

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

| | | 1 2014 EXPENDED As of Year End | 2 2015 EXPENDED As of Year End | 3 2016 BUDGETED As of December | 4 2016 EXPENDED AS OF 12/19/16 As of December | 5 2017 DEPT HEAD PROPOSED | 6 2017 TOWN ADM PROPOSED | 7 2017 COUNCIL APPROVED |
|---------------------------|---|---|---|---|---|------------------------------------|-----------------------------------|----------------------------------|
| General Fund | | | | | | | | |
| Executive | | | | | | | | |
| Town Council | | | | | | | | |
| 01-4130-101-01-020 | P-T Wages - Council | 14,000.00 | 12,500.00 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 | 14,000.00 |
| | <i>Narrative for Column # 5</i> | | | | | | | |
| | Per Section 3.6 of the Charter of the Town of Durham NH, Councilors shall receive as compensation the sum of \$1,500 per year. The Chairman shall receive an additional \$500 per year. | | | | | | | |
| 01-4130-101-02-310 | Soc Sec - Council | 868.00 | 775.00 | 868.00 | 868.00 | 868.00 | 900.00 | 900.00 |
| 01-4130-101-02-320 | Medicare - Council | 203.08 | 181.32 | 203.00 | 203.08 | 203.00 | 200.00 | 200.00 |
| 01-4130-101-04-020 | Workers Comp - Council | 16.00 | 18.00 | 17.00 | 22.00 | 21.00 | 20.00 | 20.00 |
| 01-4130-101-28-000 | Professional / Staff Dev - Council | 25.00 | 0.00 | 150.00 | 35.00 | 150.00 | 150.00 | 150.00 |
| 01-4130-101-29-000 | Membership Dues - Council | 10,775.42 | 10,692.00 | 11,000.00 | 11,365.00 | 11,800.00 | 11,800.00 | 11,800.00 |
| | <i>Narrative for Column # 5</i> | | | | | | | |
| | New Hampshire Municipal Association | | | | | | | |
| 01-4130-101-36-000 | Contracted Services - Council | 10,235.00 | 9,620.00 | 12,000.00 | 8,218.75 | 12,000.00 | 12,000.00 | 12,000.00 |
| | <i>Narrative for Column # 5</i> | | | | | | | |
| | Minute Taker for Town Council meetings. | | | | | | | |
| 01-4130-101-88-000 | Contingency - Council | 0.00 | 22,201.11 | 146,525.00 | 0.00 | 125,000.00 | 127,000.00 | 166,000.00 |
| | <i>Narrative for Column # 7</i> | | | | | | | |
| | Increased by \$39,000 for Land Stewardship Tasks. | | | | | | | |
| 01-4130-101-89-000 | Miscellaneous - Council | 460.80 | 1,836.00 | 2,000.00 | 1,989.12 | 2,000.00 | 2,000.00 | 2,000.00 |
| Town Council Total | | 36,583.30 | 57,823.43 | 186,763.00 | 36,700.95 | 166,042.00 | 168,070.00 | 207,070.00 |

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|--|---|---|---|---|------------------------------------|-----------------------------------|----------------------------------|
| Treasurer | | | | | | | |
| 01-4130-104-01-020 P-T Wages - Treasurer | 5,800.00 | 5,600.00 | 5,600.00 | 5,400.00 | 5,600.00 | 5,600.00 | 5,600.00 |
| <i>Narrative for Column # 5</i> | | | | | | | |
| Treasurer receives annual pay of \$5,200 and Deputy Treasurer receives \$400 annually. | | | | | | | |
| 01-4130-104-01-920 Wage Accrual - Treasurer | -140.00 | -60.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-4130-104-02-310 Soc Sec - Treasurer | 350.92 | 343.48 | 347.00 | 334.80 | 347.00 | 350.00 | 350.00 |
| 01-4130-104-02-320 Medicare - Treasurer | 82.07 | 80.33 | 81.00 | 78.30 | 81.00 | 80.00 | 80.00 |
| 01-4130-104-04-020 Workers Comp - Treasurer | 6.00 | 7.00 | 8.00 | 9.00 | 8.00 | 10.00 | 10.00 |
| Treasurer Total | 6,098.99 | 5,970.81 | 6,036.00 | 5,822.10 | 6,036.00 | 6,040.00 | 6,040.00 |

