

Department of Public Works

*Town of Durham
100 Stone Quarry Drive
Durham, N.H. 03824
603-868-5578
Fax 603-868-8063*

Memorandum

TO: Todd Selig, Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director *M. Lynch*

DATE: September 27, 2018

RE: **Recommended 2019 Public Works Budgets**

On behalf of the Department of Public Works, I am pleased to present our 2019 Public Works Budgets for your consideration and support. As in past years, the Public Works Budget is composed of several different points of view. One is DPW staff input regarding materials, supplies, services, and programs. Another is the department head's vision of the needs of the community, introducing new ideas and programs, while also evaluating and critiquing current operations. Each line item is analyzed for justification and is realistically estimated utilizing past history, market analysis or vendor quotations.

Moving forward, the 2019 budget includes tasks which historically have been incomplete or never moved forward due to lack of personnel. This budget gives guidance to correct these deficiencies, while supporting new State & Federal laws/guidelines. As I approach retirement, I feel a great obligation to leave the Public Works Department on sound ground and with adequate staffing at all levels. I have identified several areas over the past few years with 2019 being the year to implement these new staffing upgrades. Please find below two new staff positions, which fill the gaps within DPW, assures safe working conditions and allows us to perform daily tasks at a higher level for all Durham residents.

- **Vegetation Control, Maintenance Worker IV**
Concentration on roadside mowing/vegetation/trees/site distances
Public land maintenance and upkeep, Potential graveyard maintenance
Conservation land maintenance (trails, signs)
Tree Warden responsibilities.
Assist Land Stewardship Coordinator as needed
- **Highway Maintenance Worker III**
Assist all phases of the current Highway/Operations Division which consists of 3 Maintenance Workers. The Highway group are always in the roadway and dealing with traffic control with only 3 Maintenance Workers is difficult and unsafe.

The 2019 DPW budget is comprised of 26 individual operational budgets and 18 Capital Improvements Plan (CIP) projects. The DPW budget also supports the operational needs of all other departments in the Town. For example, the Public Works budget covers the heating, electrical, building maintenance, contracted cleaning, and supply needs of most of these departments. Additionally, DPW also completes vehicle maintenance of all Town departments except the Police and Fire Departments. DPW also continues to assist the Parks & Recreation Department on a regular basis. The attached summary of totals, broken down by account, include all operating expenses and specific projects proposed by the Public Works Department and other Town departments that fall under DPW's budget.

To aid in analysis and understanding for you and the Town Council, most budget items have a brief description, rationale, and where applicable, a historical review of prior operational costs.

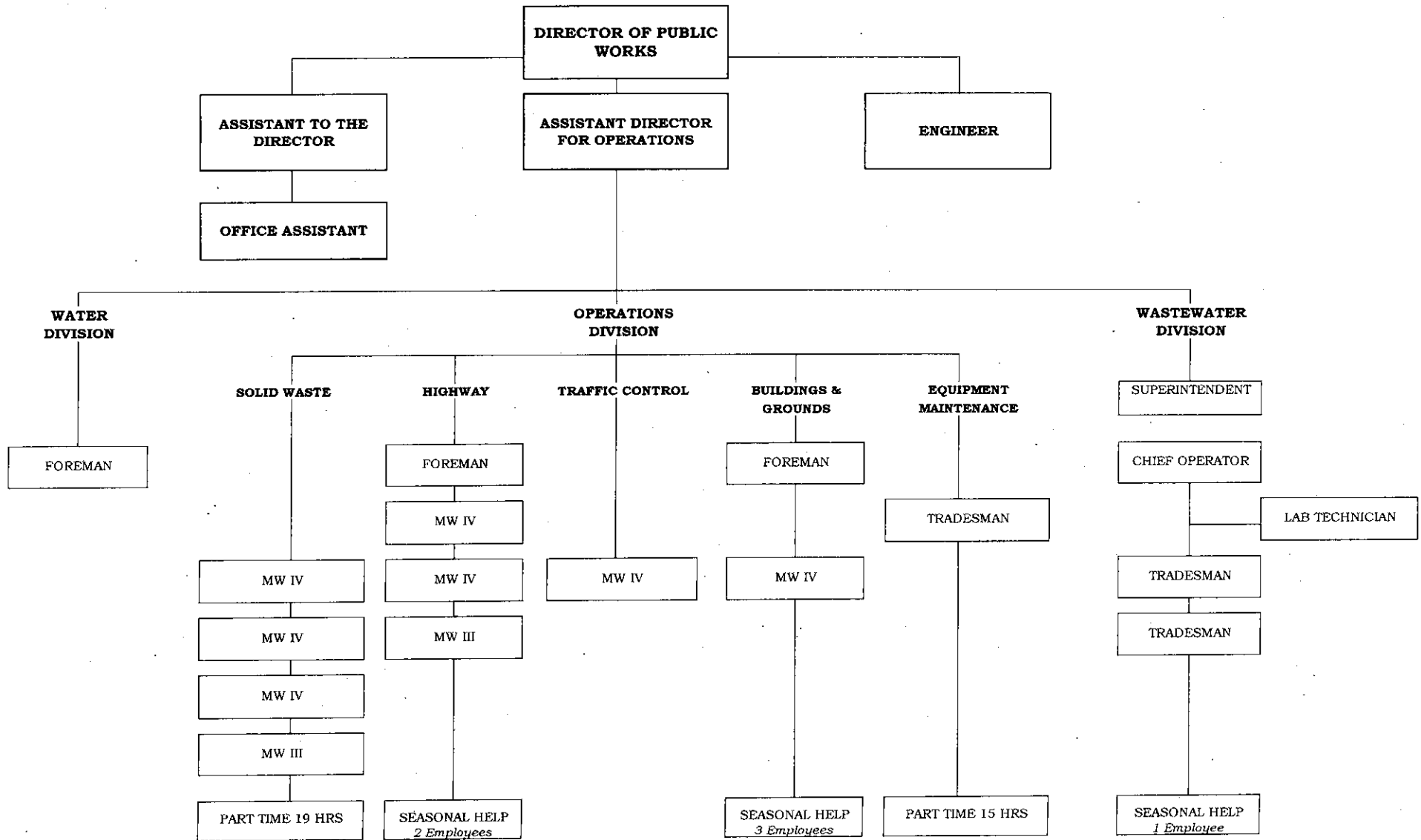
The 2018 budget request incorporates multiple LEAN initiatives and is intended to align itself with several Town Administration, Council, and Department goals such as streamlining operations and improving efficiencies. The current high level of municipal services will continue to be a priority for the Public Works Department. The department will also continue to explore new ways to increase the current level of service to the Durham taxpayer by fine-tuning all aspects of services that the department provides.

2019 HIGHLIGHTS

- The annual road resurfacing program remains the Public Works Departments top priority for 2019. The department requests \$449,997 for the 2019 program which includes the shimming and one-inch asphalt overlay of Colony Cove Road, Edgerly Garrison Road, Edgewood Extension, Ellison Lane, Faculty Road, Longmarsh Road, Rosemary Lane, Stagecoach Road, Technology Drive, Thompson Lane and Willey Creek
- The Department will also upgrade the sidewalks on Faculty Road and Main St. in the Churchill area.
- Purchase and installation of 44 new holiday LED decorations downtown in the Jenkins Court and Pettee Brook Lane areas. This project completes the Downtown loop.
- DPW vehicles to be replaced in 2018 include a WWTP ¾ Ton Pick-up Truck and the 1990 John Deere Loader,
- The Department will continue to monitor the restoration/removal of the Mill Pond and Oyster River Dam.
- Resurfacing/Repairs of the Dennison Road Parking Lot / Dennison Road.
- The Longmarsh Road culvert replacement project funding is still being reviewed by the FEMA Mitigation Program.
- Purchase of Solar Panels at the Library, Churchill Rink and the Police Station.

- The Wastewater Division will continue its 10 year facility upgrade plan. This year's scope includes the \$425,000 for the Grit System Upgrade, replacement of Primary Scum Pumps and Lab Equipment.
- Wastewater personnel will continue engineering for the replacement of the current 50+ year old 18" force main with construction of force main in 2019 with Clean Water SRF loan offering approximately \$383,000 in Principal Forgiveness. This is the only wastewater force main from the Dover Road Pump Station to the Wastewater Treatment Plant.
- The Water Department will complete 3 maintenance projects including minor rehabilitation of the Technology Drive PRV Station, the upgrade of the Madbury Road Pump Station and the upgrade of the 10" Water Main along Waterworks Road.
- The DPW has had several inquiries over the past several years regarding the paving of both Cedar Point Road and Dame Road. We have completed Cedar Point Road and have a CIP work sheets for the Dame Road Paving whenever the Council would like to discuss this project.

