

# **PUBLIC WORKS ANNUAL NEWSLETTER**

## **A RESOURCE TO DURHAM'S TRANSFER STATION AND RECYCLING CENTER AND CURBSIDE COLLECTION PROGRAM**

Durham's Transfer Station and Recycling Center is located at 100 Durham Point Road. **The hours of operation are Tuesdays and Saturdays from 7:30 AM to 3:00 PM.** To get there, take Route 108 to Durham Point Road, drive down Durham Point Road exactly one mile and the facility is located on the right. Dogs are welcomed!



## **2014 PERMITTING**

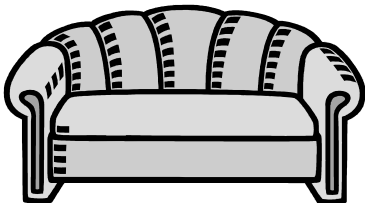
**Transfer Station Sticker/Durham Resident/Taxpayer Permit-** required to enter Durham's Transfer Station and Recycling Center. The Town provides a dated sticker, referred to as a Durham Resident/Taxpayer permit, at no additional cost to any resident or taxpayer in order to enter the Transfer Station and dispose of the following items: household refuse, cans, bottles, paper, newspaper, cardboard, textiles, tires, brush, leaves, lawn clippings, motor oil, some paints (inquire within), and decontaminated metals. The sticker also allows residents/taxpayers who display the sticker an additional hour of parking in the existing downtown one-hour, non-metered spaces for a total of two-hours. **Residents can acquire the permit (sticker) at the Town Clerk Tax Collectors office OR at the Public Works Office with proof of residency.** The Town Clerk Tax Collectors office hours are 8AM-5PM, M-F at the Town Hall. The Public Works office is located at 100 Stone Quarry Drive and is open from 8AM-4:30PM, closed for lunch 12PM-12:30PM, M-F. When entering the facility with items not listed above, such as demolition debris, stuffed furniture, insulation, rugs and mattresses, etc. permit holders will need to purchase bulky waste coupons which allow them to drop off one item or up to a pickup truck load of *non-recyclable* bulky waste items per coupon. **BULKY WASTE COUPONS ARE ONLY SOLD AT THE PUBLIC WORKS FACILITY, therefore plan ahead when you need to bring up such items.** Pricing for coupons is listed below. Public Works can take check or cash only, no credit cards. Bulky Waste coupons are also available by mail when requested. Call Public Works at 868-5578 with any questions.

- Proof of residency and/or property ownership is required.
- The permit must be affixed to the inside of the windshield, driver's side, lower left-hand corner where it is readily visible to the attendant.
- Permit allows Durham residents/taxpayers access to the Transfer Station and Recycling Center during hours of operation for the purpose of depositing household trash and/or recyclables. Bulky waste must be accompanied by a bulky waste coupon; each coupon is good for one item up to a half ton.

**A Landscaper's Permit** is issued, free of charge, to a Durham resident/taxpayer who has already received their residential permit. We will need the name of your landscaper to issue this permit. This permit is only valid for one day therefore we must know the exact date that the permit will be used.

## **BULKY WASTE COUPONS**

If a resident has a permit but needs to dispose of bulky waste, they must come to Public Works and purchase a bulky waste coupon: **\$10 for the first one, \$15 for the second, \$65 any additional coupon after the initial two.** The following are examples of items that require a bulky waste coupon:

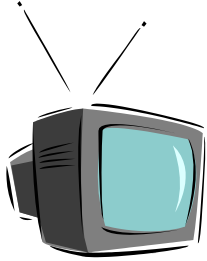


- **Demolition/construction debris**
- **Painted or stained wood**
- **Furniture and other stuffed goods**
- **Any other large, non-recyclable items**

There is no charge to **transfer a bulky waste coupon** to another individual. The Department of Public Works will provide you with a memorandum authorizing the bearer to enter the facility on your behalf.

