

# GENERAL FUND APPROVED BUDGETS

ACCOUNT DESCRIPTIONS	Approved Town Council FY 2019	Proposed Department Head FY 2020	Proposed Town Administrator FY 2020	Approved Town Council FY 2020
Town Council	\$ 195,120	\$ 190,000	\$ 140,000	\$ 140,000
Town Treasurer	\$ 6,040	\$ 6,000	\$ 6,000	\$ 6,000
Town Administrator	\$ 367,700	\$ 427,050	\$ 402,050	\$ 396,050
Elections	\$ 11,810	\$ 20,800	\$ 20,800	\$ 20,800
Tax Collector/Town Clerk	\$ 243,400	\$ 298,800	\$ 280,000	\$ 280,000
Business Department (Accounting)	\$ 326,150	\$ 334,000	\$ 333,200	\$ 333,200
Assessing	\$ 215,580	\$ 230,900	\$ 215,000	\$ 215,000
Legal Fees	\$ 85,000	\$ 85,000	\$ 85,000	\$ 260,000
Planning	\$ 182,850	\$ 192,400	\$ 187,000	\$ 187,000
Planning Board	\$ 46,740	\$ 42,000	\$ 42,000	\$ 42,000
Zoning Board	\$ 5,800	\$ 7,000	\$ 7,000	\$ 7,000
Historic District Commission	\$ 3,350	\$ 11,600	\$ 3,100	\$ 3,100
Joint Loss Management Committee	\$ 250	\$ 500	\$ 500	\$ 500
Strafford Regional Planning Commission	\$ 12,500	\$ 13,000	\$ 12,700	\$ 12,700
Other General Government	\$ 240,500	\$ 358,000	\$ 328,000	\$ 327,000
DCAT (Durham Cable Access Television)	\$ 100,570	\$ 109,800	\$ 104,450	\$ 104,450
GIS (Geographic Information Systems)	\$ -	\$ 51,700	\$ 51,400	\$ 51,400
Information Technology	\$ 300,300	\$ 292,260	\$ 291,960	\$ 291,960
Police Department	\$ 3,065,180	\$ 3,179,900	\$ 3,092,900	\$ 3,092,900
Police Department - Special Details (Revenue Offset)	\$ 133,000	\$ 164,900	\$ 164,900	\$ 164,900
Ambulance Services	\$ 33,000	\$ 31,300	\$ 31,300	\$ 31,300
Fire Department	\$ 4,114,075	\$ 4,458,300	\$ 4,255,100	\$ 4,272,500
Fire Department - Special Details (Revenue Offset)	\$ 49,200	\$ 48,700	\$ 48,700	\$ 48,700
Building Inspection/Code Enforcement/Zoning	\$ 399,300	\$ 364,800	\$ 286,800	\$ 261,800
Emergency Management	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Communication Center	\$ 18,500	\$ 19,000	\$ 19,000	\$ 19,000
Public Works Department	\$ 2,622,400	\$ 2,829,150	\$ 2,794,850	\$ 2,782,850
Health Officer	\$ 300	\$ 400	\$ 400	\$ 400
Outside Social Agencies	\$ 17,050	\$ 38,450	\$ 17,050	\$ 17,050
Direct Assistance (Welfare)	\$ 22,000	\$ 22,000	\$ 20,000	\$ 20,000
Recreation Department	\$ 234,290	\$ 255,200	\$ 249,200	\$ 249,200
ORYA Program	\$ 28,000	\$ 72,900	\$ 28,000	\$ 14,000
UNH Pool Rebate Program	\$ 12,000	\$ 12,000	\$ 12,000	\$ 6,000
Parks & Recreation Committee	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Memorial Day	\$ 500	\$ 500	\$ 500	\$ 500
Conservation	\$ 65,850	\$ 35,600	\$ 35,600	\$ 45,600
Agricultural Commission	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Economic Development (Revenue Offset)	\$ 43,530	\$ 66,450	\$ 66,450	\$ 64,700
Principal - Debt Payments	\$ 1,403,100	\$ 1,403,100	\$ 1,403,100	\$ 1,403,100
Interest - Debt Payments	\$ 443,040	\$ 386,900	\$ 386,900	\$ 386,900
Debt Service charges	\$ 7,500	\$ 5,000	\$ 5,000	\$ 5,000
Transfer to Library Operating Budget	\$ 494,335	\$ 529,900	\$ 514,300	\$ 514,300
Transfer to Capital Improvements Program	\$ 528,000	\$ 871,350	\$ 639,800	\$ 662,300
Transfer to Capital Reserve	\$ 40,000	\$ 50,000	\$ 50,000	\$ 70,000
TOTAL GENERAL FUND	\$ 16,121,310	\$ 17,520,110	\$ 16,635,510	\$ 16,814,660

