,085	\$ 2,189,333	\$ 2,180,855	\$ 2,162,693	\$ (1,392)
Fire Department (See Below)	\$ 3,168,171	\$ 3,304,756	\$ 3,283,547	\$ 3,263,314	\$ 95,143
Communication Center	\$ 20,000	\$ 20,000	\$ 18,000	\$ 18,000	\$ (2,000)
Ambulance Services	\$ 18,363	\$ 20,236	\$ 18,363	\$ 18,363	\$ -
Public Works Department (See Below)	\$ 2,202,532	\$ 2,188,660	\$ 2,179,320	\$ 2,159,731	\$ (42,801)
Health Inspector	\$ 1,500	\$ 1	\$ 1	\$ 1	\$ (1,499)
Administration & Direct Assistance	\$ 30,719	\$ 42,791	\$ 36,219	\$ 36,219	\$ 5,500
Public Library	\$ 272,264	\$ 269,727	\$ 269,727	\$ 269,727	\$ (2,537)
Durham Day	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
O.R.Y.A.	\$ 36,230	\$ 37,300	\$ 37,300	\$ 37,300	\$ 1,070
Resident Pool Rebate	\$ 20,200	\$ 20,200	\$ 20,200	\$ 20,200	\$ -
Recreation Department	\$ 70,845	\$ 87,847	\$ 84,957	\$ 84,957	\$ 14,112
Memorial Day	\$ 1,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ (500)
Conservation	\$ 3,767	\$ 3,584	\$ 7,084	\$ 7,084	\$ 3,317
Principal	\$ 629,686	\$ 571,213	\$ 571,213	\$ 571,213	\$ (58,473)
Interest	\$ 190,589	\$ 183,347	\$ 181,347	\$ 181,347	\$ (9,242)
Interfund Transfers	\$ 266,300	\$ 494,099	\$ 321,899	\$ 371,899	\$ 105,599
TOTAL GENERAL FUND	\$ 10,998,672	\$ 11,413,295	\$ 11,257,284	\$ 11,277,208	\$ 278,536
		3.77%	2.35%	2.53%	

GENERAL FUND
COMPARISON OF 2011 COUNCIL APPROVED, 2012 PROPOSED DEPARTMENT HEAD,
2012 PROPOSED TOWN ADMINISTRATOR, 2012 APPROVED TOWN COUNCIL
AND TOTAL INCREASE/DECREASE

EXPENDITURES	TOWN COUNCIL APPROVED 2011 BUDGET	DEPT HEAD PROPOSED 2012 BUDGET	TOWN ADMINISTRATOR PROPOSED 2012 BUDGET	TOWN COUNCIL APPROVED 2012 BUDGET	\$ INCREASE/ DECREASE OVER 2011
FIRE DEPARTMENT BREAKDOWN					
Administration	\$ 568,536	\$ 585,728	\$ 583,902	\$ 579,287	\$ 10,751
Suppression	\$ 2,199,287	\$ 2,332,504	\$ 2,313,381	\$ 2,290,848	\$ 91,561
Prevention	\$ 212,991	\$ 207,902	\$ 207,642	\$ 214,557	\$ 1,566
Training & Safety	\$ 52,212	\$ 46,775	\$ 46,775	\$ 46,775	\$ (5,437)
Special Events	\$ 38,234	\$ 37,502	\$ 37,502	\$ 37,502	\$ (732)
Equipment Maintenance	\$ 67,747	\$ 68,436	\$ 68,436	\$ 68,436	\$ 689
Emergency Medical Services	\$ 29,164	\$ 25,909	\$ 25,909	\$ 25,909	\$ (3,255)
PUBLIC WORKS DEPARTMENT BREAKDOWN					
Public Works Administration	\$ 300,941	\$ 301,705	\$ 297,715	\$ 287,550	\$ (13,391)
Engineer	\$ 140,903	\$ 162,575	\$ 161,763	\$ 159,495	\$ 18,592
Stormwater II Permitting	\$ 3,172	\$ 3,172	\$ 3,172	\$ 3,172	\$ -
Town Buildings	\$ 114,096	\$ 114,017	\$ 110,318	\$ 110,318	\$ (3,778)
Town Cemeteries & Trusted Graveyards	\$ 16,382	\$ 15,929	\$ 15,921	\$ 15,921	\$ (461)
Wagon Hill & Parks & Grounds Maintenance	\$ 148,654	\$ 149,405	\$ 145,099	\$ 145,099	\$ (3,555)
Equipment Maintenance	\$ 193,947	\$ 208,360	\$ 208,348	\$ 208,348	\$ 14,401
Roadway Maintenance	\$ 128,404	\$ 116,420	\$ 116,420	\$ 116,420	\$ (11,984)
Drainage & Vegetation	\$ 57,196	\$ 55,775	\$ 55,775	\$ 55,775	\$ (1,421)
Snow Removal	\$ 204,093	\$ 203,923	\$ 203,921	\$ 203,921	\$ (172)
Traffic Control	\$ 145,631	\$ 136,889	\$ 136,889	\$ 133,189	\$ (12,442)
Bridges & Dams	\$ 151,882	\$ 149,797	\$ 149,767	\$ 149,767	\$ (2,115)
Solid Waste Administration	\$ 134,077	\$ 134,134	\$ 132,658	\$ 129,202	\$ (4,875)
Rolloff Vehicle Operation	\$ 41,440	\$ 41,998	\$ 41,994	\$ 41,994	\$ 554
Curbside Collection & Litter Removal	\$ 207,585	\$ 196,904	\$ 201,889	\$ 201,889	\$ (5,696)
Recycling	\$ 114,871	\$ 111,290	\$ 111,295	\$ 111,295	\$ (3,576)
Solid Waste Management Facility (SWMF)	\$ 99,258	\$ 86,367	\$ 86,376	\$ 86,376	\$ (12,882)

GENERAL FUND
SUMMARY OF REDUCTIONS/INCREASES MADE BY TOWN COUNCIL
FROM 2012 PROPOSED TOWN ADMINISTRATOR BUDGET

DEPARTMENT	LINE ITEM	DEPT. HEAD PROPOSED 2012	TOWN ADMIN PROPOSED 2012	(REDUCTION) INCREASE FROM DEPT. HEAD TO TOWN ADMIN.	TOWN COUNCIL APPROVED 2012	(REDUCTION) INCREASE FROM TOWN ADMIN. TO TOWN COUNCIL
TOWN COUNCIL	CAPITAL - DOWNTOWN REDEVELOPMENT	\$ -	\$ 150,950	\$ 150,950	\$ 150,950	\$ -
ALL DEPARTMENTS	HEALTH & DENTAL	\$ 1,297,657	\$ 1,263,594	\$ (34,063)	\$ 1,197,218	\$ (66,376)
ALL DEPARTMENTS	BENEFITS	\$ 483,182	\$ 480,133	\$ (3,049)	\$ 480,133	\$ -
ALL DEPARTMENTS	STATE UNEMPLOYMENT TAX	\$ 6,599	\$ 9,315	\$ 2,716	\$ 9,315	\$ -
FIRE DEPARTMENT	TOTAL REDUCTIONS	\$ 21,960	\$ 13,640	\$ (8,320)	\$ 13,640	\$ -
PUBLIC WORKS DEPARTMENT	TOTAL REDUCTIONS	\$ 199,176	\$ 196,060	\$ (3,116)	\$ 192,360	\$ (3,700)
POLICE DEPARTMENT	TOTAL REDUCTIONS	\$ 4,800	\$ 3,000	\$ (1,800)	\$ 3,000	\$ -
PLANNING DEPARTMENT	TOTAL REDUCTIONS	\$ 69,487	\$ 34,650	\$ (34,837)	\$ 34,650	\$ -
PLANNING BOARD	CONTRACTED SERVICES	\$ 40,000	\$ 30,000	\$ (10,000)	\$ 30,000	\$ -
ECONOMIC DEVELOPMENT	CONSULTANTS	\$ 2,000	\$ 1,000	\$ (1,000)	\$ 1,000	\$ -
ASSESSING DEPARTMENT	CONTRACTED SERVICES	\$ 85,480	\$ 69,640	\$ (15,840)	\$ 69,640	\$ -
INFORMATION TECHNOLOGY	WORK STUDY	\$ 2,800	\$ 2,500	\$ (300)	\$ 2,500	\$ -
HEALTH AGENCIES	AMERICAN RED CROSS	\$ 6,516	\$ 1,000	\$ (5,516)	\$ 1,000	\$ -
HEALTH AGENCIES	GOODWIN COMMUNITY HEALTH CENTER	\$ 3,000	\$ 2,500	\$ (500)	\$ 2,500	\$ -
HEALTH AGENCIES	HOMELESS CENTER OF STRAFFORD CTY	\$ 1,000	\$ 750	\$ (250)	\$ 750	\$ -
HEALTH AGENCIES	HOMEMAKERS HEALTH SERVICES	\$ 3,975	\$ 3,669	\$ (306)	\$ 3,669	\$ -
AMBULANCE	SERVICES	\$ 20,236	\$ 18,363	\$ (1,873)	\$ 18,363	\$ -
COMMUNICATION CENTER	DISPATCH SERVICES	\$ 20,000	\$ 18,000	\$ (2,000)	\$ 18,000	\$ -
CONSERVATION	COMMITTEE	\$ 1,000	\$ 500	\$ (500)	\$ 500	\$ -
CONSERVATION	STRAFFORD COUNTY CONSERVATION	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
HDC	GENERAL SUPPLIES	\$ 1,000	\$ 500	\$ (500)	\$ 500	\$ -
INTEREST	TAX ANTICIPATION NOTES	\$ 5,000	\$ 3,000	\$ (2,000)	\$ 3,000	\$ -
OTHER GEN GOV'T	AUDITING	\$ 23,000	\$ 20,000	\$ (3,000)	\$ 20,000	\$ -
OTHER GEN GOV'T	POSTAGE	\$ 6,000	\$ 5,000	\$ (1,000)	\$ 5,000	\$ -
OTHER GEN GOV'T	PROPERTY/LIABILITY INSURANCE	\$ 65,000	\$ 60,000	\$ (5,000)	\$ 60,000	\$ -

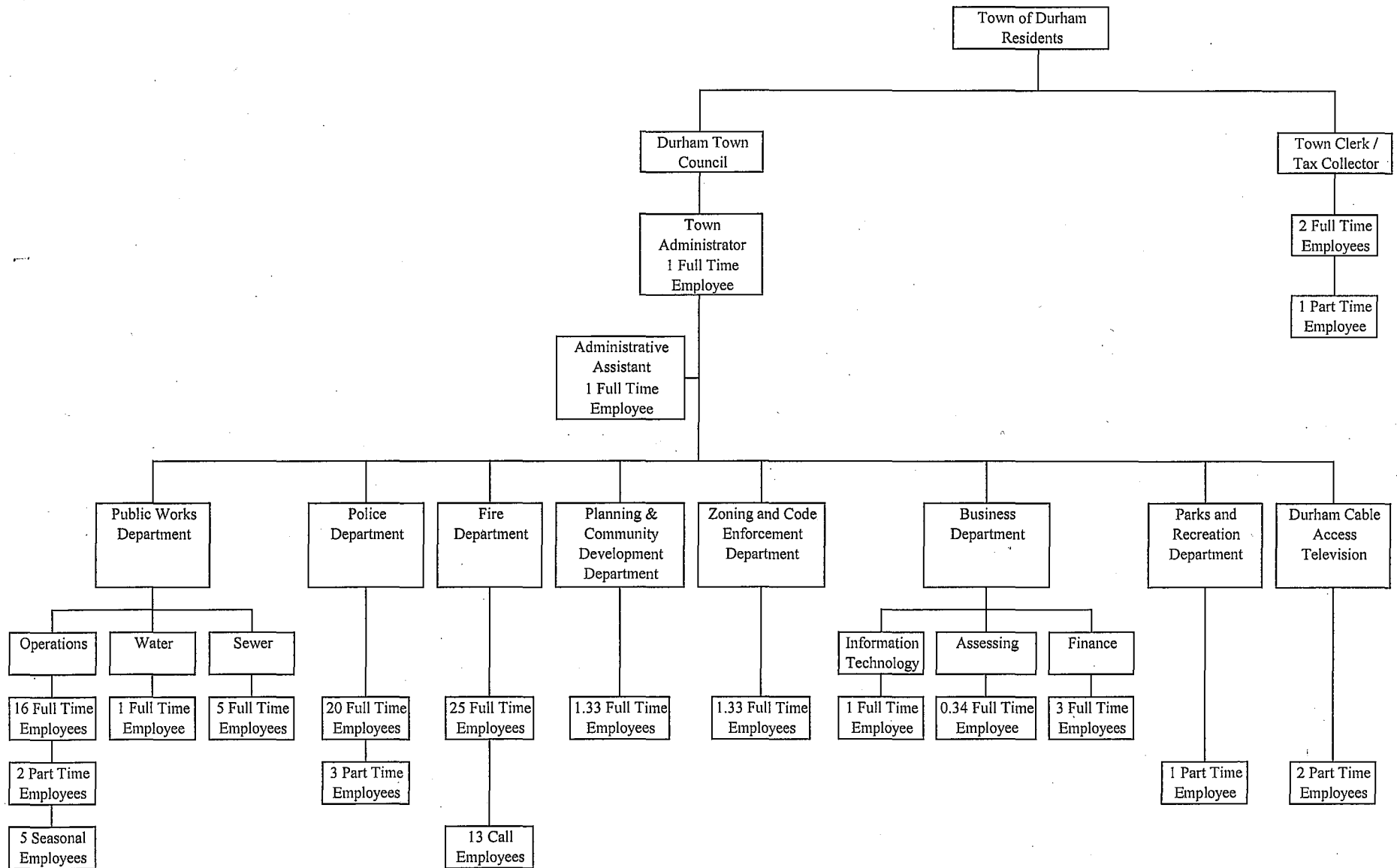
**GENERAL FUND
SUMMARY OF REDUCTIONS/INCREASES MADE BY TOWN COUNCIL
FROM 2012 PROPOSED TOWN ADMINISTRATOR BUDGET**

DEPARTMENT	LINE ITEM	DEPT. HEAD PROPOSED 2012	TOWN ADMIN PROPOSED 2012	(REDUCTION) INCREASE FROM DEPT. HEAD TO TOWN ADMIN.	TOWN COUNCIL APPROVED 2012	(REDUCTION) INCREASE FROM TOWN ADMIN. TO TOWN COUNCIL
OTHER GEN GOV'T	VACATION & SICK BUYOUT	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
OTHER GEN GOV'T	TELEPHONE/FAX	\$ 6,000	\$ 5,500	\$ (500)	\$ 5,500	\$ -
RECREATION	P-T WAGES	\$ 58,701	\$ 55,994	\$ (2,707)	\$ 55,994	\$ -
TOWN ADMINISTRATOR	DURHAM IT'S WHERE U LIVE	\$ 3,500	\$ -	\$ (3,500)	\$ -	\$ -
TRANSFERS - CAPITAL	WAGON HILL PARKING	\$ 26,500	\$ -	\$ (26,500)	\$ -	\$ -
	PD BUILDING NEEDS ASSESSMENT	\$ 15,000	\$ -	\$ (15,000)	\$ -	\$ -
	COE DRIVE ENHANCEMENTS	\$ 20,700	\$ -	\$ (20,700)	\$ -	\$ -
	ROAD RESURFACING PROGRAM	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
	FIRE DEPARTMENT CAPITAL RESERVE	\$ 150,000	\$ 40,000	\$ (110,000)	\$ 40,000	\$ -
				\$ (156,011)		\$ 19,924

TOWN OF DURHAM, NEW HAMPSHIRE

ORGANIZATIONAL CHART

2012



TOWN OF DURHAM
2001-2012 POSITION LISTING

POSITION TITLE	2001 # OF POSITIONS	2002 # OF POSITIONS	2003 # OF POSITIONS	2004 # OF POSITIONS	2005 # OF POSITIONS	2006 # OF POSITIONS	2007 # OF POSITIONS	2008 # OF POSITIONS	2009 # OF POSITIONS	2010 # OF POSITIONS	2011 # OF POSITIONS	2012 # OF POSITIONS
TOWN CLERK'S OFFICE												
TOWN CLERK/TAX COLLECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
DEPUTY TOWN CLERK/TAX COLLECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SECRETARY (ASST. TOWN CLERK/TAX COLLECTOR)	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
TOWN ADMINISTRATOR'S OFFICE												
TOWN ADMINISTRATOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SECRETARY/MINUTE TAKER	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DCAT COORDINATOR	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
BUSINESS DEPARTMENT												
BUSINESS MANAGER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
STAFF ACCOUNTANT (FINANCIAL ANALYST)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT (ACCOUNTING ASSISTANT)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASSESSOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
COMPUTER INFO TECHNOLOGY MANAGER (SUPPORT)	0.00	0.00	0.25	0.25	0.25	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PLANNING DEPARTMENT												
PLANNING DIRECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ECONOMIC DEVELOPMENT DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00
ADMINISTRATIVE ASSISTANT (SECRETARY)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
BUILDING INSPECTOR/CODE ENFORCEMENT												
BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
RECREATION DEPARTMENT												
RECREATION DIRECTOR	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.75
TOTAL TOWN OFFICE PERSONNEL	13.60	12.60	13.35	12.35	12.35	13.10	13.10	13.10	13.10	12.60	13.10	12.85
POLICE DEPARTMENT												
CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
DEPUTY CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
LIEUTENANT	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00
CAPTAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00
SERGEANT	6.00	6.00	5.00	5.00	5.00	5.00	6.00	6.00	6.00	6.00	6.00	6.00
PATROL	9.00	9.00	11.00	11.00	11.00	11.00	10.00	10.00	9.00	10.00	10.00	9.00
ADMINISTRATIVE ASSISTANT	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
EVIDENCE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.30	0.30	0.30	0.30	0.30	0.30	0.30
PARKING ENFORCEMENT OFFICER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PARKING ENFORCEMENT SECRETARY	0.00	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL POLICE DEPARTMENT PERSONNEL	21.00	21.00	22.00	22.50	22.50	22.80	22.80	22.80	21.80	22.80	22.80	21.80
FIRE DEPARTMENT												
FIRE CHIEF	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASSISTANT FIRE CHIEF	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	1.00	1.00	1.00
DEPUTY FIRE CHIEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
DIVISION CHIEF OF OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
DIVISION CHIEF OF PREVENTION AND SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CAPTAIN	5.00	5.00	5.00	5.00	5.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
FIREFIGHTER	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00
FIRE INSPECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
FIRE MARSHAL	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE DEPARTMENT PERSONNEL	26.00	26.00	26.00	26.00	26.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00

TOWN OF DURHAM
2001-2012 POSITION LISTING

POSITION TITLE	2001 # OF POSITIONS	2002 # OF POSITIONS	2003 # OF POSITIONS	2004 # OF POSITIONS	2005 # OF POSITIONS	2006 # OF POSITIONS	2007 # OF POSITIONS	2008 # OF POSITIONS	2009 # OF POSITIONS	2010 # OF POSITIONS	2011 # OF POSITIONS	2012 # OF POSITIONS
PUBLIC WORKS DEPARTMENT												
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ENGINEER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00
ASST. TO THE PW DIRECTOR (OFFICE MANAGER)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASST. DIRECTOR OF OPERATIONS	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HIGHWAY FOREMAN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HIGHWAY MAINTENANCE WORKER IV	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HIGHWAY MAINTENANCE WORKER III	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
HIGHWAY MAINTENANCE WORKER II	0.50	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRADESMAN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASST. TRADESMAN	1.00	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
BUILDINGS & GROUNDS FOREMAN	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
BUILDINGS & GROUNDS MAINTENANCE WORKER IV	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
BUILDINGS & GROUNDS MAINTENANCE WORKER III	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SUPT. OF WATER & SOLID WASTE	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION MAINTENANCE WORKER IV	0.00	0.00	0.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00
SANITATION MAINTENANCE WORKER III	3.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SANITATION MAINTENANCE WORKER II	1.50	1.50	1.50	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION MAINTENANCE WORKER	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
WATER DIVISION												
WATER TRADESMAN	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WATER MAINTENANCE WORKER IV	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER DIVISION												
SUPT. OF WASTEWATER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER LAB TECHNICIAN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER MAINTENANCE WORKER V	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER MAINTENANCE WORKER IV	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER TRADESMAN (MAINTENANCE WORKER III)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER MAINTENANCE WORKER II	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC WORKS DEPARTMENT PERSONNEL	25.00	22.40	22.90	22.90	22.90	22.90	22.90	22.90	22.90	23.90	23.90	23.90
TOTAL NUMBER OF TOWN POSITIONS	85.60	82.00	84.25	83.75	83.75	83.80	83.80	83.80	82.80	84.30	84.80	83.55
	3.50	(3.60)	2.25	(0.50)	0.00	0.05	0.00	0.00	(1.00)	1.50	0.50	(1.25)
	Rec Dir +1.00	Rec Dir (-1.00)	Police +1.00	Minute Tkr (-1.00)		MIS +0.75			Police (-1.00)	Assessor (-1.00)	Economic +0.50	Economic (-0.50)
	Fire +2.00	DPW (-2.60)	DCAT +0.50	Police +0.50		Fire (-1.00)				Recreation +0.50		Police (-1.0)
TITLES LISTED IN () ARE PREVIOUS TITLES	Acct +0.50		MIS +0.25			Police +0.30				Engineer +1.0		Recreation +.25
			DPW +0.50							Police +1.0		

IN ADDITION THE TOWN OF DURHAM HAS THE FOLLOWING SEASONAL/TEMPORARY/WORK STUDY POSITIONS

PLANNING DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
POLICE DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
FIRE DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
FIRE DEPARTMENT - 13 CALL FIREFIGHTERS
PUBLIC WORKS DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
PUBLIC WORKS DEPARTMENT - 5 SEASONAL SUMMER LABORERS

TOWN OF DURHAM, NH
BUSINESS AUTO VEHICLES COMPARISON

2007				2011			
YEAR	MAKE	MODEL	# OF VEHICLES	YEAR	MAKE	MODEL	# OF VEHICLES
ASSESSING DEPARTMENT							
1997	FORD	CROWN VICTORIA	1				0
BUILDING INSPECTION/CODE ENFORCEMENT							
1995	FORD	CROWN VICTORIA	1	2000	FORD	CROWN VICTORIA	1
TOWN OFFICE POOL							
1999	FORD	CROWN VICTORIA	1	2004	FORD	CROWN VICTORIA	1
FIRE DEPARTMENT							
1967	KAISER	M715 4X4		2007	FORD	F-350 PICKUP (FORESTRY)	
2002	INTERNATIONAL	RESCUE TRUCK		2002	INTERNATIONAL	RESCUE TRUCK	
1985	MACK	TANKER TRUCK		1985	MACK	TANKER TRUCK	
1985	CHEVY	PICKUP TRUCK		2000	DODGE	CARAVAN	
1990	EMERGENCY ONE	HURRICANE PUMPER		1990	EMERGENCY ONE	HURRICANE PUMPER	
1997	FORD	CROWN VICTORIA		2009	CHEVROLET	TAHOE	
1997	CHEVROLET	SUBURBAN		2007	FORD	EXPLORER	
1997	EMERGENCY ONE	110 FOOT AERIAL		1997	EMERGENCY ONE	110 FOOT AERIAL	
1998	DODGE	PICKUP TRUCK		2009	FORD	F-350 PICKUP (MEDIC)	
2000	DODGE	CARAVAN		2007	FORD	EXPLORER	
2000	CARGO EXPRESS	UTILITY TRAILER		2000	CARGO EXPRESS	UTILITY TRAILER	
2000	FREIGHTLINER	EAGLE PUMPER		2000	FREIGHTLINER	EAGLE PUMPER	
				2008	WATERCRAFT	TRAILER	
SUBTOTAL - # OF FIRE VEHICLES			12	SUBTOTAL - # OF FIRE VEHICLES			13
POLICE DEPARTMENT							
1983	CHEVY	VAN		1997	CHEVROLET	SUBURBAN	
1995	FORD	TAURUS		2009	FORD	F-150 PICKUP	
1998	SMART	TRAILER		1998	SMART	TRAILER	
1999	FORD	CROWN VICTORIA		2003	FORD	CROWN VICTORIA	
2000	FORD	CROWN VICTORIA		2004	FORD	CROWN VICTORIA	
2000	FORD	CROWN VICTORIA		2005	FORD	CROWN VICTORIA	
2001	FORD	CROWN VICTORIA		2005	FORD	CROWN VICTORIA	
2001	FORD	CROWN VICTORIA		2006	FORD	CROWN VICTORIA	
2003	FORD	CROWN VICTORIA		2006	FORD	CROWN VICTORIA	
2003	FORD	CROWN VICTORIA		2008	FORD	CROWN VICTORIA	
2004	FORD	CROWN VICTORIA		2008	FORD	CROWN VICTORIA	
2004	FORD	CROWN VICTORIA		2009	FORD	CROWN VICTORIA	
2005	FORD	CROWN VICTORIA		2010	FORD	CROWN VICTORIA	
2005	FORD	CROWN VICTORIA					
2001	FORD	RANGER PICKUP					
SUBTOTAL - # OF POLICE VEHICLES			15	SUBTOTAL - # OF POLICE VEHICLES			13

TOWN OF DURHAM, NH
BUSINESS AUTO VEHICLES COMPARISON

2007				2011			
YEAR	MAKE	MODEL	# OF VEHICLES	YEAR	MAKE	MODEL	# OF VEHICLES
PUBLIC WORKS DEPARTMENT							
1978	HOMEMADE	TRAILER		1978	HOMEMADE	TRAILER	
1994	COREY	LANDSCAPING TRAILER		1992	HOMEMADE	WATER TRAILER	
1995	FORD	CROWN VICTORIA		1994	COREY	LANDSCAPING TRAILER	
2005	FORD	1/2 TON PICKUP		2003	FORD	CROWN VICTORIA	
1995	CHEVROLET	3/4 TON PICKUP		2005	FORD	1/2 TON PICKUP	
2001	FORD	3/4 TON PICKUP		2003	FORD	F-150 PICKUP	
1990	CHEVROLET	1 TON RACK TRUCK		2001	FORD	3/4 TON PICKUP	
2001	FORD	BUCKET TRUCK		2006	FORD	F-150 PICKUP	
1995	FORD	DUMP TRUCK		1998	DODGE	MECHANIC TRUCK	
1999	STERLING	DUMP TRUCK		2011	FORD	BUCKET TRUCK	
2001	INTERNATIONAL	DUMP TRUCK		2008	STERLING	DUMP TRUCK	
2002	INTERNATIONAL	DUMP TRUCK		1999	STERLING	DUMP TRUCK	
2003	STERLING	DUMP TRUCK		2001	INTERNATIONAL	DUMP TRUCK	
2004	STERLING	DUMP TRUCK		2002	INTERNATIONAL	DUMP TRUCK	
2002	ELGIN	SWEEPER		2003	STERLING	DUMP TRUCK	
1984	LANDINI	SIDEWALK TRACTOR		2004	STERLING	DUMP TRUCK	
1990	JOHN DEERE	544E LOADER		2002	ELGIN	SWEEPER	
1992	BANDIT	CHIPPER		1984	LANDINI	SIDEWALK TRACTOR	
1998	LANDINI	SIDEWALK TRACTOR		1990	JOHN DEERE	544E LOADER	
1987	BLANCHETTE	SNOWBLOWER		1992	BANDIT	CHIPPER	
2002	TRACKLESS	TRACTOR		1998	LANDINI	SIDEWALK TRACTOR	
2004	VOLVO	LOADER		2009	SNO GO	SNOWBLOWER	
2005	SULLIVAN	COMPRESSOR		2002	TRACKLESS	TRACTOR	
1994	JOHN DEERE	BACKHOE		2004	VOLVO	LOADER	
				2005	SULLIVAN	COMPRESSOR	
				2006	JCB	BACKHOE	
				2006	FORD	F-350 1-TON	
				2001	FORD	RANGER PICKUP	
SUBTOTAL - # OF PW VEHICLES			24	SUBTOTAL - # OF PW VEHICLES			28
SANITATION DIVISION							
2005	STERLING	RUBBISH TRUCK		2005	INTERNATIONAL	RUBBISH TRUCK	
2005	INTERNATIONAL	RECYCLER		2005	INTERNATIONAL	RECYCLER	
1997	CRANE CARRIER	RUBBISH TRUCK		1997	CRANE CARRIER	RUBBISH TRUCK	
1990	STERLING	ROLLOFF TRUCK		2006	STERLING	ROLLOFF TRUCK	
1998	BOBCAT	SKID STEER		2008	JOHN DEERE	SKID STEER	
1983	CATERPILLAR	LOADER		1983	CATERPILLAR	LOADER	
SUBTOTAL - # OF SW VEHICLES			6	SUBTOTAL - # OF SW VEHICLES			6

TOWN OF DURHAM, NH
BUSINESS AUTO VEHICLES COMPARISON

2007				2011			
YEAR	MAKE	MODEL	# OF VEHICLES	YEAR	MAKE	MODEL	# OF VEHICLES
WATER DIVISION							
2002	FORD	SERVICE TRUCK		2002	FORD	SERVICE TRUCK	
2003	FORD	PICKUP TRUCK					
SUBTOTAL - # OF WATER VEHICLES			2	SUBTOTAL - # OF WATER VEHICLES			1
WASTEWATER DIVISION							
1989	INTERNATIONAL	VACUUM JET TRUCK		2007	INTERNATIONAL	VACUUM JET TRUCK	
1995	GMC	1 TON TRUCK		2007	CHEVROLET	3/4 TON PICKUP	
1997	CHEVY K2500	3/4 TON TRUCK		2008	FORD	3/4 TON PICKUP	
SUBTOTAL - # OF WW VEHICLES			3	SUBTOTAL - # OF WW VEHICLES			3
GRAND TOTAL # OF VEHICLES			65	GRAND TOTAL # OF VEHICLES			66

PROJECTED FUTURE GENERAL FUND BUDGETS

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	Town Council Approved FY 2011	Dept Head Proposed FY 2012	Town Administrator Proposed FY 2012	Town Council Approved FY 2012	PROJECTED FY 2013	PROJECTED FY 2014	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021
General Government	Expended	Expended	Expended	Expended	Expended													
EXPENDITURES										1.03	1.03	1.03	1.03	1.03	1.03	1.03	1.03	1.03
Town Council	91,815	73,811	45,368	140,482	44,999	137,088	138,111	289,061	289,061	141,564	145,103	148,730	152,449	156,260	160,166	164,171	168,275	172,482
Treasurer, Elections & Town Clerk/Tax Collector	189,263	169,150	208,802	197,377	209,395	214,212	219,025	214,299	212,379	218,750	225,313	232,072	239,034	246,205	253,592	261,199	269,035	277,106
Town Administrator	228,398	241,977	256,556	270,348	257,242	257,606	274,736	270,148	267,353	275,374	283,635	292,144	300,908	309,935	319,233	328,810	338,675	348,835
Finance	241,476	232,711	254,939	254,674	256,742	266,837	274,949	273,913	271,234	279,371	287,752	296,385	305,276	314,435	323,868	333,584	343,591	353,899
Assessing	125,639	124,769	135,059	106,036	62,237	69,447	112,461	96,641	96,452	99,346	102,326	105,396	108,558	111,814	115,169	118,624	122,183	125,848
Legal	37,209	50,000	54,716	53,592	69,835	55,000	60,000	60,000	60,000	65,000	65,000	65,000	70,000	70,000	75,000	75,000	75,000	75,000
Planning, Planning Board & Econ. Develop.	179,085	187,942	171,177	161,311	192,589	263,876	268,215	221,777	220,139	226,743	233,545	240,552	247,768	255,201	262,857	270,743	278,865	287,231
Building Inspector/Zoning & Zoning Board	134,662	142,653	142,653	141,611	171,490	155,123	167,867	167,470	166,153	171,138	176,272	181,560	187,007	192,617	198,395	204,347	210,478	216,792
Information Technology	125,982	180,460	207,223	199,706	230,255	268,763	268,619	267,725	266,171	274,156	282,381	290,852	299,578	308,565	317,822	327,357	337,177	347,293
DCAT	17,614	20,691	18,458	23,125	22,633	28,016	26,864	26,864	26,864	27,670	28,500	29,355	30,236	31,143	32,077	33,039	34,031	35,051
General Government	49,314	177,871	84,821	64,085	71,631	99,427	71,500	67,000	107,000	70,210	72,316	74,486	76,720	79,022	81,393	83,834	86,349	88,940
Insurance	66,132	70,000	70,893	73,916	61,407	55,250	65,000	60,000	60,000	61,800	63,654	65,564	67,531	69,556	71,643	73,792	76,006	78,286
Other Miscellaneous General Government	9,316	17,272	10,382	11,421	10,572	22,275	25,354	24,854	24,854	25,600	26,368	27,159	27,973	28,813	29,677	30,567	31,484	32,429
Subtotal	1,495,905	1,689,307	1,661,047	1,697,684	1,661,027	1,892,920	1,972,701	2,039,752	2,067,660	1,936,721	1,992,165	2,049,254	2,113,038	2,173,567	2,240,893	2,305,068	2,371,150	2,439,193
%Increase/(Decrease)	-7.3%	12.9%	-5.9%	-3.8%	-2.2%	14.0%	4.2%	7.8%	9.2%	-6.3%	2.9%	2.9%	3.1%	2.9%	3.1%	2.9%	2.9%	2.9%
Public Safety																		
Police	1,887,193	1,897,961	2,055,753	2,000,079	2,064,466	2,164,085	2,189,333	2,180,855	2,162,693	2,227,574	2,294,401	2,363,233	2,434,130	2,507,154	2,582,369	2,659,840	2,739,635	2,821,824
Ambulance	37,725	37,245	37,483	18,363	18,363	18,363	20,236	18,363	18,363	18,914	19,481	20,066	20,668	21,288	21,926	22,584	23,262	23,960
Fire	2,495,563	2,684,890	2,911,385	2,819,753	2,980,927	3,168,171	3,304,756	3,283,547	3,263,314	3,361,213	3,462,050	3,565,911	3,672,889	3,783,075	3,896,568	4,013,465	4,133,869	4,257,885
Other Public Safety - Communications	294,698	269,360	144,176	23,059	16,961	20,000	20,000	18,000	18,000	18,540	19,096	19,669	20,259	20,867	21,493	22,138	22,802	23,486
Subtotal	4,715,179	4,889,456	5,148,797	4,861,254	5,080,717	5,370,619	5,534,325	5,500,765	5,462,370	5,626,241	5,795,028	5,968,879	6,147,946	6,332,384	6,522,355	6,718,026	6,919,567	7,127,154
%Increase/(Decrease)	-0.65%	3.7%	2.6%	-3.1%	4.5%	5.7%	3.0%	2.4%	1.7%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Public Works																		
Administration	345,147	329,222	350,955	327,112	393,437	445,016	467,452	462,650	450,217	463,724	477,635	491,964	506,723	521,925	537,583	553,710	570,321	587,431
Buildings & Grounds	276,286	285,789	259,372	260,443	266,987	279,032	279,350	271,337	271,337	279,477	287,861	296,497	305,392	314,554	323,991	333,710	343,722	354,033
Equipment Maintenance	198,599	181,453	195,547	222,602	194,193	193,947	208,360	208,348	208,348	214,598	221,036	227,667	234,498	241,532	248,778	256,242	263,929	271,847
Roadway/Drainage/Snow/Traffic Control	436,201	439,970	502,633	550,642	604,069	535,324	513,007	513,005	509,305	524,584	540,322	556,531	573,227	590,424	608,137	626,381	645,172	664,528
Bridges and Dams	156,391	147,419	167,598	145,235	169,274	151,982	149,797	149,767	149,767	154,260	158,888	163,654	168,564	173,621	178,830	184,195	189,720	195,412
Subtotal	1,412,624	1,383,853	1,476,105	1,506,034	1,627,960	1,605,301	1,617,966	1,605,107	1,588,974	1,636,643	1,685,743	1,736,315	1,788,404	1,842,056	1,897,318	1,954,238	2,012,865	2,073,251
%Increase/(Decrease)	0.1%	-2.0%	3.1%	5.2%	8.1%	-1.4%	0.8%	0.0%	-1.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Sanitation																		
Solid Waste Administration	125,076	96,589	115,493	121,266	120,730	134,077	134,134	132,658	129,202	133,078	137,070	141,183	145,418	149,781	154,274	158,902	163,669	168,579
Collection	185,722	156,627	216,602	215,449	213,666	207,585	196,904	201,889	201,889	207,946	214,184	220,610	227,228	234,045	241,066	248,298	255,747	263,419
Recycling	102,007	96,083	117,685	118,674	125,196	114,871	111,290	111,295	111,295	114,634	118,073	121,615	125,264	129,021	132,892	136,879	140,985	145,215
Rolloff Vehicle Operation	39,453	34,781	36,795	35,261	42,314	41,440	41,998	41,994	41,994	43,254	44,551	45,888	47,265	48,683	50,143	51,647	53,197	54,793
Solid Waste Management Facility (SWMF)	105,121	98,841	79,775	80,671	87,033	95,258	82,367	82,376	82,376	84,847	87,393	90,014	92,715	95,496	98,361	101,312	104,351	107,482
Hazardous Waste Collection Day	3,423	4,000	4,874	3,762	0	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
Subtotal	560,802	486,921	571,225	575,084	588,940	597,232	570,694	574,213	570,757	587,760	605,272	623,311	641,890	661,027	680,737	701,039	721,951	743,489
%Increase/(Decrease)	10.1%	-13.2%	11.2%	12.0%	2.4%	1.4%	-4.4%	-3.9%	-4.4%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%

PROJECTED FUTURE GENERAL FUND BUDGETS

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	Town Council Approved FY 2011	Dept Head Proposed FY 2012	Town Administrator Proposed FY 2012	Town Council Approved FY 2012	PROJECTED FY 2013	PROJECTED FY 2014	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021
General Government	Expended	Expended	Expended	Expended	Expended													
Health & Welfare																		
Health Officer	1,719	1,200	0	0	0	1,500	1	1	1	1	1	1	1	1	1	1	1	1
Admin. & Direct Assistance	27,061	23,073	23,583	26,311	36,458	30,719	42,791	40,219	40,219	41,426	42,668	43,948	45,267	46,625	48,024	49,464	50,948	52,477
Subtotal	28,780	24,273	23,583	26,311	36,458	32,219	42,792	40,220	40,220	41,427	42,669	43,949	45,268	46,626	48,025	49,465	50,949	52,478
%Increase/(Decrease)	25.6%	-15.7%	-15.8%	-6.0%	38.6%	-11.6%	32.8%	24.8%	24.8%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Culture & Recreation																		
Parks & Recreation	55,612	90,600	65,087	76,056	117,462	137,775	152,847	149,957	149,957	154,456	159,089	163,862	168,778	173,841	179,057	184,428	189,961	195,660
Library	189,527	201,735	225,245	231,741	248,006	263,864	269,727	269,727	269,727	277,819	286,153	294,738	303,580	312,688	322,068	331,730	341,682	351,933
Subtotal	245,139	292,335	290,332	307,797	365,468	401,639	422,574	419,684	419,684	432,275	445,243	458,600	472,358	486,529	501,125	516,158	531,643	547,592
%Increase/(Decrease)	2.3%	19.3%	2.3%	8.4%	18.7%	9.9%	5.2%	4.5%	4.5%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Conservation																		
Conservation Commission	4,308	1,000	3,383	3,290	2,477	3,767	3,584	3,084	3,084	3,177	3,272	3,370	3,471	3,575	3,682	3,793	3,907	4,024
Subtotal	4,308	1,000	3,383	3,290	2,477	3,767	3,584	3,084	3,084	3,177	3,272	3,370	3,471	3,575	3,682	3,793	3,907	4,024
%Increase/(Decrease)	-56.9%	-76.8%	3.7%	0.9%	-24.7%	52.1%	-4.9%	-18.1%	-18.1%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Debt Service																		
Principal	482,477	768,867	761,104	782,847	565,491	629,686	571,213	571,213	571,213	859,769	888,256	997,443	1,001,527	1,176,403	1,136,403	1,075,502	1,018,896	979,896
Interest	440,132	359,252	226,314	213,954	177,138	184,089	158,347	158,347	158,347	403,132	425,759	439,163	396,106	826,815	725,931	697,510	659,067	614,367
Other	22,014	5,000	19,305	350	16,317	6,500	25,000	23,000	23,000	15,000	15,000	15,000	15,000	18,000	18,000	20,000	20,000	20,000
Subtotal	944,623	1,133,119	1,006,723	997,151	758,946	820,275	754,560	752,560	752,560	1,277,901	1,329,015	1,451,606	1,412,633	2,021,218	1,880,334	1,793,012	1,697,963	1,614,263
%Increase/(Decrease)	16.8%	20.0%	-3.0%	-3.9%	-23.9%	8.1%	-8.0%	-8.3%	-8.3%	69.8%	4.0%	9.2%	-2.7%	43.1%	-7.0%	-4.6%	-5.3%	-4.9%
Capital Outlay																		
To Capital Reserve	88,561	0	80,082	0	69,047	98,400	150,000	40,000	40,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
To Library (Rent)	0	0	0	0	0	8,400	0	0	0	0	0	0	0	0	0	0	0	0
Other - To Capital Projects	383,141	280,700	394,000	236,557	199,635	167,900	344,099	281,899	331,899	292,520	660,524	696,611	639,999	630,617	637,877	698,631	497,879	492,034
Subtotal	471,702	280,700	474,082	236,557	268,682	274,700	494,099	321,899	371,899	442,520	810,524	846,611	789,999	780,617	787,877	848,631	647,879	642,034
%Increase/(Decrease)	7.7%	-40.5%	11.8%	-44.2%	16.9%	2.2%	79.9%	17.2%	35.4%	19.0%	83.2%	4.5%	-6.7%	-1.2%	0.9%	7.7%	-23.7%	-0.9%
TOTAL EXPENDITURES	9,879,062	10,180,964	10,655,277	10,211,162	10,390,675	10,998,672	11,413,295	11,257,284	11,277,208	11,984,663	12,708,930	13,181,895	13,415,006	14,347,599	14,562,346	14,889,431	14,957,873	15,243,477
%Increase/(Decrease)	0.8%	3.06%	4.7%	-4.2%	1.8%	5.9%	3.77%	2.35%	2.53%	6.3%	6.0%	3.7%	1.8%	7.0%	1.5%	2.2%	0.5%	1.9%

PROJECTED FUTURE GENERAL FUND BUDGETS

						Town Council Approved FY 2011	Dept Head Proposed FY 2012	Town Administrator Proposed FY 2012	Town Council Approved FY 2012	PROJECTED FY 2013	PROJECTED FY 2014	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021
General Government	FY 2006 Expended	FY 2007 Expended	FY 2008 Expended	FY 2009 Expended	FY 2010 Expended													
REVENUE										1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01
Other Local Taxes	57,326	49,665	56,006	51,900	63,947	60,696	62,255	62,255	62,255	62,878	63,506	64,141	64,783	65,431	66,085	66,746	67,413	68,087
Interest Income	262,166	232,652	140,984	191,000	130,623	130,000	100,000	100,000	100,000	101,000	102,010	103,030	104,060	105,101	106,152	107,214	108,286	109,369
Licenses & Permits	968,749	946,898	899,957	955,550	912,781	933,650	830,050	830,050	830,050	838,351	846,734	855,201	863,753	872,391	881,115	889,926	898,825	907,813
State Revenues and Grants	930,658	1,025,906	1,066,565	986,986	858,333	909,530	953,344	953,344	953,344	962,877	972,506	982,231	992,054	1,001,974	1,011,994	1,022,114	1,032,335	1,042,658
UNH - School Allocation, Fire, Debt, Omnibus	1,412,962	1,550,897	1,723,854	1,865,393	1,787,080	1,925,105	1,953,131	1,942,527	1,930,701	2,073,579	2,169,948	2,264,911	2,318,802	2,733,395	2,772,120	2,826,022	2,883,708	2,919,906
Income from Departments	588,332	484,943	467,477	464,099	495,585	441,272	427,973	427,973	460,304	464,907	469,556	474,252	478,994	483,784	488,622	493,508	498,443	503,428
Transfer in from Trustees	83,660	20,000	8,553	10,000	50,747	46,800	36,800	159,550	159,550	0	0	0	0	0	0	0	0	0
Transfer in from Water Fund	16,800	14,707	16,987	15,250	16,957	25,000	26,000	26,000	26,000	26,260	21,332	22,069	22,828	23,610	24,415	25,245	26,100	26,980
Transfer in from Sewer Fund	63,800	63,426	62,727	45,750	50,607	52,000	55,000	55,000	55,000	55,550	56,106	56,667	57,233	57,806	58,384	58,967	59,557	60,153
Tansfer in from Conservation Fund	0	63,206	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer in from Depot Road Fund	0	0	46,408	0	54,230	50,000	60,000	60,000	60,000	0	0	0	0	0	0	0	0	0
Transfer in from Parking Fund	115,818	95,038	94,857	60,031	82,995	65,777	56,000	56,000	56,000	56,560	57,126	57,697	58,274	58,857	59,445	60,040	60,640	61,246
NON PROPERTY TAX REVENUES	4,500,271	4,547,338	4,584,375	4,645,959	4,503,885	4,639,830	4,560,553	4,672,699	4,693,204	4,641,961	4,758,823	4,880,199	4,960,782	5,402,348	5,468,332	5,549,781	5,635,307	5,699,640
%Increase/(Decrease)		1.0%	0.8%	1.3%	-3.1%	3.0%	-1.7%	0.7%	1.2%	-1.1%	2.5%	2.6%	1.7%	8.9%	1.2%	1.5%	1.5%	1.1%
USE OF FUND BALANCE	75,000	236,500	101,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NON-PROP. TAX With Fund Balance						4,639,830	4,560,553	4,672,699	4,693,204	4,641,961	4,758,823	4,880,199	4,960,782	5,402,348	5,468,332	5,549,781	5,635,307	5,699,640
Plus Property Tax Needed						6,432,657	6,852,742	6,584,585	6,584,004	7,342,702	7,950,107	8,301,696	8,454,225	8,945,251	9,094,014	9,339,650	9,322,566	9,543,838
TOTAL BUDGET REVENUE NEEDED						10,998,672	11,413,295	11,257,284	11,277,208	11,984,663	12,708,930	13,181,895	13,415,006	14,347,599	14,562,346	14,889,431	14,957,873	15,243,477
Plus Overlay	74,151	80,600	73,186	74,500	364,588	300,000	300,000	300,000	300,000	200,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Plus Veteran Exemptions	35,800	36,600	68,800	67,000	68,800	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200
Total Prop. Tax to be Raised	5,333,032	5,627,994	5,800,816	5,836,889	6,351,057	6,800,857	7,220,942	6,952,785	6,952,204	7,610,902	8,168,307	8,519,896	8,672,425	9,163,451	9,312,214	9,557,850	9,540,766	9,762,038
%Increase/(Decrease)	7.0%	5.5%	3.1%	0.6%	8.8%	7.1%	6.2%	2.2%	2.2%	5.4%	7.3%	4.3%	1.8%	5.7%	1.6%	2.6%	-0.2%	2.3%
VALUATION (projected 0.5% per year)	809,736,968	815,112,018	886,671,149	898,552,542	892,138,935	898,183,433	913,183,433	913,183,433	913,183,433	932,749,350	937,413,097	942,100,162	946,810,663	951,544,717	956,302,440	961,083,952	965,889,372	970,718,819
Tax Rate	6.59	6.90	7.03	6.52	7.12	7.57	7.91	7.61	7.61	8.16	8.71	9.04	9.16	9.63	9.74	9.94	9.88	10.06
%Increase/(Decrease)	4.79%	4.70%	2.00%	0.00%	9.20%	6.35%	4.43%	0.55%	0.55%	7.18%	6.79%	3.79%	1.28%	5.14%	1.12%	2.13%	-0.68%	1.81%
UNRESERVED FUND BALANCE	1,404,226	1,408,445	1,306,945	952,075	992,486	978,365	978,365	978,365	978,365	1,078,365	1,178,365	1,278,365	1,378,365	1,478,365	1,578,365	1,678,365	1,778,365	1,878,365