# ELECTRONICS/APPLIANCE STICKERS

Electronics/Appliance stickers may be purchased for \$10.00 each at the Department of Public Works or at the Transfer Station and Recycling Center (*checks only at Transfer Station, no cash*). Stickers are non-refundable. *Items to be left at the swap shop or those put out curbside for spring cleanup also require a sticker.* The following electronics and appliances require additional processing/decontamination before being disposed of; therefore, an electronics/appliance sticker must be purchased and affixed to each item:



<input type="checkbox"/> Refrigerator or Freezer	<input type="checkbox"/> Air conditioner
<input type="checkbox"/> Dehumidifier	<input type="checkbox"/> Computer monitor
<input type="checkbox"/> Television	<input type="checkbox"/> Copier
<input type="checkbox"/> Water Coolers	<input type="checkbox"/> Laptops

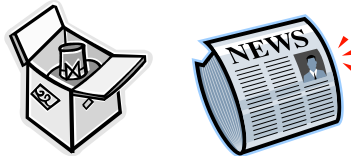
The following items **DO NOT** require an electronics/appliance sticker:

**Dishwasher – Desktop Printer - Stove - Microwave - Washing Machine - Dryer – Stereo - VCR**



## ITEMS COLLECTED FOR RECYCLING AT THE TRANSFER STATION

Glass, plastic, aluminum, electronic equipment, metal, mixed paper, cardboard, car batteries, antifreeze, used motor oil, tires and fluorescent bulbs.



### CARDBOARD AND MIXED PAPER

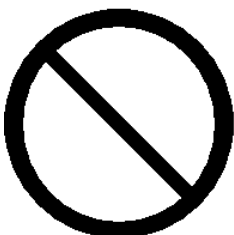
Cardboard and mixed paper collection, both commercially and residentially, constitute a large portion of the Town’s overall recycling. These materials are marketed to various distributors who in turn re-sell to mills in both the United States and Canada. The material is recycled for use in notepads and packing materials, also paper bags and other recycled paper products.



### BRUSH AND TREE LIMBS

Please remember that brush or tree limbs **must not exceed 5’ in length and 5” in diameter** and are burned at the Transfer Station. (Remember, painted or stained wood, plywood or treated lumber are construction and demolition/bulky waste and require a coupon).

### ITEMS THAT ARE NOT ACCEPTED



- **Asbestos Materials or Products** (contact NHDES 271-1370).
- **Infectious Waste** Lab, pathology waste (contact NHDES 271-2925).
- **Household Hazardous Waste** (contact NHDES 271-2047).
- **Septic Waste** (accepted at Wastewater Treatment Plant 868-2274).
- **Ash Residue** (Contact the Special Waste Division at Waste Management at 330-2165).
- **Solid Fill** (Contact the Special Waste Division at Waste Management at 330-2165).

# 2014 RECYCLING COLLECTION CALENDAR

Fiber Recyclables: Corrugated Cardboard, Mixed Paper and Newspaper  
 Co-Mingled Recyclables: Plastic, Glass and Cans

JANUARY						
S	M	T	W	T	F	S
			*1	*2	*3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

MARCH						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	*26	*27	*28	*29	*30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SEPTEMBER						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

NOVEMBER						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	*27	*28	29
30						

DECEMBER						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	*25	*26	27
28	29	30	31			

\* INDICATES CHANGE TO SCHEDULE FOR THAT WEEK- SEE HOLIDAY SCHEDULE. REMINDER, PER THE SOLID WASTE ORDINANCE, ALL CONTAINERS AND PLASTIC BAGS SHALL NOT BE PLACED OUT SOONER THAN 24 HOURS BEFORE COLLECTION AND NOT LATER THAN 7:00AM ON SCHEDULED COLLECTION DAY. WASTE AND RECYCLING CONTAINERS SHALL BE REMOVED FROM THE CURB WITHIN 24 HOURS OF ANY COLLECTION.