## Changes from Town Administrator Proposed to Town Council Approved

Revenue Account	Description	Proposed Budget	Revised Budget	Change	Rationale
01-3502-000-70-000	Income on investments	\$ 75,000	\$ 100,000	\$ 25,000	Adjusted interest earned from Accounts
New Account	Transfer from Fund Balance	\$ -	\$ 93,000	\$ 93,000	Funds to cover 2020 vacation and sick time buyout. Note that a new expenditure for a reserve account is proposed.
01-3401-502-48-000	Parks and Recreation Program Revenue	\$ 80,000	\$ 90,000	\$ 10,000	Adjusted Revenue based on 2019 performance and 2020 program plans
01-3359-000-05-000	UNH - Fire Department Agreement	\$ 2,085,400	\$ 2,101,100	\$ 15,700	50% of Changes made to Fire Department budget
New Account	Eversource - PREP Contribution	\$ -	\$ 175,000	\$ 175,000	Per Settlement Agreement with Eversource, Funding to perform study on Great Bay Estuary.
New Account	UNH - Easement Procurement	\$ -	\$ 30,000	\$ 30,000	To be applied to the Capital Project - Pedestrian Bridge over Oyster River
01-3290-702-20-000	Fire Permits	\$ 29,000	\$ 15,000	\$ (14,000)	Fire Permit Revenue overestimated due to Riverwoods
01-3915-000-98-081	Transfers in - Capital Reserve Fund	\$ 65,950	\$ 64,200	\$ (1,750)	Reduction in Economic Development Budget
NET REVENUE INCREASE				\$ 332,950	

Expense Account	Description	Proposed Budget	Revised Budget	Change	Rationale
01-4915-476-98-081	Transfer to reserve account for sick and vacation buyout liabilities	\$ -	\$ 20,000	\$ 20,000	Initial funding for a new reserve account for future vacation and sick time buyouts
01-4250-503-61-170	ORYA Contribution	\$ 28,000	\$ 14,000	\$ (14,000)	Revised budget is consistent with plan discussed in the 2019 budget cycle
01-4250-503-61-180	Pool Voucher	\$ 12,000	\$ 6,000	\$ (6,000)	Budget is consistent with changes to ORYA with the intent of eliminating pool vouchers in 2021
01-4240-411-01-020	P-T Wages - Bldg Inspect	\$ 90,000	\$ 65,000	\$ (25,000)	Revised budget is consistent with 2019 run rate and considers later information on development.
01-4130-201-36-000	Contracted Services - T.A.	\$ 27,000	\$ 21,000	\$ (6,000)	Remove NH Listens expenditure
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	\$ 35,000	\$ 30,000	\$ (5,000)	Adjusted to run rate and 2017-18 average
01-4199-204-27-000	Printing - Other Gen Gov	\$ 15,000	\$ 14,000	\$ (1,000)	Print less budget books (rely on more digital)
01-4194-812-01-020	P-T Wages - Library building	\$ 7,000	\$ -	\$ (7,000)	Eliminate new proposed part time DPW hours for library maintenance and continue with full-time allocation in budget
01-4220-701-09-000	Educ, Train, & Seminars - Fire Admin	\$ 4,100	\$ 1,500	\$ (2,600)	Changed to be consistent with education reimbursement policy
01-4220-704-??-???	Training and Safety - Fire Department	\$ 77,000	\$ 97,000	\$ 20,000	Increase in funding to allow for additional training
01-4153-125-37-000	Legal	\$ 85,000	\$ 260,000	\$ 175,000	Per Settlement Agreement with Eversource, funding to perform study on Great Bay Estuary (see incoming revenue above)
01-4611-421-36-000	Conservation Commission	\$ 32,000	\$ 42,000	\$ 10,000	Increase funding for Land Stewardship Coordinator
01-4913-474-98-007	Transfer to Capital Project Fund - Pedestrian Bridge Over Oyster River	\$ -	\$ 30,000	\$ 30,000	Portion of Pedestrian Bridge Over Oyster River Project to be funded with monies from UNH (see incoming revenue above)
01-4913-474-98-007	Seasonal Decorative Lighting	\$ 10,000	\$ 2,500	\$ (7,500)	Removal of Seasonal Decorative Lighting - Continue to use existing wreaths
01-4651-403-27-000	Printing - Economic Development	\$ 1,500	\$ 250	\$ (1,250)	As recommended by Economic Development Director
01-4651-403-39-000	Consultants - Economic Development	\$ 500	\$ -	\$ (500)	As recommended by Economic Development Director
NET CHANGE IN EXPENSES				\$ 179,150	