\$ 6.52

Every \$25,000 reduces/increases the tax rate approximately \$.03 or .43%

based on new valuation

GENERAL FUND PROPOSED BOND SCHEDULE

PROJECT NAME	PROJECT YEAR	LENGT H	AMOUNT TO BE BONDED	INTEREST COSTS	ESTIMATED COST	2012 PRINCIPAL	2012 INTEREST	2013 PRINCIPAL	2013 INTEREST	2014 PRINCIPAL	2014 INTEREST	2015 PRINCIPAL	2015 INTEREST	2016 PRINCIPAL	2016 INTEREST	2017 PRINCIPAL	2017 INTEREST	2018 PRINCIPAL	2018 INTEREST	2019 PRINCIPAL	2019 INTEREST	2020 PRINCIPAL	2020 INTEREST	2021 PRINCIPAL	2021 INTEREST
Municipal Network	2008	10	\$120,000	\$22,508	\$142,508					\$15,000	\$4,748	\$15,000	\$3,885	\$15,000	\$3,330	\$15,000	\$2,775	\$10,000	\$2,220	\$10,000	\$1,850	\$10,000	\$1,480	\$10,000	\$1,110
Wiswall Dam Fish Ladder	2010	10	\$59,263	\$8,215	\$67,478			\$9,263	\$1,775	\$10,000	\$1,400	\$5,000	\$1,120	\$5,000	\$980	\$5,000	\$840	\$5,000	\$700	\$5,000	\$560	\$5,000	\$420	\$5,000	\$280
Road Program	2011	15	\$417,917	\$96,358	\$514,275			\$32,917	\$13,408	\$30,000	\$11,550	\$30,000	\$10,650	\$30,000	\$9,750	\$30,000	\$8,850	\$30,000	\$7,950	\$30,000	\$7,050	\$30,000	\$6,150	\$25,000	\$5,250
Tanker 1 Replacement	2011	10	\$465,000	\$58,358	\$523,358			\$50,000	\$11,438	\$50,000	\$9,545	\$50,000	\$8,395	\$45,000	\$7,245	\$45,000	\$6,210	\$45,000	\$5,175	\$45,000	\$4,140	\$45,000	\$3,105	\$45,000	\$2,070
Morgan Way Intersection	2011	15	\$155,863	\$34,551	\$190,414																				
One Ton Utility/Bucket Truck	2011	7	\$68,400	\$6,512	\$74,912			\$8,400	\$1,682	\$10,000	\$1,380	\$10,000	\$1,150	\$10,000	\$920	\$10,000	\$690	\$10,000	\$460	\$10,000	\$230				
Pettee Brook Lane Corridor	2011/2012	10	\$151,000	\$25,095	\$176,095			\$16,000	\$4,845	\$15,000	\$4,050	\$15,000	\$3,600	\$15,000	\$3,150	\$15,000	\$2,700	\$15,000	\$2,250	\$15,000	\$1,800	\$15,000	\$1,350	\$15,000	\$900
Smith Chapel Repairs	2011	10	\$65,000	\$7,119	\$72,119			\$10,000	\$1,599	\$10,000	\$1,265	\$10,000	\$1,035	\$5,000	\$805	\$5,000	\$690	\$5,000	\$575	\$5,000	\$460	\$5,000	\$345	\$5,000	\$230
Sidewalk Snow Tractor	2011/2012	7	\$125,000	\$14,360	\$139,360			\$20,000	\$4,010	\$20,000	\$3,150	\$20,000	\$2,550	\$20,000	\$1,950	\$15,000	\$1,350	\$15,000	\$900	\$15,000	\$450				
Police Station Renovations	2011/2012	10	\$104,200	\$16,843	\$121,043			\$14,200	\$3,343	\$10,000	\$2,700	\$10,000	\$2,400	\$10,000	\$2,100	\$10,000	\$1,800	\$10,000	\$1,500	\$10,000	\$1,200	\$10,000	\$900	\$10,000	\$600
New Library	2012	30	\$2,700,000	\$2,312,063	\$5,012,063			\$90,000	\$158,813	\$90,000	\$143,550	\$90,000	\$138,600	\$90,000	\$133,650	\$90,000	\$128,700	\$90,000	\$123,750	\$90,000	\$118,800	\$90,000	\$113,850	\$90,000	\$108,900
Road Program	2012	15	\$455,487	\$125,024	\$580,511			\$35,487	\$17,049	\$35,000	\$14,700	\$30,000	\$13,475	\$30,000	\$12,425	\$30,000	\$11,375	\$30,000	\$10,325	\$30,000	\$9,275	\$30,000	\$8,225	\$30,000	\$7,175
Roadway Sweeper	2012	10	\$170,000	\$26,604	\$196,604			\$20,000	\$31,554	\$20,000	\$4,500	\$20,000	\$3,900	\$20,000	\$3,300	\$15,000	\$2,700	\$15,000	\$2,250	\$15,000	\$1,800	\$15,000	\$1,350	\$15,000	\$900
Dump Truck	2012	7	\$158,000	\$18,569	\$176,569			\$23,000	\$5,089	\$25,000	\$4,050	\$25,000	\$3,300	\$25,000	\$2,550	\$20,000	\$1,800	\$20,000	\$1,200	\$20,000	\$600				
Bennett Road Culvert	2011/2012	15	\$168,600	\$44,111	\$212,711			\$13,600	\$6,311	\$15,000	\$5,425	\$15,000	\$4,900	\$15,000	\$4,375	\$10,000	\$3,850	\$10,000	\$3,500	\$10,000	\$3,150	\$10,000	\$2,800	\$10,000	\$2,450
Longmarsh Road Culvert	2012/2013	15	\$165,750	\$43,479	\$209,229			\$15,750	\$6,204	\$15,000	\$5,250	\$15,000	\$4,725	\$10,000	\$4,200	\$10,000	\$3,850	\$10,000	\$3,500	\$10,000	\$2,800	\$10,000	\$2,450	\$10,000	\$2,100
Road Program	2013	15	\$458,153	\$134,061	\$592,214					\$38,153	\$18,374	\$35,000	\$15,750	\$30,000	\$14,438	\$30,000	\$13,313	\$30,000	\$12,188	\$30,000	\$11,063	\$30,000	\$9,938	\$30,000	\$8,813
Fire Station Replacement	2013	30	\$857,000	\$706,283	\$1,563,283					\$32,000	\$50,408	\$30,000	\$45,375	\$30,000	\$43,725	\$30,000	\$42,075	\$30,000	\$20,213	\$30,000	\$38,775	\$30,000	\$37,125	\$30,000	\$35,475
Dump Truck - 33,400 GVWR	2013	7	\$161,000	\$20,221	\$181,221					\$26,000	\$5,596	\$25,000	\$4,388	\$25,000	\$3,575	\$25,000	\$2,763	\$20,000	\$1,950	\$20,000	\$1,300	\$20,000	\$650		
Crommets Creek Bridge	2013/2014	15	\$408,000	\$125,453	\$533,453					\$33,000	\$17,453	\$30,000	\$15,000	\$30,000	\$13,800	\$30,000	\$12,600	\$30,000	\$11,400	\$30,000	\$10,200	\$25,000	\$9,000	\$25,000	\$8,000
Engine 2 Replacement	2014	10	\$600,000	\$116,958	\$716,958							\$60,000	\$22,458	\$60,000	\$18,900	\$60,000	\$16,800	\$60,000	\$14,700	\$60,000	\$12,600	\$60,000	\$10,500	\$60,000	\$8,400
Dump Truck - 33,400 GVWR	2014	7	\$164,000	\$22,589	\$186,589							\$24,000	\$6,139	\$25,000	\$4,900	\$25,000	\$4,025	\$25,000	\$3,150	\$25,000	\$2,275	\$20,000	\$1,400	\$20,000	\$700
Old Landing Park Improvements	2014	10	\$86,474	\$14,787	\$101,261							\$11,474	\$17,537	\$10,000	\$2,625	\$10,000	\$2,275	\$10,000	\$1,925	\$10,000	\$1,575	\$10,000	\$1,225	\$10,000	\$875
Refuse Collection Vehicle	2014	7	\$225,000	\$26,569	\$251,569							\$35,000	\$7,219	\$35,000	\$5,700	\$35,000	\$4,650	\$30,000	\$3,600	\$30,000	\$2,700	\$30,000	\$1,800	\$30,000	\$900
Dump Truck - 33,400 GVWR	2015	7	\$167,000	\$24,322	\$191,322									\$27,000	\$6,697	\$25,000	\$5,250	\$25,000	\$4,313	\$25,000	\$3,375	\$25,000	\$2,438	\$20,000	\$1,500
Recycling Collection Vehicle	2015	7	\$101,000	\$14,738	\$115,738									\$16,000	\$4,051	\$15,000	\$3,188	\$15,000	\$2,625	\$15,000	\$2,063	\$15,000	\$1,500	\$15,000	\$938
Fire Station Replacement	2016	30	\$7,500,000	\$6,714,323	\$14,214,323											\$250,000	\$461,198	\$250,000	\$416,875	\$250,000	\$402,500	\$250,000	\$388,125	\$250,000	\$373,750
Dump Truck - 33,400 GVWR	2016	7	\$170,000	\$25,380	\$195,380											\$25,000	\$6,818	\$25,000	\$5,438	\$25,000	\$4,500	\$25,000	\$3,563	\$25,000	\$2,625
1 Ton Dump Truck	2016	7	\$40,000	\$5,542	\$45,542											\$10,000	\$1,604	\$5,000	\$1,125	\$5,000	\$938	\$5,000	\$750	\$5,000	\$563
Dump Truck - 33,400 GVWR	2019	7	\$179,000	\$27,657	\$206,657																	\$29,000	\$7,657	\$30,000	\$6,000
EXISTING BONDS			\$16,487,107	\$10,810,995	\$27,298,102	\$0	\$0	\$358,617	\$267,100	\$499,153	\$309,095	\$610,474	\$337,550	\$633,000	\$309,140	\$895,000	\$754,737	\$875,000	\$665,755	\$875,000	\$648,028	\$820,000	\$610,438	\$790,000	\$574,503
2002 Bond			\$2,317,265			\$157,027	\$25,012	\$96,966	\$19,124	\$96,966	\$15,245	\$94,832	\$11,367	\$94,835	\$7,455	\$25,602	\$3,424	\$25,602	\$2,304	\$25,606	\$1,152				
2006 Bond	2003-2006	20	\$1,309,216			\$113,698	\$12,219	\$113,698	\$15,211	\$36,649	\$10,718	\$36,649	\$9,278	\$36,649	\$7,833	\$18,758	\$6,367	\$18,758	\$5,617	\$18,758	\$4,866	\$18,758	\$4,116	\$18,758	\$3,366
2006 Bond	Land	20	\$1,620,000			\$81,000	\$55,660	\$81,000	\$45,059	\$81,000	\$41,938	\$81,000	\$38,788	\$81,000	\$35,640	\$81,000	\$32,400	\$81,000	\$29,160	\$81,000	\$25,920	\$81,000	\$22,680	\$81,000	\$19,440
2006 Bond Taxable	2003-2006	7	\$315,364			\$35,000	\$4,025	\$35,000	\$2,013																
2008 Bond	2005-2008	20	\$692,365			\$74,350	\$18,236	\$74,350	\$15,819	\$74,350	\$13,217	\$74,350	\$10,615	\$55,905	\$7,827	\$55,905	\$5,032	\$55,905	\$2,795						
2010 Bond	2008-2010	20	\$1,384,000			\$70,000	\$23,950	\$65,000	\$21,850	\$65,000	\$19,900	\$60,000	\$17,300	\$60,000	\$15,500	\$60,000	\$13,700	\$40,000	\$10,700	\$40,000	\$9,500	\$35,000	\$7,500	\$25,000	\$5,750
2005 Landfill SRF Loan	2002	20 YRS	\$802,756			\$40,138	\$19,244	\$40,138	\$17,764	\$40,138	\$16,284	\$40,138	\$14,803	\$40,138	\$13,323	\$40,138	\$11,842	\$40,138	\$10,362	\$40,138	\$8,882	\$40,138	\$7,401	\$40,138	\$5,921
TOTALS			\$29,623,149			\$571,213	\$158,346	\$864,769	\$403,939	\$893,256	\$426,396	\$997,443	\$439,701	\$1,001,527	\$396,718	\$1,176,403	\$827,503	\$1,136,403	\$726,693	\$1,080,502	\$698,348	\$1,023,896	\$659,792	\$984,896	\$614,980
						TOTAL 2012		TOTAL 2013		TOTAL 2014		TOTAL 2015		TOTAL 2016		TOTAL 2017		TOTAL 2018		TOTAL 2019		TOTAL 2020		TOTAL 2021	
						\$729,559		\$1,268,708		\$1,319,652		\$1,437,144		\$1,398,245		\$2,003,906		\$1,863,096		\$1,778,850		\$1,683,688		\$1,599,876	

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	PROPOSED
000								
01-3110-000-01-000	Property Tax Revenue	5,774,008.91	6,242,869.99	6,483,941.00	6,738,541.01	7,220,942.00	6,952,785.00	6,952,204.00
01-3110-000-03-000	Overlay	-15,201.21	-426,656.99	-125,000.00	-304,966.10	-300,000.00	-300,000.00	-300,000.00
01-3110-000-04-000	War Service Credits	0.00	0.00	0.00	0.00	-68,200.00	-68,200.00	-68,200.00
01-3120-000-01-000	Land use taxes - General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-000-01-000	Land use taxes - Conservation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3185-000-01-000	Yield Tax Revenue	319.73	1,478.43	1,500.00	9,539.55	1,500.00	1,500.00	1,500.00
01-3186-000-01-000	Payment in lieu of taxes	55,141.87	59,107.00	57,000.00	61,562.83	60,000.00	60,000.00	60,000.00
01-3189-000-01-000	Other taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3189-000-02-000	Railroad Tax	0.00	3,092.95	1,946.00	654.77	655.00	655.00	655.00
000 Total		5,814,269.30	5,879,891.38	6,419,387.00	6,505,332.06	6,914,897.00	6,646,740.00	6,646,159.00
Town Clerk								
01-3189-103-03-000	Boat tax	44.28	269.28	250.00	11.00	100.00	100.00	100.00
Town Clerk Total		44.28	269.28	250.00	11.00	100.00	100.00	100.00
000								
01-3190-000-01-000	Interest and penalties on delinquent tax	109,784.18	130,623.13	120,000.00	103,799.57	100,000.00	100,000.00	100,000.00
01-3210-000-01-000	Business licenses and permits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000 Total		109,784.18	130,623.13	120,000.00	103,799.57	100,000.00	100,000.00	100,000.00
Town Clerk								
01-3220-103-01-000	Motor vehicle permit fees	764,578.65	762,356.76	790,000.00	732,106.30	675,000.00	675,000.00	675,000.00
01-3220-103-02-000	E-registration fees	54.55	152.45	300.00	167.30	300.00	300.00	300.00
01-3220-103-03-000	Motor Vehicle agency fees	14,912.50	14,967.50	15,000.00	14,272.00	12,000.00	12,000.00	12,000.00
01-3220-103-04-000	Municipal & Transportation Impr Fund (26,400.00	26,035.50	26,000.00	23,375.00	20,000.00	20,000.00	20,000.00
Town Clerk Total		805,945.70	803,512.21	831,300.00	769,920.60	707,300.00	707,300.00	707,300.00

Building Inspection

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
01-3230-411-01-000	Building permits	87,010.77	78,527.55	70,000.00	78,403.82	100,000.00	100,000.00	100,000.00
Building Inspection Total		87,010.77	78,527.55	70,000.00	78,403.82	100,000.00	100,000.00	100,000.00
Town Clerk								
01-3290-103-01-000	Other licenses, permits, and fees	5,789.50	6,549.50	6,500.00	6,396.17	6,500.00	6,500.00	6,500.00
Town Clerk Total		5,789.50	6,549.50	6,500.00	6,396.17	6,500.00	6,500.00	6,500.00
Police								
01-3290-601-10-000	Pistol permits	500.00	480.00	350.00	380.00	250.00	250.00	250.00
Police Total		500.00	480.00	350.00	380.00	250.00	250.00	250.00
Fire Suppression								
01-3290-702-20-000	Fire permits	2,767.50	10,280.50	5,000.00	7,565.00	5,000.00	5,000.00	5,000.00
Fire Suppression Total		2,767.50	10,280.50	5,000.00	7,565.00	5,000.00	5,000.00	5,000.00
Public Works Admin								
01-3290-801-40-000	Driveway permits	2,200.00	1,600.00	1,500.00	1,900.00	1,500.00	1,500.00	1,500.00
Public Works Admin Total		2,200.00	1,600.00	1,500.00	1,900.00	1,500.00	1,500.00	1,500.00
Transfer Station								
01-3290-845-30-000	Transfer Station permits	11,852.00	11,830.00	10,000.00	11,285.00	9,500.00	9,500.00	9,500.00
Transfer Station Total		11,852.00	11,830.00	10,000.00	11,285.00	9,500.00	9,500.00	9,500.00
000								
01-3312-000-01-000	Environmental protection - federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3319-000-01-000	Other federal grants & reimb	25,015.64	90,455.39	0.00	9,257.57	0.00	0.00	0.00
01-3351-000-01-000	Shared revenue (MS-4)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3351-000-02-000	Shared revenue (Tax Rate Calc)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3352-000-01-000	Meals and rooms distribution (NH)	632,129.27	642,783.25	645,000.00	0.00	654,000.00	654,000.00	654,000.00
01-3353-000-01-000	Highway block grant (NH)	238,311.74	253,799.03	255,000.00	278,404.06	290,000.00	290,000.00	290,000.00
01-3354-000-01-000	Water pollution grant (NH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
01-3356-000-01-000	State & federal land reimb	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3357-000-01-000	Flood control reimb (NH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3359-000-05-000	UNH - Fire Dept Agreement	1,412,117.64	1,480,057.08	1,612,925.00	1,591,599.40	1,632,378.00	1,621,774.00	1,609,948.00
01-3359-000-06-000	UNH - Omnibus Agreement	200,000.00	206,000.00	212,180.00	212,180.00	218,545.00	218,545.00	218,545.00
01-3359-000-10-000	UNH - School Agreement	166,874.00	98,576.00	100,000.00	50,477.00	100,000.00	100,000.00	100,000.00
01-3359-000-15-000	UNH Debt service reimbursement	35,185.53	2,446.78	0.00	2,259.87	2,208.00	2,208.00	2,208.00
01-3359-000-20-000	NH State Aid Grant Landfill L-132	9,902.56	9,716.43	9,530.00	9,530.30	9,344.00	9,344.00	9,344.00
01-3359-000-99-000	Other NH grants & reimb	30,378.99	0.00	0.00	9,170.72	0.00	0.00	0.00
000 Total		2,749,915.37	2,783,833.96	2,834,635.00	2,162,878.92	2,906,475.00	2,895,871.00	2,884,045.00
Police								
01-3359-601-99-000	NH Dept of Safety - Res 2010-20 - Poli	0.00	0.00	0.00	22,172.00	0.00	0.00	0.00
Police Total		0.00	0.00	0.00	22,172.00	0.00	0.00	0.00
000								
01-3379-000-01-000	Intergov Revenue - School Resource O	50,000.00	50,000.00	56,000.00	56,000.00	56,000.00	56,000.00	56,000.00
01-3379-000-10-000	Intergov Revenue - Lee (Town of) Asse	26,109.10	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-000-90-000	Cemetery Trustees Reimbursement	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
01-3401-000-99-000	General Fund - Misc	0.00	0.50	0.00	0.00	0.00	0.00	0.00
000 Total		76,109.10	50,000.50	61,000.00	56,000.00	56,000.00	56,000.00	56,000.00
Town Clerk								
01-3401-103-05-000	Town Clerk-Misc	745.11	751.49	400.00	480.85	400.00	400.00	400.00
01-3401-103-06-000	Town Clerk - Record Legal Docs	7,068.00	7,386.50	7,000.00	7,646.58	7,000.00	7,000.00	7,000.00
Town Clerk Total		7,813.11	8,137.99	7,400.00	8,127.43	7,400.00	7,400.00	7,400.00
DCAT								
01-3401-206-10-000	DCAT- Misc	383.05	195.56	300.00	53.00	100.00	100.00	100.00
DCAT Total		383.05	195.56	300.00	53.00	100.00	100.00	100.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
Assessing								
01-3401-302-15-000	Assessing - Misc	350.14	319.87	300.00	238.75	200.00	200.00	200.00
Assessing Total		350.14	319.87	300.00	238.75	200.00	200.00	200.00
Planning Dept								
01-3401-401-20-000	Planning - Misc	120.32	388.02	250.00	173.58	200.00	200.00	200.00
Planning Dept Total		120.32	388.02	250.00	173.58	200.00	200.00	200.00
Planning Board								
01-3401-402-25-000	Planning Board Fees	16,489.00	25,071.00	16,000.00	14,240.00	15,000.00	15,000.00	15,000.00
Planning Board Total		16,489.00	25,071.00	16,000.00	14,240.00	15,000.00	15,000.00	15,000.00
Building Inspection								
01-3401-411-30-000	Bldg Insp (zoning & code) - Misc	250.00	50.00	100.00	450.00	100.00	100.00	100.00
Building Inspection Total		250.00	50.00	100.00	450.00	100.00	100.00	100.00
Zoning Board								
01-3401-413-35-000	Zoning Ordinance Regulation Sales	110.00	90.00	100.00	60.00	100.00	100.00	100.00
01-3401-413-36-000	Zoning Board Fees	5,810.00	10,876.00	8,000.00	9,210.00	8,000.00	8,000.00	8,000.00
Zoning Board Total		5,920.00	10,966.00	8,100.00	9,270.00	8,100.00	8,100.00	8,100.00
Historic District Commission								
01-3401-415-40-000	Historic District Commission - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Historic District Commission Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Recreation								
01-3401-416-45-000	Recreation - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Recreation Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreation								
01-3401-502-48-000	Recreation programs	7,105.00	40,188.00	40,000.00	33,760.12	35,000.00	35,000.00	35,000.00
Recreation Total		7,105.00	40,188.00	40,000.00	33,760.12	35,000.00	35,000.00	35,000.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
Police								
01-3401-601-50-000	Police - Misc	4,718.89	2,586.29	2,500.00	2,177.50	2,000.00	2,000.00	2,000.00
01-3401-601-51-000	Police Details	83,778.42	100,456.52	75,000.00	210,358.84	91,821.00	91,821.00	114,776.00
01-3401-601-52-000	School Resource Officer Reimb	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-601-53-000	Police - Court fees & mileage reimburs	1,418.36	2,154.86	2,500.00	1,631.68	1,500.00	1,500.00	1,500.00
Police Total		89,915.67	105,197.67	80,000.00	214,168.02	95,321.00	95,321.00	118,276.00
Fire Suppression								
01-3401-702-63-000	Fire - Misc	1,253.14	1,087.88	1,000.00	346.20	500.00	500.00	500.00
Fire Suppression Total		1,253.14	1,087.88	1,000.00	346.20	500.00	500.00	500.00
Fire Spec Events								
01-3401-705-67-000	Fire Details	40,135.38	43,005.80	40,822.00	35,260.57	37,502.00	37,502.00	46,878.00
Fire Spec Events Total		40,135.38	43,005.80	40,822.00	35,260.57	37,502.00	37,502.00	46,878.00
Engineer								
01-3401-800-70-000	Engineer - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Engineer Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Admin								
01-3401-801-80-000	Public Works - Misc	1,152.00	600.00	750.00	375.00	500.00	500.00	500.00
Public Works Admin Total		1,152.00	600.00	750.00	375.00	500.00	500.00	500.00
Recycling								
01-3401-844-85-000	PW - Recycle bins	459.00	509.50	400.00	399.50	300.00	300.00	300.00
01-3404-844-01-000	Garbage-refuse (recycling) charges	21,527.09	39,659.95	35,000.00	59,254.30	40,000.00	40,000.00	40,000.00
Recycling Total		21,986.09	40,169.45	35,400.00	59,653.80	40,300.00	40,300.00	40,300.00
Recreation								
01-3408-502-01-000	Parks & Recreation - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
Recreation Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
000								
01-3409-000-01-000	Other dept charges	66.90	0.00	0.00	0.00	0.00	0.00	0.00
01-3500-000-01-000	Special assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3501-000-01-000	Sale of municipal property	0.00	23,417.00	2,500.00	0.00	2,000.00	2,000.00	2,000.00
01-3502-000-70-000	Interest on investments	26,069.76	8,231.15	10,000.00	3,319.47	5,000.00	5,000.00	5,000.00
01-3503-000-01-000	Rents of property (other)	0.00	0.00	8,400.00	0.00	0.00	0.00	0.00
01-3503-000-40-000	Tower rental - Transfer Station	990.95	712.77	750.00	741.28	750.00	750.00	750.00
000 Total		27,127.61	32,360.92	21,650.00	4,060.75	7,750.00	7,750.00	7,750.00
Fire Administration								
01-3503-701-50-000	Fire Station - McGregor Ambulance	14,076.84	28,998.06	28,700.00	29,842.44	30,000.00	30,000.00	30,000.00
Fire Administration Total		14,076.84	28,998.06	28,700.00	29,842.44	30,000.00	30,000.00	30,000.00
District Court Bldg								
01-3503-803-10-000	Court House Rent	15,586.80	0.00	0.00	0.00	0.00	0.00	0.00
District Court Bldg Total		15,586.80	0.00	0.00	0.00	0.00	0.00	0.00
HA Davis Bldg								
01-3503-804-20-000	Davis Building Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HA Davis Bldg Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wagon Hill								
01-3503-807-30-000	Wagon Hill Rent	10,175.00	12,025.00	11,500.00	10,775.00	11,500.00	11,500.00	11,500.00
Wagon Hill Total		10,175.00	12,025.00	11,500.00	10,775.00	11,500.00	11,500.00	11,500.00
000								
01-3504-000-01-000	Fines and forfeits (other)	1,845.00	1,371.16	1,000.00	2,168.80	1,000.00	1,000.00	1,000.00
000 Total		1,845.00	1,371.16	1,000.00	2,168.80	1,000.00	1,000.00	1,000.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	
Building Inspection								
01-3504-411-30-000	Zoning Fines and Penalties	0.00	400.00	500.00	3,267.54	1,000.00	1,000.00	1,000.00
Building Inspection Total		0.00	400.00	500.00	3,267.54	1,000.00	1,000.00	1,000.00
Police								
01-3504-601-50-000	Court fines	121,869.64	86,027.93	100,000.00	92,970.29	75,000.00	75,000.00	75,000.00
01-3504-601-51-000	False Alarms - Police	0.00	800.00	500.00	2,000.00	500.00	500.00	500.00
Police Total		121,869.64	86,827.93	100,500.00	94,970.29	75,500.00	75,500.00	75,500.00
Fire Suppression								
01-3504-702-60-000	False Alarms - Fire	0.00	0.00	500.00	0.00	500.00	500.00	500.00
Fire Suppression Total		0.00	0.00	500.00	0.00	500.00	500.00	500.00
000								
01-3506-000-01-000	Ins div & reimb	17,321.00	2,363.45	2,000.00	8,452.45	2,000.00	2,000.00	2,000.00
01-3508-000-01-000	Contributions and donations (other)	1,350.00	0.00	0.00	0.00	0.00	0.00	0.00
000 Total		18,671.00	2,363.45	2,000.00	8,452.45	2,000.00	2,000.00	2,000.00
Police								
01-3508-601-10-000	Police donations	6,350.00	2,880.00	0.00	300.00	0.00	0.00	0.00
Police Total		6,350.00	2,880.00	0.00	300.00	0.00	0.00	0.00
Fire Suppression								
01-3508-702-20-000	Fire donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Suppression Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wagon Hill								
01-3508-807-30-000	Wagon Hill donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wagon Hill Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
000								
01-3509-000-10-000	Other misc sources not otherwise class	2,369.68	2,981.47	2,500.00	3,732.84	2,500.00	2,500.00	2,500.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
000 Total		2,369.68	2,981.47	2,500.00	3,732.84	2,500.00	2,500.00	2,500.00
Planning Board								
01-3509-402-20-000	Other Misc Sources - Planning Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning Board Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Energy Conservation								
01-3509-902-21-000	Energy Conservation Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Energy Conservation Total		0.00	0.00	0.00	0.00	0.00	0.00	0.00
000								
01-3912-000-98-002	Transfers in - Spec rev Fund (Water-Ad	15,250.00	16,957.00	25,000.00	25,000.00	26,000.00	26,000.00	26,000.00
01-3912-000-98-003	Transfers in - Spec rev Fund (WW-Adm	45,750.00	50,607.00	52,000.00	52,000.00	55,000.00	55,000.00	55,000.00
01-3912-000-98-005	Transfers in - Spec rev fund (Parking -	92,141.09	82,995.48	65,777.00	0.00	56,000.00	56,000.00	56,000.00
01-3912-000-98-008	Transfers in - Spec rev fund (Depot Ro	0.00	54,229.67	50,000.00	0.00	60,000.00	60,000.00	60,000.00
01-3913-000-98-007	Transfers in - Capital Projects Fund	44,579.82	0.00	0.00	0.00	0.00	0.00	0.00
01-3914-000-01-000	Transfers in - Proprietary funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3915-000-98-081	Transfers in - Capital reserve fund	20,000.00	50,000.00	0.00	14,100.00	36,800.00	159,550.00	159,550.00
<i>Narrative for Column # 5</i>								
Community Development Funds								
\$ 8,600 Two Traffic Models								
\$ 30,000 Economic Development								
<i>Narrative for Column # 6</i>								
Community Development Funds								
\$ 8,600 Two Traffic Models								
\$150,950 Downtown Redevelopment								
01-3916-000-01-000	Transfers in - Trust and agency funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3916-000-98-083	Transfers in - Trust funds (Cemetery Re	3,944.37	747.13	46,800.00	0.00	0.00	0.00	0.00
01-3917-000-01-000	Transfers in - Conservation fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3917-000-98-019	Transfers in - Conservation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	PROPOSED
01-3922-000-01-000	Transfer from Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3934-000-01-000	Proceeds from L-T notes & gen ob bon	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3935-000-01-000	Proceeds from all other bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3939-000-01-000	Other long-term financial sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000 Total		221,665.28	255,536.28	239,577.00	91,100.00	233,800.00	356,550.00	356,550.00
Grand Total:		10,298,797.45	10,458,519.52	10,998,771.00	10,350,830.72	11,413,295.00	11,257,284.00	11,277,208.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Town Council							
Town Council Total	140,482.15	44,999.25	137,088.00	68,203.76	138,111.00	289,061.00	289,061.00
Treasurer							
Treasurer Total	6,035.40	6,034.40	6,035.00	7,326.20	6,035.00	6,038.00	6,038.00
Town Administrator							
Town Administrator Total	270,348.22	257,242.13	257,606.00	275,922.02	274,736.00	270,148.00	267,353.00
Moderator							
Moderator Total	4,139.19	5,815.02	3,914.00	2,772.97	4,412.00	4,412.00	4,412.00
Town Clerk							
Town Clerk Total	185,627.05	194,416.99	200,789.00	190,647.45	200,774.00	196,045.00	194,125.00
Supervisors of the Checklist							
Supervisors of the Checklist Total	1,596.34	3,128.05	3,475.00	4,246.27	7,804.00	7,804.00	7,804.00
Accounting							
Accounting Total	256,580.83	256,742.56	266,837.00	258,530.42	274,949.00	273,913.00	271,234.00
Assessing							
Assessing Total	106,035.85	62,236.61	69,447.00	64,860.94	112,461.00	96,641.00	96,452.00
Legal							
Legal Total	53,592.48	69,835.08	55,000.00	72,480.15	60,000.00	60,000.00	60,000.00
Planning Dept							
Planning Dept Total	142,036.96	160,284.76	207,993.00	175,163.41	211,064.00	175,603.00	173,965.00
Planning Board							
Planning Board Total	19,234.96	24,617.66	51,118.00	26,078.29	51,117.00	41,140.00	41,140.00
Zoning Board							
Zoning Board Total	5,714.42	9,738.79	10,750.00	7,055.14	7,200.00	7,200.00	7,200.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Historic District Commission							
Historic District Commission Total	0.00	12.00	400.00	0.00	1,000.00	500.00	500.00
Joint Loss Management Comm							
Joint Loss Management Comm Total	1,221.09	0.00	1,000.00	983.40	1,000.00	1,000.00	1,000.00
Town Hall Bldg							
Town Hall Bldg Total	34,275.53	34,238.48	32,944.00	32,670.75	33,282.00	33,279.00	33,279.00
District Court Bldg							
District Court Bldg Total	14,383.72	10,624.65	14,486.00	12,469.75	13,709.00	13,709.00	13,709.00
HA Davis Bldg							
HA Davis Bldg Total	2,656.04	791.01	1,083.00	835.63	0.00	0.00	0.00
Police Station							
Police Station Total	37,387.32	35,421.51	30,921.00	32,440.08	31,820.00	30,485.00	30,485.00
Library Building (rental)							
Library Building (rental) Total	74.39	279.73	100.00	382.33	282.00	275.00	275.00
Public Works Bldg							
Public Works Bldg Total	32,232.75	38,479.93	34,562.00	29,918.34	34,924.00	32,570.00	32,570.00
Trusted Graveyards							
Trusted Graveyards Total	3,589.98	3,809.26	4,576.00	1,890.02	4,362.00	4,355.00	4,355.00
Town Cemeteries							
Town Cemeteries Total	10,342.87	8,457.28	11,806.00	12,829.00	11,567.00	11,566.00	11,566.00
Advertising & Regional Assoc							
Advertising & Regional Assoc Total	10,199.73	10,571.81	10,875.00	10,873.83	11,354.00	11,354.00	11,354.00

Other General Government

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Other General Government Total	129,503.35	122,055.08	154,677.00	120,412.97	136,500.00	127,000.00	167,000.00
DCAT							
DCAT Total	23,125.34	22,633.36	28,016.00	29,329.22	26,864.00	26,864.00	26,864.00
MIS							
MIS Total	199,706.02	230,254.93	268,763.00	260,571.88	268,619.00	267,725.00	266,171.00
Police							
Police Total	2,000,079.09	2,064,465.79	2,164,085.00	2,236,959.76	2,097,512.00	2,089,034.00	2,070,872.00
Ambulance							
Ambulance Total	18,362.50	18,362.48	18,363.00	9,181.24	20,236.00	18,363.00	18,363.00
Fire Administration							
Fire Administration Total	482,081.96	551,132.59	568,536.00	511,024.81	585,728.00	583,902.00	579,287.00
Fire Suppression							
Fire Suppression Total	1,983,734.64	2,029,972.09	2,199,287.00	2,155,089.45	2,332,504.00	2,313,381.00	2,290,848.00
Fire Prevention							
Fire Prevention Total	182,340.57	216,879.53	212,991.00	145,007.03	207,902.00	207,642.00	214,557.00
Fire Training and Safety							
Fire Training and Safety Total	42,893.09	43,425.27	52,212.00	20,660.66	46,775.00	46,775.00	46,775.00
Fire Spec Events							
Fire Spec Events Total	38,666.27	41,694.47	38,234.00	37,678.03	0.00	0.00	0.00
Fire Equipment Maintenance							
Fire Equipment Maintenance Total	71,419.17	78,202.80	67,747.00	63,693.35	68,436.00	68,436.00	68,436.00
EMS							
EMS Total	18,800.91	19,619.99	29,164.00	17,748.67	25,909.00	25,909.00	25,909.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Police							
Police Total	0.00	0.00	0.00	0.00	91,821.00	91,821.00	91,821.00
Fire Spec Events							
Fire Spec Events Total	0.00	0.00	0.00	0.00	37,502.00	37,502.00	37,502.00
Building Inspection							
Building Inspection Total	135,897.35	161,751.04	144,373.00	146,020.21	160,667.00	160,270.00	158,953.00
Emergency Management							
Emergency Management Total	8,498.37	10,972.09	10,000.00	9,876.19	12,000.00	12,000.00	12,000.00
Other Public Safety							
Other Public Safety Total	23,059.11	16,961.02	20,000.00	21,780.02	20,000.00	18,000.00	18,000.00
Engineer							
Engineer Total	65,517.74	129,389.47	140,903.00	161,815.29	162,575.00	161,763.00	159,495.00
Public Works Admin							
Public Works Admin Total	261,193.96	259,193.79	300,941.00	265,071.94	301,705.00	297,715.00	287,550.00
PW Equip Maint							
PW Equip-Maint Total	222,601.70	194,183.19	193,947.00	216,901.21	208,360.00	208,348.00	208,348.00
Roadway Maint							
Roadway Maint Total	141,743.65	165,417.84	128,404.00	119,673.82	116,420.00	116,420.00	116,420.00
Drainage & Vegetation							
Drainage & Vegetation Total	77,356.43	141,733.36	57,196.00	57,289.01	55,775.00	55,775.00	55,775.00
Snow & Ice removal							
Snow & Ice removal Total	192,814.37	137,196.29	204,093.00	160,544.60	203,923.00	203,921.00	203,921.00
Traffic Control							
Traffic Control Total	140,266.48	159,722.40	145,631.00	163,582.82	136,889.00	136,889.00	133,189.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Supt/Br/Dam/Pit							
Supt/Br/Dam/Pit Total	145,235.47	169,274.37	151,882.00	149,750.07	149,797.00	149,767.00	149,767.00
Stormwater II Permitting							
Stormwater II Permitting Total	399.98	4,854.09	3,172.00	2,402.73	3,172.00	3,172.00	3,172.00
Sanitation Admin							
Sanitation Admin Total	121,266.07	120,730.29	134,077.00	119,518.17	134,134.00	132,658.00	129,202.00
Roll Off Vehicle							
Roll Off Vehicle Total	35,260.77	42,313.88	41,440.00	45,067.21	41,998.00	41,994.00	41,994.00
Curbside Collection							
Curbside Collection Total	198,057.58	194,892.82	192,448.00	177,918.35	182,035.00	187,025.00	187,025.00
Recycling							
Recycling Total	118,674.30	125,195.83	114,871.00	109,004.07	111,290.00	111,295.00	111,295.00
Transfer Station							
Transfer Station Total	84,433.48	87,032.56	99,258.00	79,169.84	86,367.00	86,376.00	86,376.00
Litter Removal							
Litter Removal Total	17,391.35	18,773.14	15,137.00	18,565.87	14,869.00	14,864.00	14,864.00
Health Admin							
Health Admin Total	0.00	0.00	1,500.00	0.00	1.00	1.00	1.00
Health Agencies							
Health Agencies Total	19,694.00	21,692.00	20,719.00	19,469.00	27,791.00	21,219.00	21,219.00
Direct Assistance							
Direct Assistance Total	6,616.72	14,766.48	10,000.00	22,675.67	15,000.00	15,000.00	15,000.00

Recreation

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Recreation Total	68,970.42	113,354.91	130,275.00	122,093.06	148,347.00	145,457.00	145,457.00
Parks & Recreation Committee							
Parks & Recreation Committee Total	5,760.93	2,670.49	6,000.00	4,949.26	3,500.00	3,500.00	3,500.00
Wagon Hill							
Wagon Hill Total	18,019.29	15,394.71	24,100.00	10,125.00	18,668.00	18,648.00	18,648.00
Parks Grounds Maint							
Parks Grounds Maint Total	104,881.32	119,489.87	124,554.00	124,461.87	130,737.00	126,451.00	126,451.00
Patriotic Purposes							
Patriotic Purposes Total	1,325.00	1,436.99	1,500.00	800.96	1,000.00	1,000.00	1,000.00
Conservation Commission							
Conservation Commission Total	3,289.90	2,477.14	3,767.00	1,986.54	3,584.00	7,084.00	7,084.00
Economic Development Committee							
Economic Development Committee Total	38.86	7,686.32	4,765.00	2,791.81	6,034.00	5,034.00	5,034.00
Princ L-T Bonds & Notes							
Princ L-T Bonds & Notes Total	782,846.69	565,491.21	629,686.00	629,684.61	571,213.00	571,213.00	571,213.00
Int L-T Bonds & Notes							
Int L-T Bonds & Notes Total	213,954.18	177,138.13	184,089.00	184,088.35	158,347.00	158,347.00	158,347.00
Int on Tax and Rev Antic Notes							
Int on Tax and Rev Antic Notes Total	0.00	0.00	5,000.00	0.00	5,000.00	3,000.00	3,000.00
Other Debt Service Charges							
Other Debt Service Charges Total	350.00	16,317.06	1,500.00	1,663.22	20,000.00	20,000.00	20,000.00
Trans to Special Revenue Funds							
Trans to Special Revenue Funds Total	231,741.00	248,006.00	272,264.00	263,864.00	269,727.00	269,727.00	269,727.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Trans to Capital Project Fund							
Trans to Capital Project Fund Total	236,556.91	199,634.85	167,900.00	133,400.00	344,099.00	281,899.00	331,899.00
Trans to Proprietary Funds							
Trans to Proprietary Funds Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trans to Capital Reserve Funds							
Trans to Capital Reserve Funds Total	67,056.39	69,046.76	98,400.00	98,400.00	150,000.00	40,000.00	40,000.00
Grand Total:	10,279,269.95	10,390,665.73	10,998,672.00	10,540,341.99	11,413,295.00	11,257,284.00	11,277,208.00



TOWN OF DURHAM
Business Department

15 Newmarket Road, Durham, NH 03824-2898

Tel: (603) 868-8043 • Fax: (603) 868-5572

Gail E. Jablonski, Business Manager
gjablonski@ci.durham.nh.us

October 14, 2011

The Business Office provides accounting, purchasing, payroll, assessing, computer support services, accounts receivable billing and collection and cash management services for the town, as well as support services to all town departments by working interactively with Department Heads and their staff.

The proposed 2012 budget for the accounting and assessing functions of the Town remain stable. The current contracting out of the assessing function to Cross Country Appraisals has been very beneficial to the Town and we have included funds to continue having an in-house assessor three days a week.

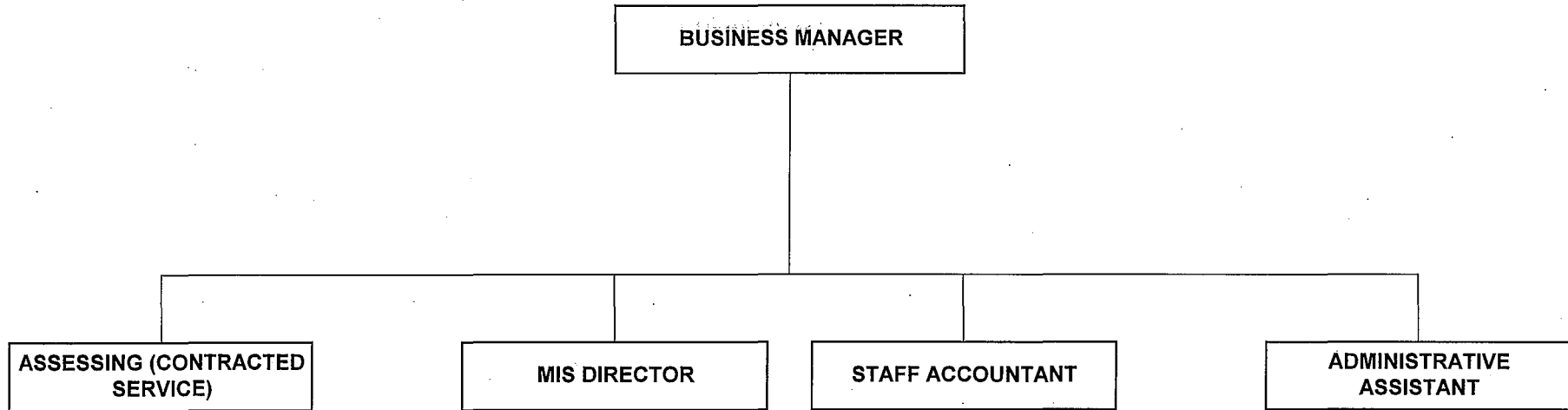
For information on the MIS budget please refer to the letter from Luke Vincent, MIS Coordinator.

Sincerely,

Gail E. Jablonski
Business Manager



TOWN OF DURHAM
BUSINESS DEPARTMENT
ORGANIZATIONAL CHART



2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Accounting								
01-4150-301-01-010	F-T Wages - Accounting	181,955.00	182,604.89	183,457.00	186,948.14	189,201.00	189,201.00	189,201.00
01-4150-301-01-020	P-T Wages - Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-01-030	O-T Wages - Accounting	965.52	451.83	1,500.00	17.62	250.00	250.00	250.00
01-4150-301-01-090	Ins Buy-out (wages) - Accounting	6,354.66	7,117.86	7,625.00	7,497.88	8,495.00	8,297.00	7,831.00
01-4150-301-01-910	F-T Wages - Accounting - Accrual	683.34	687.78	0.00	-6,903.59	0.00	0.00	0.00
01-4150-301-01-990	Ins Buy-out (wages) - Accounting - Acc	-258.64	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-02-310	Soc Sec - Accounting	11,761.38	11,850.43	11,940.00	11,611.99	12,273.00	12,260.00	12,260.00
01-4150-301-02-320	Medicare - Accounting	2,750.63	2,771.51	2,792.00	2,715.58	2,870.00	2,867.00	2,867.00
01-4150-301-02-330	Retirement - Accounting	17,004.54	17,507.88	19,499.00	17,171.46	17,419.00	17,402.00	17,402.00
01-4150-301-03-610	Health & Dental - Accounting	27,368.03	28,610.34	34,727.00	34,012.50	38,468.00	37,573.00	35,360.00
01-4150-301-03-630	Life - Accounting	429.54	439.50	432.00	450.00	450.00	450.00	450.00
01-4150-301-03-640	STD - Accounting	1,172.40	1,073.64	1,080.00	1,120.62	1,200.00	1,200.00	1,200.00
01-4150-301-04-010	S.U.T.A. - Accounting	39.00	45.00	54.00	247.00	255.00	345.00	345.00
01-4150-301-04-020	Workers Comp - Accounting	236.00	204.00	231.00	203.00	218.00	218.00	218.00
01-4150-301-08-000	Travel & Mileage Reimb - Accounting	900.45	1,558.92	900.00	477.98	1,000.00	1,000.00	1,000.00
01-4150-301-25-000	Office & Computer Supplies - Accounting	345.29	225.10	500.00	716.88	250.00	250.00	250.00
01-4150-301-27-000	Printing - Accounting	1,846.85	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-28-000	Professional / Staff Dev - Accounting	467.42	949.00	1,500.00	1,808.70	2,000.00	2,000.00	2,000.00
01-4150-301-29-000	Membership Dues - Accounting	345.00	350.00	350.00	335.00	350.00	350.00	350.00
01-4150-301-30-000	Books & Pubs - Accounting	257.16	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-36-000	Contracted services - Accounting	1,906.56	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-54-000	Vehicle Maint - Accounting	25.70	151.03	100.00	99.66	100.00	100.00	100.00
01-4150-301-89-000	Miscellaneous - Accounting	25.00	143.85	150.00	0.00	150.00	150.00	150.00
Accounting Total		256,580.83	256,742.56	266,837.00	258,530.42	274,949.00	273,913.00	271,234.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED	TOWN COUNCIL APPROVED
		As of December	As of December	As of December	As of December			
Direct Assistance								
01-4442-306-00-000	Welfare - Direct Assistance	6,616.72	14,766.48	10,000.00	22,675.67	15,000.00	15,000.00	15,000.00
Direct Assistance Total		6,616.72	14,766.48	10,000.00	22,675.67	15,000.00	15,000.00	15,000.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Assessing								
01-4152-302-01-010	F-T Wages - Assessing	71,438.21	15,714.35	15,810.00	15,073.22	16,285.00	16,285.00	16,285.00
01-4152-302-01-020	P-T Wages - Assessing	0.00	0.00	0.00	155.00	0.00	0.00	0.00
01-4152-302-01-030	O-T Wages - Assessing	17.22	51.00	0.00	43.72	0.00	0.00	0.00
01-4152-302-01-090	Ins Buy-out (wages) - Assessing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4152-302-01-910	F-T Wages - Assessing - Accrual	-2,041.21	59.48	0.00	-596.92	0.00	0.00	0.00
01-4152-302-02-310	Soc Sec - Assessing	4,541.77	981.20	980.00	909.83	1,010.00	1,010.00	1,010.00
01-4152-302-02-320	Medicare - Assessing	1,062.18	229.41	229.00	212.74	236.00	236.00	236.00
01-4152-302-02-330	Retirement - Assessing	6,191.62	1,449.63	1,601.00	1,328.63	1,433.00	1,433.00	1,433.00
01-4152-302-03-610	Health & Dental - Assessing	15,898.02	2,513.70	3,014.00	2,953.80	3,341.00	3,263.00	3,074.00
01-4152-302-03-630	Life - Assessing	144.00	48.00	192.00	48.00	50.00	50.00	50.00
01-4152-302-03-640	STD - Assessing	407.92	92.46	96.00	95.86	108.00	108.00	108.00
01-4152-302-04-010	S.U.T.A. - Assessing	21.00	20.00	6.00	0.00	0.00	95.00	95.00
01-4152-302-04-020	Workers Comp - Assessing	2,618.00	17.00	19.00	18.00	18.00	21.00	21.00
01-4152-302-08-000	Travel & Mileage Reimb - Assessing	0.00	0.00	100.00	0.00	0.00	0.00	0.00
01-4152-302-17-000	Telephone / Fax - Assessing	433.41	452.24	450.00	450.57	450.00	450.00	450.00
01-4152-302-25-000	Office & Computer Supplies - Assessin	755.14	532.16	500.00	466.98	900.00	900.00	900.00
Narrative for Column # 5								
Includes funds for a 5 drawer filing cabinet to be split between the Building Inspection, Assessing and Planning departments.								
01-4152-302-26-000	Postage - Assessing	335.09	273.51	500.00	311.09	500.00	500.00	500.00
01-4152-302-28-000	Professional / Staff Dev - Assessing	0.00	0.00	0.00	150.00	150.00	150.00	150.00
01-4152-302-29-000	Membership Dues - Assessing	60.00	20.00	100.00	0.00	0.00	0.00	0.00
01-4152-302-30-000	Books & Pubs - Assessing	0.00	0.00	100.00	0.00	0.00	0.00	0.00
01-4152-302-35-000	Work study (non payroll wages) - Asse	150.57	357.99	1,000.00	188.31	1,000.00	1,000.00	1,000.00

Narrative for Column # 5

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
01-4152-302-36-000	Contracted Services - Assessing	3,820.85	39,213.25	43,000.00	43,052.11	85,480.00	69,640.00	69,640.00
Narrative for Column # 5								
\$ 1,000 Temporary to cover Administrative Assistant's vacation								
\$84,480 4 days a week of assessing services								
Narrative for Column # 6								
Reduce to 3 days of contract assessing services.								
01-4152-302-39-000	Consultants - Assessing	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00
01-4152-302-53-000	Office Equip Maint - Assessing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4152-302-54-000	Vehicle Maint - Assessing	182.06	211.23	250.00	0.00	0.00	0.00	0.00
Assessing Total		106,035.85	62,236.61	69,447.00	64,860.94	112,461.00	96,641.00	96,452.00



TOWN OF DURHAM
15 NEWMARKET RD
DURHAM, NH 03824-2898

THOMAS F. JOHNSON

Zoning Administrator
Code Enforcement Officer
Health Officer

TEL: 603/868-8064
FAX 603/868-8033
tjohnson@ci.durham.nh.us

2012 Budget

The proposed budget request for 2012 for the Code Enforcement Office, Zoning Administrator Office and Health Officer has cuts in many line items compared to previous years, due to current economic and local budget constraints. Our wage/staffing level line though has changed for the first time in 10 years since I came on board. Due to the new Capstone student housing complex and the two commercial projects downtown, we have a part time inspector to help out primarily in the afternoons. This position will eventually expire since these projects will be completed by the end of August 2012. We will continue to utilize a part time UNH intern for office help.

The increased construction inspection activity has taken a toll on response time to zoning complaints and my office availability. It also has affected our office administrative staffing workload. We hope everyone will be tolerant of these delays for this current construction season through August!

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Building Inspection								
01-4240-411-01-010	F-T Wages - Bldg Inspect	87,956.60	87,972.38	88,329.00	88,972.48	90,244.00	90,244.00	90,244.00
01-4240-411-01-020	P-T Wages - Bldg Inspect	1,432.50	24,360.00	3,000.00	11,895.00	18,000.00	18,000.00	18,000.00
Narrative for Column # 5								
Includes hiring of part-time inspector for inspections at the Capstone Project to be offset by building permit revenue.								
01-4240-411-01-030	O-T Wages - Bldg Inspect	16.54	50.32	0.00	61.20	0.00	0.00	0.00
01-4240-411-01-090	Ins Buy-Out (Wages)- Bldg Inspect	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4240-411-01-910	F-T Wages - Bldg Inspect - Accrual	226.71	334.79	0.00	-3,345.95	0.00	0.00	0.00
01-4240-411-02-310	Soc Sec - Bldg Inspect	5,557.21	6,988.55	5,662.00	6,050.36	6,711.00	6,711.00	6,711.00
01-4240-411-02-320	Medicare - Bldg Inspect	1,299.66	1,634.41	1,325.00	1,414.93	1,570.00	1,570.00	1,570.00
01-4240-411-02-330	Retirement - Bldg Inspect	7,906.65	8,093.36	8,943.00	7,848.43	7,941.00	7,941.00	7,941.00
01-4240-411-03-610	Health & Dental - Bldg Inspect	16,679.76	17,528.40	21,010.00	20,605.74	23,323.00	22,781.00	21,464.00
01-4240-411-03-630	Life - Bldg Inspect	192.00	194.50	192.00	198.00	200.00	200.00	200.00
01-4240-411-03-640	STD - Bldg Inspect	565.80	517.80	528.00	535.00	576.00	576.00	576.00
01-4240-411-04-010	S.U.T.A. - Bldg Inspect	21.00	22.00	24.00	165.00	85.00	230.00	230.00
01-4240-411-04-020	Workers Comp - Bldg Inspect	2,972.00	2,716.00	2,510.00	2,358.00	3,062.00	3,062.00	3,062.00
01-4240-411-08-000	Travel & Mileage Reimb - Bldg Inspect	1,172.86	640.98	2,500.00	1,726.40	1,000.00	1,000.00	1,000.00
01-4240-411-17-000	Telephone / Fax - Bldg Inspect	433.42	452.25	500.00	450.63	500.00	500.00	500.00
01-4240-411-25-000	Office & Computer Supplies - Bldg Insp	1,060.71	907.99	750.00	990.71	675.00	675.00	675.00
01-4240-411-26-000	Postage - Bldg Inspect	322.28	588.40	500.00	261.38	450.00	450.00	450.00
01-4240-411-28-000	Professional / Staff Dev - Bldg Inspect	2,043.53	1,430.57	1,500.00	240.00	1,000.00	1,000.00	1,000.00
01-4240-411-29-000	Membership Dues - Bldg Inspect	877.00	909.00	900.00	939.00	810.00	810.00	810.00
01-4240-411-30-000	Books & Pubs - Bldg Inspect	329.66	1,811.42	850.00	370.00	200.00	200.00	200.00
01-4240-411-35-000	Work study (non payroll wages) - Bldg I	150.58	392.31	1,000.00	188.32	1,000.00	1,000.00	1,000.00

Narrative for Column # 5

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4240-411-36-000 Contracted Services - Bldg Inspect	1,365.88	1,696.83	1,700.00	2,563.36	1,020.00	1,020.00	1,020.00
Narrative for Column # 5 Temporary to cover Administrative Assistant vacation leave (to be split between Building Inspection, Assessing and Planning).							
01-4240-411-45-000 General Supplies - Bldg Inspect	0.00	1,322.15	600.00	88.01	500.00	500.00	500.00
01-4240-411-53-000 Office Equip Maint - Bldg Inspect	0.00	0.00	150.00	0.00	100.00	100.00	100.00
01-4240-411-54-000 Vehicle Maint - Bldg Inspect	89.92	584.85	500.00	68.30	500.00	500.00	500.00
01-4240-411-56-000 Fuel / Oil For Vehicles - Bldg Inspect	686.28	586.63	600.00	933.49	800.00	800.00	800.00
01-4240-411-89-000 Miscellaneous - Bldg Inspect	822.34	15.15	0.00	42.00	0.00	0.00	0.00
01-4240-411-96-000 Capital - Bldg Inspect	1,716.46	0.00	800.00	400.42	400.00	400.00	400.00
Narrative for Column # 5 Purchase of 5 drawer filing cabinet (cost split between Building Inspection, Assessing and Planning).							
Building Inspection Total	135,897.35	161,751.04	144,373.00	146,020.21	160,667.00	160,270.00	158,953.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Health Admin								
01-4411-205-01-010	F-T Wages - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-02-310	Soc Sec - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-02-320	Medicare - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-02-330	Retirement - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-36-000	Contracted services - Health Admin	0.00	0.00	1,500.00	0.00	1.00	1.00	1.00
01-4411-205-89-000	Miscellaneous - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Health Admin Total		0.00	0.00	1,500.00	0.00	1.00	1.00	1.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Zoning Board								
01-4191-413-26-000	Postage - Zoning Board	1,051.52	2,487.64	1,900.00	1,880.89	1,500.00	1,500.00	1,500.00
01-4191-413-28-000	Professional / Staff Dev - Zoning Board	534.10	120.00	600.00	120.00	200.00	200.00	200.00
01-4191-413-32-000	Adv / Legal Notices - Zoning Board	1,178.80	2,559.90	1,500.00	1,690.50	1,000.00	1,000.00	1,000.00
01-4191-413-36-000	Contracted Services - Zoning Board	2,950.00	4,571.25	6,000.00	3,363.75	4,000.00	4,000.00	4,000.00
Narrative for Column # 5 Minute Taker								
01-4191-413-37-000	Legal Fees / Services - Zoning Board	0.00	0.00	750.00	0.00	500.00	500.00	500.00
Zoning Board Total		5,714.42	9,738.79	10,750.00	7,055.14	7,200.00	7,200.00	7,200.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Historic District Commission								
01-4191-415-28-000	Professional / Staff Dev - H.D.C.	0.00	0.00	100.00	0.00	0.00	0.00	0.00
01-4191-415-45-000	General Supplies --H.D.C.	0.00	12.00	300.00	0.00	1,000.00	500.00	500.00
<i>Narrative for Column # 5</i>								
The HDC is asking for a \$1,000 budget allotment for the 2012 Fiscal Year. The Commission, unfortunately, was unable to accomplish all its (rather ambitious) goals planned in FY 2011; hence we have once again not expended our budgeted monies, aside from approximately \$150. Please note well, however, that the \$150 was used for application fees and materials that resulted in over \$16,600 in grants (CLG and DHR Moose Plate) for the renovation of Smith Chapel. I, therefore, ask the Town Council to be cognizant of the potential for the HDC/HC to parlay multiple modest outlays into further significant rewards, as we continue to pursue our objectives rolled over from 2011 into 2012.								
Historic District Commission Total		0.00	12.00	400.00	0.00	1,000.00	500.00	500.00
Conservation Commission								
01-4611-421-00-000	Conservation Admin (committee)	421.00	421.00	1,183.00	361.00	1,000.00	500.00	500.00
<i>Narrative for Column # 5</i>								
Dues and miscellaneous expenses for public hearings/meetings.								
01-4611-421-01-020	P-T Wages - Conservation Commission	2,665.00	1,910.00	2,400.00	1,510.00	2,400.00	2,400.00	2,400.00
<i>Narrative for Column # 5</i>								
Minute taker								
01-4611-421-02-310	Soc Sec - Conservation Commission	165.23	118.42	149.00	93.62	149.00	149.00	149.00
01-4611-421-02-320	Medicare - Conservation Commission	38.67	27.72	35.00	21.92	35.00	35.00	35.00
01-4611-421-90-080	Strafford County Conservation District	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00
Conservation Commission Total		3,289.90	2,477.14	3,767.00	1,986.54	3,584.00	7,084.00	7,084.00
Joint Loss Management Comm								
01-4194-536-00-000	Joint Loss Management Committee	1,221.09	0.00	1,000.00	983.40	1,000.00	1,000.00	1,000.00
Joint Loss Management Comm Total		1,221.09	0.00	1,000.00	983.40	1,000.00	1,000.00	1,000.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Ambulance								
01-4215-183-00-000	Ambulance	18,362.50	18,362.48	18,363.00	9,181.24	20,236.00	18,363.00	18,363.00
<i>Narrative for Column # 6</i>								
Our current contract with McGregor Memorial EMS will expire 12/31/11. We will be evaluating our options for future ambulance service.								
Ambulance Total		18,362.50	18,362.48	18,363.00	9,181.24	20,236.00	18,363.00	18,363.00
Other Public Safety								
01-4299-208-00-000	Communications Ctr - Other Public Saf	23,059.11	16,961.02	20,000.00	21,780.02	20,000.00	18,000.00	18,000.00
Other Public Safety Total		23,059.11	16,961.02	20,000.00	21,780.02	20,000.00	18,000.00	18,000.00
Advertising & Regional Assoc								
01-4197-166-00-000	Strafford Regional Planning Commissic	10,199.73	10,571.81	10,875.00	10,873.83	11,354.00	11,354.00	11,354.00
Advertising & Regional Assoc Total		10,199.73	10,571.81	10,875.00	10,873.83	11,354.00	11,354.00	11,354.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
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Health Agencies

01-4415-207-67-010	Community Action Partnership of Straff	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
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Narrative for Column # 5

For more than 40 years, residents of Strafford County have been served by the staff of Community Action Partnership of Strafford County (CAP) (formerly known as Strafford County Community Action, Inc.). The private nonprofit organization works with community partners to assist low income and elderly residents in their efforts to become or remain financially and socially independent through programs such as fuel and electric assistance, homeless prevention and intervention, emergency food and shelter, Head Start, weatherization, job training and placement and transportation.

