

PARKING FUND						
	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Estimated	2017 Approved
Revenues	\$ 167,145	\$ 188,179	\$ 256,998	\$ 425,969	\$ 327,100	\$ 320,150
Expenditures	\$ 66,299	\$ 78,557	\$ 158,773	\$ 201,412	\$ 189,148	\$ 195,250
Transfer to Parking Fund Capital Reserve	\$ 10,000	\$ 10,000	\$ 16,955	\$ 10,000	\$ 10,000	\$ 10,000
Transfer to General Fund Revenues	\$ 90,846	\$ 99,622	\$ 81,270	\$ 214,557	\$ 127,952	\$ 114,900
	\$ 167,145	\$ 188,179	\$ 256,998	\$ 425,969	\$ 327,100	\$ 320,150

Capital Reserve Fund Balance	\$ 709	\$ 10,710	\$ 27,679	\$ 37,679	\$ 47,679	\$ 57,679
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CAPITAL RESERVE FUNDS REQUEST FOR CAPITAL PURCHASE

2017 Capital Reserve Request - Pickup						\$ 22,500
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2017 TOWN COUNCIL ESTIMATED REVENUES

Town of Durham

	1 2014 RECEIVED As of Year End	2 2015 RECEIVED As of Year End	3 2016 ESTIMATED As of December	4 2016 RECEIVED AS OF 12/19/16 As of December	5 2017 DEPT HEAD ESTIMATED	6 2017 TOWN ADM ESTIMATED	7 2017 COUNCIL ESTIMATED
Parking Special Revenue Fund							
05-3705-000-55-000	Permits - Parking	26,172.50	42,087.50	26,000.00	30,222.50	35,000.00	35,000.00
05-3705-000-56-000	Meters - Parking	166,786.79	273,907.15	236,000.00	231,752.92	210,000.00	210,000.00
05-3705-000-57-000	Fines - Parking	63,964.00	109,849.00	65,000.00	93,975.00	75,000.00	75,000.00
05-3705-000-70-000	Interest on investments - Parking	0.00	0.00	0.00	0.00	0.00	0.00
05-3705-000-80-000	Misc Revenue - Parking	75.00	125.00	100.00	325.00	150.00	150.00
Grand Total:		256,998.29	425,968.65	327,100.00	356,275.42	320,150.00	320,150.00