## Changes from Department Proposed to Town Administrator Proposed

	Description	2020- DEPARTMENT- PROPOSED	2020- ADMINISTRATOR- PROPOSED	\$ Difference Dept VS TA
Council	Contingency - Council	\$ 150,000	\$ 100,000	\$ (50,000)
Town Administrator	Travel & Mileage Reimb - T.A.	\$ 4,000	\$ 3,500	\$ (500)
Town Administrator	Books & Pubs - T.A.	\$ 1,000	\$ 900	\$ (100)
Town Clerk	Postage - Town Clerk	\$ 6,000	\$ 5,500	\$ (500)
Town Clerk	Professional / Staff Dev - Town Clerk	\$ 2,600	\$ 2,100	\$ (500)
Town Clerk	Contracted Services - Town Clerk	\$ 13,000	\$ 12,500	\$ (500)
Town Clerk	Office Equip Maint - Town Clerk	\$ 500	\$ 300	\$ (200)
Town Clerk	Miscellaneous - Town Clerk	\$ 300	\$ 200	\$ (100)
Assessing	Travel & Mileage Reimb - Assessing	\$ 3,300	\$ 1,000	\$ (2,300)
Assessing	Professional / Staff Dev - Assessing	\$ 2,500	\$ 1,500	\$ (1,000)
Assessing	Work study (non payroll wages) - Assessing	\$ 1,500	\$ 500	\$ (1,000)
Assessing	Contracted Services - Assessing	\$ 28,700	\$ 17,700	\$ (11,000)
Planning	Work study (non payroll wages) - Planning Dept	\$ 1,000	\$ 500	\$ (500)
Planning	Contracted Services - Planning Dept	\$ 7,000	\$ 5,500	\$ (1,500)
Planning	Consultants - Planning Dept	\$ 3,000	\$ 500	\$ (2,500)
Planning	Miscellaneous - Planning Dept	\$ 200	\$ 100	\$ (100)
HDC	Professional / Staff Dev - H.D.C.	\$ 500	\$ 300	\$ (200)
HDC	General Supplies - H.D.C.	\$ 9,500	\$ 1,200	\$ (8,300)
SRPC	Strafford Regional Planning Commission	\$ 13,000	\$ 12,700	\$ (300)
General Gov't	Wage Contingency - Other Gen Gov	\$ 45,000	\$ 15,000	\$ (30,000)
DCAT	General Supplies - D.C.A.T.	\$ 7,850	\$ 3,000	\$ (4,850)
Police	Educ, Train, & Seminars - Police	\$ 20,000	\$ 18,000	\$ (2,000)
Police	Telephone / Fax - Police	\$ 11,400	\$ 6,500	\$ (4,900)
Police	Cell Phones - Police	\$ 3,600	\$ 3,200	\$ (400)
Police	Membership Dues - Police	\$ 3,700	\$ 3,400	\$ (300)
Police	Work study (non payroll wages) - Police	\$ 4,000	\$ 2,500	\$ (1,500)
Police	General Supplies - Police	\$ 21,600	\$ 18,600	\$ (3,000)
Police	Equip Maint (Other Than Office) - Police	\$ 11,500	\$ 8,000	\$ (3,500)
Police	Vehicle Maint - Police	\$ 30,000	\$ 31,500	\$ 1,500
Police	School Resource Program	\$ 1,200	\$ 1,000	\$ (200)
Police	C.O.P. Program	\$ 800	\$ 200	\$ (600)
Police	Investigations - Police	\$ 7,600	\$ 2,100	\$ (5,500)
Police	Miscellaneous - Police	\$ 6,600	\$ 6,000	\$ (600)
Police	Bicycle Patrol - Police	\$ 1,000	\$ 400	\$ (600)
Police	Explorer Program - Police	\$ 100		\$ (100)
Police	Capital - Police	\$ 42,000	\$ 40,000	\$ (2,000)
Fire Admin	Travel & Mileage Reimb - Fire Admin	\$ 4,500	\$ 4,000	\$ (500)
Fire Admin	Professional / Staff Dev - Fire Admin	\$ 5,500	\$ 4,500	\$ (1,000)
Fire Admin	Work study (non payroll wages) - Fire Admin	\$ 3,000	\$ 1,500	\$ (1,500)
Fire Admin	Contracted Services - Fire Admin	\$ 35,000	\$ 30,000	\$ (5,000)

