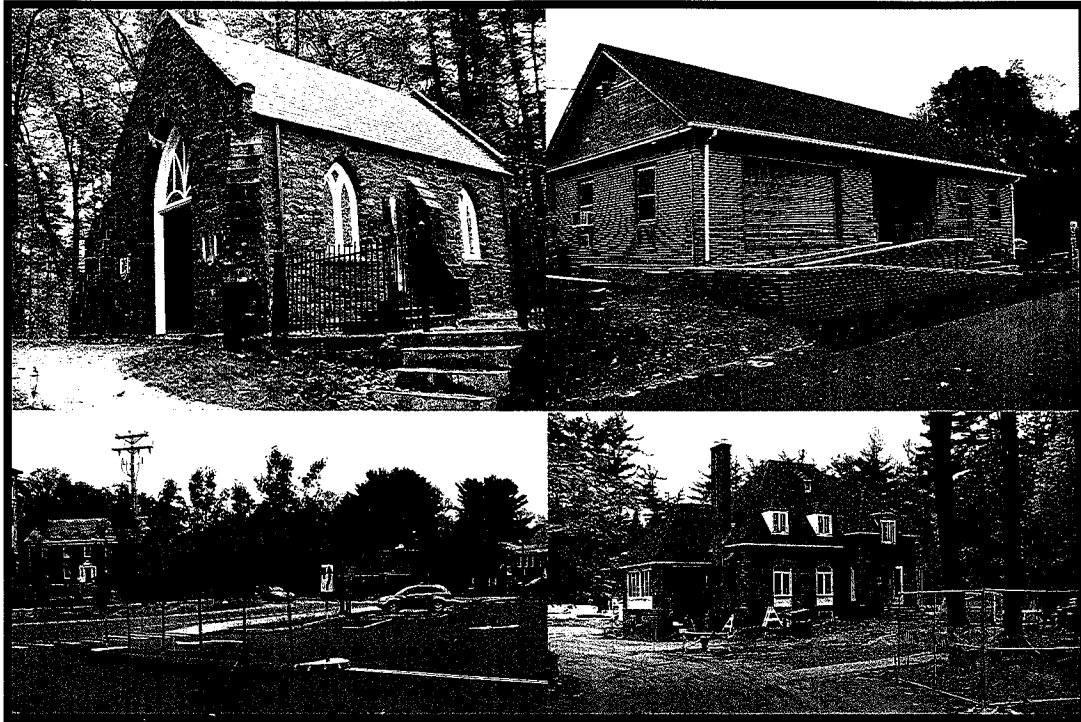


TOWN OF DURHAM



APPROVED

2013 OPERATING BUDGET

December 10, 2012



TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2898
Tel: 603/868-5571
Fax: 603/868-5572

RESOLUTION #2012-24 OF DURHAM, NEW HAMPSHIRE

TOWN COUNCIL APPROVAL OF THE FY 2013 GENERAL OPERATING BUDGETS, THE CAPITAL FUND BUDGET AND THE 2013-2022 CAPITAL IMPROVEMENT PLAN, AS AMENDED

WHEREAS, the Town Council of Durham, New Hampshire, in accordance with Article 5 of the Durham Town Charter, has reviewed the proposed FY 2013 budgets and Capital Improvements Plan and conducted a public hearing on November 19, 2012 on the proposed FY 2013 Town Budget and Capital Improvement Plan; and

WHEREAS, the Town Council hereby approves the General Fund Budget in the amount of \$12,707,557 with an estimated property tax rate of \$8.27 per thousand of assessed valuation; and

WHEREAS, the Town Council is appropriating \$161,000 from the Community Development Expendable Trust Fund for Economic Development in the 2013 Budget; and

WHEREAS, the Town of Durham will be using approximately \$20,000 from the Municipal Transportation Improvement Fund (established under RSA 261:153) to offset a portion of the Public Works Roadway Maintenance Program and approximately \$51,804 will be transferred from the Depot Road Fund in 2013 to the General Fund; and

WHEREAS, the 2013 budgets include a limited pool of funds to be allocated by the Administrator to be used for compensation of non-union employees; and

WHEREAS, the Town Council hereby approves the Water Fund Budget in the amount of \$530,465 and hereby sets the water rate at \$4.18 per hundred cubic feet of metered water usage effective 01/01/13; and

WHEREAS, the Town Council hereby approves the Sewer Fund Budget in the amount of \$1,821,678 and hereby sets the sewer rate at \$5.75 per hundred cubic feet of metered water usage effective 01/01/13; and

WHEREAS, the Water and Wastewater System Agreement between the Town of Durham and University System of New Hampshire reads "the jointly funded capital

reserve fund for the wastewater system, in the custody of the Town of Durham's Trustees of the Trust Funds, should not exceed \$800,000."; and

WHEREAS, it further states "The parties agree to contribute, on a prorated basis, \$40,000 annually to the fund to be comprised of all connection fees received by the Town and the balance to be funded at the cost share ratio outlined....."; the Council after reviewing the FY 2013 Sewer Fund Budget agrees to the transfer of funds not to exceed \$13,334 and 100% of the Sewer Entrance/Connection Fees to the Sewer Capital Reserve with the condition that the amount to be transferred will not exceed the surplus available at the end of the year;

WHEREAS, the Town Council hereby approves the Parking Fund Budget in the amount of \$140,110; and

WHEREAS, The Town Council hereby approves the Capital Fund Budget in the amount of \$8,029,825, with \$5,608,527 to be raised in revenues from bonds, notes, other forms of long-term debt, \$482,323 to be raised through property taxes and user fees and \$1,938,975 to be raised through other revenue sources; and

WHEREAS, the Town Council hereby approves the Depot Road Parking Lot Fund Budget in the amount of \$70,050; and

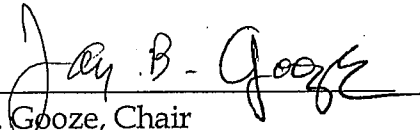
WHEREAS, the Town Council hereby approves the Churchill Rink Fund Budget in the amount of \$160,550; and

WHEREAS, the Town Council hereby approves the Library Fund Budget in the amount of \$313,135;

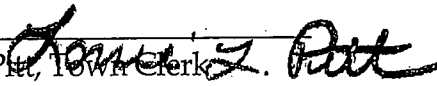
NOW, THEREFORE BE IT RESOLVED by the Durham Town Council that an estimated amount of \$7,699,262 be raised by taxation which together with estimated operating revenues of \$16,074,108 for the aggregate amount of \$23,773,370 is hereby raised and appropriated for the use of the several departments of the town government for the fiscal year beginning January 1, 2013.

BE IT FURTHER RESOLVED that the Town Council of the Town of Durham, New Hampshire hereby adopts **Resolution #2012-24 APPROVING** the FY 2013 General Operating Budgets, Capital Fund Budget, and 2013-2022 Capital Improvement Plan, as submitted, by a majority vote of the Durham Town Council.

PASSED AND ADOPTED this 10th day of December, 2012 by a majority vote of the Durham Town Council with Six (6) affirmative votes, Two (2) negative votes, and Zero (0) abstentions.


Jay B. Gooze, Chair
Durham Town Council

ATTEST:


Lorrie Pitt, Town Clerk



TOWN OF DURHAM
15 NEWMARKET ROAD
DURHAM, NH 03824-2898
Tel: 603/868-5571
Fax: 603/868-5572

October 31, 2012

The Durham Town Council
Durham, New Hampshire 03824

Re: **Administrator's Proposed 2013 Operational & Capital Budgets**
Administrator's Proposed 2013-2022 Capital Improvement Plan

Dear Honorable Members of the Council:

I am pleased to present the Administrator's proposed 2013 Budget, which includes the General Fund, Water Fund, Sewer Fund, Library Fund, Parking Fund, Depot Road Lot Fund, Churchill Rink Fund, and Stone Quarry TIF Fund budgets, as well as the Administrator's proposed 2013-2022 Capital Improvement Plan incorporating the FY 2013 Capital Fund budget utilizing a ten-year time horizon for your review and consideration. The proposed budget once again reallocates scarce resources, supports limited funding for targeted initiatives, and is intended to generally sustain and in some circumstances enhance the current level of municipal services available to residents and taxpayers of Durham.

The development of the proposed budget was part and parcel of a rigorous, yet inclusive process. The Business Manager and I have evaluated (and modified as needed) each budgetary line item utilized by the municipality in an effort to assure ourselves, and thereby the Council, that requests are justified and reflect meaningful efforts on the part of our boards, committees, commissions, trustees, and departments to accomplish the broader goals and objectives articulated by the Town Council and the community as a whole. Our effort was intended to eliminate unnecessary requests altogether, identify and take advantage of new efficiencies, and align spending to the extent possible with the 2012-2013 Town Council goals thereby allowing the Council to focus its limited time on broader policy issues impacting the overall community. It should be noted that departments did a fine job developing budget proposals that were tight and meaningful for FY 2013.

Durham Has Responded to a Challenging Economic Environment

Much progress has been made in our collective efforts to make Durham a better place in which to live, work, and obtain goods and services over the last five years. We have worked hard to spend the taxpayers' money wisely and have provided the maximum number of desired services possible within the limits of the Town budget. Every effort is being made to stabilize the cost of the various services the municipality provides. Like many other communities throughout the state, the tax rate is significant and today, in the wake of the Great Recession, it places a particularly heavy burden on the property taxpayer. Of particular concern is the fact that unless some additional means of financing the requirements of local government can be found,

this burden will continue to increase, particularly amidst an environment of downshifted costs from the state and limited revenue streams.

It is in this context that the Town of Durham has been engaged in the process of budget development for the 2013 fiscal year (January 1st – December 31st). A primary driver within Durham's municipal budget is personnel-related costs that account for 64% of total spending. To offset these costs, in FY 2009 & 2010 there was no pay increase included as part of the Administrator's proposed budget for non-unionized, salaried personnel in anticipation of the difficult economic environment that was developing within the state and the nation. A 2% increase was budgeted for non-union personnel in 2011. In 2012, there was not an increase budgeted for non-union personnel. For 2013, the Administrator does include a 2% increase for non-union personnel. Two collective bargaining contracts remain outstanding for 2013: the public works contract and the firefighters contract.

The Importance of Sound Business Practices

The Town of Durham continues to be economically and prudently operated. It functions as a purveyor of public services, and staff is working hard to implement business practices to control costs and maintain the municipality's fiscal position during uncertain times. Over the last several budgetary cycles we have worked to hold operational expenses flat as a short-term strategy to limit the impact of the U.S. macroeconomic situation on Durham taxpayers. But this is not in and of itself a sufficiently broad or sustainable approach to address Durham's long-term needs. Faced with an escalating full (town, local school, state school, and county) tax rate in recent years, additional strategies are being implemented with the goal of creating a more agile municipal entity poised to seize upon business, grant, and regulatory opportunities that are consistent with our community values. These include:

- ***Economic development and smart growth activities*** intended to broaden the tax base to mitigate anticipated future cost increases across the municipal operation in areas that are specifically targeted for development or redevelopment;
- ***Making strategic investments to ensure Durham's long-term sustainability and resiliency*** such as bringing the Spruce Hole well on line in 2014, moving forward with an innovative adaptive management strategy to address water quality deficiencies within the Great Bay Estuary, moving to renewable energy where viable, stormwater improvements, and more.
- ***Rethinking the manner in which services are delivered by departments*** utilizing *Kaizen* techniques in an effort to improve efficiencies and mitigate cost centers over the long-term;
- ***Working with UNH to find win/win partnership opportunities*** intended to broaden the tax base, better link the campus to the broader community, make UNH/Durham more desirable for residents/students alike, and ensure fair compensation from UNH for its fiscal impact upon the Town;
- ***Controlling escalating health care benefit costs*** by changing health insurance providers, exploring new health care options for the mutual benefit of employees/employer, and discussing additional employee contributions toward health insurance co-pay levels. All

municipal employees presently contribute 10% - 20% toward monthly health insurance premiums incurred by the Town;

- ***Coping with increasing utility costs*** and working creatively to offset them in the future through wholesale power purchase agreements and investment in green technology;
- ***Maintaining a strong balance sheet and favorable bond rating status*** by working to stabilize and in the long-term increase the undesignated fund balance within the General Fund, maintaining a strong Overlay account, realistic revenue/expenditure projections, and maintaining a contingency fund equal to approximately 1% of the total budget to cover unforeseen, unanticipated circumstances.

Fiscal Year 2013 Budgetary Proposal

This year's budget cycle has resulted in a proposed 2013 General Fund budget totaling \$12,410,419.00, a spending increase of \$1,133,210.00 or 10.05% compared to FY 2012. Due to an infusion of revenue from a variety of sources (see General Fund Revenue section below), a number of which directly offset proposed expenditure increases for the coming year, non-property tax revenues are expected to increase dramatically in FY 2013 by \$661,696.00 or 14.1% to \$5,354,900.00. ***In total, this year's budgetary proposal is projected to increase the 2013 local municipal portion of the tax rate by 36 cents (or 4.72%) to \$7.97 from the estimated 2012 level of \$7.61.*** If debt service associated with the new Durham Public Library project that overwhelming passed (74%) by referendum last year is subtracted from the equation, the municipal tax rate increase would be 1.77%.

Revenue projections do continue to include an annual \$225,101.00 payment from UNH to Durham which began in 2009 to compensate the community for the University's financial impact upon the Town in areas such as roadways, traffic, and policing services. Budgetary projections take into account this additional revenue, a projected \$18 million infusion into the tax base associated largely with the Capstone project as of April 1, 2013 (an initial increase largely associated with Capstone was added to the tax base for 2012 totaling \$15 million), holding Overlay at \$300,000 due to a number of outstanding property tax abatement appeals pending with the Board of Tax and Land Appeals/Superior Court, no use of fund balance, and recommended expenditures.

The proposed Sewer Fund budget reflects a 0% increase in user fees in 2013 (a rate of \$5.75 per hundred cubic feet), while the proposed Water Fund budget carries an anticipated 5.3% increase in user fees (a rate of \$4.18 per hundred cubic feet) for FY 2013.

For comparative purposes, the twelve-month September 2011 to September 2012 Consumer Price Index (CPI-U) numbers are: U.S. City Index - 2.0%, Northeast Urban Index - 1.7%, and Boston-Brocton-Nashua-MA-NH-ME-CT - 1.7%.

A listing of highlights from the proposed FY 2013 budgets follows:

General Government

1. A 2% pay increase is budgeted for non-unionized personnel, as is a 1% pool of funds for market-based wage adjustments, if necessary.

2. In FY 2001, the Town had 85.6 full-time equivalent (FTE) employees. Despite the implementation of new programs and initiatives since that time, we have been successful over the years in identifying strategies to increase efficiencies and hold our workforce relatively static. The FY 2013 budget includes 86.60 FTE's. (1.8 FTE's are the result of a proposed Health and Safety Inspection Program at the Fire Department focusing on rental units in Durham that would be offset by revenue.)
3. This budget and fiscal forecast, as was the case in 2011 and 2012, proposes to bond the 2013 road program. The decision to do so was not taken lightly but seen as the only way to avert an approximate 9% municipal tax rate increase in 2011 while also stabilizing to the extent possible 2012 and 2013 tax rate projections. It gives another twelve months for the community to broaden the tax base so as to mitigate anticipated future spending increases associated with paying cash once again for Durham's ongoing long-term roadway maintenance program.
4. Funding is again budgeted to contract out a third day for Assessing services to more adequately yet still minimally meet the demands of the department. There are delays in our ability to respond to requests and workload remains marginally behind with only three days of staffing yet generally speaking we are meeting the Town's basic assessing needs. \$52,500 is also included to pay for the cost of a statistical assessing update in 2013 as required by state regulations.
5. In 2012, the Town increased the number of hours for the part-time Parks and Recreation Director position from 20 hours per week to 30 to more accurately meet the needs and aspirations of the community within this burgeoning functional area. With this investment, we experienced a 30% growth in recreation programs and a 40% increase in attendance at Parks and Recreation events. Based upon a unanimous recommendation of the Parks and Recreation Committee and a careful analysis by the Administrator of municipal priorities, funds are included to support moving the Director position to a full-time salaried classification in 2013 at an additional cost of \$32,550.
6. A total of \$161,000 is budgeted once again in 2013 (it was budgeted, but not expended in 2012) from the Urban Development Action Grant (UDAG) account to specifically support smart growth central core redevelopment should a major redevelopment project require public partnership in order to come to fruition in areas such as transitioning one-way to two-way traffic, offsite underground utility infrastructure improvements; or for part-time economic development staffing, consultative, engineering, traffic modeling, or economic development project-related services.
7. Funds are tentatively budgeted for the new Town Office project at 8 Newmarket Road, the former People's United Bank site, presently under conceptual development. (See CIP plan for details, as well as Looking Ahead at Durham's Fiscal Forecast Projections section below.)
8. The Contingency account is again funded at \$100,000 to protect against unanticipated/unforeseen expenditure requirements and as a way to sustainably increase undesignated fund balance over time from the present level of \$992,950 to the desired \$1.5-\$2 million level per Council policy. (If not expended, this appropriation lapses and monies are transferred to fund balance.)

Social Service Agencies

9. \$25,302 has been included to provide ongoing support for area social service agencies serving Durham residents in need of assistance, up \$4,083 from 2012 due to increased requests from the American Red Cross, Goodwin Community Health, and a new request from A Safe Place of \$1,200.
10. \$15,000 has again been budgeted within the Welfare Budget to provide public assistance to eligible Durham residents, up \$5,000 from 2011 due to increased demand for assistance locally.

Police Department

11. The department's 19th full-time police officer position which had been cut by the Administrator in 2009 due to budget constraints, restored by the Council in 2010, held vacant for the majority of 2011 by the Administrator, and then eliminated for 2012 as a cost savings measure has been restored for 2013. The department requests a 20th officer in addition which has not been funded by the Administrator due to funding constraints. (The 20th officer would have been utilized as a Problem Oriented Policing ("POP") officer, an initiative in which the Rental Housing Commission and the Council have both expressed interest.)
12. Ongoing replacement of two of the department's 8-cylinder Crown Victoria Police Interceptor vehicles with more fuel-efficient 6-cylinder cars in 2013 at a cost of \$62,000. (For planning purposes we annually target two police vehicles for replacement allowing our six front-line marked cruisers to be rotated every three years. Police vehicles are driven under the most strenuous conditions, 24 hours daily. Vehicles are then downshifted to command and detective personnel, and then ultimately transferred for Town Office and Public Works Department use with mileage generally within the 130,000 to 200,000 level. Durham continues to evaluate the potential of hybrid technology for the future.)
13. \$5,000 is budgeted to support the cost of a building needs analysis for long-term police planning purposes.

Dispatch Services

14. The FY 2013 budget continues to include annual savings associated with the 2008/2009 transition from the UNH Dispatch Center to the Strafford County Communications Center for police, fire, and public works dispatching services. This transition is anticipated to save Durham taxpayers \$450,000 over five years and \$250,000 per year thereafter.

Fire Department

15. In accord with our Kaizen and sustainability efforts, the Fire Department, in conjunction with representatives from the Town and UNH, was able to develop an innovative long-term funding solution to address the department's 25-year capital item replacement program by calculating an inflation adjusted yearly contribution to the Fire Equipment Maintenance Capital Reserve Fund. This annual contribution would eliminate the need to bond department-wide capital items (exclusive of a new station or new fire trucks) thereby eliminating approximately \$80,000 in annual debt service cost, enhancing predictability in our funding stream, and eliminating the peaks and valleys

associated with the long-term capital needs of the department – a win/win arrangement for both Durham and UNH (which supports 50% of the cost of the department). (We partially implemented this program in FY 2011 by adding \$98,400 to the fund and contributed another \$40,000 in FY 2012. \$150,000 is budgeted for FY 2013 and beyond, an increase of \$110,000 over last year.)

16. \$68,905 is included to support emergency services radio reception upgrades (repeaters) within the Oyster River High School and Middle School. At the present time, Durham Police and Fire personnel have tremendous difficulty obtaining radio signal within these two critical facilities posing safety issues for students and officers alike. (This expenditure would be offset 50% through a state grant and 50% through the Oyster River School District. The municipality, not the school, must apply for the grant.)
17. \$557,400 (paid 50% by UNH) is budgeted for architectural and engineering services for the design of a new fire station at UNH B-Lot. The appropriation would bring construction documents to 85% complete and to a "permit ready" stage. It is anticipated that the building would be approximately 25,000 sq. ft. The project construction budget is circa \$8 million. (The Town has \$230,000 in a Fire Station Capital Reserve Fund which would be utilized to substantially offset Durham's 50% contribution for design in 2013.)

Public Works

18. The road program is funded at \$478,080 for FY 2013 through long-term debt, rather than with cash (see CIP document to review proposed list of roadways). Targeted roadways include Bagdad Road (Rt. 4 overpass to Madbury Road), Beech Hill Road, Coe Drive, Garrison Avenue, Griffith Drive, Hoitt Drive, Pinecrest Lane, Wiswall Road Phase II. (UNH will be contributing \$21,674 to the Garrison Avenue paving as a portion of the work is a result of the new Peter Paul Business School construction.)
19. \$520,000 is budgeted for the development of a Stormwater Management System Capital Improvement Plan in accordance with our Federal MS-4 permit and implementation of that plan which includes monitoring, repairs, and improvement projects according to a prioritized project list. The project will include identifying/mapping catch basins and stormdrains in Durham, installing bioretention structures (rain gardens and gravel wetlands) to treat stormwater, in addition to water quality monitoring. This program will ultimately improve water quality and sustainable practices to protect Durham's natural resources.
20. \$173,746 is budgeted to replace the Town's 351 Cobra Head Style inefficient high pressure sodium and metal halide municipal street lights with energy efficient L.E.D. street lighting. (This project would be contingent upon receipt of offsetting grant funds.)
21. \$215,000 is budgeted to purchase a Rubber Tire Excavator to efficiently install bioretention retrofit structures (rain gardens and gravel wetlands) for enhanced treatment as part of Durham's Federally regulated stormwater management system. (This acquisition would be contingent upon a State Revolving Loan Fund grant providing 20% principal forgiveness.)
22. In 2012, initial engineering was completed to evaluate structural deficiencies of the Main Street RR Bridge (the bridge that spans the Amtrak Downeaster platform) next to

- the Durham/UNH Train Station. \$78,500 has been included in FY 2013 to repair identified deficiencies such as steel plate resurfacing and concrete/masonry.
23. \$68,800 is included to replace the 3,695 ft. long, 5 ft. wide bituminous asphalt sidewalk and concrete curbing installed in 1977. This sidewalk links the Oyster River Middle School to the Oyster River High School and will be done in conjunction with the 2013 Road Program as Coe Drive will be resurfaced.
 24. With the anticipated 2013 opening of the new Durham Public Library on Madbury Road, the proposal includes \$102,260 to install 808 ft. of sidewalk and bike lane on the west side of Madbury Road from Garrison Avenue to the Library site (\$85,143), as well as the replacement of the existing curb on Garrison Avenue and sidewalk with bituminous asphalt to include ADA compliant tip downs (\$17,116).
 25. \$136,000 is included for the replacement of a 35,000 lb. GVW Public Works dump truck with flow body, side wing, and front plow. Truck #7 is a 2000 International dump truck with 4,800 hours and 12 years of service. It is a front line piece of snow fighting apparatus. (This truck was originally scheduled to be replaced in 2012 but was moved out to 2013 as a cost containment strategy last year. There are six dump trucks in the DPW fleet.)

Library

26. A \$4.8 million Library project (\$2.2 million through private fundraising/\$2.6 million through debt) at the new 49 Madbury Road location was included in the adopted 2012 Capital budget and overwhelming passed by a referendum vote of the Town. This project adds debt service (principal and interest) in the amount of \$208,861 in FY 2013.
27. \$30,568 is included in 2013 to support additional operating hours for 6 months at the new Library facility (increasing hours of operation from 38 hr./wk. to 49 - \$16,580) as well as for increased facility operational costs attributed to the new structure.

Water Fund

28. It is recommended that ratepayers review the long-term CIP and fiscal forecast for the Water Fund within this budget document to take account of projected rate increases dependent upon anticipated project implementation.
29. \$815,000 is included in 2013 for interior and exterior painting of the Town's 3,000,000 gallon water storage tank at Foss Farm, as well as for our 650,000 gallon Beech Hill tank. (The interior of the Foss Farm tank has not been painted in 17 years and is showing wear and tear from the elements. The inside of the Beech Hill tank has not been painted in 25 years.)
30. \$302,000 (supported 2/3 by UNH) is budgeted in 2013 for design associated with the Spruce Hole Well development project with an estimated construction date of 2014. An additional \$1,378,000 is planned for FY 2014 to fully fund construction of the project. The Town's Master Plan and 2004 Water Allocation Report calls for the development of the Spruce Hole Aquifer (this is distinct from the Spruce Hole Bog) as the next water source for Durham and UNH.

Sewer Fund

31. It is recommended that ratepayers review the long-term CIP and fiscal forecast for the Sewer Fund within this budget document to take account of projected rate increases dependent upon anticipated project implementation.
32. \$2.5 million (supported 2/3 by UNH) is included to replace the 25 year old Sludge Dewatering Equipment at the Durham Wastewater Treatment Plant, specifically the filter belt press and gravity belt thickener. This specialized equipment removes the wastewater from solids and allows for the thickening of the solids to a sludge material enabling it to be transported offsite. Not only has the equipment reached the end of its useful life, the enhancement is also anticipated to have the effect of decreasing the liquid content of the Town's sludge thereby resulting in a 10% decrease to the sludge disposal cost that is determined by the weight of material. *(This project will require a referendum vote of the Town because the amount of the bond will exceed \$1 million.)*

General Fund Revenues

33. To supplement General Fund revenue in FY 2012 and in light of the lingering effects of the Great Recession, this budget proposal again reflects a recommended transfer of approximately \$60,000 from the Depot Road Parking Fund to the General Fund (this was done as well in 2010, 2011, and 2012).
34. The proposed Health and Safety Inspection Program for all rental units in Durham, staffed by the Fire Dept., is estimated to generate \$138,000 in revenue in 2013/14.
35. A new cable franchise fee associated with the Town's franchise agreement with Comcast for television service should conservatively garner around \$78,405 in revenue to offset DCAT/Channel 22 expenses, as well as supplementing the General Fund.
36. The additional \$80,690 expense for Police Department special details will generate approximately \$100,864 in revenue as the Town charges for special detail assignments.
37. The Town has received a one-time Worker's Compensation Insurance "credit" from PRIMEX for 2013 in the amount of \$101,182.
38. The sale of 37 Main Street (the Grange project) will generate \$58,533 in 2013.
39. The additional \$19,296 that has been included in the Building Inspection Department for part-time inspection support for large-scale project construction in town will generate approximately \$20,000 in revenue through permits and fees.

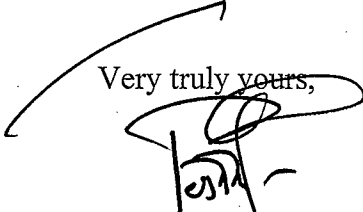
Looking Ahead at Durham's Fiscal Forecast Projections

In each of the last several budget cycles I have expressed concern that unless we as a town were willing and/or able to strategically reallocate resources to meet desired outcomes, increase revenues, significantly grow the tax base, change the present system of state-wide taxation, increase fairness in the existing Oyster River Cooperative School District funding formula, alter/eliminate the levels and types of services presently provided, or change our future aspirations in areas such as new facilities, programs, staffing, and land conservation we would be unable to sustain controlled growth in the tax rate over the long-term on the municipal side of the rate.

Given anticipated expenditure and revenue trends, an annual municipal (local) tax rate increase of 3.75% has been projected over the next ten years in our fiscal forecast as being necessary in order to maintain sound fiscal health for Durham without loss of service. Over the next five years, however, that average is 6% assuming anticipated projects and requests actually come to fruition (see attached 10-year General Fund fiscal forecast). Between 2018 and 2022, the average projected municipal (local) tax rate increase is 1.5%. In 2014, we anticipate a local tax rate increase of 12.59% assuming all plans come to fruition including paying cash for the road program (presently bonded) and bringing a new \$2,945,000 +/- town office facility on line at the former People's United Bank site at 8 Newmarket Road (excluding property sale proceeds from 15 Newmarket Road estimated at \$1,200,000 and new taxes generated from the redevelopment of the former Town Office site).

I look forward to talking more with the Council and the community concerning the FY 2013 proposed budgets and the proposed 2013-2022 Capital Improvement Program.

Very truly yours,



Todd L. Selig
Administrator

Enclosures

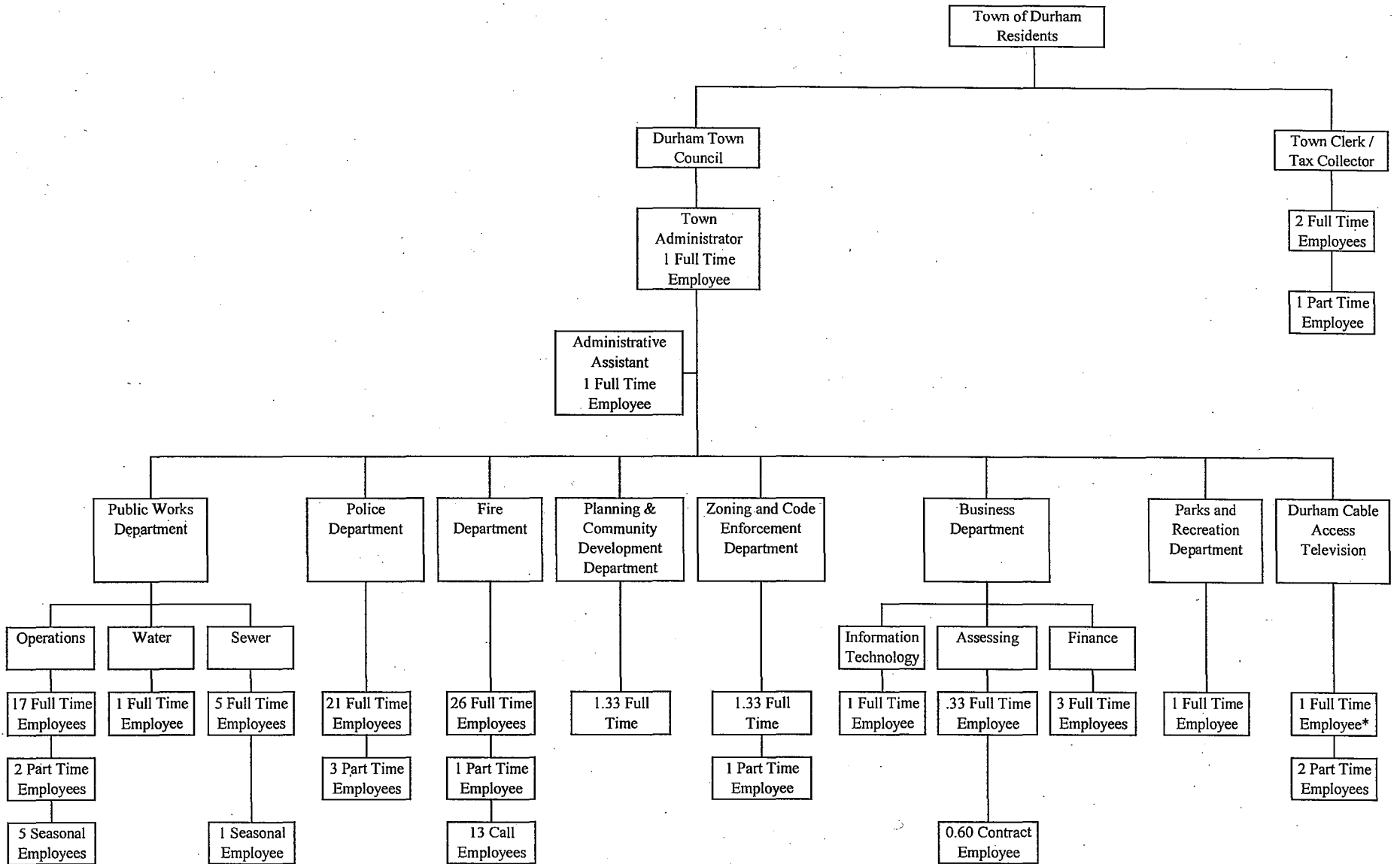
**GENERAL FUND
COMPARISON OF 2012 COUNCIL APPROVED, 2013 PROPOSED, 2013 APPROVED TOWN COUNCIL
AND INCREASE/DECREASE**

EXPENDITURES	TOWN COUNCIL APPROVED 2012 BUDGET	DEPT HEAD PROPOSED 2013 BUDGET	TOWN ADMIN. PROPOSED 2013 BUDGET	TOWN COUNCIL APPROVED 2013 BUDGET	\$ INCREASE/ DECREASE 2012 VS. 2013 APPROVED
Town Council	\$ 289,061	\$ 138,136	\$ 299,136	\$ 299,136	\$ 10,075
Town Treasurer	\$ 6,038	\$ 6,037	\$ 6,037	\$ 6,037	\$ (1)
Town Administrator	\$ 267,353	\$ 265,853	\$ 265,853	\$ 265,853	\$ (1,500)
Elections	\$ 12,216	\$ 9,199	\$ 9,199	\$ 9,199	\$ (3,017)
Tax Collector/Town Clerk	\$ 194,125	\$ 205,362	\$ 205,362	\$ 205,362	\$ 11,237
Accounting	\$ 271,234	\$ 286,424	\$ 286,424	\$ 286,424	\$ 15,190
Assessing	\$ 96,452	\$ 198,648	\$ 142,148	\$ 142,148	\$ 45,696
Legal	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -
Planning	\$ 173,965	\$ 204,797	\$ 173,077	\$ 173,077	\$ (888)
Economic Development	\$ 5,034	\$ 36,330	\$ 4,036	\$ 4,036	\$ (998)
Boards/Commissions/Committees	\$ 65,894	\$ 80,245	\$ 79,245	\$ 79,245	\$ 13,351
DCAT	\$ 26,864	\$ 92,136	\$ 49,010	\$ 75,839	\$ 48,975
Information Technology	\$ 266,171	\$ 247,597	\$ 247,597	\$ 247,597	\$ (18,574)
Building Inspection	\$ 158,953	\$ 207,306	\$ 179,207	\$ 207,370	\$ 48,417
Other General Government	\$ 179,000	\$ 189,750	\$ 172,600	\$ 172,600	\$ (6,400)
Police Department	\$ 2,162,693	\$ 2,538,232	\$ 2,462,610	\$ 2,462,610	\$ 299,917
Fire Department	\$ 3,263,314	\$ 3,505,036	\$ 3,504,586	\$ 3,504,586	\$ 241,272
Communication Center	\$ 18,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 2,000
Ambulance Services	\$ 18,363	\$ 18,363	\$ 18,363	\$ 23,213	\$ 4,850
Public Works Department	\$ 2,158,531	\$ 2,184,828	\$ 2,184,828	\$ 2,184,828	\$ 26,297
Health Inspector	\$ 1	\$ 1	\$ 1	\$ 1	\$ -
Assistance/Social Agencies	\$ 36,219	\$ 43,893	\$ 40,302	\$ 36,665	\$ 446
Durham Day	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
O.R.Y.A.	\$ 37,300	\$ 38,420	\$ 38,420	\$ 38,420	\$ 1,120
Resident Pool Rebate	\$ 20,200	\$ 20,200	\$ 20,200	\$ 20,200	\$ -
Recreation Department	\$ 84,957	\$ 117,507	\$ 117,507	\$ 117,507	\$ 32,550
Memorial Day	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Conservation	\$ 7,084	\$ 3,584	\$ 3,084	\$ 3,084	\$ (4,000)
Principal	\$ 571,213	\$ 821,152	\$ 821,152	\$ 821,152	\$ 249,939
Interest	\$ 181,347	\$ 310,750	\$ 310,750	\$ 310,750	\$ 129,403
Transfer to Library	\$ 269,727	\$ 300,295	\$ 300,295	\$ 300,295	\$ 30,568
Transfer to CIP	\$ 331,899	\$ 781,350	\$ 235,390	\$ 476,323	\$ 144,424
Transfer to Fire Dept Cap Res	\$ 40,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 110,000
TOTAL GENERAL FUND	\$ 11,277,208	\$ 13,085,431	\$ 12,410,419	\$ 12,707,557	\$ 1,430,349

GENERAL FUND
COMPARISON OF 2012 COUNCIL APPROVED, 2013 PROPOSED, 2013 APPROVED TOWN COUNCIL
AND INCREASE/DECREASE

EXPENDITURES	TOWN COUNCIL APPROVED 2012 BUDGET	DEPT HEAD PROPOSED 2013 BUDGET	TOWN ADMIN. PROPOSED 2013 BUDGET	TOWN COUNCIL APPROVED 2013 BUDGET	\$ INCREASE/ DECREASE 2012 VS. 2013 APPROVED
FIRE DEPARTMENT BREAKDOWN					
Administration	\$ 579,287	\$ 636,881	\$ 636,881	\$ 636,881	\$ 57,594
Suppression	\$ 2,290,848	\$ 2,340,242	\$ 2,340,242	\$ 2,340,242	\$ 49,394
Prevention	\$ 214,557	\$ 343,346	\$ 343,346	\$ 343,346	\$ 128,789
Training & Safety	\$ 46,775	\$ 48,058	\$ 47,608	\$ 47,608	\$ 833
Special Events	\$ 37,502	\$ 38,071	\$ 38,071	\$ 38,071	\$ 569
Equipment Maintenance	\$ 68,436	\$ 72,365	\$ 72,365	\$ 72,365	\$ 3,929
Emergency Medical Services	\$ 25,909	\$ 26,073	\$ 26,073	\$ 26,073	\$ 164
PUBLIC WORKS DEPARTMENT BREAKDOWN					
Public Works Administration	\$ 287,550	\$ 283,171	\$ 283,171	\$ 283,171	\$ (4,379)
Engineer	\$ 159,495	\$ 150,565	\$ 150,565	\$ 150,565	\$ (8,930)
Stormwater II Permitting	\$ 3,172	\$ 4,210	\$ 4,210	\$ 4,210	\$ 1,038
Town Buildings	\$ 110,318	\$ 121,246	\$ 121,246	\$ 121,246	\$ 10,928
Graveyards	\$ 15,921	\$ 20,350	\$ 20,350	\$ 20,350	\$ 4,429
Wagon Hill & Parks & Grounds	\$ 145,099	\$ 155,025	\$ 155,025	\$ 155,025	\$ 9,926
Equipment Maintenance	\$ 208,348	\$ 210,935	\$ 210,935	\$ 210,935	\$ 2,587
Roadway Maintenance	\$ 116,420	\$ 125,286	\$ 125,286	\$ 125,286	\$ 8,866
Drainage & Vegetation	\$ 55,775	\$ 59,228	\$ 59,228	\$ 59,228	\$ 3,453
Snow Removal	\$ 203,921	\$ 206,534	\$ 206,534	\$ 206,534	\$ 2,613
Traffic Control	\$ 133,189	\$ 130,748	\$ 130,748	\$ 130,748	\$ (2,441)
Bridges & Dams	\$ 149,767	\$ 153,466	\$ 153,466	\$ 153,466	\$ 3,699
Solid Waste Administration	\$ 128,002	\$ 127,983	\$ 127,983	\$ 127,983	\$ (19)
Rolloff Vehicle Operation	\$ 41,994	\$ 42,775	\$ 42,775	\$ 42,775	\$ 781
Removal	\$ 201,889	\$ 201,392	\$ 201,392	\$ 201,392	\$ (497)
Recycling	\$ 111,295	\$ 111,295	\$ 111,295	\$ 111,295	\$ -
Solid Waste Management Facility	\$ 86,376	\$ 80,619	\$ 80,619	\$ 80,619	\$ (5,757)
BOARDS/COMMISSIONS/COMMITTEES BREAKDOWN					
Planning Board	\$ 41,140	\$ 51,145	\$ 51,145	\$ 51,145	\$ 10,005
Zoning Board	\$ 7,200	\$ 8,200	\$ 8,200	\$ 8,200	\$ 1,000
Historic District Commission	\$ 500	\$ 3,400	\$ 2,400	\$ 2,400	\$ 1,900
JLMC	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Strafford Regional Planning	\$ 11,354	\$ 11,500	\$ 11,500	\$ 11,500	\$ 146
Parks & Recreation	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
Agricultural Committee	\$ -	\$ 300	\$ 300	\$ 300	\$ 300
Integrated Waste Management	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -

TOWN OF DURHAM, NEW HAMPSHIRE ORGANIZATIONAL CHART 2013



*DCAT Full-time employee effective July 1, 2013. Dependent on outcome of Cable Negotiations.

TOWN OF DURHAM
2001-2013 POSITION LISTING

POSITION TITLE	2001 # OF POSITIONS	2002 # OF POSITIONS	2003 # OF POSITIONS	2004 # OF POSITIONS	2005 # OF POSITIONS	2006 # OF POSITIONS	2007 # OF POSITIONS	2008 # OF POSITIONS	2009 # OF POSITIONS	2010 # OF POSITIONS	2011 # OF POSITIONS	2012 # OF POSITIONS	2013 # OF POSITIONS
TOWN CLERK'S OFFICE													
TOWN CLERK/TAX COLLECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
DEPUTY TOWN CLERK/TAX COLLECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SECRETARY (ASST. TOWN CLERK/TAX COLLECTOR)	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60	0.60
TOWN ADMINISTRATOR'S OFFICE													
TOWN ADMINISTRATOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SECRETARY/MINUTE TAKER	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DCAT COORDINATOR	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	1.00
BUSINESS DEPARTMENT													
BUSINESS MANAGER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
STAFF ACCOUNTANT (FINANCIAL ANALYST)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ADMINISTRATIVE ASSISTANT (ACCOUNTING ASSISTANT)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASSESSOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
COMPUTER INFO TECHNOLOGY MANAGER (SUPPORT)	0.00	0.00	0.25	0.25	0.25	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PLANNING DEPARTMENT													
PLANNING DIRECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ECONOMIC DEVELOPMENT DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.00	0.00
ADMINISTRATIVE ASSISTANT (SECRETARY)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
BUILDING INSPECTOR/CODE ENFORCEMENT													
BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.40
RECREATION DEPARTMENT													
RECREATION DIRECTOR	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.50	0.50	0.75	1.00
TOTAL TOWN OFFICE PERSONNEL	13.60	12.60	13.35	12.35	12.35	13.10	13.10	13.10	13.10	12.60	13.10	12.85	14.00
POLICE DEPARTMENT													
CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
DEPUTY CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
LIEUTENANT	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
CAPTAIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00
SERGEANT	6.00	6.00	5.00	5.00	5.00	5.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
PATROL	9.00	9.00	11.00	11.00	11.00	11.00	10.00	10.00	9.00	10.00	10.00	9.00	10.00
ADMINISTRATIVE ASSISTANT	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
EVIDENCE TECHNICIAN	0.00	0.00	0.00	0.00	0.00	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30
PARKING ENFORCEMENT OFFICER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PARKING ENFORCEMENT SECRETARY	0.00	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
TOTAL POLICE DEPARTMENT PERSONNEL	21.00	21.00	22.00	22.50	22.50	22.80	22.80	22.80	21.80	22.80	22.80	21.80	22.80
FIRE DEPARTMENT													
FIRE CHIEF	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASSISTANT FIRE CHIEF	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
DEPUTY FIRE CHIEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00
DIVISION CHIEF OF OPERATIONS	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
DIVISION CHIEF OF PREVENTION AND SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.80
CAPTAIN	5.00	5.00	5.00	5.00	5.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
FIREFIGHTER	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00	16.00
FIRE INSPECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00
FIRE MARSHAL	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE DEPARTMENT PERSONNEL	26.00	26.00	26.00	26.00	26.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	26.80

TOWN OF DURHAM
2001-2013 POSITION LISTING

POSITION TITLE	2001 # OF POSITIONS	2002 # OF POSITIONS	2003 # OF POSITIONS	2004 # OF POSITIONS	2005 # OF POSITIONS	2006 # OF POSITIONS	2007 # OF POSITIONS	2008 # OF POSITIONS	2009 # OF POSITIONS	2010 # OF POSITIONS	2011 # OF POSITIONS	2012 # OF POSITIONS	2013 # OF POSITIONS
PUBLIC WORKS DEPARTMENT													
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ENGINEER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	2.00	2.00	2.00	2.00
ASST. TO THE PW DIRECTOR (OFFICE MANAGER)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASST. DIRECTOR OF OPERATIONS	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HIGHWAY FOREMAN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HIGHWAY MAINTENANCE WORKER IV	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
HIGHWAY MAINTENANCE WORKER III	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
HIGHWAY MAINTENANCE WORKER II	0.50	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRADESMAN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
ASST. TRADESMAN	1.00	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40
BUILDINGS & GROUNDS FOREMAN	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
BUILDINGS & GROUNDS MAINTENANCE WORKER IV	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
BUILDINGS & GROUNDS MAINTENANCE WORKER III	0.00	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SUPT. OF WATER & SOLID WASTE	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION MAINTENANCE WORKER IV	0.00	0.00	0.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
SANITATION MAINTENANCE WORKER III	3.00	2.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
SANITATION MAINTENANCE WORKER II	1.50	1.50	1.50	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SANITATION MAINTENANCE WORKER	0.00	0.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
WATER DIVISION													
WATER TRADESMAN	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WATER MAINTENANCE WORKER IV	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
WASTEWATER DIVISION													
SUPT. OF WASTEWATER	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER LAB TECHNICIAN	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER MAINTENANCE WORKER V	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER MAINTENANCE WORKER IV	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER TRADESMAN (MAINTENANCE WORKER III)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
WASTEWATER MAINTENANCE WORKER II	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PUBLIC WORKS DEPARTMENT PERSONNEL	25.00	22.40	22.90	22.90	22.90	22.90	22.90	22.90	22.90	23.90	23.90	23.90	23.90
TOTAL NUMBER OF TOWN POSITIONS	85.60	82.00	84.25	83.75	83.75	83.80	83.80	83.80	82.80	84.30	84.80	83.55	87.50
	3.50	(3.60)	2.25	(0.50)	0.00	0.05	0.00	0.00	(1.00)	1.50	0.50	(1.25)	3.95
	Rec Dir +1.00	Rec Dir (-1.00)	Police +1.00	Minute Tkr (-1.00)		MIS +0.75			Police (-1.00)	Assessor (-1.00)	Economic +0.50	Economic (-0.50)	P&R +0.25
	Fire +2.00	DPW (-2.60)	DCAT +0.50	Police +0.50		Fire (-1.00)				Recreation +0.50		Police (-1.0)	Police +1.00
TITLES LISTED IN () ARE PREVIOUS TITLES	Acct +0.50		MIS +0.25			Police +0.30				Engineer +1.0		Recreation +.25	Fire +1.80
			DPW +0.50							Police +1.0			DCAT +0.50

IN ADDITION THE TOWN OF DURHAM HAS THE FOLLOWING SEASONAL/TEMPORARY/WORK STUDY POSITIONS

- PLANNING DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
- POLICE DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
- FIRE DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
- FIRE DEPARTMENT - 13 CALL FIREFIGHTERS
- PUBLIC WORKS DEPARTMENT - OFFICE ASSISTANT (WORK STUDY WHEN AVAILABLE)
- PUBLIC WORKS DEPARTMENT - 6 SEASONAL LABORERS

TOWN OF DURHAM, NH
BUSINESS AUTO VEHICLES COMPARISON

2007				2012			
YEAR	MAKE	MODEL	# OF VEHICLES	YEAR	MAKE	MODEL	# OF VEHICLES
ASSESSING DEPARTMENT							
1997	FORD	CROWN VICTORIA	1				0
BUILDING INSPECTION/CODE ENFORCEMENT							
1995	FORD	CROWN VICTORIA	1	2003	FORD	CROWN VICTORIA	1
TOWN OFFICE POOL							
1999	FORD	CROWN VICTORIA	1	2004	FORD	CROWN VICTORIA	1
FIRE DEPARTMENT							
1967	KAISER	M715 4X4		2007	FORD	F-350 PICKUP (FORESTRY)	
2002	INTERNATIONAL	RESCUE TRUCK		2002	INTERNATIONAL	RESCUE TRUCK	
1985	MACK	TANKER TRUCK		2011	MARION	TANKER TRUCK	
1985	CHEVY	PICKUP TRUCK		2000	DODGE	CARAVAN	
1990	EMERGENCY ONE	HURRICANE PUMPER		1990	EMERGENCY ONE	HURRICANE PUMPER	
1997	FORD	CROWN VICTORIA		2009	CHEVROLET	TAHOE	
1997	CHEVROLET	SUBURBAN		2007	FORD	EXPLORER	
1997	EMERGENCY ONE	110 FOOT AERIAL		1997	EMERGENCY ONE	110 FOOT AERIAL	
1998	DODGE	PICKUP TRUCK		2009	FORD	F-350 PICKUP (MEDIC)	
2000	DODGE	CARAVAN		2007	FORD	EXPLORER	
2000	CARGO EXPRESS	UTILITY TRAILER		2000	CARGO EXPRESS	UTILITY TRAILER	
2000	FREIGHTLINER	EAGLE PUMPER		2000	FREIGHTLINER	EAGLE PUMPER	
				2008	WATERCRAFT	TRAILER	
SUBTOTAL - # OF FIRE VEHICLES			12	SUBTOTAL - # OF FIRE VEHICLES			13
POLICE DEPARTMENT							
1983	CHEVY	VAN		1997	CHEVROLET	SUBURBAN	
1995	FORD	TAURUS		1998	SMART	TRAILER	
1998	SMART	TRAILER		2009	FORD	F-150	
1999	FORD	CROWN VICTORIA		2004	FORD	CROWN VICTORIA	
2000	FORD	CROWN VICTORIA		2005	FORD	CROWN VICTORIA	
2000	FORD	CROWN VICTORIA		2005	FORD	CROWN VICTORIA	
2001	FORD	CROWN VICTORIA		2007	FORD	CROWN VICTORIA	
2001	FORD	CROWN VICTORIA		2008	FORD	CROWN VICTORIA	
2003	FORD	CROWN VICTORIA		2008	FORD	CROWN VICTORIA	
2003	FORD	CROWN VICTORIA		2009	FORD	CROWN VICTORIA	
2004	FORD	CROWN VICTORIA		2010	FORD	CROWN VICTORIA	
2004	FORD	CROWN VICTORIA		2013	FORD	TAURUS	
2005	FORD	CROWN VICTORIA		2013	FORD	TAURUS	

TOWN OF DURHAM, NH
BUSINESS AUTO VEHICLES COMPARISON

2007				2012			
YEAR	MAKE	MODEL	# OF VEHICLES	YEAR	MAKE	MODEL	# OF VEHICLES
2005	FORD	CROWN VICTORIA		2013	FORD	TAURUS	
2001	FORD	RANGER PICKUP					
SUBTOTAL - # OF POLICE VEHICLES			15	SUBTOTAL - # OF POLICE VEHICLES			14
PUBLIC WORKS DEPARTMENT							
1995	FORD	CROWN VICTORIA		2003	FORD	CROWN VICTORIA	
2005	FORD	1/2 TON PICKUP		2006	FORD	CROWN VICTORIA	
1995	CHEVROLET	3/4 TON PICKUP		1998	DODGE	MECHANIC TRUCK	
2001	FORD	3/4 TON PICKUP		2003	FORD	F-150 PICKUP	
1990	CHEVROLET	1 TON RACK TRUCK		2005	FORD	1/2 TON PICKUP	
2001	FORD	BUCKET TRUCK		2005	FORD	RANGER PICKUP	
1995	FORD	DUMP TRUCK		2006	FORD	F-350 1-TON	
1999	STERLING	DUMP TRUCK		2012	CHEVY	PICK UP	
2001	INTERNATIONAL	DUMP TRUCK		2006	FORD	F-150 PICKUP	
2002	INTERNATIONAL	DUMP TRUCK		2011	FORD	BUCKET TRUCK	
2003	STERLING	DUMP TRUCK		2008	STERLING	DUMP TRUCK	
2004	STERLING	DUMP TRUCK		2012	PETERBILT	DUMP TRUCK	
2002	ELGIN	SWEEPER		2001	INTERNATIONAL	DUMP TRUCK	
1984	LANDINI	SIDEWALK TRACTOR		2002	INTERNATIONAL	DUMP TRUCK	
1990	JOHN DEERE	544E LOADER		2003	STERLING	DUMP TRUCK	
1992	BANDIT	CHIPPER		2004	STERLING	DUMP TRUCK	
1998	LANDINI	SIDEWALK TRACTOR		2012	ELGIN	SWEEPER	
1987	BLANCHETTE	SNOWBLOWER		1998	LANDINI	SIDEWALK TRACTOR	
2002	TRACKLESS	TRACTOR		2012	MACLEAN	SIDEWALK TRACTOR	
2004	VOLVO	LOADER		2002	TRACKLESS	TRACTOR	
2005	SULLIVAN	COMPRESSOR		1990	JOHN DEERE	544E LOADER	
1994	JOHN DEERE	BACKHOE		1998	BOBCAT	BOBCAT	
				2004	VOLVO	LOADER	
				2006	JCB	BACKHOE	
				1992	BANDIT	CHIPPER	
				2009	SNO GO	SNOWBLOWER	
				2005	SULLIVAN	COMPRESSOR	
SUBTOTAL - # OF PW VEHICLES			22	SUBTOTAL - # OF PW VEHICLES			27
SANITATION DIVISION							
2005	STERLING	RUBBISH TRUCK		2005	INTERNATIONAL	RUBBISH TRUCK	
2005	INTERNATIONAL	RECYCLER		2005	INTERNATIONAL	RECYCLER	

