

2016 TOWN COUNCIL APPROVED BUDGET

Town of Durham

		1 2013 EXPENDED As of Year End	2 2014 EXPENDED As of Year End	3 2015 BUDGETED As of December	4 2015 EXPENDED AS OF 12/22/15 As of December	5 2016 DEPT HEAD PROPOSED	6 2016 TOWN ADM PROPOSED	7 2016 COUNCIL APPROVED
General Fund								
Town Council								
01-4130-101-01-020	P-T Wages - Council	14,000.00	14,000.00	14,000.00	12,500.00	14,000.00	14,000.00	14,000.00
	<i>Narrative for Column # 5</i>	Per Section 3.6 of the Charter of the Town of Durham NH, Councilors shall receive as compensation the sum of \$1,500 per year. The Chairman shall receive an additional \$500 per year.						
01-4130-101-02-310	Soc Sec - Council	868.00	868.00	868.00	775.00	868.00	868.00	868.00
01-4130-101-02-320	Medicare - Council	203.08	203.08	203.00	181.32	203.00	203.00	203.00
01-4130-101-04-020	Workers Comp - Council	15.00	16.00	17.00	18.00	17.00	17.00	17.00
01-4130-101-28-000	Professional / Staff Dev - Council	175.00	25.00	150.00	0.00	150.00	150.00	150.00
01-4130-101-29-000	Membership Dues - Council	9,431.68	10,775.42	11,000.00	10,692.00	11,000.00	11,000.00	11,000.00
	<i>Narrative for Column # 5</i>	New Hampshire Municipal Association						
01-4130-101-36-000	Contracted Services - Council	10,896.25	10,235.00	11,000.00	9,620.00	12,000.00	12,000.00	12,000.00
	<i>Narrative for Column # 5</i>	Minute Taker for Town Council meetings.						
01-4130-101-88-000	Contingency - Council	7,750.50	0.00	63,950.00	22,201.11	100,000.00	250,000.00	146,525.00
	<i>Narrative for Column # 6</i>	Additional \$150,000 added for legal matters. Funds were removed from the 2016 Road Program.						
	<i>Narrative for Column # 7</i>	\$150,000 transferred back to Capital Improvements Program for Road Program.						
		\$46,525 added from Parking Fund revenue projections.						
01-4130-101-89-000	Miscellaneous - Council	769.25	460.80	1,000.00	1,836.00	2,000.00	2,000.00	2,000.00
01-4130-101-96-000	Capital - Council	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Council Total		44,108.76	36,583.30	102,188.00	57,823.43	140,238.00	290,238.00	186,763.00

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Treasurer							
01-4130-104-01-020 P-T Wages - Treasurer	5,600.00	5,800.00	5,600.00	5,400.00	5,600.00	5,600.00	5,600.00
<i>Narrative for Column # 5</i>							
Treasurer receives annual pay of \$5,200 and Deputy Treasurer receives \$400 annually.							
01-4130-104-01-920 Wage Accrual - Treasurer	0.00	-140.00	0.00	-60.00	0.00	0.00	0.00
01-4130-104-02-310 Soc Sec - Treasurer	347.20	350.92	347.00	331.08	347.00	347.00	347.00
01-4130-104-02-320 Medicare - Treasurer	81.20	82.07	81.00	77.43	81.00	81.00	81.00
01-4130-104-04-010 S.U.T.A. - Treasurer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4130-104-04-020 Workers Comp - Treasurer	9.00	6.00	6.00	7.00	8.00	8.00	8.00
Treasurer Total	6,037.40	6,098.99	6,034.00	5,755.51	6,036.00	6,036.00	6,036.00

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Moderator							
01-4140-102-01-020 P-T Wages - Moderator	912.00	912.00	1,312.00	912.00	1,312.00	1,312.00	1,312.00
<i>Narrative for Column # 5</i>							
Moderator receives \$912 annually. Assistant Moderator receives \$400 annually.							
01-4140-102-02-310 Soc Sec - Moderator	56.54	56.54	81.00	56.54	81.00	81.00	81.00
01-4140-102-02-320 Medicare - Moderator	13.22	13.22	19.00	13.22	19.00	19.00	19.00
01-4140-102-04-020 Workers Comp - Moderator	1.00	1.00	0.00	2.00	0.00	0.00	0.00
01-4140-102-89-000 Miscellaneous - Moderator	1,522.55	3,067.70	2,000.00	2,208.20	6,000.00	6,000.00	6,000.00
<i>Narrative for Column # 5</i>							
Includes materials, supplies and meals for individuals working at the elections. 2016 has several elections as it is a Presidential election year.							
01-4140-102-96-000 Capital - Moderator	1,134.34	0.00	1,700.00	1,782.70	1,700.00	1,700.00	1,700.00
<i>Narrative for Column # 5</i>							
Purchase of a new voting booth.							
Moderator Total	3,639.65	4,050.46	5,112.00	4,974.66	9,112.00	9,112.00	9,112.00

