

# 2022 Town Council Estimated Revenues

Town of Durham

		1	2	3	4	5	6	7
		2018	2019	2020	2021	2022	2022	2022
		Received	Received	Received	Council	Dept	Town Admin	Council
		As of Year End	As of Year End	As of Year End	Estimated	Estimated	Estimated	Estimated
<b>Parking Special Revenue Fund</b>								
05-3705-000-55-000	Permits - Parking	32,369.00	33,674.00	36,395.00	25,000.00	30,000.00	32,000.00	32,000.00
05-3705-000-56-000	Meters - Parking	307,958.24	321,902.95	134,140.28	286,000.00	200,000.00	200,000.00	250,000.00
05-3705-000-57-000	Fines - Parking	118,430.00	84,294.77	68,193.00	70,000.00	80,000.00	80,000.00	80,000.00
05-3705-000-80-000	Misc Revenue - Parking	125.00	100.00	75.00	350.00	0.00	0.00	0.00
<b>Parking Special Revenue Fund Total</b>		<b>458,882.24</b>	<b>439,971.72</b>	<b>238,803.28</b>	<b>381,350.00</b>	<b>310,000.00</b>	<b>312,000.00</b>	<b>362,000.00</b>
<b>Grand Total:</b>		<b>458,882.24</b>	<b>439,971.72</b>	<b>238,803.28</b>	<b>381,350.00</b>	<b>310,000.00</b>	<b>312,000.00</b>	<b>362,000.00</b>

# 2022 Town Council Approved Budget

Town of Durham

		1 2018 Expended  As of Year End	2 2019 Expended  As of Year End	3 2020 Expended  As of Year End	4 2021 Council Approved	5 2022 Dept Proposed	6 2022 Town Admin Proposed	7 2022 Council Approved
<b>Parking Special Revenue Fund</b>								
05-4000-566-01-010	F-T Wages - Parking	36,409.00	37,754.76	38,729.68	39,400.00	40,100.00	40,100.00	40,100.00
<i>Narrative for Column # 5</i> 90% of a full-time position to oversee all facets of kiosk maintenance and parking functions. The remaining 10% is allocated in the Police operating budget for evidence management.								
05-4000-566-01-020	P-T Wages - Parking	32,494.77	37,601.46	39,746.80	46,500.00	26,600.00	26,600.00	26,600.00
<i>Narrative for Column # 5</i> The full-time position overseeing all facets of Kiosk maintenance requires assistance during the UNH academic year in monitoring compliance at the various locations throughout the community. We have experienced difficulty obtaining a single person for this task so we have two (2) persons, working an average of 40 hours a week retained to work the 37 weeks of the UNH academic year to assist in parking enforcement.								
05-4000-566-01-030	O-T Wages - Parking	2,549.74	295.14	0.00	200.00	13,000.00	13,000.00	13,000.00
<i>Narrative for Column # 5</i> With the elimination of the Parking Clerk position, the two Administrative Assistants have divided the work load averaging 2.5 hours overtime each week to ensure that all necessary parking issues are taken care of.  Although overtime for the Parking Enforcement Officer is unusual, it does occur. Sometimes machines need repairing after shift or the PEO is asked to stay over for meetings. This account creates the mechanism to compensate staff if needed.								
05-4000-566-01-090	Ins Buy-out - Parking	7,934.16	7,922.59	7,386.60	8,500.00	8,700.00	8,700.00	8,700.00
05-4000-566-01-099	Wage Contingency - Parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-01-910	Wage Accrual - Parking	381.30	175.46	1,131.16	0.00	0.00	0.00	0.00
05-4000-566-02-310	Soc Sec - Parking	4,988.38	5,192.44	5,393.70	5,900.00	5,500.00	5,500.00	5,500.00
05-4000-566-02-320	Medicare - Parking	1,156.66	1,214.35	1,261.61	1,400.00	1,300.00	1,300.00	1,300.00
05-4000-566-02-330	Retirement - Parking	4,543.12	4,304.44	4,290.33	5,000.00	7,500.00	7,500.00	7,500.00
05-4000-566-03-610	Health & Dental - Parking	10,625.58	10,909.74	11,028.60	11,900.00	12,200.00	12,200.00	12,200.00
05-4000-566-03-630	Life - Parking	141.00	132.00	123.00	100.00	100.00	100.00	100.00
05-4000-566-03-640	STD - Parking	287.28	266.60	276.06	200.00	200.00	200.00	200.00
05-4000-566-04-010	S.U.T.A. - Parking	103.00	66.00	50.00	200.00	200.00	200.00	200.00
05-4000-566-04-020	Workers Comp - Parking	1,300.00	1,195.00	1,200.00	900.00	1,200.00	1,200.00	1,200.00
05-4000-566-06-000	Uniforms & Cleaning - Parking	3,776.46	2,216.39	1,523.29	2,700.00	3,800.00	3,800.00	3,800.00

*Narrative for Column # 5*

This account pays for the uniforms for all Parking Enforcement Officers, to include work-study students, as well as dry cleaning of uniforms.