Public Works Department



2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Town Hall Bldg								
01-4194-802-01-010	F-T Wages - Town Hall	1,957.96	1,336.56	2,900.00	1,511.06	2,900.00	2,900.00	2,900.00
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-802-01-030	O-T Wages - Town Hall	108.78	74.40	100.00	113.76	100.00	100.00	100.00
01-4194-802-02-310	Soc Sec - Town Hall	128.12	87.46	200.00	100.74	200.00	200.00	200.00
01-4194-802-02-320	Medicare - Town Hall	29.96	20.46	50.00	23.56	400.00	400.00	400.00
01-4194-802-02-330	Retirement - Town Hall	230.86	160.00	350.00	184.90	300.00	300.00	300.00
01-4194-802-15-000	Electricity - Town Hall	18,478.36	19,604.61	18,000.00	17,828.64	19,100.00	19,100.00	19,100.00
01-4194-802-16-000	Heating Fuel - Town Hall	2,893.61	2,866.14	3,700.00	2,821.49	2,900.00	2,900.00	2,900.00
01-4194-802-17-000	Telephone / Fax - Town Hall	768.00	768.00	800.00	704.00	800.00	800.00	800.00
Narrative for Column # 5 Alarm lines for fire and security system.								
01-4194-802-19-000	Water / Sewer - Town Hall	563.31	578.94	600.00	806.19	600.00	600.00	600.00
01-4194-802-36-000	Contracted Services - Town Hall	5,685.08	4,899.68	4,000.00	10,394.82	4,150.00	5,000.00	5,000.00
Narrative for Column # 5 Pest control and rug rentals. Includes \$2,000 for the maintenance of alarms.								
01-4194-802-40-000	Cleaning Service - Town Hall	13,251.72	19,909.37	17,400.00	25,173.64	26,000.00	22,000.00	22,000.00
Narrative for Column # 5 Cleaning interior of Town Hall 5 days a week, 52 weeks a year.								
Narrative for Column # 6 Town Administrator recommends reducing cleaning schedule.								
01-4194-802-45-000	General Supplies - Town Hall	2,424.36	2,240.52	2,000.00	1,264.49	2,340.00	2,300.00	2,300.00
Narrative for Column # 5 Supplies include hand soap, keys, light bulbs, fixtures, and paper products.								
01-4194-802-51-000	Building Maintenance - Town Hall	1,837.65	579.99	1,700.00	860.29	1,900.00	1,500.00	1,500.00
01-4194-802-52-000	Equip Maint (Other Than Office) - Town	1,344.24	1,886.83	1,600.00	1,475.75	1,700.00	1,700.00	1,700.00
Narrative for Column # 5 Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces and the fire panel.								

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
01-4194-802-89-000	Miscellaneous - Town Hall	1,503.86	819.80	1,100.00	875.00	1,800.00	1,400.00	1,400.00
<i>Narrative for Column # 5</i>								
Unexpected needs/supplies that may arise.								
Town Hall Bldg Total		51,205.87	55,832.76	54,500.00	64,138.33	65,190.00	61,200.00	61,200.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
District Court Bldg								
01-4194-803-01-010	F-T Wages - Court House	2,242.09	1,773.76	2,500.00	1,569.36	2,600.00	2,600.00	2,600.00
01-4194-803-01-020	P-T Wages - Court House	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-803-01-030	O-T Wages - Court House	0.00	0.00	100.00	98.37	100.00	100.00	100.00
01-4194-803-02-310	Soc Sec - Court House	130.44	109.98	160.00	103.39	200.00	200.00	200.00
01-4194-803-02-320	Medicare - Court House	30.50	25.71	40.00	24.18	300.00	300.00	300.00
01-4194-803-02-330	Retirement - Court House	250.45	200.02	300.00	189.81	300.00	300.00	300.00
01-4194-803-15-000	Electricity - Court House	2,439.55	2,295.58	1,800.00	2,377.41	2,250.00	2,250.00	2,250.00
01-4194-803-16-000	Heating Fuel - Court House	3,073.07	3,402.32	3,800.00	3,062.23	4,000.00	4,000.00	4,000.00
01-4194-803-19-000	Water / Sewer - Court House	683.10	249.09	200.00	302.66	250.00	250.00	250.00
01-4194-803-36-000	Contracted Services - Court House	866.02	0.00	8,500.00	6,506.86	8,500.00	1,000.00	1,000.00
Narrative for Column # 5								
Stair lift inspection and maintenance. Funds included for a Historic Preservation inspection by a specialist. We were unable to secure anyone in 2018.								
01-4194-803-40-000	Cleaning Service - Court House	3,422.78	1,709.00	3,000.00	2,470.00	3,000.00	3,000.00	3,000.00
01-4194-803-45-000	General Supplies - Court House	279.09	460.83	400.00	240.68	350.00	350.00	350.00
Narrative for Column # 5								
Misc. expenses for supplies including paper products, hand soap and hardware.								
01-4194-803-51-000	Building Maintenance - Court House	3,554.91	5,522.73	10,000.00	1,250.46	7,500.00	5,000.00	5,000.00
Narrative for Column # 5								
\$ 300 Replace/repair windows and shades								
\$3,900 Soffitt repair								
\$3,300 Interior painting								
01-4194-803-52-000	Equip Maint (Other Than Office) - Court	831.73	754.00	900.00	253.79	900.00	900.00	900.00
Narrative for Column # 5								
Smoke/Heat detectors, fire extinguishers, furnace tune up.								
01-4194-803-69-000	Alarm System Monitoring - Court House	384.00	384.00	400.00	352.00	400.00	400.00	400.00
Narrative for Column # 5								
Fire and security system line rental.								

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
01-4194-803-89-000	Miscellaneous - Court House	0.00	0.00	300.00	200.00	0.00	0.00	0.00
District Court Bldg Total		18,187.73	16,887.02	32,400.00	19,001.20	30,650.00	20,650.00	20,650.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Police Station								
01-4194-809-01-010	F-T Wages - Police Station	2,971.22	2,576.62	3,400.00	2,050.03	3,600.00	3,600.00	3,600.00
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-01-030	O-T Wages - Police Station	200.79	0.00	100.00	227.52	100.00	100.00	100.00
01-4194-809-02-310	Soc Sec - Police Station	179.51	159.76	200.00	141.21	200.00	200.00	200.00
01-4194-809-02-320	Medicare - Police Station	41.98	37.34	50.00	33.04	100.00	100.00	100.00
01-4194-809-02-330	Retirement - Police Station	354.31	291.62	400.00	259.18	400.00	400.00	400.00
01-4194-809-15-000	Electricity - Police Station	9,645.63	10,634.28	7,500.00	15,016.64	13,600.00	13,600.00	13,600.00
Narrative for Column # 5 Renovations and upgrades made in 2018. Estimate is based on additional square footage.								
01-4194-809-16-000	Heating Fuel - Police Station	4,336.92	4,667.78	4,320.00	5,014.30	6,350.00	6,350.00	6,350.00
Narrative for Column # 5 Natural gas.								
01-4194-809-36-000	Contracted Services - Police Station	3,890.80	1,734.90	3,100.00	4,369.71	3,200.00	3,200.00	3,200.00
Narrative for Column # 5 Commercial pest control, generator maintenance, septic pump out.								
01-4194-809-40-000	Cleaning Service - Police Station	11,288.30	13,427.38	17,000.00	22,190.56	26,000.00	26,000.00	26,000.00
Narrative for Column # 5 Daily cleaning and rug rentals.								
01-4194-809-45-000	General Supplies - Police Station	3,387.80	2,137.58	3,600.00	1,728.40	3,600.00	3,600.00	3,600.00
Narrative for Column # 5 Paper products, hand soap, trash bags.								
01-4194-809-51-000	Building Maintenance - Police Station	453.32	1,207.41	600.00	0.00	600.00	600.00	600.00
01-4194-809-52-000	Equip Maint (Other Than Office) - Police	800.41	598.00	700.00	275.00	700.00	700.00	700.00
Narrative for Column # 5 Routine maintenance of equipment including A/C, heat detectors, fire extinguishers, smoke detectors, furnace and fire panel.								
01-4194-809-69-000	Alarm System Monitoring - Police Station	384.00	559.00	400.00	527.00	400.00	400.00	400.00
Police Station Total		37,934.99	38,031.67	41,370.00	51,832.59	58,850.00	58,850.00	58,850.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Library Building								
01-4194-812-01-010	F-T Wages - Library Building	0.00	1,764.58	2,500.00	1,409.69	2,600.00	2,600.00	2,600.00
01-4194-812-01-020	P-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-030	O-T Wages - Library Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-310	Soc Sec - Library Building	0.00	109.38	150.00	94.46	200.00	200.00	200.00
01-4194-812-02-320	Medicare - Library Building	0.00	25.58	50.00	22.08	300.00	300.00	300.00
01-4194-812-02-330	Retirement - Library Building	0.00	0.00	300.00	128.75	300.00	300.00	300.00
01-4194-812-15-000	Electricity - Library Building	0.00	18,519.19	16,000.00	15,346.20	15,500.00	15,500.00	15,500.00
01-4194-812-16-000	Heating Fuel - Library Building	0.00	2,906.40	4,000.00	3,044.30	4,300.00	4,300.00	4,300.00
01-4194-812-19-000	Water & Sewer - Library Building	0.00	996.36	900.00	810.54	1,000.00	1,000.00	1,000.00
01-4194-812-36-000	Contracted Services - Library Building	0.00	0.00	300.00	4,286.47	1,500.00	1,500.00	1,500.00
01-4194-812-40-000	Cleaning Services - Library Building	0.00	20,730.00	22,500.00	23,560.00	26,000.00	26,000.00	26,000.00
01-4194-812-45-000	General Supplies - Library Building	0.00	2,276.33	2,500.00	1,627.42	2,300.00	2,300.00	2,300.00
01-4194-812-51-000	Building maint - Library Building	0.00	7,036.41	3,200.00	4,646.38	4,250.00	5,000.00	5,000.00
Library Building Total		0.00	54,364.23	52,400.00	54,976.29	58,250.00	59,000.00	59,000.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Public Works Bldg								
01-4194-821-01-010	F-T Wages - P.W. Bldg	1,535.90	2,137.87	2,800.00	1,576.88	2,850.00	2,850.00	2,850.00
01-4194-821-01-020	P-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-01-030	O-T Wages - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-02-310	Soc Sec - P.W. Bldg	95.21	132.54	200.00	97.76	200.00	200.00	200.00
01-4194-821-02-320	Medicare - P.W. Bldg	22.26	30.99	50.00	22.86	40.00	40.00	40.00
01-4194-821-02-330	Retirement - P.W. Bldg	171.55	241.78	300.00	179.46	300.00	300.00	300.00
01-4194-821-15-000	Electricity - P.W. Bldg	10,901.42	11,104.19	12,000.00	9,481.35	12,100.00	12,100.00	12,100.00
01-4194-821-16-000	Heating Fuel - P.W. Bldg	8,434.49	9,128.91	13,000.00	8,476.37	13,250.00	11,000.00	11,000.00
Narrative for Column # 5								
Natural gas to heat the 10,000 SF facility, as well as supply the hot water.								
01-4194-821-36-000	Contracted Services - P.W. Bldg	2,884.50	5,385.47	3,000.00	5,410.71	5,000.00	5,000.00	5,000.00
Narrative for Column # 5								
General maintenance and pest control services.								
01-4194-821-40-000	Cleaning Service - P.W. Bldg	6,904.45	7,445.10	9,000.00	6,655.28	9,000.00	7,600.00	7,600.00
Narrative for Column # 5								
Three times a week cleaning and rug rentals.								
01-4194-821-45-000	General Supplies - P.W. Bldg	3,700.37	1,818.72	2,700.00	1,769.88	3,100.00	3,100.00	3,100.00
Narrative for Column # 5								
Paper products, misc. hardware.								
01-4194-821-51-000	Building Maintenance - P.W. Bldg	3,495.12	4,878.93	14,000.00	14,762.76	12,500.00	12,500.00	12,500.00
Narrative for Column # 5								
Roofing, windows, garage doors.								
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W.	1,519.98	2,308.23	1,700.00	2,611.42	2,000.00	1,700.00	1,700.00
Narrative for Column # 5								
Gas heater tune ups, drill press maintenance, air compressor inspection and maintenance, carbon monoxide system inspection, lubrication system maintenance and fire alarm/extinguisher/smoke/heat detector inspections.								
01-4194-821-89-000	Miscellaneous - P.W. Bldg	1,092.20	1,387.01	1,500.00	414.74	2,200.00	1,500.00	1,500.00

