



Department of Public Works

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Director's Office

TO: Todd Selig, Town of Durham, Town Manager
Gail Jablonski, Town of Durham, Business Manager

FROM: Richard Reine, Town of Durham, Public Works Director

DATE: October 18, 2022

SUBJECT: Proposed Fiscal Year 2023 Public Works Budget

On behalf of the Durham Public Works, I am pleased to present the proposed fiscal year 2023 Department of Public Works Operating and Capital Budgets for your review and consideration.

The budget process for Public Works began in the early summer of 2022 with full recognition by the Department Budget Team that the current economic climate and long-term fiscal outlook would once again put significant pressure on delivering a fiscally conservative budget. The Public Works Director met with Division Heads, supervisors, and other Durham Public Works team members throughout the budget development process to review Departmental capital and operating needs and requirements.

During this time the Department also aggressively pursued many funding and grant opportunities and were fortunate to have received over \$3.5 million dollars in 1) Congressionally Directed Funding Requests (CDR's), through the efforts of Senator Shaheen and her staff 2) State Revolving Fund Loans, including varying levels of principal forgiveness and 3) American Rescue Plan Act (ARPA) grants. This grant funding has been incorporated within the capital requests presented in the 2023 Capital Plans.

The Durham Public Works team is entrusted to provide consistent and uninterrupted delivery of essential services to the public. This includes potable water for drinking and fire protection, winter storm response for public safety, solid waste and recycling collection and disposal, along with wastewater treatment for the protection of public health and sustainability, transportation network maintenance for the safety of the traveling public, fleet services and general infrastructure, facility and grounds maintenance. We continue to be challenged with carrying out these critical Departmental

October 11, 2021

responsibilities, by ongoing supply chain interruptions and continuously increasing costs of materials and services, as well as a scarcity of labor resources. This includes unprecedented cost increases in fuel, deicing materials for winter maintenance, natural gas, materials, equipment and parts. The fiscal year 2023 proposed budget is sensitive to the ongoing financial challenge citizens are experiencing and attempts to minimize increases while finding efficiencies, where possible.

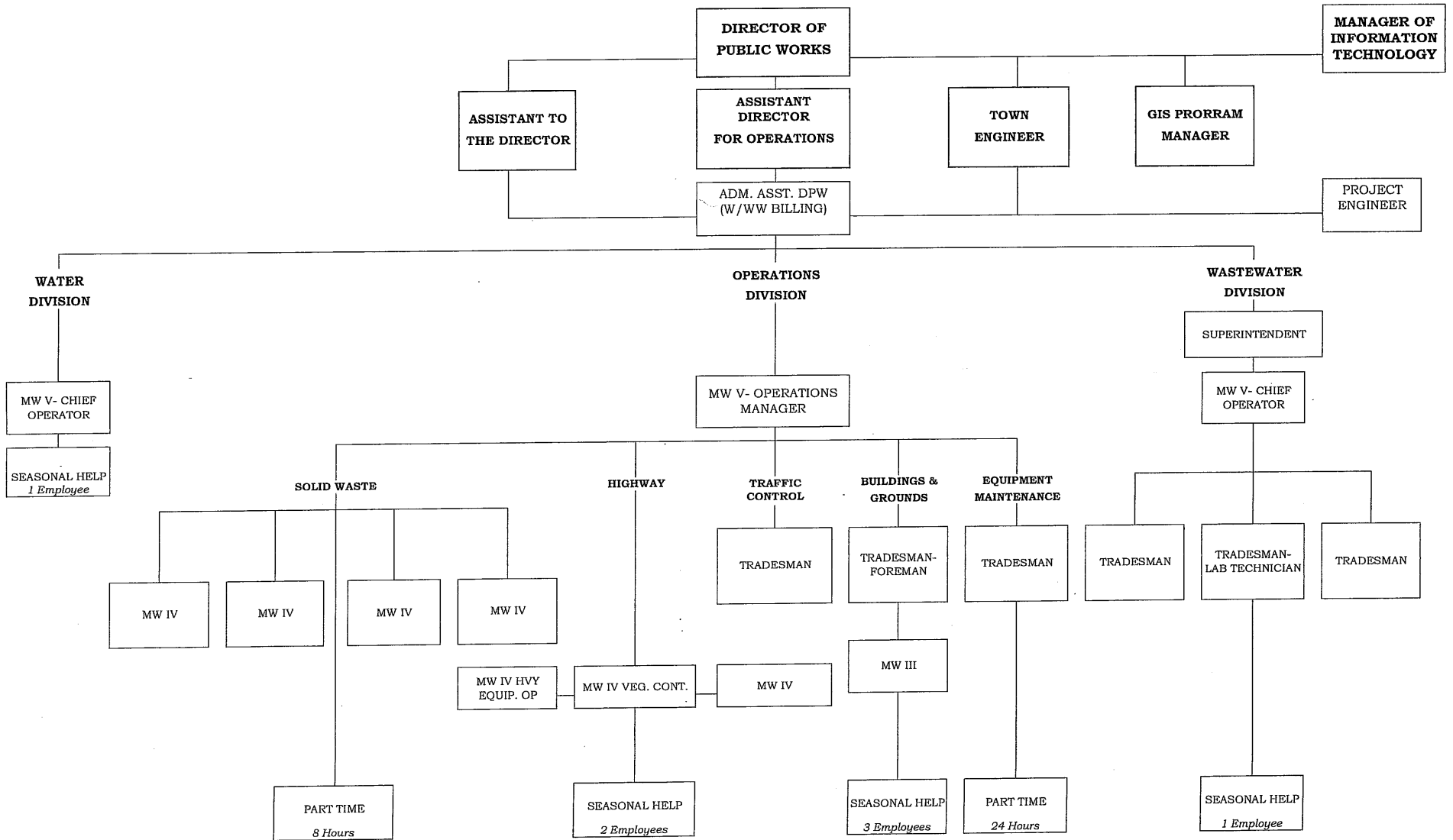
The fiscal year 2023 budget plan reflects recommended investments in safety, customer service, materials, equipment, infrastructure, regulatory compliance, sustainability, and high-performance management, with a focus on continued quality improvement. This budget strives to align the Department's financial plan with the Town's strategic priorities consistent with Town Council, Town Administrator and Community goals. This includes appropriate investments in infrastructure, system maintenance, environmental and economic sustainability, regulatory compliance, public engagement, employee safety and resiliency planning. The proposed fiscal year 2023 recommended budget will provide the necessary resources to continue to meet the high level of service and expectations Durham is accustomed to receiving.

The largest increases in the operating budgets are structural in nature and include contractual compensation increases. Increases can also be attributed to the cost of commodities such as, salt for winter maintenance, electricity, fuel, and consumable materials.

The proposed fiscal year 2023 General fund budget includes 24 individual operational budgets and 19 capital improvement project requests inclusive of Operations, Engineering, Sanitation, GIS, and Administration. Additionally, the Water and Wastewater Special Revenue Funds include five individual operating budgets for the Water Fund and six for the Wastewater Fund along with three fiscal year 2023 capital improvement project requests for the Water Division and seven capital improvement project requests for the Wastewater Division. The Water and Wastewater budgets also support debt service for larger projects and equipment along with funding transfers to the general fund for services provided. The Public Works budget continues to include the cost for maintenance needs of other Town Departments inclusive of HVAC, MEP, maintenance, electrical, contracted cleaning services, and supplies. The Public Works budget is responsible for vehicle maintenance for all Departments, with the exception of Fire and Police.

Development of the Public Works budget was truly a team effort involving countless hours of research, analysis, and evaluation. My sincere thanks and appreciation go to the entire Durham Public Works Team and all those staff involved for their skill, leadership, professionalism and commitment to the Town of Durham and the Durham Public Works organization. I'm honored to serve this team in the capacity of Durham Public Works Director and look forward to a safe and productive fiscal year 2023.

**Department of Public Works Organizational Chart
2022**



2023 Town Administrator Proposal

Town of Durham

	1 2019	2 2020	3 2021	4 2022	5 2022	6 2023	7 2023	8 \$ CHANGE	9 % CHANGE
	EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
					AS OF 9/30/2022	PROPOSED	PROPOSED		
	As of Year End	As of Year End	As of Year End	As of December	As of September				

Town Hall Bldg

01-4194-802-01-010	F-T Wages - Town Hall	2,830.16	1,294.90	1,595.28	3,300.00	1,176.21	3,300.00	3,300.00	0.00
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-802-01-030	O-T Wages - Town Hall	348.03	80.68	53.74	200.00	97.68	200.00	200.00	0.00
01-4194-802-02-310	Soc Sec - Town Hall	197.04	85.30	102.26	200.00	78.95	200.00	200.00	0.00
01-4194-802-02-320	Medicare - Town Hall	46.10	19.96	23.91	100.00	18.47	100.00	100.00	0.00
01-4194-802-02-330	Retirement - Town Hall	360.45	153.65	214.88	500.00	179.12	500.00	500.00	0.00
01-4194-802-15-000	Electricity - Town Hall	13,638.03	13,041.81	14,320.26	14,000.00	12,154.03	26,900.00	26,900.00	12,900.00 92%

Narrative for Column # 6

The line will cover the cost of electricity at the Town Hall for 85,200 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.

01-4194-802-16-000	Heating Fuel - Town Hall	3,486.69	2,778.35	3,184.34	3,200.00	2,804.73	3,700.00	3,700.00	500.00 16%
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Narrative for Column # 6

Natural gas to power the heating system and generator. Based on a two year average of 2,330 therms per year at the current rate of \$1.588 per therm.

01-4194-802-17-000	Telephone / Fax - Town Hall	768.00	1,740.00	2,064.00	800.00	1,466.00	2,200.00	2,200.00	1,400.00 175%
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Narrative for Column # 6

Telephone and fax lines for the facility.

01-4194-802-19-000	Water / Sewer - Town Hall	913.94	558.64	858.90	700.00	514.41	800.00	800.00	100.00 14%
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01-4194-802-36-000	Contracted Services - Town Hall	6,489.56	6,880.68	5,387.04	6,800.00	6,762.90	6,800.00	6,800.00	0.00
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Narrative for Column # 6

This line includes the following contracted services:

- 1) Pest Control: \$95/month = \$1140/year
- 2) Rug Rental: \$250/month = \$3000/year
- 3) Elevator Inspections: \$650/year
- 4) Fire Alarm System Inspections: \$675/year
- 5) Generator Service: \$400/year
- 6) Boiler/Pressure Vessel Inspections: \$50/year
- 7) Fire Extinguisher Inspections: \$125/year
- 8) Sprinkler System Inspections: \$500/year

The balance of this line will be used to remediate deficiencies found during these services.

01-4194-802-40-000	Cleaning Service - Town Hall	23,736.86	28,630.03	25,384.80	22,000.00	18,557.36	22,000.00	22,000.00	0.00
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Narrative for Column # 6

Cleaning interior of Town Hall 4 days a week, 8 months per year and 5 days per week, 4 months per year at \$100/day.

01-4194-802-45-000	General Supplies - Town Hall	1,955.02	1,744.98	2,349.89	2,400.00	2,258.25	2,400.00	2,400.00	0.00
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Narrative for Column # 6

Supplies include hand soap, keys, paper products, and trash bags.

01-4194-802-51-000	Building Maintenance - Town Hall	1,994.17	2,387.82	2,054.73	1,000.00	1,041.40	1,000.00	1,000.00	0.00
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Narrative for Column # 6

Parts and supplies required to maintain facility infrastructure including light bulbs, ceiling and floor tiles, electrical outlets and fixtures, batteries for faucets and thermostats, plumbing supplies and fixtures, paint, structural materials, and filters for the water fountain.

