



DEPARTMENT OF PUBLIC WORKS
TOWN OF DURHAM
100 STONE QUARRY DRIVE
DURHAM, N.H. 03824
603/868-5578
FAX 603/868-8063

Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director

DATE: August 16, 2016

RE: **Recommended 2017 Public Works Budgets**

On behalf of the Department of Public Works, I am pleased to present our 2017 Public Works Budgets for your consideration and support. As in past years, the Public Works Budget is composed of several different points of view. One is DPW staff input regarding materials, supplies, services, and programs. Another is the department head's vision of the needs of the community, introducing new ideas and programs, while also evaluating and critiquing current operations. Each line item is analyzed for justification and was realistically estimated utilizing past history, market analysis or vendor quotations.

The 2017 Public Works Budget is comprised of 26 individual operational budgets and 23 Capital Improvements Plan (CIP) projects. The DPW budget also supports the operational needs of all other departments in the Town. For example, the Public Works budget covers the heating, electrical, building maintenance, contracted cleaning, and supply needs of most of these departments. Additionally, DPW also completes vehicle maintenance of all town departments except the Police and Fire Departments. The attached summary of totals, broken down by account, include all operating expenses and specific projects proposed by the Public Works Department and other Town departments that fall under DPW's budget.

To aid in your analysis and understanding as well as in preparation for the Town Council, most budget items have a brief description, rationale, and where applicable, a historical review of prior operational costs.

The 2017 budget request incorporates multiple LEAN initiatives and is intended to align itself with several Town Administration, Council, and Department goals such as streamlining operations and improving efficiencies. The current high level of municipal services will continue to be a priority for the Public Works Department. The department will also continue to explore new ways to increase the current levels of service at a reduced cost to the Durham taxpayer by fine-tuning all aspects of services that the department provides.

2017 HIGHLIGHTS

- The annual road resurfacing program remains the Public Works Departments top priority for 2017. The department request is \$449,999 for the 2017 program which includes the shimming and one inch asphalt overlay of Old Landing Road, Packers Falls Road, Simons Lane, and Spinney Lane.
- The Department will also upgrade the sidewalk on Mill Pond Road.
- The Parks and Recreation Department will benefit from two DPW projects; Renovations to the barn at Wagon Hill Farm and new holiday LED decorations downtown will provide energy efficiency and community pride.
- DPW vehicles to be replaced in 2017 include the 2000 Colson Sidewalk Snow Plow Tractor, 2005 ¾ Ton Pickup Truck and the 1998 John Deere Front End Loader.
- The Department proposes \$150,000 to start the process of engineering the dredging/restoration of the Mill Pond.
- The Transfer Station main building will undergo a major renovation.
- Street lighting upgrades will replace an old inefficient system with a highly energy efficient, LED street light program.
- Engineering for the Downtown Round-a- Bout is also included in the 2017 CIP.
- The Longmarsh Road culvert replacement project received its funding source through the FEMA Mitigation Program and construction should start early 2017.
- \$72,000 has been requested for the purchase and installation of an emergency backup Generator for the Town Hall complex.
- The Wastewater Division will continue its 10 year facility upgrade plan. This year's scope includes the replacement of all doors and windows and old lighting. Also we will conduct upgrades to the grit tanks, and primary clarifiers.
- Wastewater personnel will begin engineering for the replacement of the current 50+ year old 18" force main. This is the only wastewater force main from the Dover Road Pump Station to the Wastewater Treatment Plant.
- DPW has completed its investigation of the ownership and stability of the Littlehale Dam and will move forward with the recommendation of removal of the dam.
- The Administrator has asked DPW to review and propose a plan to identify and remove invasive plants from all Town lands and Right-of-Ways.

As briefly discussed in 2016, Public Works still needs to discuss staffing levels in 2017 as daily simple tasks are not getting completed or in some cases not occurring at all. Public Works is a crucial and dynamic department which strives to assist everyone and keep Durham a terrific place to live. Over the past few years, the quantity of work required by the DPW has become overwhelming. Unavoidable new rules or regulations in various capacities slow us down often but more recently it is the amount of unexpected small projects we are asked to assist on which drain our available resources. A few past examples are projects for the new Library and Town Hall, support at the Churchill Rink, the Oyster River Forest project, the Police shooting/firing range, the 2014 downtown traffic pilot, the ATO Parking Lot, just to name a few. Various others come up on a daily or weekly basis that we need to find the time to fit into our normal operation.

Please find below some additional concerns specific to staffing levels which we should have a discussion about.

- **WATER/WASTEWATER/STORMWATER** – With new State and Federal regulations in water, wastewater and stormwater, additional staff are currently needed in these areas. Water, currently staffed by one full time employee, is now mandated to coordinate or perform new backflow equipment testing as much as twice per year and in fall 2018, the current semi-annual water meter billing will be required quarterly. The addition of the new Spruce Hole well to the system and the addition of multiple new customers to the system will now stretch this one person department beyond their capacity.

The constantly growing Federal and State permit requirements, technically advanced upgrades, plus increased customers on the system put a huge stress on the limited staff at the Wastewater Treatment Plant as well. The 2012 Wastewater Facilities Plan considered Durham to be understaffed and recommended adding a 6th full time employee to be responsible for operations/collection systems.

On top of these crucial regular duties, during the winter months these staff members are pulled off to do snow removal.

The new EPA Stormwater MS4 permit is expected in 2017 and will require increased monitoring and testing of all stormwater outfalls as well increased mapping and tracking of the Town's entire stormwater system using GIS. A town-wide GIS position could be utilized to assist in completing these permit tasks as well as create, edit, update and generate utility maps for Water, Wastewater and Storm Water divisions. **One solution here could be a fulltime floating staff member working in the Wastewater, Storm Water and Water Divisions.**

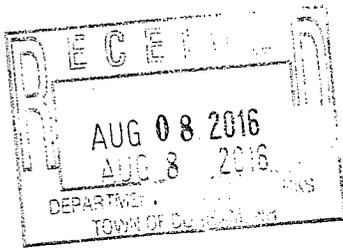
- **DOWNTOWN** – DPW has consistently over the past few years spent more time in the core commercial area focusing on signage, trash collection, landscaping, motor vehicle, bicycle and pedestrian traffic/safety markings,
- **SNOW REMOVAL**- Snow removal has increased due to additional sidewalks and parking areas. Most of these areas must be maintained during the storm, no longer can snow be left for an extended period of time. The areas of concern are Madbury Rd., Garrison Ave, Pettee Brook Lane the Church Hill area, and the new Pettee Brook pedestrian bridge/walkway located adjacent in/to the Pettee Brook metered parking lot.

- **VEGETATION CONTROL** – Although often requested, there is virtually no vegetation control program due to other tasks which are a higher priority for DPW. This is a staffing issue not a mechanical issue.
- **CONSERVATION LANDS** – Often, Public Works has to change its schedule to assist with an issue on hundreds of the acres of land now in conservation, for which there are no resources to draw from.

Regarding the two orange highlighted challenges above, please find the attached letter from Ellen Snyder, of Ibis Wildlife Consulting, recommending several strategies to deal with vegetation control and conservation lands.



Ibis
Wildlife
Consulting



Ellen J. Snyder
26 Johnson Drive
Newmarket NH 03857
Tel. 603-659-6250
Certified Wildlife Biologist

August 3, 2016

Mike Lynch
Director of Public Works
100 Stone Quarry Drive
Durham, NH 03824

Dear Mike,

At your request, this letter is a follow-up to our meeting on July 19, 2016, in which we discussed invasive plant management in the Town of Durham. This stems from a heightened awareness among Durham residents about the pervasiveness of invasive plants on private and public lands, and the desire for people to see something done to control the plants.

I suggest thinking about invasive plant management depending on ownership type:

- Homeowners
- Road rights-of-way (town and state)
- Town-owned lands
- Other conservation lands (e.g. UNH, Land Trusts, NHTG)

For homeowners, there are several excellent sources of information that you can refer people to. I would include an invasive plant page or place on the Town website where this information could be listed with links. Rather than having to visit every homeowner that calls, you could refer them to this information first. Some suggestions for resources to include (these websites have many resources that could be listed here as well):

- *Picking Our Battles: A Guide to Planning Successful Invasive Plant Management Projects* Available from NH Fish & Game <http://www.wildlife.state.nh.us/invasives/>
- UNH Cooperative Extension webpage on invasive plants: <http://extension.unh.edu/Forests-Trees/Invasive-Plants>
- NH Department of Agriculture invasive plant website: <http://agriculture.nh.gov/divisions/plant-industry/invasive-plants.htm>

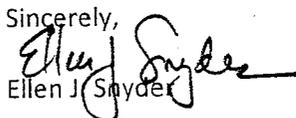
The strategies needed to control and manage invasive plants are likely different for town (and state) road rights-of-way than for town-owned lands. In part, because roadsides are routinely managed for other purposes such as mowing for sight lines, clearing under utility lines, snowplowing, paving, grading, etc. A major priority along roads is to ensure that you are not inadvertently moving invasives along the road or to other areas with the equipment. If not already in place, you might develop a protocol for how to assess roadsides and clean equipment as needed.

