



Town of Durham

8 Newmarket Road, Durham, NH 03824
VOICE (603) 868-8064 • FAX (603) 868-1858
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SHORT-TERM RENTAL APPLICATION WITH NO CONSTRUCTION or RENOVATIONS

Permit # _____ Map & Lot # _____ Zoning _____

Street Address of Short-Term Rental: _____

Owner Information (please print)

| | | | |
|-----------------|-----------|-----------|---------------|
| First Name | Last Name | Phone # | Email address |
| Mailing Address | | City/Town | State & Zip |

A Short-Term Rental is only allowed in Zoning Districts CB, CH, CC, C and PO must meet the definition below. A Short-Term Rental in any other Zoning District is only allowed by obtaining a Special Exception through the Zoning Board of Adjustment. Please contact the Zoning Office at 868-8064 for further information.

Short-Term Rental – An accessory use to an owner-occupied single-family residence containing, in addition to living accommodations for the owner and the owner’s family, not more than three sleeping rooms, for the purpose of providing to the general public, for compensation, lodging, with or without breakfast, for less than thirty (30) consecutive days. A short-term rental is not considered a home occupation. **A floor plan of the rental area is required with this application.** Please see additional requirements attached.

Applicant Signature _____ Date _____

Certification: I hereby certify that I am the owner of record of the named property and agree to conform to all applicable laws of this jurisdiction. In addition, if any construction work is being done at this location, a separate building permit application will be submitted before the work begins. No changes from the above information will be made without approval of the building inspector. I acknowledge that this short term rental will be done in accordance with local town and state ordinances and that compliance is the sole responsibility of the applicant
(Initial that I have read the above) _____.

Approved: _____ Denied: _____

Zoning Administrator _____ Date ____ / ____ / ____

Conditions of this Short-Term Rental or Reasons for Denial:

Short-Term Rental Requirements

The property owner shall submit an application to operate a short-term rental to the Zoning Administrator. The proposal shall be reviewed for compliance with all Building, Fire, and Life Safety Codes. (Site plan review is not required for a short-term rental.) ***Please initial each below showing adherence to the requirements.***

_____ A short-term rental is permitted within the property's zoning district.

_____ The site where the short-term rental is located is the property owner's primary residence.

_____ The property owner or a member of the property owner's family is on the premises overnight each night while the property is rented.

_____ Those areas of the premises open to use by lodgers remain subject to periodic safety inspections per state law.

_____ No recreational vehicle, travel trailer, tent, or other temporary shelter will be used by the renter(s) on the premises in conjunction with the short-term rental.

Signage is restricted to the following:

_____ One non-illuminated sign not exceeding two square feet. If ground mounted the sign must be set back at least 10 feet from all lot lines and be no taller than three feet. If mounted on the house no part of the sign may be higher than the top of the first floor windows.

_____ Non-advertising auxiliary signs (such as "No Parking Here" and "Entrance to the Right") that are non-illuminated and do not exceed one square foot for each sign.