2023 Town Administrator Proposal

Town of Durham

		1 2019 EXPENDED	2 2020 EXPENDED	3 2021 EXPENDED	4 2022 APPROPRIATION	5 2022 EXPENDED	6 2023 DEPT HEAD	7 2023 TOWN ADMIN.	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
		As of Year End	As of Year End	As of Year End	As of December	AS OF 9/30/2022 As of September	PROPOSED	PROPOSED		
01-4194-802-52-000	Equip Maint (Other Than Office) - Town Hall	1,910.03	0.00	1,800.00	1,800.00	4,283.64	1,800.00	1,800.00	0.00	
	<i>Narrative for Column # 6</i>									
	Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces and the fire and security panels. \$25,000 capital funding for facility infrastructure preventative maintenance will cover additional costs.									
01-4194-802-69-000	Alarm System Monitoring - Town Hall	0.00	0.00	550.00	550.00	0.00	900.00	900.00	350.00	64%
	<i>Narrative for Column # 6</i>									
	Annual cost for fire alarm system (\$550.00) and security alarm system monitoring (\$350.00) through Minuteman Security, Inc.									
01-4194-802-89-000	Miscellaneous - Town Hall	2,006.10	113.00	252.28	1,000.00	1,049.00	1,000.00	1,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	Funding to cover contractor/material costs for unanticipated projects.									
Town Hall Bldg Total		60,680.18	59,509.80	60,196.31	58,550.00	52,442.15	73,800.00	73,800.00	15,250.00	26%

2023 Town Administrator Proposal

Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
District Court Bldg										
01-4194-803-01-010	F-T Wages - Court House	1,650.50	1,627.80	3,235.47	2,900.00	966.10	2,900.00	2,900.00	0.00	
01-4194-803-01-020	P-T Wages - Court House	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-803-01-030	O-T Wages - Court House	0.00	0.00	189.41	200.00	0.00	200.00	200.00	0.00	
01-4194-803-01-910	Wage Accrual - Court House	0.00	202.40	-177.35	0.00	-25.05	0.00	0.00	0.00	
01-4194-803-02-310	Soc Sec - Court House	102.32	113.48	201.35	200.00	58.35	200.00	200.00	0.00	
01-4194-803-02-320	Medicare - Court House	23.92	26.51	47.06	100.00	13.66	100.00	100.00	0.00	
01-4194-803-02-330	Retirement - Court House	184.79	204.44	368.63	400.00	132.31	400.00	400.00	0.00	
01-4194-803-15-000	Electricity - Court House	3,321.39	2,138.16	2,646.40	2,300.00	2,660.31	5,500.00	5,500.00	3,200.00	139%
<i>Narrative for Column # 6</i>		This line will cover the cost of electricity at the Courthouse for 19,050 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.								
01-4194-803-16-000	Heating Fuel - Court House	5,804.80	4,638.46	5,136.18	4,000.00	4,163.82	4,000.00	4,000.00	0.00	
<i>Narrative for Column # 6</i>		Natural gas to power the heating system. DPW converted from an oil-fired to natural gas boiler during the summer of 2022 which including running a new natural gas service to the facility. Without a natural gas consumption history for this facility, it is difficult to quantify the required therms. At a current price of \$1.588 per therm, heating costs are not expected to exceed \$4000.00.								
01-4194-803-19-000	Water / Sewer - Court House	268.43	32.64	66.45	300.00	208.22	300.00	300.00	0.00	
01-4194-803-36-000	Contracted Services - Court House	389.00	16,317.60	11,478.84	1,000.00	1,022.50	2,500.00	2,500.00	1,500.00	150%
<i>Narrative for Column # 6</i>		This line includes the following contracted services: 1) Pest Control: \$96/month = \$1152 2) Elevator Inspections: \$50/year 3) Fire Alarm System Inspections: \$450/year 4) Boiler/Pressure Vessel Inspections: \$50/year 5) Fire Extinguisher Inspections: \$110/year								
		The balance of this line will be used to remediate deficiencies found during these inspections.								
01-4194-803-40-000	Cleaning Service - Court House	1,560.00	330.00	900.00	2,000.00	1,080.00	2,000.00	1,800.00	-200.00	-10%
<i>Narrative for Column # 6</i>		Cleaning interior of Courthouse once per week for 8 months and twice per week for 4 months at \$30/day.								
01-4194-803-45-000	General Supplies - Court House	906.69	379.56	137.71	500.00	0.00	500.00	500.00	0.00	
01-4194-803-51-000	Building Maintenance - Court House	9,896.39	20,295.87	13,167.66	17,000.00	6,225.73	17,000.00	17,000.00	0.00	
<i>Narrative for Column # 6</i>		Planned improvements in 2023 include masonry re-pointing, drainage improvements, and exterior painting								
01-4194-803-52-000	Equip Maint (Other Than Office) - Court House	826.30	250.00	421.00	700.00	110.00	700.00	700.00	0.00	
<i>Narrative for Column # 6</i>		Routine maintenance of the mechanical equipment such as A/C, heat/smoke detectors, fire extinguishers, furnaces, and the fire panel. \$25,000 capital funding for facility infrastructure preventative maintenance will cover additional costs.								
01-4194-803-69-000	Alarm System Monitoring - Court House	559.00	870.00	1,668.00	950.00	1,197.00	1,800.00	1,800.00	850.00	89%
District Court Bldg Total		25,493.53	47,426.92	39,486.81	32,550.00	17,812.95	38,100.00	37,900.00	5,350.00	16%

2023 Town Administrator Proposal

Town of Durham

		1 2019	2 2020	3 2021	4 2022	5 2022	6 2023	7 2023	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED AS OF 9/30/2022	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				

Police Station

01-4194-809-01-010	F-T Wages - Police Station	1,985.34	2,296.45	714.78	2,800.00	642.95	2,800.00	2,800.00	0.00	
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-809-01-030	O-T Wages - Police Station	297.58	0.00	50.34	400.00	20.48	400.00	400.00	0.00	
01-4194-809-02-310	Soc Sec - Police Station	141.52	142.38	47.42	200.00	41.12	200.00	200.00	0.00	
01-4194-809-02-320	Medicare - Police Station	33.09	33.28	11.08	100.00	9.63	100.00	100.00	0.00	
01-4194-809-02-330	Retirement - Police Station	257.02	256.53	93.51	400.00	93.29	400.00	400.00	0.00	
01-4194-809-15-000	Electricity - Police Station	14,700.89	13,719.02	13,471.77	14,000.00	12,036.49	26,300.00	26,300.00	12,300.00	88%

Narrative for Column # 6

This line will cover the cost of electricity at the Police Station for 80,270 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.

01-4194-809-16-000	Heating Fuel - Police Station	5,180.23	4,441.85	4,848.27	5,800.00	3,868.23	5,800.00	5,800.00	0.00	
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Narrative for Column # 6

Natural gas to power the heating system and generator. Based on a two year average of 3,280 therms at the current rate of \$1.588 per therm.

01-4194-809-36-000	Contracted Services - Police Station	3,132.23	15,870.38	5,650.28	4,000.00	4,557.00	19,000.00	19,000.00	15,000.00	375%
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Narrative for Column # 6

This line includes the following contracted services:

- 1) Pest Control: \$66/month = \$792/year
- 2) Rug Rental: \$60/month = \$720/year
- 3) Elevator Inspections: \$450/year
- 4) Fire Alarm System Inspections: \$350/year
- 5) Generator Service: \$400/year
- 6) Boiler/Pressure Vessel Inspections: \$100/year
- 7) Fire Extinguisher Inspections: \$125/year
- 8) Septic Tank Pumping: \$600/year

This line includes \$15,000.00 for a Penntek Evolution Chip Floor Coating System in the basement of the facility.

The balance of this line will be used to remediate deficiencies found during these services.

01-4194-809-40-000	Cleaning Service - Police Station	26,126.88	26,969.76	26,420.92	26,000.00	18,399.84	26,000.00	26,000.00	0.00	
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Narrative for Column # 6

Cleaning interior of Police Station 5 days per week for 12 months at \$100/day.

01-4194-809-45-000	General Supplies - Police Station	2,123.91	2,621.87	2,378.18	2,300.00	939.00	2,300.00	2,300.00	0.00	
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Narrative for Column # 6

Supplies include hand soap, keys, paper products, and trash bags.

01-4194-809-51-000	Building Maintenance - Police Station	299.69	891.45	2,609.62	31,035.00	32,473.71	1,500.00	1,500.00	-29,535.00	-95%
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Narrative for Column # 6

Parts and supplies required to maintain the facility infrastructure including light bulbs, ceiling and floor tiles, electrical outlets and fixtures, batteries for faucets and thermostats, plumbing supplies and fixtures, paint, and structural materials.

01-4194-809-52-000	Equip Maint (Other Than Office) - Police Station	4,684.92	0.00	1,168.50	700.00	1,401.98	700.00	1,200.00	500.00	71%
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Narrative for Column # 6

Routine maintenance of the mechanical equipment such as A/C, heat and smoke detectors, fire extinguishers, furnaces, boilers, and fire panel. \$25,000 capital funding for facility infrastructure preventative maintenance will cover additional costs.

2023 Town Administrator Proposal Town of Durham

		1 2019	2 2020	3 2021	4 2022	5 2022	6 2023	7 2023	8 \$ CHANGE	9 % CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
01-4194-809-69-000	Alarm System Monitoring - Police Station	416.00	870.00	1,582.00	950.00	1,283.00	550.00	1,300.00	350.00	37%
	<i>Narrative for Column # 6</i>									
	Annual cost for fire alarm system monitoring through Minuteman Security, Inc.									
01-4194-809-89-000	Miscellaneous - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Police Station Total		59,379.30	68,112.97	59,046.67	88,685.00	75,766.72	86,050.00	87,300.00	-1,385.00	-2%

2023 Town Administrator Proposal

Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Library Building										
01-4194-812-01-010	F-T Wages - Library Building	859.80	1,388.00	952.18	2,800.00	1,368.22	2,800.00	2,800.00	0.00	
01-4194-812-01-020	P-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-812-01-030	O-T Wages - Library Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-812-01-910	Wage Accrual - Library Building	0.00	0.00	25.05	0.00	-25.05	0.00	0.00	0.00	
01-4194-812-02-310	Soc Sec - Library Building	53.30	86.06	60.60	200.00	83.27	200.00	200.00	0.00	
01-4194-812-02-320	Medicare - Library Building	12.46	20.11	14.17	100.00	19.47	100.00	100.00	0.00	
01-4194-812-02-330	Retirement - Library Building	96.47	155.05	120.69	400.00	188.87	400.00	400.00	0.00	
01-4194-812-15-000	Electricity - Library Building	15,033.60	13,877.33	16,754.58	15,000.00	14,103.17	29,500.00	29,500.00	14,500.00	97%
<i>Narrative for Column # 6</i>										
The line will cover the cost of electricity at the Library for 86,800 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.										
01-4194-812-16-000	Heating Fuel - Library Building	3,999.22	3,217.71	4,343.38	4,200.00	3,970.65	5,250.00	5,250.00	1,050.00	25%
<i>Narrative for Column # 6</i>										
Natural gas to power the heating system and generator. Based on a two year average of 3,617 therms at the current rate of \$1.588 per therm.										
01-4194-812-19-000	Water & Sewer - Library Building	807.02	414.53	394.73	800.00	467.93	800.00	800.00	0.00	
01-4194-812-36-000	Contracted Services - Library Building	12,793.45	6,494.90	3,773.57	4,000.00	6,800.92	5,000.00	5,000.00	1,000.00	25%
<i>Narrative for Column # 6</i>										
This line includes the following contracted services:										
1) Pest Control: \$144/month = \$1728/year										
2) Elevator Inspections: \$675/year										
3) Fire Alarm System Inspections: \$675/year										
4) Generator Service: \$400/year										
5) Boiler/Pressure Vessel Inspections: \$100/year										
6) Fire Extinguisher Inspections: \$125/year										
7) Sprinkler System Inspections: \$300/year										
The balance of this line will be used to remediate deficiencies found during these services.										
01-4194-812-40-000	Cleaning Services - Library Building	24,800.00	19,900.00	24,800.00	25,000.00	16,700.00	26,000.00	26,000.00	1,000.00	4%
<i>Narrative for Column # 6</i>										
Cleaning interior of Library 5 days per week for 12 months at \$100/day.										
01-4194-812-45-000	General Supplies - Library Building	1,978.21	1,595.60	447.43	2,400.00	638.13	2,400.00	2,400.00	0.00	
01-4194-812-51-000	Building maint - Library Building	5,339.78	805.67	4,287.51	6,000.00	5,127.18	5,000.00	5,000.00	-1,000.00	-17%
<i>Narrative for Column # 6</i>										
Parts and supplies required to maintain the facility infrastructure including light bulbs, ceiling and floor tiles, electrical outlets and fixtures, batteries for thermostats, plumbing supplies and fixtures, paint, structural materials, and filters for the water fountain.										
01-4194-812-69-000	Alarm System Monitoring - Library Building	0.00	0.00	0.00	550.00	0.00	900.00	900.00	350.00	64%
<i>Narrative for Column # 6</i>										
Annual cost for fire alarm system (\$550.00) and security alarm system (\$350.00) monitoring through Minuteman Security, Inc.										
Library Building Total		65,773.31	47,954.96	55,973.89	61,450.00	49,442.76	78,350.00	78,350.00	16,900.00	28%