Last year the agency served 19 Durham households with fuel assistance (36 individuals total of which 4 were elderly and 2 were under 6). This was more than \$8,000 in assistance. We also weatherized one home in Durham. Homes that have been improved by the weatherization program save an average of \$437 in heating and cooling costs annually. In addition, for every \$1 invested in the program, weatherization returns \$2.51 to the household.

01-4415-207-67-020	Lamprey Health Care	3,500.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00
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Narrative for Column # 5

In 2010 196 Durham residents made 633 visits to Lamprey Health Care. Lamprey Senior Transportation provided 179 rides to Durham residents.

01-4415-207-67-030	Sexual Assault Support Services	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
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Narrative for Column # 5

Since 1979 SASS has served residents of the Town of Durham by providing sexual violence prevention programs for children and youth and by supporting victims in the aftermath of sexual assault. The demand for both our crisis services and educational programs continues to grow.

From 7/1/10 to 6/30/11 SASS worked with a total of 8 Durham residents providing a variety of services. The crisis line was utilized 5 times, we accompanied 3 people to the Child Advocacy Center and provided 2 accompaniments to hospitals in our area. We provided information 10 times through these services. SASS also provided education/prevention programs to the Moharimet Elementary School.

01-4415-207-67-040	My Friend's Place	2,000.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
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Narrative for Column # 5

My Friend's Place continues to serve both single individuals and families who stay at the shelter for an average of 40 days. Families tend to stay longer at approximately 60 days. This past year we provided over 6300 bed nights for 177 individuals. This included 35 families and 54 children.

01-4415-207-67-060	ARS - Aids Response-Seacoast	0.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
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Narrative for Column # 5

AIDS Response-Seacoast (ARS) greatly appreciates the long history of support the Town of Durham has shown over the years. We would appreciate the Town's consideration of ARS in this coming year's budget process and to repeat its previous grant of \$2,000. The State of NH recently published updated statistics on the state of HIV/AIDS in NH. Over 1,100 people are currently living with HIV/AIDS in our state, although that only counts the people who have been tested and diagnosed. Rockingham and Strafford counties account for over 26% of all HIV/AIDS cases in NH.

ARS is the only community-based AIDS Service Organization providing assistance for people living with HIV/AIDS in the NH Seacoast region. Our two-fold mission is to prevent the spread of HIV infection by promoting the avoidance of unsafe practices through education and prevention programs and to provide direct services for those living with HIV/AIDS and their families through case management and other practical and emotional support services.

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4415-207-67-070	Homemakers Health Services	4,944.00	5,142.00	3,669.00	3,669.00	3,975.00	3,669.00	3,669.00
<p><i>Narrative for Column # 5</i></p> <p>Thanks to our partnership over the past 10 years, the Homemakers Health Services has successfully provided critical home health and adult day care services to those residents of Durham who do not have the ability to pay for them. During our last fiscal year, The Homemakers provided more than 1,160 hours of nursing, physical therapy, home support (homemaker and in-homecare provider) and adult day care services to Durham residents. Fifty-seven percent of these hours were provided to low income persons, who needed services and could not afford to pay for the full cost or for which there was inadequate reimbursement.</p> <p>To continue to provide these vital health care services to Durham residents in need, your continued financial support of our charitable organization in the amount of \$3,975 remains essential. This amount is based on the actual amount of subsidized care which was provided to Durham residents last year with a projected 4% increase in the cost and/or services to be provided to residents in 2012.</p> <p><i>Narrative for Column # 6</i></p> <p>Fund at 2011 contribution rate.</p>								
01-4415-207-67-080	Cross Roads House	750.00	750.00	750.00	750.00	750.00	750.00	750.00
<p><i>Narrative for Column # 5</i></p> <p>In FY ended June 30, 2011, we provided shelter to 419 people for a total of over 27,000 nights. This included one person from Durham, who stayed for a total of 24 nights. This year we will be expanding our capacity for families with the completion of a building renovation in October.</p> <p>At Cross Roads House we provide emergency and transitional shelter, dinner five nights a week, needs assessment and case management services, access to a variety of services on-site (e.g., mental health counseling, primary medical care), referrals to services throughout the community (e.g., public housing, medical care) and support and direction for returning to permanent housing.</p>								
01-4415-207-67-090	Homeless Center of Strafford County	500.00	500.00	750.00	750.00	1,000.00	750.00	750.00
<p><i>Narrative for Column # 5</i></p> <p>The Homeless Center for Strafford County is a seasonal emergency shelter. We are open from the first Monday in October through the first Monday in May serving families and single women. Last year we served 28 families and 59 individuals with 45% being children all under the age of 13 and 98% of those children were under the age of 5. These families stayed over 2,900 bed nights during our program year.</p> <p>The Homeless Center works closely with every homeless family and individual to develop a case management plan that connects them with resources and helps each family/individual overcome barriers to permanent housing. We now have three transitional housing units, housing up to three families for an extended period of time (18-24 months). While in those units the families receive more extensive case management services including budget counseling, as well as identifying individual goals and steps needed to accomplish them.</p> <p><i>Narrative for Column # 6</i></p> <p>Fund at 2011 contribution rate.</p>								
01-4415-207-67-100	Strafford County Child Advocacy	1,000.00	1,000.00	1,250.00	0.00	1,250.00	1,250.00	1,250.00
<p><i>Narrative for Column # 5</i></p> <p>In 2010 the Strafford County Child Advocacy Center (SCCAC) served 209 children and their families at no cost. Thus far in 2011, SCCAC has served 155 children and their families. In recent months the SCCAC has also moved locations, from the basement of the courthouse to the first floor, in an attempt to create a more friendly atmosphere for those children who will be served in the future.</p>								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4415-207-67-110	Goodwin Community Health Center	2,500.00	2,500.00	2,500.00	2,500.00	3,000.00	2,500.00	2,500.00
<p><i>Narrative for Column # 5</i></p> <p>In FY 2011 we provided services to 45 uninsured Durham residents. The cost of caring for the average patient in FY 11 was \$157 per visit and on average each patient will pay us \$16.</p> <p>Goodwin Community Health Center (CGH), formerly Avis Goodwin Community Health Center, provides medical, dental and mental health care to the under and uninsured residents of Strafford County and surrounding communities. Due to the influx of unemployed, as well as state budget cuts, CGH has grown tremendously and trying to find additional resources to help subsidize the cost of care from what patients pay us and the true cost of the visit is difficult. It is the reason why we request funding from the Town of Durham and all the local communities that we serve. We reduce healthcare costs keeping people out of the emergency room and having a place for them to be seen at a fraction of the cost. Please help us and our responsibility for our local community utilizing resources of your local community health center.</p> <p><i>Narrative for Column # 6</i></p> <p>Fund at 2011 contribution rate.</p>								
01-4415-207-67-120	American Red Cross - Great Bay Chap	800.00	1,000.00	1,000.00	1,000.00	6,516.00	1,000.00	1,000.00
<p><i>Narrative for Column # 5</i></p> <p>Please accept this request for funds for the upcoming fiscal year for the American Red Cross (ARC) in the amount of \$6,516 (\$0.45 per capita for the 2009 Durham population of 14,481). In FY 2011 the ARC has been active throughout the seacoast.</p> <p><i>Narrative for Column # 6</i></p> <p>Fund at 2011 contribution rate.</p>								
01-4415-207-67-130	CASA Court Appointed Special Advoca	0.00	0.00	0.00	0.00	500.00	500.00	500.00
<p><i>Narrative for Column # 5</i></p> <p>CASA is a statewide, nonprofit organization that recruits, screens and trains volunteers to advocate for abused and neglected children in NH courts. As these children navigate the confusion of the court and foster care systems, CASAs/guardians ad litem help to ensure their best interests are always being considered. Because CASA volunteers carry only one or two cases at a time, they are able to create a clear picture of the child's needs. This process includes meeting with the child regularly, gathering information from parents, teachers and others as well as assisting in helping to make sure that the parents receive the services they require to create a safe home for the child. If reunification is not possible, CASAs advocate for an alternative, nurturing permanent home. In Strafford County, CASA served 135 children during 2011. This number includes children who use Durham schools and resources and live with foster parents or extended family members in your community.</p>								
Health Agencies Total		19,694.00	21,692.00	20,719.00	19,469.00	27,791.00	21,219.00	21,219.00



TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2898
Tel: 603/868-5571
Fax: 603/868-5572

9/2/11

Dear Gail,

The following is the information that I hope will help you and the Town Council know more about the DCAT budget and how the funds are being spent. This budget is "bare bones", with the figures covering the necessities. For the most part the budget accounts for the DCAT Coordinator and staff to run meetings. I've included figures for upgrades to software and minor equipment only.

I look forward to our 2012 Comcast contract negotiations in the hopes that the Town will be able to secure a franchise fee dedicated to the DCAT budget.

Sincerely,

Craig Stevens
DCAT Coordinator

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
DCAT								
01-4199-206-01-010	F-T Wages - D.C.A.T.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-206-01-020	P-T Wages - D.C.A.T.	14,143.96	14,889.42	16,633.00	14,991.17	17,104.00	17,104.00	17,104.00
01-4199-206-01-030	O-T Wages - D.C.A.T.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-206-01-920	P-T Wages - D.C.A.T. - Accrual	105.29	36.54	0.00	-500.17	0.00	0.00	0.00
01-4199-206-02-310	Soc Sec - D.C.A.T.	883.40	925.38	1,031.00	898.49	1,060.00	1,060.00	1,060.00
01-4199-206-02-320	Medicare - D.C.A.T.	206.49	216.29	241.00	210.01	248.00	248.00	248.00
01-4199-206-04-010	S.U.T.A. - D.C.A.T.	21.00	19.00	25.00	66.00	93.00	93.00	93.00
01-4199-206-04-020	Workers Comp - D.C.A.T.	73.00	166.00	186.00	154.00	169.00	169.00	169.00
01-4199-206-08-000	Travel & Mileage Reimb - D.C.A.T.	0.00	0.00	200.00	0.00	0.00	0.00	0.00
01-4199-206-28-000	Professional / Staff Dev - D.C.A.T.	41.25	176.00	200.00	125.99	200.00	200.00	200.00
01-4199-206-36-000	Contracted Services - D.C.A.T.	50.00	183.04	1,000.00	12,667.80	3,300.00	3,300.00	3,300.00
Narrative for Column # 5								
\$2,950 DCAT On Demand								
\$ 350 Satellite Music								
01-4199-206-45-000	General Supplies - D.C.A.T.	527.55	148.60	1,500.00	336.30	1,000.00	1,000.00	1,000.00
01-4199-206-52-000	Equip Maint (Other Than Office) - D.C.A.T.	740.00	360.00	2,000.00	106.46	2,000.00	2,000.00	2,000.00
01-4199-206-96-000	Capital - D.C.A.T.	6,333.40	5,513.09	5,000.00	273.17	1,690.00	1,690.00	1,690.00
Narrative for Column # 5								
DVD Burner and other equipment replacements as needed.								
DCAT Total		23,125.34	22,633.36	28,016.00	29,329.22	26,864.00	26,864.00	26,864.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Princ L-T Bonds & Notes								
01-4711-451-92-010	Princ - 1989 Bond	170,000.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4711-451-92-060	Princ - 1996/1999/2002 Bond	167,271.37	159,160.40	161,354.00	161,353.80	157,027.00	157,027.00	157,027.00
01-4711-451-92-080	Princ - Fire Engine	34,244.08	0.00	0.00	0.00	0.00	0.00	0.00
01-4711-451-92-090	Princ - S.R.L.F. Landfill	40,137.81	40,137.81	40,138.00	40,137.81	40,138.00	40,138.00	40,138.00
01-4711-451-92-100	Princ - 2006 Series A Bond	244,743.43	244,743.00	244,744.00	244,743.00	194,698.00	194,698.00	194,698.00
01-4711-451-92-110	Princ - 2006 Series B Bond	50,000.00	45,000.00	45,000.00	45,000.00	35,000.00	35,000.00	35,000.00
01-4711-451-92-120	Princ - 2008 General Obligation Bond	76,450.00	76,450.00	74,350.00	74,350.00	74,350.00	74,350.00	74,350.00
01-4711-451-92-130	Princ - 2010 General Obligation Bond	0.00	0.00	64,100.00	64,100.00	70,000.00	70,000.00	70,000.00
Princ L-T Bonds & Notes Total		782,846.69	565,491.21	629,686.00	629,684.61	571,213.00	571,213.00	571,213.00
Int L-T Bonds & Notes								
01-4721-454-93-010	Int - 1989 Bond	7,820.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4721-454-93-060	Int - 1996/1999/2002 Bond	44,721.82	36,432.20	30,862.00	30,861.57	25,013.00	25,013.00	25,013.00
01-4721-454-93-080	Int - Fire Engine	4,734.06	0.00	0.00	0.00	0.00	0.00	0.00
01-4721-454-93-090	Int - S.R.L.F. Landfill	23,684.52	22,204.23	20,724.00	20,723.96	19,244.00	19,244.00	19,244.00
01-4721-454-93-100	Int - 2006 Series A Bond	95,865.58	86,542.00	77,216.00	77,216.14	67,879.00	67,879.00	67,879.00
01-4721-454-93-110	Int - 2006 Series B Bond	12,075.00	9,200.00	6,613.00	6,612.50	4,025.00	4,025.00	4,025.00
01-4721-454-93-120	Int - 2008 General Obligation Bond	25,053.20	22,759.70	20,466.00	20,466.20	18,236.00	18,236.00	18,236.00
01-4721-454-93-130	Int - 2010 General Obligation Bond	0.00	0.00	28,208.00	28,207.98	23,950.00	23,950.00	23,950.00
Int L-T Bonds & Notes Total		213,954.18	177,138.13	184,089.00	184,088.35	158,347.00	158,347.00	158,347.00
Int on Tax and Rev Antic Notes								
01-4723-457-94-000	Int On Tax And Rev Antic Notes	0.00	0.00	5,000.00	0.00	5,000.00	3,000.00	3,000.00
Int on Tax and Rev Antic Notes Total		0.00	0.00	5,000.00	0.00	5,000.00	3,000.00	3,000.00
Other Debt Service Charges								
01-4790-460-95-000	Other Debt Service Charges	350.00	16,317.06	1,500.00	1,663.22	20,000.00	20,000.00	20,000.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Town Council								
01-4130-101-01-020	P-T Wages - Council	13,250.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
01-4130-101-02-310	Soc Sec - Council	821.50	868.00	868.00	868.00	868.00	868.00	868.00
01-4130-101-02-320	Medicare - Council	192.20	203.08	203.00	203.08	203.00	203.00	203.00
01-4130-101-04-020	Workers Comp - Council	17.00	15.00	17.00	15.00	15.00	15.00	15.00
01-4130-101-28-000	Professional / Staff Dev - Council	0.00	65.00	100.00	205.00	125.00	125.00	125.00
01-4130-101-29-000	Membership Dues - Council	8,177.98	8,177.98	8,400.00	8,823.22	8,900.00	8,900.00	8,900.00
<i>Narrative for Column # 5</i> New Hampshire Municipal Association								
01-4130-101-36-000	Contracted Services - Council	11,918.00	10,838.75	12,000.00	10,810.00	12,000.00	12,000.00	12,000.00
<i>Narrative for Column # 5</i> Minute Taker								
01-4130-101-88-000	Contingency - Council	104,114.08	8,065.29	100,000.00	29,998.35	100,000.00	100,000.00	100,000.00
01-4130-101-89-000	Miscellaneous - Council	1,991.39	2,766.15	1,500.00	3,281.11	2,000.00	2,000.00	2,000.00
01-4130-101-96-000	Capital - Council	0.00	0.00	0.00	0.00	0.00	150,950.00	150,950.00
<i>Narrative for Column # 6</i> This appropriation would come from the Community Development Fund and would be utilized in 2012 if needed to support downtown redevelopment.								
Town Council Total		140,482.15	44,999.25	137,088.00	68,203.76	138,111.00	289,061.00	289,061.00
Treasurer								
01-4130-104-01-020	P-T Wages - Treasurer	5,600.00	5,600.00	5,600.00	6,800.00	5,600.00	5,600.00	5,600.00
01-4130-104-02-310	Soc Sec - Treasurer	347.20	347.20	347.00	421.60	347.00	347.00	347.00
01-4130-104-02-320	Medicare - Treasurer	81.20	81.20	81.00	98.60	81.00	81.00	81.00
01-4130-104-04-010	S.U.T.A. - Treasurer	0.00	0.00	0.00	0.00	1.00	4.00	4.00
01-4130-104-04-020	Workers Comp - Treasurer	7.00	6.00	7.00	6.00	6.00	6.00	6.00
Treasurer Total		6,035.40	6,034.40	6,035.00	7,326.20	6,035.00	6,038.00	6,038.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Moderator								
01-4140-102-01-020	P-T Wages - Moderator	1,027.00	1,027.00	1,312.00	1,037.00	1,312.00	1,312.00	1,312.00
01-4140-102-02-310	Soc Sec - Moderator	63.67	63.67	81.00	64.29	81.00	81.00	81.00
01-4140-102-02-320	Medicare - Moderator	14.89	14.89	19.00	15.03	19.00	19.00	19.00
01-4140-102-04-020	Workers Comp - Moderator	2.00	1.00	2.00	1.00	0.00	0.00	0.00
01-4140-102-89-000	Miscellaneous - Moderator	3,031.63	4,708.46	2,500.00	1,655.65	3,000.00	3,000.00	3,000.00
01-4140-102-96-000	Capital - Moderator	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Moderator Total		4,139.19	5,815.02	3,914.00	2,772.97	4,412.00	4,412.00	4,412.00
Supervisors of the Checklist								
01-4140-105-01-020	P-T Wages - Supr of the Cklist	1,396.50	2,604.00	2,457.00	2,446.52	6,141.00	6,141.00	6,141.00
01-4140-105-02-310	Soc Sec - Supr of the Cklist	86.59	161.45	153.00	151.68	381.00	381.00	381.00
01-4140-105-02-320	Medicare - Supr of the Cklist	20.25	37.77	32.00	35.49	89.00	89.00	89.00
01-4140-105-04-020	Workers Comp - Supr of the Cklist	2.00	2.00	3.00	3.00	3.00	3.00	3.00
01-4140-105-89-000	Miscellaneous - Supr of the Cklist	91.00	322.83	830.00	1,609.58	1,190.00	1,190.00	1,190.00
Supervisors of the Checklist Total		1,596.34	3,128.05	3,475.00	4,246.27	7,804.00	7,804.00	7,804.00



Lorrie L. Pitt
Town Clerk-Tax Collector
603/868-5577
FAX 603/868-8033
Email lpitt@ci.durham.nh.us

Town Office
15 Newmarket Road
Durham, New Hampshire
03824-2898

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Lorrie Pitt, Town Clerk/Tax Collector

DATE: October 7, 2011

RE: 2011 Budget

My proposed 2012 budget includes an additional \$850.00 over the 2011 budget for postage. I anticipate exceeding the 2011 budget line item due to under estimating water/sewer billings. I have experienced an increased number of required certified mailings through the lien process, and expect this to continue through 2012. Additional postage associated with four elections next year and anticipated postal rate increases constitute this increase. The contracted services line item was increased \$1,000.00, again due to under estimating water/sewer billings.

I have lowered travel/mileage reimbursement by \$200.00 and professional/staff development by \$300.00. The Town Clerk and Tax Collector Associations are combining conventions in an effort to keep costs down and I have eliminated all but required training for my staff.

I have also eliminated entirely the capital improvement line.

These items represent a decrease from the 2011 budget of \$1,450.00. All other increases are projections from the Business Office related to employee expenses.

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Town Clerk								
01-4140-103-01-010	F-T Wages - Town Clerk	92,860.68	93,087.27	92,109.00	94,867.34	95,457.00	95,457.00	95,457.00
01-4140-103-01-020	P-T Wages - Town Clerk	26,377.32	26,878.82	28,846.00	27,491.26	24,523.00	24,523.00	24,523.00
01-4140-103-01-030	O-T Wages - Town Clerk	0.00	573.38	0.00	368.85	0.00	0.00	0.00
01-4140-103-01-090	Ins Buy-Out (Wages) - Town Clerk	21,331.18	22,439.82	28,529.00	26,570.31	31,799.00	27,817.00	26,254.00
01-4140-103-01-910	F-T Wages - Town Clerk - Accrual	2,873.58	-469.62	0.00	-3,571.98	0.00	0.00	0.00
01-4140-103-01-920	P-T Wages - Town Clerk - Accrual	-868.02	1,435.00	0.00	-1,435.00	0.00	0.00	0.00
01-4140-103-01-990	Ins Buy-Out (Wages) - Town Clerk - Ac	-2,537.28	0.00	0.00	0.00	0.00	0.00	0.00
01-4140-103-02-310	Soc Sec - Town Clerk	8,682.36	8,984.47	9,321.00	8,886.12	9,163.00	9,163.00	9,163.00
01-4140-103-02-320	Medicare - Town Clerk	2,030.52	2,101.13	2,180.00	2,078.13	2,143.00	2,143.00	2,143.00
01-4140-103-02-330	Retirement - Town Clerk	9,746.79	10,252.23	11,476.00	10,167.81	10,372.00	10,372.00	10,372.00
01-4140-103-03-610	Health & Dental - Town Clerk	4,171.08	4,341.42	4,684.00	4,446.72	4,925.00	4,167.00	3,810.00
01-4140-103-03-630	Life - Town Clerk	288.00	293.00	288.00	300.00	300.00	300.00	300.00
01-4140-103-03-640	STD - Town Clerk	588.09	538.38	540.00	563.46	600.00	600.00	600.00
01-4140-103-04-010	S.U.T.A. - Town Clerk	26.00	45.00	36.00	181.00	170.00	190.00	190.00
01-4140-103-04-020	Workers Comp - Town Clerk	176.00	153.00	180.00	158.00	172.00	163.00	163.00
01-4140-103-08-000	Travel & Mileage Reimb - Town Clerk	481.25	198.00	500.00	241.93	300.00	300.00	300.00
01-4140-103-17-000	Telephone / Fax - Town Clerk	523.32	531.21	500.00	514.72	500.00	500.00	500.00
01-4140-103-26-000	Postage - Town Clerk	5,732.23	6,738.88	5,000.00	5,857.75	5,850.00	5,850.00	5,850.00
01-4140-103-28-000	Professional / Staff Dev - Town Clerk	1,479.53	1,467.38	1,600.00	1,262.00	1,300.00	1,300.00	1,300.00
01-4140-103-29-000	Membership Dues - Town Clerk	75.00	100.00	100.00	85.00	100.00	100.00	100.00
01-4140-103-36-000	Contracted Services - Town Clerk	2,680.45	4,449.12	4,000.00	4,116.78	5,000.00	5,000.00	5,000.00
01-4140-103-45-000	General Supplies - Town Clerk	3,780.12	3,270.34	2,700.00	1,401.75	2,700.00	2,700.00	2,700.00
01-4140-103-53-000	Office Equip Maint - Town Clerk	0.00	225.00	0.00	25.50	200.00	200.00	200.00
01-4140-103-89-000	Miscellaneous - Town Clerk	20.00	0.00	0.00	0.00	0.00	0.00	0.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
01-4140-103-90-002	State/Registry of Deeds Fees	5,108.85	6,037.76	5,200.00	6,070.00	5,200.00	5,200.00	5,200.00
01-4140-103-96-000	Capital - Town Clerk	0.00	746.00	3,000.00	0.00	0.00	0.00	0.00
Town Clerk Total		185,627.05	194,416.99	200,789.00	190,647.45	200,774.00	196,045.00	194,125.00



Durham Fire Department

51 College Road ■ Durham, New Hampshire 03824-3585

Phone 603-862-1426 ■ Fax 603-862-1513

fire@ci.durham.nh.us

Fire, Rescue and Emergency Medical Services

To: Todd Selig, Town Administrator

From: Corey Landry, Fire Chief

Date: October 7, 2011

Re: FY 2012 Proposed Fire Department Budget

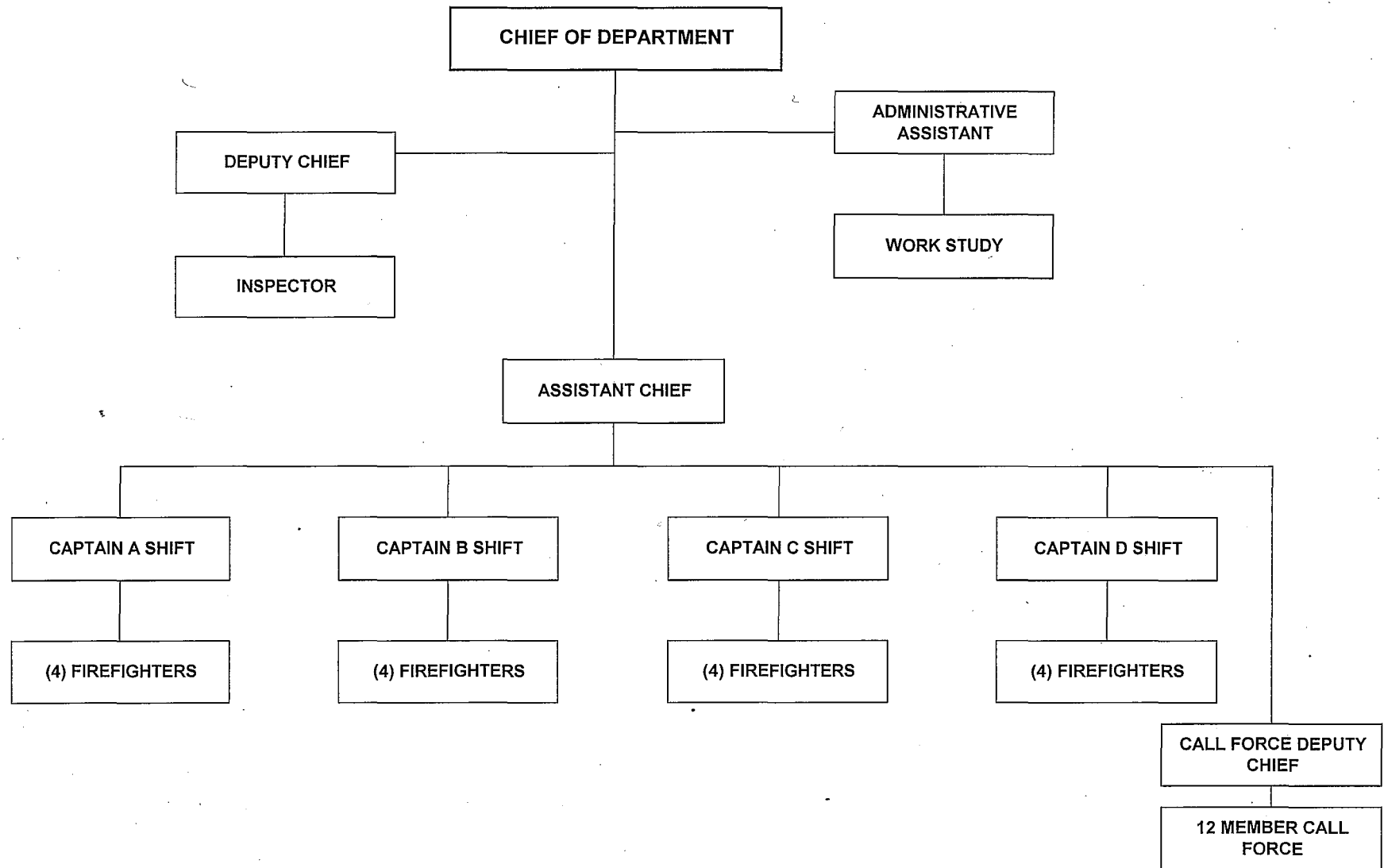
I am pleased to provide the FY 2012 Proposed Budget for the Durham Fire Department. This budget is a continued in-depth analysis and a historic perspective to reflect budget vs. actual use for particular line items.

The fire service typically sees ups and downs when it comes to calls for service numbers. The Durham Fire Department's calls over the past four years have averaged 1,727 per year calls for service. The four years prior to that the average calls were 1,416. This year we are on pace to see our busiest year ever as we are 48 calls ahead of last year. Last year's total calls for service were 2,311.

This budget is a modest request to re-instate services that the fire department had provided such as car seat inspection, CPR classes, and various inspections at the home or in local businesses. This also keeps our department members trained to the proper level needed to maintain the expected high level of customer service.

Thank you for the opportunity of presenting this budget. I look forward to discussing this proposal and assisting with the council presentation if needed.

FIRE DEPARTMENT



2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Fire Administration								
01-4220-701-01-010	F-T Wages - Fire Admin	205,790.30	209,832.80	212,662.00	215,338.05	216,266.00	216,266.00	216,266.00
<i>Narrative for Column # 5</i>								
Annual wages for the Fire Chief, Assistant Chief and Administrative Assistant, including longevity, sick leave incentive and acting Department Head pay.								
01-4220-701-01-020	P-T Wages - Fire Admin	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00
01-4220-701-01-030	O-T Wages - Fire Admin	0.00	0.00	0.00	1,349.20	0.00	0.00	0.00
01-4220-701-01-090	Ins Buy-Out (Wages) - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-701-01-099	Wage Contingency - Fire Admin	0.00	0.00	9,967.00	0.00	0.00	0.00	0.00
01-4220-701-01-910	F-T Wages - Fire Admin - Accrual	842.71	796.72	0.00	-7,967.21	0.00	0.00	0.00
01-4220-701-02-310	Soc Sec - Fire Admin	2,855.38	2,855.35	3,233.00	2,877.75	2,981.00	2,981.00	2,981.00
01-4220-701-02-320	Medicare - Fire Admin	2,976.11	3,054.26	3,156.00	3,009.94	3,150.00	3,150.00	3,150.00
01-4220-701-02-330	Retirement - Fire Admin	30,667.57	33,753.16	36,718.00	38,835.63	42,958.00	42,958.00	42,958.00
01-4220-701-03-610	Health & Dental - Fire Admin	56,304.54	60,612.36	72,537.00	71,483.68	81,180.00	79,292.00	74,677.00
01-4220-701-03-630	Life - Fire Admin	420.00	438.00	432.00	450.00	450.00	450.00	450.00
01-4220-701-03-640	STD - Fire Admin	1,293.54	1,233.48	1,248.00	1,268.56	1,368.00	1,368.00	1,368.00
01-4220-701-04-010	S.U.T.A. - Fire Admin	39.00	45.00	72.00	247.00	283.00	345.00	345.00
01-4220-701-04-020	Workers Comp - Fire Admin	6,962.00	7,045.00	6,236.00	5,983.00	5,991.00	5,991.00	5,991.00
01-4220-701-05-000	Medical Testing - Fire Admin	1,365.00	1,033.52	1,850.00	3,336.66	1,650.00	1,650.00	1,650.00
<i>Narrative for Column # 5</i>								
Medical Testing and Exams are performed annually by Exeter Hospital's Center for Occupational Health (COEH). This facility is familiar with the requirements of NFPA 1500.								
Physicals, Cardio Stress Test and Miscellaneous Testing and Vaccines.								
* See additional explanation under 01-4200-702-05-000								
01-4220-701-06-000	Uniforms & Cleaning - Fire Admin	3,039.01	1,403.44	1,500.00	1,876.25	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>								
Annual clothing allowance for the purchase, repair and laundering of uniforms worn by the Fire Chief and the Assistant Chief.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-701-08-000	Travel & Mileage Reimb - Fire Admin	2,246.62	3,108.51	2,000.00	3,617.05	4,000.00	4,000.00	4,000.00
Narrative for Column # 5								
Cost of mileage, meals, airfare and hotel accommodations for conferences and seminars attended by the Administrative Staff.								
01-4220-701-12-000	Property / Liab Ins - Fire Admin	25,000.00	10,000.00	8,000.00	8,000.00	10,000.00	10,000.00	10,000.00
01-4220-701-15-000	Electricity - Fire Admin	7,285.89	0.00	0.00	0.00	0.00	0.00	0.00
Narrative for Column # 5								
This line has moved to line 01-4220-701-50-000, Building Rent.								
01-4220-701-16-000	Heating Fuel - Fire Admin	32,051.00	0.00	0.00	0.00	0.00	0.00	0.00
Narrative for Column # 5								
This line has moved to line 01-4220-701-50-000, Building Rent.								
01-4220-701-17-000	Telephone / Fax - Fire Admin	9,012.67	14,207.68	15,144.00	12,691.29	14,064.00	14,064.00	14,064.00
Narrative for Column # 5								
Telephone and Fax services provided through the University of New Hampshire. Monthly costs are as follows:								
\$ 780 Telecom								
\$ 272 Fairpoint Communications								
\$ 76 Bay Ring								
\$ 4 Paetech								
\$ 40 Verizon Data Terminals								
01-4220-701-18-000	Cell Phones - Fire Admin	2,217.08	2,095.51	2,400.00	2,356.10	2,400.00	2,400.00	2,400.00
Narrative for Column # 5								
Cellular service for the Administrative Staff @ \$200 per month.								
01-4220-701-19-000	Water / Sewer - Fire Admin	719.43	0.00	0.00	0.00	0.00	0.00	0.00
Narrative for Column # 5								
This line has moved to line 01-4220-701-50-000, Building Rent.								
01-4220-701-25-000	Office & Computer Supplies - Fire Adm	818.94	874.55	800.00	903.04	800.00	800.00	800.00
Narrative for Column # 5								
General office supplies for daily operations of the Administrative Office for presentations, projects and award supplies.								
01-4220-701-26-000	Postage - Fire Admin	402.55	293.14	300.00	347.35	300.00	300.00	300.00
Narrative for Column # 5								
Metered mail and shipping costs serviced by the University of New Hampshire; on campus mail is delivered at no charge.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4220-701-27-000	Printing - Fire Admin	1,039.73	1,049.76	1,000.00	1,363.95	1,000.00	1,000.00	1,000.00
Narrative for Column # 5 Cost for usage of leased photocopier including maintenance, repairs and supplies. Also included are the cost of Business cards, projects and forms used by the Administrative Staff.								
01-4220-701-28-000	Professional / Staff Dev - Fire Admin	1,797.04	4,992.23	3,200.00	6,969.04	3,200.00	3,200.00	3,200.00
Narrative for Column # 5 Tuition, registration, fees for classes/seminars and conferences attended by the Administrative staff.								
01-4220-701-29-000	Membership Dues - Fire Admin	846.00	851.00	1,112.00	1,270.00	1,162.00	1,162.00	1,162.00
Narrative for Column # 5 Membership and Dues for the Fire Chief and Assistant Chief: \$ 150 National Fire Protection Association \$ 420 2 International Association of Fire Chiefs \$ 150 2 NHAFC \$ 90 Certified Fire Protection Specialist \$ 100 2 NEAFC \$ 15 FIOANH \$ 12 NH Fire Prevention Society Department Membership Dues: \$ 150 Interstate Emergency Unit \$ 75 Seacoast Fire Officer's Association								
01-4220-701-30-000	Books & Pubs - Fire Admin	256.95	199.90	500.00	159.12	500.00	500.00	500.00
Narrative for Column # 5 IFSTA Publications, RSA Books, trade magazines, reference materials.								
01-4220-701-32-000	Adv / Legal Notices - Fire Admin	1,143.22	471.92	250.00	0.00	250.00	250.00	250.00
Narrative for Column # 5 Advertisement cost for the Fire Department including bid requests, requests for proposals, public hearing notices, new hire advertising.								
01-4220-701-35-000	Work study (non payroll wages) - Fire A	1,722.33	1,086.72	2,000.00	2,111.74	2,000.00	2,000.00	2,000.00
Narrative for Column # 5 UNH work study student to assist with miscellaneous job functions in the Administrative office.								
01-4220-701-36-000	Contracted Services - Fire Admin	1,625.00	19,806.32	6,000.00	5,248.10	6,000.00	6,000.00	6,000.00
Narrative for Column # 5 This cost is associated with exams for promotion or testing associated with promotions.								
01-4220-701-37-000	Legal Fees / Services - Fire Admin	297.50	6,500.00	0.00	210.00	0.00	0.00	0.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4220-701-43-000	Refuse Service - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Narrative for Column # 5</i> This line has moved to line 01-4220-701-50-000, Building Rent.								
01-4220-701-50-000	Building Rent - Fire Admin	76,868.84	158,348.54	166,219.00	122,219.55	175,859.00	175,859.00	175,859.00
<i>Narrative for Column # 5</i> Rent for the Durham Fire Department office/garage located at 51 College Road - an additional room has been added to the Fire Department's space to allow for the proper storage of gear. Utilities are included.								
01-4220-701-56-000	Fuel / Oil For Vehicles - Fire Admin	3,553.42	4,351.05	4,500.00	4,741.51	5,916.00	5,916.00	5,916.00
<i>Narrative for Column # 5</i> Fuel for Car 1 and Car 2. Average of \$493.00 per month.								
01-4220-701-89-000	Miscellaneous - Fire Admin	622.59	792.67	500.00	728.46	500.00	500.00	500.00
<i>Narrative for Column # 5</i> To accommodate unexpected administrative expenses occurring throughout the year.								
01-4220-701-91-000	GIS Development - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration Total		482,081.96	551,132.59	568,536.00	511,024.81	585,728.00	583,902.00	579,287.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Fire Suppression								
01-4220-702-01-010	F-T Wages - Suppression	1,008,226.01	1,035,466.42	1,067,354.00	1,075,321.00	1,093,435.00	1,093,435.00	1,093,435.00
<i>Narrative for Column # 5</i> Annual wages for 4 Captains and 16 Firefighters, including longevity, sick leave incentives, merit pay and holiday pay.								
01-4220-702-01-020	P-T Wages - Suppression	5,179.88	4,698.60	5,000.00	7,293.59	5,000.00	5,000.00	5,000.00
<i>Narrative for Column # 5</i> Wages for a 13 member call force for emergency call backs and bi-monthly meetings.								
01-4220-702-01-030	O-T Wages - Suppression	252,023.03	244,587.03	254,866.00	301,816.23	264,400.00	264,400.00	264,400.00
<i>Narrative for Column # 5</i> Overtime wages for work performed by Suppression Personnel beyond their normal shift schedule. The breakdown is as follows: \$ 51,000 Overtime used to cover the cost of emergency call backs, holding over, covering the ambulance and town events. \$231,500 Shift Coverage - This is the cost to provide coverage vacancies due to vacation, sick, bereavement, personal time or injury. \$ 4,200 Meeting Overtime - To cover cost of monthly staff meetings, committee meetings and department meetings when personnel is not scheduled to work. \$20,000 - Overtime that is unanticipated - This will happen when there is an injury or an opening that cannot be filled. Although we have not tracked in the past, it seems to happen more frequently. (\$ 42,230) We are again using Drop Down to realize a savings. Drop down occurs during a weekday when a firefighter or captain utilizes time off and the shift remains vacant during the daytime hours. Admin Staff Coverage is no longer applicable.								
01-4220-702-01-090	Ins Buy-Out (Wages) - Suppression	54,956.76	65,005.07	59,368.00	66,116.80	63,402.00	61,928.00	58,448.00
01-4220-702-01-094	S.T.D (Wages) - Suppression	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-702-01-095	L.T.D. (Wages) - Suppression	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-702-01-098	Vacation and Sick Buy-out Wages - Su	0.00	0.00	21,697.00	0.00	0.00	0.00	0.00
01-4220-702-01-910	F-T Wages - Suppr - Accrual & Sick Le	6,323.05	956.58	0.00	-44,619.79	0.00	0.00	0.00
01-4220-702-01-920	P-T Wages - Suppr - Accrual	-385.01	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-702-01-930	O-T Wages - Suppression - Accrual	-8,078.21	5,509.05	0.00	-5,509.05	0.00	0.00	0.00
01-4220-702-01-990	Ins Buy-Out (Wages) - Suppression - A	-1,698.39	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-702-02-310	Soc Sec - Suppression	297.29	340.55	310.00	480.97	310.00	310.00	310.00
01-4220-702-02-320	Medicare - Suppression	19,240.44	19,865.03	20,277.00	20,559.35	20,711.00	20,690.00	20,690.00
01-4220-702-02-330	Retirement - Suppression	219,858.15	245,103.31	268,923.00	301,528.47	328,006.00	325,468.00	325,468.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4220-702-03-610	Health & Dental - Suppression	190,774.91	190,536.99	294,210.00	253,115.10	335,477.00	327,676.00	308,623.00
01-4220-702-03-630	Life - Suppression	2,852.90	3,926.00	5,184.00	5,067.00	5,400.00	5,400.00	5,400.00
01-4220-702-03-640	STD & LTD - Fire Suppression	12,513.18	12,057.31	13,416.00	11,971.75	13,416.00	13,416.00	13,416.00
01-4220-702-04-010	S.U.T.A. - Suppression	272.00	330.00	368.00	1,763.00	1,708.00	2,470.00	2,470.00
01-4220-702-04-020	Workers Comp - Suppression	49,424.00	46,609.00	48,991.00	40,716.00	47,153.00	47,102.00	47,102.00
01-4220-702-05-000	Medical Testing - Suppression	16,182.50	13,964.84	21,950.00	11,750.00	17,620.00	17,620.00	17,620.00

Narrative for Column # 5

Medical Testing and Exams are performed annually by Exeter Hospital's Center for Occupational Health (COEH). This facility is familiar with the requirements of NFPA 1500 and Firefighter job duties. This year we are trying something new, we are having the physicals done at the Clinic in order to save on medical costs.

\$13,120 - Physicals, Health Data Analysis, Cardiac Stress Test as needed.

\$ 1,000 - 1 New Hire Physical exams

\$ 500 - Additional testing and vaccinations as needed

\$ 3,000 - 6 Call members

Narrative for Column # 6

01-4220-702-06-000	Uniforms & Cleaning - Suppression	12,902.35	15,661.57	18,000.00	9,579.75	15,000.00	15,000.00	15,000.00
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Narrative for Column # 5

Uniform clothing allowance is as follows:

\$ 2,000 4 Captains

\$ 8,000 16 Firefighters

\$ 1,000 Necessary repairs to uniforms damaged while on duty

\$ 2,000 Purchase of Class A uniforms as needed for special events/funerals

\$ 2,000 Purchase uniforms for new hire firefighters

01-4220-702-07-000	Protective Clothing - Suppression	32,137.50	19,885.72	18,240.00	17,989.78	18,240.00	10,240.00	10,240.00
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Narrative for Column # 5

Personal protective clothing is gear that is worn by fire personnel at emergency scenes. Included are helmets, boots, pants, coats, gloves and hoods. Gear is replaced on a rotating schedule of eight sets per year. Only an authorized vendor can repair protective clothing when it becomes damaged or worn out.

\$ 1,500 Repairs

\$12,800 8 Sets of "Turn Out" gear.

\$ 2,500 4 each of boots/helmets/shields

\$ 1,440 Supplemental gear - extrication gloves/hoods/helmet/bands and lights

Narrative for Column # 6

Remove \$8,000 for Turnout Gear to be purchased through Capital Fund.