## Changes from Department Proposed to Town Administrator Proposed

	Description	2020- DEPARTMENT- PROPOSED	2020- ADMINISTRATOR- PROPOSED	\$ Difference Dept VS TA
Fire Admin	Legal Fees / Services - Fire Admin	\$ 10,000	\$ 3,000	\$ (7,000)
Fire Admin	Building Rent - Fire Admin	\$ 225,400	\$ 205,400	\$ (20,000)
Fire Suppression	Medical Testing - Suppression	\$ 24,000	\$ 22,000	\$ (2,000)
Fire Suppression	Uniforms & Cleaning - Suppression	\$ 17,000	\$ 15,000	\$ (2,000)
Fire Suppression	Protective Clothing - Suppression	\$ 40,800	\$ 27,600	\$ (13,200)
Fire Suppression	Building Maintenance - Suppression	\$ 12,000	\$ 10,200	\$ (1,800)
Fire Suppression	Radios - Suppression	\$ 23,000	\$ 18,000	\$ (5,000)
Fire Suppression	Miscellaneous - Suppression	\$ 4,000	\$ 3,500	\$ (500)
Fire Suppression	Capital - Suppression	\$ 30,700	\$ 16,000	\$ (14,700)
Fire Prevention	Health & Dental - Prevention	\$ 81,400	\$ 79,700	\$ (1,700)
Fire Training	Travel & Mileage Reimb - Train & Safety	\$ 6,000	\$ 4,000	\$ (2,000)
Fire Training	Professional / Staff Dev - Train & Safety	\$ 23,000	\$ 22,000	\$ (1,000)
Fire Equipment Maint	Contracted Services - Fire Eq Maint	\$ 24,300	\$ 21,800	\$ (2,500)
Fire EMS	Capital - EMS	\$ 3,700	\$ 1,700	\$ (2,000)
Building Inspection	Cell Phones - Bldg Inspect	\$ 2,000	\$ 1,400	\$ (600)
Building Inspection	Books & Pubs - Bldg Inspect	\$ 1,000	\$ 700	\$ (300)
Building Inspection	Work study (non payroll wages) - Bldg Inspect	\$ 1,500	\$ 500	\$ (1,000)
Building Inspection	Services - RiverWoods - Bldg Inspect	\$ 10,000	\$ 2,000	\$ (8,000)
Building Inspection	Legal - Bldg Inspect	\$ 1,000		\$ (1,000)
PW Admin	Contracted Services - P.W. Admin	\$ 1,000	\$ 500	\$ (500)
PW Admin	Radios - P.W. Admin	\$ 1,000	\$ 600	\$ (400)
PW Snow & Ice	General Supplies - Snow & Ice Removal	\$ 102,000	\$ 100,500	\$ (1,500)
PW Supt/BR/Dam	Contracted Services - Supt/Br/Dam/Pit	\$ 5,000	\$ 4,000	\$ (1,000)
PW Wagon Hill	Contracted Services - Wagon Hill	\$ 25,000	\$ 10,000	\$ (15,000)
PW Wagon Hill	Building Maintenance - Wagon Hill	\$ 1,200	\$ 1,000	\$ (200)
PW Grounds	Contracted Services - Grounds Maint	\$ 6,200	\$ 2,200	\$ (4,000)
PW Grounds	General Supplies - Grounds Maint	\$ 18,000	\$ 14,000	\$ (4,000)
Social Services	Homemakers Health Services	\$ 6,000	\$ 4,000	\$ (2,000)
Social Services	Cross Roads House	\$ 750		\$ (750)
Social Services	Homeless Center of Strafford County	\$ 2,000		\$ (2,000)
Social Services	Goodwin Community Health	\$ 4,800	\$ 500	\$ (4,300)
Social Services	American Red Cross - Great Bay Chapter	\$ 250		\$ (250)
Social Services	HAVEN	\$ 2,900	\$ 2,500	\$ (400)
Social Services	Ready Rides	\$ 1,500	\$ 1,000	\$ (500)
Social Services	Cornerstone VNA	\$ 11,700		\$ (11,700)
Welfare	Welfare - Direct Assistance	\$ 22,000	\$ 20,000	\$ (2,000)
Recreation	Fuel/Oil for Vehicles - Recreation	\$ 800	\$ 600	\$ (200)
Recreation	Durham Day Program - Recreation	\$ 3,500	\$ 3,000	\$ (500)
Recreation	Capital - Recreation	\$ 5,000		\$ (5,000)
ORYA	ORYA Program	\$ 72,900	\$ 28,000	\$ (44,900)