2023 Town Administrator Proposal

Town of Durham

		1 2019 EXPENDED	2 2020 EXPENDED	3 2021 EXPENDED	4 2022 APPROPRIATION	5 2022 EXPENDED	6 2023 DEPT HEAD	7 2023 TOWN ADMIN	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
		As of Year End	As of Year End	As of Year End	As of December	AS OF 9/30/2022 As of September	PROPOSED	PROPOSED		
Public Works Bldg										
01-4194-821-01-010	F-T Wages - P.W. Bldg	1,244.60	1,445.35	1,585.34	3,200.00	237.51	3,200.00	3,200.00	0.00	
01-4194-821-01-020	P-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-821-01-030	O-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4194-821-02-310	Soc Sec - P.W. Bldg	77.17	89.62	98.31	200.00	14.71	200.00	200.00	0.00	
01-4194-821-02-320	Medicare - P.W. Bldg	18.04	20.95	22.99	100.00	3.45	100.00	100.00	0.00	
01-4194-821-02-330	Retirement - P.W. Bldg	139.45	161.45	193.68	400.00	33.39	400.00	400.00	0.00	
01-4194-821-15-000	Electricity - P.W. Bldg	9,888.37	9,565.19	10,494.43	10,500.00	8,483.83	19,400.00	19,400.00	8,900.00	85%
	<i>Narrative for Column # 6</i>									
	This line will cover the cost of electricity at the Public Works Campus for 60,760 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.									
01-4194-821-16-000	Heating Fuel - P.W. Bldg	10,163.42	9,979.09	10,689.78	10,500.00	9,956.05	11,000.00	11,000.00	500.00	5%
	<i>Narrative for Column # 6</i>									
	Natural gas to power the heating system and generator. Based on a two year average of 8,150 therms at the current rate of \$1.588 per therm.									
01-4194-821-36-000	Contracted Services - P.W. Bldg	2,675.25	12,404.13	6,797.38	5,000.00	3,170.08	5,000.00	5,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	This line includes the following contracted services:									
	1) Pest Control: \$113/month = \$1356/year									
	2) Rug Rental: \$70/month = \$840/year									
	3) Fire Alarm System Inspections: \$450/year									
	4) Generator Service: \$400/year									
	5) Boiler/Pressure Vessel Inspections: \$50/year									
	6) Fire Extinguisher Inspections: \$125/year									
	7) Septic System Pumping: \$600/year									
	The balance of this line will be used to remediate deficiencies found during these services.									
01-4194-821-40-000	Cleaning Service - P.W. Bldg	10,005.41	11,892.97	14,480.37	15,600.00	11,885.03	15,600.00	15,600.00	0.00	
	<i>Narrative for Column # 6</i>									
	Cleaning interior of Public Works 5 days per week for 12 months per year at \$60/day.									
01-4194-821-45-000	General Supplies - P.W. Bldg	3,602.72	3,100.13	3,073.80	2,500.00	1,733.16	2,500.00	2,500.00	0.00	
	<i>Narrative for Column # 6</i>									
	Supplies include hand soap, keys, paper products, and trash bags.									
01-4194-821-51-000	Building Maintenance - P.W. Bldg	5,502.05	12,455.41	14,130.18	16,500.00	6,104.88	16,500.00	16,500.00	0.00	
	<i>Narrative for Column # 6</i>									
	Parts and supplies required to maintain the facility infrastructure including light bulbs, ceiling and floor tiles, electrical outlets and fixtures, batteries for faucets and thermostats, plumbing supplies and fixtures, paint, and structural materials. Includes \$4000 to cover the annual cost to pump the oil/water separator holding tank by a licensed remediation contractor.									
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W. Bldg	6,534.15	6,869.00	4,547.55	3,000.00	0.00	3,000.00	3,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	Routine maintenance of the mechanical equipment such as A/C, heat and smoke detectors, fire extinguishers, furnaces, fire and security panels, air compressor, and lubrication system.									
01-4194-821-69-000	Alarm System Monitoring - P.W. Bldg	0.00	0.00	0.00	550.00	0.00	900.00	900.00	350.00	64%
	<i>Narrative for Column # 6</i>									

2023 Town Administrator Proposal Town of Durham

	1 2019	2 2020	3 2021	4 2022	5 2022	6 2023	7 2023	8 \$ CHANGE	9 % CHANGE
	EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
	As of Year End	As of Year End	As of Year End	As of December	AS OF 9/30/2022	PROPOSED	PROPOSED		
Annual cost for fire alarm system (\$550.00) and security alarm system (\$350.00) through Minuteman Securty, Inc.									
01-4194-821-89-000	Miscellaneous - P.W. Bldg	12.90	2,906.96	6,922.05	3,000.00	1,466.89	3,000.00	3,000.00	0.00
<i>Narrative for Column # 6</i>									
Office and breakroom furniture/fixture repairs/upgrades, parking lot painting and pavement repair, and garden bed plantings.									
01-4194-821-96-000	Capital - P.W. Bldg	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00
Public Works Bldg Total		49,863.53	70,890.25	73,635.86	71,050.00	43,088.98	80,800.00	80,800.00	14%

2023 Town Administrator Proposal

Town of Durham

		1 2019 EXPENDED As of Year End	2 2020 EXPENDED As of Year End	3 2021 EXPENDED As of Year End	4 2022 APPROPRIATION As of December	5 2022 EXPENDED AS OF 9/30/2022 As of September	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
Cemeteries										
Trusted Graveyards										
01-4195-805-01-010	F-T Wages - Trusted Graveyard	880.90	1,084.91	202.40	3,900.00	0.00	3,900.00	3,900.00	0.00	
01-4195-805-01-020	P-T Wages - Trusted Graveyard	324.00	942.00	960.00	1,400.00	0.00	1,400.00	1,400.00	0.00	
01-4195-805-01-910	Wage Accrual - Trusted Graveyard	0.00	202.40	-202.40	0.00	0.00	0.00	0.00	0.00	
01-4195-805-02-310	Soc Sec - Trusted Graveyard	74.71	138.22	59.52	300.00	0.00	300.00	300.00	0.00	
01-4195-805-02-320	Medicare - Trusted Graveyard	17.48	32.31	13.92	100.00	0.00	100.00	100.00	0.00	
01-4195-805-02-330	Retirement - Trusted Graveyard	98.40	143.79	0.00	500.00	0.00	500.00	500.00	0.00	
01-4195-805-45-000	General Supplies - Trusted Graveyard	1,352.99	439.84	511.96	500.00	31.96	500.00	500.00	0.00	
	<i>Narrative for Column # 6</i>									
	Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.									
01-4195-805-89-000	Miscellaneous - Trusted Graveyard	0.00	0.00	300.00	300.00	0.00	300.00	300.00	0.00	
	<i>Narrative for Column # 6</i>									
	String trimmer replacement.									
Trusted Graveyards Total		2,748.48	2,983.47	1,845.40	7,000.00	31.96	7,000.00	7,000.00	0.00	0%

2023 Town Administrator Proposal

Town of Durham

		1	2	3	4	5	6	7	8	9	
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE	
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023	
							AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September					
Town Cemeteries											
01-4195-806-01-010	F-T Wages - Town Cemeteries	3,536.85	3,391.30	1,584.19	1,900.00	1,854.13	1,900.00	1,900.00	0.00		
01-4195-806-01-020	P-T Wages - Town Cemeteries	1,620.00	2,095.00	2,262.00	3,700.00	864.00	3,700.00	3,700.00	0.00		
01-4195-806-02-310	Soc Sec - Town Cemeteries	319.73	340.16	238.46	300.00	168.54	300.00	300.00	0.00		
01-4195-806-02-320	Medicare - Town Cemeteries	74.79	79.55	55.79	100.00	39.42	100.00	100.00	0.00		
01-4195-806-02-330	Retirement - Town Cemeteries	397.30	378.82	214.37	300.00	260.69	300.00	300.00	0.00		
01-4195-806-19-000	Water / Sewer - Town Cemeteries	21.03	14.70	0.00	50.00	0.00	50.00	50.00	0.00		
	<i>Narrative for Column # 6</i>										
	Water supply for tending to plants and flowers.										
01-4195-806-36-000	Contracted Services - Town Cemeteries	0.00	0.00	4,082.50	2,000.00	2,399.70	2,000.00	2,000.00	0.00		
	<i>Narrative for Column # 6</i>										
	Smith Chapel exterior maintenance, tree trimming/removal, stone wall repairs, Route 4 Cemetery driveway maintenance.										
01-4195-806-45-000	General Supplies - Town Cemeteries	0.00	263.99	349.25	300.00	300.00	300.00	300.00	0.00		
	<i>Narrative for Column # 6</i>										
	General supplies including flags, flowers, trees/shrubs and hand tools.										
01-4195-806-89-000	Miscellaneous - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
01-4195-806-96-000	Capital - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Town Cemeteries Total		5,969.70	6,563.52	8,786.56	8,650.00	5,886.48	8,650.00	8,650.00	0.00	0%	

2023 Town Administrator Proposal

Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Highways & Streets Admin										
Engineer										
01-4311-800-01-010	F-T Wages - Engineer	55,579.98	59,429.30	62,310.37	93,400.00	48,514.14	100,500.00	94,500.00	1,100.00	1%
<i>Narrative for Column # 6</i>										
Includes 50% of the Town Engineer's salary and 25% of the Office Assistant wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.										
<i>Narrative for Column # 7</i>										
Town Administrator recommends delaying hiring of second engineer to March 1, 2023.										
01-4311-800-01-020	P-T Wages - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-800-01-090	Ins Buy-Out (Wages) - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-800-01-910	Wage Accrual - Engineer	188.53	854.40	-2,163.94	0.00	0.00	0.00	0.00	0.00	
01-4311-800-02-310	Soc Sec - Engineer	3,472.86	3,752.82	3,744.42	5,800.00	3,018.77	6,200.00	5,900.00	100.00	2%
01-4311-800-02-320	Medicare - Engineer	812.15	877.70	875.85	1,400.00	705.96	1,500.00	1,400.00	0.00	
01-4311-800-02-330	Retirement - Engineer	5,992.73	6,415.40	7,263.77	12,700.00	6,821.06	13,500.00	12,600.00	-100.00	-1%
01-4311-800-03-610	Health & Dental - Engineer	13,220.04	16,009.35	16,636.44	30,100.00	14,216.70	29,400.00	27,200.00	-2,900.00	-10%
01-4311-800-03-630	Life - Engineer	132.00	123.00	114.00	200.00	95.00	200.00	200.00	0.00	
01-4311-800-03-640	STD - Engineer	488.04	473.82	476.16	1,700.00	403.07	1,700.00	1,700.00	0.00	
01-4311-800-04-010	S.U.T.A. - Engineer	0.00	0.00	40.00	100.00	40.00	100.00	100.00	0.00	
01-4311-800-04-020	Workers Comp - Engineer	1,471.00	1,700.00	2,030.00	2,700.00	2,300.00	1,500.00	1,500.00	-1,200.00	-44%
01-4311-800-08-000	Travel & Mileage Reimb - Engineer	0.00	0.00	0.00	300.00	0.00	300.00	300.00	0.00	
01-4311-800-09-000	Educ, Train, & Seminars - Engineer	1,104.50	95.00	185.00	800.00	375.00	800.00	800.00	0.00	
01-4311-800-18-000	Cell Phones - Engineer	611.53	1,282.44	494.46	700.00	370.09	700.00	700.00	0.00	
01-4311-800-28-000	Professional / Staff Dev - Engineer	1,650.00	0.00	0.00	200.00	0.00	200.00	200.00	0.00	
01-4311-800-29-000	Membership Dues - Engineer	50.00	0.00	0.00	100.00	0.00	100.00	100.00	0.00	
01-4311-800-30-000	Books & Pubs - Engineer	388.00	0.00	0.00	200.00	156.75	200.00	200.00	0.00	
01-4311-800-36-000	Contracted Services - Engineer	3,245.00	1,600.00	2,430.00	1,600.00	325.00	1,600.00	1,600.00	0.00	
<i>Narrative for Column # 6</i>										
Special consultants and minor surveying. Includes funds for third-party inspection services at large construction projects which are offset with incoming revenue.										
01-4311-800-36-001	Contracted Services - Eversource	50,000.00	47,030.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-800-45-000	General Supplies - Engineer	676.27	450.77	288.00	500.00	175.47	500.00	500.00	0.00	
<i>Narrative for Column # 6</i>										
Ink cartridges, plotter paper, increased use of plotter due to formulating more bid packages in house.										
01-4311-800-56-000	Fuel / Oil For Vehicles - Engineering	187.74	72.89	145.53	200.00	159.62	0.00	0.00	-200.00	-100%
01-4311-800-56-002	Gasoline Fuel - Engineering	0.00	0.00	0.00	0.00	0.00	200.00	200.00	200.00	100%
<i>Narrative for Column # 6</i>										
Thsi line will cover the cost for 55 gallons (2021 consumption) of unleaded fuel at the 2023 projected average price by the U.S. Energy Information Administration of \$3.59/gal.										
Engineer Total		139,270.37	140,166.89	94,870.06	152,700.00	77,676.63	159,200.00	149,700.00	-3,000.00	-2%