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4220-702-18-000	Cell phones - Suppression	705.79	644.59	780.00	747.11	900.00	900.00	900.00
	<i>Narrative for Column # 5</i>							
	Cell phone for the Suppression Division. Increased slightly to reflect the current invoices which are \$75 per month.							
01-4220-702-25-000	Office & Computer Supplies - Suppress	784.42	542.26	500.00	601.00	700.00	700.00	700.00
	<i>Narrative for Column # 5</i>							
	General office supplies, pens, tape, printer cartridges, note pads, folders, etc.							
01-4220-702-27-000	Printing - Suppression	1,090.02	1,028.49	1,000.00	1,021.59	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	Portion of the leased photocopier lease, printing business cards, projects and forms used by the Suppression Division.							
01-4220-702-29-000	Membership Dues - Suppression	726.00	776.00	872.00	726.00	842.00	842.00	842.00
	<i>Narrative for Column # 5</i>							
	\$ 78 NH retirement system for Call Firefighters							
	\$ 740 NH State Firemen's Association full time & call force.							
	\$ 24 Strafford County Forest Fire Wardens Association							
	\$ 30 FIOANH 2 @ \$15 ea							
01-4220-702-36-000	Contracted Services - Suppression	11,135.49	12,275.64	8,950.00	9,644.52	12,050.00	12,050.00	12,050.00
	<i>Narrative for Column # 5</i>							
	\$2,700 Annual Firehouse Maintenance Contract							
	\$ 900 Water Service							
	\$ 250 Cable							
	\$ 900 Refill & Hydro Testing							
	\$ 300 Seacoast Chiefs SCBA							
	\$1,495 Flow Tests for Air Masks							
	\$1,200 Awards Banquet							
	\$ 400 Fire Extinguisher Testing							
	\$ 250 Oxygen Tanks							
	\$3,130 START Contract							
	\$ 525 Flex Administration Fee							
01-4220-702-51-000	Building Maintenance - Suppression	7,734.16	9,640.02	7,200.00	3,319.77	7,200.00	7,200.00	7,200.00
	<i>Narrative for Column # 5</i>							
	\$ 500 Appliances and Repairs							
	\$2,500 Apparatus Bay Pre-filters/filters							
	\$ 1,200 Overhead doors/Maintenance							
	\$2,500 Housekeeping and cleaning/laundry supplies, paper towels, toiletries, sheets, towels and pillowcases							
	\$ 500 Station maintenance building							

2012 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-702-56-000	Fuel / Oil For Vehicles - Suppression	12,246.60	12,129.34	9,900.00	13,244.19	15,348.00	15,348.00	15,348.00
Narrative for Column # 5								
Fuel for the Suppression Division vehicles. Average monthly fuel cost is \$1,279.00								
01-4220-702-66-090	Gifts and Donations - Suppression	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-702-70-000	Communications / Dispatch - Suppress	15,828.75	8,135.32	10,000.00	6,140.32	10,000.00	10,000.00	10,000.00
Narrative for Column # 5								
Fire Dispatch services are provided by Strafford County Dispatch.								
01-4220-702-73-000	Radios - Suppression	13,484.90	14,003.69	8,800.00	9,722.95	17,565.00	17,565.00	17,565.00
Narrative for Column # 5								
\$ 1,100 Purchase replacement pagers								
\$ 2,000 Department wide battery purchases								
\$ 500 Batteries for SCBA								
\$ 5,700 Radio maintenance 2-Way Communications								
\$ 1,320 USA Mobility pagers								
\$ 6,945 2-Way Communications Dispatch Line Maintenance								
01-4220-702-89-000	Miscellaneous - Suppression	2,203.54	3,230.14	2,000.00	4,443.87	2,000.00	2,000.00	2,000.00
Narrative for Column # 5								
This line provides for miscellaneous expenses such as rehabilitation (food & drink) for long duration incidents, refreshments for department meetings, annual department wide barbecue supplies and criminal and vehicle motor record checks for new hires.								
01-4220-702-90-020	Probationary Dues - Suppression	1,595.52	760.37	1,350.00	878.02	600.00	600.00	600.00
Narrative for Column # 5								
New hire probationary dues.								
01-4220-702-96-000	Capital - Suppression	34,100.19	25,482.88	23,000.00	22,656.56	26,166.00	26,166.00	26,166.00
Narrative for Column # 5								
\$ 530 Spill Booms/Pads								
\$ 250 Consumables Supplies								
\$9,800 (2) Personal Imaging Cameras								
\$3,000 Headset for Ladder 1								
\$1,500 Traffic control signs								
\$ 840 Lightweight								
\$1,000 Rescue Ropes								
\$2,000 Cooling Fans								
\$1,000 Heaters								
\$6,246 Hose replacements								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
01-4220-702-97-000	Office Equipment - Suppression	9,096.92	16,820.28	6,781.00	7,003.60	8,855.00	8,855.00	8,855.00
Narrative for Column # 5								
This line funds general maintenance, repair and upgrade of our computer network, hardware and software. Our computers are on a replacement schedule of two PC's per year in order to remain compatible with current incident reporting software requirements.								
\$ 4,000 2 New PCs								
\$ 1,000 Hardware Maintenance/replacement								
\$ 1,200 Telecom								
\$ 500 Software upgrades								
\$ 155 Dynamic support of UNR NODE								
\$ 2,000 Support services								
Fire Suppression Total		1,983,734.64	2,029,972.09	2,199,287.00	2,155,089.45	2,332,504.00	2,313,381.00	2,290,848.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

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Fire Prevention								
01-4220-703-01-010	F-T Wages - Prevention	112,396.05	123,767.54	125,049.00	88,002.56	127,297.00	127,297.00	127,297.00
Narrative for Column # 5								
Annual Wages for the Deputy Chief and Fire Inspector including sick leave incentives and holiday pay.								
01-4220-703-01-020	P-T Wages - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-01-030	O-T Wages - Prevention	1,276.32	6,951.31	1,500.00	385.09	1,500.00	1,500.00	1,500.00
Narrative for Column # 5								
To perform public education and investigations which occur after normal business hours.								
01-4220-703-01-090	Ins Buy-Out (Wages) - Prevention	4,187.14	10,056.43	12,314.00	10,872.55	12,298.00	12,298.00	11,337.00
01-4220-703-01-094	S.T.D. (Wages) - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-01-095	L.T.D. (Wages) - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-01-099	Wage Contingency - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-01-910	F-T Wages - Prevention - Accrual	567.71	265.17	0.00	-4,635.73	0.00	0.00	0.00
01-4220-703-02-310	Soc Sec - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-02-320	Medicare - Prevention	1,747.40	2,061.32	2,026.00	1,385.84	2,057.00	2,057.00	2,057.00
01-4220-703-02-330	Retirement - Prevention	20,152.69	25,559.84	26,963.00	20,722.84	32,478.00	32,478.00	32,478.00
01-4220-703-03-610	Health & Dental - Prevention	22,852.86	20,585.10	23,701.00	10,337.70	9,714.00	9,714.00	17,590.00
01-4220-703-03-630	Life - Prevention	250.57	354.00	432.00	362.50	450.00	450.00	450.00
01-4220-703-03-640	STD - Fire Prevention	1,121.90	1,178.95	1,224.00	1,050.74	1,236.00	1,236.00	1,236.00
01-4220-703-04-010	S.U.T.A. - Prevention	26.00	30.00	36.00	165.00	170.00	230.00	230.00
01-4220-703-04-020	Workers Comp - Prevention	5,878.00	4,975.00	5,192.00	4,566.00	4,963.00	4,963.00	4,963.00
01-4220-703-05-000	Medical Testing - Prevention	1,192.75	556.14	950.00	449.50	850.00	850.00	850.00
Narrative for Column # 5								
Medical Testing and Exams are performed annually by Exeter Hospital's Center for Occupational Health (COEH). This facility is familiar with the requirements of NFPA 1500.								
Physicals, Cardio Stress Test and Miscellaneous Testing and Vaccines.								
* See additional explanation under 01-4200-702-05-000								

2012 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-703-06-000	Uniforms & Cleaning - Prevention	1,412.71	1,015.24	1,000.00	417.25	1,000.00	1,000.00	1,000.00
Narrative for Column # 5								
Clothing allowance for Division Chief and Fire Inspector, including repairs, cleaning and damages. \$500 each.								
01-4220-703-08-000	Travel & Mileage Reimb - Prevention	537.30	394.48	1,000.00	242.50	1,000.00	1,000.00	1,000.00
Narrative for Column # 5								
Cost of mileage, meals, airfare and hotel accomodations for conferences and classes attended by the Fire Prevention personnel.								
01-4220-703-18-000	Cell Phones - Prevention	1,924.03	2,000.32	2,400.00	1,147.42	2,400.00	2,400.00	2,400.00
Narrative for Column # 5								
Cellular service for the Fire Prevention division.								
01-4220-703-25-000	Office & Computer Supplies - Preventic	661.42	324.02	200.00	225.37	250.00	250.00	250.00
Narrative for Column # 5								
General office supplies used in the fire prevention office, including ink cartridges, pens, folders, etc.								
01-4220-703-27-000	Printing - Prevention	1,018.19	947.77	900.00	976.33	900.00	900.00	900.00
Narrative for Column # 5								
Cost for usage of the lease photocopier. Lease includes maintenance, repairs and supplies. Also includes cost for printing business cards.								
01-4220-703-28-000	Professional / Staff Dev - Prevention	820.69	3,632.00	1,500.00	356.00	1,500.00	1,500.00	1,500.00
Narrative for Column # 5								
Tuition, registration, fees for classes/seminars and conferences attended by the Deputy Fire Chief and Fire Inspector.								
01-4220-703-29-000	Membership Dues - Prevention	320.00	284.00	469.00	262.00	469.00	469.00	469.00
Narrative for Column # 5								
Dues for professional associations of the Division Chief and Fire Inspector:								
\$ 24 NH Fire Prevention Society 2 @ \$12/ea								
\$ 40 NE College and University Fire Officers Association 2 @ \$20/ea								
\$ 50 NH Juvenile Fire Setter Investigators								
\$ 75 NH Association of Fire Chiefs								
\$130 ME/MA/VT Association of Arson Investigators 2 @ \$65/ea								
\$150 Int'l Association of Arson Investigators 2 @ \$75/ea								
01-4220-703-30-000	Books & Pubs - Prevention	1,287.85	1,834.18	1,800.00	2,758.38	2,500.00	2,500.00	2,500.00
Narrative for Column # 5								
Cost to renew National Fire Codes Subscription online, Fire Prevention and Public Education materials used throughout the year and especially for Fire Prevention week in October.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-703-52-000 Equip Maint (Other Than Office) - Prev	1,105.37	6,058.86	400.00	731.39	400.00	400.00	400.00
<i>Narrative for Column # 5</i> Costs associated with inspections and investigation supplies.							
01-4220-703-56-000 Fuel / Oil For Vehicles - Prevention	744.05	2,581.86	3,185.00	3,037.44	3,720.00	3,400.00	3,400.00
<i>Narrative for Column # 5</i> Fuel for Car 3 and Car 4. Average of \$310.00 per month.							
01-4220-703-89-000 Miscellaneous - Prevention	859.57	1,466.00	750.00	1,188.36	750.00	750.00	750.00
<i>Narrative for Column # 5</i> Miscellaneous Fire Prevention Supplies.							
Fire Prevention Total	182,340.57	216,879.53	212,991.00	145,007.03	207,902.00	207,642.00	214,557.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Fire Training and Safety								
01-4220-704-01-010	F-T Wages - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-01-020	P-T Wages - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-01-030	O-T Wages - Train & Safety	24,628.54	24,274.19	22,000.00	10,152.18	22,000.00	22,000.00	22,000.00
Narrative for Column # 5 This line provides overtime wages necessary for training activities. \$14,000 OT for coverage of 5 members to attend specialized schools \$ 8,000 OT for coverage at outside classes and seminars								
01-4220-704-02-310	Soc Sec - Train & Safety	26.25	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-02-320	Medicare - Train & Safety	359.53	354.46	319.00	147.91	319.00	319.00	319.00
01-4220-704-02-330	Retirement - Train & Safety	3,955.04	4,478.43	4,246.00	2,094.91	5,036.00	5,036.00	5,036.00
01-4220-704-03-610	Health & Dental - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-03-630	Life - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-04-010	S.U.T.A. - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-04-020	Workers Comp - Train & Safety	1,090.00	728.00	547.00	482.00	515.00	515.00	515.00
01-4220-704-08-000	Travel & Mileage Reimb - Train & Safet	737.81	2,836.07	4,000.00	144.76	2,000.00	2,000.00	2,000.00
Narrative for Column # 5 Cost of mileage, meals, airfare and hotel accommodations for classes and conferences.								
01-4220-704-10-000	Accreditation / Licenses / Certifications	473.50	380.00	450.00	60.00	225.00	225.00	225.00
Narrative for Column # 5 Renewal of Commercial Drivers Licenses. \$ 225 3 Drivers Licenses Expire in 2012								
01-4220-704-25-000	Office & Computer Supplies - Train & S	567.80	288.18	300.00	390.02	300.00	300.00	300.00
Narrative for Column # 5 Cost for general office supplies related to training.								
01-4220-704-27-000	Printing - Train & Safety	359.19	395.54	200.00	257.65	250.00	250.00	250.00
Narrative for Column # 5 Printing cost associated with training.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4220-704-28-000	Professional / Staff Dev - Train & Safety	6,589.10	6,128.00	12,900.00	2,068.96	10,900.00	10,900.00	10,900.00
	<i>Narrative for Column # 5</i> \$ 8,400 Tuition, registration fees for classes/seminars/conferences attended by 4 Captains and 17 Firefighters (\$400 each). This is the minimum requirement by collective bargaining agreements. \$ 2,000 Funding for our call department to cover the cost of training in the areas of EMT, Firefighter 1 and 2. \$ 500 Funding for specialized schooling							
01-4220-704-29-000	Membership Dues - Train & Safety	0.00	0.00	0.00	0.00	30.00	30.00	30.00
	<i>Narrative for Column # 5</i> \$ 30 - 2 FIOANH Members							
01-4220-704-30-000	Books & Pubs - Train & Safety	0.00	909.62	2,050.00	167.27	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i> \$ 500 Technical manuals \$ 500 Reference books							
01-4220-704-36-000	Contracted Services - Train & Safety	508.94	935.00	2,000.00	300.00	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i> Funding for outside sources to conduct advanced training classes with Fire Personnel.							
01-4220-704-45-000	General Supplies - Train & Safety	1,522.01	348.91	800.00	357.43	800.00	800.00	800.00
	<i>Narrative for Column # 5</i> Cost of materials/supplies used during training.							
01-4220-704-52-000	Equip Maint (Other Than Office) - Train	321.14	136.99	400.00	0.00	400.00	400.00	400.00
	<i>Narrative for Column # 5</i> Equipment provided or repairs to equipment during training.							
01-4220-704-89-000	Miscellaneous - Train & Safety	1,505.24	1,231.88	1,000.00	2,187.57	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i> Props, supplies, food/drinks provided during department wide training.							
01-4220-704-96-000	Capital - Train & Safety	249.00	0.00	1,000.00	1,850.00	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i> To remain compliant with safety standards.							
Fire Training and Safety Total		42,893.09	43,425.27	52,212.00	20,660.66	46,775.00	46,775.00	46,775.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Fire Spec Events								
01-4220-705-01-010	F-T Wages - Spec Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-705-01-020	P-T Wages - Spec Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-705-01-030	O-T Wages - Spec Events	28,774.72	31,718.42	28,000.00	28,658.91	0.00	0.00	0.00
<i>Narrative for Column # 5</i>								
These accounts have been moved to 01-4230-705-XX-XXX.								
01-4220-705-01-930	O-T Wages - Spec Events - Accrual	323.31	-13.21	0.00	-310.10	0.00	0.00	0.00
01-4220-705-02-310	Soc Sec - Spec Events	52.60	41.51	0.00	46.23	0.00	0.00	0.00
01-4220-705-02-320	Medicare - Spec Events	425.50	463.44	406.00	414.48	0.00	0.00	0.00
01-4220-705-02-330	Retirement - Spec Events	5,710.61	5,877.75	7,132.00	5,670.10	0.00	0.00	0.00
01-4220-705-02-340	Retirement NH portion on special detail	0.00	1,863.32	0.00	1,041.68	0.00	0.00	0.00
01-4220-705-04-020	Workers comp - Spec Events	952.00	926.00	696.00	614.00	0.00	0.00	0.00
01-4220-705-36-000	Contracted Services - Spec Events	2,427.53	817.24	2,000.00	1,542.73	0.00	0.00	0.00
Fire Spec Events Total		38,666.27	41,694.47	38,234.00	37,678.03	0.00	0.00	0.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED	TOWN COUNCIL APPROVED
		As of December	As of December	As of December	As of December			
Fire Equipment Maintenance								
01-4220-706-01-010	F-T Wages - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-01-020	P-T Wages - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-01-030	O-T Wages - Fire Eq Maint	19,984.02	18,682.51	20,000.00	15,696.90	20,000.00	20,000.00	20,000.00
<i>Narrative for Column # 5</i>								
Overtime wages for work performed by in-house Emergency Vehicle Technicians (EVT) on all Fire Department Apparatus/vehicles, general small equipment and specialized equipment. Work performed on overtime includes aggressive preventive maintenance and repairs on all equipment listed above, as well as work on fire pumps, aerial device, electrical, hydraulic, emergency warning and power train systems.								
01-4220-706-01-930	O-T Wages - Fire Eq Maint - Accrual	-1,122.88	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-02-310	Soc Sec - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-02-320	Medicare - Fire Eq Maint	275.31	272.30	290.00	228.29	290.00	290.00	290.00
01-4220-706-02-330	Retirement - Fire Eq Maint	3,330.09	3,359.59	3,860.00	3,439.55	4,578.00	4,578.00	4,578.00
01-4220-706-04-010	S.U.T.A. - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-04-020	Workers Comp - Fire Eq Maint	802.00	662.00	497.00	438.00	468.00	468.00	468.00
01-4220-706-08-000	Travel & Mileage Reimb - Fire Eq Maint	822.66	636.68	1,000.00	1,803.05	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								
Cost of mileage, meals, airfare and hotel accommodations for conferences and classes attended by the Vehicle Maintenance personnel.								
01-4220-706-28-000	Professional / Staff Dev - Fire Eq Maint	107.00	1,233.44	1,500.00	600.00	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>								
Cost of tuition, study materials, test fees, etc. related to obtaining and maintaining EVT/ASE Certifications.								
01-4220-706-29-000	Membership Dues - Fire Eq Maint	235.00	235.00	300.00	75.00	300.00	300.00	300.00
<i>Narrative for Column # 5</i>								
NAEVT - National Association of Emergency Vehicle Technicians NEFAMA - New England Fire Apparatus Mechanics Associations FDSOA - Fire Department Safety Officers Association								
01-4220-706-36-000	Contracted Services - Fire Eq Maint	5,204.51	6,084.45	3,200.00	1,169.85	3,200.00	3,200.00	3,200.00
<i>Narrative for Column # 5</i>								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
<p>This line includes 3rd party testing and certifications as required by the NFPA for aerial device, ground ladders, pumps and extrication tools.</p> <p>\$ 2,000 Aerial Ladder</p> <p>\$ 300 Ground Ladder</p> <p>\$ 600 Pumps</p> <p>\$ 300 Amkus</p>								
01-4220-706-45-000	General Supplies / Vehicle Parts - Fire	12,529.81	14,414.86	15,000.00	8,365.73	15,000.00	15,000.00	15,000.00
<p>Narrative for Column # 5</p> <p>Parts and supplies used to supply preventative maintenance/repairs of apparatus and vehicles including specialized parts for repair of pumps, aerial device and electronic/hydraulic and emergency systems. ie: general cleaning and upkeep supplies used by the shift personnel, batteries, filters, pumps, tires etc.</p>								
01-4220-706-46-000	Vendor Eq Maint - Fire Equip Maint	20,801.03	22,468.55	12,000.00	24,758.63	12,000.00	12,000.00	12,000.00
<p>Narrative for Column # 5</p> <p>This line funds parts or repairs for apparatus when the job needs to be outsourced to a specific manufacturer or shop where proper equipment is readily available.</p>								
01-4220-706-47-000	Reimbursable Expenses - Fire Equip M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-53-000	Office Equip Maint - Fire Eq Maint	140.20	154.92	200.00	221.76	200.00	200.00	200.00
<p>Narrative for Column # 5</p> <p>Costs of general supplies for vehicle maintenance staff.</p>								
01-4220-706-89-000	Miscellaneous - Fire Eq Maint	3,808.42	6,077.86	5,000.00	4,279.52	5,000.00	5,000.00	5,000.00
<p>Narrative for Column # 5</p> <p>In house maintenance and repairs to small equipment, Hurst tool, air monitoring devices, generators, axes, hose, brass etc.</p> <p>\$ 1,700 In house repairs</p> <p>\$ 1,000 Vendor Repairs</p> <p>\$ 1,000 Maintenance Contract for Jaws of Life</p> <p>\$ 500 Hurst tool Maintenance</p> <p>\$ 800 Hazmat Sensors</p>								
01-4220-706-96-000	Capital - Fire Eq Maint	4,502.00	3,920.64	4,900.00	2,617.07	4,900.00	4,900.00	4,900.00
<p>Narrative for Column # 5</p> <p>Maintain software and annual fees.</p> <p>\$ 1,000 Vehicle Tracker</p> <p>\$ 1,000 Cummins Diagnostic</p> <p>\$ 1,500 All Data</p> <p>\$ 1,400 International Software</p>								
Fire Equipment Maintenance Total		71,419.17	78,202.80	67,747.00	63,693.35	68,436.00	68,436.00	68,436.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
EMS								
01-4220-707-01-010	F-T wages - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-01-020	P-T wages - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-01-030	O-T wages - EMS	2,078.37	5,466.81	7,680.00	5,498.37	7,660.00	7,660.00	7,660.00
<i>Narrative for Column # 5</i>								
\$3,960 - Overtime for EMS Coordinator to complete routine EMS management.								
\$2,000 - Quarterly Classes for teaching CPR. Approximately 10 hours per 2 personnel.								
\$1,700 - Overtime for 3 person monthly EMS committee meeting.								
01-4220-707-01-930	O-T Wages - EMS - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-02-310	Soc Sec - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-02-320	Medicare - EMS	30.50	80.01	111.00	80.47	111.00	111.00	111.00
01-4220-707-02-330	Retirement - EMS	349.21	969.85	1,482.00	1,120.72	1,758.00	1,758.00	1,758.00
01-4220-707-04-010	S.U.T.A. - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-04-020	Workers Comp - EMS	64.00	106.00	191.00	168.00	180.00	180.00	180.00
01-4220-707-28-000	Professional / Staff Dev - EMS	1,705.26	2,207.80	2,500.00	410.00	2,500.00	2,500.00	2,500.00
<i>Narrative for Column # 5</i>								
Training and seminars completed by personnel for EMS training.								
01-4220-707-36-000	Contracted Services - EMS	5,945.00	5,167.37	11,000.00	6,913.51	7,500.00	7,500.00	7,500.00
<i>Narrative for Column # 5</i>								
\$ 6,000 48 Classes of monthly EMS training								
\$ 1,500 EMS/Paramedic refresher.								
01-4220-707-45-000	General Supplies - EMS	7,733.01	5,021.87	5,000.00	3,146.00	5,000.00	5,000.00	5,000.00
01-4220-707-61-121	Public Education - EMS	632.66	329.94	1,000.00	0.00	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								
Textbooks, manuals, trade journals and videos used for outreach program and materials provided to the community for EMS education awareness.								
01-4220-707-89-000	Miscellaneous - EMS	79.38	270.34	200.00	411.60	200.00	200.00	200.00
01-4220-707-96-000	Capital - EMS	183.52	0.00	0.00	0.00	0.00	0.00	0.00
EMS Total		18,800.91	19,619.99	29,164.00	17,748.67	25,909.00	25,909.00	25,909.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Fire Spec Events								
01-4230-705-01-060	OT Special Details - Fire	0.00	0.00	0.00	0.00	28,000.00	28,000.00	28,000.00
<i>Narrative for Column # 5</i>								
Overtime wages for special event details worked by Fire Department personnel. This line is fully reimbursed by revenues earned.								
01-4230-705-02-310	Soc Sec - Special Details - Fire	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4230-705-02-320	Medicare - Special Details - Fire	0.00	0.00	0.00	0.00	406.00	406.00	406.00
01-4230-705-02-330	Retirement - Special Details - Fire	0.00	0.00	0.00	0.00	6,409.00	6,409.00	6,409.00
01-4230-705-04-020	Workers Comp - Special Details - Fire	0.00	0.00	0.00	0.00	687.00	687.00	687.00
01-4230-705-36-000	Contracted Services - Special Details -	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
<i>Narrative for Column # 5</i>								
Funding for Firefighters from outside agencies to work special events when Durham personnel are unavailable. This expense is fully reimbursed by the vendor hosting the event.								
Fire Spec Events Total		0.00	0.00	0.00	0.00	37,502.00	37,502.00	37,502.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Other General Government								
01-4199-204-01-098	Vacation and Sick Buy-out - Other Gen	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00
01-4199-204-01-099	Wage Contingency - Other Gen Gov	0.00	0.00	28,427.00	0.00	0.00	0.00	0.00
01-4199-204-04-010	S.U.T.A. - Other Gen Gov	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-204-04-020	Workers Comp - Other Gen Gov	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-204-12-000	Property / Liab Ins - Other Gen Gov	73,916.00	61,407.00	55,250.00	55,532.08	65,000.00	60,000.00	60,000.00
01-4199-204-17-000	Telephone / Fax - Other Gen Gov	3,512.15	3,122.46	3,500.00	4,245.07	6,000.00	5,500.00	5,500.00
01-4199-204-26-000	Postage - Other Gen Gov	-548.90	5,661.81	5,000.00	12,639.48	6,000.00	5,000.00	5,000.00
01-4199-204-27-000	Printing - Other Gen Gov	11,227.56	14,107.00	20,000.00	13,683.33	18,000.00	18,000.00	18,000.00
01-4199-204-32-000	Adv / Legal Notices - Other Gen Gov	3,246.80	2,531.90	2,500.00	2,060.80	1,500.00	1,500.00	1,500.00
01-4199-204-41-000	Auditing - Other Gen Gov	20,791.00	20,075.00	23,000.00	16,728.50	23,000.00	20,000.00	20,000.00
01-4199-204-45-000	General Supplies - Other Gen Gov	5,334.24	3,910.90	4,000.00	4,648.96	4,000.00	4,000.00	4,000.00
01-4199-204-53-000	Office Equip Maint - Other Gen Gov	8,697.72	8,499.51	10,000.00	8,569.21	10,000.00	10,000.00	10,000.00
01-4199-204-89-000	Miscellaneous - Other Gen Gov	3,326.78	2,739.50	3,000.00	2,305.54	3,000.00	3,000.00	3,000.00
Other General Government Total		129,503.35	122,055.08	154,677.00	120,412.97	136,500.00	127,000.00	167,000.00
Legal								
01-4153-125-37-000	Legal	53,592.48	69,835.08	55,000.00	72,480.15	60,000.00	60,000.00	60,000.00
Legal Total		53,592.48	69,835.08	55,000.00	72,480.15	60,000.00	60,000.00	60,000.00
Emergency Management								
01-4290-202-00-000	Emergency Management	8,498.37	10,972.09	10,000.00	9,876.19	12,000.00	12,000.00	12,000.00
Emergency Management Total		8,498.37	10,972.09	10,000.00	9,876.19	12,000.00	12,000.00	12,000.00

Friday, October 21, 2011

Durham Business Office
15 Newmarket Road
Durham, NH 03824

Dear Gail and Todd:

This year's budget is a continuation of budgeting philosophy that maintains funding for most necessary items while introducing a few specific projects that will have large impact in either reducing department operating costs, improving service levels, or both.

No effort has been made in recent years to provide targeted training to staff for technology they use daily. This deficiency inevitably leads to staff confusion, frustration, and inefficiency when using computing resources. Funding for training is again, as it was previously, absent from my proposed budget. In the same way, funding has been discussed as a possible addition to the Administrator's proposed budget.

Our virtual infrastructure project rollout has resulted in up front savings by changing the need for a 1:1 ratio of physical hardware to server instance. This year's proposed budget includes several enhancements to this infrastructure by replacing non-compatible hardware and providing fully redundant storage.

The last major redesign of the Town's website occurred over a decade ago. In its current form the website requires manual, time intensive labor to update while at the same time lacking modern features such as RSS feeds and a fluid navigation scheme. Its content is a mix of both longstanding and new information. While popular, the site does not emphasize public interaction with the many facets of Town government.

During the past year a dedicated intern and I executed an extensive RFP process to find a vendor to replace the current website with a comprehensive, government-focused content management system. After careful consideration of fourteen proposals we found one candidate that stood head and shoulders above the rest. Unfortunately, as the RFP process was coming to a close, a spending freeze was taking effect for the 2011 budget year. The 2012 budget reaffirms a commitment to move this project forward by funding the cost of the winning proposal.

Concise and timely technical support is the most sought after service provided by the I.T. department. Staffing a single person to cover a 24/7/365 operation presents several challenges to providing this service. As discussed in last year's budget, analysis of the issue has led us to seek to contract with an I.T. consulting firm to supplement the I.T. department in both a strategic planning and an after-hours/coverage role.

Paramount to the department is finding means to help staff meet shared goals. This year's budget direction does not lend itself to fostering new and innovative ways to utilize technology resources around Durham. It does, however, allow for appropriate maintenance of equipment and resources in Town. I look forward to working with staff to find ways of becoming more effective with technology already in place.

Sincerely,

A handwritten signature in black ink that reads "Luke Vincent". The signature is written in a cursive style, with the first name "Luke" and the last name "Vincent" clearly legible.

Luke Vincent,
Manager of Information Technology

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
MIS								
01-4199-303-01-010	F-T Wages - I.T.	71,331.02	71,546.10	71,819.00	74,316.14	74,711.00	74,711.00	74,711.00
01-4199-303-01-020	P-T Wages - I.T.	6,975.40	2,593.51	0.00	1,213.64	0.00	0.00	0.00
01-4199-303-01-910	F-T Wages - I.T. - Accrual	464.89	273.16	0.00	-2,731.65	0.00	0.00	0.00
01-4199-303-01-920	P-T Wages - I.T. - Accrual	-52.25	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-303-02-310	Soc Sec - I.T.	4,880.54	4,613.53	4,453.00	4,513.37	4,927.00	4,927.00	4,927.00
01-4199-303-02-320	Medicare - I.T.	1,141.44	1,079.00	1,041.00	1,055.59	1,152.00	1,152.00	1,152.00
01-4199-303-02-330	Retirement - I.T.	6,435.63	6,578.66	7,272.00	6,558.94	6,575.00	6,575.00	6,575.00
01-4199-303-03-610	Health & Dental - I.T.	16,093.21	19,939.80	23,930.00	23,772.08	27,348.00	26,712.00	25,158.00
01-4199-303-03-630	Life - I.T.	144.00	145.50	144.00	150.00	150.00	150.00	150.00
01-4199-303-03-640	STD - I.T.	457.74	422.88	420.00	445.08	468.00	468.00	468.00
01-4199-303-04-010	S.U.T.A. - I.T.	21.00	25.00	18.00	99.00	93.00	135.00	135.00
01-4199-303-04-020	Workers Comp - I.T.	85.00	77.00	86.00	76.00	87.00	87.00	87.00
01-4199-303-24-000	Software Support / Maint Agreements -	42,174.67	46,948.18	50,400.00	47,029.40	54,988.00	54,988.00	54,988.00
Narrative for Column # 5								
Maintenance costs paid to individual software and hardware vendors. These costs are determined by the vendor independently and often tied to maintenance agreements. Paying for maintenance ensures upgrades, replacement, and patches of core business software. Some companies also offer maintenance as a pay per incident option at a higher, out-of-contract rate.								
\$ 9,555 IMC (Police)								
\$ 6,950 Vision w/ Web Hosting (Assessing)								
\$17,298 Harris Computer a.k.a Munismart (Finance, TC/TC, Code Enforcement)								
\$ 6,200 ESRI ArcGIS (Planning, Engineering)								
\$ 5,635 ClerkWorks by Interware (TC/TC)								
\$ 4,500 NH State Police Online Telecom. System (Police)								
\$ 1,036 Kaspersky Anti-virus								
\$ 488 Barracuda Spam & Virus Firewall								
\$ 1,800 Website Maintenance and Support								
\$ 1,526 SonicWALL Maintenance and Replacement								
01-4199-303-28-000	Professional / Staff Dev - I.T.	40.00	575.00	4,000.00	2,500.00	750.00	750.00	750.00

Narrative for Column # 5

Training of internal I.T. staff is a key factor in limiting the use of outside consulting for operations and initiatives. Certification provides validation that staff has the skill set need to maintain the complex and ever-growing use of technology within the Town.

2012 APPROVED BUDGET EXPENSES

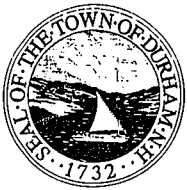
Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4199-303-29-000	Membership Dues - I.T.	15.00	15.00	15.00	249.96	15.00	15.00	15.00
	Narrative for Column # 5 \$ 15 NHLoGIN							
01-4199-303-30-000	Books & Publications - I.T.	123.37	75.77	100.00	0.00	75.00	75.00	75.00
	Narrative for Column # 5 Funding for the purchase of technical documents and books.							
01-4199-303-35-000	Work Study (nonpayroll wages) - I.T.	259.16	453.80	3,300.00	1,916.89	2,800.00	2,500.00	2,500.00
	Narrative for Column # 5 Hiring of a Work Study to assist with web maintenance and minor technical issues.							
01-4199-303-36-000	Contracted Services - I.T.	1,002.25	880.00	29,170.00	18,823.80	45,576.00	45,576.00	45,576.00
	Narrative for Column # 5 Associated costs of a contract with file savers of Kennebunk, ME to provide offsite storage of backup media. Storing media off-site buffers the Town against critical data loss in the event of a natural disaster or interruptions to normal backup procedures. Supplement I.T. support services through Mainstay Technology have been added to augment the single full-time I.T. employee. Mainstay will provide support to resolve time sensitive issues that cannot be resolved by the Manager of I.T. due to involvement in other critical issues. They will also provide strategic planning support for the department. In addition, costs of executing a contract with Aha! Consulting for CMS implementation.							
	\$ 576 FileSavers \$30,000 Mainstay Technologies \$12,000 Website Conversion \$ 3,000 External Technician Work							
01-4199-303-52-000	Equip Maint (Other Than Office) - I.T.	2,554.90	5,694.95	5,000.00	1,962.41	0.00	0.00	0.00
01-4199-303-89-000	Miscellaneous - I.T.	3,449.15	4,877.15	5,000.00	6,732.78	6,000.00	6,000.00	6,000.00
	Narrative for Column # 5 Miscellaneous support related expenses incurred throughout the year. Examples of expenses include patch cables, shipping charges, scratch repair kits, computer components not under warranty, cleaning supplies, tools, adhesives, and computer peripherals added after installation.							
01-4199-303-90-070	Web Services - I.T.	31,266.54	27,038.87	23,955.00	25,255.62	18,368.00	18,368.00	18,368.00
	Narrative for Column # 5 Connection costs associated with interconnecting Town buildings to each other and to the Internet. Also covered are costs associated with the Town's website and services.							
	\$ 3,038 BayRing (3.0MB D/ 768KB U) DSL @ Town Hall, Police Station \$ 9,689 Comcast Business Class @ Town Hall, Police Station, Public Works, Transfer Station, Parks and Rec \$ 3,841 (8) Verizon wireless 250MB/month accounts for mobile data \$ 1,200 SSL * Certificate \$ 600 External Web Hosting							

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
01-4199-303-90-080	Hardware / Software - I.T.	10,843.36	36,402.07	38,640.00	46,632.83	24,536.00	24,536.00	24,536.00
Narrative for Column # 5								
Costs linked to the purchase of new hardware and software. The IT department makes an effort to replace out-of-warranty hardware every year in order to, among other priorities, minimize time spent on issues related to the natural decay of equipment. Current budget constraints will allow for only a minimal replacement of hardware in the 2012 budget. In addition to hardware replacement, items have been included to shore up the existing virtualization platform in anticipation of converting additional physical infrastructure.								
\$ 8,000 (4) Blade Servers [Town Hall]								
\$ 3,000 (2) Laptop [IT, Assessing]								
\$ 4,800 (4) Desktops [Public Works, PZA]								
\$ 976 (2) Windows Server 2008 R2 Licenses								
\$ 360 (3) Windows 7 Professional Licenses								
\$ 5,000 (2) Disk Shelves + Connecting Hardware								
\$ 2,400 VMWare Essentials Plus + Additional Licenses								
01-4199-303-91-000	GIS Development - I.T.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-303-96-000	Capital - I.T.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MIS Total		199,706.02	230,254.93	268,763.00	260,571.88	268,619.00	267,725.00	266,171.00




TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2898

JAMES B. CAMPBELL
Director of Planning
and Community Development

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FAX: 603/868-8033
jcampbell@ci.durham.nh.us

MEMORANDUM

TO: Todd Selig, Town Administrator
FROM: James Campbell, Director of Planning and Community Development 
RE: 2012 Proposed Operating Budget
DATE: October 14, 2011

Enclosed you will find my proposed 2012 operating budget for the Planning and Community Development Department. While effort was made to maintain level funding, there are costs that are associated with the many efforts underway through the Planning and Community Development Department. I believe that it is very important to keep these efforts moving forward and the proposed budget will do that. I have highlighted these efforts below.

The economic development efforts that my office has been working on in conjunction with the Economic Development Committee (EDC), has increased over the years. My budget proposal includes money to hire a part-time economic development person to help move these efforts forward more vigorously. My time continues to be split between economic development and planning, with a majority of my time being devoted to planning. I would like to spend more time on our economic development efforts but just don't have enough time to do so. The economic development person could continue all the efforts underway including, but not limited to, the Business Retention & Expansion Program, Business Attraction, grant writing, following through on the market analysis, handling the daily work of the Economic Development Committee, and the possible creation of a TIF District for the downtown area.

We also have many planning efforts underway including, but not limited to, updating the Master Plan, continuing the follow through on the Commercial Core Strategic Plan including many Zoning Amendments, parking and transportation planning, and creating Design Standards and Guidelines. These efforts, among other work, will continue next year. Once we are done updating several chapters of the Master Plan next year, we will then go through the process of updating the Zoning Ordinance to make it consistent with the Master Plan and help make the Master Plan a reality.

Again, I believe that all of these efforts are very important and I hope that the final budget will reflect that. I will continue to seek alternative sources of funding, such as grants, to help offset the cost of running the Department and to work on special projects that otherwise will not be funded through my budget.

If you have any questions, or need any additional information, please do not hesitate to ask.



2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Planning Dept								
01-4191-401-01-010	F-T Wages - Planning Dept	86,653.03	86,905.11	87,255.00	88,577.64	89,873.00	89,873.00	89,873.00
01-4191-401-01-020	P-T Wages - Planning Dept	0.00	0.00	30,000.00	155.00	0.00	0.00	0.00
01-4191-401-01-030	O-T Wages - Planning Dept	16.88	50.66	0.00	43.72	0.00	0.00	0.00
01-4191-401-01-910	F-T Wages - Planning Dept - Accrual	457.02	330.49	0.00	-3,304.99	0.00	0.00	0.00
01-4191-401-02-310	Soc Sec - Planning Dept	5,401.99	5,411.85	7,270.00	5,299.09	5,572.00	5,572.00	5,572.00
01-4191-401-02-320	Medicare - Planning Dept	1,263.25	1,265.59	1,700.00	1,239.28	1,303.00	1,303.00	1,303.00
01-4191-401-02-330	Retirement - Planning Dept	7,810.54	7,995.48	8,835.00	7,814.41	7,909.00	7,909.00	7,909.00
01-4191-401-03-610	Health & Dental - Planning Dept	20,938.50	22,015.74	26,467.00	25,977.78	29,425.00	28,741.00	27,103.00
01-4191-401-03-630	Life - Planning Dept	192.00	197.00	192.00	204.00	200.00	200.00	200.00
01-4191-401-03-640	STD - Planning Dept	559.14	511.68	516.00	534.22	576.00	576.00	576.00
01-4191-401-04-010	S.U.T.A. - Planning Dept	21.00	20.00	81.00	165.00	170.00	230.00	230.00
01-4191-401-04-020	Workers Comp - Planning Dept	108.00	93.00	140.00	125.00	99.00	99.00	99.00
01-4191-401-08-000	Travel & Mileage Reimb - Planning Dep	1,001.95	1,019.50	1,000.00	1,192.52	1,000.00	1,000.00	1,000.00
01-4191-401-17-000	Telephone / Fax - Planning Dept	433.43	452.27	450.00	450.60	450.00	450.00	450.00
01-4191-401-25-000	Office & Computer Supplies - Planning	908.94	673.28	600.00	512.82	600.00	600.00	600.00
01-4191-401-26-000	Postage - Planning Dept	634.89	114.50	200.00	629.62	200.00	200.00	200.00
01-4191-401-27-000	Printing - Planning Dept	642.86	983.93	1,000.00	600.17	2,500.00	2,500.00	2,500.00
01-4191-401-28-000	Professional / Staff Dev - Planning Dep	3,823.23	5,146.04	3,800.00	3,748.08	3,800.00	3,000.00	3,000.00
01-4191-401-29-000	Membership Dues - Planning Dept	521.00	499.00	907.00	898.00	907.00	900.00	900.00
01-4191-401-30-000	Books & Pubs - Planning Dept	695.95	712.03	780.00	583.50	780.00	750.00	750.00
01-4191-401-35-000	Work study (non payroll wages) - Plann	322.11	392.29	1,000.00	188.34	1,000.00	1,000.00	1,000.00

Narrative for Column # 5

2012 APPROVED BUDGET EXPENSES

Town of Durham

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01-4191-401-36-000	Contracted Services - Planning Dept	2,491.62	13,394.20	15,500.00	19,434.40	40,000.00	10,000.00	10,000.00
<i>Narrative for Column # 5</i> \$ 1,000 Temporary to cover Administrative Assistant vacations \$ 8,600 2 Traffic Models (to be reimbursed from Community Development Fund) \$ 400 Off Storage of Documents \$30,000 Hiring of contractor to perform tax base retention and expansion services (to be reimbursed from the Community Development Fund) <i>Narrative for Column # 6</i> Remove hiring of contractor for economic development.								
01-4191-401-39-000	Consultants - Planning Dept	6,894.20	4,195.00	20,000.00	18,305.40	24,000.00	20,000.00	20,000.00
<i>Narrative for Column # 5</i> Zoning Rewrite								
01-4191-401-53-000	Office Equip Maint - Planning Dept	0.00	0.00	100.00	0.00	100.00	100.00	100.00
01-4191-401-66-050	Inclusionary Zoning Ordinance (2008-11)	0.00	7,725.00	0.00	1,275.00	0.00	0.00	0.00
01-4191-401-89-000	Miscellaneous - Planning Dept	145.43	181.12	200.00	114.40	200.00	200.00	200.00
01-4191-401-96-000	Capital - Planning Dept	100.00	0.00	0.00	400.41	400.00	400.00	400.00
<i>Narrative for Column # 5</i> Purchase of 5 drawer filing cabinet (cost split between Building Inspection, Assessing and Planning)								
Planning Dept Total		142,036.96	160,284.76	207,993.00	175,163.41	211,064.00	175,603.00	173,965.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

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		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Planning Board								
01-4191-402-01-020	P-T Wages - Planning Board	4,500.00	5,450.03	4,650.00	4,108.35	4,650.00	4,650.00	4,650.00
01-4191-402-02-310	Soc Sec - Planning Board	279.00	337.90	288.00	254.72	288.00	288.00	288.00
01-4191-402-02-320	Medicare - Planning Board	65.32	79.10	67.00	59.64	67.00	67.00	67.00
01-4191-402-04-010	S.U.T.A. - Planning Board	9.00	7.00	7.00	0.00	7.00	30.00	30.00
01-4191-402-04-020	Workers Comp - Planning Board	9.00	4.00	6.00	5.00	5.00	5.00	5.00
01-4191-402-26-000	Postage - Planning Board	3,313.00	3,978.29	3,000.00	3,064.88	3,000.00	3,000.00	3,000.00
01-4191-402-28-000	Professional / Staff Dev - Planning Board	135.00	130.00	600.00	0.00	600.00	600.00	600.00
01-4191-402-32-000	Adv / Legal Notices - Planning Board	3,547.39	4,229.19	2,500.00	3,010.70	2,500.00	2,500.00	2,500.00
01-4191-402-36-000	Contracted Services - Planning Board	7,377.25	10,402.15	40,000.00	15,575.00	40,000.00	30,000.00	30,000.00
Narrative for Column # 5								
\$10,000 Minute Taker								
\$30,000 Master Plan Update								
Planning Board Total		19,234.96	24,617.66	51,118.00	26,078.29	51,117.00	41,140.00	41,140.00

2012 APPROVED BUDGET EXPENSES

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		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Economic Development Committee								
01-4651-403-01-020	P-T Wages - Economic Dev Committee	0.00	0.00	1,500.00	1,585.00	2,400.00	2,400.00	2,400.00
01-4651-403-02-310	Soc Sec - Economic Dev Committee	0.00	0.00	93.00	98.27	149.00	149.00	149.00
01-4651-403-02-320	Medicare - Economic Dev. Committee	0.00	0.00	22.00	22.99	35.00	35.00	35.00
01-4651-403-26-000	Postage - Economic Dev Committee	38.86	181.07	250.00	56.09	250.00	250.00	250.00
01-4651-403-27-000	Printing - Economic Dev Committee	0.00	113.00	200.00	58.98	500.00	500.00	500.00
01-4651-403-28-000	Professional / Staff Dev - Economic De	0.00	0.00	200.00	0.00	200.00	200.00	200.00
01-4651-403-32-000	Adv / Legal Notices - Economic Dev Co	0.00	395.00	500.00	450.80	500.00	500.00	500.00
01-4651-403-39-000	Consultants - Economic Dev Committee	0.00	0.00	2,000.00	519.68	2,000.00	1,000.00	1,000.00
01-4651-403-89-000	Miscellaneous - Economic Dev Commif	0.00	6,997.25	0.00	0.00	0.00	0.00	0.00
Economic Development Committee Total		38.86	7,686.32	4,765.00	2,791.81	6,034.00	5,034.00	5,034.00



DAVID L. KURZ
Chief of Police

DURHAM POLICE DEPARTMENT

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LETTER OF TRANSMITTAL

RENE H. KELLEY

Deputy Chief

SEAN F. KELLY

Captain

Enclosed is the proposed 2012 operating budget for the Durham Police Department. It has become too common place to state that this year was an especially arduous budget process. With the financial realities of a poor economy coupled with costs being shifted from the State to the local governments, our challenge was simply too daunting not to make decisions regarding personnel. While there is always significant attention focused upon our fiscal responsibility, the realization of the financial environment has proven to be especially problematical as we attempt to balance our ability to respond to the escalating community demands with fewer and fewer resources. Each cost center has been diligently scrutinized with the goal to present an operating budget that attempts to provide these services even with the loss of existing personnel.

The police department budget is dominated by human resource expenditures. This is the largest segment of the 2012 budget and each year becomes larger as commodities, community programs and training decrease in order to keep annual personnel cost increases minimal. Slightly more than 92% supports personnel operating costs while 7% supports the mission of the police by purchasing gasoline, maintaining equipment and providing access to critical computerized data. The remaining 1% of the budget is distributed equally between training our employees and supporting community programs. Because of these realities, the entire agency is committed to challenging itself to seek, review and implement innovative strategies that will streamline cost centers in this sluggish economy.

The reality of this year's budget proposal has caused two significant reductions: First, we will not be replacing two police vehicles as originally planned. Unfortunately this adds further stress to our aging vehicles, as well as Durham Public Works who maintains them, as we continue to postpone vehicle replacements. Secondly, we will not hire an officer to fill the vacancy caused by Captain Sean Kelly's retirement after 20-years of service with Durham. In essence the patrol shift that existed on Wednesday, Thursday, Friday and Saturday nights from 6PM until 4AM has been eliminated leaving response capabilities diminished by 17% on those evenings. In spite of this, the department will strive to meet the escalating demands but we ask you to be patient as we prioritize our responses to the approximately 25,000 tasks that required police officer action or intervention in 2011.

Once again, I thank you for the opportunity of presenting this budget and want to convey my appreciation for the extraordinarily gifted staff of the Durham Police Department as we look forward to working with you and the Council during budget deliberations,

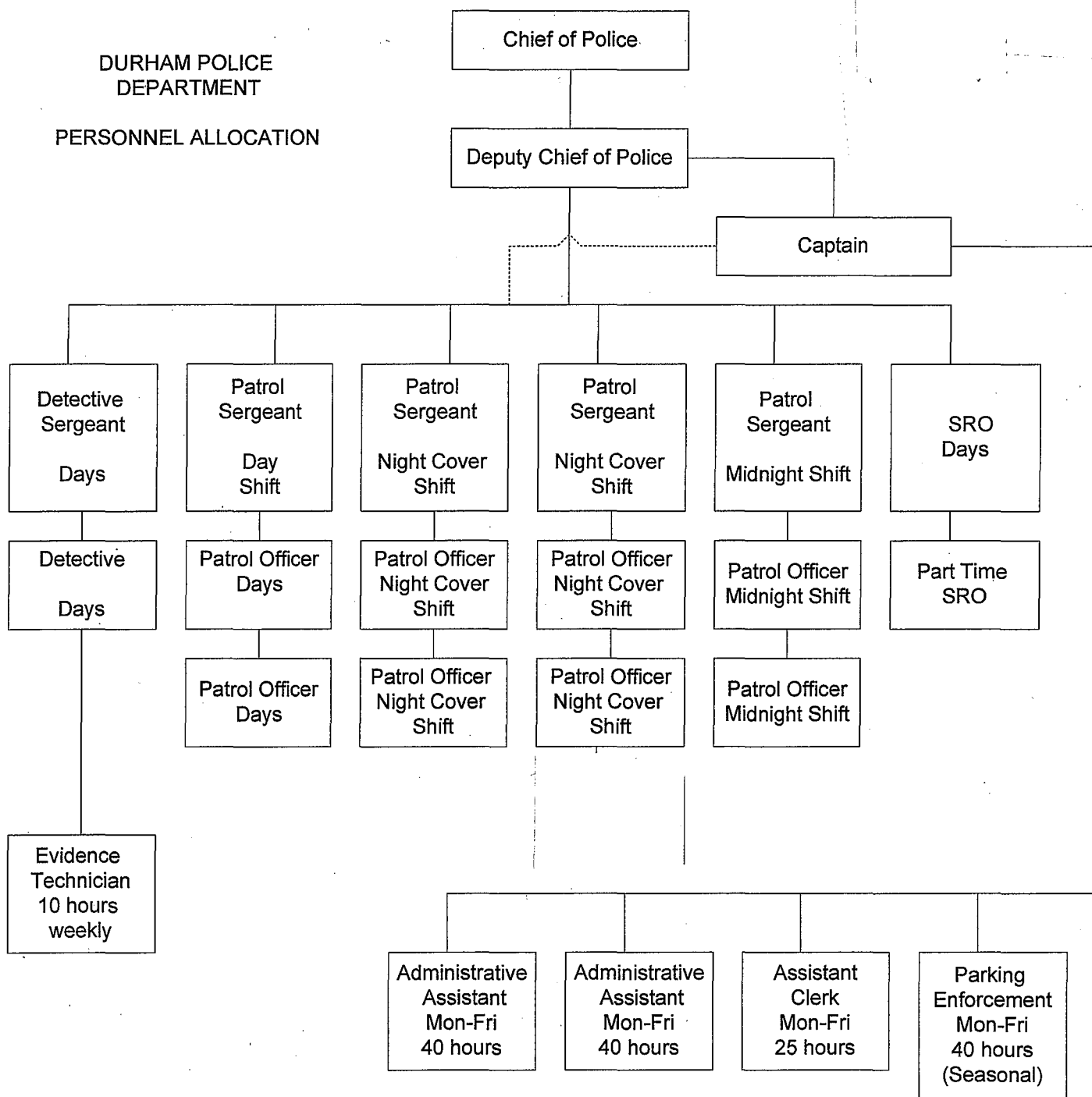
Sincerely,

David L. Kurz
Chief of Police



A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

DURHAM POLICE
DEPARTMENT
PERSONNEL ALLOCATION



2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Police								
01-4210-601-01-010	F-T Wages - Police	1,136,671.78	1,149,776.44	1,208,733.00	1,189,329.50	1,158,110.00	1,158,110.00	1,158,110.00
Narrative for Column # 5								
Wages for Chief, Deputy Chief, Captain, Sergeants (5), Patrol Officers (10) and Administrative Assistants (2). Funding was not included for an additional officer which would allow the department to have 19 sworn officers.								
01-4210-601-01-020	P-T Wages - Police	5,015.52	23,064.96	10,000.00	9,944.32	8,000.00	8,000.00	8,000.00
Narrative for Column # 5								
This line pays for part-time employees to perform a variety of functions including downtown patrols, administrative work and to augment the full-time officers in their daily tasks. We have totally revamped the reserve program focusing upon officers who have retired from Durham Police only. Under this strategy, vast training funds will not be needed while we can still take advantage of qualified personnel who would like to work limited hours.								
In addition, we instituted a strategy to support our staff with a part-time evidence tech by employing Ed Cilley for ten hours a week. He enters evidence into the computer system, disposes of evidence after the case has been adjudicated and ensures that evidence requiring testing is transported to the crime lab in Concord. His involvement allows the patrol officers and/or detectives to focus upon police work and not the administrative side of the profession.								
01-4210-601-01-030	O-T Wages - Police	107,603.64	103,283.81	101,250.00	143,365.36	101,000.00	101,000.00	101,000.00
Narrative for Column # 5								
There are a host of significant demands upon the agency to perform additional tasks outside of "normal" patrol duties. Yearly training, vacation leave, sick leave and court activities all impact this account. With all of that said, the police administration is extremely diligent in how we use overtime and often do not fill vacant patrol shifts instead using alternative strategies to fill patrol vacancies. So conservative is the department's approach to the use of overtime funding that if all the vacant shifts were filled, the funding required to maintain full staffing at all times would exceed \$170,000 annually. This line has remained static in spite of service demands increasing year after year.								
01-4210-601-01-060	Special Details - Wages - Police	63,927.85	67,055.28	60,000.00	135,869.37	0.00	0.00	0.00
Narrative for Column # 5								
This account has been moved to 01-4230-601-XX-XXX to accurately show all wages and benefits associated with working outside details.								
01-4210-601-01-090	Ins Buy-Out (Wages) - Police	47,650.49	60,337.90	66,155.00	76,040.19	76,138.00	74,368.00	70,189.00
01-4210-601-01-099	Wage Contingency - Police	0.00	0.00	11,702.00	0.00	0.00	0.00	0.00
01-4210-601-01-910	F-T Wages - Police - Accrual	5,542.04	1,566.42	0.00	-38,037.91	0.00	0.00	0.00
01-4210-601-01-920	P-T Wages - Police - Accrual	-108.00	677.16	0.00	-677.16	0.00	0.00	0.00
01-4210-601-01-930	O-T Wages - Police - Accrual	-2,180.95	2,302.11	0.00	-2,302.11	0.00	0.00	0.00
01-4210-601-01-960	Spec Detail Wages - Police - Accrual	0.00	5,566.61	0.00	-5,566.61	0.00	0.00	0.00
01-4210-601-01-990	Ins buy-out (wages) - Police - Accrual	-1,765.90	0.00	0.00	0.00	0.00	0.00	0.00
01-4210-601-02-310	Soc Sec - Police	6,713.26	8,196.14	6,517.00	7,325.83	6,662.00	6,662.00	6,662.00
01-4210-601-02-320	Medicare - Police	19,754.20	20,543.13	20,969.00	21,819.70	20,369.00	20,343.00	20,343.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4210-601-02-330	Retirement - Police	171,734.04	192,174.25	222,094.00	256,384.30	255,460.00	255,460.00	255,460.00
01-4210-601-02-340	Retirement NH portion on special detail	0.00	2,980.47	0.00	2,247.16	0.00	0.00	0.00
01-4210-601-03-610	Health & Dental - Police	210,672.26	186,975.03	243,204.00	179,270.96	243,475.00	237,812.00	223,829.00
01-4210-601-03-630	Life - Police	2,890.57	2,943.50	3,024.00	3,098.77	2,880.00	2,880.00	2,880.00
01-4210-601-03-640	STD - Police	2,154.03	1,972.44	2,016.00	1,819.44	2,208.00	2,208.00	2,208.00
01-4210-601-04-010	S.U.T.A. - Police	260.00	332.00	396.00	1,847.00	1,700.00	2,481.00	2,481.00
01-4210-601-04-020	Workers Comp - Police	25,206.00	20,452.00	21,000.00	19,047.00	18,790.00	18,790.00	18,790.00
01-4210-601-05-000	Medical Testing - Police	1,367.72	3,023.28	900.00	1,006.97	900.00	900.00	900.00

Narrative for Column # 5

This account has been revamped to more accurately reflect the purpose of the testing which is significantly more than just medical exams. Each police applicant who passes the initial oral board process is subjected to a medical exam, polygraph and psychological test. The hiring process is done in conjuncture with a thorough and extensive background investigation which includes interviews with friends, neighbors, review of credit history and work references before an employment offer is tended.