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Supervisors of the Checklist							
01-4140-105-01-020 P-T Wages - Supr of the Cklist	1,851.17	3,601.83	1,785.00	1,399.56	6,838.00	6,838.00	6,838.00
<i>Narrative for Column # 5</i>							
The Supervisor of the Checklist in charge is paid \$9.25 per hour. Other Supervisors are paid \$9.00 an hour. It is estimated the Supervisor in Charge will work 160 hours and the other supervisors a total of 600 hours. 2016 will have a Presidential Primary, Town Election, State Primary Election and Presidential Election. In addition time is spent doing routine checklist maintenance throughout the year.							
01-4140-105-01-920 Wage Accrual - Supr of the Cklist	635.13	-635.13	0.00	0.00	0.00	0.00	0.00
01-4140-105-02-310 Soc Sec - Supr of the Cklist	154.16	183.94	111.00	85.96	424.00	424.00	424.00
01-4140-105-02-320 Medicare - Supr of the Cklist	36.04	43.02	26.00	20.10	99.00	99.00	99.00
01-4140-105-04-020 Workers Comp - Supr of the Cklist	2.00	5.00	4.00	2.00	10.00	10.00	10.00
01-4140-105-89-000 Miscellaneous - Supr of the Cklist	280.20	522.66	1,180.00	263.61	1,200.00	1,200.00	1,200.00
<i>Narrative for Column # 5</i>							
Includes the placement of legal ads in "Foster's Daily Democrat" per state statute, postage and election supplies such as pens, envelopes and printing.							
Supervisors of the Checklist Total	2,958.70	3,721.32	3,106.00	1,771.23	8,571.00	8,571.00	8,571.00

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Town Clerk							
01-4140-103-01-010	F-T Wages - Town Clerk	106,278.10	114,048.44	111,084.00	108,335.02	113,347.00	113,347.00
	<i>Narrative for Column # 5</i>						
	Wages for full-time Town Clerk/Tax Collector and Deputy Town Clerk/Tax Collector (35 hours per week) including payments for sick leave bonus and longevity.						
01-4140-103-01-020	P-T Wages - Town Clerk	27,047.65	29,225.41	31,114.00	27,282.22	31,840.00	31,840.00
	<i>Narrative for Column # 5</i>						
	Wages for Assistant Town Clerk (25 hours per week).						
01-4140-103-01-030	O-T Wages - Town Clerk	140.95	99.14	850.00	0.00	650.00	650.00
01-4140-103-01-090	Ins Buy-Out (Wages) - Town Clerk	25,782.90	26,523.34	27,541.00	23,770.14	26,749.00	26,749.00
01-4140-103-01-910	Wage Accrual - Town Clerk	1,014.31	-3,790.52	0.00	-1,579.93	0.00	0.00
01-4140-103-01-920	P-T Wages - Town Clerk - Accrual	64.97	-1,178.81	0.00	0.00	0.00	0.00
01-4140-103-01-990	Ins Buy-Out (Wages) Accrual - Town C	62.32	-1,022.81	0.00	0.00	0.00	0.00
01-4140-103-02-310	Soc Sec - Town Clerk	9,944.28	10,162.02	10,576.00	9,784.09	10,700.00	10,700.00
01-4140-103-02-320	Medicare - Town Clerk	2,325.64	2,376.61	2,463.00	2,288.26	2,502.00	2,502.00
01-4140-103-02-330	Retirement - Town Clerk	10,596.91	11,887.06	12,253.00	11,752.01	12,733.00	12,733.00
01-4140-103-03-610	Health & Dental - Town Clerk	3,399.06	3,335.44	3,439.00	3,077.76	2,759.00	2,759.00
01-4140-103-03-630	Life - Town Clerk	300.00	300.00	300.00	300.00	300.00	300.00
01-4140-103-03-640	STD - Town Clerk	649.52	694.44	768.00	709.65	692.00	692.00
01-4140-103-04-010	S.U.T.A. - Town Clerk	206.00	172.80	210.00	156.80	160.00	160.00
01-4140-103-04-020	Workers Comp - Town Clerk	172.00	189.00	202.00	217.00	244.00	244.00
01-4140-103-08-000	Travel & Mileage Reimb - Town Clerk	549.17	336.00	500.00	355.18	500.00	500.00
01-4140-103-17-000	Telephone / Fax - Town Clerk	1,289.46	0.00	0.00	0.00	0.00	0.00
01-4140-103-18-000	Cell Phones - Town Clerk	0.00	0.00	0.00	0.00	750.00	750.00
	<i>Narrative for Column # 5</i>						
	Previously budgeted under Emergency Management.						
01-4140-103-25-000	Office & Computer Supplies - Town Cle	134.68	0.00	150.00	538.27	150.00	150.00

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01-4140-103-26-000	Postage - Town Clerk	5,711.43	6,056.97	6,000.00	4,564.66	6,000.00	6,000.00	6,000.00
01-4140-103-28-000	Professional / Staff Dev - Town Clerk	1,451.60	1,560.31	1,500.00	1,015.99	1,500.00	1,500.00	1,500.00
01-4140-103-29-000	Membership Dues - Town Clerk	105.00	325.00	200.00	85.00	325.00	325.00	325.00
01-4140-103-36-000	Contracted Services - Town Clerk	5,784.28	6,284.29	9,800.00	9,113.28	12,000.00	12,000.00	12,000.00
<i>Narrative for Column # 5</i>								
Payment to Loomis Transport every month for weekly pick ups of deposits. Also includes processing fees for semi-annual tax bills and mortgagee research prior to liening properties, and merchant processing charges for use of credit cards and leasing of a copier/scanner for office.								
01-4140-103-45-000	General Supplies - Town Clerk	3,478.85	1,585.62	1,700.00	1,746.45	1,700.00	1,700.00	1,700.00
01-4140-103-53-000	Office Equip Maint - Town Clerk	202.80	0.00	200.00	0.00	300.00	300.00	300.00
01-4140-103-89-000	Miscellaneous - Town Clerk	292.60	284.71	300.00	0.00	300.00	300.00	300.00
01-4140-103-90-002	State/Registry of Deeds Fees	5,206.37	5,511.00	6,200.00	5,199.50	6,200.00	6,200.00	6,200.00
<i>Narrative for Column # 5</i>								
Lien notices, release of lien fees, dog fees collected and remitted to the State of NH.								
01-4140-103-96-000	Capital - Town Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Clerk Total		212,190.85	214,965.46	227,350.00	208,711.35	231,651.00	232,401.00	232,401.00