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Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Public Works Admin										
01-4311-801-01-010	F-T Wages - P.W. Admin	97,040.42	111,387.62	107,001.54	108,500.00	79,822.52	108,600.00	108,600.00	100.00	
<i>Narrative for Column # 6</i>		Includes 50% of the Public Works Director salary, 50% of the Assistant to Director's wages, and 25% of the Office Assistant's wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.								
01-4311-801-01-020	P-T Wages - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-801-01-030	O-T Wages - P.W. Admin	862.00	735.40	1,423.46	1,300.00	1,495.31	1,300.00	1,300.00	0.00	
01-4311-801-01-090	Ins Buy-Out (Wages) - P.W. Admin	40,079.38	39,377.73	31,865.57	24,100.00	9,559.63	23,500.00	22,700.00	-1,400.00	-6%
<i>Narrative for Column # 6</i>		Includes insurance buy-outs for Public Works employees, less sanitation, water and wastewater employees, who have elected this option.								
01-4311-801-01-099	Wage Contingency - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-801-01-910	Wage Accrual - P.W. Admin	221.28	716.69	3,967.60	0.00	-7,583.68	0.00	0.00	0.00	
01-4311-801-01-990	Ins Buy-Out (Wages) Accrual - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-801-02-310	Soc Sec - P.W. Admin	8,580.44	9,483.33	8,956.15	8,300.00	5,169.89	8,300.00	8,200.00	-100.00	-1%
01-4311-801-02-320	Medicare - P.W. Admin	2,006.80	2,218.00	2,094.52	1,900.00	1,208.99	1,900.00	1,900.00	0.00	
01-4311-801-02-330	Retirement - P.W. Admin	10,869.04	12,636.68	14,322.37	15,400.00	10,129.44	15,200.00	15,200.00	-200.00	-1%
01-4311-801-03-610	Health & Dental - P.W. Admin	132,329.54	161,546.58	139,425.30	204,000.00	111,501.70	188,100.00	181,400.00	-22,600.00	-11%
<i>Narrative for Column # 6</i>		Includes health and dental costs for 13 Public Works employees less those who have chosen the insurance buy-out option.								
01-4311-801-03-630	Life - P.W. Admin	1,474.00	1,447.50	1,235.00	1,400.00	969.00	1,500.00	1,500.00	100.00	7%
<i>Narrative for Column # 6</i>		Includes life insurance costs for 13 Public Works employees.								
01-4311-801-03-640	STD - P.W. Admin	3,348.28	3,579.01	3,292.36	4,600.00	2,789.06	4,600.00	4,600.00	0.00	
<i>Narrative for Column # 6</i>		Includes short-term disability costs for 13 Public Works employees.								
01-4311-801-04-010	S.U.T.A. - P.W. Admin	308.00	300.00	320.00	800.00	340.00	900.00	900.00	100.00	13%
<i>Narrative for Column # 6</i>		Includes State Unemployment taxes for 13 Public Works employees.								
01-4311-801-04-020	Workers Comp - P.W. Admin	16,637.00	18,400.00	14,684.00	22,700.00	19,000.00	22,900.00	22,800.00	100.00	
<i>Narrative for Column # 6</i>		Includes Workers Compensation fees for 13 Public Works employees.								
01-4311-801-05-000	Medical Testing - P.W. Admin	1,901.50	1,096.50	2,103.00	1,000.00	1,257.00	1,200.00	1,200.00	200.00	20%
<i>Narrative for Column # 6</i>		The Federal Motor Carrier Safety Administration and Department of Transportation require that all persons who hold a Commerical Driver's License (CDL) and perform safety-sensitive functions are subject to random drug and alcohol screenings. DPW has 18 employees who hold the CDL designation. This line also covers the cost for health/physical examinations for new employees. The values below are based on a two year average: 1) Drug Test: 12 at \$57/each = \$684. 2) Alcohol Test: 6 at \$30/each = \$180. 3) Health/Physical: 2 at \$74/each = \$148.								
01-4311-801-08-000	Travel & Mileage Reimb - P.W. Admin	0.00	20.24	44.82	300.00	200.46	300.00	300.00	0.00	

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		1 2019 EXPENDED As of Year End	2 2020 EXPENDED As of Year End	3 2021 EXPENDED As of Year End	4 2022 APPROPRIATION As of December	5 2022 EXPENDED AS OF 9/30/2022 As of September	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
01-4311-801-09-000	Educ, Train, & Seminars - P.W. Admin	0.00	78.76	65.62	2,000.00	165.16	2,000.00	2,000.00	0.00	
<i>Narrative for Column # 6</i>										
License renewal and continuing education courses for the ISA Tree Warden, Microsoft Office training and drug and alcohol reasonable suspicion training for Administrative staff.										
01-4311-801-17-000	Telephone / Fax - P.W. Admin	1,248.00	2,004.00	2,256.00	1,750.00	1,684.00	1,750.00	1,750.00	0.00	
<i>Narrative for Column # 6</i>										
Monthly charges for the network link to the Town Hall, three telephone lines and one fax line.										
01-4311-801-18-000	Cell Phones - P.W. Admin	2,320.13	2,267.64	1,567.47	2,500.00	690.31	2,500.00	2,500.00	0.00	
01-4311-801-25-000	Office & Computer Supplies - P.W. Admin	798.77	1,357.92	1,188.73	1,000.00	564.92	1,000.00	1,000.00	0.00	
<i>Narrative for Column # 6</i>										
Supplies including staples, notebooks, pencils and pens, whiteout, scissors, sticky notes, paper clips, etc.										
01-4311-801-26-000	Postage - P.W. Admin	85.09	576.29	1,618.50	800.00	626.17	800.00	800.00	0.00	
<i>Narrative for Column # 6</i>										
Mailing of annual newsletters/recycling schedule and miscellaneous other mailings from DPW.										
01-4311-801-27-000	Printing - P.W. Admin	2,879.75	2,039.75	2,857.56	2,600.00	808.73	2,600.00	2,600.00	0.00	
<i>Narrative for Column # 6</i>										
Printing costs include DPW letterhead, envelopes, purchase requests, timecards, business cards, informational flyers, concern forms, DPW newsletters.										
01-4311-801-28-000	Professional / Staff Dev - P.W. Admin	312.00	110.12	264.99	1,200.00	318.00	1,200.00	1,200.00	0.00	
<i>Narrative for Column # 6</i>										
Managerial and leadership training for the Director, Assistant Director, Assistant to the Director, and Administrative Assistant.										
01-4311-801-29-000	Membership Dues - P.W. Admin	275.00	295.00	848.75	300.00	425.50	300.00	300.00	0.00	
<i>Narrative for Column # 6</i>										
Membership dues for American Public Works Association (APWA), NH Road Agent Association, and NH Public Works Association.										
01-4311-801-32-000	Adv / Legal Notices - P.W. Admin	1,375.94	1,755.06	6,395.70	1,000.00	4,502.37	1,000.00	1,000.00	0.00	
<i>Narrative for Column # 6</i>										
Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.										
Advertisement costs include job postings through Indeed, ZipRecruiter, the newspaper, and professional organization websites.										
01-4311-801-35-000	Work Study (non payroll wages) - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4311-801-36-000	Contracted Services - P.W. Admin	140.00	320.00	0.00	1,000.00	0.00	0.00	0.00	-1,000.00	-100%
01-4311-801-53-000	Office Equip Maint - P.W. Admin	3,094.81	2,130.03	2,285.14	3,000.00	2,259.03	3,000.00	3,000.00	0.00	
<i>Narrative for Column # 6</i>										
Copy machine lease and service on office equipment.										
01-4311-801-73-000	Radios - P.W. Admin	414.00	414.00	414.00	1,000.00	310.50	500.00	500.00	-500.00	-50%
<i>Narrative for Column # 6</i>										
Radio replacements and repairs.										
Public Works Admin Total		328,601.17	376,293.85	350,498.15	412,450.00	248,214.01	394,950.00	387,250.00	-25,200.00	-6%

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Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Highways & Streets										
PW Equip Maint										
01-4312-822-01-010	F-T Wages - PW Eq Maint	44,871.74	51,755.53	57,469.16	59,700.00	43,737.72	60,400.00	60,400.00	700.00	1%
01-4312-822-01-020	P-T Wages - PW Eq Maint	6,838.50	23,892.00	13,286.61	29,900.00	21,492.00	32,500.00	32,500.00	2,600.00	9%
<i>Narrative for Column # 6</i>										
Part-time employee working 24 hours per week.										
01-4312-822-01-030	O-T Wages - PW Eq Maint	480.35	165.78	312.70	1,200.00	453.93	1,200.00	1,200.00	0.00	
01-4312-822-01-910	Wage Accrual - PW Eq Maint	198.60	1,007.20	400.88	0.00	-3,084.48	0.00	0.00	0.00	
01-4312-822-02-310	Soc Sec - PW Eq Maint	3,248.14	4,762.86	4,431.13	5,600.00	3,881.11	5,800.00	5,800.00	200.00	4%
01-4312-822-02-320	Medicare - PW Eq Maint	759.66	1,113.88	1,036.26	1,300.00	907.67	1,400.00	1,400.00	100.00	8%
01-4312-822-02-330	Retirement - PW Eq Maint	5,087.94	5,612.34	7,146.48	8,600.00	5,936.60	8,500.00	8,500.00	-100.00	-1%
01-4312-822-28-000	Professional / Staff Dev - PW Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-822-36-000	Contracted Services - PW Eq Maint	13,168.42	24,398.20	10,684.50	10,800.00	3,917.61	10,800.00	10,800.00	0.00	
<i>Narrative for Column # 6</i>										
Equipment and vehicle repairs performed by contractors and dealerships. This includes the painting of 6 front-mounted plow frames and 24 wheel rims. DPW is no longer able to do large in house painting projects due to EPA regulations. This line includes contracted towing services.										
01-4312-822-45-000	General Supplies - PW Eq Maint	94,187.42	80,693.78	99,540.96	97,000.00	86,585.17	105,000.00	105,000.00	8,000.00	8%
<i>Narrative for Column # 6</i>										
Parts and supplies necessary for the maintenance of all DPW equipment and motorized units.										
01-4312-822-52-000	Equip Maint (Other Than Office) - PW Eq Maint	0.00	59.96	0.00	400.00	0.00	400.00	400.00	0.00	
<i>Narrative for Column # 6</i>										
Annual arial lift bucket truck inspection and emissions testing.										
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	29,123.11	29,327.09	28,541.99	30,000.00	26,744.60	0.00	0.00	-30,000.00	-100%
01-4312-822-56-001	Diesel Fuel - PW Eq Maint	0.00	0.00	0.00	0.00	0.00	44,350.00	44,350.00	44,350.00	100%
<i>Narrative for Column # 6</i>										
This line will cover the cost for 10,709 gallons (2021 consumption) of diesel fuel at the 2023 projected average price by the U.S. Energy Information Administration of \$4.14/gal.										
01-4312-822-56-002	Gasoline Fuel - PW Eq Maint	0.00	0.00	0.00	0.00	0.00	10,300.00	10,300.00	10,300.00	100%
<i>Narrative for Column # 6</i>										
This line will cover the cost for 2,867 gallons (2021 consumption) of unleaded fuel at the 2023 projected average price by the U.S. Energy Information Administration of \$3.59/gal.										
01-4312-822-89-000	Miscellaneous - PW Eq Maint	46.18	40.00	0.00	100.00	0.00	100.00	100.00	0.00	
<i>Narrative for Column # 6</i>										
Software upgrades for Snap-On diagnostic testing tool.										
01-4312-822-96-000	Capital - PW Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PW Equip Maint Total		198,010.06	222,828.62	222,850.67	244,600.00	190,571.93	280,750.00	280,750.00	36,150.00	15%