2019 Town Council Approved Budget

Town of Durham

	1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
<i>Narrative for Column # 5</i> Paving, sand/salt storage bin repairs.							
01-4194-821-96-000 Capital - P.W. Bldg	0.00	1,794.65	0.00	0.00	3,050.00	0.00	0.00
<i>Narrative for Column # 5</i> Additional bay on the pole barn.							
Public Works Bldg Total	40,757.45	47,794.39	60,250.00	51,459.47	65,590.00	57,890.00	57,890.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Cemeteries								
Trusted Graveyards								
01-4195-805-01-010	F-T Wages - Trusted Graveyard	698.76	1,217.86	1,700.00	891.68	1,800.00	1,800.00	1,800.00
01-4195-805-01-020	P-T Wages - Trusted Graveyard	390.00	1,049.50	1,400.00	606.00	1,400.00	1,400.00	1,400.00
01-4195-805-02-310	Soc Sec - Trusted Graveyard	67.50	140.58	200.00	92.85	200.00	200.00	200.00
01-4195-805-02-320	Medicare - Trusted Graveyard	15.76	32.86	50.00	21.73	50.00	50.00	50.00
01-4195-805-02-330	Retirement - Trusted Graveyard	78.05	138.59	200.00	101.47	200.00	200.00	200.00
01-4195-805-45-000	General Supplies - Trusted Graveyard	750.00	0.00	750.00	198.00	750.00	400.00	400.00
<i>Narrative for Column # 5</i>								
Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.								
01-4195-805-89-000	Miscellaneous - Trusted Graveyard	255.00	0.00	350.00	137.00	300.00	0.00	0.00
<i>Narrative for Column # 5</i>								
Trimmer replacement.								
Trusted Graveyards Total		2,255.07	2,579.39	4,650.00	2,048.73	4,700.00	4,050.00	4,050.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Town Cemeteries								
01-4195-806-01-010	F-T Wages - Town Cemeteries	3,751.76	4,246.02	5,000.00	3,476.16	5,200.00	5,200.00	5,200.00
01-4195-806-01-020	P-T Wages - Town Cemeteries	598.00	1,828.00	2,500.00	1,555.00	2,500.00	2,500.00	2,500.00
01-4195-806-02-310	Soc Sec - Town Cemeteries	261.11	376.58	500.00	311.94	500.00	500.00	500.00
01-4195-806-02-320	Medicare - Town Cemeteries	61.08	88.05	100.00	72.95	100.00	100.00	100.00
01-4195-806-02-330	Retirement - Town Cemeteries	419.08	483.19	550.00	395.58	600.00	600.00	600.00
01-4195-806-19-000	Water / Sewer - Town Cemeteries	14.12	0.00	20.00	17.97	100.00	20.00	20.00
Narrative for Column # 5 Water supply for tending to plants and flowers.								
01-4195-806-36-000	Contracted Services - Town Cemeteries	2,364.50	1,675.00	2,500.00	0.00	2,450.00	2,000.00	2,000.00
Narrative for Column # 5 \$1,250 Tree trimming- Schoolhouse Lane Cemetery \$ 200 Smith Chapel cleaning \$ 700 Quarterly pest control at chapel- rodent and ant								
01-4195-806-45-000	General Supplies - Town Cemeteries	38.97	1,157.70	1,000.00	313.61	950.00	250.00	250.00
Narrative for Column # 5 General supplies including flags, flowers, lot marking materials, trees/shrubs and tools.								
Town Cemeteries Total		7,508.62	9,854.54	12,170.00	6,143.21	12,400.00	11,170.00	11,170.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Highways & Streets Admin								
Engineer								
01-4311-800-01-010	F-T Wages - Engineer	46,152.31	44,392.84	55,100.00	51,863.76	56,200.00	56,200.00	56,200.00
Narrative for Column # 5								
Includes 50% of the Town Engineer's salary and 25% of the Office Assistant wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.								
01-4311-800-01-020	P-T Wages - Engineer	1,860.50	2,523.50	0.00	168.00	0.00	0.00	0.00
01-4311-800-01-090	Ins Buy-Out (Wages)- Engineer	0.00	0.00	0.00	0.00	1,100.00	1,100.00	1,100.00
01-4311-800-01-910	Wage Accrual - Engineer	-4,804.65	-12.31	0.00	-882.24	0.00	0.00	0.00
01-4311-800-02-310	Soc Sec - Engineer	2,976.87	2,926.05	3,400.00	3,187.92	3,600.00	3,600.00	3,600.00
01-4311-800-02-320	Medicare - Engineer	696.32	684.39	800.00	745.59	800.00	800.00	800.00
01-4311-800-02-330	Retirement - Engineer	4,832.84	4,727.95	6,000.00	5,501.62	6,300.00	6,000.00	6,000.00
01-4311-800-03-610	Health & Dental - Engineer	12,162.78	12,729.54	18,800.00	12,909.77	13,500.00	13,200.00	13,200.00
01-4311-800-03-630	Life - Engineer	150.00	150.00	100.00	141.00	100.00	100.00	100.00
01-4311-800-03-640	STD - Engineer	570.49	597.90	700.00	529.34	600.00	600.00	600.00
01-4311-800-04-010	S.U.T.A. - Engineer	70.00	32.00	40.00	20.00	0.00	0.00	0.00
01-4311-800-04-020	Workers Comp - Engineer	1,552.00	1,468.00	1,500.00	1,500.00	1,600.00	1,600.00	1,600.00
01-4311-800-08-000	Travel & Mileage Reimb - Engineer	0.00	0.00	0.00	0.00	400.00	250.00	250.00
01-4311-800-09-000	Educ, Train, & Seminars - Engineer	57.00	554.00	550.00	0.00	550.00	450.00	450.00
01-4311-800-18-000	Cell Phones - Engineer	605.85	605.85	700.00	906.68	700.00	700.00	700.00
01-4311-800-28-000	Professional / Staff Dev - Engineer	41.20	150.00	550.00	0.00	550.00	450.00	450.00
01-4311-800-29-000	Membership Dues - Engineer	0.00	0.00	50.00	0.00	50.00	50.00	50.00
01-4311-800-35-000	Work Study (non payroll wages) - Engir	0.00	0.00	2,000.00	0.00	0.00	0.00	0.00
01-4311-800-36-000	Contracted Services - Engineer	0.00	3,028.04	9,000.00	1,000.00	9,000.00	6,500.00	6,500.00
Narrative for Column # 5								
Special consultants and minor surveying. Includes funds for third-party inspection services at large construction projects which are offset with incoming revenue.								
01-4311-800-45-000	General Supplies - Engineer	1,026.76	438.88	1,000.00	648.35	1,200.00	500.00	500.00
Narrative for Column # 5								