TOWN OF DURHAM, NH
BUSINESS AUTO VEHICLES COMPARISON

2007				2012			
YEAR	MAKE	MODEL	# OF VEHICLES	YEAR	MAKE	MODEL	# OF VEHICLES
1997	CRANE CARRIER	RUBBISH TRUCK		1997	CRANE CARRIER	RUBBISH TRUCK	
1990	STERLING	ROLLOFF TRUCK		2006	STERLING	ROLLOFF TRUCK	
1998	BOBCAT	SKID STEER		2008	JOHN DEERE	SKID STEER	
1983	CATERPILLAR	LOADER		1983	CATERPILLAR	LOADER	
SUBTOTAL - # OF SW VEHICLES			6	SUBTOTAL - # OF SW VEHICLES			6
WATER DIVISION							
2002	FORD	SERVICE TRUCK		2012	FORD	SERVICE TRUCK	
2003	FORD	PICKUP TRUCK					
SUBTOTAL - # OF WATER VEHICLES			2	SUBTOTAL - # OF WATER VEHICLES			1
WASTEWATER DIVISION							
1989	INTERNATIONAL	VACUUM JET TRUCK		2007	INTERNATIONAL	VACUUM JET TRUCK	
1995	GMC	1 TON TRUCK		2007	CHEVROLET	3/4 TON PICKUP	
1997	CHEVY K2500	3/4 TON TRUCK		2008	FORD	3/4 TON PICKUP	
SUBTOTAL - # OF WW VEHICLES			3	SUBTOTAL - # OF WW VEHICLES			3
GRAND TOTAL # OF VEHICLES			63	GRAND TOTAL # OF VEHICLES			66

PROJECTED FUTURE GENERAL FUND BUDGETS

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	Town Council Approved FY 2012	Department Head Proposed FY 2013	Town Administrator Proposed FY 2013	Town Council Approved FY 2013	PROJECTED FY 2014	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	
General Government	Expended	Expended	Expended	Expended	Expended	Expended														
Health & Welfare																				
Health Officer	1,719	1,200	0	0	0	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1
Admin. & Direct Assistance	27,061	23,073	23,583	26,311	36,458	43,949	36,219	43,893	40,302	36,629	37,728	38,860	40,025	41,226	42,463	43,737	45,049	46,401	47,793	
Subtotal	28,780	24,273	23,583	26,311	36,458	43,949	36,220	43,894	40,303	36,630	37,729	38,861	40,026	41,227	42,464	43,738	45,050	46,402	47,794	
%Increase/(Decrease)	25.6%	-15.7%	-15.8%	-6.0%	38.6%	20.5%	-17.6%	21.2%	11.3%	1.1%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	
Culture & Recreation																				
Parks & Recreation	55,612	90,600	65,087	76,056	117,462	130,796	149,957	183,627	183,627	183,627	189,136	194,810	200,654	206,674	212,874	219,260	225,838	232,613	239,592	
Library	189,527	201,735	225,245	231,741	248,006	263,864	269,727	300,295	300,295	300,295	309,304	318,583	328,140	337,985	348,124	358,568	369,325	380,405	391,817	
Subtotal	245,139	292,335	290,332	307,797	365,468	394,660	419,684	483,922	483,922	483,922	498,440	513,393	528,795	544,658	560,998	577,828	595,163	613,018	631,408	
%Increase/(Decrease)	2.3%	19.3%	2.3%	8.4%	18.7%	8.0%	6.3%	15.3%	15.3%	15.3%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	
Conservation																				
Conservation Commission	4,308	1,000	3,383	3,290	2,477	1,987	7,084	3,584	3,084	3,084	3,177	3,272	3,370	3,471	3,575	3,682	3,793	3,907	4,024	
Subtotal	4,308	1,000	3,383	3,290	2,477	1,987	7,084	3,584	3,084	3,084	3,177	3,272	3,370	3,471	3,575	3,682	3,793	3,907	4,024	
%Increase/(Decrease)	-56.9%	-76.8%	3.7%	0.9%	-24.7%	-19.8%	256.5%	-4.9%	-56.5%	-56.5%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	
Debt Service																				
Principal	482,477	768,867	761,104	782,847	565,491	629,685	571,213	821,152	821,152	821,152	1,010,963	1,151,769	1,235,441	1,601,877	1,582,403	1,531,502	1,563,896	1,640,896	1,571,714	
Interest	440,132	359,252	226,314	213,954	177,138	184,089	158,347	285,750	285,750	285,750	377,945	390,321	385,851	722,765	641,886	616,056	580,753	569,313	502,655	
Other	22,014	5,000	19,305	350	16,317	1,663	23,000	25,000	25,000	25,000	15,000	15,000	15,000	18,000	18,000	20,000	20,000	20,000	20,000	
Subtotal	944,623	1,133,119	1,006,723	997,151	758,946	815,437	752,560	1,131,902	1,131,902	1,131,902	1,403,907	1,557,090	1,636,291	2,342,642	2,242,289	2,167,558	2,164,649	2,230,209	2,094,369	
%Increase/(Decrease)	16.8%	20.0%	-3.0%	-3.9%	-23.9%	7.4%	-7.7%	50.4%	50.4%	50.4%	24.0%	10.9%	5.1%	43.2%	-4.3%	-3.3%	-0.1%	3.0%	-6.1%	
Capital Outlay																				
To Capital Reserve	88,561	0	23,935	67,056	69,047	153,699	40,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	
Other - To Capital Projects	383,141	280,700	80,082	236,557	199,635	133,400	331,899	781,350	235,390	476,323	570,110	733,232	610,843	532,494	675,207	641,571	487,879	492,034	500,630	
Subtotal	471,702	280,700	104,017	303,613	268,682	287,099	371,899	931,350	385,390	626,323	720,110	883,232	760,843	682,494	825,207	791,571	637,879	642,034	650,630	
%Increase/(Decrease)	7.7%	-40.5%	-75.5%	-28.4%	16.9%	6.9%	29.5%	150.4%	3.6%	68.4%	15.0%	22.7%	-13.9%	-10.3%	20.9%	-4.1%	-19.4%	0.7%	1.3%	
TOTAL EXPENDITURES	9,879,062	10,180,964	10,285,212	10,278,218	10,390,675	11,069,186	11,277,209	13,085,431	12,410,419	12,707,557	13,254,079	13,901,654	14,204,657	15,184,068	15,593,359	15,857,762	16,085,096	16,550,242	16,830,273	
%Increase/(Decrease)	0.8%	3.06%	1.0%	-0.1%	1.1%	6.5%	1.88%	16.03%	10.05%	12.68%	4.3%	4.9%	2.2%	6.9%	2.7%	1.7%	1.4%	2.9%	1.7%	

PROJECTED FUTURE GENERAL FUND BUDGETS

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	Town Council Approved FY 2012	Department Head Proposed FY 2013	Town Administrator Proposed FY 2013	Town Council Approved FY 2013	PROJECTED FY 2014	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018	PROJECTED FY 2019	PROJECTED FY 2020	PROJECTED FY 2021	PROJECTED FY 2022	
General Government	Expended	Expended	Expended	Expended	Expended	Expended														
REVENUE											1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01	1.01
Other Local Taxes	57,326	49,665	56,006	51,900	63,947	71,768	62,255	64,255	64,255	64,255	64,898	65,547	66,202	66,864	67,533	68,208	68,890	69,579	70,275	70,275
Interest Income	262,166	232,652	140,984	191,000	130,623	109,160	100,000	115,000	115,000	115,000	116,150	117,312	118,485	119,669	120,866	122,075	123,296	124,529	125,774	125,774
Licenses & Permits	968,749	946,898	899,957	955,550	912,780	995,839	830,050	1,110,305	1,110,305	1,110,305	1,121,408	1,132,622	1,143,948	1,155,388	1,166,942	1,178,611	1,190,397	1,202,301	1,214,324	1,214,324
State Revenues and Grants	930,658	1,025,906	1,066,565	986,986	996,753	1,007,478	953,344	918,658	918,658	918,658	927,845	937,123	946,494	955,959	965,519	975,174	984,926	994,775	1,004,723	1,004,723
UNH - School Allocation, Fire, Debt, Omnibus	1,412,962	1,550,897	1,723,854	1,865,393	1,787,080	1,881,957	1,930,701	2,039,775	2,039,775	2,039,775	2,120,188	2,215,749	2,267,627	2,683,463	2,731,041	2,819,144	2,868,551	2,920,694	2,974,776	2,974,776
Income from Departments	588,332	484,943	467,477	464,099	495,585	639,950	460,304	741,055	741,055	762,650	670,277	676,979	683,749	690,587	697,492	704,467	711,512	718,627	725,813	725,813
Transfer in from Trustees	83,660	20,000	8,553	23,944	50,747	14,493	159,550	45,860	161,000	161,000	0	0	0	0	0	0	0	0	0	0
Transfer in from Water Fund	16,800	14,707	16,987	15,250	16,957	25,000	26,000	27,300	27,300	27,300	27,573	27,849	28,400	28,684	29,252	29,545	30,130	30,431	27,748	27,748
Transfer in from Sewer Fund	63,800	63,426	62,727	45,750	50,607	52,000	55,000	59,150	59,150	59,150	59,742	60,339	60,942	61,552	62,167	62,789	63,417	64,051	64,691	64,691
Transfer in from Conservation Fund	0	63,206	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Transfer in from Depot Road Fund	0	0	46,408	0	54,230	72,545	60,000	51,804	51,804	51,804	0	0	0	0	0	0	0	0	0	0
Transfer in from Parking Fund	115,818	95,038	94,857	60,031	82,995	81,450	56,000	66,598	66,598	66,598	67,264	67,937	68,616	69,302	69,995	70,695	71,402	72,116	72,837	72,837
NON PROPERTY TAX REVENUES	4,500,271	4,547,338	4,584,375	4,659,903	4,642,304	4,951,640	4,693,204	5,239,760	5,354,900	5,376,495	5,175,344	5,301,456	5,384,464	5,831,468	5,910,807	6,030,708	6,112,520	6,197,103	6,280,962	6,280,962
%Increase/(Decrease)		1.0%	0.8%	1.6%	-0.4%	6.7%	-5.2%	11.6%	14.1%	14.6%	-3.7%	2.4%	1.6%	8.3%	1.4%	2.0%	1.4%	1.4%	1.4%	1.4%
USE OF FUND BALANCE	75,000	236,500	101,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NON-PROP. TAX With Fund Balance							4,693,204	5,239,760	5,354,900	5,376,495	5,175,344	5,301,456	5,384,464	5,831,468	5,910,807	6,030,708	6,112,520	6,197,103	6,280,962	6,280,962
Plus Property Tax Needed							6,584,005	7,845,671	7,055,519	7,331,062	8,078,736	8,600,198	8,820,194	9,352,599	9,682,552	9,827,054	9,972,576	10,353,139	10,549,311	10,549,311
TOTAL BUDGET REVENUE NEEDED							11,277,209	13,085,431	12,410,419	12,707,557	13,254,079	13,901,654	14,204,657	15,184,068	15,593,359	15,857,762	16,085,096	16,550,242	16,830,273	16,830,273
Plus Overlay	74,151	80,600	73,186	74,500	364,588	296,741	300,000	300,000	300,000	300,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	20,000	20,000	20,000
Plus Veteran Exemptions	35,800	36,600	68,800	67,000	68,800	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200	68,200
Total Prop. Tax to be Raised	5,333,032	5,627,994	5,800,816	5,836,889	6,351,057	6,803,074	6,952,205	8,213,871	7,423,719	7,699,262	8,346,936	8,868,398	9,088,394	9,620,799	9,950,752	10,095,254	10,240,776	10,441,339	10,637,511	10,637,511
%Increase/(Decrease)	7.0%	5.5%	3.1%	0.6%	8.8%	7.1%	2.2%	18.1%	6.8%	10.7%	8.4%	6.2%	2.5%	5.9%	3.4%	1.5%	1.4%	2.0%	1.9%	1.9%
VALUATION (projected 0.5% per year)	809,736,968	815,112,018	886,671,149	898,552,542	892,138,935	898,172,169	913,183,433	931,183,433	931,183,433	931,183,433	935,839,350	940,518,547	945,221,140	949,947,245	954,696,982	959,470,466	964,267,819	969,089,158	973,934,604	973,934,604
Tax Rate	6.59	6.90	7.03	6.52	7.12	7.57	7.61	8.82	7.97	8.27	8.92	9.43	9.62	10.13	10.42	10.52	10.62	10.77	10.92	10.92
%Increase/(Decrease)	4.79%	4.70%	2.00%	0.00%	9.20%	6.38%	0.55%	15.86%	4.72%	8.60%	7.87%	5.72%	1.97%	5.33%	2.92%	0.95%	0.94%	1.45%	1.37%	1.37%
UNRESERVED FUND BALANCE	1,404,226	1,408,445	1,306,945	952,075	992,486	978,365	992,950	1,042,950	1,042,950	1,042,950	1,142,950	1,242,950	1,342,950	1,442,950	1,542,950	1,642,950	1,742,950	1,842,950	1,942,950	1,942,950

\$ 6.52
based on
new
valuation

Every \$25,000 reduces/increases the tax rate approximately \$.03 or .43%

GENERAL FUND PROPOSED BOND SCHEDULE

PROJECT NAME	PROJECT YEAR	BOND LENGTH	AMOUNT TO BE BONDED	INTEREST COSTS	ESTIMATED COST	2013 PRINCIPAL	2013 INTEREST	2014 PRINCIPAL	2014 INTEREST	2015 PRINCIPAL	2015 INTEREST	2016 PRINCIPAL	2016 INTEREST	2017 PRINCIPAL	2017 INTEREST	2018 PRINCIPAL	2018 INTEREST	2019 PRINCIPAL	2019 INTEREST	2020 PRINCIPAL	2020 INTEREST	2021 PRINCIPAL	2021 INTEREST	2022 PRINCIPAL	2022 INTEREST	
EXISTING BONDS																										
2002 Bond			\$2,317,265			\$96,966	\$19,124	\$96,966	\$15,245	\$94,832	\$11,367	\$94,835	\$7,455	\$25,602	\$3,424	\$25,602	\$2,304	\$25,606	\$1,152							
2006 Bond	2003-2006	20	\$1,309,216			\$113,698	\$15,211	\$36,649	\$10,718	\$36,649	\$9,278	\$36,649	\$7,833	\$18,758	\$6,367	\$18,758	\$5,617	\$18,758	\$4,866	\$18,758	\$4,116	\$18,758	\$3,366	\$13,076	\$2,615	
2006 Bond	Land	20	\$1,620,000			\$81,000	\$45,059	\$81,000	\$41,938	\$81,000	\$38,788	\$81,000	\$35,640	\$81,000	\$32,400	\$81,000	\$29,160	\$81,000	\$25,920	\$81,000	\$22,680	\$81,000	\$19,440	\$81,000	\$16,200	
2006 Bond Taxable	2003-2006	7	\$315,364			\$35,000	\$2,013																			
2008 Bond	2005-2008	20	\$692,365			\$74,350	\$15,819	\$74,350	\$13,217	\$74,350	\$10,615	\$55,905	\$7,827	\$55,905	\$5,032	\$55,905	\$2,795									
2010 Bond	2008-2010	20	\$1,384,000			\$65,000	\$21,850	\$65,000	\$19,900	\$60,000	\$17,300	\$60,000	\$15,500	\$60,000	\$13,700	\$40,000	\$10,700	\$40,000	\$9,500	\$35,000	\$7,500	\$25,000	\$5,750	\$25,000	\$4,500	
2012 Bond - Library	2011-2012	20	\$2,600,000	\$763,246		\$130,000	\$78,861	\$130,000	\$77,090	\$130,000	\$71,890	\$130,000	\$66,690	\$130,000	\$61,490	\$130,000	\$56,290	\$130,000	\$51,090	\$130,000	\$45,890	\$130,000	\$40,690	\$130,000	\$35,490	
2012 Bond	2011-2012	7-15	\$1,960,000	\$421,017		\$185,000	\$70,047	\$185,000	\$65,693	\$185,000	\$58,293	\$185,000	\$50,893	\$180,000	\$43,493	\$180,000	\$36,293	\$130,000	\$29,093	\$135,000	\$21,893	\$135,000	\$16,493	\$135,000	\$11,093	
2005 Landfill SRF Loan	2002	20 YRS	\$802,756			\$40,138	\$17,764	\$40,138	\$16,284	\$40,138	\$14,803	\$40,138	\$13,323	\$40,138	\$11,842	\$40,138	\$10,362	\$40,138	\$8,882	\$40,138	\$7,401	\$40,138	\$5,921	\$40,138	\$4,440	
TOTALS			\$34,864,566			\$821,152	\$285,748	\$1,010,963	\$377,945	\$1,151,769	\$390,321	\$1,235,441	\$385,851	\$1,601,877	\$722,765	\$1,582,403	\$641,886	\$1,531,502	\$616,056	\$1,563,896	\$580,753	\$1,640,896	\$569,313	\$1,571,714	\$502,655	
						TOTAL 2013		TOTAL 2014		TOTAL 2015		TOTAL 2016		TOTAL 2017		TOTAL 2018		TOTAL 2019		TOTAL 2020		TOTAL 2021		TOTAL 2022		
						\$1,106,900		\$1,388,907		\$1,542,090		\$1,621,291		\$2,324,642		\$2,224,289		\$2,147,558		\$2,144,649		\$2,210,209		\$2,074,369		

2013 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
000								
01-3110-000-01-000	Property Tax Revenue (Town Tax Effor	6,242,869.99	6,624,388.01	6,952,204.00	7,008,467.00	8,213,871.00	7,423,719.00	7,699,262.00
01-3110-000-02-000	Property Tax Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3110-000-03-000	Overlay	-426,656.99	-362,190.56	-300,000.00	-100,615.13	-300,000.00	-300,000.00	-300,000.00
01-3110-000-04-000	War Service Credits	0.00	0.00	-68,200.00	0.00	-68,200.00	-68,200.00	-68,200.00
01-3120-000-01-000	Land use taxes - General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3121-000-01-000	Land use taxes - Conservation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3185-000-01-000	Yield Tax Revenue	1,478.43	9,539.55	1,500.00	2,878.10	1,500.00	1,500.00	1,500.00
01-3186-000-01-000	Payment in lieu of taxes	59,107.00	61,562.83	60,000.00	62,271.00	62,000.00	62,000.00	62,000.00
01-3189-000-02-000	Railroad Tax	3,092.95	654.77	655.00	65.11	655.00	655.00	655.00
000 Total		5,879,891.38	6,333,954.60	6,646,159.00	6,973,066.08	7,909,826.00	7,119,674.00	7,395,217.00
Town Clerk								
01-3189-103-03-000	Boat tax	269.28	11.00	100.00	138.23	100.00	100.00	100.00
Town Clerk Total		269.28	11.00	100.00	138.23	100.00	100.00	100.00
000								
01-3190-000-01-000	Interest and penalties on delinquent tax	130,623.13	109,159.71	100,000.00	145,047.61	115,000.00	115,000.00	115,000.00
000 Total		130,623.13	109,159.71	100,000.00	145,047.61	115,000.00	115,000.00	115,000.00
Town Clerk								
01-3220-103-01-000	Motor vehicle permit fees	762,356.76	764,189.13	675,000.00	741,634.50	725,000.00	725,000.00	725,000.00
01-3220-103-02-000	E-registration fees	152.45	239.10	300.00	-38.25	100.00	100.00	100.00
01-3220-103-03-000	Motor Vehicle agency fees	14,967.50	14,939.50	12,000.00	14,210.00	14,000.00	14,000.00	14,000.00
01-3220-103-04-000	Municipal & Transportation Impr Fund (26,035.50	24,555.00	20,000.00	22,910.00	23,000.00	23,000.00	23,000.00
Town Clerk Total		803,512.21	803,922.73	707,300.00	778,716.25	762,100.00	762,100.00	762,100.00
Building Inspection								
01-3230-411-01-000	Building permits	78,527.55	79,086.68	100,000.00	93,150.90	100,000.00	100,000.00	100,000.00

2013 ESTIMATED BUDGET REVENUES
Town of Durham

		1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
01-3230-411-02-000	Building Permits and Fees - Capstone	0.00	80,323.34	0.00	30,100.38	0.00	0.00	0.00
Building Inspection Total		78,527.55	159,410.02	100,000.00	123,251.28	100,000.00	100,000.00	100,000.00
Town Clerk								
01-3290-103-01-000	Other licenses, permits, and fees	6,549.50	6,456.17	6,500.00	6,290.35	6,500.00	6,500.00	6,500.00
Town Clerk Total		6,549.50	6,456.17	6,500.00	6,290.35	6,500.00	6,500.00	6,500.00
Police								
01-3290-601-10-000	Pistol permits	480.00	410.00	250.00	470.00	300.00	300.00	300.00
Police Total		480.00	410.00	250.00	470.00	300.00	300.00	300.00
Fire Suppression								
01-3290-702-20-000	Fire permits	10,280.50	11,265.00	5,000.00	26,302.50	15,000.00	15,000.00	15,000.00
01-3290-702-23-000	Fire Dept Housing Inspection Fees	0.00	0.00	0.00	0.00	138,000.00	138,000.00	138,000.00
Fire Suppression Total		10,280.50	11,265.00	5,000.00	26,302.50	153,000.00	153,000.00	153,000.00
Public Works Admin								
01-3290-801-40-000	Driveway permits	1,600.00	1,900.00	1,500.00	1,700.00	1,000.00	1,000.00	1,000.00
Public Works Admin Total		1,600.00	1,900.00	1,500.00	1,700.00	1,000.00	1,000.00	1,000.00
Transfer Station								
01-3290-845-30-000	Transfer Station permits	11,830.00	12,475.00	9,500.00	13,243.50	9,000.00	9,000.00	9,000.00
Transfer Station Total		11,830.00	12,475.00	9,500.00	13,243.50	9,000.00	9,000.00	9,000.00
Miscellaneous								
01-3290-999-50-000	Cable Franchise Fee	0.00	0.00	0.00	0.00	78,405.00	78,405.00	100,000.00
Narrative for Column # 5 Based on a 3% Franchise Fee.								
Miscellaneous Total		0.00	0.00	0.00	0.00	78,405.00	78,405.00	100,000.00
000								
01-3312-000-01-000	Environmental protection - federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
01-3319-000-01-000	Other federal grants & reimb	90,455.39	20,227.17	0.00	0.00	0.00	0.00	0.00
01-3351-000-01-000	Shared revenue (MS-4)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3351-000-02-000	Shared revenue (Tax Rate Calc)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3352-000-01-000	Meals and rooms distribution (NH)	642,783.25	653,851.83	654,000.00	0.00	657,000.00	657,000.00	657,000.00
01-3353-000-01-000	Highway block grant (NH)	253,799.03	278,404.06	290,000.00	246,525.35	250,000.00	250,000.00	250,000.00
01-3354-000-01-000	Water pollution grant (NH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3356-000-01-000	State & federal land reimb	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3357-000-01-000	Flood control reimb (NH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3359-000-05-000	UNH - Fire Dept Agreement	1,480,057.08	1,591,599.40	1,609,948.00	1,586,337.32	1,717,518.00	1,717,518.00	1,717,518.00
01-3359-000-06-000	UNH - Omnibus Agreement	206,000.00	212,180.00	218,545.00	218,545.40	225,101.00	225,101.00	225,101.00
01-3359-000-10-000	UNH - School Agreement	98,576.00	75,918.00	100,000.00	67,111.50	50,000.00	50,000.00	50,000.00
01-3359-000-15-000	UNH - Debt service reimbursement	2,446.78	2,259.87	2,208.00	2,208.07	32,156.00	32,156.00	32,156.00
01-3359-000-16-000	UNH - Miscellaneous	0.00	0.00	0.00	0.00	15,000.00	15,000.00	15,000.00
	<i>Narrative for Column # 5</i> UNH share of traffic modeling costs.							
01-3359-000-20-000	NH State Aid Grant Landfill L-132	9,716.43	9,530.30	9,344.00	9,344.17	9,158.00	9,158.00	9,158.00
01-3359-000-97-000	NHRS Contribution for Police & Fire (st	0.00	14,121.97	0.00	0.00	0.00	0.00	0.00
01-3359-000-99-000	Other NH grants & reimb	0.00	9,170.72	0.00	1,577.70	2,500.00	2,500.00	2,500.00
000 Total		2,783,833.96	2,867,263.32	2,884,045.00	2,131,649.51	2,958,433.00	2,958,433.00	2,958,433.00
Police								
01-3359-601-99-000	NH Dept of Safety - Res 2010-20 - Poli	0.00	22,172.00	0.00	0.00	0.00	0.00	0.00
Police Total		0.00	22,172.00	0.00	0.00	0.00	0.00	0.00
000								
01-3379-000-01-000	Intergov Revenue - School Resource O	50,000.00	56,000.00	56,000.00	56,000.00	56,000.00	56,000.00	56,000.00
01-3379-000-10-000	Intergov Revenue - Lee (Town of) Asse.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-000-90-000	Cemetery Trustees Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
01-3401-000-99-000	General Fund - Misc	0.50	0.00	0.00	0.00	0.00	0.00	0.00
000 Total		50,000.50	56,000.00	56,000.00	56,000.00	56,000.00	56,000.00	56,000.00
Town Clerk								
01-3401-103-05-000	Town Clerk-Misc	751.49	467.10	400.00	7,166.87	500.00	500.00	500.00
01-3401-103-06-000	Town Clerk - Record Legal Docs	7,386.50	8,131.58	7,000.00	6,934.00	7,000.00	7,000.00	7,000.00
Town Clerk Total		8,137.99	8,598.68	7,400.00	14,100.87	7,500.00	7,500.00	7,500.00
DCAT								
01-3401-206-10-000	DCAT- Misc	195.56	53.00	100.00	0.00	100.00	100.00	100.00
DCAT Total		195.56	53.00	100.00	0.00	100.00	100.00	100.00
Assessing								
01-3401-302-15-000	Assessing - Misc	319.87	238.75	200.00	184.50	150.00	150.00	150.00
Assessing Total		319.87	238.75	200.00	184.50	150.00	150.00	150.00
Planning Dept								
01-3401-401-20-000	Planning - Misc	388.02	177.58	200.00	118.37	100.00	100.00	100.00
Planning Dept Total		388.02	177.58	200.00	118.37	100.00	100.00	100.00
Planning Board								
01-3401-402-25-000	Planning Board Fees	25,071.00	14,240.00	15,000.00	14,086.00	15,000.00	15,000.00	15,000.00
Planning Board Total		25,071.00	14,240.00	15,000.00	14,086.00	15,000.00	15,000.00	15,000.00
Building Inspection								
01-3401-411-30-000	Bldg Insp (zoning & code) - Misc	50.00	450.00	100.00	55,120.03	100.00	100.00	100.00
Building Inspection Total		50.00	450.00	100.00	55,120.03	100.00	100.00	100.00
Zoning Board								
01-3401-413-35-000	Zoning Ordinance Regulation Sales	90.00	60.00	100.00	0.00	100.00	100.00	100.00
01-3401-413-36-000	Zoning Board Fees	10,876.00	9,879.00	8,000.00	6,974.00	7,000.00	7,000.00	7,000.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
Zoning Board Total	10,966.00	9,939.00	8,100.00	6,974.00	7,100.00	7,100.00	7,100.00
Historic District Commission							
01-3401-415-40-000 Historic District Commission - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Historic District Commission Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Recreation							
01-3401-416-45-000 Recreation - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Recreation Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreation							
01-3401-502-48-000 Recreation programs	40,188.00	33,760.12	35,000.00	35,088.00	40,000.00	40,000.00	40,000.00
Recreation Total	40,188.00	33,760.12	35,000.00	35,088.00	40,000.00	40,000.00	40,000.00
Police							
01-3401-601-50-000 Police - Misc	2,586.29	2,412.50	2,000.00	2,108.00	2,000.00	2,000.00	2,000.00
01-3401-601-51-000 Police Details	100,456.52	211,445.84	114,776.00	154,608.29	215,640.00	215,640.00	215,640.00
01-3401-601-52-000 School Resource Officer Reimb	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3401-601-53-000 Police - Court fees & mileage reimburs	2,154.86	1,631.68	1,500.00	1,828.65	1,500.00	1,500.00	1,500.00
Police Total	105,197.67	215,490.02	118,276.00	158,544.94	219,140.00	219,140.00	219,140.00
Fire Suppression							
01-3401-702-63-000 Fire - Misc	1,087.88	396.45	500.00	549.72	500.00	500.00	500.00
Fire Suppression Total	1,087.88	396.45	500.00	549.72	500.00	500.00	500.00
Fire Spec Events							
01-3401-705-67-000 Fire Details	43,005.80	48,869.96	46,878.00	51,532.50	47,600.00	47,600.00	47,600.00
Fire Spec Events Total	43,005.80	48,869.96	46,878.00	51,532.50	47,600.00	47,600.00	47,600.00
Engineer							
01-3401-800-70-000 Engineer - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
Engineer Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Admin							
01-3401-801-80-000 Public Works - Misc	600.00	375.00	500.00	850.00	500.00	500.00	500.00
Public Works Admin Total	600.00	375.00	500.00	850.00	500.00	500.00	500.00
Recycling							
01-3401-844-85-000 PW - Recycle bins	509.50	476.00	300.00	536.00	300.00	300.00	300.00
01-3404-844-01-000 Garbage-refuse (recycling) charges	39,659.95	64,682.39	40,000.00	39,658.93	40,000.00	40,000.00	40,000.00
Recycling Total	40,169.45	65,158.39	40,300.00	40,194.93	40,300.00	40,300.00	40,300.00
Recreation							
01-3408-502-01-000 Parks & Recreation - Misc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recreation Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000							
01-3409-000-01-000 Other dept charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3500-000-01-000 Special assessments	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3501-000-01-000 Sale of municipal property	23,417.00	0.00	2,000.00	2,983.00	1,000.00	1,000.00	1,000.00
01-3501-000-02-000 Sale of 37 Main Street	0.00	0.00	0.00	0.00	58,533.00	58,533.00	58,533.00
01-3502-000-70-000 Interest on investments	8,231.15	3,420.64	5,000.00	1,804.27	1,500.00	1,500.00	1,500.00
01-3503-000-01-000 Rents of property (other)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3503-000-40-000 Tower rental - Transfer Station	712.77	1,512.21	750.00	801.77	750.00	750.00	750.00
000 Total	32,360.92	4,932.85	7,750.00	5,589.04	61,783.00	61,783.00	61,783.00
Fire Administration							
01-3503-701-50-000 Fire Station - McGregor Ambulance	28,998.06	30,107.95	30,000.00	30,840.00	32,000.00	32,000.00	32,000.00
Fire Administration Total	28,998.06	30,107.95	30,000.00	30,840.00	32,000.00	32,000.00	32,000.00
District Court Bldg							
01-3503-803-10-000 Court House Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
District Court Bldg Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HA Davis Bldg							
01-3503-804-20-000 Davis Building Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HA Davis Bldg Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wagon Hill							
01-3503-807-30-000 Wagon Hill Rent	12,025.00	11,275.00	11,500.00	11,175.00	11,500.00	11,500.00	11,500.00
Wagon Hill Total	12,025.00	11,275.00	11,500.00	11,175.00	11,500.00	11,500.00	11,500.00
000							
01-3504-000-01-000 Fines and forfeits (other)	1,371.16	2,343.80	1,000.00	1,350.00	1,000.00	1,000.00	1,000.00
000 Total	1,371.16	2,343.80	1,000.00	1,350.00	1,000.00	1,000.00	1,000.00
Building Inspection							
01-3504-411-30-000 Zoning Fines and Penalties	400.00	3,267.54	1,000.00	1,200.00	1,000.00	1,000.00	1,000.00
Building Inspection Total	400.00	3,267.54	1,000.00	1,200.00	1,000.00	1,000.00	1,000.00
Police							
01-3504-601-50-000 Court fines	86,027.93	110,286.01	75,000.00	100,239.43	95,000.00	95,000.00	95,000.00
01-3504-601-51-000 False Alarms - Police	800.00	2,000.00	500.00	200.00	500.00	500.00	500.00
01-3504-601-52-000 Police forfeiture funds	0.00	8,696.20	0.00	0.00	0.00	0.00	0.00
Police Total	86,827.93	120,982.21	75,500.00	100,439.43	95,500.00	95,500.00	95,500.00
Fire Suppression							
01-3504-702-60-000 False Alarms - Fire	0.00	0.00	500.00	300.00	500.00	500.00	500.00
Fire Suppression Total	0.00	0.00	500.00	300.00	500.00	500.00	500.00
000							
01-3506-000-01-000 Ins div & reimb	2,363.45	8,452.45	2,000.00	800.00	101,182.00	101,182.00	101,182.00
01-3508-000-01-000 Contributions and donations (other)	0.00	2,207.62	0.00	5,957.62	0.00	0.00	0.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
000 Total	2,363.45	10,660.07	2,000.00	6,757.62	101,182.00	101,182.00	101,182.00
Police							
01-3508-601-10-000 Police donations	2,880.00	400.00	0.00	350.00	0.00	0.00	0.00
Police Total	2,880.00	400.00	0.00	350.00	0.00	0.00	0.00
Fire Suppression							
01-3508-702-20-000 Fire donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Suppression Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wagon Hill							
01-3508-807-30-000 Wagon Hill donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wagon Hill Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000							
01-3509-000-10-000 Other misc sources not otherwise class	2,981.47	2,232.84	2,500.00	98,595.53	2,500.00	2,500.00	2,500.00
000 Total	2,981.47	2,232.84	2,500.00	98,595.53	2,500.00	2,500.00	2,500.00
Planning Board							
01-3509-402-20-000 Other Misc Sources - Planning Board	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Planning Board Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Energy Conservation							
01-3509-902-21-000 Energy Conservation Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Energy Conservation Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000							
01-3912-000-11-000 Transfers in - Spec rev fund (Churchill I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3912-000-98-002 Transfers in - Spec rev Fund (Water-Ac	16,957.00	25,000.00	26,000.00	26,000.00	27,300.00	27,300.00	27,300.00
01-3912-000-98-003 Transfers in - Spec rev Fund (WW-Adn	50,607.00	52,000.00	55,000.00	55,000.00	59,150.00	59,150.00	59,150.00
01-3912-000-98-005 Transfers in - Spec rev fund (Parking -	82,995.48	81,449.82	56,000.00	0.00	66,598.00	66,598.00	66,598.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
01-3912-000-98-008	Transfers in - Spec rev fund (Depot Ro:	54,229.67	72,544.77	60,000.00	0.00	51,804.00	51,804.00	51,804.00
01-3913-000-98-007	Transfers in - Capital Projects Fund	0.00	8,277.09	0.00	42.11	0.00	0.00	0.00
01-3914-000-01-000	Transfers in - Proprietary funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3915-000-98-081	Transfers in - Capital reserve fund	50,000.00	14,100.00	159,550.00	0.00	45,860.00	161,000.00	161,000.00
<i>Narrative for Column # 5</i>								
Funds to be transferred in from Community Development Reserve Fund:								
\$30,000 Part-Time Economic Development Director								
\$15,860 Partial cost of traffic models (remainder to be reimbursed by UNH)								
<i>Narrative for Column # 6</i>								
Community Development Reserve Fund to be transferred in its entirety for economic development.								
01-3916-000-01-000	Transfers in - Trust and agency funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3916-000-98-083	Transfers in - Trust and Fiduciary funds	747.13	392.77	0.00	0.00	0.00	0.00	0.00
01-3917-000-01-000	Transfers in - Conservation fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3917-000-98-019	Transfers in - Conservation Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3922-000-01-000	Transfer from Fund Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3934-000-01-000	Proceeds from L-T notes & gen ob bon	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3935-000-01-000	Proceeds from all other bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-3939-000-01-000	Other long-term financial sources	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000 Total		255,536.28	253,764.45	356,550.00	81,042.11	250,712.00	365,852.00	365,852.00
Grand Total:		10,458,519.52	11,222,113.21	11,277,208.00	10,970,857.90	13,085,431.00	12,410,419.00	12,707,557.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Town Council							
Town Council Total	44,999.25	68,491.26	289,061.00	94,377.19	138,136.00	299,136.00	299,136.00
Treasurer							
Treasurer Total	6,034.40	7,541.50	6,038.00	5,819.10	6,037.00	6,037.00	6,037.00
Town Administrator							
Town Administrator Total	257,242.13	284,203.84	267,353.00	280,558.82	265,853.00	265,853.00	265,853.00
Moderator							
Moderator Total	5,815.02	2,772.97	4,412.00	7,446.71	6,112.00	6,112.00	6,112.00
Town Clerk							
Town Clerk Total	194,416.99	198,400.00	194,125.00	192,555.27	205,362.00	205,362.00	205,362.00
Supervisors of the Checklist							
Supervisors of the Checklist Total	3,128.05	4,655.15	7,804.00	7,640.26	3,087.00	3,087.00	3,087.00
Accounting							
Accounting Total	256,742.56	268,311.35	271,234.00	269,743.54	286,424.00	286,424.00	286,424.00
Assessing							
Assessing Total	62,236.61	78,842.56	96,452.00	88,551.88	198,648.00	142,148.00	142,148.00
Legal							
Legal Total	69,835.08	75,765.15	60,000.00	56,915.97	60,000.00	60,000.00	60,000.00
Planning Dept							
Planning Dept Total	160,284.76	182,014.60	173,965.00	193,476.73	204,797.00	173,077.00	173,077.00
Planning Board							
Planning Board Total	24,617.66	29,575.65	41,140.00	53,009.48	51,145.00	51,145.00	51,145.00
Zoning Board							
Zoning Board Total	9,738.79	7,707.00	7,200.00	7,400.39	8,200.00	8,200.00	8,200.00

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Historic District Commission							
Historic District Commission Total	12.00	0.00	500.00	143.50	3,400.00	2,400.00	2,400.00
Joint Loss Management Comm							
Joint Loss Management Comm Total	0.00	1,473.76	1,000.00	362.97	1,000.00	1,000.00	1,000.00
Town Hall Bldg							
Town Hall Bldg Total	34,238.48	37,262.45	33,279.00	40,200.75	34,144.00	34,144.00	34,144.00
District Court Bldg							
District Court Bldg Total	10,624.65	13,530.82	13,709.00	16,109.64	13,780.00	13,780.00	13,780.00
HA Davis Bldg							
HA Davis Bldg Total	791.01	867.63	0.00	475.68	0.00	0.00	0.00
Police Station							
Police Station Total	35,421.51	35,038.50	30,485.00	32,345.71	36,081.00	36,081.00	36,081.00
Library Building (rental)							
Library Building (rental) Total	279.73	382.33	275.00	123.80	0.00	0.00	0.00
Public Works Bldg							
Public Works Bldg Total	38,479.93	33,954.04	32,570.00	32,371.94	37,241.00	37,241.00	37,241.00
Trusted Graveyards							
Trusted Graveyards Total	3,809.26	1,890.02	4,355.00	4,748.27	4,279.00	4,279.00	4,279.00
Town Cemeteries							
Town Cemeteries Total	8,457.28	12,829.00	11,566.00	11,000.87	16,071.00	16,071.00	16,071.00
Advertising & Regional Assoc							
Advertising & Regional Assoc Total	10,571.81	10,873.83	11,354.00	10,839.79	11,500.00	11,500.00	11,500.00
Other General Government							

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Other General Government Total	122,055.08	119,701.98	167,000.00	110,801.59	177,750.00	160,600.00	160,600.00
DCAT							
DCAT Total	22,633.36	29,980.98	26,864.00	17,477.45	92,136.00	49,010.00	75,839.00
MIS							
MIS Total	230,254.93	270,363.40	266,171.00	249,846.43	247,597.00	247,597.00	247,597.00
Police							
Police Total	2,064,465.79	2,319,503.70	2,070,872.00	2,085,728.89	2,365,721.00	2,290,099.00	2,290,099.00
Ambulance							
Ambulance Total	18,362.48	18,362.48	18,363.00	18,363.00	18,363.00	18,363.00	23,213.00
Fire Administration							
Fire Administration Total	551,132.59	568,757.84	579,287.00	561,724.81	636,881.00	636,881.00	636,881.00
Fire Suppression							
Fire Suppression Total	2,029,972.09	2,246,584.60	2,290,848.00	2,162,407.76	2,340,242.00	2,340,242.00	2,340,242.00
Fire Prevention							
Fire Prevention Total	216,879.53	149,699.28	214,557.00	146,036.66	343,346.00	343,346.00	343,346.00
Fire Training and Safety							
Fire Training and Safety Total	43,425.27	20,931.72	46,775.00	46,914.35	48,058.00	47,608.00	47,608.00
Fire Spec Events							
Fire Spec Events Total	41,694.47	38,166.63	0.00	-488.60	0.00	0.00	0.00
Fire Equipment Maintenance							
Fire Equipment Maintenance Total	78,202.80	78,293.37	68,436.00	77,534.07	72,365.00	72,365.00	72,365.00
EMS							
EMS Total	19,619.99	22,493.39	25,909.00	20,960.04	26,073.00	26,073.00	26,073.00

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Police							
Police Total	0.00	0.00	91,821.00	123,278.57	172,511.00	172,511.00	172,511.00
Fire Spec Events							
Fire Spec Events Total	0.00	0.00	37,502.00	41,832.54	38,071.00	38,071.00	38,071.00
Building Inspection							
Building Inspection Total	161,751.04	151,824.72	158,953.00	215,673.54	207,306.00	179,207.00	207,370.00
Emergency Management							
Emergency Management Total	10,972.09	10,854.34	12,000.00	11,101.63	12,000.00	12,000.00	12,000.00
Other Public Safety							
Other Public Safety Total	16,961.02	21,780.02	18,000.00	18,041.02	20,000.00	20,000.00	20,000.00
Engineer							
Engineer Total	129,389.47	166,934.57	159,495.00	140,699.03	150,565.00	150,565.00	150,565.00
Public Works Admin							
Public Works Admin Total	259,193.79	270,561.52	287,550.00	252,702.57	283,171.00	283,171.00	283,171.00
PW Equip Maint							
PW Equip Maint Total	194,183.19	227,713.47	208,348.00	188,759.18	210,935.00	210,935.00	210,935.00
Roadway Maint							
Roadway Maint Total	165,417.84	122,051.59	116,420.00	134,408.83	125,286.00	125,286.00	125,286.00
Drainage & Vegetation							
Drainage & Vegetation Total	141,733.36	59,237.79	55,775.00	55,400.18	59,228.00	59,228.00	59,228.00
Snow & Ice removal							
Snow & Ice removal Total	137,196.29	176,573.91	203,921.00	117,184.21	206,534.00	206,534.00	206,534.00
Traffic Control							
Traffic Control Total	159,722.40	172,855.75	133,189.00	145,324.80	130,748.00	130,748.00	130,748.00

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Supt/Br/Dam/Pit							
Supt/Br/Dam/Pit Total	169,274.37	156,602.84	149,767.00	166,794.28	153,466.00	153,466.00	153,466.00
Stormwater II Permitting							
Stormwater II Permitting Total	4,854.09	2,402.73	3,172.00	2,642.72	4,210.00	4,210.00	4,210.00
Sanitation Admin							
Sanitation Admin Total	120,730.29	124,428.03	129,202.00	129,427.01	129,183.00	129,183.00	129,183.00
Roll Off Vehicle							
Roll Off Vehicle Total	42,313.88	47,736.52	41,994.00	38,431.72	42,775.00	42,775.00	42,775.00
Curbside Collection							
Curbside Collection Total	194,892.82	198,627.19	187,025.00	189,504.23	187,011.00	187,011.00	187,011.00
Recycling							
Recycling Total	125,195.83	117,452.59	111,295.00	113,684.11	111,295.00	111,295.00	111,295.00
Transfer Station							
Transfer Station Total	87,032.56	89,186.70	86,376.00	91,532.71	80,619.00	80,619.00	80,619.00
Litter Removal							
Litter Removal Total	18,773.14	19,286.96	14,864.00	20,151.60	14,381.00	14,381.00	14,381.00
Health Admin							
Health Admin Total	0.00	0.00	1.00	0.00	1.00	1.00	1.00
Health Agencies							
Health Agencies Total	21,692.00	20,719.00	21,219.00	19,469.00	28,893.00	25,302.00	21,665.00
Direct Assistance							
Direct Assistance Total	14,766.48	23,229.97	15,000.00	25,893.71	15,000.00	15,000.00	15,000.00
Recreation							

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Recreation Total	113,354.91	125,045.80	145,457.00	133,654.06	179,127.00	179,127.00	179,127.00
Parks & Recreation Committee							
Parks & Recreation Committee Total	2,670.49	4,949.26	3,500.00	2,352.55	3,500.00	3,500.00	3,500.00
Durham Historic Association							
Durham Historic Association Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Wagon Hill							
Wagon Hill Total	15,394.71	16,240.39	18,648.00	11,266.97	22,185.00	22,185.00	22,185.00
Parks Grounds Maint							
Parks Grounds Maint Total	119,489.87	131,681.53	126,451.00	125,293.58	132,840.00	132,840.00	132,840.00
Patriotic Purposes							
Patriotic Purposes Total	1,436.99	800.96	1,000.00	416.99	1,000.00	1,000.00	1,000.00
Conservation Commission							
Conservation Commission Total	2,477.14	1,986.54	7,084.00	2,735.87	3,584.00	3,084.00	3,084.00
Agricultural							
Agricultural Total	0.00	0.00	0.00	0.00	300.00	300.00	300.00
Economic Development Committee							
Economic Development Committee Total	7,686.32	2,791.81	5,034.00	1,955.19	36,330.00	4,036.00	4,036.00
Princ L-T Bonds & Notes							
Princ L-T Bonds & Notes Total	565,491.21	629,684.61	571,213.00	571,212.48	821,152.00	821,152.00	821,152.00
Int L-T Bonds & Notes							
Int L-T Bonds & Notes Total	177,138.13	184,088.35	158,347.00	158,346.16	285,750.00	285,750.00	285,750.00
Int on Tax and Rev Antic Notes							
Int on Tax and Rev Antic Notes Total	0.00	0.00	3,000.00	352.92	5,000.00	5,000.00	5,000.00

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Other Debt Service Charges							
Other Debt Service Charges Total	16,317.06	1,663.22	20,000.00	34,973.92	20,000.00	20,000.00	20,000.00
Trans to Special Revenue Funds							
Trans to Special Revenue Funds Total	248,006.00	263,864.00	269,727.00	269,727.00	300,295.00	300,295.00	300,295.00
Trans to Capital Project Fund							
Trans to Capital Project Fund Total	199,634.85	133,400.00	331,899.00	337,252.18	781,350.00	235,390.00	476,323.00
Trans to Proprietary Funds							
Trans to Proprietary Funds Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trans to Capital Reserve Funds							
Trans to Capital Reserve Funds Total	69,046.76	153,699.17	40,000.00	20,000.00	150,000.00	150,000.00	150,000.00
Grand Total:	10,390,665.73	11,069,178.63	11,277,208.00	10,815,001.77	13,085,431.00	12,410,419.00	12,707,557.00



TOWN OF DURHAM
Business Department

15 Newmarket Road, Durham, NH 03824-2898

Tel: (603) 868-8043 • Fax: (603) 868-5572

Gail E. Jablonski, Business Manager
gjablonski@ci.durham.nh.us

October 15, 2012

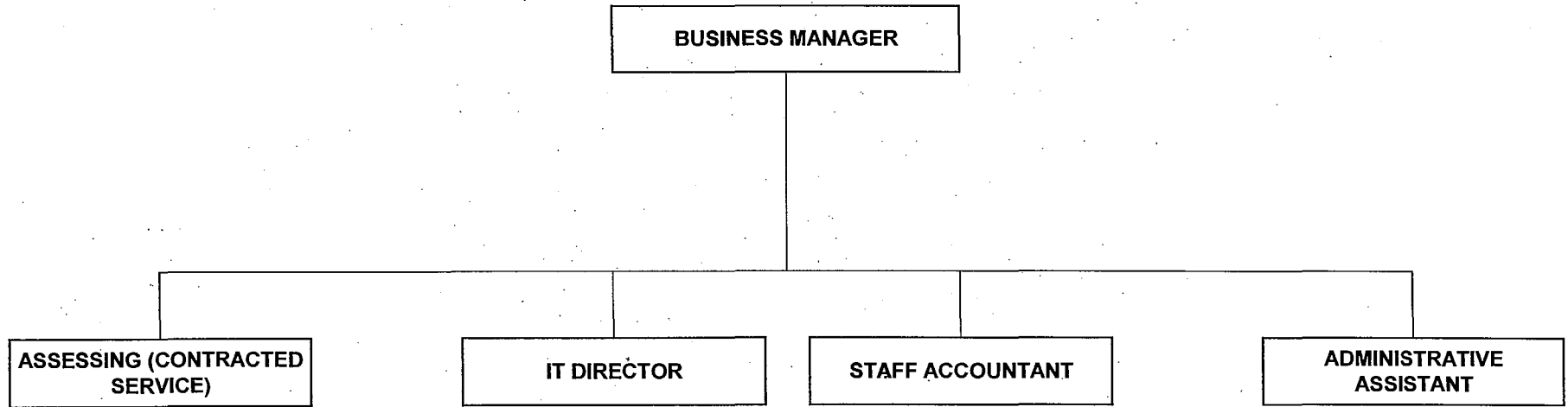
The Business Office provides accounting, purchasing, payroll, assessing, computer support services, accounts receivable billing and collection and cash management services for the town, as well as support services to all town departments by working interactively with Department Heads and their staff.

The proposed 2013 budget for the accounting and assessing functions of the Town remain stable. The current contracting out of the assessing function to Cross Country Appraisals has been very beneficial to the Town and we have included funds to continue having an in-house assessor four days a week. In addition, we have included funds for a statistical update of properties.