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		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Roadway Maint										
01-4312-823-01-010	F-T Wages - Roadway Maint	46,146.62	69,707.96	54,145.94	67,800.00	59,858.36	67,800.00	67,800.00	0.00	
01-4312-823-01-020	P-T Wages - Roadway Maint	863.75	445.00	0.00	1,600.00	1,008.00	1,600.00	1,600.00	0.00	
01-4312-823-01-030	O-T Wages - Roadway Maint	645.15	207.48	2,721.86	2,800.00	2,792.45	2,800.00	2,800.00	0.00	
01-4312-823-01-910	Wage Accrual - Roadway Maint	597.07	-906.67	603.56	0.00	-1,229.00	0.00	0.00	0.00	
01-4312-823-02-310	Soc Sec - Roadway Maint	3,002.55	4,310.08	3,563.19	4,500.00	3,870.60	4,500.00	4,500.00	0.00	
01-4312-823-02-320	Medicare - Roadway Maint	702.27	1,008.02	833.34	1,000.00	905.23	1,000.00	1,000.00	0.00	
01-4312-823-02-330	Retirement - Roadway Maint	5,359.64	7,708.26	7,347.60	9,900.00	8,635.89	9,700.00	9,700.00	-200.00	-2%
01-4312-823-36-000	Contracted Services - Roadway Maint	14,955.00	23,430.13	21,715.31	23,500.00	5,205.00	23,500.00	23,500.00	0.00	
	<i>Narrative for Column # 6</i>									
	Smaller paving projects on Town roads, sidewalks, and parking lots requiring quantities that would be inefficient to perform with internal forces. These projects will be completed by a paving contractor. Additionally, this line includes the cost for a contractor to perform road grading on dirt roadways twice per year.									
01-4312-823-36-600	Contracted Services - Main Street	27,136.56	13,625.00	25,218.69	25,000.00	40,872.46	50,000.00	50,000.00	25,000.00	100%
	<i>Narrative for Column # 6</i>									
	Expenses related to the maintenance of Main Street from Pettee Brook Lane to Mast Road to be reimbursed by UNH per agreement. This includes, roadway painting, crack sealing, traffic signal maintenance, and traffic signage maintenance. Additionally, this line will cover the yearly subscription for remote access and monitoring of the vehicle detection system at the College Road / Main Street intersection valued at \$500.00.									
01-4312-823-45-000	General Supplies - Roadway Maint	16,881.78	14,663.50	17,732.83	19,000.00	13,720.35	19,000.00	19,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	Hot asphalt mix or cold patch for pavement repairs/patching. Crushed gravel, stone, concrete and loam for roadway repair projects and shoulder repair. This line will also cover the cost of hand tools and other miscellaneous supplies.									
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Maint	5,330.99	360.00	4,862.00	4,500.00	2,805.74	4,500.00	4,500.00	0.00	
	<i>Narrative for Column # 6</i>									
	Rental of equipment including:									
	1) Vibratory roller for dirt road grading.									
	2) Scarifier machine for traffic line grinding.									
	3) Mini tracked excavator for small projects.									
	4) Vegetation mulching head for excavator.									
01-4312-823-89-000	Miscellaneous - Roadway Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	4,847.12	2,177.50	6,000.00	6,000.00	0.00	6,000.00	6,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	This line item includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all buildings and properties, as well as repairs to the Main Street brick sidewalks. This also includes cleaning of the downtown concrete sidewalks.									
Roadway Maint Total		126,468.50	136,736.26	144,744.32	165,600.00	138,445.08	190,400.00	190,400.00	24,800.00	15%

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		1 2019 EXPENDED	2 2020 EXPENDED	3 2021 EXPENDED	4 2022 APPROPRIATION	5 2022 EXPENDED AS OF 9/30/2022	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Drainage & Vegetation										
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	31,555.32	67,075.12	59,190.90	73,800.00	60,048.41	73,800.00	73,800.00	0.00	
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	54.00	360.00	1,244.00	1,400.00	288.00	1,400.00	1,400.00	0.00	
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	2,043.95	1,601.27	3,877.36	2,400.00	2,715.72	2,400.00	2,400.00	0.00	
01-4312-824-01-910	Wage Accrual - Drainage & Vegetation	1,182.00	-1,916.77	757.57	0.00	-757.57	0.00	0.00	0.00	
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	2,159.76	4,212.67	4,034.34	4,800.00	3,862.23	4,800.00	4,800.00	0.00	
01-4312-824-02-320	Medicare - Drainage & Vegetation	505.16	985.19	943.46	1,100.00	903.24	1,100.00	1,100.00	0.00	
01-4312-824-02-330	Retirement - Drainage & Vegetation	3,903.70	7,539.17	8,199.42	10,700.00	8,718.03	10,500.00	10,500.00	-200.00	-2%
01-4312-824-36-000	Contracted Services - Drainage & Vegetation	51,996.12	32,895.00	29,000.00	29,000.00	17,369.40	29,000.00	29,000.00	0.00	
<i>Narrative for Column # 6</i>										
This line item includes public right-of-way tree trimming/removals and catch basin cleaning. Durham has approximately 585 catch basins and each is cleaned once every 4 years. The remaining balance is contingency in the event of a stormwater collection system failure that results in the need for a private contractor to repair.										
1) 153 catch basins at \$65 each = \$9,950										
2) 40 yards of catch basin cleanings hauled to landfill at \$55/yards = \$3,200. This includes a \$1000 cost to sample the cleanings prior to disposal.										
3) 3 days of tree removals at \$3300/day = \$9,900										
01-4312-824-45-000	General Supplies - Drainage & Vegetation	16,423.02	8,999.79	8,776.57	10,000.00	5,040.05	10,000.00	10,000.00	0.00	
<i>Narrative for Column # 6</i>										
Materials for Town-wide drainage repairs including pipe and catch basin frames/grates and structures. DPW replaces approximately 500 feet of drainage pipe annually. This line includes the cost for hand tools and supplies for other equipment required to make these upgrades.										
01-4312-824-52-000	Equip Maint (Other Than Office) - Drainage &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-824-89-000	Miscellaneous - Drainage & Vegetation	0.00	35.95	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-824-96-000	Capital - Drainage & Vegetation	534.00	0.00	300.00	300.00	0.00	300.00	300.00	0.00	
<i>Narrative for Column # 6</i>										
Purchase of new chainsaw.										
Drainage & Vegetation Total		110,357.03	121,787.39	116,323.62	133,500.00	98,187.51	133,300.00	133,300.00	-200.00	-0%

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		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Snow & Ice removal										
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	29,335.17	26,917.41	20,860.02	45,100.00	16,435.98	45,100.00	45,100.00	0.00	
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	1,056.00	1,963.00	360.00	3,000.00	1,207.50	3,000.00	3,000.00	0.00	
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	95,129.54	65,914.21	67,945.86	93,000.00	76,975.59	93,000.00	93,000.00	0.00	
01-4312-825-01-910	Wage Accrual - Snow & Ice Removal	562.53	1,042.37	16,475.05	0.00	-18,947.93	0.00	0.00	0.00	
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Accrual	10,441.84	-12,073.11	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	8,453.69	5,193.37	6,549.73	8,700.00	4,691.60	8,700.00	8,700.00	0.00	
01-4312-825-02-320	Medicare - Snow & Ice Removal	1,977.27	1,214.67	1,531.92	2,000.00	1,097.30	2,000.00	2,000.00	0.00	
01-4312-825-02-330	Retirement - Snow & Ice Removal	13,681.48	7,659.36	11,011.11	19,400.00	8,863.20	19,100.00	19,100.00	-300.00	-2%
01-4312-825-36-000	Contracted Services - Snow & Ice Removal	5,136.00	2,477.35	3,000.00	15,000.00	0.00	15,000.00	15,000.00	0.00	
<i>Narrative for Column # 6</i>										
This line will cover contracted services for snow and ice removal including hired contractors for parking lot plowing and post event snow pile removal from Downtown and other municipal parking areas. Additionally, this line will cover the cost for a contractor to perform sandblasting and painting of snow and ice removal equipment as needed.										
01-4312-825-45-000	General Supplies - Snow & Ice Removal	116,485.79	89,590.59	101,424.96	107,600.00	70,494.14	135,000.00	135,000.00	27,400.00	25%
<i>Narrative for Column # 6</i>										
The majority of this line will cover the cost of deicing materials. New Hampshire state pricing for bulk road salt for the 2022-2023 winter will not be released until late September, however Maine state pricing was released in July for 2022-2023. The price for salt in the greater Portland, ME area is \$75/ton. DPW paid \$58/ton in 2021-2022. This line will cover 1800 tons of salt at an estimated price of \$75/ton. It is important to note that an average winter requires between 2000 and 2200 tons of salt:										
1) 3 Nor'Easter Events at 100 tons each = 300 tons.										
2) 2 Events/week (Jan, Feb, Mar, Dec) at 40 tons each = 1375 tons.										
3) Reserve in Salt Shed: 450 tons.										
4) Salt for Sand/Salt Mixture: 120 tons.										
Any remaining funds will be used to purchase pea stone to treat dirt roads, calcium chloride to treat the walkways at the municipal buildings, and snow shovels for hand shoveling.										
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow & Ice	4,266.58	5,451.00	8,000.00	8,000.00	0.00	8,000.00	8,000.00	0.00	
<i>Narrative for Column # 6</i>										
Maintenance of Snow and Ice equipment:										
1) Two (2) Nordik Move plow blades: \$4000.										
2) Two (2) material spreader chains: \$1000.										
3) Two sets of bearings for material spreaders: \$2000.										
The balance of this line will be used to cover unanticipated Snow and Ice equipment repairs.										
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Removal	20,785.00	4,660.00	21,340.52	20,000.00	3,690.00	20,000.00	20,000.00	0.00	
<i>Narrative for Column # 6</i>										
The line will cover the cost of Equipment and Vehicle Rental costs for Snow and Ice Removal. This includes a bulldozer to pile snow removed from Downtown and municipal parking lots and the rental of front end loaders and sidewalk tractors in the event of a mechanical failure on existing equipment that can not be remediated prior to an event.										
01-4312-825-89-000	Miscellaneous - Snow & Ice Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Snow & Ice removal Total		307,310.89	200,010.22	258,499.17	321,800.00	164,507.38	348,900.00	348,900.00	27,100.00	8%

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		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Traffic Control										
01-4312-826-01-010	F-T Wages - Traffic Control	25,584.23	30,435.42	20,841.66	29,200.00	33,084.42	29,200.00	29,200.00	0.00	
01-4312-826-01-020	P-T Wages - Traffic Control	2,292.00	2,192.00	336.00	3,800.00	136.00	3,800.00	3,800.00	0.00	
01-4312-826-01-030	O-T Wages - Traffic Control	3,834.30	1,058.64	2,638.36	3,500.00	2,236.75	3,500.00	3,500.00	0.00	
01-4312-826-01-910	Wage Accrual - Traffic Control	0.00	0.00	1,292.50	0.00	-1,292.50	0.00	0.00	0.00	
01-4312-826-02-310	Soc Sec - Traffic Control	1,966.07	2,076.07	1,556.70	2,300.00	2,118.24	2,300.00	2,300.00	0.00	
01-4312-826-02-320	Medicare - Traffic Control	459.81	485.59	364.08	500.00	495.36	500.00	500.00	0.00	
01-4312-826-02-330	Retirement - Traffic Control	3,319.33	3,517.86	3,163.53	4,600.00	4,784.42	4,500.00	4,500.00	-100.00	-2%
01-4312-826-15-000	Electricity - Traffic Control	44,909.15	45,437.65	33,140.77	40,000.00	25,097.70	47,200.00	47,200.00	7,200.00	18%
<i>Narrative for Column # 6</i>										
This line will cover the cost of electricity at the following locations:										
<ul style="list-style-type: none"> 1) Approximately 351 utility pole lights 2) Pettee Brook Parking Lot 3) Pakers Falls Flashing Light 4) Downtown Decorative Lighting 5) Emerson Road Sidewalk 6) Old Piscataqua Road 										
Based on a 08/2021 to 07/2022 consumption of 113,220 kWh at the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.										
01-4312-826-36-000	Contracted Services - Traffic Control	34,013.18	20,581.86	28,918.11	36,000.00	26,205.91	36,000.00	36,000.00	0.00	
<i>Narrative for Column # 6</i>										
This line covers the cost to paint center and edge roadway markings and the painting of crosswalks and stencils in the Downtown corridor prior to UNH graduation in May:										
<ul style="list-style-type: none"> 1) Double Yellow - 12 miles: \$16,000 2) Single White - 8 miles: \$6,000 3) Downtown Striping: \$9,000 <ul style="list-style-type: none"> - 50 Bike Lane Stencils - 30 Bike Sharrows - 65 Crosswalks - 180 Street Parking Stalls - 3 Parking Lots - 100 Assorted Stencils - 8000' Long Line Striping 										
The balance of this line will cover hired electrical services to repair deficiencies within the Town's network of street lighting.										
01-4312-826-45-000	General Supplies - Traffic Control	9,945.36	12,642.71	16,054.60	16,000.00	11,715.85	16,000.00	16,000.00	0.00	
<i>Narrative for Column # 6</i>										
Funds for the purchase of general street lighting supplies, guardrail supplies, pay and display signage, traffic paint for parking lots, stop bars, crosswalks, sharrows and other assorted stencils, residential street name signs and general signs and post supplies.										
01-4312-826-96-000	Capital - Traffic Control	0.00	4,620.00	2,000.00	2,000.00	319.92	2,000.00	2,000.00	0.00	
<i>Narrative for Column # 6</i>										
Replacement of stencils for road markings.										
Traffic Control Total		126,323.43	123,047.80	110,306.31	137,900.00	104,902.07	145,000.00	145,000.00	7,100.00	5%

