

Certificate of Occupancy Checklist

For new buildings and major renovations/alterations

- ☐ Septic System Approval for Operation by DES
- Or**
- ☐ DPW approval for tie in to Town Sewer System
- ☐ Test analysis of Potable Water System by a State Certified Lab
- Or**
- ☐ DPW approval for tie in to Town Water system
- ☐ Durham Fire Permit(s) on file & Fire Marshal inspection approval
- ☐ DPW Engineering approval(s) (driveway permit, drainage, road, etc)
- ☐ DPW Tree Warden approval for cut plan
- ☐ Electrical permit(s) on file for electrical system installation & final approval
- ☐ Plumbing permit(s) on file for plumbing system installation & final approval
- ☐ Mechanical permit(s) on file for Well Driller & Pump Installer
- ☐ Mechanical permit(s) on file for HVAC contractor(s) & final approval
- ☐ Mechanical permit(s) on file for Oil/Gas Installer(s) and final Fire Department approval
- ☐ Gas pressure test certification approved by Fire Department
- ☐ State approved Energy Code certification submitted
- ☐ Surveyor's Foundation certification for location on lot submitted
- ☐ Misc. State approvals (Bureau of Food Protection, Elevator, Boiler, Wetlands, DES, State Licensing Agencies,
- ☐ Site Plan's/Conditions of Approval Completed (PB-ZBA-TC)
- ☐ All fees paid
- ☐ Final Inspection passed