Gail E. Jablonski
Business Manager



TOWN OF DURHAM
BUSINESS DEPARTMENT
ORGANIZATIONAL CHART
2013



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Accounting								
01-4150-301-01-010	F-T Wages - Accounting	182,604.89	186,948.14	189,201.00	197,112.22	202,122.00	202,122.00	202,122.00
01-4150-301-01-020	P-T Wages - Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-01-030	O-T Wages - Accounting	451.83	17.62	250.00	59.96	650.00	650.00	650.00
01-4150-301-01-090	Ins Buy-out (wages) - Accounting	7,117.86	7,497.88	7,831.00	7,475.00	7,399.00	7,399.00	7,399.00
01-4150-301-01-910	F-T Wages - Accounting - Accrual	687.78	239.42	0.00	-7,143.01	0.00	0.00	0.00
01-4150-301-01-990	Ins Buy-out (wages) - Accounting - Acc	0.00	303.96	0.00	-303.96	0.00	0.00	0.00
01-4150-301-02-310	Soc Sec - Accounting	11,850.43	12,073.71	12,260.00	12,226.30	13,031.00	13,031.00	13,031.00
01-4150-301-02-320	Medicare - Accounting	2,771.51	2,823.55	2,867.00	2,859.39	3,047.00	3,047.00	3,047.00
01-4150-301-02-330	Retirement - Accounting	17,507.88	17,826.80	17,402.00	16,694.32	20,646.00	20,646.00	20,646.00
01-4150-301-03-610	Health & Dental - Accounting	28,610.34	34,012.50	35,360.00	33,577.44	32,999.00	32,999.00	32,999.00
01-4150-301-03-630	Life - Accounting	439.50	450.00	450.00	450.00	450.00	450.00	450.00
01-4150-301-03-640	STD - Accounting	1,073.64	1,120.62	1,200.00	1,205.22	1,284.00	1,284.00	1,284.00
01-4150-301-04-010	S.U.T.A. - Accounting	45.00	247.00	345.00	321.00	315.00	315.00	315.00
01-4150-301-04-020	Workers Comp - Accounting	204.00	203.00	218.00	197.00	231.00	231.00	231.00
01-4150-301-08-000	Travel & Mileage Reimb - Accounting	1,558.92	1,207.81	1,000.00	1,420.61	1,500.00	1,500.00	1,500.00
01-4150-301-25-000	Office & Computer Supplies - Accountin	225.10	716.88	250.00	138.05	250.00	250.00	250.00
01-4150-301-27-000	Printing - Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-28-000	Professional / Staff Dev - Accounting	949.00	1,808.70	2,000.00	1,849.00	2,000.00	2,000.00	2,000.00
01-4150-301-29-000	Membership Dues - Accounting	350.00	335.00	350.00	355.00	350.00	350.00	350.00
01-4150-301-30-000	Books & Pubs - Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4150-301-36-000	Contracted services - Accounting	0.00	0.00	0.00	1,250.00	0.00	0.00	0.00
01-4150-301-54-000	Vehicle Maint - Accounting	151.03	478.76	100.00	0.00	0.00	0.00	0.00
01-4150-301-89-000	Miscellaneous - Accounting	143.85	0.00	150.00	0.00	150.00	150.00	150.00
Accounting Total		256,742.56	268,311.35	271,234.00	269,743.54	286,424.00	286,424.00	286,424.00

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Direct Assistance							
01-4442-306-00-000 Welfare - Direct Assistance	14,766.48	23,229.97	15,000.00	25,893.71	15,000.00	15,000.00	15,000.00
Direct Assistance Total	14,766.48	23,229.97	15,000.00	25,893.71	15,000.00	15,000.00	15,000.00

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Assessing							
01-4152-302-01-010 F-T Wages - Assessing	15,714.35	15,073.22	16,285.00	16,739.79	17,095.00	17,095.00	17,095.00
<i>Narrative for Column # 5</i>							
1/3 of the cost of the Administrative Assistant in the Planning, Zoning and Assessing Departments.							
01-4152-302-01-020 P-T Wages - Assessing	0.00	155.00	0.00	106.70	0.00	0.00	0.00
01-4152-302-01-030 O-T Wages - Assessing	51.00	43.72	0.00	483.14	0.00	0.00	0.00
01-4152-302-01-090 Ins Buy-out (wages) - Assessing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4152-302-01-910 F-T Wages - Assessing - Accrual	59.48	29.66	0.00	-626.58	0.00	0.00	0.00
01-4152-302-01-920 P-T Wages - Assessing - Accrual	0.00	106.70	0.00	-106.70	0.00	0.00	0.00
01-4152-302-02-310 Soc Sec - Assessing	981.20	955.29	1,010.00	1,028.91	1,060.00	1,060.00	1,060.00
01-4152-302-02-320 Medicare - Assessing	229.41	223.37	236.00	240.63	248.00	248.00	248.00
01-4152-302-02-330 Retirement - Assessing	1,449.63	1,383.77	1,433.00	1,460.49	1,673.00	1,673.00	1,673.00
01-4152-302-03-610 Health & Dental - Assessing	2,513.70	2,953.80	3,074.00	2,972.18	2,881.00	2,881.00	2,881.00
01-4152-302-03-630 Life - Assessing	48.00	48.00	50.00	48.00	200.00	200.00	200.00
01-4152-302-03-640 STD - Assessing	92.46	95.86	108.00	103.06	252.00	252.00	252.00
01-4152-302-04-010 S.U.T.A. - Assessing	20.00	0.00	95.00	0.00	0.00	0.00	0.00
01-4152-302-04-020 Workers Comp - Assessing	17.00	18.00	21.00	17.00	19.00	19.00	19.00
01-4152-302-08-000 Travel & Mileage Reimb - Assessing	0.00	0.00	0.00	40.79	150.00	150.00	150.00
01-4152-302-17-000 Telephone / Fax - Assessing	452.24	490.82	450.00	593.30	450.00	450.00	450.00
01-4152-302-25-000 Office & Computer Supplies - Assessin	532.16	472.97	900.00	972.98	750.00	750.00	750.00
01-4152-302-26-000 Postage - Assessing	273.51	316.73	500.00	349.34	750.00	750.00	750.00
01-4152-302-28-000 Professional / Staff Dev - Assessing	0.00	150.00	150.00	113.15	100.00	100.00	100.00
01-4152-302-29-000 Membership Dues - Assessing	20.00	0.00	0.00	20.00	20.00	20.00	20.00
01-4152-302-30-000 Books & Pubs - Assessing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4152-302-35-000 Work study (non payroll wages) - Asse	357.99	451.59	1,000.00	748.02	1,500.00	1,500.00	1,500.00

Narrative for Column # 5

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Work Study student to be split between Planning, Zoning and Assessing Departments.							
01-4152-302-36-000 Contracted Services - Assessing	39,213.25	55,425.31	69,640.00	62,778.36	170,000.00	113,500.00	113,500.00
<i>Narrative for Column # 5</i>							
\$ 1,000 Temporary to cover Administrative Assistant's vacation							
\$84,000 4 days a week of assessing services							
\$85,000 Statistical Update							
<i>Narrative for Column # 6</i>							
\$ 1,000 Temporary to cover Administrative Assistant's vacation							
\$60,000 Town Administrator reduced to 3 days a week of assessing services							
\$52,500 Town Administrator reduced cost of statistical update							
01-4152-302-39-000 Consultants - Assessing	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00
01-4152-302-53-000 Office Equip Maint - Assessing	0.00	48.34	0.00	0.00	0.00	0.00	0.00
01-4152-302-54-000 Vehicle Maint - Assessing	211.23	0.00	0.00	0.00	0.00	0.00	0.00
01-4152-302-96-000 Capital - Assessing	0.00	400.41	0.00	469.32	0.00	0.00	0.00
Assessing Total	62,236.61	78,842.56	96,452.00	88,551.88	198,648.00	142,148.00	142,148.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
				As of December	As of December			
Building Inspection								
01-4240-411-01-010	F-T Wages - Bldg Inspect	87,972.38	88,972.48	90,244.00	127,332.15	98,150.00	98,150.00	98,150.00
<i>Narrative for Column # 5</i>		Includes cost of Building Inspector/Code Enforcement Officer and 1/3 of Administrative Assistant costs.						
01-4240-411-01-020	P-T Wages - Bldg Inspect	24,360.00	11,895.00	18,000.00	31,011.60	42,960.00	18,000.00	43,524.00
<i>Narrative for Column # 5</i>		Includes hiring of part-time inspector two days a week to assist the building inspector, as well as funds for an additional inspector as needed on larger projects which will be offset by building permit revenues.						
<i>Narrative for Column # 6</i>		Town Administrator reduced to \$18,000 to cover cost for a part-time inspector as needed for larger development projects with offsetting revenue from building permits.						
<i>Narrative for Column # 7</i>		Town Council added a part-time inspector at 16 hours per week.						
01-4240-411-01-030	O-T Wages - Bldg Inspect	50.32	61.20	0.00	3,723.94	0.00	0.00	0.00
01-4240-411-01-090	Ins Buy-Out (Wages)- Bldg Inspect	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4240-411-01-910	F-T Wages - Bldg Inspect - Accrual	334.79	84.64	0.00	-3,430.59	0.00	0.00	0.00
01-4240-411-01-920	P-T Wages - Bldg Inspect - Accrual	0.00	1,321.60	0.00	-1,321.60	0.00	0.00	0.00
01-4240-411-02-310	Soc Sec - Bldg Inspect	6,988.55	6,345.00	6,711.00	9,753.61	8,749.00	7,201.00	8,749.00
01-4240-411-02-320	Medicare - Bldg Inspect	1,634.41	1,483.83	1,570.00	2,281.04	2,046.00	1,684.00	2,046.00
01-4240-411-02-330	Retirement - Bldg Inspect	8,093.36	8,150.32	7,941.00	8,155.50	9,604.00	9,604.00	9,604.00
01-4240-411-03-610	Health & Dental - Bldg Inspect	17,528.40	20,605.74	21,464.00	20,478.86	20,143.00	20,143.00	20,143.00
01-4240-411-03-630	Life - Bldg Inspect	194.50	198.00	200.00	198.00	200.00	200.00	200.00
01-4240-411-03-640	STD - Bldg Inspect	517.80	535.00	576.00	583.39	624.00	624.00	624.00
01-4240-411-04-010	S.U.T.A. - Bldg Inspect	22.00	165.00	230.00	389.00	315.00	315.00	315.00
01-4240-411-04-020	Workers Comp - Bldg Inspect	2,716.00	2,358.00	3,062.00	2,621.00	3,640.00	2,911.00	3,640.00
01-4240-411-08-000	Travel & Mileage Reimb - Bldg Inspect	640.98	1,726.40	1,000.00	1,139.19	2,000.00	1,500.00	1,500.00
01-4240-411-17-000	Telephone / Fax - Bldg Inspect	452.25	490.89	500.00	593.37	500.00	500.00	500.00
01-4240-411-25-000	Office & Computer Supplies - Bldg Insp	907.99	996.71	675.00	1,353.33	675.00	675.00	675.00
01-4240-411-26-000	Postage - Bldg Inspect	588.40	270.18	450.00	614.36	600.00	600.00	600.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED <small>As of Year End</small>	2 2011 EXPENDED <small>As of Year End</small>	3 2012 APPROVED BUDGET <small>As of December</small>	4 2012 EXPENDED THRU 12/24/12 <small>As of December</small>	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4240-411-28-000	Professional / Staff Dev - Bldg Inspect	1,430.57	255.00	1,000.00	649.80	1,500.00	1,500.00	1,500.00
01-4240-411-29-000	Membership Dues - Bldg Inspect	909.00	939.00	810.00	924.00	900.00	900.00	900.00
01-4240-411-30-000	Books & Pubs - Bldg Inspect	1,811.42	370.00	200.00	764.24	400.00	400.00	400.00
01-4240-411-35-000	Work study (non payroll wages) - Bldg I	392.31	451.59	1,000.00	748.03	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>								
Work study student split between Planning, Zoning and Assessing departments								
1 student - fall & spring semesters 10-15 hrs/wk								
1 student - summer 20 hrs/wk								
1 student - spring semester 8 hrs/wk for scanning plans								
We are increasing this figure from last year in order to augment the number of hours for a work study intern, generally a UNH student. This is a good deal for the department as 50% of the wages are paid by the University. We assign simple administrative tasks to the student allowing Karen Edwards to spend her time on more important, complex, demanding, and sensitive functions.								
01-4240-411-36-000	Contracted Services - Bldg Inspect	1,696.83	2,416.56	1,020.00	4,175.86	10,000.00	10,000.00	10,000.00
<i>Narrative for Column # 5</i>								
Temporary to cover Administrative Assistant vacation leave (to be split between Building Inspection, Assessing and Planning).								
Third Party Plan Review service for possible Peak, Campus Crest and Downtown Development Projects.								
01-4240-411-45-000	General Supplies - Bldg Inspect	1,322.15	110.99	500.00	291.74	500.00	500.00	500.00
01-4240-411-53-000	Office Equip Maint - Bldg Inspect	0.00	48.33	100.00	0.00	100.00	100.00	100.00
01-4240-411-54-000	Vehicle Maint - Bldg Inspect	584.85	206.20	500.00	247.51	500.00	500.00	500.00
01-4240-411-56-000	Fuel / Oil For Vehicles - Bldg Inspect	586.63	921.79	800.00	1,751.31	1,600.00	1,600.00	1,600.00
01-4240-411-89-000	Miscellaneous - Bldg Inspect	15.15	44.85	0.00	175.58	100.00	100.00	100.00
01-4240-411-96-000	Capital - Bldg Inspect	0.00	400.42	400.00	469.32	0.00	0.00	0.00
Building Inspection Total		161,751.04	151,824.72	158,953.00	215,673.54	207,306.00	179,207.00	207,370.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1	2	3	4	5	6	7
	2010	2011	2012	2012	2013	2013	2013
	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
	As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
			As of December	As of December			
Health Admin							
01-4411-205-01-010 F-T Wages - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-02-310 Soc Sec - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-02-320 Medicare - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-02-330 Retirement - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4411-205-36-000 Contracted services - Health Admin	0.00	0.00	1.00	0.00	1.00	1.00	1.00
01-4411-205-89-000 Miscellaneous - Health Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Health Admin Total	0.00	0.00	1.00	0.00	1.00	1.00	1.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010	2 2011	3 2012	4 2012	5 2013	6 2013	7 2013
		EXPENDED	EXPENDED	APPROVED BUDGET	EXPENDED THRU 12/24/12	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED	COUNCIL APPROVED
		As of Year End	As of Year End	As of December	As of December			
Zoning Board								
01-4191-413-26-000	Postage - Zoning Board	2,487.64	2,012.95	1,500.00	1,700.64	2,000.00	2,000.00	2,000.00
01-4191-413-28-000	Professional / Staff Dev - Zoning Board	120.00	120.00	200.00	0.00	200.00	200.00	200.00
01-4191-413-32-000	Adv / Legal Notices - Zoning Board	2,559.90	1,980.30	1,000.00	1,535.50	1,500.00	1,500.00	1,500.00
01-4191-413-36-000	Contracted Services - Zoning Board	4,571.25	3,593.75	4,000.00	2,788.75	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i> Minute Taker							
01-4191-413-37-000	Legal Fees / Services - Zoning Board	0.00	0.00	500.00	1,375.50	500.00	500.00	500.00
Zoning Board Total		9,738.79	7,707.00	7,200.00	7,400.39	8,200.00	8,200.00	8,200.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Historic District Commission							
01-4191-415-26-000 Postage - H.D.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4191-415-28-000 Professional / Staff Dev - H.D.C.	0.00	0.00	0.00	72.00	0.00	0.00	0.00
01-4191-415-36-000 Contracted Services - H.D.C.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4191-415-45-000 General Supplies - H.D.C.	12.00	0.00	500.00	71.50	3,400.00	2,400.00	2,400.00
<i>Narrative for Column # 5</i>							
The HDC is asking for a \$3,400 budget allotment for the 2013 Fiscal Year.							
\$1,500 100 year anniversary celebration of the Oyster River Dam							
\$ 900 2 additional HDC Signs							
\$1,000 Funds for projects							
Historic District Commission Total	12.00	0.00	500.00	143.50	3,400.00	2,400.00	2,400.00
Conservation Commission							
01-4611-421-00-000 Conservation Admin (committee)	421.00	361.00	500.00	416.00	1,000.00	500.00	500.00
<i>Narrative for Column # 5</i>							
Dues and miscellaneous expenses for public hearings/meetings.							
01-4611-421-01-020 P-T Wages - Conservation Commissior	1,910.00	1,510.00	2,400.00	2,155.00	2,400.00	2,400.00	2,400.00
<i>Narrative for Column # 5</i>							
Minute taker							
01-4611-421-02-310 Soc Sec - Conservation Commission	118.42	93.62	149.00	133.61	149.00	149.00	149.00
01-4611-421-02-320 Medicare - Conservation Commission	27.72	21.92	35.00	31.26	35.00	35.00	35.00
01-4611-421-90-080 Strafford County Conservation District	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00
Conservation Commission Total	2,477.14	1,986.54	7,084.00	2,735.87	3,584.00	3,084.00	3,084.00
Agricultural							
01-4619-431-00-000 Agricultural Committee	0.00	0.00	0.00	0.00	300.00	300.00	300.00
<i>Narrative for Column # 5</i>							
Requested to develop and print educational materials about local agriculture.							
Agricultural Total	0.00	0.00	0.00	0.00	300.00	300.00	300.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Joint Loss Management Comm							
01-4194-536-00-000 Joint Loss Management Committee	0.00	1,473.76	1,000.00	362.97	1,000.00	1,000.00	1,000.00
Joint Loss Management Comm Total	0.00	1,473.76	1,000.00	362.97	1,000.00	1,000.00	1,000.00
Ambulance							
01-4215-183-00-000 Ambulance	18,362.48	18,362.48	18,363.00	18,363.00	18,363.00	18,363.00	23,213.00
Ambulance Total	18,362.48	18,362.48	18,363.00	18,363.00	18,363.00	18,363.00	23,213.00
Advertising & Regional Assoc							
01-4197-166-00-000 Strafford Regional Planning Commissic	10,571.81	10,873.83	11,354.00	10,839.79	11,500.00	11,500.00	11,500.00
Advertising & Regional Assoc Total	10,571.81	10,873.83	11,354.00	10,839.79	11,500.00	11,500.00	11,500.00
Other Public Safety							
01-4299-208-00-000 Communications Ctr - Other Public Saf	16,961.02	21,780.02	18,000.00	18,041.02	20,000.00	20,000.00	20,000.00
Other Public Safety Total	16,961.02	21,780.02	18,000.00	18,041.02	20,000.00	20,000.00	20,000.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Health Agencies							
01-4415-207-67-010 Stafford Community Action	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
<i>Narrative for Column # 5</i>							
The private nonprofit organization works with community partners to assist low income and elderly residents in their efforts to become or remain financially and socially independent through programs such as fuel and electric assistance, homeless prevention and intervention, emergency food and shelter, Head Start, weatherization, job training and placement and transportation.							
Last year the agency served 27 Durham households with fuel assistance (40 individuals total). This was more than \$16,000 in assistance. We also weatherized five homes in Durham. Homes that have been improved by the weatherization program save an average of \$440 in heating and cooling costs annually. A total of 26 households (36 individuals) received electrical assistance for a total of \$16,722. The agency currently has 15 active riders involved with the Senior Transportation Bus service.							
01-4415-207-67-020 Lamprey Health Care	3,600.00	3,600.00	3,600.00	3,600.00	3,708.00	3,708.00	3,600.00
<i>Narrative for Column # 5</i>							
In 2011 186 Durham residents made 718 visits to Lamprey Health Care. Lamprey Senior Transportation provided 81 rides to Durham residents.							
01-4415-207-67-030 Sexual Assault Support Services	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
<i>Narrative for Column # 5</i>							
Since 1979 SASS has served residents of the Town of Durham by providing sexual violence prevention programs for children and youth and by supporting victims in the aftermath of sexual assault. The demand for both our crisis services and educational programs continues to grow.							
From 7/1/10 to 6/30/11 SASS worked with a total of 10 Durham residents providing a variety of services. The crisis line was utilized 3 times, we accompanied 4 people to the Child Advocacy Center and provided 2 accompaniments to hospitals in our area. We also provided information 5 times through the information services.							
01-4415-207-67-040 My Friend's Place	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>							
My Friend's Place continues to serve both single individuals and families who stay at the shelter for an average of 40 days. Families tend to stay longer at approximately 60 days.							
01-4415-207-67-060 ARS - Aids Response-Seacoast	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
<i>Narrative for Column # 5</i>							
AIDS Response-Seacoast (ARS) greatly appreciates the long history of support the Town of Durham has shown over the years. We would appreciate the Town's consideration of ARS in this coming year's budget process and to repeat its previous grant of \$2,000. The State of NH recently published updated statistics on the state of HIV/AIDS in NH. Over 1,260 people are currently living with HIV/AIDS in our state, although that only counts the people who have been tested and diagnosed. Rockingham and Strafford counties account for over 26.2% of all HIV/AIDS cases in NH.							
ARS is the only community-based AIDS Service Organization providing assistance for people living with HIV/AIDS in the NH Seacoast region. Our two-fold mission is to prevent the spread of HIV infection by promoting the avoidance of unsafe practices through education and prevention programs and to provide direct services for those living with HIV/AIDS and their families through case management and other practical and emotional support services.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4415-207-67-070 Homemakers of Strafford County	5,142.00	3,669.00	3,669.00	3,669.00	3,915.00	3,915.00	3,915.00
<i>Narrative for Column # 5</i>							
Thanks to our partnership over the past 11 years, the Homemakers Health Services has successfully provided critical home health and adult day care services to those residents of Durham who do not have the ability to pay for them. During our last fiscal year, The Homemakers provided more than 1,149 hours of nursing, physical therapy, home support (homemaker and in-homecare provider) and adult day care services to 16 Durham residents. Sixty-nine percent of these hours were provided to low income persons, who needed services and could not afford to pay for the full cost or for which there was inadequate reimbursement.							
To continue to provide these vital health care services to Durham residents in need, your continued financial support of our charitable organization in the amount of \$3,915 remains essential. This amount is based on the actual amount of subsidized care which was provided to Durham residents last year with a projected 4% increase in the cost and/or services to be provided to residents in 2012.							
01-4415-207-67-080 Cross Roads House	750.00	750.00	750.00	750.00	750.00	750.00	750.00
<i>Narrative for Column # 5</i>							
In FY ended June 30, 2012, we provided shelter to 365 people for a total of over 28,500 nights. This included one person from Durham.							
At Cross Roads House we provide emergency and transitional shelter, dinner five nights a week, needs assessment and case management services, access to a variety of services on-site (e.g., mental health counseling, primary medical care), referrals to services throughout the community (e.g., public housing, medical care) and support and direction for returning to permanent housing.							
01-4415-207-67-090 Homeless Center of Strafford County	500.00	750.00	750.00	750.00	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>							
The Homeless Center for Strafford County is a seasonal emergency shelter. We are open from the first Monday in October through the first Monday in May serving families and single women. Last year we served 43 families and 83 individuals with 40% being children all under the age of 16 and 63% of those children were under the age of 5. These families stayed over 3,700 bed nights during our program year.							
The Homeless Center works closely with every homeless family and individual to develop a case management plan that connects them with resources and helps each family/individual overcome barriers to permanent housing. We now have three transitional housing units, housing up to three families for an extended period of time (18-24 months). While in those units the families receive more extensive case management services including budget counseling, as well as identifying individual goals and steps needed to accomplish them.							
01-4415-207-67-100 Strafford County Child Advocacy	1,000.00	1,250.00	1,250.00	0.00	0.00	0.00	0.00
<i>Narrative for Column # 5</i>							
The Strafford County Child Advocacy Program is not requesting funding this year as they will be exclusively funded through the Commissioners.							
01-4415-207-67-110 Goodwin Community Health	2,500.00	2,500.00	2,500.00	2,500.00	4,104.00	4,104.00	2,500.00
<i>Narrative for Column # 5</i>							
During the prior year we treated 30 Durham residents, of those 30% were uninsured. The cost of caring for the average patient is \$456 per patient. Our request was calculated with this figure in mind.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4415-207-67-120 American Red Cross - Great Bay Chap	1,000.00	1,000.00	1,000.00	1,000.00	6,516.00	2,925.00	1,000.00
<i>Narrative for Column # 5</i>							
Please accept this request for funds for the upcoming fiscal year for the American Red Cross (ARC) in the amount of \$6,516 (\$0.45 per capita for the 2009 Durham population of 14,481). In FY 2011 the ARC has been active throughout the seacoast. In the Town of Durham the ARC held 24 blood drives, had 1,334 residents participating giving 1,519 pints of blood and trained 3 students in Health and Safety Classes.							
<i>Narrative for Column # 6</i>							
Town Administrator reduced based on a population of 6,500.							
01-4415-207-67-130 CASA Court Appointed Special Advoca	0.00	0.00	500.00	0.00	500.00	500.00	500.00
<i>Narrative for Column # 5</i>							
CASA is a statewide, nonprofit organization that recruits, screens and trains volunteers to advocate for abused and neglected children in NH courts. As these children navigate the confusion of the court and foster care systems, CASAs/guardians ad litem help to ensure their best interests are always being considered. Because CASA volunteers carry only one or two cases at a time, they are able to create a clear picture of the child's needs. This process includes meeting with the child regularly, gathering information from parents, teachers and others as well as assisting in helping to make sure that the parents receive the services they require to create a safe home for the child. If reunification is not possible, CASAs advocate for an alternative, nurturing permanent home. In Strafford County, CASA served 135 children during 2011. This number includes children who use Durham schools and resources and live with foster parents or extended family members in your community.							
01-4415-207-67-140 A Safe Place	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00
<i>Narrative for Column # 5</i>							
From 7/1/11 to 6/30/12 A Safe Place served 5 people, as well as 5 dependent children from Durham. We offer free and confidential services including counseling, emergency shelter services, as well as community educational outreach and help with defraying the rising costs associated with the increased need to provide service users with basic emergency needs. Over the years many Durham residents have called and knocked on the doors of A Safe Place for information, referral and emergency assistance.							
Health Agencies Total	21,692.00	20,719.00	21,219.00	19,469.00	28,893.00	25,302.00	21,665.00

October 11, 2012

Dear Gail:

The following is information that I hope will help you and the Town Council know more about the DCAT budget and how the funds are being spent. You'll notice major changes in this budget as it now reflects salary for a full-time DCAT Coordinator. Below is a list of ideas/opportunities if my position was supported as full-time (some items on this list are a repeat of what I am currently doing).

- Produce and coordinate municipal meeting coverage.
- Develop and produce shows for government officials and department heads.
- Train and oversee members of the public in the filming of Town related events.
- Works with members of the public to film Library related events.
- Train Library volunteers in basic video production.
- Help the Library develop and produce informational programming.
- Develop and produce public affairs and informational programs on DCAT.
- Provide on-site, technical support to staff, producers and volunteers during any scheduled shifts.
- Edit programs, add graphics, encode and transfer data to proper playback format.
- Program and promote the Government Access Channel.
- Oversee bulletin board, schedule programming and maintain programming data base.
- Utilize local and social media to market and promote DCAT.
- Index meetings and upload to DCAT On-Demand site.
- Train volunteers and part-time staff.
- Maintain DCAT equipment.
- Make recommendations regarding new equipment.
- Attend training seminars/meetings at NHCCM.
- Develop and maintain budget.

Sincerely,

Craig Stevens
DCAT Coordinator

2013 APPROVED BUDGET EXPENSES
Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
DCAT							
01-4199-206-01-010 F-T Wages - D.C.A.T.	0.00	0.00	0.00	0.00	45,346.00	0.00	26,100.00
<i>Narrative for Column # 5</i> See the budget letter from Craig Stevens listing additional ideas/opportunities to be pursued when position is full-time.							
<i>Narrative for Column # 6</i> Town Administrator reduced position to 20 hours per week.							
<i>Narrative for Column # 7</i> Town Council increased DCAT Coordinator position to full-time effective July 1st or when cable negotiations are completed.							
01-4199-206-01-020 P-T Wages - D.C.A.T.	14,889.42	14,991.17	17,104.00	15,107.13	7,500.00	33,500.00	20,500.00
<i>Narrative for Column # 5</i> Part-time employees to assist with the taping of live meetings.							
<i>Narrative for Column # 6</i> Includes addition of DCAT Coordinator at 20 hours a week.							
01-4199-206-01-030 O-T Wages - D.C.A.T.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-206-01-920 P-T Wages - D.C.A.T. - Accrual	36.54	-43.29	0.00	-456.88	0.00	0.00	0.00
01-4199-206-02-310 Soc Sec - D.C.A.T.	925.38	926.82	1,060.00	908.49	3,276.00	2,077.00	2,889.00
01-4199-206-02-320 Medicare - D.C.A.T.	216.29	216.63	248.00	212.30	766.00	486.00	676.00
01-4199-206-02-330 Retirement - D.C.A.T.	0.00	0.00	0.00	0.00	4,437.00	0.00	3,826.00
01-4199-206-03-610 Health & Dental - D.C.A.T.	0.00	0.00	0.00	0.00	17,262.00	0.00	8,631.00
01-4199-206-03-630 Life - D.C.A.T.	0.00	0.00	0.00	0.00	150.00	0.00	75.00
01-4199-206-03-640 STD - D.C.A.T.	0.00	0.00	0.00	0.00	288.00	0.00	84.00
01-4199-206-04-010 S.U.T.A. - D.C.A.T.	19.00	66.00	93.00	129.00	162.00	162.00	162.00
01-4199-206-04-020 Workers Comp - D.C.A.T.	166.00	154.00	169.00	142.00	449.00	285.00	396.00
01-4199-206-08-000 Travel & Mileage Reimb - D.C.A.T.	0.00	0.00	0.00	39.96	200.00	200.00	200.00
01-4199-206-28-000 Professional / Staff Dev - D.C.A.T.	176.00	125.99	200.00	50.00	800.00	800.00	800.00
01-4199-206-36-000 Contracted Services - D.C.A.T.	183.04	12,667.80	3,300.00	179.40	3,000.00	3,000.00	3,000.00
<i>Narrative for Column # 5</i> DCAT On Demand							

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4199-206-45-000	General Supplies - D.C.A.T.	148.60	496.23	1,000.00	666.05	2,500.00	2,500.00	2,500.00
01-4199-206-52-000	Equip Maint (Other Than Office) - D.C.A.T.	360.00	106.46	2,000.00	0.00	2,000.00	2,000.00	2,000.00
01-4199-206-96-000	Capital - D.C.A.T.	5,513.09	273.17	1,690.00	500.00	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i> 2 New flat panel screens							
DCAT Total		22,633.36	29,980.98	26,864.00	17,477.45	92,136.00	49,010.00	75,839.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Princ L-T Bonds & Notes							
01-4711-451-92-010	Princ - 1989 Bond	0.00	0.00	0.00	0.00	0.00	0.00
01-4711-451-92-060	Princ - 1996/1999/2002 Bond	159,160.40	161,353.80	157,027.00	157,027.13	96,966.00	96,966.00
01-4711-451-92-080	Princ - Fire Engine	0.00	0.00	0.00	0.00	0.00	0.00
01-4711-451-92-090	Princ - S.R.L.F. Landfill	40,137.81	40,137.81	40,138.00	40,137.81	40,138.00	40,138.00
01-4711-451-92-100	Princ - 2006 Series A Bond	244,743.00	244,743.00	194,698.00	194,697.54	194,698.00	194,698.00
01-4711-451-92-110	Princ - 2006 Series B Bond	45,000.00	45,000.00	35,000.00	35,000.00	35,000.00	35,000.00
01-4711-451-92-120	Princ - 2008 General Obligation Bond	76,450.00	74,350.00	74,350.00	74,350.00	74,350.00	74,350.00
01-4711-451-92-130	Princ - 2010 General Obligation Bond	0.00	64,100.00	70,000.00	70,000.00	65,000.00	65,000.00
01-4711-451-92-140	Princ - 2012 General Obligation Bond	0.00	0.00	0.00	0.00	315,000.00	315,000.00
Princ L-T Bonds & Notes Total		565,491.21	629,684.61	571,213.00	571,212.48	821,152.00	821,152.00
Int L-T Bonds & Notes							
01-4721-454-93-010	Int - 1989 Bond	0.00	0.00	0.00	0.00	0.00	0.00
01-4721-454-93-060	Int - 1996/1999/2002 Bond	36,432.20	30,861.57	25,013.00	25,012.22	19,124.00	19,124.00
01-4721-454-93-080	Int - Fire Engine	0.00	0.00	0.00	0.00	0.00	0.00
01-4721-454-93-090	Int - S.R.L.F. Landfill	22,204.23	20,723.96	19,244.00	19,243.67	17,764.00	17,764.00
01-4721-454-93-100	Int - 2006 Series A Bond	86,542.00	77,216.14	67,879.00	67,879.27	60,270.00	60,270.00
01-4721-454-93-110	Int - 2006 Series B Bond	9,200.00	6,612.50	4,025.00	4,025.00	2,013.00	2,013.00
01-4721-454-93-120	Int - 2008 General Obligation Bond	22,759.70	20,466.20	18,236.00	18,236.00	15,820.00	15,820.00
01-4721-454-93-130	Int - 2010 General Obligation Bond	0.00	28,207.98	23,950.00	23,950.00	21,850.00	21,850.00
01-4721-454-93-140	Int - 2012 General Obligation Bond	0.00	0.00	0.00	0.00	148,909.00	148,909.00
Int L-T Bonds & Notes Total		177,138.13	184,088.35	158,347.00	158,346.16	285,750.00	285,750.00
Int on Tax and Rev Antic Notes							
01-4723-457-94-000	Int On Tax And Rev Antic Notes	0.00	0.00	3,000.00	352.92	5,000.00	5,000.00
Int on Tax and Rev Antic Notes Total		0.00	0.00	3,000.00	352.92	5,000.00	5,000.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Other Debt Service Charges							
01-4790-460-95-000 . . . Other Debt Service Charges	16,317.06	1,663.22	20,000.00	34,973.92	20,000.00	20,000.00	20,000.00
Other Debt Service Charges Total	16,317.06	1,663.22	20,000.00	34,973.92	20,000.00	20,000.00	20,000.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
				As of December	As of December			
Town Council								
01-4130-101-01-020	P-T Wages - Council	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
01-4130-101-02-310	Soc Sec - Council	868.00	868.00	868.00	868.00	868.00	868.00	868.00
01-4130-101-02-320	Medicare - Council	203.08	203.08	203.00	203.08	203.00	203.00	203.00
01-4130-101-04-020	Workers Comp - Council	15.00	15.00	15.00	14.00	15.00	15.00	15.00
01-4130-101-28-000	Professional / Staff Dev - Council	65.00	205.00	125.00	210.00	150.00	150.00	150.00
01-4130-101-29-000	Membership Dues - Council	8,177.98	8,823.22	8,900.00	9,183.02	8,900.00	8,900.00	8,900.00
<i>Narrative for Column # - 5</i>								
New Hampshire Municipal Association								
01-4130-101-36-000	Contracted Services - Council	10,838.75	11,097.50	12,000.00	10,378.75	12,000.00	12,000.00	12,000.00
<i>Narrative for Column # 5</i>								
Minute Taker								
01-4130-101-88-000	Contingency - Council	8,065.29	29,998.35	100,000.00	57,231.34	100,000.00	100,000.00	100,000.00
01-4130-101-89-000	Miscellaneous - Council	2,766.15	3,281.11	2,000.00	2,289.00	2,000.00	2,000.00	2,000.00
01-4130-101-96-000	Capital - Council	0.00	0.00	150,950.00	0.00	0.00	161,000.00	161,000.00
<i>Narrative for Column # 6</i>								
This appropriation would come from the Community Development Reserve Fund and would be utilized in 2013 if needed to support downtown redevelopment in areas such as traffic studies and the hiring of a part-time economic development director.								
Town Council Total		44,999.25	68,491.26	289,061.00	94,377.19	138,136.00	299,136.00	299,136.00
Treasurer								
01-4130-104-01-020	P-T Wages - Treasurer	5,600.00	6,800.00	5,600.00	5,600.00	5,600.00	5,600.00	5,600.00
01-4130-104-01-920	P-T Wages - Treasurer - Accrual	0.00	200.00	0.00	-200.00	0.00	0.00	0.00
01-4130-104-02-310	Soc Sec - Treasurer	347.20	434.00	347.00	334.80	347.00	347.00	347.00
01-4130-104-02-320	Medicare - Treasurer	81.20	101.50	81.00	78.30	81.00	81.00	81.00
01-4130-104-04-010	S.U.T.A. - Treasurer	0.00	0.00	4.00	0.00	3.00	3.00	3.00
01-4130-104-04-020	Workers Comp - Treasurer	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Treasurer Total		6,034.40	7,541.50	6,038.00	5,819.10	6,037.00	6,037.00	6,037.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

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Moderator							
01-4140-102-01-020 P-T Wages - Moderator	1,027.00	1,037.00	1,312.00	912.00	1,312.00	1,312.00	1,312.00
01-4140-102-02-310 Soc Sec - Moderator	63.67	64.29	81.00	56.54	81.00	81.00	81.00
01-4140-102-02-320 Medicare - Moderator	14.89	15.03	19.00	13.22	19.00	19.00	19.00
01-4140-102-04-020 Workers Comp - Moderator	1.00	1.00	0.00	1.00	0.00	0.00	0.00
01-4140-102-89-000 Miscellaneous - Moderator	4,708.46	1,655.65	3,000.00	4,837.54	3,000.00	3,000.00	3,000.00
01-4140-102-96-000 Capital - Moderator	0.00	0.00	0.00	1,626.41	1,700.00	1,700.00	1,700.00
<i>Narrative for Column # 5</i>							
Purchase of two new voting booths to meet State requirements.							
Moderator Total	5,815.02	2,772.97	4,412.00	7,446.71	6,112.00	6,112.00	6,112.00
Supervisors of the Checklist							
01-4140-105-01-020 P-T Wages - Supr of the Cklist	2,604.00	2,446.52	6,141.00	7,224.81	1,760.00	1,760.00	1,760.00
01-4140-105-01-920 P-T Wages - Supr of the Cklist - Accrued	0.00	320.00	0.00	-320.00	0.00	0.00	0.00
01-4140-105-02-310 Soc Sec - Supr of the Cklist	161.45	171.52	381.00	428.09	109.00	109.00	109.00
01-4140-105-02-320 Medicare - Supr of the Cklist	37.77	40.13	89.00	100.11	26.00	26.00	26.00
01-4140-105-04-020 Workers Comp - Supr of the Cklist	2.00	3.00	3.00	6.00	2.00	2.00	2.00
01-4140-105-89-000 Miscellaneous - Supr of the Cklist	322.83	1,673.98	1,190.00	201.25	1,190.00	1,190.00	1,190.00
<i>Narrative for Column # 5</i>							
Supplies include the placement of legal ads in "Fosters" per state statute, postage and election supplies such as pens, envelopes and printing.							
Supervisors of the Checklist Total	3,128.05	4,655.15	7,804.00	7,640.26	3,087.00	3,087.00	3,087.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Town Clerk								
01-4140-103-01-010	F-T Wages - Town Clerk	93,087.27	94,867.34	95,457.00	98,555.36	100,112.00	100,112.00	100,112.00
01-4140-103-01-020	P-T Wages - Town Clerk	26,878.82	27,491.26	24,523.00	27,331.20	29,428.00	29,428.00	29,428.00
01-4140-103-01-030	O-T Wages - Town Clerk	573.38	368.85	0.00	578.11	400.00	400.00	400.00
01-4140-103-01-090	Ins Buy-Out (Wages) - Town Clerk	22,439.82	26,570.31	26,254.00	26,489.19	26,221.00	26,221.00	26,221.00
01-4140-103-01-910	F-T Wages - Town Clerk - Accrual	-469.62	-20.57	0.00	-3,551.41	0.00	0.00	0.00
01-4140-103-01-920	P-T Wages - Town Clerk - Accrual	1,435.00	-438.16	0.00	-996.84	0.00	0.00	0.00
01-4140-103-01-990	Ins Buy-Out (Wages) - Town Clerk - Ac	0.00	1,077.14	0.00	-1,077.14	0.00	0.00	0.00
01-4140-103-02-310	Soc Sec - Town Clerk	8,984.47	9,234.90	9,163.00	9,134.23	9,710.00	9,710.00	9,710.00
01-4140-103-02-320	Medicare - Town Clerk	2,101.13	2,159.69	2,143.00	2,136.35	2,271.00	2,271.00	2,271.00
01-4140-103-02-330	Retirement - Town Clerk	10,252.23	10,552.55	10,372.00	8,338.90	12,032.00	12,032.00	12,032.00
01-4140-103-03-610	Health & Dental - Town Clerk	4,341.42	4,446.72	3,810.00	3,961.26	3,220.00	3,220.00	3,220.00
01-4140-103-03-630	Life - Town Clerk	293.00	300.00	300.00	300.00	300.00	300.00	300.00
01-4140-103-03-640	STD - Town Clerk	538.38	563.46	600.00	597.33	636.00	636.00	636.00
01-4140-103-04-010	S.U.T.A. - Town Clerk	45.00	181.00	190.00	211.00	210.00	210.00	210.00
01-4140-103-04-020	Workers Comp - Town Clerk	153.00	158.00	163.00	146.00	172.00	172.00	172.00
01-4140-103-08-000	Travel & Mileage Reimb - Town Clerk	198.00	241.93	300.00	444.57	300.00	300.00	300.00
01-4140-103-17-000	Telephone / Fax - Town Clerk	531.21	559.91	500.00	1,055.91	1,200.00	1,200.00	1,200.00
01-4140-103-25-000	Office & Computer Supplies - Town Cle	0.00	0.00	0.00	171.47	150.00	150.00	150.00
01-4140-103-26-000	Postage - Town Clerk	6,738.88	6,190.06	5,850.00	5,458.28	5,000.00	5,000.00	5,000.00
01-4140-103-28-000	Professional / Staff Dev - Town Clerk	1,467.38	1,262.00	1,300.00	1,061.00	1,300.00	1,300.00	1,300.00
01-4140-103-29-000	Membership Dues - Town Clerk	100.00	85.00	100.00	85.00	100.00	100.00	100.00
01-4140-103-36-000	Contracted Services - Town Clerk	4,449.12	4,680.36	5,000.00	4,398.06	5,200.00	5,200.00	5,200.00
	<i>Narrative for Column # 5</i>							
	Processing fees for semi-annual tax bills and mortgagee research prior to liening property.							
01-4140-103-45-000	General Supplies - Town Clerk	3,270.34	1,410.75	2,700.00	1,559.67	1,700.00	1,700.00	1,700.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4140-103-53-000	Office Equip Maint - Town Clerk	225.00	25.50	200.00	0.00	200.00	200.00	200.00
01-4140-103-89-000	Miscellaneous - Town Clerk	0.00	0.00	0.00	270.43	300.00	300.00	300.00
01-4140-103-90-002	State/Registry of Deeds Fees	6,037.76	6,432.00	5,200.00	5,897.34	5,200.00	5,200.00	5,200.00
	<i>Narrative for Column # 5</i>							
	Lien notices, release of lien fees, dog fees collected and submitted to the State of NH.							
01-4140-103-96-000	Capital - Town Clerk	746.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Clerk Total		194,416.99	198,400.00	194,125.00	192,555.27	205,362.00	205,362.00	205,362.00



Durham Fire Department

51 College Road ■ Durham, New Hampshire 03824-3585

Phone 603-862-1426 ■ Fax 603-862-1513

fire@ci.durham.nh.us

Fire, Rescue and Emergency Medical Services

To: Todd Selig, Town Administrator

From: Corey Landry, Fire Chief

Date: October 4, 2013

Re: FY 2013 Proposed Fire Department Budget

I am pleased to provide the FY 2013 Proposed Budget for the Durham Fire Department. This budget is a continuation of the in-depth analysis and historic perspective reflecting budget vs. actual for each line item.

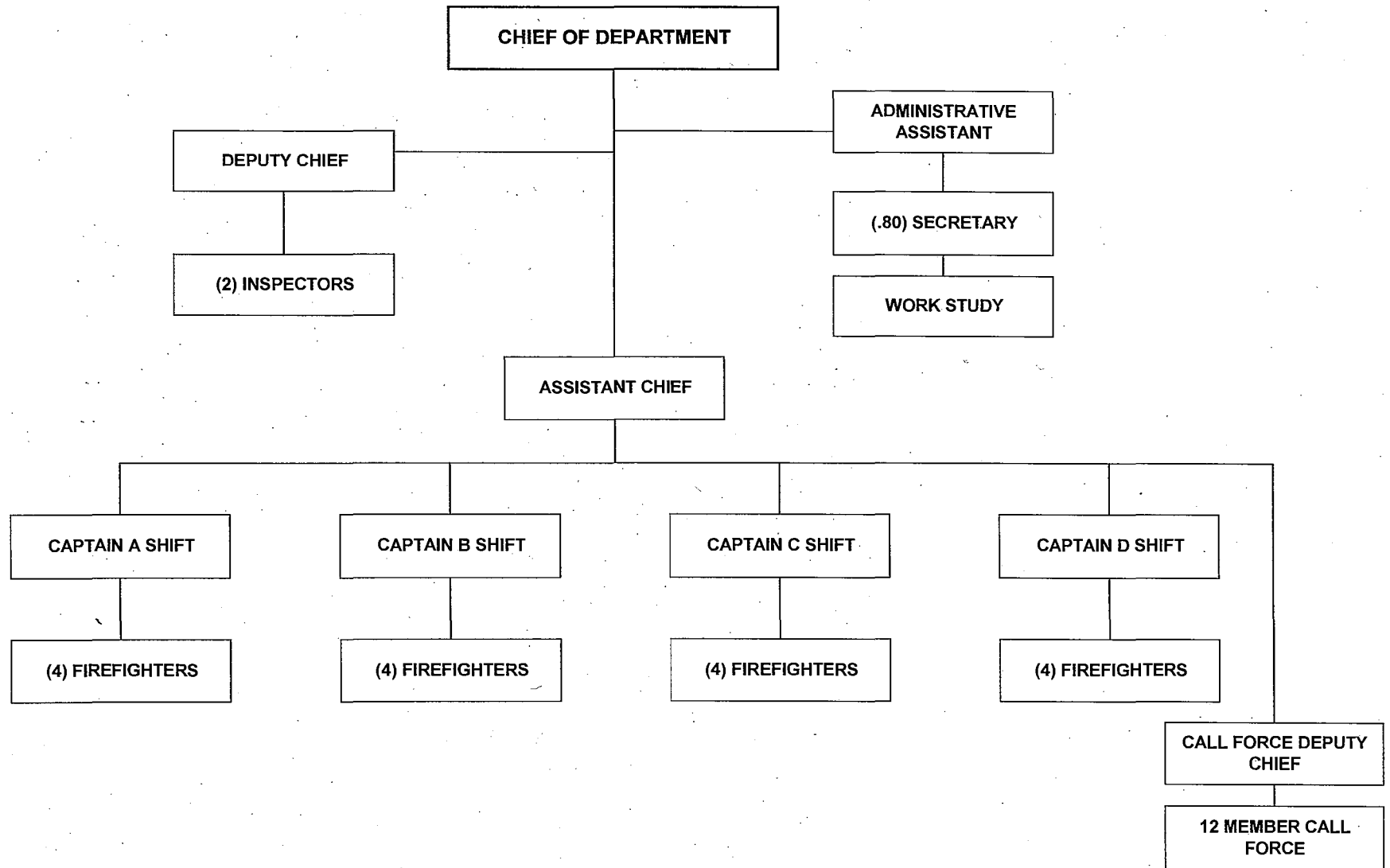
This year's budget request includes adding a Fire Inspector and a part-time Administrative Assistant to the department to handle the proposed Rental Housing Inspection Program that the Council is considering for adoption. The costs of these positions will be offset by the fees collected for the inspections. Adding these positions to the Fire Department will allow us to take on the additional demands of the inspection program. Currently our staff is strained to keep up with the day to day demands of the citizens of Durham and the University.

This year the Fire Department has actively taken a role in reducing the number of malicious false alarms that are responded to. One way to accomplish this was to adjust the Town Ordinance to allow the Department to bill landlords/tenants a monetary amount immediately for any malicious false alarm. We have also worked in conjunction with the University of New Hampshire to proactively reduce unnecessary and redundant safety items in certain residential halls which had been the cause for several malicious false alarms. In those non-combustible buildings that utilize a fire alarm and sprinkler system, we were able to remove several pull stations that have been the source of malicious alarms. As we looked historically back, no active fire was reported by an activated pull station prior to a smoke detector or sprinkler activation. With these steps being taken, the reductions in malicious alarms have dropped 50% from the same time period as last year.

This main budget, outside the request for personnel, is a modest request to retain services that the fire department has provided such as CPR classes and various inspections at the home or in local businesses. This also keeps our department members trained to the proper level needed to maintain the expected high level of customer service.

Thank you for the opportunity of presenting this budget. I look forward to discussing this proposal and assisting with the council presentation if needed.

FIRE DEPARTMENT



2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Fire Administration								
01-4220-701-01-010	F-T Wages - Fire Admin	209,832.80	215,338.05	216,266.00	219,656.85	223,120.00	223,120.00	223,120.00
	<i>Narrative for Column # 5</i>							
	Annual wages for the Fire Chief, Assistant Chief and Administrative Assistant, including longevity, sick leave incentive and acting Department Head pay.							
01-4220-701-01-020	P-T Wages - Fire Admin	0.00	0.00	0.00	887.50	0.00	0.00	0.00
01-4220-701-01-030	O-T Wages - Fire Admin	0.00	1,349.20	0.00	0.00	0.00	0.00	0.00
01-4220-701-01-090	Ins Buy-Out (Wages) - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-701-01-099	Wage Contingency - Fire Admin	0.00	0.00	0.00	0.00	41,648.00	41,648.00	41,648.00
01-4220-701-01-910	F-T Wages - Fire Admin - Accrual	796.72	353.91	0.00	-8,321.12	0.00	0.00	0.00
01-4220-701-02-310	Soc Sec - Fire Admin	2,855.35	2,985.53	2,981.00	2,904.25	3,040.00	3,040.00	3,040.00
01-4220-701-02-320	Medicare - Fire Admin	3,054.26	3,130.59	3,150.00	3,077.31	3,235.00	3,235.00	3,235.00
01-4220-701-02-330	Retirement - Fire Admin	33,753.16	40,495.40	42,958.00	41,900.10	48,867.00	48,867.00	48,867.00
01-4220-701-03-610	Health & Dental - Fire Admin	60,612.36	71,483.68	74,677.00	71,880.06	71,757.00	71,757.00	71,757.00
01-4220-701-03-630	Life - Fire Admin	438.00	450.00	450.00	450.00	450.00	450.00	450.00
01-4220-701-03-640	STD - Fire Admin	1,233.48	1,268.56	1,368.00	1,329.69	1,404.00	1,404.00	1,404.00
01-4220-701-04-010	S.U.T.A. - Fire Admin	45.00	247.00	345.00	211.00	350.00	350.00	350.00
01-4220-701-04-020	Workers Comp - Fire Admin	7,045.00	5,983.00	5,991.00	5,093.00	5,439.00	5,439.00	5,439.00
01-4220-701-05-000	Medical Testing - Fire Admin	1,033.52	3,336.66	1,650.00	447.50	1,650.00	1,650.00	1,650.00
	<i>Narrative for Column # 5</i>							
	Physicals, Cardio Stress Test and Miscellaneous Testing and Vaccines for the Fire Chief and Assistant Chief.							
	* See additional explanation under 01-4200-702-05-000							
01-4220-701-06-000	Uniforms & Cleaning - Fire Admin	1,403.44	2,173.94	1,500.00	1,002.34	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i>							
	Annual clothing allowance for the purchase, repair and laundering of uniforms worn by the Fire Chief and the Assistant Chief.							
01-4220-701-08-000	Travel & Mileage Reimb - Fire Admin	3,108.51	3,617.05	4,000.00	5,007.08	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i>							
	Cost of mileage, meals, airfare and hotel accommodations for conferences and seminars attended by the Administrative Staff.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-701-12-000	Property / Liab Ins - Fire Admin	10,000.00	8,000.00	10,000.00	7,600.00	8,400.00	8,400.00	8,400.00
01-4220-701-15-000	Electricity - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Narrative for Column # 5</i> This line is included in Building Rent line 01-4220-701-50-000.							
01-4220-701-16-000	Heating Fuel - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Narrative for Column # 5</i> This line is included in Building Rent line 01-4220-701-50-000.							
01-4220-701-17-000	Telephone / Fax - Fire Admin	14,207.68	13,898.52	14,064.00	13,056.87	11,892.00	11,892.00	11,892.00
	<i>Narrative for Column # 5</i> Telephone and Fax services provided through the University of New Hampshire. Monthly costs are as follows: \$ 272 Fairpoint Communications \$ 76 Bay Ring \$ 4 Paetech \$ 129 Verizon Data Terminals \$ 510 UNH Telecom UNH Telecom Internet Drops were included on this line, we have moved that portion over to Office Equipment line 01-4220-702-97-000.							
01-4220-701-18-000	Cell Phones - Fire Admin	2,095.51	2,531.56	2,400.00	2,178.93	2,400.00	2,400.00	2,400.00
	<i>Narrative for Column # 5</i> Cellular service for the Administrative Staff @ \$200 per month.							
01-4220-701-19-000	Water / Sewer - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>Narrative for Column # 5</i> This line is included in Building Rent line 01-4220-701-50-000.							
01-4220-701-25-000	Office & Computer Supplies - Fire Adm	874.55	1,164.96	800.00	963.41	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i> General office supplies for daily operations of the Administrative office for presentations, projects and general supplies.							
01-4220-701-26-000	Postage - Fire Admin	293.14	479.68	300.00	432.19	500.00	500.00	500.00
	<i>Narrative for Column # 5</i> Metered mail and shipping costs serviced by the University of New Hampshire; on campus mail is delivered at no charge. Over the past few years we have experienced an increase in postage and shipping, we are requesting an additional \$200 for this line.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-701-27-000	Printing - Fire Admin	1,049.76	1,480.46	1,000.00	1,125.80	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i> Cost for usage of leased photocopier including maintenance, repairs and supplies. Also included are the cost of projects, Business cards and forms used by the Administrative Staff.							
01-4220-701-28-000	Professional / Staff Dev - Fire Admin	4,992.23	6,969.04	3,200.00	6,552.55	6,500.00	6,500.00	6,500.00
	<i>Narrative for Column # 5</i> Tuition, registration, fees for classes/seminars and conferences attended by the Administrative staff.							
01-4220-701-29-000	Membership Dues - Fire Admin	851.00	1,560.00	1,162.00	1,180.00	1,287.00	1,287.00	1,287.00
	<i>Narrative for Column # 5</i> Membership and Dues for the Fire Chief and Assistant Chief: \$ 150 National Fire Protection Association \$ 420 2 International Association of Fire Chiefs \$ 150 2 NHAFC \$ 90 Certified Fire Protection Specialist \$ 100 2 NEAFC \$ 15 FIOANH \$ 12 NH Fire Prevention Society Department Membership Dues: \$ 150 Interstate Emergency Unit \$ 200 Seacoast Fire Officer's Association							
01-4220-701-30-000	Books & Pubs - Fire Admin	199.90	159.12	500.00	421.39	500.00	500.00	500.00
	<i>Narrative for Column # 5</i> IFSTA Publications, RSA Books, trade magazines, reference materials.							
01-4220-701-32-000	Adv / Legal Notices - Fire Admin	471.92	0.00	250.00	2,793.24	250.00	250.00	250.00
	<i>Narrative for Column # 5</i> Advertisement cost for the Fire Department including bid requests, requests for proposals, public hearing notices, new hire advertising.							
01-4220-701-35-000	Work study (non payroll wages) - Fire A	1,086.72	2,220.70	2,000.00	1,144.06	2,000.00	2,000.00	2,000.00
	<i>Narrative for Column # 5</i> UNH work study student to assist with miscellaneous job functions in the Administrative office.							
01-4220-701-36-000	Contracted Services - Fire Admin	19,806.32	5,323.10	6,000.00	4,942.47	5,000.00	5,000.00	5,000.00
	<i>Narrative for Column # 5</i> This cost is associated with exams or testing for promotions.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

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	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4220-701-37-000 Legal Fees / Services - Fire Admin	6,500.00	210.00	0.00	0.00	7,000.00	7,000.00	7,000.00
<i>Narrative for Column # 5</i> Contract Negotiations with the Durham Professional Firefighter's Association							
01-4220-701-43-000 Refuse Service - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>Narrative for Column # 5</i> This line is included in Building Rent line 01-4220-701-50-000.							
01-4220-701-50-000 Building Rent - Fire Admin	158,348.54	165,859.08	175,859.00	168,406.56	176,192.00	176,192.00	176,192.00
<i>Narrative for Column # 5</i> Rent for the Durham Fire department offices and bay area located at 51 College Road. All Utilities are included. MacGregor Memorial Ambulance sublets the smaller building behind the main office. This provides storage, small living area and parking for the MacGregor staff. MacGregor reimburses the Town for their rent.							
01-4220-701-56-000 Fuel / Oil For Vehicles - Fire Admin	4,351.05	5,669.59	5,916.00	4,711.96	6,000.00	6,000.00	6,000.00
<i>Narrative for Column # 5</i> Fuel for administrative vehicles. Average of \$493.00 per month.							
01-4220-701-89-000 Miscellaneous - Fire Admin	792.67	1,019.46	500.00	689.82	500.00	500.00	500.00
<i>Narrative for Column # 5</i> To accommodate unexpected administrative expenses occurring throughout the year.							
01-4220-701-91-000 GIS Development - Fire Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Administration Total	551,132.59	568,757.84	579,287.00	561,724.81	636,881.00	636,881.00	636,881.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7																								
		2010	2011	2012	2012	2013	2013	2013																								
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL																								
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED																								
				As of December	As of December																											
Fire Suppression																																
01-4220-702-01-010	F-T Wages - Suppression	1,035,466.42	1,075,321.00	1,093,435.00	1,073,143.91	1,113,374.00	1,113,374.00	1,113,374.00																								
Narrative for Column # 5		Annual wages for 4 Captains and 16 Firefighters, including longevity, sick leave incentives, merit pay and holiday pay.																														
01-4220-702-01-020	P-T Wages - Suppression	4,698.60	7,293.59	5,000.00	6,405.75	10,000.00	10,000.00	10,000.00																								
Narrative for Column # 5		Wages for a 13 member call force for emergency call backs and bi-monthly meetings. This year we are seeking to increase the rates for all call members from \$9.50 to \$12.00 per hour and to raise the rate for the Call Force Coordinator from \$10.00 to \$12.50 per hour. This will increase the overall line to \$10,000.																														
*Wages for the call force have not been adjusted since March 2005.																																
01-4220-702-01-030	O-T Wages - Suppression	244,587.03	301,816.23	264,400.00	298,084.69	266,461.00	266,461.00	266,461.00																								
Narrative for Column # 5		<table border="0"> <tr> <td>Available Time Off in 2013</td> <td>Sick - 7,593</td> <td>Vacation - 6,991</td> <td>Personal 792</td> <td colspan="4"></td> </tr> <tr> <td>Average Hours Used (last 3 years)</td> <td>Sick - 23%</td> <td>Vacation - 60%</td> <td>Personal - 88%</td> <td colspan="4"></td> </tr> <tr> <td>Predicted 2013 Usages</td> <td>Sick - 1,746</td> <td>Vacation - 4,195</td> <td>Personal - 697</td> <td colspan="4"></td> </tr> </table>							Available Time Off in 2013	Sick - 7,593	Vacation - 6,991	Personal 792					Average Hours Used (last 3 years)	Sick - 23%	Vacation - 60%	Personal - 88%					Predicted 2013 Usages	Sick - 1,746	Vacation - 4,195	Personal - 697				
Available Time Off in 2013	Sick - 7,593	Vacation - 6,991	Personal 792																													
Average Hours Used (last 3 years)	Sick - 23%	Vacation - 60%	Personal - 88%																													
Predicted 2013 Usages	Sick - 1,746	Vacation - 4,195	Personal - 697																													
Current Average OT Rate \$38.66																																
OT	\$ 54,910	Hours worked beyond normal shift.																														
OTSC	\$256,625	Hours covering Shift vacancies.																														
OTM	\$ 6,222	Hours used to cover meetings while not on duty.																														
Less	\$ (51,296)	Drop down occurs during a weekday from 8 - 4 when there is a firefighter vacancy, the shift is not filled.																														
Grand Total	\$266,461																															
01-4220-702-01-090	Ins Buy-Out (Wages) - Suppression	65,005.07	66,116.80	58,448.00	68,687.12	68,796.00	68,796.00	68,796.00																								
01-4220-702-01-094	S.T.D (Wages) - Suppression	0.00	0.00	0.00	0.00	0.00	0.00	0.00																								
01-4220-702-01-095	L.T.D. (Wages) - Suppression	0.00	0.00	0.00	0.00	0.00	0.00	0.00																								
01-4220-702-01-098	Vacation and Sick Buy-out Wages - Su	0.00	0.00	0.00	0.00	0.00	0.00	0.00																								
01-4220-702-01-910	F-T Wages - Suppr - Accrual & Sick Le	956.58	-6,480.54	0.00	-49,792.46	0.00	0.00	0.00																								
01-4220-702-01-920	P-T Wages - Suppr - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00																								
01-4220-702-01-930	O-T Wages - Suppression - Accrual	5,509.05	1,488.14	0.00	-6,997.19	0.00	0.00	0.00																								
01-4220-702-01-990	Ins Buy-Out (Wages) - Suppression - A	0.00	2,733.44	0.00	-2,733.44	0.00	0.00	0.00																								
01-4220-702-02-310	Soc Sec - Suppression	340.55	480.97	310.00	397.16	310.00	310.00	310.00																								
01-4220-702-02-320	Medicare - Suppression	19,865.03	21,260.00	20,690.00	20,438.00	21,232.00	21,232.00	21,232.00																								

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4220-702-02-330	Retirement - Suppression	245,103.31	312,588.94	325,468.00	302,499.52	363,598.00	363,598.00	363,598.00
01-4220-702-03-610	Health & Dental - Suppression	190,536.99	253,115.10	308,623.00	272,561.14	281,156.00	281,156.00	281,156.00
01-4220-702-03-630	Life - Suppression	3,926.00	5,067.00	5,400.00	5,275.00	5,400.00	5,400.00	5,400.00
01-4220-702-03-640	STD & LTD - Fire Suppression	12,057.31	11,971.75	13,416.00	12,240.41	13,632.00	13,632.00	13,632.00
01-4220-702-04-010	S.U.T.A. - Suppression	330.00	1,763.00	2,470.00	2,257.00	2,138.00	2,138.00	2,138.00
01-4220-702-04-020	Workers Comp - Suppression	46,609.00	40,716.00	47,102.00	39,995.00	42,503.00	42,503.00	42,503.00
01-4220-702-05-000	Medical Testing - Suppression	13,964.84	12,841.00	17,620.00	12,257.50	17,620.00	17,620.00	17,620.00

Narrative for Column # 5

Medical Testing and Exams are performed annually by the Center for Occupational and Employee Health (COEH) located in Exeter. We have priced similar facilities in the region and found comparable pricing. COEH is associated with Exeter Hospital allowing testing to be performed immediately without future appointments. Other facilities require patient establishment with Exeter in order to proceed with testing costing overtime. This facility is familiar with the requirements of NFPA 1582.