2023 Town Administrator Proposal

Town of Durham

		1 2019	2 2020	3 2021	4 2022	5 2022	6 2023	7 2023	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
	EXPENDED	EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED AS OF 9/30/2022	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED		
	As of Year End	As of Year End	As of Year End	As of Year End	As of December	As of September				
Supt/Br/Dam/Pit										
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	120,127.21	124,386.10	125,938.37	147,300.00	82,314.62	147,200.00	147,200.00	-100.00	
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	108.00	808.00	0.00	2,000.00	0.00	2,000.00	2,000.00	0.00	
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	22,517.60	23,284.69	17,736.65	30,000.00	13,127.32	30,000.00	30,000.00	0.00	
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-827-01-910	Wage Accrual - Supt/Br/Dam/Pit	-1,383.40	2,569.80	-1,217.52	0.00	-6,848.51	0.00	0.00	0.00	
01-4312-827-01-990	Ins Buy-Out (Wages) Accrual - Supt/Br/Dam/F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	8,866.44	9,369.45	8,861.78	11,100.00	5,556.98	11,100.00	11,100.00	0.00	
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	2,073.58	2,191.31	2,072.58	2,600.00	1,299.70	2,600.00	2,600.00	0.00	
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	14,519.25	15,323.74	15,500.04	24,900.00	11,308.97	24,400.00	24,400.00	-500.00	-2%
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	5,511.86	5,931.66	3,406.28	4,200.00	7,680.71	5,000.00	5,000.00	800.00	19%
<i>Narrative for Column # 6</i>										
The line covers the annual cost for uniforms for six (6) employees based on the current AFSCME collective bargaining agreement:										
1) 30 Pants at \$50/each = \$1,500.										
2) 30 Shorts at \$35/each = \$1,050.										
3) 30 Long Sleeve Shirts at \$10/each = \$300.										
4) 30 Short Sleeve Shirts at \$10/each = \$300.										
5) 6 Jackets at \$200/each = \$1,200.										
6) 6 Safety Vests at \$10/each = \$60.										
7) 4 Pair Rain Gear at \$200/each = \$800.										
8) 6 Pair Boots at \$300/each = \$1,800.										
It is important to note that not all employees elect to purchase the full suite of uniforms each year.										
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/Pit	0.00	0.00	170.95	750.00	80.00	750.00	750.00	0.00	
<i>Narrative for Column # 6</i>										
Continuing education courses for Operations staff.										
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	495.00	3,025.00	310.00	3,000.00	0.00	3,000.00	3,000.00	0.00	
<i>Narrative for Column # 6</i>										
This line covers the annual cost for DigSafe membership at approximately \$1,200. Additionally this line covers the cost of animal trapping (beavers and skunks) and hired contractors for natural disaster/emergency clean-up.										
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	1,004.74	543.17	391.18	600.00	556.47	600.00	600.00	0.00	
<i>Narrative for Column # 6</i>										
Emergency supplies such as barricades, plywood, sandbags, flashlights, etc. This line is reserved in case of a natural disaster/emergency.										
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	26.54	5,830.00	3,747.00	1,000.00	3,616.57	1,000.00	1,000.00	0.00	
<i>Narrative for Column # 6</i>										
State of NH Dam Registrations and the Packers Falls Gravel Pit renewal permit.										
Supt/Br/Dam/Pit Total		173,866.82	193,262.92	176,917.31	227,450.00	118,692.83	227,650.00	227,650.00	200.00	0%

2023 Town Administrator Proposal Town of Durham

		1 2019 EXPENDED As of Year End	2 2020 EXPENDED As of Year End	3 2021 EXPENDED As of Year End	4 2022 APPROPRIATION As of December	5 2022 EXPENDED AS OF 9/30/2022 As of September	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
Stormwater II Permitting										
01-4312-828-01-020	P-T Wages - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-828-02-310	Soc Sec - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-828-02-320	Medicare - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-828-36-000	Contracted Services - Stormwater II Permitting	260.00	2,000.00	1,973.60	2,000.00	0.00	2,000.00	2,000.00	0.00	0.00
<i>Narrative for Column # 6</i>										
Federal stormwater permit began in August 2018. Monies are budgeted to facilitate any unexpected needs regarding our MS4 Stormwater Permit.										
01-4312-828-45-000	General Supplies - Stormwater II Permitting	0.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00	0.00
<i>Narrative for Column # 6</i>										
General supplies include erosion control materials including silt fencing, silt bags, and straw waddles.										
Stormwater II Permitting Total		260.00	3,500.00	3,473.60	3,500.00	1,500.00	3,500.00	3,500.00	0.00	0%

2023 Town Administrator Proposal

Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Sanitation Admin										
01-4321-841-01-010	F-T Wages - Sanitation Admin	41,541.22	43,907.46	59,812.81	52,200.00	28,005.98	52,200.00	52,200.00	0.00	
01-4321-841-01-020	P-T Wages - Sanitation Admin	531.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4321-841-01-030	O-T Wages - Sanitation Admin	0.00	0.00	4.50	0.00	6.25	0.00	0.00	0.00	
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admin	373.45	1,505.81	1,517.83	0.00	0.00	0.00	0.00	0.00	
<i>Narrative for Column # 6</i>		Includes insurance buy-outs for sanitation employees who have elected this option.								
01-4321-841-01-099	Wage Contingency - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4321-841-01-910	Wage Accrual - Sanitation Admin	-316.77	3,756.23	-2,252.68	0.00	-2,986.22	0.00	0.00	0.00	
01-4321-841-02-310	Soc Sec - Sanitation Admin	2,589.74	3,048.02	3,663.04	3,200.00	1,551.68	3,200.00	3,200.00	0.00	
01-4321-841-02-320	Medicare - Sanitation Admin	605.50	712.74	856.72	800.00	362.85	800.00	800.00	0.00	
01-4321-841-02-330	Retirement - Sanitation Admin	4,545.07	5,324.03	7,220.01	7,300.00	3,518.56	7,200.00	7,200.00	-100.00	-1%
01-4321-841-03-610	Health & Dental - Sanitation Admin	74,982.14	86,664.70	72,649.18	81,200.00	85,320.96	106,800.00	102,600.00	21,400.00	26%
<i>Narrative for Column # 6</i>		Includes Health and Dental Costs for Sanitation employees who have not elected the buyout.								
01-4321-841-03-630	Life - Sanitation Admin	539.00	615.00	475.00	500.00	475.00	500.00	500.00	0.00	
<i>Narrative for Column # 6</i>		Includes Life Insurance costs for four Sanitation employees.								
01-4321-841-03-640	STD - Sanitation Admin	1,108.52	1,406.70	1,163.18	1,200.00	1,201.50	1,100.00	1,100.00	-100.00	-8%
<i>Narrative for Column # 6</i>		Includes Short-Term Disability costs for four Sanitation employees.								
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	88.00	0.00	80.00	200.00	80.00	200.00	200.00	0.00	
<i>Narrative for Column # 6</i>		Includes State Unemployment Tax for four Sanitation employees.								
01-4321-841-04-020	Workers Comp - Sanitation Admin	6,802.00	7,200.00	6,047.00	6,800.00	6,000.00	6,500.00	6,500.00	-300.00	-4%
<i>Narrative for Column # 6</i>		Includes Worker's Compensation fees for four Sanitation employees.								
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admin	3,905.60	2,495.06	3,563.60	3,000.00	3,067.72	3,000.00	3,000.00	0.00	
<i>Narrative for Column # 6</i>		The line covers the annual cost for uniforms for four (4) employees based on the current AFSCME collective bargaining agreement:								
1) 20 Pants at \$50/each = \$1,000. 2) 20 Shorts at \$35/each = \$700. 3) 20 Long Sleeve Shirts at \$10/each = \$200. 4) 20 Short Sleeve Shirts at \$10/each = \$200. 5) 4 Jackets at \$200/each = \$800. 6) 4 Safety Vests at \$10/each = \$40. 7) 2 Pair Rain Gear at \$200/each = \$400. 8) 4 Pair Boots at \$300/each = \$1200.										
It is important to note that not all employees elect to purchase the full suite of uniforms each year.										

2023 Town Administrator Proposal

Town of Durham

		1 2019 EXPENDED As of Year End	2 2020 EXPENDED As of Year End	3 2021 EXPENDED As of Year End	4 2022 APPROPRIATION As of December	5 2022 EXPENDED AS OF 9/30/2022 As of September	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
01-4321-841-15-000	Electricity - Sanitation Admin	5,154.16	3,940.03	4,725.20	5,000.00	3,543.63	6,800.00	6,800.00	1,800.00	36%
<i>Narrative for Column # 6</i>										
This line will cover the cost of electricity at the Transfer Station for 16,751 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.										
01-4321-841-16-000	Heating Fuel - Sanitation Admin	1,668.48	1,718.64	2,743.25	2,500.00	3,739.88	5,300.00	5,300.00	2,800.00	112%
<i>Narrative for Column # 6</i>										
Propane to power the heating system at the Transfer Station. Based on a two year average of 1,325 gallons at the current New Hampshire DOE average of \$4.05/gallon.										
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	832.00	948.00	1,008.00	800.00	762.00	800.00	800.00	0.00	
<i>Narrative for Column # 6</i>										
Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.										
01-4321-841-26-000	Postage - Sanitation Admin	0.00	0.00	474.27	500.00	0.00	500.00	500.00	0.00	
01-4321-841-27-000	Printing - Sanitation Admin	1,605.50	1,716.20	2,269.91	1,600.00	290.50	1,600.00	1,600.00	0.00	
<i>Narrative for Column # 6</i>										
Printing services include informational brochures such as recycling flyers and the Spring and Fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.										
01-4321-841-28-000	Professional / Staff Dev - Sanitation Admin	225.00	0.00	101.00	300.00	250.00	350.00	350.00	50.00	17%
<i>Narrative for Column # 6</i>										
Solid Waste Transfer Station Certifications for six employees as required by the State of NH.										
01-4321-841-29-000	Membership Dues - Sanitation Admin	1,178.12	1,278.12	1,428.12	1,200.00	1,125.95	1,200.00	1,200.00	0.00	
<i>Narrative for Column # 6</i>										
Membership dues with the Northeast Resource Recovery Association (NRRA) to assist in the operation of our recycling program and marketing.										
01-4321-841-45-000	General Supplies - Sanitation Admin	1,010.93	706.43	1,063.94	700.00	714.81	700.00	700.00	0.00	
<i>Narrative for Column # 6</i>										
Miscellaneous including paper products, medical and safety supplies.										
01-4321-841-51-000	Building Maintenance - Sanitation Admin	289.41	333.65	1,372.41	4,000.00	2,035.82	4,000.00	4,000.00	0.00	
<i>Narrative for Column # 6</i>										
Building maintenance for the Transfer Station and Recycling Center, barricades, fencing, pavement markings, etc. This line also includes \$2,400 for septic tank pumping 3x year at \$800/each.										
01-4321-841-52-000	Equip Maint (Other Than Office) - Sanitation Admin	620.00	0.00	0.00	500.00	665.00	500.00	500.00	0.00	
<i>Narrative for Column # 6</i>										
Maintenance of furnace, HVAC equipment and fire extinguishers.										
01-4321-841-89-000	Miscellaneous - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Sanitation Admin Total		149,878.24	167,276.82	169,986.29	173,500.00	139,731.87	203,250.00	199,050.00	25,550.00	15%