INDICATES TRANSFER STATION CLOSED - SATURDAY, MAY 24TH, SATURDAY, JULY 5TH

# **\*RECYCLING INFORMATION\***

## ***Durham's Curbside Recycling Program***

### ***What to Recycle and How***



### ***Co-mingled Recyclables***

Material	What	How	Exceptions
<b>PLASTIC</b>	<i>#s 1 THROUGH 7</i>	Remove caps, empty completely, rinse and drain.	<b>NO PLASTIC BAGS OR FOAM PRODUCTS WITH OR WITHOUT SYMBOL</b>  <b>NO AUTO PETROLEUM PRODUCTS</b>
<b>GLASS</b>	All colors, bottles, jars, cookware, ceramics & pottery	Remove caps or covers (labels are okay), rinse and drain	No light bulbs No window glass No mirrors
<b>ALUMINUM &amp; CANS</b>	Drink & food cans, empty paint cans, empty aerosol cans, pie plates & clean foil	Empty completely, rinse clean and place lid inside can	No containers with ANY material or rust inside

### ***Fiber Recyclables***

Material	What	How	Exceptions
<b>CORRUGATED CARDBOARD</b>	Clean, dry & uncoated cardboard and paper bags	Boxes must be <b>FLATTENED and the pieces no larger than 2'x2'</b>	No coated, waxed greasy or soiled cardboard
<b>NEWSPAPER AND MIXED PAPER</b>	Newspapers, Office paper, junk mail, magazines, cereal boxes, juice boxes, & gable top containers * plastic caps must be removed	Place in separate paper bag or loosely in recycling bin	No soiled paper

***REMINDER: All recyclables must be put out in a proper recycling container. Blue containers may be purchased from Public Works for \$9, otherwise alternative containers are acceptable as long they have holes drilled in the bottom and are clearly marked "RECYCLABLES." ITEMS PLACED IN PLASTIC BAGS WILL NOT BE ACCEPTED.***

***Textiles are accepted at the Transfer Station and Recycling Center. Look for collection boxes at Mill Plaza as well.***

***Reduce – Reuse - Recycle***

# **\*\*HOURS OF OPERATION ARE 7:30~2:30\*\***

## The Durham Swap Shop At the Transfer Station & Recycling Center

### *Rules for the Orderly Operation of the Swap Shop*

#### **Operational Guidelines:**

- The Swap Shop is open to donations of items that are safe, hygienic and not broken.
- Residents with Transfer Station entrance permits may take from or donate to the Swap Shop during regular hours of operation: Tuesdays and Saturdays from **7:30 a.m. to 2:30 p.m.**
- Items should not be handled or removed from the Swap Shop until evaluated by Public Works attendants or Swap Shop volunteers and placed for display in appropriate locations within the facility.
- Items in the Swap Shop carry no guarantee and will be taken at one's own risk.
- Public Works attendants or Swap Shop volunteers have discretion to refuse items.
- **Electronic/Appliance stickers must be attached** to refrigerators, freezers, air conditioners, dehumidifiers, televisions, computer monitors, and printer/copiers even if left at the Swap Shop. These stickers may be purchased at the Public Works Office or at the Transfer Station and Recycling Center.
- Users of the Swap Shop are encouraged to remain at the facility for no longer than thirty minutes during any one visit to allow other residents an opportunity to view and take items.
- Residents are expected to cooperate with the requests of Swap Shop volunteers or Public Works attendants while utilizing the facility.

#### **Items NOT accepted at the Swap Shop:**

- |   |   |
|---|---|
| = <b>*overstuffed/upholstered furniture</b> | = <b>child safety equipment such as car seats, cribs,</b> |
| = <b>mattresses</b>                         | <b>bike seats, etc.</b>                                   |
| = <b>clothing, shoes</b>                    | = <b>concrete, bricks, stone</b>                          |
| = <b>hazardous materials, chemicals</b>     | = <b>food, beverages, alcohol, cosmetics</b>              |
| = <b>weapons</b>                            | = <b>moldy items</b>                                      |

**\*Bulky items may only be left WITH a bulky waste coupon.** Residents should NOT bring bulky items during the winter months since there is limited interior space. Bulky items may be listed on the Swap Shop bulletin board inside the Swap Shop. Bulky items such as indoor and outdoor furniture, large plastic toys, bicycles, windows, and doors can be left off in the spring, summer, or fall. Snow banks inhibit even short-term placement of bulky items.