## Changes from Department Proposed to Town Administrator Proposed

	Description	2020- DEPARTMENT- PROPOSED	2020- ADMINISTRATOR- PROPOSED	\$ Difference Dept VS TA
Capital Projects	Capital Project - VISION Update	\$ 30,000	\$ 15,000	\$ (15,000)
	Capital Project - 4-Year Cyclical Update	\$ 31,250	\$ -	\$ (31,250)
	Capital Project - Vehicle Replacement PD	\$ 90,800	\$ 45,000	\$ (45,800)
	Capital Project - Mobile Speed Trailer	\$ 10,000	\$ -	\$ (10,000)
	Capital Project - Flashing Pedestrian Crossing	\$ 4,500	\$ -	\$ (4,500)
	Capital Project - Culverts and Outfalls	\$ 80,000	\$ -	\$ (80,000)
	Capital Project - Sidewalk Improvements	\$ 30,500	\$ -	\$ (30,500)
	Capital Project - 30 CY Rolloff Containers	\$ 15,000	\$ -	\$ (15,000)
	Capital Project - Seasonal Decorative Lighting	\$ 9,500	\$ 10,000	\$ 500
Police	F-T Wages - Police	\$ 1,711,900	\$ 1,671,900	\$ (40,000)
Police	P-T Wages - Police	\$ 3,000	\$ 2,000	\$ (1,000)
Town Admin	P-T Wages - T.A.	\$ 34,500	\$ 12,800	\$ (21,700)
Town Clerk	P-T Wages - Town Clerk	\$ 55,000	\$ 40,400	\$ (14,600)
Building Inspection	P-T Wages - Bldg Inspect	\$ 150,000	\$ 90,000	\$ (60,000)
Library	P-T Wages - Library	\$ 529,500	\$ 514,300	\$ (15,200)
Town Admin	O-T Wages - T.A.	\$ -	\$ 300	\$ 300
Fire EMS	O-T wages - EMS	\$ 12,800	\$ 11,800	\$ (1,000)
Fire Training	O-T Wages - Train & Safety	\$ 106,000	\$ 24,000	\$ (82,000)
Accounting	Health & Dental - Accounting	\$ 33,600	\$ 32,800	\$ (800)
Assessing	Health & Dental - Assessing	\$ 26,100	\$ 25,500	\$ (600)
Building Inspection	Health & Dental - Bldg Inspect	\$ 14,900	\$ 14,600	\$ (300)
DCAT	Health & Dental - D.C.A.T.	\$ 22,400	\$ 21,900	\$ (500)
PW Engineer	Health & Dental - Engineer	\$ 17,100	\$ 16,700	\$ (400)
Fire Admin	Health & Dental - Fire Admin	\$ 30,400	\$ 29,700	\$ (700)
GIS	Health & Dental - G.I.S.	\$ 15,200	\$ 14,900	\$ (300)
PW Admin	Health & Dental - P.W. Admin	\$ 174,000	\$ 170,400	\$ (3,600)
Planning	Health & Dental - Planning Dept	\$ 34,200	\$ 33,400	\$ (800)
Police	Health & Dental - Police	\$ 237,300	\$ 229,400	\$ (7,900)
PW Sanitation Admin	Health & Dental - Sanitation Admin	\$ 88,400	\$ 86,600	\$ (1,800)
Fire Suppression	Health & Dental - Suppression	\$ 263,100	\$ 257,700	\$ (5,400)
Town Admin	Health & Dental - T.A.	\$ 52,800	\$ 51,600	\$ (1,200)
Town Clerk	Health & Dental - Town Clerk	\$ 32,000	\$ 31,300	\$ (700)
Fire Admin	Ins Buy-Out (Wages) - Fire Admin	\$ 26,500	\$ 26,000	\$ (500)
MIS	Ins Buy-out (wages) - M.I.S.	\$ 13,100	\$ 12,800	\$ (300)
PW Admin	Ins Buy-Out (Wages) - P.W. Admin	\$ 33,500	\$ 31,700	\$ (1,800)
Police	Ins Buy-Out (Wages) - Police	\$ 110,400	\$ 108,000	\$ (2,400)
Recreation	Ins Buy-out (wages) - Recreation	\$ 13,700	\$ 13,400	\$ (300)
Fire Suppression	Ins Buy-Out (Wages) - Suppression	\$ 87,100	\$ 85,200	\$ (1,900)
Town Clerk	Ins Buy-Out (Wages) - Town Clerk	\$ 21,300	\$ 20,800	\$ (500)
Building Inspection	Medicare - Bldg Inspect	\$ 3,700	\$ 2,800	\$ (900)