2023 Town Administrator Proposal
Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Roll Off Vehicle										
01-4321-847-01-010	F-T Wages - Roll Off Vehicle	35,733.19	37,545.62	28,679.87	40,000.00	23,655.30	40,000.00	40,000.00	0.00	
01-4321-847-01-020	P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4321-847-01-030	O-T Wages - Roll Off Vehicle	4,129.45	2,835.47	1,668.61	1,900.00	2,042.05	1,900.00	1,900.00	0.00	
01-4321-847-01-910	Wage Accrual - Roll Off Vehicle	-218.17	589.14	-578.84	0.00	-793.65	0.00	0.00	0.00	
01-4321-847-02-310	Soc Sec - Roll Off Vehicle	2,457.94	2,540.10	1,845.77	2,600.00	1,544.00	2,600.00	2,600.00	0.00	
01-4321-847-02-320	Medicare - Roll Off Vehicle	574.90	593.98	431.63	600.00	361.11	600.00	600.00	0.00	
01-4321-847-02-330	Retirement - Roll Off Vehicle	4,470.92	4,576.39	3,842.58	5,900.00	3,501.46	5,800.00	5,800.00	-100.00	-2%
01-4321-847-54-000	Vehicle Maint - Roll Off Vehicle	7,939.81	2,924.45	1,459.92	3,000.00	5,080.58	3,000.00	3,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	This line will cover the cost to replace the trucks tarp once per year at \$500 and any other miscellaneous expenses including oil changes and tires as needed.									
01-4321-847-56-000	Fuel / Oil For Vehicles - Roll Off Vehicle	6,704.11	7,009.02	6,631.98	6,500.00	4,678.45	0.00	0.00	-6,500.00	-100%
01-4321-847-56-001	Diesel Fuel - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	13,700.00	13,700.00	13,700.00	100%
	<i>Narrative for Column # 6</i>									
	This line will cover the cost for 3,309 gallons (2021 consumption) of diesel fuel at the 2023 projected average price by the U.S. Energy Information Administration of \$4.14/gal.									
01-4321-847-89-000	Miscellaneous - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Roll Off Vehicle Total		61,792.15	58,614.17	43,981.52	60,500.00	40,069.30	67,600.00	67,600.00	7,100.00	12%

2023 Town Administrator Proposal Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Solid Waste Collection										
Curbside Collection										
01-4323-842-01-010	F-T Wages - Curbside Collection	39,574.14	44,198.05	46,290.32	40,600.00	28,903.86	40,600.00	40,600.00	0.00	
01-4323-842-01-020	P-T Wages - Curbside Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4323-842-01-030	O-T Wages - Curbside Collection	2,773.21	1,723.51	2,120.91	3,000.00	1,059.10	3,000.00	3,000.00	0.00	
01-4323-842-01-910	Wage Accrual - Curbside Collection	-187.20	1,463.69	-2,021.85	0.00	-1,516.40	0.00	0.00	0.00	
01-4323-842-02-310	Soc Sec - Curbside Collection	2,613.19	2,943.76	2,956.84	2,700.00	1,763.70	2,700.00	2,700.00	0.00	
01-4323-842-02-320	Medicare - Curbside Collection	611.14	688.48	729.07	600.00	374.89	600.00	600.00	0.00	
01-4323-842-02-330	Retirement - Curbside Collection	4,751.64	5,292.90	6,093.27	6,100.00	4,037.18	6,000.00	6,000.00	-100.00	-2%
01-4323-842-54-000	Vehicle Maint - Curbside Collection	12,071.65	10,703.85	28,079.48	10,000.00	14,570.41	10,000.00	10,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	This line covers the cost to maintain the 2013 SW-3 and 2015 SW-1 collection vehicles. This includes oil changes, tires, brakes and hydraulic/electrical system components.									
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Collection	12,391.60	13,826.44	12,891.44	12,400.00	7,064.58	0.00	0.00	-12,400.00	-100%
01-4323-842-56-001	Diesel Fuel - Curbside Collection	0.00	0.00	0.00	0.00	0.00	23,200.00	23,200.00	23,200.00	100%
	<i>Narrative for Column # 6</i>									
	This line will cover the cost of 5,604 gallons (2021 consumption) of diesel fuel at the 2023 projected average price by the U.S. Energy Information Administration of \$4.14/gal.									
01-4323-842-89-000	Miscellaneous - Curbside Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4323-842-90-027	Tipping Fees - Curbside Collection	129,750.34	136,121.02	127,415.44	136,000.00	97,402.96	140,000.00	140,000.00	4,000.00	3%
	<i>Narrative for Column # 6</i>									
	This line covers the cost for disposal of municipal solid waste collected curbside and at the Transfer Station. An increase in funding is required in 2023 to account for a 3.5% contractual increase with Waste Management to \$82.48/ton at an average of 1,680 tons per year.									
Curbside Collection Total		204,349.71	216,961.70	224,554.92	211,400.00	153,660.28	226,100.00	226,100.00	14,700.00	7%

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Town of Durham

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		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Recycling										
01-4323-844-01-010	F-T Wages - Recycling	56,543.71	61,018.13	63,107.62	58,200.00	58,352.85	58,200.00	58,200.00	0.00	
01-4323-844-01-020	P-T Wages - Recycling	1,764.00	0.00	911.00	500.00	0.00	500.00	500.00	0.00	
01-4323-844-01-030	O-T Wages - Recycling	2,193.91	1,807.85	1,937.09	3,000.00	1,435.13	3,000.00	3,000.00	0.00	
01-4323-844-01-910	Wage Accrual - Recycling	-202.90	-1,692.66	-9,818.48	0.00	-2,174.40	0.00	0.00	0.00	
01-4323-844-02-310	Soc Sec - Recycling	3,761.68	3,866.90	4,169.84	3,800.00	3,572.08	3,800.00	3,800.00	0.00	
01-4323-844-02-320	Medicare - Recycling	879.78	904.32	975.18	900.00	835.44	900.00	900.00	0.00	
01-4323-844-02-330	Retirement - Recycling	6,598.46	6,949.41	8,365.03	8,600.00	8,100.48	8,400.00	8,400.00	-200.00	-2%
01-4323-844-36-000	Contracted Services - Recycling	61,635.42	55,803.80	71,513.06	66,400.00	24,611.27	66,400.00	66,400.00	0.00	
	<i>Narrative for Column # 6</i>									
	This line covers the cost to dispose of commingled, mixed paper, and cardboard recycling collected curbside and at the Transfer Station. While pricing currently remains favorable in the range of \$10-\$20/ton, fluctuations as high as \$60/ton were observed just six months ago. The budgeted amount will cover the unanticipated scenario for disposal of these materials in the landfill as municipal solid waste (\$82.48/ton). On average, DPW disposes of 500 tons of mixed paper and 300 tons of commingled containers annually.									
01-4323-844-45-000	General Supplies - Recycling	2,113.36	2,588.46	2,439.59	1,900.00	518.36	1,900.00	1,900.00	0.00	
	<i>Narrative for Column # 6</i>									
	General supplies for recycling include wire used to bale cardboard, boxes for flourescent bulbs, and materials to service the baling machine.									
01-4323-844-54-000	Vehicle Maint - Recycling	9,677.14	11,098.47	11,314.40	9,000.00	11,493.39	9,000.00	9,000.00	0.00	
	<i>Narrative for Column # 6</i>									
	This line covers the cost to maintain the 2018 SW-2 collection vehicle. This includes oil changes, tires, brakes and hydraulic/electrical system components.									
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	8,306.79	7,822.22	7,229.50	9,000.00	3,797.60	0.00	0.00	-9,000.00	-100%
01-4323-844-56-001	Diesel Fuel - Recycling	0.00	0.00	0.00	0.00	0.00	13,700.00	13,700.00	13,700.00	100%
	<i>Narrative for Column # 6</i>									
	This line will cover the cost of 3,309 gallons (2021 consumption) of diesel fuel at the 2023 projected price by the U.S. Energy Information Administration of \$4.14/gal.									
01-4323-844-89-000	Miscellaneous - Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4323-844-96-000	Capital - Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Recycling Total		153,271.35	150,166.90	162,143.83	161,300.00	110,542.20	165,800.00	165,800.00	4,500.00	3%

2023 Town Administrator Proposal

Town of Durham

		1	2	3	4	5	6	7	8	9
		2019	2020	2021	2022	2022	2023	2023	\$ CHANGE	% CHANGE
		EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
						AS OF 9/30/2022	PROPOSED	PROPOSED		
		As of Year End	As of Year End	As of Year End	As of December	As of September				
Solid Waste Disposal										
Transfer Station										
01-4324-845-01-010	F-T Wages - Transfer Station	25,642.14	30,435.19	32,716.59	23,800.00	26,006.67	23,800.00	23,800.00	0.00	
01-4324-845-01-020	P-T Wages - Transfer Station	8,269.53	6,728.12	4,550.12	8,000.00	5,053.25	8,000.00	8,000.00	0.00	
01-4324-845-01-030	O-T Wages - Transfer Station	4,827.73	15,007.20	21,976.95	6,000.00	5,124.93	6,000.00	6,000.00	0.00	
01-4324-845-01-910	Wage Accrual - Transfer Station	917.19	578.12	-626.37	0.00	-1,239.82	0.00	0.00	0.00	
01-4324-845-02-310	Soc Sec - Transfer Station	2,458.60	3,265.04	3,634.31	2,300.00	2,166.50	2,300.00	2,300.00	0.00	
01-4324-845-02-320	Medicare - Transfer Station	574.87	763.49	849.92	500.00	506.62	500.00	500.00	0.00	
01-4324-845-02-330	Retirement - Transfer Station	3,535.93	4,955.53	6,690.77	4,200.00	4,264.97	4,100.00	4,100.00	-100.00	-2%
01-4324-845-36-000	Contracted Services - Transfer Station	63,307.20	51,409.80	74,991.37	71,000.00	58,321.64	71,000.00	71,000.00	0.00	
<i>Narrative for Column # 6</i>										
This line includes the following tipping fees:										
1) Bulky Waste: 355 tons at \$100.78/ton = \$35,800.										
2) C + D Materials: 75 tons at \$100.78/ton = \$7,500.										
3) Electronics: \$4,800/year.										
4) Flourescent Bulbs: \$1,000/year.										
5) Tires: \$2,000/year.										
6) Freon Removal: \$2,000/year.										
7) Used Oil Disposal: \$1,500/year.										
It is important to note that a contractual increase of 3.5% in 2023 for the disposal of bulky waste and C+D materials with Waste Management is included. Additionally, \$16,460 is included for groundwater testing and monitoring of the monitoring wells surrounding the landfill.										
01-4324-845-45-000	General Supplies - Transfer Station	886.29	851.00	1,490.50	700.00	1,810.60	700.00	700.00	0.00	
01-4324-845-54-000	Vehicle Maint - Transfer Station	2,065.89	415.81	2,127.13	1,400.00	687.05	1,400.00	1,400.00	0.00	
<i>Narrative for Column # 6</i>										
The line accounts for routine maintenance and repairs to the Caterpillar backhoe and skid steer and pick-up truck. This includes oil changes, tires, brakes, and hydraulic/electrical system components.										
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Station	236.10	410.61	0.00	1,400.00	0.00	0.00	0.00	-1,400.00	-100%
01-4324-845-56-001	Diesel Fuel - Transfer Station	0.00	0.00	0.00	0.00	0.00	700.00	700.00	700.00	100%
<i>Narrative for Column # 6</i>										
This line will cover the cost of 169 gallons (2021 consumption) of diesel fuel for the skid steer and backhoe at the 2023 projected average price by the U.S. Energy Information Administration of \$4.14/gal.										
01-4324-845-56-002	Gasoline Fuel - Transfer Station	0.00	0.00	0.00	0.00	0.00	300.00	300.00	300.00	100%
<i>Narrative for Column # 6</i>										
This line will cover the cost of 84 gallons (2021 consumption) for the Transfer Station Vehicle at the 2023 projected average price by the U.S. Energy Information Administration of \$3.59/gal.										
01-4324-845-61-120	Hazardous Waste Day Program - Transfer Sta	3,575.00	4,250.00	4,907.00	4,500.00	0.00	4,500.00	4,500.00	0.00	
01-4324-845-89-000	Miscellaneous - Transfer Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
01-4324-845-90-032	Lamprey - Transfer Station	2,070.42	3,011.52	2,331.70	2,100.00	3,796.37	3,800.00	3,800.00	1,700.00	81%
<i>Narrative for Column # 6</i>										
Annual membership cost for the Lamprey Cooperative.										
Transfer Station Total		118,366.89	122,081.43	155,639.99	125,900.00	106,498.78	127,100.00	127,100.00	1,200.00	1%