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Ink cartridges, plotter paper, increased use of plotter due to formulating more bid packages in house.								
01-4311-800-56-000	Fuel / Oil For Vehicles - Engineering	319.54	260.49	350.00	213.90	350.00	350.00	350.00
Engineer Total		68,269.81	75,257.12	100,640.00	78,453.69	96,600.00	92,450.00	92,450.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Public Works Admin								
01-4311-801-01-010	F-T Wages - P.W. Admin	81,876.75	85,026.20	95,100.00	92,683.17	99,200.00	99,200.00	99,200.00
Narrative for Column # 5								
		Includes 50% of the Public Works Director salary, 50% of the Assistant to Director's wages, and 25% of the Office Assistant's wages. Remaining percentages are distributed between other departments, including Water and Wastewater Funds.						
01-4311-801-01-020	P-T Wages - P.W. Admin	4,663.25	5,397.00	0.00	280.00	0.00	0.00	0.00
01-4311-801-01-030	O-T Wages - P.W. Admin	809.45	718.19	1,300.00	297.08	1,300.00	1,300.00	1,300.00
01-4311-801-01-090	Ins Buy-Out (Wages) - P.W. Admin	36,049.25	36,788.74	30,900.00	38,140.86	32,600.00	32,000.00	32,000.00
Narrative for Column # 5								
		Includes insurance buy-outs for Public Works employees, less sanitation, water and wastewater employees, who have elected this option.						
01-4311-801-01-099	Wage Contingency - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-910	Wage Accrual - P.W. Admin	-866.68	-110.21	0.00	-2,123.91	0.00	0.00	0.00
01-4311-801-01-920	P-T Wages - P.W. Admin - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-930	O-T Wages - P.W. Admin - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-990	Ins Buy-Out (Wages) Accrual - P.W. Ac	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-02-310	Soc Sec - P.W. Admin	8,025.91	7,938.85	7,900.00	8,028.26	8,300.00	8,300.00	8,300.00
01-4311-801-02-320	Medicare - P.W. Admin	1,876.76	1,856.64	1,800.00	1,877.62	1,900.00	1,900.00	1,900.00
01-4311-801-02-330	Retirement - P.W. Admin	9,079.76	9,366.45	10,800.00	10,068.62	11,500.00	11,100.00	11,100.00
01-4311-801-03-610	Health & Dental - P.W. Admin	106,788.95	116,498.51	141,000.00	122,423.33	191,600.00	161,300.00	161,300.00
Narrative for Column # 5								
		Includes health and dental costs for 13 Public Works employees less those who have chosen the insurance buy-out option.						
01-4311-801-03-630	Life - P.W. Admin	1,500.00	1,500.00	1,500.00	1,554.50	1,700.00	1,500.00	1,500.00
Narrative for Column # 5								
		Includes life insurance costs for 13 Public Works employees.						
01-4311-801-03-640	STD - P.W. Admin	3,425.36	3,912.48	4,200.00	3,565.29	4,000.00	3,800.00	3,800.00
Narrative for Column # 5								
		Includes short-term disability costs for 13 Public Works employees.						
01-4311-801-04-010	S.U.T.A. - P.W. Admin	688.00	379.00	750.00	384.00	800.00	700.00	700.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
<i>Narrative for Column # 5</i>								
Includes State Unemployment taxes for 13 Public Works employees.								
01-4311-801-04-020	Workers Comp - P.W. Admin	11,196.00	14,072.00	15,200.00	16,000.00	19,200.00	18,100.00	18,100.00
<i>Narrative for Column # 5</i>								
Includes Workers Compensation fees for 13 Public Works employees.								
01-4311-801-05-000	Medical Testing - P.W. Admin	516.00	843.00	800.00	843.00	800.00	800.00	800.00
<i>Narrative for Column # 5</i>								
Fees for mandated random drug and alcohol testing, as well as fitness tests and HEP A&B for all employees.								
01-4311-801-08-000	Travel & Mileage Reimb - P.W. Admin	366.61	357.22	100.00	311.42	250.00	250.00	250.00
01-4311-801-09-000	Educ, Train, & Seminars - P.W. Admin	1,093.20	1,118.00	1,200.00	891.79	1,250.00	1,250.00	1,250.00
<i>Narrative for Column # 5</i>								
Attendance by Public Works Director at the American Public Works Association (APWA) Congress. The 2019 conference will be held in Seattle.								
01-4311-801-17-000	Telephone / Fax - P.W. Admin	2,185.93	1,248.00	1,700.00	1,176.00	1,500.00	1,300.00	1,300.00
<i>Narrative for Column # 5</i>								
Monthly charges for the fire alarm system, security system, network link to the Town Hall, three telephone lines and one fax line.								
01-4311-801-18-000	Cell Phones - P.W. Admin	2,178.07	2,521.25	2,500.00	2,293.90	2,500.00	2,650.00	2,650.00
<i>Narrative for Column # 5</i>								
Previously budgeted under emergency management.								
01-4311-801-25-000	Office & Computer Supplies - P.W. Adr	1,040.40	561.98	1,500.00	731.15	1,650.00	1,100.00	1,100.00
01-4311-801-26-000	Postage - P.W. Admin	684.46	863.36	1,000.00	696.24	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								
Mailing of annual newsletters/recycling schedule and miscellaneous other mailings from DPW.								
01-4311-801-27-000	Printing - P.W. Admin	1,102.73	2,143.20	2,200.00	1,967.86	2,300.00	2,300.00	2,300.00
<i>Narrative for Column # 5</i>								
Printing costs include DPW letterhead, envelopes, purchase requests, timecards, business cards, informational flyers, concern forms, DPW newsletters.								
01-4311-801-28-000	Professional / Staff Dev - P.W. Admin	885.50	1,178.39	1,200.00	1,186.22	1,200.00	1,200.00	1,200.00
<i>Narrative for Column # 5</i>								
Training for the Director, Assistant to the Director and the Assistant Director of Operations.								
01-4311-801-29-000	Membership Dues - P.W. Admin	298.75	50.00	300.00	312.50	250.00	250.00	250.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
<i>Narrative for Column # 5</i>								
Membership dues for American Public Works Association (APWA), NH Road Agent Association, NH Public Works Association.								
01-4311-801-32-000	Adv / Legal Notices - P.W. Admin	0.00	776.40	400.00	455.00	375.00	350.00	350.00
<i>Narrative for Column # 5</i>								
Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.								
01-4311-801-35-000	Work Study (non payroll wages) - P.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-36-000	Contracted Services - P.W. Admin	509.50	2,115.00	900.00	174.15	1,600.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								
Mapping services and presentation services such as enlarged prints and surveying.								
01-4311-801-53-000	Office Equip Maint - P.W. Admin	2,614.40	3,010.71	3,000.00	2,840.92	3,000.00	3,000.00	3,000.00
<i>Narrative for Column # 5</i>								
Copy machine lease and service on office equipment.								
01-4311-801-73-000	Radios - P.W. Admin	34.50	1,631.10	700.00	414.00	1,250.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								
Fees for pager rentals, radio replacements and repairs.								
Public Works Admin Total		278,622.81	301,761.46	327,950.00	307,472.97	391,025.00	356,650.00	356,650.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Highways & Streets								
PW Equip Maint								
01-4312-822-01-010	F-T Wages - PW Eq Maint	40,995.09	46,650.56	53,000.00	32,327.28	50,800.00	50,800.00	50,800.00
01-4312-822-01-020	P-T Wages - PW Eq Maint	16,548.50	15,962.00	18,700.00	15,778.00	18,500.00	18,500.00	18,500.00
Narrative for Column # 5 Part-time employee working 15 hours per week.								
01-4312-822-01-030	O-T Wages - PW Eq Maint	361.08	407.22	1,200.00	189.94	1,200.00	1,200.00	1,200.00
01-4312-822-01-910	Wage Accrual - PW Eq Maint	-2,036.46	125.04	0.00	-1,129.84	0.00	0.00	0.00
01-4312-822-01-920	P-T Wages - PW Eq Maint - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-822-01-930	O-T Wages - PW Eq Maint - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-822-02-310	Soc Sec - PW Eq Maint	3,592.00	3,914.97	4,500.00	2,924.30	4,400.00	4,400.00	4,400.00
01-4312-822-02-320	Medicare - PW Eq Maint	840.17	915.73	1,100.00	684.02	1,000.00	1,000.00	1,000.00
01-4312-822-02-330	Retirement - PW Eq Maint	4,623.28	5,326.76	6,200.00	3,598.07	6,100.00	5,900.00	5,900.00
01-4312-822-28-000	Professional / Staff Dev - PW Eq Maint	488.00	0.00	0.00	0.00	150.00	150.00	150.00
01-4312-822-36-000	Contracted Services - PW Eq Maint	3,525.12	9,402.18	9,600.00	4,075.88	9,700.00	9,600.00	9,600.00
Narrative for Column # 5 Contracted vehicle repairs, sand blasting and painting of 5 snow plows and 3 sanders. DPW is no longer able to do large in house painting projects due to EPA regulations.								
01-4312-822-45-000	General Supplies - PW Eq Maint	95,908.09	91,158.71	99,000.00	92,537.42	101,000.00	100,000.00	100,000.00
Narrative for Column # 5 Parts and supplies necessary for the maintenance of all DPW equipment and motorized units.								
01-4312-822-52-000	Equip Maint (Other Than Office) - PW E	0.00	699.00	200.00	437.14	300.00	300.00	300.00
Narrative for Column # 5 Towing, out of house repairs, annual bucket truck inspection, repairs and service to the lubrication system and emissions testing.								
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	29,940.79	35,955.90	45,000.00	20,918.63	44,200.00	44,200.00	44,200.00
01-4312-822-89-000	Miscellaneous - PW Eq Maint	0.00	120.00	100.00	30.00	100.00	100.00	100.00
Narrative for Column # 5 Software for Mercedes Benz Engines and Navistar engines update.								

