

2020 Town Council Approved Budget

Town of Durham

		1 2017 Expended As of Year End	2 2018 Expended As of Year End	3 2019 Approved T.C.	4 2019 Spent to Date 09/30/19 As of September	5 2020 Department Proposed	6 2020 Town Admin Proposed	7 2020 TC Approved
General Fund								
Town Council								
01-4130-101-01-020	P-T Wages - Council	14,000.00	14,000.00	14,000.00	7,000.00	14,000.00	14,000.00	14,000.00
Narrative for Column # 5								
Per Section 3.6 of the Charter of the Town of Durham, NH, Councilors shall receive as compensation the sum of \$1,500 per year. The Chair shall receive an additional \$500 per year.								
01-4130-101-02-310	Soc Sec - Council	868.00	868.00	900.00	434.00	900.00	900.00	900.00
01-4130-101-02-320	Medicare - Council	203.07	203.08	200.00	101.54	200.00	200.00	200.00
01-4130-101-04-020	Workers Comp - Council	19.00	20.00	20.00	18.00	0.00	0.00	0.00
01-4130-101-28-000	Professional / Staff Dev - Council	0.00	0.00	150.00	350.00	400.00	400.00	400.00
01-4130-101-29-000	Membership Dues - Council	11,953.00	12,367.00	12,500.00	12,763.00	13,000.00	13,000.00	13,000.00
Narrative for Column # 5								
New Hampshire Municipal Association								
01-4130-101-36-000	Contracted Services - Council	10,833.75	8,235.00	10,000.00	5,366.25	10,000.00	10,000.00	10,000.00
Narrative for Column # 5								
\$10,000 Minute taker for Town Council meetings								
01-4130-101-88-000	Contingency - Council	38,743.98	90,737.73	155,850.00	106,091.74	150,000.00	100,000.00	100,000.00
01-4130-101-89-000	Miscellaneous - Council	480.73	2,214.13	1,500.00	1,399.30	1,500.00	1,500.00	1,500.00
01-4130-101-96-000	Capital - Council	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Council Total		77,101.53	128,644.94	195,120.00	133,523.83	190,000.00	140,000.00	140,000.00

2020 Town Council Approved Budget

Town of Durham

		1 2017 Expended As of Year End	2 2018 Expended As of Year End	3 2019 Approved T.C.	4 2019 Spent to Date 09/30/19 As of September	5 2020 Department Proposed	6 2020 Town Admin Proposed	7 2020 TC Approved
Treasurer								
01-4130-104-01-020	P-T Wages - Treasurer	5,600.00	5,600.00	5,600.00	4,000.00	5,600.00	5,600.00	5,600.00
<i>Narrative for Column # 5</i>								
The Treasurer earns \$5,200 per year and the Deputy Treasurer earns \$400 per year.								
01-4130-104-01-920	Wage Accrual - Treasurer	100.00	20.00	0.00	-120.00	0.00	0.00	0.00
01-4130-104-02-310	Soc Sec - Treasurer	353.40	348.44	350.00	240.56	300.00	300.00	300.00
01-4130-104-02-320	Medicare - Treasurer	82.65	81.49	80.00	56.26	100.00	100.00	100.00
01-4130-104-04-020	Workers Comp - Treasurer	8.00	10.00	10.00	9.00	0.00	0.00	0.00
Treasurer Total		6,144.05	6,059.93	6,040.00	4,185.82	6,000.00	6,000.00	6,000.00