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2014 EXPENDED As of Year End	2 2015 EXPENDED As of Year End	3 2016 BUDGETED As of December	4 2016 EXPENDED AS OF 12/19/16 As of December	5 2017 DEPT HEAD PROPOSED	6 2017 TOWN ADM PROPOSED	7 2017 COUNCIL APPROVED
Parking Special Revenue Fund								
Expenditure								
Parking Fund								
05-4000-566-01-010	F-T Wages - Parking	31,416.00	32,694.86	28,560.00	27,190.52	29,131.00	29,200.00	29,200.00
	<i>Narrative for Column # 5</i>	Accounts for 80% of a full-time individual to perform parking enforcement within the Town of Durham (remaining 20% is budgeted under Police for evidence work). Parking has evolved dramatically over the past several years with the addition of 26 "pay and display" kiosks that accept every method of payment to include coin, paper currency, debit and credit cards. Each machine has a Wi-Fi connection to banks where the Town is credited with the funds. These are highly technical machines that require a year-round approach to maintenance, monitoring and ensuring that they are functioning properly. Such seemingly simple tasks such as replacing the paper in each machine so that the customer has a receipt to place on their vehicle dashboard requires constant attention by a trained person. Additionally we have instituted a year-round parking strategy for Depot Road, even during the summer months.						
05-4000-566-01-020	P-T Wages - Parking	28,187.22	36,260.46	38,360.00	29,036.00	38,360.00	38,400.00	38,400.00
	<i>Narrative for Column # 5</i>	Two individuals to work downtown as well as Office Assistant Donna Glodziak.						
05-4000-566-01-030	O-T Wages - Parking	55.58	202.05	200.00	62.37	0.00	0.00	0.00
	<i>Narrative for Column # 5</i>	Although overtime for the Parking Enforcement Officer is unusual, any hours in excess of forty hours within a week must be compensated at time and one-half.						
05-4000-566-01-090	Ins Buy-out - Parking	8,363.22	7,009.72	7,556.00	7,068.44	6,064.00	6,400.00	6,400.00
05-4000-566-01-910	Wage Accrual - Parking	4,074.95	-3,553.58	0.00	-779.52	0.00	0.00	0.00
05-4000-566-01-920	P-T Wages - Parking - Accrual	-937.90	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-02-310	Soc Sec - Parking	4,411.79	4,501.99	4,630.00	3,879.90	4,560.00	4,600.00	4,600.00
05-4000-566-02-320	Medicare - Parking	1,031.79	1,052.91	1,083.00	907.38	1,067.00	1,100.00	1,100.00
05-4000-566-02-330	Retirement - Parking	3,447.06	3,604.63	3,190.00	2,980.93	3,285.00	3,300.00	3,300.00
05-4000-566-03-610	Health & Dental - Parking	6,058.45	9,384.36	9,706.00	9,626.06	7,817.00	8,000.00	8,000.00
05-4000-566-03-630	Life - Parking	0.00	137.50	150.00	150.00	150.00	150.00	150.00
05-4000-566-03-640	STD - Parking	0.00	211.62	176.00	242.17	228.00	240.00	240.00
05-4000-566-04-010	S.U.T.A. - Parking	86.40	235.20	235.00	133.00	134.00	100.00	100.00
05-4000-566-04-020	Workers Comp - Parking	1,059.00	1,184.00	1,157.00	1,200.00	753.00	750.00	750.00
05-4000-566-06-000	Uniforms & Cleaning - Parking	1,213.50	698.24	500.00	2,856.44	700.00	700.00	700.00
	<i>Narrative for Column # 5</i>	This account pays for the uniforms that the three parking enforcement officers wear while performing their duties. With one full-time and two part-time, there was an increase.						

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05-4000-566-17-000	Telephone / Fax - Parking	688.60	480.12	1,320.00	440.11	1,320.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	The department uses an iPad to monitor the machines via the internet while on patrol. This allows parking personnel to immediately respond to a failed machine and take appropriate action to get the kiosk back on-line. Monthly data fees for service are through Verizon.							
05-4000-566-26-000	Postage - Parking	1,085.51	1,690.88	1,200.00	1,676.15	1,200.00	1,200.00	1,200.00
	<i>Narrative for Column # 5</i>							
	This account pays for the postage associated with the mailing of notices to violators who have failed to pay their parking fines.							
05-4000-566-27-000	Printing - Parking	2,773.50	3,827.80	3,000.00	4,038.00	3,000.00	3,000.00	3,000.00
	<i>Narrative for Column # 5</i>							
	This account pays for the printing of the multi-faceted tickets that include self-addressed envelopes that hopefully encourage violators to quickly pay their fines. In addition, the large volume of envelopes and letterhead used to alert non-payment of violations is supported by this account.							
05-4000-566-36-000	Contracted Services - Parking	47,245.14	70,141.04	51,225.00	82,724.60	60,800.00	60,800.00	60,800.00
	<i>Narrative for Column # 5</i>							
	The new kiosk meter system employs wireless technology so that credit and debit cards may be utilized. This capability requires access and support from various vendors. The account manages the payment for wireless services as well as credit card support via various banking establishments.							
	As an example, during June of 2015 the 27 kiosks brought in \$17,000 but the cost for use of credit card to the vendor and banks was \$3,800.							
	Due to the volume of parking, monthly charges to the Town were approximately \$4,700 per month with charges to Ventek approximately \$400 per month.							
05-4000-566-52-000	Equip Maint (Other Than Office) - Parki	9,915.48	21,823.33	25,700.00	33,540.62	18,500.00	18,000.00	18,000.00
	<i>Narrative for Column # 5</i>							
	The Town has completely reverted to a pay and display system by installing kiosks that accept credit, debit cards, paper and coins for payment. The new machines are technologically sophisticated to accept all of these payment methods and have Wi-Fi capability, money counters and other nuances that require routine maintenance. While each machine has a one-year warranty, once they expire the warranty is an additional cost each year. Sixteen are relatively new resulting in lower warranty fees. Eleven are older and the warranty fees increase.							
	The pay and display modules require significant number of paper rolls so that the receipt can be displayed on the vehicle dashboard demonstrating payment. Additionally other items include batteries, unique cleaning material and an occasional solar panel component changing.							
05-4000-566-54-000	Vehicle Maint - Parking	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	This account funds all repairs to the parking enforcement vehicle including routine maintenance such as oil and lubrication changes. Tires and other wearable items are purchased from this account. In the past, this account supported the expenses of Durham Public Works for providing mechanical services to the department. However, searching for opportunities to be more cost efficient and to lessen the workload on an often overwhelmed DPW mechanic who has large equipment to maintain and repair resulted in the exploration of sending vehicles to Dover. The City of Dover has a large vehicle maintenance facility with the capacity to work on four vehicles simultaneously. Their expense ratio is similiar to DPW and they have the capacity to perform the work much quicker.							