This account was significantly overdrawn in 2010 due to a number of officer retirements, resignations to accept different employment or in another instance, moving out of state with family. For each process, the funds pay for the extensive testing that is required to ensure that Durham is hiring the most qualified person/s. This account calculates the replacement cost for one selection process to fill the vacancy created when Captain Sean Kelly retired or another vacancy which may occur.

01-4210-601-06-000	Uniforms & Cleaning - Police	24,045.71	36,707.45	17,600.00	22,890.28	18,000.00	18,000.00	18,000.00
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Narrative for Column # 5

This account pays for all uniforms, leather gear and shoes or other apparatus worn by the officers. Funding for dry cleaning the officers uniforms is supported by this account.

18 @ \$500.00 per employee for replacement of uniforms and upgrade of equipment negotiated via contractual agreement.

01-4210-601-08-000	Travel & Mileage Reimb - Police	1,928.21	696.18	4,800.00	2,420.51	4,800.00	3,000.00	3,000.00
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Narrative for Column # 5

This account pays for costs associated with travel to meetings, investigations and seminars. The International Association of Chiefs of Police annual meeting is scheduled to occur in San Diego. Both Chief Kurz and Deputy Chief Kelley attend the conference and the accompanying training that has been so valuable to the efficient operation of the department.

In addition, there are other meetings such as the CALEA conference, Underage Drinking Conference and Community Policing Conference that offer staff opportunities to remain relevant to cost effective strategies that impact the Durham community.

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED	TOWN COUNCIL APPROVED
		As of December	As of December	As of December	As of December			

01-4210-601-09-000	Educ, Train, & Seminars - Police	8,461.18	9,309.29	8,500.00	11,288.46	9,000.00	9,000.00	9,000.00
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Narrative for Column # 5

All costs associated with training originate from this account. We exceeded our goal of 2000 hours of training within the 2010 budget year due largely to the fact that we hired new officers who attended the police academy for basic training. Each academy provides 480 hours per officer and with five new hires exceeding our goal was not difficult. However, with so many absences on patrol the remaining officers were unable to attend training to the extent they would have liked.

Commencing in 2011, there was a deliberate goal to create new Field Training Officers. Officers Michelle Montville and Steve Misek attended the 1-week training in Rhode Island. In spite of leveraging grants, hosting training at our facility and detecting free training in nearby communities, we were unable to remain within budget.

Training is a major component of the department's retention plan with the goal to ensure that the employee has an opportunity to interact with experts in the field and other police officers.

01-4210-601-10-000	Accreditation / Licenses / Certifications	6,272.80	5,540.29	9,400.00	11,084.86	7,000.00	7,000.00	7,000.00
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Narrative for Column # 5

The department was first accredited in 1999 and subsequently reaccredited in 2002, 2005, 2008 and 2011. Every three years the police department is visited and inspected by assessors of CALEA to verify that the agency remains in compliance with applicable standards. We have taken a very strategic approach by making three annual payments to CALEA that support the cost of that assessment. In essence, when the assessors arrive in Durham to inspect our files and documents in 2014, payment will have been made. The assessors will arrive in April, inspect our documents and activities and ensure that we have remained in compliance with the national standards that reflect the best practices for the management of this agency. Upon leaving Durham in 2014, the team will produce a report which will be reviewed at the July meeting of the CALEA Commission which at this time is unknown. Certainly, the goal is to maintain our "Excellence" status which designates the agency as one of the premiere police agencies in the nation.

01-4210-601-17-000	Telephone / Fax - Police	17,467.26	14,081.90	15,000.00	12,759.05	15,000.00	15,000.00	15,000.00
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Narrative for Column # 5

These funds focus upon supporting all of the telephone systems that comprise the communication system. While Fairpoint Corporation is the supplier for the telephone and data lines into the police facility, long distance is a function of BayRing. Last year the agency left Nextel and transitioned to Verizon for cellular phones in the quest of saving funds while remaining effective with positive results.

Ultimately, much of our effectiveness rests with our ability to gather data and effectively communicate quickly and efficiently.

01-4210-601-25-000	Office & Computer Supplies - Police	0.00	54.25	0.00	0.00	0.00	0.00	0.00
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01-4210-601-26-000	Postage - Police	1,123.27	1,200.50	1,500.00	904.70	1,300.00	1,300.00	1,300.00
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Narrative for Column # 5

The department continues to be assertive in its mailing program attempting to ensure that residents are informed of amendments to ordinances that may impact their neighborhoods. This is in keeping with the Durham Town Council's summary action statements of keeping the community informed of local affairs.

In addition, "To The Parents Of" letters are quite numerous accounting for approximately \$350.00 in postage just to notify Mom and Dad of their child's arrest in Durham.

The Business Office implementation of a billing system that ensures that each department is billed the appropriate amount has been very helpful in determining an accurate accounting for the postage needs.

01-4210-601-27-000	Printing - Police	817.78	1,911.08	1,200.00	1,726.64	1,200.00	1,200.00	1,200.00
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Narrative for Column # 5

This account pays for costs associated with printing of letterhead, envelopes, various reports, policies, surveys and business cards.

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4210-601-29-000	Membership Dues - Police	1,450.00	1,238.95	1,375.00	1,247.00	1,225.00	1,225.00	1,225.00
<p><i>Narrative for Column # 5</i></p> <p>This account pays for fees and/or dues associated with the department, or members of the department, to belong to a variety of professional organizations. The value of interaction with a number of these organizations has greatly benefited the community and the delivery of police services.</p> <p>Northern New England Police Accreditation Coalition (NNEPAC), International Association of Chiefs of Police (IACP), Police Executive Research Forum, (PERF) New England Chiefs Of Police, (NECOP), FBI National Academy, New England State Police Information Network (NESPIN), International Association of Campus Law Enforcement Administrator (IACLEA)</p>								
01-4210-601-32-000	Adv / Legal Notices - Police	120.24	120.24	250.00	0.00	250.00	250.00	250.00
<p><i>Narrative for Column # 5</i></p> <p>The legal and advertisement account allows for the agency to place ads and other legal necessities in the local newspapers. Primarily for job advertisements, this account allows for the flexibility to purchase items from an established fund.</p> <p>This account will remain static if no employee vacancies arise to resignations, retirement, etc. Historically, this amount of funding should sustain the agency.</p>								
01-4210-601-35-000	Work study (non payroll wages) - Police	969.71	1,176.52	1,500.00	1,164.56	1,500.00	1,500.00	1,500.00
<p><i>Narrative for Column # 5</i></p> <p>Work-study students are hired throughout the academic year to augment our office staff to accomplish a host of tasks including arrest logs, demographic arrest data and other valuable information that enables the department to provide statistical analysis concerning who is being arrested, detailed analysis of arrests, the locations and the days as well as the time that demand enhanced police presence. But for this resource, information provided to the Administrator would be significantly diminished.</p>								
01-4210-601-36-000	Contracted Services - Police	14,966.49	5,692.20	8,000.00	7,777.97	6,000.00	6,000.00	6,000.00
<p><i>Narrative for Column # 5</i></p> <p>This is an account created specifically to compensate police officers from outside jurisdictions for their work in Durham. A majority of the funding is used to secure Strafford County prisoner transport vans in the fall and spring when there is a high workload on the police. The Sheriff's office charges a very reasonable \$50.00 hourly for the van and two officers. Their role is to retrieve arrested persons when a Durham Officer has someone in custody and transport them to the Durham Police facility where they are processed. This strategy ensures that experienced Durham officers remain on the street and are not overly consumed with transporting prisoners or with the paperwork associated with the arrest.</p> <p>This is an account that fluctuates if certain events occur such as a winning UNH Hockey team progressing to the national championship. From experience we are aware that added patrol staff, coupled with outside police, will be needed to prevent riots and other disruptions in the downtown area.</p>								
01-4210-601-37-000	Legal Fees / Services - Police	26,177.40	23,995.95	26,700.00	26,700.00	26,700.00	26,700.00	26,700.00
<p><i>Narrative for Column # 5</i></p> <p>This account reimburses Thomas Dunnington, Esq. for his professional services associated with the prosecution of criminal cases brought forth by Durham police officers. Mr. Dunnington is compensated on a monthly basis with 12 equal payments of \$2,225.00.</p> <p>The competent prosecution of those arrested is as important as the training, experience and professional management of the police effecting the arrest. Mr. Dunnington provides legal services at a rate significantly below those of most attorneys in the area. His familiarity and years of practicing in the Durham Court is extremely helpful in this endeavor.</p> <p>Over the past four years, Mr. Dunnington has received a 2% cost of living adjustment and has continued providing the police department with exceptional services. Due to the continuing financial challenges, there will be no adjustment this fiscal year.</p>								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4210-601-45-000	General Supplies - Police	18,715.81	20,124.73	15,000.00	7,380.19	14,000.00	14,000.00	14,000.00
Narrative for Column # 5 This account has been challenged as of late due to new officers being hired and in need of one-time items. Other items such as film development, toner, flares, photo packs, pens, pencils, and ammunition all come from this account.								
01-4210-601-52-000	Equip Maint (Other Than Office) - Police	7,874.44	7,481.73	8,800.00	7,612.10	8,800.00	8,800.00	8,800.00
Narrative for Column # 5 This account funds all of the maintenance costs associated with such items as the copy and fax machines as well as the B43 in-house video systems and the cruiser radar units which are growing exceedingly old. Service agreements with the State of New Hampshire for intoxilyzer certification also fall under this account. Other items that are maintained by way of this line include the Modem, IMC control, Intoxilyzer, Computer hardware repair, Burns Security, Copy machines, Fax, Telephone System.								
01-4210-601-54-000	Vehicle Maint - Police	19,885.56	20,930.04	19,000.00	21,297.75	19,000.00	19,000.00	19,000.00
Narrative for Column # 5 This account funds all repairs to the departments 12 vehicles including routine maintenance such as oil and lubrication changes. Tires and other wearable items are purchased from this account. The majority of funds off-set DPW expenses for providing mechanical services to the police. In addition, when new vehicles are purchased, there is an approximate cost of \$3,000 per vehicle for removing equipment such as light bar, radio, computer, modem, GPS and other technical instruments from the older vehicles and installing them in the new vehicles. In previous years this cost center was located in the CIP portion of the budget. Additionally, we have embraced a re-use philosophy and when vehicles are taken off-line and used as unmarked vehicles, they require repainting. DPW continues to provide exceptional service which accounts for the fact the majority of the fleet has in excess of 100,000 miles on the vehicles.								
01-4210-601-55-000	Equip / Vehicle Rental - Police	0.00	0.00	100.00	0.00	100.00	100.00	100.00
Narrative for Column # 5 This account allows for periodic rental of equipment which is used infrequently so as not to warrant the purchase or the item rented is so costly as to prohibit the purchase. While this account has not been utilized in the past several years, were a situation to occur, specialized funding would be available.								
01-4210-601-56-000	Fuel / Oil For Vehicles - Police	32,059.36	40,228.38	32,000.00	48,807.40	46,500.00	46,500.00	46,500.00
Narrative for Column # 5 There is nothing positive about gasoline prices as they have not stabilized and are significantly higher than we would like to see. For the past several years our projections on gasoline pricing has been totally ineffective due to issues beyond our control. What we do have some control over are our strategies that strive to simultaneously provide patrol services while maximizing our fuel efficiency. For instance, our innovative bicycle and foot patrol in combination with stationary directed patrol combined with a "no idling policy" have reduced fuel consumption. However, demands for service have increased due to more neighborhoods becoming concerned about rental housing and associated noise complaints. Our goal is to purchase 6 cylinder police vehicles to patrol the miles of roadway within the community and respond to demands for more and more police activity and presence in the outlying areas of Durham.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
01-4210-601-61-070	School Resource Program	662.02	624.88	600.00	629.23	400.00	400.00	400.00
<p><i>Narrative for Column # 5</i></p> <p>The addition of the School Resource Officer (SRO) to the department has proven to be an outstanding initiative at so many levels. The ability to interact with our school children in a positive, proactive manner, coupled with enforcement of applicable laws in an expedient manner as well as forming close relationships with the school department has proven to be very successful. The SRO has been proactive in dealing with a number of relevant challenges facing today's youth. Issues surrounding alcohol, drugs, tobacco, anger management and bullying need to be at the forefront of our school strategy.</p>								
01-4210-601-61-090	C.O.P. Program	251.76	1,652.95	1,000.00	0.00	600.00	600.00	600.00
<p><i>Narrative for Column # 5</i></p> <p>The Community Oriented Police (COP) line previously supported programs associated with the creation of opportunities that allow interaction and partnerships with our community. Such activities as ORHS Freshman Orientation and fingerprint cards for kids are examples of initiatives that line still supports.</p> <p>Economic realities coupled with a demand for police to be elsewhere and do other tasks has curtailed the program dramatically. Originally funded with \$14,000 from federal grants, the program evolved more towards a homeland security format virtually eliminating funding opportunities. The proposed funding allows for some flexibility in supporting future initiatives.</p>								
01-4210-601-66-050	Upgrades - Res 2010-20 - Police	0.00	0.00	0.00	22,172.00	0.00	0.00	0.00
01-4210-601-66-090	Gifts and Donations - Police	865.71	2,689.30	0.00	0.00	0.00	0.00	0.00
01-4210-601-73-000	Radios - Police	3,552.80	4,718.75	3,800.00	4,068.49	10,745.00	10,745.00	10,745.00
<p><i>Narrative for Column # 5</i></p> <p>This fund pays for maintenance and repairs of all radio equipment utilized by the police department, as well as a maintenance agreement with 2-Way Communications for the lines which connect to Strafford County Dispatch. Our current digital radios, both portable and in-cruiser, were acquired via a grant in 2003. We were fortunate that the \$134,000 needed for matching funds originated from the arrangements then in effect with UNH Dispatch.</p> <p>While those radios are now seven years old, they are still functioning at a high level. While expenditures should begin to escalate as years and use increase, for the current budget status quo should sustain us through the year.</p> <p>T-3 data line charges from Fairpoint that support the microwave system are included in this account at \$272 per month for \$3,270 annually leaving little room for error.</p>								
01-4210-601-74-000	Investigations - Police	1,754.49	267.49	2,200.00	955.53	1,900.00	1,900.00	1,900.00

Narrative for Column # 5

This accounts original design was to stock the Criminal Investigation Division (CID) with the necessary equipment and tools to adequately investigate crimes. Although the department is designed to function on the "Generalist" principle whereby each officer is charged with bringing an investigation to its successful conclusion, many cases, such as assault, and other major events, require specialized testing, tools and equipment. Items purchased by funds in this line assure that a competent and professional conclusion is possible.

A sad commentary of our youthful clientele is the number of sexual assaults that occur annually in this community. As in years past, the department expended a significant portion of this account for laboratory analysis of a rape victim's blood to determine if a "date rape" drug was used during the commission of the sexual assault.

In addition, our drug enforcement initiative is designed to focus upon street level narcotics sales.

2012 APPROVED BUDGET EXPENSES

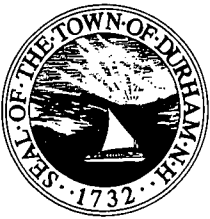
Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
01-4210-601-89-000	Miscellaneous - Police	5,036.00	5,435.68	5,500.00	6,348.46	5,500.00	5,500.00	5,500.00
Narrative for Column # 5								
This account is literally paying for all items that are difficult to categorize. During public forums and hiring processes, we provide coffee and accountrements from the vendors in Durham.								
ServPro provides cleaning services after an arrestee either bleeds, vomits, urinates or defecates in one of our cruisers or booking facility. These events are considered a "bio-hazard" incident by US Government regulations and require immediate resolution. All funds expended are ultimately reimbursed by the arrestee upon a guilty plea and/or finding of guilt in court. In 2009/10 there were 15 events that required ServPro to perform cleaning services at \$375 per event.								
01-4210-601-90-014	Bicycle Patrol	209.94	459.88	300.00	139.00	300.00	300.00	300.00
Narrative for Column # 5								
Our bicycle patrol remains an initiative for a number of reasons including gasoline pricing and as a proactive approach that provide patrol resources while reducing consumption.								
The bicycle patrol is used extensively in partnership with UNH Police during school opening in September as well as school closing in April and May. We currently have four bicycles with no purchase necessary for this year. The rotation strategy to upgrade bicycles is on track after several years of postponement.								
Annual maintenance @ \$50.00 each, as well as the purchase of equipment necessary such as saddle bags, lights, etc.								
01-4210-601-96-000	Capital - Police	2,302.60	4,904.25	2,000.00	15,753.50	2,000.00	2,000.00	2,000.00
Narrative for Column # 5								
While there are continuing needs to revamp much of our firearms training to include metal targets and enhanced mechanisms, due to the economic climate, these items will be delayed.								
Police Total		2,000,079.09	2,064,465.79	2,164,085.00	2,236,959.76	2,097,512.00	2,089,034.00	2,070,872.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

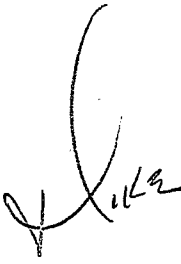
		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Police								
01-4230-601-01-060	OT Special Details - Police	0.00	0.00	0.00	0.00	75,000.00	75,000.00	75,000.00
<i>Narrative for Column # 5</i> This account is basically an "in and out" account. Although only in place for several years, it serves as the primary funding source for Durham Police Officers who provide security, traffic control and other tasks for outside vendors who reimburse the town for those services. In years past, Durham Police Officers would be compensated for these tasks with funds that were allocated from the regular overtime account. This gave the erroneous impression that the account was overdrawn when in reality, revenues were being received by the Town. The creation of this line allows for a more accurate portrayal of the status of spending.								
01-4230-601-02-310	Soc Sec - Special Details - Police	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4230-601-02-320	Medicare - Special Details - Police	0.00	0.00	0.00	0.00	1,088.00	1,088.00	1,088.00
01-4230-601-02-330	Retirement - Special Details - Police	0.00	0.00	0.00	0.00	14,963.00	14,963.00	14,963.00
01-4230-601-04-020	Workers Comp - Special Details - Polic	0.00	0.00	0.00	0.00	770.00	770.00	770.00
Police Total		0.00	0.00	0.00	0.00	91,821.00	91,821.00	91,821.00



DEPARTMENT OF PUBLIC WORKS
TOWN OF DURHAM
100 STONE QUARRY DRIVE
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603/868-5578
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Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director 

DATE: October 13, 2011

RE: Recommended 2012 Public Works Operational Budgets

On behalf of the Department of Public Works, I am pleased to present our 2012 General Fund Operating Budgets for your consideration and support. As in past years the Public Works Budgets are built from several different points of view. One is DPW staff input regarding materials, supplies, services, and programs. Another is the department head's budget designed to mirror 2011 programs, introduce new ideas and programs, while also evaluating and critiquing current operations. Each line item is analyzed for justification and was realistically estimated utilizing past history, market analysis or vendor quotations. For 2012 the Town Administrator requested that all department heads try to present a zero budget. We have attempted to come very close to that request, missing by only a couple of thousand dollars.

The Public Works Operational budget includes 24 individual budgets and supports the operational needs of multiple departments of the Town. The attached summary of totals by account includes all operating expenses and specific projects as directed and proposed by the Public Works Department and other Town departments. An example of this is the Public Works budget covers the heating, electrical, maintenance, cleaning, supply needs and vehicle maintenance of the Police Department.

This year we will continue to include the maintenance of some of the small Fire Department vehicles at the DPW Facility.

To aid in your analysis, understanding, and preparation for the Town Council, several of the budget items have a brief description, rationale, and in some categories a historical review.

This 2012 budget incorporates several LEAN initiatives and is intended to align itself with several Town Council goals such as streamlining operations and improving efficiencies. The current high level of municipal services will continue to be a priority of

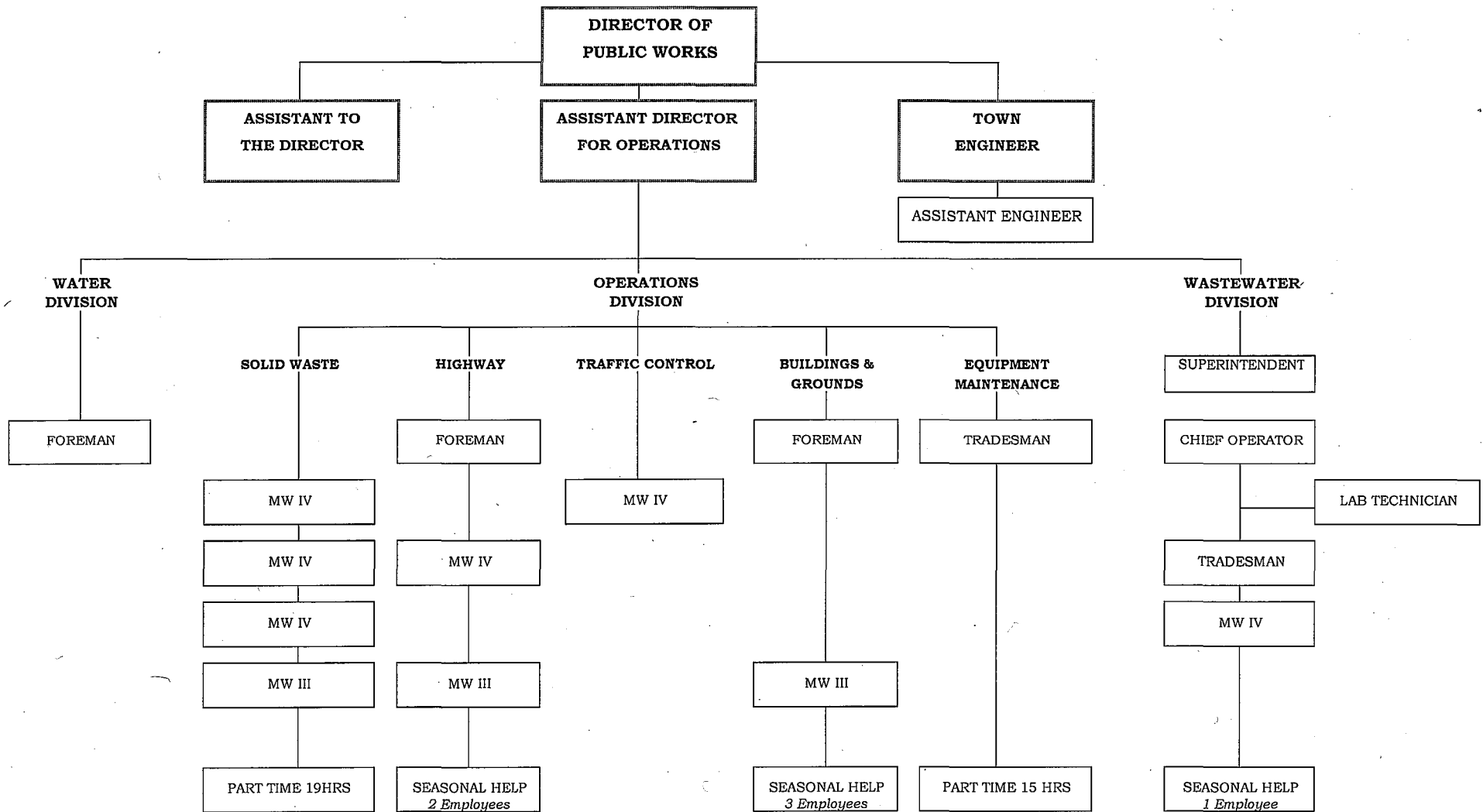
the Public Works Department. The Durham Department of Public Works will also continue to explore new ways to increase the current levels of service at a reduced cost to the Durham taxpayer by fine-tuning all aspects of services that the Department provides.

2012 HIGHLIGHTS

- Road resurfacing remains the Public Works Departments top priority for 2012. The department requests \$455,487 for the full depth reclamation and resurfacing of Magrath Road, Sunnyside Drive and Willey Road. The department also requests shimming and a one inch asphalt overlay of the east end (Dover Road) of Bagdad Road, Oyster River Road and Pettee Brook Lane. The 2012 program also request the reclamation and resurfacing of half of Wiswall Road. We are pleased to inform you that the price of asphalt has somewhat stabilized after an increase of 48% over the past three years.
- This budget eliminates the H.A. Davis (Grange) building as this building was sold to a local developer.
- In an effort to remain competitive in the market, we solicited bids for our curbside collection of household trash and recyclables. The Department of Public Works was the low bidder for these services by \$58,000.

I look forward to discussing this budget with you both, and this opportunity to share my favorite topic, public works. Please call if you have any immediate questions.

Department of Public Works Organizational Chart 2011



2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Town Hall Bldg								
01-4194-802-01-010	F-T Wages - Town Hall	1,238.04	1,581.69	2,056.00	875.08	2,057.00	2,057.00	2,057.00
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-802-01-030	O-T Wages - Town Hall	99.33	0.00	62.00	0.00	62.00	62.00	62.00
01-4194-802-02-310	Soc Sec - Town Hall	82.93	98.07	131.00	54.26	131.00	131.00	131.00
01-4194-802-02-320	Medicare - Town Hall	19.39	22.93	31.00	12.70	31.00	31.00	31.00
01-4194-802-02-330	Retirement - Town Hall	121.17	144.88	214.00	78.49	186.00	186.00	186.00
01-4194-802-15-000	Electricity - Town Hall	11,762.67	10,110.12	9,995.00	8,396.43	9,460.00	9,460.00	9,460.00
01-4194-802-16-000	Heating Fuel - Town Hall	7,201.93	7,606.42	8,400.00	10,444.80	8,641.00	8,641.00	8,641.00
01-4194-802-17-000	Telephone / Fax - Town Hall	770.24	651.20	795.00	704.00	745.00	745.00	745.00
Narrative for Column # 5 Alarm lines for fire and security system.								
01-4194-802-19-000	Water / Sewer - Town Hall	630.17	1,103.04	700.00	1,028.30	810.00	810.00	810.00
01-4194-802-36-000	Contracted Services - Town Hall	650.00	64.44	520.00	153.33	495.00	495.00	495.00
Narrative for Column # 5 Pest Control								
01-4194-802-40-000	Cleaning Service - Town Hall	6,932.47	8,247.91	7,320.00	8,962.04	8,000.00	8,000.00	8,000.00
01-4194-802-45-000	General Supplies - Town Hall	1,097.20	1,391.34	1,300.00	1,135.14	1,266.00	1,266.00	1,266.00
Narrative for Column # 5 Supplies include hand soap, keys, light bulbs, fixtures, and paper products.								
01-4194-802-51-000	Building Maintenance - Town Hall	3,238.39	2,186.83	1,000.00	826.18	1,015.00	1,015.00	1,015.00
Narrative for Column # 5 Maintenance to include General Repairs, Exterior Painting, Interior Painting and Window Repairs.								
01-4194-802-52-000	Equip Maint (Other Than Office) - Town	431.60	1,029.61	420.00	0.00	383.00	380.00	380.00
Narrative for Column # 5 Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces, and the fire panel.								
Town Hall Bldg Total		34,275.53	34,238.48	32,944.00	32,670.75	33,282.00	33,279.00	33,279.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
District Court Bldg								
01-4194-803-01-010	F-T Wages - Court House	2,399.03	2,036.89	2,193.00	1,180.22	2,193.00	2,193.00	2,193.00
01-4194-803-01-020	P-T Wages - Court House	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-803-01-030	O-T Wages - Court House	0.00	0.00	62.00	92.55	62.00	62.00	62.00
01-4194-803-02-310	Soc Sec - Court House	148.74	126.29	140.00	78.92	140.00	140.00	140.00
01-4194-803-02-320	Medicare - Court House	34.78	29.53	33.00	18.46	33.00	33.00	33.00
01-4194-803-02-330	Retirement - Court House	217.54	186.58	228.00	114.45	198.00	198.00	198.00
01-4194-803-15-000	Electricity - Court House	1,691.70	2,160.33	1,845.00	1,647.55	1,219.00	1,219.00	1,219.00
01-4194-803-16-000	Heating Fuel - Court House	3,840.54	3,656.73	4,520.00	4,711.07	4,500.00	4,500.00	4,500.00
01-4194-803-19-000	Water / Sewer - Court House	67.20	102.72	150.00	445.90	155.00	155.00	155.00
01-4194-803-40-000	Cleaning Service - Court House	1,301.30	1,537.90	1,475.00	908.76	1,500.00	1,500.00	1,500.00
01-4194-803-45-000	General Supplies - Court House	221.61	40.01	275.00	869.92	210.00	210.00	210.00
Narrative for Column # 5								
Misc. expenses for supplies including paper products, hand soap and hardware.								
01-4194-803-51-000	Building Maintenance - Court House	4,012.28	50.00	2,980.00	1,835.95	2,900.00	2,900.00	2,900.00
Narrative for Column # 5								
Interior Painting. The building is in need of soffit repairs but due to budget constraints this has not been included.								
01-4194-803-52-000	Equip Maint (Other Than Office) - Court	65.00	372.07	200.00	214.00	215.00	215.00	215.00
01-4194-803-69-000	Alarm System Monitoring - Court House	384.00	325.60	385.00	352.00	384.00	384.00	384.00
Narrative for Column # 5								
Fire and Security system line rental.								
01-4194-803-89-000	Miscellaneous - Court House	0.00	0.00	0.00	0.00	0.00	0.00	0.00
District Court Bldg Total		14,383.72	10,624.65	14,486.00	12,469.75	13,709.00	13,709.00	13,709.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
HA Davis Bldg								
01-4194-804-01-010	F-T Wages - Davis Bldg	1,417.32	62.30	134.00	224.16	0.00	0.00	0.00
01-4194-804-01-020	P-T Wages - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-01-030	O-T Wages - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-02-310	Soc Sec - Davis Bldg	87.87	3.86	8.00	13.90	0.00	0.00	0.00
01-4194-804-02-320	Medicare - Davis Bldg	20.56	0.90	2.00	3.25	0.00	0.00	0.00
01-4194-804-02-330	Retirement - Davis Bldg	124.61	5.71	14.00	20.53	0.00	0.00	0.00
01-4194-804-15-000	Electricity - Davis Bldg	345.60	368.56	375.00	221.79	0.00	0.00	0.00
01-4194-804-16-000	Heating Fuel - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-19-000	Water / Sewer - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-36-000	Contracted Services - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-40-000	Cleaning Service - Davis Bldg	0.00	24.08	0.00	0.00	0.00	0.00	0.00
01-4194-804-45-000	General Supplies - Davis Bldg	276.08	0.00	25.00	0.00	0.00	0.00	0.00
01-4194-804-51-000	Building Maintenance - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-52-000	Equip Maint (Other Than Office) - Davis	0.00	0.00	140.00	0.00	0.00	0.00	0.00
01-4194-804-69-000	Alarm System Monitoring - Davis Bldg	384.00	325.60	385.00	352.00	0.00	0.00	0.00
01-4194-804-89-000	Miscellaneous - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-96-000	Capital - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HA Davis Bldg Total		2,656.04	791.01	1,083.00	835.63	0.00	0.00	0.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Police Station								
01-4194-809-01-010	F-T Wages - Police Station	2,225.72	2,398.31	3,046.00	2,084.60	3,046.00	3,046.00	3,046.00
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-01-030	O-T Wages - Police Station	0.00	298.98	62.00	0.00	62.00	62.00	62.00
01-4194-809-01-910	F-T Wages - Police Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-02-310	Soc Sec - Police Station	138.01	167.26	193.00	129.26	193.00	193.00	193.00
01-4194-809-02-320	Medicare - Police Station	32.29	39.12	45.00	30.24	45.00	45.00	45.00
01-4194-809-02-330	Retirement - Police Station	201.44	247.07	315.00	190.32	274.00	274.00	274.00
01-4194-809-15-000	Electricity - Police Station	15,464.26	11,624.17	11,410.00	8,754.28	11,335.00	10,000.00	10,000.00
01-4194-809-16-000	Heating Fuel - Police Station	3,475.50	4,103.16	5,400.00	3,713.26	5,411.00	5,411.00	5,411.00
01-4194-809-36-000	Contracted Services - Police Station	2,167.24	2,671.22	820.00	2,317.45	1,240.00	1,240.00	1,240.00
Narrative for Column # 5								
Commercial pest control.								
01-4194-809-40-000	Cleaning Service - Police Station	7,068.43	7,877.07	7,345.00	9,948.67	7,440.00	7,440.00	7,440.00
Narrative for Column # 5								
Daily cleaning and rug rentals.								
01-4194-809-45-000	General Supplies - Police Station	1,497.47	1,798.92	1,500.00	2,374.33	1,790.00	1,790.00	1,790.00
01-4194-809-51-000	Building Maintenance - Police Station	4,732.96	1,637.12	200.00	2,470.12	425.00	425.00	425.00
01-4194-809-52-000	Equip Maint (Other Than Office) - Police	0.00	2,233.51	200.00	75.55	175.00	175.00	175.00
Narrative for Column # 5								
Routine maintenance of equipment including A/C, heat detectors, fire extinguishers, smoke detectors, furnace and fire panel.								
01-4194-809-69-000	Alarm System Monitoring - Police Station	384.00	325.60	385.00	352.00	384.00	384.00	384.00
Police Station Total		37,387.32	35,421.51	30,921.00	32,440.08	31,820.00	30,485.00	30,485.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Library Building (rental)							
01-4194-812-01-010 F-T Wages - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-020 P-T Wages - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-030 O-T Wages - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-310 Soc Sec - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-320 Medicare - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-330 Retirement - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-40-000 Cleaning services - Library building (rer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-45-000 General supplies - Library building (rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-51-000 Building maint - Library building (rental)	74.39	279.73	100.00	382.33	282.00	275.00	275.00
Library Building (rental) Total	74.39	279.73	100.00	382.33	282.00	275.00	275.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Public Works Bldg								
01-4194-821-01-010	F-T Wages - P.W. Bldg	1,196.38	816.21	1,872.00	1,501.01	1,872.00	1,872.00	1,872.00
01-4194-821-01-020	P-T Wages - P.W. Bldg	0.00	386.00	350.00	24.00	350.00	350.00	350.00
01-4194-821-01-030	O-T Wages - P.W. Bldg	0.00	0.00	110.00	0.00	110.00	110.00	110.00
01-4194-821-02-310	Soc Sec - P.W. Bldg	74.18	74.54	145.00	94.56	145.00	145.00	145.00
01-4194-821-02-320	Medicare - P.W. Bldg	17.35	17.44	34.00	22.11	34.00	34.00	34.00
01-4194-821-02-330	Retirement - P.W. Bldg	107.73	74.76	201.00	137.49	174.00	174.00	174.00
01-4194-821-15-000	Electricity - P.W. Bldg	11,994.19	12,114.02	13,020.00	8,628.39	12,888.00	11,000.00	11,000.00
01-4194-821-16-000	Heating Fuel - P.W. Bldg	9,690.48	9,868.91	12,000.00	9,439.80	11,966.00	11,500.00	11,500.00
Narrative for Column # 5 Natural gas to heat the 10,000 SF facility, as well as supply the hot water.								
01-4194-821-19-000	Water / Sewer - P.W. Bldg	0.00	0.00	200.00	0.00	100.00	100.00	100.00
Narrative for Column # 5 Wash water system pumping is now under new DES regulation for hazardous waste (such as anti-freeze). Additionally this budget item covers septic system pumping and pump maintenance.								
01-4194-821-36-000	Contracted Services - P.W. Bldg	1,555.00	2,906.93	600.00	1,044.68	615.00	615.00	615.00
01-4194-821-40-000	Cleaning Service - P.W. Bldg	2,210.82	2,946.07	2,700.00	4,275.87	2,900.00	2,900.00	2,900.00
Narrative for Column # 5 Three times a week cleaning and rug rentals.								
01-4194-821-45-000	General Supplies - P.W. Bldg	2,231.01	2,431.42	2,340.00	3,952.22	2,410.00	2,410.00	2,410.00
01-4194-821-51-000	Building Maintenance - P.W. Bldg	1,604.61	3,789.60	0.00	0.00	350.00	350.00	350.00
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W.	1,551.00	3,054.03	990.00	798.21	1,010.00	1,010.00	1,010.00
Narrative for Column # 5 Gas heater tune ups, drill press maintenance, air compressor inspection and maintenance, carbon monoxide system inspection, lubrication system maintenance and fire alarm/extinguisher/smoke/heat detector inspections.								
Public Works Bldg Total		32,232.75	38,479.93	34,562.00	29,918.34	34,924.00	32,570.00	32,570.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Trusted Graveyards								
01-4195-805-01-010	F-T Wages - Trusted Graveyard	621.72	1,239.94	1,583.00	457.66	1,583.00	1,583.00	1,583.00
01-4195-805-01-020	P-T Wages - Trusted Graveyard	1,886.50	1,485.00	1,312.00	715.00	1,312.00	1,312.00	1,312.00
01-4195-805-01-030	O-T Wages - Trusted Graveyard	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-805-02-310	Soc Sec - Trusted Graveyard	155.52	168.95	179.00	72.69	179.00	179.00	179.00
01-4195-805-02-320	Medicare - Trusted Graveyard	36.38	39.53	42.00	17.01	42.00	42.00	42.00
01-4195-805-02-330	Retirement - Trusted Graveyard	56.48	113.58	160.00	40.27	139.00	139.00	139.00
01-4195-805-45-000	General Supplies - Trusted Graveyard	833.38	762.26	1,300.00	587.39	1,107.00	1,100.00	1,100.00
<i>Narrative for Column # 5</i>								
Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.								
Trusted Graveyards Total		3,589.98	3,809.26	4,576.00	1,890.02	4,362.00	4,355.00	4,355.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Town Cemeteries								
01-4195-806-01-010	F-T Wages - Town Cemeteries	3,590.86	2,065.29	4,512.00	3,727.66	4,512.00	4,512.00	4,512.00
01-4195-806-01-020	P-T Wages - Town Cemeteries	2,419.00	2,590.00	2,565.00	2,184.00	2,565.00	2,565.00	2,565.00
01-4195-806-01-030	O-T Wages - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-01-910	F-T Wages - Town Cemeteries - Accrued	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-02-310	Soc Sec - Town Cemeteries	372.62	288.62	439.00	366.52	439.00	439.00	439.00
01-4195-806-02-320	Medicare - Town Cemeteries	87.15	67.48	103.00	85.71	103.00	103.00	103.00
01-4195-806-02-330	Retirement - Town Cemeteries	325.78	189.18	457.00	334.13	397.00	397.00	397.00
01-4195-806-19-000	Water / Sewer - Town Cemeteries	0.32	3.34	5.00	3.54	5.00	5.00	5.00
Narrative for Column # 5								
Water supply for tending to plants and flowers.								
01-4195-806-36-000	Contracted Services - Town Cemeteries	2,699.56	2,750.00	3,000.00	4,600.00	2,902.00	2,900.00	2,900.00
Narrative for Column # 5								
\$ 1,000 Tree Trimming								
\$ 200 Smith Chapel Cleaning								
\$ 700 Gravel installed in roadways								
\$ 1,000 pest control at Chapel - rodent and ant - \$250 per quarter								
01-4195-806-45-000	General Supplies - Town Cemeteries	847.58	503.37	725.00	1,527.44	644.00	645.00	645.00
Narrative for Column # 5								
General supplies including flags, flowers, lot marking materials, trees/shrubs and tools.								
Town Cemeteries Total		10,342.87	8,457.28	11,806.00	12,829.00	11,567.00	11,566.00	11,566.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Engineer								
01-4311-800-01-010	F-T Wages - Engineer	40,882.91	81,631.57	85,659.00	75,451.22	87,369.00	87,369.00	87,369.00
01-4311-800-01-020	P-T Wages - Engineer	1,036.75	3,538.75	2,840.00	40,126.00	11,840.00	11,840.00	11,840.00
01-4311-800-01-030	O-T Wages - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-01-090	Ins Buy-Out (Wages)- Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-01-910	F-T Wages - Engineer - Accrual	257.40	1,348.19	0.00	-6,961.75	0.00	0.00	0.00
01-4311-800-01-920	P-T Wages - Engineer - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-02-310	Soc Sec - Engineer	2,614.88	5,364.03	5,487.00	6,971.42	6,151.00	6,151.00	6,151.00
01-4311-800-02-320	Medicare - Engineer	611.41	1,254.29	1,283.00	1,630.39	1,439.00	1,439.00	1,439.00
01-4311-800-02-330	Retirement - Engineer	3,693.46	7,601.04	8,673.00	6,640.01	7,688.00	7,688.00	7,688.00
01-4311-800-03-610	Health & Dental - Engineer	9,682.84	20,328.30	30,315.00	31,780.74	40,274.00	39,337.00	37,069.00
01-4311-800-03-630	Life - Engineer	144.00	257.00	216.00	300.00	225.00	225.00	225.00
01-4311-800-03-640	STD - Engineer	0.00	417.21	492.00	501.54	540.00	540.00	540.00
01-4311-800-04-010	S.U.T.A. - Engineer	16.00	17.00	27.00	181.00	133.00	260.00	260.00
01-4311-800-04-020	Workers Comp - Engineer	2,177.00	2,646.00	3,036.00	2,744.00	3,284.00	3,284.00	3,284.00
01-4311-800-08-000	Travel & Mileage Reimb - Engineer	118.20	1,745.27	300.00	379.23	912.00	910.00	910.00
01-4311-800-09-000	Educ, Train, & Seminars - Engineer	0.00	100.00	0.00	0.00	100.00	100.00	100.00
01-4311-800-28-000	Professional / Staff Dev - Engineer	249.39	45.00	600.00	550.00	575.00	575.00	575.00
01-4311-800-29-000	Membership Dues - Engineer	110.00	357.65	310.00	50.00	220.00	220.00	220.00
01-4311-800-30-000	Books & Pubs - Engineer	0.00	78.27	0.00	0.00	0.00	0.00	0.00
01-4311-800-35-000	Work Study (non payroll wages) - Engir	3,033.17	930.36	0.00	0.00	0.00	0.00	0.00
01-4311-800-36-000	Contracted Services - Engineer	0.00	618.00	315.00	0.00	350.00	350.00	350.00
01-4311-800-45-000	General Supplies - Engineer	890.33	1,111.54	850.00	1,031.25	875.00	875.00	875.00
01-4311-800-56-000	Fuel / Oil For Vehicles - Engineering	0.00	0.00	500.00	440.24	600.00	600.00	600.00
Engineer Total		65,517.74	129,389.47	140,903.00	161,815.29	162,575.00	161,763.00	159,495.00

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Public Works Admin								
01-4311-801-01-010	F-T Wages - P.W. Admin	76,730.25	76,337.64	68,760.00	78,005.08	70,110.00	70,110.00	70,110.00
01-4311-801-01-020	P-T Wages - P.W. Admin	3,759.38	7,381.88	4,490.00	6,229.00	5,490.00	5,490.00	5,490.00
01-4311-801-01-030	O-T Wages - P.W. Admin	1,425.82	1,193.34	2,385.00	722.27	2,144.00	2,144.00	2,144.00
01-4311-801-01-090	Ins Buy-Out (Wages) - P.W. Admin	0.00	8,234.03	0.00	1,928.82	4,493.00	4,389.00	4,142.00
01-4311-801-01-099	Wage Contingency - P.W. Admin	0.00	0.00	19,000.00	0.00	0.00	0.00	0.00
01-4311-801-01-910	F-T Wages - P.W. Admin - Accrual	-674.08	-22.21	0.00	-2,833.26	0.00	0.00	0.00
01-4311-801-01-920	P-T Wages - P.W. Admin - Accrual	-385.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-930	O-T Wages - P.W. Admin - Accrual	0.00	83.45	0.00	-83.45	0.00	0.00	0.00
01-4311-801-02-310	Soc Sec - P.W. Admin	5,013.46	5,779.28	4,690.00	5,205.85	5,037.00	5,030.00	5,030.00
01-4311-801-02-320	Medicare - P.W. Admin	1,172.39	1,351.53	1,097.00	1,217.48	1,178.00	1,176.00	1,176.00
01-4311-801-02-330	Retirement - P.W. Admin	6,927.32	7,886.84	7,204.00	7,111.42	6,754.00	6,745.00	6,745.00
01-4311-801-03-610	Health & Dental - P.W. Admin	131,709.44	119,304.44	161,140.00	138,979.33	174,885.00	170,818.00	160,900.00
01-4311-801-03-630	Life - P.W. Admin	1,380.00	1,477.00	1,296.00	1,500.00	1,350.00	1,350.00	1,350.00
01-4311-801-03-640	STD - P.W. Admin	2,803.42	2,444.72	2,580.00	2,535.08	2,808.00	2,808.00	2,808.00
01-4311-801-04-010	S.U.T.A. - P.W. Admin	234.00	264.00	282.00	956.00	1,105.00	1,340.00	1,340.00
01-4311-801-04-020	Workers Comp - P.W. Admin	11,438.00	10,250.00	8,172.00	9,570.00	10,225.00	10,225.00	10,225.00
01-4311-801-05-000	Medical Testing - P.W. Admin	532.00	553.00	1,050.00	300.00	550.00	550.00	550.00
Narrative for Column # 5								
Fees for mandated random drug and alcohol testing, as well as fitness tests and HEP A & B for all employees.								
01-4311-801-08-000	Travel & Mileage Reimb - P.W. Admin	387.12	112.15	350.00	104.70	300.00	300.00	300.00
01-4311-801-09-000	Educ, Train, & Seminars - P.W. Admin	0.00	0.00	550.00	884.32	541.00	540.00	540.00
01-4311-801-17-000	Telephone / Fax - P.W. Admin	3,938.83	3,796.57	3,920.00	3,697.64	3,500.00	3,500.00	3,500.00
Narrative for Column # 5								
Monthly charges for fire alarm system, security system, network link to the Town Hall, three telephone lines and one fax line.								
01-4311-801-25-000	Office & Computer Supplies - P.W. Adr	1,961.37	1,629.93	1,600.00	1,511.18	1,588.00	1,575.00	1,575.00

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01-4311-801-26-000	Postage - P.W. Admin	1,043.79	548.90	1,050.00	1,055.17	975.00	975.00	975.00
	<i>Narrative for Column # 5</i> Mailing of annual newsletter/recycling schedule and misc. weekly mailings.							
01-4311-801-27-000	Printing - P.W. Admin	3,011.99	2,709.35	2,440.00	1,893.34	2,400.00	2,400.00	2,400.00
	<i>Narrative for Column # 5</i> Printing costs include DPW letterhead, envelopes, purchase requests, timecards, business cards, informational flyers, concern forms, Spring and Fall Newsletters.							
01-4311-801-28-000	Professional / Staff Dev - P.W. Admin	749.00	940.00	850.00	931.20	906.00	900.00	900.00
	<i>Narrative for Column # 5</i> Training for the Director, Assistant to the Director and Assistant Director of Operations. This line item typically averages \$800- \$1,000							
01-4311-801-29-000	Membership Dues - P.W. Admin	186.25	191.25	195.00	176.25	195.00	195.00	195.00
	<i>Narrative for Column # 5</i> Membership dues are not scheduled to increase. The breakdown is as follows: \$ 100 APWA \$ 20 NH Road Agent Association \$ 75 NHPWA							
01-4311-801-32-000	Adv / Legal Notices - P.W. Admin	496.99	663.30	600.00	0.00	406.00	400.00	400.00
	<i>Narrative for Column # 5</i> Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.							
01-4311-801-35-000	Work Study (non payroll wages) - P.W.	2,488.88	0.00	2,500.00	0.00	0.00	0.00	0.00
01-4311-801-36-000	Contracted Services - P.W. Admin	748.00	674.61	1,125.00	927.32	1,087.00	1,080.00	1,080.00
	<i>Narrative for Column # 5</i> Mapping services and presentation services such as enlarged prints and surveying.							
01-4311-801-53-000	Office Equip Maint - P.W. Admin	777.89	795.00	795.00	413.07	703.00	700.00	700.00
01-4311-801-73-000	Radios - P.W. Admin	1,153.83	2,584.17	1,620.00	998.83	1,650.00	1,650.00	1,650.00
	<i>Narrative for Column # 5</i> Fees for pager rentals, radio replacements and repairs.							
01-4311-801-96-000	Capital - P.W. Admin	2,183.62	2,029.62	1,200.00	1,135.30	1,325.00	1,325.00	1,325.00
	<i>Narrative for Column # 5</i> Purchase of two new vertical map files and two flat files.							
Public Works Admin Total		261,193.96	259,193.79	300,941.00	265,071.94	301,705.00	297,715.00	287,550.00

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PW Equip Maint								
01-4312-822-01-010	F-T Wages - PW Eq Maint	44,609.03	44,624.09	46,158.00	44,205.28	46,158.00	46,158.00	46,158.00
01-4312-822-01-020	P-T Wages - PW Eq Maint	20,247.64	18,970.50	18,440.00	14,332.50	17,924.00	17,924.00	17,924.00
01-4312-822-01-030	O-T Wages - PW Eq Maint	1,363.65	1,023.00	5,140.00	1,113.75	5,141.00	5,141.00	5,141.00
01-4312-822-01-910	F-T Wages - PW Eq Maint - Accrual	1,077.70	-164.83	0.00	-1,805.49	0.00	0.00	0.00
01-4312-822-01-920	P-T Wages - PW Eq Maint - Accrual	-400.00	546.00	0.00	-546.00	0.00	0.00	0.00
01-4312-822-01-930	O-T Wages - PW Eq Maint - Accrual	0.00	305.25	0.00	-305.25	0.00	0.00	0.00
01-4312-822-02-310	Soc Sec - PW Eq Maint	4,147.69	4,048.90	4,324.00	3,533.71	4,292.00	4,292.00	4,292.00
01-4312-822-02-320	Medicare - PW Eq Maint	970.05	946.95	1,011.00	826.47	1,004.00	1,004.00	1,004.00
01-4312-822-02-330	Retirement - PW Eq Maint	4,181.00	4,230.74	5,194.00	3,953.89	4,514.00	4,514.00	4,514.00
01-4312-822-36-000	Contracted Services - PW Eq Maint	6,836.65	6,036.22	5,000.00	6,893.20	4,950.00	4,950.00	4,950.00
Narrative for Column # 5								
Contracted vehicle repairs, sand blasting and painting of 6 snow plows, 6 snow plow wings, and 3 sanders. DPW is no longer able to do large in house painting projects due to EPA regulations.								
01-4312-822-45-000	General Supplies - PW Eq Maint	102,493.63	80,245.33	71,000.00	109,190.51	84,265.00	84,265.00	84,265.00
Narrative for Column # 5								
Parts and supplies necessary for the maintenance of all DPW equipment and motorized units. Timely equipment replacements continue to keep this line item close to previous years.								
01-4312-822-52-000	Equip Maint (Other Than Office) - PW E	931.00	0.00	1,000.00	0.00	200.00	200.00	200.00
Narrative for Column # 5								
Towing, out of house repairs, annual bucket truck inspection, repairs and service to the lubrication system and emissions testing.								
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	35,011.57	33,323.04	35,800.00	34,744.64	39,112.00	39,100.00	39,100.00
Narrative for Column # 5								
Fuel and oil for the Operations fleet.								
01-4312-822-89-000	Miscellaneous - PW Eq Maint	732.10	48.00	880.00	764.00	800.00	800.00	800.00
Narrative for Column # 5								
\$ 150 Update Snap-on Scanner								
\$ 650 Software for Mercedes Benz Engines and Navistar Engines								
01-4312-822-96-000	Capital - PW Eq Maint	399.99	0.00	0.00	0.00	0.00	0.00	0.00
PW Equip Maint Total		222,601.70	194,183.19	193,947.00	216,901.21	208,360.00	208,348.00	208,348.00