\$13,120 - Physicals, Health Data Analysis, Cardiac Stress Test as needed.

\$ 1,000 - 1 New Hire Physical exam

\$ 500 - Additional testing and vaccinations as needed

\$ 3,000 - 6 Call members

01-4220-702-06-000	Uniforms & Cleaning - Suppression	15,661.57	18,585.69	15,000.00	12,233.98	15,000.00	15,000.00	15,000.00
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Narrative for Column # 5

Clothing allowance for 16 Firefighters and 4 Captains at \$500 each (\$10,000). The clothing allowance is used to purchase uniforms worn while on duty and is a contractual requirement. This line also includes funds for the repair / replacement of uniforms damaged in the line of duty (\$1,000), the purchase of Class A (Formal Attire) uniforms as needed for funerals and special events (\$2,000). New employees will require an "initial issue" set of clothing including items such as work uniforms, shirts, belts, boots, coveralls and watch cap (\$2,000).

01-4220-702-07-000	Protective Clothing - Suppression	19,885.72	20,556.29	10,240.00	9,897.35	12,700.00	12,700.00	12,700.00
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Narrative for Column # 5

Personal protective clothing is gear that is worn by fire personnel at emergency scenes. Included are helmets, boots, pants, coats, gloves and hoods. Gear is replaced on a rotating schedule allowing us to maintain two sets of gear per person.

With the purchase of a full set of gear for all current employees made possible in 2012 with a capital purchase, we will only need to purchase gear for new hires.

Additionally to note, only authorized vendors can repair protective clothing when it becomes damaged or worn out.

\$ 1,000 Repairs

\$ 7,200 3 Sets of "Turn Out" gear.

\$ 2,500 Boots/helmets/shields

\$ 2,000 Supplemental gear - extrication gloves/hoods/helmet bands and lights

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-702-18-000 Cell phones - Suppression	644.59	821.08	900.00	1,222.21	1,920.00	1,920.00	1,920.00
<i>Narrative for Column # 5</i>							
Cell phones for Suppression Division, Medic and Captain Phones. This year we added 2 new phone devices that transmit data from the Automatic Defibrillators to a hospital in advance of a patients arrival.							
01-4220-702-25-000 Office & Computer Supplies - Suppress	542.26	601.00	700.00	523.79	700.00	700.00	700.00
<i>Narrative for Column # 5</i>							
General office supplies, pens, tape, printer cartridges, note pads, folders, etc.							
01-4220-702-27-000 Printing - Suppression	1,028.49	1,138.10	1,000.00	700.50	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>							
Portion of the leased photocopier lease, printing business cards, projects and forms used by the Suppression Division.							
01-4220-702-29-000 Membership Dués - Suppression	776.00	726.00	842.00	829.00	870.00	870.00	870.00
<i>Narrative for Column # 5</i>							
\$ 45.50 NH retirement system for Call Firefighters							
\$ 740.00 NH State Firemen's Association full time & call force.							
\$ 84.00 Strafford County Forest Fire Wardens Association including call company							
01-4220-702-36-000 Contracted Services - Suppression	12,275.64	11,791.17	12,050.00	12,184.45	11,586.00	11,586.00	11,586.00
<i>Narrative for Column # 5</i>							
\$ 900 Water Filtration Service							
\$2,700 Firehouse Software Maintenance Contract							
\$ 400 Fire Extinguisher Testing							
\$ 330 Seacoast Chiefs SCBA							
\$1,500 Awards Banquet							
\$ 250 Oxygen Cylinder Lease							
\$3,130 START - Haz Mat Response Team							
\$1,728 48 Flow Tests							
\$ 648 \$162 Per Quarter - Flex Plan Admin Fee							
01-4220-702-51-000 Building Maintenance - Suppression	9,640.02	5,419.19	7,200.00	3,115.38	7,200.00	7,200.00	7,200.00
<i>Narrative for Column # 5</i>							
\$ 500 Paint and Supplies							
\$ 500 Appliances and Repairs							
\$ 2,500 Apparatus Bay Pre-filters/filters							
\$ 1,200 Overhead doors/Maintenance							
\$ 2,500 Housekeeping and cleaning/laundry supplies, paper towels, toiletries, sheets, towels and pillowcases, lights							

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-702-56-000 Fuel / Oil For Vehicles - Suppression <i>Narrative for Column # 5</i> Fuel for the Suppression Division vehicles. Average monthly fuel cost is \$1,334.	12,129.34	16,195.38	15,348.00	13,397.00	16,000.00	16,000.00	16,000.00
01-4220-702-66-090 Gifts and Donations - Suppression	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-702-70-000 Communications / Dispatch - Suppress <i>Narrative for Column # 5</i> Fire Dispatch services are provided by Strafford County Dispatch. This line has been reduced to reflect the average cost over the past 3 years.	8,135.32	6,140.32	10,000.00	6,140.32	7,000.00	7,000.00	7,000.00
01-4220-702-73-000 Radios - Suppression <i>Narrative for Column # 5</i> \$ 1,100 Purchase replacement pagers \$ 2,000 Department wide battery purchases \$ 500 Batteries for SCBA \$ 5,700 Radio maintenance 2-Way Communications contract \$ 800 IAMRESPONDING paging system Annual Contract \$ 6,945 2-Way Communications Dispatch Line Maintenance	14,003.69	14,396.95	17,565.00	12,790.50	17,045.00	17,045.00	17,045.00
01-4220-702-89-000 Miscellaneous - Suppression <i>Narrative for Column # 5</i> This line provides for miscellaneous expenses such as rehabilitation (food & drink) for long duration incidents, refreshments for department meetings, annual department wide barbecue supplies and criminal and vehicle motor record checks for new hires.	3,230.14	4,748.90	2,000.00	3,355.30	2,000.00	2,000.00	2,000.00
01-4220-702-90-020 Probationary Dues - Suppression <i>Narrative for Column # -5</i> New hire probationary dues per Agreement with DPFFA.	760.37	878.02	600.00	957.10	633.00	633.00	633.00
01-4220-702-96-000 Capital - Suppression <i>Narrative for Column # 5</i> \$ 90 Spill Pads \$ 200 Consumable Supplies \$ 300 Sampling Pump for PhD 6 Gas Meter \$2,798 Flood Vac 19 Gallon Turbo \$1,500 The Turk Stoke Basket \$6,000 SCBA Test Bench \$9,800 Thermal Imaging Cameras (2) \$2,579 Personal Escape - Wristlets (2), Carbineers(8), 50' Rope (5), 200' Repel Rope (1), 200' Search Line (2), Rope for 4:1 systems 1 - 100' and 1 - 200' rope split, 10 'Anchor point straps (4), Rack Descender (1)	25,482.88	29,256.56	26,166.00	26,056.23	23,267.00	23,267.00	23,267.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4220-702-97-000 Office Equipment - Suppression	16,820.28	7,237.53	8,855.00	4,285.54	17,101.00	17,101.00	17,101.00
<i>Narrative for Column # 5</i>							
This line funds general maintenance, repair and upgrade of our computer network, hardware and software. Our computers are on a replacement schedule of two PC's per year in order to remain compatible with current incident reporting software requirements. This year we are adding office furniture for two new staff who will handle the new Health and Safety Inspection Program.							
\$6,000 (2) Replacement PCs and (2) New PC's \$4,000 Office Furniture \$1,000 Hardware Maint/Replace \$2,000 Support Services \$ 500 Software Upgrades \$ 206 Kaspersky (IT) \$ 155 Dynamic Support (IT) \$3,240 \$270 per mo Telecom Internet Drops (moved from line 01-4220-701-17-000)							
Fire Suppression Total	2,029,972.09	2,246,584.60	2,290,848.00	2,162,407.76	2,340,242.00	2,340,242.00	2,340,242.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
		As of December	As of December	As of December	As of December			
Fire Prevention								
01-4220-703-01-010	F-T Wages - Prevention	123,767.54	88,002.56	127,297.00	88,528.63	180,995.00	180,995.00	180,995.00
<i>Narrative for Column # 5</i>		Annual Wages for the Deputy Chief and two (2) Fire Inspector positions (one is a new position created to handle the Housing Inspection Program), including sick leave incentives and holiday pay. Includes addition of a second full-time Fire Inspector which will allow the department the proper manpower to handle the Housing Standards Ordinance, as well as meet the increasing demand on the Department's Prevention Bureau for both the Town and University.						
01-4220-703-01-020	P-T Wages - Prevention	0.00	0.00	0.00	0.00	19,968.00	19,968.00	19,968.00
<i>Narrative for Column # 5</i>		The creation of a new part-time secretary (32 hours per week) to assist the Prevention Department with day to day administrative duties. This position will mainly help outline and schedule the rental housing inspection program and will also be available to assist the current Administrative Assistant with the day to day duties of the Department.						
01-4220-703-01-030	O-T Wages - Prevention	6,951.31	385.09	1,500.00	7,405.54	3,000.00	3,000.00	3,000.00
<i>Narrative for Column # 5</i>		To perform public education and investigations which occur after normal business hours.						
01-4220-703-01-090	Ins Buy-Out (Wages) - Prevention	10,056.43	10,872.55	11,337.00	2,930.76	0.00	0.00	0.00
01-4220-703-01-094	S.T.D. (Wages) - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-01-095	L.T.D. (Wages) - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-01-099	Wage Contingency - Prevention	0.00	0.00	0.00	0.00	3,400.00	3,400.00	3,400.00
01-4220-703-01-910	F-T Wages - Prevention - Accrual	265.17	-1,930.96	0.00	-2,704.77	0.00	0.00	0.00
01-4220-703-01-990	Ins Buy-Out (Wages) - Prevention - Accr	0.00	439.84	0.00	-439.84	0.00	0.00	0.00
01-4220-703-02-310	Soc Sec - Prevention	0.00	0.00	0.00	0.00	1,238.00	1,238.00	1,238.00
01-4220-703-02-320	Medicare - Prevention	2,061.32	1,431.44	2,057.00	1,396.44	2,980.00	2,980.00	2,980.00
01-4220-703-02-330	Retirement - Prevention	25,559.84	21,442.65	32,478.00	21,545.09	46,979.00	46,979.00	46,979.00
01-4220-703-03-610	Health & Dental - Prevention	20,585.10	10,337.70	17,590.00	9,499.62	58,086.00	58,086.00	58,086.00
01-4220-703-03-630	Life - Prevention	354.00	362.50	450.00	365.57	750.00	750.00	750.00
01-4220-703-03-640	STD - Fire Prevention	1,178.95	1,050.74	1,236.00	809.45	2,016.00	2,016.00	2,016.00
01-4220-703-04-010	S.U.T.A. - Prevention	30.00	165.00	230.00	106.00	420.00	420.00	420.00
01-4220-703-04-020	Workers Comp - Prevention	4,975.00	4,566.00	4,963.00	4,204.00	5,725.00	5,725.00	5,725.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4220-703-05-000 Medical Testing - Prevention <i>Narrative for Column # 5</i> Physical, Cardio Stress Test and Miscellaneous Testing and Vaccines for the Deputy Chief. * See additional explanation under 01-4200-702-05-000	556.14	449.50	850.00	541.00	850.00	850.00	850.00
01-4220-703-06-000 Uniforms & Cleaning - Prevention <i>Narrative for Column # 5</i> Clothing allowance for Division Chief and two Fire Inspectors including repairs, cleaning and damages.	1,015.24	537.25	1,000.00	1,400.75	1,500.00	1,500.00	1,500.00
01-4220-703-08-000 Travel & Mileage Reimb - Prevention <i>Narrative for Column # 5</i> Cost of mileage, meals, airfare and hotel accommodations for conferences and classes attended by the Fire Prevention personnel.	394.48	242.50	1,000.00	1,182.32	1,000.00	1,000.00	1,000.00
01-4220-703-09-000 Educ, Train, & Seminars - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-703-18-000 Cell Phones - Prevention <i>Narrative for Column # 5</i> Cellular service for the Fire Prevention division. Increase due to new position.	2,000.32	1,231.87	2,400.00	1,968.27	3,600.00	3,600.00	3,600.00
01-4220-703-25-000 Office & Computer Supplies - Preventic <i>Narrative for Column # 5</i> General office supplies used in the fire prevention office, including ink cartridges, pens, folders, etc.	324.02	225.37	250.00	294.93	500.00	500.00	500.00
01-4220-703-27-000 Printing - Prevention <i>Narrative for Column # 5</i> Cost for usage of the lease photocopier. Lease includes maintenance, repairs and supplies. Also includes cost for printing business cards.	947.77	1,092.83	900.00	823.16	1,000.00	1,000.00	1,000.00
01-4220-703-28-000 Professional / Staff Dev - Prevention <i>Narrative for Column # 5</i> Tuition, registration, fees for classes/seminars and conferences attended by the Deputy Fire Chief and Fire Inspector.	3,632.00	356.00	1,500.00	1,150.00	1,500.00	1,500.00	1,500.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4220-703-29-000 Membership Dues - Prevention	284.00	262.00	469.00	105.00	469.00	469.00	469.00
<i>Narrative for Column # 5</i>							
Dues for professional associations of the Division Chief and Fire Inspector:							
\$ 24 NH Fire Prevention Society 2 @ \$12/ea							
\$ 40 NE College and University Fire Officers Association 2 @ \$20/ea							
\$ 50 NH Juvenile Fire Setter Investigators							
\$ 75 NH Association of Fire Chiefs							
\$130 ME/MA/VT Association of Arson Investigators 2 @ \$65/ea							
\$150 Int'l Association of Arson Investigators 2 @ \$75/ea							
01-4220-703-30-000 Books & Pubs - Prevention	1,834.18	2,758.38	2,500.00	1,855.48	2,500.00	2,500.00	2,500.00
<i>Narrative for Column # 5</i>							
Cost to renew National Fire Codes Subscription online, Fire Prevention and Public Education materials used throughout the year and especially for use during Fire Prevention week in October.							
01-4220-703-52-000 Equip Maint (Other Than Office) - Preve	6,058.86	731.39	400.00	645.32	400.00	400.00	400.00
<i>Narrative for Column # 5</i>							
Costs associated with inspections and investigation supplies.							
01-4220-703-56-000 Fuel / Oil For Vehicles - Prevention	2,581.86	3,498.72	3,400.00	1,578.50	3,720.00	3,720.00	3,720.00
<i>Narrative for Column # 5</i>							
Fuel for Fire Prevention Division. Average of \$310.00 per month.							
01-4220-703-89-000 Miscellaneous - Prevention	1,466.00	1,188.36	750.00	845.44	750.00	750.00	750.00
<i>Narrative for Column # 5</i>							
Miscellaneous Fire Prevention Supplies.							
01-4220-703-96-000 Capital - Prevention	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Prevention Total	216,879.53	149,699.28	214,557.00	146,036.66	343,346.00	343,346.00	343,346.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Fire Training and Safety								
01-4220-704-01-010	F-T Wages - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-01-020	P-T Wages - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-01-030	O-T Wages - Train & Safety	24,274.19	10,152.18	22,000.00	24,846.53	22,000.00	22,000.00	22,000.00
	<i>Narrative for Column # 5</i>							
	This line provides overtime wages necessary for training activities.							
	\$14,000 OT for coverage of 5 members to attend specialized schools							
	\$ 8,000 OT for coverage at outside classes and seminars							
01-4220-704-02-310	Soc Sec - Train & Safety	0.00	0.00	0.00	38.68	0.00	0.00	0.00
01-4220-704-02-320	Medicare - Train & Safety	354.46	147.91	319.00	361.77	319.00	319.00	319.00
01-4220-704-02-330	Retirement - Train & Safety	4,478.43	2,094.91	5,036.00	5,544.54	5,569.00	5,569.00	5,569.00
01-4220-704-03-610	Health & Dental - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-03-630	Life - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-04-010	S.U.T.A. - Train & Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-704-04-020	Workers Comp - Train & Safety	728.00	482.00	515.00	440.00	515.00	515.00	515.00
01-4220-704-08-000	Travel & Mileage Reimb - Train & Safet	2,836.07	144.76	2,000.00	1,330.12	2,000.00	2,000.00	2,000.00
	<i>Narrative for Column # 5</i>							
	Cost of mileage, meals, airfare and hotel accommodations for classes and conferences.							
01-4220-704-10-000	Accreditation / Licenses / Certifications	380.00	200.00	225.00	155.00	425.00	425.00	425.00
	<i>Narrative for Column # 5</i>							
	Renewal of Commercial Drivers Licenses.							
	\$ 425 5 Drivers Licenses Expire in 2013							
01-4220-704-25-000	Office & Computer Supplies - Train & S	288.18	390.02	300.00	300.00	300.00	300.00	300.00
	<i>Narrative for Column # 5</i>							
	Cost for general office supplies related to training.							
01-4220-704-27-000	Printing - Train & Safety	395.54	374.15	250.00	250.00	400.00	400.00	400.00
	<i>Narrative for Column # 5</i>							
	Printing cost associated with training.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4220-704-28-000	Professional / Staff Dev - Train & Safety	6,128.00	2,068.96	10,900.00	4,967.62	11,300.00	11,300.00	11,300.00
	<i>Narrative for Column # 5</i>							
	\$ 8,800 Tuition, registration fees for classes/seminars/conferences attended by 4 Captains and 18 Firefighters (\$400 each). This is the minimum requirement by collective bargaining agreements.							
	\$ 2,000 Funding for our call department to cover the cost of training for Firefighter 1 and 2.							
	\$ 500 Funding for specialized schooling							
01-4220-704-29-000	Membership Dues - Train & Safety	0.00	0.00	30.00	70.00	30.00	30.00	30.00
	<i>Narrative for Column # 5</i>							
	\$ 30 - 2 FIOANH Members							
01-4220-704-30-000	Books & Pubs - Train & Safety	909.62	167.27	1,000.00	89.95	1,000.00	800.00	800.00
	<i>Narrative for Column # 5</i>							
	\$ 500 Technical manuals							
	\$ 500 Reference books							
01-4220-704-36-000	Contracted Services - Train & Safety	935.00	300.00	1,000.00	7,487.00	1,000.00	900.00	900.00
	<i>Narrative for Column # 5</i>							
	Funding for outside sources to conduct advanced training classes with Fire Personnel.							
01-4220-704-45-000	General Supplies - Train & Safety	348.91	371.99	800.00	243.07	800.00	800.00	800.00
	<i>Narrative for Column # 5</i>							
	Cost of materials/supplies used during training.							
01-4220-704-52-000	Equip Maint (Other Than Office) - Train	136.99	0.00	400.00	621.00	400.00	400.00	400.00
	<i>Narrative for Column # 5</i>							
	Equipment provided or repairs to equipment used during training.							
01-4220-704-89-000	Miscellaneous - Train & Safety	1,231.88	2,187.57	1,000.00	169.07	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	Props, supplies, food/drinks provided during department wide training.							
01-4220-704-96-000	Capital - Train & Safety	0.00	1,850.00	1,000.00	0.00	1,000.00	850.00	850.00
	<i>Narrative for Column # 5</i>							
	To remain compliant with safety standards.							
Fire Training and Safety Total		43,425.27	20,931.72	46,775.00	46,914.35	48,058.00	47,608.00	47,608.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Fire Spec Events								
01-4220-705-01-010	F-T Wages - Spec Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-705-01-020	P-T Wages - Spec Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-705-01-030	O-T Wages - Spec Events	31,718.42	28,658.91	0.00	0.00	0.00	0.00	0.00
	<i>Narrative for Column # 5</i>							
	These accounts have been moved to 01-4230-705-XX-XXX.							
01-4220-705-01-930	O-T Wages - Spec Events - Accrual	-13.21	82.38	0.00	-392.48	0.00	0.00	0.00
01-4220-705-02-310	Soc Sec - Spec Events	41.51	46.23	0.00	0.00	0.00	0.00	0.00
01-4220-705-02-320	Medicare - Spec Events	463.44	420.20	0.00	-5.72	0.00	0.00	0.00
01-4220-705-02-330	Retirement - Spec Events	5,877.75	5,760.50	0.00	-90.40	0.00	0.00	0.00
01-4220-705-02-340	Retirement NH portion on special detail	1,863.32	1,041.68	0.00	0.00	0.00	0.00	0.00
01-4220-705-04-020	Workers comp - Spec Events	926.00	614.00	0.00	0.00	0.00	0.00	0.00
01-4220-705-36-000	Contracted Services - Spec Events	817.24	1,542.73	0.00	0.00	0.00	0.00	0.00
Fire Spec Events Total		41,694.47	38,166.63	0.00	-488.60	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Fire Equipment Maintenance								
01-4220-706-01-010	F-T Wages - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-01-020	P-T Wages - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-01-030	O-T Wages - Fire Eq Maint	18,682.51	15,696.90	20,000.00	16,598.19	20,000.00	20,000.00	20,000.00
	<i>Narrative for Column # 5</i>							
	Overtime wages for work performed by in-house Emergency Vehicle Technicians (EVT) on all Fire Department Apparatus/vehicles, general small equipment and specialized equipment. Work performed on overtime includes aggressive preventive maintenance and repairs on all equipment listed above, as well as work on fire pumps, aerial device, electrical, hydraulic, emergency warning and power train systems.							
01-4220-706-01-930	O-T Wages - Fire Eq Maint - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-02-310	Soc Sec - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-02-320	Medicare - Fire Eq Maint	272.30	228.29	290.00	236.19	290.00	290.00	290.00
01-4220-706-02-330	Retirement - Fire Eq Maint	3,359.59	3,439.55	4,578.00	3,799.30	5,063.00	5,063.00	5,063.00
01-4220-706-04-010	S.U.T.A. - Fire Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-04-020	Workers Comp - Fire Eq Maint	662.00	438.00	468.00	400.00	412.00	412.00	412.00
01-4220-706-08-000	Travel & Mileage Reimb - Fire Eq Maint	636.68	1,803.05	1,000.00	3,140.11	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # - 5</i>							
	Cost of mileage, meals, airfare and hotel accommodations for conferences and classes attended by the Vehicle Maintenance personnel.							
01-4220-706-28-000	Professional / Staff Dev - Fire Eq Maint	1,233.44	600.00	1,500.00	1,000.00	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i>							
	Cost of tuition, study materials, test fees, etc. related to obtaining and maintaining EVT/ASE Certifications.							
	* We are requesting an increase to this line to reflect the increase in airfare and general travel expenses.							
01-4220-706-29-000	Membership Dues - Fire Eq Maint	235.00	75.00	300.00	75.00	300.00	300.00	300.00
	<i>Narrative for Column # 5</i>							
	NAEVT - National Association of Emergency Vehicle Technicians NEFAMA - New England Fire Apparatus Mechanics Associations FDSOA - Fire Department Safety Officers Association							

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4220-706-36-000	Contracted Services - Fire Eq Maint	6,084.45	2,842.35	3,200.00	2,677.62	3,200.00	3,200.00	3,200.00
	<i>Narrative for Column # 5</i>							
	This line includes 3rd party testing and certifications as required by the NFPA for aerial device, ground ladders, pumps and extrication tools.							
	\$ 2,000 Aerial Ladder							
	\$ 300 Ground Ladder							
	\$ 600 Pumps							
	\$ 300 Amkus							
01-4220-706-45-000	General Supplies / Vehicle Parts - Fire	14,414.86	12,026.41	15,000.00	11,875.50	15,000.00	15,000.00	15,000.00
	<i>Narrative for Column # 5</i>							
	Parts and supplies used to supply preventative maintenance & repairs of apparatus or vehicles including specialized parts for repair of pumps, aerial device and electronic/hydraulic and emergency systems. Also included are: general cleaning and upkeep supplies used by the shift personnel, batteries, filters, pumps, tires etc.							
01-4220-706-46-000	Vendor Eq Maint - Fire Equip Maint	22,468.55	28,456.84	12,000.00	29,252.04	15,000.00	15,000.00	15,000.00
	<i>Narrative for Column # 5</i>							
	This line funds parts or repairs for apparatus when an apparatus needs to be outsourced to a specific manufacturer or shop where proper equipment is readily available.							
01-4220-706-47-000	Reimbursable Expenses - Fire Equip M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-706-53-000	Office Equip Maint - Fire Eq Maint	154.92	221.76	200.00	174.14	200.00	200.00	200.00
	<i>Narrative for Column # 5</i>							
	Costs of general supplies for vehicle maintenance staff.							
01-4220-706-89-000	Miscellaneous - Fire Eq Maint	6,077.86	5,149.97	5,000.00	5,362.68	5,000.00	5,000.00	5,000.00
	<i>Narrative for Column # 5</i>							
	In-house maintenance and repairs to small equipment, Hurst tool, air monitoring devices, generators, axes, hoses, brass, etc.							
	\$ 1,700 In-house repairs							
	\$ 1,000 Vendor Repairs							
	\$ 1,000 Maintenance Contract for Jaws of Life							
	\$ 500 Hurst tool Maintenance							
	\$ 800 Hazmat Sensors							
01-4220-706-96-000	Capital - Fire Eq Maint	3,920.64	7,315.25	4,900.00	2,943.30	4,900.00	4,900.00	4,900.00
	<i>Narrative for Column # 5</i>							
	Maintain software and annual fees.							
	\$ 1,000 Vehicle Tracker							
	\$ 1,000 Cummins Diagnostic							
	\$ 1,500 All Data							
	\$ 1,400 International Software							
Fire Equipment Maintenance Total		78,202.80	78,293.37	68,436.00	77,534.07	72,365.00	72,365.00	72,365.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
EMS								
01-4220-707-01-010	F-T wages - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-01-020	P-T wages - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-01-030	O-T wages - EMS	5,466.81	5,498.37	7,660.00	5,440.13	7,660.00	7,660.00	7,660.00
	<i>Narrative for Column # 5</i>							
	\$3,960 Overtime for EMS Coordinator to complete routine EMS management.							
	\$2,000 Quarterly Classes for teaching CPR. Approximately 10 hours per 2 personnel.							
	\$1,700 Overtime for 3 person monthly EMS committee meeting as outlined in the DPFFA contract.							
01-4220-707-01-930	O-T Wages - EMS - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-02-310	Soc Sec - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-02-320	Medicare - EMS	80.01	80.47	111.00	79.60	111.00	111.00	111.00
01-4220-707-02-330	Retirement - EMS	969.85	1,120.72	1,758.00	1,248.24	1,944.00	1,944.00	1,944.00
01-4220-707-04-010	S.U.T.A. - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4220-707-04-020	Workers Comp - EMS	106.00	168.00	180.00	153.00	158.00	158.00	158.00
01-4220-707-28-000	Professional / Staff Dev - EMS	2,207.80	410.00	2,500.00	3,282.45	2,500.00	2,500.00	2,500.00
01-4220-707-36-000	Contracted Services - EMS	5,167.37	7,006.60	7,500.00	6,416.41	7,500.00	7,500.00	7,500.00
	<i>Narrative for Column # 5</i>							
	\$ 6,000 48 Classes of monthly EMS training							
	\$ 1,500 EMS/Paramedic refresher							
01-4220-707-45-000	General Supplies - EMS	5,021.87	7,199.08	5,000.00	3,944.78	5,000.00	5,000.00	5,000.00
	<i>Narrative for Column # 5</i>							
	For General EMS Delivery supplies.							
01-4220-707-61-121	Public Education - EMS	329.94	598.55	1,000.00	395.43	1,000.00	1,000.00	1,000.00
	<i>Narrative for Column # 5</i>							
	Textbooks, manuals, trade journals and videos used for outreach program and materials provided to the community for EMS education awareness.							
01-4220-707-89-000	Miscellaneous - EMS	270.34	411.60	200.00	0.00	200.00	200.00	200.00
01-4220-707-96-000	Capital - EMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
EMS Total		19,619.99	22,493.39	25,909.00	20,960.04	26,073.00	26,073.00	26,073.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
				As of December	As of December			
Fire Spec Events								
01-4230-705-01-060	Special Details - Wages - Fire	0.00	0.00	28,000.00	30,637.32	28,000.00	28,000.00	28,000.00
	<i>Narrative for Column # 5</i>							
	Overtime wages for special event details worked by Fire Department personnel. This line is fully reimbursed by revenues earned.							
01-4230-705-02-310	Soc Sec - Special Details - Fire	0.00	0.00	0.00	61.04	0.00	0.00	0.00
01-4230-705-02-320	Medicare - Special Details - Fire	0.00	0.00	406.00	447.38	406.00	406.00	406.00
01-4230-705-02-330	Retirement - Special Details - Fire	0.00	0.00	6,409.00	6,372.15	7,088.00	7,088.00	7,088.00
01-4230-705-04-020	Workers Comp - Special Details - Fire	0.00	0.00	687.00	560.00	577.00	577.00	577.00
01-4230-705-36-000	Contracted Services - Special Details -	0.00	0.00	2,000.00	3,754.65	2,000.00	2,000.00	2,000.00
	<i>Narrative for Column # 5</i>							
	Funding for Firefighters from outside agencies to work special events when Durham personnel are unavailable. This expense is fully reimbursed by the vendor hosting the event.							
Fire Spec Events Total		0.00	0.00	37,502.00	41,832.54	38,071.00	38,071.00	38,071.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1	2	3	4	5	6	7
	2010	2011	2012	2012	2013	2013	2013
	EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
	As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
			As of December	As of December			
Other General Government							
01-4199-204-01-098	Vacation and Sick Buy-out - Other Gen	0.00	0.00	40,000.00	0.00	0.00	0.00
01-4199-204-01-099	Wage Contingency - Other Gen Gov	0.00	0.00	0.00	0.00	62,150.00	45,000.00
<i>Narrative for Column # 5</i>							
2% COLA for all non-union personnel, as well as additional funds for market adjustments as needed.							
<i>Narrative for Column # 6</i>							
Town Administrator included 2% COLA and 1% for market adjustments.							
01-4199-204-04-010	S.U.T.A. - Other Gen Gov	0.00	0.00	0.00	10,580.00	0.00	0.00
01-4199-204-04-020	Workers Comp - Other Gen Gov	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-204-12-000	Property / Liab Ins - Other Gen Gov	61,407.00	55,532.08	60,000.00	41,875.55	54,600.00	54,600.00
01-4199-204-17-000	Telephone / Fax - Other Gen Gov	3,122.46	4,578.11	5,500.00	3,699.48	6,000.00	6,000.00
01-4199-204-26-000	Postage - Other Gen Gov	5,661.81	11,366.30	5,000.00	3,742.13	7,500.00	7,500.00
01-4199-204-27-000	Printing - Other Gen Gov	14,107.00	13,683.33	18,000.00	11,582.63	15,000.00	15,000.00
01-4199-204-32-000	Adv / Legal Notices - Other Gen Gov	2,531.90	2,157.40	1,500.00	2,833.60	1,500.00	1,500.00
01-4199-204-41-000	Auditing - Other Gen Gov	20,075.00	16,728.50	20,000.00	19,861.50	14,000.00	14,000.00
01-4199-204-45-000	General Supplies - Other Gen Gov	3,910.90	4,648.96	4,000.00	5,330.61	4,000.00	4,000.00
01-4199-204-52-000	Equip Maint (Other Than Office) - Other	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-204-53-000	Office Equip Maint - Other Gen Gov	8,499.51	8,569.21	10,000.00	8,809.70	10,000.00	10,000.00
01-4199-204-89-000	Miscellaneous - Other Gen Gov	2,739.50	2,438.09	3,000.00	2,486.39	3,000.00	3,000.00
Other General Government Total		122,055.08	119,701.98	167,000.00	110,801.59	177,750.00	160,600.00
Legal							
01-4153-125-37-000	Legal	69,835.08	75,765.15	60,000.00	56,915.97	60,000.00	60,000.00
Legal Total		69,835.08	75,765.15	60,000.00	56,915.97	60,000.00	60,000.00
Emergency Management							
01-4290-202-00-000	Emergency Management	10,972.09	10,854.34	12,000.00	11,101.63	12,000.00	12,000.00
Emergency Management Total		10,972.09	10,854.34	12,000.00	11,101.63	12,000.00	12,000.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
				As of December	As of December			
MIS								
01-4199-303-01-010	F-T Wages - M.I.S.	71,546.10	74,316.14	74,711.00	74,426.50	74,711.00	74,711.00	74,711.00
01-4199-303-01-020	P-T Wages - M.I.S.	2,593.51	1,213.64	0.00	84.00	0.00	0.00	0.00
01-4199-303-01-910	F-T Wages - M.I.S. - Accrual	273.16	110.36	0.00	-2,842.01	0.00	0.00	0.00
01-4199-303-01-920	P-T Wages - M.I.S. - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4199-303-02-310	Soc Sec - M.I.S.	4,613.53	4,689.57	4,927.00	4,443.33	4,632.00	4,632.00	4,632.00
01-4199-303-02-320	Medicare - M.I.S.	1,079.00	1,096.80	1,152.00	1,039.21	1,083.00	1,083.00	1,083.00
01-4199-303-02-330	Retirement - M.I.S.	6,578.66	6,809.04	6,575.00	6,299.51	7,310.00	7,310.00	7,310.00
01-4199-303-03-610	Health & Dental - M.I.S.	19,939.80	23,772.08	25,158.00	23,910.30	23,537.00	23,537.00	23,537.00
01-4199-303-03-630	Life - M.I.S.	145.50	150.00	150.00	150.00	150.00	150.00	150.00
01-4199-303-03-640	STD - M.I.S.	422.88	445.08	468.00	455.28	468.00	468.00	468.00
01-4199-303-04-010	S.U.T.A. - M.I.S.	25.00	99.00	135.00	106.00	141.00	141.00	141.00
01-4199-303-04-020	Workers Comp - M.I.S.	77.00	76.00	87.00	75.00	87.00	87.00	87.00
01-4199-303-24-000	Software Support / Maint Agreements -	46,948.18	47,029.40	54,988.00	57,158.76	56,399.00	56,399.00	56,399.00
	<i>Narrative for Column # 5</i>							
	Maintenance costs paid to individual software and hardware vendors. These costs are determined by the vendor independently and often tied to maintenance agreements. Paying for maintenance ensures upgrades, replacement, and patches of core business software. This year there has been a jump nearly across the board in maintenance costs. \$9,555 IMC (Police), \$6,950 Vision w/ Web Hosting (Assessing), \$18,163 Harris Computer a.k.a Munismart (Finance, TC/TC, Code Enforcement), \$6,200 ESRI ArcGIS (Planning, Engineering), \$5,876 ClerkWorks by Interware (TC/TC), \$4,500 NH State Police Online Telecom System (Police), \$1,036 Kaspersky Anti-virus, \$488 Barracuda Spam & Virus Firewall, \$1,800 Website Maintenance and Support, \$1,831 SonicWALL Maintenance and Replacement (Dell's purchase of SonicWALL early this year has resulted in increased annual support costs. There is a thought that it could be cheaper over time to replace our current aged UTM devices with something from a different line, such as Juniper or Cisco.)							
01-4199-303-28-000	Professional / Staff Dev - M.I.S.	575.00	2,500.00	750.00	490.00	1,700.00	1,700.00	1,700.00
	<i>Narrative for Column # 5</i>							
	Training of internal I.T. staff is a key factor in limiting the use of outside consulting for operations and initiatives.							
	\$ 1700 Juniper Networks JUNOS CLI and ROUTING training							
01-4199-303-29-000	Membership Dues - M.I.S.	15.00	249.96	15.00	0.00	0.00	0.00	0.00
01-4199-303-30-000	Books & Publications - M.I.S.	75.77	0.00	75.00	0.00	75.00	75.00	75.00
	<i>Narrative for Column # 5</i>							
	Funding for the purchase of technical documents and books.							

2013 APPROVED BUDGET EXPENSES


Town of Durham

gjablonski
ReportBudgetMF

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4199-303-35-000	Work Study (nonpayroll wages) - M.I.S	453.80	1,916.89	2,500.00	0.00	0.00	0.00	0.00
01-4199-303-36-000	Contracted Services - M.I.S.	880.00	19,123.80	45,576.00	25,909.93	19,776.00	19,776.00	19,776.00
	<i>Narrative for Column # 5</i>							
	Associated costs of a contract with FileSavers of Kennebunk, ME to provide offsite storage of backup media. Storing media off-site buffers the Town against critical data loss in the event of a natural disaster or interruptions to normal backup procedures. Supplemental IT support services from Mainstay Technology are included. Mainstay also hosts a ticketing system that allows effortless information sharing between local IT resources and Mainstay resources.							
	\$ 576 FileSavers \$19,200 Mainstay Technologies							
01-4199-303-52-000	Equip Maint (Other Than Office) - M.I.S	5,694.95	1,962.41	0.00	2,092.45	2,000.00	2,000.00	2,000.00
	<i>Narrative for Column # 5</i>							
	Funding to enhance, extend, and maintain the Town's core IT infrastructure. This includes configuration, installation and maintenance of key storage, server, network and desktop technologies. This also covers the cost of external technicians and per-incident support charges with non-contracted vendors.							
01-4199-303-89-000	Miscellaneous - M.I.S.	4,877.15	6,732.78	6,000.00	3,130.53	5,000.00	5,000.00	5,000.00
	<i>Narrative for Column # 5</i>							
	Miscellaneous support related expenses incurred through out the year. Examples expenses include patch cables, shipping charges, scratch repair kits, computer components not under warranty, cleaning supplies, tools, adhesives, and computer peripherals added after installation.							
01-4199-303-90-070	Web Services - M.I.S.	27,038.87	26,079.14	18,368.00	21,706.58	20,952.00	20,952.00	20,952.00
	<i>Narrative for Column # 5</i>							
	Costs associated with interconnecting Town buildings to each other and to the Internet. Also covered are costs associated with the Town's website and external facing services.							
	\$ 3,038 BayRing (3.0MB D/ 768KB U) DSL @ Town Hall, Police Station \$ 9,689 Comcast Business Class @ Town Hall, Police Station, Public Works, Transfer Station, Parks and Rec \$ 2,880 (6) Verizon wireless accounts for mobile data \$ 600 External Web Hosting from Aha! \$ 4,745 Wireless Acces for Town Hall and Police Department							
01-4199-303-90-080	Hardware / Software - M.I.S.	36,402.07	51,991.31	24,536.00	31,211.06	29,576.00	29,576.00	29,576.00
	<i>Narrative for Column # 5</i>							
	Costs linked to the purchase of new hardware and software. The IT department makes an effort to replace out-of-warranty hardware every year in order to, among other priorities, minimize time spent on issues related to the natural decay of equipment. Long-term budget constraints will allow for only a minimal replacement of hardware in the 2013 budget.							
	\$13,000 (4) Firewall Devices \$15,600 (13) Desktops [Public Works, PD, TH] \$ 976 (2) Windows Server 2008 R2 Licenses							
01-4199-303-91-000	GIS Development - M.I.S.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MIS Total		230,254.93	270,363.40	266,171.00	249,846.43	247,597.00	247,597.00	247,597.00

MEMORANDUM

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Behrendt, Director of Planning and Community Development 

DATE: October 17, 2012

SUBJ: 2013 Proposed Operating Budget

My proposed 2013 operating budget for the Planning and Community Development Department is attached. I started work as the new Town Planner on July 1 of this year so this is my first budget.

I am pleased to note that, while there is a large and demanding workload for this small department, the workload at this point is not overwhelming. More importantly, the large amount of work is mitigated by the nature of the work, which is substantive, challenging, and enjoyable. The workload is manageable due to: 1) the tremendous efficiency and effectiveness of Karen Edwards, Administrative Assistant; 2) having a part-time paid intern from UNH who assists Karen; and 3) having Beth Della Valle as a consultant who is doing the bulk of the staff work on the Master Plan updates and is available to assist the department with other special tasks as needed. Therefore, I am not requesting any additional staffing for this year.

I would like to provide some background on the request for two traffic analyses under Contracted Services. We would like to have our consultant, Resource Systems Group (RSG), perform two traffic analyses for the Town: an update to the traffic model to recalibrate the morning peak hour activity (\$23,600 cost) and an analysis of the feasibility of building a roundabout at the intersection of Pettee Brook Lane and Main Street (\$8,120 cost). This total cost of \$31,720 would be split 50-50 with UNH, for a cost to the Town of \$15,860.

Traffic model. The traffic model is a computer-run analysis of the impacts of any changes in a number of variables upon the vehicular traffic that would be generated (it does not include impacts upon pedestrian nor bicycle traffic). The model can calculate the impacts of numerous potential changes such as the creation of a new development, changes in land use, adding or subtracting travel lanes, changing downtown traffic to a two-way system, and building a roundabout. We can ask developers of large projects (such as Capstone and Peak) to pay for an analysis of their projects as part of site plan review. Hanover is the only other community in New Hampshire that we know of that has a comparable traffic model.

The model includes the complete network of all streets in Durham. A number of elements were input at the outset – number of lanes for each street, signalization, zoning information, residences in town, employers in town, parking resources, and other factors. The model also considers likely variability in driver behavior. At the outset, UNH's Steve Pesci and student assistants visually counted turning movements at 64 intersections. The standards for the model are set by the U.S. Department of Transportation.

The model is limited at this time to analyzing the impacts upon weekday morning peak times. There was not sufficient funding when it was set up about five years ago for afternoon peak times so morning peak times was selected because it was believed that there is more congestion in the morning than the afternoon. We would have liked to set the model for afternoon peak hour analysis as well but the cost for that would be \$46,600 vs. the cost of \$23,600 for an update to the morning analysis. Afternoon analysis is not simply a mirror image of the morning peak hour, as the two demonstrate different patterns of travel, shopping, commuting, etc.

Roundabout. The Bill Dennis plan recommends installation of a park/green or "square about" at this location. The analysis of a roundabout, which would be much simpler to implement, will tell us the feasibility, costs, and constraints of building one. (We could also ask the consultant to evaluate whether a green or square-about would work, though some additional cost might be involved for this evaluation.) If a roundabout were built under the present one-way traffic pattern it is expected at this point that it could be readily retrofitted later if the traffic pattern were to change to two way. RSG did some preliminary analysis for a roundabout at Pettee Brook and Main Street and it laid out well. It might need to skew toward the north, onto some property owned by UNH.

Roundabouts are excellent for facilitating traffic flow at intersections with certain characteristics (such as a moderately high level of overall traffic and fairly even flow at each leg) and are an attractive way to mark the entrance to a downtown. UNH is especially interested in a roundabout here so that traffic exiting Quad Way could turn left onto Main Street without having to travel around the downtown, and it would allow for eastbound UNH buses to turn around there instead of going around the downtown. A rough estimate for engineering and construction of a roundabout here is \$300,000, not counting any necessary land acquisition. If the Town and UNH were to move forward with this in the future, we would anticipate submitting a joint application for 80% funding under the Congestion Mitigation Air Quality (CMAQ) program.

Thank you for your consideration.

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
		As of December	As of December	As of December	As of December			
Planning Dept								
01-4191-401-01-010	F-T Wages - Planning Dept	86,905.11	88,577.64	89,873.00	109,275.64	96,854.00	96,854.00	96,854.00
01-4191-401-01-020	P-T Wages - Planning Dept	0.00	155.00	0.00	106.70	0.00	0.00	0.00
01-4191-401-01-030	O-T Wages - Planning Dept	50.66	43.72	0.00	257.56	0.00	0.00	0.00
01-4191-401-01-910	F-T Wages - Planning Dept - Accrual	330.49	111.44	0.00	-3,416.43	0.00	0.00	0.00
01-4191-401-01-920	P-T Wages - Planning Dept - Accrual	0.00	106.70	0.00	-106.70	0.00	0.00	0.00
01-4191-401-02-310	Soc Sec - Planning Dept	5,411.85	5,517.52	5,572.00	6,579.26	6,005.00	6,005.00	6,005.00
01-4191-401-02-320	Medicare - Planning Dept	1,265.59	1,290.37	1,303.00	1,538.71	1,404.00	1,404.00	1,404.00
01-4191-401-02-330	Retirement - Planning Dept	7,995.48	8,115.06	7,909.00	9,338.27	9,477.00	9,477.00	9,477.00
01-4191-401-03-610	Health & Dental - Planning Dept	22,015.74	25,977.78	27,103.00	24,434.13	26,418.00	26,418.00	26,418.00
01-4191-401-03-630	Life - Planning Dept	197.00	204.00	200.00	204.00	200.00	200.00	200.00
01-4191-401-03-640	STD - Planning Dept	511.68	534.22	576.00	568.90	612.00	612.00	612.00
01-4191-401-04-010	S.U.T.A. - Planning Dept	20.00	165.00	230.00	259.00	210.00	210.00	210.00
01-4191-401-04-020	Workers Comp - Planning Dept	93.00	125.00	99.00	90.00	107.00	107.00	107.00
01-4191-401-08-000	Travel & Mileage Reimb - Planning Dept	1,019.50	1,218.64	1,000.00	869.09	1,000.00	1,000.00	1,000.00
01-4191-401-17-000	Telephone / Fax - Planning Dept	452.27	490.86	450.00	593.32	450.00	450.00	450.00
01-4191-401-25-000	Office & Computer Supplies - Planning	673.28	518.81	600.00	1,132.22	800.00	800.00	800.00
<i>Narrative for Column # 5</i>								
Costs have risen, largely for supplies, as evidenced by the significant increase to date for 2012.								
01-4191-401-26-000	Postage - Planning Dept	114.50	635.87	200.00	23.07	200.00	200.00	200.00
01-4191-401-27-000	Printing - Planning Dept	983.93	615.13	2,500.00	195.34	1,000.00	1,000.00	1,000.00
01-4191-401-28-000	Professional / Staff Dev - Planning Dep	5,146.04	3,929.50	3,000.00	3,086.65	3,500.00	3,500.00	3,500.00

Narrative for Column # 5

The purpose of this line is to cover the cost for the Town Planner to attend the annual American Planning Association National Conference (usually held in another part of the country), the annual Northern New England Chapter of the American Planning Association Conference (held in Vermont, Maine or NH) and the annual conference of the New England Chapter of the Congress for the New Urbanism, and various other local and regional conferences on topics such as water resources, environmental sustainability, transportation, historic preservation, downtown revitalization, economic development, legal issues, etc.

This line will also allow Karen Edwards, Admin. Asst., to attend one or two seminars each year to maintain and upgrade her administrative, technical, and geographic informations systems skills.