For town-owned lands, including conservation areas and parks, there are many considerations as invasive plants are pervasive on these properties. Here are some suggestions:

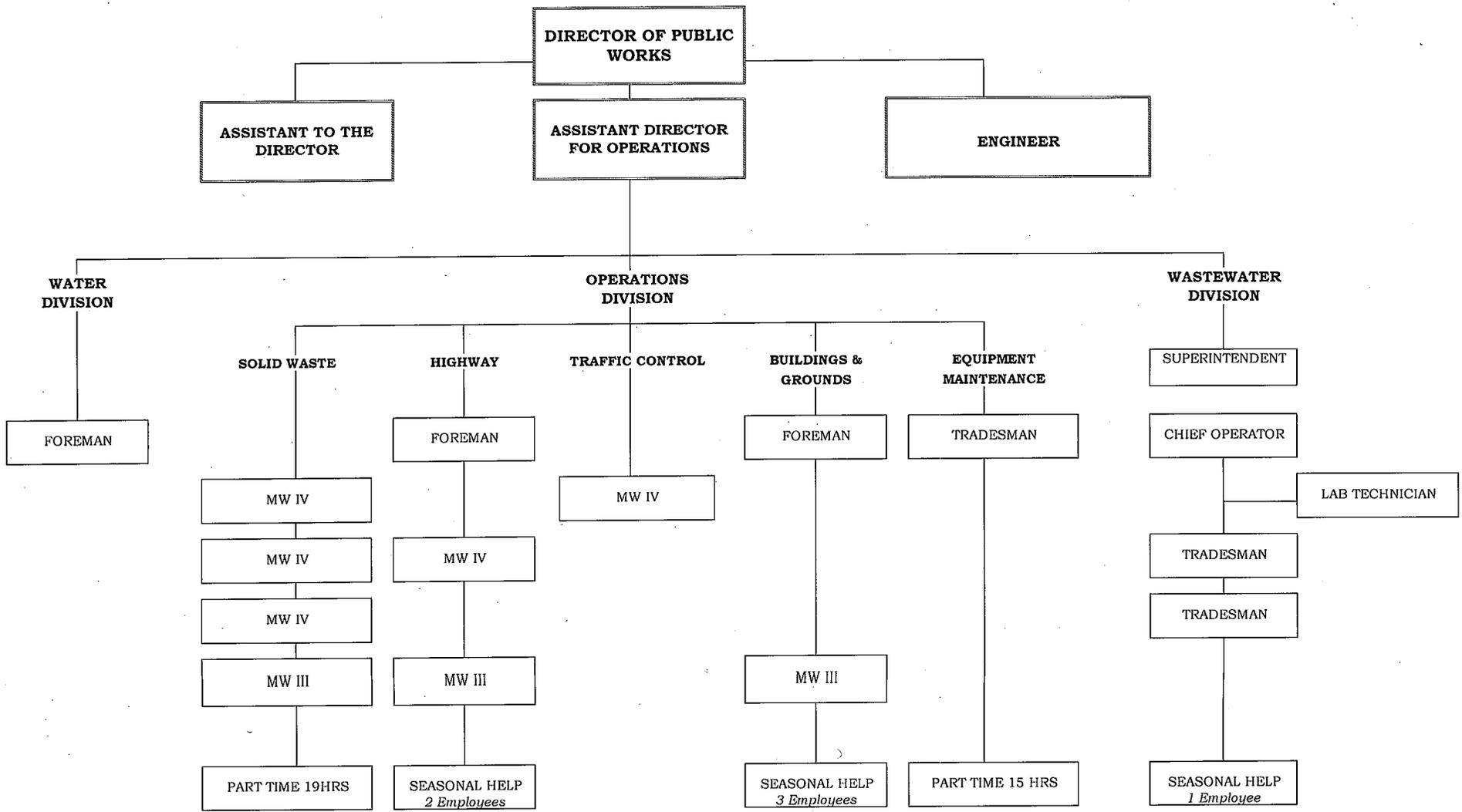
- The town has a large inventory of town-owned lands. You will not be able to control invasive plants on all of these parcels at the same time or even in the short term. You will need to prioritize. I would focus first on those areas that have already been targeted: Doe Farm and Oyster River Forest. These sites require sustained effort over 5-10 years to exhaust the seed supply and restore to native vegetation. The Trustees of the Trust Fund, Conservation Commission, and other partners are helping with these efforts. You might develop a priority list of which properties to be tackled if additional time and resources become available. It is easier to work on sites with fewer invasives.
- I suggest including information on the town website about any efforts related to invasive plant control and other vegetation management (in same place as other invasive plant information), so that the Durham community can follow updates.
- Invasive plants are easily and often moved inadvertently in compost, mulch, bark chips, sand, soil, gravel — basically any material that is being moved from one location to another. Whenever possible, you want to ensure that your source material is free of invasives before moving the material to a new location. And, invasive plants should not be composted at the town landfill or elsewhere, but disposed of by burning or similar approach. If no viable seeds or vegetative parts, piling onsite may be an option (such as what we are doing with wild parsnip at the Oyster River Forest).
- Invasive plant control is best achieved with a combination of resources: consultants, contractors, volunteers, town staff, and multiple funding sources. The Doe Farm and Oyster River Forest efforts are good examples.
- Given the large inventory of conservation and other town-owned lands in Durham, I strongly recommend that the Town create a position that is focused on natural resource/vegetation management. I envision someone with experience in natural resource planning, invasive species, tree care, working with volunteers and contractors. In other words, not an entry-level position. Perhaps the position could be shared with other towns, as they have the same need. Such a person could oversee and coordinate projects on conservation lands, work with consultants, organize and manage volunteer work days, meet with homeowners, write grants, collaborate with other landowners including UNH, NHFG, and local land trust. Without such a position, it will be hard for the town to keep up with its stewardship obligations and respond to community requests to take action.
- Going forward, any new acquisitions should be considered in regards to capacity (staff, time, and cost) to steward the parcel. If partners, such as the state or a land trust, can own the land instead of the town, then that might be a better option. The town could still hold an easement or executor interest.

I hope these suggestions are helpful. Feel free to contact me if you have any questions. Unfortunately, given other commitments and the amount of time that would be required, I am not able to assist with any comprehensive inventory, mapping, and planning of invasive plants.

Sincerely,


Ellen J. Snyder

Department of Public Works Organizational Chart



2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Town Hall Bldg								
01-4194-802-01-010	F-T Wages - Town Hall	33,899.51	1,016.81	2,150.00	1,481.16	2,222.00	2,200.00	2,200.00
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-802-01-030	O-T Wages - Town Hall	1,548.17	105.63	69.00	108.78	71.00	70.00	70.00
01-4194-802-02-310	Soc Sec - Town Hall	2,197.69	69.56	138.00	98.56	142.00	150.00	150.00
01-4194-802-02-320	Medicare - Town Hall	514.02	16.26	32.00	23.05	33.00	50.00	50.00
01-4194-802-02-330	Retirement - Town Hall	3,817.72	120.89	248.00	177.60	259.00	260.00	260.00
01-4194-802-15-000	Electricity - Town Hall	15,532.55	19,173.98	20,150.00	16,923.11	17,000.00	17,000.00	17,000.00
	<i>Narrative for Column # 5</i> 2 year average							
01-4194-802-16-000	Heating Fuel - Town Hall	10,595.59	4,017.92	6,100.00	2,450.05	7,500.00	7,500.00	7,500.00
	<i>Narrative for Column # 5</i> New Town Office building uses natural gas.							
01-4194-802-17-000	Telephone / Fax - Town Hall	768.00	832.00	775.00	704.00	800.00	800.00	800.00
	<i>Narrative for Column # 5</i> Alarm lines for fire and Town Clerk security system							
01-4194-802-19-000	Water / Sewer - Town Hall	873.16	969.75	925.00	563.31	850.00	850.00	850.00
	<i>Narrative for Column # 5</i> 5 year average							
01-4194-802-36-000	Contracted Services - Town Hall	30,226.65	2,375.40	4,000.00	4,567.08	3,000.00	3,000.00	3,000.00
	<i>Narrative for Column # 5</i> Pest control and rug rental, basement door closure.							
01-4194-802-40-000	Cleaning Service - Town Hall	11,174.16	13,342.12	13,450.00	12,702.47	11,050.00	13,500.00	13,500.00
	<i>Narrative for Column # 5</i> Cleaning interior of Town Hall five days a week, 52 weeks a year.							
	<i>Narrative for Column # 6</i> The Town's cleaning company recently ended their contract. We received bids from another company for 2017 which represent an increase.							

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4194-802-45-000	General Supplies - Town Hall	32,033.91	3,450.27	2,225.00	2,118.44	2,500.00	2,500.00	2,500.00
	<i>Narrative for Column # 5</i> Supplies include hand soap, keys, light bulbs, fixtures, and paper products							
01-4194-802-51-000	Building Maintenance - Town Hall	3,129.62	1,013.59	2,225.00	1,636.32	2,700.00	2,700.00	2,700.00
	<i>Narrative for Column # 5</i> 5 year average							
01-4194-802-52-000	Equip Maint (Other Than Office) - Town	823.47	1,735.50	1,050.00	1,344.24	1,200.00	1,200.00	1,200.00
	<i>Narrative for Column # 5</i> Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces and the fire panel.							
01-4194-802-89-000	Miscellaneous - Town Hall	5,497.80	0.00	2,050.00	1,356.44	500.00	500.00	500.00
	<i>Narrative for Column # 5</i> Unexpected needs/supplies that may arise.							
Town Hall Bldg Total		152,632.02	48,239.68	55,587.00	46,254.61	49,827.00	52,280.00	52,280.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
District Court Bldg								
01-4194-803-01-010	F-T Wages - Court House	2,090.16	1,947.72	2,292.00	1,761.91	2,380.00	2,380.00	2,380.00
01-4194-803-01-020	P-T Wages - Court House	360.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-803-01-030	O-T Wages - Court House	0.00	0.00	68.00	0.00	71.00	70.00	70.00
01-4194-803-02-310	Soc Sec - Court House	150.24	120.74	146.00	100.67	152.00	150.00	150.00
01-4194-803-02-320	Medicare - Court House	35.13	28.25	34.00	23.54	36.00	40.00	40.00
01-4194-803-02-330	Retirement - Court House	225.12	216.83	264.00	196.81	276.00	275.00	275.00
01-4194-803-15-000	Electricity - Court House	1,479.34	2,019.76	1,485.00	2,313.27	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i> 5 year average							
01-4194-803-16-000	Heating Fuel - Court House	5,771.08	3,637.21	5,450.00	2,309.50	5,100.00	5,100.00	5,100.00
	<i>Narrative for Column # 5</i> 5 year average							
01-4194-803-19-000	Water / Sewer - Court House	128.88	209.70	175.00	683.10	225.00	225.00	225.00
	<i>Narrative for Column # 5</i> 5 year average							
01-4194-803-36-000	Contracted Services - Court House	43.50	400.00	225.00	866.02	300.00	300.00	300.00
	<i>Narrative for Column # 5</i> Stair lift inspection and maintenance.							
01-4194-803-40-000	Cleaning Service - Court House	3,999.96	4,080.00	3,050.00	3,322.78	3,392.00	3,000.00	3,000.00
	<i>Narrative for Column # 6</i> The Town's cleaning company recently ended their contract. We received bids from another company which represent a decrease for this building.							
01-4194-803-45-000	General Supplies - Court House	204.67	128.64	360.00	252.10	350.00	350.00	350.00
	<i>Narrative for Column # 5</i> Misc. expenses for supplies including paper products, hand soap and hardware.							