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05-4000-566-56-000	Fuel / oil for vehicles - Parking	0.00	0.00	0.00	0.00	1,680.00	1,680.00	1,680.00
	<i>Narrative for Column # 5</i>							
	With a desire to attribute costs to their proper category, this is the first year where gasoline for Parking has not come under a police department budget. The requested funds are reflective of the usage of the parking vehicles for 2015/2016.							
05-4000-566-89-000	Miscellaneous - Parking	4,464.08	2,626.50	1,500.00	1,143.76	200.00	200.00	200.00
	<i>Narrative for Column # 5</i>							
	This account pays for all ancillary items purchased for the parking enforcement efforts including chalk, pens, paper and other minor items.							
05-4000-566-90-050	Parking Space Lease - Parking Fund	4,134.38	4,725.00	4,725.00	4,725.00	5,325.00	5,330.00	5,330.00
	<i>Narrative for Column # 5</i>							
	This account pays for a number of leased parking spaces at the Durham Parks & Recreation facility that is located on Irving Oil Corporations property. Per the lease signed in 2006 every five years the rent is increased by 12.5%. 2017 marks a 5 year anniversary.							
05-4000-566-90-096	Parking Lot Maintenance - Parking	0.00	0.00	0.00	0.00	500.00	500.00	500.00
	<i>Narrative for Column # 5</i>							
	Funds have been added for striping spaces that are located at the old Town Hall site which the Town will be using for parking.							
05-4000-566-96-000	Capital - Parking	0.00	372.99	4,975.00	803.78	9,560.00	9,600.00	9,600.00
	<i>Narrative for Column # 5</i>							
	With 27 computerized kiosks throughout the community, there is a need to have an inventory of equipment in stock that will keep the existing machines running. Working closely with VenTek, the following items have been determined as critical and their purchase will provide ready and quick fixes to our existing machines.							
	\$ 820 Assembly display							
	\$ 76 LCD lens							
	\$ 14 Gasket kit							
	\$1,800 Controller							
	\$1,400 Printer Unit							
	\$ 950 Paper money accepter							
	\$4,500 Easy Pay System Implementation							
05-4000-566-98-001	Transfers to General Fund - Parking	81,269.54	214,557.03	127,952.00	0.00	114,816.00	114,900.00	114,900.00
05-4000-566-98-081	Transfers to Cap Reserve (Trust) Fund:	16,955.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Parking Fund Total		256,998.29	423,868.65	327,100.00	223,645.71	320,150.00	320,150.00	320,150.00