## Changes from Department Proposed to Town Administrator Proposed

Description		2020- DEPARTMENT- PROPOSED	2020- ADMINISTRATOR- PROPOSED	\$ Difference Dept VS TA
Police	Medicare - Police	\$ 29,100	\$ 28,600	\$ (500)
Town Admin	Medicare - T.A.	\$ 3,700	\$ 3,400	\$ (300)
Town Clerk	Medicare - Town Clerk	\$ 3,000	\$ 2,700	\$ (300)
Fire Training	Medicare - Train & Safety	\$ 1,500	\$ 300	\$ (1,200)
Fire EMS	Retirement - EMS	\$ 3,900	\$ 3,600	\$ (300)
Police	Retirement - Police	\$ 516,100	\$ 505,200	\$ (10,900)
Fire Training	Retirement - Train & Safety	\$ 31,900	\$ 7,200	\$ (24,700)
Building Inspection	Soc Sec - Bldg Inspect	\$ 15,800	\$ 12,100	\$ (3,700)
Police	Soc Sec - Police	\$ 8,500	\$ 8,300	\$ (200)
Town Admin	Soc Sec - T.A.	\$ 16,000	\$ 14,600	\$ (1,400)
Town Clerk	Soc Sec - Town Clerk	\$ 12,600	\$ 11,700	\$ (900)
Building Inspection	Workers Comp - Bldg Inspect	\$ 8,400	\$ 6,200	\$ (2,200)
Police	Workers Comp - Police	\$ 30,100	\$ 29,700	\$ (400)
Town Admin	Workers Comp - T.A.	\$ 500	\$ 400	\$ (100)
Fire Training	Workers Comp - Train & Safety	\$ 2,700	\$ 600	\$ (2,100)
	Expense Accounts			\$ (566,600)
	Wages and Benefits			\$ (318,000)
	Grand Total:	\$ 17,520,110	\$ 16,635,510	\$ (884,600)