

CERTIFICATE OF OCCUPANCY CHECKLIST
For new buildings and major renovations / alterations.

- Received DES Septic System Approval for Operation
- Mechanical Permit on file for Well Driller & Pump Installer
- Received test analysis of Potable Water System by a State Certified Lab

OR

- Received confirmation of DPW of approval for tie-in to Town Sewer System
- Received confirmation of DPW of approval for tie-in to Town Water System

- Received confirmation of DPW Engineering approvals (driveway permit, drainage, road, etc.)
- Received DPW Tree Warden approval for cut plan

- Received State driveway approval, if applicable

- Received 911 address from Fire Department

- Electrical Permit(s) on file: final inspection approval received
- Plumbing Permit(s) on file: final inspection approval received
- Mechanical Permit(s) on file for HVAC: final inspection approval received
- Mechanical Permit(s) on file for Oil/Gas: final inspection approval received
 - Gas Pressure Test completed by Mechanical Inspector

- Completed Residential Energy Code Application submitted
- Blower Door Test submitted
- Surveyor's Foundation Certification for location on lot submitted when requested by the Building Inspector

- Miscellaneous State approvals received (Bureau of Food Protection, Elevator, Boiler, Wetlands, DES, State Licensing Agencies, etc.)
- Site Plans/Conditions of Approval Completed

- All fees have been paid (\$3,699 Impact Fee required for new Single-Family Homes)
- Fire Marshal Inspection approval received or as designated by the Building Inspector
- Final Inspection has passed