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4191-401-29-000 Membership Dues - Planning Dept	499.00	898.00	900.00	685.00	900.00	900.00	900.00
<i>Narrative for Column # 5</i>							
This line covers the Town Planner's membership in the national and regional American Planning Association and the Congress for the New Urbanism. It also covers his ongoing certification with the American Institute of Certified Planners (AICP).							
01-4191-401-30-000 Books & Pubs - Planning Dept	712.03	583.50	750.00	106.75	750.00	750.00	750.00
01-4191-401-35-000 Work study (non payroll wages) - Plann	392.29	451.61	1,000.00	748.03	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>							
Work study student split between Planning, Zoning and Assessing departments 1 student - fall & spring semesters 10-15 hrs/wk 1 student - summer 20 hrs/wk 1 student - spring semester 8 hrs/wk for scanning plans							
We are increasing this figure from last year in order to augment the number of hours for a work study intern, generally a UNH student. This is a good deal for the department as 50% of the wages are paid by the University. We assign simple administrative tasks to the student allowing Karen Edwards to spend her time on more important, complex, demanding, and sensitive functions.							
01-4191-401-36-000 Contracted Services - Planning Dept	13,394.20	19,787.61	10,000.00	3,777.36	33,110.00	1,390.00	1,390.00
<i>Narrative for Column # 5</i>							
\$ 1,000 Temporary to cover Administrative Assistant vacations \$ 390 Off Site Storage of Documents \$ 8,120 Feasibility of a roundabout at the intersection of Pettee Brook and Main Street (cost to be shared with UNH with the Town's portion to be taken from the Community Development Reserve Fund) \$23,600 Update and recalibrate the morning peak hour figure (cost to be shared with UNH with the Town's portion taken from the Community Development Reserve Fund)							
<i>Narrative for Column # 6</i>							
Town Administrator moved traffic studies to Town Council capital line (01-4130-101-96-000).							
01-4191-401-39-000 Consultants - Planning Dept	4,195.00	20,123.48	20,000.00	32,569.40	20,000.00	20,000.00	20,000.00
<i>Narrative for Column # 5</i>							
For various zoning and regulatory projects that will likely arise.							
01-4191-401-53-000 Office Equip Maint - Planning Dept	0.00	48.33	100.00	0.00	100.00	100.00	100.00
01-4191-401-66-050 Inclusionary Zoning Ordinance (2008-1:	7,725.00	1,275.00	0.00	0.00	0.00	0.00	0.00
01-4191-401-89-000 Miscellaneous - Planning Dept	181.12	114.40	200.00	92.13	200.00	200.00	200.00
01-4191-401-96-000 Capital - Planning Dept	0.00	400.41	400.00	469.33	0.00	0.00	0.00
Planning Dept Total	160,284.76	182,014.60	173,965.00	193,476.73	204,797.00	173,077.00	173,077.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

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Planning Board								
01-4191-402-01-020	P-T Wages - Planning Board	5,450.03	4,108.35	4,650.00	3,900.00	4,650.00	4,650.00	4,650.00
01-4191-402-02-310	Soc Sec - Planning Board	337.90	254.72	288.00	241.80	288.00	288.00	288.00
01-4191-402-02-320	Medicare - Planning Board	79.10	59.64	67.00	56.61	67.00	67.00	67.00
01-4191-402-04-010	S.U.T.A. - Planning Board	7.00	0.00	30.00	47.00	35.00	35.00	35.00
01-4191-402-04-020	Workers Comp - Planning Board	4.00	5.00	5.00	5.00	5.00	5.00	5.00
01-4191-402-26-000	Postage - Planning Board	3,978.29	3,094.64	3,000.00	2,674.27	3,000.00	3,000.00	3,000.00
01-4191-402-28-000	Professional / Staff Dev - Planning Boa	130.00	0.00	600.00	0.00	600.00	600.00	600.00
01-4191-402-32-000	Adv / Legal Notices - Planning Board	4,229.19	3,268.30	2,500.00	3,509.80	2,500.00	2,500.00	2,500.00
01-4191-402-36-000	Contracted Services - Planning Board	10,402.15	18,785.00	30,000.00	42,575.00	40,000.00	40,000.00	40,000.00
<i>Narrative for Column # 5</i> \$10,000 Minute Taker \$30,000 Master Plan Update								
Planning Board Total	24,617.66	29,575.65	41,140.00	53,009.48	51,145.00	51,145.00	51,145.00	51,145.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

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Economic Development Committee							
01-4651-403-01-020 P-T Wages - Economic Dev Committee	0.00	1,585.00	2,400.00	1,780.00	32,400.00	2,400.00	2,400.00
<i>Narrative for Column # 5</i>							
\$ 2,400 Wages for minute taker							
\$30,000 Part-Time Economic Development Director (funds to be taken from Community Development Reserve Fund Account)							
01-4651-403-02-310 Soc Sec - Economic Dev Committee	0.00	98.27	149.00	110.36	2,009.00	150.00	150.00
01-4651-403-02-320 Medicare - Economic Dev. Committee	0.00	22.99	35.00	25.83	470.00	35.00	35.00
01-4651-403-26-000 Postage - Economic Dev Committee	181.07	56.09	250.00	0.00	250.00	250.00	250.00
01-4651-403-27-000 Printing - Economic Dev Committee	113.00	58.98	500.00	0.00	500.00	500.00	500.00
01-4651-403-28-000 Professional / Staff Dev - Economic De	0.00	0.00	200.00	0.00	200.00	200.00	200.00
01-4651-403-32-000 Adv / Legal Notices - Economic Dev Cc	395.00	450.80	500.00	0.00	500.00	500.00	500.00
01-4651-403-39-000 Consultants - Economic Dev Committe	0.00	519.68	1,000.00	0.00	1.00	1.00	1.00
01-4651-403-89-000 Miscellaneous - Economic Dev Commil	6,997.25	0.00	0.00	39.00	0.00	0.00	0.00
Economic Development Committee Total	7,686.32	2,791.81	5,034.00	1,955.19	36,330.00	4,036.00	4,036.00



DAVID L. KURZ
Chief of Police

DURHAM POLICE DEPARTMENT

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RENE H. KELLEY
Deputy Chief

DAVID HOLMSTOCK
Captain

LETTER OF TRANSMITTAL


Enclosed is the proposed 2013 operating budget for the Durham Police Department. The police department has worked diligently to meet our obligations to respond to every call for service and satisfactorily address the issue on multiple levels. Our ultimate goal is to ensure that Durham is a safe, desirous community where families can live, prosper and raise their family without fear of crime. While the past five years has been challenging to meet these demands especially in arduous economic times coupled with costs being shifted from the State to the local governments, our challenge was simply too daunting not to make decisions regarding personnel. Hence when a retirement occurred the difficult decision not to provide funds for that 19th police officer position were made. In spite of our fiscal responsibility, escalating community demands with fewer and fewer resources has resulted in the police department evolving from a pro-active to a reactive agency with calls for service being delayed as more serious events are addressed first.

Consequently this budget will request funds to fill the position vacated upon Sean Kelly's retirement and add a new position, the first since 2003, designated as a "Problem Oriented Police (POP) Officer" for a total staff of twenty (20) sworn officers. The filling of the vacant position and the addition of the new officer will allow a new focus upon our patrol capacity on weekend nights enabling staff to respond to calls and regain our proactive stance that has eroded over the past several years. Additionally, the POP position will support a new initiative whereby an officer can be committed to coordinate efforts with Code Enforcement regarding rental enforcement issues yet remain flexible with work hours to address a myriad of challenges faced by the department.

Each cost center has been diligently scrutinized with the goal to present an operating budget that attempts to provide these services even with the loss of existing personnel. As the police department budget is dominated by human resource expenditures, representing the largest segment of the 2013 budget, commodities, community programs and training decrease in order to keep annual personnel cost increases minimal. In the 2013 operating budget, slightly more than 92% supports personnel operating costs while 7% supports the mission of the police by purchasing gasoline, maintaining equipment and providing access to critical computerized data. The remaining 1% of the budget is distributed equally between training our employees and supporting community programs. Because of these realities, the entire agency is committed to challenging itself to seek, review and implement innovative strategies that will streamline cost centers in this sluggish economy.

Once again, I thank you for the opportunity of presenting this budget and want to convey my appreciation for the extraordinarily gifted staff of the Durham Police Department as we look forward to working with you and the Council during budget deliberations,

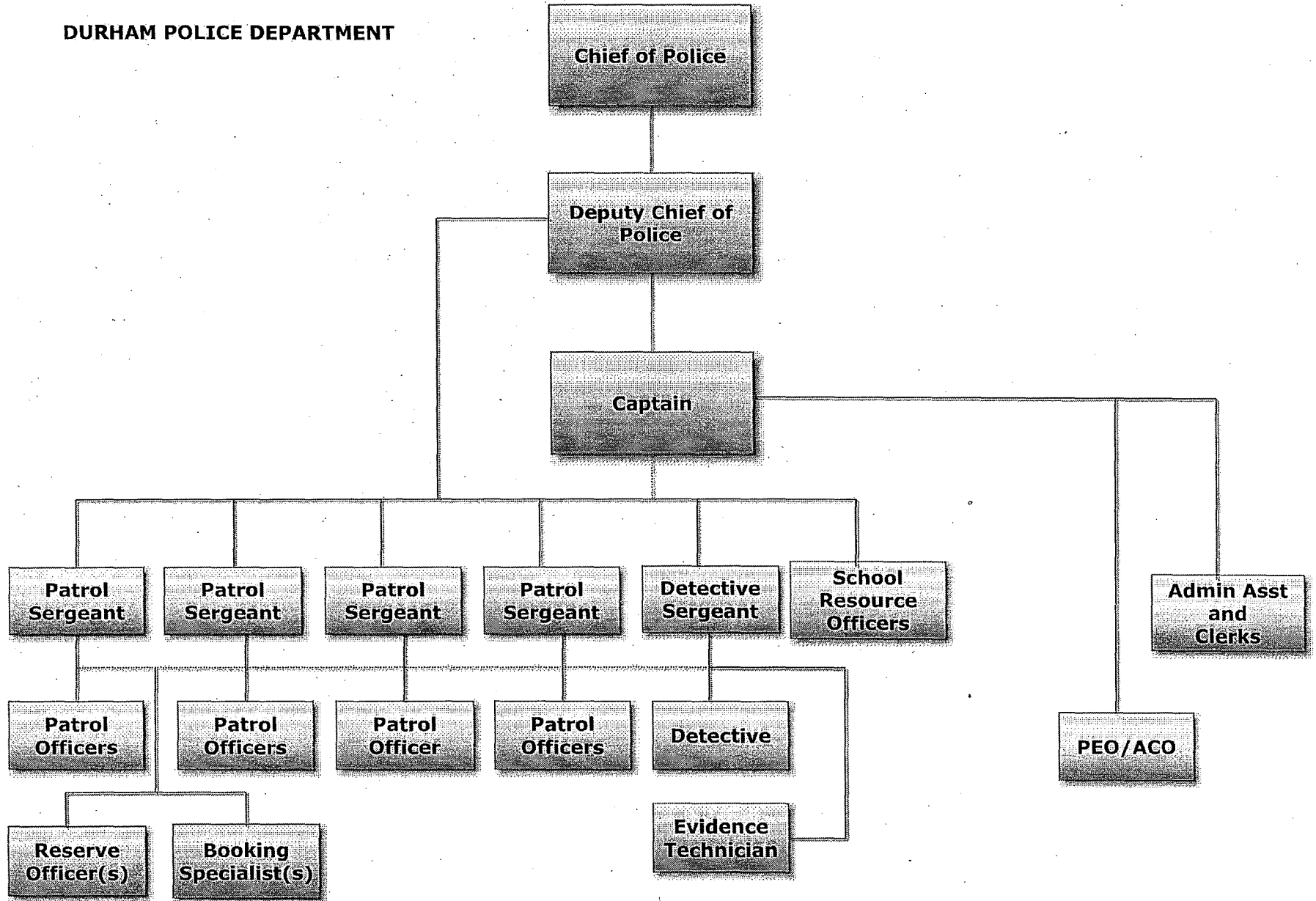
Sincerely,


David L. Kurz
Chief of Police

NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



DURHAM POLICE DEPARTMENT



REVISED 2/24/11

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Police								
01-4210-601-01-010	F-T Wages - Police	1,149,776.44	1,189,329.50	1,158,110.00	1,178,555.75	1,318,088.00	1,271,819.00	1,271,819.00
	<i>Narrative for Column # 5</i>							
	Wages for Chief, Deputy Chief, Captain, Sergeants (5), Patrol Officers (12) and Administrative Assistants (2).							
	This budget seeks funds to refill the position vacated upon Sean Kelly's retirement and add a new position, the first since 2002, designated as a "Problem Oriented Police" (POP) position. The new officer will allow a new focus upon our patrol capacity on weekend nights enabling staff to respond to calls and regain our proactive stance that has eroded over the past several years. Additionally, the POP position will support a new initiative whereby an officer can be committed to coordinate efforts with Code Enforcement regarding rental enforcement issues yet remain flexible with work hours to address a myriad of challenges faced by the department.							
	<i>Narrative for Column # 6</i>							
	Town Administrator reduced Department's request by one Patrol Officer.							
01-4210-601-01-020	P-T Wages - Police	23,064.96	9,944.32	8,000.00	5,910.94	8,000.00	8,000.00	8,000.00
	<i>Narrative for Column # 5</i>							
	This line pays for part-time employees to perform a variety of functions including downtown patrols, administrative work and to augment the full-time officers in their daily tasks. We have totally revamped the reserve program focusing upon officers who have retired from Durham Police only. Under this strategy, vast training funds will not be needed while we can still take advantage of qualified personnel who would like to work limited hours.							
	In addition, we instituted a strategy to support our staff with a part-time evidence tech by employing Ed Cillely for ten hours a week. He enters evidence into the computer system, disposes of evidence after the case has been adjudicated and ensures that evidence requiring testing is transported to the crime lab in Concord. His involvement allows the patrol officers and/or detectives to focus upon police work and not the administrative side of the profession.							
01-4210-601-01-030	O-T Wages - Police	103,283.81	143,365.36	101,000.00	161,252.98	115,000.00	115,000.00	115,000.00
	<i>Narrative for Column # 5</i>							
	There are a host of significant demands upon the agency to perform additional tasks outside of "normal" patrol duties. Yearly training, vacation leave, sick leave and court activities all impact this account. With all of that said, the police administration is extremely diligent in how we use overtime and often do not fill vacant patrol shifts instead using alternative strategies to fill patrol vacancies. So conservative is the department's approach to the use of overtime funding that if all the vacant shifts were filled, the funding required to maintain full staffing at all times would exceed \$170,000 annually.							
01-4210-601-01-060	Special Details - Wages - Police	67,055.28	135,869.37	0.00	0.00	0.00	0.00	0.00
	<i>Narrative for Column # 5</i>							
	This account has been moved to 01-4230-601-01-060 to accurately show all wages and benefits associated with working outside details.							
01-4210-601-01-090	Ins Buy-Out (Wages) - Police	60,337.90	76,040.19	70,189.00	76,370.09	78,800.00	78,800.00	78,800.00
01-4210-601-01-099	Wage Contingency - Police	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4210-601-01-910	F-T Wages - Police - Accrual	1,566.42	3,222.44	0.00	-44,808.12	0.00	0.00	0.00
01-4210-601-01-920	P-T Wages - Police - Accrual	677.16	-427.36	0.00	-249.80	0.00	0.00	0.00
01-4210-601-01-930	O-T Wages - Police - Accrual	2,302.11	965.52	0.00	-3,267.63	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
		As of December	As of December	As of December	As of December			
01-4210-601-01-960	Spec Detail Wages - Police - Accrual	5,566.61	-5,058.55	0.00	-508.06	0.00	0.00	0.00
01-4210-601-01-990	Ins buy-out (wages) - Police - Accrual	0.00	3,008.84	0.00	-3,008.84	0.00	0.00	0.00
01-4210-601-02-310	Soc Sec - Police	8,196.14	7,570.18	6,662.00	7,472.47	6,886.00	6,886.00	6,886.00
01-4210-601-02-320	Medicare - Police	20,543.13	22,519.95	20,343.00	21,319.15	22,038.00	21,367.00	21,367.00
01-4210-601-02-330	Retirement - Police	192,174.25	265,557.68	255,460.00	246,010.06	328,830.00	318,362.00	318,362.00
01-4210-601-02-340	Retirement NH portion on special detail	2,980.47	2,247.16	0.00	0.00	0.00	0.00	0.00
01-4210-601-03-610	Health & Dental - Police	186,975.03	179,270.96	223,829.00	174,719.26	234,511.00	218,194.00	218,194.00
01-4210-601-03-630	Life - Police	2,943.50	3,098.77	2,880.00	3,050.00	3,168.00	3,024.00	3,024.00
01-4210-601-03-640	STD - Police	1,972.44	1,819.44	2,208.00	2,414.01	2,328.00	2,328.00	2,328.00
01-4210-601-04-010	S.U.T.A. - Police	332.00	1,847.00	2,481.00	2,216.00	2,310.00	2,205.00	2,205.00
01-4210-601-04-020	Workers Comp - Police	20,452.00	19,047.00	18,790.00	16,459.00	19,412.00	18,764.00	18,764.00
01-4210-601-05-000	Medical Testing - Police	3,023.28	1,006.97	900.00	2,320.01	1,725.00	1,725.00	1,725.00
<i>Narrative for Column # 5</i>								
This account has been revamped to more accurately reflect the purpose of the testing which is significantly more than just medical exams. Each police applicant who passes the initial oral board process is subjected to a medical exam, polygraph and psychological test. The hiring process is done in conjuncture with a thorough and extensive background investigation which includes interviews with friends, neighbors, review of credit history and work references before an employment offer is tended.								
This account is routinely challenged under circumstances where there is no warning of officers retiring or resigning to accept different employment. For each process, the funds pay for the extensive testing that is required to ensure that Durham is hiring the most qualified person/s.								
01-4210-601-06-000	Uniforms & Cleaning - Police	36,707.45	23,425.86	18,000.00	19,762.53	20,900.00	20,900.00	20,900.00
<i>Narrative for Column # 5</i>								
This account pays for all uniforms, leather gear and shoes or other apparatus worn by the officers. Funding for dry cleaning the officers uniforms is supported by this account.								
18 @ \$500.00 per employee for replacement of uniforms and upgrade of equipment negotiated via contractual agreement.								
2 @ \$1,700 for outfitting two new officers.								
01-4210-601-08-000	Travel & Mileage Reimb - Police	696.18	2,424.01	3,000.00	1,392.14	5,200.00	5,200.00	5,200.00
<i>Narrative for Column # 5</i>								
This account pays for costs associated with travel to meetings, investigations and seminars. The International Association of Chiefs of Police annual meeting is scheduled to occur in Philadelphia. Both Chief Kurz and Deputy Chief Kelley attend the conference and the accompanying training that has been so valuable to the efficient operation of the department.								
In addition, there are numerous conferences such as annual CALEA meetings, Underage Drinking Symposium and Community Policing Initiatives that offer staff opportunities to remain relevant to cost effective strategies that impact the Durham community. With pending retirements of senior staff there is an asserted effort to develop future leaders so that they will be prepared to manage and lead the agency. Consequently funding has been added to provide for their attendance at such conferences.								

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4210-601-09-000	Educ, Train, & Seminars - Police	9,309.29	11,288.46	9,000.00	14,798.56	10,000.00	10,000.00	10,000.00
<i>Narrative for Column # 5</i>								
<p>All costs associated with training originate from this account. Because of the variety of topics the department addresses and due to the diversity of personnel, there is a need to begin focusing upon a wider range of training topics. For instance, with several woman officers in supervisory roles, attendance at various training symposiums that focus upon topics unique to women has become an important issue. Our commitment to the Oyster River Schools to provide a School Resource Officer equates to attending a number of specialized schools that focus upon such topics as cyber-bullying and legal issues surrounding school environments.</p> <p>Training is a major component of the department's retention plan with the goal to ensure that the employee has an opportunity to interact with experts in the field and other police officers to enhance their ability to employ modern techniques while maintaining morale.</p>								
01-4210-601-10-000	Accreditation / Licenses / Certifications	5,540.29	11,084.86	7,000.00	5,214.37	6,800.00	6,800.00	6,800.00
<i>Narrative for Column # 5</i>								
<p>The department was first accredited in 1999 and subsequently reaccredited in 2002, 2005, 2008 and 2011. Every three years the police department is visited and inspected by assessors of CALEA to verify that the agency remains in compliance with applicable standards. We have taken a very strategic approach by making three annual payments to CALEA that support the cost of that assessment. In essence, when the assessors arrive in Durham to inspect our files and documents in 2014, payment will have been made. When that occurs, the assessors will inspect our documents and activities to confirm that we have remained in compliance with the national standards that reflect the best practices for the management of this agency. Upon leaving Durham in 2014, the team will produce a report of their findings. That report will be the basis of the review before the Commission in Schaumburg, IL - July 23 to 26. Our goal is to maintain our "Excellence" status which designates the agency as a premier police agency.</p>								
01-4210-601-17-000	Telephone / Fax - Police	14,081.90	14,428.39	15,000.00	13,139.68	15,000.00	15,000.00	15,000.00
<i>Narrative for Column # 5</i>								
<p>These funds focus upon supporting all of the telephone systems that comprise the communication system. While Fairpoint Corporation is the supplier for the telephone and data lines into the police facility, long distance is a function of BayRing.</p> <p>Ultimately, much of our effectiveness rests with our ability to gather data and effectively communicate quickly and efficiently.</p>								
01-4210-601-25-000	Office & Computer Supplies - Police	54.25	0.00	0.00	0.00	0.00	0.00	0.00
01-4210-601-26-000	Postage - Police	1,200.50	1,007.27	1,300.00	1,229.26	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i>								
<p>The department has long maintained a program whereby residents are informed of potential changes to ordinances that may impact their neighborhoods. This strategy follows the Durham Town Council's summary action statements of keeping the community informed of local affairs.</p> <p>In addition, "To The Parents Of" letters are quite numerous accounting for approximately \$350.00 in postage just to notify Mom and Dad of their child's arrest in Durham.</p> <p>The Business Office's implementation of a billing system that ensures that each department is billed the appropriate amount has been very helpful in determining an accurate accounting for the postage needs. Due to postal increases the account has increased by \$200.00.</p>								
01-4210-601-27-000	Printing - Police	1,911.08	1,726.64	1,200.00	1,241.86	1,200.00	1,200.00	1,200.00
<i>Narrative for Column # 5</i>								
<p>This account pays for costs associated with printing of letterhead, envelopes, various reports, policies, surveys and business cards.</p>								

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4210-601-29-000	Membership Dues - Police	1,238.95	1,247.00	1,225.00	1,110.00	1,200.00	1,200.00	1,200.00
	<i>Narrative for Column # 5</i>							
	This account pays for fees and/or dues associated with the department, or members of the department, to belong to a variety of professional organizations. The value of interaction with a number of these organizations has greatly benefited the community and the delivery of police services.							
	Northern New England Police Accreditation Coalition (NNEPAC), International Association of Chiefs of Police (IACP), Police Executive Research Forum (PERF), New England Chiefs Of Police (NECOP), FBI National Academy, New England State Police Information Network (NESPIN), International Association of Campus Law Enforcement Administrator (IACLEA)							
01-4210-601-32-000	Adv / Legal Notices - Police	120.24	0.00	250.00	981.74	250.00	250.00	250.00
	<i>Narrative for Column # 5</i>							
	The legal and advertisement account allows for the agency to place ads and other legal necessities in the local newspapers. Primarily for job advertisements, this account allows for the flexibility to purchase items from an established fund.							
	This account will remain static if no employee vacancies arise to resignations, retirement, etc. Historically, this amount of funding should sustain the agency.							
01-4210-601-35-000	Work study (non payroll wages) - Police	1,176.52	1,504.70	1,500.00	1,144.36	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i>							
	Work-study students are hired throughout the academic year to augment our office staff to accomplish a host of tasks including arrest logs, demographic arrest data and other valuable information that enables the department to provide statistical analysis concerning who is being arrested, detailed analysis of arrests, the locations and the days as well as the time that demand enhanced police presence. But for this resource, information provided to the Administrator would be significantly diminished.							
01-4210-601-36-000	Contracted Services - Police	5,692.20	7,777.97	6,000.00	5,991.36	8,000.00	8,000.00	8,000.00
	<i>Narrative for Column # 5</i>							
	This is an account created specifically to compensate police officers from outside jurisdictions for their work in Durham. A majority of the funding is used to secure Strafford County prisoner transport vans in the fall and spring when there is a high workload on the police. The Sheriff's office charges a very reasonable \$50.00 hourly for the van and two officers. Their role is to retrieve arrested persons when a Durham Officer has someone in custody and transport them to the Durham Police facility where they are processed. This strategy ensures that experienced Durham officers remain on the street and are not overly consumed with transporting prisoners or with the paperwork associated with the arrest.							
	This is an account that fluctuates if certain events occur such as a winning UNH Hockey team progressing to the national championship. Due to the busy fall and spring and reduced staff, significant assistance was required during last year's budget.							
01-4210-601-37-000	Legal Fees / Services - Police	23,995.95	26,700.00	26,700.00	26,700.00	27,250.00	27,250.00	27,250.00
	<i>Narrative for Column # 5</i>							
	This account reimburses Thomas Dunnington, Esq. for his professional services associated with the prosecution of criminal cases brought forth by Durham police officers. Mr. Dunnington is compensated on a monthly basis with 12 equal payments of \$2,270.83 based upon this line budget.							
	The competent prosecution of those arrested is as important as the training, experience and professional management of the police effecting the arrest. Mr. Dunnington provides legal services at a rate significantly below those of most attorneys in the area. His familiarity and years of practicing in the Durham Court is extremely helpful in this endeavor.							
	Last year Mr. Dunnington did not receive any cola adjustment and I am proposing a 2% cost of living adjustment this year.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4210-601-45-000	General Supplies - Police	20,124.73	8,989.62	14,000.00	11,819.19	14,000.00	14,000.00	14,000.00
	<i>Narrative for Column # 5</i>							
	This is a "catchall" account which allows some flexibility to purchase such items as developer, toner, flares, photo packs, pens, pencils, and ammunition.							
01-4210-601-52-000	Equip Maint (Other Than Office) - Police	7,481.73	11,972.00	8,800.00	9,170.72	9,410.00	9,410.00	9,410.00
	<i>Narrative for Column # 5</i>							
	This account funds all of the maintenance costs associated with such items as the copy and fax machines as well as the B43 in-house video systems and the cruiser radar units which are aging rapidly.							
	Service agreements with the State of New Hampshire for intoxilyzer certification also fall under this account. Other items that are maintained by way of this line include the following: Modem, IMC control, Intoxilyzer, Computer hardware repair, Burns Security, Copy machines, Fax, Telephone System.							
01-4210-601-54-000	Vehicle Maint - Police	20,930.04	26,828.58	19,000.00	35,249.80	19,000.00	19,000.00	19,000.00
	<i>Narrative for Column # 5</i>							
	This account funds all repairs to the departments 12 vehicles including routine maintenance such as oil and lubrication changes. Tires and other wearable items are purchased from this account. The majority of funds off-set DPW expenses for providing mechanical services to the police.							
	With postponement of vehicle replacements, the department's fleet required the replacement of three transmissions. It is my anticipation that with three new fuel efficient police vehicles on line and another three proposed in this budget that the vehicle maintenance line will not be in deficient mode this year.							
	A clean vehicle portrays a professional image. Car washes are accomplished at a carwash facility in nearby Dover at attractive pricing. Unfortunately, it remains a sad commentary to our policing environment that each year most of our police vehicles receive damage due to being "keyed". This increases repairs and painting costs.							
01-4210-601-55-000	Equip / Vehicle Rental - Police	0.00	0.00	100.00	0.00	100.00	100.00	100.00
	<i>Narrative for Column # 5</i>							
	This account allows for periodic rental of equipment which is used infrequently so as not to warrant the purchase or the item rented is so costly as to prohibit the purchase.							
	While this account has not been utilized in the past several years, were a situation to occur, specialized funding would be available.							
01-4210-601-56-000	Fuel / Oil For Vehicles - Police	40,228.38	57,955.49	46,500.00	44,807.24	52,700.00	52,700.00	52,700.00
	<i>Narrative for Column # 5</i>							
	There is nothing positive about gasoline prices as they have not stabilized and are significantly higher than we would like to see. For the past several years our projections on gasoline pricing has been totally ineffective due to issues beyond our control.							
	What we do have some control over are our strategies that strive to simultaneously provide patrol services while maximizing our fuel efficiency. For instance, our innovative bicycle and foot patrol in combination with stationary directed patrol combined with a "no idling policy" have reduced fuel consumption. However, demands for service have increased due to more neighborhoods becoming concerned about rental housing and associated noise complaints.							
	Our goal to purchase 6 cylinder police vehicles to patrol the miles of roadway within the community has been met with three vehicles on-line in 2012. We are requesting three more for 2013 which will mean all primary patrol vehicles will be more fuel efficient models.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4210-601-61-070	School Resource Program	624.88	629.23	400.00	938.90	400.00	400.00	400.00
<i>Narrative for Column # 5</i>								
The addition of the School Resource Officer (SRO) to the department has proven to be an outstanding initiative at so many levels. The ability to interact with our school children in a positive, proactive manner, coupled with enforcement of applicable laws in an expedient manner as well as forming close relationships with the school department has proven to be very successful. The SRO has been proactive in dealing with a number of relevant challenges facing today's youth. Issues surrounding alcohol, drugs, tobacco, anger management and bullying need to be at the forefront of our school strategy.								
01-4210-601-61-090	C.O.P. Program	1,652.95	0.00	600.00	1,055.91	600.00	600.00	600.00
<i>Narrative for Column # 5</i>								
The Community Oriented Police (COP) line previously supported programs associated with the creation of opportunities that allow interaction and partnerships with our community. Such activities as ORHS Freshman Orientation and fingerprint cards for kids are examples of initiatives that line still supports.								
Economic realities coupled with a demand for police to be elsewhere and do other tasks has curtailed the program dramatically. Originally funded with \$14,000 from federal grants, the program evolved more towards a homeland security format virtually eliminating funding opportunities. The proposed funding allows for some flexibility in supporting future initiatives.								
01-4210-601-66-050	Upgrades - Res 2010-20 - Police	0.00	22,172.00	0.00	0.00	0.00	0.00	0.00
01-4210-601-66-090	Gifts and Donations - Police	2,689.30	0.00	0.00	0.00	0.00	0.00	0.00
01-4210-601-73-000	Radios - Police	4,718.75	4,340.80	10,745.00	11,951.86	11,215.00	11,215.00	11,215.00
<i>Narrative for Column # 5</i>								
This fund pays for maintenance and repairs of all radio equipment utilized by the police department. The current situation is very favorable concerning portable radios that are now almost 10 years old and so outdated that they are no longer repairable through factory repair. Through a grant, we are in the midst of replacing at minimum, 9 portables, with the strong possibility of the remaining 12 being replaced shortly. This success should allow repair issues to be negated, at least for portable radios.								
The town has entered into a maintenance agreement with 2-Way with the invoice divided between Fire and Police. The police portion is \$578.75 per month.								
T-3 data line charges from Fairpoint that support the microwave system are included in this account at \$272 per month.								
01-4210-601-74-000	Investigations - Police	267.49	973.97	1,900.00	604.05	1,900.00	1,900.00	1,900.00
<i>Narrative for Column # 5</i>								
This accounts original design was to stock the Criminal Investigation Division (CID) with the necessary equipment and tools to adequately investigate crimes. Although the department is designed to function on the "Generalist" principle whereby each officer is charged with bringing an investigation to its successful conclusion, many cases, such as assaults, and other major events, require specialized testing, tools and equipment. Items purchased by funds in this line assure that a competent and professional conclusion is possible.								
A sad commentary of our youthful clientele is the number of sexual assaults that occur annually in this community. As in years past, the department expended a significant portion of this account for laboratory analysis of a rape victim's blood to determine if a "date rape" drug was used during the commission of the sexual assault.								
In addition, our drug enforcement initiative is designed to focus upon street level narcotics sales.								

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Town of Durham

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01-4210-601-89-000	Miscellaneous - Police	5,435.68	6,889.61	5,500.00	9,945.17	5,500.00	5,500.00	5,500.00
<i>Narrative for Column # 5</i>								
This account is literally paying for all items that are difficult to categorize. During public forums and hiring processes, we provide coffee and accoutrements from the vendors in Durham.								
ServPro provides cleaning services after an arrestee either bleeds, vomits, urinates or defecates in one of our cruisers or booking facility. These events are considered a "bio-hazard" incident by US Government regulations and require immediate resolution. All funds expended are ultimately reimbursed by the arrestee upon a guilty plea and/or finding of guilt in court. In 2009/10 there were 15 events that required ServPro to perform cleaning services at \$375 per event.								
01-4210-601-90-014	Bicycle Patrol - Police	459.88	139.00	300.00	480.95	300.00	300.00	300.00
<i>Narrative for Column # 5</i>								
Our bicycle patrol remains an initiative for a number of reasons including gasoline pricing and as a proactive approach that provides patrol resources while reducing consumption.								
The bicycle patrol is used extensively in partnership with UNH Police during school opening in September as well as school closing in April and May. We currently have four bicycles with no purchase necessary for this year. The rotation strategy to upgrade bicycles is on track after several years of postponement.								
Annual maintenance @ \$50.00 each, as well as the purchase of equipment necessary such as saddle bags, lights, etc.								
01-4210-601-90-015	Explorer Program - Police	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								
The Explorer Program was a casualty of an agency that was simply too busy to devote the time necessary to fulfill the demands of overseeing a viable Explorer post. However, this past year, Officer Michelle Montville, Sergeant Danny Brooks, Officer John Lavoie and Officer Thomas Kilroy approached me about re-invigorating the program. I am very pleased to have such a program associated with the department that would focus upon youth of the area who demonstrated an interest in policing. As you may know the program is sanctioned by the Boy Scouts of America and is nationally known with numerous police agencies involved. Currently there are 7 teenagers in the program.								
01-4210-601-96-000	Capital - Police	4,904.25	15,753.50	2,000.00	20,771.97	9,700.00	8,700.00	8,700.00
<i>Narrative for Column # 5</i>								
This account supports more costly items that have a longer use for the agency but less than warranting entry into the Capital Improvement Program.								
Body Armor - replaces armor that is six years old.								
Replacement Printers								
Fingerprint machine - replaces one that is 15 years old								
Computerized video recording system - The old VCH system has failed and we currently are using a borrowed system to digitally record suspects in our more significant crimes.								
Police Total		2,064,465.79	2,319,503.70	2,070,872.00	2,085,728.89	2,365,721.00	2,290,099.00	2,290,099.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Police							
01-4230-601-01-060 Special Details - Wages - Police	0.00	0.00	75,000.00	96,510.26	130,000.00	130,000.00	130,000.00
<i>Narrative for Column # 5</i>							
This account is basically an "in and out" account. Although only in place for several years, it serves as the primary funding source for Durham Police Officers who provide security, traffic control and other tasks for outside vendors who reimburse the town for those services. In years past, Durham Police Officers would be compensated for these tasks with funds that were allocated from the regular overtime account. This gave the erroneous impression that the account was overdrawn when in reality, revenues were being received by the Town. The creation of this line allows for a more accurate portrayal of the status of spending.							
01-4230-601-02-310 Soc Sec - Special Details - Police	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4230-601-02-320 Medicare - Special Details - Police	0.00	0.00	1,088.00	0.00	1,885.00	1,885.00	1,885.00
01-4230-601-02-330 Retirement - Special Details - Police	0.00	0.00	14,963.00	17,184.16	29,413.00	29,413.00	29,413.00
01-4230-601-04-020 Workers Comp - Special Details - Polic	0.00	0.00	770.00	679.00	1,213.00	1,213.00	1,213.00
01-4230-601-36-000 Contracted Services - Special Details -	0.00	0.00	0.00	8,905.15	10,000.00	10,000.00	10,000.00
<i>Narrative for Column # 5</i>							
This pays for the hiring of officers from other area departments to perform traffic details when there are no Durham officers available.							
Police Total	0.00	0.00	91,821.00	123,278.57	172,511.00	172,511.00	172,511.00



DEPARTMENT OF PUBLIC WORKS
TOWN OF DURHAM
100 STONE QUARRY DRIVE
DURHAM, N.H. 03824
603/868-5578
FAX 603/868-8063

Memorandum

TO: Todd Selig, Town Administrator
Gail Jablonski, Business Manager

FROM: Michael Lynch, Public Works Director

DATE: October 15, 2012

RE: **Recommended 2013 Public Works Budgets**

On behalf of the Department of Public Works, I am pleased to present our 2013 Public Works Budgets for your consideration and support. As in past years the Public Works Budgets are built from several different points of view. One is DPW staff input regarding materials, supplies, services, and programs. Another is the department head's vision of the needs of the community, and the introduction of new ideas and programs, while also evaluating and critiquing current operations. Each line item is analyzed for justification and was realistically estimated utilizing past history, market analysis or vendor quotations.

The Public Works Budget includes 26 individual budgets and supports the operational needs of all other departments of the Town. The attached summary of totals by account includes all operating expenses and specific projects as proposed by the Public Works Department and other Town departments. An example of this is the Public Works budget covers the heating, electrical, building maintenance, cleaning, supply needs and vehicle maintenance of the Police Department.

To aid in your analysis, understanding, and preparation for the Town Council, several of the budget items have a brief description, rationale, and in some categories a historical review.

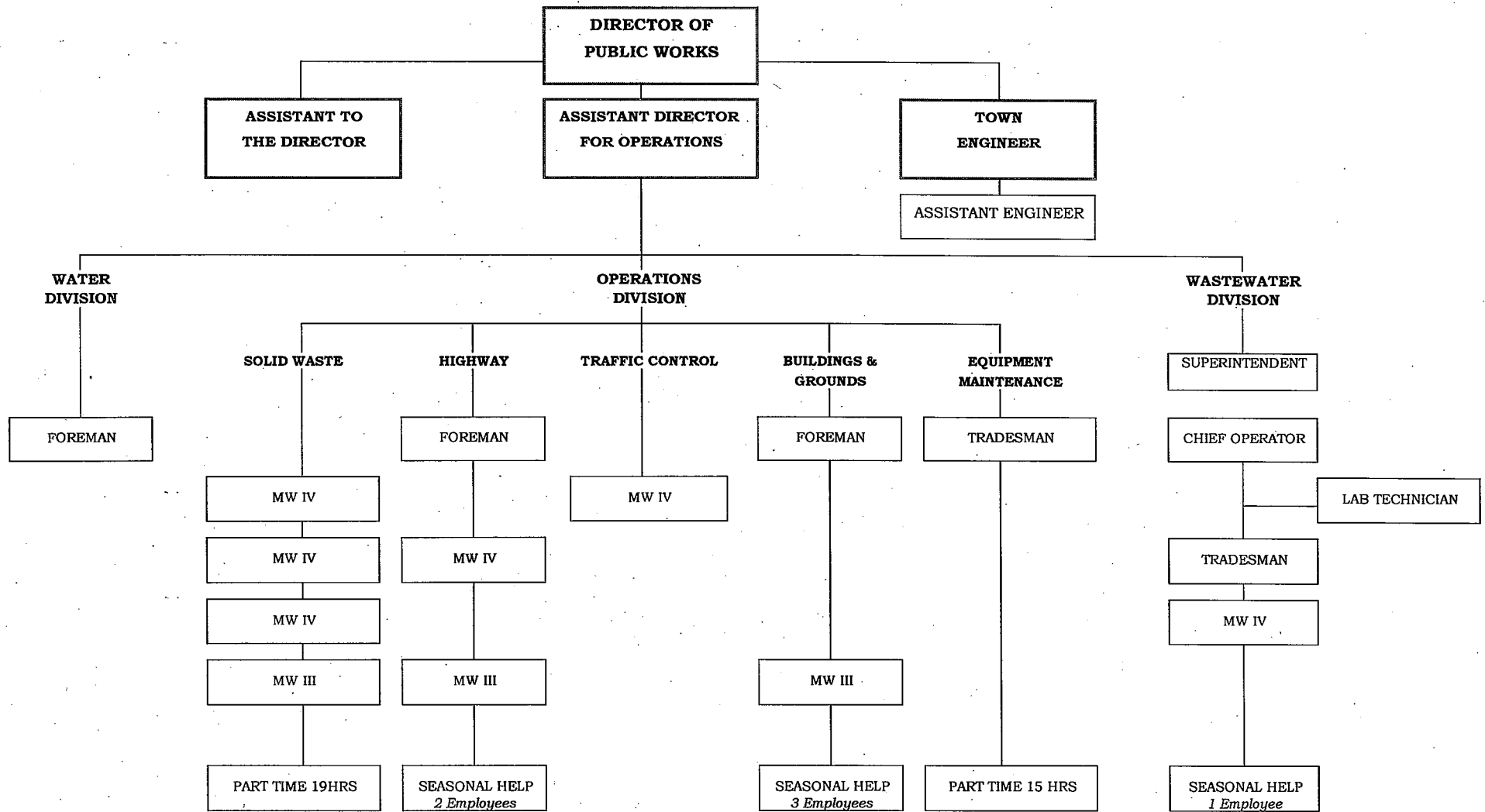
This 2013 budget incorporates several LEAN initiatives and is intended to align itself with several Town Council goals such as streamlining operations and improving efficiencies. The current high level of municipal services will continue to be a priority of the Public Works Department. The Durham Department of Public Works will also continue to explore new ways to increase the current levels of service at a reduced cost to the Durham taxpayer by fine-tuning all aspects of services that the department provides.

2013 HIGHLIGHTS

- Road resurfacing remains the Public Works Departments top priority for 2013. The department request is for \$478,080. This program includes the full depth reclamation and resurfacing of the second phase of Wiswall Road. The department also requests shimming and one inch asphalt overlay of the west end (Madbury Road) of Bagdad Road, Beech Hill Road, Coe Drive, Griffith Drive, Hoitt Drive, Pinecrest Lane, and Young Drive. In addition, Garrison Avenue will be cold planed and topped with a 2" wearing course.
- The department will replace sidewalks on both Garrison Ave and Coe Drive. We will also add a new sidewalk to the west side of Madbury Road from Garrison Ave to the new Library.
- The Durham/UNH Integrated Watershed Management Plan will combine both our federal stormwater and wastewater permits into one by creating an integrated watershed approach plan. This program includes the purchase of a rubber tire excavator to install rain gardens more efficiently.
- The department is also excited to welcome a new library to our list of maintenance responsibilities.
- The Parks and Recreation Department will benefit from three DPW projects. A new parking lot at Wagon Hill Farm will welcome visitors. An expansion and upgrade of the Churchill Rink will enable P&R to offer year round programming while keeping the ice rink competitive with the surrounding seacoast facilities. Renovations to Old Landing Park will enhance this iconic area along the Oyster River.
- A new Town Office building will ease the maintenance concerns we currently have with the existing Town Hall complex. The new facility will provide a clean, healthier, attractive and more efficient work place for employees while creating a more professional municipal building for the community.
- Another terrific project is the new municipal well/water supply at the Spruce Hole Conservation Area. This well will have the ability to artificially recharge the aquifer and provide Durham with quality water for the future.
- The Wastewater Division will replace its 25 year old sludge dewatering equipment, which will dramatically cut our sludge removal budget.

I look forward to discussing this budget with you both, and this opportunity to share my favorite public works topics with you. We look forward to an exciting and busy 2013. Please call if you have any immediate questions.

**Department of Public Works Organizational Chart
2011**



2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Town Hall Bldg								
01-4194-802-01-010	F-T Wages - Town Hall	1,581.69	875.08	2,057.00	956.20	2,057.00	2,057.00	2,057.00
01-4194-802-01-020	P-T Wages - Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-802-01-030	O-T Wages - Town Hall	0.00	0.00	62.00	0.00	62.00	62.00	62.00
01-4194-802-02-310	Soc Sec - Town Hall	98.07	54.26	131.00	59.29	131.00	131.00	131.00
01-4194-802-02-320	Medicare - Town Hall	22.93	12.70	31.00	13.86	31.00	31.00	31.00
01-4194-802-02-330	Retirement - Town Hall	144.88	78.49	186.00	84.14	186.00	186.00	186.00
01-4194-802-15-000	Electricity - Town Hall	10,110.12	9,199.39	9,460.00	9,826.71	9,678.00	9,678.00	9,678.00
	<i>Narrative for Column # 5</i> 5 Year Average							
01-4194-802-16-000	Heating Fuel - Town Hall	7,606.42	12,376.75	8,641.00	9,795.09	8,345.00	8,345.00	8,345.00
	<i>Narrative for Column # 5</i> 5 Year Average							
01-4194-802-17-000	Telephone / Fax - Town Hall	651.20	768.00	745.00	704.00	724.00	724.00	724.00
	<i>Narrative for Column # 5</i> Alarm lines for fire and Town Clerk security system.							
01-4194-802-19-000	Water / Sewer - Town Hall	1,103.04	1,028.30	810.00	355.10	532.00	532.00	532.00
	<i>Narrative for Column # 5</i> 5 Year Average							
01-4194-802-36-000	Contracted Services - Town Hall	64.44	153.33	495.00	1,126.00	572.00	572.00	572.00
	<i>Narrative for Column # 5</i> Pest Control, Rugs							
01-4194-802-40-000	Cleaning Service - Town Hall	8,247.91	10,623.71	8,000.00	8,387.24	8,125.00	8,125.00	8,125.00
	<i>Narrative for Column # 5</i> 5 Days per week, each week of the year							
01-4194-802-45-000	General Supplies - Town Hall	1,391.34	1,194.71	1,266.00	2,081.01	1,150.00	1,150.00	1,150.00
	<i>Narrative for Column # 5</i> Supplies include hand soap, keys, light bulbs, fixtures, and paper products.							

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Town of Durham

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01-4194-802-51-000 Building Maintenance - Town Hall	2,186.83	826.18	1,015.00	5,765.36	1,671.00	1,671.00	1,671.00
<i>Narrative for Column # 5</i>							
Minimal general repairs.							
01-4194-802-52-000 Equip Maint (Other Than Office) - Town	1,029.61	71.55	380.00	1,046.75	380.00	380.00	380.00
<i>Narrative for Column # 5</i>							
Routine maintenance of the mechanical equipment such as A/C, heat detectors, fire extinguishers, smoke detectors, furnaces, and the fire panel.							
01-4194-802-89-000 Miscellaneous - Town Hall	0.00	0.00	0.00	0.00	500.00	500.00	500.00
<i>Narrative for Column # 5</i>							
Potential Items missed during the Town move.							
Town Hall Bldg Total	34,238.48	37,262.45	33,279.00	40,200.75	34,144.00	34,144.00	34,144.00

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District Court Bldg							
01-4194-803-01-010	F-T Wages - Old Town Hall	2,036.89	1,180.22	2,193.00	1,560.42	2,193.00	2,193.00
01-4194-803-01-020	P-T Wages - Old Town Hall	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-803-01-030	O-T Wages - Old Town Hall	0.00	92.55	62.00	0.00	62.00	62.00
01-4194-803-02-310	Soc Sec - Old Town Hall	126.29	78.92	140.00	96.77	140.00	140.00
01-4194-803-02-320	Medicare - Old Town Hall	29.53	18.46	33.00	22.62	33.00	33.00
01-4194-803-02-330	Retirement - Old Town Hall	186.58	114.45	198.00	137.32	198.00	198.00
01-4194-803-15-000	Electricity - Old Town Hall	2,160.33	1,741.94	1,219.00	1,611.87	1,263.00	1,263.00
<i>Narrative for Column # 5</i> 3 Year Average							
01-4194-803-16-000	Heating Fuel - Old Town Hall	3,656.73	5,465.56	4,500.00	4,146.35	5,083.00	5,083.00
<i>Narrative for Column # 5</i> 3 Year Average							
01-4194-803-19-000	Water / Sewer - Old Town Hall	102.72	445.90	155.00	97.20	400.00	400.00
01-4194-803-36-000	Contracted Services - Old Town Hall	0.00	0.00	0.00	0.00	210.00	210.00
<i>Narrative for Column # 5</i> Stair lift inspection/maintenance							
01-4194-803-40-000	Cleaning Service - Old Town Hall	1,537.90	965.28	1,500.00	621.72	720.00	720.00
01-4194-803-45-000	General Supplies - Old Town Hall	40.01	911.59	210.00	459.25	210.00	210.00
<i>Narrative for Column # 5</i> Misc. expenses for supplies including paper products, hand soap and hardware.							
01-4194-803-51-000	Building Maintenance - Old Town Hall	50.00	1,835.95	2,900.00	3,544.30	2,669.00	2,669.00
<i>Narrative for Column # 5</i> Interior Painting. The building is in need of soffit repairs on the north and west sides.							
01-4194-803-52-000	Equip Maint (Other Than Office) - Old T	372.07	296.00	215.00	2,423.82	215.00	215.00
01-4194-803-69-000	Alarm System Monitoring - Old Town H	325.60	384.00	384.00	1,388.00	384.00	384.00
<i>Narrative for Column # 5</i> Fire and Security system line rental.							