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

	1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4194-803-51-000 Building Maintenance - Court House	1,324.50	1,253.10	8,535.00	2,489.91	8,000.00	8,000.00	8,000.00
<i>Narrative for Column # 5</i>							
\$ 500 Resurface/repair heating units							
\$ 300 Replace/repair windows and shades							
\$3,900 Soffitt repair							
\$3,300 interior painting							
01-4194-803-52-000 Equip Maint (Other Than Office) - Court	433.00	966.89	750.00	733.73	900.00	900.00	900.00
<i>Narrative for Column # 5</i>							
Smoke/Heat detectors, fire extinguishers, furnace tune up							
01-4194-803-69-000 Alarm System Monitoring - Court House	384.00	416.00	385.00	352.00	385.00	385.00	385.00
District Court Bldg Total	16,629.58	15,424.84	23,219.00	15,405.34	23,067.00	22,675.00	22,675.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Police Station								
01-4194-809-01-010	F-T Wages - Police Station	1,610.48	2,231.89	3,200.00	2,971.22	3,332.00	3,300.00	3,300.00
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-01-030	O-T Wages - Police Station	0.00	0.00	68.00	200.79	105.00	100.00	100.00
01-4194-809-01-910	F-T Wages - Police Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-02-310	Soc Sec - Police Station	98.20	138.37	203.00	179.51	213.00	200.00	200.00
01-4194-809-02-320	Medicare - Police Station	22.97	32.36	47.00	41.98	50.00	50.00	50.00
01-4194-809-02-330	Retirement - Police Station	173.44	248.57	365.00	354.31	388.00	400.00	400.00
01-4194-809-15-000	Electricity - Police Station	7,974.68	9,127.20	7,370.00	8,928.86	8,500.00	8,500.00	8,500.00
01-4194-809-16-000	Heating Fuel - Police Station	4,903.09	4,883.44	4,880.00	3,738.40	4,500.00	4,500.00	4,500.00
01-4194-809-36-000	Contracted Services - Police Station	1,103.00	3,467.51	2,050.00	3,837.80	2,200.00	2,200.00	2,200.00
	<i>Narrative for Column # 5</i>							
	Commercial pest control, generator maintenance, septic pump out							
01-4194-809-40-000	Cleaning Service - Police Station	10,540.45	10,597.67	10,700.00	10,747.18	10,700.00	14,000.00	14,000.00
	<i>Narrative for Column # 6</i>							
	The Town's cleaning company recently ended their contract. We received bids from another company for 2017 which represent an increase.							
01-4194-809-45-000	General Supplies - Police Station	3,935.29	2,588.62	3,475.00	3,182.86	3,600.00	3,600.00	3,600.00
	<i>Narrative for Column # 5</i>							
	Paper products, hand soap, trash bags.							
01-4194-809-51-000	Building Maintenance - Police Station	981.06	48.24	2,500.00	453.32	2,200.00	2,200.00	2,200.00
	<i>Narrative for Column # 5</i>							
	Heating and exterior stair repairs.							
01-4194-809-52-000	Equip Maint (Other Than Office) - Polic	584.00	316.00	800.00	800.41	500.00	500.00	500.00
	<i>Narrative for Column # 5</i>							
	Routine maintenance of equipment including A/C, heat detectors, fire extinguishers, smoke detectors, furnace and fire panel.							
01-4194-809-69-000	Alarm System Monitoring - Police Stat	384.00	384.00	385.00	352.00	385.00	385.00	385.00
Police Station Total		32,310.66	34,063.87	36,043.00	35,788.64	36,673.00	39,935.00	39,935.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Library Building								
01-4194-812-01-010	F-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	2,400.00	2,400.00
01-4194-812-01-020	P-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-030	O-T Wages - Library building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-310	Soc Sec - Library building	0.00	0.00	0.00	0.00	0.00	150.00	150.00
01-4194-812-02-320	Medicare - Library building	0.00	0.00	0.00	0.00	0.00	35.00	35.00
01-4194-812-02-330	Retirement - Library building	0.00	0.00	0.00	0.00	0.00	275.00	275.00
01-4194-812-15-000	Electricity - Library	0.00	0.00	0.00	0.00	0.00	16,000.00	16,000.00
	<i>Narrative for Column # 6</i> Library Building Costs moved under Public Works Department.							
01-4194-812-16-000	Heating Fuel - Library	0.00	0.00	0.00	0.00	0.00	6,000.00	6,000.00
	<i>Narrative for Column # 6</i> Library Building Costs moved under Public Works Department.							
01-4194-812-19-000	Water & Sewer - Library	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
	<i>Narrative for Column # 6</i> Library Building Costs moved under Public Works Department.							
01-4194-812-40-000	Cleaning services - Library building	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00
	<i>Narrative for Column # 6</i> Library Building Costs moved under Public Works Department.							
01-4194-812-45-000	General supplies - Library building	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
	<i>Narrative for Column # 6</i> Library Building Costs moved under Public Works Department.							
01-4194-812-51-000	Building maint - Library building	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
	<i>Narrative for Column # 6</i> Library Building Costs moved under Public Works Department.							
Library Building Total		0.00	0.00	0.00	0.00	0.00	47,360.00	47,360.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Public Works Bldg								
01-4194-821-01-010	F-T Wages - P.W. Bldg	784.24	1,117.48	1,947.00	1,535.90	2,671.00	2,700.00	2,700.00
01-4194-821-01-020	P-T Wages - P.W. Bldg	302.00	135.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-01-030	O-T Wages - P.W. Bldg	0.00	140.84	0.00	0.00	0.00	0.00	0.00
01-4194-821-02-310	Soc Sec - P.W. Bldg	67.35	86.37	121.00	95.21	166.00	175.00	175.00
01-4194-821-02-320	Medicare - P.W. Bldg	15.75	20.20	28.00	22.26	39.00	50.00	50.00
01-4194-821-02-330	Retirement - P.W. Bldg	84.47	140.01	218.00	171.55	301.00	300.00	300.00
01-4194-821-15-000	Electricity - P.W. Bldg	8,368.61	10,143.51	10,450.00	9,695.63	11,000.00	11,000.00	11,000.00
01-4194-821-16-000	Heating Fuel - P.W. Bldg	13,585.99	12,242.50	12,200.00	6,961.73	12,500.00	12,500.00	12,500.00
	<i>Narrative for Column # 5</i>							
	Natural gas to heat the 10,000 SF facility, as well as supply the hot water. 5 year average							
01-4194-821-36-000	Contracted Services - P.W. Bldg	630.46	2,990.31	1,900.00	2,884.50	2,400.00	2,400.00	2,400.00
	<i>Narrative for Column # 5</i>							
	General maintenance and pest control services.							
01-4194-821-40-000	Cleaning Service - P.W. Bldg	6,265.72	6,254.76	5,275.00	6,599.13	5,325.00	8,800.00	8,800.00
	<i>Narrative for Column # 5</i>							
	Three times a week cleaning and rug rentals.							
	<i>Narrative for Column # 6</i>							
	The Town's cleaning company recently ended their contract. We received bids from another company for 2017 which represent an increase.							
01-4194-821-45-000	General Supplies - P.W. Bldg	2,707.18	2,387.67	3,390.00	3,553.28	3,000.00	3,000.00	3,000.00
01-4194-821-51-000	Building Maintenance - P.W. Bldg	109.69	3,862.08	2,460.00	2,733.97	4,200.00	4,200.00	4,200.00
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W.	791.83	2,771.75	1,475.00	360.00	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i>							
	Gas heater tune ups, drill press maintenance, air compressor inspection and maintenance, carbon monoxide system inspection, lubrication system maintenance and fire alarm/extinguisher/smoke/heat detector inspections. 5 year average.							
01-4194-821-89-000	Miscellaneous - P.W. Bldg	0.00	306.67	1,175.00	33.29	1,100.00	1,100.00	1,100.00
	<i>Narrative for Column # 5</i>							
	Door replacements							