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<b>05-4000-566-17-000</b>	Telephone / Fax - Parking	480.12	1,198.87	1,722.34	2,100.00	2,100.00	2,100.00	2,100.00
	<i>Narrative for Column # 5</i>							
	With the addition of the TickeTrak software and the use of handheld ticket computers (3), there are monthly data fees. The monthly data fees are provided through Verizon.							
<b>05-4000-566-26-000</b>	Postage - Parking	1,824.36	1,692.34	1,293.95	1,500.00	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i>							
	This account pays for the postage associated with the mailing of notices to violators who have failed to pay their parking fines. Also taken from this account is the shipping costs associated with meters sent back for repairs.							
<b>05-4000-566-27-000</b>	Printing - Parking	1,996.98	3,819.72	2,910.17	10,505.00	9,500.00	9,500.00	9,500.00
	<i>Narrative for Column # 5</i>							
	\$1,500.00 - Pre-designed tickets associated with the Cardinal TickeTrak program, as well as the envelopes that will be provided on the windshield of each violators car.							
	\$500.00 - Envelopes for Notices							
	\$7,500.00 - Receipt paper printed at each of the Ventek parking kiosks in the downtown area.							
<b>05-4000-566-35-000</b>	Work study (non payroll wages) - Parki	3,988.23	3,970.93	1,113.77	7,500.00	7,500.00	7,500.00	7,500.00
	<i>Narrative for Column # 5</i>							
	Our goal is to hire three (3) workstudy students to augment our parking enforcement program. Each work study student can earn \$2,500. This mutually beneficial program will allow for a more robust presence in the downtown area during peak-hours.							
<b>05-4000-566-36-000</b>	Contracted Services - Parking	130,784.24	132,389.17	83,617.33	140,000.00	143,000.00	135,000.00	150,000.00
	<i>Narrative for Column # 5</i>							
	The kiosk meter system employs wireless technology enabling the use of credit and debit cards. While designed to be user friendly to those parking, Durham must pay Ventek for the use of the kiosk (.05 cents for each receipt issued) and 2%-4% of the cost of the credit card transaction.							
	The cost of the wireless is included through the credit card system but the expense has been significant as the vast majority of users are extracting banking fees absorbed by this line. Costs doubled as the use of the machines via credit cards soared.							
	With the newly implemented TickeTrak, the fees for Cardinal hosting the server as well as the annual maintenance fees are added expenses. We also added the ability for violators to pay their fines online, increasing the credit card fees.							
	\$75,000 Credit card fees							
	\$52,500 Ventek wireless fees							
	\$ 9,000 Cardinal annual license							
	\$ 1,400 2 Classes for Sandra Hebert							
	<i>Narrative for Column # 7</i>							
	Town Council increased due to increase revenue from parking meters.							
<b>05-4000-566-52-000</b>	Equip Maint (Other Than Office) - Parki	26,815.06	24,283.51	20,701.08	35,000.00	21,700.00	21,300.00	21,300.00
	<i>Narrative for Column # 5</i>							

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<p>Durham has completely embraced the pay and display system which accepts credit, debit cards, paper, as well as coins for payment. The new machines are technologically sophisticated to accept all of these payment methods and have Wi-Fi capability, money counters and other nuances that require routine maintenance. The warranty on each machine has expired resulting in the need for extended warranty. Other items include batteries, and non-warranty items. We also need to acquire spare parts such as coin bags, bill holders and bill accepters.</p>							
05-4000-566-54-000 Vehicle Maint - Parking	929.83	7,607.89	1,940.25	1,500.00	2,500.00	2,500.00	2,500.00
<p><i>Narrative for Column # 5</i> This account funds all repairs to the parking enforcement vehicle, including routine maintenance such as oil and lubrication changes. Tires and other wearable items are purchased from this account. The City of Dover has a large vehicle maintenance facility with the capacity to work on four vehicles simultaneously and have the capacity to perform the work much quicker. The parking truck could use all new wheel coverings as the current ones are all rusted.</p>							
05-4000-566-56-000 Fuel / oil for vehicles - Parking	2,430.86	2,364.94	1,815.59	2,400.00	2,400.00	2,000.00	2,000.00
<p><i>Narrative for Column # 5</i> The requested funds are reflective of the usage of two (2) parking vehicles and the expanded hours of parking enforcement.</p>							
05-4000-566-89-000 Miscellaneous - Parking	398.35	1,072.41	1,902.32	1,200.00	1,200.00	1,200.00	1,200.00
<p><i>Narrative for Column # 5</i> This account pays for all ancillary items purchased for the parking enforcement efforts including chalk, signs, paper and pens. On occasion an error of parking may occur and funds to reimburse for towing may be required. This line allows for those unanticipated situations to be addressed.</p>							
05-4000-566-90-050 Parking Space Lease - Parking Fund	5,330.00	5,350.00	5,315.63	5,350.00	6,000.00	6,000.00	6,000.00
<p><i>Narrative for Column # 5</i> Leasing of six parking spaces for the Durham Parks &amp; Recreation Department at 2 Dover Road. Increase goes into effect in 2022 per Agreement.</p>							
05-4000-566-96-000 Capital - Parking	0.00	0.00	1,022.62	1,395.00	3,000.00	3,000.00	3,000.00
<p><i>Narrative for Column # 5</i> With 27 computerized kiosks throughout the community, there is a need to have an inventory of equipment in stock that will keep the existing machines running. These purchases will provide ready and quick fixes to our existing machines. Two replacement printers are needed in 2022.</p>							
05-4000-566-98-001 Transfers to General Fund - Parking	167,213.76	136,975.57	112.40	40,000.00	0.00	0.00	25,000.00
05-4000-566-98-081 Transfers to Cap Reserve (Trust) Fund:	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
Parking Special Revenue Fund Total	458,882.24	439,971.72	245,608.28	381,350.00	330,800.00	312,000.00	362,000.00
Grand Total:	458,882.24	439,971.72	245,608.28	381,350.00	330,800.00	312,000.00	362,000.00