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01-4194-803-89-000 Miscellaneous - Old Town Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
District Court Bldg Total	10,624.65	13,530.82	13,709.00	16,109.64	13,780.00	13,780.00	13,780.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
HA Davis Bldg								
01-4194-804-01-010	F-T Wages - Davis Bldg	62.30	224.16	0.00	106.21	0.00	0.00	0.00
01-4194-804-01-020	P-T Wages - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-01-030	O-T Wages - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-02-310	Soc Sec - Davis Bldg	3.86	13.90	0.00	6.58	0.00	0.00	0.00
01-4194-804-02-320	Medicare - Davis Bldg	0.90	3.25	0.00	1.54	0.00	0.00	0.00
01-4194-804-02-330	Retirement - Davis Bldg	5.71	20.53	0.00	9.35	0.00	0.00	0.00
01-4194-804-15-000	Electricity - Davis Bldg	368.56	221.79	0.00	0.00	0.00	0.00	0.00
01-4194-804-16-000	Heating Fuel - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-19-000	Water / Sewer - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-36-000	Contracted Services - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-40-000	Cleaning Service - Davis Bldg	24.08	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-45-000	General Supplies - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-51-000	Building Maintenance - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-52-000	Equip Maint (Other Than Office) - Davis	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-69-000	Alarm System Monitoring - Davis Bldg	325.60	384.00	0.00	352.00	0.00	0.00	0.00
01-4194-804-89-000	Miscellaneous - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-804-96-000	Capital - Davis Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
HA Davis Bldg Total		791.01	867.63	0.00	475.68	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Police Station								
01-4194-809-01-010	F-T Wages - Police Station	2,398.31	2,084.60	3,046.00	2,011.88	3,046.00	3,046.00	3,046.00
01-4194-809-01-020	P-T Wages - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-01-030	O-T Wages - Police Station	298.98	0.00	62.00	0.00	62.00	62.00	62.00
01-4194-809-01-910	F-T Wages - Police Station - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-809-02-310	Soc Sec - Police Station	167.26	129.26	193.00	124.73	193.00	193.00	193.00
01-4194-809-02-320	Medicare - Police Station	39.12	30.24	45.00	29.16	45.00	45.00	45.00
01-4194-809-02-330	Retirement - Police Station	247.07	190.32	274.00	177.04	274.00	274.00	274.00
01-4194-809-15-000	Electricity - Police Station	11,624.17	9,480.33	10,000.00	8,727.58	9,269.00	9,269.00	9,269.00
	<i>Narrative for Column # 5</i> 3 year average							
01-4194-809-16-000	Heating Fuel - Police Station	4,103.16	4,151.43	5,411.00	3,385.48	4,582.00	4,582.00	4,582.00
	<i>Narrative for Column # 5</i> Natural gas, 3 year average							
01-4194-809-36-000	Contracted Services - Police Station	2,671.22	3,312.07	1,240.00	1,530.00	2,591.00	2,591.00	2,591.00
	<i>Narrative for Column # 5</i> Commercial pest control, generator maintenance, septic pump out							
01-4194-809-40-000	Cleaning Service - Police Station	7,877.07	9,973.95	7,440.00	9,913.72	8,986.00	8,986.00	8,986.00
	<i>Narrative for Column # 5</i> Daily cleaning and rug rentals.							
01-4194-809-45-000	General Supplies - Police Station	1,798.92	2,756.63	1,790.00	5,707.55	2,296.00	2,296.00	2,296.00
	<i>Narrative for Column # 5</i> Paper products, hand soap, trash bags.							
01-4194-809-51-000	Building Maintenance - Police Station	1,637.12	2,470.12	425.00	336.57	3,567.00	3,567.00	3,567.00
	<i>Narrative for Column # 5</i> Building and locker room renovations to include possible shower replacement.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4194-809-52-000 Equip Maint (Other Than Office) - Police	2,233.51	75.55	175.00	50.00	786.00	786.00	786.00
<i>Narrative for Column # 5</i>							
Routine maintenance of equipment including A/C, heat detectors, fire extinguishers, smoke detectors, furnace and fire panel.							
01-4194-809-69-000 Alarm System Monitoring - Police Station	325.60	384.00	384.00	352.00	384.00	384.00	384.00
01-4194-809-89-000 Miscellaneous - Police Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Police Station Total	35,421.51	35,038.50	30,485.00	32,345.71	36,081.00	36,081.00	36,081.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Library Building (rental)							
01-4194-812-01-010	F-T Wages - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-020	P-T Wages - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-01-030	O-T Wages - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-310	Soc Sec - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-320	Medicare - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-02-330	Retirement - Library building (rental)	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-40-000	Cleaning services - Library building (rer	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-45-000	General supplies - Library building (rent	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-812-51-000	Building maint - Library building (rental)	279.73	382.33	275.00	123.80	0.00	0.00
Library Building (rental) Total		279.73	382.33	275.00	123.80	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Public Works Bldg								
01-4194-821-01-010	F-T Wages - P.W. Bldg	816.21	1,501.01	1,872.00	1,127.24	1,872.00	1,872.00	1,872.00
01-4194-821-01-020	P-T Wages - P.W. Bldg	386.00	24.00	350.00	814.00	350.00	350.00	350.00
01-4194-821-01-030	O-T Wages - P.W. Bldg	0.00	0.00	110.00	0.00	110.00	110.00	110.00
01-4194-821-02-310	Soc Sec - P.W. Bldg	74.54	94.56	145.00	120.36	145.00	145.00	145.00
01-4194-821-02-320	Medicare - P.W. Bldg	17.44	22.11	34.00	28.15	34.00	34.00	34.00
01-4194-821-02-330	Retirement - P.W. Bldg	74.76	137.49	174.00	99.20	174.00	174.00	174.00
01-4194-821-15-000	Electricity - P.W. Bldg	12,114.02	9,577.33	11,000.00	8,087.88	11,000.00	11,000.00	11,000.00
01-4194-821-16-000	Heating Fuel - P.W. Bldg	9,868.91	10,978.91	11,500.00	9,009.42	10,629.00	10,629.00	10,629.00
	<i>Narrative for Column # 5</i>							
	Natural gas to heat the 10,000 SF facility, as well as supply the hot water. 5 year average							
01-4194-821-19-000	Water / Sewer - P.W. Bldg	0.00	0.00	100.00	0.00	100.00	100.00	100.00
	<i>Narrative for Column # 5</i>							
	Wash water system pumping is now under new DES regulation for hazardous waste (such as anti-freeze). Additionally this budget item covers septic system pumping and pump maintenance.							
01-4194-821-36-000	Contracted Services - P.W. Bldg	2,906.93	1,451.68	615.00	2,336.00	1,851.00	1,851.00	1,851.00
01-4194-821-40-000	Cleaning Service - P.W. Bldg	2,946.07	4,648.68	2,900.00	4,515.39	4,201.00	4,201.00	4,201.00
	<i>Narrative for Column # 5</i>							
	Three times a week cleaning and rug rentals.							
01-4194-821-45-000	General Supplies - P.W. Bldg	2,431.42	3,989.10	2,410.00	3,715.68	2,255.00	2,255.00	2,255.00
	<i>Narrative for Column # 5</i>							
	Paper products, misc. hardware. 4 year average.							
01-4194-821-51-000	Building Maintenance - P.W. Bldg	3,789.60	146.93	350.00	1,329.94	650.00	650.00	650.00
	<i>Narrative for Column # 5</i>							
	Roofing, windows, garage doors.							
01-4194-821-52-000	Equip Maint (Other Than Office) - P.W.	3,054.03	1,382.24	1,010.00	1,188.68	1,995.00	1,995.00	1,995.00
	<i>Narrative for Column # 5</i>							
	Gas heater tune ups, drill press maintenance, air compressor inspection and maintenance, carbon monoxide system inspection, lubrication system maintenance and fire alarm/extinguisher/smoke/heat detector inspections. 3 Year Average							

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4194-821-89-000 Miscellaneous - P.W. Bldg	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4194-821-96-000 Capital - P.W. Bldg	0.00	0.00	0.00	0.00	1,875.00	1,875.00	1,875.00
<i>Narrative for Column # 5</i>							
Additional bay on the pole barn to house the new sidewalk tractor attachments.							
Public Works Bldg Total	38,479.93	33,954.04	32,570.00	32,371.94	37,241.00	37,241.00	37,241.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

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Trusted Graveyards								
01-4195-805-01-010	F-T Wages - Trusted Graveyard	1,239.94	457.66	1,583.00	2,018.24	1,583.00	1,583.00	1,583.00
01-4195-805-01-020	P-T Wages - Trusted Graveyard	1,485.00	715.00	1,312.00	1,308.00	1,312.00	1,312.00	1,312.00
01-4195-805-01-030	O-T Wages - Trusted Graveyard	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-805-02-310	Soc Sec - Trusted Graveyard	168.95	72.69	179.00	206.23	179.00	179.00	179.00
01-4195-805-02-320	Medicare - Trusted Graveyard	39.53	17.01	42.00	48.24	42.00	42.00	42.00
01-4195-805-02-330	Retirement - Trusted Graveyard	113.58	40.27	139.00	177.59	139.00	139.00	139.00
01-4195-805-45-000	General Supplies - Trusted Graveyard	762.26	587.39	1,100.00	989.97	1,024.00	1,024.00	1,024.00
<i>Narrative for Column # 5</i>								
Supplies needed to maintain the 89 graveyards throughout the Town, including mower and trimmer parts for maintenance and repair of lawn equipment, as well as items like mortar and epoxy.								
01-4195-805-89-000	Miscellaneous - Trusted Graveyard	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trusted Graveyards Total		3,809.26	1,890.02	4,355.00	4,748.27	4,279.00	4,279.00	4,279.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Town Cemeteries							
01-4195-806-01-010	F-T Wages - Town Cemeteries	2,065.29	3,727.66	4,512.00	3,666.26	4,512.00	4,512.00
01-4195-806-01-020	P-T Wages - Town Cemeteries	2,590.00	2,184.00	2,565.00	2,444.00	2,565.00	2,565.00
01-4195-806-01-030	O-T Wages - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-01-910	F-T Wages - Town Cemeteries - Accru	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-02-310	Soc Sec - Town Cemeteries	288.62	366.52	439.00	378.85	439.00	439.00
01-4195-806-02-320	Medicare - Town Cemeteries	67.48	85.71	103.00	88.62	103.00	103.00
01-4195-806-02-330	Retirement - Town Cemeteries	189.18	334.13	397.00	322.63	397.00	397.00
01-4195-806-19-000	Water / Sewer - Town Cemeteries	3.34	3.54	5.00	7.94	5.00	5.00
	<i>Narrative for Column # 5</i>						
	Water supply for tending to plants and flowers.						
01-4195-806-36-000	Contracted Services - Town Cemeteries	2,750.00	4,600.00	2,900.00	3,030.00	2,900.00	2,900.00
	<i>Narrative for Column # 5</i>						
	\$ 1,000 Tree Trimming- Schoolhouse Lane Cemetery						
	\$ 200 Smith Chapel Cleaning						
	\$ 700 Gravel installed in roadways						
	\$ 1,000 Pest control at Chapel - rodent and ant - \$250 per quarter						
01-4195-806-45-000	General Supplies - Town Cemeteries	503.37	1,527.44	645.00	1,062.57	900.00	900.00
	<i>Narrative for Column # 5</i>						
	General supplies including flags, flowers, lot marking materials, trees/shrubs and tools.						
01-4195-806-89-000	Miscellaneous - Town Cemeteries	0.00	0.00	0.00	0.00	0.00	0.00
01-4195-806-96-000	Capital - Town Cemeteries	0.00	0.00	0.00	0.00	4,250.00	4,250.00
	<i>Narrative for Column # 5</i>						
	Replace 7 year old walk behind lawn mower						
Town Cemeteries Total		8,457.28	12,829.00	11,566.00	11,000.87	16,071.00	16,071.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Engineer							
01-4311-800-01-010 F-T Wages - Engineer	81,631.57	75,451.22	87,369.00	85,680.95	88,194.00	88,194.00	88,194.00
<i>Narrative for Column # 5</i>							
Includes 50% of the Engineer salary and 100% of the Assistant Engineers wages. Remaining 50% of the Engineer salary is split between the Water and Wastewater Funds.							
01-4311-800-01-020 P-T Wages - Engineer	3,538.75	40,126.00	11,840.00	7,516.48	4,840.00	4,840.00	4,840.00
01-4311-800-01-030 O-T Wages - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-01-090 Ins Buy-Out (Wages)- Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-01-910 F-T Wages - Engineer - Accrual	1,348.19	-3,475.42	0.00	-3,486.33	0.00	0.00	0.00
01-4311-800-01-920 P-T Wages - Engineer - Accrual	0.00	524.00	0.00	-5,459.77	0.00	0.00	0.00
01-4311-800-02-310 Soc Sec - Engineer	5,364.03	7,220.06	6,151.00	5,529.60	5,644.00	5,644.00	5,644.00
01-4311-800-02-320 Medicare - Engineer	1,254.29	1,688.53	1,439.00	1,293.17	1,320.00	1,320.00	1,320.00
01-4311-800-02-330 Retirement - Engineer	7,601.04	6,946.81	7,688.00	7,233.13	8,630.00	8,630.00	8,630.00
01-4311-800-03-610 Health & Dental - Engineer	20,328.30	31,780.74	37,069.00	35,559.00	35,545.00	35,545.00	35,545.00
01-4311-800-03-630 Life - Engineer	257.00	300.00	225.00	300.00	225.00	225.00	225.00
01-4311-800-03-640 STD - Engineer	417.21	501.54	540.00	517.00	546.00	546.00	546.00
01-4311-800-04-010 S.U.T.A. - Engineer	17.00	181.00	260.00	341.00	243.00	243.00	243.00
01-4311-800-04-020 Workers Comp - Engineer	2,646.00	2,744.00	3,284.00	2,810.00	2,658.00	2,658.00	2,658.00
01-4311-800-08-000 Travel & Mileage Reimb - Engineer	1,745.27	412.53	910.00	73.82	50.00	50.00	50.00
01-4311-800-09-000 Educ, Train, & Seminars - Engineer	100.00	0.00	100.00	1,500.00	0.00	0.00	0.00
01-4311-800-28-000 Professional / Staff Dev - Engineer	45.00	550.00	575.00	550.00	505.00	505.00	505.00
01-4311-800-29-000 Membership Dues - Engineer	357.65	50.00	220.00	25.00	250.00	250.00	250.00
<i>Narrative for Column # 5</i>							
Trade Organizations							
01-4311-800-30-000 Books & Pubs - Engineer	78.27	0.00	0.00	0.00	80.00	80.00	80.00
<i>Narrative for Column # 5</i>							
Water/Wastewater							

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4311-800-35-000 Work Study (non payroll wages) - Engir	930.36	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-800-36-000 Contracted Services - Engineer	618.00	295.12	350.00	0.00	350.00	350.00	350.00
<i>Narrative for Column # 5</i>							
Special consultants, minor surveying.							
01-4311-800-45-000 General Supplies - Engineer	1,111.54	1,108.21	875.00	428.33	985.00	985.00	985.00
<i>Narrative for Column # 5</i>							
5 Year Average, in cartridges, plotter paper							
01-4311-800-56-000 Fuel / Oil For Vehicles - Engineer	0.00	530.23	600.00	287.65	500.00	500.00	500.00
01-4311-800-89-000 Miscellaneous - Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Engineer Total	129,389.47	166,934.57	159,495.00	140,699.03	150,565.00	150,565.00	150,565.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Public Works Admin							
01-4311-801-01-010 F-T Wages - P.W. Admin	76,337.64	78,005.08	70,110.00	72,837.73	70,613.00	70,613.00	70,613.00
<i>Narrative for Column # 5</i>							
Includes 50% of the Public Works Director salary and 50% of the Assistant to the Public Works Director wages. Remaining wages are split between the Water and Wastewater Fund.							
01-4311-801-01-020 P-T Wages - P.W. Admin	7,381.88	6,229.00	5,490.00	5,520.00	6,498.00	6,498.00	6,498.00
01-4311-801-01-030 O-T Wages - P.W. Admin	1,193.34	722.27	2,144.00	389.55	2,144.00	2,144.00	2,144.00
01-4311-801-01-090 Ins Buy-Out (Wages) - P.W. Admin	8,234.03	1,928.82	4,142.00	8,433.05	25,086.00	25,086.00	25,086.00
01-4311-801-01-099 Wage Contingency - P.W. Admin	0.00	0.00	0.00	0.00	7,700.00	7,700.00	7,700.00
01-4311-801-01-910 F-T Wages - P.W. Admin - Accrual	-22.21	145.12	0.00	-8,219.32	0.00	0.00	0.00
01-4311-801-01-920 P-T Wages - P.W. Admin - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-01-930 O-T Wages - P.W. Admin - Accrual	83.45	-65.64	0.00	-17.81	0.00	0.00	0.00
01-4311-801-01-990 Ins Buy-Out (Wages) - P.W. Admin - A	0.00	321.47	0.00	-321.47	0.00	0.00	0.00
01-4311-801-02-310 Soc Sec - P.W. Admin	5,779.28	5,411.54	5,030.00	5,199.48	6,469.00	6,469.00	6,469.00
01-4311-801-02-320 Medicare - P.W. Admin	1,351.53	1,265.57	1,176.00	1,215.89	1,513.00	1,513.00	1,513.00
01-4311-801-02-330 Retirement - P.W. Admin	7,886.84	7,403.37	6,745.00	6,153.57	9,574.00	9,574.00	9,574.00
01-4311-801-03-610 Health & Dental - P.W. Admin	119,304.44	138,979.33	160,900.00	133,671.90	122,381.00	122,381.00	122,381.00
01-4311-801-03-630 Life - P.W. Admin	1,477.00	1,500.00	1,350.00	1,487.50	1,350.00	1,350.00	1,350.00
01-4311-801-03-640 STD - P.W. Admin	2,444.72	2,535.08	2,808.00	2,666.84	2,820.00	2,820.00	2,820.00
01-4311-801-04-010 S.U.T.A. - P.W. Admin	264.00	956.00	1,340.00	1,325.00	1,285.00	1,285.00	1,285.00
01-4311-801-04-020 Workers Comp - P.W. Admin	10,250.00	9,570.00	10,225.00	8,585.00	9,820.00	9,820.00	9,820.00
01-4311-801-05-000 Medical Testing - P.W. Admin	553.00	300.00	550.00	300.00	610.00	610.00	610.00
<i>Narrative for Column # 5</i>							
Fees for mandated random drug and alcohol testing, as well as fitness tests and HEP A & B for all employees.							
01-4311-801-08-000 Travel & Mileage Reimb - P.W. Admin	112.15	104.70	300.00	406.93	206.00	206.00	206.00
<i>Narrative for Column # 5</i>							
5 year average.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

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ReportBudgetMF

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4311-801-09-000	Educ, Train, & Seminars - P.W. Admin	0.00	1,244.24	540.00	854.23	1,140.00	1,140.00	1,140.00
<i>Narrative for Column # 5</i> APWA Congress								
01-4311-801-17-000	Telephone / Fax - P.W. Admin	3,796.57	4,043.24	3,500.00	4,318.77	3,500.00	3,500.00	3,500.00
<i>Narrative for Column # 5</i> Monthly charges for fire alarm system, security system, network link to the Town Hall, three telephone lines and one fax line.								
01-4311-801-25-000	Office & Computer Supplies - P.W. Adr	1,629.93	1,694.63	1,575.00	1,081.09	1,706.00	1,706.00	1,706.00
<i>Narrative for Column # 5</i> 5 Year average.								
01-4311-801-26-000	Postage - P.W. Admin	548.90	1,107.08	975.00	1,017.37	947.00	947.00	947.00
<i>Narrative for Column # 5</i> Mailing of annual newsletter/recycling schedule and misc. weekly mailings.								
01-4311-801-27-000	Printing - P.W. Admin	2,709.35	2,354.24	2,400.00	1,309.73	2,638.00	2,638.00	2,638.00
<i>Narrative for Column # 5</i> Printing costs include DPW letterhead, envelopes, purchase requests, timecards, business cards, informational flyers, concern forms, Spring and Fall Newsletters.								
01-4311-801-28-000	Professional / Staff Dev - P.W. Admin	940.00	931.20	900.00	570.40	950.00	950.00	950.00
<i>Narrative for Column # 5</i> Training for the Director, Assistant to the Director and Assistant Director of Operations. This line item typically averages \$800-\$1,000								
01-4311-801-29-000	Membership Dues - P.W. Admin	191.25	176.25	195.00	181.25	195.00	195.00	195.00
<i>Narrative for Column # 5</i> Membership dues are not scheduled to increase. The breakdown is as follows: \$ 100 APWA \$ 20 NH Road Agent Association \$ 75 NHPWA								
01-4311-801-32-000	Adv / Legal Notices - P.W. Admin	663.30	0.00	400.00	161.00	200.00	200.00	200.00
<i>Narrative for Column # 5</i> Legal notices are mandatory expenditures for the bid process, as well as public notices for the sale of surplus equipment.								
01-4311-801-35-000	Work Study (non payroll wages) - P.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4311-801-36-000	Contracted Services - P.W. Admin	674.61	992.32	1,080.00	1,024.46	797.00	797.00	797.00
<i>Narrative for Column # 5</i> Mapping services and presentation services such as enlarged prints and surveying.								

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4311-801-53-000 Office Equip Maint - P.W. Admin	795.00	413.07	700.00	755.00	609.00	609.00	609.00
01-4311-801-73-000 Radios - P.W. Admin	2,584.17	1,158.24	1,650.00	1,664.66	1,150.00	1,150.00	1,150.00
<i>Narrative for Column # 5</i>							
Fees for pager rentals, radio replacements and repairs.							
01-4311-801-89-000 Miscellaneous - P.W. Admin	0.00	0.00	0.00	25.61	0.00	0.00	0.00
01-4311-801-96-000 Capital - P.W. Admin	2,029.62	1,135.30	1,325.00	105.16	1,270.00	1,270.00	1,270.00
<i>Narrative for Column # 5</i>							
Upgrade weather station.							
Public Works Admin Total	259,193.79	270,561.52	287,550.00	252,702.57	283,171.00	283,171.00	283,171.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
PW Equip Maint								
01-4312-822-01-010	F-T Wages - PW Eq Maint	44,624.09	44,205.28	46,158.00	44,847.77	46,158.00	46,158.00	46,158.00
01-4312-822-01-020	P-T Wages - PW Eq Maint	18,970.50	14,332.50	17,924.00	16,200.48	17,922.00	17,922.00	17,922.00
01-4312-822-01-030	O-T Wages - PW Eq Maint	1,023.00	1,113.75	5,141.00	371.25	5,141.00	5,141.00	5,141.00
01-4312-822-01-910	F-T Wages - PW Eq Maint - Accrual	-164.83	-60.69	0.00	-1,744.80	0.00	0.00	0.00
01-4312-822-01-920	P-T Wages - PW Eq Maint - Accrual	546.00	-126.00	0.00	-420.00	0.00	0.00	0.00
01-4312-822-01-930	O-T Wages - PW Eq Maint - Accrual	305.25	-305.25	0.00	0.00	0.00	0.00	0.00
01-4312-822-02-310	Soc Sec - PW Eq Maint	4,048.90	3,667.93	4,292.00	3,673.80	4,292.00	4,292.00	4,292.00
01-4312-822-02-320	Medicare - PW Eq Maint	946.95	857.86	1,004.00	859.21	1,004.00	1,004.00	1,004.00
01-4312-822-02-330	Retirement - PW Eq Maint	4,230.74	4,107.43	4,514.00	3,825.71	4,514.00	4,514.00	4,514.00
01-4312-822-36-000	Contracted Services - PW Eq Maint	6,036.22	7,063.20	4,950.00	6,970.32	6,610.00	6,610.00	6,610.00
	<i>Narrative for Column # 5</i>							
	Contracted vehicle repairs, sand blasting and painting of 6 snow plows, 6 snow plow wings, and 3 sanders. DPW is no longer able to do large in house painting projects due to EPA regulations.							
01-4312-822-45-000	General Supplies - PW Eq Maint	80,245.33	110,753.55	84,265.00	87,581.01	88,415.00	88,415.00	88,415.00
	<i>Narrative for Column # 5</i>							
	Parts and supplies necessary for the maintenance of all DPW equipment and motorized units. Timely equipment replacements continue to keep this line item close to previous years.							
01-4312-822-52-000	Equip Maint (Other Than Office) - PW E	0.00	0.00	200.00	452.11	325.00	325.00	325.00
	<i>Narrative for Column # 5</i>							
	Towing, out of house repairs, annual bucket truck inspection, repairs and service to the lubrication system and emissions testing.							
01-4312-822-56-000	Fuel / Oil For Vehicles - PW Eq Maint	33,323.04	41,339.91	39,100.00	26,123.52	35,754.00	35,754.00	35,754.00
	<i>Narrative for Column # 5</i>							
	Fuel and oil for the Operations fleet.							
01-4312-822-89-000	Miscellaneous - PW Eq Maint	48.00	764.00	800.00	18.80	800.00	800.00	800.00
	<i>Narrative for Column # 5</i>							
	\$ 150 Update Snap-on Scanner							
	\$ 650 Software for Mercedes Benz Engines and Navistar Engines							
01-4312-822-96-000	Capital - PW Eq Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	PW Equip Maint Total	194,183.19	227,713.47	208,348.00	188,759.18	210,935.00	210,935.00	210,935.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Roadway Maint								
01-4312-823-01-010	F-T Wages - Roadway Maint	65,171.05	53,116.58	51,445.00	62,107.90	51,445.00	51,445.00	51,445.00
01-4312-823-01-020	P-T Wages - Roadway Maint	1,239.00	1,110.50	1,290.00	2,588.00	1,290.00	1,290.00	1,290.00
01-4312-823-01-030	O-T Wages - Roadway Maint	1,949.36	2,589.47	1,441.00	2,489.50	1,441.00	1,441.00	1,441.00
01-4312-823-01-910	F-T Wages - Roadway Maint - Accrual	-958.56	1,943.04	0.00	-1,943.04	0.00	0.00	0.00
01-4312-823-02-310	Soc Sec - Roadway Maint	4,178.86	3,643.10	3,359.00	4,045.03	3,359.00	3,359.00	3,359.00
01-4312-823-02-320	Medicare - Roadway Maint	977.31	852.05	786.00	946.06	786.00	786.00	786.00
01-4312-823-02-330	Retirement - Roadway Maint	6,060.42	5,339.03	4,654.00	5,513.64	4,654.00	4,654.00	4,654.00
01-4312-823-36-000	Contracted Services - Roadway Maint	50,605.80	19,375.00	15,480.00	18,787.48	22,405.00	22,405.00	22,405.00
	<i>Narrative for Column # 5</i>							
	Smaller paving projects throughout the Town to be completed by a paving contractor to free up staff to focus on other items.							
01-4312-823-45-000	General Supplies - Roadway Maint	22,739.60	15,151.78	19,390.00	21,041.18	17,182.00	17,182.00	17,182.00
	<i>Narrative for Column # 5</i>							
	Hot asphalt mix or cold patch for pavement repairs/patching. (cost of asphalt mix up 45% over the past 5 years)							
	Crushed gravel, stone and loam for roadway shoulder backup.							
	General hand tools and supplies.							
01-4312-823-55-000	Equip / Vehicle Rental - Roadway Main	13,455.00	6,710.00	8,875.00	8,790.00	9,603.00	9,603.00	9,603.00
	<i>Narrative for Column # 5</i>							
	The sale of the Town's grader in 2004 was part of a cost saving strategy. The result is higher quality grading services without the need to maintain and replace the expensive grader.							
01-4312-823-89-000	Miscellaneous - Roadway Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-823-90-044	Sidewalk Resurfacing - Roadway Maint	0.00	12,221.04	9,700.00	10,043.08	13,121.00	13,121.00	13,121.00
	<i>Narrative for Column # 5</i>							
	The sidewalk maintenance program scheduled for 2013 includes work on Bagdad Road, Garrison Ave., and Mill Rd. This line item also includes monies for the continued ADA compliance upgrades to Town owned ramps and approaches to all buildings and properties, as well as repairs to the Main Street brick sidewalks.							
Roadway Maint Total		165,417.84	122,051.59	116,420.00	134,408.83	125,286.00	125,286.00	125,286.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Drainage & Vegetation								
01-4312-824-01-010	F-T Wages - Drainage & Vegetation	21,622.84	20,106.55	21,518.00	22,601.00	21,518.00	21,518.00	21,518.00
01-4312-824-01-020	P-T Wages - Drainage & Vegetation	570.00	1,924.00	2,412.00	1,904.96	2,412.00	2,412.00	2,412.00
01-4312-824-01-030	O-T Wages - Drainage & Vegetation	3,655.64	2,262.55	2,088.00	1,450.59	2,088.00	2,088.00	2,088.00
01-4312-824-01-910	F-T Wages - Drainage & Vegetation - A	-1,064.76	1,398.43	0.00	-1,558.43	0.00	0.00	0.00
01-4312-824-02-310	Soc Sec - Drainage & Vegetation	1,536.60	1,592.83	1,613.00	1,556.69	1,613.00	1,613.00	1,613.00
01-4312-824-02-320	Medicare - Drainage & Vegetation	359.31	372.55	377.00	364.07	377.00	377.00	377.00
01-4312-824-02-330	Retirement - Drainage & Vegetation	2,203.31	2,166.43	2,077.00	1,979.41	2,077.00	2,077.00	2,077.00
01-4312-824-36-000	Contracted Services - Drainage & Vege	95,973.43	17,000.00	16,000.00	17,190.00	16,000.00	16,000.00	16,000.00
	<i>Narrative for Column # 5</i>							
	This line item includes tree removal and catch basin cleaning. The tree removal program is designed to remove dead and diseased trees before they become a safety risk within the Town. Federal Stormwater II regulations mandate regular catch basin cleaning. The Town cleans approximately 175 basins per year.							
01-4312-824-45-000	General Supplies - Drainage & Vegetat	16,699.36	12,414.45	9,690.00	9,911.89	11,254.00	11,254.00	11,254.00
	<i>Narrative for Column # 5</i>							
	Materials for Town-wide drainage repairs, replacement of drainage structures, driveway crossing structures and replacement of blades for the pavement cut saw.							
01-4312-824-52-000	Equip Maint (Other Than Office) - Drain	177.63	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-824-89-000	Miscellaneous - Drainage & Vegetation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-824-96-000	Capital - Drainage & Vegetation	0.00	0.00	0.00	0.00	1,889.00	1,889.00	1,889.00
	<i>Narrative for Column # 5</i>							
	Purchase of a new pipe cut off saw.							
Drainage & Vegetation Total	141,733.36	59,237.79	55,775.00	55,400.18	59,228.00	59,228.00	59,228.00	59,228.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Snow & Ice removal								
01-4312-825-01-010	F-T Wages - Snow & Ice Removal	12,535.70	28,391.17	35,467.00	13,081.67	35,467.00	35,467.00	35,467.00
01-4312-825-01-020	P-T Wages - Snow & Ice Removal	1,475.94	1,149.00	1,823.00	1,579.60	1,823.00	1,823.00	1,823.00
01-4312-825-01-030	O-T Wages - Snow & Ice Removal	39,091.72	66,563.19	74,537.00	37,470.71	74,537.00	74,537.00	74,537.00
01-4312-825-01-910	F-T Wages - Snow & Ice Removal - Ac	-2,709.72	-2,599.72	0.00	-364.38	0.00	0.00	0.00
01-4312-825-01-920	P-T Wages - Snow & Ice Removal - Ac	205.00	113.00	0.00	-318.00	0.00	0.00	0.00
01-4312-825-01-930	O-T Wages - Snow & Ice Removal - Ac	11,577.00	-8,861.01	0.00	-2,715.99	0.00	0.00	0.00
01-4312-825-02-310	Soc Sec - Snow & Ice Removal	3,854.74	5,254.86	6,933.00	3,014.42	6,933.00	6,933.00	6,933.00
01-4312-825-02-320	Medicare - Snow & Ice Removal	901.55	1,228.96	1,621.00	705.05	1,621.00	1,621.00	1,621.00
01-4312-825-02-330	Retirement - Snow & Ice Removal	5,541.24	7,606.85	9,680.00	4,177.57	9,680.00	9,680.00	9,680.00
01-4312-825-36-000	Contracted Services - Snow & Ice Rem	3,279.00	2,950.00	2,010.00	405.00	766.00	766.00	766.00
	<i>Narrative for Column # 5</i>							
	Computerized radar equipment for accurate forecasting which ensures proper staffing during weather events.							
01-4312-825-45-000	General Supplies - Snow & Ice Removal	45,335.73	58,090.95	56,200.00	46,108.78	57,258.00	57,258.00	57,258.00
	<i>Narrative for Column # 5</i>							
	General supplies including snow plow blades and road salt (price has increased every year from \$40/ton in 2007 to \$55.92 for 2013).							
01-4312-825-52-000	Equip Maint (Other Than Office) - Snow	7,981.57	5,815.41	5,850.00	12,382.28	8,369.00	8,369.00	8,369.00
	<i>Narrative for Column # 5</i>							
	Maintenance of snow plow equipment, tire chains, sanders, sander bed chain, ground control computer chip calibration and sander shields.							
01-4312-825-55-000	Equip / Vehicle Rental - Snow & Ice Re	8,126.82	10,871.25	9,800.00	1,657.50	10,080.00	10,080.00	10,080.00
	<i>Narrative for Column # 5</i>							
	Equipment rental costs cover the hiring of a bulldozer to push snow collected, trucks to haul snow away in extreme conditions and equipment for the screening of winter sand. 5 Year Average.							
01-4312-825-89-000	Miscellaneous - Snow & Ice Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Snow & Ice removal Total		137,196.29	176,573.91	203,921.00	117,184.21	206,534.00	206,534.00	206,534.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
				As of December	As of December			
Traffic Control								
01-4312-826-01-010	F-T Wages - Traffic Control	25,903.89	28,860.08	21,128.00	23,029.65	21,128.00	21,128.00	21,128.00
01-4312-826-01-020	P-T Wages - Traffic Control	2,598.75	2,670.00	3,084.00	1,834.00	3,084.00	3,084.00	3,084.00
01-4312-826-01-030	O-T Wages - Traffic Control	4,339.26	4,971.88	2,804.00	2,252.71	2,804.00	2,804.00	2,804.00
01-4312-826-01-910	F-T Wages - Traffic Control - Accrual	323.68	-237.44	0.00	-571.76	0.00	0.00	0.00
01-4312-826-02-310	Soc Sec - Traffic Control	2,056.28	2,248.37	1,675.00	1,645.78	1,675.00	1,675.00	1,675.00
01-4312-826-02-320	Medicare - Traffic Control	480.94	525.84	392.00	384.89	392.00	392.00	392.00
01-4312-826-02-330	Retirement - Traffic Control	2,799.91	3,075.42	2,106.00	2,174.55	2,106.00	2,106.00	2,106.00
01-4312-826-15-000	Electricity - Traffic Control	77,265.09	74,824.95	62,000.00	62,298.52	58,000.00	58,000.00	58,000.00
<i>Narrative for Column # 5</i>								
Approximately 351 street lights/parking lot lights and the College Road Traffic Light. The lights are under our PSNH municipal street lighting contract.								
01-4312-826-36-000	Contracted Services - Traffic Control	24,067.24	28,896.73	24,300.00	33,131.39	24,488.00	24,488.00	24,488.00
<i>Narrative for Column # 5</i>								
Contract pavement markings such as thermoplastic for downtown crosswalks, re-painting symbols, double yellow center lines and white fog lines.								
Licensed electrician as needed for repair to downtown streetlighting system and technicians for traffic control signal maintenance and repairs.								
01-4312-826-45-000	General Supplies - Traffic Control	19,887.36	20,477.55	15,700.00	19,145.07	17,071.00	17,071.00	17,071.00
<i>Narrative for Column # 5</i>								
Funds for the purchase of general street lighting supplies, guardrail supplies, pay and display signage, traffic paint for parking lots and Main Street spaces, residential street name signs and general signs and post supplies. 5 Year Average.								
01-4312-826-52-000	Equip Maint (Other Than Office) - Traffic Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-826-89-000	Miscellaneous - Traffic Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-826-96-000	Capital - Traffic Control	0.00	6,542.37	0.00	0.00	0.00	0.00	0.00
Traffic Control Total		159,722.40	172,855.75	133,189.00	145,324.80	130,748.00	130,748.00	130,748.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED BUDGET	EXPENDED THRU 12/24/12	DEPT HEAD PROPOSED	TOWN ADMIN PROPOSED	COUNCIL APPROVED
		As of Year End	As of Year End	As of December	As of December			
Supt/Br/Dam/Pit								
01-4312-827-01-010	F-T Wages - Supt/Br/Dam/Pit	109,891.26	96,824.62	101,979.00	99,334.01	101,979.00	101,979.00	101,979.00
01-4312-827-01-020	P-T Wages - Supt/Br/Dam/Pit	1,264.00	2,777.00	2,020.00	1,351.50	2,020.00	2,020.00	2,020.00
01-4312-827-01-030	O-T Wages - Supt/Br/Dam/Pit	24,819.66	16,048.29	16,555.00	22,899.47	16,555.00	16,555.00	16,555.00
01-4312-827-01-090	Ins Buy-Out (Wages) - Supt/Br/Dam/Pit	0.00	9,664.40	0.00	14,547.46	0.00	0.00	0.00
01-4312-827-01-910	F-T Wages - Supt/Br/Dam/Pit - Accrual	648.12	-385.31	0.00	-4,424.26	0.00	0.00	0.00
01-4312-827-01-920	P-T Wages - Supt/Br/Dam/Pit - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4312-827-01-930	O-T Wages - Supt/Br/Dam/Pit - Accrual	249.00	258.00	0.00	-507.00	0.00	0.00	0.00
01-4312-827-02-310	Soc Sec - Supt/Br/Dam/Pit	8,486.08	7,761.60	7,474.00	8,221.65	7,474.00	7,474.00	7,474.00
01-4312-827-02-320	Medicare - Supt/Br/Dam/Pit	1,984.82	1,815.15	1,748.00	1,922.75	1,748.00	1,748.00	1,748.00
01-4312-827-02-330	Retirement - Supt/Br/Dam/Pit	11,322.45	11,130.78	10,431.00	10,322.49	11,921.00	11,921.00	11,921.00
01-4312-827-06-000	Uniforms & Cleaning - Supt/Br/Dam/Pit	3,029.47	895.62	2,700.00	2,529.52	2,536.00	2,536.00	2,536.00
<i>Narrative for Column # 5</i>								
Union contract requires supplying of uniforms for operations personnel which at this time covers nine employees. Uniforms consist of work shirts, pants, caps, and steel toed work boots.								
01-4312-827-28-000	Professional / Staff Dev - Supt/Br/Dam/	451.83	681.09	850.00	583.07	808.00	808.00	808.00
<i>Narrative for Column # 5</i>								
Misc. Training								
01-4312-827-36-000	Contracted Services - Supt/Br/Dam/Pit	3,790.00	7,570.00	4,810.00	5,945.20	6,569.00	6,569.00	6,569.00
<i>Narrative for Column # 5</i>								
Funds for animal disposal, animal trapping (beavers, skunks), dozer rental @ gravel pit and bridge cleaning. 5 year average.								
01-4312-827-45-000	General Supplies - Supt/Br/Dam/Pit	2,087.74	1,362.08	900.00	2,918.42	1,206.00	1,206.00	1,206.00
<i>Narrative for Column # 5</i>								
Emergency supplies such as barricades, plywood, sandbags, flashlights, etc.. This line item is reserved in case of natural disaster/emergency.								
01-4312-827-89-000	Miscellaneous - Supt/Br/Dam/Pit	1,249.94	199.52	300.00	1,150.00	650.00	650.00	650.00
<i>Narrative for Column # 5</i>								
State of NH Dam Registrations and the Town of Lee gravel pit renewal permit.								
Supt/Br/Dam/Pit Total		169,274.37	156,602.84	149,767.00	166,794.28	153,466.00	153,466.00	153,466.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Stormwater II Permitting							
01-4312-828-01-020	P-T Wages - Stormwater II Permitting	2,087.25	0.00	2,110.00	2,454.90	2,110.00	2,110.00
01-4312-828-02-310	Soc Sec - Stormwater II Permitting	129.42	0.00	131.00	152.22	131.00	131.00
01-4312-828-02-320	Medicare - Stormwater II Permitting	30.27	0.00	31.00	35.60	31.00	31.00
01-4312-828-36-000	Contracted Services - Stormwater II Pe	2,582.15	1,050.00	700.00	0.00	1,444.00	1,444.00
01-4312-828-45-000	General Supplies - Stormwater II Permi	25.00	1,352.73	200.00	0.00	494.00	494.00
Stormwater II Permitting Total		4,854.09	2,402.73	3,172.00	2,642.72	4,210.00	4,210.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
				As of December	As of December			
Sanitation Admin								
01-4321-841-01-010	F-T Wages - Sanitation Admin	42,045.90	45,744.10	38,163.00	48,089.55	40,469.00	40,469.00	40,469.00
01-4321-841-01-020	P-T Wages - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-030	O-T Wages - Sanitation Admin	83.25	0.00	62.00	0.00	62.00	62.00	62.00
01-4321-841-01-090	Ins Buy-Out (Wages) - Sanitation Admi	16,468.06	19,328.80	20,156.00	19,581.52	19,264.00	19,264.00	19,264.00
01-4321-841-01-099	Wage Contingency - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-01-910	F-T Wages - Sanitation Admin - Accrua	1,115.98	-6,155.53	0.00	-1,972.96	0.00	0.00	0.00
01-4321-841-02-310	Soc Sec - Sanitation Admin	2,681.11	2,769.42	3,690.00	2,848.93	3,706.00	3,706.00	3,706.00
01-4321-841-02-320	Medicare - Sanitation Admin	626.95	647.65	864.00	666.37	867.00	867.00	867.00
01-4321-841-02-330	Retirement - Sanitation Admin	3,961.23	4,098.90	5,243.00	4,058.12	5,851.00	5,851.00	5,851.00
01-4321-841-03-610	Health & Dental - Sanitation Admin	30,029.40	35,303.88	36,778.00	35,732.76	35,071.00	35,071.00	35,071.00
01-4321-841-03-630	Life - Sanitation Admin	586.00	600.00	600.00	600.00	600.00	600.00	600.00
01-4321-841-03-640	STD - Sanitation Admin	973.46	994.12	1,080.00	1,016.31	1,092.00	1,092.00	1,092.00
01-4321-841-04-010	S.U.T.A. - Sanitation Admin	60.00	363.00	510.00	528.00	505.00	505.00	505.00
01-4321-841-04-020	Workers Comp - Sanitation Admin	5,801.00	6,049.00	5,756.00	4,658.00	5,285.00	5,285.00	5,285.00
01-4321-841-05-000	Medical Testing - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-06-000	Uniforms & Cleaning - Sanitation Admin	2,365.81	873.96	2,300.00	1,680.56	1,951.00	1,951.00	1,951.00
<i>Narrative for Column # 5</i>								
The Town is required by Union contract to provide uniforms to sanitation workers. Uniforms include work shirts and pants, cap, and steel toed boots for four employees.								
01-4321-841-15-000	Electricity - Sanitation Admin	3,729.06	3,681.92	3,720.00	3,381.20	3,548.00	3,548.00	3,548.00
01-4321-841-16-000	Heating Fuel - Sanitation Admin	4,913.23	4,924.21	4,400.00	2,845.04	4,604.00	4,604.00	4,604.00
01-4321-841-17-000	Telephone / Fax - Sanitation Admin	1,161.01	1,147.64	1,175.00	1,045.21	1,159.00	1,159.00	1,159.00

Narrative for Column # 5

Telephone line rental, radio loop and long distance services at the Transfer Station and Recycling Center.

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4321-841-26-000 Postage - Sanitation Admin	971.95	954.60	815.00	954.46	944.00	944.00	944.00
01-4321-841-27-000 Printing - Sanitation Admin	1,943.21	1,850.00	1,485.00	1,203.05	1,759.00	1,759.00	1,759.00
<i>Narrative for Column # 5</i>							
Printing services include informational brochures such as recycling flyers and the spring and fall newsletter. We also purchase an annual stock of bulky waste disposal coupons and collection stickers.							
01-4321-841-28-000 Professional / Staff Dev - Sanitation Ad	36.95	298.45	190.00	190.00	169.00	169.00	169.00
<i>Narrative for Column # 5</i>							
Transfer Station certifications.							
01-4321-841-29-000 Membership Dues - Sanitation Admin	100.00	150.00	150.00	100.00	150.00	150.00	150.00
<i>Narrative for Column # 5</i>							
Membership dues with the Northeast Resource Recovery Association to assist in the operations of our recycling program and marketing.							
01-4321-841-45-000 General Supplies - Sanitation Admin	448.93	314.65	490.00	557.53	469.00	469.00	469.00
<i>Narrative for Column # 5</i>							
Miscellaneous including paper products, medical and safety supplies.							
01-4321-841-51-000 Building Maintenance - Sanitation Admi	443.45	200.98	275.00	1,462.44	289.00	289.00	289.00
<i>Narrative for Column # 5</i>							
Building maintenance for the Transfer Station and Recycling Center.							
01-4321-841-52-000 Equip Maint (Other Than Office) - Sanit	184.35	197.48	100.00	200.92	169.00	169.00	169.00
<i>Narrative for Column # 5</i>							
Maintenance and upkeep of furnace, HVAC equipment and fire extinguishers.							
01-4321-841-89-000 Miscellaneous - Sanitation Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-841-90-026 Integrated Waste Management Commil	0.00	90.80	1,200.00	0.00	1,200.00	1,200.00	1,200.00
<i>Narrative for Column # 5</i>							
\$400 NRRRA Annual Conference - educational advancement							
\$200 Swap Shop Annual volunteer recognition							
\$300 Durham Day AND Sustainability Outreach - message posters, display props, "sustainable" prizes at Durham Day							
\$100 Down to Earth Newsletter							
\$200 Video Spots for DCAT Channel							
Sanitation Admin Total	120,730.29	124,428.03	129,202.00	129,427.01	129,183.00	129,183.00	129,183.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Roll Off Vehicle								
01-4321-847-01-010	F-T Wages - Roll Off Vehicle	22,744.12	22,101.59	23,202.00	23,730.36	23,202.00	23,202.00	23,202.00
01-4321-847-01-020	P-T Wages - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4321-847-01-030	O-T Wages - Roll Off Vehicle	1,210.29	537.50	4,015.00	1,416.16	4,015.00	4,015.00	4,015.00
01-4321-847-01-910	F-T Wages - Roll Off Vehicle - Accrual	78.17	206.50	0.00	-1,011.50	0.00	0.00	0.00
01-4321-847-01-930	O-T Wages - Roll Off Vehicle - Accrual	287.76	-287.76	0.00	0.00	0.00	0.00	0.00
01-4321-847-02-310	Soc Sec - Roll Off Vehicle	1,507.90	1,398.61	1,687.00	1,491.61	1,687.00	1,687.00	1,687.00
01-4321-847-02-320	Medicare - Roll Off Vehicle	352.69	327.11	395.00	348.89	395.00	395.00	395.00
01-4321-847-02-330	Retirement - Roll Off Vehicle	2,227.71	2,022.75	2,395.00	2,123.89	2,395.00	2,395.00	2,395.00
01-4321-847-54-000	Vehicle Maint - Roll Off Vehicle	5,708.97	11,529.64	5,100.00	3,224.92	5,663.00	5,663.00	5,663.00
	<i>Narrative for Column # 5</i>							
	These funds cover repair and maintenance for the rolloff truck. 5 year average.							
01-4321-847-56-000	Fuel / Oil For Vehicles - Roll Off Vehicle	8,196.27	9,900.58	5,200.00	7,107.39	5,418.00	5,418.00	5,418.00
01-4321-847-89-000	Miscellaneous - Roll Off Vehicle	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Roll Off Vehicle Total		42,313.88	47,736.52	41,994.00	38,431.72	42,775.00	42,775.00	42,775.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Curbside Collection							
01-4323-842-01-010	F-T Wages - Curbside Collection	39,837.92	40,752.90	40,508.00	39,258.39	40,508.00	40,508.00
01-4323-842-01-020	P-T Wages - Curbside Collection	0.00	2,048.00	0.00	0.00	0.00	0.00
01-4323-842-01-030	O-T Wages - Curbside Collection	2,683.16	3,113.46	2,880.00	2,788.39	2,880.00	2,880.00
01-4323-842-01-090	Ins buy-out (wages) - Curbside Collecti	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-01-910	F-T Wages - Curbside Collection - Accr	-766.96	198.49	0.00	-1,203.69	0.00	0.00
01-4323-842-01-930	O-T Wages - Curbside Collection - Acc	831.31	-268.58	0.00	-562.73	0.00	0.00
01-4323-842-02-310	Soc Sec - Curbside Collection	3,150.86	3,441.55	2,690.00	3,123.02	2,690.00	2,690.00
01-4323-842-02-320	Medicare - Curbside Collection	736.95	804.86	629.00	730.36	629.00	629.00
01-4323-842-02-330	Retirement - Curbside Collection	4,655.16	4,845.47	3,818.00	3,544.70	3,818.00	3,818.00
01-4323-842-54-000	Vehicle Maint - Curbside Collection	22,990.78	8,409.05	10,000.00	17,990.08	15,223.00	15,223.00
	<i>Narrative for Column # 5</i>						
	Purchase of vehicle maintenance supplies such as tires, batteries and other general items for the front line refuse packer and the back up packer.						
01-4323-842-56-000	Fuel / Oil For Vehicles - Curbside Colle	13,406.46	22,278.05	18,000.00	17,536.69	15,000.00	15,000.00
01-4323-842-89-000	Miscellaneous - Curbside Collection	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-842-90-027	Tipping Fees - Curbside Collection	107,367.18	113,003.94	108,500.00	106,299.02	106,263.00	106,263.00
Curbside Collection Total		194,892.82	198,627.19	187,025.00	189,504.23	187,011.00	187,011.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Recycling								
01-4323-844-01-010	F-T Wages - Recycling	61,462.42	53,774.23	60,305.00	57,756.29	60,305.00	60,305.00	60,305.00
01-4323-844-01-020	P-T Wages - Recycling	1,364.00	3,611.75	1,402.00	1,134.00	1,402.00	1,402.00	1,402.00
01-4323-844-01-030	O-T Wages - Recycling	10,672.85	13,016.58	7,244.00	14,728.19	7,244.00	7,244.00	7,244.00
01-4323-844-01-090	Ins buy-out (wages) - Recycling	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-01-910	F-T Wages - Recycling - Accrual	-1,049.29	568.17	0.00	-1,892.44	0.00	0.00	0.00
01-4323-844-01-920	P-T Wages - Recycling - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-01-930	O-T Wages - Recycling - Accrual	1,153.13	-677.29	0.00	-475.84	0.00	0.00	0.00
01-4323-844-02-310	Soc Sec - Recycling	5,073.87	4,957.39	4,275.00	5,020.97	4,275.00	4,275.00	4,275.00
01-4323-844-02-320	Medicare - Recycling	1,186.69	1,159.54	1,000.00	1,174.23	1,000.00	1,000.00	1,000.00
01-4323-844-02-330	Retirement - Recycling	7,371.43	6,937.87	5,944.00	6,170.27	5,944.00	5,944.00	5,944.00
01-4323-844-36-000	Contracted Services - Recycling	23,119.04	22,280.90	18,000.00	19,969.45	18,000.00	18,000.00	18,000.00
	<i>Narrative for Column # 5</i>							
	Comingled Containers Hauling and Tipping Fee, as well as OCC (Cardboard) Dumpster, including Rental.							
01-4323-844-45-000	General Supplies - Recycling	1,045.69	2,920.68	1,525.00	1,397.84	1,525.00	1,525.00	1,525.00
01-4323-844-54-000	Vehicle Maint - Recycling	4,312.46	1,853.64	4,000.00	2,119.80	4,000.00	4,000.00	4,000.00
	<i>Narrative for Column # 5</i>							
	Vehicle maintenance of the only recycling truck to include tires, batteries and brakes.							
01-4323-844-55-000	Equip / Vehicle Rental - Recycling	-1,709.75	0.00	0.00	0.00	0.00	0.00	0.00
01-4323-844-56-000	Fuel / Oil For Vehicles - Recycling	7,093.29	7,049.13	7,600.00	6,581.35	7,600.00	7,600.00	7,600.00
01-4323-844-96-000	Capital - Recycling	4,100.00	0.00	0.00	0.00	0.00	0.00	0.00
Recycling Total		125,195.83	117,452.59	111,295.00	113,684.11	111,295.00	111,295.00	111,295.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

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Transfer Station								
01-4324-845-01-010	F-T Wages - Transfer Station	15,909.98	16,274.74	17,204.00	18,003.82	17,204.00	17,204.00	17,204.00
01-4324-845-01-020	P-T Wages - Transfer Station	14,448.02	13,966.43	14,079.00	9,661.86	14,080.00	14,080.00	14,080.00
01-4324-845-01-030	O-T Wages - Transfer Station	2,756.80	3,535.99	2,809.00	5,976.97	2,809.00	2,809.00	2,809.00
01-4324-845-01-910	F-T Wages - Transfer Station - Accrual	-610.13	347.38	0.00	-532.38	0.00	0.00	0.00
01-4324-845-01-920	P-T Wages - Transfer Station - Accrual	428.93	-142.98	0.00	-285.95	0.00	0.00	0.00
01-4324-845-01-930	O-T Wages - Transfer Station - Accrual	280.40	-280.40	0.00	0.00	0.00	0.00	0.00
01-4324-845-02-310	Soc Sec - Transfer Station	2,059.35	2,089.54	2,114.00	2,035.14	2,114.00	2,114.00	2,114.00
01-4324-845-02-320	Medicare - Transfer Station	481.57	488.62	494.00	475.93	494.00	494.00	494.00
01-4324-845-02-330	Retirement - Transfer Station	1,719.04	1,811.96	1,761.00	2,063.51	1,761.00	1,761.00	1,761.00
01-4324-845-36-000	Contracted Services - Transfer Station	41,467.04	36,214.04	39,500.00	38,795.12	32,184.00	32,184.00	32,184.00
	<i>Narrative for Column # 5</i>							
	Ground water testing and monitoring.							
01-4324-845-42-000	Other Prof Fees / Services - Transfer S	2,060.67	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-45-000	General Supplies - Transfer Station	53.44	743.76	0.00	286.97	250.00	250.00	250.00
01-4324-845-54-000	Vehicle Maint - Transfer Station	0.00	1,513.29	300.00	2,545.22	633.00	633.00	633.00
	<i>Narrative for Column # 5</i>							
	John Deere skid steer							
01-4324-845-56-000	Fuel / Oil For Vehicles - Transfer Statio	3,966.39	6,118.54	2,100.00	5,612.70	3,010.00	3,010.00	3,010.00
01-4324-845-61-120	Hazardous Waste Day Program - Trans	0.00	4,494.73	4,000.00	4,823.38	4,000.00	4,000.00	4,000.00
01-4324-845-89-000	Miscellaneous - Transfer Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4324-845-90-032	Lamprey - Transfer Station	2,011.06	2,011.06	2,015.00	2,070.42	2,080.00	2,080.00	2,080.00
01-4324-845-96-000	Capital - Transfer Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Station Total		87,032.56	89,186.70	86,376.00	91,532.71	80,619.00	80,619.00	80,619.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Litter Removal								
01-4325-843-01-010	F-T Wages - Litter Removal	3,893.42	5,837.70	2,491.00	6,883.62	2,491.00	2,491.00	2,491.00
01-4325-843-01-020	P-T Wages - Litter Removal	1,574.00	0.00	2,144.00	444.00	2,144.00	2,144.00	2,144.00
01-4325-843-01-030	O-T Wages - Litter Removal	9,750.92	10,087.80	7,003.00	9,766.12	7,003.00	7,003.00	7,003.00
01-4325-843-01-910	F-T Wages - Litter Removal - Accrual	-164.94	192.96	0.00	-280.20	0.00	0.00	0.00
01-4325-843-01-920	P-T Wages - Litter Removal - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4325-843-01-930	O-T Wages - Litter Removal - Accrual	324.99	12.57	0.00	-337.56	0.00	0.00	0.00
01-4325-843-02-310	Soc Sec - Litter Removal	953.51	1,001.83	722.00	1,019.82	722.00	722.00	722.00
01-4325-843-02-320	Medicare - Litter Removal	222.97	233.86	169.00	238.88	169.00	169.00	169.00
01-4325-843-02-330	Retirement - Litter Removal	1,264.54	1,474.03	835.00	1,410.79	835.00	835.00	835.00
01-4325-843-45-000	General Supplies - Litter Removal	953.73	446.21	1,500.00	1,006.13	1,017.00	1,017.00	1,017.00
	<i>Narrative for Column # 5</i>							
	General supplies including trash bags and refuse barrels.							
01-4325-843-89-000	Miscellaneous - Litter Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Litter Removal Total		18,773.14	19,286.96	14,864.00	20,151.60	14,381.00	14,381.00	14,381.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Wagon Hill								
01-4520-807-01-010	F-T Wages - Wagon Hill	2,378.92	3,588.39	5,036.00	4,135.51	5,036.00	5,036.00	5,036.00
01-4520-807-01-020	P-T Wages - Wagon Hill	1,840.00	1,590.00	1,527.00	2,449.00	1,527.00	1,527.00	1,527.00
01-4520-807-01-030	O-T Wages - Wagon Hill	0.00	496.30	62.00	246.80	62.00	62.00	62.00
01-4520-807-01-910	F-T Wages - Wagon Hill - Accrual	0.00	920.37	0.00	-920.37	0.00	0.00	0.00
01-4520-807-01-920	P-T Wages - Wagon Hill - Accrual	0.00	297.00	0.00	-297.00	0.00	0.00	0.00
01-4520-807-02-310	Soc Sec - Wagon Hill	261.57	427.28	411.00	348.06	411.00	411.00	411.00
01-4520-807-02-320	Medicare - Wagon Hill	61.18	99.92	96.00	81.42	96.00	96.00	96.00
01-4520-807-02-330	Retirement - Wagon Hill	217.92	445.86	449.00	304.63	449.00	449.00	449.00
01-4520-807-15-000	Electricity - Wagon Hill	262.67	313.53	262.00	298.88	248.00	248.00	248.00
	<i>Narrative for Column # 5</i>							
	Street light at the cul-de-sac area for security and the community garden well pump.							
01-4520-807-36-000	Contracted Services - Wagon Hill	2,064.62	6,231.59	3,200.00	2,023.22	2,740.00	2,740.00	2,740.00
	<i>Narrative for Column # 5</i>							
	Port-o-Let rental and miscellaneous tree trimming.							
01-4520-807-45-000	General Supplies - Wagon Hill	3,063.15	772.72	1,405.00	2,098.37	1,214.00	1,214.00	1,214.00
	<i>Narrative for Column # 5</i>							
	General Supplies including gravel for drive and walkways, picnic table repairs or replacements, general signage and Dog-I-Pot bags.							
01-4520-807-51-000	Building Maintenance - Wagon Hill	4,872.02	868.81	6,000.00	405.89	5,902.00	5,902.00	5,902.00
	<i>Narrative for Column # 5</i>							
	Misc. sill, soffit and trim repairs, as well as exterior painting.							
01-4520-807-52-000	Equip Maint (Other Than Office) - Wagon Hill	372.66	188.62	200.00	92.56	211.00	211.00	211.00
	<i>Narrative for Column # 5</i>							
	Covered expenses include oil burner service, smoke detector testing and fire extinguisher inspections.							
01-4520-807-96-000	Capital - Wagon Hill	0.00	0.00	0.00	0.00	4,289.00	4,289.00	4,289.00
	<i>Narrative for Column # 5</i>							
	Purchase of a new walk behind 42" lawn mower.							
Wagon Hill Total		15,394.71	16,240.39	18,648.00	11,266.97	22,185.00	22,185.00	22,185.00

137

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Parks Grounds Maint								
01-4520-808-01-010	F-T Wages - Grounds Maint	50,931.35	55,053.63	60,150.00	56,744.88	60,150.00	60,150.00	60,150.00
01-4520-808-01-020	P-T Wages - Grounds Maint	17,123.00	14,784.00	16,944.00	14,291.00	16,944.00	16,944.00	16,944.00
01-4520-808-01-030	O-T Wages - Grounds Maint	1,343.86	2,111.12	2,401.00	1,424.24	2,401.00	2,401.00	2,401.00
01-4520-808-01-910	F-T Wages - Grounds Maint - Accrual	-1,155.13	577.37	0.00	-2,038.64	0.00	0.00	0.00
01-4520-808-01-920	P-T Wages - Grounds Maint - Accrual	0.00	918.50	0.00	-918.50	0.00	0.00	0.00
01-4520-808-02-310	Soc Sec - Grounds Maint	4,231.11	4,553.55	4,929.00	4,309.20	4,929.00	4,929.00	4,929.00
01-4520-808-02-320	Medicare - Grounds Maint	989.52	1,065.02	1,153.00	1,007.82	1,153.00	1,153.00	1,153.00
01-4520-808-02-330	Retirement - Grounds Maint	4,682.60	5,304.91	5,504.00	4,939.47	5,504.00	5,504.00	5,504.00
01-4520-808-06-000	Uniforms & Cleaning - Grounds Maint	1,441.89	903.73	900.00	363.60	902.00	902.00	902.00
	<i>Narrative for Column # 5</i>							
	Uniforms are provided per AFSCME union contract for two full-time employees. This line item also outfits four seasonal employees with safety vests and high visibility shirts and hats for the summer.							
01-4520-808-15-000	Electricity - Grounds Maint	366.90	395.47	290.00	352.87	322.00	322.00	322.00
	<i>Narrative for Column # 5</i>							
	This account covers electric service at Woodridge Park and Bicentennial Park.							
01-4520-808-19-000	Water / Sewer - Grounds Maint	698.06	276.12	800.00	1,472.82	799.00	799.00	799.00
	<i>Narrative for Column # 5</i>							
	Purchase of Town water for watering downtown areas. Also provides for drinking water at the Jackson's landing playground and covers the cost of required bi-annual water testing at Woodridge Field.							
01-4520-808-28-000	Professional / Staff Dev - Grounds Maint	0.00	135.00	250.00	0.00	175.00	175.00	175.00
	<i>Narrative for Column # 5</i>							
	Educational incentives as required by AFSCME contract. Educational expenditures may include a turf conference or pesticide licensing, etc.							
01-4520-808-36-000	Contracted Services - Grounds Maint	9,488.16	3,500.00	3,600.00	2,400.00	3,983.00	3,983.00	3,983.00
	<i>Narrative for Column # 5</i>							
	Tree removal and trimming, various touch-up of park turf areas with hydroseeding and maintenance costs for dock repair.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

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01-4520-808-45-000 General Supplies - Grounds Maint	10,443.22	14,548.65	13,350.00	18,969.24	17,000.00	17,000.00	17,000.00
<i>Narrative for Column # 5</i>							
General supplies to include irrigation parts, tools, flags, trees, shrubs, bark/mulch, flowers, fertilizer, sod, seed, loam, stone, gravel, sand, stone dust, trash barrels, picnic tables, benches, goals, nets and swings.							
Also includes \$3,000 for six (6) Dog Waste Disposal Systems							
01-4520-808-52-000 Equip Maint (Other Than Office) - Grou	234.55	536.52	600.00	0.00	576.00	576.00	576.00
<i>Narrative for Column # 5</i>							
General supplies including mower blades, belts, filters, batteries and various parts to fix and maintain all equipment (mowers, blowers, watering trailer, etc.) for the Town Parks.							
01-4520-808-54-000 Vehicle Maint - Grounds Maint	4,618.19	3,196.72	2,900.00	2,949.60	3,422.00	3,422.00	3,422.00
<i>Narrative for Column # 5</i>							
Automotive maintenance repair for the three Parks Department Vehicles.							
01-4520-808-55-000 Equip / Vehicle Rental - Grounds Maint	0.00	2,374.30	340.00	0.00	355.00	355.00	355.00
<i>Narrative for Column # 5</i>							
Crane rental to install and remove docks. Rototiller rental for downtown, ball fields, etc.							
01-4520-808-56-000 Fuel / Oil For Vehicles - Grounds Maint	14,052.59	21,272.92	12,000.00	18,630.55	13,174.00	13,174.00	13,174.00
01-4520-808-89-000 Miscellaneous - Grounds Maint	0.00	174.00	340.00	395.43	211.00	211.00	211.00
<i>Narrative for Column # 5</i>							
Misc. expenses include poison ivy cream, bug spray, sunscreen, safety glasses, safety vests, hard hats, and gloves.							
01-4520-808-96-000 Capital - Grounds Maint	0.00	0.00	0.00	0.00	840.00	840.00	840.00
<i>Narrative for Column # 5</i>							
2 string trimmers							
Parks Grounds Maint Total	119,489.87	131,681.53	126,451.00	125,293.58	132,840.00	132,840.00	132,840.00



Sandra Devins
Town of Durham
Parks & Recreation Department
2 Dover Road
Durham, NH 03824

September, 2012

Dear Town Councilors:

The Durham Parks & Recreation Department continues to grow and provide positive recreation opportunities for the community. During 2012, the Parks & Recreation Director's position increased from 20 to 30 hours per week. With this increase we experienced a 30% growth in recreation programs and 40% increase in attendance at most DPR events. New programs were created and implemented to meet the needs of different populations including young children and the young at heart. Programs have attracted a total of 965 paying participants. These programs have generated over \$20,326 (as of 6/15) in revenue for the Town. In addition, the Department has hosted 10 free community events with an estimated attendance of over 2,000 residents. Although the Parks & Recreation Department is only staffed by a part-time Director, it is clear that residents benefit greatly from the many programs and special events provided. It is highly recommended that the position become a full-time position to benefit the residents and community organizations in Durham.