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

	1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4194-821-96-000 Capital - P.W. Bldg	0.00	0.00	0.00	0.00	1,750.00	1,750.00	1,750.00
<i>Narrative for Column # 5</i> Additional bay on the pole barn							
Public Works Bldg Total	33,713.29	42,599.15	40,639.00	34,646.45	45,952.00	49,475.00	49,475.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Cemeteries								
Trusted Graveyards								
01-4195-805-01-010	F-T Wages - Trusted Graveyard	1,639.68	1,133.86	1,647.00	698.76	1,693.00	1,700.00	1,700.00
01-4195-805-01-020	P-T Wages - Trusted Graveyard	972.00	1,377.00	1,368.00	390.00	1,368.00	1,400.00	1,400.00
01-4195-805-01-030	O-T Wages - Trusted Graveyard	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-805-02-310	Soc Sec - Trusted Graveyard	161.92	155.68	187.00	67.50	190.00	200.00	200.00
01-4195-805-02-320	Medicare - Trusted Graveyard	37.86	36.41	44.00	15.76	44.00	50.00	50.00
01-4195-805-02-330	Retirement - Trusted Graveyard	176.60	126.20	184.00	78.05	191.00	200.00	200.00
01-4195-805-45-000	General Supplies - Trusted Graveyard	719.34	359.99	725.00	750.00	750.00	750.00	750.00
	<i>Narrative for Column # 5</i>							
	Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.							
01-4195-805-89-000	Miscellaneous - Trusted Graveyard	0.00	0.00	375.00	255.00	375.00	375.00	375.00
	<i>Narrative for Column # 5</i>							
	Trimmer replacement							
Trusted Graveyards Total		3,707.40	3,189.14	4,530.00	2,255.07	4,611.00	4,675.00	4,675.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Town Cemeteries								
01-4195-806-01-010	F-T Wages - Town Cemeteries	2,728.93	3,406.11	4,699.00	3,751.76	4,867.00	4,900.00	4,900.00
01-4195-806-01-020	P-T Wages - Town Cemeteries	2,310.00	2,052.00	2,489.00	598.00	2,489.00	2,500.00	2,500.00
01-4195-806-01-030	O-T Wages - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-01-910	F-T Wages - Town Cemeteries - Accru:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-02-310	Soc Sec - Town Cemeteries	312.40	336.05	446.00	261.11	456.00	450.00	450.00
01-4195-806-02-320	Medicare - Town Cemeteries	73.05	78.57	104.00	61.08	107.00	100.00	100.00
01-4195-806-02-330	Retirement - Town Cemeteries	293.91	379.00	525.00	419.08	549.00	550.00	550.00
01-4195-806-19-000	Water / Sewer - Town Cemeteries	4.64	0.00	6.00	14.12	6.00	10.00	10.00
	<i>Narrative for Column # 5</i>							
	Water supply for tending to plants and flowers.							
01-4195-806-36-000	Contracted Services - Town Cemeteries:	0.00	0.00	2,700.00	2,364.50	2,700.00	2,700.00	2,700.00
	<i>Narrative for Column # 5</i>							
	\$ 1,300 Tree Trimming-Schoolhouse Lane Cemetery							
	\$ 200 Smith Chapel Cleaning							
	\$ 700 Gravel installed in roadways							
	\$ 500 Quarterly pest control at chapel - rodent and ant.							
01-4195-806-45-000	General Supplies - Town Cemeteries	0.00	313.76	1,200.00	38.97	1,300.00	1,300.00	1,300.00
	<i>Narrative for Column # 5</i>							
	General supplies including flags, flowers, lot marking materials, trees/shrubs and tools.							
01-4195-806-96-000	Capital - Town Cemeteries	5,270.45	0.00	0.00	0.00	4,275.00	0.00	0.00
	<i>Narrative for Column # 5</i>							
	Replace 7 year old walk behind lawn mower.							
Town Cemeteries Total		10,993.38	6,565.49	12,169.00	7,508.62	16,749.00	12,510.00	12,510.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1	2	3	4	5	6	7
		2014	2015	2016	2016	2017	2017	2017
		EXPENDED	EXPENDED	BUDGETED	EXPENDED	DEPT HEAD	TOWN ADM	COUNCIL
		As of Year End	As of Year End	As of December	AS OF 12/19/16 As of December	PROPOSED	PROPOSED	APPROVED
Highways & Streets Admin								
Engineer								
01-4311-800-01-010	F-T Wages - Engineer	66,935.15	44,285.09	44,011.00	44,587.16	44,887.00	45,000.00	45,000.00
	<i>Narrative for Column # 5</i>							
	Includes 50% of the Engineer Salary. Remaining 50% is split between Water and Wastewater Funds.							
01-4311-800-01-020	P-T Wages - Engineer	4,609.75	2,534.00	3,105.00	1,780.00	5,278.00	5,300.00	5,300.00
	<i>Narrative for Column # 5</i>							
	Public Works Inspection Services as needed for outside projects. These services will be billed to the developer and paid back to the Town.							
01-4311-800-01-910	Wage Accrual - Engineer	-4,249.79	776.21	0.00	-5,699.20	0.00	0.00	0.00
01-4311-800-01-920	P-T Wages - Engineer - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-02-310	Soc Sec - Engineer	4,174.11	2,962.90	2,921.00	2,818.71	3,110.00	3,100.00	3,100.00
01-4311-800-02-320	Medicare - Engineer	976.09	692.84	683.00	659.32	727.00	750.00	750.00
01-4311-800-02-330	Retirement - Engineer	6,666.97	4,783.23	4,643.00	4,570.60	4,780.00	4,800.00	4,800.00
01-4311-800-03-610	Health & Dental - Engineer	29,105.72	12,029.34	12,296.00	12,162.78	12,629.00	13,300.00	13,300.00
01-4311-800-03-630	Life - Engineer	250.00	137.50	75.00	150.00	75.00	75.00	75.00
01-4311-800-03-640	STD - Engineer	447.91	446.78	254.00	570.49	628.00	650.00	650.00
01-4311-800-04-010	S.U.T.A. - Engineer	191.56	121.06	124.00	70.00	45.00	50.00	50.00
01-4311-800-04-020	Workers Comp - Engineer	2,296.00	1,702.00	1,414.00	1,552.00	2,192.00	2,200.00	2,200.00
01-4311-800-09-000	Educ, Train, & Seminars - Engineer	1,500.00	0.00	1,550.00	0.00	550.00	550.00	550.00
01-4311-800-18-000	Cell Phones - Engineer	0.00	0.00	750.00	555.39	750.00	750.00	750.00
01-4311-800-28-000	Professional / Staff Dev - Engineer	121.28	150.00	725.00	0.00	750.00	750.00	750.00
01-4311-800-29-000	Membership Dues - Engineer	0.00	0.00	50.00	0.00	50.00	50.00	50.00
01-4311-800-35-000	Work Study (non payroll wages) - Engir	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
01-4311-800-36-000	Contracted Services - Engineer	18,952.51	8,860.50	12,000.00	0.00	8,500.00	8,500.00	8,500.00
	<i>Narrative for Column # 5</i>							
	Special Consultants and minor surveying. Includes funds for third-party inspection services at large construction projects which are offset with incoming revenue.							

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End ¹	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4311-800-45-000	General Supplies - Engineer	1,026.38	1,274.17	1,750.00	149.94	750.00	750.00	750.00
	<i>Narrative for Column # 5</i>							
	Ink cartridges, plotter paper, increased use of plotter due to formulating more bid packages in house.							
01-4311-800-56-000	Fuel / Oil For Vehicles - Engineering	426.39	3,031.06	450.00	304.33	350.00	350.00	350.00
Engineer Total		133,430.03	83,786.68	86,801.00	64,231.52	87,551.00	88,425.00	88,425.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1	2	3	4	5	6	7
		2014	2015	2016	2016	2017	2017	2017
		EXPENDED	EXPENDED	BUDGETED	EXPENDED	DEPT HEAD	TOWN ADM	COUNCIL
		As of Year End	As of Year End	As of December	AS OF 12/19/16 As of December	PROPOSED	PROPOSED	APPROVED
Public Works Admin								
01-4311-801-01-010	F-T Wages - P.W. Admin	81,761.72	80,383.20	81,240.00	78,916.44	82,809.00	82,800.00	82,800.00
	<i>Narrative for Column # 5</i>							
	Includes 50% of the Public Works Director salary and 50% of the Assistant to the Public Works Director wages. Remaining wages are split between the Water and Wastewater Fund.							
01-4311-801-01-020	P-T Wages - P.W. Admin	7,259.25	4,480.00	4,460.00	4,495.25	5,278.00	5,300.00	5,300.00
01-4311-801-01-030	O-T Wages - P.W. Admin	488.65	787.41	1,221.00	809.45	1,245.00	1,250.00	1,250.00
01-4311-801-01-090	Ins Buy-Out (Wages) - P.W. Admin	21,611.70	33,976.20	31,844.00	35,187.38	30,503.00	32,100.00	32,100.00
01-4311-801-01-910	Wage Accrual - P.W. Admin	-7,330.39	-5,310.61	0.00	-3,100.80	0.00	0.00	0.00
01-4311-801-01-920	P-T Wages - P.W. Admin - Accrual	-156.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-930	O-T Wages - P.W. Admin - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-990	Ins Buy-Out (Wages) Accrual - P.W. Ac	-410.08	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-02-310	Soc Sec - P.W. Admin	6,723.68	6,990.15	7,363.00	7,639.48	7,430.00	7,430.00	7,430.00
01-4311-801-02-320	Medicare - P.W. Admin	1,572.65	1,634.58	1,722.00	1,786.40	1,738.00	1,700.00	1,700.00
01-4311-801-02-330	Retirement - P.W. Admin	8,417.43	8,277.76	9,152.00	8,512.05	9,297.00	9,300.00	9,300.00
01-4311-801-03-610	Health & Dental - P.W. Admin	119,514.30	108,290.40	108,088.00	106,788.95	115,922.00	122,000.00	122,000.00
01-4311-801-03-630	Life - P.W. Admin	1,500.00	1,500.00	1,350.00	1,500.00	1,350.00	1,350.00	1,350.00
01-4311-801-03-640	STD - P.W. Admin	2,870.98	3,035.45	2,921.00	3,425.36	4,069.00	4,100.00	4,100.00
01-4311-801-04-010	S.U.T.A. - P.W. Admin	1,168.14	1,061.86	1,219.00	688.00	737.00	750.00	750.00
01-4311-801-04-020	Workers Comp - P.W. Admin	10,014.00	9,978.00	13,118.00	11,196.00	14,445.00	14,500.00	14,500.00
01-4311-801-05-000	Medical Testing - P.W. Admin	698.00	861.00	800.00	372.00	770.00	770.00	770.00
	<i>Narrative for Column # 5</i>							
	Fees for mandated random drug and alcohol testing, as well as fitness tests and HEP A & B for all employees.							
01-4311-801-08-000	Travel & Mileage Reimb - P.W. Admin	174.00	56.91	250.00	366.61	75.00	75.00	75.00
01-4311-801-09-000	Educ, Train, & Seminars - P.W. Admin	1,161.65	0.00	1,100.00	1,093.20	1,100.00	1,100.00	1,100.00
	<i>Narrative for Column # 5</i>							
	Attendance by Public Works Director at American Public Works Association (APWA) Congress. The 2017 Conference will be held in Kansas City.							