2019 Town Council Approved Budget

Town of Durham

	¹ 2016 Expended As of Year End	² 2017 Expended As of Year End	³ 2018 Approved As of December	⁴ 2018 Expended Thru 12/01/18 As of December	⁵ 2019 Proposed Dept. Head	⁶ 2019 Proposed Administrator	⁷ 2019 Approved Town Council
PW Equip Maint Total	194,785.66	210,638.07	238,600.00	172,370.84	237,450.00	236,150.00	236,150.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Roadway Maint								
01-4312-823-01-010	F-T Wages - Roadway Maint	55,077.97	56,038.49	59,700.00	56,682.79	82,300.00	82,300.00	82,300.00
01-4312-823-01-020	P-T Wages - Roadway Maint	361.00	440.00	1,200.00	1,420.00	1,200.00	1,200.00	1,200.00
01-4312-823-01-030	O-T Wages - Roadway Maint	1,152.62	704.09	2,600.00	1,626.16	2,600.00	2,600.00	2,600.00
01-4312-823-01-910	Wage Accrual - Roadway Maint	122.52	-4,308.21	0.00	-4,527.21	0.00	0.00	0.00
01-4312-823-02-310	Soc Sec - Roadway Maint	3,510.11	3,623.72	3,900.00	3,617.31	5,300.00	5,300.00	5,300.00
01-4312-823-02-320	Medicare - Roadway Maint	820.89	847.41	900.00	845.99	1,200.00	1,200.00	1,200.00
01-4312-823-02-330	Retirement - Roadway Maint	6,294.66	6,548.40	7,100.00	6,477.95	9,900.00	9,900.00	9,900.00
01-4312-823-36-000	Contracted Services - Roadway Maint	15,231.53	22,245.00	23,000.00	23,751.25	23,000.00	20,000.00	20,000.00
Narrative for Column # 5								
Smaller paving projects throughout the Town to be completed by a paving contractor to free up staff to focus on other items.								
01-4312-823-45-000	General Supplies - Roadway Maint	18,093.59	16,873.86	17,500.00	14,237.81	17,500.00	15,000.00	15,000.00
Narrative for Column # 5								
Hot asphalt mix or cold patch for pavement repairs/patching. Crushed gravel, stone and loam for roadway shoulder backup. General hand tools and supplies.								
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Maint	4,951.70	6,287.50	6,000.00	3,722.50	6,500.00	4,500.00	4,500.00
Narrative for Column # 5								
Grading of dirt roads.								
01-4312-823-89-000	Miscellaneous - Roadway Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	10,482.50	2,345.00	12,000.00	5,250.00	12,000.00	10,000.00	10,000.00
Narrative for Column # 5								
This line item includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all buildings and properties, as well as repairs to the Main Street brick sidewalks. This also includes cleaning of the downtown concrete sidewalks.								
Roadway Maint Total		116,099.09	111,645.26	133,900.00	113,104.55	161,500.00	152,000.00	152,000.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Drainage & Vegetation								
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	24,527.59	22,933.88	24,200.00	25,511.38	70,700.00	70,700.00	70,700.00
Narrative for Column # 5 A full-time position has been added with a top priority for this position of managing roadside vegetation. Other vegetation control measures as listed below will be addressed as time allows. These additional measures can help to fulfill town stewardship needs and obligations such as: - Seasonal mowing of trails and trail entrances - Weed trimming of burial grounds and old foundations on conservation areas - Removing large fallen trees across trails that require a chainsaw (volunteers are unable to do this work) - Assistance with trailhead and trail improvements and maintenance (delivering loads of wood chips, gravel, construction materials) - Winter plowing of trailheads - Attention to controlling invasives along roadsides per NH DOT guidance								
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	253.00	588.50	1,000.00	832.00	1,000.00	1,000.00	1,000.00
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	1,033.34	719.28	2,100.00	1,618.26	2,300.00	2,300.00	2,300.00
01-4312-824-01-910	Wage Accrual - Drainage & Vegetation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	1,564.15	1,502.99	1,700.00	1,733.62	4,600.00	4,600.00	4,600.00
01-4312-824-02-320	Medicare - Drainage & Vegetation	365.89	351.54	500.00	405.44	1,100.00	1,100.00	1,100.00
01-4312-824-02-330	Retirement - Drainage & Vegetation	2,855.18	2,675.70	3,000.00	3,065.43	8,500.00	8,200.00	8,200.00
01-4312-824-36-000	Contracted Services - Drainage & Vege	18,880.45	22,740.00	21,000.00	23,442.75	21,000.00	21,000.00	21,000.00
Narrative for Column # 5 This line item includes tree removal and catch basin cleaning. The tree removal program is designed to remove dead and diseased trees before they become a safety risk within the Town. Federal Stormwater II regulations mandate regular catch basin cleaning. The Town cleans approximately 175 basins per year.								
01-4312-824-45-000	General Supplies - Drainage & Vegetati	9,357.73	7,480.66	10,500.00	8,124.84	10,500.00	10,500.00	10,500.00
Narrative for Column # 5 Materials for Town-wide drainage repairs, replacement of drainage structures, driveway crossing structures and replacement of blades for the pavement cut saw.								
01-4312-824-96-000	Capital - Drainage & Vegetation	0.00	110.00	400.00	0.00	400.00	400.00	400.00
Narrative for Column # 5 Purchase of new chainsaw.								
Drainage & Vegetation Total		58,837.33	59,102.55	64,400.00	64,733.72	120,100.00	119,800.00	119,800.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Snow & Ice removal								
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	32,666.15	26,264.39	41,000.00	24,072.35	42,100.00	42,100.00	42,100.00
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	0.00	832.00	2,700.00	78.00	2,000.00	2,000.00	2,000.00
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	54,720.35	119,174.79	84,500.00	75,281.89	87,000.00	87,000.00	87,000.00
01-4312-825-01-910	Wage Accrual - Snow & Ice Removal	-4,765.24	-1,697.81	0.00	-575.31	0.00	0.00	0.00
01-4312-825-01-920	P-T Wages - Snow & Ice Removal - Ac	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Ac	7,303.13	-3,185.97	0.00	-4,117.16	0.00	0.00	0.00
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	5,574.54	8,766.11	8,000.00	5,873.91	8,100.00	8,100.00	8,100.00
01-4312-825-02-320	Medicare - Snow & Ice Removal	1,303.77	2,050.14	1,900.00	1,373.65	1,900.00	1,900.00	1,900.00
01-4312-825-02-330	Retirement - Snow & Ice Removal	9,476.64	14,334.34	14,300.00	9,430.17	15,100.00	14,600.00	14,600.00
01-4312-825-36-000	Contracted Services - Snow & Ice Rem	0.00	2,974.95	3,000.00	247.54	3,000.00	3,000.00	3,000.00
01-4312-825-45-000	General Supplies - Snow & Ice Removal	97,154.52	114,974.32	90,000.00	86,904.75	100,500.00	100,500.00	100,500.00
Narrative for Column # 5								
General supplies including snow plow blades and road salt (price has increased from \$40/ton in 2007 to \$53.30/ton in 2018.)								
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow	11,043.78	6,015.92	10,000.00	524.82	10,500.00	10,000.00	10,000.00
Narrative for Column # 5								
Maintenance of snow plow equipment, tire chains, sanders, sander bed chain, ground control computer chip calibration and sander shields.								
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Re	3,895.00	14,493.00	25,000.00	12,215.00	27,200.00	20,000.00	20,000.00
Narrative for Column # 5								
Equipment rental costs cover the hiring of a bulldozer to push snow collected, trucks to haul snow away in extreme conditions and equipment for the screening of winter sand.								
Snow & Ice removal Total		218,372.64	304,996.18	280,400.00	211,309.61	297,400.00	289,200.00	289,200.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Traffic Control								
01-4312-826-01-010	F-T Wages - Traffic Control	23,934.70	26,905.41	25,800.00	26,719.38	26,500.00	26,500.00	26,500.00
01-4312-826-01-020	P-T Wages - Traffic Control	1,296.00	2,079.00	3,200.00	2,459.00	3,200.00	3,200.00	3,200.00
01-4312-826-01-030	O-T Wages - Traffic Control	2,646.49	3,016.56	3,700.00	2,017.79	3,500.00	3,500.00	3,500.00
01-4312-826-01-910	Wage Accrual - Traffic Control	0.00	473.76	0.00	-473.76	0.00	0.00	0.00
01-4312-826-02-310	Soc Sec - Traffic Control	1,725.04	2,013.38	2,000.00	1,904.76	2,100.00	2,100.00	2,100.00
01-4312-826-02-320	Medicare - Traffic Control	403.43	470.93	500.00	445.50	500.00	500.00	500.00
01-4312-826-02-330	Retirement - Traffic Control	2,969.11	3,431.60	3,400.00	3,216.33	3,500.00	3,400.00	3,400.00
01-4312-826-15-000	Electricity - Traffic Control	74,879.13	76,238.89	60,000.00	28,818.32	23,900.00	23,900.00	23,900.00
<i>Narrative for Column # 5</i>		Approximately 351 street lights/parking lot lights and College Road traffic light. The lights are under our Eversource municipal LED street lighting contract.						
01-4312-826-36-000	Contracted Services - Traffic Control	47,966.64	39,374.03	33,000.00	35,449.64	33,000.00	36,000.00	36,000.00