In the proposed 2012 Parks & Recreation budget it should be noted that the Adult Fitness Instructor's position is completely sustainable with registration fees from classes paying for the entirety of the wages. The same can be said for the funds from Contracted Services. All funds out of that account are used to pay program instructors who also teach self-sustaining programs.

Two items of significance in the budget are the ORYA Program and UNH Pool Rebate Program. Both of these programs (and their Town subsidy) are accounted for in the Parks & Recreation budget.

A new line item should be added to support Music By the Bay concert series at Wagon Hill during the Summer months. \$1,500 should be moved from the Contracted Services line item to this new line to cover expenses for the bands, supplies and rented bathroom facilities.

I am sure that in 2013 the Parks & Recreation Department will continue to grow and provide positive recreation opportunities for residents of all ages and abilities. I encourage the Town Council to support the part-time Director position being moved to a full-time position in the near future. Please feel free to contact me with any questions you may have regarding the proposed 2012 budget.

Sincerely,

Sandra Devins
Town of Durham
Parks & Recreation Director

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Recreation							
01-4520-502-01-010 F-T Wages - Recreation	0.00	0.00	0.00	0.00	49,388.00	49,388.00	49,388.00
<i>Narrative for Column # 5</i> Full-time hours are recommended for the Director's position.							
01-4520-502-01-020 P-T Wages - Recreation	38,056.12	48,381.84	55,994.00	55,339.70	20,800.00	20,800.00	20,800.00
<i>Narrative for Column # 5</i> Funds for an Adult Fitness Instructor who currently runs the zumba, pilates, bootcamp and stretch & strength fitness classes. Adult Fitness Instructor's salary will be entirely offset for program revenue.							
01-4520-502-01-920 P-T Wages - Recreation - Accrual	207.40	860.48	0.00	-1,762.88	0.00	0.00	0.00
01-4520-502-02-310 Soc Sec - Recreation	2,372.32	3,053.04	3,472.00	3,323.31	4,352.00	4,352.00	4,352.00
01-4520-502-02-320 Medicare - Recreation	554.84	713.98	812.00	777.26	1,018.00	1,018.00	1,018.00
01-4520-502-02-330 Retirement - Recreation	0.00	0.00	0.00	0.00	4,615.00	4,615.00	4,615.00
01-4520-502-03-610 Health & Dental - Recreation	0.00	0.00	0.00	0.00	9,563.00	9,563.00	9,563.00
01-4520-502-03-630 Life - Recreation	0.00	0.00	0.00	0.00	150.00	150.00	150.00
01-4520-502-03-640 STD - Recreation	0.00	0.00	0.00	0.00	312.00	312.00	312.00
01-4520-502-04-010 S.U.T.A. - Recreation	0.00	33.00	190.00	211.00	210.00	210.00	210.00
01-4520-502-04-020 Workers comp - Recreation	512.00	584.00	1,029.00	664.00	1,179.00	1,179.00	1,179.00
01-4520-502-08-000 Travel & Mileage Reimb - Recreation	0.00	0.00	100.00	0.00	100.00	100.00	100.00
01-4520-502-17-000 Telephone / Fax - Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-4520-502-25-000 Office & Computer Supplies - Recreatic	254.15	355.42	400.00	33.98	400.00	400.00	400.00
<i>Narrative for Column # 5</i> \$245.50 is budgeted for a photocopier service contract.							
01-4520-502-26-000 Postage - Recreation	0.00	0.00	150.00	0.00	150.00	150.00	150.00
01-4520-502-28-000 Professional / Staff Dev - Recreation	20.00	0.00	50.00	0.00	50.00	50.00	50.00
01-4520-502-29-000 Membership Dues - Recreation	0.00	45.00	190.00	45.00	190.00	190.00	190.00
<i>Narrative for Column # 5</i> \$140 Membership fee for National Recreation & Parks Association \$ 50 Membership fee for NH Recreations & Parks Association							

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Town of Durham

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01-4520-502-35-000	Work study (non payroll wages) - Recre	0.00	29.54	30.00	0.00	30.00	30.00	30.00
01-4520-502-36-000	Contracted Services - Recreation	12,880.42	12,534.00	19,040.00	14,511.43	21,500.00	21,500.00	21,500.00
<i>Narrative for Column # 5</i>								
This account will be used to pay fitness/health & wellness/hobby programs. The contracted services will be offset by program revenues.								
In addition it includes \$1,500 for marketing awareness and \$1,000 for special events which was previously budgeted in the Parks & Recreation Committee budget.								
01-4520-502-45-000	General Supplies - Recreation	920.66	611.38	3,500.00	955.05	3,500.00	3,500.00	3,500.00
01-4520-502-61-140	Durham Day Program - Recreation	2,255.00	1,502.14	3,000.00	2,105.48	3,000.00	3,000.00	3,000.00
01-4520-502-61-170	ORYA Program - Recreation	35,175.00	36,230.00	37,300.00	37,300.00	38,420.00	38,420.00	38,420.00
<i>Narrative for Column # 5</i>								
ORYA is requesting \$38,420 for 2013 to help cover the administrative costs for the organization. This is a 3% increase from our 2012 request. Durham represents approximately 53% of the annual registrants and Durham financial contribution is approximately 44% of the total ORYA receives from the three towns. ORYA values the contribution and in-kind services we receive from Durham as ORYA continues increase the number of youth sports offered including expanding baseball, football and girls lacrosse over the last two-three years. The support of the Town of Durham is greatly appreciated.								
01-4520-502-61-180	Pool Rebate Program - Recreation	20,107.00	20,111.98	20,200.00	20,110.73	20,200.00	20,200.00	20,200.00
<i>Narrative for Column # 5</i>								
The Town of Durham and University of NH have an agreement which allows the Town to provide vouchers to the UNH outdoor pool to Durham residents who meet the Town's criteria. In turn, the Town of Durham will pay \$20,000 annually to the University for the right to issue the vouchers up to that value.								
The additional \$200 is the printing charge for the vouchers.								
01-4520-502-89-000	Miscellaneous - Recreation	40.00	0.00	0.00	40.00	0.00	0.00	0.00
Recreation Total		113,354.91	125,045.80	145,457.00	133,654.06	179,127.00	179,127.00	179,127.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Parks & Recreation Committee							
01-4520-532-00-000 Parks & Rec Committee	2,670.49	4,949.26	3,500.00	2,352.55	3,500.00	3,500.00	3,500.00
<i>Narrative for Column # 5</i>							
\$1,500 Playground mulch for Jackson's Landing and Woodridge playgrounds (to keep insurance standards)							
\$2,000 Properties and Facilities - maintain and improve town properties/facilities that fall under the Parks & Rec. Department							
Parks & Recreation Committee Total	2,670.49	4,949.26	3,500.00	2,352.55	3,500.00	3,500.00	3,500.00
Patriotic Purposes							
01-4583-410-61-150 Memorial Day Program	1,436.99	800.96	1,000.00	416.99	1,000.00	1,000.00	1,000.00
Patriotic Purposes Total	1,436.99	800.96	1,000.00	416.99	1,000.00	1,000.00	1,000.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Town Administrator							
01-4130-201-01-010	F-T Wages - T.A.	157,276.42	167,041.54	167,965.00	167,147.45	168,384.00	168,384.00
01-4130-201-01-020	P-T Wages - T.A.	1,040.00	770.00	0.00	2,667.50	0.00	0.00
01-4130-201-01-030	O-T Wages - T.A.	187.43	92.35	0.00	148.70	0.00	0.00
01-4130-201-01-090	Ins Buy-Out (Wages) - T.A.	0.00	0.00	0.00	0.00	0.00	0.00
01-4130-201-01-910	F-T Wages - T.A. - Accrual	578.40	378.72	0.00	-6,162.77	0.00	0.00
01-4130-201-01-990	Ins Buy-Out (Wages) - T.A - Accrual	0.00	0.00	0.00	0.00	0.00	0.00
01-4130-201-02-310	Soc Sec - T.A.	9,822.73	9,961.62	10,414.00	9,623.09	10,440.00	10,440.00
01-4130-201-02-320	Medicare - T.A.	2,389.61	2,519.72	2,435.00	2,454.13	2,442.00	2,442.00
01-4130-201-02-330	Retirement - T.A.	14,476.68	15,319.04	14,781.00	13,739.77	16,476.00	16,476.00
01-4130-201-02-340	ICMA Retirement - T.A.	5,710.77	5,499.26	5,833.00	5,455.27	5,833.00	5,833.00
01-4130-201-03-610	Health & Dental - T.A.	35,671.80	42,815.46	45,438.00	42,378.93	40,799.00	40,799.00
01-4130-201-03-630	Life - T.A.	293.00	300.00	300.00	300.00	300.00	300.00
01-4130-201-03-640	STD - T.A.	895.38	928.92	972.00	952.20	984.00	984.00
01-4130-201-04-010	S.U.T.A. - T.A.	30.00	165.00	230.00	211.00	210.00	210.00
01-4130-201-04-020	Workers Comp - T.A.	168.00	167.00	185.00	168.00	185.00	185.00
01-4130-201-08-000	Travel & Mileage Reimb - T.A.	3,754.65	4,033.83	2,000.00	3,211.87	3,000.00	3,000.00
01-4130-201-25-000	Office & Computer Supplies - T.A.	524.35	372.21	500.00	291.15	500.00	500.00
01-4130-201-28-000	Professional / Staff Dev - T.A.	4,892.84	1,385.00	2,000.00	5,004.00	2,000.00	2,000.00
01-4130-201-29-000	Membership Dues - T.A.	1,453.04	924.00	1,500.00	1,115.00	1,500.00	1,500.00
01-4130-201-30-000	Books & Pubs - T.A.	677.01	853.07	750.00	632.84	750.00	750.00
01-4130-201-32-000	Adv / Legal Notices - T.A.	0.00	0.00	0.00	0.00	0.00	0.00
01-4130-201-36-000	Contracted Services - T.A.	12,624.16	25,463.28	10,500.00	29,242.30	10,500.00	10,500.00
01-4130-201-61-010	Main Street Program	0.00	0.00	0.00	0.00	0.00	0.00
01-4130-201-61-020	Durham It's Where You Live Program	3,500.00	0.00	0.00	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
01-4130-201-61-030	Durham Business Association	1,000.00	1,300.00	1,300.00	1,150.00	1,300.00	1,300.00	1,300.00
01-4130-201-89-000	Miscellaneous - T.A.	254.38	426.59	250.00	710.50	250.00	250.00	250.00
01-4130-201-96-000	Capital - T.A.	21.48	3,487.23	0.00	117.89	0.00	0.00	0.00
Town Administrator Total		257,242.13	284,203.84	267,353.00	280,558.82	265,853.00	265,853.00	265,853.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Trans to Special Revenue Funds							
01-4912-473-98-010 Transfer to Library	248,006.00	263,864.00	269,727.00	269,727.00	300,295.00	300,295.00	300,295.00
Trans to Special Revenue Funds Total	248,006.00	263,864.00	269,727.00	269,727.00	300,295.00	300,295.00	300,295.00
Trans to Capital Project Fund							
01-4913-474-98-007 Transfers to Cap Projects Fund	199,634.85	133,400.00	331,899.00	337,252.18	781,350.00	235,390.00	476,323.00
<i>Narrative for Column # 5</i>							
Department Head Proposed:							
\$ 26,500	Wagon Hill Parking						
\$ 93,000	Police Vehicle Replacement						
\$ 27,065	Police Radio Replacements						
\$ 5,000	Police Facility Needs Assessment						
\$ 455,000	Renovations to 8 Newmarket Road for Town Hall						
\$ 13,500	1/2 Ton Pickup Engineering						
\$ 19,500	Culvert & Outfalls Improvement Program						
\$ 18,500	1/2 Ton Pickup Operations						
\$ 102,260	Madbury/Garrison Sidewalk Improvements						
\$ 10,225	Landscape Trailer Replacement						
\$ 10,800	Old Landing Park Pedestrian Bridge Rehab						
<i>Narrative for Column # 6</i>							
Town Administrator removed							
\$ 26,500	Wagon Hill Parking (moved to 2014)						
\$ 26,000	One Police Vehicle						
\$ 102,260	Garrison/Madbury Sidewalk Improvements (moved to bonding)						
\$ 455,000	Renovations to 9 Newmarket Road (funding source changed)						
Town Administrator added							
\$ 68,800	Coe Drive Sidewalk (previously bonded)						
<i>Narrative for Column # 7</i>							
Removed \$68,800 for Coe Drive Sidewalk							
Added \$309,733 for 2012 Highway Resurfacing Program							
Trans to Capital Project Fund Total	199,634.85	133,400.00	331,899.00	337,252.18	781,350.00	235,390.00	476,323.00
Trans to Capital Reserve Funds							
01-4915-476-98-081 Transfers to Cap Reserve (Trust) Fund:	69,046.76	153,699.17	40,000.00	20,000.00	150,000.00	150,000.00	150,000.00
<i>Narrative for Column # 5</i>							
Designated for Fire Department Capital Reserve Fund.. UNH will reimburse the Town for 50%.							
Trans to Capital Reserve Funds Total	69,046.76	153,699.17	40,000.00	20,000.00	150,000.00	150,000.00	150,000.00

Water Fund Proposed Bond Schedule

PROJECT NAME	PROJECT YEAR	BOND LENGTH	TOTAL AMOUNT BONDED/ LEASED	ESTIMATED INTEREST COSTS	TOTAL ESTIMATED COST	2013 PRINCIPAL	2013 INTEREST	2014 PRINCIPAL	2014 INTEREST	2015 PRINCIPAL	2015 INTEREST	2016 PRINCIPAL	2016 INTEREST	2017 PRINCIPAL	2017 INTEREST	2018 PRINCIPAL	2018 INTEREST	2019 PRINCIPAL	2019 INTEREST	2020 PRINCIPAL	2020 INTEREST	2021 PRINCIPAL	2021 INTEREST	2022 PRINCIPAL	2022 INTEREST
Spruce Hole Well Development	2009	10	\$445,000	\$86,043	\$531,043			\$45,000	\$16,743	\$45,000	\$14,000	\$45,000	\$12,425	\$45,000	\$10,850	\$45,000	\$9,275	\$45,000	\$7,700	\$45,000	\$6,125	\$45,000	\$4,550	\$45,000	\$2,975
Water Meter Upgrade	2012	10	\$418,000	\$79,777	\$497,777			\$43,000	\$15,727	\$45,000	\$13,125	\$45,000	\$11,550	\$45,000	\$9,975	\$40,000	\$8,400	\$40,000	\$7,000	\$40,000	\$5,600	\$40,000	\$4,200	\$40,000	\$2,800
Water Tank Reconditioning	2013	20	\$750,000	\$157,189	\$907,189			\$40,000	\$34,266	\$40,000	\$30,175	\$40,000	\$28,475	\$40,000	\$26,775	\$40,000	\$25,075	\$40,000	\$23,375	\$40,000	\$21,675	\$40,000	\$19,975	\$40,000	\$18,275
Spruce Hole Well	2013/2014	20	\$560,000	\$107,870	\$667,870					\$60,000	\$21,070	\$60,000	\$17,500	\$55,000	\$15,400	\$55,000	\$13,475	\$55,000	\$11,550	\$55,000	\$9,625	\$55,000	\$7,700	\$55,000	\$5,775
Wiswall Dam Spillway	2014	5	\$70,000	\$6,671	\$76,671					\$15,000	\$2,446	\$15,000	\$1,788	\$15,000	\$1,300	\$15,000	\$812	\$10,000	\$325						
Wiswall Dam Spillway	2015	10	\$465,000	\$88,896	\$553,896							\$50,000	\$17,496	\$50,000	\$14,525	\$50,000	\$12,775	\$45,000	\$11,025			\$45,000	\$7,875	\$45,000	\$6,300
OUTSTANDING BONDS/LEASES/SRF LOANS																									
Outstanding Bonds thru 2002						\$34,699	\$8,662	\$34,699	\$7,274	\$32,740	\$5,886	\$32,740	\$4,536	\$23,509	\$3,144	\$23,509	\$2,116	\$23,506	\$1,058						
2006 Bond	2003-2006	20	\$545,469			\$26,026	\$14,241	\$27,291	\$13,240	\$27,291	\$12,175	\$27,291	\$11,112	\$24,841	\$10,020	\$24,841	\$9,027	\$24,841	\$8,033	\$24,841	\$7,039	\$24,841	\$6,045	\$25,262	\$5,053
2008 Bond	2007-2008	20	\$724,900			\$35,800	\$24,655	\$35,800	\$23,402	\$35,800	\$22,149	\$36,300	\$20,807	\$36,300	\$18,992	\$36,300	\$17,540	\$36,400	\$15,725	\$36,400	\$15,725	\$36,400	\$12,722	\$36,400	\$11,193
Lamprey River Transmission Main	2002	15 YRS	\$828,554			\$62,635	\$9,164	\$64,810	\$6,989	\$67,060	\$4,739	\$69,389	\$2,410												
TOTALS			\$4,806,923			\$159,160	\$56,722	\$290,600	\$117,641	\$367,891	\$125,765	\$420,720	\$128,098	\$334,650	\$110,981	\$329,650	\$98,495	\$319,747	\$85,791	\$241,241	\$65,789	\$286,241	\$63,067	\$286,662	\$52,371
						TOTAL 2013		TOTAL 2014		TOTAL 2015		TOTAL 2016		TOTAL 2017		TOTAL 2018		TOTAL 2019		TOTAL 2019		TOTAL 2019		TOTAL 2019	
						\$215,882		\$408,241		\$493,656		\$548,818		\$445,631		\$428,145		\$405,538		\$307,030		\$349,308		\$339,033	

2013 ESTIMATED BUDGET REVENUES

Town of Durham

		1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
02-3702-000-01-000	Town water assessments	354,652.25	411,548.07	467,698.00	388,436.07	461,171.00	461,171.00	461,171.00
02-3702-000-03-000	Water abatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-3702-000-10-000	UNH Debt service reimbursement - Wa	28,652.52	28,650.16	28,647.00	28,647.33	28,644.00	28,644.00	28,644.00
02-3702-000-20-000	Tower rental - Foss Farm Rd Tower	31,678.52	32,805.19	34,000.00	33,972.69	35,000.00	35,000.00	35,000.00
02-3702-000-30-000	Connection fees - Water	1,200.00	87,280.63	1,000.00	7,000.00	3,500.00	3,500.00	3,500.00
02-3702-000-40-000	Service and repairs - Water	0.00	133.00	100.00	0.00	100.00	100.00	100.00
02-3702-000-70-000	Interest and Costs - Water	2,961.34	1,235.49	1,000.00	1,905.36	2,000.00	2,000.00	2,000.00
02-3702-000-80-000	Misc Revenue - Water	230.00	0.00	50.00	1,323.97	50.00	50.00	50.00
02-3702-000-97-000	Transfers in - Capital Projects Fund - W	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-3702-000-98-007	Transfers in - Capital Projects Fund - W	0.00	49,974.89	0.00	0.00	0.00	0.00	0.00
02-3702-000-99-000	Transfer from Fund Balance - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		419,374.63	611,627.43	532,495.00	461,285.42	530,465.00	530,465.00	530,465.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Water Admin								
02-4331-221-01-010	F-T Wages - Water Admin	54,164.47	60,399.30	62,278.00	59,119.36	63,758.00	63,758.00	63,758.00
02-4331-221-01-020	P-T Wages - Water Admin	0.00	0.00	750.00	0.00	2,940.00	2,940.00	2,940.00
02-4331-221-01-030	O-T Wages - Water Admin	5,576.20	5,371.88	5,870.00	5,145.00	5,870.00	5,870.00	5,870.00
02-4331-221-01-090	Ins Buy-Out (Wages) - Water Admin	0.00	0.00	2,247.00	0.00	0.00	0.00	0.00
02-4331-221-01-099	Wage Contingency - Water Admin	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00
02-4331-221-01-910	F-T Wages - Water Admin - Accrual	862.52	-654.74	0.00	-2,062.98	0.00	0.00	0.00
02-4331-221-01-930	O-T Wages - Water Admin - Accrual	210.00	0.00	0.00	-210.00	0.00	0.00	0.00
02-4331-221-02-310	Soc Sec - Water Admin	3,759.38	4,037.44	4,411.00	3,843.47	4,499.00	4,499.00	4,499.00
02-4331-221-02-320	Medicare - Water Admin	879.23	944.22	1,032.00	898.92	1,052.00	1,052.00	1,052.00
02-4331-221-02-330	Retirement - Water Admin	5,554.54	5,960.25	6,195.00	5,455.40	6,813.00	6,813.00	6,813.00
02-4331-221-03-610	Health & Dental - Water Admin	22,073.40	28,867.42	34,572.00	32,648.66	37,750.00	37,750.00	37,750.00
02-4331-221-03-630	Life - Water Admin	146.50	150.00	263.00	150.00	263.00	263.00	263.00
02-4331-221-03-640	STD - Water Admin	611.76	610.45	642.00	602.12	645.00	645.00	645.00
02-4331-221-04-010	S.U.T.A. - Water Admin	21.00	82.00	151.00	106.00	207.00	207.00	207.00
02-4331-221-04-020	Workers Comp - Water Admin	1,067.00	1,549.00	1,642.00	1,414.00	1,513.00	1,513.00	1,513.00
02-4331-221-05-000	Medical Testing - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-06-000	Uniforms & Cleaning - Water Admin	1,200.29	108.00	695.00	30.00	450.00	450.00	450.00
<i>Narrative for Column # 5</i>								
Uniforms required by Union contract. Uniforms include shirts, pants, caps and steel toed boots.								
02-4331-221-08-000	Travel & Mileage Reimb - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-09-000	Educ, Train, & Seminars - Water Admin	240.00	0.00	250.00	0.00	200.00	200.00	200.00
02-4331-221-10-000	Accreditation / Licenses / Certifications	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-12-000	Property / Liab Ins - Water Admin	10,000.00	8,000.00	8,000.00	6,200.00	6,700.00	6,700.00	6,700.00
02-4331-221-25-000	Office & Computer Supplies - Water Ad	0.00	0.00	64.00	10.98	50.00	50.00	50.00
<i>Narrative for Column # 5</i>								
Basic office supplies such as binders, paper supplies and writing utensils.								

2013 APPROVED BUDGET EXPENSES
Town of Durham

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02-4331-221-26-000 Postage - Water Admin <i>Narrative for Column # 5</i> Postage to mail the water quality report and semi-annual water bills.	562.97	687.48	600.00	847.09	595.00	595.00	595.00
02-4331-221-27-000 Printing - Water Admin <i>Narrative for Column # 5</i> Water Quality Reports (CCR)	0.00	574.01	0.00	0.00	500.00	500.00	500.00
02-4331-221-28-000 Professional / Staff Dev - Water Admin <i>Narrative for Column # 5</i> Mandatory education and certification meetings and seminars.	90.00	120.00	450.00	220.00	250.00	250.00	250.00
02-4331-221-29-000 Membership Dues - Water Admin <i>Narrative for Column # 5</i> American Waterworks Association, NHWW and American Backflow membership and dues fees.	150.00	0.00	150.00	50.00	150.00	150.00	150.00
02-4331-221-30-000 Books & Pubs - Water Admin <i>Narrative for Column # 5</i> AWWA Standards and Trade Publications.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-36-000 Contracted Services - Water Admin	0.00	260.00	0.00	333.44	0.00	0.00	0.00
02-4331-221-37-000 Legal Fees / Services - Water Admin	332.60	0.00	300.00	0.00	300.00	300.00	300.00
02-4331-221-41-000 Auditing - Water Admin <i>Narrative for Column # 5</i> Annual audit of the Water Fund (Financial).	2,586.50	3,000.00	3,000.00	3,000.00	2,500.00	2,500.00	2,500.00
02-4331-221-52-000 Equip Maint (Other Than Office) - Wate	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-54-000 Vehicle Maint - Water Admin <i>Narrative for Column # 5</i> Maintenance for the 2012 1-ton utility truck.	705.95	813.03	1,300.00	181.28	105.00	105.00	105.00
02-4331-221-56-000 Fuel / Oil For Vehicles - Water Admin <i>Narrative for Column # 5</i> Fuel and oil for the 2012 1-Ton utility truck.	4,031.69	3,060.91	4,000.00	2,679.07	2,750.00	2,750.00	2,750.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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02-4331-221-73-000 Radios - Water Admin	118.92	129.55	125.00	111.37	120.00	120.00	120.00
<i>Narrative for Column # 5</i>							
Communication equipment, radios and pagers for the Water Department.							
02-4331-221-88-000 Contingency - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-89-000 Miscellaneous - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4331-221-90-010 Lee taxes (or In Lieu of) - Water Admin	0.00	0.00	3,202.00	2,237.00	3,202.00	3,202.00	3,202.00
<i>Narrative for Column # 5</i>							
These monies are for the Town of Lee in lieu of property taxes for the Lee Well.							
02-4331-221-96-000 Capital - Water Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Admin Total	114,944.92	124,070.20	142,189.00	123,010.18	144,682.00	144,682.00	144,682.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Low Pressure System								
02-4332-222-01-010	F-T Wages - Low Pres Sys	32,705.46	31,729.28	31,438.00	27,931.26	31,438.00	31,438.00	31,438.00
02-4332-222-01-020	P-T Wages - Low Pres Sys	210.00	105.00	0.00	1,128.00	0.00	0.00	0.00
02-4332-222-01-030	O-T Wages - Low Pres Sys	3,824.97	5,624.13	5,000.00	3,520.07	5,000.00	5,000.00	5,000.00
02-4332-222-01-910	F-T Wages - Low Pres Sys - Accrual	-170.60	377.79	0.00	-1,134.12	0.00	0.00	0.00
02-4332-222-02-310	Soc Sec - Low Pres Sys	2,267.37	2,345.96	2,259.00	1,949.60	2,259.00	2,259.00	2,259.00
02-4332-222-02-320	Medicare - Low Pres Sys	530.30	548.61	528.00	455.96	528.00	528.00	528.00
02-4332-222-02-330	Retirement - Low Pres Sys	3,349.81	3,446.06	3,207.00	2,667.86	3,207.00	3,207.00	3,207.00
02-4332-222-15-000	Electricity - Low Pres Sys	3,182.36	3,559.29	3,818.00	3,142.00	3,496.00	3,496.00	3,496.00
	<i>Narrative for Column # 5</i>							
	Electricity for the Foss Farm Water Tank and Booster Pump Station on Madbury Road.							
02-4332-222-45-000	General Supplies - Low Pres Sys	15,897.42	25,083.56	25,040.00	28,437.87	24,010.00	24,010.00	24,010.00
	<i>Narrative for Column # 5</i>							
	Supplies to operate, repair and maintain the water distribution system encompassing approximately 18 miles of pipe, 1,250 service connections, 147 Town owned fire hydrants, and 250 gate valves.							
02-4332-222-51-000	Building Maintenance - Low Pres Sys	0.00	0.00	200.00	391.37	200.00	200.00	200.00
	<i>Narrative for Column # 5</i>							
	Supplies to maintain the Foss Farm Water Tank pit and Madbury Road Booster Station.							
02-4332-222-52-000	Equip Maint (Other Than Office) - Low I	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4332-222-89-000	Miscellaneous - Low Pres Sys	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4332-222-96-000	Capital - Low Pres Sys	5,138.58	32,098.04	4,504.00	1,920.00	3,025.00	3,025.00	3,025.00
	<i>Narrative for Column # 5</i>							
	The replacement of two fire hydrants.							
Low Pressure System Total		66,935.67	104,917.72	75,994.00	70,409.87	73,163.00	73,163.00	73,163.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Water Treatment								
02-4335-223-01-010	F-T Wages - Water Treatment	6,766.10	5,147.17	4,982.00	8,004.28	4,982.00	4,982.00	4,982.00
02-4335-223-01-020	P-T Wages - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4335-223-01-030	O-T Wages - Water Treatment	1,404.37	1,674.63	1,601.00	231.00	1,601.00	1,601.00	1,601.00
02-4335-223-01-910	F-T Wages - Water Treatment - Accrua	174.48	-174.48	0.00	-174.48	0.00	0.00	0.00
02-4335-223-02-310	Soc Sec - Water Treatment	528.24	412.15	408.00	499.80	408.00	408.00	408.00
02-4335-223-02-320	Medicare - Water Treatment	123.53	96.36	95.00	116.89	95.00	95.00	95.00
02-4335-223-02-330	Retirement - Water Treatment	780.40	603.99	579.00	709.33	579.00	579.00	579.00
02-4335-223-15-000	Electricity - Water Treatment	23,373.78	19,120.56	24,010.00	19,559.18	20,297.00	20,297.00	20,297.00
02-4335-223-16-000	Heating Fuel (Propane Gas) - Water Tr	0.00	0.00	50.00	0.00	50.00	50.00	50.00
<i>Narrative for Column # 5</i> Lee Well emergency generator.								
02-4335-223-17-000	Telephone / Fax - Water Treatment	2,365.76	2,313.39	2,322.00	1,808.84	2,285.00	2,285.00	2,285.00
02-4335-223-36-000	Contracted Services - Water Treatment	9,632.60	10,432.64	9,800.00	8,187.76	16,830.00	16,830.00	16,830.00
<i>Narrative for Column # 5</i> Instrumentation calibration and new testing/sampling requirements from the USEPA.								
02-4335-223-45-000	General Supplies - Water Treatment	1,427.93	0.00	100.00	0.00	100.00	100.00	100.00
02-4335-223-52-000	Equip Maint (Other Than Office) - Wate	0.00	3,474.38	600.00	0.00	200.00	200.00	200.00
02-4335-223-80-000	Chemicals - Water Treatment	24,229.46	22,662.96	23,010.00	27,301.45	22,010.00	22,010.00	22,010.00
02-4335-223-89-000	Miscellaneous - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4335-223-90-093	Water Testing - Water Treatment	925.00	0.00	1,402.00	0.00	0.00	0.00	0.00
<i>Narrative for Column # 5</i> Lead & Copper Testing- currently every 3 years, next testing will be necessary in 2014.								
02-4335-223-96-000	Capital - Water Treatment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Water Treatment Total		71,731.65	65,763.75	68,959.00	66,244.05	69,437.00	69,437.00	69,437.00

2013 APPROVED BUDGET EXPENSES
Town of Durham

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Debt Service - Water							
02-4339-225-92-040 Princ - 2001 S.R.F. Loan - Water	56,538.17	58,501.46	60,533.00	60,532.92	62,635.00	62,635.00	62,635.00
02-4339-225-92-060 Princ - 1996/1999/2002 Bond - Water	36,657.90	35,275.80	34,699.00	34,698.85	34,699.00	34,699.00	34,699.00
02-4339-225-92-100 Princ - 2006 Series A Bond - Water	34,532.00	34,531.00	26,026.00	26,026.28	26,026.00	26,026.00	26,026.00
02-4339-225-92-120 Princ - 2008 General Obligation Bond	36,500.00	35,800.00	35,800.00	35,800.00	35,800.00	35,800.00	35,800.00
02-4339-225-93-040 Int - 2001 S.R.F. Loan - Water	15,260.49	13,297.21	11,266.00	11,265.74	9,164.00	9,164.00	9,164.00
02-4339-225-93-060 Int - 1996/1999/2002 Bond - Water	12,524.86	11,241.90	9,963.00	9,963.08	8,662.00	8,662.00	8,662.00
02-4339-225-93-100 Int - 2006 Series A Bond - Water	17,832.00	16,535.59	15,247.00	15,246.47	14,242.00	14,242.00	14,242.00
02-4339-225-93-120 Int - 2008 General Obligation Bond	27,987.80	26,892.80	25,819.00	25,818.50	24,655.00	24,655.00	24,655.00
02-4339-225-95-000 Other debt service charges - Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service - Water Total	237,833.22	232,075.76	219,353.00	219,351.84	215,883.00	215,883.00	215,883.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Transfers Out (Water)							
02-4339-226-98-001 Transfer to General Fund (Admin Alloc)	16,957.00	25,000.00	26,000.00	26,000.00	27,300.00	27,300.00	27,300.00
02-4339-226-98-007 Transfers to Cap Projects Fund - Water	15,995.00	0.00	0.00	0.00	0.00	0.00	0.00
02-4339-226-98-050 Transfers to Cap Reserve (Trust) Fund:	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfers Out (Water) Total	32,952.00	25,000.00	26,000.00	26,000.00	27,300.00	27,300.00	27,300.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Grand Total:	524,397.46	551,827.43	532,495.00	505,015.94	530,465.00	530,465.00	530,465.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL	
03-3703-000-01-000	Town sewer assessment	495,881.05	579,678.38	629,641.00	525,228.19	632,806.00	632,806.00	632,806.00
03-3703-000-02-000	UNH sewer assessment	715,374.65	697,661.43	852,139.00	728,189.08	710,700.00	710,700.00	710,700.00
03-3703-000-03-000	Wastewater Abatements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-3703-000-10-000	UNH Debt service reimbursement - Wa	236,312.58	280,167.76	351,256.00	276,424.94	375,850.00	375,850.00	375,850.00
03-3703-000-12-000	Intergovernmental (other)	0.00	43,335.50	0.00	123,339.50	0.00	0.00	0.00
03-3703-000-15-000	State Aid Grant - Wastewater	70,172.00	70,173.00	70,172.00	70,172.00	70,172.00	70,172.00	70,172.00
03-3703-000-30-000	Connection fees - Wastewater	1,600.00	99,429.63	0.00	50,376.50	0.00	0.00	0.00
03-3703-000-31-000	Septic Fees - Wastewater	2,756.25	6,461.25	3,500.00	5,403.75	3,500.00	3,500.00	3,500.00
03-3703-000-40-000	Service and repairs - Wastewater	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-3703-000-70-000	Interest and Costs - Wastewater	3,479.86	7,309.48	7,500.00	2,795.16	7,650.00	7,650.00	7,650.00
03-3703-000-75-000	Sale of municipal property - Waste Wat	49,349.07	0.00	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
03-3703-000-80-000	Misc Revenue - Wastewater	0.00	62,935.25	0.00	5,998.71	0.00	0.00	0.00
03-3703-000-97-000	Transfers in - Capital Projects Fund - V	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-3703-000-98-007	Transfers in - Capital Projects Fund - V	7,341.37	0.00	0.00	0.00	0.00	0.00	0.00
03-3703-000-99-000	Transfer from Fund Balance - Wastewa	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		1,582,266.83	1,847,151.68	1,935,208.00	1,808,927.83	1,821,678.00	1,821,678.00	1,821,678.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Dover Road Pumping Sta								
03-4326-310-01-010	F-T Wages - Dover Rd Pump Sta	327.15	609.98	2,853.00	187.12	2,853.00	2,853.00	2,853.00
03-4326-310-01-020	P-T Wages - Dover Rd Pump Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-310-01-030	O-T Wages - Dover Rd Pump Sta	343.76	1,374.16	1,090.00	1,347.63	1,090.00	1,090.00	1,090.00
03-4326-310-01-930	O-T Wages - Dover Rd Pump Sta - Acc	0.00	476.97	0.00	-476.97	0.00	0.00	0.00
03-4326-310-02-310	Soc Sec - Dover Rd Pump Sta	41.61	154.74	244.00	63.45	244.00	244.00	244.00
03-4326-310-02-320	Medicare - Dover Rd Pump Sta	9.72	35.69	57.00	15.33	57.00	57.00	57.00
03-4326-310-02-330	Retirement - Dover Rd Pump Sta	61.45	218.91	347.00	93.09	347.00	347.00	347.00
03-4326-310-15-000	Electricity - Dover Rd Pump Sta	19,720.90	20,271.20	22,000.00	12,978.43	16,450.00	16,450.00	16,450.00
03-4326-310-19-000	Water / Sewer - Dover Rd Pump Sta	3,124.94	2,348.89	3,550.00	13.15	3,003.00	3,003.00	3,003.00
03-4326-310-36-000	Contracted Services - Dover Rd Pump	450.00	394.86	900.00	2,348.71	992.00	992.00	992.00
	<i>Narrative for Column # 5</i> Controls, technician							
03-4326-310-45-000	General Supplies - Dover Rd Pump Sta	740.00	372.93	110.00	0.00	141.00	141.00	141.00
03-4326-310-52-000	Equip Maint (Other Than Office) - Dove	590.00	468.00	517.00	0.00	514.00	514.00	514.00
03-4326-310-69-000	Alarm System Monitoring - Dover Rd P	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-310-89-000	Miscellaneous - Dover Rd Pump Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dover Road Pumping Sta Total		25,409.53	26,726.33	31,668.00	16,569.94	25,691.00	25,691.00	25,691.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

gjablonski
ReportBudgetMF

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Oyster River Road Station								
03-4326-320-01-010	F-T Wages - Oyster River Rd Sta	43.62	0.00	655.00	0.00	655.00	655.00	655.00
03-4326-320-01-020	P-T Wages - Oyster River Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-320-01-030	O-T Wages - Oyster River Rd Sta	811.11	185.10	840.00	372.00	840.00	840.00	840.00
03-4326-320-02-310	Soc Sec - Oyster River Rd Sta	52.99	11.48	93.00	23.07	93.00	93.00	93.00
03-4326-320-02-320	Medicare - Oyster River Rd Sta	12.39	2.68	22.00	5.39	22.00	22.00	22.00
03-4326-320-02-330	Retirement - Oyster River Rd Sta	78.30	16.63	132.00	32.73	132.00	132.00	132.00
03-4326-320-15-000	Electricity - Oyster River Rd Sta	974.87	929.20	1,030.00	801.79	941.00	941.00	941.00
03-4326-320-16-000	Heating Fuel - Oyster River Rd Sta	755.16	1,040.08	805.00	565.55	810.00	810.00	810.00
03-4326-320-19-000	Water / Sewer - Oyster River Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-320-45-000	General Supplies - Oyster River Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-320-51-000	Building Maintenance - Oyster River Rc	0.00	1,738.00	25.00	201.36	200.00	200.00	200.00
03-4326-320-52-000	Equip Maint (Other Than Office) - Oyst	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-320-89-000	Miscellaneous - Oyster River Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Oyster River Road Station Total	2,728.44	3,923.17	3,602.00	2,001.89	3,693.00	3,693.00	3,693.00	3,693.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Old Concord Road Station								
03-4326-330-01-010	F-T Wages - Old Concord Rd Sta	458.01	0.00	599.00	0.00	599.00	599.00	599.00
03-4326-330-01-020	P-T Wages - Old Concord Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-01-030	O-T Wages - Old Concord Rd Sta	0.00	81.80	840.00	303.09	840.00	840.00	840.00
03-4326-330-02-310	Soc Sec - Old Concord Rd Sta	28.39	5.07	89.00	18.79	89.00	89.00	89.00
03-4326-330-02-320	Medicare - Old Concord Rd Sta	6.65	1.19	21.00	4.40	21.00	21.00	21.00
03-4326-330-02-330	Retirement - Old Concord Rd Sta	41.96	7.49	127.00	26.68	127.00	127.00	127.00
03-4326-330-15-000	Electricity - Old Concord Rd Sta	1,688.75	1,568.55	1,840.00	1,702.33	1,690.00	1,690.00	1,690.00
03-4326-330-16-000	Heating Fuel - Old Concord Rd Sta	1,461.30	2,050.12	1,400.00	1,335.34	1,503.00	1,503.00	1,503.00
03-4326-330-19-000	Water / Sewer - Old Concord Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-36-000	Contracted Services - Old Concord Rd	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-45-000	General Supplies - Old Concord Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-52-000	Equip Maint (Other Than Office) - Old C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-330-89-000	Miscellaneous - Old Concord Rd Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Old Concord Road Station Total		3,685.06	3,714.22	4,916.00	3,390.63	4,869.00	4,869.00	4,869.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Business Park Station							
03-4326-331-01-010 F-T Wages - Business Park Sta	0.00	0.00	375.00	0.00	0.00	0.00	0.00
03-4326-331-01-020 P-T Wages - Business Park Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-331-01-030 O-T Wages - Business Park Sta	0.00	0.00	102.00	0.00	0.00	0.00	0.00
03-4326-331-02-310 Soc Sec - Business Park Sta	0.00	0.00	30.00	0.00	0.00	0.00	0.00
03-4326-331-02-320 Medicare - Business Park Sta	0.00	0.00	7.00	0.00	0.00	0.00	0.00
03-4326-331-02-330 Retirement - Business Park Sta	0.00	0.00	42.00	0.00	0.00	0.00	0.00
03-4326-331-15-000 Electricity - Business Park Sta	290.90	321.59	250.00	302.20	0.00	0.00	0.00
03-4326-331-16-000 Heating Fuel - Business Park Sta	9.16	0.00	50.00	0.00	0.00	0.00	0.00
03-4326-331-45-000 General Supplies - Business Park Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-331-89-000 Miscellaneous - Business Park Sta	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Business Park Station Total	300.06	321.59	856.00	302.20	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Durham Lines								
03-4326-340-01-010	F-T Wages - Durham Lines	4,645.20	984.92	3,230.00	4,982.00	3,230.00	3,230.00	3,230.00
03-4326-340-01-020	P-T Wages - Durham Lines	1,520.00	1,628.00	1,825.00	3,338.50	1,825.00	1,825.00	1,825.00
03-4326-340-01-030	O-T Wages - Durham Lines	201.70	0.00	110.00	0.00	110.00	110.00	110.00
03-4326-340-02-310	Soc Sec - Durham Lines	394.73	162.01	320.00	515.86	320.00	320.00	320.00
03-4326-340-02-320	Medicare - Durham Lines	92.31	37.88	75.00	120.64	75.00	75.00	75.00
03-4326-340-02-330	Retirement - Durham Lines	443.99	89.49	294.00	438.42	294.00	294.00	294.00
03-4326-340-19-000	Water / Sewer - Durham Lines	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-340-36-000	Contracted Services - Durham Lines	390.00	388.35	300.00	895.00	600.00	600.00	600.00
03-4326-340-45-000	General Supplies - Durham Lines	362.25	260.00	210.00	516.72	250.00	250.00	250.00
03-4326-340-89-000	Miscellaneous - Durham Lines	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Durham Lines Total		8,050.18	3,550.65	6,364.00	10,807.14	6,704.00	6,704.00	6,704.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