2020 Town Council Approved Budget

Town of Durham

		1 2017 Expended As of Year End	2 2018 Expended As of Year End	3 2019 Approved T.C.	4 2019 Spent to Date 09/30/19 As of September	5 2020 Department Proposed	6 2020 Town Admin Proposed	7 2020 TC Approved
Moderator								
01-4140-102-01-020	P-T Wages - Moderator	912.00	912.00	1,300.00	456.00	1,300.00	1,300.00	1,300.00
01-4140-102-02-310	Soc Sec - Moderator	56.54	56.54	80.00	28.27	100.00	100.00	100.00
01-4140-102-02-320	Medicare - Moderator	13.22	13.22	20.00	6.61	100.00	100.00	100.00
01-4140-102-04-020	Workers Comp - Moderator	2.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4140-102-89-000	Miscellaneous - Moderator	2,372.55	4,117.50	3,500.00	2,297.50	3,500.00	3,500.00	3,500.00
01-4140-102-96-000	Capital - Moderator	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Moderator Total		3,356.31	5,099.26	4,900.00	2,788.38	5,000.00	5,000.00	5,000.00

2020 Town Council Approved Budget

Town of Durham

		1 2017 Expended As of Year End	2 2018 Expended As of Year End	3 2019 Approved T.C.	4 2019 Spent to Date 09/30/19 As of September	5 2020 Department Proposed	6 2020 Town Admin Proposed	7 2020 TC Approved
Supervisors of the Checklist								
01-4140-105-01-020	P-T Wages - Supr of the Cklist	2,754.82	7,127.38	5,500.00	2,811.00	13,700.00	13,700.00	13,700.00
<i>Narrative for Column # 5</i>								
There are four elections scheduled for 2020.								
01-4140-105-01-920	Wage Accrual - Supr of the Cklist	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4140-105-02-310	Soc Sec - Supr of the Cklist	170.80	441.91	300.00	174.28	800.00	800.00	800.00
01-4140-105-02-320	Medicare - Supr of the Cklist	39.95	103.36	100.00	40.77	200.00	200.00	200.00
01-4140-105-04-020	Workers Comp - Supr of the Cklist	2.00	8.00	10.00	9.00	0.00	0.00	0.00
01-4140-105-89-000	Miscellaneous - Supr of the Cklist	289.11	38.97	1,000.00	0.00	1,100.00	1,100.00	1,100.00
Supervisors of the Checklist Total		3,256.68	7,719.62	6,910.00	3,035.05	15,800.00	15,800.00	15,800.00

2020 Town Council Approved Budget

Town of Durham

		1 2017 Expended As of Year End	2 2018 Expended As of Year End	3 2019 Approved T.C.	4 2019 Spent to Date 09/30/19 As of September	5 2020 Department Proposed	6 2020 Town Admin Proposed	7 2020 TC Approved
Town Clerk								
01-4140-103-01-010	F-T Wages - Town Clerk	117,632.27	118,887.87	120,500.00	90,977.04	126,700.00	126,700.00	126,700.00
<i>Narrative for Column # 5</i>		Wages for elected Town Clerk/Tax Collector, as well as for Deputy Town Clerk/Tax Collector. Previously the Deputy was 35 hours a week. This budget increases the position to 40 hours a week.						
01-4140-103-01-020	P-T Wages - Town Clerk	29,655.87	31,144.77	33,800.00	27,130.28	55,000.00	40,400.00	40,400.00
<i>Narrative for Column # 5</i>		These wages are for the current part-time employee who works 25 hours a week as well as the addition of a second part-time employee working an average of 16 hours per week. Year 2020 has four elections which will require a lot of extra work to be done.						
<i>Narrative for Column # 6</i>		Reduced second part-time employee to 240 hours per year to be used during busy times (elections, tax billing).						
01-4140-103-01-030	O-T Wages - Town Clerk	0.00	485.09	700.00	435.21	700.00	700.00	700.00
01-4140-103-01-090	Ins Buy-Out (Wages) - Town Clerk	21,576.27	21,946.08	25,500.00	15,134.36	21,300.00	20,800.00	20,800.00
01-4140-103-01-910	Wage Accrual - Town Clerk	153.07	117.88	0.00	-2,909.08	0.00	0.00	0.00
01-4140-103-01-990	Ins Buy-Out (Wages) Accrual - Town C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4140-103-02-310	Soc Sec - Town Clerk	10,479.09	10,700.13	11,200.00	8,107.60	12,600.00	11,700.00	11,700.00
01-4140-103-02-320	Medicare - Town Clerk	2,450.76	2,502.55	2,600.00	1,896.08	3,000.00	2,700.00	2,700.00
01-4140-103-02-330	Retirement - Town Clerk	13,220.51	13,538.25	13,700.00	9,940.61	14,200.00	14,200.00	14,200.00
01-4140-103-03-610	Health & Dental - Town Clerk	2,369.82	2,452.08	2,000.00	4,147.81	32,000.00	31,300.00	31,300.00
01-4140-103-03-630	Life - Town Clerk	300.00	282.00	300.00	165.00	300.00	300.00	300.00
01-4140-103-03-640	STD - Town Clerk	858.65	727.98	700.00	424.51	800.00	800.00	800.00
01-4140-103-04-010	S.U.T.A. - Town Clerk	64.00	77.00	100.00	44.00	100.00	100.00	100.00
01-4140-103-04-020	Workers Comp - Town Clerk	240.00	200.00	300.00	276.00	300.00	300.00	300.00
01-4140-103-08-000	Travel & Mileage Reimb - Town Clerk	498.75	347.72	500.00	683.41	600.00	600.00	600.00
01-4140-103-17-000	Telephone / Fax - Town Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4140-103-18-000	Cell Phones - Town Clerk	805.84	607.38	750.00	1,385.36	750.00	750.00	750.00
01-4140-103-25-000	Office & Computer Supplies - Town Cle	585.54	323.07	2,000.00	1,927.65	0.00	0.00	0.00

