



TOWN OF DURHAM
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RESOLUTION #2019-29 OF DURHAM, NEW HAMPSHIRE

TOWN COUNCIL APPROVAL OF THE FY 2020 GENERAL OPERATING BUDGETS, THE CAPITAL FUND BUDGET AND THE 2020-2029 CAPITAL IMPROVEMENT PLAN

WHEREAS, the Town Council of Durham, New Hampshire, in accordance with Article 5 of the Durham Town Charter, has reviewed the proposed FY 2020 budgets and Capital Improvements Plan and conducted a public hearing on November 18, 2019 on the proposed FY 2020 Town Budget and Capital Improvement Plan; and

WHEREAS, the Town Council hereby approves the **General Fund Budget** in the amount of **\$16,814,660** with an estimated property tax rate of **\$7.79** per thousand of assessed valuation; and

WHEREAS, the Town Council is appropriating \$64,200 from the Community Development Expendable Trust Fund for Economic Development in the 2020 Budget; and

WHEREAS, in 2019 the Town of Durham will be using up to \$25,000 from the Municipal Transportation Improvement Fund (established under RSA 261:153) to offset the Public Works Roadway Maintenance Program and an additional \$15,000 for Bicycle/Pedestrian/Traffic Safety Analysis/enhancements; and

WHEREAS, in 2020 the Town of Durham will be transferring ninety percent (90%) of the Depot Road Fund net revenues and one hundred percent (100%) of the Parking Fund net revenues to the General Fund; and

WHEREAS, the 2020 budgets include funds to be allocated by the Administrator to be used for compensation of non-union employees; and

WHEREAS, the 2020 Budget includes use of Unassigned Fund Balance in the amount of \$93,000 to cover the cost of 2020 vacation and sick time buyout due to retirements; and

WHEREAS, the Administrator will provide additional cost and financial analysis data for the 2020 Churchill Rink Upgrades, and obtain the consent of the Council, before proceeding with the Churchill Rink Capital Improvements; and

WHEREAS, fire training has been deemed to be of considerable importance, the additional \$20,000 allocated by the Council to provide for training, and the funds



budgeted in any Fire Department training account, will not be transferred to or spent in other areas; and

WHEREAS, the Town Council hereby approves the **Water Fund Budget** in the amount of \$1,132,000 and hereby sets the water rate at \$7.35 per hundred cubic feet of metered water usage effective 01/01/20; and

WHEREAS, the Town Council hereby approves the **Sewer Fund Budget** in the amount of \$2,754,700 and hereby sets the sewer rate at \$8.97 per hundred cubic feet of metered water usage effective 01/01/20; and

WHEREAS, the Water and Wastewater System Agreement between the Town of Durham and University System of New Hampshire reads "the jointly funded capital reserve fund for the **water system**, in the custody of the Town of Durham's Trustees of the Trust Funds, ... should not exceed \$800,000."; and also reads "the jointly funded capital reserve fund for the **wastewater system**, in the custody of the Town of Durham's Trustees of the Trust Funds, ... should not exceed \$800,000."; and

WHEREAS, it further states "The parties agree to contribute, on a prorated basis, \$40,000 annually to each fund to be comprised of all connection fees received by the Town and the balance to be funded at the cost share ratio outlined..."; the Council after reviewing the FY 2020 Water and Sewer Fund Budgets agree to the transfer of funds to the Water Capital Reserve and Sewer Capital Reserve Funds with the condition that the amount to be transferred will not exceed the surplus available at the end of the year;

WHEREAS, the Town Council hereby approves the **Parking Fund Budget** in the amount of \$485,100; and

WHEREAS, The Town Council hereby approves the **Capital Fund Budget** in the amount of \$4,657,665, with \$773,967 to be raised through property taxes, user fees and general revenues; \$178,433 to be funded by the University of New Hampshire; \$1,812,500 to be raised in revenues from bonds, notes, and other forms of long-term debt; \$168,000 to be funded from the Fire Department Equipment Capital Reserve Account; \$324,765 to be funded through grants; \$50,000 to be funded through the Churchill Rink Unassigned Fund Balance and \$1,350,000 to be funded with Impact Fees and TIF Funds; and

WHEREAS, the Town Council hereby approves the **Depot Road Parking Lot Fund Budget** in the amount of \$138,000; and

WHEREAS, the Town Council hereby approves the **Churchill Rink Fund Budget** in the amount of \$338,520; and

WHEREAS, the Town Council hereby approves the **Library Fund Budget** in the amount of \$534,300 with \$514,300 being funded through a transfer from the general fund and \$20,000 funded by the Library Board of Trustees; and

WHEREAS, the Town Council hereby approves the **Downtown Tax Increment Financing District Budget** in the amount of \$147,290; and

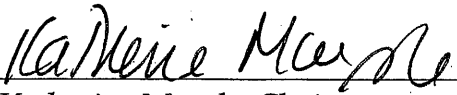
WHEREAS, any transfer of unspent balance or portion thereof from one department to another will occur with the approval of the Town Council in accordance with Section 5.7 of the Town of Durham Charter, except that the Town Council does hereby authorize the Administrator to transfer any balance or portion thereof from the Town Council Contingency fund to any department during 2020; and

WHEREAS, the Administrator will not hire additional regular full-time employees during 2020 without the advice and consent of the Town Council except for those regular full-time positions provided for in the approved 2020 Budget which include two new full-time positions (GIS Coordinator effective July 1, 2020 and a Churchill Rink Manager);


NOW, THEREFORE BE IT RESOLVED by the Durham Town Council that an estimated amount of \$9,719,125 (\$9,571,835 of general tax revenue and \$147,290 of Tax Increment Financing District tax revenue) shall be raised by taxation which together with estimated operating revenues of \$17,283,110 for the aggregate amount of \$27,002,235 is hereby raised and appropriated for the use of the several departments of the town government for the fiscal year beginning January 1, 2020.

BE IT FURTHER RESOLVED that the Town Council of the Town of Durham, New Hampshire hereby adopts **RESOLUTION #2019-XX APPROVING** the FY 2020 General Operating Budgets, Capital Fund Budget, and 2020-2029 Capital Improvement Plan by a majority vote of the Durham Town Council.

PASSED AND ADOPTED this 16th day of December, 2019 by a majority vote of the Durham Town Council with Eight (8) affirmative votes, Zero (0) negative votes, and Zero (0) abstentions.


Katherine Marple, Chair
Durham Town Council

ATTEST:



Lorrie L. Pitt, Town Clerk-Tax Collector

SUMMARY OF BUDGETS BY FUND:

General Fund	\$16,814,660
Water Fund	\$ 1,132,000
Wastewater (Sewer) Fund	\$ 2,754,700
Parking Fund	\$ 485,100
Capital Fund	\$ 4,657,665
Depot Road Fund	\$ 138,000
Churchill Rink Fund	\$ 338,520
Library Fund	\$ 534,300
TIF District Fund	<u>\$ 147,290</u>
 TOTAL ALL FUNDS	 \$27,002,235