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4311-801-17-000	Telephone / Fax - P.W. Admin	1,426.99	1,601.81	1,290.00	2,081.93	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>								
Monthly charges for fire alarm system, security system, network link to the Town Hall, three telephone lines and one fax line.								
01-4311-801-18-000	Cell Phones - P.W. Admin	0.00	0.00	2,500.00	1,991.91	1,100.00	2,500.00	2,500.00
01-4311-801-25-000	Office & Computer Supplies - P.W. Adr	926.88	1,818.17	1,745.00	965.34	1,725.00	1,725.00	1,725.00
<i>Narrative for Column # 5</i>								
5 Year average								
01-4311-801-26-000	Postage - P.W. Admin	997.33	679.27	1,275.00	668.01	1,300.00	1,300.00	1,300.00
<i>Narrative for Column # 5</i>								
Mailing of annual newsletter/recycling schedule and miscellaneous weekly mailings.								
01-4311-801-27-000	Printing - P.W. Admin	2,046.77	2,366.52	2,360.00	1,094.96	2,100.00	2,100.00	2,100.00
<i>Narrative for Column # 5</i>								
Printing costs include DPW letterhead, envelopes, purchase requests, timecards, business cards, informational flyers, concern forms, Spring and Fall newsletters.								
01-4311-801-28-000	Professional / Staff Dev - P.W. Admin	1,101.16	119.00	1,100.00	885.50	1,150.00	1,150.00	1,150.00
<i>Narrative for Column # 5</i>								
Training for the Director, Assistant to the Director and Assistant Director of Operations. This line item typically averages \$1,000- \$1,200								
01-4311-801-29-000	Membership Dues - P.W. Admin	236.25	242.50	215.00	298.75	300.00	300.00	300.00
<i>Narrative for Column # 5</i>								
Membership dues for American Public Works Association (APWA); NH Road Agent Association; NH Public Works Association.								
01-4311-801-32-000	Adv / Legal Notices - P.W. Admin	110.00	0.00	360.00	0.00	350.00	350.00	350.00
<i>Narrative for Column # 5</i>								
Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.								
01-4311-801-36-000	Contracted Services - P.W. Admin	1,953.00	1,609.50	840.00	199.50	1,100.00	1,100.00	1,100.00
<i>Narrative for Column # 5</i>								
Mapping services and presentation services such as enlarged prints and surveying.								
01-4311-801-53-000	Office Equip Maint - P.W. Admin	1,030.00	663.00	2,450.00	2,614.40	2,770.00	2,770.00	2,770.00
<i>Narrative for Column # 5</i>								
Copy machine lease and service on office equipment.								

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

gjablonski
ReportBudgetMF

	1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4311-801-73-000 Radios - P.W. Admin	986.80	1,044.13	1,265.00	34.50	1,150.00	1,150.00	1,150.00
<i>Narrative for Column # 5</i>							
Fees for pager rentals, radio replacements and repairs.							
01-4311-801-96-000 Capital - P.W. Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Admin Total	267,854.86	266,146.21	281,248.00	270,510.57	291,313.00	300,470.00	300,470.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Highways & Streets								
PW Equip Maint								
01-4312-822-01-010	F-T Wages - PW Eq Maint	46,660.53	46,160.57	50,032.00	39,469.33	51,725.00	51,700.00	51,700.00
01-4312-822-01-020	P-T Wages - PW Eq Maint	19,754.00	20,332.00	18,670.00	15,973.50	18,676.00	18,600.00	18,600.00
	<i>Narrative for Column # 5</i>							
	Part-time employee working 15 hours per week.							
01-4312-822-01-030	O-T Wages - PW Eq Maint	943.63	975.09	1,195.00	361.08	1,195.00	1,200.00	1,200.00
01-4312-822-01-910	Wage Accrual - PW Eq Maint	-1,579.04	-13,381.54	0.00	-3,041.26	0.00	0.00	0.00
01-4312-822-01-920	P-T Wages - PW Eq Maint - Accrual	-704.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-822-01-930	O-T Wages - PW Eq Maint - Accrual	-239.33	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-822-02-310	Soc Sec - PW Eq Maint	4,024.36	4,244.57	4,334.00	3,399.46	4,439.00	4,450.00	4,450.00
01-4312-822-02-320	Medicare - PW Eq Maint	941.21	992.66	1,014.00	795.13	1,038.00	1,050.00	1,050.00
01-4312-822-02-330	Retirement - PW Eq Maint	4,931.14	5,316.03	5,722.00	4,366.31	5,967.00	6,000.00	6,000.00
01-4312-822-36-000	Contracted Services - PW Eq Maint	3,819.67	12,037.56	8,490.00	3,525.12	8,500.00	8,500.00	8,500.00
01-4312-822-45-000	General Supplies - PW Eq Maint	92,725.88	107,962.19	101,100.00	81,170.30	90,500.00	80,000.00	80,000.00
	<i>Narrative for Column # 5</i>							
	Parts and supplies necessary for the maintenance of all DPW equipment and motorized units.							
01-4312-822-52-000	Equip Maint (Other Than Office) - PW E	183.00	0.00	350.00	0.00	200.00	200.00	200.00
	<i>Narrative for Column # 5</i>							
	Towing, out of house repairs, annual bucket truck inspection, repairs and service to the lubrication system and emissions testing.							
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	59,571.04	49,408.12	49,880.00	28,829.63	34,500.00	40,000.00	40,000.00
	<i>Narrative for Column # 5</i>							
	5 year average of fuel and oil costs for the operations fleet.							
01-4312-822-89-000	Miscellaneous - PW Eq Maint	96.60	337.50	300.00	0.00	150.00	150.00	150.00
	<i>Narrative for Column # 5</i>							
	Software for Mercedes Benz Engines and Navistar engines update							
PW Equip Maint Total		231,128.69	234,384.75	241,087.00	174,848.60	216,890.00	211,850.00	211,850.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Roadway Maint								
01-4312-823-01-010	F-T Wages - Roadway Maint	42,242.08	55,093.41	55,557.00	55,077.97	57,821.00	57,800.00	57,800.00
01-4312-823-01-020	P-T Wages - Roadway Maint	1,526.00	421.00	1,120.00	361.00	1,120.00	1,100.00	1,100.00
01-4312-823-01-030	O-T Wages - Roadway Maint	358.63	3,474.49	2,605.00	1,152.62	2,605.00	2,600.00	2,600.00
01-4312-823-01-910	Wage Accrual - Roadway Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-823-02-310	Soc Sec - Roadway Maint	2,751.21	3,662.68	3,727.00	3,502.51	3,816.00	3,800.00	3,800.00
01-4312-823-02-320	Medicare - Roadway Maint	643.49	856.63	860.00	819.11	892.00	900.00	900.00
01-4312-823-02-330	Retirement - Roadway Maint	4,588.12	6,429.03	6,497.00	6,280.97	6,813.00	6,800.00	6,800.00
01-4312-823-36-000	Contracted Services - Roadway Maint	20,861.76	12,667.67	22,100.00	15,231.53	22,200.00	22,200.00	22,200.00
	<i>Narrative for Column # 5</i>							
	Smaller paving projects throughout the Town to be completed by a paving contractor to free up staff to focus on other items.							
01-4312-823-45-000	General Supplies - Roadway Maint	14,504.49	19,476.20	17,410.00	11,626.44	17,500.00	17,500.00	17,500.00
	<i>Narrative for Column # 5</i>							
	Hot asphalt mix or cold patch for pavement repairs/patching. Crushed gravel, stone and loam for roadway shoulder backup. General hand tools and supplies.							
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Main	2,532.75	2,635.00	9,500.00	2,876.70	6,550.00	6,610.00	6,610.00
	<i>Narrative for Column # 5</i>							
	Grading of dirt roads.							
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	15,532.67	0.00	12,475.00	10,482.50	12,800.00	12,800.00	12,800.00
	<i>Narrative for Column # 5</i>							
	This line item includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all building and properties, as well as repairs to the Main Street brick sidewalks. This also includes cleaning of the downtown concrete sidewalks.							
Roadway Maint Total		105,541.20	104,716.11	131,851.00	107,411.35	132,117.00	132,110.00	132,110.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Drainage & Vegetation								
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	22,843.91	21,063.32	23,239.00	24,527.59	24,176.00	24,200.00	24,200.00
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	1,925.00	580.00	1,020.00	253.00	1,020.00	1,000.00	1,000.00
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	543.55	564.67	2,104.00	1,033.34	2,104.00	2,100.00	2,100.00
01-4312-824-01-910	Wage Accrual - Drainage & Vegetation	-1,204.41	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	1,490.70	1,363.36	1,634.00	1,564.15	1,693.00	1,700.00	1,700.00
01-4312-824-02-320	Medicare - Drainage & Vegetation	348.67	318.84	382.00	365.89	396.00	400.00	400.00
01-4312-824-02-330	Retirement - Drainage & Vegetation	2,389.10	2,384.96	2,831.00	2,855.18	2,963.00	3,000.00	3,000.00
01-4312-824-36-000	Contracted Services - Drainage & Vege	27,098.00	12,037.21	22,300.00	12,306.51	20,500.00	20,500.00	20,500.00
	<i>Narrative for Column # 5</i>							
	This line item includes tree removal and catch basin cleaning. The tree removal program is designed to remove dead and diseased trees before they become a safety risk within the Town. Federal Stormwater II regulations mandate regular catch basin cleaning. The Town cleans approximately 175 basins per year.							
01-4312-824-45-000	General Supplies - Drainage & Vegetati	11,650.27	7,896.31	10,110.00	5,855.01	11,000.00	11,000.00	11,000.00
	<i>Narrative for Column # 5</i>							
	Materials for Town-wide drainage repairs, replacement of drainage structures, driveway crossing structures and replacement of blades for the pavement cut saw.							
01-4312-824-96-000	Capital - Drainage & Vegetation	0.00	0.00	650.00	0.00	650.00	650.00	650.00
	<i>Narrative for Column # 5</i>							
	Purchase of a new chain saw.							
Drainage & Vegetation Total		67,084.79	46,208.67	64,270.00	48,760.67	64,502.00	64,550.00	64,550.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED As of December As of 12/19/16	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Snow & Ice removal								
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	24,028.64	22,091.46	38,302.00	25,643.83	39,887.00	40,000.00	40,000.00
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	1,698.00	2,880.00	2,666.00	0.00	2,666.00	2,700.00	2,700.00
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	83,266.52	84,498.91	76,458.00	41,885.40	82,858.00	83,000.00	83,000.00
	<i>Narrative for Column # 5</i>							
	Per the Collective Bargaining Agreement Standby Pay differential shall increase to \$35.00 per day (previously \$15 per day) effective January 1, 2017. The department currently places individuals on call as dictated by the weather for after hours and weekend storms.							
01-4312-825-01-910	Wage Accrual - Snow & Ice Removal	-3,325.78	7,038.36	0.00	-7,038.36	0.00	0.00	0.00
01-4312-825-01-920	P-T Wages - Snow & Ice Removal - Ac	-288.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Ac	-9,967.64	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	5,881.73	7,220.61	7,280.00	3,749.64	7,776.00	7,800.00	7,800.00
01-4312-825-02-320	Medicare - Snow & Ice Removal	1,375.70	1,688.79	1,703.00	877.00	1,818.00	1,800.00	1,800.00
01-4312-825-02-330	Retirement - Snow & Ice Removal	9,980.17	11,843.28	12,819.00	6,281.05	13,840.00	13,800.00	13,800.00
01-4312-825-36-000	Contracted Services - Snow & Ice Rem	1,870.00	1,327.50	850.00	0.00	2,400.00	500.00	500.00
01-4312-825-45-000	General Supplies - Snow & Ice Remove	75,615.62	101,784.74	73,900.00	72,648.64	78,000.00	78,000.00	78,000.00
	<i>Narrative for Column # 5</i>							
	General supplies including snow plow blades and road salt (price has increased 35% from \$40/ton in 2007 to \$54.38 for 2016)							
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow	8,951.47	7,334.04	10,350.00	11,043.78	11,000.00	11,000.00	11,000.00
	<i>Narrative for Column # 5</i>							
	Maintenance of snow plow equipment, tire chains, sanders, sander bed chain, ground control computer chip calibration and sander shields.							
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Re	31,062.50	27,057.50	27,200.00	3,595.00	22,000.00	24,000.00	24,000.00
	<i>Narrative for Column # 5</i>							
	Equipment rental costs cover the hiring of a bulldozer to push snow collected, trucks to haul snow away in extreme conditions and equipment for the screening of winter sand. 5 year average.							
Snow & Ice removal Total		230,148.93	274,765.19	251,528.00	158,685.98	262,245.00	262,600.00	262,600.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Traffic Control								
01-4312-826-01-010	F-T Wages - Traffic Control	29,854.61	27,921.87	22,034.00	23,934.70	24,960.00	25,000.00	25,000.00
01-4312-826-01-020	P-T Wages - Traffic Control	2,610.75	1,123.00	3,177.00	1,296.00	3,177.00	3,200.00	3,200.00
01-4312-826-01-030	O-T Wages - Traffic Control	4,007.96	5,852.43	3,703.00	2,646.49	3,703.00	3,700.00	3,700.00
01-4312-826-01-910	Wage Accrual - Traffic Control	-412.60	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-826-02-310	Soc Sec - Traffic Control	2,234.19	2,153.66	1,793.00	1,725.04	1,974.00	2,000.00	2,000.00
01-4312-826-02-320	Medicare - Traffic Control	522.57	503.70	419.00	403.43	462.00	470.00	470.00
01-4312-826-02-330	Retirement - Traffic Control	3,602.53	3,719.31	2,875.00	2,969.11	3,232.00	3,200.00	3,200.00
01-4312-826-15-000	Electricity - Traffic Control	71,004.16	76,881.43	72,500.00	67,731.89	69,250.00	69,250.00	69,250.00
	<i>Narrative for Column # 5</i>							
	Approximately 351 street lights/parking lot lights and College Road traffic light. The lights are under our Eversource municipal street lighting contract.							
01-4312-826-36-000	Contracted Services - Traffic Control	48,833.35	11,123.59	53,475.00	41,841.64	34,500.00	34,500.00	34,500.00
	<i>Narrative for Column # 5</i>							
	Contract pavement markings such as thermoplastic for downtown crosswalks, re-painting symbols, double yellow center lines and white fog lines. Licensed electrician as needed for repair to downtown streetlighting system and technicians for traffic control signal maintenance and repairs.							
01-4312-826-45-000	General Supplies - Traffic Control	20,332.21	8,619.50	19,440.00	17,297.01	19,500.00	19,500.00	19,500.00
	<i>Narrative for Column # 5</i>							
	Funds for the purchase of general street lighting supplies, guardrail supplies, pay and display signage, traffic paint for parking lots and Main Street spaces, residential street name signs and general signs and post supplies. 5 year average							
01-4312-826-96-000	Capital - Traffic Control	0.00	2,927.76	3,100.00	310.00	3,000.00	3,000.00	3,000.00
	<i>Narrative for Column # 5</i>							
	Replacement of stencils for road markings.							
Traffic Control Total		182,589.73	140,826.25	182,516.00	160,155.31	163,758.00	163,820.00	163,820.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Supt/Br/Dam/Pit								
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	109,492.04	116,763.61	120,019.00	114,642.77	122,496.00	122,500.00	122,500.00
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	2,122.00	910.00	1,428.00	0.00	1,428.00	1,400.00	1,400.00
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	12,817.01	14,834.09	19,990.00	14,101.62	27,290.00	27,300.00	27,300.00
	<i>Narrative for Column # 5</i>	Per the Collective Bargaining Agreement Standby Pay differential shall increase to \$35.00 per day (previously \$15 per day) effective January 1, 2017. The department currently rotates call within the department and has one individual on call after hours and weekends for emergency work.						
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	10,445.66	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-910	Wage Accrual - Supt/Br/Dam/Pit	-4,959.97	1,962.50	0.00	-1,962.50	0.00	0.00	0.00
01-4312-827-01-920	P-T Wages - Supt/Br/Dam/Pit - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-930	O-T Wages - Supt/Br/Dam/Pit - Accrual	-210.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-990	Ins Buy-Out (Wages) Accrual - Supt/Br,	-389.64	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	8,021.61	8,493.39	8,800.00	7,807.57	9,375.00	9,400.00	9,400.00
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	1,875.77	1,986.34	2,058.00	1,825.98	2,193.00	2,200.00	2,200.00
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	12,417.16	14,123.63	15,639.00	13,600.26	16,888.00	16,900.00	16,900.00
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	2,620.24	2,534.18	2,335.00	1,925.95	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i>	Union contract requires supplying of uniforms for operations personnel which at this time covers nine employees. Uniforms consist of work shirts, pants, caps, and steel toed work boots. *Boot allowance increased to \$300 as of contract signed in 2016.						
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/	0.00	79.00	600.00	0.00	575.00	575.00	575.00
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	5,746.25	4,740.00	6,900.00	9,212.50	6,800.00	6,800.00	6,800.00
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	369.47	498.95	2,325.00	1,788.44	2,300.00	2,300.00	2,300.00
	<i>Narrative for Column # 5</i>	Emergency supplies such as barricades, plywood, sandbags, flashlights, etc. This line is reserved in case of natural disaster/emergency.						
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	1,682.00	1,150.00	1,150.00	556.53	1,150.00	1,150.00	1,150.00
	<i>Narrative for Column # 5</i>	State of NH Dam Registrations and the Packers Fall gravel pit renewal permit.						
Supt/Br/Dam/Pit Total		162,049.60	168,075.69	181,244.00	163,499.12	194,495.00	194,525.00	194,525.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