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Shared Lines							
03-4326-350-01-010	F-T Wages - Shared Lines	0.00	0.00	331.00	0.00	0.00	0.00
03-4326-350-01-020	P-T Wages - Shared Lines	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-350-01-030	O-T Wages - Shared Lines	0.00	0.00	86.00	0.00	0.00	0.00
03-4326-350-02-310	Soc Sec - Shared Lines	0.00	0.00	26.00	0.00	0.00	0.00
03-4326-350-02-320	Medicare - Shared Lines	0.00	0.00	6.00	0.00	0.00	0.00
03-4326-350-02-330	Retirement - Shared Lines	0.00	0.00	37.00	0.00	0.00	0.00
03-4326-350-45-000	General Supplies - Shared Lines	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-350-52-000	Equip Maint (Other Than Office) - Shared	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-350-89-000	Miscellaneous - Shared Lines	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-350-96-000	Capital - Shared Lines	0.00	0.00	0.00	0.00	0.00	0.00
Shared Lines Total	0.00	0.00	486.00	0.00	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Wastewater Treatment								
03-4326-360-01-010	F-T Wages - W.W.T.P.	291,707.64	297,887.85	296,018.00	293,902.02	299,904.00	299,904.00	299,904.00
03-4326-360-01-020	P-T Wages - W.W.T.P.	2,905.00	5,082.00	4,405.00	4,502.00	6,405.00	6,405.00	6,405.00
03-4326-360-01-030	O-T Wages - W.W.T.P.	17,960.07	19,303.23	15,900.00	17,827.90	16,002.00	16,002.00	16,002.00
03-4326-360-01-090	Ins Buy-Out (Wages) - W.W.T.P.	6,005.86	3,345.99	2,247.00	0.00	0.00	0.00	0.00
03-4326-360-01-099	Wage Contingency - W.W.T.P.	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
03-4326-360-01-910	F-T Wages - W.W.T.P. - Accrual	949.67	-248.65	0.00	-10,963.87	0.00	0.00	0.00
03-4326-360-01-920	P-T Wages - W.W.T.P. - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-360-01-930	O-T Wages - W.W.T.P. - Accrual	696.63	-486.63	0.00	-210.00	0.00	0.00	0.00
03-4326-360-02-310	Soc Sec - W.W.T.P.	19,853.81	20,142.76	19,751.00	18,913.27	19,933.00	19,933.00	19,933.00
03-4326-360-02-320	Medicare - W.W.T.P.	4,643.15	4,710.84	4,619.00	4,423.16	4,662.00	4,662.00	4,662.00
03-4326-360-02-330	Retirement - W.W.T.P.	29,066.36	29,419.53	27,646.00	26,449.01	30,832.00	30,832.00	30,832.00
03-4326-360-03-610	Health & Dental - W.W.T.P.	82,220.16	99,557.14	111,908.00	102,195.79	101,606.00	101,606.00	101,606.00
03-4326-360-03-630	Life - W.W.T.P.	732.50	712.50	863.00	750.00	863.00	863.00	863.00
03-4326-360-03-640	STD - W.W.T.P.	1,841.46	1,791.54	1,926.00	1,834.35	1,941.00	1,941.00	1,941.00
03-4326-360-04-010	S.U.T.A. - W.W.T.P.	83.00	445.00	499.00	542.00	667.00	667.00	667.00
03-4326-360-04-020	Workers Comp - W.W.T.P.	2,745.00	3,402.00	3,476.00	3,043.00	3,192.00	3,192.00	3,192.00
03-4326-360-06-000	Uniforms & Cleaning - W.W.T.P.	2,242.09	2,248.70	2,482.00	1,245.42	2,420.00	2,420.00	2,420.00
	<i>Narrative for Column # 5</i>							
	5 Employees							
03-4326-360-12-000	Property / Liab Ins - W.W.T.P.	25,000.00	15,000.00	15,000.00	11,400.00	12,600.00	12,600.00	12,600.00
03-4326-360-15-000	Electricity - W.W.T.P.	182,530.42	157,699.21	145,892.00	143,558.15	144,200.00	144,200.00	144,200.00
03-4326-360-16-000	Heating Fuel - W.W.T.P.	9,758.65	17,208.66	10,122.00	6,949.03	12,021.00	12,021.00	12,021.00
03-4326-360-17-000	Telephone / Fax - W.W.T.P.	3,935.71	3,197.74	3,950.00	2,669.19	3,740.00	3,740.00	3,740.00
03-4326-360-19-000	Water / Sewer - W.W.T.P.	1,786.38	2,161.71	2,214.00	1,960.99	2,306.00	2,306.00	2,306.00
03-4326-360-25-000	Office & Computer Supplies - W.W.T.P.	697.92	472.75	619.00	512.62	613.00	613.00	613.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
03-4326-360-26-000 Postage - W.W.T.P.	445.00	307.16	503.00	439.08	471.00	471.00	471.00
<i>Narrative for Column # 5</i>							
Sewer billing, state lab mailings.							
03-4326-360-28-000 Professional / Staff Dev - W.W.T.P.	741.00	767.00	820.00	1,206.00	810.00	810.00	810.00
03-4326-360-29-000 Membership Dues - W.W.T.P.	125.00	125.00	175.00	404.00	175.00	175.00	175.00
03-4326-360-36-000 Contracted Services - W.W.T.P.	131,802.91	142,652.32	151,792.00	124,997.32	145,000.00	145,000.00	145,000.00
<i>Narrative for Column # 5</i>							
Hauling and disposal of sludge.							
03-4326-360-37-000 Legal Fees / Services - W.W.T.P.	0.00	263.60	200.00	0.00	200.00	200.00	200.00
03-4326-360-41-000 Auditing - W.W.T.P.	5,255.00	6,000.00	6,000.00	6,000.00	4,500.00	4,500.00	4,500.00
03-4326-360-45-000 General Supplies - W.W.T.P.	51,312.29	11,126.18	10,800.00	12,639.38	12,140.00	12,140.00	12,140.00
03-4326-360-48-000 Equipment Maint Supplies - W.W.T.P.	37,595.43	27,787.63	30,222.00	24,590.69	30,132.00	30,132.00	30,132.00
03-4326-360-51-000 Building Maintenance - W.W.T.P.	2,925.88	3,612.05	2,349.00	2,656.97	2,449.00	2,449.00	2,449.00
03-4326-360-52-000 Equip Maint (Other Than Office) - W.W.	7,918.89	2,306.25	6,613.00	5,529.81	6,224.00	6,224.00	6,224.00
03-4326-360-54-000 Vehicle Maint - W.W.T.P.	1,506.26	1,061.50	1,279.00	1,595.93	1,615.00	1,615.00	1,615.00
<i>Narrative for Column # 5</i>							
2 3/4 ton pick up trucks, 1 jet truck.							
03-4326-360-56-000 Fuel / Oil For Vehicles - W.W.T.P.	3,948.90	4,055.90	3,200.00	4,195.57	4,557.00	4,557.00	4,557.00
03-4326-360-73-000 Radios - W.W.T.P.	558.58	685.55	569.00	668.14	666.00	666.00	666.00
03-4326-360-80-000 Chemicals - WWTP	0.00	43,491.50	77,500.00	42,579.78	70,000.00	70,000.00	70,000.00
03-4326-360-88-000 Contingency - W.W.T.P.	0.00	0.00	185,000.00	0.00	0.00	0.00	0.00
03-4326-360-89-000 Miscellaneous - W.W.T.P.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-360-90-093 Wastewater Testing - W.W.T.P.	25,439.37	21,449.09	21,778.00	17,957.50	21,044.00	21,044.00	21,044.00
03-4326-360-96-000 Capital - W.W.T.P.	0.00	0.00	6,000.00	2,744.46	0.00	0.00	0.00
Wastewater Treatment Total	956,935.99	948,744.60	1,174,337.00	879,708.66	965,890.00	965,890.00	965,890.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
Debt Service - Waste Water								
03-4326-370-88-000	Contingency - Other Waste Water	0.00	0.00	0.00	0.00	102,950.00	102,950.00	102,950.00
03-4326-370-92-020	Princ - 1993 S.R.F. Loan - W.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-370-92-050	Princ - 2004 S.R.F. Loan - W.W.	136,791.40	141,836.27	147,067.00	147,067.19	152,491.00	152,491.00	152,491.00
03-4326-370-92-060	Princ - 1996/1999/2002 Bond - W.W.	39,181.70	38,370.39	38,274.00	38,274.02	13,335.00	13,335.00	13,335.00
03-4326-370-92-100	Princ - 2006 Series A Bond - W.W.	20,725.00	20,725.00	14,276.00	14,276.18	14,276.00	14,276.00	14,276.00
03-4326-370-92-120	Princ - 2008 General Obligation Bond	93,400.00	91,500.00	91,500.00	91,500.00	91,500.00	91,500.00	91,500.00
03-4326-370-92-130	Princ - 2010 General Obligation Bond	0.00	39,900.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
03-4326-370-92-140	Princ - 2012 ARRA/SRF - W.W.	0.00	0.00	68,320.00	0.00	68,320.00	68,320.00	68,320.00
03-4326-370-93-020	Int - 1993 S.R.F. Loan - W.W.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-370-93-050	Int - 2004 S.R.F. Loan - W.W.	98,706.08	93,661.21	88,430.00	88,430.29	83,007.00	83,007.00	83,007.00
03-4326-370-93-060	Int - 1996/1999/2002 Bond - W.W.	7,761.70	6,390.30	5,000.00	4,999.70	3,564.00	3,564.00	3,564.00
03-4326-370-93-100	Int - 2006 Series A Bond - W.W.	10,636.00	9,859.27	9,085.00	9,084.26	8,534.00	8,534.00	8,534.00
03-4326-370-93-120	Int - 2008 General Obligation Bond	63,385.00	60,583.00	57,838.00	57,838.00	54,865.00	54,865.00	54,865.00
03-4326-370-93-130	Int - 2010 General Obligation Bond	0.00	32,298.04	28,763.00	28,762.50	27,413.00	27,413.00	27,413.00
03-4326-370-93-140	Int - 2012 ARRA/SRF - W.W.	0.00	0.00	44,426.00	0.00	44,426.00	44,426.00	44,426.00
03-4326-370-95-000	Other debt service charges-W.W.	0.00	0.00	0.00	0.00	20,000.00	20,000.00	20,000.00
Debt Service - Waste Water Total		470,586.88	535,123.48	637,979.00	525,232.14	729,681.00	729,681.00	729,681.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Transfers Out (Waste Water)							
03-4326-380-98-001	Transfer to General Fund (Admin Alloc)	50,607.00	52,000.00	55,000.00	55,000.00	59,150.00	59,150.00
03-4326-380-98-007	Transfers to Cap Projects Fund - W.W.	13,600.00	6,096.42	0.00	0.00	6,000.00	6,000.00
03-4326-380-98-040	Trans To Cap Reserve (Trust) Funds -	0.00	0.00	0.00	0.00	0.00	0.00
03-4326-380-98-081	Transfers to Cap Reserve (Trust) Fund:	35,998.72	99,429.63	20,000.00	0.00	20,000.00	20,000.00
03-4326-380-98-150	Trans To Capital Fund - W.W.	0.00	0.00	0.00	0.00	0.00	0.00
Transfers Out (Waste Water) Total		100,205.72	157,526.05	75,000.00	55,000.00	85,150.00	85,150.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
Grand Total:	1,567,901.86	1,679,630.09	1,935,208.00	1,493,012.60	1,821,678.00	1,821,678.00	1,821,678.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL	
05-3705-000-55-000	Permits - Parking	23,155.00	22,987.50	23,000.00	26,467.50	25,000.00	25,000.00	25,000.00
05-3705-000-56-000	Meters - Parking	56,678.44	54,491.39	47,000.00	76,306.81	60,000.00	60,000.00	60,000.00
05-3705-000-57-000	Fines - Parking	58,291.90	71,792.25	65,000.00	55,561.25	55,000.00	55,000.00	55,000.00
05-3705-000-70-000	Interest on investments - Parking	82.34	19.16	15.00	11.60	10.00	10.00	10.00
05-3705-000-80-000	Misc Revenue - Parking	150.00	175.00	200.00	100.00	100.00	100.00	100.00
Grand Total:		138,357.68	149,465.30	135,215.00	158,447.16	140,110.00	140,110.00	140,110.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
05-4000-566-01-020	P-T Wages - Parking	40,193.37	45,406.53	44,912.00	43,593.60	40,503.00	40,503.00	40,503.00
05-4000-566-01-030	O-T Wages - Parking	22.73	0.00	0.00	0.00	200.00	200.00	200.00
05-4000-566-01-099	Wage Contingency - Parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-01-910	F-T Wages - Parking - Accrual	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-01-920	P-T Wages - Parking - Accrual	167.25	166.17	0.00	-1,247.82	0.00	0.00	0.00
05-4000-566-02-310	Soc Sec - Parking	2,503.71	2,825.55	2,761.00	2,545.90	2,896.00	2,896.00	2,896.00
05-4000-566-02-320	Medicare - Parking	585.69	660.86	646.00	614.39	674.00	674.00	674.00
05-4000-566-02-330	Retirement - Parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-04-010	S.U.T.A. - Parking	24.00	16.00	170.00	211.00	210.00	210.00	210.00
05-4000-566-04-020	Workers Comp - Parking	606.00	653.00	840.00	609.00	654.00	654.00	654.00
05-4000-566-06-000	Uniforms & Cleaning - Parking	285.45	632.40	500.00	532.99	500.00	500.00	500.00
<i>Narrative for Column # 5</i>								
This account pays for the uniforms that the parking enforcement officer wears while performing these duties.								
05-4000-566-26-000	Postage - Parking	783.59	996.66	1,200.00	802.65	1,200.00	1,200.00	1,200.00
<i>Narrative for Column # 5</i>								
This account pays for the postage associated with the mailing of notices to violators who have failed to pay their parking fines.								
05-4000-566-27-000	Printing - Parking	2,619.00	1,133.70	2,250.00	2,231.50	2,250.00	2,250.00	2,250.00
<i>Narrative for Column # 5</i>								
This account pays for the printing of the multi-faceted tickets that include self-addressed envelopes that hopefully encourage violators to quickly pay their fines. In addition the large volume of envelopes and letterhead used to alert non-payment of violations is supported by this account.								
05-4000-566-36-000	Contracted Services - Parking	0.00	0.00	800.00	3,269.37	8,000.00	8,000.00	8,000.00
<i>Narrative for Column # 5</i>								
The new kiosk meter system employs wireless technology so that credit cards may be utilized. This capability requires access and support from various vendors. The account manages the payment for wireless services as well as credit card support via various banking establishments.								
\$70 per machine for cell/wireless service (8 machines, 12 months) - \$6,720.00								
\$13.35 per machine for credit card services (8 machines, 12 months) - \$1,280.00								
05-4000-566-41-000	Auditing - Parking	300.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-52-000	Equip Maint (Other Than Office) - Parki	734.93	947.51	1,000.00	3,293.50	1,000.00	1,000.00	1,000.00
<i>Narrative for Column # 5</i>								

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
<p>As the town phases out of the manual meter era by installing kiosks that accept credit cards and paper money, some costs will diminish while others increase. For instance the antiquated meters are gone, but maintaining highly technical, computerized kiosks have other maintenance concerns.</p> <p>Items purchased from this account include batteries located in the kiosks which require periodic changing. Additionally there are specialized cleaning tools and items.</p>								
05-4000-566-89-000	Miscellaneous - Parking	162.90	377.10	200.00	2.00	200.00	200.00	200.00
<p><i>Narrative for Column # 5</i> This account pays for all ancillary items purchased for the parking enforcement efforts including chalk, pens, paper, and other minor items.</p>								
05-4000-566-90-050	Parking Space Lease - Parking Fund	4,200.00	4,200.00	4,200.00	4,725.00	4,725.00	4,725.00	4,725.00
<p><i>Narrative for Column # 5</i> This account pays for a number of leased parking spaces at the Durham Parks & Recreation facility that is located on Irving Oil Corporations property. Annually the fees are negotiated.</p>								
05-4000-566-90-096	Parking Lot Maintenance - Parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00
05-4000-566-96-000	Capital - Parking	2,173.58	0.00	9,500.00	2,070.00	500.00	500.00	500.00
<p><i>Narrative for Column # 5</i> At time of this proposal there are no capital expenses planned.</p>								
05-4000-566-98-001	Transfers to General Fund - Parking	82,995.48	81,449.82	56,236.00	0.00	66,598.00	66,598.00	66,598.00
05-4000-566-98-081	Transfers to Cap Reserve (Trust) Fund:	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Grand Total:		138,357.68	149,465.30	135,215.00	73,253.08	140,110.00	140,110.00	140,110.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

gjablonski
ReportBudgetMF

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
06-3110-000-06-000	Property Taxes - TIF	0.00	0.00	0.00	0.00	0.00	0.00
06-3706-000-98-001	Transfer in - General Fund - TIF	0.00	0.00	0.00	0.00	0.00	0.00
06-3706-891-00-000	Proceeds from L-T notes & gen ob bon	0.00	0.00	0.00	0.00	0.00	0.00
06-3706-891-01-000	Transfer in - Capital Reserve - TIF	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		0.00	0.00	0.00	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
06-4000-891-36-000	Contracted Services - TIF	0.00	0.00	0.00	0.00	0.00	0.00
06-4000-891-45-000	General Supplies - TIF	0.00	0.00	0.00	0.00	0.00	0.00
06-4000-891-92-900	Principal - TIF	0.00	0.00	0.00	0.00	0.00	0.00
06-4000-891-93-900	Interest - TIF	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		0.00	0.00	0.00	0.00	0.00	0.00

2013 CAPITAL IMPROVEMENT PROGRAM

Description	Operating Budget	UNH	Bonding		State & Federal	Capital Reserve	Trade & Other	Total
			Town	UNH				
<u>General Fund</u>								
Library Trustees New Library							350,000	350,000
Police Department Vehicle Replacement Radio Replacements Building Needs Assessment	62,000 27,065 5,000				27,065			62,000 54,130 5,000
Fire Department New Fire Station Radio Upgrades Utility Vehicle Purchase Assistant Chief Vehicle Replacement Upgrade to Web Based Software - Fire House Radio Upgrades in Schools			48,700	278,700	102,024 14,077 34,452	230,000 102,024 39,050 63,000 14,078	34,453	557,400 204,048 39,050 63,000 28,155 68,905
Public Works Engineering Division 1/2 Ton Pickup Truck Purchase Stormwater Management System Improvements Culvert & Outfalls Improvement Program	13,500 19,500		520,000					13,500 520,000 19,500
Operations Division Road Resurfacing Dump Truck 33,400 GVW One-Half Ton Pickup Truck Replacement Street Lighting Upgrades Sidewalk Improvements (Madbury/Garrison)	309,733 18,500	21,674	136,000 102,260		173,745			331,407 136,000 18,500 173,745 102,260

2013 CAPITAL IMPROVEMENT PROGRAM

Description	Operating Budget	UNH	Bonding		State & Federal	Capital Reserve	Trade & Other	Total
			Town	UNH				
Main Street Railroad Bridge			78,500					78,500
Rubber Tire Excavator			215,000					215,000
Buildings and Grounds Division								
New Town Hall			878,700				455,000	1,333,700
Landscape Trailer Replacement	10,225							10,225
Pedestrian Bridge - Old Landing Park	10,800							10,800
Total General Fund	476,323	21,674	1,979,160	278,700	351,363	448,152	839,453	4,394,825
<u>Water Fund</u>								
Spruce Hole Well Development		201,333	100,667					302,000
Beech Hill & Foss Farm Water Tank Reconditioning			750,000			65,000		815,000
Total Water Fund	0	201,333	850,667	0	0	65,000	0	1,117,000
<u>Wastewater Fund</u>								
Sludge Dewatering Equip.			833,333	1,666,667				2,500,000
Commercial Lawnmower Replacement	3,500	7,000						10,500
Major Components Replacement	2,500	5,000						7,500
Total Wastewater Fund	6,000	12,000	833,333	1,666,667	0	0	0	2,518,000
Total All Projects	482,323	235,007	3,663,160	1,945,367	351,363	513,152	839,453	8,029,825

Other Funding Sources -

- \$ 350,000 Library Fundraising
- \$ 34,453 Oyster River Cooperative School District
- \$ 455,000 Sale of 15 Newmarket Road

2013 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		RECEIVED	RECEIVED	ESTIMATED	REVENUES	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	As of December	THRU 12/24/12	PROPOSED	PROPOSED	
					As of December			
07-1304-601-00-001	Transfer in - Gen Fund- Police Vehicle	0.00	0.00	0.00	0.00	93,000.00	62,000.00	62,000.00
07-1305-601-00-001	Transfer in - Gen Fund - Police Radio F	0.00	0.00	0.00	0.00	27,065.00	27,065.00	27,065.00
07-1305-601-00-500	Rec'd Fed/NH - Police Radio Replacerr	0.00	0.00	0.00	0.00	27,065.00	27,065.00	27,065.00
07-1312-221-00-800	Bond Proceeds - Wiswall Dam Spillway	0.00	0.00	0.00	0.00	70,000.00	0.00	0.00
07-1313-221-00-600	Rec'd from UNH - Spruce Hole Well De	0.00	0.00	0.00	0.00	0.00	201,333.00	201,333.00
07-1313-221-00-800	Bond Proceeds - Spruce Hole Well Dev	0.00	0.00	0.00	0.00	1,700,000.00	100,667.00	100,667.00
07-1314-701-00-081	Transfer in - Capital Res - Fire Radio U	0.00	0.00	0.00	0.00	102,024.00	102,024.00	102,024.00
07-1314-701-00-500	Rec'd Fed/NH - Fire Radio Upgrades	0.00	0.00	0.00	0.00	102,024.00	102,024.00	102,024.00
07-1315-701-00-081	Transfer in-Cap Res- Fire Utility Vehicle	0.00	0.00	0.00	0.00	39,050.00	39,050.00	39,050.00
07-1316-701-00-081	Transfer in - Cap Res -Fire Vehicle Rep	0.00	0.00	0.00	0.00	63,000.00	63,000.00	63,000.00
07-1317-701-00-081	Transfer in - Cap Res - Web Based Sol	0.00	0.00	0.00	0.00	25,000.00	25,000.00	14,078.00
07-1317-701-00-500	Rec'd Fed/NH - Web Based Software	0.00	0.00	0.00	0.00	0.00	0.00	14,077.00
07-1318-701-00-500	Rec'd Fed/NH - Radio Upgrades in Sch	0.00	0.00	0.00	0.00	34,452.00	34,452.00	34,452.00
07-1318-701-00-990	Other Revenue Sources - Radio Upgrar	0.00	0.00	0.00	0.00	34,453.00	34,453.00	34,453.00
07-1319-801-00-001	Transfer in - Gen Fund - Road Resurfar	0.00	0.00	0.00	0.00	0.00	0.00	309,733.00
07-1319-801-00-600	Rec'd from UNH - Road Resurfacing 2C	0.00	0.00	0.00	0.00	21,674.00	21,674.00	21,674.00
07-1319-801-00-800	Bond Proceeds - Road Resurfacing 20	0.00	0.00	0.00	0.00	456,406.00	456,406.00	0.00
07-1321-801-00-500	Rec'd Fed/NH - Street Lighting Upgrade	0.00	0.00	0.00	0.00	173,745.00	173,745.00	173,745.00
07-1323-221-00-081	Transfer in-Cap Res - Beech Hill & Fos	0.00	0.00	0.00	0.00	0.00	65,000.00	65,000.00
07-1323-221-00-800	Bond Proceeds - Beech Hill & Foss Far	0.00	0.00	0.00	0.00	815,000.00	750,000.00	750,000.00
07-1326-801-00-800	Bond Proceeds - Main St RR Bridge 20	0.00	0.00	0.00	0.00	78,500.00	78,500.00	78,500.00
07-1329-601-00-001	Transfer in - Gen Fund- Building Needs	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
07-1332-360-00-003	Transfer in- WW Fund - WWTP Major C	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00
07-1332-360-00-600	Rec'd from UNH - WWTP Major Comp	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
07-1333-701-00-081	Transfer in - Capital Res - New Fire Sta	0.00	0.00	0.00	0.00	230,000.00	230,000.00	230,000.00
07-1333-701-00-800	Bond Proceeds - New Fire Station 2013	0.00	0.00	0.00	0.00	662,000.00	327,400.00	327,400.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		RECEIVED	RECEIVED	ESTIMATED	REVENUES	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	As of December	THRU 12/24/12	PROPOSED	PROPOSED	
				As of December	As of December			
07-1335-360-00-800	Bond Proceeds - Sludge Dewatering Ec	0.00	0.00	0.00	0.00	2,500,000.00	2,500,000.00	2,500,000.00
07-1336-360-00-003	Transfer in - WW - Lawnmower (Comm	0.00	0.00	0.00	0.00	3,500.00	3,500.00	3,500.00
07-1336-360-00-600	Rec'd from UNH - Lawnmower (Comm	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00
07-1341-800-00-001	Transfer in-Gen Fund- Pickup Truck Pu	0.00	0.00	0.00	0.00	13,500.00	13,500.00	13,500.00
07-1342-801-00-001	Transfer in-Gen Fund- Pickup Truck Pu	0.00	0.00	0.00	0.00	18,500.00	18,500.00	18,500.00
07-1343-801-00-800	Bond Proceeds - Dump Truck 33,400 C	0.00	0.00	0.00	0.00	136,000.00	136,000.00	136,000.00
07-1344-801-00-800	Bond Proceeds - Rubber Tire Excavato	0.00	0.00	0.00	0.00	215,000.00	215,000.00	215,000.00
07-1345-801-00-001	Transfer in-Gen Fund-Landscape Traile	0.00	0.00	0.00	0.00	10,225.00	10,225.00	10,225.00
07-1351-100-00-990	Other Revenue Sources - New Library	0.00	0.00	0.00	0.00	350,000.00	350,000.00	350,000.00
07-1361-800-00-800	Bond Proceeds - Stormwater Managerr	0.00	0.00	0.00	0.00	520,000.00	520,000.00	520,000.00
07-1362-800-00-001	Transfer in - Gen Fund- Culvert & Outfa	0.00	0.00	0.00	0.00	19,500.00	19,500.00	19,500.00
07-1371-801-00-001	Transfer in-Gen Fund-Pedestrian Br-O	0.00	0.00	0.00	0.00	10,800.00	10,800.00	10,800.00
07-1386-801-00-001	Transfer In - General Fund - Coe Drive	0.00	0.00	0.00	0.00	0.00	68,800.00	0.00
07-1386-801-00-800	Bond Proceeds - Coe Drive Sidewalk R	0.00	0.00	0.00	0.00	68,800.00	0.00	0.00
07-1387-801-00-001	Transfer in- Gen Fund- Sidewalk (Madt	0.00	0.00	0.00	0.00	102,260.00	0.00	0.00
07-1387-801-00-800	Bond Proceeds - Sidewalk (Madbury/G	0.00	0.00	0.00	0.00	0.00	102,260.00	102,260.00
07-1391-801-00-001	Transfer in - Gen Fund - Town Office (N	0.00	0.00	0.00	0.00	455,000.00	455,000.00	455,000.00
07-1391-801-00-800	Bond Proceeds - Town Office (New) 20	0.00	0.00	0.00	0.00	1,657,715.00	1,657,715.00	878,700.00
Grand Total:		0.00	0.00	0.00	0.00	10,854,758.00	9,021,158.00	8,029,825.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
07-1304-601-36-000	Police Vehicle Replacement	0.00	0.00	0.00	0.00	93,000.00	62,000.00	62,000.00
07-1305-601-36-000	Police Radio Replacements	0.00	0.00	0.00	0.00	54,130.00	54,130.00	54,130.00
07-1312-221-36-000	Wiswall Dam Spillway	0.00	0.00	0.00	0.00	70,000.00	0.00	0.00
07-1313-221-36-000	Spruce Hole Well Development 2013	0.00	0.00	0.00	0.00	1,700,000.00	302,000.00	302,000.00
07-1314-701-36-000	Fire Radio Upgrades	0.00	0.00	0.00	0.00	204,048.00	204,048.00	204,048.00
07-1315-701-36-000	Fire Utility Vehicle Purchase	0.00	0.00	0.00	0.00	39,050.00	39,050.00	39,050.00
07-1316-701-36-000	Fire Vehicle Replacement (AC)	0.00	0.00	0.00	0.00	63,000.00	63,000.00	63,000.00
07-1317-701-36-000	Web Based Software Upgrade (Fire Ho	0.00	0.00	0.00	0.00	25,000.00	25,000.00	28,155.00
07-1318-701-36-000	Radio Upgrades in Schools	0.00	0.00	0.00	0.00	68,905.00	68,905.00	68,905.00
07-1319-801-36-000	Road Resurfacing 2013	0.00	0.00	0.00	0.00	478,080.00	478,080.00	331,407.00
07-1321-801-36-000	Street Lighting Upgrades 2013	0.00	0.00	0.00	0.00	173,745.00	173,745.00	173,745.00
07-1323-221-36-000	Beech Hill & Foss Farm Water Tank Re	0.00	0.00	0.00	0.00	815,000.00	815,000.00	815,000.00
07-1326-801-36-000	Main St RR Bridge 2013	0.00	0.00	0.00	0.00	78,500.00	78,500.00	78,500.00
07-1329-601-36-000	Building Needs Assessment (PD)	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
07-1332-360-36-000	WWTP Major Components 2013	0.00	0.00	0.00	0.00	7,500.00	7,500.00	7,500.00
07-1333-701-36-000	New Fire Station 2013	0.00	0.00	0.00	0.00	892,000.00	557,400.00	557,400.00
07-1335-360-36-000	Sludge Dewatering Equipment	0.00	0.00	0.00	0.00	2,500,000.00	2,500,000.00	2,500,000.00
07-1336-360-36-000	Lawnmower (Commercial) Replacemer	0.00	0.00	0.00	0.00	10,500.00	10,500.00	10,500.00
07-1341-800-36-000	Pickup Truck Purchase (1/2 Ton)	0.00	0.00	0.00	0.00	13,500.00	13,500.00	13,500.00
07-1342-801-36-000	Pickup Truck Purchase (1/2 Ton)	0.00	0.00	0.00	0.00	18,500.00	18,500.00	18,500.00
07-1343-801-36-000	Dump Truck 33,400 GVW	0.00	0.00	0.00	0.00	136,000.00	136,000.00	136,000.00
07-1344-801-36-000	Rubber Tire Excavator	0.00	0.00	0.00	0.00	215,000.00	215,000.00	215,000.00
07-1345-801-36-000	Landscape Trailer Replacement	0.00	0.00	0.00	0.00	10,225.00	10,225.00	10,225.00
07-1351-100-36-000	New Library 2013	0.00	0.00	0.00	0.00	350,000.00	350,000.00	350,000.00
07-1361-800-36-000	Stormwater Management Sys Impr 201	0.00	0.00	0.00	0.00	520,000.00	520,000.00	520,000.00
07-1362-800-36-000	Culvert & Outfalls Impr Prog 2013	0.00	0.00	0.00	0.00	19,500.00	19,500.00	19,500.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED	
07-1371-801-36-000	Pedestrian Bridge - Old Landing Park	0.00	0.00	0.00	0.00	10,800.00	10,800.00	10,800.00
07-1386-801-36-000	Coe Drive Sidewalk Repair	0.00	0.00	0.00	0.00	68,800.00	68,800.00	0.00
07-1387-801-36-000	Sidewalk Improvements (Madbury/Garr	0.00	0.00	0.00	0.00	102,260.00	102,260.00	102,260.00
07-1391-801-36-000	Town Office (new) at 8 Newmarket Rd :	0.00	0.00	0.00	0.00	2,112,715.00	2,112,715.00	1,333,700.00
Grand Total:		0.00	0.00	0.00	0.00	10,854,758.00	9,021,158.00	8,029,825.00

2013 ESTIMATED BUDGET REVENUES
Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL
08-3708-000-25-000 Advertising - Depot Road Parking Lot	0.00	400.00	400.00	300.00	0.00	0.00	0.00
08-3708-000-55-000 Permits - Parking - Depot Road Parking	59,900.00	80,040.00	70,000.00	62,490.00	65,000.00	65,000.00	65,000.00
08-3708-000-56-000 Meters - Depot Road Parking Lot	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00
08-3708-000-58-000 Event Parking - Depot Road Parking Lc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-3708-000-70-000 Interest Income - Depot Road Parking l	355.19	115.30	100.00	52.86	50.00	50.00	50.00
08-3708-000-80-000 Misc Revenue - Depot Road	0.00	50.00	0.00	0.00	0.00	0.00	0.00
Grand Total:	60,255.19	80,605.30	70,500.00	62,842.86	70,050.00	70,050.00	70,050.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
08-4000-866-01-020	P-T Wages - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-01-030	O-T Wages - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-02-310	Soc Sec - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-02-320	Medicare - Depot Road Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-02-330	Retirement - Depot Rd Parking Lot	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-04-020	Workers Comp - Depot Road Parking L	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-12-000	Property / Liab Ins - Depot Road Parkin	0.00	0.00	0.00	0.00	0.00	0.00
08-4000-866-15-000	Electricity - Depot Road Parking Lot	1,677.79	1,737.06	1,630.00	1,557.91	1,580.00	1,580.00
08-4000-866-36-000	Contracted Services - Depot Road Park	463.00	0.00	900.00	5,171.08	1,010.00	1,010.00
08-4000-866-45-000	General Supplies - Depot Road Parking	703.00	715.00	750.00	619.00	700.00	700.00
08-4000-866-88-000	Contingency - Depot Road Parking Lot	320.00	0.00	7,220.00	0.00	5,756.00	5,756.00
08-4000-866-90-091	Transfer to General Fund - Depot Road	54,229.67	72,544.77	60,000.00	0.00	51,804.00	51,804.00
08-4000-866-96-000	Capital - Depot Road Parking Lot	0.00	0.00	0.00	0.00	9,200.00	9,200.00
Narrative for Column # 5 Purchase of a parking kiosk.							
Grand Total:	57,393.46	74,996.83	70,500.00	7,347.99	70,050.00	70,050.00	70,050.00

2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL	
09-3709-000-08-000	Weekly Receipts - Churchill Rink	39,342.50	34,709.80	35,000.00	34,117.25	35,000.00	35,000.00	35,000.00
09-3709-000-09-000	Group Rentals - Churchill Rink	119,047.50	119,254.00	125,000.00	91,385.50	125,000.00	125,000.00	125,000.00
09-3709-000-21-000	Building Rental - Churchill Rink	1,387.50	0.00	0.00	875.00	0.00	0.00	0.00
09-3709-000-25-000	Advertising - Churchill Rink	2,025.00	850.00	500.00	0.00	500.00	500.00	500.00
09-3709-000-69-000	Donations - Churchill Rink	780.00	0.00	0.00	0.00	0.00	0.00	0.00
09-3709-000-70-000	Interest Income - Churchill Rink	278.54	100.01	100.00	52.57	50.00	50.00	50.00
09-3709-000-80-000	Misc Revenue - Churchill Rink	802.59	48.79	0.00	0.00	0.00	0.00	0.00
09-3709-000-97-000	Transfers in - Capital Proj Fund - Churc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09-3709-000-99-000	Transfer from Fund Balance - Churchill	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		163,663.63	154,962.60	160,600.00	126,430.32	160,550.00	160,550.00	160,550.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
09-4520-814-01-010	F-T Wages - Churchill Rink	22,720.50	28,767.83	34,000.00	33,491.25	38,500.00	38,500.00	38,500.00
09-4520-814-01-020	P-T Wages - Churchill Rink	14,158.75	27,100.58	14,952.00	17,345.23	19,600.00	19,600.00	19,600.00
09-4520-814-01-099	Wage Contingency - Churchill Rink	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09-4520-814-01-910	F-T Wages - Churchill Rink - Accrual	-328.95	0.00	0.00	-2,065.50	0.00	0.00	0.00
09-4520-814-01-920	P-T Wages - Churchill Rink - Accrual	1,047.75	148.50	0.00	-1,196.25	0.00	0.00	0.00
09-4520-814-02-310	Soc Sec - Churchill Rink	2,331.05	3,473.05	3,035.00	2,949.60	3,602.00	3,602.00	3,602.00
09-4520-814-02-320	Medicare - Churchill Rink	545.17	812.25	710.00	689.84	842.00	842.00	842.00
09-4520-814-04-010	S.U.T.A. - Churchill Rink	24.00	115.00	108.00	252.00	190.00	190.00	190.00
09-4520-814-04-020	Workers Comp - Churchill Rink	528.00	565.00	583.00	519.00	633.00	633.00	633.00
09-4520-814-12-000	Property / Liab Ins - Churchill Rink	2,000.00	2,000.00	2,000.00	1,520.00	1,700.00	1,700.00	1,700.00
09-4520-814-15-000	Electricity - Churchill Rink	38,883.28	33,802.96	36,400.00	27,303.49	35,200.00	35,200.00	35,200.00
09-4520-814-16-000	Heating Fuel - Churchill Rink	2,923.97	4,199.83	4,231.00	5,173.16	4,301.00	4,301.00	4,301.00
09-4520-814-17-000	Telephone / Fax - Churchill Rink	870.27	839.60	810.00	408.26	760.00	760.00	760.00
09-4520-814-19-000	Water / Sewer - Churchill Rink	385.20	382.20	550.00	510.22	450.00	450.00	450.00
09-4520-814-36-000	Contracted Services - Churchill Rink	6,416.15	5,351.89	6,988.00	9,090.82	6,995.00	6,995.00	6,995.00
	<i>Narrative for Column # 5</i> Refrigeration technician							
09-4520-814-45-000	General Supplies - Churchill Rink	8,171.13	10,956.91	6,007.00	12,014.17	7,010.00	7,010.00	7,010.00
09-4520-814-51-000	Building Maintenance - Churchill Rink	1,560.89	591.31	3,961.00	3,370.38	3,772.00	3,772.00	3,772.00
09-4520-814-52-000	Equipment Maint - Churchill Rink	952.03	431.28	1,992.00	935.56	1,848.00	1,848.00	1,848.00
	<i>Narrative for Column # 5</i> Chillers, compressors							
09-4520-814-56-000	Fuel / Oil For Vehicles - Churchill Rink	0.00	445.91	0.00	536.04	510.00	510.00	510.00
09-4520-814-88-000	Contingency - Churchill Rink	0.00	0.00	20,938.00	0.00	10,570.00	10,570.00	10,570.00
09-4520-814-89-000	Miscellaneous - Churchill Rink	174.40	878.01	440.00	303.10	500.00	500.00	500.00
09-4520-814-90-037	Zamboni Maint - Churchill Rink	1,276.41	1,753.60	2,000.00	3,847.43	2,100.00	2,100.00	2,100.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
09-4520-814-92-120	Princ - 2008 General Obligation Bond	3,650.00	3,350.00	3,350.00	3,350.00	3,350.00	3,350.00	3,350.00
09-4520-814-93-120	Int - 2008 General Obligation Bond	1,137.50	1,028.00	928.00	927.50	702.00	702.00	702.00
09-4520-814-96-000	Capital - Churchill Rink	10,995.00	20,375.59	16,617.00	34,505.28	17,415.00	17,415.00	17,415.00
	<i>Narrative for Column # 5</i>							
	Upgrades to the glass, painting of the beams and possible relocation of locker rooms to accommodate zamboni storage.							
09-4520-814-98-001	Transfers to General Fund - Churchill R	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		120,422.50	147,369.30	160,600.00	155,780.58	160,550.00	160,550.00	160,550.00



Durham Public Library

To: Todd Selig, Town Administrator
From: Thomas Madden, Director
Date: October 19, 2012
Re: FY 2013 Proposed Durham Public Library Budget

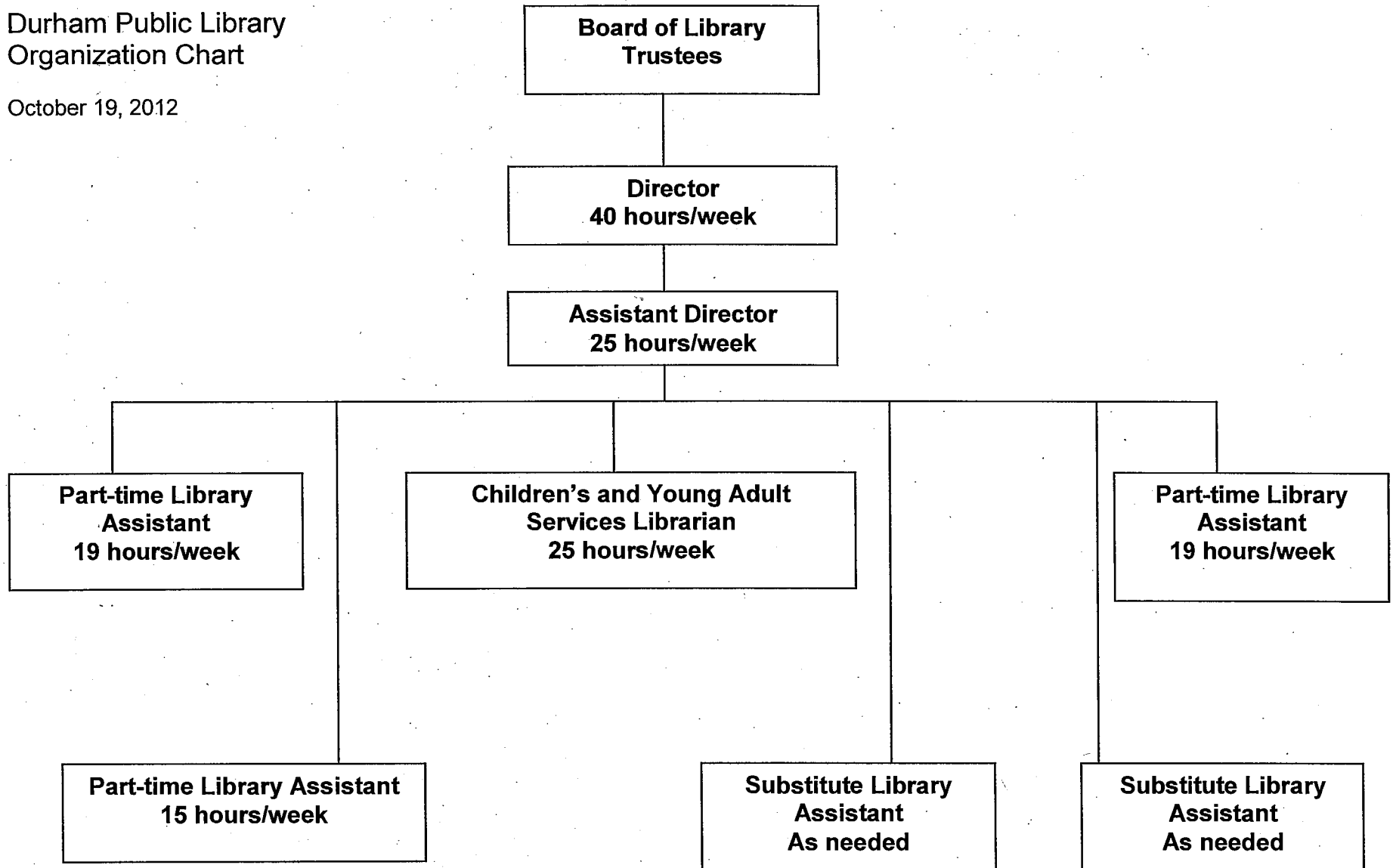
I am pleased to present the Operating Budget for the Durham Public Library for FY 2013. This is an historic year for the library, and for the town, as we transition into a new, free-standing library building after 15 years in the Mill Plaza. We're looking forward to having a facility that can properly serve the community with space for children, teens, and adults to browse books and other materials, do research, get computer and wireless access, seek reference assistance, attend programs and meetings, join friends, or find a quiet corner and read. The DPL will be able to house an even more robust collection, and provide the services and space we have heretofore been unable to.

It is anticipated that the new facility at 49 Madbury Road will open by July and the proposed budget for 2013 reflects the fact that expenditures for the second half of the year will be higher than for the first. The larger facility will require additional staff hours and increased expenditures for utilities and supplies. The budget for the first six months of 2013 remains essentially the same as FY 2012. The 2013 budget also represents the Board of Trustees goal of opening the library more hours and days per week once in the new facility. The proposed budget is built on 49 operating hours per week as opposed to the 38 hours the library is presently open. This would allow the library be open a half day on Monday, Thursday evening, and all day Saturday, affording Durham residents greater access. This proposal keeps increases to a minimum, due in part to an excellent building design with good site lines; increases in staff hours are limited yet a full range of services can still be provided. The library will also no longer pay rent.

Library Trustees and Friends continue to support the library's operating budget through fundraising. The Friends bi-annual book sales cover the cost of museum pass subscriptions to ten local and regional museums, among other things, and the Trustees' Annual Appeal raises funds to meet specific library needs. The 2012-2013 Appeal is designated for new computers and other technology for the new building: computers are not part of the building program, and yet are critical to the operation of a modern public library. The appeal typically raises between \$18,000 and \$25,000 annually.

Durham Public Library
Organization Chart

October 19, 2012



2013 ESTIMATED BUDGET REVENUES

Town of Durham

	1 2010 RECEIVED As of Year End	2 2011 RECEIVED As of Year End	3 2012 ESTIMATED REVENUES As of December	4 2012 REVENUES THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL	
10-3710-000-21-000	Rent - 49 Madbury Road	2,800.00	8,400.00	0.00	9,759.00	0.00	0.00	0.00
10-3710-000-60-000	Town Appropriation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3710-000-66-000	Grant monies - Library	2,600.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3710-000-69-000	Donations	141,563.36	0.00	2,940.00	0.00	2,940.00	2,940.00	2,940.00
10-3710-000-70-000	Interest on investments - Library	1,906.16	2,895.90	0.00	0.00	0.00	0.00	0.00
10-3710-000-80-000	Miscellaneous - Library	11,639.70	714,934.94	0.00	0.00	0.00	0.00	0.00
10-3710-000-98-000	Transfer in - Library Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3710-000-98-001	Transfer in - General Fund (Library ann	248,006.00	263,864.00	269,727.00	269,727.00	299,295.00	299,295.00	299,295.00
10-3710-000-99-000	Transfer from Fund Balance - Library	0.00	0.00	10,900.00	0.00	10,900.00	10,900.00	10,900.00
Grand Total:		408,515.22	990,094.84	283,567.00	279,486.00	313,135.00	313,135.00	313,135.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET	THRU 12/24/12	PROPOSED	PROPOSED	APPROVED
				As of December	As of December			
10-4550-100-01-010	F-T Wages - Library	56,640.37	58,401.48	58,467.00	59,216.98	60,216.00	60,216.00	60,216.00
	<i>Narrative for Column # 5</i>							
	The Library is presently open 38 hours/week but we recommend opening 49 hours/week including Monday afternoons, Thursday evenings, and all day Saturday.							
10-4550-100-01-020	P-T Wages - Library	63,553.77	65,740.92	66,748.00	67,207.62	82,215.00	82,215.00	82,215.00
	<i>Narrative for Column # 5</i>							
	This increase represents the addition of 2 new library assistants (total 30 hours) to cover the Children's desk, and an additional 8 hours/week each (from 25 to 33) for the Assistant Director and the Children's Librarian.							
10-4550-100-01-030	O-T Wages - Library	21.36	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-01-050	Substitute Librarian Wages	2,587.50	3,825.78	2,000.00	3,291.75	2,000.00	2,000.00	2,000.00
10-4550-100-01-080	P-T Wages - Programs - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-01-910	F-T Wages - Library - Accrual	-1,538.07	65.50	0.00	-2,248.73	0.00	0.00	0.00
10-4550-100-01-920	P-T Wages - Library - Accrual	2,592.03	-83.28	0.00	-2,508.75	0.00	0.00	0.00
10-4550-100-02-310	Soc Sec - Library	7,679.14	7,933.24	7,763.00	7,747.64	9,615.00	9,615.00	9,615.00
10-4550-100-02-320	Medicare - Library	1,795.94	1,855.34	1,816.00	1,812.01	2,249.00	2,249.00	2,249.00
10-4550-100-02-330	Retirement - Library	5,218.34	5,345.19	5,145.00	5,013.25	5,248.00	5,248.00	5,248.00
10-4550-100-03-610	Health & Dental - Library	15,624.90	18,869.40	20,926.00	18,272.46	21,972.00	21,972.00	21,972.00
10-4550-100-03-630	Life - Library	145.50	150.00	150.00	150.00	150.00	150.00	150.00
10-4550-100-04-010	S.U.T.A. - Library	84.00	264.00	186.00	601.00	200.00	200.00	200.00
10-4550-100-04-020	Workers Comp - Library	128.00	136.00	138.00	127.00	171.00	171.00	171.00
10-4550-100-08-000	Travel & Mileage Reimb - Library	0.00	43.76	200.00	129.79	200.00	200.00	200.00
10-4550-100-09-000	Educ, Train, & Seminars - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-12-000	Property / Liab Ins - Library	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
10-4550-100-15-000	Electricity - Library	3,567.81	5,370.47	3,750.00	4,253.69	17,033.00	17,033.00	17,033.00
	<i>Narrative for Column # 5</i>							
	This amount is based on an energy model and cost summary provided to us by the engineering firm Bonhag Associates and is based on the type of mechanical systems in the new building.							
10-4550-100-16-000	Heating Fuel - Library	1,539.15	2,244.55	2,750.00	4,616.73	7,678.00	7,678.00	7,678.00
	<i>Narrative for Column # 5</i>							
	This amount is based on an energy model and cost summary provided to us by the engineering firm Bonhag Associates and is based on the type of mechanical systems in the new building.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

	1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
10-4550-100-17-000 Telephone / Fax / Cable - Library	2,599.44	2,372.18	2,700.00	2,173.81	3,350.00	3,350.00	3,350.00
<i>Narrative for Column # 5</i> This increase represents increasing the number of telephones in the new building from five to 7.							
10-4550-100-19-000 Water & Sewer - Library	0.00	0.00	0.00	0.00	800.00	800.00	800.00
<i>Narrative for Column # 5</i> Previous water and sewer costs were paid for in the Mill Plaza rent.							
10-4550-100-24-000 Software support / Maintenance agreeen	0.00	2,567.43	3,000.00	5,200.23	4,000.00	4,000.00	4,000.00
<i>Narrative for Column # 5</i> The subscription for downloadable books increased by \$1,300. Covers subscriptions and licenses for the catalog, downloadable books, website hosting, and online databases.							
10-4550-100-25-000 Office & Computer Supplies - Library	7,022.52	3,333.44	2,000.00	3,717.91	2,000.00	2,000.00	2,000.00
10-4550-100-26-000 Postage - Library	281.20	984.97	300.00	237.42	300.00	300.00	300.00
10-4550-100-27-000 Printing - Library	0.00	197.10	300.00	0.00	300.00	300.00	300.00
<i>Narrative for Column # 5</i> The entire \$300 will be paid for by the Friends of the Library as anticipated funds.							
10-4550-100-28-000 Professional / Staff Dev - Library	1,127.60	332.52	600.00	341.42	600.00	600.00	600.00
10-4550-100-29-000 Membership Dues - Library	355.00	298.00	300.00	305.00	300.00	300.00	300.00
10-4550-100-35-000 Work Study (non payroll) - Library	1,344.61	2,390.46	2,268.00	2,012.79	2,268.00	2,268.00	2,268.00
<i>Narrative for Column # 5</i> Pays for a UNH work study student to page/shelve books. The cost is split between UNH and the library.							
10-4550-100-40-000 Cleaning Service - Library	140.00	2,347.40	2,080.00	1,960.00	6,000.00	6,000.00	6,000.00
<i>Narrative for Column # 5</i> Projected cost for cleaning company to service the library on the days it is open for business.							
10-4550-100-41-000 Auditing - Library	827.00	500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
10-4550-100-42-000 Other Prof Fees / Services - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4550-100-45-000 General Supplies - Library	0.00	810.63	1,000.00	1,095.87	1,500.00	1,500.00	1,500.00
<i>Narrative for Column # 5</i> Larger building with multiple bathrooms requires more paper and cleaning products.							

2013 APPROVED BUDGET EXPENSES
Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
10-4550-100-50-000	Building Rent - Library	50,457.12	57,881.77	56,500.00	43,005.33	32,770.00	32,770.00	32,770.00
	<i>Narrative for Column # 5</i> Cost of rent is eliminated as library moves from Mill Plaza to new facility by August.							
10-4550-100-51-000	Building Maintenance - Library	2,061.06	0.00	500.00	560.51	1,500.00	1,500.00	1,500.00
	<i>Narrative for Column # 5</i> Increase to cover cost of maintaining new building.							
10-4550-100-53-000	Office Equip Maint - Library	13,475.32	1,294.00	1,500.00	0.00	1,500.00	1,500.00	1,500.00
10-4550-100-55-000	Equipment Rental - Library	1,660.49	1,829.52	1,800.00	2,063.19	3,000.00	3,000.00	3,000.00
	<i>Narrative for Column # 5</i> Increasing the number of photocopiers from one to two.							
10-4550-100-89-000	Miscellaneous - Library	17,820.25	71,892.29	100.00	0.00	500.00	500.00	500.00
10-4550-100-90-052	Collect - Music - Library	0.00	15.00	300.00	0.00	300.00	300.00	300.00
	<i>Narrative for Column # 5</i> Music on CD.							
10-4550-100-90-053	Collect - Child - Print - Library	0.00	5,283.83	7,300.00	4,937.84	7,300.00	7,300.00	7,300.00
	<i>Narrative for Column # 5</i> For children's books. \$3000 will be paid with late fees, copier fees, and donations as anticipated funds.							
10-4550-100-90-054	Collect - Child - Audio - Library	16.98	593.00	800.00	405.89	800.00	800.00	800.00
	<i>Narrative for Column # 5</i> Audiobooks for children. \$300 will be paid by the Friends of the Library as anticipated funds.							
10-4550-100-90-057	Collect - Adult - Print - Library	11,618.79	10,633.93	11,300.00	10,103.42	11,300.00	11,300.00	11,300.00
	<i>Narrative for Column # 5</i> Books for adult readers. \$4000 will be paid with late fees, copier fees, and donations as anticipated funds.							
10-4550-100-90-058	Collect - Adult - Audio - Library	18,587.26	1,603.06	1,250.00	1,365.27	1,250.00	1,250.00	1,250.00
	<i>Narrative for Column # 5</i> Audiobooks for adults. \$300 will be paid by the Friends of the Library as anticipated funds.							
10-4550-100-90-059	Subscription - Child - Library	0.00	373.47	400.00	400.00	800.00	800.00	800.00
	<i>Narrative for Column # 5</i> Children's magazine subscriptions.							

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1 2010 EXPENDED As of Year End	2 2011 EXPENDED As of Year End	3 2012 APPROVED BUDGET As of December	4 2012 EXPENDED THRU 12/24/12 As of December	5 2013 DEPT HEAD PROPOSED	6 2013 TOWN ADMIN PROPOSED	7 2013 COUNCIL APPROVED
10-4550-100-90-060	Subscription - Adult - Library <i>Narrative for Column # 5</i> Magazine and newspaper subscriptions for adults.	3,117.27	3,223.44	1,000.00	3,828.07	2,000.00	2,000.00	2,000.00
10-4550-100-90-061	Collect - Child - Video - Library <i>Narrative for Column # 5</i> DVDs for children. \$500 will be paid with late fees, copier fees, and donations as anticipated funds.	1,564.84	533.46	1,200.00	871.74	1,200.00	1,200.00	1,200.00
10-4550-100-90-062	Collect - Adult - Video - Library <i>Narrative for Column # 5</i> DVDs for adults. \$500 will be paid with late fees, copier fees, and donations as anticipated funds.	3,365.58	811.69	1,500.00	880.22	1,500.00	1,500.00	1,500.00
10-4550-100-90-063	Programs - Child - Library <i>Narrative for Column # 5</i> Covers the cost of summer reading and other programs, and support materials. \$300 will be paid by the Friends of the Library as anticipated funds.	1,472.07	1,558.19	2,000.00	2,200.80	2,000.00	2,000.00	2,000.00
10-4550-100-90-064	Programs - Adult - Library <i>Narrative for Column # 5</i> Covers the cost of programs for adults, and support materials.	1,570.55	702.52	1,000.00	460.94	1,000.00	1,000.00	1,000.00
10-4550-100-90-065	Museum Passes - Library <i>Narrative for Column # 5</i> Covers the cost for 10 discount museum pass subscriptions. The entire \$2,040 will be paid by the Friends of the Library as anticipated funds.	150.00	0.00	2,040.00	2,430.00	2,040.00	2,040.00	2,040.00
10-4550-100-90-067	Technology - Library <i>Narrative for Column # 5</i> Increase the number of computers from 16 to 34 and add a server, up to 5 switches, 1 router, a UPS, and a fiber modulator. \$2,600 will be paid with late fees, copier fees, and donations as anticipated funds.	89.98	2,655.10	5,000.00	4,161.38	7,500.00	7,500.00	7,500.00
10-4550-100-90-069	Processing Supplies - Library <i>Narrative for Column # 5</i> Supplies used to prepare books and other materials for the collection: barcodes, tape, mylar, etc.	0.00	1,038.11	1,500.00	967.71	1,500.00	1,500.00	1,500.00
10-4550-100-90-070	Postage - Trustees - Library	0.00	0.00	130.00	0.00	150.00	150.00	150.00
10-4550-100-90-071	PR / Dev / Events - Trustees - Library	205.92	41.06	100.00	0.00	100.00	100.00	100.00
10-4550-100-90-072	Membership Dues - Trustees - Library	200.00	200.00	260.00	220.00	260.00	260.00	260.00
10-4550-100-90-078	Leasehold Improvements - Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00

2013 APPROVED BUDGET EXPENSES

Town of Durham

		1	2	3	4	5	6	7
		2010	2011	2012	2012	2013	2013	2013
		EXPENDED	EXPENDED	APPROVED	EXPENDED	DEPT HEAD	TOWN ADMIN	COUNCIL
		As of Year End	As of Year End	BUDGET As of December	THRU 12/24/12 As of December	PROPOSED	PROPOSED	APPROVED
10-4550-100-96-000	Capital - Library	551.13	0.00	500.00	0.00	500.00	500.00	500.00
10-4550-100-98-007	Transfer to Capital Projects Fund - Libr	602,779.20	90,850.68	0.00	71,342.00	0.00	0.00	0.00
10-4912-000-98-000	Transfer from Libr Reserv to Town's Lit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Total:		904,100.92	439,310.60	283,567.00	335,931.20	313,135.00	313,135.00	313,135.00