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Roadway Maint								
01-4312-823-01-010	F-T Wages - Roadway Maint	52,608.20	65,171.05	51,045.00	53,116.58	51,445.00	51,445.00	51,445.00
01-4312-823-01-020	P-T Wages - Roadway Maint	1,977.50	1,239.00	1,290.00	1,110.50	1,290.00	1,290.00	1,290.00
01-4312-823-01-030	O-T Wages - Roadway Maint	4,052.21	1,949.36	1,441.00	2,589.47	1,441.00	1,441.00	1,441.00
01-4312-823-01-910	F-T Wages - Roadway Maint - Accrual	495.67	-958.56	0.00	0.00	0.00	0.00	0.00
01-4312-823-02-310	Soc Sec - Roadway Maint	3,666.27	4,178.86	3,334.00	3,522.63	3,359.00	3,359.00	3,359.00
01-4312-823-02-320	Medicare - Roadway Maint	857.45	977.31	780.00	823.87	786.00	786.00	786.00
01-4312-823-02-330	Retirement - Roadway Maint	5,086.61	6,060.42	5,314.00	5,168.04	4,654.00	4,654.00	4,654.00
01-4312-823-36-000	Contracted Services - Roadway Maint	22,124.60	50,605.80	21,000.00	19,375.00	15,480.00	15,480.00	15,480.00
Narrative for Column # 5								
Crack filling is necessary each spring for various roadways affected by the winter frosts and thaws. Roadways scheduled for 1" overlay are crack filled prior to paving.								
01-4312-823-45-000	General Supplies - Roadway Maint	14,377.25	22,739.60	22,400.00	15,036.69	19,390.00	19,390.00	19,390.00
Narrative for Column # 5								
Hot asphalt mix or cold patch for pavement repairs/patching. (cost of asphalt mix up 45%)								
Crushed gravel, stone and loam for roadway shoulder backup.								
General hand tools and supplies.								
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Main	12,350.00	13,455.00	10,000.00	6,710.00	8,875.00	8,875.00	8,875.00
Narrative for Column # 5								
The sale of the Town's grader in 2004 was part of a cost saving strategy. The result is higher quality grading services without the need to maintain and replace the expensive grader.								
01-4312-823-89-000	Miscellaneous - Roadway Maint	1,537.88	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	22,610.01	0.00	11,800.00	12,221.04	9,700.00	9,700.00	9,700.00
Narrative for Column # 5								
The sidewalk maintenance program scheduled for 2012 includes work on Bagdad Road, Garrison Ave., Main Street, and Woodman Road. This line item also includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all buildings and properties, as well as repairs to the Main Street brick sidewalks.								
Roadway Maint Total		141,743.65	165,417.84	128,404.00	119,673.82	116,420.00	116,420.00	116,420.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Drainage & Vegetation								
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	19,568.39	21,622.84	21,508.00	20,106.55	21,518.00	21,518.00	21,518.00
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	2,443.00	570.00	2,440.00	1,924.00	2,412.00	2,412.00	2,412.00
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	860.58	3,655.64	2,112.00	2,262.55	2,088.00	2,088.00	2,088.00
01-4312-824-01-910	F-T Wages - Drainage & Vegetation - A	1,224.76	-1,064.76	0.00	-160.00	0.00	0.00	0.00
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	1,493.98	1,536.60	1,616.00	1,496.22	1,613.00	1,613.00	1,613.00
01-4312-824-02-320	Medicare - Drainage & Vegetation	349.38	359.31	378.00	349.95	377.00	377.00	377.00
01-4312-824-02-330	Retirement - Drainage & Vegetation	1,972.09	2,203.31	2,392.00	2,029.29	2,077.00	2,077.00	2,077.00
01-4312-824-36-000	Contracted Services - Drainage & Vege	40,295.45	95,973.43	16,650.00	17,000.00	16,000.00	16,000.00	16,000.00
<i>Narrative for Column # 5</i> This line item includes tree removal and catch basin cleaning. The tree removal program is designed to remove dead and diseased trees before they become a safety risk within the Town. Federal Stormwater II regulations mandate regular catch basin cleaning.								
01-4312-824-45-000	General Supplies - Drainage & Vegetat	7,239.00	16,699.36	9,950.00	12,280.45	9,690.00	9,690.00	9,690.00
<i>Narrative for Column # 5</i> Materials for Town-wide drainage repairs, replacement of drainage structures, driveway crossing structures and replacement of blades for the pavement cut saw.								
01-4312-824-52-000	Equip Maint (Other Than Office) - Drain	0.00	177.63	150.00	0.00	0.00	0.00	0.00
01-4312-824-96-000	Capital - Drainage & Vegetation	1,909.80	0.00	0.00	0.00	0.00	0.00	0.00
Drainage & Vegetation Total		77,356.43	141,733.36	57,196.00	57,289.01	55,775.00	55,775.00	55,775.00

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Snow & Ice removal								
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	23,851.64	12,535.70	35,167.00	28,391.17	35,467.00	35,467.00	35,467.00
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	1,620.50	1,475.94	2,019.00	1,149.00	1,823.00	1,823.00	1,823.00
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	69,815.48	39,091.72	74,500.00	66,563.19	74,537.00	74,537.00	74,537.00
01-4312-825-01-910	F-T Wages - Snow & Ice Removal - Ac	2,259.40	-2,709.72	0.00	-2,964.10	0.00	0.00	0.00
01-4312-825-01-920	P-T Wages - Snow & Ice Removal - Ac	-352.00	205.00	0.00	-205.00	0.00	0.00	0.00
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Ac	-8,727.73	11,577.00	0.00	-11,577.00	0.00	0.00	0.00
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	5,484.94	3,854.74	6,927.00	5,044.15	6,933.00	6,933.00	6,933.00
01-4312-825-02-320	Medicare - Snow & Ice Removal	1,282.80	901.55	1,620.00	1,179.68	1,621.00	1,621.00	1,621.00
01-4312-825-02-330	Retirement - Snow & Ice Removal	7,713.30	5,541.24	11,108.00	7,335.80	9,680.00	9,680.00	9,680.00
01-4312-825-36-000	Contracted Services - Snow & Ice Rem	4,164.00	3,279.00	1,452.00	2,950.00	2,010.00	2,010.00	2,010.00
Narrative for Column # 5								
Computerized radar equipment for accurate forecasting which ensures proper staffing during weather events.								
01-4312-825-45-000	General Supplies - Snow & Ice Removal	61,574.96	45,335.73	56,000.00	46,826.05	56,200.00	56,200.00	56,200.00
Narrative for Column # 5								
General supplies including snow plow blades								
Road salt (price has increased every year from \$40/ton in 2007 to \$55.92 for 2011)								
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow	9,664.58	7,981.57	5,500.00	4,980.41	5,852.00	5,850.00	5,850.00
Narrative for Column # 5								
Maintenance of snow plow equipment, tire chains, sanders, sander bed chain, ground control computer chip calibration and sander shields.								
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Re	14,462.50	8,126.82	9,800.00	10,871.25	9,800.00	9,800.00	9,800.00
Narrative for Column # 5								
Equipment rental costs cover the hiring of a dozer to push snow collected, trucks to haul snow away and equipment for the screening of winter sand.								
01-4312-825-89-000	Miscellaneous - Snow & Ice Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Snow & Ice removal Total		192,814.37	137,196.29	204,093.00	160,544.60	203,923.00	203,921.00	203,921.00

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Traffic Control								
01-4312-826-01-010	F-T Wages - Traffic Control	22,457.61	25,903.89	21,128.00	28,860.08	21,128.00	21,128.00	21,128.00
01-4312-826-01-020	P-T Wages - Traffic Control	3,037.50	2,598.75	3,084.00	2,670.00	3,084.00	3,084.00	3,084.00
01-4312-826-01-030	O-T Wages - Traffic Control	3,435.07	4,339.26	2,804.00	4,971.88	2,804.00	2,804.00	2,804.00
01-4312-826-01-910	F-T Wages - Traffic Control - Accrual	485.52	323.68	0.00	-809.20	0.00	0.00	0.00
01-4312-826-02-310	Soc Sec - Traffic Control	1,823.75	2,056.28	1,675.00	2,212.93	1,675.00	1,675.00	1,675.00
01-4312-826-02-320	Medicare - Traffic Control	426.51	480.94	392.00	517.55	392.00	392.00	392.00
01-4312-826-02-330	Retirement - Traffic Control	2,362.41	2,799.91	2,423.00	3,025.10	2,106.00	2,106.00	2,106.00
01-4312-826-15-000	Electricity - Traffic Control	72,399.40	77,265.09	66,880.00	68,050.14	65,700.00	65,700.00	62,000.00
Narrative for Column # 5								
Approximately 481 street lights/parking lot lights and the College Road Traffic Light.								
Narrative for Column # 7								
Reduced due to new street lighting in downtown area.								
01-4312-826-36-000	Contracted Services - Traffic Control	16,464.88	24,067.24	26,325.00	27,216.23	24,300.00	24,300.00	24,300.00
Narrative for Column # 5								
Contract pavement markings such as thermoplastic for downtown crosswalks, re-painting symbols, double yellow center lines and white fog lines.								
Licensed electrician as needed for repair to downtown streetlighting system and technicians for traffic control signal maintenance and repairs.								
01-4312-826-45-000	General Supplies - Traffic Control	17,373.83	19,887.36	15,650.00	20,325.74	15,700.00	15,700.00	15,700.00
Narrative for Column # 5								
Funds for the purchase of general street lighting supplies, guardrail supplies, traffic paint for parking lots and Main Street spaces, residential street name signs and general signs and post supplies.								
01-4312-826-96-000	Capital - Traffic Control	0.00	0.00	5,270.00	6,542.37	0.00	0.00	0.00
Traffic Control Total		140,266.48	159,722.40	145,631.00	163,582.82	136,889.00	136,889.00	133,189.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Supt/Br/Dam/Pit								
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	92,814.82	109,891.26	101,180.00	96,824.62	101,979.00	101,979.00	101,979.00
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	2,237.00	1,264.00	2,150.00	2,777.00	2,020.00	2,020.00	2,020.00
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	15,757.26	24,819.66	17,400.00	16,048.29	16,555.00	16,555.00	16,555.00
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	1,521.75	0.00	0.00	9,664.40	0.00	0.00	0.00
01-4312-827-01-910	F-T Wages - Supt/Br/Dam/Pit - Accrual	-860.17	648.12	0.00	-4,809.57	0.00	0.00	0.00
01-4312-827-01-920	P-T Wages - Supt/Br/Dam/Pit - Accrual	-176.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-930	O-T Wages - Supt/Br/Dam/Pit - Accrual	0.00	249.00	0.00	-249.00	0.00	0.00	0.00
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	6,900.24	8,486.08	7,485.00	7,455.85	7,474.00	7,474.00	7,474.00
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	1,613.95	1,984.82	1,751.00	1,743.66	1,748.00	1,748.00	1,748.00
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	9,804.89	11,322.45	12,006.00	10,696.84	10,431.00	10,431.00	10,431.00
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	2,268.44	3,029.47	2,860.00	895.62	2,704.00	2,700.00	2,700.00
Narrative for Column # 5								
Union contract requires supplying of uniforms for operations personnel which at this time covers six employees. Uniforms consist of work shirts, pants, caps, and steel toed work boots.								
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/	669.00	451.83	850.00	681.09	850.00	850.00	850.00
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	10,107.42	3,790.00	5,000.00	6,855.00	4,810.00	4,810.00	4,810.00
Narrative for Column # 5								
Funds for animal disposal, animal trapping (beavers, skunks), dozer rental @ gravel pit and bridge cleaning.								
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	676.87	2,087.74	900.00	966.75	915.00	900.00	900.00
Narrative for Column # 5								
Emergency supplies such as barricades, plywood, sandbags, flashlights, etc.. This line item is reserved in case of natural disaster/emergency.								
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	1,900.00	1,249.94	300.00	199.52	311.00	300.00	300.00
Narrative for Column # 5								
State of NH Registration and the Town of Lee gravel pit renewal permit.								
Supt/Br/Dam/Pit Total		145,235.47	169,274.37	151,882.00	149,750.07	149,797.00	149,767.00	149,767.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009	2 2010	3 2011	4 2011	5 2012	6 2012	7 2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED	TOWN COUNCIL APPROVED
		As of December	As of December	As of December	As of December			
Stormwater II Permitting								
01-4312-828-01-020	P-T Wages - Stormwater II Permitting	0.00	2,087.25	2,110.00	0.00	2,110.00	2,110.00	2,110.00
01-4312-828-02-310	Soc Sec - Stormwater II Permitting	0.00	129.42	131.00	0.00	131.00	131.00	131.00
01-4312-828-02-320	Medicare - Stormwater II Permitting	0.00	30.27	31.00	0.00	31.00	31.00	31.00
01-4312-828-36-000	Contracted Services - Stormwater II Pe	0.00	2,582.15	700.00	1,050.00	700.00	700.00	700.00
01-4312-828-45-000	General Supplies - Stormwater II Permi	399.98	25.00	200.00	1,352.73	200.00	200.00	200.00
Stormwater II Permitting Total		399.98	4,854.09	3,172.00	2,402.73	3,172.00	3,172.00	3,172.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Sanitation Admin								
01-4321-841-01-010	F-T Wages - Sanitation Admin	42,948.35	42,045.90	37,886.00	45,744.10	38,163.00	38,163.00	38,163.00
01-4321-841-01-020	P-T Wages - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-030	O-T Wages - Sanitation Admin	13.74	83.25	80.00	0.00	62.00	62.00	62.00
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admin	15,492.30	16,468.06	19,702.00	19,328.80	21,864.00	21,355.00	20,156.00
01-4321-841-01-099	Wage Contingency - Sanitation Admin	0.00	0.00	6,192.00	0.00	0.00	0.00	0.00
01-4321-841-01-910	F-T Wages - Sanitation Admin - Accrued	283.90	1,115.98	0.00	-8,128.49	0.00	0.00	0.00
01-4321-841-02-310	Soc Sec - Sanitation Admin	3,641.72	2,681.11	3,575.00	2,647.10	3,725.00	3,690.00	3,690.00
01-4321-841-02-320	Medicare - Sanitation Admin	851.61	626.95	836.00	619.02	871.00	864.00	864.00
01-4321-841-02-330	Retirement - Sanitation Admin	5,306.69	3,961.23	5,839.00	3,925.27	5,288.00	5,243.00	5,243.00
01-4321-841-03-610	Health & Dental - Sanitation Admin	28,243.20	30,029.40	35,991.00	35,303.88	39,964.00	39,035.00	36,778.00
01-4321-841-03-630	Life - Sanitation Admin	576.00	586.00	576.00	600.00	600.00	600.00	600.00
01-4321-841-03-640	STD - Sanitation Admin	1,057.17	973.46	996.00	994.12	1,080.00	1,080.00	1,080.00
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	74.00	60.00	72.00	363.00	432.00	510.00	510.00
01-4321-841-04-020	Workers Comp - Sanitation Admin	6,306.00	5,801.00	5,097.00	6,049.00	5,769.00	5,756.00	5,756.00
01-4321-841-05-000	Medical Testing - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admin	2,112.38	2,365.81	2,425.00	660.05	2,304.00	2,300.00	2,300.00
Narrative for Column # 5								
The Town is required by Union contract to provide uniforms to sanitation workers. Uniforms include work shirts and pants, cap, and steel toed boots for four employees.								
01-4321-841-15-000	Electricity - Sanitation Admin	3,629.90	3,729.06	3,980.00	3,417.43	3,720.00	3,720.00	3,720.00
01-4321-841-16-000	Heating Fuel - Sanitation Admin	4,184.27	4,913.23	4,280.00	4,293.61	4,412.00	4,400.00	4,400.00
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	1,156.16	1,161.01	1,275.00	1,021.89	1,175.00	1,175.00	1,175.00
Narrative for Column # 5								
Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.								
01-4321-841-26-000	Postage - Sanitation Admin	1,061.76	971.95	835.00	456.02	815.00	815.00	815.00
Narrative for Column # 5								

2012 APPROVED BUDGET EXPENSES

Town of Durham

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01-4321-841-27-000	Printing - Sanitation Admin	1,334.00	1,943.21	1,850.00	1,165.35	1,485.00	1,485.00	1,485.00
Narrative for Column # 5 Printing services include informational brochures such as recycling flyers and the spring and fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.								
01-4321-841-28-000	Professional / Staff Dev - Sanitation Ad	182.15	36.95	270.00	298.45	190.00	190.00	190.00
01-4321-841-29-000	Membership Dues - Sanitation Admin	150.00	100.00	150.00	150.00	150.00	150.00	150.00
Narrative for Column # 5 Membership dues with the Northeast Resource Recovery Association to assist in the operations of our recycling program and marketing.								
01-4321-841-45-000	General Supplies - Sanitation Admin	459.85	448.93	500.00	287.36	490.00	490.00	490.00
Narrative for Column # 5 Miscellaneous including paper products, medical and safety supplies.								
01-4321-841-51-000	Building Maintenance - Sanitation Admin	317.99	443.45	250.00	190.98	275.00	275.00	275.00
Narrative for Column # 5 Building maintenance for the Transfer Station and Recycling Center.								
01-4321-841-52-000	Equip Maint (Other Than Office) - Sanit	411.97	184.35	100.00	40.43	100.00	100.00	100.00
Narrative for Column # 5 Maintenance and upkeep of furnace, HVAC equipment and fire extinguishers.								
01-4321-841-90-026	Integrated Waste Management Commi	1,470.96	0.00	1,320.00	90.80	1,200.00	1,200.00	1,200.00
Narrative for Column # 5 \$ 300 Down to Earth Newsletter - limited print - mostly electronic (2010 budget was \$850, 2011 budget was \$500) \$ 400 NRRA Annual Conference - educational advancement (2010 and 2011 budgets were \$370) \$ 200 Swap Shop Annual volunteer recognition (2010 budget was \$100, 2011 budget was \$150) \$ 300 Durham Day AND Sustainability Outread - message posters, display props, "sustainable" prizes at Durham Day (2010 budget was \$250, 2011 budget was \$300)								
2010 Total Budget = \$1,570								
2011 Total Budget = \$1,320								
Sanitation Admin Total		121,266.07	120,730.29	134,077.00	119,518.17	134,134.00	132,658.00	129,202.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Roll Off Vehicle								
01-4321-847-01-010	F-T Wages - Roll Off Vehicle	22,358.01	22,744.12	23,105.00	22,101.59	23,202.00	23,202.00	23,202.00
01-4321-847-01-020	P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-847-01-030	O-T Wages - Roll Off Vehicle	985.08	1,210.29	4,015.00	537.50	4,015.00	4,015.00	4,015.00
01-4321-847-01-910	F-T Wages - Roll Off Vehicle - Accrual	42.69	78.17	0.00	-805.00	0.00	0.00	0.00
01-4321-847-01-930	O-T Wages - Roll Off Vehicle - Accrual	0.00	287.76	0.00	-287.76	0.00	0.00	0.00
01-4321-847-02-310	Soc Sec - Roll Off Vehicle	1,449.94	1,507.90	1,681.00	1,335.90	1,687.00	1,687.00	1,687.00
01-4321-847-02-320	Medicare - Roll Off Vehicle	339.07	352.69	393.00	312.44	395.00	395.00	395.00
01-4321-847-02-330	Retirement - Roll Off Vehicle	2,092.76	2,227.71	2,746.00	1,933.73	2,395.00	2,395.00	2,395.00
01-4321-847-54-000	Vehicle Maint - Roll Off Vehicle	3,417.85	5,708.97	4,500.00	11,353.62	5,101.00	5,100.00	5,100.00
<i>Narrative for Column # 5</i> These funds cover repair and maintenance for the rolloff truck.								
01-4321-847-56-000	Fuel / Oil For Vehicles - Roll Off Vehicle	4,575.37	8,196.27	5,000.00	8,585.19	5,203.00	5,200.00	5,200.00
Roll Off Vehicle Total		35,260.77	42,313.88	41,440.00	45,067.21	41,998.00	41,994.00	41,994.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Curbside Collection								
01-4323-842-01-010	F-T Wages - Curbside Collection	39,275.76	39,837.92	40,338.00	40,752.90	40,508.00	40,508.00	40,508.00
01-4323-842-01-020	P-T Wages - Curbside Collection	220.00	0.00	0.00	2,048.00	0.00	0.00	0.00
01-4323-842-01-030	O-T Wages - Curbside Collection	2,904.63	2,683.16	2,880.00	3,113.46	2,880.00	2,880.00	2,880.00
01-4323-842-01-090	Ins buy-out (wages) - Curbside Collecti	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-01-910	F-T Wages - Curbside Collection - Accr	812.09	-766.96	0.00	-1,005.20	0.00	0.00	0.00
01-4323-842-01-930	O-T Wages - Curbside Collection - Acc	-506.63	831.31	0.00	-831.31	0.00	0.00	0.00
01-4323-842-02-310	Soc Sec - Curbside Collection	2,647.79	3,150.86	2,680.00	3,332.04	2,690.00	2,690.00	2,690.00
01-4323-842-02-320	Medicare - Curbside Collection	619.23	736.95	627.00	779.26	629.00	629.00	629.00
01-4323-842-02-330	Retirement - Curbside Collection	3,805.54	4,655.16	4,376.00	4,690.03	3,818.00	3,818.00	3,818.00
01-4323-842-54-000	Vehicle Maint - Curbside Collection	17,265.97	22,990.78	10,500.00	7,052.21	5,000.00	10,000.00	10,000.00
Narrative for Column # 5								
Purchase of vehicle maintenance supplies such as tires, batteries and other general items for the front line refuse packer and the back up packer.								
Narrative for Column # 6								
Increased as new refuse packer will not be purchased in 2011.								
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Colle	14,653.99	13,406.46	19,000.00	18,775.41	18,010.00	18,000.00	18,000.00
01-4323-842-90-027	Tipping Fees - Curbside Collection	116,359.21	107,367.18	112,047.00	99,211.55	108,500.00	108,500.00	108,500.00
Curbside Collection Total		198,057.58	194,892.82	192,448.00	177,918.35	182,035.00	187,025.00	187,025.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

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Recycling								
01-4323-844-01-010	F-T Wages - Recycling	60,012.69	61,462.42	60,115.00	53,774.23	60,305.00	60,305.00	60,305.00
01-4323-844-01-020	P-T Wages - Recycling	1,915.50	1,364.00	1,402.00	3,611.75	1,402.00	1,402.00	1,402.00
01-4323-844-01-030	O-T Wages - Recycling	5,264.80	10,672.85	7,244.00	13,016.58	7,244.00	7,244.00	7,244.00
01-4323-844-01-090	Ins buy-out (wages) - Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-01-910	F-T Wages - Recycling - Accrual	1,310.99	-1,049.29	0.00	-1,324.27	0.00	0.00	0.00
01-4323-844-01-920	P-T Wages - Recycling - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-01-930	O-T Wages - Recycling - Accrual	-437.03	1,153.13	0.00	-1,153.13	0.00	0.00	0.00
01-4323-844-02-310	Soc Sec - Recycling	4,220.10	5,073.87	4,263.00	4,810.54	4,275.00	4,275.00	4,275.00
01-4323-844-02-320	Medicare - Recycling	987.03	1,186.69	997.00	1,125.19	1,000.00	1,000.00	1,000.00
01-4323-844-02-330	Retirement - Recycling	5,927.14	7,371.43	6,820.00	6,729.47	5,944.00	5,944.00	5,944.00
01-4323-844-36-000	Contracted Services - Recycling	24,517.20	23,119.04	18,000.00	18,233.16	17,991.00	18,000.00	18,000.00
Narrative for Column # 5								
Comingled Containers Hauling and Tipping Fee, as well as OCC (Cardboard) Dumpster, including Rental.								
01-4323-844-45-000	General Supplies - Recycling	1,575.77	1,045.69	1,500.00	2,920.68	1,525.00	1,525.00	1,525.00
01-4323-844-54-000	Vehicle Maint - Recycling	3,250.44	4,312.46	4,400.00	1,853.64	4,000.00	4,000.00	4,000.00
Narrative for Column # 5								
Vehicle maintenance of the only recycling truck to include tires, batteries and brakes.								
01-4323-844-55-000	Equip / Vehicle Rental - Recycling	0.00	-1,709.75	0.00	0.00	0.00	0.00	0.00
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	10,129.67	7,093.29	10,130.60	5,406.23	7,604.00	7,600.00	7,600.00
01-4323-844-96-000	Capital - Recycling	0.00	4,100.00	0.00	0.00	0.00	0.00	0.00
Recycling Total		118,674.30	125,195.83	114,871.00	109,004.07	111,290.00	111,295.00	111,295.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Transfer Station								
01-4324-845-01-010	F-T Wages - Transfer Station	17,262.67	15,909.98	17,162.00	16,274.74	17,204.00	17,204.00	17,204.00
01-4324-845-01-020	P-T Wages - Transfer Station	14,499.54	14,448.02	14,080.00	13,966.43	14,079.00	14,079.00	14,079.00
01-4324-845-01-030	O-T Wages - Transfer Station	2,594.22	2,756.80	2,809.00	3,535.99	2,809.00	2,809.00	2,809.00
01-4324-845-01-910	F-T Wages - Transfer Station - Accrual	288.68	-610.13	0.00	-185.00	0.00	0.00	0.00
01-4324-845-01-920	P-T Wages - Transfer Station - Accrual	-428.93	428.93	0.00	-428.93	0.00	0.00	0.00
01-4324-845-01-930	O-T Wages - Transfer Station - Accrual	0.00	280.40	0.00	-280.40	0.00	0.00	0.00
01-4324-845-02-310	Soc Sec - Transfer Station	2,121.52	2,059.35	2,111.00	2,038.80	2,114.00	2,114.00	2,114.00
01-4324-845-02-320	Medicare - Transfer Station	496.13	481.57	494.00	476.76	494.00	494.00	494.00
01-4324-845-02-330	Retirement - Transfer Station	1,767.91	1,719.04	2,022.00	1,765.11	1,761.00	1,761.00	1,761.00
01-4324-845-36-000	Contracted Services - Transfer Station	40,581.96	41,467.04	40,400.00	28,604.31	39,500.00	39,500.00	39,500.00
Narrative for Column # 5								
Ground water testing and monitoring.								
01-4324-845-42-000	Other Prof Fees / Services - Transfer S	0.00	2,060.67	13,230.00	0.00	0.00	0.00	0.00
01-4324-845-45-000	General Supplies - Transfer Station	0.00	53.44	0.00	32.30	0.00	0.00	0.00
01-4324-845-54-000	Vehicle Maint - Transfer Station	88.62	0.00	150.00	1,255.84	289.00	300.00	300.00
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Statio	0.00	3,966.39	800.00	5,608.10	2,106.00	2,100.00	2,100.00
01-4324-845-61-120	Hazardous Waste Day Program - Trans	3,762.16	0.00	4,000.00	4,494.73	4,000.00	4,000.00	4,000.00
01-4324-845-90-032	Lamprey - Transfer Station	1,399.00	2,011.06	2,000.00	2,011.06	2,011.00	2,015.00	2,015.00
Transfer Station Total		84,433.48	87,032.56	99,258.00	79,169.84	86,367.00	86,376.00	86,376.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Litter Removal								
01-4325-843-01-010	F-T Wages - Litter Removal	1,266.43	3,893.42	2,491.00	5,837.70	2,491.00	2,491.00	2,491.00
01-4325-843-01-020	P-T Wages - Litter Removal	1,924.00	1,574.00	2,144.00	0.00	2,144.00	2,144.00	2,144.00
01-4325-843-01-030	O-T Wages - Litter Removal	10,085.22	9,750.92	7,000.00	10,087.80	7,003.00	7,003.00	7,003.00
01-4325-843-01-910	F-T Wages - Litter Removal - Accrual	143.40	-164.94	0.00	-87.24	0.00	0.00	0.00
01-4325-843-01-920	P-T Wages - Litter Removal - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-01-930	O-T Wages - Litter Removal - Accrual	-194.82	324.99	0.00	-324.99	0.00	0.00	0.00
01-4325-843-02-310	Soc Sec - Litter Removal	819.94	953.51	722.00	961.84	722.00	722.00	722.00
01-4325-843-02-320	Medicare - Litter Removal	191.77	222.97	169.00	224.89	169.00	169.00	169.00
01-4325-843-02-330	Retirement - Litter Removal	1,011.58	1,264.54	961.00	1,419.66	835.00	835.00	835.00
01-4325-843-45-000	General Supplies - Litter Removal	2,143.83	953.73	1,650.00	446.21	1,505.00	1,500.00	1,500.00
Narrative for Column # 5								
General supplies including trash bags and refuse barrels.								
Litter Removal Total		17,391.35	18,773.14	15,137.00	18,565.87	14,869.00	14,864.00	14,864.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Wagon Hill								
01-4520-807-01-010	F-T Wages - Wagon Hill	3,479.75	2,378.92	5,036.00	3,588.39	5,036.00	5,036.00	5,036.00
01-4520-807-01-020	P-T Wages - Wagon Hill	1,710.45	1,840.00	1,527.00	1,590.00	1,527.00	1,527.00	1,527.00
01-4520-807-01-030	O-T Wages - Wagon Hill	413.88	0.00	73.00	496.30	62.00	62.00	62.00
01-4520-807-02-310	Soc Sec - Wagon Hill	347.44	261.57	411.00	351.81	411.00	411.00	411.00
01-4520-807-02-320	Medicare - Wagon Hill	81.27	61.18	96.00	82.26	96.00	96.00	96.00
01-4520-807-02-330	Retirement - Wagon Hill	353.60	217.92	517.00	364.87	449.00	449.00	449.00
01-4520-807-15-000	Electricity - Wagon Hill	94.25	262.67	100.00	263.39	262.00	262.00	262.00
Narrative for Column # 5								
Street light at the cul-de-sac area for security.								
01-4520-807-16-000	Heating Fuel - Wagon Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-17-000	Telephone / Fax - Wagon Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-36-000	Contracted Services - Wagon Hill	2,731.75	2,064.62	2,500.00	1,557.83	3,200.00	3,200.00	3,200.00
Narrative for Column # 5								
Port-o-Let rental and miscellaneous tree trimming.								
01-4520-807-45-000	General Supplies - Wagon Hill	1,505.78	3,063.15	1,500.00	772.72	1,405.00	1,405.00	1,405.00
Narrative for Column # 5								
General Supplies include gravel for drive and walkways, picnic table repairs or replacements, general signage and Dog-I-Pot bags.								
01-4520-807-51-000	Building Maintenance - Wagon Hill	7,295.16	4,872.02	8,000.00	868.81	6,010.00	6,000.00	6,000.00
Narrative for Column # 5								
Misc. sill, soffit and trim repairs, as well as exterior painting.								
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagon Hill	5.96	372.66	240.00	188.62	210.00	200.00	200.00
Narrative for Column # 5								
Covered expenses include oil burner service, smoke detector testing and fire extinguisher inspections.								
01-4520-807-96-000	Capital - Wagon Hill	0.00	0.00	4,100.00	0.00	0.00	0.00	0.00
Wagon Hill Total		18,019.29	15,394.71	24,100.00	10,125.00	18,668.00	18,648.00	18,648.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Parks Grounds Maint								
01-4520-808-01-010	F-T Wages - Grounds Maint	49,941.27	50,931.35	59,526.00	55,053.63	60,150.00	60,150.00	60,150.00
01-4520-808-01-020	P-T Wages - Grounds Maint	17,066.00	17,123.00	16,944.00	14,784.00	16,944.00	16,944.00	16,944.00
01-4520-808-01-030	O-T Wages - Grounds Maint	2,395.70	1,343.86	2,400.00	2,111.12	2,401.00	2,401.00	2,401.00
01-4520-808-01-910	F-T Wages - Grounds Maint - Accrual	1,075.25	-1,155.13	0.00	-1,461.27	0.00	0.00	0.00
01-4520-808-01-920	P-T Wages - Grounds Maint - Accrual	-88.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-808-02-310	Soc Sec - Grounds Maint	4,364.26	4,231.11	4,890.00	4,370.20	4,929.00	4,929.00	4,929.00
01-4520-808-02-320	Medicare - Grounds Maint	1,020.61	989.52	1,144.00	1,022.16	1,153.00	1,153.00	1,153.00
01-4520-808-02-330	Retirement - Grounds Maint	4,782.35	4,682.60	6,270.00	5,125.51	5,504.00	5,504.00	5,504.00
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	905.55	1,441.89	945.00	903.73	906.00	900.00	900.00
<i>Narrative for Column # 5</i> Uniforms are provided per AFSCME union contract for two full-time employees. This line item also outfits four seasonal employees with safety vests and high visibility shirts and hats for the summer.								
01-4520-808-15-000	Electricity - Grounds Maint	88.06	366.90	290.00	359.72	290.00	290.00	290.00
<i>Narrative for Column # 5</i> This account covers electric service at Woodridge Park and Bicentennial Park.								
01-4520-808-19-000	Water / Sewer - Grounds Maint	789.69	698.06	800.00	276.12	800.00	800.00	800.00
<i>Narrative for Column # 5</i> Purchase of Town water for watering downtown areas. Also provides for drinking water at the Jackson's landing playground and covers the cost of required bi-annual water testing at Woodridge Field.								
<i>Narrative for Column # 6</i> Purchase of Town water for watering downtown areas. Also provides for drinking water at the Jackson's landing playground and covers the cost of required bi-annual water testing at Woodridge Field.								
01-4520-808-28-000	Professional / Staff Dev - Grounds Maint	0.00	0.00	250.00	135.00	255.00	250.00	250.00
<i>Narrative for Column # 5</i> Educational incentives as required by AFSCME contract. Educational expenditures may include a turf conference or pesticide licensing, etc.								
01-4520-808-36-000	Contracted Services - Grounds Maint	3,105.93	9,488.16	3,650.00	3,500.00	3,614.00	3,600.00	3,600.00
<i>Narrative for Column # 5</i> Tree removal and trimming, various touch-up of park turf areas with hydroseeding and maintenance costs for dock repair.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

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01-4520-808-45-000	General Supplies - Grounds Maint	12,600.05	10,443.22	14,000.00	14,351.32	13,350.00	13,350.00	13,350.00
<i>Narrative for Column # 5</i> General supplies to include irrigation parts, tools, flags, trees, shrubs, bark/mulch, flowers, fertilizer, sod, seed, loam, stone, gravel, sand, stone dust, trash barrels, picnic tables, benches, goals, nets and swings.								
01-4520-808-52-000	Equip Maint (Other Than Office) - Grou	563.97	234.55	600.00	536.52	601.00	600.00	600.00
<i>Narrative for Column # 5</i> General supplies including mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, blowers, watering trailer, etc.) for the Town Parks.								
01-4520-808-54-000	Vehicle Maint - Grounds Maint	846.21	4,618.19	2,975.00	2,470.05	2,905.00	2,900.00	2,900.00
<i>Narrative for Column # 5</i> Automotive maintenance repair for the three Parks Department Vehicles.								
01-4520-808-55-000	Equip / Vehicle Rental - Grounds Maint	525.14	0.00	340.00	2,374.30	340.00	340.00	340.00
<i>Narrative for Column # 5</i> Crane rental to install and remove docks. Rototiller rental for downtown, ball fields, etc.								
01-4520-808-56-000	Fuel / Oil For Vehicles - Grounds Maint	4,538.28	14,052.59	9,190.00	18,375.76	12,010.00	12,000.00	12,000.00
01-4520-808-89-000	Miscellaneous - Grounds Maint	361.00	0.00	340.00	174.00	341.00	340.00	340.00
<i>Narrative for Column # 5</i> Misc. expenses include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats, and gloves.								
01-4520-808-96-000	Capital - Grounds Maint	0.00	0.00	0.00	0.00	4,244.00	0.00	0.00
<i>Narrative for Column # 5</i> Replacement of a 42" cut walk behind power mower								
Parks Grounds Maint Total		104,881.32	119,489.87	124,554.00	124,461.87	130,737.00	126,451.00	126,451.00

Sandra Devins
Town of Durham
Parks & Recreation Department
2 Dover Road
Durham, NH 03824

October 10, 2011

Dear Town Councilors:

The Durham Parks & Recreation Department continues to grow and provide positive recreation opportunities for the community. During 2011, Parks & Recreation provided 33 different recreation programs. In addition 2 new programs were created and implemented to meet the needs of a senior population and 3 new programs were added for children. Programs have attracted a total of 365 paying participants. These programs have generated over \$23,980 in revenue for the Town. In addition, the Department has hosted 10 free community events with an estimated attendance of over 2000 residents. Although the Parks & Recreation Department is still fairly new to Durham, it is clear that residents enjoy the many programs and special events that the Department provides.

In the proposed 2012 Parks & Recreation budget it should be noted that the Adult Fitness Instructor's position is completely sustainable with registration fees from classes paying for the entirety of the wages. The same can be said for the funds from Contracted Services. All funds out of that account are used to pay program instructors who also teach self-sustaining programs.

Two items of significance in the budget are the ORYA Program and UNH Pool Rebate Program. Both of these programs (and their Town subsidy) have been in place for some time now and are just recently being included in the Parks & Recreation budget.

The line items for Marketing and for Events should be moved from the Recreation Committees budget to the Parks & Recreation Departments Budget so funds may be used during the summer months while the Recreation Committee takes a recess.

I am sure that in 2012 the Parks & Recreation Department will continue to grow and provide positive recreation opportunities for residents of all ages. I hope that the Town Council will continue to support Parks & Recreation as done so in the past. Please feel free to contact me with any questions you may have regarding the proposed 2012 budget.

Sincerely,

Sandra Devins
Town of Durham
Parks & Recreation Director

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Recreation								
01-4520-502-01-010	F-T Wages - Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-502-01-020	P-T Wages - Recreation	9,369.20	38,056.12	45,600.00	48,381.84	58,701.00	55,994.00	55,994.00
Narrative for Column # 5								
Part-time director based on 30 hours per week as well as an additional 10 hours per month to be used as needed.								
Includes funds for an Adult Fitness Instructor who currently runs the zumba, pilates, bootcamp and stretch & strength fitness classes. Adult Fitness Instructor's salary will be entirely offset for program revenue.								
Narrative for Column # 6								
Eliminate additional 10 hours per month to be used as needed.								
01-4520-502-01-920	P-T Wages - Recreation - Accrual	695.00	207.40	0.00	-902.40	0.00	0.00	0.00
01-4520-502-02-310	Soc Sec - Recreation	623.97	2,372.32	2,827.00	2,943.74	3,639.00	3,472.00	3,472.00
01-4520-502-02-320	Medicare - Recreation	145.95	554.84	661.00	688.42	851.00	812.00	812.00
01-4520-502-02-330	Retirement - Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-502-03-610	Health & Dental - Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-502-04-010	S.U.T.A. - Recreation	0.00	0.00	26.00	33.00	117.00	190.00	190.00
01-4520-502-04-020	Workers comp - Recreation	0.00	512.00	851.00	584.00	1,079.00	1,029.00	1,029.00
01-4520-502-08-000	Travel & Mileage Reimb - Recreation	0.00	0.00	100.00	0.00	100.00	100.00	100.00
01-4520-502-17-000	Telephone / Fax - Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-502-25-000	Office & Computer Supplies - Recreation	0.00	254.15	400.00	355.42	400.00	400.00	400.00
Narrative for Column # 5								
\$245.50 is budgeted for a photocopier service contract.								
01-4520-502-26-000	Postage - Recreation	0.00	0.00	150.00	0.00	150.00	150.00	150.00
01-4520-502-28-000	Professional / Staff Dev - Recreation	0.00	20.00	0.00	0.00	50.00	50.00	50.00
01-4520-502-29-000	Membership Dues - Recreation	0.00	0.00	190.00	45.00	190.00	190.00	190.00

Narrative for Column # 5

\$140 Membership fee for National Recreation & Parks Association

\$ 50 Membership fee for NH Recreations & Parks Association

Narrative for Column # 6

2012 APPROVED BUDGET EXPENSES

Town of Durham

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		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
01-4520-502-35-000	Work study (non payroll wages) - Recre	0.00	0.00	0.00	29.54	30.00	30.00	30.00
01-4520-502-36-000	Contracted Services - Recreation	1,984.00	12,880.42	16,540.00	11,479.00	19,040.00	19,040.00	19,040.00
<i>Narrative for Column # 5</i>								
This account will be used to pay fitness/health & wellness/hobby programs. The contracted services will be offset by program revenues.								
In addition it includes \$1,500 for marketing awareness and \$1,000 for special events which was previously budgeted in the Parks & Recreation Committee budget.								
01-4520-502-45-000	General Supplies - Recreation	0.00	920.66	3,500.00	611.38	3,500.00	3,500.00	3,500.00
01-4520-502-61-140	Durham Day Program - Recreation	2,541.05	2,255.00	3,000.00	1,502.14	3,000.00	3,000.00	3,000.00
01-4520-502-61-170	ORYA Program - Recreation	33,500.00	35,175.00	36,230.00	36,230.00	37,300.00	37,300.00	37,300.00
<i>Narrative for Column # 5</i>								
ORYA is requesting \$37,300 for 2012 to help cover the administrative costs. This is a 3% increase from our 2011 request. Durham registrations in 2011 were 53% of the total registrants. Durham's financial contribution is approximately 44% of the total ORYA receives from the three towns. A 53% contribution would be \$43,000. ORYA understands both the financial climate and values both the contribution and in-kind services we receive from all three towns. ORYA continues to grow and increase the number of youth sports offered including football and girls lacrosse over the last two years. We could not do what we do without your support and it is greatly appreciated.								
01-4520-502-61-180	Pool Rebate Program - Recreation	20,111.25	20,107.00	20,200.00	20,111.98	20,200.00	20,200.00	20,200.00
<i>Narrative for Column # 5</i>								
The Town of Durham and University of NH have an agreement which allows the Town to provide vouchers to the UNH outdoor pool to Durham residents who meet the Town's criteria. In turn, the Town of Durham will pay \$20,000 annually to the University for the right to issue the vouchers up to that value.								
The additional \$200 is the printing charge for the vouchers.								
01-4520-502-89-000	Miscellaneous - Recreation	0.00	40.00	0.00	0.00	0.00	0.00	0.00
Recreation Total		68,970.42	113,354.91	130,275.00	122,093.06	148,347.00	145,457.00	145,457.00

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		2009	2010	2011	2011	2012	2012	2012
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		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Parks & Recreation Committee								
01-4520-532-00-000	Parks & Rec Committee	5,760.93	2,670.49	6,000.00	4,949.26	3,500.00	3,500.00	3,500.00
<i>Narrative for Column # 5</i>								
\$1,500 Playground mulch for Jackson's Landing and Woodridge playgrounds (to keep insurance standards)								
\$2,000 Properties and Facilities - maintain and improve town properties/facilities that fall under the Parks & Rec. Department								
Parks & Recreation Committee Total		5,760.93	2,670.49	6,000.00	4,949.26	3,500.00	3,500.00	3,500.00
Patriotic Purposes								
01-4583-410-61-150	Memorial Day Program	1,325.00	1,436.99	1,500.00	800.96	1,000.00	1,000.00	1,000.00
Patriotic Purposes Total		1,325.00	1,436.99	1,500.00	800.96	1,000.00	1,000.00	1,000.00

2012 APPROVED BUDGET EXPENSES

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		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Town Administrator								
01-4130-201-01-010	F-T Wages - T.A.	157,229.57	157,276.42	158,042.00	167,041.54	167,965.00	167,965.00	167,965.00
01-4130-201-01-020	P-T Wages - T.A.	195.00	1,040.00	0.00	770.00	0.00	0.00	0.00
01-4130-201-01-030	O-T Wages - T.A.	142.80	187.43	0.00	92.35	0.00	0.00	0.00
01-4130-201-01-910	F-T Wages - T.A. - Accrual	607.85	578.40	0.00	-5,784.05	0.00	0.00	0.00
01-4130-201-02-310	Soc Sec - T.A.	9,738.23	9,822.73	9,799.00	9,466.41	10,414.00	10,414.00	10,414.00
01-4130-201-02-320	Medicare - T.A.	2,373.39	2,389.61	2,292.00	2,427.30	2,435.00	2,435.00	2,435.00
01-4130-201-02-330	Retirement - T.A.	14,150.25	14,476.68	16,002.00	14,776.71	14,781.00	14,781.00	14,781.00
01-4130-201-02-340	ICMA Retirement - T.A.	5,499.99	5,710.77	5,833.00	5,287.75	5,833.00	5,833.00	5,833.00
01-4130-201-03-610	Health & Dental - T.A.	34,213.50	35,671.80	42,712.00	42,815.46	49,381.00	48,233.00	45,438.00
01-4130-201-03-630	Life - T.A.	288.00	293.00	288.00	300.00	300.00	300.00	300.00
01-4130-201-03-640	STD - T.A.	978.09	895.38	912.00	928.92	972.00	972.00	972.00
01-4130-201-04-010	S.U.T.A. - T.A.	26.00	30.00	36.00	165.00	170.00	230.00	230.00
01-4130-201-04-020	Workers Comp - T.A.	203.00	168.00	190.00	167.00	185.00	185.00	185.00
01-4130-201-08-000	Travel & Mileage Reimb - T.A.	2,733.81	3,754.65	1,500.00	4,150.86	2,000.00	2,000.00	2,000.00
01-4130-201-25-000	Office & Computer Supplies - T.A.	344.34	524.35	500.00	372.21	500.00	500.00	500.00
01-4130-201-28-000	Professional / Staff Dev - T.A.	1,180.01	4,892.84	2,000.00	1,385.00	2,000.00	2,000.00	2,000.00
01-4130-201-29-000	Membership Dues - T.A.	1,099.04	1,453.04	1,500.00	924.00	1,500.00	1,500.00	1,500.00
01-4130-201-30-000	Books & Pubs - T.A.	683.97	677.01	750.00	853.07	750.00	750.00	750.00
01-4130-201-36-000	Contracted Services - T.A.	34,021.38	12,624.16	10,500.00	24,448.28	10,500.00	10,500.00	10,500.00
01-4130-201-61-020	Durham It's Where You Live Program	3,500.00	3,500.00	3,500.00	0.00	3,500.00	0.00	0.00
01-4130-201-61-030	Durham Business Association	1,000.00	1,000.00	1,000.00	1,300.00	1,300.00	1,300.00	1,300.00
01-4130-201-89-000	Miscellaneous - T.A.	140.00	254.38	250.00	546.98	250.00	250.00	250.00
01-4130-201-96-000	Capital - T.A.	0.00	21.48	0.00	3,487.23	0.00	0.00	0.00
Town Administrator Total		270,348.22	257,242.13	257,606.00	275,922.02	274,736.00	270,148.00	267,353.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Trans to Special Revenue Funds							
01-4912-473-98-010 Transfer to Library	231,741.00	248,006.00	272,264.00	263,864.00	269,727.00	269,727.00	269,727.00
Trans to Special Revenue Funds Total	231,741.00	248,006.00	272,264.00	263,864.00	269,727.00	269,727.00	269,727.00
Trans to Capital Project Fund							
01-4913-474-98-007 Transfers to Cap Projects Fund	236,556.91	199,634.85	167,900.00	133,400.00	344,099.00	281,899.00	331,899.00
<i>Narrative for Column # 5</i> Department Head Proposed: \$ 26,500 Wagon Hill Parking \$ 31,000 Police Vehicle Replacement \$ 15,000 Police Facility Needs Assessment \$ 20,700 Coe Drive Enhancements \$ 28,890 Edgewood Road Sidewalk \$ 19,500 Main Street Railroad Bridge \$ 118,000 Culvert and Outfall Improvements Program \$ 58,934 Stormwater Management System Improvements \$ 25,575 Buildings & Grounds 3/4 Ton Pickup Replacement							
<i>Narrative for Column # 6</i> Town Administrator has removed the following projects: \$ 26,500 Wagon Hill Parking \$ 15,000 Police Facility Needs Assessment \$ 20,700 Coe Drive Enhancements							
<i>Narrative for Column # 7</i> Town Council added \$50,000 to Road Program.							
Trans to Capital Project Fund Total	236,556.91	199,634.85	167,900.00	133,400.00	344,099.00	281,899.00	331,899.00
Trans to Capital Reserve Funds							
01-4915-476-98-081 Transfers to Cap Reserve (Trust) Fund:	67,056.39	69,046.76	98,400.00	98,400.00	150,000.00	40,000.00	40,000.00
<i>Narrative for Column # 5</i> Designated for Fire Department Capital Reserve Fund. UNH will fund 50%.							
Trans to Capital Reserve Funds Total	67,056.39	69,046.76	98,400.00	98,400.00	150,000.00	40,000.00	40,000.00

PROJECTED FUTURE WATER FUND BUDGETS AND IMPACT ON WATER RATE

EXPENDITURES	FY 2007	FY 2008	FY 2009	FY 2010	Town Council Approved FY 2011	Department Head Proposed FY 2012	Town Administrator Proposed FY 2012	Town Council Approved FY 2012	PROJECTED FY 2013	PROJECTED FY 2014	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021
General Government	Expended	Expended	Expended	Expended					1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04
Allocation to General Fund	14,707	16,987	15,250	16,957	25,000	26,000	26,000	26,000	27,040	28,122	29,246	30,416	31,633	32,898	34,214	35,583	37,006
Administration	107,167	117,439	104,983	114,945	131,822	142,189	142,189	142,189	147,877	153,792	159,943	166,341	172,995	179,914	187,111	194,595	202,379
Low Pressure System	104,054	66,400	68,489	66,936	76,305	75,994	75,994	75,994	79,034	82,195	85,483	88,902	92,458	96,157	100,003	104,003	108,163
Water Treatment	64,894	64,528	66,847	71,732	66,781	68,959	68,959	68,959	71,717	74,586	77,569	80,672	83,899	87,255	90,745	94,375	98,150
Subtotal	290,822	265,354	255,569	270,570	299,908	313,142	313,142	313,142	325,668	338,694	352,242	366,332	380,985	396,225	412,074	428,556	445,699
%Increase/(Decrease)	-0.7%	-4.6%	-7.1%	5.9%	10.8%	4.4%	4.4%	4.4%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
Debt Service																	
Principal	125,597	129,062	172,072	164,228	164,110	157,058	157,058	157,058	193,250	272,600	272,891	350,720	269,650	269,650	264,747	236,241	236,241
Interest	60,608	56,243	80,829	73,606	67,966	62,295	62,295	62,295	67,440	85,973	74,837	140,928	122,069	111,358	100,254	91,214	80,379
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	186,205	185,305	252,901	237,834	232,076	219,353	219,353	219,353	260,690	358,573	347,728	491,648	391,719	381,008	365,001	327,455	316,620
%Increase/(Decrease)	139%	-4.5%	36.5%	-6.0%	-2.4%	-5.5%	-5.5%	-5.5%	18.8%	37.5%	-3.0%	41.4%	-20.3%	-2.7%	-4.2%	-10.3%	-3.3%
Capital Outlay																	
To Capital Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other - To Capital Projects	11,666	7,415	0	15,995	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	11,666	7,415	0	15,995	0	0	0	0	0	0	0	0	0	0	0	0	0
%Increase/(Decrease)	-6.7%	-76.6%	-100.0%	153.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
TOTAL EXPENDITURES	488,693	458,074	508,470	524,399	531,984	532,495	532,495	532,495	586,358	697,267	699,970	857,980	772,704	777,233	777,074	756,011	762,319
%Increase/(Decrease)	11.3%	-9.1%	5.8%	3.1%	1.4%	0.1%	0.1%	0.1%	10.1%	18.9%	0.4%	22.6%	-9.9%	0.6%	0.0%	-2.7%	0.8%
REVENUE																	
Miscellaneous Revenue	424	4,294	211	230	150	50	50	50	150	150	150	150	150	150	150	250	150
Service & Repairs	0	154	881	0	50	100	100	100	50	50	50	50	50	50	50	150	50
Connection Fees	365	0	0	1,200	2,500	1,000	1,000	1,000	3,500	3,500	4,500	4,500	4,500	4,500	5,000	0	5,000
Tower Rental	28,071	29,066	30,096	31,679	33,000	34,000	34,000	34,000	35,190	36,422	37,696	39,016	40,381	41,795	43,257	44,772	46,339
State Grant	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
UNH Debt Service	28,659	28,657	28,655	28,653	28,650	28,647	28,647	28,647	28,647	96,358	96,358	192,896	156,822	152,676	145,181	141,203	137,224
Interest Income	4,434	3,249	4,441	2,961	3,500	1,000	1,000	1,000	1,020	1,040	1,061	1,082	1,104	1,126	1,149	1,172	1,195
USE OF FUND BALANCE	0	65,000	96,500	105,023	51,000	0	0	0	0	0	0	0	0	0	0	0	0
NON-USER FEE SUBTOTAL	61,953	130,420	160,784	169,746	118,850	64,797	64,797	64,797	68,557	137,520	139,816	237,695	203,007	200,297	194,787	187,546	189,958
%Increase/(Decrease)	-39.7%	-39.9%	24.7%	5.6%	-30.0%	-45.5%	-45.5%	-45.5%	5.8%	100.6%	1.7%	70.0%	-14.6%	-1.3%	-2.8%	-3.7%	1.3%
Plus Town Water Assessments Needed					413,134	467,698	467,698	467,698	517,801	559,747	560,154	620,285	569,696	576,935	582,287	568,466	572,361
TOTAL BUDGET REVENUE NEEDED					531,984	532,495	532,495	532,495	586,358	697,267	699,970	857,980	772,704	777,233	777,074	756,011	762,319
Total Assessments					413,134	467,698	467,698	467,698	517,801	559,747	560,154	620,285	569,696	576,935	582,287	568,466	572,361
%Increase/(Decrease)					2.1%	13.2%	13.2%	13.2%	10.7%	8.1%	0.1%	10.7%	-8.2%	1.3%	0.9%	-2.4%	0.7%
AVERAGE CUBIC FEET	11,855,000	12,003,576	12,123,612	12,123,612	11,677,200	11,793,972	11,793,972	11,793,972	11,911,912	12,031,031	12,211,496	12,394,669	12,580,589	12,769,298	12,960,837	13,155,250	13,352,578
USER FEES (PROJECTED)	2.86	2.93	3.18	3.34	3.54	3.97	3.97	3.97	4.35	4.65	4.59	5.00	4.53	4.52	4.49	4.32	4.29
%Increase/(Decrease)	4.3%	2.5%	8.5%	5.0%	6.0%	12.1%	12.1%	12.1%	9.6%	7.0%	-1.4%	9.1%	-9.5%	-0.2%	-0.6%	-3.8%	-0.8%
UNRESTRICTED FUND BALANCE	360,970	309,523	207,861	102,838	51,838	51,838	51,838	51,838									
WATER CAPITAL RESERVE FUND BALANCE	179,744	180,777	183,936	98,895	99,067	66,067	66,067	66,067									

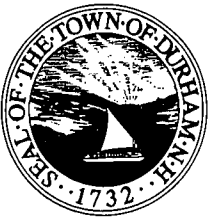
Water Fund Proposed Bond Schedule

PROJECT NAME	PROJECT YEAR	BOND LENGTH	TOTAL AMOUNT BONDED/ LEASED	ESTIMATED INTEREST COSTS	TOTAL ESTIMATED COST	2012 PRINCIPAL	2012 INTEREST	2013 PRINCIPAL	2013 INTEREST	2014 PRINCIPAL	2014 INTEREST	2015 PRINCIPAL	2015 INTEREST	2016 PRINCIPAL	2016 INTEREST	2017 PRINCIPAL	2017 INTEREST	2018 PRINCIPAL	2018 INTEREST	2019 PRINCIPAL	2019 INTEREST	2020 PRINCIPAL	2020 INTEREST	2021 PRINCIPAL	2021 INTEREST
Water Meter Upgrade	2012	10	\$334,090	\$54,369	\$388,459			\$34,090	\$10,719	\$35,000	\$9,000	\$35,000	\$7,950	\$35,000	\$6,900	\$35,000	\$5,850	\$35,000	\$4,800	\$35,000	\$3,750	\$30,000	\$2,700	\$30,000	\$1,800
Water Tank Painting	2013	10	\$750,000	\$135,755	\$885,755					\$75,000	\$26,068	\$75,000	\$21,938	\$75,000	\$19,500	\$75,000	\$17,063	\$75,000	\$14,625	\$75,000	\$12,188	\$75,000	\$9,750	\$75,000	\$7,313
Spruce Hole	2015	20	\$1,415,000	\$741,413	\$2,156,413									\$75,000	\$75,663	\$75,000	\$67,000	\$75,000	\$63,250	\$70,000	\$59,500	\$70,000	\$56,000	\$70,000	\$52,500
OUTSTANDING BONDS/LEASES/SRF LOANS																									
Outstanding Bonds thru 2002						\$34,699	\$9,964	\$34,699	\$8,662	\$34,699	\$7,274	\$32,740	\$5,886	\$32,740	\$4,536	\$23,509	\$3,144	\$23,509	\$2,116	\$23,506	\$1,058				
2006 Bond	2003-2006	20	\$545,469			\$26,026	\$15,247	\$26,026	\$14,241	\$27,291	\$13,240	\$27,291	\$12,175	\$27,291	\$11,112	\$24,841	\$10,020	\$24,841	\$9,027	\$24,841	\$8,033	\$24,841	\$7,039	\$24,841	\$6,045
2008 Bond	2007-2008	20	\$724,900			\$35,800	\$25,619	\$35,800	\$24,655	\$35,800	\$23,402	\$35,800	\$22,149	\$36,300	\$20,807	\$36,300	\$18,992	\$36,300	\$17,540	\$36,400	\$16,725	\$36,400	\$15,725	\$36,400	\$12,722
Lamprey River Transmission Main	2002	15 YRS	\$828,554			\$60,533	\$11,266	\$62,635	\$9,164	\$64,810	\$6,989	\$67,060	\$4,739	\$69,389	\$2,410	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS			\$4,598,013			\$157,058	\$62,296	\$193,250	\$67,440	\$272,600	\$85,973	\$272,691	\$74,837	\$350,720	\$140,928	\$269,650	\$122,069	\$269,650	\$111,358	\$264,747	\$100,254	\$236,241	\$91,214	\$236,241	\$80,379
						TOTAL 2012		TOTAL 2013		TOTAL 2014		TOTAL 2015		TOTAL 2016		TOTAL 2017		TOTAL 2018		TOTAL 2019		TOTAL 2019		TOTAL 2019	
						\$219,354		\$260,690		\$358,573		\$347,728		\$491,648		\$391,719		\$381,008		\$365,001		\$327,455		\$316,620	

2012 ESTIMATED BUDGET REVENUES

Town of Durham


		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	PROPOSED
000								
02-3702-000-01-000	Town water assessments	321,957.63	354,652.25	413,134.00	411,548.07	467,698.00	467,698.00	467,698.00
02-3702-000-03-000	Water abatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-3702-000-10-000	UNH Debt service reimbursement - Wa	28,654.80	28,652.52	28,650.00	28,650.16	28,647.00	28,647.00	28,647.00
02-3702-000-20-000	Tower rental - Foss Farm Rd Tower	30,095.83	31,678.52	33,000.00	41,505.87	34,000.00	34,000.00	34,000.00
02-3702-000-30-000	Connection fees - Water	2,041.00	1,200.00	2,500.00	87,280.63	1,000.00	1,000.00	1,000.00
02-3702-000-40-000	Service and repairs - Water	881.20	0.00	50.00	133.00	100.00	100.00	100.00
02-3702-000-70-000	Interest and Costs - Water	4,441.38	2,961.34	3,500.00	1,178.71	1,000.00	1,000.00	1,000.00
02-3702-000-80-000	Misc Revenue - Water	210.71	230.00	150.00	0.00	50.00	50.00	50.00
02-3702-000-97-000	Transfers in - Capital Projects Fund - V	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-3702-000-98-007	Transfers in - Capital Projects Fund - V	18,342.00	0.00	0.00	0.00	0.00	0.00	0.00
02-3702-000-99-000	Transfer from Fund Balance - Water	0.00	0.00	51,000.00	0.00	0.00	0.00	0.00
000 Total		406,624.55	419,374.63	531,984.00	570,296.44	532,495.00	532,495.00	532,495.00
Grand Total:		406,624.55	419,374.63	531,984.00	570,296.44	532,495.00	532,495.00	532,495.00



DEPARTMENT OF PUBLIC WORKS
TOWN OF DURHAM
100 STONE QUARRY DRIVE
DURHAM, N.H. 03824
603/868-5578
FAX 603/868-8063

Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director 

DATE: October 13, 2011

RE: Recommended 2012 Public Works Operational Budget: Water Department

On behalf of the Department of Public Works, I present our 2012 Water Department Operating Budget for your consideration and support. The Water Department budget is broken into three sections; Administration, Low Pressure System & Water Treatment. The Administration budget is like that of any other department, mostly self explanatory. The Low Pressure System consists of all the distribution components in the system such as water meters, house services, storage tanks, water main piping, and fire hydrants. The Water Treatment component is all things relating to the Lee Well, pump house, piping, pumps, booster pump stations and the Beech Hill water tank. Administration costs consist of staffing, benefits, training, insurances, printing, audits, fuel, radios and several other items. The Durham part of the Durham/UNH water system is comprised of 18 miles of piping, 1,250 service connections, 147 fire hydrants, 250 operational gate valves and 2 storage tanks.