	1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Stormwater II Permitting							
01-4312-828-01-020 P-T Wages - Stormwater II Permitting	960.00	0.00	2,217.00	0.00	2,217.00	2,200.00	2,200.00
01-4312-828-02-310 Soc Sec - Stormwater II Permitting	59.52	0.00	137.00	0.00	137.00	150.00	150.00
01-4312-828-02-320 Medicare - Stormwater II Permitting	13.92	0.00	32.00	0.00	32.00	30.00	30.00
01-4312-828-36-000 Contracted Services - Stormwater II Pe	2,811.62	0.00	1,692.00	-938.00	1,700.00	1,700.00	1,700.00
01-4312-828-45-000 General Supplies - Stormwater II Permi	294.36	0.00	375.00	0.00	350.00	350.00	350.00
Stormwater II Permitting Total	4,139.42	0.00	4,453.00	-938.00	4,436.00	4,430.00	4,430.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1	2	3	4	5	6	7
		2014	2015	2016	2016	2017	2017	2017
		EXPENDED	EXPENDED	BUDGETED	EXPENDED	DEPT HEAD	TOWN ADM	COUNCIL
		AS OF 12/19/16	AS OF 12/19/16	AS OF DECEMBER	AS OF DECEMBER	PROPOSED	PROPOSED	APPROVED
		As of Year End	As of Year End	As of December	As of December			
Sanitation Administration								
Sanitation Admin								
01-4321-841-01-010	F-T Wages - Sanitation Admin	55,030.71	45,558.85	50,044.00	49,770.79	46,565.00	46,600.00	46,600.00
01-4321-841-01-020	P-T Wages - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-030	O-T Wages - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admi	9,585.63	9,340.75	10,982.00	11,293.30	12,450.00	13,200.00	13,200.00
01-4321-841-01-910	Wage Accrual - Sanitation Admin.	-3,646.01	177.58	0.00	-219.66	0.00	0.00	0.00
01-4321-841-02-310	Soc Sec - Sanitation Admin	3,182.17	3,438.25	3,784.00	3,770.79	3,659.00	3,700.00	3,700.00
01-4321-841-02-320	Medicare - Sanitation Admin	744.15	804.13	885.00	881.97	856.00	900.00	900.00
01-4321-841-02-330	Retirement - Sanitation Admin	5,546.21	5,034.23	5,590.00	6,795.35	5,250.00	5,250.00	5,250.00
01-4321-841-03-610	Health & Dental - Sanitation Admin	54,936.49	54,649.63	53,332.00	39,099.01	36,922.00	38,900.00	38,900.00
01-4321-841-03-630	Life - Sanitation Admin	600.00	600.00	600.00	600.00	600.00	600.00	600.00
01-4321-841-03-640	STD - Sanitation Admin	1,098.39	1,129.50	1,081.00	1,247.21	1,443.00	1,400.00	1,400.00
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	432.00	392.00	399.00	225.00	179.00	180.00	180.00
01-4321-841-04-020	Workers Comp - Sanitation Admin	5,007.00	5,689.00	6,347.00	6,999.00	6,963.00	6,700.00	6,700.00
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admir	1,249.63	2,986.81	2,000.00	1,202.98	2,800.00	2,800.00	2,800.00
	<i>Narrative for Column # 5</i>							
	4 Employees, boot allowance increased to \$300 in 2016 contract.							
01-4321-841-15-000	Electricity - Sanitation Admin	3,699.11	3,805.95	3,750.00	3,817.09	4,000.00	4,000.00	4,000.00
01-4321-841-16-000	Heating Fuel - Sanitation Admin	4,761.91	3,864.13	4,500.00	1,829.80	4,300.00	4,300.00	4,300.00
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	798.69	768.00	750.00	796.62	900.00	900.00	900.00
	<i>Narrative for Column # 5</i>							
	Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.							