2020 Town Council Approved Budget

Town of Durham

		1 2017 Expended As of Year End	2 2018 Expended As of Year End	3 2019 Approved T.C.	4 2019 Spent to Date 09/30/19 As of September	5 2020 Department Proposed	6 2020 Town Admin Proposed	7 2020 TC Approved
01-4140-103-26-000	Postage - Town Clerk	5,922.44	5,085.44	6,000.00	4,489.59	6,000.00	5,500.00	5,500.00
01-4140-103-28-000	Professional / Staff Dev - Town Clerk	1,312.20	1,100.02	1,600.00	1,387.00	2,600.00	2,100.00	2,100.00
<i>Narrative for Column # 5</i> Increased to allow the new Deputy Town Clerk/Tax Collector the ability to attend training opportunities.								
01-4140-103-29-000	Membership Dues - Town Clerk	65.00	115.00	150.00	115.00	150.00	150.00	150.00
01-4140-103-36-000	Contracted Services - Town Clerk	11,774.44	10,605.79	12,500.00	6,993.35	13,000.00	12,500.00	12,500.00
<i>Narrative for Column # 5</i> Funds in this account are used for copier lease, outside processing of bills and payments and armored car service for deposits.								
01-4140-103-45-000	General Supplies - Town Clerk	1,853.40	1,946.19	1,700.00	1,170.06	1,700.00	1,700.00	1,700.00
01-4140-103-53-000	Office Equip Maint - Town Clerk	300.00	0.00	300.00	1,305.00	500.00	300.00	300.00
01-4140-103-89-000	Miscellaneous - Town Clerk	300.00	210.20	300.00	277.52	300.00	200.00	200.00
01-4140-103-90-002	State/Registry of Deeds Fees	6,031.48	4,750.00	6,200.00	4,818.20	6,200.00	6,200.00	6,200.00
01-4140-103-90-003	Municipal Retention Committee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Narrative for Column # 5</i> Per RSA 33-A:3-a records that are to be retained for 10 years or less can be kept electronically in their original format if approved by the Municipal Retention Committee. These funds would be used to implement and manage these records.								
01-4140-103-96-000	Capital - Town Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Clerk Total		228,449.40	228,152.49	243,400.00	180,321.56	298,800.00	280,000.00	280,000.00