<i>Narrative for Column # 5</i>		Contract pavement markings such as thermoplastic for downtown crosswalks, re-painting symbols, double yellow center lines and white fog lines. Licensed electrician as needed for repair to downtown streetlighting system.						
01-4312-826-45-000	General Supplies - Traffic Control	17,657.08	12,005.47	19,000.00	18,926.76	19,000.00	19,000.00	19,000.00
<i>Narrative for Column # 5</i>		Funds for the purchase of general street lighting supplies, guardrail supplies, pay and display signage, traffic paint for parking lots and Main Street spaces, residential street name signs and general signs and post supplies.						
01-4312-826-96-000	Capital - Traffic Control	310.00	6,229.44	2,000.00	775.00	2,000.00	0.00	0.00
<i>Narrative for Column # 5</i>		Replacement of stencils for road markings.						
Traffic Control Total		173,787.62	172,238.47	152,600.00	- 120,258.72	117,200.00	118,100.00	118,100.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Supt/Br/Dam/Pit								
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	118,930.69	126,003.23	125,300.00	115,125.38	153,500.00	112,100.00	112,100.00
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	0.00	315.00	1,500.00	486.00	1,500.00	1,500.00	1,500.00
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	14,311.62	22,768.41	27,800.00	22,842.26	27,800.00	27,800.00	27,800.00
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-910	Wage Accrual - Supt/Br/Dam/Pit	824.34	414.45	0.00	-3,201.29	0.00	0.00	0.00
01-4312-827-01-920	P-T Wages - Supt/Br/Dam/Pit - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-930	O-T Wages - Supt/Br/Dam/Pit - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-990	Ins Buy-Out (Wages) Accrual - Supt/Br,	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	8,259.21	9,269.15	9,600.00	8,385.54	11,300.00	8,800.00	8,800.00
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	1,931.61	2,167.67	2,200.00	1,961.11	2,700.00	2,000.00	2,000.00
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	14,390.49	15,397.40	17,400.00	13,918.43	21,100.00	15,800.00	15,800.00
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	2,207.44	3,455.02	4,000.00	4,000.43	3,500.00	3,500.00	3,500.00
Narrative for Column # 5								
Union contract requires supplying of uniforms for operations personnel which at this time covers nine employees. Uniforms consist of work shirts, pants, caps, and steel toed work boots.								
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/	0.00	0.00	500.00	0.00	400.00	400.00	400.00
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	9,212.50	5,614.00	6,000.00	4,133.00	6,750.00	4,000.00	4,000.00
Narrative for Column # 5								
Funds for animal disposal, animal trapping (beavers & skunks), dozer rental @ gravel pit and bridge cleaning. 5 year average.								
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	1,788.44	368.78	2,000.00	923.91	2,000.00	1,000.00	1,000.00
Narrative for Column # 5								
Emergency supplies such as barricades, plywood, sandbags, flashlights, etc. This line is reserved in case of natural disaster/emergency.								
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	556.53	1,550.00	1,100.00	10.00	1,500.00	1,500.00	1,500.00
Narrative for Column # 5								
State of NH Dam Registrations and the Packers Falls Gravel pit renewal permit.								
Supt/Br/Dam/Pit Total		172,412.87	187,323.11	197,400.00	168,584.77	232,050.00	178,400.00	178,400.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Stormwater II Permitting								
01-4312-828-01-020	P-T Wages - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-828-02-310	Soc Sec - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-828-02-320	Medicare - Stormwater II Permitting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-828-36-000	Contracted Services - Stormwater II Pe	-938.00	0.00	1,200.00	0.00	11,200.00	3,000.00	3,000.00
Narrative for Column # 5 Federal stormwater permit began August 2018. Monies are budgeted to facilitate any unexpected needs regarding our MS4 Stormwater Permit.								
01-4312-828-45-000	General Supplies - Stormwater II Pemi	0.00	0.00	2,000.00	0.00	1,000.00	500.00	500.00
Stormwater II Permitting Total		-938.00	0.00	3,200.00	0.00	12,200.00	3,500.00	3,500.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Sanitation Admin								
01-4321-841-01-010	F-T Wages - Sanitation Admin	51,654.14	55,845.75	47,300.00	41,874.82	50,400.00	50,400.00	50,400.00
01-4321-841-01-020	P-T Wages - Sanitation Admin	0.00	0.00	0.00	1,072.75	0.00	0.00	0.00
01-4321-841-01-030	O-T Wages - Sanitation Admin	0.00	0.00	0.00	276.42	0.00	0.00	0.00
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admi	11,293.30	7,609.21	4,300.00	1,974.56	9,000.00	8,800.00	8,800.00
Narrative for Column # 5 Includes insurance buy-outs for sanitation employees who have elected this option.								
01-4321-841-01-099	Wage Contingency - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-910	Wage Accrual - Sanitation Admin	1,197.92	4,560.40	0.00	-5,977.98	0.00	0.00	0.00
01-4321-841-02-310	Soc Sec - Sanitation Admin	3,975.45	4,216.90	3,200.00	2,431.58	3,700.00	3,700.00	3,700.00
01-4321-841-02-320	Medicare - Sanitation Admin	929.81	986.31	800.00	568.52	900.00	900.00	900.00
01-4321-841-02-330	Retirement - Sanitation Admin	7,164.05	6,812.36	5,400.00	4,096.76	5,900.00	5,700.00	5,700.00
01-4321-841-03-610	Health & Dental - Sanitation Admin	39,099.01	42,718.81	49,500.00	45,414.46	49,900.00	49,000.00	49,000.00
Narrative for Column # -5 Includes Health and Dental Costs for Sanitation employees who have not elected the buyout.								
01-4321-841-03-630	Life - Sanitation Admin	600.00	600.00	600.00	460.50	600.00	600.00	600.00
Narrative for Column # 5 Includes Life Insurance costs for four Santiation employees.								
01-4321-841-03-640	STD - Sanitation Admin	1,247.21	1,366.03	1,400.00	939.63	1,200.00	1,200.00	1,200.00
Narrative for Column # 5 Includes Short-Term Disability costs for four Sanitation employees.								
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	225.00	160.00	170.00	87.00	200.00	200.00	200.00
Narrative for Column # 5 Includes State Unemployment Tax for four Sanitation employees.								
01-4321-841-04-020	Workers Comp - Sanitation Admin	6,999.00	6,926.00	6,700.00	6,069.00	7,400.00	7,400.00	7,400.00
Narrative for Column # 5 Includes Worker's Compensation fees for four Sanitation employees.								
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admir	1,290.98	3,520.87	2,800.00	3,363.04	3,200.00	3,200.00	3,200.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
<p><i>Narrative for Column # 5</i> Includes costs for four full-time Sanitation employees and one part-time employee.</p>								
01-4321-841-15-000	Electricity - Sanitation Admin	4,338.82	4,533.21	4,200.00	5,089.67	4,200.00	4,200.00	4,200.00
01-4321-841-16-000	Heating Fuel - Sanitation Admin	2,414.12	2,876.62	4,000.00	3,031.92	4,000.00	4,000.00	4,000.00
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	860.62	768.00	900.00	704.00	800.00	800.00	800.00
<p><i>Narrative for Column # 5</i> Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.</p>								
01-4321-841-26-000	Postage - Sanitation Admin	0.00	0.00	700.00	0.00	700.00	700.00	700.00
01-4321-841-27-000	Printing - Sanitation Admin	1,030.75	1,257.15	1,500.00	1,122.36	1,500.00	1,500.00	1,500.00
<p><i>Narrative for Column # 5</i> Printing services include informational brochures such as recycling flyers and the Spring and Fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.</p>								
01-4321-841-28-000	Professional / Staff Dev - Sanitation Ad	400.00	130.00	350.00	200.00	350.00	350.00	350.00
<p><i>Narrative for Column # 5</i> Solid Waste Transfer Station Certifications for six employees as required by the State of NH.</p>								
01-4321-841-29-000	Membership Dues - Sanitation Admin	1,074.66	1,174.66	1,200.00	1,124.66	1,200.00	1,200.00	1,200.00
<p><i>Narrative for Column # 5</i> Membership dues with the Northeast Resource Recovery Association (NRRRA) to assist in the operation of our recycling program and marketing.</p>								
01-4321-841-45-000	General Supplies - Sanitation Admin	513.16	656.90	700.00	622.75	700.00	700.00	700.00
<p><i>Narrative for Column # 5</i> Miscellaneous including paper products, medical and safety supplies.</p>								
01-4321-841-51-000	Building Maintenance - Sanitation Admi	338.11	476.18	350.00	362.42	100.00	100.00	100.00
<p><i>Narrative for Column # 5</i> Building maintenance for the Transfer Station and Recycling Center.</p>								
01-4321-841-52-000	Equip Maint (Other Than Office) - Sanit	433.21	405.26	400.00	0.00	400.00	400.00	400.00
<p><i>Narrative for Column # 5</i> Maintenance of furnace, HVAC equipment and fire extinguishers.</p>								
Sanitation Admin Total		137,079.32	147,600.62	136,470.00	114,908.84	146,350.00	145,050.00	145,050.00