New Swap Shop volunteers are always welcome. Volunteers are generally assigned on a rotating basis to help out about once every other month. To become a volunteer, call Jane at 868-7598.

#### **Textile Recycling Bin Guidelines:** (located next to the Swap Shop)

Accepted: Clean clothing, coats, shoes, towels, curtains (remove drapery hooks), sheets, blankets, bedding, table cloths, fabrics of one yard or more in length, belts and scarves. Please put pairs of shoes together in a sealed bag so they remain a pair.

Not accepted: Fabric scraps, soiled textiles, any **non**-textile items like toys, baby equipment, etc.

Durham Department of Public Works  
 100 Stone Quarry Drive  
 Durham, NH 03824

PRSRT STD  
 AUTO  
 US POSTAGE PAID  
 DURHAM NH  
 PERMIT NO. 1

***Curbside Christmas Tree Collection Week- January 6<sup>th</sup> through January 10<sup>th</sup>, 2014.  
 Trees that are not out this week may be brought to the Transfer Station.***



### HOLIDAY COLLECTION SCHEDULE

HOLIDAY	HOLIDAY DATE	TOWN HOLIDAY DATE	COLLECTION DATE
<b>New Year's Day 2014</b>	Wed, Jan 1, 2014	Wed, Jan 1, 2014	<i>*NO COLLECTION ON WEDNESDAY- DELAYED ONE DAY REST OF WEEK- WED ROUTE ON THURS, THURS ON FRI. *NO COMMERCIAL COLLECTION ON FRIDAY 1/3/14</i>
<b>Martin Luther King/ Civil Rights Day</b>	Mon, Jan 20, 2014	Mon, Jan 20, 2014	Mon, Jan 20, 2014 - NO CHANGES
<b>Memorial Day</b>	Mon, May 26, 2014	Mon, May 26, 2014	<i>*NO COLLECTION ON MONDAY- DELAYED ONE DAY ALL WEEK- MON COLLECTION ON TUES, TUES ON WED, ETC. *TRANSFER STATION CLOSED SAT 5/24/14 *NO COMMERCIAL COLLECTION ON FRI 5/30/14</i>
<b>Independence Day</b>	Fri, July 4, 2014	Fri, July 4, 2014	<i>*NO COMMERCIAL COLLECTION ON FRIDAY 7/4/14. **TRANSFER STATION CLOSED ON SATURDAY, JULY 5TH.</i>
<b>Labor Day</b>	Mon, Sept 1, 2014	Mon, Sept 1, 2014	Mon, Sept 1, 2014- NO CHANGES
<b>Columbus Day</b>	Mon, Oct 13, 2014	Mon, Oct 13, 2014	Mon, Oct 13, 2014- NO CHANGES
<b>Veteran's Day</b>	Tue, Nov 11, 2014	Tue, Nov 11, 2014	Tue, Nov 11, 2014- NO CHANGES
<b>Thanksgiving</b>	Thu, Nov 27, 2014	Thu, Nov 27, 2014	Fri, Nov 28, 2014- *NO COLLECTION THURSDAY 11/27, PUSHED FORWARD TO FRIDAY 11/28/14
	Fri, Nov 28, 2014	Fri, Nov 28, 2014	<i>*NO COMMERCIAL COLLECTION</i>
<b>Christmas</b>	Thu, Dec 25, 2014	Thu, Dec 25, 2014	Thu, Dec 25, 2014- *NO COLLECTION THURSDAY 12/25, PUSHED FORWARD TO FRIDAY 12/26/14
	Fri, Dec 26, 2014	Fri, Dec 26, 2014	<i>*NO COMMERCIAL COLLECTION</i>

**PLEASE NOTE: 2014 Curbside collection of refuse and recyclables occurs on all Holidays except New Year's Day, Memorial Day (5/26/14), 4<sup>th</sup> of July, Thanksgiving Day (11/27/14) and Christmas Day.  
 The Transfer Station will be closed: Saturday 5/24/14, Saturday 7/5/14.**