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4321-841-26-000	Postage - Sanitation Admin	519.47	0.00	725.00	0.00	725.00	725.00	725.00
01-4321-841-27-000	Printing - Sanitation Admin	881.00	1,817.28	1,650.00	1,030.75	1,400.00	1,400.00	1,400.00
	<i>Narrative for Column # 5</i> Printing services include informational brochures such as recycling flyers and the Spring and Fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.							
01-4321-841-28-000	Professional / Staff Dev - Sanitation Ad	670.00	350.00	300.00	400.00	350.00	350.00	350.00
	<i>Narrative for Column # 5</i> Solid Waste Transfer Station Certifications for six employees as required by the State of NH.							
01-4321-841-29-000	Membership Dues - Sanitation Admin	781.90	1,024.66	1,150.00	1,074.66	1,150.00	1,150.00	1,150.00
	<i>Narrative for Column # 5</i> Membership dues with the Northeast Recovery Association to assist in the operation of our recycling program and marketing.							
01-4321-841-45-000	General Supplies - Sanitation Admin	975.35	749.05	500.00	513.16	700.00	700.00	700.00
	<i>Narrative for Column # 5</i> Miscellaneous including paper products, medical and safety supplies.							
01-4321-841-51-000	Building Maintenance - Sanitation Admi	189.00	1,739.00	800.00	328.11	350.00	350.00	350.00
	<i>Narrative for Column # 5</i> Building maintenance for the Transfer Station and Recycling Center.							
01-4321-841-52-000	Equip Maint (Other Than Office) - Sanit	726.48	137.76	280.00	433.21	400.00	400.00	400.00
	<i>Narrative for Column # 5</i> Maintenance and upkeep of furnace, HVAC equipment and fire extinguishers.							
01-4321-841-90-026	Integrated Waste Management Commi	0.00	0.00	500.00	0.00	500.00	500.00	500.00
	<i>Narrative for Column # 5</i> NRRRA Annual Conference-educational advancement, Swap Shop Improvements, Durham Day and Sustainability Outreach-message posters, display props, "sustainable" prizes at Durham Day, Publication/Video support							
Sanitation Admin Total		147,769.28	144,056.56	149,949.00	131,889.14	132,462.00	135,005.00	135,005.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

	1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Roll Off Vehicle							
01-4321-847-01-010	F-T Wages - Roll Off Vehicle	23,221.15	23,952.29	37,476.00	25,834.29	36,753.00	36,700.00
01-4321-847-01-020	P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-847-01-030	O-T Wages - Roll Off Vehicle	539.90	51.38	1,665.00	294.08	1,665.00	1,700.00
01-4321-847-01-910	Wage Accrual - Roll Off Vehicle	-247.22	-17.81	0.00	-467.71	0.00	0.00
01-4321-847-01-930	O-T Wages - Roll Off Vehicle - Accrual	-14.43	0.00	0.00	0.00	0.00	0.00
01-4321-847-02-310	Soc Sec - Roll Off Vehicle	1,451.56	1,484.07	2,427.00	1,590.53	2,382.00	2,400.00
01-4321-847-02-320	Medicare - Roll Off Vehicle	339.54	347.06	568.00	372.03	557.00	600.00
01-4321-847-02-330	Retirement - Roll Off Vehicle	2,530.87	2,635.51	4,372.00	2,866.24	4,332.00	4,300.00
01-4321-847-54-000	Vehicle Maint - Roll Off Vehicle	2,306.25	5,781.58	7,500.00	1,487.05	5,600.00	5,600.00
<i>Narrative for Column # 5</i>							
These funds cover repair and maintenance for the roll off truck. 5 year average							
01-4321-847-56-000	Fuel / Oil For Vehicles - Roll Off Vehicle	12,216.11	6,919.33	9,000.00	6,485.07	6,450.00	8,250.00
Roll Off Vehicle Total		42,343.73	41,153.41	63,008.00	38,461.58	57,739.00	59,550.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