2019 Town Council Approved Budget

Town of Durham

	1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Sanitation Administration							
Integrated Waste Man Committee							
01-4321-530-00-000 Integrated Waste Management Commil	0.00	0.00	500.00	0.00	500.00	100.00	100.00
<i>Narrative for Column # 5</i> NRRA Annual Conference-educational advancement Swap Shop Improvements Durham Day Sustainability Outreach- message posters, display props, "sustainable" prizes at Durham Day. Publication/Video support							
Integrated Waste Man Committee Total	0.00	0.00	500.00	0.00	500.00	100.00	100.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Roll Off Vehicle								
01-4321-847-01-010	F-T Wages - Roll Off Vehicle	27,278.61	33,748.13	36,500.00	31,985.66	36,500.00	36,500.00	36,500.00
01-4321-847-01-020	P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-847-01-030	O-T Wages - Roll Off Vehicle	294.08	637.40	1,700.00	1,398.82	1,800.00	1,800.00	1,800.00
01-4321-847-01-910	Wage Accrual - Roll Off Vehicle	40.82	-60.79	0.00	-447.74	0.00	0.00	0.00
01-4321-847-01-930	O-T Wages - Roll Off Vehicle - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-847-02-310	Soc Sec - Roll Off Vehicle	1,711.61	2,128.12	2,400.00	2,042.07	2,400.00	2,400.00	2,400.00
01-4321-847-02-320	Medicare - Roll Off Vehicle	400.35	497.71	600.00	477.60	600.00	600.00	600.00
01-4321-847-02-330	Retirement - Roll Off Vehicle	3,084.38	3,870.55	4,400.00	3,748.21	4,500.00	4,300.00	4,300.00
01-4321-847-54-000	Vehicle Maint - Roll Off Vehicle	1,487.05	6,697.87	4,000.00	4,171.37	5,000.00	5,000.00	5,000.00
Narrative for Column # 5								
These funds cover repair and maintenance for the roll off truck.								
01-4321-847-56-000	Fuel / Oil For Vehicles - Roll Off Vehicle	6,485.07	5,679.81	7,500.00	4,925.52	6,900.00	6,900.00	6,900.00
Roll Off Vehicle Total		40,781.97	53,198.80	57,100.00	48,301.51	57,700.00	57,500.00	57,500.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Solid Waste Collection								
Curbside Collection								
01-4323-842-01-010	F-T Wages - Curbside Collection	39,441.56	38,575.29	36,800.00	39,851.33	36,800.00	36,800.00	36,800.00
01-4323-842-01-020	P-T Wages - Curbside Collection	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-01-030	O-T Wages - Curbside Collection	1,403.12	1,505.97	2,000.00	1,979.22	2,100.00	2,100.00	2,100.00
01-4323-842-01-910	Wage Accrual - Curbside Collection	30.88	-187.16	0.00	-520.36	0.00	0.00	0.00
01-4323-842-01-930	O-T Wages - Curbside Collection - Acc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-02-310	Soc Sec - Curbside Collection	2,532.18	2,473.36	2,400.00	2,762.56	2,400.00	2,400.00	2,400.00
01-4323-842-02-320	Medicare - Curbside Collection	592.16	578.46	600.00	646.14	600.00	600.00	600.00
01-4323-842-02-330	Retirement - Curbside Collection	4,565.81	4,459.77	4,400.00	7,948.31	4,500.00	4,400.00	4,400.00
01-4323-842-54-000	Vehicle Maint - Curbside Collection	9,921.05	11,960.80	5,000.00	7,162.30	7,000.00	7,000.00	7,000.00
<i>Narrative for Column # 5</i>								
Purchase of vehicle maintenance supplies such as tires, batteries and other general items for the front line refuse packer and the back up packer.								
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Colle	11,914.34	9,212.43	12,000.00	9,211.87	12,400.00	12,400.00	12,400.00
01-4323-842-90-027	Tipping Fees - Curbside Collection	123,432.89	123,408.89	120,000.00	115,798.07	124,000.00	124,000.00	124,000.00
<i>Narrative for Column # 5</i>								
Trash collection disposal fee.								
Curbside Collection Total		193,833.99	191,987.81	183,200.00	184,839.44	189,800.00	189,700.00	189,700.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Recycling								
01-4323-844-01-010	F-T Wages - Recycling	61,934.22	63,537.86	52,500.00	45,949.66	52,400.00	52,400.00	52,400.00
01-4323-844-01-020	P-T Wages - Recycling	1,435.59	1,065.50	1,700.00	804.00	1,500.00	1,500.00	1,500.00
01-4323-844-01-030	O-T Wages - Recycling	2,098.35	1,643.13	7,000.00	4,222.35	7,000.00	7,000.00	7,000.00
01-4323-844-01-910	Wage Accrual - Recycling	-38.28	-8,123.68	0.00	-1,163.80	0.00	0.00	0.00
01-4323-844-01-920	P-T Wages - Recycling - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-01-930	O-T Wages - Recycling - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-02-310	Soc Sec - Recycling	4,054.22	4,130.65	3,800.00	3,088.38	3,800.00	3,800.00	3,800.00
01-4323-844-02-320	Medicare - Recycling	948.05	966.06	900.00	722.20	900.00	900.00	900.00
01-4323-844-02-330	Retirement - Recycling	7,148.12	7,392.50	6,800.00	5,555.30	6,900.00	6,700.00	6,700.00
01-4323-844-36-000	Contracted Services - Recycling	21,600.28	28,282.99	20,000.00	48,027.46	30,000.00	63,700.00	63,700.00
Narrative for Column # 5								
Co-mingled containers hauling and tipping fee, as well as OCC (cardboard) dumpster, including rental. 2018 has seen significant increases in recycling costs, 2019 is expected to continue to increase.								
01-4323-844-45-000	General Supplies - Recycling	2,237.50	1,168.47	1,200.00	1,314.43	1,580.00	1,580.00	1,580.00
01-4323-844-54-000	Vehicle Maint - Recycling	1,646.25	5,429.09	4,000.00	4,622.30	6,000.00	6,000.00	6,000.00
01-4323-844-55-000	Equip / Vehicle Rental - Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	8,094.44	9,637.48	9,500.00	8,020.10	9,000.00	9,000.00	9,000.00
Recycling Total		111,158.74	115,130.05	107,400.00	121,162.38	119,080.00	152,580.00	152,580.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Solid Waste Disposal								
Transfer Station								
01-4324-845-01-010	F-T Wages - Transfer Station	17,837.85	16,632.31	21,300.00	21,892.20	21,400.00	21,400.00	21,400.00
01-4324-845-01-020	P-T Wages - Transfer Station	9,397.50	11,144.00	11,700.00	9,721.20	10,000.00	10,000.00	10,000.00
01-4324-845-01-030	O-T Wages - Transfer Station	6,175.36	8,301.78	2,500.00	5,741.12	4,000.00	4,000.00	4,000.00
01-4324-845-01-910	Wage Accrual - Transfer Station	365.41	1,008.84	0.00	-1,532.81	0.00	0.00	0.00
01-4324-845-01-920	P-T Wages - Transfer Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-01-930	O-T Wages - Transfer Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-02-310	Soc Sec - Transfer Station	2,089.56	2,299.36	2,200.00	2,220.92	2,200.00	2,200.00	2,200.00
01-4324-845-02-320	Medicare - Transfer Station	488.75	537.63	500.00	519.30	500.00	500.00	500.00
01-4324-845-02-330	Retirement - Transfer Station	2,723.13	2,930.95	2,700.00	2,970.16	3,000.00	2,900.00	2,900.00
01-4324-845-36-000	Contracted Services - Transfer Station	40,997.75	43,835.51	41,000.00	37,167.22	43,000.00	43,000.00	43,000.00
Narrative for Column # 5								
Ground water testing and monitoring, Northeast Resource Recovery Association and Waste Management charges.								
01-4324-845-45-000	General Supplies - Transfer Station	786.91	843.25	800.00	984.62	750.00	750.00	750.00
01-4324-845-54-000	Vehicle Maint - Transfer Station	4,615.90	0.00	2,200.00	1,012.90	2,000.00	2,000.00	2,000.00
Narrative for Column # 5								
Maintenance and repairs to the John Deere skid steer.								
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Station	2,148.14	1,624.64	2,500.00	1,477.85	2,400.00	2,400.00	2,400.00
01-4324-845-61-120	Hazardous Waste Day Program - Trans	4,475.07	3,746.06	4,500.00	4,200.00	4,500.00	4,500.00	4,500.00
01-4324-845-90-032	Lamprey - Transfer Station	2,070.42	2,070.42	2,070.00	2,070.42	2,070.00	2,070.00	2,070.00
Narrative for Column # 5								
Ash Landfill - Somersworth								
Transfer Station Total		94,171.75	94,974.75	93,970.00	88,445.10	95,820.00	95,720.00	95,720.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Solid Waste Clean-up								
Litter Removal								
01-4325-843-01-010	F-T Wages - Litter Removal	9,972.65	5,017.39	10,000.00	5,945.26	10,200.00	10,200.00	10,200.00
01-4325-843-01-020	P-T Wages - Litter Removal	3,585.00	3,008.00	6,800.00	1,796.00	800.00	800.00	800.00
01-4325-843-01-030	O-T Wages - Litter Removal	3,396.69	10,788.38	900.00	11,523.05	7,200.00	7,200.00	7,200.00
01-4325-843-01-910	Wage Accrual - Litter Removal	263.40	-222.98	0.00	-191.22	0.00	0.00	0.00
01-4325-843-01-920	P-T Wages - Litter Removal - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-01-930	O-T Wages - Litter Removal - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-02-310	Soc Sec - Litter Removal	1,067.45	1,152.62	1,100.00	1,182.58	1,100.00	1,100.00	1,100.00
01-4325-843-02-320	Medicare - Litter Removal	249.71	269.61	300.00	276.56	300.00	300.00	300.00
01-4325-843-02-330	Retirement - Litter Removal	1,522.78	1,754.29	1,200.00	1,966.13	2,000.00	2,000.00	2,000.00
01-4325-843-45-000	General Supplies - Litter Removal	651.40	1,105.40	1,000.00	35.98	1,000.00	800.00	800.00
Litter Removal Total		20,709.08	22,872.71	21,300.00	22,534.34	22,600.00	22,400.00	22,400.00