In this letter we have included an evaluation by Town, of the current water rates and how Durham compares to similar towns.

2011 WATER/SEWER CHARGES COMPARISON BY TOWN
BASED ON 100 CUBIC FT. UNITS

<i>TOWN</i>	WATER CHARGE	SEWER CHARGE	OTHER CHARGES	FREQUENCY	COST OF 2500 CF's WATER/SEWER FOR THE YEAR
<i>Dover</i>	\$3.97	\$5.43	5/8th's meter- \$3.70/quarter	Quarterly	\$235.00 usage plus \$14.80 meter charge (5/8ths)= \$249.80 total
<i>Durham</i>	\$3.54	\$5.56	no other charges	Semi-Annually	\$227.50 total
<i>Exeter</i> *read in gallons in Exeter- converted to CF	\$5.34/ 133.69cf if under 4,010.6 per quarter	\$4.35/133.69cf if under 4,010.6 per quarter	\$28/Qtr. for water, \$28/Qtr. for sewer. TL: \$56/Qtr	Quarterly	(*2500cf = 18,700gallons) \$181.20 usage plus \$224 annual service charges= \$405.20 total
<i>Newmarket</i>	\$4.10	\$5.80	\$6 water, \$6 sewer charge per unit quarterly	Quarterly	\$247.50 usage plus \$48 service charge= \$295.50 total
<i>Portsmouth</i>	under 1,000/ mnth= \$4.15, over 1,000= \$5.00	under 1,000/ mnth= \$8.29, over 1,000= \$9.11	\$5/ meter monthly	Monthly	\$317.75 usage plus \$60 meter charge= \$377.75 total
<i>Rochester</i>	\$4.49	\$6.11	no other charges	Quarterly	\$265.00 total
<i>Somersworth</i>	\$4.11	\$5.50	avg. residential \$7.50/q for water, \$10/q for sewer	Quarterly	\$240.25 usage plus \$70 meter charge = \$310.25 total

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Water Admin								
02-4331-221-01-010	F-T Wages - Water Admin	53,916.53	54,164.47	61,546.00	60,399.30	62,278.00	62,278.00	62,278.00
02-4331-221-01-020	P-T Wages - Water Admin	0.00	0.00	0.00	0.00	750.00	750.00	750.00
02-4331-221-01-030	O-T Wages - Water Admin	5,851.60	5,576.20	5,870.00	5,371.88	5,870.00	5,870.00	5,870.00
02-4331-221-01-090	Ins Buy-Out (Wages) - Water Admin	0.00	0.00	0.00	0.00	2,247.00	2,247.00	2,247.00
02-4331-221-01-099	Wage Contingency - Water Admin	0.00	0.00	2,459.00	0.00	0.00	0.00	0.00
02-4331-221-01-910	F-T Wages - Water Admin - Accrual	825.57	862.52	0.00	-2,717.72	0.00	0.00	0.00
02-4331-221-01-930	O-T Wages - Water Admin - Accrual	-92.36	210.00	0.00	-210.00	0.00	0.00	0.00
02-4331-221-02-310	Soc Sec - Water Admin	3,763.72	3,759.38	4,180.00	3,896.52	4,411.00	4,411.00	4,411.00
02-4331-221-02-320	Medicare - Water Admin	879.78	879.23	978.00	911.25	1,032.00	1,032.00	1,032.00
02-4331-221-02-330	Retirement - Water Admin	5,445.98	5,554.54	6,826.00	5,760.21	6,195.00	6,195.00	6,195.00
02-4331-221-03-610	Health & Dental - Water Admin	20,916.42	22,073.40	23,978.00	28,867.42	34,572.00	34,572.00	34,572.00
02-4331-221-03-630	Life - Water Admin	144.00	146.50	252.00	150.00	263.00	263.00	263.00
02-4331-221-03-640	STD - Water Admin	667.91	611.76	588.00	610.45	642.00	642.00	642.00
02-4331-221-04-010	S.U.T.A. - Water Admin	13.00	21.00	32.00	82.00	151.00	151.00	151.00
02-4331-221-04-020	Workers Comp - Water Admin	2,014.00	1,067.00	1,691.00	1,549.00	1,642.00	1,642.00	1,642.00
02-4331-221-05-000	Medical Testing - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-06-000	Uniforms & Cleaning - Water Admin	218.98	1,200.29	695.00	108.00	695.00	695.00	695.00
Narrative for Column # 5								
Uniforms required by Union contract. Uniforms include shirts, pants, caps and steel toed boots.								
02-4331-221-09-000	Educ, Train, & Seminars - Water Admin	250.00	240.00	250.00	0.00	250.00	250.00	250.00
02-4331-221-12-000	Property / Liab Ins - Water Admin	3,300.00	10,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
02-4331-221-25-000	Office & Computer Supplies - Water Ad	67.32	0.00	60.00	0.00	64.00	64.00	64.00
Narrative for Column # 5								
Basic office supplies such as binders, paper supplies and writing utensils.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
02-4331-221-26-000	Postage - Water Admin	369.07	562.97	1,145.00	673.81	600.00	600.00	600.00
Narrative for Column # 5 Postage to mail the water quality report and semi-annual water bills.								
02-4331-221-27-000	Printing - Water Admin	488.00	0.00	500.00	574.01	0.00	0.00	0.00
02-4331-221-28-000	Professional / Staff Dev - Water Admin	480.00	90.00	450.00	120.00	450.00	450.00	450.00
Narrative for Column # 5 Mandatory education and certification meetings and seminars.								
02-4331-221-29-000	Membership Dues - Water Admin	0.00	150.00	150.00	0.00	150.00	150.00	150.00
Narrative for Column # 5 American Waterworks Association, NHWW and American Backflow membership and dues fees.								
02-4331-221-36-000	Contracted Services - Water Admin	537.50	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-37-000	Legal Fees / Services - Water Admin	0.00	332.60	245.00	0.00	300.00	300.00	300.00
02-4331-221-41-000	Auditing - Water Admin	1,000.00	2,586.50	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Narrative for Column # 5 Annual audit of the Water Fund (Financial).								
02-4331-221-54-000	Vehicle Maint - Water Admin	122.26	705.95	1,400.00	813.03	1,300.00	1,300.00	1,300.00
Narrative for Column # 5 Maintenance for the 2002 1-ton utility truck.								
02-4331-221-56-000	Fuel / Oil For Vehicles - Water Admin	4,140.78	4,031.69	4,200.00	2,542.80	4,000.00	4,000.00	4,000.00
Narrative for Column # 5 Fuel and oil for the 2002 1-Ton utility truck.								
02-4331-221-73-000	Radios - Water Admin	200.72	118.92	125.00	119.60	125.00	125.00	125.00
Narrative for Column # 5 Communication equipment, radios and pagers for the Water Department.								
02-4331-221-90-010	Lee taxes (or In Lieu of) - Water Admin	0.00	0.00	3,202.00	0.00	3,202.00	3,202.00	3,202.00
Narrative for Column # 5 These monies are for the Town of Lee in lieu of property taxes for the Lee Well.								
Water Admin Total		105,520.78	114,944.92	131,822.00	120,621.56	142,189.00	142,189.00	142,189.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Low Pressure System								
02-4332-222-01-010	F-T Wages - Low Pres Sys	28,498.85	32,705.46	31,056.00	31,729.28	31,438.00	31,438.00	31,438.00
02-4332-222-01-020	P-T Wages - Low Pres Sys	0.00	210.00	0.00	105.00	0.00	0.00	0.00
02-4332-222-01-030	O-T Wages - Low Pres Sys	3,288.57	3,824.97	5,000.00	5,624.13	5,000.00	5,000.00	5,000.00
02-4332-222-01-910	F-T Wages - Low Pres Sys - Accrual	584.85	-170.60	0.00	-756.33	0.00	0.00	0.00
02-4332-222-02-310	Soc Sec - Low Pres Sys	2,007.09	2,267.37	2,235.00	2,275.64	2,259.00	2,259.00	2,259.00
02-4332-222-02-320	Medicare - Low Pres Sys	469.42	530.30	523.00	532.17	528.00	528.00	528.00
02-4332-222-02-330	Retirement - Low Pres Sys	2,893.19	3,349.81	3,651.00	3,346.26	3,207.00	3,207.00	3,207.00
02-4332-222-15-000	Electricity - Low Pres Sys	3,654.08	3,182.36	3,600.00	3,279.08	3,818.00	3,818.00	3,818.00
Narrative for Column # 5								
Electricity for the Foss Farm Water Tank and Booster Pump Station on Madbury Road.								
02-4332-222-45-000	General Supplies - Low Pres Sys	24,978.87	15,897.42	25,000.00	23,979.05	25,040.00	25,040.00	25,040.00
Narrative for Column # 5								
Supplies to operate, repair and maintain the water distribution system encompassing approximately 18 miles of pipe, 1,250 service connections, 147 Town owned fire hydrants, and 250 gate valves.								
02-4332-222-51-000	Building Maintenance - Low Pres Sys	53.88	0.00	200.00	0.00	200.00	200.00	200.00
Narrative for Column # 5								
Supplies to maintain the Foss Farm Water Tank pit and Madbury Road Booster Station.								
02-4332-222-96-000	Capital - Low Pres Sys	2,060.07	5,138.58	4,540.00	32,098.04	4,504.00	4,504.00	4,504.00
Narrative for Column # 5								
The replacement of two fire hydrants and three gate valves system wide.								
Low Pressure System Total		68,488.87	66,935.67	75,805.00	102,212.32	75,994.00	75,994.00	75,994.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Water Treatment								
02-4335-223-01-010	F-T Wages - Water Treatment	7,158.69	6,766.10	4,922.00	5,147.17	4,982.00	4,982.00	4,982.00
02-4335-223-01-020	P-T Wages - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4335-223-01-030	O-T Wages - Water Treatment	1,812.58	1,404.37	1,600.00	1,674.63	1,601.00	1,601.00	1,601.00
02-4335-223-01-910	F-T Wages - Water Treatment - Accrua	174.48	174.48	0.00	-348.96	0.00	0.00	0.00
02-4335-223-02-310	Soc Sec - Water Treatment	554.20	528.24	404.00	401.33	408.00	408.00	408.00
02-4335-223-02-320	Medicare - Water Treatment	130.10	123.53	95.00	93.83	95.00	95.00	95.00
02-4335-223-02-330	Retirement - Water Treatment	803.58	780.40	660.00	588.64	579.00	579.00	579.00
02-4335-223-15-000	Electricity - Water Treatment	18,400.42	23,373.78	21,450.00	17,365.40	24,010.00	24,010.00	24,010.00
02-4335-223-16-000	Heating Fuel (Propane Gas) - Water Tr	0.00	0.00	50.00	0.00	50.00	50.00	50.00
02-4335-223-17-000	Telephone / Fax - Water Treatment	2,382.39	2,365.76	2,300.00	2,121.33	2,322.00	2,322.00	2,322.00
02-4335-223-36-000	Contracted Services - Water Treatment	12,176.74	9,632.60	9,000.00	10,432.64	9,800.00	9,800.00	9,800.00
02-4335-223-45-000	General Supplies - Water Treatment	0.00	1,427.93	100.00	0.00	100.00	100.00	100.00
02-4335-223-52-000	Equip Maint (Other Than Office) - Wate	0.00	0.00	1,400.00	3,474.38	600.00	600.00	600.00
02-4335-223-80-000	Chemicals - Water Treatment	21,105.66	24,229.46	23,400.00	20,654.58	23,010.00	23,010.00	23,010.00
02-4335-223-90-093	Water Testing - Water Treatment	2,148.50	925.00	1,400.00	0.00	1,402.00	1,402.00	1,402.00
02-4335-223-96-000	Capital - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Treatment Total		66,847.34	71,731.65	66,781.00	61,604.97	68,959.00	68,959.00	68,959.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Debt Service - Water								
02-4339-225-92-040	Princ - 2001 S.R.F. Loan - Water	54,640.77	56,538.17	58,502.00	58,501.46	60,533.00	60,533.00	60,533.00
02-4339-225-92-060	Princ - 1996/1999/2002 Bond - Water	46,398.89	36,657.90	35,276.00	35,275.80	34,699.00	34,699.00	34,699.00
02-4339-225-92-100	Princ - 2006 Series A Bond - Water	34,531.52	34,532.00	34,532.00	34,531.00	26,026.00	26,026.00	26,026.00
02-4339-225-92-120	Princ - 2008 General Obligation Bond	36,500.00	36,500.00	35,800.00	35,800.00	35,800.00	35,800.00	35,800.00
02-4339-225-93-040	Int - 2001 S.R.F. Loan - Water	17,157.89	15,260.49	13,297.00	13,297.21	11,266.00	11,266.00	11,266.00
02-4339-225-93-060	Int - 1996/1999/2002 Bond - Water	14,737.82	12,524.86	11,242.00	11,241.90	9,963.00	9,963.00	9,963.00
02-4339-225-93-100	Int - 2006 Series A Bond - Water	19,129.60	17,832.00	16,534.00	16,535.59	15,247.00	15,247.00	15,247.00
02-4339-225-93-120	Int - 2008 General Obligation Bond	29,082.80	27,987.80	26,892.00	26,892.80	25,819.00	25,819.00	25,819.00
02-4339-225-95-000	Other debt service charges - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service - Water Total		252,179.29	237,833.22	232,075.00	232,075.76	219,353.00	219,353.00	219,353.00
Transfers Out (Water)								
02-4339-226-98-001	Transfer to General Fund (Admin Alloc)	15,250.00	16,957.00	25,000.00	25,000.00	26,000.00	26,000.00	26,000.00
02-4339-226-98-007	Transfers to Cap Projects Fund - Water	0.00	15,995.00	0.00	0.00	0.00	0.00	0.00
02-4339-226-98-050	Transfers to Cap Reserve (Trust) Fund:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers Out (Water) Total		15,250.00	32,952.00	25,000.00	25,000.00	26,000.00	26,000.00	26,000.00
Grand Total:		508,286.28	524,397.46	531,483.00	541,514.61	532,495.00	532,495.00	532,495.00

PROJECTED FUTURE SEWER FUND BUDGETS AND IMPACT ON SEWER RATE

EXPENDITURES	FY 2007	FY 2008	FY 2009	FY 2010	Town Council Approved FY 2011	Department Head Proposed FY 2012	Town Administrator Proposed FY 2012	Town Council Approved FY 2012	PROJECTED FY 2013	PROJECTED FY 2014	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021
General Government	Expended	Expended	Expended	Expended					1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04	1.04
Allocation to General Fund	63,426	62,727	45,750	50,607	52,000	55,000	55,000	55,000	57,200	59,488	61,868	64,342	66,916	69,593	72,376	75,271	78,282
Dover Road	22,254	29,197	24,925	25,410	32,643	31,668	31,668	31,668	32,935	34,252	35,622	37,047	38,529	40,070	41,673	43,340	45,073
Oyster River Road	2,764	2,710	4,775	2,728	3,611	3,602	3,602	3,602	3,746	3,896	4,052	4,214	4,382	4,558	4,740	4,930	5,127
Old Concord Road	6,933	5,305	4,639	3,685	4,685	4,916	4,916	4,916	5,113	5,317	5,530	5,751	5,981	6,220	6,469	6,728	6,997
Business Park	796	1,023	724	300	860	856	856	856	890	926	963	1,001	1,041	1,083	1,126	1,171	1,218
Durham Lines	6,769	6,082	7,597	8,050	6,394	6,364	6,364	6,364	6,619	6,883	7,159	7,445	7,743	8,052	8,375	8,710	9,058
Shared Lines	0	1,369	0	0	491	486	486	486	505	526	547	569	591	615	640	665	692
Wastewater Treatment	921,894	927,862	947,334	956,936	1,021,319	989,337	989,337	989,337	1,028,910	1,070,067	1,112,870	1,157,384	1,203,680	1,251,827	1,301,900	1,353,976	1,408,135
Subtotal	1,024,836	1,036,275	1,035,744	1,047,716	1,122,003	1,092,229	1,092,229	1,092,229	1,135,918	1,181,355	1,228,609	1,277,753	1,328,864	1,382,018	1,437,299	1,494,791	1,554,582
%Increase/(Decrease)	6.8%	6.8%	5.8%	1.2%	7.1%	-2.7%	-2.7%	-2.7%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%	4.0%
Debt Service																	
Principal	438,134	455,866	267,381	290,098	332,334	404,437	404,437	404,437	501,602	683,010	1,147,934	1,157,001	1,162,072	1,163,572	1,149,393	1,135,493	1,137,739
Interest	158,441	141,851	190,183	180,489	202,794	233,542	233,542	233,542	308,320	442,298	1,131,602	1,033,794	981,544	929,245	876,762	824,938	773,638
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	596,575	597,717	457,564	470,587	535,128	637,979	637,979	637,979	809,922	1,125,308	2,279,536	2,190,795	2,143,616	2,092,817	2,026,155	1,960,431	1,911,377
%Increase/(Decrease)	-0.6%	-1.2%	-23.4%	2.8%	13.7%	19.2%	19.2%	19.2%	27.0%	38.9%	102.6%	-3.9%	-2.2%	-2.4%	-3.2%	-3.2%	-2.5%
Capital Outlay																	
Contingency	0	0	0	0	65,000	185,000	185,000	185,000	0	0	0	0	0	0	0	0	0
To Capital Reserve	20,000	20,000	20,373	35,999	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Other - To Capital Projects	25,998	44,996	300	13,600	5,833	0	0	0	23,500	70,000	0	0	0	9,633	9,800	0	0
Subtotal	45,998	64,996	20,673	49,599	90,833	205,000	205,000	205,000	43,500	90,000	20,000	20,000	20,000	29,633	29,800	20,000	20,000
%Increase/(Decrease)	55.5%	-19.8%	-68.2%	139.9%	83.1%	125.7%	125.7%	125.7%	-78.8%	106.9%	-77.8%	0.0%	0.0%	48.2%	0.6%	-32.9%	0.0%
TOTAL EXPENDITURES	1,667,409	1,698,988	1,513,981	1,567,902	1,747,964	1,935,208	1,935,208	1,935,208	1,989,340	2,396,663	3,528,145	3,488,548	3,492,479	3,504,468	3,493,253	3,475,222	3,485,960
%Increase/(Decrease)	4.9%	2.6%	-7.8%	3.6%	11.5%	10.7%	10.7%	10.7%	2.8%	20.5%	47.2%	-1.1%	0.1%	0.3%	-0.3%	-0.5%	0.3%
REVENUE																	
State Grant	130,069	130,070	70,173	70,172	70,172	70,172	70,172	70,172	70,172	70,172	70,172	70,172	70,172	70,172	70,172	70,172	70,172
Miscellaneous Revenue	305	9,864	1,974	0	150	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000	21,000
Service Fees	410	0	0	0	100	0	0	0	0	0	0	0	0	0	0	0	0
Connection Fees	365	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Septic Fees	2,738	3,188	3,709	2,756	2,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500
Interest Income	3,111	4,236	3,918	3,480	3,500	7,500	7,500	7,500	7,650	7,803	7,959	7,959	8,118	8,118	8,281	8,281	8,446
USE OF FUND BALANCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NON-USER FEE SUBTOTAL	136,998	147,358	79,774	76,408	76,422	102,172	102,172	102,172	102,322	102,475	102,631	102,631	102,790	102,790	102,953	102,953	103,118
	-45.3%	3.6%	-41.6%	-4.2%	0.0%	33.7%	33.7%	33.7%	0.1%	0.1%	0.2%	0.0%	0.2%	0.0%	0.2%	0.0%	0.2%
UNH Assessments	647,003	690,885	690,619	715,375	791,375	852,139	852,139	852,139	757,317	787,609	819,114	851,878	885,953	921,391	958,247	996,577	1,036,440
UNH Debt Service	293,776	294,544	228,110	236,313	280,872	351,256	351,256	351,256	469,092	613,558	1,390,796	1,333,573	1,304,272	1,275,915	1,233,448	1,198,911	1,167,943
UNH Total Assessment	940,779	985,429	918,729	951,688	1,072,247	1,203,395	1,203,395	1,203,395	1,226,408	1,401,167	2,209,909	2,185,451	2,190,225	2,197,306	2,191,695	2,195,488	2,204,383
Plus Town Sewer Assessments Needed				539,806	599,295	629,641	629,641	629,641	660,609	893,021	1,215,604	1,200,466	1,199,464	1,204,372	1,198,606	1,176,780	1,178,459
					6.3%	5.1%	5.1%	5.1%	4.9%	35.2%	36.1%	-1.2%	-0.1%	0.4%	-0.5%	-1.8%	0.1%
TOTAL BUDGET REVENUE NEEDED					1,747,964	1,935,208	1,935,208	1,935,208	1,989,340	2,396,663	3,528,145	3,488,548	3,492,479	3,504,468	3,493,253	3,475,222	3,485,960
Total Assessments					599,295	629,641	629,641	629,641	660,609	893,021	1,215,604	1,200,466	1,199,464	1,204,372	1,198,606	1,176,780	1,178,459
%Increase/(Decrease)					6.3%	5.1%	5.1%	5.1%	4.9%	35.2%	36.1%	-1.2%	-0.1%	0.4%	-0.5%	-1.8%	0.1%
AVERAGE CUBIC FEET	10,575,000	10,680,750	10,787,558	10,787,558	10,843,400	10,951,834	10,951,834	10,951,834	11,061,352	11,171,966	11,283,686	11,396,522	11,510,488	11,625,592	11,741,848	11,859,267	11,977,860
USER FEES (PROJECTED)	5.00	5.22	5.22	5.22	5.56	5.75	5.75	5.75	5.97	7.99	10.77	10.53	10.42	10.36	10.21	9.92	9.84
%Increase/(Decrease)	5.24%	4.54%	0.00%	0.00%	6.35%	3.49%	3.49%	3.49%	3.88%	33.84%	34.77%	-2.22%	-1.07%	-0.58%	-1.46%	-2.79%	-0.85%
UNRESTRICTED FUND BALANCE	49,095	(17,011)	(19,716)	(64,341)	(102,761)	(102,761)	(102,761)	(102,761)									
SEWER CAPITAL RESERVE FUND BALANCE	211,237	252,590	257,003	341,040	154,040	166,009	166,009	166,009									

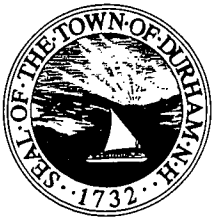
Sewer Fund Proposed Bond Schedule

PROJECT NAME	PROJECT YEAR	BOND LENGH H	TOTAL AMOUNT BONDED/ LEASED	ESTIMATED INTEREST COSTS	TOTAL ESTIMATED COST	2012 PRINCIPAL	2012 INTEREST	2013 PRINCIPAL	2013 INTEREST	2014 PRINCIPAL	2014 INTEREST	2015 PRINCIPAL	2015 INTEREST	2016 PRINCIPAL	2016 INTEREST	2017 PRINCIPAL	2017 INTEREST	2018 PRINCIPAL	2018 INTEREST	2019 PRINCIPAL	2019 INTEREST	2020 PRINCIPAL	2020 INTEREST	2021 PRINCIPAL	2021 INTEREST
Old Concord Road Pump Station	2011	20	\$750,000	\$261,789	\$1,011,789			\$40,000	\$27,351	\$40,000	\$24,211	\$40,000	\$22,847	\$40,000	\$21,483	\$40,000	\$20,119	\$40,000	\$18,755	\$40,000	\$17,391	\$40,000	\$16,027	\$40,000	\$14,663
WWTP Phase III Upgrades	2012	20	\$1,500,000	\$634,167	\$2,134,167			\$75,000	\$64,167	\$75,000	\$57,000	\$75,000	\$54,000	\$75,000	\$51,000	\$75,000	\$48,000	\$75,000	\$45,000	\$75,000	\$42,000	\$75,000	\$39,000	\$75,000	\$36,000
College Brook Interceptor	2013	20	\$450,000	\$191,516	\$641,516					\$25,000	\$20,453	\$25,000	\$18,063	\$25,000	\$17,000	\$25,000	\$15,938	\$25,000	\$14,875	\$25,000	\$13,813	\$25,000	\$12,750	\$25,000	\$11,688
Sludge Dewatering Equipment	2013	20	\$2,500,000	\$1,123,003	\$3,623,003					\$125,000	\$113,628	\$125,000	\$100,938	\$125,000	\$95,625	\$125,000	\$90,313	\$125,000	\$85,000	\$125,000	\$79,688	\$125,000	\$74,375	\$125,000	\$69,063
Collection System Upgrades	2013	20	\$520,000	\$226,785	\$746,785					\$30,000	\$23,635	\$30,000	\$20,825	\$30,000	\$19,550	\$30,000	\$18,275	\$25,000	\$17,000	\$25,000	\$15,938	\$25,000	\$14,875	\$25,000	\$13,813
WWTP Phase III Upgrades	2014	30	\$10,000,000	\$8,923,681	\$18,923,681							\$335,000	\$614,931	\$335,000	\$555,738	\$335,000	\$536,475	\$335,000	\$517,213	\$335,000	\$497,950	\$335,000	\$478,688	\$335,000	\$459,425
18" Force Main Replacement	2014	20	\$2,200,000	\$1,046,375	\$3,246,375							\$110,000	\$105,875	\$110,000	\$94,050	\$110,000	\$89,100	\$110,000	\$84,150	\$110,000	\$79,200	\$110,000	\$74,250	\$110,000	\$69,300
Diesel Generator Replacement	2014	10	\$125,000	\$22,179	\$147,179							\$15,000	\$4,879	\$15,000	\$3,850	\$15,000	\$3,325	\$15,000	\$2,800	\$15,000	\$2,275	\$10,000	\$1,750	\$10,000	\$1,400
OUTSTANDING BONDS/LEASES/SRF LOANS																									
2002 Bond	2002	20	\$350,075			\$38,274	\$5,000	\$13,335	\$3,564	\$13,335	\$3,030	\$12,428	\$2,497	\$12,428	\$1,985	\$10,889	\$1,458	\$10,889	\$980	\$10,889	\$490				
2006 Bond	2006	20	\$325,469			\$14,276	\$9,085	\$14,276	\$8,534	\$15,060	\$7,985	\$15,060	\$7,400	\$15,060	\$6,815	\$15,401	\$6,213	\$15,401	\$5,597	\$15,401	\$4,981	\$15,401	\$4,365	\$15,401	\$3,749
2008 Bond	2007-2008	20	\$1,663,860			\$91,500	\$57,838	\$91,500	\$54,864	\$91,500	\$51,662	\$91,500	\$48,459	\$94,520	\$45,028	\$94,520	\$40,302	\$94,520	\$36,521	\$73,600	\$31,795	\$73,600	\$28,778	\$73,600	\$25,723
2010 Bond	2008-2010	20	\$756,000			\$45,000	\$28,763	\$45,000	\$27,413	\$40,000	\$26,063	\$40,000	\$24,463	\$40,000	\$23,263	\$40,000	\$22,063	\$40,000	\$20,863	\$40,000	\$18,863	\$40,000	\$16,863	\$35,000	\$14,863
ARRA Loan	2011	20	\$2,676,640			\$68,320	\$44,426	\$70,000	\$39,421	\$70,000	\$37,248	\$70,000	\$35,075	\$70,000	\$32,902	\$70,000	\$30,730	\$70,000	\$28,557	\$70,000	\$26,384	\$65,000	\$24,211	\$65,000	\$22,194
SRF Loan	2004	20	\$3,290,757			\$147,067	\$98,430	\$152,491	\$83,006	\$158,115	\$77,383	\$163,946	\$71,551	\$169,893	\$65,505	\$176,262	\$59,236	\$182,762	\$52,735	\$189,503	\$45,895	\$196,492	\$39,008	\$203,738	\$31,759
TOTALS			\$27,107,801			\$404,437	\$233,542	\$501,602	\$308,320	\$883,010	\$442,298	\$1,147,934	\$1,131,602	\$1,157,001	\$1,033,784	\$1,162,072	\$981,544	\$1,163,572	\$929,245	\$1,149,393	\$876,762	\$1,135,493	\$824,938	\$1,137,739	\$773,638
TOTAL 2012						TOTAL 2013		TOTAL 2014		TOTAL 2015		TOTAL 2016		TOTAL 2017		TOTAL 2018		TOTAL 2018		TOTAL 2018		TOTAL 2018		TOTAL 2018	
\$637,979						\$809,922		\$1,125,308		\$2,279,536		\$2,190,795		\$2,143,616		\$2,092,817		\$2,028,155		\$1,960,431		\$1,911,377			

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
000								
03-3703-000-01-000	Town sewer assessment	477,515.80	495,881.05	599,295.00	579,678.38	629,641.00	629,641.00	629,641.00
03-3703-000-02-000	UNH sewer assessment	690,619.22	715,374.65	791,375.00	751,928.28	852,139.00	852,139.00	852,139.00
03-3703-000-03-000	Wastewater Abatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-3703-000-10-000	UNH Debt service reimbursement - Wa	228,109.62	236,312.58	280,872.00	280,167.76	351,256.00	351,256.00	351,256.00
03-3703-000-12-000	Intergovernmental (other)	0.00	0.00	0.00	43,335.50	0.00	0.00	0.00
03-3703-000-15-000	State Aid Grant - Wastewater	70,173.00	70,172.00	70,172.00	70,173.00	70,172.00	70,172.00	70,172.00
03-3703-000-30-000	Connection fees - Wastewater	10,560.75	1,600.00	0.00	99,429.63	0.00	0.00	0.00
03-3703-000-31-000	Septic Fees - Wastewater	3,708.75	2,756.25	2,500.00	3,251.25	3,500.00	3,500.00	3,500.00
03-3703-000-40-000	Service and repairs - Wastewater	0.00	0.00	100.00	0.00	0.00	0.00	0.00
03-3703-000-70-000	Interest and Costs - Wastewater	3,918.23	3,479.86	3,500.00	7,207.78	7,500.00	7,500.00	7,500.00
03-3703-000-75-000	Sale of municipal property - Waste Wal	0.00	49,349.07	0.00	0.00	21,000.00	21,000.00	21,000.00
03-3703-000-80-000	Misc Revenue - Wastewater	1,973.61	0.00	150.00	62,935.25	0.00	0.00	0.00
03-3703-000-97-000	Transfers in - Capital Projects Fund - V	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-3703-000-98-007	Transfers in - Capital Projects Fund - V	8,288.33	7,341.37	0.00	0.00	0.00	0.00	0.00
03-3703-000-99-000	Transfer from Fund Balance - Wastewa	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000 Total		1,494,867.31	1,582,266.83	1,747,964.00	1,898,106.83	1,935,208.00	1,935,208.00	1,935,208.00
Grand Total:		1,494,867.31	1,582,266.83	1,747,964.00	1,898,106.83	1,935,208.00	1,935,208.00	1,935,208.00



DEPARTMENT OF PUBLIC WORKS
TOWN OF DURHAM
100 STONE QUARRY DRIVE
DURHAM, N.H. 03824
603/868-5578
FAX 603/868-8063

Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director *ML*

DATE: October 13, 2011

RE: Recommended 2012 Public Works Budget: Wastewater

On behalf of the Department of Public Works, It's a pleasure to present our 2012 Wastewater Operating Budget for your consideration and support. The Wastewater Department budget is broken into seven sections; Dover Road Pump Station, Oyster River Road Pump Station, Old Concord Road Pump Station, Business Park Pump Station, Durham lines/collections system, shared lines Durham/UNH and the Wastewater Treatment Plant.

The 2012 Dover Road Pump Station budget shows a decrease due to lower electricity costs as a result of the new variable speed pumps. There were minimal changes in the Oyster River Road pump station, Old Concord Road pump station, Business Park pump station budget from 2011, Durham lines/collections system and shared lines Durham/UNH had minimal increases. The Wastewater Treatment Plant comprises 90% of the Wastewater budget. There are four major categories in this budget; the first being salaries and health insurance which shows an increase of \$22,181. The second is electricity which we have estimated as going down in costs due to the new Aeration Blower Project which was recently completed. The third item is contracted service, which consists of the off-site disposal of solid waste by-product called sludge. This has decreased slightly due to improvements in the dewater treatment process. The fourth is a chemical account which used to come from general supplies but has been separated because of its size into its own account. This chemical line item shows a slight increase due to chemical costs. The overall 2012 total budget shows a small decrease.

In this letter we have included a comparison by Town, of the current sewer rates and how Durham compares to similar towns. As shown below the Town's rates are neither the highest nor lowest.

**2011 WATER/SEWER CHARGES COMPARISON BY TOWN
BASED ON 100 CUBIC FT. UNITS**

<i>TOWN</i>	WATER CHARGE	SEWER CHARGE	OTHER CHARGES	FREQUENCY	COST OF 2500 CF's WATER/SEWER FOR THE YEAR
<i>Dover</i>	\$3.97	\$5.43	5/8th's meter- \$3.70/quarter	Quarterly	\$235.00 usage plus \$14.80 meter charge (5/8ths)= \$249.80 total
<i>Durham</i>	\$3.54	\$5.56	no other charges	Semi-Annually	\$227.50 total
<i>Exeter</i> *read in gallons in Exeter- converted to CF	\$5.34/ 133.69cf if under 4,010.6 per quarter	\$4.35/133.69cf if under 4,010.6 per quarter	\$28/Qtr. for water, \$28/Qtr. for sewer. TL: \$56/Qtr	Quarterly	(*2500cf = 18,700gallons) \$181.20 usage plus \$224 annual service charges= \$405.20 total
<i>Newmarket</i>	\$4.10	\$5.80	\$6 water, \$6 sewer charge per unit quarterly	Quarterly	\$247.50 usage plus \$48 service charge= \$295.50 total
<i>Portsmouth</i>	under 1,000/ mntl= \$4.15, over 1,000= \$5.00	under 1,000/ mntl= \$8.29, over 1,000= \$9.11	\$5/ meter monthly	Monthly	\$317.75 usage plus \$60 meter charge= \$377.75 total
<i>Rochester</i>	\$4.49	\$6.11	no other charges	Quarterly	\$265.00 total
<i>Somersworth</i>	\$4.11	\$5.50	avg. residential \$7.50/q for water, \$10/q for sewer	Quarterly	\$240.25 usage plus \$70 meter charge = \$310.25 total

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Dover Road Pumping Sta								
03-4326-310-01-010	F-T Wages - Dover Rd Pump Sta	283.53	327.15	2,853.00	609.98	2,853.00	2,853.00	2,853.00
03-4326-310-01-020	P-T Wages - Dover Rd Pump Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-310-01-030	O-T Wages - Dover Rd Pump Sta	353.03	343.76	1,090.00	1,374.16	1,090.00	1,090.00	1,090.00
03-4326-310-02-310	Soc Sec - Dover Rd Pump Sta	39.47	41.61	244.00	123.02	244.00	244.00	244.00
03-4326-310-02-320	Medicare - Dover Rd Pump Sta	9.24	9.72	57.00	28.77	57.00	57.00	57.00
03-4326-310-02-330	Retirement - Dover Rd Pump Sta	56.41	61.45	399.00	176.93	347.00	347.00	347.00
03-4326-310-15-000	Electricity - Dover Rd Pump Sta	18,863.61	19,720.90	23,000.00	18,752.27	22,000.00	22,000.00	22,000.00
03-4326-310-19-000	Water / Sewer - Dover Rd Pump Sta	3,829.10	3,124.94	3,500.00	2,348.89	3,550.00	3,550.00	3,550.00
03-4326-310-36-000	Contracted Services - Dover Rd Pump	858.00	450.00	900.00	394.86	900.00	900.00	900.00
03-4326-310-45-000	General Supplies - Dover Rd Pump Sta	0.00	740.00	100.00	0.00	110.00	110.00	110.00
Narrative for Column # 6 General supplies such as batteries, pump packing, bearings, v-belts, fuses, parts, lubricants, etc.								
03-4326-310-52-000	Equip Maint (Other Than Office) - Dove	632.46	590.00	500.00	468.00	517.00	517.00	517.00
03-4326-310-69-000	Alarm System Monitoring - Dover Rd P	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dover Road Pumping Sta Total		24,924.85	25,409.53	32,643.00	24,276.88	31,668.00	31,668.00	31,668.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Oyster River Road Station								
03-4326-320-01-010	F-T Wages - Oyster River Rd Sta	1,240.94	43.62	655.00	0.00	655.00	655.00	655.00
03-4326-320-01-020	P-T Wages - Oyster River Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-320-01-030	O-T Wages - Oyster River Rd Sta	1,436.58	811.11	840.00	185.10	840.00	840.00	840.00
03-4326-320-02-310	Soc Sec - Oyster River Rd Sta	166.01	52.99	93.00	11.48	93.00	93.00	93.00
03-4326-320-02-320	Medicare - Oyster River Rd Sta	38.83	12.39	22.00	2.68	22.00	22.00	22.00
03-4326-320-02-330	Retirement - Oyster River Rd Sta	238.63	78.30	151.00	16.63	132.00	132.00	132.00
03-4326-320-15-000	Electricity - Oyster River Rd Sta	914.49	974.87	1,035.00	847.45	1,030.00	1,030.00	1,030.00
03-4326-320-16-000	Heating Fuel - Oyster River Rd Sta	739.38	755.16	790.00	924.46	805.00	805.00	805.00
03-4326-320-45-000	General Supplies - Oyster River Rd Sta	8.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-320-51-000	Building Maintenance - Oyster River Rc	0.00	0.00	25.00	1,738.00	25.00	25.00	25.00
Oyster River Road Station Total		4,782.86	2,728.44	3,611.00	3,725.80	3,602.00	3,602.00	3,602.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Old Concord Road Station							
03-4326-330-01-010 F-T Wages - Old Concord Rd Sta	87.24	458.01	599.00	0.00	599.00	599.00	599.00
03-4326-330-01-020 P-T Wages - Old Concord Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-01-030 O-T Wages - Old Concord Rd Sta	825.06	0.00	840.00	81.80	840.00	840.00	840.00
03-4326-330-02-310 Soc Sec - Old Concord Rd Sta	56.56	28.39	89.00	5.07	89.00	89.00	89.00
03-4326-330-02-320 Medicare - Old Concord Rd Sta	13.24	6.65	21.00	1.19	21.00	21.00	21.00
03-4326-330-02-330 Retirement - Old Concord Rd Sta	80.78	41.96	146.00	7.49	127.00	127.00	127.00
03-4326-330-15-000 Electricity - Old Concord Rd Sta	1,470.52	1,688.75	1,590.00	1,431.49	1,840.00	1,840.00	1,840.00
03-4326-330-16-000 Heating Fuel - Old Concord Rd Sta	1,345.90	1,461.30	1,400.00	2,050.12	1,400.00	1,400.00	1,400.00
03-4326-330-19-000 Water / Sewer - Old Concord Rd Sta	1.09	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-45-000 General Supplies - Old Concord Rd Sta	123.60	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-52-000 Equip Maint (Other Than Office) - Old C	760.03	0.00	0.00	0.00	0.00	0.00	0.00
Old Concord Road Station Total	4,764.02	3,685.06	4,685.00	3,577.16	4,916.00	4,916.00	4,916.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Business Park Station							
03-4326-331-01-010 F-T Wages - Business Park Sta	0.00	0.00	375.00	0.00	375.00	375.00	375.00
03-4326-331-01-020 P-T Wages - Business Park Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-331-01-030 O-T Wages - Business Park Sta	0.00	0.00	100.00	0.00	102.00	102.00	102.00
03-4326-331-02-310 Soc Sec - Business Park Sta	0.00	0.00	30.00	0.00	30.00	30.00	30.00
03-4326-331-02-320 Medicare - Business Park Sta	0.00	0.00	7.00	0.00	7.00	7.00	7.00
03-4326-331-02-330 Retirement - Business Park Sta	0.00	0.00	48.00	0.00	42.00	42.00	42.00
03-4326-331-15-000 Electricity - Business Park Sta	184.70	290.90	250.00	294.54	250.00	250.00	250.00
03-4326-331-16-000 Heating Fuel - Business Park Sta	539.43	9.16	50.00	0.00	50.00	50.00	50.00
Business Park Station Total	724.13	300.06	860.00	294.54	856.00	856.00	856.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Durham Lines								
03-4326-340-01-010	F-T Wages - Durham Lines	5,261.20	4,645.20	3,226.00	984.92	3,230.00	3,230.00	3,230.00
03-4326-340-01-020	P-T Wages - Durham Lines	1,175.00	1,520.00	1,825.00	1,628.00	1,825.00	1,825.00	1,825.00
03-4326-340-01-030	O-T Wages - Durham Lines	106.77	201.70	110.00	0.00	110.00	110.00	110.00
03-4326-340-02-310	Soc Sec - Durham Lines	405.67	394.73	320.00	162.01	320.00	320.00	320.00
03-4326-340-02-320	Medicare - Durham Lines	94.88	92.31	75.00	37.88	75.00	75.00	75.00
03-4326-340-02-330	Retirement - Durham Lines	484.82	443.99	338.00	89.49	294.00	294.00	294.00
03-4326-340-19-000	Water / Sewer - Durham Lines	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-340-36-000	Contracted Services - Durham Lines	0.00	390.00	300.00	0.00	300.00	300.00	300.00
<i>Narrative for Column # 6</i> Contracted services for fixing plugged or broken sewer mains near private services. Root control services.								
03-4326-340-45-000	General Supplies - Durham Lines	68.92	362.25	200.00	260.00	210.00	210.00	210.00
<i>Narrative for Column # 6</i> General supplies such as pipes, fittings, sewer bricks and manholes.								
Durham Lines Total		7,597.26	8,050.18	6,394.00	3,162.30	6,364.00	6,364.00	6,364.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Shared Lines								
03-4326-350-01-010	F-T Wages - Shared Lines	0.00	0.00	331.00	0.00	331.00	331.00	331.00
03-4326-350-01-020	P-T Wages - Shared Lines	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-350-01-030	O-T Wages - Shared Lines	0.00	0.00	86.00	0.00	86.00	86.00	86.00
03-4326-350-02-310	Soc Sec - Shared Lines	0.00	0.00	26.00	0.00	26.00	26.00	26.00
03-4326-350-02-320	Medicare - Shared Lines	0.00	0.00	6.00	0.00	6.00	6.00	6.00
03-4326-350-02-330	Retirement - Shared Lines	0.00	0.00	42.00	0.00	37.00	37.00	37.00
Shared Lines Total		0.00	0.00	491.00	0.00	486.00	486.00	486.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
Wastewater Treatment								
03-4326-360-01-010	F-T Wages - W.W.T.P.	286,091.39	291,707.64	295,849.00	297,887.85	296,018.00	296,018.00	296,018.00
03-4326-360-01-020	P-T Wages - W.W.T.P.	4,285.00	2,905.00	4,405.00	5,082.00	4,405.00	4,405.00	4,405.00
03-4326-360-01-030	O-T Wages - W.W.T.P.	13,041.16	17,960.07	15,900.00	19,303.23	15,900.00	15,900.00	15,900.00
03-4326-360-01-090	Ins Buy-Out (Wages) - W.W.T.P.	5,648.72	6,005.86	7,196.00	3,345.99	2,247.00	2,247.00	2,247.00
03-4326-360-01-099	Wage Contingency - W.W.T.P.	0.00	0.00	8,190.00	0.00	0.00	0.00	0.00
03-4326-360-01-910	F-T Wages - W.W.T.P. - Accrual	2,728.79	949.67	0.00	-11,212.52	0.00	0.00	0.00
03-4326-360-01-920	P-T Wages - W.W.T.P. - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-360-01-930	O-T Wages - W.W.T.P. - Accrual	-846.66	696.63	0.00	-696.63	0.00	0.00	0.00
03-4326-360-02-310	Soc Sec - W.W.T.P.	19,278.73	19,853.81	20,048.00	19,449.99	19,751.00	19,751.00	19,751.00
03-4326-360-02-320	Medicare - W.W.T.P.	4,508.66	4,643.15	4,689.00	4,548.83	4,619.00	4,619.00	4,619.00
03-4326-360-02-330	Retirement - W.W.T.P.	27,502.34	29,066.36	32,293.00	28,436.22	27,646.00	27,646.00	27,646.00
03-4326-360-03-610	Health & Dental - W.W.T.P.	77,512.98	82,220.16	93,560.00	99,557.14	111,908.00	111,908.00	111,908.00
03-4326-360-03-630	Life - W.W.T.P.	720.00	732.50	828.00	712.50	863.00	863.00	863.00
03-4326-360-03-640	STD - W.W.T.P.	2,007.33	1,841.46	1,812.00	1,791.54	1,926.00	1,926.00	1,926.00
03-4326-360-04-010	S.U.T.A. - W.W.T.P.	93.00	83.00	128.00	445.00	499.00	499.00	499.00
03-4326-360-04-020	Workers Comp - W.W.T.P.	3,583.00	2,745.00	3,671.00	3,402.00	3,476.00	3,476.00	3,476.00
03-4326-360-06-000	Uniforms & Cleaning - W.W.T.P.	3,588.92	2,242.09	2,500.00	2,248.70	2,482.00	2,482.00	2,482.00
Narrative for Column # 6								
Uniforms are provided to staff per union contracts. Uniforms include shirts, pants, caps and steel toed boots.								
03-4326-360-12-000	Property / Liab Ins - W.W.T.P.	9,600.00	25,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
03-4326-360-15-000	Electricity - W.W.T.P.	169,118.16	182,530.42	176,400.00	144,083.05	145,892.00	145,892.00	145,892.00
03-4326-360-16-000	Heating Fuel - W.W.T.P.	9,118.01	9,758.65	10,000.00	15,765.60	10,122.00	10,122.00	10,122.00
Narrative for Column # 6								
Heating oil and gas for the sludge processing building at the Wastewater Treatment Plant.								