	1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Solid Waste Collection							
Curbside Collection							
01-4323-842-01-010	F-T Wages - Curbside Collection	41,448.58	39,747.28	37,476.00	37,934.82	36,753.00	36,800.00
01-4323-842-01-020	P-T Wages - Curbside Collection	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-01-030	O-T Wages - Curbside Collection	2,703.87	2,025.35	1,930.00	1,386.17	1,969.00	2,000.00
01-4323-842-01-910	Wage Accrual - Curbside Collection	-764.16	171.68	0.00	-676.64	0.00	0.00
01-4323-842-01-930	O-T Wages - Curbside Collection - Acc	-358.64	0.00	0.00	0.00	0.00	0.00
01-4323-842-02-310	Soc Sec - Curbside Collection	2,803.76	2,593.69	2,443.00	2,393.84	2,401.00	2,400.00
01-4323-842-02-320	Medicare - Curbside Collection	655.72	606.54	571.00	559.81	561.00	600.00
01-4323-842-02-330	Retirement - Curbside Collection	4,634.25	4,612.89	4,402.00	4,316.58	4,366.00	4,400.00
01-4323-842-54-000	Vehicle Maint - Curbside Collection	26,531.53	4,330.21	4,000.00	9,921.05	5,000.00	4,500.00
<i>Narrative for Column # 5</i>							
New vehicle purchased in 2014- due to warranty, expected costs should be down for a few years. Purchase of vehicle maintenance supplies such as tires, batteries and other general items for the front line refuse packer and the back up packer.							
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Colle	21,258.39	17,889.11	21,800.00	11,914.34	11,200.00	14,500.00
01-4323-842-90-027	Tipping Fees - Curbside Collection	137,614.50	122,912.89	115,160.00	113,704.82	120,000.00	120,000.00
<i>Narrative for Column # 5</i>							
Trash collection disposal fee							
Curbside Collection Total	236,527.80	194,889.64	187,782.00	181,454.79	182,250.00	185,200.00	185,200.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Recycling								
01-4323-844-01-010	F-T Wages - Recycling	64,372.62	62,989.68	52,678.00	60,386.52	51,662.00	51,700.00	51,700.00
01-4323-844-01-020	P-T Wages - Recycling	1,892.24	571.00	1,661.00	1,435.59	1,661.00	1,700.00	1,700.00
01-4323-844-01-030	O-T Wages - Recycling	2,938.95	1,857.63	6,701.00	1,626.34	6,701.00	6,700.00	6,700.00
01-4323-844-01-910	Wage Accrual - Recycling	-1,411.50	208.78	0.00	-827.10	0.00	0.00	0.00
01-4323-844-01-920	P-T Wages - Recycling - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-01-930	O-T Wages - Recycling - Accrual	-309.02	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-02-310	Soc Sec - Recycling	4,654.69	4,064.63	3,784.00	3,880.09	3,721.00	3,700.00	3,700.00
01-4323-844-02-320	Medicare - Recycling	1,088.65	950.59	885.00	907.32	870.00	900.00	900.00
01-4323-844-02-330	Retirement - Recycling	7,064.25	7,149.75	6,633.00	6,834.41	6,580.00	6,600.00	6,600.00
01-4323-844-36-000	Contracted Services - Recycling	30,521.59	37,369.14	38,500.00	21,023.26	25,660.00	25,660.00	25,660.00
<i>Narrative for Column # 5</i>								
Co-mingled containers hauling and tipping fee, as well as OCC (cardboard) dumpster, including rental. 2016 increase expected due to change in recycling to single stream/no-sort.								
01-4323-844-45-000	General Supplies - Recycling	1,510.79	1,500.82	1,670.00	2,237.50	1,350.00	1,350.00	1,350.00
01-4323-844-54-000	Vehicle Maint - Recycling	3,055.95	3,731.31	2,000.00	1,646.25	3,500.00	3,500.00	3,500.00
<i>Narrative for Column # 5</i>								
Vehicle maintenance of the only recycling truck to include tires, batteries and brakes. New truck purchased in 2015.								
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	7,574.58	11,008.67	7,890.00	8,094.44	8,600.00	11,500.00	11,500.00
01-4323-844-96-000	Capital - Recycling	0.00	632.25	0.00	0.00	0.00	0.00	0.00
Recycling Total		122,953.79	132,034.25	122,402.00	107,244.62	110,305.00	113,310.00	113,310.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Solid Waste Disposal								
Transfer Station								
01-4324-845-01-010	F-T Wages - Transfer Station	15,016.95	15,543.61	22,251.00	16,776.01	21,824.00	21,800.00	21,800.00
01-4324-845-01-020	P-T Wages - Transfer Station	11,753.00	12,337.00	11,881.00	9,397.50	11,649.00	11,700.00	11,700.00
01-4324-845-01-030	O-T Wages - Transfer Station	2,711.90	2,652.29	2,346.00	6,141.47	2,346.00	2,400.00	2,400.00
01-4324-845-01-910	Wage Accrual - Transfer Station	-189.76	-108.88	0.00	-158.56	0.00	0.00	0.00
01-4324-845-01-920	P-T Wages - Transfer Station - Accrual	-350.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-01-930	O-T Wages - Transfer Station - Accrual	-29.40	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-02-310	Soc Sec - Transfer Station	1,788.52	1,876.95	2,262.00	1,989.14	2,221.00	2,200.00	2,200.00
01-4324-845-02-320	Medicare - Transfer Station	418.37	439.03	529.00	465.26	519.00	500.00	500.00
01-4324-845-02-330	Retirement - Transfer Station	1,885.75	1,988.05	2,748.00	2,542.20	2,725.00	2,700.00	2,700.00
01-4324-845-36-000	Contracted Services - Transfer Station	33,235.11	48,885.51	43,300.00	39,290.67	33,500.00	33,500.00	33,500.00
	<i>Narrative for Column # 5</i> Ground water testing and monitoring, Northeast Resource and Recovery Association and Waste Management charges.							
01-4324-845-45-000	General Supplies - Transfer Station	211.21	815.00	600.00	656.47	500.00	500.00	500.00
01-4324-845-54-000	Vehicle Maint - Transfer Station	2,077.54	0.00	1,500.00	4,615.90	2,450.00	2,450.00	2,450.00
	<i>Narrative for Column # 5</i> John Deere skid steer							
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Statio	3,901.28	2,504.68	4,800.00	2,084.86	1,300.00	2,700.00	2,700.00
01-4324-845-61-120	Hazardous Waste Day Program - Trans	3,484.19	4,398.84	4,500.00	4,475.07	4,500.00	4,500.00	4,500.00
01-4324-845-90-032	Lamprey - Transfer Station	2,070.42	2,070.42	2,070.00	2,070.42	2,070.00	2,070.00	2,070.00
	<i>Narrative for Column # 5</i> Ash Landfill-Somersworth							
Transfer Station Total		77,985.08	93,402.50	98,787.00	90,346.41	85,604.00	87,020.00	87,020.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Solid Waste Clean-up								
Litter Removal								
01-4325-843-01-010	F-T Wages - Litter Removal	2,859.88	4,253.21	10,069.00	9,584.45	9,877.00	9,900.00	9,900.00
01-4325-843-01-020	P-T Wages - Litter Removal	5,768.00	6,270.00	6,824.00	3,585.00	6,825.00	6,800.00	6,800.00
01-4325-843-01-030	O-T Wages - Litter Removal	431.45	592.54	864.00	3,205.71	881.00	900.00	900.00
01-4325-843-01-910	Wage Accrual - Litter Removal	-152.40	150.80	0.00	-150.80	0.00	0.00	0.00
01-4325-843-01-920	P-T Wages - Litter Removal - Accrual	-147.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-01-930	O-T Wages - Litter Removal - Accrual	-29.12	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-02-310	Soc Sec - Litter Removal	539.98	698.50	1,101.00	1,005.86	1,090.00	1,100.00	1,100.00
01-4325-843-02-320	Medicare - Litter Removal	126.23	163.39	257.00	235.29	255.00	300.00	300.00
01-4325-843-02-330	Retirement - Litter Removal	334.94	553.09	1,221.00	1,411.81	1,213.00	1,200.00	1,200.00
01-4325-843-45-000	General Supplies - Litter Removal	699.10	514.97	750.00	651.40	1,150.00	1,150.00	1,150.00
Litter Removal Total		10,431.06	13,196.50	21,086.00	19,528.72	21,291.00	21,350.00	21,350.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Wagon Hill								
01-4520-807-01-010	F-T Wages - Wagon Hill	1,633.68	4,098.04	5,268.00	4,475.36	5,502.00	5,500.00	5,500.00
01-4520-807-01-020	P-T Wages - Wagon Hill	1,792.00	1,512.00	2,302.00	598.00	2,302.00	2,300.00	2,300.00
01-4520-807-01-030	O-T Wages - Wagon Hill	194.31	223.64	68.00	496.02	71.00	70.00	70.00
01-4520-807-01-910	Wage Accrual - Wagon Hill	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-01-920	P-T Wages - Wagon Hill - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-807-02-310	Soc Sec - Wagon Hill	224.42	360.07	474.00	341.02	488.00	500.00	500.00
01-4520-807-02-320	Medicare - Wagon Hill	52.47	84.21	111.00	79.72	114.00	100.00	100.00
01-4520-807-02-330	Retirement - Wagon Hill	196.87	480.24	596.00	555.32	628.00	600.00	600.00
01-4520-807-15-000	Electricity - Wagon Hill	345.40	356.20	335.00	322.68	340.00	340.00	340.00
	<i>Narrative for Column # 5</i>							
	Street light at the cul-de-sac area for security and the community garden well pump.							
01-4520-807-36-000	Contracted Services - Wagon Hill	1,147.88	3,558.59	3,000.00	2,139.84	3,200.00	3,200.00	3,200.00
	<i>Narrative for Column # 5</i>							
	Port-O-Let rental and miscellaneous tree trimming							
01-4520-807-45-000	General Supplies - Wagon Hill	960.42	2,165.78	1,950.00	1,527.99	2,800.00	2,800.00	2,800.00
	<i>Narrative for Column # 5</i>							
	General supplies including gravel for drive and walkways, picnic table repairs or replacements, general signage and Dog-I-Pot bags.							
01-4520-807-51-000	Building Maintenance - Wagon Hill	3,732.89	6,186.32	6,150.00	5,815.00	3,500.00	3,500.00	3,500.00
	<i>Narrative for Column # 5</i>							
	Misc. sill, soffit and trim repairs, as well as exterior painting.							
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagon Hill	0.00	0.00	130.00	0.00	150.00	150.00	150.00
	<i>Narrative for Column # 5</i>							
	Covered expenses include oil burner service, smoke detector testing and fire extinguisher inspections.							
01-4520-807-96-000	Capital - Wagon Hill	0.00	0.00	4,400.00	4,354.80	4,500.00	4,500.00	4,500.00
	<i>Narrative for Column # 5</i>							
	Purchase of a new walk behind 42" lawn mower							
Wagon Hill Total		10,280.34	19,025.09	24,784.00	20,705.75	23,595.00	23,560.00	23,560.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Parks Grounds Maint								
01-4520-808-01-010	F-T Wages - Grounds Maint	47,228.98	61,607.37	54,429.00	56,918.69	57,157.00	54,800.00	54,800.00
01-4520-808-01-020	P-T Wages - Grounds Maint	17,561.50	14,169.00	16,361.00	7,505.50	16,361.00	16,400.00	16,400.00
01-4520-808-01-030	O-T Wages - Grounds Maint	778.59	1,256.03	2,012.00	3,400.65	2,012.00	2,000.00	2,000.00
01-4520-808-01-910	Wage Accrual - Grounds Maint	-4,613.71	-583.18	0.00	-572.00	0.00	0.00	0.00
01-4520-808-01-920	P-T Wages - Grounds Maint - Accrual	-608.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-808-02-310	Soc Sec - Grounds Maint	3,905.45	4,806.82	4,514.00	4,165.36	4,683.00	4,500.00	4,500.00
01-4520-808-02-320	Medicare - Grounds Maint	913.38	1,124.10	1,056.00	974.24	1,095.00	1,100.00	1,100.00
01-4520-808-02-330	Retirement - Grounds Maint	4,931.81	6,864.96	6,304.00	6,673.75	6,671.00	6,400.00	6,400.00
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	724.50	1,214.48	745.00	506.47	1,100.00	1,100.00	1,100.00
	<i>Narrative for Column # 5</i>							
	Uniforms are provided per AFSCME union contract for two full-time employees. This line item also outfits four seasonal employees with safety vests and high visibility shirts and hats for the summer.							
01-4520-808-15-000	Electricity - Grounds Maint	386.56	823.55	365.00	388.43	385.00	385.00	385.00
	<i>Narrative for Column # 5</i>							
	This account covers electric service at Woodridge Park and Bicentennial Park							
01-4520-808-19-000	Water / Sewer - Grounds Maint	793.08	0.00	700.00	1,545.23	850.00	850.00	850.00
	<i>Narrative for Column # 5</i>							
	Purchase of Town water for watering downtown areas. Also provides for drinking water at the Jackson's Landing playground and covers the cost of required bi-annual water testing at Woodridge Field.							
01-4520-808-28-000	Professional / Staff Dev - Grounds Maint	60.00	50.00	100.00	0.00	90.00	90.00	90.00
	<i>Narrative for Column # 5</i>							
	Educational incentives as required by AFSCME contract. Educational expenditures may include a turf conference or pesticide licensing, etc.							
01-4520-808-36-000	Contracted Services - Grounds Maint	9,295.52	2,259.10	4,140.00	1,467.46	4,800.00	4,800.00	4,800.00
	<i>Narrative for Column # 5</i>							
	Tree removal and trimming, various touch-up of park turf areas with hydroseeding and maintenance costs for dock repair.							

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
01-4520-808-45-000	General Supplies - Grounds Maint	17,156.82	11,218.37	17,400.00	21,730.32	16,500.00	16,500.00	16,500.00
	<i>Narrative for Column # 5</i>							
	General supplies to include irrigation parts, tools, flags, trees, shrubs, bark/mulch, flowers, fertilizer, sod, seed, loam, stone, gravel, sand, stone dust, trash barrels, picnic tables, benches, goals, nets and swings.							
01-4520-808-52-000	Equip Maint (Other Than Office) - Grou	1,071.65	0.00	250.00	199.85	250.00	250.00	250.00
	<i>Narrative for Column # 5</i>							
	General supplies including mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, blowers, watering trailer, etc) for the Town Parks.							
01-4520-808-54-000	Vehicle Maint - Grounds Maint	3,589.04	3,900.84	4,000.00	301.00	3,600.00	3,600.00	3,600.00
	<i>Narrative for Column # 5</i>							
	Automotive maintenance repair for the three Buildings and Grounds Department vehicles.							
01-4520-808-55-000	Equip / Vehicle Rental - Grounds Maint	0.00	43.56	315.00	220.00	250.00	250.00	250.00
	<i>Narrative for Column # 5</i>							
	Crane rental to install and remove docks. Rototiller rental for downtown, ball fields, etc.							
01-4520-808-56-000	Fuel / Oil For Vehicles - Grounds Maint	8,505.14	8,042.79	10,000.00	5,434.12	11,500.00	7,500.00	7,500.00
01-4520-808-89-000	Miscellaneous - Grounds Maint	70.57	252.98	270.00	179.00	250.00	250.00	250.00
	<i>Narrative for Column # 5</i>							
	Misc. expenses include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats and gloves.							
01-4520-808-96-000	Capital - Grounds Maint	0.00	462.30	675.00	0.00	0.00	0.00	0.00
Parks Grounds Maint Total		111,750.88	117,513.07	123,636.00	111,038.07	127,554.00	120,775.00	120,775.00