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
Wagon Hill								
01-4520-807-01-010	F-T Wages - Wagon Hill	4,669.46	12,124.27	5,700.00	4,083.00	5,900.00	5,900.00	5,900.00
01-4520-807-01-020	P-T Wages - Wagon Hill	598.00	1,040.00	2,300.00	1,657.00	2,100.00	2,100.00	2,100.00
01-4520-807-01-030	O-T Wages - Wagon Hill	496.02	0.00	100.00	164.10	100.00	100.00	100.00
01-4520-807-01-910	Wage Accrual - Wagon Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-01-920	P-T Wages - Wagon Hill - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-02-310	Soc Sec - Wagon Hill	353.05	816.17	500.00	366.04	500.00	500.00	500.00
01-4520-807-02-320	Medicare - Wagon Hill	82.53	190.86	100.00	85.60	100.00	100.00	100.00
01-4520-807-02-330	Retirement - Wagon Hill	577.00	1,368.10	700.00	483.32	700.00	700.00	700.00
01-4520-807-15-000	Electricity - Wagon Hill	338.98	448.68	300.00	349.51	300.00	300.00	300.00
Narrative for Column # 5								
Street light at the cul-de-sac area for security and the community garden well pump.								
01-4520-807-36-000	Contracted Services - Wagon Hill	2,139.84	5,800.41	2,100.00	2,555.00	2,400.00	2,400.00	2,400.00
Narrative for Column # 5								
Port-O-Let rental and miscellaneous tree trimming.								
01-4520-807-45-000	General Supplies - Wagon Hill	1,527.99	3,723.81	2,800.00	2,427.56	2,700.00	2,700.00	2,700.00
01-4520-807-51-000	Building Maintenance - Wagon Hill	5,815.00	1,865.93	3,500.00	3,499.29	4,200.00	4,200.00	4,200.00
Narrative for Column # 5								
Misc. sill, soffit and trim repairs, as well as exterior painting.								
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagon Hill	0.00	0.00	150.00	0.00	150.00	0.00	0.00
Narrative for Column # 5								
Covered expenses include oil burner service, smoke detector testing and fire extinguisher inspections.								
01-4520-807-96-000	Capital - Wagon Hill	4,354.80	4,459.00	400.00	400.00	4,400.00	0.00	0.00
Narrative for Column # 5								
Purchase of a new walk behind 42" lawn mower.								
Wagon Hill Total		20,952.67	31,837.23	18,650.00	16,070.42	23,550.00	19,000.00	19,000.00

2019 Town Council Approved Budget

Town of Durham

		1 2016 Expended As of Year End	2 2017 Expended As of Year End	3 2018 Approved As of December	4 2018 Expended Thru 12/01/18 As of December	5 2019 Proposed Dept. Head	6 2019 Proposed Administrator	7 2019 Approved Town Council
Parks Grounds Maint								
01-4520-808-01-010	F-T Wages - Grounds Maint	57,312.05	51,109.10	56,500.00	53,549.74	58,000.00	58,000.00	58,000.00
01-4520-808-01-020	P-T Wages - Grounds Maint	7,505.50	15,673.00	16,500.00	14,479.00	16,500.00	16,500.00	16,500.00
01-4520-808-01-030	O-T Wages - Grounds Maint	3,400.65	1,222.67	2,100.00	1,937.19	2,100.00	2,100.00	2,100.00
01-4520-808-01-910	Wage Accrual - Grounds Maint	-35.28	851.85	0.00	-1,388.57	0.00	0.00	0.00
01-4520-808-01-920	P-T Wages - Grounds Maint - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-808-02-310	Soc Sec - Grounds Maint	4,223.02	4,269.15	4,700.00	4,251.82	4,700.00	4,700.00	4,700.00
01-4520-808-02-320	Medicare - Grounds Maint	987.73	998.42	1,100.00	994.44	1,100.00	1,100.00	1,100.00
01-4520-808-02-330	Retirement - Grounds Maint	6,777.64	5,980.32	6,700.00	6,137.81	7,000.00	6,800.00	6,800.00
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	506.47	925.53	1,000.00	1,585.20	950.00	950.00	950.00
Narrative for Column # 5								
Uniforms are provided per AFSCME union contract for two full-time employees. This line item also outfits four seasonal employees with safety vests and high visibility shirts and hats for the summer.								
01-4520-808-15-000	Electricity - Grounds Maint	426.72	439.10	400.00	398.36	400.00	400.00	400.00
Narrative for Column # 5								
This account covers electric service at Woodridge Park and Bicentennial Park.								
01-4520-808-19-000	Water / Sewer - Grounds Maint	1,545.23	253.47	800.00	944.35	800.00	800.00	800.00
Narrative for Column # 5								
Purchase of Town water for watering downtown areas. Also provides for drinking water at the Jackson's landing playground and covers the cost of required bi-annual water testing at Woodridge Field.								
01-4520-808-28-000	Professional / Staff Dev - Grounds Mair	0.00	0.00	90.00	0.00	90.00	90.00	90.00
Narrative for Column # 5								
Educational incentives as required by AFSCME contract. Educational expenditures may include a turf conference or pesticide licensing. etc.								
01-4520-808-36-000	Contracted Services - Grounds Maint	1,467.46	4,200.00	3,800.00	3,370.50	3,700.00	3,700.00	3,700.00
Narrative for Column # 5								
Tree removal and trimming, various touch-up of park turf areas with hydroseeding and maintenance costs for dock repair.								
01-4520-808-45-000	General Supplies - Grounds Maint	21,838.69	12,038.43	17,000.00	10,328.53	17,900.00	13,000.00	13,000.00
Narrative for Column # 5								

2019 Town Council Approved Budget

Town of Durham

		1	2	3	4	5	6	7
		2016	2017	2018	2018	2019	2019	2019
		Expended	Expended	Approved	Expended	Proposed	Proposed	Approved
		As of Year End	As of Year End	As of December	Thru 12/01/18 As of December	Dept. Head	Administrator	Town Council
General supplies to include irrigation parts, tools, flags, trees, shrubs, bark/mulch, flowers fertilizer, sod, seed, loam, stone, gravel, sand, stone dust, trash barrels, picnic tables, benches, goals, nets and swings.								
01-4520-808-52-000	Equip Maint (Other Than Office) - Group	199.85	250.00	250.00	191.52	250.00	250.00	250.00
Narrative for Column # 5								
General supplies including mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, blowers, watering trailer, etc.) for the Town Parks.								
01-4520-808-54-000	Vehicle Maint - Grounds Maint	301.00	0.00	3,600.00	2,558.02	3,850.00	1,500.00	1,500.00
Narrative for Column # 5								
Automotive maintenance repair for the three Buildings and Grounds Department vehicles.								
01-4520-808-55-000	Equip / Vehicle Rental - Grounds Maint	220.00	0.00	200.00	0.00	200.00	200.00	200.00
Narrative for Column # 5								
Crane rental to install and remove docks. Rototiller rental for downtown, ball fields, etc.								
01-4520-808-56-000	Fuel / Oil For Vehicles - Grounds Maint	5,483.44	10,689.26	9,000.00	11,117.47	15,000.00	11,000.00	11,000.00
01-4520-808-89-000	Miscellaneous - Grounds Maint	179.00	0.00	200.00	0.00	200.00	200.00	200.00
Narrative for Column # 5								
Misc. expenses include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats and gloves.								
01-4520-808-96-000	Capital - Grounds Maint	0.00	0.00	4,500.00	99.20	4,500.00	0.00	0.00
Narrative for Column # 5								
Mower 52" cut								
Parks Grounds Maint Total		112,339.17	108,900.30	128,440.00	110,554.58	137,240.00	121,290.00	121,290.00