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
03-4326-360-17-000	Telephone / Fax - W.W.T.P.	3,893.47	3,935.71	4,000.00	2,861.75	3,950.00	3,950.00	3,950.00
	<i>Narrative for Column # 6</i> Telephone service plus three alarm lines and long distance service with the addition of Comcast internet necessary for the new SCADA system.							
03-4326-360-19-000	Water / Sewer - W.W.T.P.	2,224.72	1,786.38	2,400.00	2,161.71	2,214.00	2,214.00	2,214.00
03-4326-360-25-000	Office & Computer Supplies - W.W.T.P.	646.61	697.92	600.00	411.28	619.00	619.00	619.00
	<i>Narrative for Column # 6</i> Necessary office supplies including complex scientific calculators, log books and other misc. pens and binders.							
03-4326-360-26-000	Postage - W.W.T.P.	371.63	445.00	795.00	307.16	503.00	503.00	503.00
	<i>Narrative for Column # 6</i> Shipping charges for supplies and testing services and mailing of semi-annual water/sewer bills.							
03-4326-360-28-000	Professional / Staff Dev - W.W.T.P.	788.00	741.00	900.00	687.00	820.00	820.00	820.00
	<i>Narrative for Column # 6</i> Fees for Wastewater workshops hosted by NHDES and safety and computer seminars necessary to maintain certifications.							
03-4326-360-29-000	Membership Dues - W.W.T.P.	125.00	125.00	175.00	125.00	175.00	175.00	175.00
	<i>Narrative for Column # 6</i> Fees to maintain State of New Hampshire Operator Licenses.							
03-4326-360-36-000	Contracted Services - W.W.T.P.	136,029.20	131,802.91	152,900.00	128,073.31	151,792.00	151,792.00	151,792.00
	<i>Narrative for Column # 6</i> Hauling and final disposal of sludge removed from the effluent during the treatment process and hauled to a Resource Management Inc. composting facility. \$10,000 included for professional engineering services to help manage the quality discharge and meet required standards.							
03-4326-360-37-000	Legal Fees / Services - W.W.T.P.	112.70	0.00	200.00	263.60	200.00	200.00	200.00
03-4326-360-41-000	Auditing - W.W.T.P.	2,500.00	5,255.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
03-4326-360-45-000	General Supplies - W.W.T.P.	99,519.87	51,312.29	8,900.00	10,660.95	10,800.00	10,800.00	10,800.00
	<i>Narrative for Column # 6</i> This line includes general supplies to stock the laboratory and facilities, safety equipment such as eye wash machines and supplies, lab equipment, speedy dry, etc. Previously this line included the chemicals to operate the plant. These have now been placed into account 03-4326-360-80-000.							
03-4326-360-48-000	Equipment Maint Supplies - W.W.T.P.	30,807.57	37,595.43	32,550.00	24,038.39	30,222.00	30,222.00	30,222.00
	<i>Narrative for Column # 6</i> General supplies such as v-belts, bearings, motors, tools, parts, cleaning supplies, pesticides, herbicides, light bulbs, etc.							

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
03-4326-360-51-000	Building Maintenance - W.W.T.P.	1,125.27	2,925.88	1,400.00	3,435.58	2,349.00	2,349.00	2,349.00
Narrative for Column # 6 Routine maintenance of heating, plumbing and electrical systems at the Wastewater Treatment Plant.								
03-4326-360-52-000	Equip Maint (Other Than Office) - W.W	7,869.38	7,918.89	8,400.00	3,414.32	6,613.00	6,613.00	6,613.00
Narrative for Column # 6 Service work by electricians, machine shops and instrumentation technicians for complex instrumentation at the Wastewater Treatment Plant.								
03-4326-360-54-000	Vehicle Maint - W.W.T.P.	421.10	1,506.26	1,400.00	1,061.50	1,279.00	1,279.00	1,279.00
Narrative for Column # 6 This account includes funds to maintain the sewer jet truck and two 3/4 ton pickup trucks. Replacing these vehicles on schedule helps keep our vehicle maintenance costs low.								
03-4326-360-56-000	Fuel / Oil For Vehicles - W.W.T.P.	5,076.93	3,948.90	3,800.00	3,358.82	3,200.00	3,200.00	3,200.00
Narrative for Column # 6 Diesel fuel and no lead gas for pickup trucks and oil for Wastewater equipment.								
03-4326-360-73-000	Radios - W.W.T.P.	416.94	558.58	575.00	632.80	569.00	569.00	569.00
Narrative for Column # 6 Base radio system repairs and pager rental costs.								
03-4326-360-80-000	Chemicals - WWTP	0.00	0.00	76,940.00	41,172.30	77,500.00	77,500.00	77,500.00
Narrative for Column # 6 The Wastewater Treatment Plant requires processing chemicals to treat and disinfect plant influent and effluent. In addition, the new sludge building needs potassium permanganate to control odors produced by methane gas and hydrogen sulfide.								
03-4326-360-88-000	Contingency - W.W.T.P.	0.00	0.00	65,000.00	0.00	185,000.00	185,000.00	185,000.00
03-4326-360-89-000	Miscellaneous - W.W.T.P.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-360-90-093	Wastewater Testing - W.W.T.P.	17,826.00	25,439.37	20,915.00	19,462.09	21,778.00	21,778.00	21,778.00
Narrative for Column # 6 Testing required by NHDES Discharge Permit and various other operational tests. For example toxicity, copper, ammonia, fecal coliform, bacteria and sludge quality control. New testing was added in 2006 for lab quality controls, metals and pollutants.								
03-4326-360-96-000	Capital - W.W.T.P.	0.00	0.00	6,000.00	0.00	6,000.00	6,000.00	6,000.00
Narrative for Column # 6 Four new computers for the Wastewater Treatment Plant. The current computers are old and in poor condition.								
Wastewater Treatment Total		947,333.92	956,935.99	1,086,319.00	897,278.05	1,174,337.00	1,174,337.00	1,174,337.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

	1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Debt Service - Waste Water							
03-4326-370-88-000 Contingency - Other Waste Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-370-92-020 Princ - 1993 S.R.F. Loan - W.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-370-92-050 Princ - 2004 S.R.F. Loan - W.W.	131,925.97	136,791.40	141,837.00	141,836.27	147,067.00	147,067.00	147,067.00
03-4326-370-92-060 Princ - 1996/1999/2002 Bond - W.W.	21,329.75	39,181.70	38,371.00	38,370.39	38,274.00	38,274.00	38,274.00
03-4326-370-92-100 Princ - 2006 Series A Bond - W.W.	20,725.05	20,725.00	20,726.00	20,725.00	14,276.00	14,276.00	14,276.00
03-4326-370-92-120 Princ - 2008 General Obligation Bond	93,400.00	93,400.00	91,500.00	91,500.00	91,500.00	91,500.00	91,500.00
03-4326-370-92-130 Princ - 2010 General Obligation Bond	0.00	0.00	39,900.00	39,900.00	45,000.00	45,000.00	45,000.00
03-4326-370-92-140 Princ - 2012 ARRA/SRF - W.W.	0.00	0.00	0.00	0.00	68,320.00	68,320.00	68,320.00
03-4326-370-93-020 Int - 1993 S.R.F. Loan - W.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-370-93-050 Int - 2004 S.R.F. Loan - W.W.	103,571.51	98,706.08	93,661.00	93,661.21	88,430.00	88,430.00	88,430.00
03-4326-370-93-060 Int - 1996/1999/2002 Bond - W.W.	9,009.11	7,761.70	6,390.00	6,390.30	5,000.00	5,000.00	5,000.00
03-4326-370-93-100 Int - 2006 Series A Bond - W.W.	11,414.82	10,636.00	9,860.00	9,859.27	9,085.00	9,085.00	9,085.00
03-4326-370-93-120 Int - 2008 General Obligation Bond	66,187.00	63,385.00	60,583.00	60,583.00	57,838.00	57,838.00	57,838.00
03-4326-370-93-130 Int - 2010 General Obligation Bond	0.00	0.00	32,300.00	32,298.04	28,763.00	28,763.00	28,763.00
03-4326-370-93-140 Int - 2012 ARRA/SRF - W.W.	0.00	0.00	0.00	0.00	44,426.00	44,426.00	44,426.00
03-4326-370-95-000 Other debt service charges-W.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service - Waste Water Total	457,563.21	470,586.88	535,128.00	535,123.48	637,979.00	637,979.00	637,979.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
Transfers Out (Waste Water)								
03-4326-380-98-001	Transfer to General Fund (Admin Alloc)	45,750.00	50,607.00	52,000.00	52,000.00	55,000.00	55,000.00	55,000.00
03-4326-380-98-007	Transfers to Cap Projects Fund - W.W.	299.86	13,600.00	5,833.00	5,833.00	0.00	0.00	0.00
03-4326-380-98-040	Trans To Cap Reserve (Trust) Funds -	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-380-98-081	Transfers to Cap Reserve (Trust) Fund:	20,372.85	35,998.72	20,000.00	0.00	20,000.00	20,000.00	20,000.00
03-4326-380-98-150	Trans To Capital Fund - W.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers Out (Waste Water) Total		66,422.71	100,205.72	77,833.00	57,833.00	75,000.00	75,000.00	75,000.00
Grand Total:		1,514,112.96	1,567,901.86	1,747,964.00	1,525,271.21	1,935,208.00	1,935,208.00	1,935,208.00

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	REVENUES	TO DATE	PROPOSED	PROPOSED	PROPOSED
		As of December	As of December	As of December	As of December			
000								
05-3705-000-55-000	Permits - Parking	25,197.93	23,155.00	23,000.00	21,927.50	23,000.00	23,000.00	23,000.00
05-3705-000-56-000	Meters - Parking	56,927.17	56,678.44	55,000.00	53,239.11	47,000.00	47,000.00	47,000.00
05-3705-000-57-000	Fines - Parking	79,261.40	58,291.90	65,000.00	64,577.25	65,000.00	65,000.00	65,000.00
05-3705-000-70-000	Interest on investments - Parking	216.21	82.34	100.00	14.14	15.00	15.00	15.00
05-3705-000-80-000	Misc Revenue - Parking	200.00	150.00	200.00	150.00	200.00	200.00	200.00
000 Total		161,802.71	138,357.68	143,300.00	139,908.00	135,215.00	135,215.00	135,215.00
Grand Total:		161,802.71	138,357.68	143,300.00	139,908.00	135,215.00	135,215.00	135,215.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
05-4000-566-01-020	P-T Wages - Parking	44,583.38	40,193.37	43,485.00	45,406.53	44,912.00	44,912.00	44,912.00
<p><i>Narrative for Column # 6</i></p> <p>The parking enforcement officer position has evolved so that retired police officer Ed Levesque is fulfilling these duties. Due to his retired status, regulations allow him to work for a maximum of 32 hours per week. For 35 weeks this mirrors the academic year of the UNH community. Ed has already become a fixture in the downtown as he walks the areas governed by parking regulations monitoring violators and other issues. In addition to the downtown business areas, he also focuses significant attention in the outlying area of the community where parking restrictions or problems may exist. Additionally, he has significant responsibility to oversee the 165 vehicle parking lot at Depot Road that consumes significant time as he inspects each vehicle to ensure that a valid permit is present.</p> <p>We retain a part-time clerk that ensures there is significant focus placed on the ticket date input, billing and collection and statistical analysis of all parking funds. This position provides 25 hours per week.</p>								
05-4000-566-01-030	O-T Wages - Parking	352.33	22.73	200.00	0.00	0.00	0.00	0.00
05-4000-566-01-099	Wage Contingency - Parking	0.00	0.00	1,425.00	0.00	0.00	0.00	0.00
05-4000-566-01-910	F-T Wages - Parking - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-01-920	P-T Wages - Parking - Accrual	-243.00	167.25	0.00	-1,081.65	0.00	0.00	0.00
05-4000-566-02-310	Soc Sec - Parking	2,770.91	2,503.71	2,696.00	2,748.18	2,761.00	2,761.00	2,761.00
05-4000-566-02-320	Medicare - Parking	648.11	585.69	631.00	642.77	646.00	646.00	646.00
05-4000-566-02-330	Retirement - Parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-04-010	S.U.T.A. - Parking	34.00	24.00	36.00	16.00	170.00	170.00	170.00
05-4000-566-04-020	Workers Comp - Parking	854.00	606.00	700.00	653.00	840.00	840.00	840.00
05-4000-566-06-000	Uniforms & Cleaning - Parking	112.68	285.45	500.00	324.40	500.00	500.00	500.00
<p><i>Narrative for Column # 6</i></p> <p>This account pays for the uniforms that the parking enforcement officer wears while performing these duties.</p>								
05-4000-566-26-000	Postage - Parking	1,128.25	783.59	1,100.00	875.60	1,200.00	1,200.00	1,200.00
<p><i>Narrative for Column # 6</i></p> <p>This account pays for the postage associated with the mailing of notices to violators who have failed to pay their parking fines.</p>								
05-4000-566-27-000	Printing - Parking	581.00	2,619.00	2,250.00	1,133.70	2,250.00	2,250.00	2,250.00
<p><i>Narrative for Column # 6</i></p> <p>This account pays for the printing of the multi-faceted tickets that include self-addressed envelopes that hopefully encourage violators to quickly pay their fines. In addition the large volume of envelopes and letterhead used to alert non-payment of violations is supported by this account.</p>								

2012 APPROVED BUDGET EXPENSES

Town of Durham

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05-4000-566-36-000	Contracted Services - Parking	0.00	0.00	0.00	0.00	800.00	800.00	800.00
<i>Narrative for Column # 6</i> \$ 500 Annual Licensing Fee for Pay and Display Parking Meters \$ 300 Credit Card Transaction Fee for Pay and Display Parking Meters								
05-4000-566-41-000	Auditing - Parking	250.00	300.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-52-000	Equip Maint (Other Than Office) - Parki	3,152.38	734.93	500.00	947.51	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 6</i> There has been a concerted effort to increase our dependence upon parking meters to control parking and to derive revenue to off-set the cost of providing parking to the public. Previously, all of our meters were transitioned to LED technology allowing for greater flexibility when the fee structure changes. With new "pay and display" kiosks added to our inventory, there will be a need to anticipate more expensive maintenance. Items purchased from this account include batteries located in the meters which require periodic changing. Although unusual, meters can malfunction and require shipping for factory repair.								
05-4000-566-89-000	Miscellaneous - Parking	37.58	162.90	300.00	377.10	200.00	200.00	200.00
<i>Narrative for Column # 6</i> This account pays for all ancillary items purchased for the parking enforcement efforts including chalk, pens, paper and other minor items.								
05-4000-566-90-050	Parking Space Lease - Parking Fund	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00
<i>Narrative for Column # 6</i> This account pays for a number of leased parking spaces at the Durham Parks & Recreation facility that is located on Irving Oil Corporations property.								
05-4000-566-90-096	Parking Lot Maintenance - Parking	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-96-000	Capital - Parking	0.00	2,173.58	9,500.00	0.00	9,500.00	9,500.00	9,500.00
<i>Narrative for Column # 6</i> Our goal is to automate the issuance of parking tickets. We have struggled with identifying a handheld computer that would enable parking violations to be issued and at the end of the business day allow the immediate downloading of data that would then be stored in the department's Record Management System (RMS). Sadly, we have had difficulty in identifying this item that would be compatible with IMC, our RMS. At the time of this proposal there were no definitive pricing proposals leaving only an estimate at this time.								
05-4000-566-98-001	Transfers to General Fund - Parking	92,141.09	82,995.48	65,777.00	0.00	56,236.00	56,236.00	56,236.00
05-4000-566-98-081	Transfers to Cap Reserve (Trust) Fund:	10,000.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Grand Total:		161,802.71	138,357.68	143,300.00	66,243.14	135,215.00	135,215.00	135,215.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
06-4000-891-36-000	Contracted Services - TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-4000-891-45-000	General Supplies - TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-4000-891-92-900	Principal - TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-4000-891-93-900	Interest - TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-3110-000-06-000	Property Taxes - TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-3706-000-98-001	Transfer in - General Fund - TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-3706-891-00-000	Proceeds from L-T notes & gen ob bon	0.00	0.00	0.00	0.00	0.00	0.00	0.00
06-3706-891-01-000	Transfer in - Capital Reserve - TIF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

2012 CAPITAL IMPROVEMENT PROGRAM

Description	Operating Budget	Town Bond Amt	UNH Bond Amt	UNH	State & Federal	Capital Reserve	Trade & Other	Total
<u>General Fund</u>								
Library Trustees New Library		2,700,000					750,000	3,450,000
Police Department Vehicle Replacement	31,000							31,000
Fire Department Turnout Gear						90,000		90,000
Public Works Operations Division								
Road Resurfacing	50,000	405,487						455,487
Roadway Sweeper		170,000					5,000	175,000
Dump Trucks 33,400 GVW		158,000					7,000	165,000
Pettee Brook Lane Corridor - Phase II		75,000						75,000
Sidewalk Plow Tractor		55,960						55,960
Downtown Parking Lot Paving							34,550	34,550
Edgewood Road Sidewalk	28,890							28,890
Main Street Railroad Bridge	19,500							19,500
Bennett Road Culvert		160,000			640,000			800,000
Longmarsh Road Culvert Engineering		12,750			38,250			51,000
Crommets Creek Bridge Repair		49,000						49,000
Culvert and Outfall Improvements Program	118,000							118,000
Stormwater Management System Improvements	58,934							58,934
Public Works Buildings and Grounds Division								
Police Station Handicap Entrance Ramp		32,000						32,000
3/4 Ton Pickup Truck Replacement	25,575						1,200	26,775
Total General Fund	331,899	3,818,197	0	0	678,250	90,000	797,750	5,716,096
<u>Water Fund</u>								
1 Ton Utility Truck	33,000						4,500	37,500
Water Meter Upgrades		334,090			83,522			417,612
Total Water Fund	33,000	334,090	0	0	83,522	0	4,500	455,112
<u>Wastewater Fund</u>								
WWTP Phase III		500,000	1,000,000					1,500,000
Total Wastewater Fund	0	500,000	1,000,000	0	0	0	0	1,500,000
Total All Projects	364,899	4,652,287	1,000,000	0	761,772	90,000	802,250	7,671,208

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2009 RECEIVED As of December	2 2010 RECEIVED As of December	3 2011 ESTIMATED REVENUES As of December	4 2011 RECEIVED TO DATE As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL
07-1204-601-00-001	Transfer in - General Fund - Police Veh	0.00	0.00	0.00	0.00	31,000.00	31,000.00	31,000.00
07-1206-702-00-081	Transfer in - Cap Res - Turnout Gear	0.00	0.00	0.00	0.00	90,000.00	90,000.00	90,000.00
07-1207-701-00-081	Transfer in - Cap Res - FD Radio Upgr	0.00	0.00	0.00	0.00	40,000.00	0.00	0.00
07-1208-701-00-081	Transfer in - Cap Res - FD Upgrade to	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00
07-1209-701-00-081	Transfer in - Cap Reserve - Water Res	0.00	0.00	0.00	0.00	28,000.00	0.00	0.00
07-1211-801-00-700	Received from Sale / Trade-in - Roadw	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
07-1211-801-00-800	Bond Proceeds - Roadway Sweeper	0.00	0.00	0.00	0.00	170,000.00	170,000.00	170,000.00
07-1212-801-00-700	Received from Sale / Trade-in - Dump	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00
07-1212-801-00-800	Bond Proceeds - Dump Truck - GVW 3	0.00	0.00	0.00	0.00	158,000.00	158,000.00	158,000.00
07-1213-801-00-800	Bond Proceeds - Sidewalk Plow Tracto	0.00	0.00	0.00	0.00	55,960.00	55,960.00	55,960.00
07-1216-801-00-001	Transfer in - Gen Fund - Edgewood Ro	0.00	0.00	0.00	0.00	28,890.00	28,890.00	28,890.00
07-1218-801-00-001	Transfer in - Gen Fund-Culvert & Outfa	0.00	0.00	0.00	0.00	118,000.00	118,000.00	118,000.00
07-1219-801-00-001	Transfer in - Road Resurfacing	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00
07-1219-801-00-800	Bond Proceeds - Road Resurfacing	0.00	0.00	0.00	0.00	455,487.00	455,487.00	405,487.00
07-1220-221-00-002	Transfer in - Water Fund - Utility Truck	0.00	0.00	0.00	0.00	33,000.00	33,000.00	33,000.00
07-1220-801-00-700	Received from Sale / Trade-in - Utility T	0.00	0.00	0.00	0.00	4,500.00	4,500.00	4,500.00
07-1223-801-00-500	Received from NH - Bennett Road Culv	0.00	0.00	0.00	0.00	640,000.00	640,000.00	640,000.00
07-1223-801-00-800	Bond Proceeds - Bennett Road Culvert	0.00	0.00	0.00	0.00	160,000.00	160,000.00	160,000.00
07-1224-801-00-800	Bond Proceeds - Pettee Brook Ln Corri	0.00	0.00	0.00	0.00	75,000.00	75,000.00	75,000.00
07-1225-221-00-500	Received from NH - Water Meter Upgr	0.00	0.00	0.00	0.00	83,522.00	83,522.00	83,522.00
07-1225-221-00-800	Bond Proceeds - Water Meter Upgrade	0.00	0.00	0.00	0.00	334,090.00	334,090.00	334,090.00
07-1226-801-00-001	Transfer in - Gen Fund - Main St RR Br	0.00	0.00	0.00	0.00	19,500.00	19,500.00	19,500.00
07-1229-801-00-800	Bond Proceeds - Police Station Entranc	0.00	0.00	0.00	0.00	32,000.00	32,000.00	32,000.00
07-1233-360-00-600	Received from UNH - WWTP Phase III	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	1,000,000.00
07-1233-360-00-800	Bond Proceeds - WWTP Phase III	0.00	0.00	0.00	0.00	500,000.00	500,000.00	500,000.00
07-1240-801-00-001	Transfer in - Gen Fund-Pickup Truck (3	0.00	0.00	0.00	0.00	25,575.00	25,575.00	25,575.00

2012 ESTIMATED BUDGET REVENUES

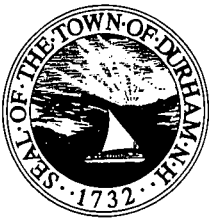
Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	PROPOSED
07-1240-801-00-700	Received from Sale / Trade-in - Pickup	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00
07-1251-100-00-800	Bond Proceeds - New Library	0.00	0.00	0.00	0.00	2,700,000.00	2,700,000.00	2,700,000.00
07-1251-100-00-990	Other Revenue Sources - New Library	0.00	0.00	0.00	0.00	750,000.00	750,000.00	750,000.00
07-1261-801-00-001	Transfer in - Gen Fund - Stormwater M	0.00	0.00	0.00	0.00	58,934.00	58,934.00	58,934.00
07-1262-801-00-500	Received from NH - Longmarsh Road C	0.00	0.00	0.00	0.00	38,250.00	38,250.00	38,250.00
07-1262-801-00-800	Bond Proceeds - Longmarsh Road Cul	0.00	0.00	0.00	0.00	12,750.00	12,750.00	12,750.00
07-1271-801-00-800	Bond Proceeds - Crommets Creek Brid	0.00	0.00	0.00	0.00	49,000.00	49,000.00	49,000.00
07-1281-801-00-097	Transfer in - Impact Fees-Downtown P	0.00	0.00	0.00	0.00	34,550.00	34,550.00	34,550.00
07-3000-000-00-000	General Revenues - Capital Projects F	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07-3707-000-80-000	Miscellaneous Rev - Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07-3707-000-91-000	Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07-3707-000-92-000	Transfer from Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
07-3707-000-93-000	Transfer from Sewer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		0.00	0.00	0.00	0.00	7,764,208.00	7,671,208.00	7,671,208.00

2012 APPROVED BUDGET EXPENSES

Town of Durham


		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
07-1204-601-36-000	Police Vehicle Replacement Expenditur	0.00	0.00	0.00	0.00	31,000.00	31,000.00	31,000.00
07-1206-702-36-000	Turnout Gear Expenditures	0.00	0.00	0.00	0.00	90,000.00	90,000.00	90,000.00
07-1207-701-36-000	FD Radio Upgrades Expenditures	0.00	0.00	0.00	0.00	40,000.00	0.00	0.00
07-1208-701-36-000	FD Upgrade to Web Based Software E	0.00	0.00	0.00	0.00	25,000.00	0.00	0.00
07-1209-701-36-000	Water Rescue Vehicles Expenditures	0.00	0.00	0.00	0.00	28,000.00	0.00	0.00
07-1211-801-36-000	Roadway Sweeper Expenditures	0.00	0.00	0.00	0.00	175,000.00	175,000.00	175,000.00
07-1212-801-36-000	Dump Truck - GVW 33,400 Expenditur	0.00	0.00	0.00	0.00	165,000.00	165,000.00	165,000.00
07-1213-801-36-000	Sidewalk Plow Tractor Expenditures	0.00	0.00	0.00	0.00	55,960.00	55,960.00	55,960.00
07-1216-801-36-000	Edgewood Road Sidewalk Expenditue	0.00	0.00	0.00	0.00	28,890.00	28,890.00	28,890.00
07-1218-801-36-000	Culvert & Outfall Improvements Prog E	0.00	0.00	0.00	0.00	118,000.00	118,000.00	118,000.00
07-1219-801-36-000	Road Resurfacing - 2012 Expenditures	0.00	0.00	0.00	0.00	455,487.00	455,487.00	455,487.00
07-1220-221-36-000	Utility Truck (1 Ton) Expenditures	0.00	0.00	0.00	0.00	37,500.00	37,500.00	37,500.00
07-1223-801-36-000	Bennett Road Culvert Expenditures	0.00	0.00	0.00	0.00	800,000.00	800,000.00	800,000.00
07-1224-801-36-000	Pettee Brook Ln Corridor Phase II Expe	0.00	0.00	0.00	0.00	75,000.00	75,000.00	75,000.00
07-1225-221-36-000	Water Meter Upgrades Expenditures	0.00	0.00	0.00	0.00	417,612.00	417,612.00	417,612.00
07-1226-801-36-000	Main St RR Bridge Expenditures	0.00	0.00	0.00	0.00	19,500.00	19,500.00	19,500.00
07-1229-801-36-000	Police Station Entrance Ramp Expendi	0.00	0.00	0.00	0.00	32,000.00	32,000.00	32,000.00
07-1233-360-36-000	WWTP Phase III Expenditures	0.00	0.00	0.00	0.00	1,500,000.00	1,500,000.00	1,500,000.00
07-1240-801-36-000	Pickup Truck (3/4 ton) Replacement Ex	0.00	0.00	0.00	0.00	26,775.00	26,775.00	26,775.00
07-1251-100-36-000	New Library - 2012 Expenditures	0.00	0.00	0.00	0.00	3,450,000.00	3,450,000.00	3,450,000.00
07-1261-801-36-000	Stormwater Management Sys Impr Exp	0.00	0.00	0.00	0.00	58,934.00	58,934.00	58,934.00
07-1262-801-36-000	Longmarsh Road Culvert Engineer Exp	0.00	0.00	0.00	0.00	51,000.00	51,000.00	51,000.00
07-1271-801-36-000	Crommets Creek Bridge Repair Expenc	0.00	0.00	0.00	0.00	49,000.00	49,000.00	49,000.00
07-1281-801-36-000	Downtown Parking Lot Paving Expendit	0.00	0.00	0.00	0.00	34,550.00	34,550.00	34,550.00
Grand Total:		0.00	0.00	0.00	0.00	7,764,208.00	7,671,208.00	7,671,208.00



DEPARTMENT OF PUBLIC WORKS
TOWN OF DURHAM
100 STONE QUARRY DRIVE
DURHAM, N.H. 03824
603/868-5578
FAX 603/868-8063

Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director 

DATE: October 13, 2011

RE: Recommended 2012 Public Works Budget - Depot Road Parking Lot

On behalf of the Department of Public Works, I'm happy to present our 2012 Depot Road Parking Lot Operating Budget for your consideration and support.

The Depot Road parking lot is a town owned and managed lot with a total of 169 spaces; 6 of those are handicapped accessible, 10 commuter/day permit spaces (which residents are able to obtain at the Police Station). The remaining 153 spaces are mostly rented to UNH students. The Town increased rates for the 2011/2012 season as follows.

Non-Resident, Fall Semester	\$300
Non-Resident, Spring Semester	\$300
Non-Resident, Full Year	\$500
Resident,	\$200, \$200, \$300

The Department of Public Works maintenance schedule for 2012 includes restriping all parking spaces and stencils and as needed seasonal sweepings. The current fund balance for the Depot Road account is \$162,403.00.

The Department of Public Works will soon ask for reimbursement of the \$200,000 grant to replace the 6ft x 8ft culvert pipe which carries reservoir brook through the Depot Road site. This grant was a United States Environmental Protection Agency Hazard Mitigation Grant that the Town was awarded in 2008. This project was completed in September 2011.

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	PROPOSED
08-3708-000-25-000	Advertising - Depot Road Parking Lot	0.00	0.00	0.00	400.00	400.00	400.00	400.00
08-3708-000-55-000	Permits - Parking - Depot Road Parking	63,602.50	59,900.00	55,000.00	77,940.00	70,000.00	70,000.00	70,000.00
08-3708-000-58-000	Event Parking - Depot Road Parking Lc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-3708-000-70-000	Interest Income - Depot Road Parking l	543.01	355.19	400.00	98.27	100.00	100.00	100.00
08-3708-000-80-000	Misc Revenue - Depot Road	0.00	0.00	0.00	50.00	0.00	0.00	0.00
Grand Total:		64,145.51	60,255.19	55,400.00	78,488.27	70,500.00	70,500.00	70,500.00

2012 APPROVED BUDGET EXPENSES

Town of Durham


		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
08-4000-866-01-020	P-T Wages - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-01-030	O-T Wages - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-02-310	Soc Sec - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-02-320	Medicare - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-02-330	Retirement - Depot Rd Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-04-020	Workers Comp - Depot Road Parking L	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-12-000	Property / Liab Ins - Depot Road Parkin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-15-000	Electricity - Depot Road Parking Lot	1,607.22	1,677.79	1,600.00	1,575.05	1,630.00	1,630.00	1,630.00
08-4000-866-36-000	Contracted Services - Depot Road Park	3,026.46	463.00	850.00	0.00	900.00	900.00	900.00
08-4000-866-45-000	General Supplies - Depot Road Parking	24.11	703.00	1,000.00	715.00	750.00	750.00	750.00
08-4000-866-88-000	Contingency - Depot Road Parking Lot	824.00	320.00	1,950.00	0.00	7,220.00	7,220.00	7,220.00
08-4000-866-90-091	Transfer to General Fund (Admin Alloc)	0.00	54,229.67	50,000.00	0.00	60,000.00	60,000.00	60,000.00
Grand Total:		5,481.79	57,393.46	55,400.00	2,290.05	70,500.00	70,500.00	70,500.00



DEPARTMENT OF PUBLIC WORKS
TOWN OF DURHAM
100 STONE QUARRY DRIVE
DURHAM, N.H. 03824
603/868-5578
FAX 603/868-8063

Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director 

DATE: October 13, 2011

RE: Recommended 2012 Public Works Operational Budget: Churchill Rink

On behalf of the Department of Public Works, I present our 2012 Churchill Rink Operating Budget for your consideration and support. The Churchill Ice Rink is owned and operated by the Town of Durham. The rink is open seasonally from October to March and provides Durham and Seacoast residents with multiple skating programs during the Fall/Winter months.

Hockey and other skating rentals comprise the majority of time and revenue for the rink. Open skate and pickup hockey is available to Durham residents Monday, Wednesday and Friday from 2pm- 3:20pm, Tuesday and Thursday from 9am- 10:20am & 2pm- 4:20pm, Saturday and Sunday from 2pm- 3:50pm.

The Department of Public Works maintenance plan for 2012 is to replace the remaining old pieces of glass, paint the exterior metal frame work. We are also in the process of designing a small addition which will provide added cover for spectators making a much warmer experience. This addition will may also provide a small office and conference room for the Durham Parks and Recreation Director.

Since the Towns acquisition of the rink four years ago we are happy to report that the Churchill Rink has turned a profit and the current fund balance is \$146,927.21.

2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	
09-3709-000-08-000	Weekly Receipts - Churchill Rink	40,070.29	39,342.50	35,000.00	30,024.00	35,000.00	35,000.00	35,000.00
09-3709-000-09-000	Group Rentals - Churchill Rink	117,055.90	119,047.50	125,000.00	119,254.00	125,000.00	125,000.00	125,000.00
09-3709-000-21-000	Building Rental - Churchill Rink	525.00	1,387.50	500.00	0.00	0.00	0.00	0.00
09-3709-000-25-000	Advertising - Churchill Rink	2,500.00	2,025.00	3,000.00	850.00	500.00	500.00	500.00
09-3709-000-69-000	Donations - Churchill Rink	0.00	780.00	0.00	0.00	0.00	0.00	0.00
09-3709-000-70-000	Interest Income - Churchill Rink	415.40	278.54	350.00	89.53	100.00	100.00	100.00
09-3709-000-80-000	Misc Revenue - Churchill Rink	200.00	802.59	0.00	48.79	0.00	0.00	0.00
09-3709-000-97-000	Transfers in - Capital Proj Fund - Churc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09-3709-000-99-000	Transfer from Fund Balance - Churchill	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		160,766.59	163,663.63	163,850.00	150,266.32	160,600.00	160,600.00	160,600.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
09-4520-814-01-010	F-T Wages - Churchill Rink	24,753.60	22,720.50	35,500.00	28,767.83	34,000.00	34,000.00	34,000.00
09-4520-814-01-020	P-T Wages - Churchill Rink	14,565.25	14,158.75	13,442.00	27,100.58	14,952.00	14,952.00	14,952.00
09-4520-814-01-099	Wage Contingency - Churchill Rink	0.00	0.00	1,850.00	0.00	0.00	0.00	0.00
09-4520-814-01-910	F-T Wages - Churchill Rink - Accrual	774.45	-328.95	0.00	-2,065.50	0.00	0.00	0.00
09-4520-814-01-920	P-T Wages - Churchill Rink - Accrual	-456.50	1,047.75	0.00	-1,047.75	0.00	0.00	0.00
09-4520-814-02-310	Soc Sec - Churchill Rink	2,457.46	2,331.05	3,034.00	3,270.83	3,035.00	3,035.00	3,035.00
09-4520-814-02-320	Medicare - Churchill Rink	574.72	545.17	710.00	764.95	710.00	710.00	710.00
09-4520-814-04-010	S.U.T.A. - Churchill Rink	0.00	24.00	36.00	115.00	108.00	108.00	108.00
09-4520-814-04-020	Workers Comp - Churchill Rink	453.00	528.00	592.00	565.00	583.00	583.00	583.00
09-4520-814-12-000	Property / Liab Ins - Churchill Rink	755.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
09-4520-814-15-000	Electricity - Churchill Rink	35,898.47	38,883.28	41,080.00	28,028.67	36,400.00	36,400.00	36,400.00
09-4520-814-16-000	Heating Fuel - Churchill Rink	1,967.16	2,923.97	4,000.00	3,556.17	4,231.00	4,231.00	4,231.00
09-4520-814-17-000	Telephone / Fax - Churchill Rink	907.13	870.27	810.00	769.50	810.00	810.00	810.00
09-4520-814-19-000	Water / Sewer - Churchill Rink	336.00	385.20	610.00	382.20	550.00	550.00	550.00
09-4520-814-36-000	Contracted Services - Churchill Rink	6,228.83	6,416.15	7,200.00	3,717.92	6,988.00	6,988.00	6,988.00
09-4520-814-45-000	General Supplies - Churchill Rink	6,297.90	8,171.13	5,150.00	10,442.56	6,007.00	6,007.00	6,007.00
09-4520-814-51-000	Building Maintenance - Churchill Rink	3,928.46	1,560.89	4,200.00	591.31	3,961.00	3,961.00	3,961.00
09-4520-814-52-000	Equipment Maint - Churchill Rink	1,461.35	952.03	2,100.00	431.28	1,992.00	1,992.00	1,992.00
09-4520-814-88-000	Contingency - Churchill Rink	0.00	0.00	18,338.00	0.00	20,938.00	20,938.00	20,938.00
09-4520-814-89-000	Miscellaneous - Churchill Rink	427.90	174.40	300.00	815.51	440.00	440.00	440.00
09-4520-814-90-037	Zamboni Maint - Churchill Rink	2,487.99	1,276.41	2,500.00	1,673.61	2,000.00	2,000.00	2,000.00
09-4520-814-92-120	Princ - 2008 General Obligation Bond	3,650.00	3,650.00	3,350.00	3,350.00	3,350.00	3,350.00	3,350.00
09-4520-814-93-120	Int - 2008 General Obligation Bond	1,046.00	1,137.50	1,028.00	1,028.00	928.00	928.00	928.00
09-4520-814-96-000	Capital - Churchill Rink	20,309.94	10,995.00	16,020.00	20,375.59	16,617.00	16,617.00	16,617.00
09-4520-814-98-001	Transfers to General Fund - Churchill R	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		128,824.11	120,422.50	163,850.00	134,633.26	160,600.00	160,600.00	160,600.00



Durham Public Library

To: Todd Selig, Town Administrator

From: Thomas Madden, Director

Date: October 14, 2011

Re: FY 2012 Proposed Durham Public Library Budget

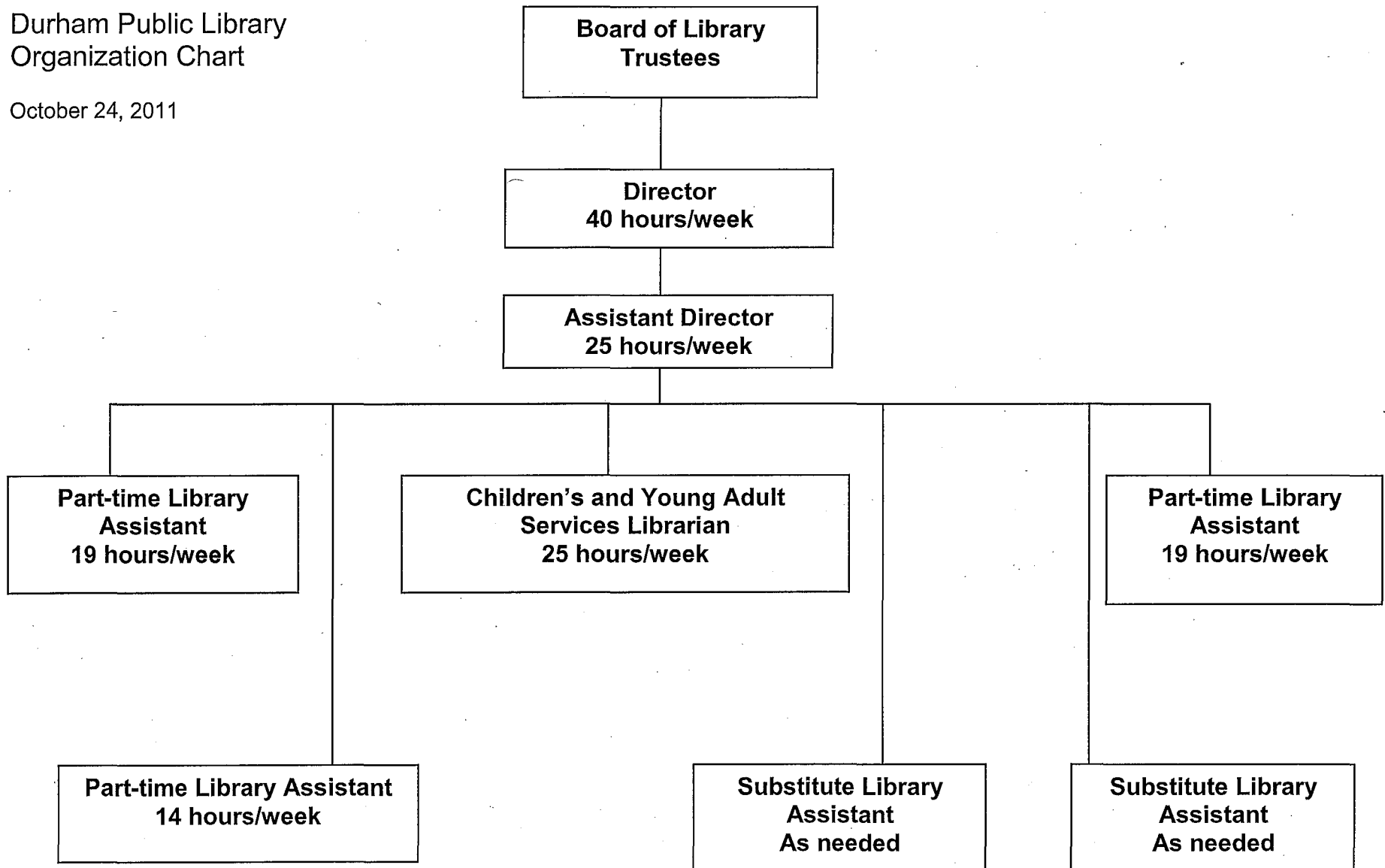
I am pleased to present the FY2012 Operating Budget for the Durham Public Library. This budget achieves balance between the competing factors of meeting the needs of our patrons while keeping expenditures in check. The library faces particular challenges in achieving this goal as use of the library continues to grow. Usage increased in all categories in 2011 – circulation, library visits, program attendance, and the use of electronic resources. Circulation alone is on track to exceed last year's total by more than 13% with over 57,000 items checked out. Until this year the library had yet to experience a month with over 5,000 checkouts, yet in 2011 circulation surpassed 5,000 in three of the last six months.

Since the purchase of 49 Madbury Road a year ago as the site for the new Durham Public Library, we have seen an increase in interest and support. Plans for the new facility and community interest in the project will most likely continue to spur library use throughout 2012. We anticipate increased demand for materials such as bestselling books and DVDs, as well as the electronic products hosted on our website including downloadable audio and ebooks, and online databases. As the general public trends toward greater use of ebook readers and tablets, it will be incumbent upon us to provide the tools and digital materials they seek. To that end, the Board of Library Trustees will again raise supplemental funds for the library's collection of materials, regardless of format, to augment our budget for 2012. Historically, this has netted the library anywhere from \$18,000 to \$25,000.

In building a budget for the next fiscal year, we have been sensitive to the constraints created by a difficult economy. Hence, the 2012 budget submitted by the library is the same as that approved for 2011. We believe this is a prudent response to the current fiscal situation, one that provides the types of materials, in limited quantities, to meet patron demand, yet doesn't increase the library's annual operating budget.

Durham Public Library
Organization Chart

October 24, 2011



2012 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		RECEIVED	RECEIVED	ESTIMATED	RECEIVED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	
10-3710-000-21-000	Rent - 49 Madbury Road	0.00	2,800.00	0.00	8,400.00	0.00	0.00	0.00
10-3710-000-60-000	Town Appropriation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3710-000-66-000	Grant monies - Library	0.00	2,600.00	0.00	0.00	0.00	0.00	0.00
10-3710-000-69-000	Donations	0.00	141,563.36	3,800.00	0.00	2,940.00	2,940.00	2,940.00
10-3710-000-70-000	Interest on investments - Library	5,748.72	1,906.16	0.00	0.00	0.00	0.00	0.00
10-3710-000-80-000	Miscellaneous - Library	26,287.11	11,639.70	0.00	0.00	0.00	0.00	0.00
10-3710-000-98-000	Transfer in - Library Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3710-000-98-001	Transfer in - General Fund (Library ann	231,741.00	248,006.00	263,864.00	263,864.00	269,727.00	269,727.00	269,727.00
10-3710-000-99-000	Transfer from Fund Balance - Library	0.00	0.00	15,900.00	0.00	10,900.00	10,900.00	10,900.00
Grand Total:		263,776.83	408,515.22	283,564.00	272,264.00	283,567.00	283,567.00	283,567.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1 2009 EXPENDED As of December	2 2010 EXPENDED As of December	3 2011 BUDGET As of December	4 2011 EXPENDED As of December	5 2012 DEPT HEAD PROPOSED	6 2012 TOWN ADMIN PROPOSED	7 2012 TOWN COUNCIL APPROVED
10-4550-100-01-010	F-T Wages - Library	54,023.00	56,640.37	58,467.00	58,401.48	58,467.00	58,467.00	58,467.00
Narrative for Column # 5								
The Library is open 38 hours/week. NH libraries in similar sized communities are open an average of 47 hours/week. Range: 38 to 64 hours.								
10-4550-100-01-020	P-T Wages - Library	51,648.94	63,553.77	69,551.00	65,740.92	66,748.00	66,748.00	66,748.00
10-4550-100-01-030	O-T Wages - Library	0.00	21.36	0.00	0.00	0.00	0.00	0.00
10-4550-100-01-050	Substitute Librarian Wages	1,390.50	2,587.50	500.00	3,825.78	2,000.00	2,000.00	2,000.00
10-4550-100-01-080	P-T Wages - Programs - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-01-910	F-T Wages - Library - Accrual	2,073.60	-1,538.07	0.00	-2,183.23	0.00	0.00	0.00
10-4550-100-01-920	P-T Wages - Library - Accrual	-1,301.90	2,592.03	0.00	-2,592.03	0.00	0.00	0.00
10-4550-100-02-310	Soc Sec - Library	6,685.88	7,679.14	7,974.00	7,638.26	7,763.00	7,763.00	7,763.00
10-4550-100-02-320	Medicare - Library	1,563.50	1,795.94	1,865.00	1,786.36	1,816.00	1,816.00	1,816.00
10-4550-100-02-330	Retirement - Library	4,818.50	5,218.34	5,920.00	5,147.30	5,145.00	5,145.00	5,145.00
10-4550-100-03-610	Health & Dental - Library	14,460.06	15,624.90	18,423.00	18,869.40	20,926.00	20,926.00	20,926.00
10-4550-100-03-630	Life - Library	144.00	145.50	144.00	150.00	150.00	150.00	150.00
10-4550-100-04-010	S.U.T.A. - Library	94.00	84.00	133.00	264.00	186.00	186.00	186.00
10-4550-100-04-020	Workers Comp - Library	130.00	128.00	154.00	136.00	138.00	138.00	138.00
10-4550-100-08-000	Travel & Mileage Reimb - Library	0.00	0.00	400.00	43.76	200.00	200.00	200.00
10-4550-100-09-000	Educ, Train, & Seminars - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-12-000	Property / Liab Ins - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-15-000	Electricity - Library	3,059.14	3,567.81	3,750.00	3,023.50	3,750.00	3,750.00	3,750.00
10-4550-100-16-000	Heating Fuel - Library	2,210.36	1,539.15	2,100.00	1,609.98	2,750.00	2,750.00	2,750.00
10-4550-100-17-000	Telephone / Fax / Cable - Library	2,552.63	2,599.44	2,700.00	2,180.43	2,700.00	2,700.00	2,700.00
10-4550-100-24-000	Software support / Maintenance agreeen	0.00	0.00	1,650.00	2,567.43	3,000.00	3,000.00	3,000.00
Narrative for Column # 5								
Increase in number and cost of support fees.								
10-4550-100-25-000	Office & Computer Supplies - Library	9,340.39	7,022.52	2,000.00	2,850.25	2,000.00	2,000.00	2,000.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
10-4550-100-26-000	Postage - Library	422.21	281.20	300.00	192.97	300.00	300.00	300.00
10-4550-100-27-000	Printing - Library	0.00	0.00	300.00	197.10	300.00	300.00	300.00
10-4550-100-28-000	Professional / Staff Dev - Library	1,050.20	1,127.60	1,100.00	332.52	600.00	600.00	600.00
10-4550-100-29-000	Membership Dues - Library	125.00	355.00	355.00	298.00	300.00	300.00	300.00
10-4550-100-35-000	Work Study (non payroll) - Library	0.00	1,344.61	2,268.00	2,162.68	2,268.00	2,268.00	2,268.00
10-4550-100-40-000	Cleaning Service - Library	0.00	140.00	1,680.00	2,290.00	2,080.00	2,080.00	2,080.00
10-4550-100-41-000	Auditing - Library	1,000.00	827.00	1,000.00	500.00	1,000.00	1,000.00	1,000.00
10-4550-100-42-000	Other Prof Fees / Services - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-45-000	General Supplies - Library	0.00	0.00	800.00	779.15	1,000.00	1,000.00	1,000.00
10-4550-100-50-000	Building Rent - Library	52,818.40	50,457.12	56,500.00	47,093.30	56,500.00	56,500.00	56,500.00
10-4550-100-51-000	Building Maintenance - Library	1,293.84	2,061.06	500.00	0.00	500.00	500.00	500.00
10-4550-100-53-000	Office Equip Maint - Library	5,125.12	13,475.32	1,500.00	1,294.00	1,500.00	1,500.00	1,500.00
10-4550-100-55-000	Equipment Rental - Library	1,786.96	1,660.49	1,500.00	1,829.52	1,800.00	1,800.00	1,800.00
10-4550-100-89-000	Miscellaneous - Library	6,406.33	17,820.25	100.00	106.35	100.00	100.00	100.00
10-4550-100-90-052	Collect - Music - Library	0.00	0.00	300.00	15.00	300.00	300.00	300.00
10-4550-100-90-053	Collect - Child - Print - Library	0.00	0.00	8,000.00	5,175.73	7,300.00	7,300.00	7,300.00
10-4550-100-90-054	Collect - Child - Audio - Library	0.00	16.98	1,000.00	552.53	800.00	800.00	800.00
10-4550-100-90-057	Collect - Adult - Print - Library	9,261.57	11,618.79	12,500.00	10,158.03	11,300.00	11,300.00	11,300.00
10-4550-100-90-058	Collect - Adult - Audio - Library	16,762.37	18,587.26	1,500.00	1,603.06	1,250.00	1,250.00	1,250.00
10-4550-100-90-059	Subscription - Child - Library	19.95	0.00	200.00	373.47	400.00	400.00	400.00
10-4550-100-90-060	Subscription - Adult - Library	2,647.55	3,117.27	1,800.00	3,223.44	1,000.00	1,000.00	1,000.00
10-4550-100-90-061	Collect - Child - Video - Library	538.18	1,564.84	1,500.00	533.46	1,200.00	1,200.00	1,200.00
10-4550-100-90-062	Collect - Adult - Video - Library	3,354.70	3,365.58	1,800.00	811.69	1,500.00	1,500.00	1,500.00
10-4550-100-90-063	Programs - Child - Library	1,084.49	1,472.07	1,800.00	1,558.19	2,000.00	2,000.00	2,000.00
10-4550-100-90-064	Programs - Adult - Library	975.15	1,570.55	1,000.00	702.52	1,000.00	1,000.00	1,000.00
10-4550-100-90-065	Museum Passes - Library	1,500.00	150.00	2,040.00	0.00	2,040.00	2,040.00	2,040.00

2012 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2009	2010	2011	2011	2012	2012	2012
		EXPENDED	EXPENDED	BUDGET	EXPENDED	DEPT HEAD	TOWN ADMIN	TOWN COUNCIL
		As of December	As of December	As of December	As of December	PROPOSED	PROPOSED	APPROVED
10-4550-100-90-067	Technology - Library	0.00	89.98	5,000.00	2,559.20	5,000.00	5,000.00	5,000.00
10-4550-100-90-069	Processing Supplies - Library	0.00	0.00	1,000.00	994.68	1,500.00	1,500.00	1,500.00
10-4550-100-90-070	Postage - Trustees - Library	0.00	0.00	130.00	0.00	130.00	130.00	130.00
10-4550-100-90-071	PR / Dev / Events - Trustees - Library	0.00	205.92	100.00	0.00	100.00	100.00	100.00
10-4550-100-90-072	Membership Dues - Trustees - Library	220.00	200.00	260.00	200.00	260.00	260.00	260.00
10-4550-100-90-078	Leasehold Improvements - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-96-000	Capital - Library	99.99	551.13	0.00	0.00	500.00	500.00	500.00
10-4550-100-98-007	Transfer to Capital Projects Fund - Libr	0.00	602,779.20	0.00	0.00	0.00	0.00	0.00
10-4912-000-98-000	Transfer from Libr Reserv to Town's Lit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		259,384.61	904,100.92	283,564.00	254,996.18	283,567.00	283,567.00	283,567.00