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|---|---|---|---|---|------------------------------------|-----------------------------------|----------------------------------|
| Elections | | | | | | | |
| Moderator | | | | | | | |
| 01-4140-102-01-020 P-T Wages - Moderator | 912.00 | 912.00 | 1,312.00 | 912.00 | 1,312.00 | 1,300.00 | 1,300.00 |
| <i>Narrative for Column # 5</i> Moderator receives \$912 annually. Assistant Moderator receives \$400 annually. | | | | | | | |
| 01-4140-102-02-310 Soc Sec - Moderator | 56.54 | 56.54 | 81.00 | 56.54 | 81.00 | 80.00 | 80.00 |
| 01-4140-102-02-320 Medicare - Moderator | 13.22 | 13.22 | 19.00 | 13.22 | 19.00 | 20.00 | 20.00 |
| 01-4140-102-04-020 Workers Comp - Moderator | 1.00 | 2.00 | 0.00 | 2.00 | 0.00 | 0.00 | 0.00 |
| 01-4140-102-89-000 Miscellaneous - Moderator | 3,067.70 | 2,208.20 | 6,000.00 | 5,722.02 | 3,500.00 | 3,500.00 | 3,500.00 |
| <i>Narrative for Column # 5</i> Includes materials, supplies and meals for individuals working at the elections. | | | | | | | |
| 01-4140-102-96-000 Capital - Moderator | 0.00 | 1,782.70 | 1,700.00 | 1,058.80 | 0.00 | 0.00 | 0.00 |
| Moderator Total | 4,050.46 | 4,974.66 | 9,112.00 | 7,764.58 | 4,912.00 | 4,900.00 | 4,900.00 |

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|---|------------------------------------|--|---|---|---|------------------------------------|-----------------------------------|----------------------------------|
| Supervisors of the Checklist | | | | | | | | |
| 01-4140-105-01-020 | P-T Wages - Supr of the Cklist | 3,601.83 | 1,916.31 | 6,838.00 | 5,942.01 | 1,800.00 | 1,800.00 | 1,800.00 |
| | <i>Narrative for Column # 5</i> | The Supervisor of the Checklist in charge is paid \$9.25 per hour. Other Supervisors are paid \$9.00 an hour. It is estimated the Supervisor in Charge will work 115 hours and the other supervisors a total of 75 hours. In addition time is spent doing routine checklist maintenance throughout the year. | | | | | | |
| 01-4140-105-01-920 | Wage Accrual - Supr of the Cklist | -635.13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-4140-105-02-310 | Soc Sec - Supr of the Cklist | 183.94 | 118.01 | 424.00 | 368.40 | 112.00 | 125.00 | 125.00 |
| 01-4140-105-02-320 | Medicare - Supr of the Cklist | 43.02 | 27.60 | 99.00 | 86.15 | 26.00 | 25.00 | 25.00 |
| 01-4140-105-04-020 | Workers Comp - Supr of the Cklist | 5.00 | 2.00 | 10.00 | 11.00 | 3.00 | 5.00 | 5.00 |
| 01-4140-105-89-000 | Miscellaneous - Supr of the Cklist | 522.66 | 305.36 | 1,200.00 | 982.23 | 1,360.00 | 1,400.00 | 1,400.00 |
| | <i>Narrative for Column # 5</i> | Includes the placement of legal ads in "Foster's Daily Democrat" per state statute, postage and election supplies such as pens, envelopes and printing. | | | | | | |
| Supervisors of the Checklist Total | | 3,721.32 | 2,369.28 | 8,571.00 | 7,389.79 | 3,301.00 | 3,355.00 | 3,355.00 |