2023 Town Administrator Proposal

Town of Durham

	1 2019 EXPENDED As of Year End	2 2020 EXPENDED As of Year End	3 2021 EXPENDED As of Year End	4 2022 APPROPRIATION As of December	5 2022 EXPENDED AS OF 9/30/2022 As of September	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
Solid Waste Clean-up									
Litter Removal									
01-4325-843-01-010 F-T Wages - Litter Removal	6,818.37	2,163.70	4,963.01	11,000.00	8,557.43	11,000.00	11,000.00	0.00	
01-4325-843-01-020 P-T Wages - Litter Removal	396.00	1,152.00	2,842.00	1,800.00	1,521.50	1,800.00	1,800.00	0.00	
01-4325-843-01-030 O-T Wages - Litter Removal	11,464.32	11,142.43	11,758.95	12,000.00	5,528.13	12,000.00	12,000.00	0.00	
01-4325-843-01-910 Wage Accrual - Litter Removal	-323.76	481.77	24.40	0.00	-709.15	0.00	0.00	0.00	
01-4325-843-02-310 Soc Sec - Litter Removal	1,137.95	926.23	1,214.42	1,500.00	923.74	1,500.00	1,500.00	0.00	
01-4325-843-02-320 Medicare - Litter Removal	266.13	216.72	284.12	400.00	215.99	400.00	400.00	0.00	
01-4325-843-02-330 Retirement - Litter Removal	2,025.82	1,540.07	2,051.60	3,200.00	1,899.77	3,200.00	3,200.00	0.00	
01-4325-843-45-000 General Supplies - Litter Removal	1,158.82	1,439.85	2,579.80	1,900.00	1,225.95	3,400.00	3,400.00	1,500.00	79%
<i>Narrative for Column # 6</i>									
The line includes the supplies required to operate the litter removal program for the Downtown Corridor and surrounding parks:									
1) Trash Bags: 26 boxes at \$100 each = \$2,600.									
2) Replacement Receptacles: 2 at \$400 each = \$800.									
01-4325-843-89-000 Miscellaneous - Litter Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Litter Removal Total	22,943.65	19,062.77	25,718.30	31,800.00	19,163.36	33,300.00	33,300.00	1,500.00	5%

2023 Town Administrator Proposal

Town of Durham

		1 2019 EXPENDED As of Year End	2 2020 EXPENDED As of Year End	3 2021 EXPENDED As of Year End	4 2022 APPROPRIATION As of December	5 2022 EXPENDED AS OF 9/30/2022 As of September	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
Wagon Hill										
01-4520-807-01-010	F-T Wages - Wagon Hill	4,441.41	3,901.20	2,203.55	5,600.00	366.52	5,600.00	5,600.00	0.00	
01-4520-807-01-020	P-T Wages - Wagon Hill	1,620.00	2,489.00	2,104.00	2,500.00	1,152.00	2,500.00	2,500.00	0.00	
01-4520-807-01-030	O-T Wages - Wagon Hill	0.00	221.20	0.00	200.00	0.00	200.00	200.00	0.00	
01-4520-807-01-910	Wage Accrual - Wagon Hill	0.00	202.40	-202.40	0.00	0.00	0.00	0.00	0.00	
01-4520-807-02-310	Soc Sec - Wagon Hill	375.80	422.49	254.52	500.00	94.15	500.00	500.00	0.00	
01-4520-807-02-320	Medicare - Wagon Hill	87.89	98.78	59.51	100.00	22.02	100.00	100.00	0.00	
01-4520-807-02-330	Retirement - Wagon Hill	498.50	483.10	261.22	800.00	51.54	800.00	800.00	0.00	
01-4520-807-15-000	Electricity - Wagon Hill	389.16	402.50	614.93	400.00	995.10	880.00	880.00	480.00	120%
<i>Narrative for Column # 6</i>										
This line will cover the cost of electricity at the Wagon Hill Farm for 1,079 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.										
01-4520-807-16-000	Heating Fuel - Wagon Hill	2,368.41	867.70	2,296.06	3,000.00	2,380.23	3,250.00	3,250.00	250.00	8%
<i>Narrative for Column # 6</i>										
#2 heating oil to power the heating system. Based on a two year average of 650 gallons at the current rate of \$4.549 per gallon.										
01-4520-807-36-000	Contracted Services - Wagon Hill	7,150.00	13,068.27	7,901.93	10,000.00	5,760.70	11,000.00	11,000.00	1,000.00	10%
<i>Narrative for Column # 6</i>										
This line will cover the following contracted services:										
1) Portable Toilet Rental: 2 at \$310/month = \$3,720.										
2) Tree Trimming/Removal: 2 days at \$3000/day = \$6,000.										
3) Fire Extinguisher Inspections: \$125/year										
4) Fire Alarm System Inspections: \$300/year										
5) Fire Alarm System Remote Monitoring: \$500/year										
01-4520-807-45-000	General Supplies - Wagon Hill	4,099.66	3,175.49	1,981.15	4,000.00	887.73	3,000.00	3,000.00	-1,000.00	-25%
<i>Narrative for Column # 6</i>										
Supplies include dog waste bags and foot bridge and fencing repair materials.										
01-4520-807-51-000	Building Maintenance - Wagon Hill	331.08	0.00	444.20	1,200.00	40.94	1,200.00	1,200.00	0.00	
<i>Narrative for Column # 6</i>										
This line includes the cost for materials for soffit/trim repairs, painting, and plumbing/electrical supplies..										
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagon Hill	0.00	0.00	0.00	200.00	247.69	200.00	200.00	0.00	
<i>Narrative for Column # 6</i>										
This line includes the annual cost to service the furnace.										
01-4520-807-96-000	Capital - Wagon Hill	0.00	6,303.89	2,373.00	2,000.00	0.00	2,000.00	2,000.00	0.00	
<i>Narrative for Column # 6</i>										
This line includes the cost to update or replace parking area and trail system signage and maintain the well that provides water to the house and community garden.										
Wagon Hill Total		21,361.91	31,636.02	20,291.67	30,500.00	11,998.62	31,230.00	31,230.00	730.00	2%

2023 Town Administrator Proposal

Town of Durham

	1 2019	2 2020	3 2021	4 2022	5 2022	6 2023	7 2023	8 \$ CHANGE	9 % CHANGE
	EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED	DEPT HEAD	TOWN ADMIN	2022 VS 2023	2022 VS 2023
					AS OF 9/30/2022	PROPOSED	PROPOSED		
	As of Year End	As of Year End	As of Year End	As of December	As of September				

Parks Grounds Maint

01-4520-808-01-010	F-T Wages - Grounds Maint	64,611.39	59,329.63	42,628.75	67,800.00	51,204.95	67,800.00	67,800.00	0.00
01-4520-808-01-020	P-T Wages - Grounds Maint	14,116.51	15,596.50	19,680.00	20,800.00	17,879.50	20,800.00	20,800.00	0.00
01-4520-808-01-030	O-T Wages - Grounds Maint	1,204.65	803.73	303.68	2,100.00	315.66	2,100.00	2,100.00	0.00
01-4520-808-01-910	Wage Accrual - Grounds Maint	-1,546.74	-743.90	739.26	0.00	-2,063.66	0.00	0.00	0.00
01-4520-808-02-310	Soc Sec - Grounds Maint	4,984.56	4,649.15	3,927.86	5,600.00	4,174.89	5,600.00	5,600.00	0.00
01-4520-808-02-320	Medicare - Grounds Maint	1,165.72	1,087.28	918.61	1,300.00	976.36	1,300.00	1,300.00	0.00
01-4520-808-02-330	Retirement - Grounds Maint	7,438.06	6,633.81	5,709.50	9,800.00	6,953.68	9,600.00	9,600.00	-200.00 -2%
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	565.00	1,322.48	2,529.15	1,200.00	1,499.92	1,200.00	1,200.00	0.00

Narrative for Column # 6

This line covers the annual cost for uniforms for two (2) employees based on the current AFSCME collective bargaining agreement:

- 1) 10 Pants at \$50/each = \$500.
- 2) 10 Shorts at \$35/each = \$350.
- 3) 10 Long Sleeve Shirts at \$10/each = \$100.
- 4) 10 Short Sleeve Shirts at \$10/each = \$100.
- 5) 2 Jackets at \$200/each = \$400.
- 6) 2 Safety Vests at \$10/each = \$20.
- 7) 1 Pair Rain Gear at \$200/each = \$200.
- 8) 2 Pair Boots at \$300/each = \$600.

Additionally, this line includes \$400 to provide the summer seasonal staff with shirts and safety vests. It is important to note that not all employees elect to purchase the full suite of uniforms each year.

01-4520-808-15-000	Electricity - Grounds Maint	429.00	446.15	436.87	500.00	294.21	500.00	500.00	0.00
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Narrative for Column # 6

This line will cover the cost of electricity at Bicentennial Park and Father Lawless Fields for 295 kWh (08/2021 to 07/2022 consumption) based on the current supply price of \$0.22566/kWh and other structural charges including 3-Phase, Distribution, Transmission, Stranded Cost Recovery, and System Benefit Charges.

01-4520-808-19-000	Water / Sewer - Grounds Maint	289.43	1,345.48	1,243.43	700.00	652.40	700.00	700.00	0.00
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Narrative for Column # 6

Purchase of Town water for watering the Downtown parks.

01-4520-808-28-000	Professional / Staff Dev - Grounds Maint	0.00	0.00	560.00	500.00	530.00	500.00	500.00	0.00
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Narrative for Column # 6

This line covers the cost for the Buildings and Grounds Supervisor and Maintenance Worker III to maintain their licensed Pesticide Applicator designations.

01-4520-808-36-000	Contracted Services - Grounds Maint	766.99	5,062.98	17,998.45	2,200.00	9,328.80	2,200.00	2,200.00	0.00
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Narrative for Column # 6

This line includes the cost for contracted mowing services and hydroseeding as needed.

01-4520-808-45-000	General Supplies - Grounds Maint	9,495.57	12,590.95	16,940.26	16,000.00	14,423.03	20,160.00	20,160.00	4,160.00 26%
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Narrative for Column # 6

General supplies include irrigation parts, tools, flags, shrubs, bark/mulch, flowers, fertilizer, sod, seed, loam, stone, gravel, sand, stone dust, picnic tables, benches, goals, nets and swings. This line includes \$3,500 to purchase 10 trees as part of the Departments annual Public Shade Tree Planting Program. The program aligns with our leadership role and designation as a Tree City USA for over 43 years.

An additional \$4,160 is requested in 2023 to include:

- 1) Playground Wood Chips: \$2,100.
- 2) Swing Set Mats: \$2,000.

2023 Town Administrator Proposal Town of Durham

		1 2019 EXPENDED As of Year End	2 2020 EXPENDED As of Year End	3 2021 EXPENDED As of Year End	4 2022 APPROPRIATION As of December	5 2022 EXPENDED AS OF 9/30/2022 As of September	6 2023 DEPT HEAD PROPOSED	7 2023 TOWN ADMIN PROPOSED	8 \$ CHANGE 2022 VS 2023	9 % CHANGE 2022 VS 2023
01-4520-808-52-000	Equip Maint (Other Than Office) - Grounds Ma	0.00	0.00	500.00	200.00	282.57	200.00	200.00	0.00	
<i>Narrative for Column # 6</i>										
Equipment maintenance supplies include mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, trimmers, blowers, watering trailer, etc.)										
01-4520-808-54-000	Vehicle Maint - Grounds Maint	1,415.67	1,470.64	2,468.35	2,100.00	2,398.81	2,100.00	2,100.00	0.00	
<i>Narrative for Column # 6</i>										
Automotive maintenance repair supplies for the three Buildings and Grounds Department vehicles.										
01-4520-808-56-000	Fuel / Oil For Vehicles - Grounds Maint	10,614.87	4,288.57	4,908.23	13,000.00	4,252.83	0.00	0.00	-13,000.00	-100%
01-4520-808-56-001	Diesel Fuel - Grounds Maint	0.00	0.00	0.00	0.00	0.00	1,400.00	1,400.00	1,400.00	100%
<i>Narrative for Column # 6</i>										
This line will cover the cost for 338 gallons (2021 consumption) of diesel fuel at the 2023 projected average price by the U.S. Energy Information Administration of \$4.14/gal.										
01-4520-808-56-002	Gasoline Fuel - Grounds Maint	0.00	0.00	0.00	0.00	0.00	6,800.00	6,800.00	6,800.00	100%
<i>Narrative for Column # 6</i>										
This line will cover the cost for 1,894 gallons (2021 consumption) of unleaded fuel at the 2023 projected average price by the U.S. Energy Information Administration of \$3.59/gal.										
01-4520-808-89-000	Miscellaneous - Grounds Maint	0.00	0.00	0.00	200.00	0.00	200.00	200.00	0.00	
<i>Narrative for Column # 6</i>										
Miscellaneous supplies include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats and gloves.										
Parks Grounds Maint Total		115,550.68	113,883.45	121,492.40	144,000.00	113,103.95	143,160.00	143,160.00	-840.00	-1%

2023 Town Administrator Proposal

Town of Durham

	1 2019	2 2020	3 2021	4 2022	5 2022	6 2023	7 2023	8 \$ CHANGE	9 % CHANGE
	EXPENDED	EXPENDED	EXPENDED	APPROPRIATION	EXPENDED AS OF 9/30/2022	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED	2022 VS 2023	2022 VS 2023
	As of Year End	As of Year End	As of Year End	As of December	As of September				
Public Works Admin									
01-4850-801-00-000	Use of Donations - Public Works	0.00	285.00	16,773.59	0.00	0.00	0.00	0.00	0.00
Public Works Admin Total		0.00	285.00	16,773.59	0.00	0.00	0.00	0.00	0%