2017 TOWN COUNCIL APPROVED BUDGET

Town of Durham

| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|--------------------|---|----------------|----------------|----------------|----------------------------------|------------|------------|------------|
| | | 2014 | 2015 | 2016 | 2016 | 2017 | 2017 | 2017 |
| | | EXPENDED | EXPENDED | BUDGETED | EXPENDED | DEPT HEAD | TOWN ADM | COUNCIL |
| | | As of Year End | As of Year End | As of December | AS OF 12/19/16 As of December | PROPOSED | PROPOSED | APPROVED |
| Town Clerk | | | | | | | | |
| 01-4140-103-01-010 | F-T Wages - Town Clerk | 114,048.44 | 112,531.70 | 113,347.00 | 110,862.59 | 115,590.00 | 115,600.00 | 115,600.00 |
| | <i>Narrative for Column # 5</i> | | | | | | | |
| | Wages for full-time Town Clerk/Tax Collector and Deputy Town Clerk/Tax Collector (35 hours per week) including payments for sick leave bonus and longevity. | | | | | | | |
| 01-4140-103-01-020 | P-T Wages - Town Clerk | 29,225.41 | 28,314.94 | 31,840.00 | 29,702.63 | 32,481.00 | 32,500.00 | 32,500.00 |
| | <i>Narrative for Column # 5</i> | | | | | | | |
| | Wages for Assistant Town Clerk (25 hours per week). | | | | | | | |
| 01-4140-103-01-030 | O-T Wages - Town Clerk | 99.14 | 0.00 | 650.00 | 750.84 | 650.00 | 650.00 | 650.00 |
| 01-4140-103-01-090 | Ins Buy-Out (Wages) - Town Clerk | 26,523.34 | 24,759.36 | 26,749.00 | 23,787.94 | 26,932.00 | 28,400.00 | 28,400.00 |
| 01-4140-103-01-910 | Wage Accrual - Town Clerk | -3,790.52 | 506.29 | 0.00 | -2,086.22 | 0.00 | 0.00 | 0.00 |
| 01-4140-103-01-920 | P-T Wages - Town Clerk - Accrual | -1,178.81 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-4140-103-01-990 | Ins Buy-Out (Wages) Accrual - Town C | -1,022.81 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-4140-103-02-310 | Soc Sec - Town Clerk | 10,162.02 | 10,298.99 | 10,700.00 | 10,107.13 | 10,890.00 | 10,900.00 | 10,900.00 |
| 01-4140-103-02-320 | Medicare - Town Clerk | 2,376.61 | 2,408.68 | 2,502.00 | 2,363.85 | 2,547.00 | 2,500.00 | 2,500.00 |
| 01-4140-103-02-330 | Retirement - Town Clerk | 11,887.06 | 12,407.78 | 12,733.00 | 12,227.68 | 13,106.00 | 13,100.00 | 13,100.00 |
| 01-4140-103-03-610 | Health & Dental - Town Clerk | 3,335.44 | 3,077.76 | 2,759.00 | 2,913.04 | 2,630.00 | 2,700.00 | 2,700.00 |
| 01-4140-103-03-630 | Life - Town Clerk | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 |
| 01-4140-103-03-640 | STD - Town Clerk | 694.44 | 709.65 | 692.00 | 778.32 | 894.00 | 900.00 | 900.00 |
| 01-4140-103-04-010 | S.U.T.A. - Town Clerk | 172.80 | 156.80 | 160.00 | 90.00 | 135.00 | 150.00 | 150.00 |
| 01-4140-103-04-020 | Workers Comp - Town Clerk | 189.00 | 217.00 | 244.00 | 229.00 | 263.00 | 300.00 | 300.00 |
| 01-4140-103-08-000 | Travel & Mileage Reimb - Town Clerk | 336.00 | 355.18 | 500.00 | 339.89 | 500.00 | 500.00 | 500.00 |
| 01-4140-103-17-000 | Telephone / Fax - Town Clerk | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-4140-103-18-000 | Cell Phones - Town Clerk | 0.00 | 0.00 | 750.00 | 555.39 | 750.00 | 750.00 | 750.00 |
| 01-4140-103-25-000 | Office & Computer Supplies - Town Cle | 0.00 | 538.27 | 150.00 | 389.98 | 250.00 | 250.00 | 250.00 |
| 01-4140-103-26-000 | Postage - Town Clerk | 6,056.97 | 4,779.01 | 6,000.00 | 5,346.23 | 6,000.00 | 6,000.00 | 6,000.00 |
| 01-4140-103-28-000 | Professional / Staff Dev - Town Clerk | 1,560.31 | 1,015.99 | 1,500.00 | 1,560.00 | 1,600.00 | 1,600.00 | 1,600.00 |

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Town of Durham

| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|-------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | 2014 | 2015 | 2016 | 2016 | 2017 | 2017 | 2017 |
| | | EXPENDED | EXPENDED | BUDGETED | EXPENDED | DEPT HEAD | TOWN ADM | COUNCIL |
| | | As of Year End | As of Year End | As of December | AS OF 12/19/16 | PROPOSED | PROPOSED | APPROVED |
| | | | | | As of December | | | |
| 01-4140-103-29-000 | Membership Dues - Town Clerk | 325.00 | 85.00 | 325.00 | 85.00 | 325.00 | 325.00 | 325.00 |
| 01-4140-103-36-000 | Contracted Services - Town Clerk | 6,284.29 | 11,242.48 | 12,000.00 | 9,476.79 | 12,000.00 | 12,000.00 | 12,000.00 |
| | <i>Narrative for Column # 5</i> | | | | | | | |
| | Payment to Loomis Transport every month for weekly pick ups of deposits. Also includes processing fees for semi-annual tax bills and mortgagee research prior to liening properties, and merchant processing charges for use of credit cards and leasing of a copier/scanner for office. | | | | | | | |
| 01-4140-103-45-000 | General Supplies - Town Clerk | 1,585.62 | 1,746.45 | 1,700.00 | 1,627.57 | 1,700.00 | 1,700.00 | 1,700.00 |
| 01-4140-103-53-000 | Office Equip Maint - Town Clerk | 0.00 | 0.00 | 300.00 | 0.00 | 300.00 | 300.00 | 300.00 |
| 01-4140-103-89-000 | Miscellaneous - Town Clerk | 284.71 | 0.00 | 300.00 | 125.00 | 300.00 | 300.00 | 300.00 |
| 01-4140-103-90-002 | State/Registry of Deeds Fees | 5,511.00 | 5,975.48 | 6,200.00 | 5,590.00 | 6,200.00 | 6,200.00 | 6,200.00 |
| | <i>Narrative for Column # 5</i> | | | | | | | |
| | Lien notices, release of lien fees, dog fees collected and remitted to the State of NH. | | | | | | | |
| Town Clerk Total | | 214,965.46 | 221,426.81 | 232,401.00 | 217,122.65 | 236,343.00 | 237,925.00 | 237,925.00 |